

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda MARCH 14, 2016 6:30 PM

1. Discussion Items
 - (a) Monarch Butterfly Habitat Development Project - Jeff Van Loon Medina SWCD
2. Motion Items
 - (a) Discussion on the reimbursement rate for mailbox damage.
3. Review Legislation
 - (a) **RES. NO. #13-16** - An emergency resolution authorizing the City Manager to enter into an agreement with Kokosing Materials, Inc. for provision of asphalt pursuant to submitted bid prices in a total amount not to exceed \$50,000.00 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration Paul Barnett*)
 - (b) **RES. NO. #14-16** - An emergency resolution authorizing the City Manager/Safety Director to enter into a three (3) year agreement with Shelly Materials, Inc., DBA Medina Supply Company, for the provision and delivery of concrete materials pursuant to submitted bid prices in a total amount not to exceed \$35,597.62 for year 2016 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)
 - (c) **RES. NO. 15-16** - An emergency resolution authorizing the City Manager to enter into an agreement with Patch Management, Inc. to perform pothole and roadway repairs in an amount not to exceed \$40,000.00 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)
4. General Discussion
5. Executive Session
 - (a) Motion to go into an Executive Session to discuss the appointment, employment, dismissal, discipline, demotion or compensation of a public employee as well as the sale/purchase of property.
6. Adjournment



Mayors' Monarch Pledge Action Items

Mayors and local government chief executives who have taken the Mayors' Monarch Pledge must commit to implement at least three of the 25 following action items within a year of taking the pledge. At least one action must be taken from the "Program & Demonstration Gardens" section. Mayors' and local government chief executives taking more than eight actions will receive special recognition as part of the National Wildlife Federation's Mayors' Monarch Leadership Circle. NWF will follow up with all mayoral points of contact with a quarterly survey (1/1, 4/1, 7/1, 10/1) to monitor progress. Please visit www.nwf.org/mayorsmonarchpledge to take the pledge and access resources.

Communications & Convening:

- 1) Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.
- 2) Launch a public communication effort to encourage citizens to plant monarch gardens at their homes or in their neighborhoods.
- 3) Communicate with community garden groups and urge them to plant native milkweeds and nectar-producing plants.
- 4) Convene city park and public works department staff and identify opportunities for revised mowing programs and milkweed / native nectar plant planting programs.
- 5) Convene a meeting with gardening leaders in the community to discuss partnerships to support monarch butterfly conservation.

Program & Demonstration Gardens:

- 6) Host or support a native plant sale or milkweed seed giveaway event.
- 7) Facilitate or support a milkweed seed collection and propagation effort.
- 8) Plant a monarch-friendly demonstration garden at City Hall or another prominent location.
- 9) Convert abandoned lots to monarch habitat.
- 10) Plant milkweed and native nectar plants in medians and public rights-of-way.
- 11) Launch a program to plant native milkweeds and nectar plants in school gardens by engaging students, teachers and the community.
- 12) Earn recognition for being a wildlife-friendly city by expanding your action plan to include other wildlife and habitat conservation efforts through a program like the NWF Community Wildlife Habitat program
- 13) Create a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the city to create habitat for the monarch butterfly.
- 14) Initiate or support citizen-science efforts that help monitor monarch migration and health.
- 15) Add milkweed and nectar producing plants in community gardens.

- 16) Expand invasive species removal programs to make it possible to re-establish native milkweed and nectar plants to the landscape.
- 17) Host or support a city monarch butterfly festival.

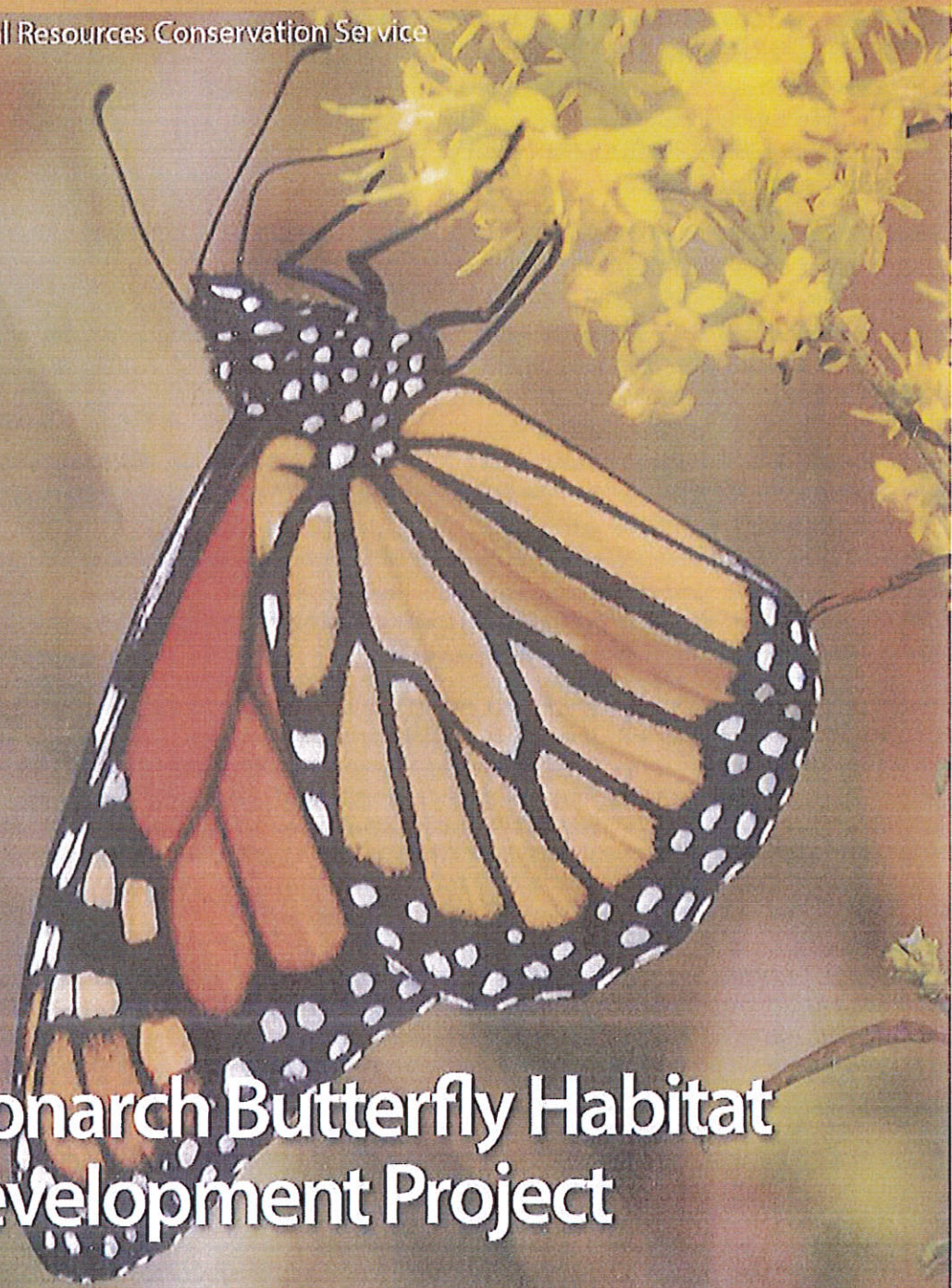
Systems Change:

- 18) Remove milkweed from the list of noxious plants in city weed / landscaping ordinances (if applicable).
- 19) Change weed or mowing ordinances to allow for native prairie and plant habitats.
- 20) Increase the percentage of native plants, shrubs and trees that must be used in city landscaping ordinances and encourage use of milkweed where appropriate.
- 21) Direct city property managers to consider the use of native milkweed and nectar plants at city properties where appropriate.
- 22) Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.
- 23) Change landscape ordinances to support integrated pest management and reduced use of pesticides and insecticides.
- 24) Ban the use of neonicotinoid pesticides, or plants and seeds treated with neonicotinoid pesticides, on city lands.
- 25) California Specific: Pass a resolution to protect over-wintering monarch butterfly habitat on public and private lands.



United States
Department of
Agriculture

Natural Resources Conservation Service

A detailed photograph of a monarch butterfly perched on a cluster of small yellow flowers. The butterfly's wings are spread, showing the characteristic orange and black pattern with white spots along the edges. The background is a soft, out-of-focus brown and green.

Monarch Butterfly Habitat Development Project



EXECUTIVE SUMMARY

Monarch conservation will require trilateral action (Commission for Environmental Cooperation 2008), including conservation habitat consideration on all landuses within the United States (USFWS 2015). USDA's Natural Resources Conservation Service (NRCS) is uniquely positioned to assist landusers in the United States to implement monarch habitat efforts on private lands.

Populations of the monarch butterfly (*Danaus plexippus*) have experienced alarming reductions during the past 20-plus years. The decline in the subspecies (*Danaus plexippus plexippus*) that breeds east of the Rocky Mountains has been identified as being of particular concern (Jepsen et. al., 2015)¹. On Feb. 19, 2014, following the 2014 North American Leaders' Summit, a joint statement was released by President Obama, President Peña Nieto of Mexico and former Prime Minister Stephen Harper of Canada to "establish a working group to ensure the conservation of the monarch butterfly, a species that symbolizes our association." Interior Secretary Sally Jewel tasked U.S. Fish and Wildlife (FWS) Director Dan Ashe with leading this working group for the United States. The group – called the Monarch Butterfly High Level Working Group – includes NRCS.



Photo 1: A monarch butterfly. Photo by Gene Barickman, NRCS.

In further support of the monarch, President Obama issued a presidential memorandum² on June 20, 2014 creating a Pollinator Health Task Force to write a federal strategy to promote the health of honey bees and other pollinators (Obama 2014). President Obama assigned Agriculture Secretary Tom Vilsack and Environmental Protection Agency Administrator Gina McCarthy to co-chair this task force. The task force was directed to develop a National Pollinator Health Strategy with special emphasis on the health of honey bees and the decline of the monarch butterflies. On May 19, 2015, the *National Strategy to Promote the Health of Honey Bees and Other Pollinators* was released³. This document provided three overarching goals, including one specific to monarch butterflies:

Increase the Eastern migratory population of the monarch butterfly to 225 million butterflies occupying an area of approximately 15 acres (6 hectares) in the overwintering grounds in Mexico through domestic/international actions and public-private partnerships, by 2020.

¹ In August 2014, a petition to list the monarch under the Endangered Species Act was provided to the U.S. Fish and Wildlife Service (FWS). FWS is currently conducting a 12 month review provided by the Endangered Species Act. A listing petition does not change the status or consideration of a species by NRCS.

² <https://www.whitehouse.gov/the-press-office/2014/06/20/presidential-memorandum-creating-federal-strategy-promote-health-honey-b>

³ <https://www.whitehouse.gov/blog/2015/05/19/announcing-new-steps-promote-pollinator-health>.



GENERAL MONARCH BIOLOGY

Monarch butterflies occur in North America, as well as other regions of the world. The most significant populations occur in North America and Mexico where they are generally divided into two populations, east and west of the Rocky Mountains. The western population is smaller, and those monarchs spend their winters along the California coast. The much larger eastern population winters in a single region – the forested mountains of central Mexico. Additionally, a very small non-migratory population winters in Florida.

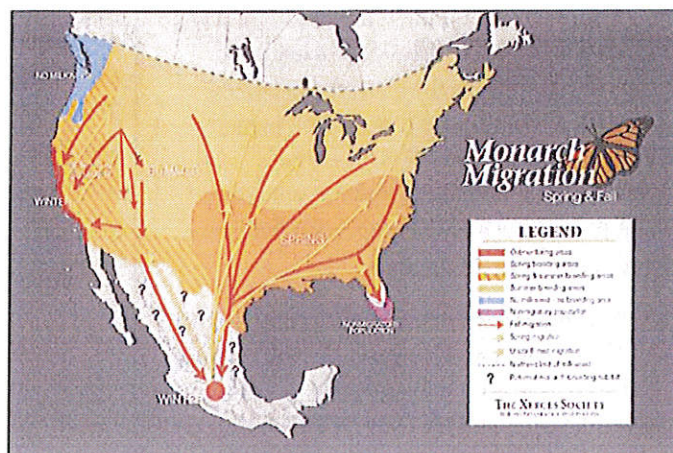


Figure 2. Monarch migration patterns in North America.

In March, the first adults from the eastern population leave Mexico and begin their northern and multi-generational migration. Adult monarchs forage on nectar contained in flowers of milkweeds, as well as many other flowering plants. They lay eggs only on milkweed plants in the genus *Asclepias*⁴. The adults that wintered in Mexico primarily lay eggs on milkweed plants in northern Mexico, Texas, Oklahoma and Louisiana, but many travel to other southern states.

Individual females lay about 400 eggs and typically lay no more than two eggs on any single milkweed plant. The egg-laying process can last as long as 30 days (Edson 2006). The eggs hatch in 9-12 days, and larva feed exclusively on the leaves of milkweed plants. The poisons contained in the milkweed afford the larva some protection from predators. Upon pupation, the new adults (the second generation) continue migration to the north and east. Depending on climatic conditions along the migration routes, the eastern monarchs may have as many as five generations during spring and summer. This multi-generational migration results in the eastern population spreading to all states east of the Rocky Mountains and into southern Canada. In the fall, individuals from the final summer generation migrate south to the wintering grounds in central Mexico, and the annual cycle is repeated the following spring.

⁴ For the remainder of this document, the term milkweed refers to those species in the genus *Asclepias*. There are approximately 110 species of *Asclepias* in the U.S.



MONARCH POPULATION DECLINES

The North American monarch population has experienced declines since 1994 when monitoring of the eastern North American population's wintering habitat first began (Monarch Joint Venture 2015). These declines align with reductions in wintering habitat in Mexico and summer habitat in the United States and Canada.

The low monarch wintering numbers in 2013 and 2014 resulted in an April 2014 statement of shared concern by leaders of the United States, Mexico and Canada. The monarch butterfly was specifically included in the 2014 Presidential Memorandum on pollinator conservation. Additionally, the FWS is conducting a status review to determine if protection under the Endangered Species Act (ESA) is warranted for monarchs.

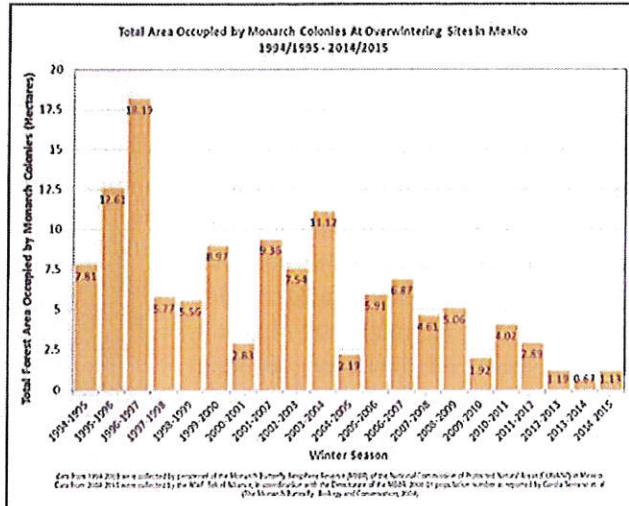


Figure 3. Total area occupied by monarch colonies at overwintering sites in Mexico 1994-2015 (data from World Wildlife Fund-Mexico and MBBR.)

BASIC MILKWEED INFORMATION

Monarchs use milkweed as the sole food source of their larva, and also as a source of nectar for adults. There are about 110 species of *Asclepias* in North America. For this project, which focuses on large-scale habitat enhancement for the eastern population, NRCS is focusing on six species of *Asclepias*. All are perennials.

Three of these species occur in the southern Great Plains (*Asclepias asperula*, *A. oenotheroides* and *A. viridis*) and three in the Midwest (*A. syriaca*, *A. incarnata*, and *A. tuberosa*). In addition to these species, several others are increasingly available in the commercial native seed industry, including *A. verticillata*, *A. purpurascens*, and *A. sullivantii*.



Photo 2: A monarch caterpillars feeds on the leaf of common milkweed. Photo by Mace Vaughan, The Xerces Society.

MEMO

Service Department



TO: Anthony Bales
FROM: Paul Barnett
DATE: February 22, 2016
RE: Mailbox Reimbursement

Questions have been raised as to the appropriate reimbursement that should be made to residents when have been damaged by a snow and ice plow hitting the mailbox. Currently we will reimburse up to \$35.00 per incident with copies of receipts if they replace the mailbox themselves. If the customer wishes, city crews will install a standard mailbox at no cost. A copy of the current policy is attached. The following is a history of the reimbursement rates:

Prior to 2005 Reimbursement was unlimited
2005 to 2010 Maximum reimbursement was \$75
2010 to current Maximum reimbursement is \$35

Mailbox's from Home Depot in Brunswick range from \$25 to \$60 with post. The following is an analysis of the last three years issues with mailboxes and the costs at different reimbursement rates.

Mailbox Repair Data	2016 (Jan. 1 thru Feb 16)	2015	2014	2013	Average 2013-2015
Total Completed Repairs	25	87	117	83	96
Complete standard set-up (post & box)	2	12	8	9	10
Mounting Board & Box	2	13	21	9	14
Post Only	0	7	8	7	7
Flag Arm	0	2	2	2	2
Repairs Made (no money involved)	19	41	65	49	52
Reimbursement (Customer Fixed)	2	12	13	7	11
Cost of Reimbursement at \$35 Each	\$70	\$420	\$455	\$245	\$373
Cost of Reimbursement at \$60 Each	\$120	\$720	\$780	\$420	\$640
Cost of Reimbursement at \$75 Each	\$150	\$900	\$975	\$525	\$800

The following is a synopsis of how other communities in the area treat mailbox damage. The only City with a reimbursement policy is Wadsworth and it is a maximum of \$50.

Strongsville - Replaces the mailbox if only damaged by a snow plow. It will be temporarily fixed until a permanent replacement. It will be replaced with a comparable mailbox that had been damaged. They keep standard and Step 2 mailboxes in stock, however, the resident does not get a choice of color. If the resident complains about the choice of mailbox, they can replace the mailbox at their own cost and they can install themselves.

North Royalton - Replaces a mailbox only if damaged by a snow plow and there is no other tire mark damage. It will be temporarily replaced until a permanent replacement. It is replaced with a standard mailbox only by the City. There is no reimbursement policy for the residents if they choose to purchase their own mailbox and the City will not install a purchased mailbox.

Lodi – Rarely has a mailbox damaged by the snow plows. If a mailbox is damaged, it will be replaced with a comparable mailbox by the City.

North Ridgeville – Replaces a mailbox damaged by a snow plow. It will be temporarily fixed if the damage is minor and permanently replaced in the spring. It will be replaced with a comparable mailbox, such as standard or Step 2. If the resident does not choose that option, they can purchase their own mailbox and the city will install it. There is no reimbursement policy.

Richfield – The Village will only repair/replace properly installed/placed mailboxes and posts that are directly hit by a snow plow. The City will either repair or replace the mailbox/post with a simple standard mailbox and 4"X4" post.

Medina City – Replaces a mailbox damaged by a snow plow. The mailbox will be replaced with a comparable mailbox by the City. They have also custom made mailboxes for their residents in a specific subdivision. They do not have a reimbursement policy for residents.

Wadsworth – Will replace a mailbox damaged by a snow plow. The mailbox will be replaced with comparable mailbox either standard or Step 2. If the homeowner does not choose to accept the standard or Step 2 mailbox, they have a \$50.00 reimbursement policy and the resident will need to install the mailbox.

C: Ryan Lutz

MAYOR
RON FALCONI

CITY OF BRUNSWICK

CITY MANAGER
ANTHONY J. BALES

COUNCIL
MICHAEL J. ABELLA, JR
ANTHONY P. CAPRETTA
NICHOLAS HANEK
PATRICIA HANEK
ALEX V. JOHNSON
BRIAN K. OUSLEY
JOSEPH SALZGEBER

Dear Resident:

It is City policy to repair (make operational) or replace mailboxes that are damaged during snow plowing operations. The only mailboxes that will not be replaced are those that are obviously rusted or rotted, and the rusted or rotted condition was the main factor in the damage to the box or post; or is not installed in accordance with specifications approved by the Post Office.

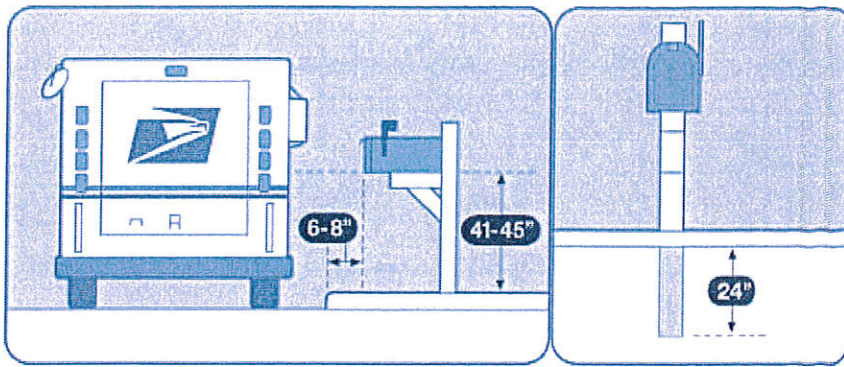
- **Specifications: Mailboxes are installed at a height of 41 to 45 inches from the road surface to the bottom of the mailbox or point of mail entry. Mailboxes are set back 6 to 8 inches from the front face of the curb or road edge to the mailbox door.**
(See back of this page for mailbox specification drawing.)

1. _____ The City service crew made temporary repair, final repairs will be made as soon as possible, weather permitting using our standard mailbox and wood post. Please advise the Service Department if you want the City to install our standard metal box and/or wood post at 330-558-6804.
2. _____ Your mailbox is more than our standard metal box and wood post. You may choose to purchase your own mailbox/and or post. The City will reimburse residents up to a maximum of \$35.00. Please submit your receipt and this letter along with your name, address and phone number to The City of Brunswick Service Department at 4095 Center Road, Brunswick, OH 44212. The homeowner is responsible for installation of the new mailbox and/or post according to the above specifications. The City will be checking for proper installation, prior to issuing a check. If you choose not to make the repair, please advise us if you want the City to install our standard metal box and/or wood post at 330-558-6804.
3. _____ Your mailbox is installed with a bracket type post and that is what is damaged. You can purchase a new wood post and install it in the ground according to the above specifications for reimbursement up to \$35.00. We do not reimburse for replacement of a bracket post. Please submit your receipt and this letter along with your name, address and phone number to The City of Brunswick Service Department at 4095 Center Road, Brunswick, OH 44212. If you choose to reinstall your mailbox with a bracket post, it will no longer be covered. The homeowner is responsible for installation of the new post and mailbox according to the above specifications. The City will be checking for proper installation prior to issuing a check.
4. _____ Mailbox repair has been completed.
5. _____ Mailbox will not be repaired by the city.



4095 CENTER ROAD - BRUNSWICK, OHIO 44212

CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002
<http://www.brunswick.oh.us>



THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 03/14/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Anthony J. Bales, City Manager
Paul Barnett, Public Service Director

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. #13-16** - An emergency resolution authorizing the City Manager to enter into an agreement with Kokosing Materials, Inc. for provision of asphalt pursuant to submitted bid prices in a total amount not to exceed \$50,000.00 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration Paul Barnett*)

BACKGROUND: City Council previously approved the motion to advertise for bids for asphalt for use in-house by the Public Service Department for street repairs.

PURPOSE AND EXPLANATION: Bids were opened on March 3, 2016. Kokosing Materials, Inc was the lowest and best bidder for asphalt.

IMPLEMENTATION SCHEDULE: Award of the contract would be for a one (1) year agreement.

FINANCIAL INFORMATION: Asphalt - - Street Repair & Maintenance - 117-0420-55303 - - 20000
Asphalt - - Road Improvement - 333-0474-56870 - - 30000

FINANCIAL SUMMARY: Not to exceed submitted bid prices per ton (Bid No. 2016-001 attached). Total po amount cannot exceed the Council adopted budget for this item.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Suspension of the rules and emergency action requested so that the Service Department can

proceed with required asphalt street repairs as early as possible in the spring construction season.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK - HOT MIX ASPHALT - BID No. 2016-001

Proponent	Bond or Check	#301 \$/ton	#448 \$/ton	Winter Mix (Cold Patch) \$/ton	Plant Location
Stoneco, Inc. DBA Allied Corporation 8920 Canyon Falls Blvd. Suite 120 Twinsburg, OH 44087	10% Bid Bond	\$53.00	\$63.50	\$115.00	4900 West 150th Street Cleveland, OH 44135
Kokosing Materials, Inc. P. O. Box 334 Fredericktown, OH 43019	10% Bid Bond	\$52.00	\$62.00	\$95.00	310 North State Steet Medina, OH 44256 OR 13351 Hawke Road Columbia Station, OH

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 13-16

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KOKOSING MATERIALS, INC. FOR PROVISION OF ASPHALT PURSUANT TO SUBMITTED BID PRICES IN A TOTAL AMOUNT NOT TO EXCEED \$50,000.00.

WHEREAS: The City of Brunswick received two (2) bids for the provision of asphalt in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on March 3, 2016, with Kokosing Materials, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Kokosing Materials, Inc. for provision of asphalt pursuant to submitted bid prices in an amount not to exceed \$50,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to provide the Service Department with necessary materials for the spring construction season. Therefore the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barbara J. Ortiz, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 03/14/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Anthony J. Bales, City Manager
Paul Barnett, Public Service Director

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. #14-16** - An emergency resolution authorizing the City Manager/Safety Director to enter into a three (3) year agreement with Shelly Materials, Inc., DBA Medina Supply Company, for the provision and delivery of concrete materials pursuant to submitted bid prices in a total amount not to exceed \$35,597.62 for year 2016 - **1st Reading** (To be brought from Committee-of-the-Whole, Administration/Paul Barnett)

BACKGROUND: City Council previously approved the motion to advertise for bids for concrete for use in-house by the Public Service Department for street repairs.

PURPOSE AND EXPLANATION: Bids were opened on March 3, 2016. Shelly Materials, Inc. d.b.a. Medina Supply Company, Inc was the lowest and best bidder for concrete.

IMPLEMENTATION SCHEDULE: Award of the contract would be for a three (3) year agreement.

FINANCIAL INFORMATION: Concrete - - Street Repair & Maintenance - 117-0420-55306 - - 35597.62

FINANCIAL SUMMARY: Not to exceed submitted bid prices per ton (Bid No. 2016-002 attached) nor exceed maximum amount budgeted by Council..

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Suspension of the rules and emergency approval requested so that the Service Department can

proceed with required concrete street repairs as early as possible in the spring construction season.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK - CONCRETE DELIVERED - BID No. 2016-002

First Year Contract

Proponent	Bid Bond or Check	Class QC FS		Class QC MS		Class QC1		TOTAL BID	Waiting Time/hr	Short Load Charge	Winter Rates	Extra Stops	Location of Plant
		Price/cu yd	Total	Price/cu yd	Total	Price/cu yd	Total						
Mack Concrete, Inc. 1321 N. Industrial Parkway Brunswick, OH 44212	100% Bid Bond	\$ 155.00	\$ 11,625.00	\$ 139.50	\$ 27,900.00	\$ 118.00	\$ 2,950.00	\$ 42,475.00	\$ 75.00	Over 4 yds but under 7-\$65 Under 4 yds - \$110	\$ 3.50 per yard	\$45.00	201 Columbia Road Valley City, OH 44280
Shelly Materials, Inc. DBA Medina Supply Company 230 East Smith Road Medina, OH 44256	10% Bid Bond	\$128.00	\$ 9,600.00	\$ 122.00	\$ 24,400.00	\$ 111.00	\$ 2,775.00	\$ 36,775.00	\$ 120.00	Less than 8 cubic yards - \$100	\$ 6.00 per yard	\$40.00	1501 Industrial Parkway South Brunswick, OH

Second Year Contract

Proponent	Bid Bond or Check	Class QC FS		Class QC MS		Class QC1		TOTAL BID	Waiting Time/hr	Short Load Charge	Winter Rates	Extra Stops	Location of Plant
		Price/cu yd	Total	Price/cu yd	Total	Price/cu yd	Total						
Mack Concrete, Inc. 1321 N. Industrial Parkway Brunswick, OH 44212	100% Bid Bond	\$ 167.50	\$ 12,562.50	\$ 150.00	\$ 30,000.00	\$ 129.00	\$ 3,225.00	\$ 45,787.50	\$ 75.00	Over 4 yds but under 7-\$65 Under 4 yds - \$110	\$ 4.00 per yard	\$45.00	201 Columbia Road Valley City, OH 44280
DBA Medina Supply Company 230 East Smith Road Medina, OH 44256	10% Bid Bond	\$133.00	\$ 9,975.00	\$ 127.00	\$ 25,400.00	\$ 116.00	\$ 2,900.00	\$ 38,275.00	\$ 120.00	Less than 8 cubic yards - \$100	\$ 6.00 per yard	\$40.00	1501 Industrial Parkway South Brunswick, OH

Concrete Delivered Bid No. 2016-002

Third Year Contract

Proponent	Bid Bond or Check	Class QC FS		Class QC MS		Class QC1		TOTAL BID	Waiting Time/hr	Short Load Charge	Winter Rates	Extra Stops	Location of Plant
		Price/cu yd	Total	Price/cu yd	Total	Price/cu yd	Total						
Mack Concrete, Inc. 1321 N. Industrial Parkway Brunswick, OH 44212	100% Bid Bond	\$ 189.00	\$ 14,175.00	\$ 159.00	\$ 31,800.00	\$ 137.00	\$ 3,425.00	\$ 49,400.00	\$ 80.00	Over 4 yds but under 7-\$75 Under 4 yds - \$120	\$ 4.00 per yard	\$50.00	201 Columbia Road Valley City, OH 44280
DBA Medina Supply Company 230 East Smith Road Medina, OH 44256	10% Bid Bond	\$ 139.00	\$ 10,425.00	\$ 133.00	\$ 26,600.00	\$ 122.00	\$ 3,050.00	\$ 40,075.00	\$ 120.00	Less than 8 cubic yards - \$100	\$ 6.00 per yard	\$40.00	1501 Industrial Parkway South Brunswick, OH

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 14-16

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH SHELLY MATERIALS, INC., d/b/a MEDINA SUPPLY COMPANY, FOR THE PROVISION AND DELIVERY OF CONCRETE MATERIALS PURSUANT TO SUBMITTED BID PRICES IN A TOTAL AMOUNT NOT TO EXCEED \$35,597.62 FOR YEAR 2016.

WHEREAS: The City of Brunswick received two (2) bids for the provision and delivery of concrete materials for use by the Service Department in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on March 3, 2016, with Shelly Materials, Inc., d/b/a Medina Supply Company, determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with Shelly Materials, Inc., d/b/a Medina Supply Company, for the provision and delivery of concrete materials pursuant to submitted bid prices in a total amount not to exceed \$35,597.62 for year 2016. The Agreement shall provide that the provision of concrete materials for years 2017 and 2018 shall be subject to appropriations duly authorized by City Council, if any.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to provide the Service Department with necessary materials for the spring construction season. Therefore the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Barbara J. Ortiz, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 03/14/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

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LEGISLATION: **RES. NO. 15-16** - An emergency resolution authorizing the City Manager to enter into an agreement with Patch Management, Inc. to perform pothole and roadway repairs in an amount not to exceed \$40,000.00 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: The City has successfully contracted with Patch Management, Inc. to supply the City of Brunswick with the pothole killer machine in 2013, 2014 and 2015 as an economical, efficient and safe method that is environmentally responsible to perform pothole repairs.

PURPOSE AND EXPLANATION: Under this contract, Patch Management, Inc. would be scheduled to provide 150 hours of spray injection patching using the pothole killer machine for five days in each of the four wards for a total of 20 days. The contract covers equipment, labor and 100 tons of materials.

IMPLEMENTATION SCHEDULE: Contractor can start within 30 days of the signing of the contract and currently has an opening at the beginning of April.

FINANCIAL INFORMATION: Patch Management Pothole Killer - 04/11/2016 - - 117-0420-54263 - - 40000

FINANCIAL SUMMARY: Quote attached. Amount of purchase order cannot exceed the Council adopted budget nor maximum contract amount.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Requesting suspension of the rules and emergency consideration in order to accommodate the contractor's schedule of an early April start.

**ADDITIONAL
INFORMATION:**

Patch Management, Inc
451 Tyburn Road
Fairless Hills, PA 19030



TM

Telephone: 215 949-9400
Fax: 215 949-3166
E-mail: crb@potholekillers.com

March 6, 2016

Mr. Paul Barnett, P. E,
Director of Public Works
City of Brunswick Ohio
1238 West 130th Street
Brunswick, OH 44212

Dear Mr. Barnett.

Thank you for requesting Patch Management Inc. provide, you with a proposal to perform spray injection repairs for your City. We have outlined the project hereafter that will include the labor, equipment, with the materials to place 100 tons of materials. Because we do not know the extent of the roadway damages in your City, we have based this proposal on our experience and have provided you with a proposal that includes the equipment, labor and materials that will be put in place at a fixed value.

Scope of services:

PMI will supply one specialized spray injection (PK2000) truck with a skilled operator on a daily basis to perform the pothole and other roadway repairs that our equipment is capable of performing. We will operate under the direction of your designated staff member during this period. We can work 8-10 hours a day, and if weather permits 6 days per week.

Materials:

Patch Management will provide the materials that are proven, successful for spray injection patching to your agency as identified herein. The emulsion provided will be suitable for the weather conditions when the application is being applied this will be determined by PMI technicians i.e., below 50 degrees, PMI will provide our proprietary winter blend MMPP asphalt emulsion, above 50 degrees PMI will provide our standard summer asphalt emulsion. PMI will also provide the properly sized and washed aggregate to support the spray injection repair application. The materials used are not required to carry U.S. DOT placards.

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PK2000 Systems are proprietary and protected by U.S. Patent and or Patents Pending

Patch Management, Inc
451 Tyburn Road
Fairless Hills, PA 19030



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Telephone: 215 949-9400
Fax: 215 949-3166
E-mail: crb@potholekillers.com

Equipment:

One PK2000 Spray Patcher

The spray injection patcher will be a PK2000 with the Patch Management proprietary systems in place the unit will have an onboard ICC-recirculation flush system capable of cleaning the asphalt emulsion system without the use of hazardous materials. The cleaning of the asphalt emulsion system will not incorporate the discharge of any materials outside the system. The patcher will be equipped with patch on the fly, providing the capability to perform linear patching while moving in a forward or reverse direction,

The patcher will be equipped with a directional arrow board mounted on the rear of the patcher capable of providing a visual warning to pedestrians and approaching vehicles. The CITY OF BRUNSWICK OHIO shall provide any additional traffic control required.

We thank you for this opportunity and look forward to assisting you with the pothole maintenance program as outlined.

If you agree with this proposal and our approach please have an authorized representative execute and fax this page back to Patch Management, Inc., at 215 949-3166 and we will prepare a schedule for your review and approval.

Cost structure:

Under this proposal PMI will provide you with the materials, equipment, and labor to place 100 tons of materials using the spray injection patching application for a total of thirty eight thousand four hundred (\$38,400.00) dollars).

If after we have completed the initial activity and you still have repairs you require to be completed because we are on location we can perform up to 40 hours of additional patching services at \$250.00 dollars per hour.

Submitted by: _____
Craig R. Baclit, President

Date: _____

Approved _____
Authorized Representative

Date: _____

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Patch Management, Inc
451 Tyburn Road
Fairless Hills, PA 19030



TM

Telephone: 215 949-9400
Fax: 215 949-3166
E-mail: crb@potholekillers.com

This is the most economical, efficient, and safest method that is an environmentally responsible application to perform pothole and asphalt repairs year round. We thank you for this opportunity and look forward to assisting you with the pothole maintenance program as outlined. If you have any questions please contact us at 215 949-9400, again we thank you for this opportunity.

NOTE:

Because of the demand for this equipment, and the services of PMI, if you intend to approve of this proposal please understand, upon our receiving your executed and approved document you will be placed into the queue for scheduling, and when a time and date has been confirmed you will be notified of the scheduled start date. We currently have a 30 day backlog.

If you have any questions please contact us at 215 949-9400, again we thank you for this opportunity.

Respectfully,

Craig R. Baclit
Craig R. Baclit, President
Patch Management, Inc.
451 Tyburn Road
Fairless Hills, PA 19030
crb@potholekillers.com
www.fixroad.com
Toll Free: 1877-FIX-ROAD (349-7623)
(F) 215 949-3166

Cc: Brian J. Preski, Dir Government Affairs
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CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH PATCH MANAGEMENT, INC.
TO PERFORM POTHOLE AND ROADWAY REPAIRS IN AN AMOUNT
NOT TO EXCEED \$40,000.00.

WHEREAS: It is necessary to perform pothole and roadway repairs in the City; and

WHEREAS: The spray injection patching equipment utilized by Patch Management, Inc. is
proprietary in nature and unique to Patch Management, Inc., and therefore not
subject to competitive bidding.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby
authorized and directed to enter into an Agreement with Patch Management, Inc.,
to perform pothole and roadway repairs in an amount not to exceed \$40,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for
the immediate preservation of the public peace, property, health, safety or
welfare, and for the additional reason that immediate passage is necessary to
perform such pothole and roadway repairs during the 2016 construction season.
Therefore the same shall be in full force and effect from and after its passage by
the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barbara J. Ortiz, CMC