

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda FEBRUARY 8, 2016 6:30 PM

1. Executive Session
 - (a) Motion to go into an Executive Session for the purpose to discuss the appointment, employment, dismissal, discipline, demotion or compensation of a public employee, as well as sale/purchase of property.
2. Discussion Items
 - (a) Update on the change to the dispatch proposal with Brunswick Hills Township. (Chief DeForest)
 - (b) Discussion and approval of 2016 - 2017 Council Rules.
3. Motion Items
 - (a) Motion to authorize the City Manager to advertise for public bids for the 2016 Asphalt Road Program.
 - (b) Motion to authorize the City Manager to advertise for public bids for the 2016 Concrete Repair Program.
 - (c) Motion to authorize the City Manager/Safety Director to accept donation of two (2) passenger buses from the Metro Regional Transit Authority, a.k.a. Akron Metro.
 - (d) Motion authorizing the City Manager to enter into a Fourth Amendment to Purchase and Sale Agreement with McKinley Development, LLC.
4. Review Legislation
5. General Discussion
6. Adjournment



Telephone
330-225-9111



Fax Number
330-225-6002

Brunswick Division of Police

4095 Center Road
Brunswick, Ohio 44212

MEMORANDUM

DATE: February 3, 2016
TO: City Council
FROM: Chief Carl S. DeForest *CSD*
SUBJECT: Dispatch fees for Brunswick Hills Township

In the last quarter of 2015, I was approached by Brunswick Hills Township officials who requested the City of Brunswick consider a fixed fee structure for dispatch fees for police and fire. The current fee structure has been in place since 2000 and involves charges for dispatching calls, answering phone calls at our dispatch center, data entry and lobby activity. The idea behind setting a fixed fee structure was to be able to provide both entities a predictable cost/revenue for budget considerations.

I have attached a Summary Schedule of Revenues that reflects the fees paid by Brunswick Hills Township for the past five years for comparison/review purposes. The fees vary widely, from a low of \$31,568 in 2012 to a high of \$71,927 in 2015. The average fees for these five years are \$48,513. This factor makes it difficult for budgeting purposes and supports the logic behind setting a fixed fee structure acceptable to both the city and the township.

I am proposing moving to a contract that reflects a fixed fee for the current dispatch services. My recommendation is a fee of \$66,000 for 2016, with subsequent 2% increases in 2017 and 2018 for police and fire dispatch services. This change would have to be agreed upon by Brunswick City Council and Brunswick Hills Township Trustees and would result in a new contract for service, along with legislation to adopt the contract.

City of Brunswick, Ohio
Summary Schedule of Revenues and Future Estimates
For Years listed Below

Fund: Police Fund
Fund Number: 114

Account Number	Account Name	2007	2011	Actuals 2012	2013	2014	2015 Original Estimate - Current Certificate
<i>Property Taxes</i>							
114-0010-40002	Real Estate-Police Pension	Presented in GF	\$ 183,599.43	\$ 188,747.71	\$ 184,270.62	\$ 179,779.50	\$ 173,965.27
114-0010-40004	Tangible PP-Police Pension	Presented in GF	8,004.62	5,055.12	2,553.49	2,527.56	-
	<i>Total Property Taxes</i>	\$ -	\$ 191,604.05	\$ 193,802.83	\$ 186,824.11	\$ 182,307.06	\$ 173,965.27
<i>Income Taxes (Net)</i>							
114-0090-80189	Income Tax (Per Ord)	1,182,360.24	5,644,835.00	5,975,000.00	6,275,000.00	6,500,000.00	6,650,000.00
	<i>Total Income Taxes</i>	\$ 1,182,360.24	\$ 5,644,835.00	\$ 5,975,000.00	\$ 6,275,000.00	\$ 6,500,000.00	\$ 6,650,000.00
<i>Charges for Services</i>							
114-0020-40439	Alarm Fees	Presented in GF	225.00	250.00	-	300.00	100.00
114-0020-40452	Hills Dispatch	Presented in GF	35,466.32	31,568.70	49,550.12	63,058.39	54,000.00
114-0020-40453	Hinckley Dispatch	Presented in GF	23,117.82	25,149.12	34,310.42	35,785.38	57,000.00
961-0020-40400	Dispatch 911 Fees	Presented in GF	40,077.50	8,068.50	-	-	37,000.00
	<i>Total Charges for Services</i>	\$ -	\$ 98,886.64	\$ 65,036.32	\$ 83,860.54	\$ 99,143.77	\$ 91,100.00
<i>Intergovernmental - Local</i>							
114-0040-40026	Rollback - Police Pension	Presented in GF	26,706.04	27,115.68	27,503.47	26,416.56	25,562.73
114-0040-40028	Deregulation Tax - County Police Pension	Presented in GF	773.00	441.92	220.96	220.96	200.00
114-0040-40034	Juvenile Court Grant	Presented in GF	7,020.00	-	17,200.00	8,600.00	8,600.00
114-0040-40035	Medina County Planning Grant	Presented in GF	-	-	-	-	-
114-0040-40225	Intergovernmental Local	Presented in GF	-	-	-	1,000.00	-
114-0040-40050	PPT Exemption - Police Pension	Presented in GF	-	-	-	-	-
	<i>Total Intergovernmental - Local</i>	\$ -	\$ 34,499.04	\$ 27,557.60	\$ 44,924.43	\$ 36,237.52	\$ 25,762.73
<i>Intergovernmental - State</i>							
114-0041-40034	COPS Grant	Presented in GF	-	-	-	-	-
114-0041-40045	Immobilization	Presented in GF	3,100.00	900.00	600.00	900.00	500.00
114-0041-40046	Police Intervention \ MCDAC Grant	Presented in GF	10,890.93	28,821.00	22,679.00	20,562.50	10,300.00
114-0041-40047	State Grants	Presented in GF	16,594.44	31,674.14	22,078.78	19,024.84	-
114-0041-40048	Intergov Fines & forfeitures	Presented in GF	-	-	-	-	-
	<i>Total Intergovernmental - State</i>	\$ -	\$ 30,585.37	\$ 61,395.14	\$ 45,357.78	\$ 40,487.34	\$ 10,800.00
<i>Miscellaneous</i>							
961-0050-40162	Sale of Assets	Presented in GF	4,526.40	3,463.73	15,121.87	7,136.09	5,000.00
114-0052-40171	Police Reports	Presented in GF	-	-	-	-	-
114-0052-40172	Jury / Witness Fees	Presented in GF	137.00	244.26	48.20	35.60	50.00
	<i>Total Miscellaneous</i>	\$ -	\$ 4,663.40	\$ 3,707.99	\$ 15,170.07	\$ 7,171.69	\$ 5,050.00
	<i>Total</i>	\$ 1,182,360.24	\$ 5,644,835.00	\$ 5,975,000.00	\$ 6,275,000.00	\$ 6,500,000.00	\$ 6,650,000.00

71,927

THE CITY OF BRUNSWICK
PROPOSED MOTION



DATE: 02/08/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Anthony J. Bales, City Manager
Ryan Lutz, Road Super

COPY: Mayor Ron Falconi

MOTION: Motion to authorize the City Manager/Safety Director to accept donation of two (2) passenger buses from the Metro Regional Transit Authority, a.k.a. Akron Metro.

BACKGROUND: The current BTA buses are due for replacement and have approximately 220,000 miles of use each. Due to their age and mileage they are requiring frequent maintenance.

As you are aware from previous discussions, the City understood that it would be given access to funding through the Greater Cleveland Regional Transit Authority (GCRTA) to purchase three (3) new buses through the Urbanized Area Formula Program (a.k.a. 5307 funds). Further, we anticipated that the funding would be available in 2015. However, the funding is currently on hold.

GCRTA has advised that they cannot apply for the funds until the Federal Transit Administration (FTA) opens their new Transit Awards Management System (TrAMS) in mid-February. After application they expect it will be another 45 days from that point before award. Following award, the City is not sure how long it will take to order and receive the new buses.

**PURPOSE AND
EXPLANATION:**

Due to the delay in receiving the new buses, Staff has located two (2) used buses from the Metro Regional Transit Authority, a.k.a. Akron Metro, that could be obtained at no charge and used in the interim until funding for the new buses is available. The donated buses would only be used as backups to continue the service of the BTA if the current buses are not operating. Staff has inspected the buses, which have approximately 130,000 miles of use each, and found them to be satisfactory for BTA's use.

IMPLEMENTATION

SCHEDULE: The donated buses would be received immediately and put into service on an as needed basis.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:** The buses would be acquired at no charge.

**RECOMMENDED
ACTION:** Recommend approval by motion to accept the donated buses.

ADDITIONAL

INFORMATION: