



BRUNSWICK CITY COUNCIL AGENDA

Brian Ousley At-Large	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Joseph Salzgeber Ward 3	Joseph Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

APRIL 9, 2018

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of regular Council Meeting Minutes dated March 26, 2018.
 - (a) Regular Council Meeting Minutes dated March 26, 2018
5. Mayor's Report:
 - (a) Mayor's Court Financial Report for the month ending March 2018 will be posted on the website and added to the minutes for the record;
 - (b) Proclamation to proclaim the month of April as Autism Awareness Month;
 - (c) Proclamation Presented to Kimberly Corrigan for Pearlview's 50 Fabulous Year;
 - (d) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:
 - Economic Development.....Mr. Hanek
 - (35) Economic Development Committee Meeting Minutes dated March 20, 2018 and
 - (36) minutes dated March 26, 2018
 - Services, Utilities, Technology & Cable.....Mr. Salzgeber
 - (37) Services Committee Meeting Minutes dated March 26, 2018
 - Finance Committee.....Mrs. Hanek
 - Safety & Environment.....Mr. Ousley
 - (34) Safety Committee Meeting Minutes dated March 26, 2018
 - Planning & Zoning Committee.....Mr. Delsanter
 - Parks, Recreation & Community Committee.....Mr. Abella Jr.

Building & Building Code Committee.....Mr. Capretta

8. Other Boards and Commissions

(a) Committee of the Whole Meeting Minutes dated March 26, 2018

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

b. 2nd Reading(s)

RES. NO. 21-18: An emergency resolution authorizing the City Manager to purchase mobile video camera systems for Division of Police Cruisers from Safety Vision in amount not to exceed \$50,000 - **2nd Reading** (Safety & Environment Committee, *Administration/Brian Ohlin*)

RES. NO. 23-18: An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the PY 2018 Community Housing Impact and Preservation Program grant. - **2nd Reading** (Economic Development Committee, *Administration/Grant Aungst*)

c. 1st Reading(s)

11. City Manager's Report

12. Administrative Departments

13. Open Forum

14. Unfinished Business

15. New Business

16. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, MARCH 26, 2018

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Vice Mayor Michael Abella Jr., at 7:30 p.m. at the Municipal Complex.

Roll Call of Members: Roll Call showed the following members present: Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, and Fijabi Julien-Gallam.

Joseph Salzgeber moved to excuse Mayor Ron Falconi with just cause, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Correspondence: There was none.

Approval of regular Council Meeting Minutes dated March 12, 2018:

Joseph Salzgeber moved to approve regular Council Meeting dated March 12, 2018 as written, seconded by Patricia Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Proclamation in memory of Dick Boring:

Mr. Salzgeber presented a proclamation in memory of Dick Boring to Robert Boring. Robert Boring expressed his appreciation for the proclamation to recognize his father.

Clerk of Council's Report:

The Clerk announced that the Brunswick Area Television is experiencing technical problems with its hardware that schedules programs on the Government and Public Access channels. BAT is working to resolve these problems. In the meantime, programming is available to view online at bat.viebit.com.

Council Committee Reports:

Economic Development.....Mr.Hanek:

Nicholas Hanek moved to approve formal report dated March 12, 2018 as written, seconded by Patricia Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Services, Utilities, Technology & Cable.....Mr. Salzgeber:

Joseph Salzgeber moved to approve formal report dated March 12, 2018 as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Finance Committee.....Mrs. Hanek:

Mrs. Hanek had no formal reports this evening.

Safety & Environment.....Mr.Ousley:

Brian Ousley moved to approve formal report dated March 5, 2018 as written, seconded by Joseph Salzgeber. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Planning & Zoning Committee.....Mr.Delsanter:

Joseph Delsanter moved to approve formal report dated March 1, 2018 and March 12, 2018 as written, seconded by Joseph Salzgeber. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Parks, Recreation & Community Committee.....Mr. Abella Jr.:

Mr. Abella had no formal reports this evening.

Building & Building Code Committee.....Mr. Capretta:

Mr. Capretta had no formal reports this evening.

Other Boards and Commissions

Committee of the Whole Meeting Minutes dated March 12, 2018:

Joseph Salzgeber moved to approve the Committee-of-the-Whole minutes dated March 12, 2018 as written, seconded by Patricia Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Petitions from the Public on Legislation: There was none.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

RES. NO. 15-18 - An emergency resolution authorizing the City Manager to exercise a fifteen (15) month renewal option of the Residential Solid Waste Collection and Disposal Agreement and enter into a first amendment to allow for termination after twelve (12) Months - **3rd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*):

Joseph Salzgeber moved to adopt, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 1. Motion Carried.

Mr. Barnett remarked that this legislation is a 15-month renewal on the city's current Solid Waste Contract. This 15-month renewal has a one-month extension option. The city is locked into the contract for the first 12 months. The city has the option to terminate the contract during the last three months at no additional cost. The agreement is at a \$.30 increase per customer per month for the first 3 months of the fifteen-month extension and the remaining 12 months will be at an additional increased rate of \$.70 per customer per month which is a \$1.00 increase over the current per unit price. He noted that this is the first increase in four years.

RES. NO. 16-18 - A resolution authorizing the City Manager to enter into a three (3) year agreement with two (2) separate one (1) year renewal options with Reilly Sweeping, Inc., the lowest and best bidder, for the provision of street sweeping services - **3rd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*):

Joseph Salzgeber moved to adopt, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Mr. Barnett remarked that this legislation would allow the city to enter into an agreement with Reilly Sweeping. He noted that they sweep the streets twice a year. The legislation would allow the city to continue this service for the next three years and two 1-year renewal options.

RES. NO. 17-18 - A resolution expressing condolences to the family and friends of former City of Brunswick Councilman Richard "Dick" Boring - **3rd Reading** (Committee -of-the-Whole, *Administration/Joseph Salzgeber*):

Joseph Salzgeber moved to adopt, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Mr. Salzgeber remarked that Richard Boring served on Brunswick City Council for eight years in the 1980s. Mr. Boring was devoted to the community and Council wanted to recognize his service. Mr. Salzgeber noted that Mr. Boring passed away during Thanksgiving weekend of 2017 at the age of 89.

2nd Reading(s)

There was none.

1st Reading(s)

RES. NO. 21-18: An emergency resolution authorizing the City Manager to purchase mobile video camera systems for Division of Police Cruisers from Safety Vision in amount not to exceed \$50,000 - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*):

Mr. Ousley moved this resolution to a second reading.

RES. NO. 22-18 - An emergency resolution requesting that the Ohio Department of Transportation proceed with the North Carpenter Road Project - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*):

Joseph Salzgeber moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Mr. Jones remarked that the resolution is requesting the Ohio Department of Transportation (ODOT) to proceed with the North Carpenter Road Project and to authorize the city to spend a maximum of \$3,165,886.37. This cost will be the maximum local share cost for the project. He requested the legislation to be passed as an emergency to meet ODOT's April 16, 2018 deadline.

Joseph Salzgeber moved to adopt, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

RES. NO. 23-18: An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the PY 2018 Community Housing Impact and Preservation Program grant. - **1st Reading** (To be brought from Economic Development Committee, Administration/Grant Aungst):

Mr. Hanek moved resolution to a second reading.

City Manager's Report:

- Thanked everyone who participated in the Municipal Government Academy. The academy had 28 applicants. The class scheduled on March 28, 2018, will be held at the recreation center.
- Thanked everyone that expressed interest in joining the Brunswick Lake Ad Hoc Committee. There were 16 residents who attended the first committee meeting on March 22, 2018, at the Susan Hambley Nature Center. The committee will meet again in April before they submit any recommendations to the Medina County Park District for improvements.
- Thanked the business leaders and the community leaders for participating in the update of the comprehensive plan. He reminded everyone in the community that the residents will have an opportunity to provide input at the first public forum on April 5, 2018, at 6:00 P.M., at the Brunswick Recreation Center. There is information on the website regarding the comprehensive plan.
- Reminded everyone that City Hall is closed Friday, March 30, 2018, in observance of Good Friday.
- Announced that the Earth Day celebration is on Sunday, April 22, 2018, at 11:00 A.M. at North Park.
- Remarked that a Brunswick resident can pick up a "No Soliciting" sign from City Hall to prohibit solicitors from knocking on their door.

Administrative Departments:

Assistant Finance Director Lynnette Ozanich

- Reminded everyone that there will be no delay in trash pick-up on Good Friday, March 30, 2018.
- Remarked that tax season ends April 17, 2018, and the Brunswick Tax Office will be open Saturday, April 7, 2018, and Saturday, April 14, 2018, from 9:00 a.m. to 1:00 p.m.

Service Director Paul Barnett

- Remarked that the employees that worked at night for the service department are happy to return back to day shift. The streets crew will return back to nights if the snow returns.
- Announced that the service department will start branch chipping on April 30, 2018 and end on May 4, 2018. Branch chipping is usually picked up on the resident's trash collection day.
- Announced that the North Carpenter reconstruction project will start late 2018. In spring 2019, the major portion of the project will affect traffic. This project is expected to last for about two in half years.

Recreation Center Superintendent Taylor Smith

- Announced that the recreation center will be closed Sunday, April 1, 2018, in observance of Easter.
- Remarked that the Aquatic Easter Egg Hunt was on Saturday, March 24, 2018. There were over 70 participants.
- Reminded everyone that the last day for the City Manager's Challenge is March 31, 2018. She noted that any team that participated and reached at least one million steps will receive a free t-shirt.
- Announced that the Recreation Summer Camp is now open for enrollment. The 2018 summer camp theme is Disney.
- Mentioned that the next 50% off membership sale for the recreation center is going to be from May 1, 2018, to May 15, 2018.
- The Recreation Center is currently looking for a part-time maintenance supervisor.

Open Forum:

Brunswick School District Construction Project

Joseph Knapper at 1503 Princeton Drive expressed his concerns regarding the Brunswick School District purchasing properties directly connected to the school district's construction project on Princeton Drive. The house numbers are 1512 and 1502. He explained that house #1502 is across from his house. He explained that the school district planned to put a drive-through from the new middle school. He noted that his street is incapable of handling construction trucks traveling up and down the street. Mr. Knapper explained that he was never invited to any meetings regarding the built of the new middle school. He wanted to let the council know how he felt about the school district's construction project.

Anne Keris at 1493 Princeton Drive expressed her concerns regarding the construction trucks from the school district's construction project. She believed Princeton Drive will not be a safe environment for the people that travel on their street because of the speeding buses and the construction trucks. She expressed that there is a high concern for safety on Princeton Drive. She noted that the easement on Princeton Drive is starting to get drain holes.

Unfinished Business:

Mr. Hanek remarked that the Brunswick Lake Ad Hoc Committee met once with a number of residents at the Susan Hambley Nature Center. He noted that there will be two meetings in April to discuss recommendations. He expressed that the meeting had a lot of positive interest and he is thankful to be part of this process.

Mr. Hanek noted that he is aware of the concerns on Princeton Drive and Oxford Drive in Ward 2. He planned to take steps with the school district to make sure they could address these issues.

Mr. Ousley remarked that the legislation opposing the Right to Work was passed in the City of Brunswick, in the City of Brook Park, in the City of Middleburg Heights and in the City of Cleveland. The legislation opposing Right to Work is in committee in the City of Strongsville, in the City of Berea, in the City of Lakewood, and in the City of Brooklyn. He received a call that the City of Broadview Heights might add it to the agenda. He explained that this is another attack on construction trade workforce for both union and non-union. He remarked that State Representatives, Republican John Becker and Republican Craig Riedel chip away at the rights of Ohio workers for making Ohio a Right to Work state and to repealing the Ohio prevailing wage laws. He noted that if Republican Becker and Republican Riedel had their way, House Joint

Resolutions (HJR) 7-12 would end up on the 2020 ballot. HJR 7 and 8 are Right to Work resolutions that allow non-union workers to take advantage of all the benefits being a union member for free. HJR 9 forbids public entities from requiring contractors to pay their workers prevailing wages. HJR 10 will prohibit the use of project labor agreements by public authorities statewide. HJR 11 requires public sector unions to re-certify their status annually. HJR 12 prohibits dues and other fees payable to an employee from being deducted from a payroll check of a public employee. The House Joint Resolutions from Republican State Representative Craig Riedel and John Becker represents the extreme anti-union viewpoints. He noted that for them to openly suggest that these measures are meant to help Ohio workers are libels. Mr. Ousley explained that meaning of libels is an untrue written statement that causes people to have a bad opinion of someone or something. He noted that they seek labor unions and their workers in the worst possible light. He expressed that he will continue to fight all and any anti-labor legislation.

New Business:

Mr. Salzgeber remarked that the Cleveland Indians will open up their season in Seattle on Thursday, March 29, 2018, and the home opener will be Friday, April 6, 2018, against the Kansas City Royals at the Progressive Field.

Mr. Delsanter expressed that he shares the concerns for the issues on Princeton Drive. He is concerned about the impact that the school district's project might have on that community. He understands the calamity of the traffic that goes on twice a day. He noted that his committee will discuss this issue.

Adjournment:

Nicholas Hanek moved to adjourn, seconded by Patricia Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 8:02 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Vice Mayor Michael Abella Jr.

Adopted

April 2, 2018

TO: CITY COUNCIL
FROM: CLERK OF COURTS
RE: MONTHLY REPORT TO COUNCIL PER O.R.C.
FOR THE MONTH OF MARCH 2018

WAIVERS/COURT/BONDS

DEPOSITS (March) 56,125.92

DEBITS (March) (59,159.92)

Checks to be written in March:

Treasurer State of Ohio	\$ 9,619.50
City of Medina MIATF	\$ 150.00
City of Medina IDATF	\$ 279.50
City of Brunswick Finance Dept/Police Fund *	\$43,062.12
Misc Checks (bond refunds & transfers/restitution)	<u>\$ 6,048.80</u>
TOTAL for the month	\$59,159.92

*Check includes amounts to: Court Computer Fund and Education & Enforcement Fund

Service Charges/Fees for prior month	\$411.88
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MAYOR RONALD FALCONI



TERESA BENO, CLERK OF COURTS

ECONOMIC DEVELOPMENT

March 20, 2018

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Brian Ousley, Committee Member Patricia Hanek, Community & Economic Development Director Grant Aungst, Resident.

The meeting convened at 6:30 p.m.

GENERAL DISCUSSION:

Mr. Aungst updated the committee on current projects; Sheetz was targeting May/June for an open date, Sherman's Corner Medical Center was looking at a mid to late summer opening, Murphy Tractor is in the final stages of engineering approval and hoping to break ground within the next couple of months, the hotel targeted an opening in May/June, and Aldi started their expansion.

Mr. Aungst noted the business parks were full; the Administration has been working with a number of companies that are looking for space in the industrial parks for second locations and or additions, but the space was not available. He mentioned the need for more spec buildings. He noted in the north industrial park all the buildings are filled with limited small flex space available. Mr. Aungst stated the City is in need of I-L land growth noting it was a critical component; he noted the Administration was meeting with a number of people through the Comprehensive Plan on Thursday, March 22.

Mr. Aungst mentioned an ongoing business was growing and looking to potentially break ground this summer on land they own across from Murphy Tractor. Basically, Mr. Aungst noted the City is out of space and there are a number of companies that would like to grow, but they were unable to find the right space in the City; the concern of the Administration is the City is going to start experiencing some turnover over the next few years with companies moving to larger locations hopefully somewhere in the county. He mentioned new businesses will move in however if they move into an existing building they will be looking for an incentive of some kind, which he noted was fine within reason, if they have payroll and long term to back it up.

Mr. Aungst mentioned a recent report where the Federal Government was looking to reduce some barriers to enhance more capital spending. He commented on the difficulty employers were having not only in Brunswick and Medina County but across the board and that is finding qualified people to work in trades.

Also, Mr. Aungst noted there were specific areas in the City that he wanted to talk to the consultants about near I-71 and SR 303 regarding a master plan for those areas.

He also mentioned the Administration recently met with five different manufacturing companies that were looking for space in Brunswick, one company in particular was looking for 60,000 square foot of space and was unable to find it here, additionally there is no reasonable land to build on because the lots available are not kept up and are covered with trees and growth.

Another item brought to the attention of the committee was the Brunswick Business Connection noting it was rescheduled to Friday, April 20, at the Brunswick Recreation Center.

Mr. Aungst advised the Administration has been approached by some individuals about property in the northeast corner of the City on Boston /W. 130th Street which may come up for discussion. Mr. Aungst had a map of the area for the committee. He noted it potentially could be of high interest on a commercial basis, and noted it was currently zoned residential.

The committee talked about potential JEDD discussions; shared territory which is where major cities have parcels in another city, as an example of a shared territory Mr. Aungst mentioned a company located in the City of Beachwood which was actually a Cleveland parcel, he noted there were industrial parks throughout Cuyahoga County owned by the City of Cleveland.

Mr. Aungst was in receipt of PNC's national economic outlook; in essence it said the job market was tight, the overall economy was stable and steady, with some unstableness in the financial markets. As previously mentioned the overall biggest challenge across the board is finding people to show up to work in the workforce.

Mr. Hanek talked to Mr. Aungst about a code update; and he asked if Mr. Aungst wanted to update the committee on that discussion.

Mr. Aungst understood Council will be having a goal setting session, as of yet the Administration has not been asked to come up with goals for individual departments, however from an economic side Mr. Aungst thought doing a detailed review of the codes especially the planning & zoning code would make it conducive for the community, and future stakeholders. He commented it would be a very detailed process; he estimated the cost between \$80,000 to \$100,000 dollars. He noted from a building, planning and economic department standpoint it would be really important, he noted there are always things coming up that need changed, or updated, and streamlining the process would be a positive direction.

Mrs. Hanek thought the Building & Building Code committee could be included.

Mr. Ousley asked if the firm working on the comprehensive plan update could look at this in the future, and Mr. Aungst noted they could potentially, they have the background it may not be their specialty, however they could partner with someone with a specific background in planning & zoning.

Mr. Hanek thought it makes sense as economic development getting feedback from the business community in terms of incoming businesses and maintenance businesses. Mr. Hanek was

willing to take this discussion to the goal setting session, he noted from his past experiences he did not think the code has been updated, except for smaller revisions that have been made.

In conclusion comments were made with regard to township areas, corridor updates, the comprehensive plan update, looking forward and doing what is good for the City.

ADJOURNMENT:

Being no further business, Mr. Ousley moved to adjourn at 7:06 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M. Hanek', with a stylized flourish at the end.

Nicholas Hanek
Chairman

ECONOMIC DEVELOPMENT

March 26, 2018

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Brian Ousley, Committee Member Patricia Hanek, Joseph Delsanter, Joseph Salzgeber, Anthony Capretta, Michael Abella Jr, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Chief Brian Ohlin, Engineer Matt Jones, Service Director Paul Barnett, Assistant Finance Director Lynnette Ozanich, Council Clerk Fijabi Julien-Gallam, News Media

The meeting convened at 6:37 p.m.

REVIEW LEGISLATION:

RES. NO. 23-18 – An emergency resolution authorizing the City Manager to enter into Partnership Agreement with the City of Medina for application for the PY 2018 Community Housing Impact and Preservation Program grant

Mr. DeForest noted the process for the CHIP grant changed several years ago. Whereas by partnering with another city it increases the amount of money the cities can get. He noted the City intends to partner with the City of Medina to maximize the funds available. Each partnering community receives an additional \$100,000.00; for a potential total grant of \$700,000.00.

Mr. Ousley moved this resolution to tonight's Council Agenda of March 26, 2018 as an emergency for three readings. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Hanek informed the committee the next regularly scheduled meeting may be changed due to the goal setting session.

Mr. Salzgeber asked about the annexation of the Brunswick Professional Building parcel that was recently approved, he asked where it was in the process.

In response Mr. Fisher advised the Council Clerk sent the resolution accepting the annexation to the clerk of the commissioners, and it was up to them to finalize. Additionally, the Administration was working with the property owner on the development agreement, and rezoning.

