

BRUNSWICK CITY SAFETY & ENVIRONMENT COMMITTEE

Agenda

DECEMBER 11, 2017

6:30 PM or immediately following Finance Committee

1. Discussion Items
 - (a) **RES. NO. 127-17:** An emergency resolution authorizing the City Manager to enter into an agreement with Hinckley Township for the provision of dispatch services - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*)
 - (b) **RES. NO. 128-17** - An emergency resolution authorizing the City Manager to purchase a new ambulance for the Division of Fire and Rescue from Horton Emergency Vehicles, Inc. in an amount to not exceed \$303,890.00 - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Jim Baird*)
2. General Discussion
3. Adjournment

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 12/11/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 127-17:** An emergency resolution authorizing the City Manager to enter into an agreement with Hinckley Township for the provision of dispatch services - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*)

BACKGROUND: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement for Dispatch Services, as attached hereto as Exhibit "A", with Hinckley Township.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:** Proposed agreement would set a charge for service. Proposed annual revenue for 2018 = \$53,500; 2019 = \$54,750; and 2020 = \$55,661.40.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Requesting an Emergency with Suspension of the Rules so it can take effect on January 1, 2018.

**ADDITIONAL
INFORMATION:**

AGREEMENT FOR DISPATCH SERVICES

THIS AGREEMENT FOR DISPATCH SERVICES (the “Agreement”) is entered into by and between the City of Brunswick (the “City”) and Hinckley Township (the “Township”).

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties hereto agrees as follows:

- 1) **Term.** This Agreement shall befor a term of three (3) years commencing on January 1, 2018 (the “Effective Date”) except as otherwise terminated as provided herein.
- 2) **City Responsibilities.** The City shall provideat its communication center, for the benefit of the residents of the area governed by the Township, such radio, telephone and other communications facilitiesas are, in the opinion of the City, necessary for the proper and efficient dispatch of safety and emergency services of the Township, including the following:
 - a) Receive phone calls for the Township’s police and fire services, notify proper Township departments of pertinent data, and keep and maintain written documentation for each call generating a response identifying, to the extent available, the complainant, incident location, call type and related times.
 - b) Provide teletype access/information to the Township provideda signed LEADS agreement for service has been provided. This includes entering wanted persons, provided there is a copy of the warrant on file with the Township, stolen vehicles, articles, guns, etc., provided proper validation procedures are followed. In all teletype matters, LEADS/NCIC policies and restrictions will be followed. Printouts of all teletypes requested by a Township department will be provided in a mailbox in the communication center.
 - c) Provide paging services (not including pagers or monthly service fees) for Township safety personnel.
 - d) Provide computer aided dispatch with functionality for managing multiple agencies.
 - e) Maintain National Fire Protection Association (NFPA) standards for dispatch and call taking. Anomalies due to multiple emergency situations will be analyzed on a case-by-case basis.
- 3) **Township Responsibilities.** The Township agrees to the following:
 - a) Submit a complete list of all licensed, compatible equipment to be used at the communication center, subject to the City’s approval.

- b) Conform to proper radio procedures, use standard codes and signals as determined by the City and comply with all applicable laws, rules and regulations, including applicable FCC rules and regulations.
 - c) Provide the City with: (i) its personnel roster and duty schedules; (ii) emergency business listings; (iii) information on new roads, mobile home parks, businesses, Township utilities, personnel and courts and current Fire Division MABAS plans; and (iv) such other information as reasonably requested by the City.
 - d) Pick-up teletype printouts on a weekly basis.
 - e) Submit written procedures to be followed when: (i) the Township Police Division does not have a police unit on patrol; and/or (ii) the Township Fire Division is not staffed by a person in charge or has limited manpower or equipment available. Such written procedures shall include emergency contact information for each Division.
- 4) **Compensation.** The Township shall pay the City the following for services provided pursuant to this Agreement:
- a) Year 1 - \$53,500.00.
 - b) Year 2 - \$54,750.00.
 - c) Year 3 - \$55,661.40.

The amounts due under this Agreement shall be paid in full by the Township within thirty (30) calendar days of receipt of an annual invoice from the City.

In the event of termination by the City (with cause) or by the Township (without cause), the annual amount paid or to be paid hereunder for the then current year shall become fully non-refundable to Township or shall otherwise remain an obligation of the Township. In the event of termination by the City (without cause) or by the Township (with cause), the annual amount paid hereunder and actually received by the City for the then current year shall be reimbursed to the Township on a pro-rata basis.

- 5) **Default.** In the event of a material default by either party in the performance of its obligations hereunder, the non-defaulting party shall deliver to the other party written notice setting forth the nature of the default. The defaulting party shall have thirty (30) calendar days to cure the default. If the default is not cured to the satisfaction of the non-defaulting party within such thirty (30) calendar day period, the non-defaulting party may terminate this Agreement.

- 6) **Termination.** This Agreement may be terminated without cause by either party upon ninety (90) days prior written notice.
- 7) **Assignment.** This Agreement is not assignable without the prior written consent of both parties hereto.
- 8) **Miscellaneous.** This Agreement shall be governed by the laws of the State of Ohio. This Agreement contains the entire agreement between the parties and any amendment hereto shall be mutually agreed upon in writing by the parties hereto.
- 9) **Notices.** All notices which either party hereto may give shall be addressed, in the case of the City, as follows:

The City of Brunswick
Attn: City Manager
4095 Center Road
Brunswick, Ohio 44212

And in the case of the Township, as follows:

Hinckley Township
Attn: Fiscal Officer
1410 Ridge Road
Hinckley, Ohio 44233

Such notices shall be delivered personally or sent by certified mail to the above addresses, or such other addresses as either party may direct.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties have executed this Agreement for Dispatch Services as of the dates indicated below.

CITY OF BRUNSWICK

HINCKLEY TOWNSHIP

Carl S. DeForest, City Manager

Date: _____

Raymond F. Schulte, Trustee

Date: _____

David J. Sambor, Trustee

Date: _____

Melissa Augustine, Trustee

Date: _____

Approved as to form:

Approved as to form:

Kenneth J. Fisher, Law Director

By: _____

Title: _____

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH HINCKLEY TOWNSHIP FOR
THE PROVISION OF DISPATCH SERVICES.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby
authorized and directed to enter into an Agreement for Dispatch Services, as
attached hereto as Exhibit "A", with Hinckley Township.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for
the immediate preservation of the public peace, property, health, safety or welfare,
and for the additional reason that immediate passage is necessary for
commencement of the Agreement as of January 1, 2018. Therefore, the same
shall be in full force and effect from and after its passage by the required number of
votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 127-17

BY: Mr. Hanek, Mr. Capretta and Mr. Johnson

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH HINCKLEY TOWNSHIP FOR
THE PROVISION OF DISPATCH SERVICES.

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authorized and directed to enter into an Agreement for Dispatch Services, as
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and for the additional reason that immediate passage is necessary for
commencement of the Agreement as of January 1, 2018. Therefore, the same
shall be in full force and effect from and after its passage by the required number of
votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 12/11/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 128-17** - An emergency resolution authorizing the City Manager to purchase a new ambulance for the Division of Fire and Rescue from Horton Emergency Vehicles, Inc. in an amount to not exceed \$303,890.00 - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Jim Baird*)

BACKGROUND: The fire department needs to purchase a new squad to replace a current aging squad. The new squad will be a 2018 Horton heavy duty ambulance and will replace our current aging 2006 Horton heavy duty ambulance. This purchase will keep our fleet of ambulances in the necessary condition to continue to provide effective and efficient EMS to the citizens of Brunswick.

The purchase will be dependent upon the adoption of the squad legislation and the adoption of the 2018 budget.

PURPOSE AND EXPLANATION: Emergency legislation will allow us to purchase in early January and take advantage of the current lower price structure.

IMPLEMENTATION SCHEDULE: We are requesting the legislation be adopted at the first council meeting in January of 2018. We want to place the order immediately thereafter.

FINANCIAL INFORMATION: Horton 623 Type Emergency Vehicle & 2019 International 4300 chassis - - Fire Fund #115 (Capital SubFund #952) - 952-0510-56252 - - 303890

FINANCIAL SUMMARY: The funding for this purchase is contained in the 2018 capital budget. The legislation will contain language which states the implementation of the resolution will be dependent upon council approval of the 2018 budget including the capital expenditure for the squad.

Purchase price of a 2018 Horton heavy duty ambulance = \$303,890. Option to sell or trade in old vehicle for no less than \$5,000.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

We are requesting emergency legislation (three readings without the 30 day waiting period). This will allow us to purchase the squad after the first council meeting in January. Doing this will allow us to take advantage of the current lower price structure.

**ADDITIONAL
INFORMATION:**

NA

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO PURCHASE A NEW AMBULANCE FOR THE DIVISION OF FIRE AND
RESCUE FROM HORTON EMERGENCY VEHICLES, INC. IN AN
AMOUNT NOT TO EXCEED \$303,890.00.

WHEREAS: The City belongs to the State Procurement Program under the direction of the
Department of Administrative Services;

WHEREAS: The contract under the State Procurement Program for provision of ambulances
has been awarded to Horton Emergency Vehicles, Inc.; and

WHEREAS: Pursuant to Ohio Revised Code Section 721.15(B), it is hereby determined that the
Division of Fire and Rescue has a 2006 ambulance that is obsolete, no longer
needed and/or unfit for public purposes.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a new ambulance for the
Division of Fire and Rescue from Horton Emergency Vehicles, Inc. in an amount
not to exceed \$303,890.00.

SECTION 2: That the City Manager is hereby authorized to sell the 2006 ambulance
simultaneously with the purchase of the new Ambulance, in an amount not less
than \$5,000.00, to be credited against the purchase price of the new ambulance.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for
the immediate preservation of the public peace, property, health, safety or welfare,
and for the additional reason that immediate passage is necessary to secure pricing.
Therefore, the same shall be in full force and effect from and after its passage by
the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam



November 30, 2017

City of Brunswick Fire Department
4383 Center Rd.
Brunswick, Ohio 44212

To the City of Brunswick Fire Department

Horton Emergency Vehicles Company, a company based in Grove City, Ohio, hereby proposes and agrees to furnish to you the following Emergency Medical Vehicle upon your acceptance of this proposal:

One (1) Horton 623 Type 1 aluminum Extended Body conversion, with 'Walk Through modification', mounted on a 2019 International 4300 chassis, delivered in accordance with the Ohio STS Pricing Schedule, which we hereby make part of our proposal, complete and delivered for the sum of **\$303,890.00**** due on completion and delivery of unit.

Note: A \$5,000.00 Trade Allowance will be deducted from the above proposal price should the department opt. to trade in the 2006 International 623 vehicle.

Due to the scarce availability of component parts, and in spite of spiraling costs, we will stand behind our contract price. Therefore, we do require full payment, at the time of delivery.

The new Emergency Medical Vehicle conversion shall be delivered F.O.B. Brunswick, Ohio and shall be completed within approximately 150-175 days after receipt of contract and chassis at Horton Emergency Vehicles Company, barring any delays due to strikes, chassis availability or availability of component parts or Acts of God. Unless accepted within (45) days from date, the right to withdraw this proposal is reserved.

Respectfully submitted,

Horton Emergency Vehicles Company
3800 McDowell Road
Grove City, Ohio 43123

By: *Michael P. Olney*
Michael P. Olney
Factory Sales Representative

Proposal Accepted By:

Title: _____

Date: _____

State of Ohio Registration Number: _____
Customer Purchase Order Number #1: _____
Customer Purchase Order Number #2: _____

CONTRACT EXPLANATION

The State of Ohio Term Schedule requires Horton to breakout the base pricing and option pricing as submitted to the State of Ohio. Any required features that were not quoted to the State need to be separated out of the proposal and itemized. The result of this is that two separate purchase orders need to be issued for the purchase of the vehicle. They are as follows:

Purchase Order #1: Overall price total as quoted to the State of Ohio under the STS program

Purchase Order #2: Itemized price total for options and features not quoted to the State of Ohio under the STS program

As noted in the STS order form the purchase orders that need to be issued per the price breakdown are as follows:

Purchase Order #1 (with STS Pricing):	\$ 303,890.00
Purchase Order #2 (without STS Pricing):	\$00.00

Overall Total: **\$303,890.00**

Purchase Order #1 needs to include the **6 digit State of Ohio ID number** that has been issued to this purchaser showing that they are a member of this purchase plan.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 128-17

BY: Mr. Hanek, Mr. Capretta and Mr. Johnson

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW AMBULANCE FOR THE DIVISION OF FIRE AND RESCUE FROM HORTON EMERGENCY VEHICLES, INC. IN AN AMOUNT NOT TO EXCEED \$303,890.00.

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PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC