BRUNSWICK CITY COUNCIL AGENDA

Brian Ousley At-Large	Alex Johnson At-Large	Michael Abella Jr. Ward 1	Kenneth Fisher Law Director	Anthony Bales City Manager	Ron Falconi Mayor	Barbara Ortiz Council Clerk	Patricia Hanek At-Large	Joseph Salzgeber Ward 3	Anthony Capretta Ward 4	Nicholas Hanek Ward 2

Administration Representatives

MARCH 14, 2016

1. Prayer and Pledge of Allegiance

2. Roll Call of Members

3. Correspondence

4. Approval of regular Council Meeting Minutes dated February 22, 2016.

   (a) Council Meeting Minutes dated February 22, 2016.

5. Mayor's Report:

   (a) Mayor's Court Financial Report for the month ending February 2016 will be posted on the website and added to the minutes for the record;

   (b) Good Neighbor Award presented to Basil Shaw;

   (c) Recognition of BHS Boys Basketball Team - First District Champs;

   (d) Southwest General Hospital to present award to Brunswick Fire Department;

   (e) Mayor's recommendation for the reappointment of Nancy Zelei, Anthony Bales and Don Moll to the Community Improvement Board;

   (f) Mayor's recommendation to reappoint Clifford Nowak and Donald Moll to the Juvenile Diversion Board;

   (g) Motion to approve the Mayor's recommendation to reappoint Jim Mussey and Stan Socha to the Board of Zoning Appeals;

   (h) Mayor's Update

6. Clerk of Council's Report

7. Council Committee Reports:

   Economic Development..Mr. Johnson

   Services, Utilities, Technology & Cable.....................................Mr. Salzgeber

   Finance Committee...Mrs. Hanek

   Safety & Environment...Mr. Hanek

   Planning & Zoning Committee..Mr. Ousley

Parks, Recreation & Community Committee................................Mr. Abella Jr.

Building & Building Code Committee..Mr. Capretta

8. Other Boards and Commissions

(a) Committee of the Whole meeting minutes 02/22/2016

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

ORD. NO. 105-15 - An ordinance amending Chapter 1270 (Tables A, B and C, Basic Design and Regulatory Elements) of the City of Brunswick Codified Ordinances to increase the maximum height of ground signs to 7 feet with a maximum exposed base height of 2 feet - **3rd Reading** (Planning & Zoning Committee, *Approved by Planning Commission 2-4-16, Administration/Ken Fisher*)

b. 2nd Reading(s)

RES. NO. 10-16 - A resolution authorizing the City Manager to enter into an agreement with Brunswick Hills Township for the provision of dispatch services - **2nd Reading** (Safety & Environment Committee, *Administration/Chief DeForest*)

c. 1st Reading(s)

ORD. NO. 12-16 - An ordinance amending Section 1278.02 of the City of Brunswick Codified Ordinances - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

RES. NO. 13-16 - An emergency resolution authorizing the City Manager to enter into an agreement with Kokosing Materials, Inc. for provision of asphalt pursuant to submitted bid prices in a total amount not to exceed $50,000.00 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration Paul Barnett*)

RES. NO. 14-16 - An emergency resolution authorizing the City Manager/Safety Director to enter into a three (3) year agreement with Shelly Materials, Inc., DBA Medina Supply Company, for the provision and delivery of concrete materials pursuant to submitted bid prices in a total amount not to exceed $35,597.62 for year 2016 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

RES. NO. 15-16 - An emergency resolution authorizing the City Manager to enter into an agreement with Patch Management, Inc. to perform pothole and roadway repairs in an amount not to exceed $40,000.00 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett)*

11. City Manager's Report

12. Administrative Departments

13. Open Forum

14. Unfinished Business

15. New Business

16. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, FEBRUARY 22, 2016

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS: ROLL CALL SHOWED THE FOLLOWING COUNCIL MEMBERS PRESENT: BRIAN OUSLEY, ALEX JOHNSON, MICHAEL ABELLA JR., ANTHONY CAPRETTA, PATRICIA HANEK, NICHOLAS HANEK, JOSEPH SALZGEBER AND COUNCIL CLERK BARB ORTIZ, MAYOR RON FALCONI.

CORRESPONDENCE: THERE WAS NONE.

APPROVAL OF REGULAR COUNCIL MEETING MINUTES DATED FEBRUARY 8, 2016. PATRICIA HANEK MOVED TO ADOPT THE COUNCIL MEETING MINUTES DATED FEBRUARY 8, 2016 AS WRITTEN, SECONDED BY BRIAN OUSLEY. ROLL CALL - AYES - 0.NAYS - 0. MOTION CARRIED.

MAYOR'S REPORT:

Motion to approve the appointment of Paul Barnett as the Brunswick Representative for NOACA:

Patricia Hanek moved to approve the appointment of Paul Barnett as the Brunswick Representative for NOACA (with Patrick Patton/Medina as the alternate), seconded by Joseph Salzgeber. Roll Call - Ayes - 7, Brian Ousley, Alex Johnson, Michael Abella Jr., Anthony Capretta, Patricia Hanek, Nicholas Hanek, Joseph Salzgeber. Nays - 0. Motion Carried.

CLERK OF COUNCIL'S REPORT: MRS. ORTIZ MENTIONED THAT ON THURSDAY, VALERIE ZAK AND HERSELF WENT TO A NORTHEAST OHIO CLERKS' WORKSHOP AND ATTENDED AN ACTIVE SHOOTER TRAINING. IT WAS ABOUT WHAT TO DO WHEN THERE WAS AN ACTIVE SHOOTER AND IT WAS VERY BENEFICIAL. IT NOT ONLY MADE THEM AWARE OF WHAT TO DO IN THE WORK PLACE, BUT WHEREVER THEY WENT AS A MALL, CHURCH, AIRPORT OR ANYWHERE. IT WAS AN EXCELLENT TRAINING.

COUNCIL COMMITTEE REPORTS:

Economic Development..Mr. Johnson:

Mr. Johnson had no report this evening.

Services, Utilities, Technology & Cable......................................Mr. Salzgeber:

Mr. Salzgeber had no formal report. However, there was a discussion regarding the reimbursement for mailbox damage done by snow plows. This was something that will be discussed at the next Committee-of-the-Whole Meeting with respect to possibly raising the $35.00 reimbursement fee to a higher range between $60.00 and $75.00.

Finance Committee...Mrs. Hanek:

Patricia Hanek moved to approve the formal report dated February 3, 2016 as written, seconded by Joseph Salzgeber. Roll Call - Ayes - 7, Brian Ousley, Alex Johnson, Michael Abella Jr., Anthony Capretta, Patricia Hanek, Nicholas Hanek, Joseph Salzgeber. Nays - 0. Motion Carried.

Safety & Environment..Mr. Hanek:

Mr. Hanek had no formal report this evening.

Planning & Zoning Committee..Mr. Ousley:

Mr. Ousley had no formal report tonight.

Parks, Recreation & Community Committee................................Mr. Abella Jr.:

Mr. Abella had no report this evening.

Building & Building Code Committee...Mr. Capretta:

Mr. Capretta had no report tonight.

OTHER BOARDS AND COMMISSIONS

Committee of the Whole Joint Meeting February 1, 2016:

Committee of the Whole Meeting February 8, 2016:

Patricia Hanek moved to approve the Committee-of-the-Whole Minutes dated February 1, 2016 and February 8, 2016 as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Brian Ousley, Alex Johnson, Michael Abella Jr., Anthony Capretta, Patricia Hanek, Nicholas Hanek, Joseph Salzgeber. Nays - 0. Motion Carried.

PETITIONS FROM THE PUBLIC ON LEGISLATION : THERE WERE NONE.

READING OF LEGISLATION AND ACTION ON LEGISLATION:

2ND READING(S)

ORD. NO. 105-15 - An ordinance amending Chapter 1270 (Tables A, B and C, Basic Design and Regulatory Elements) of the City of Brunswick Codified Ordinances to increase the maximum height of ground signs to 7 feet with a maximum exposed base height of 2 feet - **2nd Reading** (Planning & Zoning Committee, *Approved by Planning Commission 2-4-16, Administration/Ken Fisher*):

ORD. NO. 105-15 - Mr. Ousley moved this ordinance to a third reading.

ORD. NO. 4-16 - An ordinance amending Section 1278.02 of the City of Brunswick Codified Ordinances - **2nd Reading** (Planning & Zoning Committee, *Administration/Ken Fisher*):

ORD. NO. 4-16 - Mr. Ousley moved this ordinance to a third reading.

1ST READING(S)

RES. NO. 11-16 - An emergency resolution authorizing the City Manager to purchase one (1) Dodge Charger from Greve Dodge, three (3) Ford Police Interceptor Utilities from Statewide Ford, and one (1) Ford Fusion from Statewide Ford for the Division of Police in a total amount not to exceed $161,107.00 - **1st Reading** (To be brought from Safety Committee, *Administration/Chief DeForest*):

RES. NO. 11-16 - Nicholas Hanek moved to suspend the rules, seconded by Alex Johnson. Roll Call - Ayes - 7, Brian Ousley, Alex Johnson, Michael Abella Jr., Anthony Capretta, Patricia Hanek, Nicholas Hanek, Joseph Salzgeber. Nays - 0. Motion Carried.

Chief DeForest noted that this was to allow the Brunswick Division of Police to maintain its fleet maintenance and to purchase four marked police units and one unmarked police unit. Those vehicles taken out of the fleet will be either be traded, sold or repurposed.

Nicholas Hanek moved to adopt, seconded by Anthony Capretta. Roll Call - Ayes - 7, Patricia Hanek, Joseph Salzgeber, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta and Alex Jonson. Nays -0. Motion Carried.

RES. NO. 10-16 - A resolution authorizing the City Manager to enter into an agreement with Brunswick Hills Township for the provision of dispatch services - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Chief DeForest*):

RES. NO. 10-16 - Nicholas Hanek moved this resolution to a second reading.

CITY MANAGER'S REPORT: MR. BALES BROUGHT UP THAT COUNCILMAN ABELLA MADE THE ADMINISTRATION AWARE THAT SOME RESIDENTS HAVE CONTACTED WOW CABLE AND HAVE BEEN INFORMED THAT THEY WOULD NOT RECEIVE WOW CABLE SERVICE IN THEIR AREA. THE ADMINISTRATION HAS CONTACTED WOW TODAY AND THEY HAVE ASSURED THE CITY THAT ALL OF BRUNSWICK WILL STILL RECEIVE SERVICE. THEY WERE STILL UNDER CONSTRUCTION THIS YEAR AND EXPECT TO BE DONE WITH BRUNSWICK IN 2016. HOWEVER, WOW GAVE THE CITY AN UPDATED TELEPHONE NUMBER IF PEOPLE WANTED TO CALL FOR MORE INFORMATION. THIS NUMBER WAS 614-870-5231. THE CUSTOMER SERVICE REPRESENTATIVES AT THAT NUMBER WERE MORE FAMILIAR WITH THE BRUNSWICK PROJECT AND COULD GIVE MORE ACCURATE INFORMATION.

ADMINISTRATIVE DEPARTMENTS:
CHIEF DEFOREST POINTED OUT A NEW PUBLICATION CAME OUT AND IT WAS TITLED, "TAKE A LOOK AT BRUNSWICK." ON THE FRONT COVER WAS OFFICER DEREK ZELENKA WHO WAS THE HIGH SCHOOL RESOURCE OFFICER. THE SCHOOL RESOURCE OFFICER PROGRAM HAS BEEN IN EXISTENCE SINCE 1989. IT WAS STARTED BY CHIEF PATRICK BEYER WITH A FEDERAL GRANT. THIS ARTICLE FOCUSED ON THE SCHOOL RESOURCE OFFICER PROGRAM AND THE IMPORTANCE OF THE DIVISION OF POLICE AND HOW THEY GET OUT INTO THE COMMUNITY TO SOLVE PROBLEMS AT THE LOWEST LEVEL. WHAT WAS NICE ABOUT THIS

ARTICLE AND SERIES OF STORIES IN THE PUBLICATION WAS THAT IT FOCUSED ON THE COMMUNITY AND INFORMED PEOPLE OF INFORMATION THEY OTHERWISE MAY NOT BE AWARE OF BEFORE. HE HAD A NUMBER OF PEOPLE STOP HIM IN THE COMMUNITY AND MADE COMMENTS ABOUT THE SERIES. HE GAVE KUDOS TO OFFICER ZELENKA FOR HIS INVOLVEMENT WITH THIS, AND ALSO TO JEFF NEIDERT WHO WAS INSTRUMENTAL IN PUTTING THE PIECE TOGETHER.

ALSO, THE BRUNSWICK DIVISION OF POLICE WILL BE HOLDING THE FIFTH CITIZEN'S POLICE ACADEMY STARTING APRIL 13. IT WILL MEET ON WEDNESDAY EVENINGS FROM 6:00 TO 9:00 P.M. THIS WILL TAKE PLACE FROM APRIL 13 THROUGH JUNE 1, 2016. THEY HAD FOURTEEN SLOTS FOR THE ACADEMY AND CURRENTLY ONLY HAVE TEN AVAILABLE BECAUSE THEY HAD A WAITING LIST FROM TWO YEARS AGO. HE NOTED IF ANYONE BECAME INVOLVED WITH THE ACADEMY THEY WILL LEARN ABOUT THE OPERATION OF THE BUDGET, THE THINGS THEY DO, HOW THEY DO IT, THE TACTICAL OPERATIONS, AND EVIDENCE COLLECTION. IT WAS MORE COMPLICATED THAN SOLVING A CRIME IN TWENTY MINUTES LIKE ON TELEVISION. HE ENCOURAGED PEOPLE TO BECOME INVOLVED. IF ANYONE WANTED AN APPLICATION THEY WILL BE ONLINE ON THE WEBSITE AT WWW.BRUNSWICK.OH.US. APPLICATIONS WILL ALSO BE AVAILABLE AT CITY HALL ON THE POLICE SIDE. ANYONE COULD COME IN THE EASTSIDE DOOR AND RING THE PHONE TO DISPATCH TO RECEIVE AN APPLICATION.

A FINAL REMINDER, SPRING WAS COMING UPON US. HE REMINDED PEOPLE THAT HAVE A LOT TO GIVE A LOT TO PLEASE REMEMBER THERE WERE DONATION BINS AT CITY HALL FOR THE BRUNSWICK FOOD PANTRY.

MR. FISCHER STATED THAT IT WAS TAX TIME AND APRIL 15 WAS THE DEADLINE. IT WAS A DREADED DEADLINE FOR MANY PEOPLE. THEY DID ADMINISTER THE LOCAL INCOME TAXES FOR THE RESIDENTS HERE AT CITY HALL. THEY HAD A STAFF OF THREE FULL-TIME PEOPLE AND TWO PART-TIME PEOPLE THAT WERE HERE BETWEEN 8:30 A.M. AND 5:00 P.M. MONDAY THROUGH FRIDAY. THEY DID AN EXCELLENT JOB. THEY ADMINISTER ABOUT 2,000 - 3,000 TAX FORMS EVERY YEAR FOR RESIDENTS. THEIR SERVICES WERE AVAILABLE TO ALL RESIDENTS. THEY HAVE ANNOUNCED THAT THERE WILL BE SOME SATURDAY HOURS AS WELL. STAFF WILL BE AVAILABLE ON APRIL 2 AND APRIL 9 FROM 9:00 A.M. TO 1:00 P.M.

CHIEF BAIRD STATED THAT THIS EVENING IN COMMITTEE-OF-THE-WHOLE BY UNANIMOUS APPROVAL OF A MOTION , THE BRUNSWICK FIRE DEPARTMENT WAS EXTENDING THEIR CLINICAL AGREEMENT WITH CUYAHOGA COMMUNITY COLLEGE (TRI-C) IN THE TRAINING OF PARAMEDICS. THIS MEANT THAT THE TRI-C PARAMEDIC PROGRAM SENT THEIR STUDENTS OUT TO RIDE ALONG WITH THE FIRE DIVISION. THE BRUNSWICK PARAMEDICS PROVIDED COVERAGE FOR THEM TO MAKE SURE THEY WERE DOING THEIR JOB WELL. THIS PROVIDED THE STUDENTS WITH A SIGNIFICANT LEVEL OF FIELD TRAINING WHICH WAS THE ONLY WAY THEY COULD BE PREPARED TO ENTER INTO THIS FIELD. THE ADVANTAGE TO THE FIRE DIVISION WAS WHEN THERE WAS A STUDENT WITH THEM THERE WERE FOUR PEOPLE ON THE AMBULANCE INSTEAD OF THREE. THE THING THAT MAY SURPRISE THE PUBLIC WAS WHEN ONE OF THESE YOUNG STUDENTS WALKED IN THEY WILL NOT BE IN A BRUNSWICK FIRE DIVISION UNIFORM. THEY WILL BE UNDER THE SUPERVISION OF THE BRUNSWICK PARAMEDIC. IF YOU RECEIVED CARE FORM ONE OF THESE STUDENTS, REST ASSURED THAT THEY KNEW WHAT THEY WERE DOING AND THE FIRE DIVISION WAS MAKING SURE THAT WENT WELL. THIS PROVIDES TRI-C AND THE CITY OF BRUNSWICK WITH A NUMBER OF ADVANTAGES. THE BEST ONE BEING THAT IT REALLY STRENGTHENED THE PARTNERSHIPS WITH AGENCIES AROUND US.

MR. AUNGST STATED THIS PAST WEEK THAT THE CITY HELD THE CITY COMMERCE AND COFFEE. THEY

DISCUSSED CURRENT ECONOMIC STATISTICS WITHIN BRUNSWICK AND SOME OF THE FUTURE PROJECTS THAT WILL BE TAKING PLACE IN BRUNSWICK. IT WAS WELL RECEIVED AND THE CITY EXPECTED TO OFFER THIS IN THE FUTURE AS WELL.

AT THIS TIME, MR. CAPRETTA ASKED IF ANYONE COULD GIVE AN UPDATE REGARDING THE WOW SERVICES FOR THE CITY OF BRUNSWICK. MANY OF HIS RESIDENTS HAVE BEEN ASKING WHEN AND HOW MUCH FURTHER THE CITY WILL BE IN GETTING SERVICES FROM WOW.

MR. BALES NOTED THAT THE CITY CONTACTED WOW TODAY AND THEY ASSURED THE CITY THAT ALL OF BRUNSWICK WILL BE SERVED. CONSTRUCTION SHOULD BE COMPLETED IN 2016. THE CITY HAD AN UPDATED TELEPHONE NUMBER THAT WILL BE PLACED ON THE WEBSITE FOR PEOPLE TO CALL FOR MORE SPECIFIC INFORMATION RELATED TO THEIR ADDRESS.

OPEN FORUM: CHERYL HOVITZ FORM THE MEDINA COUNTY AUDITOR'S OFFICE - MS. HORVITZ INTRODUCED HERSELF TO EVERYONE AND STATED SHE WILL BE REPRESENTING THE MEDINA COUNTY AUDITOR'S OFFICE WITH UPDATES FROM TIME TO TIME.

UNFINISHED BUSINESS: THERE WAS NONE.

NEW BUSINESS: MR. SALZGEBER BROUGHT UP THAT THE MEDINA COUNTY BOARD OF ELECTIONS STILL NEEDED POLL WORKERS FOR THE UPCOMING MARCH 15 PRIMARY. HERE IN OHIO THERE WAS A SYSTEM WHERE THERE WAS AN EQUAL NUMBER OF DEMOCRATS AND REPUBLICANS AT THE POLLS. EVERYONE WAS WELCOME TO REGISTER REPUBLICAN OR DEMOCRAT TO WORK ON ELECTION DAY. THEY WERE PAID FOR THEIR SERVICES, ALTHOUGH IT WAS A VERY LONG DAY. HE SUGGESTED BRINGING A BOOK AND SOMETHING TO EAT IF YOU DO SIGN UP. IF ANYONE WAS INTERESTED IN WORKING THE POLLS THEY COULD CONTACT THE MEDINA COUNTY BOARD OF ELECTIONS AND SPEAK TO PATTY AT 330-723-8023 OR 8024.

ADJOURNMENT: PATRICIA HANEK MOVED TO ADJOURN, SECONDED BY ALEX JOHNSON. ROLL CALL - AYES - 7, BRIAN OUSLEY, ALEX JOHNSON, MICHAEL ABELLA JR., ANTHONY CAPRETTA, PATRICIA HANEK, NICHOLAS HANEK, JOSEPH SALZGEBER. NAYS - 0. MOTION CARRIED.

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 7:50 P.M.

Respectfully submitted,

Barbara J Ortiz, CMC

Barbara J. Ortiz, CMC

Clerk of Council

Mayor Ron Falconi

Adopted

ECONOMIC DEVELOPMENT

February 16, 2016

IN ATTENDANCE: Chairman Alex Johnson, Committee Member Patricia Hanek, Brian Ousley, Community & Economic Development Director Grant Aungst.

The meeting convened at 6:30 p.m.

Mrs. Hanek moved to excuse Mr. Abella for just cause. Vote – 2 Ayes, 0 Nays.

UPDATE ON ECONOMIC DEVELOPMENT ISSUES:

Mr. Aungst gave an economic development update of activities going on in the City; the City Commerce and Coffee event is being held tomorrow at the Recreation Center at 7:30 a.m., there will be a power point presentation, the sponsor of the event is First National Bank, they are primarily a commercial lending institution based in Pennsylvania and have a very strong presence in Northeast Ohio, he mentioned they are looking to develop a presence in Brunswick.

Mr. Aungst mentioned an article Council recently received about Brixmor and their challenges; they are one of the largest real estate investment trusts in North America. They misstated some of their funds in 2013 and 2014 and a number of their key executives have left. With them being a publically traded company business was being conducted as usual and Mr. Aungst was not overly concerned about the company based on his recent conversations, and he mentioned Brixmor has a lot of properties in Northeast Ohio.

Additionally, Mr. Aungst mentioned there were a number of people looking for small office space and new potential buildings. Stark Enterprise has gone through the initial process of discussion plans with the Planning Commission and they have been approved to move onto a detailed site plan for the facility where the former Old Phoenix Bank was located. There will be six units in the building; three will have food/drink seating no more than 50 patrons per each unit, there is plenty of parking and the potential for a drive-thru on the west side of the building. A pet store is going in next to Mattress Firm; and with the size of the unit it will be divided for a third business.

Continuing, Mr. Aungst advised he met with the Chamber of Commerce; he announced the Chamber recently merged with Valley City and are now known as the Medina County Northern Alliance of Chamber. The hotel process is still being worked on he mentioned the legal processes needs to be finalized, also the Danburry of Brunswick has all their approvals and have a deadline they will need to break ground this spring. He noted the three sites to be built are the senior facility, the hotel, and luxury apartments. Additionally Mr. Aungst recently met with a local food supplier and they are working together on related projects. Get Go is in progress and expects to break ground in the spring also.

A brief meeting was held with Safety Auto Glass and they are looking to add to their facility, and a current business in the industrial park is looking to build a new building with the potential of bringing in a new business.

Mrs. Hanek noted on the City website there was information about community business and school partnership she asked for an explanation.

Mr. Aungst elaborated on "CBS" he noted Councilman Johnson is part of the organization it is a collaborative effort between the schools, city, and business community to have better communication working together and moving forward. The chamber, city, and schools are working together for a better Brunswick and better opportunities for business, education, and community.

Mr. Johnson commented that the religious leaders were also being brought into the organization, and there will be a meeting in March.

Mr. Johnson asked if Mr. Aungst new the number of new jobs that were going to be coming into the City with the new development where the Old Phoenix/First Merit Bank was.

Mr. Aungst responded that he did not know that number he was not sure what businesses were going to be coming in so he could only speculate on the numbers.

Mr. Ousley wanted to know why one bigger restaurant was not coming instead of three small ones seating 50 patrons each. Mr. Ousley indicated he would like to see a steakhouse come in.

Mr. Johnson wanted to know if the Get Go was going to house a car wash, and Mr. Aungst answered in the negative to that question.

In closing, Mr. Aungst mentioned there will be a new business in the industrial park that will be doubling the number of employees.

Mr. Johnson wanted to know how the City supports the new businesses and understands their needs.

Mr. Aungst advised it was a matter of having constant communication and dialogue with the businesses, and mentioned the City Commerce and Coffee event was a yearly event. He stated on a regular basis he was out talking to the businesses. He mentioned it was critical to keep the industrial parks growing, and at some point in time there was going to be the need to plan for the future about obtaining more land to create another industrial park.

What Mr. Johnson was hearing is that a strategic plan needs to be put together within the next ten years. As a closing comment Mr. Johnson noted he would like to reach out to the business community.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

There being no further business, Mrs. Hanek moved to adjourn at 6:48 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

Alex Johnson
Chairman

SAFETY & ENVIRONMENT COMMITTEE MEETING

February 22, 2016

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Anthony Capretta, Committee Member Alex Johnson, Patricia Hanek, Joseph Salzgeber, Brian Ousley, Michael Abella Jr., Chief Carl DeForest, City Manager Anthony Bales, Finance Director Todd Fischer, Chief Jim Baird, Law Director Kenneth Fisher, Community & Economic Development Director Grant Aungst, Service Director Paul Barnett, City Engineer Matt Jones, Council Clerk Barbara Ortiz, News Media.

The meeting convened at 6:20 p.m.

Mr. Abella was seated at 6:25 p.m.

REVIEW LEGISLATION:

RES. NO. 10-16 – A resolution authorizing the City Manager to enter into an agreement with Brunswick Hills Township for the provision of dispatch services

Chief DeForest brought this discussion to the last Committee of the Whole meeting to request authorization for a contract with Brunswick Hills Township for police and fire. Chief DeForest advised the City has a variable cost contract with Brunswick Hills Township that went into effect in the year 2000. He pointed out the cost has varied from $39,000.00 to as high as $71,000.00 in 2015. This request for a fixed contract was initially proposed by Brunswick Hills Township so they would have a more predictable budget. Chief DeForest noted over the course of the last 15 years the average expense to Brunswick Hills Township has been a little more than $49,000.00. This is for a three year contract beginning in 2016 for $66,000.00, and will go up 2% in 2017 and 2% in 2018.

Mr. Johnson moved this resolution to tonight's Council Agenda of February 22, 2016 for three readings. Vote – 3 Ayes, 0 Nays.

RES. NO. 11-16 - An emergency resolution authorizing the City Manager to purchase one (1) Dodge Charger from Greve Dodge, three (3) Ford Police Interceptor Utilities from Statewide Ford, and one (1) Ford Fusion from Statewide Ford for the Division of Police in a total amount not to exceed $161,107.00

This legislation represents authorization for the purchase of police vehicles; Chief DeForest indicated he was looking to replace four marked units and one unmarked unit. The purchase will be for (1) Dodge Charger, (3) Ford Interceptors, and (1) Ford Fusion. The Dodge Charger will be replacing the 2010 Dodge Charger that will become the unmarked vehicle and will replace the 2001 Ford Taurus.

Chief DeForest provided information for the packet which showed mileage of the vehicles to be replaced along with maintenance records for the vehicles.

Chief DeForest advised the funds were available in the 2016 budget for the purchase. The reason for emergency legislation is the vehicles have to be purchased no later than March 10 in order to get the current pricing.

Mr. Capretta asked about the total number of vehicles after this purchase.

Chief DeForest responded there will be 19 marked vehicles and 5 unmarked vehicles; in addition there are tactical vehicles and other vehicles in the fleet that are not normally used on a daily basis

Mr. Johnson asked if there would be any motorcycle purchases.

To that Chief DeForest answered in the negative. He explained motorcycles were looked into a number of years ago, however it was felt in this environment they were only useful five to six months out of the year, additionally someone would have to be taken out of cruiser.

Mr. Ousley had questions on the vehicle maintenance costs, and he asked who was doing the maintenance.

Chief DeForest mentioned the different contracts the City has and where the vehicles are taken, he mentioned when possible maintenance is done by the Service Department.

Mr. Ousley was not satisfied with the record keeping.

Chief DeForest indicated the record keeping was an internal process.

Mr. Ousley brought up the vehicle maintenance report for the 2001 Ford Taurus; he pointed out the same maintenance being done on the vehicle on the same day and two different prices, he pointed out other repairs done and the prices were all different for the same type of repairs.

Chief DeForest explained the prices were lower when done at the Service Department versus one of the outside places.

Mr. Ousley was not satisfied with the maintenance charges; he has been saying there should be an employee put on in the Service Department to do maintenance.

Chief DeForest noted specific details on the maintenance can be provided.

Mr. Ousley stated this is emergency legislation to purchase cars which he has no issue with; however the maintenance records are part of the legislation. He stated when information is picked up on Friday or over the weekend it was difficult to get everything worked out when the meeting is on Monday. He noted information like this should be presented to Council sooner than it is.

Chief DeForest apologized; but noted the vehicles have to be ordered by March 10 if possible in order to get the current pricing.

Chief DeForest advised there is a more detailed maintenance record which details the work done, and cost for parts and labor.

Mr. Capretta moved this resolution to tonight's Council Agenda of February 22, 2016 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

It was brought to the attention of Chief Deforest by Mr. Capretta that the Lucky Penny reopened, and Chief DeForest was waiting to hear back from the Ohio Casino Commission which is doing an investigation.

ADJOURNMENT:

There being no further business, Mr. Capretta moved to adjourn at 6:31 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Nicholas Hanek
Chairman

SAFETY & ENVIRONMENT COMMITTEE MEETING

March 7, 2016

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Anthony Capretta, Committee Member Alex Johnson, Joseph Salzgeber, Chief Carl DeForest, Finance Director Todd Fischer, Chief Jim Baird, News Media, Resident Sandy Barnowski.

The meeting convened at 6:30 p.m.

DISCUSSION ITEMS:

NARCAN/NALAXONE:

Chief DeForest and Chief Baird update the committee regarding officers carrying Narcan/Nalaxone in the future.

It was noted they are obtaining information regarding this program and should have updates in the future with the implementation at some point in 2016.

ANIMAL ORDINANCES:

Sandy Barnowski of 736 North Carpenter Road – Ms. Barnowski was present this evening to talk about the need for an animal ordinance regarding tethering dogs in the City.

Mr. Capretta brought up an issue that has been brought to his attention about aggressive dogs running loose without collars in Ward 4 on Lochs Lane.

It was noted that Officer Kellums will be invited to come to a future committee meeting to discuss this concern.

GENERAL DISCUSSION:

Mr. Fischer provided information regarding the general budget and safety forces. He invited the members of the Safety Committee to attend the Finance Committee meeting on Thursday, March 10.

ADJOURNMENT:

There being no further business Mr. Johnson moved to adjourn the meeting at 6:59 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Nicholas Hanek

Chairman

PLANNING AND ZONING COMMITTEE

February 18, 2016

IN ATTENDANCE: Chairman Brian Ousley, Committee Member Patricia Hanek, Committee Member Nicholas Hanek, Community & Economic Development Director Grant Aungst, Planning & Zoning Coordinator Pamela Plavecski, City Manager Anthony Bales.

The meeting convened at 6:05 p.m.

DISCUSSION OF SIMILAR LEGISLATION FOR COMMERCIAL BUSINESSES AS TO WHAT WAS DONE FOR INDUSTRIAL ZONING DISTRICTS IN PENDING ORDINANCE NO. 4-16:

Mr. Aungst explained Ordinance No. 4-16 addresses industrial zoning districts with a threshold of $75,000.00, and still allows for Planning Commissions involvement if needed. He reiterated since Ordinance No. 4-16 is strictly for the industrial district, the law department advised separate legislation be written.

In talking to the Administration and the commercial businesses it was determined that a $25,000.00 threshold was acceptable. The language in the legislation will be the same as Ordinance No. 4-16, including being referred back to the Planning Commission if needed; this ordinance will help streamline the process.

Mrs. Plavecski noted this will be a big help for projects such as fences, pavilions, gazebos these types of projects can be approved administratively and will not have to go through the Planning Commission, which will lessen the frustration of the applicants when they come in for permits.

All members of the committee were in agreement with the proposal.

It was clarified there will be two separate ordinances; Ordinance No. 4-16 applies to the industrial districts and the forthcoming legislation will be for the commercial districts with the major difference being the dollar amount.

Mr. Hanek asked for clarification on the districts the proposed legislation would apply to.

It was noted by Mrs. Plavecski the new legislation would apply to all commercial districts, and there was clarification that Ordinance No. 4-16 only applies to the industrial district.

The committee further discussed the proposed legislation making clarifications and it was noted this was evolving in other communities as well.

Mrs. Hanek noted Ordinance No. 4-16 already had one reading and was having a public hearing at Planning Commission.

Mr. Ousley noted the proposed legislation will be written the same as Ordinance No. 4-16 but it will be for commercial districts, and a different amount.

Mr. Bales explained Ordinance No. 4-16 was already in the works once it passes section 1278.02 will no longer address commercial districts, and there will be a gap in the code where commercial will not be addressed.

The committee discussed holding the readings on Ordinance No. 4-16 until the proposed legislation on commercial districts catches up.

Mrs. Hanek moved to authorize the law department to draft legislation to amend codified ordinance section 1278.02 regarding site plan review text amendment in the commercial zoning district with a threshold of $25,000.00 not needing to go to Planning Commission for site review. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

There being on further business, Mr. Hanek moved to adjourn at 6:18 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Brian Ousley
Chairman

COMMITTEE OF THE WHOLE MEETING

February 22, 2016

IN ATTENDANCE: Vice Mayor Patricia Hanek, Michael Abella Jr., Anthony Capretta, Alex Johnson, Nicholas Hanek, Brian Ousley, Joseph Salzgeber, City Manager Anthony Bales, Chief Carl DeForest, Finance Director Todd Fischer, Chief Jim Baird, Community & Economic Development Director Grant Aungst, Law Director Kenneth Fisher, Engineer Matt Jones, Service Director Paul Barnett, Mayor Ron Falconi, Clerk of Council Barbara Ortiz, News Media.

The meeting convened at 6:32 p.m.

DISCUSSION OF THE APPOINTMENT OF THE NOACA REPRESENTATIVE FROM THE CITY OF BRUNSWICK:

Mrs. Hanek advised the appointment of the new Service Director Paul Barnett as the NOACA representative is on tonight's Council agenda. At this time she thanked Mr. Capretta for filling in and taking over the duties after Mr. McNamara left.

Mr. Capretta indicated he will get together with Mr. Barnett and go over the notes he has from the committees he served on.

Mr. Ousley asked how Mr. Capretta got on NOACA when he did not recall there being a vote.

Mr. Capretta indicated he filled in temporarily.

Mayor Falconi thought it was a commissioner's appointment and they appointed Mr. Capretta.

Mr. Ousley did not know how the commissioners could appoint someone when this is an appointment done by Council, and further he recalled Council deciding they would wait and appoint the new Service Director.

Mr. Fisher noted since this was the first he heard of this issue he would get back to Council as to the appointing authority.

As Mrs. Ortiz understood it the three cities come to a consensus and it is the three cities appointment and it is Brunswick's turn to be the head person and the alternate will be either from Wadsworth or Medina. She stated the three cities vote on the appointment. Mrs. Ortiz noted she has been in contact with the Medina County Commissioners and they are aware of the appointment on tonight's Council Agenda.

Based on what Mrs. Ortiz explained Mr. Fisher has no reason to dispute this, and Council should go ahead with filling the vacancy, and if something changes he will get back to them.

DISCUSSION OF THE PURCHASE OF POLICE VEHICLES:

This discussion took place in the Safety Committee meeting prior to the Committee of the Whole meeting this evening. Chief DeForest advised new police vehicles were being purchased and the funds are in the budget.

MOTION TO EXTEND THE CURRENT CLINICAL EXPERIENCE AGREEMENT BETWEEN TRI-C AND THE CITY OF BRUNSWICK FOR AN ADDITIONAL FIVE YEARS:

Chief Baird advised currently the City has an agreement with Tri-C to train their paramedic students in their clinical experience. Each paramedic student has classroom hours, control environment training in the hospitals, and field experience. Tri-C schedules with the Fire Department for the paramedic students to ride with the City paramedics. The City has had this agreement in place for the last five years, and the City was looking to extend the agreement as is for another five years.

Mr. Hanek moved to extend the current Clinical Experience Agreement between Tri-C and the City of Brunswick for an additional five years. Vote – 7 Ayes, 0 Nays.

MOTION TO ALLOW THE CITY MANAGER TO ENTER INTO A DEPOSITORY AGREEMENT WITH FIRST NATIONAL BANK:

Mr. Fischer advised First National Bank is mostly in Pennsylvania, with some presence in the Cleveland area, and they are trying to get more into the government side of banking. Mr. Fischer explained most banks are trying to get out of the government side of banking because of the cost, he noted state law requires deposits to be collateralized over and above the FDIC insurance amount, and therefore the world of government banking is shrinking. First National Bank is interested in moving into the area and they can offer alternatives to the City's current depositories.

Mr. Johnson asked how the City would be utilizing the bank; he also asked what other banks the City currently uses.

It was noted by Mr. Fischer the agreement will allow the City to deposit public funds with First National Bank, although no specifics have been discussed usually when the City starts out with a depository they usually start with a money market account, all state depository laws have to be followed, any amount over $250,000 dollars would be collateralized. Currently the City uses a number of banks, and First National would be an additional bank to utilize.

Mr. Fischer noted if an agreement is entered into the City would utilize First National in the near future, however he noted it still depends on rates.

Mr. Johnson moved to authorize the City Manager to enter into a depository agreement with First National Bank. Vote – 7 Ayes, 0 Nays.

MOTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR PUBLIC BIDS FOR THE FOX DRIVE CULVERT REPLACEMENT PROJECT:

Mr. Jones advised this motion will authorize the Administration to go out to bid for the Fox Drive culvert replacement. This project removes and replaces the existing undersized and deteriorating culvert on Fox Drive between house numbers 1442 and 1443. He noted there has been a long history of flooding in that area particularly at address 1443 and the surrounding areas due to the undersized culvert and the drainage path which will be reconfigured.

Mr. Jones mentioned this project has been around for some time, the City applied some time ago for approval from the Army Corps of Engineers, the plans have been approved, and the project was ready to move forward. He noted two easements still need to be acquired and that was being worked on.

Mr. Abella commented on this project that was first proposed in 2014, this project was being funded with ward 1 storm water fund allotment from 2014. He noted this was a situation where the water came rushing at this particular house on Fox Drive and it collapsed the foundation towards the gentleman that was in the basement, he had to climb up the steps to save himself, the whole entire basement had no foundation; the house was held together by jack stands. The resident has fixed the foundation but the water problem was never fixed. This resident has been waiting patiently for this to be fixed, and has been living in fear every time it rains for the past two years. Mr. Abella hopes this takes care of the problem, he stated he supports this project.

Mr. Ousley noted the issues were being taken care of upstream, he asked about cleaning being done downstream.

Mr. Jones advised the immediate area downstream the channel to the west was defined; from there it gets into the Osborne property.

Mr. Ousley noted it is defined but it is overgrown and there were issues there holding the water back from flowing downstream.

Mr. Jones advised the immediate area nearest to the culvert is going to be reworked where the biggest restriction was it will be opened up.

Mr. Ousley noted there were issues in the culverts running north and south leading to the stream.

Mr. Abella moved to authorize the City Manager to advertise for public bids for the Fox Drive Culvert Replacement Project. Vote – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

It was brought to the attention of Mrs. Hanek that the Services, Utilities, Technology & Cable Committee discussed raising the threshold for mailbox reimbursement, she asked Mr. Salzgeber to provide a summary of that meeting.

Mr. Salzgeber explained when the Services, Utilities, Technology & Cable committee met and discussed various road projects and water projects, and it was brought to the committees attention by Mr. Capretta about raising the reimbursement rate for damaged mail boxes from $35.00 to $60.00 or $75.00. The committee decided to move the discussion by vote to Committee of the Whole for further discussion. It was the understanding of Mr. Salzgeber that increasing the amount would not be a budget buster. He noted the replacement of the mailboxes that are damaged by snow plows are in excess of $35.00, and was more in the range of $60.00 to $75.00.

Mrs. Hanek asked on average how many mail boxes are replaced.

To that it was noted the average for the last three years has been 11, so far this year there has been two.

Mr. Capretta advised he was asking for $75.00, and he asked if the Administration had a chance to check with some of surrounding communities on their policy.

Mr. Bales noted since it was not on tonight's agenda and the Administration was still working on that, he asked if the Administration could bring the information to the next Committee of the Whole meeting.

Mrs. Hanek advised the mailbox reimbursement policy will be on the next Committee of the Whole agenda.

EXECUTIVE SESSION:

Mr. Capretta moved to go into Executive Session for the purpose to discuss the appointment, employment, dismissal, discipline, demotion or compensation of a public employee, as well as sale/purchase of property, seconded by Mr. Salzgeber. Roll Call – Ayes – 7, Mr. Hanek, Mr. Salzgeber, Mr. Abella, Mr. Capretta, Mr. Johnson, Mrs. Hanek, Mr. Ousley. Nays – 0. Motion Carried.

Mr. Hanek moved to adjourn out of Executive Session, seconded by Mr. Ousley. Roll Call – Ayes – 7, Mrs. Hanek, Mr. Hanek, Mr. Ousley, Mr. Johnson, Mr. Abella, Mr. Capretta, Mr. Salzgeber. Nays – 0. Motion Carried.

The Committee of the Whole reconvened at 7:29 p.m.

Mr. Salzgeber moved to extend the agreement with McKinley Development until May 1, 2016. Vote – 7 Ayes, - Nays.

ADJOURNMENT:

There being no further business, Mr. Ousley moved to adjourn the Committee of the Whole meeting at 7:30 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,

Valerie Zak

Valerie Zak
Assistant Clerk of Council

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 105-15

BY: Mr. Abella, Mr. Carl and Mr. Ousley

AN ORDINANCE AMENDING CHAPTER 1270 (TABLES A, B AND C, BASIC DESIGN AND REGULATORY ELEMENTS) OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES TO INCREASE THE MAXIMUM HEIGHT OF GROUND SIGNS TO 7 FEET WITH A MAXIMUM EXPOSED BASE HEIGHT OF 2 FEET.

WHEREAS: Upon review of Tables A, B and C Chapter 1270 of the City of Brunswick Codified Ordinances, the Committee-of-the-Whole recommends amending Tables A, B and C, Basic Design and Regulatory Elements, of Chapter 1270 of the Codified Ordinances to increase the maximum height of grounds signs to 7 feet with a maximum exposed based height of 2 feet.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Tables A through C, Basic Design and Regulatory Elements, of Codified Ordinance Chapter 1270 are hereby amended in accordance with Exhibit “A” attached hereto and incorporated herein by reference.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_________________________

2nd Reading_________________________

3rd Reading_________________________

ADOPTED: _________________ AYES ___________ NAYS ___________

ATTEST: _______________________
Clerk of Council
Barb Ortiz

EXHIBIT A

Table A: R-R, R-L, R-M Residential Districts Basic Design and Regulatory Elements								
Type of Sign Permitted	**Number of Signs Permitted**	**Maximum Sign Face (S.F.)**	**Minimum ROW Setback (ft.)**	**Side Line Setback (ft.)**	**Maximum Height (ft.)**	**Permit Required**	**Lighting Permitted**	**Other Special Requirements**
Ground (multi-family, residential development and conditional uses permitted in Residential Districts)	1/entrance	25	10	15	7' for sign face and maximum 2' high exposed base	Yes	Yes	
Wall	1	One times wall width	Building	Building	---	Yes	Yes	
Temporary	4	32 sq. ft. /property	Height of sign	15	5	Yes	No	See Sections 1270.10 and 1216.08
Inflatable	1	Not to exceed height	Equal to height	Equal to height	30	Yes	Yes Int./Ext.	See Sections 1270.10 (duration) and 1270.13
Instructional	See Section 1270.06	2	1	5	2	Yes	Yes	See Section 1270.06

Table B: C-N, C-G, GW-C, C-O, and C-H Commercial Districts Basic Design and Regulatory Elements								
Type of Sign Permitted	**Number of Signs Permitted**	**Maximum Sign Face (sq. ft.)**	**Minimum R.O.W. Setback (ft.)**	**Side Line Setback (ft.)**	**Maximum Height (ft.)**	**Permit Required**	**Lighting Permitted**	**Other Special Requirements**
Wall: C-N, C-G, GW-C, and C-H Wall: C-O	1 per street frontage/tenant 1 per street frontage/tenant	2 times wall Width 1 times wall width	Building Building	Building Building	--- ---	Yes Yes	Yes External only	Maximum area: 250 sq. ft. See Section 1270.07 Limited to either wall or ground. See Section 1262.06(e)
Ground	1 per street frontage	40	2	15	7' for sign face and maximum 2' high exposed base	Yes	Yes Back lit or Internal	25 ft. from Residential District. See Section 1270.17 for electronic moving message/digital display requirements. 500' minimum distance between signs.
Monument - Unified Site with minimum of five (5) tenants and 15,000 square feet gross floor area	1 per street frontage	90	2	15	20	Yes	Yes Back lit or Internal	25 ft. from Residential District. 500' minimum distance between signs.
Monument – Unified Site with minimum ten (10) tenants and 60,000 square feet gross floor area	1 per street frontage	160	2	15	40	Yes	Yes Back lit or Internal	25 ft. from Residential District. 500' minimum distance between signs.
Pole	---	---	---	---	---	---	---	Pole signs are prohibited. See Sections 1270.11.

Table B: C-N, C-G, GW-C, C-O, and C-H Commercial Districts (Continued) Basic Design and Regulatory Elements								
Type of Sign Permitted	**Number of Signs Permitted**	**Maximum Sign Face (sq. ft.)**	**Minimum R.O.W. Setback (ft.)**	**Side Line Setback (ft.)**	**Maximum Height (ft.)**	**Permit Required**	**Lighting Permitted**	**Other Special Requirements**
High Rise	1	120	Located within 900' of the I-71 centerline & within 50' of the principal parking area	Located within 900' of the I-71 centerline & within 50' of the principal parking area	55' above the pavement elevation of I-71 at the S.R. 303 overpass	Yes	Yes	See Section 1270.08 Permitted in C-H District or conditionally permitted use under Section 1266.04(d).
Inflatable	1	Not to exceed height	Equal to height	Equal to height	30	Yes	Yes Int./Ext.	See Sections 1270.10 (duration) and 1270.13
Murals	1 per building	Entire area of bldg. wall on uninterrupted plane	---	---	---	Yes	Yes	See Section 1270.16
Temporary	4	32/property	Height of sign	15	5	Yes	No	See Sections 1270.10 and 1216.08
Instructional	See Section 1270.06	2	1	5	2	Yes	Yes	See Section 1270.06

Table C: I-L and I-D Industrial Districts
Basic Design and Regulatory Elements

Type of Sign Permitted	Number of Signs Permitted	Maximum Sign Face (S.F.)	Minimum ROW Setback (ft.)	Side Line Setback (ft.)	Maximum Height (ft.)	Permit Required	Lighting Permitted	Other Special Requirements
Wall	1 per street frontage/tenant	3 times the wall width	Building	Building	--	Yes	Yes	See Section 1270.07
Ground	1 per street frontage/ entrance	40	5	15	7' for sign face and maximum 2' high exposed base	Yes	Yes	More than 200 ft. from a residential district. 500' minimum distance between signs.
Pole Sign	---	---	---	---	---	---	---	Pole signs are prohibited. See Sections 1270.11.
Temporary	4	32/property	Height of sign	15	5	Yes	No	See Sections 1270.10 and 1216.08
Inflatable	1	Not to exceed height	Equal to height	Equal to height	30	Yes	Yes Int./Ext.	See Sections 1270.10 (duration) and 1270.13
Instructional	See Section 1270.06	2	1	5	2	Yes	Yes	See Section 1270.06

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 10-16

BY: Mr. Hanek, Mr. Capretta and Mr. Johnson

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BRUNSWICK HILLS TOWNSHIP FOR THE PROVISION OF DISPATCH SERVICES.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement for Dispatch Services, as attached hereto as Exhibit "A", with Brunswick Hills Township.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading__________________________

2nd Reading__________________________

3rd Reading__________________________

ADOPTED: __________________ AYES ___________ NAYS ___________

ATTEST: ________________________
Clerk of Council
Barbara J. Ortiz, CMC

AGREEMENT FOR DISPATCH SERVICES

THIS AGREEMENT FOR DISPATCH SERVICES (the "Agreement") is entered into by and between the City of Brunswick (the "City") and Brunswick Hills Township (the "Township").

WHEREAS, on or about July 31, 2014, the parties hereto entered into a Contractual Agreement for Dispatch Services for a continuing period; and

WHEREAS, the parties hereto wish to terminate the previous Contractual Agreement for Dispatch Services and enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties hereto agrees as follows:

1) **Term.** This Agreement shall be for a term of three (3) years from January 1, 2016 (the "Effective Date") except as otherwise terminated as provided herein.

2) **City Responsibilities.** The City shall provide at its communication center, for the benefit of the residents of the area governed by the Township, such radio, telephone and other communications facilities as are, in the opinion of the City, necessary for the proper and efficient dispatch of safety and emergency services of the Township, including the following:

a) Receive phone calls for the Township's police and fire services, notify proper Township departments of pertinent data, and keep and maintain written documentation for each call generating a response identifying, to the extent available, the complainant, incident location, call type and related times.

b) Provide teletype access/information to the Township provided a signed LEADS agreement for service has been provided. This includes entering wanted persons, provided there is a copy of the warrant on file with the Township, stolen vehicles, articles, guns, etc., provided proper validation procedures are followed. In all teletype matters, LEADS/NCIC policies and restrictions will be followed. Printouts of all teletypes requested by a Township department will be provided in a mailbox in the communication center.

c) Provide paging services (not including pagers or monthly service fees) for Township safety personnel.

3) **Township Responsibilities.** The Township agrees to the following:

a) Submit a complete list of all licensed, compatible equipment to be used at the communication center, subject to the City's approval.

b) Conform to proper radio procedures, use standard codes and signals as determined by the City and comply with all applicable laws, rules and regulations, including applicable FCC rules and regulations.

c) Provide the City with: (i) its personnel roster and duty schedules; (ii) emergency business listings; (iii) information on new roads, mobile home parks, businesses, Township utilities, personnel and courts and current Fire Division MABAS plans; and (iv) such other information as reasonably requested by the City.

d) Pick-up teletype printouts on a weekly basis.

e) Submit written procedures to be followed when: (i) the Township Police Division does not have a police unit on patrol; and/or (ii) the Township Fire Division is not staffed by a person in charge or has limited manpower or equipment available. Such written procedures shall include emergency contact information for each Division.

4) **Compensation.** The Township shall pay the City the following for services provided pursuant to this Agreement:

a) Year 1 - $66,000.00, with credit for payments received from the Township from January 1, 2016.

b) Year 2 - $67,320.00.

c) Year 3 - $68,666.40.

The amounts due under this Agreement shall be paid in full by the Township within thirty (30) calendar days of receipt of an annual invoice from the City.

In the event of termination by the City (with cause) or by the Township (without cause), the annual amount paid or to be paid hereunder for the then current year shall become fully non-refundable to Township or shall otherwise remain an obligation of the Township. In the event of termination by the City (without cause) or by the Township (with cause), the annual amount paid hereunder and actually received by the City for the then current year shall be reimbursed to the Township on a pro-rata basis.

5) **Default.** In the event of a material default by either party in the performance of its obligations hereunder, the non-defaulting party shall deliver to the other party written notice setting forth the nature of the default. The defaulting party shall have thirty (30) calendar days to cure the default. If the default is not cured to the satisfaction of the non-defaulting party within such thirty (30) calendar day period, the non-defaulting party may terminate this Agreement.

6) **Termination.** This Agreement may be terminated without cause by either party upon ninety (90) days prior written notice.

7) **<u>Assignment.</u>** This Agreement is not assignable without the prior written consent of both parties hereto.

8) **<u>Miscellaneous.</u>** This Agreement shall be governed by the laws of the State of Ohio. This Agreement contains the entire agreement between the parties and any amendment hereto shall be mutually agreed upon in writing by the parties hereto.

9) **<u>Notices.</u>** All notices which either party hereto may give shall be addressed, in the case of the City, as follows:

The City of Brunswick
Attn: City Manager
4095 Center Road
Brunswick, Ohio 44212

And in the case of the Township, as follows:

Brunswick Hills Township
Attn: Fiscal Officer
1918 Pearl Road
Brunswick, Ohio 44212

Such notices shall be delivered personally or sent by certified mail to the above addresses, or such other addresses as either party may direct.

10) **<u>Termination of Contractual Agreement for Dispatch Services.</u>** Upon the Effective Date of this Agreement, the Contractual Agreement for Dispatch Services previously entered into between the parties hereto on or about July 31, 2014 shall terminate and be of no further force of effect whatsoever.

Nothing in this Agreement shall be deemed to waive any amounts due and owing the City pursuant to the Contractual Agreement for Dispatch Services rendered prior to the Effective Date of this Agreement, which shall be paid by the Township within thirty (30) calendar days of receipt of an invoice from the City.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties have executed this Agreement for Dispatch Services as of the dates indicated below.

CITY OF BRUNSWICK

____
Anthony J. Bales, City Manager

Date:______________________________

BRUNSWICK HILLS TOWNSHIP

____
Christina Kusnerak, Trustee

Date:______________________________

____
Michael Esber, Trustee

Date:______________________________

____
John Witthuhn, Trustee

Date:______________________________

Approved as to form:

____
Kenneth J. Fisher, Law Director

Approved as to form:

____

By:______________________________

Title:______________________________

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	03/14/2016
TO:	Vice Mayor Patricia Hanek and Members of City Council
FROM:	Anthony J. Bales, City Manager Grant Aungst, Community and Economic Development Director
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 12-16 -** An ordinance amending Section 1278.02 of the City of Brunswick Codified Ordinances - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)
BACKGROUND:	At their meeting on February 18, 2016, the Planning & Zoning Committee of City Council recommended a text amendment to Section 1278.02, that in a commercial zoning district, will allow the City Engineer and Chief Building Official to review one amendment to an approved site plan, which will not require Planning Commission approval, provided the total aggregate cost of the proposed improvements does not exceed twenty-five thousand dollars ($25,000) and does not increase the amount of impervious surface on the site by more than 0.1 acre.
PURPOSE AND EXPLANATION:	By allowing the City Engineer and Chief Building Official to review one amendment to an approval site plan, provided the total aggregate cost of the proposed improvement does not exceed twenty-five thousand dollars ($25,000) and does not increase the amount of impervious surface on the site by more than 0.1 acre, this will allow small projects to be approved without Planning Commission approval and will only require a building permit.
IMPLEMENTATION SCHEDULE:	
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Refer to Planning Commission for a public hearing.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 12-16

BY: Mr. Ousley, Mr. Hanek and Mrs. Hanek

AN ORDINANCE AMENDING SECTION 1278.02 OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1278.02 of the Codified Ordinances is hereby amended to read as follows:

"All permitted and conditionally permitted uses in the commercial and industrial districts and all indicated conditionally permitted uses in residential districts shall be subject to the site plan review procedures and guidelines of this chapter, except as otherwise provided herein. The Planning Commission, and the City Council where indicated, shall approve a detailed site plan prior to approval of building permits in any of the following circumstances:

(a) Vacant land is proposed for development;
(b) Additional buildings or building additions are proposed for a developed site, except as otherwise provided herein; and
(c) Developed sites are to be modified by changes in use group as defined by the Ohio Basic Building Code, vehicular circulation, drive entrances from adjacent streets, parking area design or parking demand as determined by Chapter 1276.

The Planning Commission may determine that a site plan review is not required where only inconsequential changes are proposed for a site.

Additionally, a building permit application to amend an approved site plan in a industrial zoning district, which application fully complies with all applicable municipal zoning and land use requirements, will not require Planning Commission approval, provided the following conditions are met: (1) the total aggregate cost of the proposed improvements does not exceed Seventy-Five Thousand Dollars ($75,000.00); (2) the proposed change does not increase the impervious surface area of the site by more than 0.1 acres, as determined by the City Engineer; and (3) the building permit application is reviewed, certified and approved in writing by the City Engineer and Chief Building Official as meeting all applicable municipal zoning and land use requirements. This exception to Planning Commission approval shall not be utilized more than once after approval of the final site plan. Notwithstanding anything to the contrary contained herein, the Community and Economic Development Director, Chief Building Official, or designee, shall have the discretion to refer any building permit application to the Planning Commission for review and approval.

Additionally, a building permit application to amend an approved site plan in a commercial zoning district, which application fully complies with all applicable municipal zoning and land use requirements, will not require Planning Commission approval, provided the following conditions are met: (1) the total aggregate cost of the proposed improvements does not exceed Twenty-Five Thousand Dollars ($25,000.00); (2) the proposed change does not increase the impervious surface area of the site by more than 0.1 acres, as determined by the City Engineer; and (3) the building permit application is reviewed, certified and approved in writing by the City Engineer and Chief Building Official as meeting all applicable municipal zoning and land use requirements. This exception to Planning Commission approval shall not be utilized more than once after approval of the final site plan. Notwithstanding anything to the contrary contained herein, the Community and Economic Development Director, Chief Building Official, or designee, shall have the discretion to refer any building permit application to the Planning Commission for review and approval."

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading__________________________

2nd Reading_________________________

3rd Reading_________________________

ADOPTED: __________________ AYES ___________ NAYS ___________

ATTEST: ________________________

Clerk of Council
Barb Ortiz

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	03/14/2016
TO:	Vice Mayor Patricia Hanek and Members of City Council
FROM:	Anthony J. Bales, City Manager Paul Barnett, Public Service Director
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 13-16** - An emergency resolution authorizing the City Manager to enter into an agreement with Kokosing Materials, Inc. for provision of asphalt pursuant to submitted bid prices in a total amount not to exceed $50,000.00 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration Paul Barnett*)
BACKGROUND:	City Council previously approved the motion to advertise for bids for asphalt for use in-house by the Public Service Department for street repairs.
PURPOSE AND EXPLANATION:	Bids were opened on March 3, 2016. Kokosing Materials, Inc was the lowest and best bidder for asphalt.
IMPLEMENTATION SCHEDULE:	Award of the contract would be for a one (1) year agreement.
FINANCIAL INFORMATION:	Asphalt - - Street Repair & Maintenance - 117-0420-55303 - - 20000 Asphalt - - Road Improvement - 333-0474-56870 - - 30000
FINANCIAL SUMMARY:	Not to exceed submitted bid prices per ton (Bid No. 2016-001 attached). Total po amount cannot exceed the Council adopted budget for this item.
RECOMMENDED ACTION:	

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Suspension of the rules and emergency action requested so that the Service Department can proceed with required asphalt street repairs as early as possible in the spring construction season.

ADDITIONAL INFORMATION:

Opened: March 3, 2016

CITY OF BRUNSWICK - HOT MIX ASPHALT - BID No. 2016-001

Proponent	Bond or Check	#301 $/ton	#448 $/ton	Winter Mix (Cold Patch) $/ton	Plant Location
Stoneco, Inc. DBA Allied Corporation 8920 Canyon Falls Blvd. Suite 120 Twinsburg, OH 44087	10% Bid Bond	$53.00	$63.50	$115.00	4900 West 150th Street Cleveland, OH 44135
Kokosing Materials, Inc. P. O. Box 334 Fredericktown, OH 43019	10% Bid Bond	$52.00	$62.00	$95.00	310 North State Steet Medina, OH 44256 **OR** 13351 Hawke Road Columbia Station, OH

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 13-16

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KOKOSING MATERIALS, INC. FOR PROVISION OF ASPHALT PURSUANT TO SUBMITTED BID PRICES IN A TOTAL AMOUNT NOT TO EXCEED $50,000.00.

WHEREAS: The City of Brunswick received two (2) bids for the provision of asphalt in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on March 3, 2016, with Kokosing Materials, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Kokosing Materials, Inc. for provision of asphalt pursuant to submitted bid prices in an amount not to exceed $50,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to provide the Service Department with necessary materials for the spring construction season. Therefore the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading__________________________

Rules Suspended: AYES ___________ NAYS ___________

ADOPTED: _________________ AYES ___________ NAYS ___________

ATTEST: ________________________
Clerk of Council
Barbara J. Ortiz, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	03/14/2016
TO:	Vice Mayor Patricia Hanek and Members of City Council
FROM:	Anthony J. Bales, City Manager Paul Barnett, Public Service Director
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 14-16** - An emergency resolution authorizing the City Manager/Safety Director to enter into a three (3) year agreement with Shelly Materials, Inc., DBA Medina Supply Company, for the provision and delivery of concrete materials pursuant to submitted bid prices in a total amount not to exceed $35,597.62 for year 2016 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)
BACKGROUND:	City Council previously approved the motion to advertise for bids for concrete for use in-house by the Public Service Department for street repairs.
PURPOSE AND EXPLANATION:	Bids were opened on March 3, 2016. Shelly Materials, Inc. d.b.a. Medina Supply Company, Inc was the lowest and best bidder for concrete.
IMPLEMENTATION SCHEDULE:	Award of the contract would be for a three (3) year agreement.
FINANCIAL INFORMATION:	Concrete - - Street Repair & Maintenance - 117-0420-55306 - - 35597.62
FINANCIAL SUMMARY:	Not to exceed submitted bid prices per ton (Bid No. 2016-002 attached) nor exceed maximum amount budgeted by Council..
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Suspension of the rules and emergency approval requested so that the Service Department can proceed with required concrete street repairs as early as possible in the spring construction season.

ADDITIONAL INFORMATION:

Opened: March 3, 2016

CITY OF BRUNSWICK - CONCRETE DELIVERED - BID No. 2016-002

First Year Contract

Proponent	Bid Bond or Check	Class QC FS Price/cu yd	Class QC FS Total	Class QC MS Price/cu yd	Class QC MS Total	Class QC1 Price/cu yd	Class QC1 Total	TOTAL BID	Waiting Time/hr	Short Load Charge	Winter Rates	Extra Stops	Location of Plant
Mack Concrete, Inc. 1321 N. Industrial Parkway Brunswick, OH 44212	100% Bid Bond	$ 155.00	$ 11,625.00	$ 139.50	$ 27,900.00	$ 118.00	$ 2,950.00	**$ 42,475.00**	$ 75.00	Over 4 yds but under 7-$65 Under 4 yds - $110	$ 3.50 per yard	$45.00	201 Columbia Road Valley City, OH 44280
Shelly Materials, Inc. DBA Medina Supply Company 230 East Smith Road Medina, OH 44256	10% Bid Bond	$128.00	$ 9,600.00	$ 122.00	$ 24,400.00	$ 111.00	$ 2,775.00	**$ 36,775.00**	$ 120.00	Less than 8 cubic yards - $100	$ 6.00 per yard	$40.00	1501 Industrial Parkway South Brunswick, OH

Second Year Contract

Proponent	Bid Bond or Check	Class QC FS Price/cu yd	Class QC FS Total	Class QC MS Price/cu yd	Class QC MS Total	Class QC1 Price/cu yd	Class QC1 Total	TOTAL BID	Waiting Time/hr	Short Load Charge	Winter Rates	Extra Stops	Location of Plant
Mack Concrete, Inc. 1321 N. Industrial Parkway Brunswick, OH 44212	100% Bid Bond	$ 167.50	$ 12,562.50	$ 150.00	$ 30,000.00	$ 129.00	$ 3,225.00	**$ 45,787.50**	$ 75.00	Over 4 yds but under 7-$65 Under 4 yds - $110	$ 4.00 per yard	$45.00	201 Columbia Road Valley City, OH 44280
DBA Medina Supply Company 230 East Smith Road Medina, OH 44256	10% Bid Bond	$133.00	$ 9,975.00	$ 127.00	$ 25,400.00	$ 116.00	$ 2,900.00	**$ 38,275.00**	$ 120.00	Less than 8 cubic yards - $100	$ 6.00 per yard	$40.00	1501 Industrial Parkway South Brunswick, OH

Concrete Delivered Bid No. 2016-002

Third Year Contract

Proponent	Bid Bond or Check	Class QC FS Price/cu yd	Class QC FS Total	Class QC MS Price/cu yd	Class QC MS Total	Class QC1 Price/cu yd	Class QC1 Total	TOTAL BID	Waiting Time/hr	Short Load Charge	Winter Rates	Extra Stops	Location of Plant
Mack Concrete, Inc. 1321 N. Industrial Parkway Brunswick, OH 44212	100% Bid Bond	$ 189.00	$ 14,175.00	$ 159.00	$ 31,800.00	$ 137.00	$ 3,425.00	**$ 49,400.00**	$ 80.00	Over 4 yds but under 7-$75 Under 4 yds - $120	$ 4.00 per yard	$50.00	201 Columbia Road Valley City, OH 44280
DBA Medina Supply Company 230 East Smith Road Medina, OH 44256	10% Bid Bond	$ 139.00	$ 10,425.00	$ 133.00	$ 26,600.00	$ 122.00	$ 3,050.00	**$ 40,075.00**	$ 120.00	Less than 8 cubic yards - $100	$ 6.00 per yard	$40.00	1501 Industrial Parkway South Brunswick, OH

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 14-16

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH SHELLY MATERIALS, INC., d/b/a MEDINA SUPPLY COMPANY, FOR THE PROVISION AND DELIVERY OF CONCRETE MATERIALS PURSUANT TO SUBMITTED BID PRICES IN A TOTAL AMOUNT NOT TO EXCEED $35,597.62 FOR YEAR 2016.

WHEREAS: The City of Brunswick received two (2) bids for the provision and delivery of concrete materials for use by the Service Department in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on March 3, 2016, with Shelly Materials, Inc., d/b/a Medina Supply Company, determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with Shelly Materials, Inc., d/b/a Medina Supply Company, for the provision and delivery of concrete materials pursuant to submitted bid prices in a total amount not to exceed $35,597.62 for year 2016. The Agreement shall provide that the provision of concrete materials for years 2017 and 2018 shall be subject to appropriations duly authorized by City Council, if any.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to provide the Service Department with necessary materials for the spring construction season. Therefore the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading__________________________

Rules Suspended: AYES ___________ NAYS ___________

ADOPTED: __________________ AYES ___________ NAYS ___________

ATTEST: ________________________

Clerk of Council
Barbara J. Ortiz, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	03/14/2016
TO:	Vice Mayor Patricia Hanek and Members of City Council
FROM:	Anthony J. Bales, City Manager Paul Barnett, Public Service Director
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 15-16** - An emergency resolution authorizing the City Manager to enter into an agreement with Patch Management, Inc. to perform pothole and roadway repairs in an amount not to exceed $40,000.00 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett)*
BACKGROUND:	The City has successfully contracted with Patch Management, Inc. to supply the City of Brunswick with the pothole killer machine in 2013, 2014 and 2015 as an economical, efficient and safe method that is environmentally responsible to perform pothole repairs.
PURPOSE AND EXPLANATION:	Under this contract, Patch Management, Inc. would be scheduled to provide 150 hours of spray injection patching using the pothole killer machine for five days in each of the four wards for a total of 20 days. The contract covers equipment, labor and 100 tons of materials.
IMPLEMENTATION SCHEDULE:	Contractor can start within 30 days of the signing of the contract and currently has an opening at the beginning of April.
FINANCIAL INFORMATION:	Patch Management Pothole Killer - 04/11/2016 - - 117-0420-54263 - - 40000
FINANCIAL SUMMARY:	Quote attached. Amount of purchase order cannot exceed the Council adopted budget nor maximum contract amount.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Requesting suspension of the rules and emergency consideration in order to accommodate the contractor's schedule of an early April start.

ADDITIONAL INFORMATION:

Patch Management, Inc
451 Tyburn Road
Fairless Hills, PA 19030

Telephone: 215 949-9400
Fax: 215 949-3166
E-mail: crb@potholekillers.com

TM

March 6, 2016

Mr. Paul Barnett, P. E,
Director of Public Works
City of Brunswick Ohio
1238 West 130th Street
Brunswick, OH 44212

Dear Mr. Barnett.

Thank you for requesting Patch Management Inc. provide, you with a proposal to perform spray injection repairs for your City. We have outlined the project hereafter that will include the labor, equipment, with the materials to place 100 tons of materials. Because we do not know the extent of the roadway damages in your City, we have based this proposal on our experience and have provided you with a proposal that includes the equipment, labor and materials that will be put in place at a fixed value.

Scope of services:

PMI will supply one specialized spray injection (PK2000) truck with a skilled operator on a daily basis to perform the pothole and other roadway repairs that our equipment is capable of performing. We will operate under the direction of your designated staff member during this period. We can work 8-10 hours a day, and if weather permits 6 days per week.

Materials:

Patch Management will provide the materials that are proven, successful for spray injection patching to your agency as identified herein. The emulsion provided will be suitable for the weather conditions when the application is being applied this will be determined by PMI technicians i.e., below 50 degrees, PMI will provide our proprietary winter blend MMPP asphalt emulsion, above 50 degrees PMI will provide our standard summer asphalt emulsion. PMI will also provide the properly sized and washed aggregate to support the spray injection repair application. The materials used are not required to carry U.S. DOT placards.

Patch Management, Inc
451 Tyburn Road
Fairless Hills, PA 19030

TM

Telephone: 215 949-9400
Fax: 215 949-3166
E-mail: crb@potholekillers.com

Equipment:

One PK2000 Spray Patcher

The spray injection patcher will be a PK2000 with the Patch Management proprietary systems in place the unit will have an onboard ICC-recirculation flush system capable of cleaning the asphalt emulsion system without the use of hazardous materials. The cleaning of the asphalt emulsion system will not incorporate the discharge of any materials outside the system. The patcher will be equipped with patch on the fly, providing the capability to perform linear patching while moving in a forward or reverse direction,

The patcher will be equipped with a directional arrow board mounted on the rear of the patcher capable of providing a visual warning to pedestrians and approaching vehicles. The CITY OF BRUNSWICK OHIO shall provide any additional traffic control required.

We thank you for this opportunity and look forward to assisting you with the pothole maintenance program as outlined.

If you agree with this proposal and our approach please have an authorized representative execute and fax this page back to Patch Management, Inc., at 215 949-3166 and we will prepare a schedule for your review and approval.

Cost structure:

Under this proposal PMI will provide you with the materials, equipment, and labor to place 100 tons of materials using the spray injection patching application for a total of thirty eight thousand four hundred ($38,400.00) dollars).

If after we have completed the initial activity and you still have repairs you require to be completed because we are on location we can perform up to 40 hours of additional patching services at $250.00 dollars per hour.

Submitted by:___________________________________ Date:______________________
Craig R. Baclit, President

Approved_______________________________________ Date:_______________________
Authorized Representative

Patch Management, Inc
451 Tyburn Road
Fairless Hills, PA 19030

Telephone: 215 949-9400
Fax: 215 949-3166
E-mail: crb@potholekillers.com

TM

This is the most economical, efficient, and safest method that is an environmentally responsible application to perform pothole and asphalt repairs year round. We thank you for this opportunity and look forward to assisting you with the pothole maintenance program as outlined. If you have any questions please contact us at 215 949-9400, again we thank you for this opportunity.

NOTE:

Because of the demand for this equipment, and the services of PMI, if you intend to approve of this proposal please understand, upon our receiving your executed and approved document you will be placed into the queue for scheduling, and when a time and date has been confirmed you will be notified of the scheduled start date. We currently have a 30 day backlog.

If you have any questions please contact us at 215 949-9400, again we thank you for this opportunity.

Respectfully,

Craig R. Baclit

Craig R. Baclit, President
Patch Management, Inc.
451 Tyburn Road
Fairless Hills, PA 19030
crb@potholekillers.com
www.fixroad.com
Toll Free: 1877-FIX-ROAD (349-7623)
(F) 215 949-3166

Cc: Brian J. Preski, Dir Government Affairs
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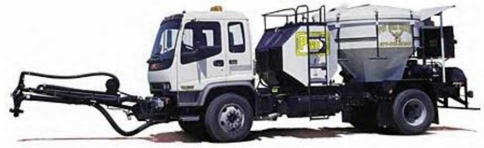

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 15-16

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PATCH MANAGEMENT, INC. TO PERFORM POTHOLE AND ROADWAY REPAIRS IN AN AMOUNT NOT TO EXCEED $40,000.00.

WHEREAS: It is necessary to perform pothole and roadway repairs in the City; and

WHEREAS: The spray injection patching equipment utilized by Patch Management, Inc. is proprietary in nature and unique to Patch Management, Inc., and therefore not subject to competitive bidding.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Patch Management, Inc., to perform pothole and roadway repairs in an amount not to exceed $40,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to perform such pothole and roadway repairs during the 2016 construction season. Therefore the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading__________________________

Rules Suspended: AYES ___________ NAYS ___________

ADOPTED: _________________ AYES ___________ NAYS ___________

ATTEST: ________________________
Clerk of Council
Barbara J. Ortiz, CMC