



BRUNSWICK CITY COUNCIL AGENDA

Brian Ousley At-Large	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Joseph Salzgeber Ward 3	Joseph Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

APRIL 23, 2018

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of regular Council Meeting Minutes dated April 9, 2018.
 - (a) Regular Council Meeting Minutes dated April 9, 2018.
5. Mayor's Report:
 - (a) Recognition of Arrow of Light Scouts - Cub Scout Pack #3517;
 - (b) Proclamation presented to Lisa Wong for the Cleveland Asian Festival;
 - (c) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development.....Mr. Hanek

Services, Utilities, Technology & Cable.....Mr. Salzgeber

(38) Services Committee Meeting Minutes dated April 9, 2018

Finance Committee.....Mrs. Hanek

Safety & Environment.....Mr. Ousley

(39) Safety Committee Meeting Minutes dated April 2, 2018

Planning & Zoning Committee.....Mr. Delsanter

Parks, Recreation & Community Committee.....Mr. Abella Jr.

Building & Building Code Committee.....Mr. Capretta

(37) Building & Building Code Committee Meeting Minutes dated April 9, 2018
8. Other Boards and Commissions
 - (a) Committee of the Whole Meeting Minutes dated April 9, 2018

9. Petitions from the Public on Legislation
10. Reading of Legislation and Action on Legislation:
 - a. 3rd Reading(s)

RES. NO. 21-18: An emergency resolution authorizing the City Manager to purchase mobile video camera systems for Division of Police Cruisers from Safety Vision in amount not to exceed \$50,000 - **3rd Reading** (Safety & Environment Committee, *Administration/Brian Ohlin*)

RES. NO. 23-18: An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the PY 2018 Community Housing Impact and Preservation Program grant. - **3rd Reading** (Economic Development Committee, *Administration/Grant Aungst*)

- b. 2nd Reading(s)

- c. 1st Reading(s)

RES. NO. 24-18 - A resolution authorizing the City Manager to enter into a three (3) year agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*)

ORD. NO. 25-18 - An Ordinance authorizing the City Manager to forward a Petition for detachment to the Medina County Commissioner's for the purpose of adjusting the City boundary lines of the City and Brunswick Hills Township to reflect an annexation into the City of Brunswick.- **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Ken Fisher*)

ORD. NO. 26-18 - An emergency ordinance to approve the editing and inclusion of certain ordinances as components of the Codified Ordinances; to provide for the adoption of new legislation in the updated revised codified ordinances; and to repeal ordinances in conflict therewith - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Fijabi Julien-Gallam*)

ORD. NO. 27-18 - An emergency resolution authorizing the City Manager to enter into an agreement with Specialized Construction, INC. for the 2018 Asphalt Road program in an Amount not to exceed \$132,405.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

ORD. NO. 28-18 - An emergency resolution authorizing the City Manager to enter into an agreement with Konstruction King, INC. for the 2018 Concrete Repair Program in an amount not to exceed \$562,590.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

11. City Manager's Report
12. Administrative Departments
13. Open Forum
14. Unfinished Business
15. New Business
16. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, APRIL 9, 2018

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:33 p.m. at the Municipal Complex.

Roll Call of Members showed present: Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek and Mayor Ron Falconi, Council Clerk Fijabi Julien-Gallam.

Correspondence: There was none.

Approval of regular Council Meeting Minutes dated March 26, 2018:

Michael Abella Jr. moved to approve the regular Council Meeting Minutes dated March 26, 2018 as written, seconded by Patricia Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Mayor's Report:

Mayor's Court Financial Report for the month ending March 2018 will be posted on the website and added to the minutes for the record;

Proclamation to proclaim the month of April as Autism Awareness Month;

Mayor Ron Falconi read a proclamation to proclaim the month of April as Autism Awareness Month. The organization Autism Speaks was not present to accept the proclamation.

Proclamation Presented to Kimberly Corrigan for Pearlview's 50 Fabulous Years;

Mayor Ron Falconi recognized Pearlview Rehabilitation and Wellness Center on its 50th anniversary. Pearlview Administrator Kimberly Corrigan expressed that they are celebrating their 50th year, and that is unheard of in their industry.

Clerk of Council's Report:

The Clerk announced that the Medina County Park District is hosting a Spring Scavenger Hunt on Saturday, April 14, 2018 from 12:00 p.m. to 5:00 p.m. at the Susan Hambley Nature Center. The event would consist of indoor and outdoor scavenger hunts.

Council Committee Reports:

Economic Development.....Mr.Hanek:

Nicholas Hanek moved to approve formal report dated March 20, 2018 and March 26, 2018 as written, seconded by Patricia Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Services, Utilities, Technology & Cable.....Mr. Salzgeber:

Joseph Salzgeber moved to approve formal report dated March 26, 2018 as written, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Finance Committee.....Mrs. Hanek:

Mrs. Hanek had no formal reports this evening.

Safety & Environment.....Mr.Ousley:

Brian Ousley moved to approve formal report dated March 26, 2018 as written, seconded by Joseph Salzgeber. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Planning & Zoning Committee.....Mr.Delsanter:

Mr. Delsanter had no formal reports this evening.

Parks, Recreation & Community Committee.....Mr. Abella Jr.:

Mr. Abella had no formal reports this evening.

Building & Building Code Committee.....Mr. Capretta:

Mr. Capretta had no formal reports this evening.

Other Boards and Commissions

Committee of the Whole Meeting Minutes dated March 26, 2018:

Michael Abella Jr. moved to approve Committee-of-the-Whole dated March 26, 2018 as written, seconded by Patricia Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Petitions from the Public on Legislation: There was none.

Reading of Legislation and Action on Legislation:

3rd Reading(s): There was none.

2nd Reading(s):

RES. NO. 21-18: An emergency resolution authorizing the City Manager to purchase mobile video camera systems for Division of Police Cruisers from Safety Vision in an amount not to exceed \$50,000 - **2nd Reading** (Safety & Environment Committee, *Administration/Brian Ohlin*):

RES. NO. 21-18 – Brian Ousley moved this resolution to a third reading.

RES. NO. 23-18: An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the PY 2018 Community Housing Impact and Preservation Program grant. - **2nd Reading** (Economic Development Committee, *Administration/Grant Aungst*):

RES. NO. 23-18 – Nick Hanek moved this resolution to a third reading.

1st Reading(s): There was none.

City Manager's Report:

City Manager Carl DeForest

- Thanked the residents who attended the public forum on Thursday, April 5, 2018, for the Comprehensive Plan update. The next City Manager newsletter is expected to come out soon and it will have the next two public forum dates listed. The Comprehensive Survey is available to the public online or at City Hall.
- Reminded everyone that Wednesday, April 11, 2018, is the last day for the Municipal Government Academy. He expressed his appreciation to everyone that participated in the academy.
- Announced that the City's Relay for Life team is hosting a Steak Roast at the FOP lodge on Saturday, April 21, 2018. All proceeds will go to Fight against Cancer and Fight against Multiple Sclerosis. Tickets for the Steak Roast can be purchased from the City Manager's office.
- Encouraged everyone to visit Petitti Garden Center.
- Thanked everyone who participated in the City Manager's Million Step Challenge.

Administrative Departments:

Finance Director Todd Fischer

- Announced that there is one week left until the Income Tax deadline. Saturday, April 14,

2018, is the last Saturday the income tax department is open to help the residents that can't make it during the weekday. The office will be open from 9:00 a.m. to 1:00 p.m. on April 14, 2018, and Monday through Friday during regular business hours, 8:30 a.m. to 5:00 p.m. He advised everyone to come into the tax office early in the tax season to avoid wait times.

- Mentioned that the 2017 Financial Statements are filed in Columbus for the initial preliminary review. The audit will come to an end once the review is completed and sent back. This process is expected to be finished in the first week of May.

Police Lieutenant Hoover

- Announced that on Saturday, April 28, 2018, is Drug Take Back Day. It's a nationwide initiative, and it's an opportunity to safely dispose of unused or unneeded prescription drugs. Prescription drugs can be disposed of any day of the week in the lobby of the Brunswick Police Station.
- Remarked that some residents will have a yellow notice on their door. The notice is a preventative patrol report, and it provides information that an officer in the area noticed something that was a safety concern (a garage door was open, non-visible address, etc.).

Parks and Recreation Director John Piepsny

- Announced that the Optimist Club of Brunswick Annual Fishing Derby is on Saturday, May 12, 2018, 8:30 a.m. to noon, at North Park Lake. Registration is limited to the first 200 kids, ages 16 and under. He thanked the Medina County Park District, Rocky River Watershed Council, Center Road Storage, Danbury Senior Living, KDK Auto, Encompass the World Travel and Scene 75 for supporting this event.
- Added that the Brunswick Recreation Center is adding a new youth basketball league. The recreation department decided to have a spring league because they received a positive response from the fall winter league. He noted that sign-ups are for kids in 2nd through 8th grade. The league fee is \$65, and the deadline to sign-up is April 20, 2018.
- Announced that the City is celebrating the Earth Day Celebration on Sunday, April 22, 2018, at 11:00 a.m., at North Park. This is a free event to help clean up the park and assist with the tree planting.

Open Forum:

Shire Apartments SWP3 Flooding

Martin Krist of 4154 Blossom Ct. - Mr. Krist provided the administration and Council with key points and subject materials regarding the flood from the Shire Apartments construction. Mr. Krist discussed the following points:

- The continued flooding in his neighborhood from the Shire Apartments that started in

May 2017.

- After January 8, 2018, City Council Meeting, two separate discussions were held with the City Engineer Matt Jones and Service Director Paul Barnett.
- Storm water flooding on parcel #03-18B-13-198 and in neighborhood homes on Bruce and Judita Drive on March 1st and March 29th, 2018.
- Construction Pollution

A copy of the subject materials is attached.

Unfinished Business: There was none.

New Business: There was none.

Adjournment:

Michael Abella Jr. moved to adjourn, seconded by Joseph Salzgeber. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Mayor Ron Falconi

Adopted

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

April 9, 2018

IN ATTENDANCE: Chairman Joseph Salzgeber, Committee Member Nicholas Hanek, Committee Member Anthony Capretta, Michael Abella Jr., Joseph Delsanter, Patricia Hanek, Brian Ousley, City Manager/Safety Director Carl DeForest, Community & Economic Development Director Grant Aungst, Law Director Kenneth Fisher, Parks & Recreation Director John Piepsny, Finance Director Todd Fischer, Engineer Matt Jones, Mayor Ron Falconi, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at: 6:40 p.m.

GENERAL DISCUSSION:

Mr. Salzgeber advised an issue was brought up to him from resident Martin Krist; he had pictures of water flow onto his property. Mr. Krist purchased property behind a number of homes in his development, and drainage from the Shire Apartments was running through his property. His concern is about muddy water following storms.

Mr. Jones was aware of the situation; he also was in receipt of the packet of information including pictures from Mr. Krist. The Administration was aware that Mr. Krist was going to address Council at tonight's Council Meeting under open forum. The intention of the Administration was for Mr. Krist to present his information before the Administration puts together a formal response.

Mr. Jones stated he visited the Shire Apartment site today to confirm everything was functioning correctly. He stated the site was a work in progress, the buildings were up and it appeared interior work was being done. He advised they were limited on what site work can be done now due to the weather, he noted some seeding needs to be done.

Mr. Jones noted there are reasons water runs muddy when it was running from a yard, he reiterated the controls on site were functioning as designed.

Mr. Salzgeber wanted to be sure the Administration will be responding to Mr. Krist, and Mr. Jones indicated the Administration will respond.

Last year Mr. Capretta looked at a property on Manitoulin, he was going to talk to the City Manager and Service Director to see if anything was going to be done.

There was nothing new on the county trash discussions.

Mr. Delsanter asked about the time line on the Magnolia and Beverly Hills Drive road projects, and if the residents and businesses will be notified.

Mr. Jones indicated the contract cannot be awarded until after July 1, since it is a OPWC project and the earliest any construction can start is August; residents will be notified, however the Administration has not exactly figured out what the maintenance of traffic is going to be for the businesses in that area. He pointed out an added complication is the new apartment complex currently in Planning Commission and something has to be worked out for them to have access for construction at the same time of this project.

Mr. Delsanter asked if Mr. Jones knows what Mapleside will be doing about parking, and Mr. Jones indicated he was not privy to what Mapleside was doing.

Mr. Salzgeber asked about access to the businesses off Pearl Road; he brought up Bianca's Restaurant, and Mr. Jones noted the plan is to keep full access to businesses at all times, he noted Bianca's could be challenging due to all the frontage being on the construction zone, but something will be worked out.

Mr. Delsanter commented how there was no easy solution for Bianca's Restaurant; he mentioned an alternative route was to turn down Skyview to Judita as a bypass and noted temporary signage could be helpful.

Mr. Jones noted temporary signage is usually put up and that could be added to the contract.

Mr. Salzgeber asked if the list for the summer panel replacement program was finalized.

Mr. DeForest indicated the list has not yet been finalized; the Service Director was still working on the list making adjustments.

Mr. Jones interjected the list as is can be forwarded to Council; the project is out to bid and there is a list in the bid document, he noted the list can be adjusted.

Mr. Salzgeber mentioned residents from Princeton Road addressed Council at the last meeting with concern about what the schools were going about putting in an access road.

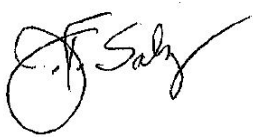
Mr. Jones advised the schools have not yet submitted any plans to the City and until they present a plan the Administration has no comment. He noted any proposal for temporary or permanent access off Princeton would have to be looked at very closely since it is a very narrow residential street.

Mr. DeForest stated he met with School Superintendent Michael Mayell to express the concerns of the City and the residents that attended the last Council Meeting.

ADJOURNMENT:

Being no further business Mr. Hanek moved to adjourn at 6:51 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Salzgeber", with a stylized flourish at the end.

Joseph Salzgeber
Chairman

SAFETY & ENVIRONMENT COMMITTEE MEETING

April 2, 2018

IN ATTENDANCE: Chairman Brian Ousley, Committee Member Joseph Salzgeber, Committee Member Michael Abella Jr., Chief Jim Baird, Assistant Chief Joshua Erskine, Chief Brian Ohlin, News Media.

The meeting convened at 6:02 p.m.

GENERAL DISCUSSION:

Chief Ohlin noted the Division of Police recently implemented a new program to the preventive patrol report, essentially when an officer on patrol observes a condition potential for criminal activity the officer will leave a crime prevention tip for the resident or business to prevent the crime from happening. In the event a garage door is left open, a car left unlocked with valuable property in plain view the officer will leave a notice for the resident with tips on how to help secure their property.

Chief Ohlin noted he received an email from Councilman Salzgeber regarding an issue with a resident feeding wildlife.

Mr. Salzgeber was informed of a resident on Parkland Oval feeding the deer and the deer were trampling and destroying neighboring properties getting to the feeder. He understood that the police asked the resident to stop feeding the deer and the resident cooperated after he was made aware of the complaint. Mr. Salzgeber noted back a year or so ago legislation was proposed in this committee, and he asked if that could be revisited.

Chief Ohlin advised Animal Control Officer Kellums went out on the Parkland Oval call, the resident had a feeder in between two properties, he did move it to his backyard, however it was still attracting ten/fifteen deer and other animals which were causing damage to neighboring properties, creating safety issues.

Chief Ohlin noted the Administration asked the prosecutor to review the current code and it was noted there was nothing in the current code that would effectively address the issue. Chief Ohlin indicated he was in receipt of an ordinance from the City of Middleburg Heights which addressed nuisance conditions, and he provided a copy to the committee for their review. He also provided a copy of the draft ordinance that was presented last year.

Mr. Salzgeber commented on the draft ordinance that this committee previously presented, he did not agree with the penalty section, and suggested the committee revisit the ordinance and include a nuisance component.

Mr. Abella suggested amending the existing ordinance.

Mr. Ousley asked if there was an over population of deer in the City, and Chief Ohlin did not know of that being an issue.

Chief Ohlin advised Officer Kellums could address the committee on this issue.

Mr. Salzgeber concurred and recommended that Officer Kellums address the committee.

At this time, Chief Baird introduced newly hired Assistant Fire Chief Erskine.

Assistant Chief Erskine was a seventeen year employee with the City; he served in different capacities, he was promoted to lieutenant a few years ago, and when Assistant Fire Chief Barber left he applied for the Assistant Chief position. He was looking forward to working with Council and serving the citizens.

Explaining the hiring process to the committee Chief Baird noted Assistant Fire Chief Barber submitted a two week notice the end of December and his last day was January 11. Immediately thereafter the City Manager began the hiring process, there were a total of nineteen resumes received. A committee was formed to review those applications resulting in nine individuals being selected for interviews. Chief Baird noted from the nine people interviewed the committee felt three to be exceptional candidates; one being Assistant Chief Erskine, a gentleman from Copley, and a gentleman from Brunswick Hills Township.

Chief Baird noted those three individuals were selected for second interviews which included a scenario which was mailed out to the candidates prior to the interview whereby the candidates would give a fifteen minute presentation to the committee; they also were instructed to arrive ten minutes early for their interview at which time they were given a topic to prepare a five minute speech on leadership and community engagement.

Chief Baird advised after the second interviews, the committee ranked the individuals and presented their findings to the City Manager who went forward from there.

With the retirement of Assistant Chief Barber the position for lieutenant and a firefighter was also created. Since that time the position of firefighter was offered to an individual and it is anticipated that he will be joining the department April 9. In addition the part time fire inspector after twenty-two years will be leaving within the next few weeks; a part time replacement has been hired and will be starting this week.

Chief Baird pointed out with all this going on; operationally the department has kept everything up to date.

Chief Baird indicated a lieutenant will be promoted from within the department; the testing process has been completed and internal interviews will be done within the week and a recommendation will be made to the City Manager.

Chief Baird commented on being pleased to be able to promote within the department.

Additionally, Chief Baird mentioned there will be joint active shooter training for fire and EMS later in April, and he noted both the police and fire take preparedness seriously.

Mr. Ousley asked about cross training, and Chief Baird indicated the fire department began cross training in early 2014. He explained as the threat is dealt with by the police, officers are joined up with paramedics to begin immediate treatment, and then removal of victims. Chief Baird stated the entire fire department had rescue taskforce training as did the police department. He went on to say how the fire department carries specific equipment for personal protection, and to treat the type of injuries anticipated for a mass shooting. He stated police and fire trained at the high school for multiple scenarios.

Mr. Ousley brought up the hydrant painter position; his suggestion was for the position to go through the parks department, he noted in the past hydrant painting was done by part time summer help through the parks department. To Mr. Ousley there was no reason to write legislation for the position, since the only job being done is painting fire hydrants. Mr. Ousley spoke with the City Manager and Mr. Piepsny about working out of the parks department, Mr. Piepsny was good with the idea; however the City Manager was still looking into it.