ADJOURNMENT:

Being no further business, Mrs. Hanek moved to adjourn at 6:40 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Nicholas Hanek

Chairman

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

March 26, 2018

IN ATTENDANCE: Chairman Joseph Salzgeber, Committee Member Nicholas Hanek, Committee Member Anthony Capretta, Joseph Delsanter, Michael Abella Jr, Brian Ousley, Patricia Hanek, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Chief Brian Ohlin, Engineer Matt Jones, Service Director Paul Barnett, Assistant Finance Director Lynnette Ozanich, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at: 6:30 p.m.

REVIEW LEGISLATION:

RES. NO. 22-18 – An emergency resolution requesting that the Ohio Department of Transportation proceed with the North Carpenter Road Project

Mr. Jones noted this project is for the total reconstruction of North Carpenter Road including new pavement, curbs, sidewalks, storm sewers, and adjustments to the vertical alignment. It is a design build project. He went over the financial summary portion of the project; the base bid for the project is \$2,121,822.55 plus \$144,063.00 for ODOT engineering costs.

He pointed out this legislation authorizes the City to spend a greater amount assuming the project comes in at the estimated number. He noted the City wants to go ahead with the alternate item to reconstruct Grafton Road intersection, this legislation authorizes the City to spend up to \$3,165,886.37, based on ODOT's most recent cost estimate for the overall project.

Mr. Fisher pointed out the Administration wanted to have a number that was sufficient to allow the City Manager the action to sign the contract. Mr. Fisher pointed out that the City was not bidding the job; the responsibility of the City is for local participation only, and the Administration wanted sufficient approval and funds once ODOT gets the job.

Mr. Jones noted ODOT was scheduled to go out to bid May 3. The reason for the emergency is that ODOT has a deadline of April 16.

Mr. Abella asked about turn lanes, and Mr. Jones indicated the turn lanes on North Carpenter are included in the base bid, and the turn lanes on Grafton are part of the alternate bid.

Mr. Hanek moved this resolution to tonight's Council Agenda of March 26, 2018 as an emergency with suspension of the rules. Vote – 3 Ayes, 0Nays.

GENERAL DISCUSSION:

Mr. Salzgeber asked if there was an update on the status on what the county was doing regarding refuse discussions, and Mr. Barnett noted the county was in negotiations and it would be a few more months before knowing what direction the county is going. Once the Administration knows what the county is planning the City will then go out to bid for a program so the hauler has time to purchase necessary equipment for the services that will be provided.

Mr. Salzgeber wanted the public to be informed that the City has been waiting to see what option the county will be going with.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn at 6:37 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Salz", written in a cursive style.

Joseph Salzgeber
Chairman

SAFETY & ENVIRONMENT COMMITTEE MEETING

March 26, 2018

IN ATTENDANCE: Chairman Brian Ousley, Committee Member Joseph Salzgeber, Committee Member Michael Abella Jr., Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Patricia Hanek, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Chief Brian Ohlin, Engineer Matt Jones, Service Director Paul Barnett, Assistant Finance Director Lynnette Ozanich, Council Clerk Fijabi Julien-Gallam, News Media

The meeting convened at 6:40 p.m.

REVIEW LEGISLATION:

RES. NO. 21-18 - An emergency resolution authorizing the City Manager to purchase mobile video camera systems for Division of Police cruisers from Safety Vision in an amount not to exceed \$50,000

Chief Ohlin advised the adoption of this resolution will allow the Division of Police to complete the installation of mobile video cameras in the marked vehicle fleet. The project was started with grant funding a number of years ago. To complete the project this purchase has been budgeted in the 2018 budget.

The camera system from Safety Vision are available through the cooperative purchasing program BuyBoard.

Mr. Ousley asked about the cruisers being taken out of service if those cameras are used, and he asked about the life span.

Chief Ohlin advised camera systems are moved out of cruisers, he noted the life expectancy is five years. Although, some cruisers have an older system and those will be updated with this project, also some cruisers did not have cameras and this action will facilitate those cars also, as will the new cruisers that will be put into service this spring/summer.

Mr. Salzgeber moved this resolution to tonight's Council Agenda of March 26, 2018 as an emergency for three readings. Vote – 3 Ayes, 0 Nays.

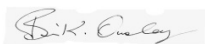
GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Salzgeber moved to adjourn at 6:44 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Brian Ousley
Chairman

COMMITTEE OF THE WHOLE MEETING

March 26, 2018

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Joseph Salzgeber, Nicholas Hanek, Joseph Delsanter, Brian Ousley, Patricia Hanek, Anthony Capretta, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Engineer Matt Jones, Chief Brian Ohlin, Service Director Paul Barnett, Assistant Finance Director Lynnette Ozanich, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:45 p.m.

MOTIONS:

MOTION TO INCREASE THE REGULAR MONTHLY REFUSE CHARGE FROM \$16.41 A MONTH TO \$17.41 A MONTH EFFECTIVE JULY 1, 2018:

Mrs. Ozanich advised this motion was in response to the new contract with the trash hauler. The fixed cost portion of the contract was being increased and pursuant to section 1060.03(a) of Brunswick Codified Ordinances, the City must pass the cost increase onto the residents of the City.

Mrs. Ozanich advised the increase of \$1.00 per month resulting in a \$3.00 increase will appear on the quarterly bill beginning in July.

An informational message regarding the increase will be printed on the quarterly refuse bills sent out in April to give the residents a heads up for the July increase. A copy was given to Council and their input was requested, a copy was attached to these minutes.

Mr. Barnett noted even with the increase the residents will be paying less than what they did when the Central Processing Facility was working. He noted the increase is to cover the cost of the new contract for the 15 month extension with Republic Waste.

Mr. Delsanter asked if it would be advisable to mention that this is while the county is evaluating a contract with the Central Processing Facility.

To that, Mrs. Ozanich noted in the message to the residents it is mentioned that tipping fees were expected to change if the transfer station is converted back to a fully operational material recovery facility. However, not knowing what is going to happen with that, nothing can be guaranteed. Mrs. Ozanich noted, with limited space allotted on the refuse bill they will get out as much information as possible.

Mr. Barnett interjected if the county works out an agreement whereas the cost goes down, that will also be passed onto the customers.

It was further pointed out savings were passed onto the residents back in April 2015, and January 2016 when tipping fees were reduced, and the City of Brunswick was the only City that passed those savings onto their residents.

Mr. Salzgeber suggested adding language that it was a countywide transfer station, so the residents know it was not just the City.

Mr. Abella commented the question the residents may have is about the tipping fees changing and what that amount might be, and that is something the City did not know right now, and it will have to be dealt with when it happens.

Mr. Fisher was not sure all the residents know what a tipping fee is; he thought there may be a simpler way of explaining that to the residents. He noted this increase was due to the contract extension with Republic Waste.

Mr. Barnett echoed Mr. Fisher, the increase was due to the contract negotiations with the hauler; it was not due to the county. However, the administration wanted to inform the residents that this increase may not necessarily be the end of an increase.

Mr. Abella noted the motion is to approve the new charges, not the information going out on the bill.

Mrs. Ozanich mentioned the information going out on the April bill was to inform the residents of the upcoming increase in July. The information will also be included in the City Manager newsletter.

Mr. Delsanter moved to increase the regular monthly refuse charge from \$16.41 a month to \$17.41 a month effective July 1, 2018. Vote – 6 Ayes, 1 Nay, Mr. Capretta.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mrs. Hanek moved to adjourn at 7:00 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,



Valerie Zak
Assistant Clerk of Council

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 04/09/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Brian Ohlin

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 21-18:** An emergency resolution authorizing the City Manager to purchase mobile video camera systems for Division of Police Cruisers from Safety Vision in amount not to exceed \$50,000 - **2nd Reading** (Safety & Environment Committee, *Administration/Brian Ohlin*)

BACKGROUND: The mobile video systems from Safety Vision are available on the national cooperative purchasing program BuyBoard. The purchase of these systems will complete the project of equipping all marked police cruisers with camera systems.

PURPOSE AND EXPLANATION: Purchase mobile video camera systems for installation in police cruisers.

IMPLEMENTATION SCHEDULE: After three readings and council approval the systems would be purchased and ready to be installed in the new police cruisers we will be putting in service this spring/early summer.

FINANCIAL INFORMATION: Video Camera System - - Police Capital SubFund #961 of the Police Fund #114 - 961-0520-56252 - - 50000

FINANCIAL SUMMARY: Cost of the project not to exceed \$50,000 which is in the approved police capital budget.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
We are requesting this as an emergency in order to have the equipment installed in the new police cruisers that will put online this spring.

**ADDITIONAL
INFORMATION:**



Safety Vision
6100 W. Sam Houston Pkwy. N.
Houston, TX 77041
Direct: 713-896-6600
Fax: 713-896-6640

DATE:	PAGE	ORDER NUMBER
12/21/2017	1	R123357

PROPOSAL

Thank you for your request for proposal
If you have any questions or issues, just call
us **TOLL FREE** at 1-800-880-8855

BILL TO ACCOUNT# BRUNPD

Brunswick Police Dept
4095 Center Rd
Brunswick, OH 44212

SHIP TO:

Brunswick Police Dept
4095 Center Rd
Brunswick, OH 44212

EXPIRE DATE: 02/19/2018

SALESPERSON: JJH - James Henderson

CUSTOMER PO: PROPOSAL		ORDER DATE 12/21/2017	SHIP VIA: FED EX		TERMS: Net 30 Days	
ITEM NUMBER	DESCRIPTION		QTY	SHIPPED	PRICE	AMOUNT

ICOP PRO HD IN CAR VIDEO SYSTEM
3 YEAR WARRANTY INCLUDED
BUYBOARD CONTRACT# 523-17

ICPPROHD-KIT	ICOP PRO HD KIT	7.00	0.00	3,295.00	23,065.00
CAMMOUNTPAN	85100 Camera Mount (Panavise) mfp# 851-00MC	7.00	0.00	COMPONENT	
ICPANTENNA	Antenna for ICOP MICKIT	7.00	0.00	COMPONENT	
ICPBASE	ICOP mic base for MICKIT	7.00	0.00	COMPONENT	
ICPDVRCMT	ICOP PRO CONSOLE MOUNT	7.00	0.00	COMPONENT	
ICPDVRLBKT	ICOP PRO L BRACKET	7.00	0.00	COMPONENT	
ICPDVRPWRCAB	DVR POWER CABLE	7.00	0.00	COMPONENT	
ICPHARDWARE	Hardware for the ICOP MICKIT	7.00	0.00	COMPONENT	
ICPLAPELMIC	Lapel Mic for ICOP MICKIT	7.00	0.00	COMPONENT	
ICPMCAMCBL	ICOP PRO M-CAM CABLE	7.00	0.00	COMPONENT	
ICPMIC	MIC for the ICOP MICKIT	7.00	0.00	COMPONENT	
ICPMON	ICOP PRO MONITOR	7.00	0.00	COMPONENT	
ICPMONCABL	ICP MONITOR CABLE	7.00	0.00	COMPONENT	
ICPPROHVR	4CH HYBRID DVR	7.00	0.00	COMPONENT	
ICPWMICCBL-B	ICOP PRO WMIC CABLE 2	7.00	0.00	COMPONENT	
ICPZOOMAHD	In car Zoom Camera	7.00	0.00	COMPONENT	
OPV-UMOUNT	Universal Camera Mount	7.00	0.00	COMPONENT	
SV-CFRC-HD	Rear Seat Camera	7.00	0.00	COMPONENT	
SV-CFRCHRS	Back Seat Camera Cable	7.00	0.00	COMPONENT	
SV-LCD-RM1 0-4	RAM MT. 1 0" ball and 4" ext.(RAM-B-101-SA4U)	7.00	0.00	COMPONENT	
SV-SD-CAN-128GB	128GB SD Card w/ Canister	7.00	0.00	COMPONENT	
SV-SSD-CAN	SSD Canister	7.00	0.00	COMPONENT	
SV-USB2.0A	USB 2.0 MALE ADAPTOR TYPE A	7.00	0.00	0.00	0.00

Siren Detector

600-00126	Siren Detector	7.00	0.00	35.00	245.00
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3rd HD Camera Option

ICPZOOMAHD	In car Zoom Camera	7.00	0.00	625.00	4,375.00
ICPMCAMCBL	ICOP PRO M-CAM CABLE	7.00	0.00	0.00	0.00

Continued



Safety Vision
6100 W. Sam Houston Pkwy. N.
Houston, TX 77041
Direct: 713-896-6600
Fax: 713-896-6640

DATE:	PAGE	ORDER NUMBER
12/21/2017	2	RI23357

PROPOSAL

Thank you for your request for proposal
If you have any questions or issues, just call
us TOLL FREE at 1-800-880-8855

BILL TO ACCOUNT# BRUNPD
Brunswick Police Dept 4095 Center Rd Brunswick, OH 44212

SHIP TO
Brunswick Police Dept 4095 Center Rd Brunswick, OH 44212

EXPIRE DATE: 02/19/2018	SALESPERSON: JJH - James Henderson
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CUSTOMER PO: PROPOSAL		ORDER DATE: 12/21/2017	SHIP VIA: FED EX	TERMS: Net 30 Days		
ITEM NUMBER	DESCRIPTION	QTY	SHIPPED	PRICE	AMOUNT	
ICPZOOMADP	Adaptor for Zoon camera add on	7.00	0.00	0.00	0.00	
	Wireless Download Kit					
WIFI-M2	Wireless Kit	7.00	0.00	999.00	6,993.00	
056-00016	Black Antennas 48" w/ N- Female(DM2-5500-3Y-BLK-48)	7.00	0.00	COMPONENT		
082-00238	WC-2000 to passive PoE	7.00	0.00	COMPONENT		
082-00246	25' Shielded Cat5E Cable	7.00	0.00	COMPONENT		
73570	Prewired Relay Socket	7.00	0.00	COMPONENT		
G8JN-1C71MFDC12	12V Relay	7.00	0.00	COMPONENT		
SV-625-00035	ubiquity bullet transceiver	7.00	0.00	COMPONENT		
	Professional Installation					
/28	Recorder & Front Zoom Camera				1,750.00	
	DVR & Front Zoom Camera Install for (7) Vehicles					
/29	Interior camera				700.00	
	Rear Seat Camera & Rear Seat Zoom Camera Install for (7) Vehicles					
/31	Wi-Fi w/o AP/Per Vehicle				525.00	
	Wi-Fi Bullet Install for (7) Vehicles					
/36	Out of State Travel Per Day				975.00	
	Travel & Lodging Costs					
	ICOP 20/20W to ICOP PRO HD Conversion Kit					
	Customer will use existing MCAM2 front Zoom cameras & Extreme Wireless microphone kit					
ICPPROHVR	4CH HYBRID DVR	4.00	0.00	2,150.00	8,600.00	
CAMMOUNTPAN	85100 Camera Mount (Panavise) mfp# 851-00MC	4.00	0.00	0.00	0.00	
ICPDVRCMT	ICOP PRO CONSOLE MOUNT	4.00	0.00	0.00	0.00	
ICPDVRLBKT	ICOP PRO L BRACKET	4.00	0.00	0.00	0.00	
ICPDVRPWRCAB	DVR POWER CABLE	4.00	0.00	0.00	0.00	
ICPMCAMCBL	ICOP PRO M-CAM CABLE	4.00	0.00	0.00	0.00	
ICPMON	ICOP PRO MONITOR	4.00	0.00	0.00	0.00	
ICPMONCABL	ICP MONITOR CABLE	4.00	0.00	0.00	0.00	
ICPWMICCBL-B	ICOP PRO WMIC CABLE 2	4.00	0.00	0.00	0.00	
OPV-UMOUNT	Universal Camera Mount	4.00	0.00	0.00	0.00	
SV-SD-CAN-128GB	128GB SD Card w/ Canister	4.00	0.00	0.00	0.00	

Continued



Safety Vision
6100 W. Sam Houston Pkwy. N
Houston, TX 77041
Direct: 713-896-6600
Fax: 713-896-6640

DATE:	PAGE:	ORDER NUMBER:
12/21/2017	3	R123357

PROPOSAL

Thank you for your request for proposal
If you have any questions or issues, just call
us TOLL FREE at 1-800-880-8855

BILL TO ACCOUNT# BRUNPD

Brunswick Police Dept
4095 Center Rd
Brunswick, OH 44212

SHIP TO:

Brunswick Police Dept
4095 Center Rd
Brunswick, OH 44212

EXPIRE DATE: 02/19/2018

SALESPERSON: JJH - James Henderson

CUSTOMER PO: PROPOSAL		ORDER DATE: 12/21/2017	SHIP VIA: FED EX		TERMS: Net 30 Days	
ITEM NUMBER	DESCRIPTION		QTY	SHIPPED	PRICE	AMOUNT
SV-CFRC-HD	Rear Seat Camera		4.00	0.00	0.00	0.00
SV-CFRCHRS	Back Seat Camera Cable		4.00	0.00	0.00	0.00
SV-LCD-RMI 0-4	RAM MT 1.0" ball and 4" ext.(RAM-B-101-SA4U)		4.00	0.00	0.00	0.00
SV-USB2 0A	USB 2.0 MALE ADAPTOR TYPE A		4.00	0.00	0.00	0.00
	Required Accessories					
ICPMC/CAMCBL	ICOP PRO M-CAM CABLE		4.00	0.00	30.00	120.00
ICP/ZOOMADP	Adaptor for Zoon camera add on		4.00	0.00	30.00	120.00
	Professional Installation for Conversion Kits					
/28	Recorder & Front Camera					1,000.00
	(Existing Car Installs) Install ICOP PRO HD DVR & Front Zoom Camera for (4) Vehicles					
/29	Interior camera					400.00
	(Existing Car Installs) Install Rear Seat HD Camera & Rear HD Zoom camera for (4) Vehicles					
BUYBOARD CONTRACT# 523-17						
Proposal Written By: JJH						

TERMS Net 30 Days FROM INVOICE DATE, 7 DAYS SHIPPING.

ALL PRICES FIRM FOR SIXTY (60) DAYS.
INSTALLATION MAY BE DONE INTERNALLY OR WE CAN PROVIDE QUOTES FOR SERVICE.

ACCOUNT MANAGER _____ DATE: _____

CUSTOMER SIGNATURE: _____

Net Order:	48,868.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
	48,868.00

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO PURCHASE MOBILE VIDEO CAMERA SYSTEMS FOR DIVISION OF
POLICE CRUISERS FROM SAFETY VISION IN AN AMOUNT NOT TO
EXCEED \$50,000.00.

WHEREAS: The City of Brunswick is a member of Buyboard, a government purchasing
cooperative; and

WHEREAS: The proposed purchase of mobile video camera systems is through the Buyboard
pricing program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase mobile video camera
systems for Division of Police cruisers from Safety Vision through Buyboard in
an amount not to exceed \$50,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for
the immediate preservation of the public peace, property, health, safety or
welfare, and for the additional reason to allow for installation in the Spring of
2018. Therefore, the same shall be in full force and effect from and after its
passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 21-18

BY: Mr. Ousley, Mr. Salzgeber and Mr. Abella

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE MOBILE VIDEO CAMERA SYSTEMS FOR DIVISION OF POLICE CRUISERS FROM SAFETY VISION IN AN AMOUNT NOT TO EXCEED \$50,000.00.

WHEREAS: The City of Brunswick is a member of Buyboard, a government purchasing cooperative; and

WHEREAS: The proposed purchase of mobile video camera systems is through the Buyboard pricing program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase mobile video camera systems for Division of Police cruisers from Safety Vision through Buyboard in an amount not to exceed \$50,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for installation in the Spring of 2018. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 04/09/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 23-18:** An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the PY 2018 Community Housing Impact and Preservation Program grant. - **2nd Reading** (Economic Development Committee, Administration/Grant Aungst)

BACKGROUND: The Ohio Development Services Agency, Office of Community Development filing guidelines for the Program Year ("PY") 2018 Community Housing Impact & Preservation Program ("CHIP") grant encourages the partnership of communities by increasing the available funding for each partnering community by \$100,000.00. The City of Brunswick will be partnering with the City of Medina for a total grant award of \$700,000.

PURPOSE AND EXPLANATION: The City of Brunswick intends to partner with the City of Medina to maximize funds available to each community. The City of Medina has been designated as the Grantee of the CHIP grant to facilitate applying for, implementing, and administering grant funds between the partnering communities.

IMPLEMENTATION SCHEDULE: Immediately

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The City of Brunswick, by electing to file an application with the City of Medina, pursuant to the PY 2018 Partnership Agreement, the potential total grant award will be \$700,000. Whereas, the Partners' election to file an application pursuant to a Partnership Agreement increases the maximum potential funding for each Partner by an additional \$100,000.00 in excess of the grant threshold for single applicants.

The agreement does not require City funds and the grant is to run through the City of Medina books.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

This resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and for the additional reason that the PY 2018 CHIP Grant Application must be submitted by May 4, 2018. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

**ADDITIONAL
INFORMATION:**

the City Manager is authorized, upon approval of the Law Director, to enter into a Partnership Agreement with the City of Medina for the PY 2018 CHIP grant.

PY 18 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP)

PARTNERSHIP AGREEMENT

This Partnership Agreement is entered into this ____ day of _____, 2018, by and
Between the City of Medina and City of Brunswick (collectively referred to herein as the
“Partners”).

Whereas, the State of Ohio, Development Services Agency, Office of Community
Development has established through the Program Year (“PY”) 2018 Community Housing
Impact and Preservation Program Guidelines included in the State of Ohio Action Plan, a
partnership option allowing eligible communities to partner on one single application;

Whereas, the Partners’ election to file an application pursuant to a Partnership Agreement
increases the maximum potential funding for each Partner by an additional \$100,000 in excess
of the grant threshold for single applicants;

Whereas, by electing to file an application pursuant to a Partnership Agreement, the
potential total grant award will be \$700,000; and

Whereas, by electing to file an application pursuant to a Partnership Agreement, the
collective application has the potential to gain additional points for partnering.

WHEREFORE, the Partners to this Partnership Agreement hereby agree as follows:

1) The Partners hereby designate the City of Medina as the grantee for the 2018
CHIP Partnership Application (the “Grantee”);

2) The Partners hereby agree that this Partnership Agreement specifically relates to the Community Housing Impact and Preservation Grant ("CHIP Grant") and includes all possible funding sources including CDBG, HOME, and OHTF, if awarded.

3) The Partners agree to adopt the City of Medina CHIP Policy and Procedure Manual for the PY 2018 Community Housing Impact and Preservation Grant, if funded.

4) The Partners hereby agree that the City of Medina, as grantee, is responsible for preparing the PY 2018 CHIP Partnership Application, including the Housing Needs Assessment, selection of eligible project activities, and administering and implementing the grant in accordance with Community Development Block Grant, HOME and/or Ohio Housing Trust Funds in conjunction with Ohio Development Services Agency rules and regulations.

1. On December 31, 2015 the Ohio Development Services Agency Office of Community Development issued Policy Number 15-03 which in part requires a separate written agreement for all HOME funded activities. Each HOME written agreement must be signed by the person receiving assistance and the grantee.

In compliance with OCD Program Policy Notice OCD 15-03, the partners agree that the Mayor for the City of Medina, the grantee, is authorized to sign HOME Written Agreements with applicants within their jurisdiction.

The Partners agree that the City of Medina (grantee) will maintain all required records and documents relating to the grant.

5) The Partners hereby agree that the City of Medina will enter into an agreement with a consultant to assist in the application, administration and implementation of the grant on behalf of the partnership in accordance with the Partnership Agreement. Copies of the consultant invoices and Status Reports will be provided to each partner.

6) The City of Brunswick as a partner hereby agrees to the following responsibilities with respect to the activity funds targets and completed within its jurisdiction:

1. Marketing of the CHIP Activities;
2. Tracking and reporting of housing program income to the Office of Community Development, Development Services Agency;
3. Submission of Grant required final payment documentation, which may include, where available, check stubs, contracts, vouchers, invoices and/or cancelled checks for reimbursement, if applicable, to the City of Medina; and

7) The Grantee agrees to allocate housing activity funds in the amount shown on Exhibit "A" attached hereto. The amount of funding ultimately spent within each Partner jurisdiction will be determined by the eligible applications received.

8) The City of Medina will provide the original mortgages to the respective partner at the conclusion of the grant.

9) The City of Brunswick agrees to the following selection criteria:

- Owner Home Repair applications will be first-come first-serve within each Partner's jurisdiction first and then, if funding remains, within the grant service area.
- Private Owner Rehabilitation applications will be ranked according to the Medina City Policy and Procedure Manual within each Partner's jurisdiction first and then, if funds remain, within the grant service area.
- TBRA applications will comply with the local housing authority selection process.

10) The City of Brunswick agrees to elect to choose the following finance mechanism:

- Owner-occupied Home Repair will be a grant.
- Tenant-Based Rental Assistance will be a grant.
- Private-Owner Rehabilitation will be a five-year declining partially forgivable loan with fifteen percent (15%) remaining due and owing whenever the home is sold, rented or transferred.

11) This Partnership Agreement will take effect and be in force from the date of full execution and remain in effect until the CHIP Grant funds are expended and the funded activities are complete and closed out with the State of Ohio.

12) The Partners agree that neither the Grantee nor the Partners may terminate or withdraw from this Partnership Agreement while it remains in effect.

13) The Partners hereby agree to designate one representative from their respective jurisdictions to be appointed to a Planning Committee to represent their respective interests in the Grant. The Planning Committee will meet about 30 days prior to each milestone identified on the CHIP Program Activity Milestone Chart, in an agreed upon venue (conference call or on site) to review the progress of the PY2018 grant.

14) The Partners hereby agree that it is essential for future funding to meet outcomes set forth in the grant agreement and therefore, the Grantee will review the progress of each Partner throughout the term of the Grant. Any lack of progress or insufficient applications for particular activities will be discussed between the Partners.

15) The Partners agree that if the Planning Committee unanimously determines that there is a need to reallocate the budget as attached hereto as Exhibit A, such budget will be amended to reflect those changes, upon approval by each Partners' respective City Manager/Safety Director or Mayor. In the event unanimous consent is not obtained, the Grantee shall have final authority to make reallocations to the budget.

16) The Partners are obligated to take all actions necessary to assure compliance with the certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights of 1964, the Fair Housing Act, Section 109 of the Housing and Community Development Act of 1974 and other applicable laws.

17) The Partners agree that CHIP Grant funds are prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes Grantee's or the Partners' actions to comply with fair housing certification.

18) The Partners agree that Annual Income will be used to determine program eligibility. Annual Income is defined as the gross amount of income of all adult household members that is anticipated to be received during the coming 12-month period. The Partners will use the Section 8 Annual Income method as defined in 24 CFR 5.609 as the basis for determining annual gross income for applicant qualification for all program activities.

19) This Partnership Agreement does not contain a provision for veto or other restriction that would allow any Partner to obstruct the implementation of the CHIP Program during the period covered by this Partnership Agreement, which is _____ up to and including December 31, _____.

WHEREFORE, the undersigned hereby executed this Partnership Agreement as of the dates indicated below.

CITY OF MEDINA

CITY OF BRUNSWICK

Mayor Dennis Hanwell

Brunswick City Manager Carl DeForest

PY 2018 CHIP PARTNERSHIP STRUCTURE NARRATIVE

Grantee: City of Medina Partner(s): City of Brunswick

Administrative Consultant: Ohio Regional Development Corporation

The City of Medina and the City of Brunswick are partnering together for the Program Year 2018 Community Housing Impact and Preservation (CHIP) Program to improve and protect the supply of sound, serviceable, and affordable owner and renter occupied housing stock in The Cities of Medina and Brunswick. The service area will be The City of Medina and the City of Brunswick. Ohio Regional Development Corporation (ORDC) will be the administrative consultant for all partners. ORDC's Housing Specialist will administer the daily grant duties while the President and Grants Director will provide the oversight.

Grant Fund Distribution:

The City of Medina is applying for a **grand total of \$700,000** with the following breakdown of activities:

Rehabilitation Assistance- Owner Rehabilitation	\$ 373,000, 9 units
Repair Assistance- Owner Home Repair	\$ 210,000, 15 units
Tenant-Based Rental Assistance	\$ 33,000, 6 units
Administration	\$ 84,000

Funds are being applied for and budgeted in this partnership using the State of Ohio, Development Services Agency methodology. This grant budget is \$350,000 for the City of Medina (Grantee Partnering City within County with population above 15,000), and \$350,000 for the City of Brunswick (Partnering City within County with population above 15,000), for a grant total of \$700,000. The budget breakdown is as follows:

Please Note: In no instance will the State of Ohio's Maximum amount of assistance be exceeded for any activity. As the Grant nears completion, it is probable there will be available funds remaining in each Partner's Budget, for Rehab and Repair Assistance, at that time, those remaining funds will be compiled and committed to the next available, eligible project in the Partnership.

City of Medina: \$350,000

Rehabilitation Assistance- Owner Rehabilitation	\$186,500, 4 units
Repair Assistance- Owner Home Repair	\$ 105,000, 8 units
Tenant Based Rental Assistance	\$ 16,500, 3 units
Administration	\$ 42,000

City of Brunswick: \$350,000

Rehabilitation Assistance- Owner Rehabilitation	\$ 186,500, 5 units
Repair Assistance- Owner Home Repair	\$ 105,000, 7 units
Tenant Based Rental Assistance	\$ 16,500, 3 units
Administration	\$ 42,000

Re-Structure of Funds: The City of Medina/City of Brunswick Partnership is focused and committed to meeting the State's new Milestone deadlines. Therefore, the proceeding budget details the plan of implementation. However, if funds must be "moved" between Partners to assure the Medina/Brunswick Partnership CHIP Grant meets those deadlines, those changes will be made. Regular progress assessments will be made of each of the partner's funds with State's mandatory Milestones. If necessary, "re-organization" of uncommitted funds will take place to meet mandatory milestones. Uncommitted funds will be committed by whichever partner can utilize them immediately to complete the work by the PY 2018 grant milestones and deadlines. The ultimate goal

PY 2018 CHIP PARTNERSHIP STRUCTURE NARRATIVE

of the Partnership is to assist residents of Medina and Brunswick with making their homes decent, safe, serviceable and affordable while assuring all regulations and milestones are met.

Progress Assessment: To assure all partners meet their projected outcomes and budgeted grant funds, reports will be completed and provided to all the partners by the administrator on a monthly basis. This will promote regular oversight by all parties, as well as present the status of funds and the progress of each partner. The method will ensure projected outcomes will be achieved and budgeted funds will be expended.

Checks and Balances: Monthly progress reports will be used for Checks and Balances. By providing monthly progress reports, it will allow all Partners to be aware of the progress, commitments and any re-organization of funds, if necessary. Nonetheless, the partnership is not concerned about partners meeting their budgets and goals. The City of Medina has completed many CHIP grants within State deadlines in the past, as has the City of Brunswick. The Cities of Medina and Brunswick partnered for the PY 2016 CHIP grant and are excited to partner again. This Partnership will be a team effort to assure a successful completion of the PY-16 CHIP grant and to serve the citizens of the Cities of Medina and Brunswick.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO PARTNERSHIP AGREEMENT WITH THE CITY OF
MEDINA FOR APPLICATION FOR THE PY 2018 COMMUNITY HOUSING
IMPACT AND PRESERVATION PROGRAM GRANT.

WHEREAS: The Ohio Development Services Agency, Office of Community Development's filing guidelines for the Program Year ("PY") 2018 Community Housing Impact & Preservation Program ("CHIP") Grant encourages the partnership of communities by increasing the available funding for each partnering community by \$100,000.00;

WHEREAS: The Ohio Development Services Agency, Office of Community Development requires partnering communities to enter into a Partnership Agreement;

WHEREAS: The City of Brunswick intends to partner with the City of Medina to maximize funds available to each community; and

WHEREAS: The City of Medina has been designated as the Grantee of the CHIP Grant to facilitate applying for, implementing and administering Grant funds between the partnering communities.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized, upon approval of the Law Director, to enter into a Partnership Agreement with the City of Medina for the PY 2018 CHIP Grant.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and for the additional reason that the PY 2018 CHIP Grant Application must be submitted by May 4, 2018. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 23-18

BY: Mr. Hanek, Mr. Ousley and Mrs. Hanek

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO
ENTER INTO PARTNERSHIP AGREEMENT WITH THE CITY OF MEDINA
FOR APPLICATION FOR THE PY 2018 COMMUNITY HOUSING IMPACT
AND PRESERVATION PROGRAM GRANT.

- WHEREAS: The Ohio Development Services Agency, Office of Community Development's filing guidelines for the Program Year ("PY") 2018 Community Housing Impact & Preservation Program ("CHIP") Grant encourages the partnership of communities by increasing the available funding for each partnering community by \$100,000.00;
- WHEREAS: The Ohio Development Services Agency, Office of Community Development requires partnering communities to enter into a Partnership Agreement;
- WHEREAS: The City of Brunswick intends to partner with the City of Medina to maximize funds available to each community; and
- WHEREAS: The City of Medina has been designated as the Grantee of the CHIP Grant to facilitate applying for, implementing and administering Grant funds between the partnering communities.
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:
- SECTION 1: That the City Manager is hereby authorized, upon approval of the Law Director, to enter into a Partnership Agreement with the City of Medina for the PY 2018 CHIP Grant.
- SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and for the additional reason that the PY 2018 CHIP Grant Application must be submitted by May 4, 2018. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC