

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda JANUARY 22, 2018 6:30 PM

1. Discussion Items
 - (a) Consideration to reschedule 2018 Council Meetings with legal holiday conflicts
 - (b) Discussion of Council Rules
 - City Council members agree to abide to the same Harassment in the Workplace policy as the City employees as outlined in the employee handbook (Policy 2.1). All City Council members will sign a statement declaring that they have read the policy.
2. Motion Items
3. Review Legislation
 - (a) **RES. NO. 6-18** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, employment practice and umbrella insurance coverage - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/ Julie Murawski*)
 - (b) **RES. NO. 7-18** - An emergency resolution authorizing the City Manager to register as a member with BuyBoard to participate in joint purchasing programs - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/ Brian Ohlin*)
4. General Discussion
5. Executive Session
 - (a) Motion to go into an executive session to discuss pending/imminent litigation.
6. Adjournment

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 01/22/2018

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 6-18** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, employment practice and umbrella insurance coverage - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/ Julie Murawski*)

BACKGROUND: Our current insurance policy will be expiring January 31, 2018. We must enter into a new contract to insure equipment, property, buildings, etc. from February 1, 2018 through January 31, 2019.

Love Insurance Agency obtained proposals for this coverage.

PURPOSE AND EXPLANATION: To provide insurance coverage for equipment, property, facilities, etc. effective March 1, 2018.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Policy is from February 1, 2018 through January 31, 2019 at an annual premium of \$243,000; including \$230,039 for the general liability and umbrella policy; \$10,675 for cyber coverage; and \$2,286 for crime coverage. We are also requesting an additional premium amount not to exceed \$15,000 for prorated premium adjustments for City property removed from and/or added to coverage under this policy year, which would result in additional premium amounts due from the City. Total annual premium expenditures described above are not to exceed \$258,000. In order to be paid, expenditures must be covered by sufficient Council appropriations. Expenditures will be posted to the respective fund and department based on the items or persons being insured.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No

Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We just received our renewal last week. Insurance companies prefer to have as much experience as possible before they provide you with a quote. In order for this policy to become effective March 1, 2018, we will need to have the Resolution passed as an emergency with suspension of the rules.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT FOR PROPERTY, AUTOMOBILE, INLAND MARINE, GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, POLICE LIABILITY, BOILER AND MACHINES, CRIME COVERAGE, CYBER COVERAGE, EMPLOYMENT PRACTICE AND UMBRELLA INSURANCE COVERAGE.

WHEREAS: The City utilized the professional services of Love Insurance Agency to obtain proposals for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage;

WHEREAS: The annual premium for the lowest and best policy is \$243,000.00 for the package, which amount includes crime coverage premium in the amount of \$2,286.00 and cyber coverage premium in the amount of \$10,675.00; and

WHEREAS: An additional premium not to exceed \$15,000.00 is necessary to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into a one (1) year contract from February 1, 2018 through January 31, 2019 at an annual premium in an amount of \$243,000.00 for the package, which amount includes crime coverage premium in the amount of \$2,286.00 and cyber coverage premium in the amount of \$10,675.00, effective February 1, 2018 for the following insurance: property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella coverage.

SECTION 2: An additional premium not to exceed \$15,000.00 is hereby authorized to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

SECTION 3: The Finance Director is authorized to issue a warrant for payment of the insurance coverages upon receipt of a proper invoice from the City Manager.

SECTION 4: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare, and for the additional reason that the previous policy and liability insurance

coverage expires on January 31, 2018. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 6-18

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT FOR PROPERTY, AUTOMOBILE, INLAND MARINE, GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, POLICE LIABILITY, BOILER AND MACHINES, CRIME COVERAGE, CYBER COVERAGE, EMPLOYMENT PRACTICE AND UMBRELLA INSURANCE COVERAGE.

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PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 01/22/2018

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 7-18** - An emergency resolution authorizing the City Manager to register as a member with BuyBoard to participate in joint purchasing programs - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/ Brian Ohlin*)

BACKGROUND: Buyboard is a cooperative purchasing program that creates and manages joint purchasing programs for local governments in accordance with applicable law, which is similar to the state purchasing program.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:** There are no fees or dues to participate in BuyBoard.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

We are requesting this as an emergency so if approved the purchase of mobile video camera systems for police cruisers can be coordinated with the delivery and setup of new police cruisers.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO REGISTER AS A MEMBER WITH BUYBOARD TO PARTICIPATE IN
JOINT PURCHASING PROGRAMS.

WHEREAS: BuyBoard is a government purchasing cooperative that creates and manages joint purchasing programs for local governments in accordance with applicable law, which is similar the Ohio Cooperative Purchasing Program; and

WHEREAS: There are no fees or dues to participate in BuyBoard.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to register as a member with BuyBoard to participate in joint purchasing programs.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for immediate participation in joint purchasing programs through BuyBoard. Therefore the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Fijabi Julien-Gallam

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PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Fijabi Julien-Gallam, CMC