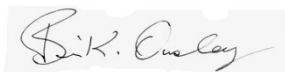
Mr. Ousley stated the funds could be shifted from the fire department to the parks department for painting hydrants; it would be a good position for a college student. Mr. Ousley thought this discussion should be shifted to the parks and recreation committee.

Chief Baird noted this should be dealt with the City Manager, he stated the concern of the fire department is for the maintenance of the fire hydrants, not the color of the hydrant. As the committee goes forward with the City Manager Chief Baird will provide cooperation. Chief Baird noted there was specific paint for hydrants on file with Sherwin Williams, and that has to be monitored.

ADJOURNMENT:

Being no further business, Mr. Salzgeber moved to adjourn at 6:35 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Ousley", is written over a light gray rectangular background.

Brian Ousley
Chairman

BUILDING AND BUILDING CODE COMMITTEE

April 9, 2018

IN ATTENDANCE: Chairman Anthony Capretta, Committee Member Michael Abella Jr., Committee Member Joseph Delsanter, Joseph Salzgeber, Nicholas Hanek, City Manager/Safety Director Carl DeForest, Community & Economic Development Director Grant Aungst, Law Director Kenneth Fisher, Parks & Recreation Director John Piepsny, Finance Director Todd Fischer, Engineer Matt Jones, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:30 p.m.

UPDATE ON BUILDING & BUILDING CODE INFORMATION:

Mr. Aungst noted Sherman's Corner Medical Center has both buildings framed and under roof, Sheetz was also framed and under roof and the mechanicals were complete. The Shire Apartments have four buildings complete and the other four are half complete, and the community center is 85% complete. He also noted McDonalds on Pearl Road was under construction.

Mr. Aungst advised the Administration continues to work through the process for a part-time Property Maintenance and Administrative Assistant positions for the Building Department. Additionally the Administration was working on specifications for a new truck bid to replace older trucks. Also, he advised the team continues to work through a number of challenging properties and are doing a great job. He noted so far this year there has been nineteen foreclosure filings, eighteen building starts, and Jersey Mikes was scheduled to open on April 18.

Mr. Capretta asked about the old BP property on Center Road if a fence was going to be put around that property which is now a car dealership, and Mr. Aungst indicated it would not be fenced, that property was part of the highway district, and is now owned by Liberty Ford, and they were working on a master global plan.

Mr. Delsanter asked about property inspections as to how they are planned out, if they are from on call complaints.

Mr. Aungst noted the department does their best to plan things out; generally observations are made and followed up on.

Mr. Delsanter wanted to know with the addition of the part time individual if there would be an increase in coverage.

Mr. Aungst advised training is involved and it takes time, additionally there is training with the Administrative Assistant. Last year 122 individual lawns were mowed, he stated with a new person coming in they will continue to do their best to begin the process of being proactive.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 6:35 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script that reads "Anthony P. Capretta".

Anthony Capretta
Chairman

COMMITTEE OF THE WHOLE MEETING

April 9, 2018

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Joseph Salzgeber, Nicholas Hanek, Joseph Delsanter, Brian Ousley, Patricia Hanek, Anthony Capretta, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Parks & Recreation Director John Piepsny, Community & Economic Development Director Grant Aungst, Engineer Matt Jones, Finance Director Todd Fischer, Mayor Ron Falconi, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:56 p.m.

MOTIONS:

Motion authorizing the City Manager to enter into a Biannual Codification Supplement Agreement with the Walter H. Drane Company to replace our current annual updating agreement:

Mrs. Gallam explained one of the reasons the contract for codification was being revisited was to update the supplements biannually instead of annually. Staff mentioned it would be helpful if the codification on line was updated twice a year instead of waiting a whole year; having the planning & zoning codes and building codes updated biannually will be helpful for builders and inspectors. Also, some residents have commented on having the codes up to date on line.

Also, she noted doing the codification biannually will not cost the City anything extra, billing is done according to the number of pages, and instead of being billed once a year, the City will be billed twice a year.

Mrs. Gallam noted the last time the contract was updated was 2006 and there have been changes made to some of the charges since then.

Mr. Hanek moved to authorize the City Manager to enter into a Biannual Codification Supplement Agreement with the Walter H. Drane Company to replace our current annual updating agreement. Vote – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Ousley asked to be updated on the muddy water flow from the Shire Apartment project that was presented to Council by Mr. Krist.

Mr. Salzgeber advised Mr. Jones was on the site and he noted it was up to specifications.

Mr. Jones stated he visited the site today; he inspected the silt fence and it was in place and functioning, the two detention basins were in place and functioning, both sediment basins have skimmers on the outlets and both were functioning. There were some outstanding items on the last report however they did not have anything to do with the outflow towards Judita Drive.

Mr. Ousley asked if Mr. Jones was saying the flowing water had nothing to do with Shire Apartments.

Mr. Jones explained the water that was flowing was partially from the Shire Apartments since one of the ponds outlet in that direction, however it was not the only source of water flowing in that direction, he noted much of Judita Drive drains in the same area so there are other sources of flow. As far as the color of the water he noted sediment control stops the flow of chunks of dirt.

Mr. Ousley noted when water was coming into the neighborhood it had to be coming from somewhere, he wanted to know if it was coming from the site, or overflowing from the retention ponds. He noted with this happening there had to be an issue.

Mr. Jones indicated the Administration was waiting until Mr. Krist presented the information tonight at the Council meeting and the Administration will respond accordingly.

Mr. Abella reminded the committee of the Goal Setting Session, April 17, at 6:00 pm at the BAT studio. He asked for ward Council to bring issues of their wards to the meeting.

EXECUTIVE SESSION:

Mrs. Hanek moved to go into Executive Session for the purpose to discuss the sale/lease of property, seconded by Mr. Hanek. Roll Call – Ayes – 7, Mr. Hanek, Mr. Salzgeber, Mr. Abella, Mr. Capretta, Mr. Delsanter, Mrs. Hanek, Mr. Ousley. Nays – 0. Motion Carried.

Mr. Salzgeber moved to adjourn out of Executive Session, seconded by Mr. Delsanter. Roll Call – Ayes, - 7, Mrs. Hanek, Mr. Delsanter, Mr. Ousley, Mr. Hanek, Mr. Abella, Mr. Capretta, Mr. Salzgeber. Nays – 0. Motion Carried.

The Committee of the Whole reconvened at 7:30 p.m.

Mr. Salzgeber moved to authorize the City Manager to enter into negotiations with the Brunswick City School District to provide an easement for construction traffic on the east side of the Brunswick Area Television (BAT) parking lot from Manhattan Circle. Vote – 7 Ayes, 0 Nays.

ADJOURNEMENT:

Being no further business Mr. Delsanter moved to adjourn the Committee of the Whole meeting at 7:30 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,



Valerie Zak
Assistant Clerk of Council

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 04/23/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Brian Ohlin

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 21-18:** An emergency resolution authorizing the City Manager to purchase mobile video camera systems for Division of Police Cruisers from Safety Vision in amount not to exceed \$50,000 - **3rd Reading** (Safety & Environment Committee, *Administration/Brian Ohlin*)

BACKGROUND: The mobile video systems from Safety Vision are available on the national cooperative purchasing program BuyBoard. The purchase of these systems will complete the project of equipping all marked police cruisers with camera systems.

PURPOSE AND EXPLANATION: Purchase mobile video camera systems for installation in police cruisers.

IMPLEMENTATION SCHEDULE: After three readings and council approval the systems would be purchased and ready to be installed in the new police cruisers we will be putting in service this spring/early summer.

FINANCIAL INFORMATION: Video Camera System - - Police Capital SubFund #961 of the Police Fund #114 - 961-0520-56252 - - 50000

FINANCIAL SUMMARY: Cost of the project not to exceed \$50,000 which is in the approved police capital budget.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
We are requesting this as an emergency in order to have the equipment installed in the new police cruisers that will put online this spring.

**ADDITIONAL
INFORMATION:**



Safety Vision
6100 W. Sam Houston Pkwy. N.
Houston, TX 77041
Direct: 713-896-6600
Fax: 713-896-6640

DATE:	PAGE	ORDER NUMBER
12/21/2017	1	R123357

PROPOSAL

Thank you for your request for proposal
If you have any questions or issues, just call
us **TOLL FREE** at 1-800-880-8855

BILL TO ACCOUNT# BRUNPD
Brunswick Police Dept 4095 Center Rd Brunswick, OH 44212

SHIP TO:
Brunswick Police Dept 4095 Center Rd Brunswick, OH 44212

EXPIRE DATE: 02/19/2018	SALESPERSON: JJH - James Henderson
-------------------------	------------------------------------

CUSTOMER PO: PROPOSAL		ORDER DATE 12/21/2017	SHIP VIA: FED EX		TERMS: Net 30 Days	
ITEM NUMBER	DESCRIPTION		QTY	SHIPPED	PRICE	AMOUNT

ICOP PRO HD IN CAR VIDEO SYSTEM 3 YEAR WARRANTY INCLUDED BUYBOARD CONTRACT# 523-17					
ICPPROHD-KIT	ICOP PRO HD KIT	7.00	0.00	3,295.00	23,065.00
CAMMOUNTPAN	85100 Camera Mount (Panavise) mfp# 851-00MC	7.00	0.00	COMPONENT	
ICPANTENNA	Antenna for ICOP MICKIT	7.00	0.00	COMPONENT	
ICPBASE	ICOP mic base for MICKIT	7.00	0.00	COMPONENT	
ICPDVRCMT	ICOP PRO CONSOLE MOUNT	7.00	0.00	COMPONENT	
ICPDVRLBKT	ICOP PRO L BRACKET	7.00	0.00	COMPONENT	
ICPDVRPWRCAB	DVR POWER CABLE	7.00	0.00	COMPONENT	
ICPHARDWARE	Hardware for the ICOP MICKIT	7.00	0.00	COMPONENT	
ICPLAPELMIC	Lapel Mic for ICOP MICKIT	7.00	0.00	COMPONENT	
ICPMCAMCBL	ICOP PRO M-CAM CABLE	7.00	0.00	COMPONENT	
ICPMIC	MIC for the ICOP MICKIT	7.00	0.00	COMPONENT	
ICPMON	ICOP PRO MONITOR	7.00	0.00	COMPONENT	
ICPMONCABL	ICP MONITOR CABLE	7.00	0.00	COMPONENT	
ICPPROHVR	4CH HYBRID DVR	7.00	0.00	COMPONENT	
ICPWMICCBL-B	ICOP PRO WMIC CABLE 2	7.00	0.00	COMPONENT	
ICPZOOMAHD	In car Zoom Camera	7.00	0.00	COMPONENT	
OPV-UMOUNT	Universal Camera Mount	7.00	0.00	COMPONENT	
SV-CFRC-HD	Rear Seat Camera	7.00	0.00	COMPONENT	
SV-CFRCHRS	Back Seat Camera Cable	7.00	0.00	COMPONENT	
SV-LCD-RM1 0-4	RAM MT. 1 0" ball and 4" ext.(RAM-B-101-SA4U)	7.00	0.00	COMPONENT	
SV-SD-CAN-128GB	128GB SD Card w/ Canister	7.00	0.00	COMPONENT	
SV-SSD-CAN	SSD Canister	7.00	0.00	COMPONENT	
SV-USB2.0A	USB 2.0 MALE ADAPTOR TYPE A	7.00	0.00	0.00	0.00
Siren Detector					
600-00126	Siren Detector	7.00	0.00	35.00	245.00
3rd HD Camera Option					
ICPZOOMAHD	In car Zoom Camera	7.00	0.00	625.00	4,375.00
ICPMCAMCBL	ICOP PRO M-CAM CABLE	7.00	0.00	0.00	0.00

Continued



Safety Vision
6100 W. Sam Houston Pkwy. N.
Houston, TX 77041
Direct: 713-896-6600
Fax: 713-896-6640

DATE:	PAGE	ORDER NUMBER
12/21/2017	2	RI23357

PROPOSAL

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BILL TO ACCOUNT# BRUNPD
Brunswick Police Dept 4095 Center Rd Brunswick, OH 44212

SHIP TO
Brunswick Police Dept 4095 Center Rd Brunswick, OH 44212

EXPIRE DATE: 02/19/2018	SALESPERSON: JJH - James Henderson
-------------------------	------------------------------------

CUSTOMER PO: PROPOSAL		ORDER DATE: 12/21/2017	SHIP VIA: FED EX	TERMS: Net 30 Days		
ITEM NUMBER	DESCRIPTION	QTY	SHIPPED	PRICE	AMOUNT	
ICPZOOMADP	Adaptor for Zoon camera add on	7.00	0.00	0.00	0.00	
	Wireless Download Kit					
WIFI-M2	Wireless Kit	7.00	0.00	999.00	6,993.00	
056-00016	Black Antennas 48" w/ N- Female(DM2-5500-3Y-BLK-48)	7.00	0.00	COMPONENT		
082-00238	WC-2000 to passive PoE	7.00	0.00	COMPONENT		
082-00246	25' Shielded Cat5E Cable	7.00	0.00	COMPONENT		
73570	Prewired Relay Socket	7.00	0.00	COMPONENT		
G8JN-1C71MFDC12	12V Relay	7.00	0.00	COMPONENT		
SV-625-00035	ubiquity bullet transceiver	7.00	0.00	COMPONENT		
	Professional Installation					
/28	Recorder & Front Zoom Camera				1,750.00	
	DVR & Front Zoom Camera Install for (7) Vehicles					
/29	Interior camera				700.00	
	Rear Seat Camera & Rear Seat Zoom Camera Install for (7) Vehicles					
/31	Wi-Fi w/o AP/Per Vehicle				525.00	
	Wi-Fi Bullet Install for (7) Vehicles					
/36	Out of State Travel Per Day				975.00	
	Travel & Lodging Costs					
	ICOP 20/20W to ICOP PRO HD Conversion Kit					
	Customer will use existing MCAM2 front Zoom cameras & Extreme Wireless microphone kit					
ICPPROHVR	4CH HYBRID DVR	4.00	0.00	2,150.00	8,600.00	
CAMMOUNTPAN	85100 Camera Mount (Panavise) mfp# 851-00MC	4.00	0.00	0.00	0.00	
ICPDVRCMT	ICOP PRO CONSOLE MOUNT	4.00	0.00	0.00	0.00	
ICPDVRLBKT	ICOP PRO L BRACKET	4.00	0.00	0.00	0.00	
ICPDVRPWRCAB	DVR POWER CABLE	4.00	0.00	0.00	0.00	
ICPMCAMCBL	ICOP PRO M-CAM CABLE	4.00	0.00	0.00	0.00	
ICPMON	ICOP PRO MONITOR	4.00	0.00	0.00	0.00	
ICPMONCABL	ICP MONITOR CABLE	4.00	0.00	0.00	0.00	
ICPWMICCBL-B	ICOP PRO WMIC CABLE 2	4.00	0.00	0.00	0.00	
OPV-UMOUNT	Universal Camera Mount	4.00	0.00	0.00	0.00	
SV-SD-CAN-128GB	128GB SD Card w/ Canister	4.00	0.00	0.00	0.00	

Continued



Safety Vision
6100 W. Sam Houston Pkwy. N
Houston, TX 77041
Direct: 713-896-6600
Fax: 713-896-6640

DATE:	PAGE:	ORDER NUMBER:
12/21/2017	3	R123357

PROPOSAL

Thank you for your request for proposal
If you have any questions or issues, just call
us TOLL FREE at 1-800-880-8855

BILL TO ACCOUNT# BRUNPD

Brunswick Police Dept
4095 Center Rd
Brunswick, OH 44212

SHIP TO:

Brunswick Police Dept
4095 Center Rd
Brunswick, OH 44212

EXPIRE DATE: 02/19/2018**SALESPERSON: JJH - James Henderson**

CUSTOMER PO: PROPOSAL		ORDER DATE: 12/21/2017	SHIP VIA: FEDEX		TERMS: Net 30 Days	
ITEM NUMBER	DESCRIPTION		QTY	SHIPPED	PRICE	AMOUNT
SV-CFRC-HD	Rear Seat Camera		4.00	0.00	0.00	0.00
SV-CFRCHRNS	Back Seat Camera Cable		4.00	0.00	0.00	0.00
SV-LCD-RMI 0-4	RAM MT 1.0" ball and 4" ext.(RAM-B-101-SA4U)		4.00	0.00	0.00	0.00
SV-USB2 0A	USB 2.0 MALE ADAPTOR TYPE A		4.00	0.00	0.00	0.00
	Required Accessories					
ICPMCAMCBL	ICOP PRO M-CAM CABLE		4.00	0.00	30.00	120.00
ICPZOOMADP	Adaptor for Zoon camera add on		4.00	0.00	30.00	120.00
	Professional Installation for Conversion Kits					
/28	Recorder & Front Camera					1,000.00
	(Existing Car Installs) Install ICOP PRO HD DVR & Front Zoom Camera for (4) Vehicles					
/29	Interior camera					400.00
	(Existing Car Installs) Install Rear Seat HD Camera & Rear HD Zoom camera for (4) Vehicles					
BUYBOARD CONTRACT# 523-17						
Proposal Written By: JJH						

TERMS Net 30 Days FROM INVOICE DATE, 7 DAYS SHIPPING.

ALL PRICES FIRM FOR SIXTY (60) DAYS.
INSTALLATION MAY BE DONE INTERNALLY OR WE CAN PROVIDE QUOTES FOR SERVICE.

ACCOUNT MANAGER _____ DATE: _____

CUSTOMER SIGNATURE: _____

Net Order:	48,868.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
	48,868.00

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO PURCHASE MOBILE VIDEO CAMERA SYSTEMS FOR DIVISION OF
POLICE CRUISERS FROM SAFETY VISION IN AN AMOUNT NOT TO
EXCEED \$50,000.00.

WHEREAS: The City of Brunswick is a member of Buyboard, a government purchasing
cooperative; and

WHEREAS: The proposed purchase of mobile video camera systems is through the Buyboard
pricing program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase mobile video camera
systems for Division of Police cruisers from Safety Vision through Buyboard in
an amount not to exceed \$50,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for
the immediate preservation of the public peace, property, health, safety or
welfare, and for the additional reason to allow for installation in the Spring of
2018. Therefore, the same shall be in full force and effect from and after its
passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 21-18

BY: Mr. Ousley, Mr. Salzgeber and Mr. Abella

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE MOBILE VIDEO CAMERA SYSTEMS FOR DIVISION OF POLICE CRUISERS FROM SAFETY VISION IN AN AMOUNT NOT TO EXCEED \$50,000.00.

WHEREAS: The City of Brunswick is a member of Buyboard, a government purchasing cooperative; and

WHEREAS: The proposed purchase of mobile video camera systems is through the Buyboard pricing program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase mobile video camera systems for Division of Police cruisers from Safety Vision through Buyboard in an amount not to exceed \$50,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for installation in the Spring of 2018. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 04/23/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 23-18:** An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the PY 2018 Community Housing Impact and Preservation Program grant. - **3rd Reading** (Economic Development Committee, Administration/Grant Aungst)

BACKGROUND: The Ohio Development Services Agency, Office of Community Development filing guidelines for the Program Year ("PY") 2018 Community Housing Impact & Preservation Program ("CHIP") grant encourages the partnership of communities by increasing the available funding for each partnering community by \$100,000.00. The City of Brunswick will be partnering with the City of Medina for a total grant award of \$700,000.

PURPOSE AND EXPLANATION: The City of Brunswick intends to partner with the City of Medina to maximize funds available to each community. The City of Medina has been designated as the Grantee of the CHIP grant to facilitate applying for, implementing, and administering grant funds between the partnering communities.

IMPLEMENTATION SCHEDULE: Immediately

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The City of Brunswick, by electing to file an application with the City of Medina, pursuant to the PY 2018 Partnership Agreement, the potential total grant award will be \$700,000. Whereas, the Partners' election to file an application pursuant to a Partnership Agreement increases the maximum potential funding for each Partner by an additional \$100,000.00 in excess of the grant threshold for single applicants.

The agreement does not require City funds and the grant is to run through the City of Medina books.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

This resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and for the additional reason that the PY 2018 CHIP Grant Application must be submitted by May 4, 2018. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

**ADDITIONAL
INFORMATION:**

the City Manager is authorized, upon approval of the Law Director, to enter into a Partnership Agreement with the City of Medina for the PY 2018 CHIP grant.

PY 18 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP)

PARTNERSHIP AGREEMENT

This Partnership Agreement is entered into this ____ day of _____, 2018, by and
Between the City of Medina and City of Brunswick (collectively referred to herein as the
“Partners”).

Whereas, the State of Ohio, Development Services Agency, Office of Community
Development has established through the Program Year (“PY”) 2018 Community Housing
Impact and Preservation Program Guidelines included in the State of Ohio Action Plan, a
partnership option allowing eligible communities to partner on one single application;

Whereas, the Partners’ election to file an application pursuant to a Partnership Agreement
increases the maximum potential funding for each Partner by an additional \$100,000 in excess
of the grant threshold for single applicants;

Whereas, by electing to file an application pursuant to a Partnership Agreement, the
potential total grant award will be \$700,000; and

Whereas, by electing to file an application pursuant to a Partnership Agreement, the
collective application has the potential to gain additional points for partnering.

WHEREFORE, the Partners to this Partnership Agreement hereby agree as follows:

1) The Partners hereby designate the City of Medina as the grantee for the 2018
CHIP Partnership Application (the “Grantee”);

2) The Partners hereby agree that this Partnership Agreement specifically relates to the Community Housing Impact and Preservation Grant ("CHIP Grant") and includes all possible funding sources including CDBG, HOME, and OHTF, if awarded.

3) The Partners agree to adopt the City of Medina CHIP Policy and Procedure Manual for the PY 2018 Community Housing Impact and Preservation Grant, if funded.

4) The Partners hereby agree that the City of Medina, as grantee, is responsible for preparing the PY 2018 CHIP Partnership Application, including the Housing Needs Assessment, selection of eligible project activities, and administering and implementing the grant in accordance with Community Development Block Grant, HOME and/or Ohio Housing Trust Funds in conjunction with Ohio Development Services Agency rules and regulations.

1. On December 31, 2015 the Ohio Development Services Agency Office of Community Development issued Policy Number 15-03 which in part requires a separate written agreement for all HOME funded activities. Each HOME written agreement must be signed by the person receiving assistance and the grantee.

In compliance with OCD Program Policy Notice OCD 15-03, the partners agree that the Mayor for the City of Medina, the grantee, is authorized to sign HOME Written Agreements with applicants within their jurisdiction.

The Partners agree that the City of Medina (grantee) will maintain all required records and documents relating to the grant.

5) The Partners hereby agree that the City of Medina will enter into an agreement with a consultant to assist in the application, administration and implementation of the grant on behalf of the partnership in accordance with the Partnership Agreement. Copies of the consultant invoices and Status Reports will be provided to each partner.

6) The City of Brunswick as a partner hereby agrees to the following responsibilities with respect to the activity funds targets and completed within its jurisdiction:

1. Marketing of the CHIP Activities;
2. Tracking and reporting of housing program income to the Office of Community Development, Development Services Agency;
3. Submission of Grant required final payment documentation, which may include, where available, check stubs, contracts, vouchers, invoices and/or cancelled checks for reimbursement, if applicable, to the City of Medina; and

7) The Grantee agrees to allocate housing activity funds in the amount shown on Exhibit "A" attached hereto. The amount of funding ultimately spent within each Partner jurisdiction will be determined by the eligible applications received.

8) The City of Medina will provide the original mortgages to the respective partner at the conclusion of the grant.

9) The City of Brunswick agrees to the following selection criteria:

- Owner Home Repair applications will be first-come first-serve within each Partner's jurisdiction first and then, if funding remains, within the grant service area.
- Private Owner Rehabilitation applications will be ranked according to the Medina City Policy and Procedure Manual within each Partner's jurisdiction first and then, if funds remain, within the grant service area.
- TBRA applications will comply with the local housing authority selection process.

10) The City of Brunswick agrees to elect to choose the following finance mechanism:

- Owner-occupied Home Repair will be a grant.
- Tenant-Based Rental Assistance will be a grant.
- Private-Owner Rehabilitation will be a five-year declining partially forgivable loan with fifteen percent (15%) remaining due and owing whenever the home is sold, rented or transferred.

11) This Partnership Agreement will take effect and be in force from the date of full execution and remain in effect until the CHIP Grant funds are expended and the funded activities are complete and closed out with the State of Ohio.

12) The Partners agree that neither the Grantee nor the Partners may terminate or withdraw from this Partnership Agreement while it remains in effect.

13) The Partners hereby agree to designate one representative from their respective jurisdictions to be appointed to a Planning Committee to represent their respective interests in the Grant. The Planning Committee will meet about 30 days prior to each milestone identified on the CHIP Program Activity Milestone Chart, in an agreed upon venue (conference call or on site) to review the progress of the PY2018 grant.

14) The Partners hereby agree that it is essential for future funding to meet outcomes set forth in the grant agreement and therefore, the Grantee will review the progress of each Partner throughout the term of the Grant. Any lack of progress or insufficient applications for particular activities will be discussed between the Partners.

15) The Partners agree that if the Planning Committee unanimously determines that there is a need to reallocate the budget as attached hereto as Exhibit A, such budget will be amended to reflect those changes, upon approval by each Partners' respective City Manager/Safety Director or Mayor. In the event unanimous consent is not obtained, the Grantee shall have final authority to make reallocations to the budget.

16) The Partners are obligated to take all actions necessary to assure compliance with the certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights of 1964, the Fair Housing Act, Section 109 of the Housing and Community Development Act of 1974 and other applicable laws.

17) The Partners agree that CHIP Grant funds are prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes Grantee's or the Partners' actions to comply with fair housing certification.

18) The Partners agree that Annual Income will be used to determine program eligibility. Annual Income is defined as the gross amount of income of all adult household members that is anticipated to be received during the coming 12-month period. The Partners will use the Section 8 Annual Income method as defined in 24 CFR 5.609 as the basis for determining annual gross income for applicant qualification for all program activities.

19) This Partnership Agreement does not contain a provision for veto or other restriction that would allow any Partner to obstruct the implementation of the CHIP Program during the period covered by this Partnership Agreement, which is _____ up to and including December 31, _____.

WHEREFORE, the undersigned hereby executed this Partnership Agreement as of the dates indicated below.

CITY OF MEDINA

CITY OF BRUNSWICK

Mayor Dennis Hanwell

Brunswick City Manager Carl DeForest

PY 2018 CHIP PARTNERSHIP STRUCTURE NARRATIVE

Grantee: City of Medina Partner(s): City of Brunswick

Administrative Consultant: Ohio Regional Development Corporation

The City of Medina and the City of Brunswick are partnering together for the Program Year 2018 Community Housing Impact and Preservation (CHIP) Program to improve and protect the supply of sound, serviceable, and affordable owner and renter occupied housing stock in The Cities of Medina and Brunswick. The service area will be The City of Medina and the City of Brunswick. Ohio Regional Development Corporation (ORDC) will be the administrative consultant for all partners. ORDC's Housing Specialist will administer the daily grant duties while the President and Grants Director will provide the oversight.

Grant Fund Distribution:

The City of Medina is applying for a **grand total of \$700,000** with the following breakdown of activities:

Rehabilitation Assistance- Owner Rehabilitation	\$ 373,000, 9 units
Repair Assistance- Owner Home Repair	\$ 210,000, 15 units
Tenant-Based Rental Assistance	\$ 33,000, 6 units
Administration	\$ 84,000

Funds are being applied for and budgeted in this partnership using the State of Ohio, Development Services Agency methodology. This grant budget is \$350,000 for the City of Medina (Grantee Partnering City within County with population above 15,000), and \$350,000 for the City of Brunswick (Partnering City within County with population above 15,000), for a grant total of \$700,000. The budget breakdown is as follows:

Please Note: In no instance will the State of Ohio's Maximum amount of assistance be exceeded for any activity. As the Grant nears completion, it is probable there will be available funds remaining in each Partner's Budget, for Rehab and Repair Assistance, at that time, those remaining funds will be compiled and committed to the next available, eligible project in the Partnership.

City of Medina: \$350,000

Rehabilitation Assistance- Owner Rehabilitation	\$186,500, 4 units
Repair Assistance- Owner Home Repair	\$ 105,000, 8 units
Tenant Based Rental Assistance	\$ 16,500, 3 units
Administration	\$ 42,000

City of Brunswick: \$350,000

Rehabilitation Assistance- Owner Rehabilitation	\$ 186,500, 5 units
Repair Assistance- Owner Home Repair	\$ 105,000, 7 units
Tenant Based Rental Assistance	\$ 16,500, 3 units
Administration	\$ 42,000

Re-Structure of Funds: The City of Medina/City of Brunswick Partnership is focused and committed to meeting the State's new Milestone deadlines. Therefore, the proceeding budget details the plan of implementation. However, if funds must be "moved" between Partners to assure the Medina/Brunswick Partnership CHIP Grant meets those deadlines, those changes will be made. Regular progress assessments will be made of each of the partner's funds with State's mandatory Milestones. If necessary, "re-organization" of uncommitted funds will take place to meet mandatory milestones. Uncommitted funds will be committed by whichever partner can utilize them immediately to complete the work by the PY 2018 grant milestones and deadlines. The ultimate goal

PY 2018 CHIP PARTNERSHIP STRUCTURE NARRATIVE

of the Partnership is to assist residents of Medina and Brunswick with making their homes decent, safe, serviceable and affordable while assuring all regulations and milestones are met.

Progress Assessment: To assure all partners meet their projected outcomes and budgeted grant funds, reports will be completed and provided to all the partners by the administrator on a monthly basis. This will promote regular oversight by all parties, as well as present the status of funds and the progress of each partner. The method will ensure projected outcomes will be achieved and budgeted funds will be expended.

Checks and Balances: Monthly progress reports will be used for Checks and Balances. By providing monthly progress reports, it will allow all Partners to be aware of the progress, commitments and any re-organization of funds, if necessary. Nonetheless, the partnership is not concerned about partners meeting their budgets and goals. The City of Medina has completed many CHIP grants within State deadlines in the past, as has the City of Brunswick. The Cities of Medina and Brunswick partnered for the PY 2016 CHIP grant and are excited to partner again. This Partnership will be a team effort to assure a successful completion of the PY-16 CHIP grant and to serve the citizens of the Cities of Medina and Brunswick.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO PARTNERSHIP AGREEMENT WITH THE CITY OF
MEDINA FOR APPLICATION FOR THE PY 2018 COMMUNITY HOUSING
IMPACT AND PRESERVATION PROGRAM GRANT.

WHEREAS: The Ohio Development Services Agency, Office of Community Development's filing guidelines for the Program Year ("PY") 2018 Community Housing Impact & Preservation Program ("CHIP") Grant encourages the partnership of communities by increasing the available funding for each partnering community by \$100,000.00;

WHEREAS: The Ohio Development Services Agency, Office of Community Development requires partnering communities to enter into a Partnership Agreement;

WHEREAS: The City of Brunswick intends to partner with the City of Medina to maximize funds available to each community; and

WHEREAS: The City of Medina has been designated as the Grantee of the CHIP Grant to facilitate applying for, implementing and administering Grant funds between the partnering communities.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized, upon approval of the Law Director, to enter into a Partnership Agreement with the City of Medina for the PY 2018 CHIP Grant.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and for the additional reason that the PY 2018 CHIP Grant Application must be submitted by May 4, 2018. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 23-18

BY: Mr. Hanek, Mr. Ousley and Mrs. Hanek

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO
ENTER INTO PARTNERSHIP AGREEMENT WITH THE CITY OF MEDINA
FOR APPLICATION FOR THE PY 2018 COMMUNITY HOUSING IMPACT
AND PRESERVATION PROGRAM GRANT.

- WHEREAS: The Ohio Development Services Agency, Office of Community Development's filing guidelines for the Program Year ("PY") 2018 Community Housing Impact & Preservation Program ("CHIP") Grant encourages the partnership of communities by increasing the available funding for each partnering community by \$100,000.00;
- WHEREAS: The Ohio Development Services Agency, Office of Community Development requires partnering communities to enter into a Partnership Agreement;
- WHEREAS: The City of Brunswick intends to partner with the City of Medina to maximize funds available to each community; and
- WHEREAS: The City of Medina has been designated as the Grantee of the CHIP Grant to facilitate applying for, implementing and administering Grant funds between the partnering communities.
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:
- SECTION 1: That the City Manager is hereby authorized, upon approval of the Law Director, to enter into a Partnership Agreement with the City of Medina for the PY 2018 CHIP Grant.
- SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and for the additional reason that the PY 2018 CHIP Grant Application must be submitted by May 4, 2018. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

Bid No. 2018-004

VEHICLE REPAIR & MAINTENANCE FOR DIVISION OF POLICE

First Year Contract

GENERAL SERVICE Flat Rate/General Service Rate/Vehicle	GENERAL MAINTENANCE AND REPAIRS		SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE Flat rate for combination pickup and return
	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	
\$29.99	\$55.00	25.00%	All Data	\$65.00	No charge

All Care Automotive
1539 Pearl Road
Brunswick, OH 44212

\$500 Check Received

Second Year Contract

GENERAL SERVICE Flat Rate/General Service Rate/Vehicle	GENERAL MAINTENANCE AND REPAIRS		SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE Flat rate for combination pickup and return
	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	
\$29.99	\$55.00	25.00%	All Data	\$65.00	No charge

Third Year Contract

GENERAL SERVICE Flat Rate/General Service Rate/Vehicle	GENERAL MAINTENANCE AND REPAIRS		SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE Flat rate for combination pickup and return
	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	
\$29.99	\$55.00	25.00%	All Data	\$65.00	No charge

SPECIFICATIONS AND BID DOCUMENTS
FOR
VEHICLE REPAIR AND MAINTENANCE FOR
DIVISION OF POLICE

City of Brunswick
4095 Center Road
Brunswick, OH 44212

Three Year Contract

Carl S. DeForest
City Manager/Safety Director

Bid Number: 2018-004
Open: Tuesday, March 27, 2018

PLEASE DO NOT DETACH ANY PORTION OF THIS BID PACKAGE.

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**City of Brunswick
4095 Center Road
Brunswick, Ohio 44212**

LEGAL ADVERTISEMENT

By order of the Council of the City of Brunswick, sealed proposals will be accepted by the Office of Administrative Services at City Hall until 12:00 noon local time on Tuesday, March 27, 2018 and opened and read immediately thereafter for the following:

Bid Number 2018-004

**Vehicle Repair & Maintenance for the
Division of Police**

Proposals must be submitted in accordance with the specifications and bid forms on file in the Office of Administrative Services

**Carl S. DeForest
City Manager/Safety Director**

Publish: 3/13; 3/20

CITY OF BRUNSWICK, OHIO

INSTRUCTIONS TO BIDDERS

DEFINITIONS: The term "Bidders" shall mean the corporation, partnership, or individual proposing or under contract to furnish material, labor, and/or equipment listed in the specifications. The term "City" shall mean the City of Brunswick, Ohio.

PROPOSALS: Proposals must be submitted on the forms furnished by the City, and obtained from the Office of Administrative Services, 4095 Center Road, Brunswick, Ohio 44212. Bids must be enclosed in a sealed envelope bearing the name of the bidder, the general items bid on, and the date the bids are to be opened. Bids will be received at the Office of Administrative Services, Brunswick Municipal Services Center, 4095 Center Road, Brunswick, Ohio 44212, on the date and time specified in the Legal Notice. Bids will be opened and read in Council Chambers immediately following. The official time clock is in the Office of Administrative Services. As bids are received, they will be date and time stamped. No late bids will be accepted.

COMPETENCY OF BIDDERS: No bid will be considered unless the bidder submitting the same shall furnish evidence satisfactory to the City that he has the necessary equipment, ability, and financial resources to fulfill the conditions of the contract and the specifications. Previous experience and responsibility of the bidders will be considered in awarding the contract. No contract will be awarded to any bidder who is in arrears to the City upon debt of contract or who is a defaulter or otherwise upon obligation to the City.

WITHDRAWAL OF BIDS: No bids may be withdrawn for at least sixty (60) days after the scheduled closing time for the receipt of bids.

ACCEPTANCE OR REJECTION OF BIDS: The City of Brunswick reserves the right to accept proposals at any time within sixty (60) days after same are received as provided. The bidder shall submit his/her proposal on the Proposal-Contract Forms provided by the City. The City reserves the right to reject any and all bids. In determining the award, each item may be considered separately, and separate contracts may be awarded within the corporate limits of the City of Brunswick.

PRICES BID: Prices bid for the various items shall be stated on the appropriate spaces on the Proposal-Contract Forms. All bids will be considered informal which contain items not specified on the Proposal-Contract Forms. Prices for materials and equipment shall include hauling and delivery charges to any place designated on the City Purchase Order within the corporate limits of the City of Brunswick.

INSTRUCTIONS TO BIDDERS – continued

DURATION OF CONTRACT: Prices shall be fixed for a three (3) year period, or as specified, and shall include all material, equipment, labor and/or service ordered or delivered during the period. All prices quoted shall be for a definite fixed price, unless otherwise outlined in the specifications. Such prices shall exclude all Federal, State and local taxes which the City is exempt from.

DISADVANTAGED BUSINESS ENTERPRISE POLICY: It is the policy of the City of Brunswick to utilize Disadvantaged Business Enterprises in all areas, and they are encouraged to participate in all bidding to the maximum extent feasible.

EQUAL EMPLOYMENT OPPORTUNITIES: The bidder shall also maintain policies of Equal Employment Opportunities. The bidder shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

ITEMS: Bidders may bid on any or all items unless otherwise outlined in the specifications.

NAME OF BIDDERS: Each proposal must contain the full name and address of each person or company interested therein. In the case of a partnership, the name and address of each partner must be stated on the Proposal/Contract Form. The firm, corporate or individual name of the bidders must be signed by the bidders in the space provided for signature on the Proposal/Contract Form. In the case of a corporation, the title of the officer signing must be stated. In the case of a partnership, the signature of at least one of the partners must follow the firm name, using the term "member of firm". In the case of an individual, use the term "doing business as _____", or "Sole Owner".

BID DEPOSIT: Each proposal must be accompanied by a certified check, money order or bid bond in the amount of Five Hundred Dollars (\$500.00), made payable to the City of Brunswick, as a guarantee that if a proposal is accepted, a contract will be entered into with the City.

FORFEITURE OF BID DEPOSIT: The bidder to whom the contract is awarded will be required to execute a written contract with sureties within ten (10) days from the date that he/she is notified of the award. In case of failure to do so, he/she or they will be considered as having abandoned the contract. The bid deposit accompanying the proposal shall thereupon be forfeited to the City of Brunswick, in addition to any other remedy to which the City may be entitled. The work may then be re-advertised or let to the next lowest and best bidder.

INSTRUCTIONS TO BIDDERS - continued

CONTRACT BOND: The successful bidder may be required to furnish an approved bond for the faithful performance of the contract, in the amount of 100% of the contract price. Such bond shall be that of an approved surety company or personal bond which sureties or persons do not have an interest in the contract, or if interested, collateral security shall be furnished, all of which is to be to the satisfaction of the Director of Law of the City of Brunswick. In lieu of a performance bond, the city may elect to hold the certified bid check, submitted with the bid proposal, until the contract has been fulfilled.

PURCHASES: After a contract has been signed, it shall only become operative upon delivery to the successful bidder a duly signed purchase order, phone or facsimile request. The City shall only be obligated under the contract to the extent of the individual order placed. The City of Brunswick shall not be liable for any claims in the event the total quantity of material ordered under the contract should prove to be greater or less than the estimated amount in the specifications.

DELIVERY: The bidder agrees to make delivery of supplies and materials within a reasonable period from the time the authorized orders are placed, as stated in the specifications of this package. If deliveries are not made within such a time period, the City may purchase such items in the open market; and if the individual prices paid by the City shall be greater than the contract price, the bidder agrees to reimburse the City for any losses that they may thereby sustain.

PAYMENT OF INVOICES: Invoices shall be due on the 10th of the month following that in which deliveries are made, provided all terms of the contracts have been fulfilled to the full and complete satisfaction of the City. All invoices should be mailed to the attended of the Department/Division Head. Payments may be made on a basis of estimated partial completion of work or delivery, and a percentage of each partial payment withheld by the City until completion of the contract, and a percentage of the final estimate withheld by the City for a specified period as a guarantee. Such procedure for partial payments must be provided for in the specifications required by the contract, then, in such event, the City may cancel this contract upon written notice to the bidder.

WORKER'S COMPENSATION: The bidders shall comply to State law known as the Workman's Compensation Act, and shall pay into the State Insurance Fund, the necessary premium required by the act to cover all employees working under the control of the bidders, and shall relieve the City of Brunswick from any costs due to accidents or other liabilities mentioned in said Act. He/she shall furnish, at the time of delivery of this contract, and at such other times as may be required, the official certificate or receipt showing that the payments hereinbefore referred to have been made.

INSTRUCTIONS TO BIDDERS - continued

LIABILITY: The bidders shall defend, indemnify, and save harmless the City of Brunswick, its' officers and agents from all claims, demands for payments, suits, actions, recoveries and judgments of every description, whether or not well founded in law, brought or recovered against it, by reason of any act or omission of said bidder, his/her agents or employees, in the execution of the contract or in consequence of insufficient protection, or for the use of any patented invention by said bidder, and a sum sufficient to cover aforesaid claims may be retained by the City of Brunswick from monies due or to become due under this contract until such claims have been discharged or satisfactorily secured.

ROYALTIES AND LICENSE FEES: The bidders shall pay all royalties and license fees. The bidder herein agrees to assume and save the City of Brunswick, its' officers and/or agents harmless from liability of any kind or nature whatsoever arising out of the use by the City, its' officers and/or agents of any apparatus, or mechanism which may be furnished or installed by the bidder under the terms of this contract, including copyright infringements and to defend the City of Brunswick from any and all such liabilities whether or not such claims are well founded in law.

LIABILITY INSURANCE: The successful bidder **MUST** carry Public Liability Insurance with limits of at least \$2,000,000 to protect the City of Brunswick, Ohio, and said bidder shall comply with the requirements of all Federal and State Laws and Regulations relating to Social Security, Unemployment Insurance and Workman's Compensation so that the City of Brunswick, Ohio, will not be liable in any way for any claim evolving from said work in carrying out the contract.

In addition to, and not to be construed as limiting, any of the liability insurance requirements as set forth above, liability insurance shall also include Automobile Liability Insurance. Furthermore, it shall be the responsibility of the bidder to show proof that all required insurance coverages are in effect at the time of the bid opening and that such policies will remain in effect throughout the term of this contract. The successful bidder will be required to name the City of Brunswick as an additional insured on any or all of the policies in existence during the term of this contract. Certificates of Insurance naming the City of Brunswick as an additional insured will be required prior to any performance of work under this contract.

Should a certificate of insurance expire during the term of the project, it is the Contractor's responsibility to insure that the City of Brunswick receives updated certificates. These certificates should be given to Administrative Services.

EXAMINATION OF WORK SITE: All bidders are expected to carefully examine the site (City of Brunswick, Ohio) of the proposed work and fully acquaint themselves with the conditions as they exist so that they may fully understand the facilities, difficulties and restrictions attending the execution of the work under this contract. The submission of a bid shall be considered evidence that the bidder has made such examinations and is satisfied as to the conditions to be

INSTRUCTIONS TO BIDDERS - continued

encountered in performing the work and as to the requirements of the plans, specifications, special provision, general conditions and contract.

LISTS, DOCUMENTS AND/OR REPORTS: All lists, documents, reports and/or clerical information received to complete the requirements of the contract shall be presented in a concise, comprehensive, detailed, legible, easy to follow, formatted manual to aid in the implementation by the City's staff. All manuals shall be of such type to allow the ease of removal of individual pages and/or sections of the materials and shall be on standard 8-1/2 x 11 inch or 8-1/2 x 14 inch sheets. Sample copies of all such manuals, lists, documents, reports, and/or clerical information shall be submitted with the bid proposal as required.

DELIVERY AND/OR COMPLETION OF CONTRACT: If delivery and/or completion of the terms of this contract is not made within the time specified herein, a penalty shall be assessed in the amount of five percent (5%) of the total contract price, per day, and the same penalty be deducted from the final billing under this contract. Subsequent presentations (no more than 2) of the data contained in the final product manuals, may be required to be made to the City of Brunswick City Manager, City Council, and/or the Administrative Services Manager or at no additional cost to the City.

INTERPRETATION OF CONTRACT DOCUMENTS: If any person contemplating the submission of a bid for the proposed contract is in doubt as to the true meaning of any part of the plans, specifications, or other proposed contract documents, he or she should submit a written request for interpretation thereof, to the Administrative Services Manager. The person making the request will be responsible for its prompt delivery, duly issued and mailed or delivered to each person receiving a set of bid documents within a reasonable period of time in relation to the bid letting and opening dates.

The City of Brunswick will not be responsible for explanations or interpretations of the proposed documents and will not be responsible for its prompt delivery. Any interpretation of the contract documents will be made only on addenda, duly issued and mailed or delivered to each person receiving a set of bid documents. The City of Brunswick will not be responsible for explanations or interpretations of the proposed documents except as issued in accordance herewith.

No interpretation or explanation of the proposed plans, specifications or other proposed documents will be considered if received by the Administrative Services Coordinator within ten (10) working days prior to the specified time of the opening of the bid documents.

DESCRIPTIVE DATA: Bidders should include details concerning personnel, expertise, financial and other related information to aid the City in the selection process. Include in the proposal information on your company structure, including identification of principals, office locations,

INSTRUCTIONS TO BIDDERS - continued

number of personnel, last audited financial statement and other related information which would provide a brief overview and history of your firm. Using examples of previous work, demonstrate that your firm has had appropriate experience to undertake the intended work project. Include information concerning the overall management and ability of your firm to meet completion schedules and performance standards. Include names, addresses and telephone numbers of client contact persons with a direct knowledge of the performance of your firm on the referenced projects. Describe all relevant pending assignments of your firm. Include the status, nature of your firm's participation and completion dates of the projects. Submit descriptions, qualifications, and responsibilities of the staff to be assigned to the project.

SUBCONTRACTORS: Any and all subcontractors permitted to perform any work under this contract as stipulated, shall be bound by all conditions and specifications contained herein, specifically, but not limited to the above referenced insurance requirements. It is the total responsibility of the contractor to ensure that all such conditions and specifications are met by the subcontractors and that any or all required forms are filed with the City of Brunswick.

OTHER: Substitution of the specifications, requirements of the general conditions, or time limitations, shall render the bid informal. The City of Brunswick reserves the right to reject any and all bids, and to waive any informality in any bid, if it is in the best interest to do so.

PROPOSAL - CONTRACT FORM

Statement Regarding personal Property Taxes

I, Joe Falkenberg, Owner of
(Full Name) (Title)
All Care Automotive, do hereby certify that this firm or person
(Business Name)
IS (IS NOT) delinquent in the filing and/or paying of personal property taxes in Medina County.
(Circle One)

If the answer is in the affirmative, please submit a statement listing the year or years of delinquency and the amounts.

NAME OF FIRM: All Care Automotive
ADDRESS: 1539 Pearl Rd Brunswick, Oh. 44212.
PHONE No.: 330.273.1920
SIGNED: [Signature] Owner

STATE OF OHIO)
SS)
MEDINA COUNTY)



Sworn to and scribed in my presence this 23rd day of March, 2018.

[Signature]
Notary Public

NOTE: Statement regarding Personal Property Taxes in Medina County. If the business is not located in Medina County, please add a brief explanation to the above statement to the effect that no taxes are owed to Medina County (if such is the case), or to the county which the business is located.

Ohio Revised Code Section 5719.042

The City of Brunswick reserves the right to accept only such item(s) of the bidder's proposal as it chooses. The accepted items will be specified by the City by reference to item numbers immediately proceeding the validating signatures of this contract.

DATE: 3/23/2018

Please Return Bid Deposit To: SAME
(If different from above)

Proposal Accepted as to Item/s: _____

Pursuant to Resolution _____-18, adopted on _____ by the Council of the City of Brunswick, for a period of _____, commencing on _____.

APPROVED AS TO FORM:

Director of Finance **Date**

**DETAILED SPECIFICATIONS
VEHICLE REPAIR AND MAINTENANCE
FOR
DIVISION OF POLICE**

I. GENERAL INFORMATION TO BIDDERS

- A. The City of Brunswick, Division of Police, hereinafter referred to as "City", is hereby requesting bids from local motor vehicle repair companies, hereinafter referred to as "Vendor", to perform full-service repairs on various vehicles owned by the City of Brunswick and used by the Division of Police. Bids will be accepted for light/regular-duty vehicle repairs.

Please refer to Attachment "A" for a current City vehicle listing for the Division of Police. This list is subject to change due to additions and deletions to the Division of Police's vehicle fleet. Also refer to Section V, Explanation of Light/Regular-Duty Vehicle Repairs to assist in completion of the bid proposal forms.

- B. All work and materials must be guaranteed and be acceptable to the City. All parts used must be new. When requested, the Vendor shall also supply the City with parts warranty information. The Vendor will be fully responsible for any damage to or loss of City equipment while in the Vendor's possession or under the Vendor's control. Prior to awarding a bid, the successful bidder shall show proof of Workers' Compensation coverage for its employees, and general liability coverage as previously stated. There must be sufficient property insurance to cover the loss of any City vehicles or property while in the possession of the Vendor. The City is desirous of obtaining a three (3) year contract effective as early as possible as allowed by law. Current contract expires June 8, 2018.
- C. The Vendor must demonstrate the ability to make the majority of needed repairs in-house without relying on outside companies for subcontracting. The City reserves the right to approve or reject the use of outside subcontractors by the Vendor. All outside subcontracting shall be billed to the City at cost, without mark-up. Copies of subcontracted invoices will be provided to the City with the Vendor's invoice.
- D. It is the responsibility of the Vendor to have sufficiently trained, certified technicians available to rapidly process all Division of Police vehicles in need of repairs or service. If any vehicle cannot be serviced or the repair work sufficiently commenced within twenty-four (24) hours following receipt of the vehicle by the City, the appropriate Division of Police personnel shall be notified by the Vendor. In cases where the Vendor cannot meet the aforementioned requirement, the City reserves the right to take the vehicle to an alternate vendor in order to quickly facilitate the repair. The City will not be responsible for any overtime charges incurred in meeting the service and repair requirement.

- E. The vehicles covered under this specification are based in the City of Brunswick. The City will take into consideration, during evaluation of bids, the location of the Vendor's maintenance facility relative to the base location of the Division's vehicles. The City will calculate the labor hours required to pick up and drop off vehicles at the Division's facility as a factor in the determination of low bid. At the City's option, Vendor may pick up or drop off vehicles at the Division's facility, if necessary.
- F. The Vendor must have the ability to service and repair tires as well as the ability to store all emergency vehicles, winter and summer tire inventories. The Vendor is required to obtain tires through the state purchasing program or below state purchasing cost.
- G. The Vendor must have the ability to service and repair all vehicle computer components with on-site testing equipment and trained certified technicians. This does not include the MDC's in the cruisers.
- H. Each bidder must demonstrate that programs are established for recycling of both used motor oil and antifreeze. In addition, equipment must be available on site to properly store and recycle air conditioning refrigerant. The City shall have the right to inspect the Vendor's facility at any time during regular business hours to ensure compliance with these requirements.
- I. Written quotations may be requested for any repairs in excess of Two Hundred Fifty Dollars (\$250.00). For specialty repairs, as defined in Section II. D., the City reserves the right to take the vehicle to an alternate vendor, if in the opinion of the City, the estimated cost is excessive or the vendor lacks the time or expertise to facilitate repairs. **Authorization from the City of Brunswick, Division of Police, is required for all repairs in excess of One Thousand Dollars (\$1,000.00).**
- J. The Vendor shall coordinate all warranty work with local new car dealers.
- K. Where necessary, the Vendor shall be expected to assist the City in coordinating towing services. If a Vendor performs their own towing service, a guaranteed towing rate should be quoted.
- L. The City, as a political subdivision, is qualified to receive government fleet discounts on many of the replacement parts required for the Division of Police vehicle repairs. At the City's option, the Vendor may be required to obtain parts under these discount programs when possible in order to assist the City in its cost control efforts.

II. SCOPE OF SERVICES TO BE PERFORMED

- A. Preventive Maintenance Inspection** – The Vendor shall conduct a Preventive Maintenance Inspection of each City of Brunswick, Division of Police vehicle. The purpose of this program is to ensure a thorough inspection of all vehicle systems in an effort to eliminate or mitigate the possibility of a mechanical breakdown.
- B. General Service** – General Service shall include oil changes with up to six (6) quarts of oil (gasoline engines), chassis lubrication, oil filter changes, all other fluid top-offs, and tire pressure adjustments. The bid/contract amount for this service shall be a flat rate that includes labor and required materials. The goal of this program is to significantly reduce the need for demand repairs or breakdowns between scheduled maintenance intervals.
- C. General Maintenance and Repairs** – Shall be performed as required, including the repair or replacement of those items found to be worn or near failure during the Preventive Maintenance Inspection. Some examples of the types of services to be included in this category are tune-ups (including electronic), replacement of belts, hoses, batteries, turn signals, beacons, electrical system, headlights, and tail lights; minor repairs to engines, chassis, struts, gas tanks, springs, shocks, exhaust system, brake system, radiators, heater cores, air conditioning repairs, alternators, starters, fuel pumps, and water pumps.
- D. Specialty Repairs** – Shall be performed as required and authorized. Some examples of services to be included in this category are after-market product repairs including law enforcement vehicle accessories, wheel chair lifts and lift gate repairs.

III. REPORTING REQUIREMENTS

- A. Work orders/invoices shall be produced in triplicate by the service facility and/or subcontracting facility and shall include the following information: vehicle make, year, model, VIN number, mileage, license plate number (if applicable) date of service, invoice number, invoice total cost, and driver's signature. All services performed, parts and/or fluids shall be itemized on each work order/invoice. One copy of the completed work order/invoice shall be provided to the driver at the time the Vendor releases said vehicle; the original shall be incorporated in the billing statement as referenced below. The Vendor may be asked to provide a copy of the flat rate manual used for invoicing and repair. The City may request that the Vendor supply the City with a list of parts suppliers that will be used to obtain parts and supplies used to perform contract work and may also be asked to provide the City with current price sheets for scheduled maintenance and wear items (e.g., brake linings spark plugs, filters). The Vendor must not include any shop supplies, environmental fees or surcharges on invoices to the City.
- B. Statements shall be sent not more than once every two (2) weeks. At the end of each billing period, the repair facility shall provide the City a statement, the original of each full itemized work order/invoice, to the attention of the Division of Police for payment of services rendered. The City of Brunswick is TAX EXEMPT, and will provide a tax exempt certificate upon request to the Vendor.
- C. Upon request, the Vendor must provide "Accounting Invoices" for repairs showing the Vendors actual costs for parts and the cost of parts charged to the City.

IV. PROGRAM EVALUATION

On a periodic basis, the City reserves the right to have the performance of the contract evaluated in the following areas:

1. General Maintenance (GM) Service days past due – This measurement allows the City to measure the responsiveness of the Vendor, in terms of number of days, to the requests of the City to perform GM services and inspections. The City recognizes that the cooperation of the Division of this service is a factor in this evaluation process.
2. Shop repair percentage – This measurement is a gauge of the Vendor's efficiency in conducting the City's preventive maintenance (PM) program. It is estimated that PM repairs, those repairs performed during a PM service, should comprise 65 to 70 percent of the total repairs to City vehicles.

Any evaluations conducted will be kept on file by the City and will be reviewed to determine performance of the Vendor. This contract may be canceled by the City, for just cause, including poor evaluation, with a three (3) day prior written notice to the Vendor. Such notice shall be by certified mail. This contract is contingent upon City Council's authorization for funds through the annual budget process.

V. **EXPLANATIONS OF VEHICLE CATEGORIES**

Light/Regular Duty – This category refers to all passenger cars, pickup trucks, vans and hummers, up to one-ton rated capacity.

ATTACHMENT 'A'

Division of Police Vehicle Inventory

<u>Year</u>	<u>Make/Model</u>	<u>Plate</u>	<u>VIN Number</u>
2017	Ford Explorer	No Plates	1FM5K8AR7HGD06543
2017	Ford Explorer	No Plates	1FM5K8AR9HGD06544
2017	Ford Explorer	No Plates	1FM5K8AR0HGD06545
2017	Ford Explorer	No Plates	1FM5K8AR6HGA17637
2017	Ford Explorer	No Plates	1FM5K8AR8HGA17638
2017	Ford Explorer	No Plates	1FM5K8ARXHGA17639
2017	Ford Fusion	GYS 2431	3FA6POG70HR159496
2017	Ford Explorer	OZ 4167	1FM5K8AR6HGA71004
2016	Dodge Charger	No Plates	2C3CDXAG7GH306452
2016	Ford Fusion	GOL 7975	3FA6POG74GR118481
2015	Dodge Charger	No Plates	2C3CDEXAG8FH825041
2015	Dodge Charger	No Plates	2C3CDXAGXFH825042
2015	Ford Explorer	No Plates	1FM5K8ARXFGA09912
2015	Ford Explorer	No Plates	1FM5K8AR1FGA09913
2015	Ford Explorer	No Plates	1FM5K8AR3FGA09914
2015	Ford Explorer	No Plates	1FM5K8AR5FGC66749
2015	Ford Fusion	GMQ 1685	1FA6POG72F5130579
2015	Ford Fusion	GOC 7099	1FA6POG79F5130580
2014	Dodge Charger	No Plates	2C3CDXAG4EH287839
2014	Ford Explorer	No Plates	1FM5K8ARXEGA23615
2013	Dodge Charger	No Plates	2C3CDXAGXDH720594
2013	Dodge Charger	No Plates	2C3CDXAG1DH720595
2013	Dodge Charger	No Plates	2C3CDXAG3DH720596
2012	Dodge Charger	No Plates	2C3CDXAG3CH304921
2012	Dodge Charger	No Plates	2C3CDXAG5CH304922
2011	Dodge Charger	No Plates	2B3CL1CT4BH579252
2010	Dodge Caravan	EBA 8944	2D4RN4DE5AR133143
2010	Dodge Avenger	EBG 8004	1B3CC4FB5AN122895
2010	Dodge Charger	No Plates	2B3CA4CT6AH153326
2006	Toyota RAV 4	DEG 2420	JTMBD33V365048920
2006	Ford Fusion	EBG 8027	3FAHP081X6R120494
2005	Chevy Express Van	PHP 7698	1GCHG39UX51113218
1999	Chevy Truck	No Plates	1GBJK34F6XF076705
1991	Humvee	No Plates	1-11729
1988	Humvee	No Plates	0-49303
1987	Humvee	No Plates	0-30261
	MRAP	No Plates	Military Vehicle

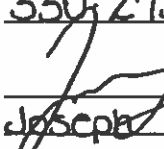
BID PROPOSAL FORMS

Please Answer the Following Questions:

1. A. Will Vendor provide pickup of pre-serviced vehicles at the City's base locations? ☒ YES ☐ NO
B. Will Vendor provide delivery of serviced vehicles to the City's base locations? ☒ YES ☐ NO
2. Does the Vendor have the ability and equipment necessary to analyze ABS braking systems on site? ☒ YES ☐ NO
3. Does the Vendor have equipment to perform front end alignments and wheel balancing on site? ☒ YES ☐ NO
4. How many full-time equivalent mechanics are employed by the Vendor? 4
A. Of these, how many are Certified Master Technicians? 2
5. Does the Vendor have the ability to provide computerized print-outs of historical maintenance/repair records by individual vehicle? ☒ YES ☐ NO
6. Can the Vendor provide emergency-vehicle wiring and repair, including light bars and radios, set-up and installation? ☒ YES ☐ NO
7. Is the Vendor able to produce an Accounting Invoice showing actual vendor cost vs. amount charged to client? ☒ YES ☐ NO

The Council of the City of Brunswick reserves the right to consider all the above listed factors in making a determination as to the lowest and best bid.

SUBMITTED BY:

Company Name: All Care Automotive
Address: 1539 Peael Rd
Brunswick, Oh. 44212
Phone: 330.273.1920
Signature/Title:  owner
Typed Name/Title: Joseph Falkenberg
Facility Location (if different from above) _____

BID PROPOSAL FORM

VENDOR NAME: All Care Automotive

GENERAL SERVICE

	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>
Flat Rate per General Service	\$ <u>29.99</u> /Vehicle	\$ <u>29.99</u> /Vehicle	\$ <u>29.99</u> /Vehicle

GENERAL MAINTENANCE & REPAIRS

	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>
Hourly Labor Rate	\$ <u>55.00</u> /Hour	\$ <u>55.00</u> /Hour	\$ <u>55.00</u> /Hour
Mark-up Percentage on Actual Vendor Cost of Parts	<u>25</u> %	<u>25</u> %	<u>25</u> %
Name of Flat Rate Manual Used:	<u>All Data / Napa Fix</u>	<u>"</u>	<u>"</u>

SPECIALTY REPAIRS

	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>
Hourly Labor Rate	\$ <u>65.00</u> /Hour	\$ <u>65.00</u> /Hour	\$ <u>65.00</u> /Hour
Mark-up Percentage on Actual Vendor Cost of Parts	<u>25</u> %	<u>25</u> %	<u>25</u> %

Please further specify work classified as specialty repairs (other than those specified in Section II.D.)

Electrical, Computer diag + flashing

VEHICLE PICKUP / DELIVERY SERVICE

	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>
Flat Rate for Combination Pickup and Return	\$ <u>0</u> /Vehicle	\$ <u>0</u> /Vehicle	\$ <u>0</u> /Vehicle

FORM OF NON-COLLUSION AFFIDAVIT

State of Ohio)

County of Medina)

Bid Identification: VEHICLE MAINTENANCE and REPAIRS – DIVISION OF POLICE

Contractor Joseph Falkenberg, being first duly sworn, deposes and says that he/she is Owner (sole owner, a partner, president, secretary, etc.) of All Care Automotive, the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company association, organization, or corporation; that such bid is genuine and non-collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that any one shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with any one to fix any overhead, profit, or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or any one interested in the proposed contract; that all statements contained in such bid are true; and further, that said bidder has not, directly or indirectly, submitted his bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his/her general business.

J2 OWNER
Signature

Subscribed and sworn to before me this 23rd day of March, 2018.



DAWN K. STORMER
Notary Public, State of Ohio
Recorded in Medina County
My Commission Expires
January 21, 2023

Dawn K. Stormer
Notary Public
My Commission Expires: Jan. 21, 2023

PERSONAL PROPERTY TAX VERIFICATION

Now comes the successful bidder upon a competitive bid for:

VEHICLE REPAIR AND MAINTENANCE – DIVISION OF POLICE

on the 23rd day of March, 2018, and first being duly sworn deposes and says that he/she/it and all interested parties was/were not charged at the time the bid was submitted with any delinquent personal property taxes on the general tax list of personal property of Medina County.

Further Affiant Sayeth Naught.

[Signature] owner
Signature
All Care Automotive
Company Name
1539 Pearl Rd
Address
Beunswick, Oh 44212.
City, State, Zip

Subscribed and sworn to before me this 23 day of March, 2018



DAWN K. STORMER
Notary Public, State of Ohio
Recorded in Medina County
My Commission Expires
January 21, 2023

[Signature]
Notary Public
My Commission Expires: Jan 21, 2023.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 24-18

BY: Mr. Ousley, Mr. Salzgeber and Mr. Abella

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH ALL CARE AUTOMOTIVE FOR THE PROVISION OF VEHICLE MAINTENANCE FOR THE DIVISION OF POLICE.

WHEREAS: The City of Brunswick received one (1) bid for the provision of vehicle maintenance for the Division of Police; and

WHEREAS: The one (1) public bid was opened on March 27, 2018, with All Care Automotive determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 04/23/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 25-18** - An Ordinance authorizing the City Manager to forward a Petition for detachment to the Medina County Commissioner's for the purpose of adjusting the City boundary lines of the City and Brunswick Hills Township to reflect an annexation into the City of Brunswick.- **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Ken Fisher*)

BACKGROUND: The City wishes to petition the Medina County Commissioners Office to adjust the boundary lines of the City and Township to reflect the annexation into the City of Brunswick. The petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.

PURPOSE AND EXPLANATION: On November 28, 2017, the Medina County Commissioners adopted Resolution NO. 17-0991, which approved the Petition for Regular Annexation on Application of Owner of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick. On March 12, 2018, City Council adopted Resolution No. 19-18 accepting such Petition for Annexation.

IMPLEMENTATION SCHEDULE: Legislation to be placed on the April 23, 2018 Council Agenda.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Passage by Council upon three (3) readings; April 23, 2018, May 14, 2018 and May 21, 2018.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 25-18

BY: Mr. Delsanter, Mr. Hanek and Salzgeber

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO FORWARD A PETITION FOR DETACHMENT TO THE MEDINA COUNTY COMMISSIONER'S OFFICE FOR THE PURPOSE OF ADJUSTING THE BOUNDARY LINES OF THE CITY AND BRUNSWICK HILLS TOWNSHIP TO REFLECT AN ANNEXATION INTO THE CITY OF BRUNSWICK.

- WHEREAS: The owner of a 5.5515 acre parcel of real property located in Brunswick Hills Township filed a Petition for Regular Annexation on Application of Owner requesting annexation to the City of Brunswick;
- WHEREAS: Said Petition was duly considered by the Board of County Commissioners of Medina County and approved on November 28, 2017 per Resolution No. 17-0991;
- WHEREAS: On January 4, 2018, the Board of County Commissioners filed a certified transcript of all orders of the Board, the Petition, Map and all other papers on file related to the annexation proceeding with the City of Brunswick Clerk of Council;
- WHEREAS: The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;
- WHEREAS: On March 12, 2018, the City of Brunswick adopted Resolution No. 19-18 accepting the proposed annexation;
- WHEREAS: The City wishes to petition the Medina County Commissioners Office to adjust the boundary lines of the City and Township to reflect the annexation into the City of Brunswick; and
- WHEREAS: The petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:
- SECTION 1: Pursuant to Ohio Revised Code Chapters 503 and 709, the City Manager is authorized to forward a petition to the Medina County Commissioner's Office, as attached hereto as Exhibit "A" and incorporated herein by reference, for the purpose of adjusting the boundary lines of the City and Township to reflect the above-described annexation into the City of Brunswick.

SECTION 2: The annexation to be included in the boundary adjustment is as detailed in Resolution No. 19-18, as attached hereto as Exhibit “B” and incorporated herein by reference,

SECTION 3: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PETITION FOR BOUNDARY LINE ADJUSTMENT
Ohio Revised Code Section 503.07

TO: BOARD OF COUNTY COMMISSIONERS
MEDINA COUNTY, OHIO
144 NORTH BROADWAY
MEDINA, OHIO 44256

1. The undersigned is the City Manager for the City of Brunswick and has been authorized by the Brunswick City Council to forward this Petition to the Board of County Commissioners for the purpose of adjusting the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect an annexation of real property to the City of Brunswick in accordance with Ohio Revised Code Chapters 503 and 709.
- 2) A copy of the Ordinance authorizing the City Manager to forward this Petition to the Board of County Commissioners is attached hereto as Exhibit "A" and incorporated herein by reference.
- 3) The annexation of the subject property is as detailed in Resolution No. 19-18, as attached hereto as Exhibit "B" and incorporated herein by reference.
- 4) A copy of a map of the City of Brunswick indicating the annexation and change in boundary lines is attached hereto as Exhibit "C" and incorporated herein by reference.
- 5) Ohio Revised Code Section 503.07 states that:

"When the limits of a municipal corporation do not comprise the whole of the township in which it is situated, or if by change of the limits of such corporation include territory lying in more than one township, the legislative authority of such municipal corporation, by a vote of the majority of the members of such legislative authority, may petition the board of county commissioners for a change of township lines in order to make them identical, in whole or in part, with the limits of the municipal corporation, or to erect a new township out of the portion of such township included within the limits of such municipal corporation. The board, on presentation of such petition, with the proceedings of the legislative authority authenticated, at a regular or adjourned session, shall upon the petition of a city change the boundaries of the township or erect such new township, and may upon the petition of a village change the boundaries of the township or erect such new township."
- 6) Ohio Revised Code Section 503.07 required the Board of County Commissioners to change the boundary lines upon the petition of the City.

WHEREFORE, the undersigned respectfully requests that this Board change the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect the annexation detailed herein.

Carl S. DeForest, City Manager

STATE OF OHIO)
) SS:
COUNTY OF MEDINA)

SWORN TO BEFORE ME and subscribed in my presence this ____ day of _____,
2018.

NOTARY PUBLIC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 19-18

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION OF 5.5515 ACRES OF LAND KNOWN AS BEING PART OF BRUNSWICK HILLS TOWNSHIP TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO.

WHEREAS: The Medina County Commissioners, on November 28, 2017, by Resolution No. 17-0991 attached hereto as Exhibit "A", approved the Petition for Regular Annexation on Application of Owner of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio;

WHEREAS: Pursuant to Ohio Revised Code Section 709.04, the legislative authority of the City of Brunswick must accept or reject the petition for annexation at the next regular session after the expiration of sixty (60) days of the date of filing the certified transcript of all orders of the board of county commissioners, the petition, map and all other papers on file relating to the annexation proceedings with the clerk of the municipal corporation, which occurred on January 4, 2018; and

WHEREAS: The Clerk of the municipal corporation is required to lay the transcript and the accompanying map or plat and petition before the legislative authority.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the Petition for Regular Annexation on Application of Owner of 5.5515 acres of land known as being part of Brunswick Hills Township is hereby accepted.

SECTION 2: That the Clerk is hereby authorized and ordered to make three (3) copies containing the petition, the map or plat accompanying the petition, a transcript of the proceedings of the board of county commissioners, and all resolutions and ordinances in relation to the annexation, with a certificate to each copy that it is correct. Each certificate shall be signed by the Clerk in her official capacity and shall be authenticated by the seal of the municipal corporation, if applicable.

SECTION 3: That the Clerk is hereby authorized and ordered to forthwith deliver one such copy of this Resolution to the Medina County Auditor, one such copy to the Medina County Recorder, and one such copy to the Ohio Secretary of State.

SECTION 4: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason to comply with the time requirements of Ohio Revised

Code Section 709.04. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading March 12, 2018

Rules Suspended: AYES 6 NAYS 0

ADOPTED: March 12, 2018 AYES 6 NAYS 0

ATTEST: 
Clerk of Council
Fijabi Julien-Gallam, CMC

subsequently amended
provided in Ordinance No. 18, No. of 2018 (11th of
beginning
public places in and for the purpose of
by housing as provided by law in force in the most
No. 10
as law provided, and that nothing
and of General Council in the City of Brunswick
I hereby certify there is no newspaper published

1 day

City of Brunswick, Ohio

REGULAR MEETING – TUESDAY, NOVEMBER 28, 2017

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

William F. Hutson Adam Friedrich Patricia G. Geissman

Mr. Hutson offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Friedrich.

RESOLUTION NO. 17-0991

**APPROVING THE PETITION FOR THE REGULAR ANNEXATION OF
5.5515 ACRES OF LAND KNOWN AS BEING PART OF
BRUNSWICK HILLS TOWNSHIP
TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO**

WHEREAS, a petition for annexation of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio was filed with the Clerk of the Board of Medina County Commissioners on September 14, 2017 in accordance with Ohio Revised Code Section 709.02, and

WHEREAS, the day and hour and has come for the rendering of a decision by the Board of County Commissioners on said petition for annexation, and

WHEREAS, the State of Ohio has provided landowners a number of legal methods for annexations of property to municipal corporations to occur that balance the desires, needs and benefits of the petitioners, municipality and townships, and

WHEREAS, proper procedures were followed and notices given, and a public hearing commenced on November 14, 2017 in accordance with Section 709.032 of the Ohio Revised Code, and

WHEREAS, the Board of County Commissioners now finds that based on the preponderance of the substantial, reliable, and probative evidence on the entire record that said petition meets the following requirements and conditions:

1. The petition meets all of the requirements set forth in, and was filed in the manner provided in Section 709.02 of the Ohio Revised Code:
 - a. the territory proposed to be annexed is contiguous to the City of Brunswick;
 - b. the petition was signed by a majority of the authorized owners of real estate within the territory to be annexed;
 - c. each petition's signature includes the date it was obtained and no signature was obtained more than 180 days before the date of filing;
 - d. the petition contains an accurate legal description of the perimeter and an accurate map/plat of the territory to be annexed;
 - e. the petition states the person who would act as agent for the petitioner; and
 - f. the agent filed with the petition a list of all tract, lots or parcels within and adjacent to the territory to be annexed, including names, addresses of owners, and permanent parcel numbers.
2. The petition meets the following requirements set forth in Section 709.03 of the Ohio Revised Code:
 - a. The Clerk of the Board of County Commissioners notified the agent of the date, time, and place of the hearing;
 - b. the agent provided proof the required notices to: (1) the clerk of the municipality; (2) the clerk of the township involved; and (3) the clerk of the board of commissioners;
 - c. the agent provided the required notices to: (1) all property owners within the territory proposed for annexation, and (2) adjacent property owners;
 - d. the agent has provided proof of the required notice published in a newspaper of general circulation;
 - e. the legislative authority of the municipality has adopted a statement by ordinance/resolution relative to services the municipality will provide with an approximate date by which it will provide said services upon annexation; and

The Clerk of the Board of County Commissioners of Medina County, Ohio does hereby certify that the foregoing is a true and correct copy of the resolution adopted by said Board on 11/28/2017
Margaret H. Folk

- f. the municipality filed its statement of municipal services with the board of county commissioners at least 20 days before the date of the annexation hearing.
3. The petition meets all of the requirements set forth in Section 709.33 of the Ohio Revised Code:
 - a. the petition meets all of the requires set forth in and was filed in the manner provided in Section 709.02 of the Ohio Revised Code;
 - b. the persons signing the petition are owners of real estate located in the territory proposed to be annexed and at the time the petition was filed, the number of said signatures on the petition constitutes a majority of the owners of the real estate in that territory;
 - c. the municipal corporation to which the territory is proposed to be annexed has complied with Division (D) of Section 709.03 of the Ohio Revised Code;
 - d. the territory proposed to be annexed is not unreasonably large;
 - e. on balance, the general good the territory proposed to be annexed will be served, and the benefits to the territory proposed to be annexed and the surrounding area will outweigh the detriments to the territory proposed to be annexed and the surrounding area, if the annexation petition is granted; and
 - f. no street or highway will be divided or segmented by the boundary line between the township and the municipal corporation as to create a road maintenance problem.

The Board of Medina County Commissioners, upon review of substantive, reliable and probative evidence, finds that:

- 1) The annexation involves a 5.5515 acres parcel located on the south side of Carter Road (S.R. 303) by Maxwell Boulevard/Hadcock Road in Brunswick Hills Township, identified as PPN 001-02B-02-006, owned by EBPC, LLC located at 9701 Brookpark Road, Cleveland, Ohio 44129. It is not unreasonably large and is adjacent and contiguous to the land of the municipal corporation of the City of Brunswick;
- 2) One company owns the property and the managing agent signed the petition, therefore, the petition contains signatures of the majority (51%) of owners;
- 3) The City of Brunswick Resolution No. 94-17 adopted October 9, 2017 declared intention by the City of Brunswick to provide municipal services to the subject property; the landowner is in agreement the annexed territory would receive adequate services sufficient to establish the general good of the territory being annexed;
- 4) The petitioner has proved that the land after annexation will enjoy a level of services comparable or adequate to that enjoyed prior to the annexation;
- 5) No street or highway will be divided or segmented by the boundary line between a township and the municipality as to create a road maintenance problem.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio that having found that the conditions of the Ohio Revised Code have been met, the Petition to Annex 5.5515 acres of land from Brunswick Hills Township to the City of Brunswick, Medina County, Ohio, attached as Exhibit A, is hereby approved and granted in accordance with the law.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the agent for the petitioners, clerk of the township, and clerk of the municipality, and that a complete record of the annexation proceeding be sent to the clerk of the municipality within 30 days after journalization.

Voting AYE thereon Mr. Hulson, Mr. Friedrick, and Mrs. Geissman

Adopted: November 28, 2017

Prepared by: Commissioners' Office

REGULAR PETITION for Annexation With Medina County Board of Commissioners

Owners in the Territory	There is a single owner of the property: EBPC, LLC; G. J. Goudreau, Owner. G. J. Goudreau, 9701 Brookpark Road, Cleveland, OH 44129, will act as Agent.
Historical summary and background	The Property Owner to annex the entire parcel PP #01-02D-02-006 consisting of 5.5516 Acres (241,825 sq. ft.) now located in Brunswick Hills Township into the City of Brunswick; The City to grant an ingress/egress and utility easement to the Property Owner from Maxwell Blvd. across the City's Parcel PP# 003-18D-03-060 to the Property Owner's Parcel mentioned above.
Legal Description of Property	Starting at a 5/8 inch iron pin in monument box found at the intersection of the centerlines of Maxwell Boulevard, width varies and Center Road, S.R. 303, width varies; Thence South 89° 26' 55" West, along the said centerline of Center Road, S.R. 303, passing thru the northeasterly corner of Original Lot No. 6, Tract 2, at a distance of 4.90 feet, a total distance of 207.40 feet to the northeasterly corner of land conveyed to the State of Ohio as recorded December 18, 1979 in Official Record Volume 37, Page 984 of the Medina County Records; Thence South 00° 25' 05" East, along the easterly line of land so conveyed to the State of Ohio, a distance of 89.74 feet to a 5/8 inch iron pin found in the southerly right-of-way line of Center Road, S.R. 303, at the northeasterly corner of land so conveyed to EBPC, LLC, and the PRINCIPAL PLACE of BEGINNING of the premises herein intended to be described; Thence continuing South 00° 26' 05" East, along the easterly line of land so conveyed to EBPC, LLC, passing through a bent 5/8 inch iron pin found at a distance of 200.15 feet, then passing through a 5/8 inch capped (GUTOSKEY # 7567) iron pin found at a distance of 199.73 feet, then passing through a 5/8 inch capped (GUTOSKEY # 7567) iron pin found at a distance of 200.00 feet and then a distance of 203.82 feet to a 5/8 inch capped (GUTOSKEY # 7567) iron pin found at the southeasterly corner thereof and in the northerly line of land conveyed to the City of Brunswick as recorded December 31, 2007 in Document No. 2007OR034217 of the Medina County Records; Thence South 89° 20' 17" West, along the said northerly line of land so conveyed to the City of Brunswick and the northerly line of land conveyed to Zachary J. Warner and Kristina M. Warner as recorded on June 12, 2017 in Document No. 2017OR010427 of the Medina County Records; Thence South 89° 20' 17" West, along the said northerly line of land so conveyed to Zachary J. Warner and Kristina M. Warner, Thence North 00° 25' 05" West, along the easterly line of land so conveyed to Zachary J. Warner and Kristina M. Warner, the easterly line of land conveyed to Merchant Square LTD, as recorded on October 23, 2007 in Document No. 2007OR025705 of the Medina County Records and the easterly line of land conveyed to Branded Realty Company LLC as recorded on November 18, 2007 in Doc No. 2007OR031017 of the Medina County Records; Thence South 89° 24' 20" East, along the said southerly right-of-way line of Center Road, S.R. 303, a distance of 142.97 feet to a point of curvature thereat; Thence continuing easterly along the said southerly right-of-way line of Center Road, S.R. 303, by a curve to the left an arc distance of 167.06 feet to the PRINCIPAL PLACE of BEGINNING, said curve having a radius of 11,504.16 feet, a central angle of 0° 45' 56" and a chord which bears South 89° 48' 23" East, a chord distance of 157.08 feet and containing 5.5516 acres of land, be the same more or less, but subject to all legal highways as surveyed and described, December, 2018 by Howard R. Salee, Registered Surveyor No. 5471 of HOWARD R. SELEE and ASSOCIATES, INC., Professional Land Surveyors.

Action petitioned for	We, the undersigned, request annexation of the property owned by EBPC, LLC, located at 3804 Center Road in Brunswick Hills Township, Ohio, into the City of Brunswick, Ohio
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WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL ANY ACTION ON THE PETITION TAKEN BY THE BOARD OF COUNTY COMMISSIONERS. THERE ALSO IS NO APPEAL FROM THE BOARD'S DECISION IN THIS MATTER IN LAW OR IN EQUITY"

Printed Name	Signature	Address	Comment	Date
G. J. Goudeau		9701 Brookpark Road, Cleveland, OH	Agent	8/12/2017

H:\Administration\Assisted Properties\EBPC\Annexation\Petition



HOWARD R. SELEE & ASSOCIATES, INC.

PROFESSIONAL LAND SURVEYORS

9701 BROOKPARK RD. • #231 • CLEVELAND, OHIO 44129
TELEPHONE (216) 398-0280
FAX (216) 351-0920

December 27, 2016
Rev. July 24, 2017
File No. 09016 L.D.

LEGAL DESCRIPTION of a 5.5515 ACRES ANNEXATION PARCEL

Situated in the Township of Brunswick Hills, County of Medina and State of Ohio and known as being part of Original Brunswick Township Lot No. 6, Tract 2 and being all of lands conveyed to EBPC, LLC as recorded on March 30, 2009 in Document No. 2009OR006406 of the Medina County Records and being further bounded and described as follows:

Starting at a 5/8 inch Iron pin in monument box found at the intersection of the centerlines of Maxwell Boulevard, width varies and Center Road, S.R. 303, width varies;

Thence South 89° 26' 55" West, along the said centerline of Center Road, S.R. 303, passing thru the northeasterly corner of Original Lot No. 6, Tract 2, at a distance of 4.90 feet, a total distance of 207.40 feet to the northeasterly corner of land conveyed to the State of Ohio as recorded December 18, 1979 in Official Record Volume 37, Page 964 of the Medina County Records;

Thence South 00° 26' 05" East, along the easterly line of land so conveyed to the State of Ohio, a distance of 59.74 feet to a 5/8 inch Iron found in the southerly right-of-way line of Center Road, S.R. 303, at the northeasterly corner of land so conveyed to EBPC, LLC, and the PRINCIPAL PLACE of BEGINNING of the premises herein intended to be described;

Thence continuing South 00° 26' 05" East, along the easterly line of land so conveyed to EBPC, LLC, passing through a bent 5/8 inch Iron found at a distance of 200.15 feet, then passing through a 5/8 inch capped (GUTOSKEY # 7567) Iron pin found at a distance of 199.73 feet, then passing through a 5/8 inch capped (GUTOSKEY # 7567) Iron pin found at a distance of 200.00 feet and then a distance of 203.82 feet to a 5/8 inch capped (GUTOSKEY # 7567) iron pin found at the southeasterly corner thereof and in the northerly line of land conveyed to the City of Brunswick as recorded December 31, 2007 in Document No. 2007OR034217 of the Medina County Records, a total distance of 803.70 feet;

REC'D MEDINA COUNTY CO
SEP 14 2017 PM 2:05

Page 2 of 2
Legal Description
Annexation Parcel

Thence South 89° 20' 17" West, along the said northerly line of land so conveyed to the City of Brunswick and the northerly line of land conveyed to Zachary J. Warner and Kristine M. Warner as recorded on June 12, 2017 in Document No. 2017OR010427 of the Medina County Records Records, a distance of 300.00 feet to a 5/8 inch capped (GUTOSKEY # 7567) iron pin found at an interior corner of land so conveyed to Zachary J. Warner and Kristine M. Warner;

Thence North 00° 26' 05" West, along the easterly line of land so conveyed to Zachary J. Warner and Kristine M. Warner, the easterly line of land conveyed to Merchant Square LTD. as recorded on October 23, 2007 in Document No. 2007OR028705 of the Medina County Records Records and the easterly line of land conveyed to Branded Realty Company LLC as recorded on November 19, 2007 in Doc No. 2007OR031017 of the Medina County Records Records, a distance of 809.18 feet to a 5/8 inch iron pin found at the northeasterly corner of land so conveyed to Branded Realty Company LLC, and the southwesterly corner of land so conveyed to the State of Ohio in the southerly right-of-way line of Center Road, S.R. 303;

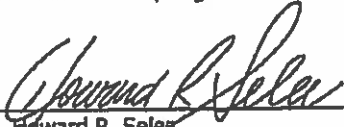
Thence South 89° 24' 20" East, along the said southerly right-of-way line of Center Road, S.R. 303, a distance of 142.97 feet to a point of curvature therein;

Thence continuing easterly along the said southerly right-of-way line of Center Road, S.R. 303, by a curve to the left an arc distance of 157.06 feet to the PRINCIPAL PLACE of BEGINNING, said curve having a radius of 11,504.16 feet, a central angle of 0° 46' 56" and a chord which bears South 89° 48' 23" East, a chord distance of 157.06 feet and containing 5.5515 acres of land, be the same more or less, but subject to all legal highways as surveyed and described, December, 2016 by Howard R. Selee, Registered Surveyor No. 5471 of HOWARD R. SELEE and ASSOCIATES, INC., Professional Land Surveyors.

The intent of the above description is to describe a 5.5515 acres parcel of land, which is located in the Township of Brunswick Hills and to be annexed to the City of Brunswick.

BASIS OF BEARINGS:

The value of South 89° 26' 55" West, assigned to the centerline of Center Road, (S.R. 303) as shown in the Plat of Survey and Property Split for Jeffrey K. Hooker, Sr., as recorded in Book 40, Page 40 of Medina County Tax Map Survey Records.


Howard R. Selee, _____ 7/24/2017
Registered Surveyor No. 5471 Date

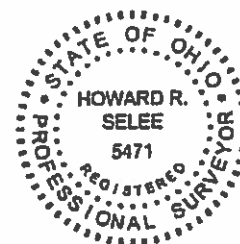


Exhibit A

**INFORMATION for PARCELS ADJACENT TO
PARCEL TO BE ANNEXED**

Parcel Number: 003-18D-03-039
Owner Name: Warner Zachary J and Kristine M
Address: 3879 Acorn Circle
City, State, Zip Code: Brunswick, OH 44212
Property Class: 510
Acreage: 0.000000

Parcel Number: 001-02D-02-038
Owner Name: Warner Zachary J and Kristine M
Address: 3879 Acorn Circle
City, State, Zip Code: Brunswick, OH 44212
Property Class: 501
Acreage: 0.100000

Parcel Number: 003-18D-03-087
Owner Name: Merchant Square Ltd.
Address: 3890/3894/3898/3902/3904 Center Road
City, State, Zip Code: Brunswick, OH 44212
Property Class: 429
Acreage: 4.599800

Parcel Number: 003-18D-03-088
Owner Name: Branded Realty Company LLC
Address: 3868-3872 Center Road
City, State, Zip Code: Brunswick, OH 44212
Property Class: 430
Acreage: 0.575300

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SEP 14 2017 PM 2:05

ADJACENT PARCELS

Page 2

Parcel Number: 003-18D-03-079
Owner Name: Family Video Movie Club, Inc.
Address: 3840 Center Road
City, State, Zip Code: Brunswick, OH 44212
Property Class: 429
Acreage: 1.511400

Parcel Number: 003-18D-03-080
Owner Name: City of Brunswick
Address: Maxwell Blvd.
City, State, Zip Code: Brunswick, OH 44212
Property Class: 640
Acreage: 1.720000

Parcel Number: 003-18D-03-047
Owner Name: City of Brunswick
Address: Acorn Circle ®
City, State, Zip Code: Brunswick, OH 44212
Property Class: 640
Acreage: 2.46

Parcel Number: 003-18B-44-101
Owner Name: Hadcock Properties Incorporated
Address: 4351 State Road
City, State, Zip Code: Peninsula, OH 44264
Property Class: 425
Acreage: 0.780000

ADJACENT PARCELS

Page 3

Parcel Number:	003-18B-44-115
Owner Name:	WEC 98G-26 LLC (Rite Aid Corp. #4953)
Address:	P. O. Box 8431
City, State, Zip Code:	Harrisburg, PA 17105
Property Class:	420
Acreage:	4.040000

Patricia G. Geissman called the meeting to order at 9:30 a.m. with William F. Hutson and Adam Friedrich present. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the November 7, 2017 Commissioners' meeting were emailed in advance. Mr. Hutson moved to approve the minutes; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Highway Administrative Assistant Doug King presented and reviewed the following resolutions: (1) approving the final change order to the contract for MED-CR22-4.18, the resurfacing of Marks Road (C.R. 22) from Hamilton Road (C.R. 76) to Center Road (S.R. 303), between Kokosing Construction Company and the Medina County Board of Commissioners, and (2) entering into an agreement with the townships and villages in Medina County to sell materials pursuant to the authority granted in Section 307.15 of the Ohio Revised Code. Mr. Hutson moved to approve the two resolutions; Mr. Friedrich seconded the motion.

Commissioner Hutson noted that the resolution for the change order was a decrease; therefore, money was saved. There was no further discussion. Roll call showed all commissioners voting AYE.

The permits for November 2-8 were reviewed.

Finance Director Mike Pataky presented and reviewed the following resolutions: (1) amending the 2017 Appropriations Resolution by transferring appropriations; (2) expenditure adjustments for various accounts; (3) cash transfers for various funds; (4) authorizing the county auditor to transfer funds from the General Fund and the Child Support Enforcement Agency Fund for Title IV-D services; (5) cash transfer to the Crippled Children's Health Fund; (6) authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund; (7) approving a contract for the provision of dental services at the Medina County Jail; (8) approving a lease agreement between the Medina County commissioners and the County Emergency Management Agency for storage space; (9) entering into an agreement with the Medina County Soil and Water Conservation District for use of space at the Farm Services Building; (10) allowing expenses of the county engineer; and (11) allowing expenses of county officials. Mr. Pataky requested payment of the weekly bills in the amount of \$784,215.59. Mr. Hutson moved to approve the 11 resolutions and to pay the bills; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Human Resources Assistant Nikke Lee presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mr. Hutson moved to approve the resolution; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Office for Older Adults Director Laura Toth distributed a report of monthly meal numbers for October 2017 and year-to-date. Noted was:

Grant-Funded Programming			Locally Funded Meals	
	Allotment	YTD	YTD	Cost to County
Congregate Meals (Medina and Brunswick)	3,008	2,450		
Restaurant Vouchers (Wadsworth)	2,400	2,808		
Home-Delivered Meals	28,467	22,961		
Local Home-Delivered Meals			8,881	\$39,876

Budgeted for local home-delivered meals (not grant funded) was \$40,000; that amount is nearly depleted within ten months. Another \$10,000 will be needed to fund this through the end of the year.

Transportation is also running close to the budgeted amount and what can be reimbursed. They spend approximately \$8,000 a month on transit. It appears that they'll make it through November, but they'll need extra funding for December.

	Allotted Rides	YTD
Transportation Services	8,780	\$7,786

Transit subsidies for 2018 is another story because they're facing a mileage increase in contracted services with Medina County Transit. A lump sum pays for loop rides; next year, that will include Brunswick. Therefore, all of the loop rides in Medina, Wadsworth and Brunswick will be free to seniors. They'll be charged about \$1,200 a month to cover all of those loop rides which is covered in their budget. For curb-to-curb transit, there's a contract. The current contract is at \$1.50/mile; the proposed contract will increase that by about 70¢/mile. The transit budget, then, would increase about \$40,000. They might become a medical-only transit system to make sure people get to appointments. The largest transit costs are kidney dialysis patients – about 20-30 round trips a month. She has been in discussion with Transit Director Mike Salamone and County Administrator Scott Miller to ascertain what they will do about transit rides and what they'll cover with subsidies.

Ms. Toth continued that the Community Stakeholders meeting would be held that day 3:00-4:30 p.m. at the Office for Older Adults. About 80 people from all walks of life (clients, community representatives, service providers, etc.) are expected. There will be short presentation about aging in Medina County and other areas and their impact on service providers and then brainstorming about what's being done now and what people see as needs in the next ten years for the aging population.

Ms. Toth distributed a September breakdown of transportation (grant-funded Title 3 services) for curb-to-curb services. They are charged for each ride. The three largest users were:

	Transit		Home-Delivered Meals		Congregate Meals	
	Clients	Trips	Clients	Meals	Clients	Meals
Brunswick City	10	104	32	590	14	86
Medina City	32	222	31	553	14	67
Wadsworth City	10	115	15	303	51	260
Total of above + Villages and Townships	85	709	157	2,912	98	543

She questioned if they could utilize the loop transportation system better so curb-to-curb rides aren't required. She will be meeting with Mike Salamone to discuss this idea further. She also noted that in Wadsworth City, there's a popular restaurant voucher program. There's also a lot of help in the City of Wadsworth through the Wadsworth Older Adult Foundation and other grants that they've secured to support the meal voucher program. She recognized Joan Weidel, the chair of the Advisory Council, who is a great support to aging services in the county.

Commissioner Geissman asked if Ms. Toth was having any success with talks with Medina City to obtain funding to cover some costs that Medina City resident incur. Ms. Toth answered that Mayor Hanwell is working with city council members. She shared September statistics in early October to provide the Mayor with further information. She emphasized to him that the City of Brunswick and the City of Wadsworth are contributing. She remains hopeful and will keep the commissioners informed.

Chief Public Defender Jocelyn Stefancin reported that the State Public Defenders Annual Summit was held October 27 in Columbus. The most important item that was discussed was OPD online, a case management system created by the State Public Defenders' office that will be available to public defender offices throughout the state at no cost. They expected that the program would be available at the end of 2018; however, it's available now and will be rolled out in its early stages in early 2018. Because her office is small, she was optimistic that Medina County will be one of the first offices that gets to utilize the OPD online (other than the current test offices). It's been tested in Cuyahoga County and it's doing well there. The state office has already contacted Medina County's IT Department to make inquiries about internet speeds and equipment to ensure that they're compatible with the needs of the programming. It is a web-based program so they won't require a server (something they currently have for the Time Matters software currently being used); therefore, the attorneys will be able to use it in any courtroom or from home in preparation for trials. OPD online will also alleviate the need for them to prepare monthly statistics because it will be in the program. The future goal is to open it up to local private attorneys who do appointed work so that they have the same system and so that they can monitor billing for appointed counsel and ensure that they're qualified.

Continuing, Ms. Stefancin noted that the office is involved in a number of community outreach projects. She met with the director of Robby's Recovery Center. They are planning projects that will take place there such as helping individuals who've received a license suspension or who have completed an intervention program and require information about how to seal their record.

This week, a death penalty seminar will be held in Columbus. One attorney from the Public Defender's Office will be death penalty certified and that will be a huge benefit to the community. Next year, another attorney will be sent to receive the same certification. This will bring huge financial savings to the community to have two death penalty certified attorneys in the office.

Ms. Stefancin then provided statistics for August-October 2017. A four-year comparison was made of new cases opened.

	<u>Jan-Oct 2017</u>	<u>4-Year Average</u>
Juvenile Court	94	102
Medina Municipal Court	214	245
Wadsworth Municipal Court	147	137

The office caseload remains status quo regarding client services.

Commissioner Hutson asked how much the Public Defender's software will save in expenses. Ms. Stefancin stated that they currently pay \$2,000 a year in licensing fees and another \$3,000 for technical support; with the software and no need for a server, the savings will be approximately \$6,000-7,000 a year. Commissioner Hutson commented that he wished the State Public Defender would do that with more platforms; if there were statewide standards and they could push it out to all governmental entities, it would save a lot of money. Ms. Stefancin noted that the new software does what Time Matters does, but much more. Commissioner Hutson asked if the new software would integrate with the system that the Prosecutor would be implementing in his office, such as sharing discovery back and forth. Ms. Stefancin answered that she wasn't sure, but suspected there would be a way to make that happen. The software was designed by lawyers to be used by lawyers; that usually doesn't happen with other software development.

Commissioner Geissman noted that the Commissioners prepared a Certificate of Recognition to Michael Ross who would be achieving the rank of Eagle Scout.

Commissioner Geissman invited those people wishing to make *Public Comment* to come forward and reminded them that they had five minutes.

Kathle Jones of Sharon Township stated that the compressor station, part of the Nexus pipeline, is located in Guilford Township; blowdowns will occur every 32 hours. She said that members of Sustainable Medina County (SMC) want the air tested now to compare with air tests after the compressor station is operational. Tests would be conducted by the Southwest Pennsylvania Environmental Health Project. Testing would cost \$9,500 now and another \$9,500 when the tests are completed and would show any toxins being released. Ms. Jones stated that since the county has about \$350,000 coming because easements were granted, she felt that the county should donate some of that money for the testing. She noted that SMC members have donated approximately \$2,000 of their own money, but it's not enough. She stated that the air affects everyone and that this was a life-and-death issue. When asked how soon the commissioners could make a decision on the donation, Commissioner Geissman answered that the commissioners would need to discuss the matter. Mrs. Geissman said that a discussion could be held after their meeting and, if necessary, carried over into the next week's discussion so an answer could be given. Commissioner Friedrich said that a decision wouldn't likely be made that day because they just completed budget hearings and commissioners would need to look at how that would fit into the budget.

Ms. Jones distributed a handout of toxins that have been found in all compressor stations and a picture of the Rover pipeline compressor station. She said that ours would be similar in size (like a small city). They plan to expand the compressor station because another Nexus pipeline will be developed. County Administrator Scott Miller noted that the county is unable to legally make a donation; Ms. Jones said it could be called something else.

Mary Emhoff of Brunswick Hills Township distributed an article from *Prevention Medicine Reports* about health symptoms in residents living near shale gas activity. She noted that she was a retired healthcare worker and said that residents should know what's being emitted from the smokestacks that would affect water and air and inform their healthcare providers of their vicinity to the compressor station.

Bill Thombs of Westfield Township distributed a map that showed a five-mile radius from the compressor station. He noted that as a Westfield Township Trustee, he was concerned about planning and training for any problems that could happen at the compressor station. He noted that Guilford Township would provide mutual aid and they should be trained along with Westfield Township. Nexus was to pay for any needed equipment and training. Commissioner Friedrich noted that EMA is trained to handle any problems for many different scenarios. Most of the things that could happen are already part of their training and they were likely more prepared than another other county; however, he would inquire about what training they've had regarding a compressor station.

Commissioner Hutson moved to go into Executive Session after the Annexation Hearing to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

With no further business to come before the Commissioners, the meeting recessed at 10:19 a.m.

Discussion Session

At 10:20 a.m., the commissioners began the Discussion Session in the Commissioners' Hearing Room.

Air Testing

Commissioner Hutson said that regarding the request for funding for air testing, he suggested that SMC be referred to the Akron Air Quality District. That's what they do and that's their role; he said that there was no need for duplicate testing. Commissioner Friedrich stated that baseline testing is a good idea, but agreed that Akron Air Quality is the place to do it. Commissioner Hutson didn't see any need to spend \$20,000 of the taxpayer's money to do something that's already provided.

Commissioner Geissman noted that the picture that was distributed to the commissioners isn't an accurate depiction of what will be built in Guilford Township. She said that the picture looks scary and felt that someone was trying to scare the commissioners into doing something that, probably, is a duplication or not necessary. Commissioner Hutson said that he would wager that in SMC's alleged list of emissions, there's likely more affluent coming from I-71. Commissioner Friedrich said that list are also some of things being emitted from a gas water heater.

Krista Wasowski, Health Commissioner, stated that she spoke with Kathie Jones and asked if she had spoken with Akron Regional Air. If Ms. Jones had called the Health Department, she would have been referred to the Akron Regional Air. Ms. Jones said that neither the Health Department nor Akron Regional Air had been contacted.

Veterans' Day Breakfast

Commissioner Friedrich noted that he, Mike Kovack, Jim Hessel, and Mayor Hanwell spoke at the St. Francis Veterans' Day event. It was an outstanding event. The Medina Community Band played that evening and Mr. Kovack did a great job of speaking. There were many people that attended.

Compressor Station

Someone asked if the Building Department had been involved in any plans for the compressor station. Commissioner Hutson said that plans were submitted and they were reviewed for structural requirements.

Needle Disposal

Krista Wasowski noted that she was contacted by a county office with concerns about needle disposal at a facility. There was a problem with a needle found in the trash in one of the bathrooms. The Health Department has locking disposal container and would be happy to supply them to the offices that have concerns. She would offer the same to the cities. The Health Department expanded their medical office and they now have a large generator license for medical disposals; it wouldn't cost them anything extra. Scott Miller said that he had been speaking with Sheriff Miller because needles have been found; they talked about obtaining a sharps box. Tom Maupin needs to decide what the next steps should be; he will speak with him again and touch base with Krista.

Miscellaneous

Stan Scheetz distributed copies of a *Post* article regarding ODOT moving a garage to Seville, just south of the S.R. 3 and I-76 interchange in the village. The Montville garage will remain as an outpost where salt and some equipment will be stored and to serve the northern part of the county during snow plowing operations. The move was because of a lack of space at the Montville facility.

He also distributed copies of a *Post* article regarding protestors who were part of SMC that were outside of the Medina County Board of Elections. They were protesting that a charter form of government didn't appear on the ballot.

The Discussion Session portion of the meeting adjourned at 10:29 a.m.

Annexation Hearing

Commissioner Pat Geissman called the hearing to order at 10:31 a.m. with William F. Hutson and Adam Friedrich present. The hearing was for the Regular Annexation of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio.

Mrs. Geissman inquired if any owner had requested to void their petition signature or any challenges to the proof of the authority of a person to sign the petition. Clerk Peggy Folk answered she had not received any requests or challenges.

Mrs. Geissman asked the Clerk if the following had been met:

- Petition contains signatures of majority (51%) of owners;
- No signature was obtained more than 180 days before the filing of the petition with the Clerk;
- An accurate legal description of the perimeter and an accurate map/plot of the territory proposed for annexation were filed;
- The agent was listed in the petition;
- A list of adjacent property owners/land was attached; and
- All required procedures were followed.

Mrs. Folk answered that they had all been met.

Mrs. Geissman asked if there were any comments from the petitioner or their agent. George J. Goudreau, Managing Director of E.B.P.C., LLC which is the owner of the property and President of Goudreau Management Corporation which manages the property, stated that the business address is 9701 Brookpark Road, Parma, Ohio 44129. He noted that they'd been a part of the community for a long time, they have other property within the City that he manages, and they have a good relationship with the City. The property has well water and is surrounded by Brunswick City property; they also don't have the benefit of the other services the City would provide. Because he is affiliated with the National Association of Homebuilders and the past Chair of Land Use and Development Committee, he's very familiar with land planning which is important to any community. Spot zoning isn't good. The property is one lot from the corner of Hadcock and Center.

Mrs. Geissman noted that a copy of a Brunswick City ordinance was received that stated that they would provide city services to the parcel, the territory wasn't extremely large, doesn't divide a highway, benefits the territory, and is for the general good of the territory for it to be annexed.

There was no representative from Brunswick Hills Township.

Mrs. Geissman noted that the commissioners must adopt a resolution granting or denying the petition within 30 days of this hearing.

Mr. Hutson moved to adjourn the Annexation Hearing; the motion was seconded by Mr. Friedrich. There was no discussion. Roll call showed all commissioners voting AYE. The hearing ended at 10:38 a.m.

Executive Session

At 10:40 a.m., the commissioners went in to the Executive Session that had been voted on earlier.

Adjournment

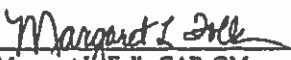
There being no further business, at 11:00 a.m., Mr. Hutson moved to adjourn the meeting; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

RESOLUTIONS PASSED NOVEMBER 14, 2017

<u>Resolution #</u>	<u>Resolution Title</u>
17-0942	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
17-0943	Approving the final change order to the contract for MED-CR22.4.18, the resurfacing of Marks Road from Hamilton Road to Center Road, between Kokosing Construction Company and the Medina County Board of Commissioners
17-0944	Entering into an agreement with the townships and villages in Medina County to sell materials pursuant to the authority granted in Section 307.15 of the Ohio Revised Code
17-0945	Amending the 2017 Appropriations Resolution by transferring appropriations
17-0946	Expenditure adjustments for various accounts
17-0947	Cash transfers for various accounts
17-0948	Authorizing the county auditor to transfer funds from the General Fund and the Child Support Enforcement Agency Fund for Title IV-D services
17-0949	Cash transfer to the Crippled Children's Health Fund
17-0950	Authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund
17-0951	Approving a contract for the provision of dental services at the Medina County Jail
17-0952	Approving a lease agreement between the Medina County Commissioners and the County Emergency Management Agency for storage space
17-0953	Entering into an agreement with the Medina County Soil and Water Conservation District for use of space at the Farm Services Building
17-0954	Allowing expenses of the county engineer
17-0955	Allowing expenses of county officials
17-0956	Approving personnel changes for the employees under the jurisdiction of the Medina County commissioners

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this fourteenth day of November 2017.

Respectfully submitted,


Margaret L. Folk, CAP, OM
Clerk to the Commissioners

COMMISSIONERS

OF

MEDINA COUNTY


Patricia G. Geigman


William F. Hutson


Adam Friedrich

The duly appointed, qualified and acting Clerk of the Board of County Commissioners of Medina, Ohio, does hereby certify that the foregoing minutes dated 11-14-17 is a true and correct copy of the original


Clerk Medina County

Patricia G. Geissman called the meeting to order at 9:30 a.m. with William F. Hutson and Adam Friedrich present. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the November 21, 2017 Commissioners' meeting were emailed in advance. Mr. Hutson moved to approve the minutes; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Highway Administrative Assistant Doug King presented and reviewed the following resolutions: (1) approving the final plat for Hickorycreek Subdivision Phase 2 located in Granger Township Lot 45; (2) approving annual assessment on improvements constructed under the authority of Section 6131.63 of the Ohio Revised Code on approximately 18,2442 acres in Lot 45 of Granger Township known as Hickorycreek Subdivision Phase 2 and establishing thereby said improvements as a public watercourse; (3) determining the necessity to close Greenwich Road (C.H. 97) between Harris Road (T.H. 149) and Jamison Road (T.H. 151); (4) determining the necessity to close Mattingly Road (C.H. 62) between Ridge Road (S.R. 3) and River Road (S.R. 94); (5) determining the necessity to close Firestone Road (C.H. 26) between Wandel Road (C.H. 81) and Black River School Road (C.H. 83); and (6) determining the necessity to close Westfield Road (C.H. 15) between Garman Road (T.H. 91) and Seville Road (C.H. 46). Mr. Hutson moved to approve the six resolutions; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

The permits for November 16-22 were reviewed.

Finance Director Mike Pataky presented and reviewed the following resolutions: (1) amending the 2017 Appropriations Resolution by transferring appropriations; (2) revenue adjustments for the sale of surplus county property; (3) authorizing the transfer of funds between various Sanitary Engineer funds and county funds; (4) approving a contractual engagement with the auditor of state, Local Government Services Division, for assistance in the preparation of the Comprehensive Annual Financial Report for Medina County; (5) accepting amendment No. 3 for the Office for Older Adults and Western Reserve Area Agency on Aging for Medicare Improvements for Patients and Providers Act; and (6) allowing expenses of county officials. Mr. Pataky requested payment of the weekly bills in the amount of \$334,874.48. Mr. Hutson moved to approve the 6 resolutions and to pay the bills; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Human Resources Director Holly Muren presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mr. Hutson moved to approve the resolution; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Transit Director Michael Salamone reported that the total year-to-date ridership through October was 59,916 trips; this includes 28,802 on-demand and 31,114 fixed route trips. Total ridership in October was 6,254; this includes 2,968 on-demand and 3,286 fixed route trips. There were 414 clients for the on-demand route. The cost per trip in October was \$18.45 and the cost per mile was \$2.57. The 2017 FTA Grant was executed and \$299,000 was received to help with operations and the purchase of four vehicles. The vehicles were ordered; a van is scheduled for delivery by the middle of December and three buses are expected in February. The 2018 State Urban Transit Program Grant was received for \$53,962. The SFY 2018 Elderly and Disabled contract has been executed; this grant is for \$16,234 to be used for the fare assistant program.

A request was made by the Director for Older Adults Laura Toth and Brunswick Councilman Alex Johnson for a route to Strongsville Southpark Mall for holiday shopping. This transportation is open to any clients, but they need to call MCPT to sign up. Flyers have been posted on all MCPT buses and drivers have flyers to distribute. Trips are scheduled for Thursday, December 7, and Thursday, December 21, 12:30-6:00 PM. The main pickup points will be the Medina County Office for Older Adults and the Brunswick Recreation Center. The cost from the pickup points is \$6 round trip for the elderly and disabled and \$10 round trip for the general public.

OSU Extension 4H Educator Morgan Domokas provided the quarterly update. For the Agricultural and Natural Resources area, a class of 12 new OSU Master Gardener volunteers graduated and honored several exceptional volunteers at their Annual Volunteer Appreciation earlier in the month. Master Gardeners held 14 excellent educational programs and 9 guest organization presentations, and participated in community events during the year, volunteering over 2,028 hours in the Medina County community. They are now preparing for the 2018 Spring Workshop that will feature the use of native plants in the native landscape. The next Master Gardener training class will be offered in 2018. Additionally, a new monthly evening homeowners' series will be held on topics such as septic tanks, managing nuisance wildlife in the yard, lawn leaves, insects, and homes. They are also preparing for the 2018 Pesticide and Fertilization License recertification and training.

In the Community Development program area, the Introduction to Grant Writing and "You Write the Grant" classes resulted in two submittals for grant dollars by Medina County-based non-profits. They are currently waiting to learn whether they were successful. A grant request for \$30,000 was submittal by OSU Extension Community Development to the Ohio State University Call for Proposals for the Opiate Innovation Fund Grant for Robby's Recovery Center to support the Workforce Development component of the program. Workforce training at Robby's Recovery Center is scheduled to begin in the spring. The Academy on Leadership and Government for 2018 will be held January 4 through March 29. There are 13 classes, including the Constitution and Criminal Procedure taught

by Judge Joyce Kimbler (brochures were distributed). The Go Ohio Initiative was presented in September; this was a conversation on transportation that was hosted by Medina County Transportation and United Way of Medina County.

From the 4H Youth Development area, the Medina County 4H Junior Leaders donated \$928 to Feeding Medina County to help cover the cost of 1,100 weekender bags for Medina County elementary school students. The club also donated \$928 to Cups Café to help cover expenses and needs. All of this money was raised during the weekend prior to the start of the Medina County Fair from the milkshake booth profits. Thanks to the 4H Medina County Endowment Committee, teens and adults who work with teens participated in a training, Teamwork and Team Play. The training was designed to help participants build teamwork skills in the areas of teamwork, creativity, decision making, communicating, and facilitating to other audiences. Volunteers were recognized for their years of service to Medina County 4H. The 4H Hall of Fame Awards (one to the Medina County Commissioners), Leadership Development Awards, Spirit Award, and Meritorious Service Award were distributed.

Commissioner Geissman presented and reviewed the following resolutions: (1) appointing Ryan Carlson as a member of the Medina County Library Board of Trustees; (2) appointing Paul Barnett and Matt Jones as members to the Transportation Improvement District; and (3) appointing Thomas Hazelwood as a member of the Medina County Volunteer Peace Officers Dependents Fund Board. Mr. Hutson moved to approve the three resolutions; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Commissioner Geissman presented a resolution approving the petition for the Regular Annexation of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. Mr. Hutson moved to approve the resolution; the motion was seconded by Mr. Friedrich. There was no discussion. Roll call showed all commissioners voting AYE.

Commissioner Geissman invited those people who notified that they wished to make *Public Comment* to come forward; they were reminded that they had five minutes.

Bill Bramley, 361 Sharon-Copley Road, Wadsworth (Sharon Township), stated that the pipeline brings good news and bad news. Some people will be inconvenienced during construction, yet private businesses will profit. The air breathed in Medina County comes from all over the earth. Natural gas will replace coal that is used to make most of our electricity and also used by other industries; gas is much cleaner. If one is concerned about the environment, look at the big picture – the pipeline will improve the environment, not make it worse.

Commissioner Hutson moved to go into Executive Session after the Discussion Session to consider the purchase of property for public purposes; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

With no further business to come before the Commissioners, the meeting recessed at 9:54 a.m.

Discussion Session

At 9:56 a.m., the commissioners began the Discussion Session in the Commissioners' Hearing Room.

Fair Board

Commissioner Geissman stated that the Fair Board is having a problem with Medina City. Stone was dumped and Medina City hasn't resolved the problem. Bob Toth asked Commissioner Geissman for assistance; she'll investigate it and try to help find a resolution.

Transit

Charles Calvert stated that he was disturbed that Transit is providing buses to transport people to the Southpark Mall. That means that our citizens aren't buying locally and Medina County isn't getting sales tax. Additionally, the buses aren't full and money will be lost. Mr. Calvert felt that it was a terrible decision. Mrs. Geissman said that she thought the same thing. Commissioner Friedrich said he felt the same about purchases being made outside of the county.

Executive Session

At 9:58 a.m., the commissioners went in to the Executive Session that had been voted on earlier.

Adjournment

There being no further business, at 10:36 a.m., Mr. Hutson moved to adjourn the meeting; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

RESOLUTIONS PASSED NOVEMBER 28, 2017

Resolution #

Resolution Title

17-0974

Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims

- 17-0975 Approving the final plat for the Hickorycreek Subdivision Phase 2 located in Granger Township Lot 45
- 17-0976 Approving annual assessment on improvements constructed under the authority of Section 6131.63 ORC on approximately 18.2442 acres in Lot 45 of Granger Township known as Hickorycreek Subdivision Phase 2 and establishing thereby said improvements as a public watercourse
- 17-0977 Determining the necessity to close Greenwich Road (C.H. 97) between Harris Road (T.H. 149) and Jamison Road (T.H. 151)
- 17-0978 Determining the necessity to close Mattingly Road (C.H. 62) between Ridge Road (S.R. 3) and River Road (S.R. 94)
- 17-0979 Determining the necessity to close Firestone Road (C.H. 26) between Wandel Road (C.H. 81) and Black River School Road (C.H. 83)
- 17-0980 Determining the necessity to close Westfield Road (C.H. 15) between Garman Road (T.H. 91) and Seville Road (C.H. 46)
- 17-0981 Amending the 2017 Appropriations Resolution by transferring appropriations
- 17-0982 Revenue adjustments for the sale of surplus county property
- 17-0983 Authorizing the transfer of funds between various Sanitary Engineering funds and county funds
- 17-0984 Approving a contractual engagement with the auditor of state, Local Government Services Division, for assistance in the preparation of the Comprehensive Annual Financial Report for Medina County
- 17-0985 Accepting Amendment No. 3 for the Office for Older Adults and Western Reserve Area Agency on Aging for Medicare Improvements for Patients and Providers Act
- 17-0986 Allowing expenses of county officials
- 17-0987 Approving personnel changes for the employees under the jurisdiction of the Medina County commissioners
- 17-0988 Appointing a member to the Medina County District Library Board of Trustees
- 17-0989 Appointing members to the Transportation Improvement District (TID)
- 17-0990 Appointing a member to the Medina County Volunteer Peace Officers Dependents Fund Board
- 17-0991 Approving the petition for the regular annexation of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-eighth day of November 2017.

Respectfully submitted,

Margaret L. Folk
Margaret L. Folk, CAP, OM
Clerk to the Commissioners

COMMISSIONERS

OF

MEDINA COUNTY

Patricia G. Geissman
Patricia G. Geissman

William F. Hutson
William F. Hutson

Adam Friedrick
Adam Friedrick

The duly appointed, qualified and acting Clerk of the Board of County Commissioners of Medina, Ohio, does hereby certify that the foregoing minutes dated 11-28-17 is a true and correct copy of the original

Margaret L. Folk
Clerk Medina County

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 03/12/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 19-18-** An emergency resolution accepting the petition for annexation of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: This legislation to accept 5.5515 acres of land from Brunswick Hills Township into the City of Brunswick. It is located on Center Road.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommendation to adopt as an emergency with suspension of the rules so that it will be effective immediately.

**ADDITIONAL
INFORMATION:**

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 04/23/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Fijabi Gallam

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 26-18** - An emergency ordinance to approve the editing and inclusion of certain ordinances as components of the Codified Ordinances; to provide for the adoption of new legislation in the updated revised codified ordinances; and to repeal ordinances in conflict therewith - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Fijabi Julien-Gallam*)

BACKGROUND: This Is the annual codification updates.

PURPOSE AND EXPLANATION: To approve the editing and inclusion of ordinances as components of the codified ordinances; to provide for the adoption of new legislation in the updated revised codified ordinances; and to repeal ordinances in conflict therewith.

IMPLEMENTATION SCHEDULE: To adopt as an emergency with suspension of the rules on April 23, 2017 to allow for the updates to be effective immediately.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Recommended to adopt as emergency with suspension of rules so they may be effective immediately.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 26-18

BY: Committee-of-the-Whole

AN EMERGENCY ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS COMPONENTS OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION OF NEW LEGISLATION IN THE UPDATED REVISED CODIFIED ORDINANCES; AND TO REPEAL ORDINANCES IN CONFLICT THEREWITH.

WHEREAS: Section 3.18b of the City Charter provides for the general codification of all City ordinances and resolutions having the force and effect of law and requires that such codification be kept current; and

WHEREAS: The Walter H. Drane Co. has completed its updating and revision of the Codified Ordinances of the City; and

WHEREAS: Various ordinances of a general and permanent nature that have been enacted by Council since the date of the last updating and revision of the Codified Ordinances need to be include in the Codified Ordinances of the City; and

WHEREAS: Certain changes made in the Codified Ordinances to bring City law into conformity with State law.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the editing, arrangement and numbering or renumbering of the ordinances and parts of ordinances attached hereto as Exhibit "A" as through fully herein written, are hereby approved as parts of the various component codes of the codified Ordinances of the City of Brunswick, Ohio, so as to conform to the classification and numbering system of the Codified Ordinances.

SECTION 2: That the sections of the Traffic and General Offenses Codes, as amended and attached hereto as Exhibit "B" as though fully herein written, are hereby approved and adopted as amended or enacted so as to conform to enactments of the Ohio General Assembly.

SECTION 3: That all ordinances and resolutions and parts thereof that are in conflict with any of the provisions of the new matter approve, adopted and listed on Exhibit "A" and in Section 1 are hereby repealed, except as follows:

(a) The enactment of such matter shall not be construed to affect a right of liability accrued or incurred under any legislation provision prior to the effective date of such enactment, or any action or proceeding for the enforcement of such right or liability. Such enactment shall not be

construed to relieve any person from punishment for an act committed in violation of any such legislative provision or to affect an indictment or prosecution therefor. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purposes of revision and recodification.

(b) The repeal provided above shall not affect any legislation enacted subsequent to April 1, 2018

SECTION 4: That a copy of this ordinance shall be posted in the five public places set forth in Section 222.01.01 of the Codified Ordinances, together with notice as to where copies of the April 2018 Replacement Pages for the Codified Ordinances of the City, hereby approved, adopted and enacted, may be viewed and inspected by the public. A copy shall also be furnished to City Officers, Medina Municipal Court and the Brunswick Public Library.

SECTION 5: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare and for the additional reason that it is immediately necessary to have an up-to-date codification of the laws of the City, pursuant to Section 3.18b. of the City charter, that is in conformity with State Law, where such conformity is required by Article XVIII, Section 3, of the Ohio Constitution, with which to administer the affairs of the City and to preserve law and order of the City. Therefore, this Ordinances and the April 2018 Replacement Pages for the Codified Ordinances, hereby approved, Adopted and enacted, shall be in full force and effect from and after its passage by the required number of votes, as set forth in Section 3.15 of the City charter.

PASSED: 1st Reading _____

Rules Suspended: YES _____ NAYS _____

ADOPTED: _____ YES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

EXHIBIT "A"

<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
70-17	9-25-17	864.01 to 864.21, 864.99
71-17	9-25-17	1262.04(g)
72-17	9-25-17	1260.04(t)
73-17	9-25-17	Pt. 12 Appendix C
77-17	11-27-17	1280.01(h)
78-17	11-27-17	1266.04(g)
79-17	9-11-17	2017 Replacement Pages
87-17	10-23-17	618.29
88-17	9-25-17	1060.02(c)
91-17	11-13-17	666.14
97-17	12-18-17	1242.02(92), (93)
98-17	12-18-17	1260.04(u)
99-17	12-18-17	1262.04(h)
105-17	11-27-17	1443.04(b)
106-17	11-27-17	1471.03
131-17	2-12-18	1242.02(94)
132-17	2-12-18	1260.04(v), (w)
133-17	2-12-18	1262.04(i)
134-17	2-12-18	1270.10
135-17	2-12-18	1270.11
136-17	2-12-18	1261.04
137-17	2-12-18	1256.04
138-17	2-12-18	Pt. 12 Appendix C
139-17	2-12-18	Pt. 12 Appendix C
140-17	2-12-18	Pt. 12 Appendix C

EXHIBIT "B"

Traffic Code

434.01	Driving Under the Influence. (Amended)
438.28	Use of Sunscreening, Nontransparent and Reflectorized Materials. (Amended)

General Offenses Code

624.09	Controlled Substance or Prescription Labels. (Amended)
612.07	Open Container Prohibited. (Amended)
612.09	Hours of Sale or Consumption. (Amended)
626.17	Temporary Protection Order. (Amended)

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 04/23/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 27-18** - An emergency resolution authorizing the City Manager to enter into an agreement with Specialized Construction, INC. for the 2018 Asphalt Road program in an Amount not to exceed \$132,405.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: Authorization for public bid granted by City Council motion on March 12, 2018.

PURPOSE AND EXPLANATION: Project will facilitate the performance of asphalt resurfacing and base repairs on portions of Pinewood Drive, Ridgeview Drive, and Charles Drive. The purpose of the project will be the repair of deteriorated asphalt pavement surface on residential streets. This project is being funded with Road Levy dollars.

IMPLEMENTATION SCHEDULE: The project is anticipated to commence in June and should take 60 days to complete.

FINANCIAL INFORMATION: 2018 Asphalt Road Program - - - 332-0473-56881/332-0473-56883 - -

FINANCIAL SUMMARY: 2018 Asphalt Road Program \$132,405.00

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare, and providing

for the usual daily operation of municipality, and for the further reason that this project may commence and be completed during the 2018 construction season.

**ADDITIONAL
INFORMATION:**

MEMO

Engineering Department



TO: City Council
FROM: Matthew M. Jones, P.E.
DATE: April 23, 2018
RE: 2018 Asphalt Road Program

On April 16, 2018, public bids were opened for the 2018 Asphalt Road Program. A tabulation of the bid results is attached for your reference. Two companies submitted bids for the project. The low bidder for the project was Specialized Construction, Inc. at \$132,405.00. The Engineer's estimate including contingency was \$140,000.00. Chagrin Valley Paving, Inc. was the second low bidder with a bid of \$162,610.00.

This project will facilitate approximately 7,600 square yards of asphalt resurfacing on portions of Pinewood Drive, Ridgeview Drive and Charles Drive. The bids included allotments for base repairs, stabilized shoulder, and casting adjustments to be used as needed. Crack sealing will also be performed on Miner Drive, as well as the portion of Rocklyn Drive that was resurfaced in 2017.

Road levy funds are being utilized to complete the proposed project.

CVE staff has contacted a sampling of municipal references provided by Specialized Construction. The reference check did not find any reoccurring issues with Specialized Construction. Three municipalities were contacted, and all characterized them as an above average contractor. Additionally, Specialized Construction was the contractor on the 2017 asphalt road program which was acceptably completed.

Based upon a review of the bid documents and other municipal references, it is my opinion that Specialized Construction has the needed experience, personnel and equipment to successfully complete the work as bid and should be considered the lowest and best bidder for this project.

Therefore, I respectfully request that City Council consider emergency legislation to award a contract in the amount of \$132,405.00 to Specialized Construction, Inc. to complete the 2018 Asphalt Road Program.

If you have any questions or require any additional information, please contact me at your convenience.

Attachment

C: Carl DeForest, City Manager
Paul Barnett, Service Director
Todd Fischer, Finance Director
Ken Fisher, Law Director

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 27-18

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SPECIALIZED CONSTRUCTION, INC. FOR THE 2018 ASPHALT ROAD PROGRAM IN AN AMOUNT NOT TO EXCEED \$132,405.00.

WHEREAS: The City of Brunswick received two (2) bids for the 2018 Asphalt Road Program (the "Program"), in accordance with public bidding requirements, for asphalt resurfacing and base repairs on portions of Pinewood Drive, Ridgeview Drive and Charles Drive and crack sealing on Miner Drive and a portion of Rocklyn Drive; and

WHEREAS: The two (2) received public bids were opened on April 16, 2018 with Specialized Construction, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Specialized Construction, Inc., the lowest and best bidder, for the 2018 Asphalt Road Program in an amount not to exceed \$132,405.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Project during the 2018 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 04/23/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 28-18** - An emergency resolution authorizing the City Manager to enter into an agreement with Konstruction King, INC. for the 2018 Concrete Repair Program in an amount not to exceed \$562,590.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: Authorization for public bid granted by City Council motion on March 12, 2018.

PURPOSE AND EXPLANATION: Project will facilitate the performance of concrete slab, joint, curb, and curb ramp repairs at various locations throughout the city. The purpose of the project will be the removal and replacement of deteriorated concrete pavement slabs on residential streets. This project is being funded with Road Levy dollars.

IMPLEMENTATION SCHEDULE: The project is anticipated to commence in July and achieve final completion in September.

FINANCIAL INFORMATION: 2018 Concrete Repair Program - - - 332-0473-56881/332-0473-56883 - -

FINANCIAL SUMMARY: 2018 Concrete Repair Program \$562,590.00

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety or welfare and providing

for the usual daily operation of municipality, and for the further reason that this project may commence and be completed during the 2018 construction season.

**ADDITIONAL
INFORMATION:**

REPAIR SUMMARY

REF #	STREET	REPAIR LOCATION (Address)	Length (Ft)	Width (Ft)	Panels	Item 1 - 7" Conc. Slab Repair	Item 2 - 7" Conc. Joint Repair
	WARD 1					(SY)	(SY)
1	Joseph	#2865 to Glenna	20	12	14	373.3	
2	Robert	Various	20	12	4	106.7	
3	Marion/Bettie	Intersection	15	13	3	65.0	
4	Valley Forge	Near #3297	15	13	6	130.0	
5	Old Eagle	North Park Plaza to Valley Forge	15	14	5	116.7	
6	Bettie	#148 to Junior Parkway	13	13	9	169.0	
7	Krndia	Cul-de-sac	18	12.5	11	275.0	
8	Andover	Cul-de-sac	15	13	31	671.7	
9	Nancy	Cul-de-sac (Joint Rep.)	5	13	16		115.6
	WARD 2						
10	Eisenhower	Near #1741	15	13	6	130.0	
11	Eisenhower	Near Laurel (Joint Rep.)	5	13	10		72.2
12	Arlington	George to Mary Ellen	15	13	10	216.7	
13	Devonshire/Ascot	Intersection	14	13	6	121.3	
14	Shaw	Cul-de-Sac	13	14	9	182.0	
15	Melville	Near # 1844 @ Cul-de-Sac	13	16	3	69.3	
	WARD 3						
16	Sheri	Randall to #267	14.5	13	16	335.1	
17	Autumn	Beverly Hills to Magnolia	14	13	20	404.4	
18	Autumn	Beverly Hills to Magnolia (Joint Rep.)	5	13	20		144.4
19	Randall	Near #4112	15	13	6	130.0	
20	Duxbury	Near #110	13	13	6	112.7	
21	Claremont	Near #128	15	13	2	43.3	
22	Claremont	Skyview to Normandy	15	13	8	173.3	
23	Skyview	East of Woodhollow	15	13	8	173.3	
24	Ambrose	Canterbury to Rolling Hills (Joint Rep.)	5	13	15		108.3
25	Sturbridge	Duxbury to Weathervane	15	13	10	216.7	
26	Sturbridge	Duxbury to N Carpenter (Joint Rep.)	5	13	20		144.4
	WARD 4						
27	Wolff	Various	20	13	22	635.6	
28	Blueberry Hill	Near # 1074	15	13	6	130.0	
29	Pepperwood	Various Wolff to Persimmon	15	13	20	433.3	
30	Hickory Ridge	Various (# 4647 and others)	15	13	20	433.3	

MEMO

Engineering Department



TO: City Council
FROM: Matthew M. Jones, P.E.
DATE: April 23, 2018
RE: 2018 Concrete Repair Program

On April 16, 2018, public bids were opened for the 2018 Concrete Repair Program. A tabulation of the bid results is attached for your reference. Four companies submitted bids for the project. The low bidder for the project was Konstruction King, Inc. at \$562,590.00. The Engineer's estimate including contingency was \$615,000.00. Set In Stone Contracting, LLC was the second low bidder with a bid of \$571,397.50.

This project will facilitate the repair of approximately 6,450 square yards of concrete roadway panels and joints at various locations on residential streets throughout the city. The bids included allotments for base repairs, curb ramps, underdrain, casting adjustments and catch basin / manhole reconstruction to be used as needed. A listing of the repairs included in the bid is attached for reference as well.

Road levy funds are being utilized to complete the proposed project.

CVE staff has contacted a sampling of municipal references provided by Konstruction King. The reference check did not find any reoccurring issues with Konstruction King. Two municipalities were contacted regarding three separate projects, and all characterized them as an above average contractor. Additionally, Konstruction King was the contractor on last year's Concrete Repair Program and performed the contract to the City's satisfaction.

Based upon a review of the bid documents and other municipal references, it is my opinion that Konstruction King has the needed experience, personnel and equipment to successfully complete the work as bid and should be considered the lowest and best bidder for this project.

Therefore, I respectfully request that City Council consider emergency legislation to award a contract in the amount of \$562,590.00 to Konstruction King, Inc. to complete the 2018 Concrete Repair Program.

If you have any questions or require any additional information please contact me at your convenience.

Attachments

C: Carl DeForest, City Manager
Paul Barnett, Service Director
Todd Fischer, Finance Director
Ken Fisher, Law Director

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 28-18

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KONSTRUCTION KING, INC. FOR THE 2018 CONCRETE REPAIR PROGRAM IN AN AMOUNT NOT TO EXCEED \$562,590.00.

WHEREAS: The City of Brunswick received four (4) bids for the 2018 Concrete Repair Program (the "Program"), in accordance with public bidding requirements, for concrete repairs throughout the City; and

WHEREAS: The four (4) received public bids were opened on April 16, 2018, with Konstruction King, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Konstruction King, Inc., the lowest and best bidder, for the 2018 Concrete Repair Program in an amount not to exceed \$562,590.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Project during the 2018 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC