



BRUNSWICK CITY COUNCIL AGENDA

Brian Ousley At-Large	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Joseph Salzgeber Ward 3	Joseph Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

MAY 14, 2018

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of regular Council Meeting Minutes dated April 23, 2018.
 - (a) Regular Council Meeting Minutes dated April 23, 2018.
5. Mayor's Report:
 - (a) Mayor's Court Financial Report for the month ending April 2018 will be posted on the website and added to the minutes for the record;
 - (b) Recognition of Lauren Chandler-Holtz;
 - (c) Mayor's recommendation to reappoint Ray Purcell to the Juvenile Diversion Board;
 - (d) Mayor's recommendation to reappoint Hope Zakany to the Juvenile Diversion Board;
 - (e) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development.....Mr.Hanek

Services, Utilities, Technology & Cable.....Mr. Salzgeber

(41) Services Committee Meeting Minutes dated April 23, 2018

Finance Committee.....Mrs. Hanek

Safety & Environment.....Mr.Ousley

(39) Safety Committee Meeting Minutes dated April 23, 2018

Planning & Zoning Committee.....Mr.Delsanter

(40) Planning Committee Meeting Minutes dated April 23, 2018

Parks, Recreation & Community Committee.....Mr. Abella Jr.

(42) Parks Committee Meeting Minutes dated April 23, 2018

Building & Building Code Committee.....Mr. Capretta

8. Other Boards and Commissions

(a) Committee of the Whole Meeting Minutes dated April 23, 2018

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

b. 2nd Reading(s)

RES. NO. 24-18 - A emergency resolution authorizing the City Manager to enter into a three (3) year agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police. - **2nd Reading** (Safety & Environment Committee, Administration/Brian Ohlin)

ORD. NO. 25-18 - An Ordinance authorizing the City Manager to forward a Petition for detachment to the Medina County Commissioner's for the purpose of adjusting the City boundary lines of the City and Brunswick Hills Township to reflect an annexation into the City of Brunswick.- **2nd Reading** (Planning & Zoning Committee, Administration/Ken Fisher)

c. 1st Reading(s)

ORD. NO. 29-18 - An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2019 through December 31, 2019 - **1st Reading** (To be brought from Finance Committee, Administration/Todd Fischer)

ORD. NO. 30-18 - An emergency ordinance amending Ordinances #117-17 and #12-18 to include amendments to the appropriations budget for the year ending December 31, 2018 as incorporated in Exhibit "A" attached hereto - **1st Reading** (To be brought from Finance Committee, Administration/Todd Fischer)

RES. NO. 31-18 - An emergency resolution authorizing participation in the Ohio Department of Transportation winter contract for road salt for the 2018-2019 winter season. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, Administration/ Paul Barnett)

RES. NO. 32-18 - An emergency resolution authorizing the City Manager to expend an additional amount not to exceed \$5,000.00 for the purchase of mobile video camera systems for Division of Police cruisers from safety vision - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/ Brian Ohlin*)

RES. NO. 33-18 - A resolution authorizing the City Manager to purchase five (5) new Electric Spreader Control Systems from Henderson Products in an amount not to exceed \$34,560.00 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

RES. NO. 34-18 - A resolution authorizing the City Manager to purchase a new 8-ton truck body and snow/ice package from Henderson Products in an amount not to exceed \$61,195.00 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

RES. NO. 35-18 - A resolution authorizing the City Manager to purchase a new 8-ton truck cab and chassis from Allstate Peterbilt of Cleveland in an amount not to exceed \$93,438.00- **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

RES. NO. 36-18 - A resolution authorizing the City Manager to purchase a new Branch Chipper from Vermeer Corporation in an amount not to exceed \$55,865.00 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/ Paul Barnett*)

11. City Manager's Report
12. Administrative Departments
13. Open Forum
14. Unfinished Business
15. New Business
16. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, APRIL 23, 2018

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:30 p.m. at the Municipal Complex.

Roll Call of Members: Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek and Mayor Ron Falconi, Council Clerk Fijabi Julien-Gallam, City Manager Carl S. DeForest, Law Director Ken Fisher.

Correspondence: There was none.

Approval of regular Council Meeting Minutes dated April 9, 2018:

Joseph Salzgeber moved to approve regular Council Meeting Minutes dated April 9, 2018 as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Mayor's Report:

Recognition of Arrow of Light Scouts - Cub Scout Pack #3517:

Mayor Falconi recognized several scouts from Cub Scout Pack #3517 for earning their Arrow of Light.

Proclamation presented to Lisa Wong for the Cleveland Asian Festival:

The Cleveland Asian Festival will take place on May 19-20, 2018. The Mayor presented a proclamation to Lisa Wong in honor of their ninth year and fastest growing festival in Ohio. Ms. Wong thanked the City for their support.

Clerk of Council's Report:

The Clerk announced that the City Council meets for their regular council meeting every 2nd and 4th Monday; however, there will be a change to the schedule next month due to Memorial Day falling on the 4th Monday. The regular City Council Meeting will be on May 14th and May 21st at 7:30 p.m. in Council Chambers.

Council Committee Reports:

Economic Development.....Mr.Hanek:

Mr. Hanek had no formal report this evening.

Services, Utilities, Technology & Cable.....Mr. Salzgeber:

Joseph Salzgeber moved to approve the formal report dated April 9, 2018 as written, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Finance Committee.....Mrs. Hanek:

Mrs. Hanek had no formal reports this evening.

Safety & Environment.....Mr.Ousley:

Brian Ousley moved to approve the formal report dated April 2, 2018 as written, seconded by Joseph Salzgeber. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Planning & Zoning Committee.....Mr.Delsanter:

Mr. Delsanter had no formal reports this evening.

Parks, Recreation & Community Committee.....Mr. Abella Jr.:

Mr. Abella had no formal reports this evening.

Building & Building Code Committee.....Mr. Capretta:

Anthony Capretta moved to approve the formal report dated April 9, 2018 as written, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Other Boards and Commissions:

Committee-of-the-Whole Meeting Minutes dated April 9, 2018:

Michael Abella Jr. moved to approve the Committee-of-the-Whole minutes dated April 9, 2018 as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Petitions from the Public on Legislation: There was none.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

RES. NO. 21-18: An emergency resolution authorizing the City Manager to purchase mobile video camera systems for Division of Police Cruisers from Safety Vision in amount not to exceed \$50,000 - **3rd Reading** (Safety & Environment Committee, *Administration/Brian Ohlin*):

Chief Brian Ohlin remarked that this resolution would allow the Division of Police to complete the installation of video camera systems in all of the police cruisers in their fleet. This legislation would allow the department to update existing systems. He noted that the project started several years ago under grant funding.

Brian Ousley moved to adopt, seconded by Joseph Salzgeber. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

RES. NO. 23-18: An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the PY 2018 Community Housing Impact and Preservation Program grant. - **3rd Reading** (Economic Development Committee, *Administration/Grant Aungst*):

Mr. Aungst remarked that the partnership with the City of Medina would allow the city to move forward with the Community Housing Impact and Preservation (CHIP) program. This legislation was passed for the Program Year 2016. Once legislation is approved the city would be able to help community members in need that meets the CHIP program eligibility requirements.

Nicholas Hanek moved to adopt, seconded by Patricia Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

2nd Reading(s): There was none.

1st Reading(s)

RES. NO. 24-18 - A emergency resolution authorizing the City Manager to enter into a three (3) year agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*):

RES. NO. 24-18 - Mr. Ousley moved this resolution to a second reading.

ORD. NO. 25-18 - An Ordinance authorizing the City Manager to forward a Petition for detachment to the Medina County Commissioner's for the purpose of adjusting the City boundary lines of the City and Brunswick Hills Township to reflect an annexation into the City of Brunswick.- **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Ken Fisher*):

ORD. NO. 25-18 - Mr. Delsanter moved this ordinance to a second reading.

ORD. NO. 26-18 - An emergency ordinance to approve the editing and inclusion of certain ordinances as components of the Codified Ordinances; to provide for the adoption of new legislation in the updated revised codified ordinances; and to repeal ordinances in conflict therewith - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Fijabi Julien-Gallam*):

Michael Abella Jr. moved to suspend the rules, seconded by Joseph Salzgeber. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Clerk of Council Fijabi Julien-Gallam remarked that this legislation is to approve the April 2018 codification process. This update would include all supplements and ordinances from September 2017 to March 2018.

An emergency with the suspension of the rules is needed to release the updated codification to the public and staff.

Michael Abella Jr. moved to adopt, seconded by Patricia Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

RES. NO. 27-18 - An emergency resolution authorizing the City Manager to enter into an agreement with Specialized Construction, INC. for the 2018 Asphalt Road program in an Amount not to exceed \$132,405.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*):

Joseph Salzgeber moved to suspend the rules, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Mr. Jones remarked that this resolution is to award a contract to Specialized Construction, INC. They were the lowest and best bidder for the 2018 Asphalt Road program. This is a levy-funded asphalt program. The construction would start on Pinewood Drive, Ridgeview Drive, and Charles Drive.

Joseph Salzgeber moved to adopt, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

RES. NO. 28-18 - An emergency resolution authorizing the City Manager to enter into an agreement with Konstruction King, INC. for the 2018 Concrete Repair Program in an amount not to exceed \$562,590.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*):

Joseph Salzgeber moved to suspend the rules, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Mr. Jones remarked that the Concrete Repair Program is on the levy-funded road program list. This legislation is to award a contract to Konstruction King, INC. They were the lowest and best bidder to continue the concrete repair program on residential streets in the city.

Joseph Salzgeber moved to adopt, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

City Manager's Report:

City Manager Carl DeForest

- Announced that the branch chipping program starts the week of April 30, 2018. He advised the

residents to make sure they put their branches next to the roadway for pick-up.

- Reminded everyone that the Comprehensive Plan update is ongoing. The city is still accepting the surveys that are posted on the city's website, and a paper copy is available at City Hall and the Recreation Center.
- Remarked that on Saturday, April 21, 2018, the city's Relay for Life team held a Steak Roast event to raise money for the American Cancer Society and the Fight Against Multiple Sclerosis. This year the team raised approximately \$6,000.
- Announced that Relay for Life is June 30, 2018, at the Brunswick High School from 3:00 p.m. to 9:00 p.m. He encouraged everyone to attend the event to show support for cancer victims. He mentioned that the fireworks, coordinated by the City of Brunswick and Brunswick Summer Celebration, are planned to start shortly after the Relay for Life.

Administrative Departments:

Police Chief Brian Ohlin

- Shared that the CodeRED notification system, an emergency notification system for events occurring in the city, is expected to do database updates. He explained the database update process.
- Announced that on Sunday, April 29, 2018, the Medina County Coalition for Suicide Prevention is having a Suicide Prevention Walk beginning at Medina Public Square. He mentioned that if anyone is interested in participating or donating to the cause, they can go to www.alternativepaths.org.
- Remarked that April is Distracted Driving Awareness Month and he encouraged motorists not to text and drive.

Finance Assistant Director Lynnette Ozanich

- Thanked everyone who helped the finance department with the traffic flow during the last week of tax season. During the last week of the tax season about 2,500 residents came into the tax office to prepare their City Income Tax return. She thanked the residents for their patience and words of gratitude that they received during a chaotic time.
- Additionally, the tax department received about 15,000 City Income Tax returns during the last couple of weeks of tax season. She explained the tax process.
- Remarked that the 2017 Audit and Comprehensive Annual Financial Report are near completion, and is expected to be published to the city's website soon.
- Explained that the second quarter refuge and storm water bills were sent to the post office on April 23, 2018. The City Manager's quarterly newsletter is enclosed with the quarterly bill. She urged everyone to pay attention to the message section of the bill as it contains important information.

Economic Development Director Grant Aungst

- Announced that Jersey Mike's grand opening was on April 18, 2018.
- Remarked that the new Comfort Suite Hotel is expected to open up late spring or early summer.
- Advised everyone to keep their lawn maintenance as neat and tidy as they can during the summer.

It helps the community at large.

- Mentioned that Murphy Tractor is breaking ground spring 2018 on Industrial Parkway South. They planned to retain the jobs they currently have and add additional job opportunities for the community.

Open Forum:

Debbie Neal of 145 Briarleigh Drive remarked that she received an alarming letter on April 16, 2018, stating that she has to repair and disconnect from the sanitary sewers. She explained that she moved to Brunswick about two years ago; therefore, she did not know anything about the storm sewers and the sanitary sewers issues. Ms. Neal's house was built in the 1960s. She remarked that she was told that the city implemented a new regulation in 1970 that changed the sewers requirements. She felt that she should be grandfathered in, so she does not have to pay for the expensive repairs. She remarked that she doesn't have a problem with the sanitary sewers or the storm drains. She felt that she is being targeted because other people on her street are having problems with the sewers. She expressed her concerns about how the letter is urging her to comply within 30 days. Ms. Neal can't afford the repairs. She noted that she is billed about \$14 every quarter for the storm sewers; however, she is not accessing the storm sewers. She would like to have her money back.

Unfinished Business: There was none.

New Business: There was none.

Adjournment:

Michael Abella Jr. moved to adjourn, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Joseph Salzgeber, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Mayor Ron Falconi

Adopted

May 1, 2018

TO: CITY COUNCIL
FROM: CLERK OF COURTS
RE: MONTHLY REPORT TO COUNCIL PER O.R.C.
FOR THE MONTH OF APRIL 2018

WAIVERS/COURT/BONDS

DEPOSITS (April) 45,471.98

DEBITS (April) (45,587.98)

Checks to be written in April:

Treasurer State of Ohio	\$ 8,043.50
City of Medina MIATF	\$ 25.00
City of Medina IDATF	\$ 245.50
City of Brunswick Finance Dept/Police Fund *	\$35,852.98
Misc Checks (bond refunds & transfers/restitution)	<u>\$ 1,421.00</u>
TOTAL for the month	\$45,587.98

*Check includes amounts to: Court Computer Fund and Education & Enforcement Fund

Service Charges/Fees for prior month \$431.02

MAYOR RONALD FALCONI



TERESA BENO, CLERK OF COURTS

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Raymond Purcell PHONE 330-807-2898

STREET 3563 Monte Vista CELL ^ ^

Years of Residency 28

Registered Brunswick Voter: YES ☐ NO ☐

POSITIONED DESIRED: Juvenile Diversion Board EMAIL RaymondPurcell@MSN.com

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL _____

COLLEGE _____

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

Company	Address	Title	Dates
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RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
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Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

ATTACH RESUME IF DESIRED.

Signature: _____

Date: _____

4-27-2018

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Hope M. Zakany PHONE (330) 273-9771

STREET 1424 Jefferson Ave. CELL (440) 570-1842

Years of Residency 23

Registered Brunswick Voter: YES X NO

POSITIONED DESIRED: Juvenile Diversion EMAIL hope.zakany@gmail.com

EDUCATION

DEGREE

YEAR GRADUATED

HIGH SCHOOL Kennedy High School 1982

COLLEGE State University College of NY at Buffalo 1986

SPECIAL TRAINING

B.S. in Education

Cleveland State

M.S. in Education 2009

CURRENT EMPLOYMENT

Wadsworth City School 524 Broad St. Wadsworth 2013-
Company Address Title Dates

Current

RELEVANT PAST EMPLOYMENT

Department of Youth Services Teacher 1993-1999
Company Address Title Dates

Summit Academy Teacher 2003-2009
Company Address Title Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

I have been a member of the Diversion Board
for many years.

REFERENCES (other than relation):

- | NAME | ADDRESS | PHONE |
|------------------------|---|-----------------------|
| 1. <u>Leila Jindra</u> | <u>301 Substation Rd.</u> | <u>(330) 225-2272</u> |
| 2. <u>Vicki Fugate</u> | <u>290 Hillside Circle Wadsworth, OH</u> | <u>(330) 201-1112</u> |
| 3. <u>Colleen Gazy</u> | <u>155 Countryside Dr. Medina, OH 44256</u> | <u>(330) 242-0239</u> |

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

It is my desire to make a difference in young
people's lives. I also like serving my community.

ATTACH RESUME IF DESIRED.

Signature: Hope M. Zakany Date: 5/7/18

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

April 23, 2018

IN ATTENDANCE: Chairman Joseph Salzgeber, Committee Member Nicholas Hanek, Committee Member Anthony Capretta, Joseph Delsanter, Michael Abella Jr., Patricia Hanek, Brian Ousley, City Manager Carl DeForest, Parks & Recreation Director John Piepsny, Law Director Kenneth Fisher, Assistant Finance Director Lynnette Ozanich, Administrative Services Julie Murawski, Community & Economic Development Director Grant Aungst, Engineer Matt Jones, Chief Brian Ohlin, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at: 6:06 p.m.

REVIEW LEGISLATION:

ORD. NO. 27-18 – An emergency resolution authorizing the City Manager to enter into an agreement with Specialized Construction, Inc., for the 2018 Asphalt Road Program in an amount not to exceed \$132,405.00

Mr. Jones advised this ordinance is to award a contract for the 2018 asphalt program; the low bidder on the project was Specialized Construction with a bid amount of \$132,405.00. They were the same low bidder for the asphalt program in 2017.

The asphalt project for 2018 will include sections of Pinewood Drive, Ridgeview Drive and Charles Drive.

Mr. Hanek moved this ordinance to tonight's Council Agenda of April 23, 2018 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

ORD. NO. 28-18 – An emergency resolution authorizing the City Manager to enter into an agreement with Konstruction King, Inc., for the 2018 Concrete Repair Program in an amount not to exceed \$562,590.00

Mr. Jones advised this ordinance is for the concrete repair program for 2018, the low bid was with Konstruction King in the amount of \$562,590.00. Konstruction King was also the low bidder for the 2017 concrete program.

Mr. Jones advised four bids were received for the 2018 concrete program Konstruction King came in with the best bid, and the administration was happy with the work they did last year.

The scope of work will be similar to that of 2017, the list was sent around to Council with some minor tweaks.

Mr. Capretta moved this ordinance to tonight's Council Agenda of April 23, 2018 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn at 6:09 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Salzgeber". The signature is stylized with a large, circular initial "J" and a long, sweeping horizontal stroke extending to the right.

Joseph Salzgeber
Chairman

SAFETY & ENVIRONMENT COMMITTEE MEETING

April 23, 2018

IN ATTENDANCE: Chairman Brian Ousley, Committee Member Joseph Salzgeber, Committee Member Michael Abella Jr., Joseph Delsanter, Nicholas Hanek, Anthony Capretta, Patricia Hanek, City Manager Carl DeForest, Parks & Recreation Director John Piepsny, Law Director Kenneth Fisher, Assistant Finance Director Lynnette Ozanich, Administrative Services Julie Murawski, Community & Economic Development Director Grant Aungst, Engineer Matt Jones, Chief Brian Ohlin, Skip Sipos, Melissa Smith, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:15 p.m.

REVIEW LEGISLATION:

RES. NO. 24-18 – A resolution authorizing the City Manager to enter into a three (3) year agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police

Mr. Ousley stated there was an amendment to the legislation; with the current contract ending there would be a gap in the contract with the thirty day wait, therefore the request is for three readings as an emergency.

Chief Ohlin stated the administration went out to bid for vehicle maintenance for police cruiser, there was one bidder which was All Care Automotive. He noted the terms, conditions and rates were the same as the current three year contract expiring June 8.

The recommendation of the administration is to sign a new three year contract and continue the maintenance agreement with the vendor.

Chief Ohlin echoed Mr. Ousley as to the request for three readings as an emergency.

Mr. Salzgeber moved this resolution to tonight's Council Agenda of April 23, 2018 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

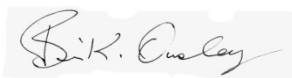
GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn at 6:16 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Brian Ousley
Chairman

PLANNING AND ZONING COMMITTEE

April 23, 2018

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Joseph Salzgeber, Committee Member Nicholas Hanek, Anthony Capretta, Michael Abella Jr., Patricia Hanek, Brian Ousley, City Manager Carl DeForest, Parks & Recreation Director John Piepsny, Law Director Kenneth Fisher, Assistant Finance Director Lynnette Ozanich, Administrative Services Julie Murawski, Community & Economic Development Director Grant Aungst, Engineer Matt Jones, Chief Brian Ohlin, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:10 p.m.

REVIEW LEGISLATION:

ORD. NO. 25-18 - An ordinance authorizing the City Manager to forward a Petition for Detachment to the Medina County Commissioner's for the purpose of adjusting the City boundary lines of the City and Brunswick Hills Township to reflect an annexation into the City of Brunswick

Mr. Fisher explained this ordinance concerns the annexation of the Brunswick Professional Building on S.R. 303. The petition was heard by the county commissioners; they approved the annexation from Brunswick Hills Township into the City of Brunswick. Council approved by ordinance the annexation; and this ordinance is required to adjust the boundary maps of the county so there is a single taxing district based on the annexation.

Mr. Salzgeber moved this ordinance to tonight's Council Agenda of April 23, 2018 for three readings. Vote – 3 Ayes, -0 Nays.

GENERAL DISCUSSION:

Mr. Delsanter addressed the meeting schedule of Wednesday, April 25. The meeting was scheduled as a Planning & Zoning Committee meeting. However, it was neither necessary nor customary to review the Comprehensive Plan with the attendance of Council. He advised after speaking with Mr. Aungst it was the boards and commissions vetting process of the plan. Therefore, Mr. Delsanter noted the committee meeting scheduled for Wednesday April 25, was cancelled.

ADJOURNMENT:

Being no further business, Mr. Salzgeber moved to adjourn at 6:13 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Joseph Delsanter
Chairman

PARKS, RECREATION & COMMUNITY COMMITTEE

April 23, 2018

IN ATTENDANCE: Chairman Michael Abella Jr., Committee Member Patricia Hanek, Committee Member Anthony Capretta, Joseph Delsanter, Joseph Salzgeber, City Manager Carl DeForest, Parks & Recreation Director John Piepsny, Law Director Kenneth Fisher, Assistant Finance Director Lynnette Ozanich, Administrative Services Julie Murawski, Community & Economic Development Director Grant Aungst, Engineer Matt Jones, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:00 p.m.

GENERAL DISCUSSION:

Mr. Piepsny announced BYS purchased five new LED lighting scoreboards for each field; the parks department will be installing the post and scoreboards, a photo was distributed to the committee and attached to these minutes.

Mr. Abella asked who would be the scoreboard operators, and Mr. Piepsny assumed a parent would volunteer.

Additionally, Mr. Piepsny announced the Brunswick Recreation Center will be having a 50 percent off sale starting May 1 through May 15.

Mr. Piepsny noted the Brunswick Lake Ad Hoc committee will be hosting their final meeting Thursday, April 26 at the Susan Hambley Nature Center. At that time recommendations will be made to the Medina County Parks District per the lease agreement.

Mr. Fisher noted if there are any additions or changes to what has already been submitted to advise the law department.

Mr. Piepsny advised the administration went out for bids for the hot tub replacement, no bids were received; and with permission of the law department they went out to bid again, and one bid was received, however that bid was extremely high and the hot tub was not included in the bid. Therefore the recommendation of the administration was to reject that bid, and take discussion to Committee of the Whole in May.

Mrs. Hanek asked what the bid included, and Mr. Piepsny advised the bid included the heater, the pool and bubbler pumps, the computer that control the chemicals, and plumbing, it did not include the acid pump, chlorine pump, or the hot tub.

Mrs. Hanek moved to reject the bid for the hot tub and move discussion to Committee of the Whole May 14. Vote – 3 Ayes, 0 Nays.

ADJOURNMENT:

Being no further business, Mr. Capretta moved to adjourn at 6:06 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Abella Jr.", is displayed on a light gray rectangular background.

Michael Abella Jr.
Chairman

COMMITTEE OF THE WHOLE MEETING

April 23, 2018

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Brian Ousley, Joseph Salzgeber, Joseph Delsanter, Nicholas Hanek, Anthony Capretta, Patricia Hanek, City Manager Carl DeForest, Parks & Recreation Director John Piepsny, Law Director Kenneth Fisher, Assistant Finance Director Lynnette Ozanich, Administrative Services Julie Murawski, Community & Economic Development Director Grant Aungst, Engineer Matt Jones, Chief Brian Ohlin, Skip Sipos, Melissa Smith, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:17 p.m.

MEDINA COUNTY CONTINUUM OF CARE FUNDING PRESENTATION BY SKIP SIPOS:

Skip Sipos Executive Director Medina Metropolitan Housing Authority – Mr. Sipos advised in 2005 a group of people from across the county convened and formed the Medina County Housing Network of which the City of Brunswick is a charter member. The purpose of the initial gathering was to address portable housing needs across the county, find out the number one issue and address it.

He mentioned CHIS the Community Housing Improvement Strategy and how they compete for CHIP grants, similarly there are resources available from the federal and state government that the housing authority has to compete for in order to receive. Helping people facing housing crises is the number one issue and the housing authority took the lead and agreed to be the input agency; doing assessments on people in need, applying for federal grants, and work closely with various Medina County boards. Over the years the housing authority has secured millions of dollars in resources that have been provided to residents throughout Medina County.

Continuing, Mr. Sipos noted historically over the years the housing authority has funded the gap between what it costs to run the program and the resources they receive. Historically the gap between direct costs and what the housing authority receives is about \$40 thousand dollars a year, and historically the housing authority has been able fund that from their own general fund.

He mentioned the board which the City has two appointments too, pledged to build resources over the years to fill the gap. He noted everything they do is competitive; there are no entitlement programs for affordable housing. He noted for the food insecure there are food stamps, for medical issues for the poor there is Medicaid and Medicare assistance; however there is no such assistance available for housing for the poor and homeless. He reiterated there is no entitlement program to provide those resources, and the housing authority has to compete and it has become unsustainable to continue to fund a \$40 thousand dollar a year gap.

In order to try and find a way to plug the gap, Mr. Sipos has been meeting with city leaders and the county commissioners. The housing authority was asking each of the three cities to commit \$5,000 dollars a year to the continuum of care programming.

Continuing, Mr. Sipos noted recently the housing authority received another years funding from the federal government that assists homeless individuals with federally qualifying disabilities.

Mr. Sipos provided a handout which was attached to these minutes from the first quarter of 2018; the housing authority provided financial assistance in excess of \$93,000.00 across the county helping people with housing crises which can be anything from someone facing housing instability, eviction, to someone being street homeless. He noted rental assistance is given directly to landlords of the properties. Mr. Sipos noted the housing authority believes in a housing first model, whereas if someone is facing a housing crises and the housing authority can stabilize their housing it makes for better life outcomes. He stated there are no homeless shelters in Medina County.

Mr. Sipos reiterated the request of each of the three cities is a \$5,000 dollar commitment, the county committed \$15,000 dollars, and ADAMH board also made a commitment.

Mr. Salzgeber asked if Mr. Sipos had approached the cities of Medina and Wadsworth.

Mr. Sipos indicated he approached the City of Medina and they committed \$5,000 dollars, he has not yet met with the City of Wadsworth.

Mr. Salzgeber asked the City Manager if the funds were available.

In response Mr. DeForest indicated if Council asks the administration to make the payment the funds will be there.

Mr. Capretta asked what the other communities gave, and Mr. Sipos advised the City of Medina gave \$5,000; and the county commissioners \$15,000.00.

Mr. Delsanter asked Mr. Sipos if annually the amount was likely to change.

Mr. Sipos noted the City of Medina gave \$5,000 dollars a few times ten year ago. He noted the board did not need the gap financing in prior years because of how successful the authority was, however he noted federal resources are shrinking.

Members of Council expressed being fine with this; Mrs. Hanek advised she would have to abstain because she was on the board, and Mr. Abella noted a formal motion was not required.

Mr. Fisher interjected under the Charter the City Manager has the authority to issue a check. However, being there was a presentation the question is if Council was in agreement that the City Manager is authorized separate from his authority under the charter to issue a check for \$5,000.00.

It was noted Council was in agreement.

Mr. Sipos expressed his appreciation.

MOTIONS:

MOTION TO AUTHORIZE THE CITY MANAGER TO ADVERTISE FOR BIDS FOR REPLACEMENT OF THE MULTI CHANNEL PLAYBACK SYSTEM FOR THE BRUNSWICK AREA TELEVISION STUDIOS

In the absence of Mr. Neidert, Mr. DeForest advised this motion is to advertise for the replacement of the playback system which was a planned replacement and in the 2018 budget for \$40,000.00. The unit being replaced was purchased in 2010 and has been operating 24 hours a day.

With the recent failure in the system, the Administration was able to borrow a loaner from Wadsworth cable.

Mr. DeForest pointed out the new system will be component based and will operate independently from the other if one fails.

Mr. Salzgeber moved to authorize the City Manager to advertise for bids for the replacement of the multi-channel playback system for the Brunswick Area Television Studios. Vote – 7 Ayes, 0 Nays.

MOTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR PUBLIC BIDS FOR THE 2018 CATCH BASIN REPAIR PROGRAM

Mr. Jones advised this program mirrors the program from the past few years using storm water dollars, the budget for the program is \$90,000.00. It was noted this year's program was limited to wards 2, 3, and 4.

Mr. Abella asked why there was no ward allocation for ward 1, and Mr. Jones noted it was based on the ward allocation set up for storm water dollars. Mr. Abella asked if that was because of a project and Mr. Jones answered in the affirmative.

Mr. Salzgeber moved to authorize the City Manager to advertise for public bids for the 2018 catch basin repair program. Vote – 6 Ayes, 1 Nays – Mr. Abella

REVIEW LEGISLATION:

ORD. NO. 26-18 – An emergency ordinance to approve the editing and inclusion of certain ordinances as components of the Codified Ordinances to provide for the adoption of new legislation in the updated revised codified ordinances and to repeal ordinances in conflict therewith

The Council Clerk advised this legislation was to approve the April 2018 codification process including all supplements and ordinances from September 2017 through March 2018. The reason for the emergency with suspension is to release the updated information to the public and staff.

Mr. Delsanter moved this ordinance to tonight's Council Agenda of April 23, 2018 as an emergency with suspension of the rules. Vote – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

EXECUTIVE SESSION:

Mr. Abella amended the purpose of the executive session to include sale and lease of property.

Mr. Hanek moved to go into Executive Session for the purpose to discuss the appointment, employment, dismissal, discipline, demotion or compensation of a public employee, and the sale or lease of municipal property, seconded by Mrs. Hanek. Roll Call – Ayes, - 7, Mr. Hanek, Mr. Salzgeber, Mr. Abella, Mr. Capretta, Mr. Delsanter, Mrs. Hanek, Mr. Ousley. Nays – 0. Motion Carried.

Mrs. Hanek moved to adjourn out of Executive Session, seconded by Mr. Hanek. Roll Call – Ayes – 7, Mrs. Hanek, Mr. Delsanter, Mr. Ousley, Mr. Hanek, Mr. Abella, Mr. Capretta, Mr. Salzgeber. Nays – 0. Motion Carried.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn the Committee of the Whole meeting at 6:45 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,

Valerie Zak
Assistant Clerk of Council

Bid No. 2018-004

VEHICLE REPAIR & MAINTENANCE FOR DIVISION OF POLICE

First Year Contract

GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS		SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	
Flat Rate/General Service Rate/Vehicle					Flat rate for combination pickup and return
\$29.99	\$55.00	25.00%	All Data	\$65.00	No charge

All Care Automotive
1539 Pearl Road
Brunswick, OH 44212

\$500 Check Received

Second Year Contract

GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS		SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	
Flat Rate/General Service Rate/Vehicle					Flat rate for combination pickup and return
\$29.99	\$55.00	25.00%	All Data	\$65.00	No charge

Third Year Contract

GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS		SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	
Flat Rate/General Service Rate/Vehicle					Flat rate for combination pickup and return
\$29.99	\$55.00	25.00%	All Data	\$65.00	No charge

SPECIFICATIONS AND BID DOCUMENTS
FOR
VEHICLE REPAIR AND MAINTENANCE FOR
DIVISION OF POLICE

City of Brunswick
4095 Center Road
Brunswick, OH 44212

Three Year Contract

Carl S. DeForest
City Manager/Safety Director

Bid Number: 2018-004
Open: Tuesday, March 27, 2018

PLEASE DO NOT DETACH ANY PORTION OF THIS BID PACKAGE.

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**City of Brunswick
4095 Center Road
Brunswick, Ohio 44212**

LEGAL ADVERTISEMENT

By order of the Council of the City of Brunswick, sealed proposals will be accepted by the Office of Administrative Services at City Hall until 12:00 noon local time on Tuesday, March 27, 2018 and opened and read immediately thereafter for the following:

Bid Number 2018-004

**Vehicle Repair & Maintenance for the
Division of Police**

Proposals must be submitted in accordance with the specifications and bid forms on file in the Office of Administrative Services

**Carl S. DeForest
City Manager/Safety Director**

Publish: 3/13; 3/20

CITY OF BRUNSWICK, OHIO

INSTRUCTIONS TO BIDDERS

DEFINITIONS: The term "Bidders" shall mean the corporation, partnership, or individual proposing or under contract to furnish material, labor, and/or equipment listed in the specifications. The term "City" shall mean the City of Brunswick, Ohio.

PROPOSALS: Proposals must be submitted on the forms furnished by the City, and obtained from the Office of Administrative Services, 4095 Center Road, Brunswick, Ohio 44212. Bids must be enclosed in a sealed envelope bearing the name of the bidder, the general items bid on, and the date the bids are to be opened. Bids will be received at the Office of Administrative Services, Brunswick Municipal Services Center, 4095 Center Road, Brunswick, Ohio 44212, on the date and time specified in the Legal Notice. Bids will be opened and read in Council Chambers immediately following. The official time clock is in the Office of Administrative Services. As bids are received, they will be date and time stamped. No late bids will be accepted.

COMPETENCY OF BIDDERS: No bid will be considered unless the bidder submitting the same shall furnish evidence satisfactory to the City that he has the necessary equipment, ability, and financial resources to fulfill the conditions of the contract and the specifications. Previous experience and responsibility of the bidders will be considered in awarding the contract. No contract will be awarded to any bidder who is in arrears to the City upon debt of contract or who is a defaulter or otherwise upon obligation to the City.

WITHDRAWAL OF BIDS: No bids may be withdrawn for at least sixty (60) days after the scheduled closing time for the receipt of bids.

ACCEPTANCE OR REJECTION OF BIDS: The City of Brunswick reserves the right to accept proposals at any time within sixty (60) days after same are received as provided. The bidder shall submit his/her proposal on the Proposal-Contract Forms provided by the City. The City reserves the right to reject any and all bids. In determining the award, each item may be considered separately, and separate contracts may be awarded within the corporate limits of the City of Brunswick.

PRICES BID: Prices bid for the various items shall be stated on the appropriate spaces on the Proposal-Contract Forms. All bids will be considered informal which contain items not specified on the Proposal-Contract Forms. Prices for materials and equipment shall include hauling and delivery charges to any place designated on the City Purchase Order within the corporate limits of the City of Brunswick.

INSTRUCTIONS TO BIDDERS – continued

DURATION OF CONTRACT: Prices shall be fixed for a three (3) year period, or as specified, and shall include all material, equipment, labor and/or service ordered or delivered during the period. All prices quoted shall be for a definite fixed price, unless otherwise outlined in the specifications. Such prices shall exclude all Federal, State and local taxes which the City is exempt from.

DISADVANTAGED BUSINESS ENTERPRISE POLICY: It is the policy of the City of Brunswick to utilize Disadvantaged Business Enterprises in all areas, and they are encouraged to participate in all bidding to the maximum extent feasible.

EQUAL EMPLOYMENT OPPORTUNITIES: The bidder shall also maintain policies of Equal Employment Opportunities. The bidder shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

ITEMS: Bidders may bid on any or all items unless otherwise outlined in the specifications.

NAME OF BIDDERS: Each proposal must contain the full name and address of each person or company interested therein. In the case of a partnership, the name and address of each partner must be stated on the Proposal/Contract Form. The firm, corporate or individual name of the bidders must be signed by the bidders in the space provided for signature on the Proposal/Contract Form. In the case of a corporation, the title of the officer signing must be stated. In the case of a partnership, the signature of at least one of the partners must follow the firm name, using the term "member of firm". In the case of an individual, use the term "doing business as _____", or "Sole Owner".

BID DEPOSIT: Each proposal must be accompanied by a certified check, money order or bid bond in the amount of Five Hundred Dollars (\$500.00), made payable to the City of Brunswick, as a guarantee that if a proposal is accepted, a contract will be entered into with the City.

FORFEITURE OF BID DEPOSIT: The bidder to whom the contract is awarded will be required to execute a written contract with sureties within ten (10) days from the date that he/she is notified of the award. In case of failure to do so, he/she or they will be considered as having abandoned the contract. The bid deposit accompanying the proposal shall thereupon be forfeited to the City of Brunswick, in addition to any other remedy to which the City may be entitled. The work may then be re-advertised or let to the next lowest and best bidder.

INSTRUCTIONS TO BIDDERS - continued

CONTRACT BOND: The successful bidder may be required to furnish an approved bond for the faithful performance of the contract, in the amount of 100% of the contract price. Such bond shall be that of an approved surety company or personal bond which sureties or persons do not have an interest in the contract, or if interested, collateral security shall be furnished, all of which is to be to the satisfaction of the Director of Law of the City of Brunswick. In lieu of a performance bond, the city may elect to hold the certified bid check, submitted with the bid proposal, until the contract has been fulfilled.

PURCHASES: After a contract has been signed, it shall only become operative upon delivery to the successful bidder a duly signed purchase order, phone or facsimile request. The City shall only be obligated under the contract to the extent of the individual order placed. The City of Brunswick shall not be liable for any claims in the event the total quantity of material ordered under the contract should prove to be greater or less than the estimated amount in the specifications.

DELIVERY: The bidder agrees to make delivery of supplies and materials within a reasonable period from the time the authorized orders are placed, as stated in the specifications of this package. If deliveries are not made within such a time period, the City may purchase such items in the open market; and if the individual prices paid by the City shall be greater than the contract price, the bidder agrees to reimburse the City for any losses that they may thereby sustain.

PAYMENT OF INVOICES: Invoices shall be due on the 10th of the month following that in which deliveries are made, provided all terms of the contracts have been fulfilled to the full and complete satisfaction of the City. All invoices should be mailed to the attended of the Department/Division Head. Payments may be made on a basis of estimated partial completion of work or delivery, and a percentage of each partial payment withheld by the City until completion of the contract, and a percentage of the final estimate withheld by the City for a specified period as a guarantee. Such procedure for partial payments must be provided for in the specifications required by the contract, then, in such event, the City may cancel this contract upon written notice to the bidder.

WORKER'S COMPENSATION: The bidders shall comply to State law known as the Workman's Compensation Act, and shall pay into the State Insurance Fund, the necessary premium required by the act to cover all employees working under the control of the bidders, and shall relieve the City of Brunswick from any costs due to accidents or other liabilities mentioned in said Act. He/she shall furnish, at the time of delivery of this contract, and at such other times as may be required, the official certificate or receipt showing that the payments hereinbefore referred to have been made.

INSTRUCTIONS TO BIDDERS - continued

LIABILITY: The bidders shall defend, indemnify, and save harmless the City of Brunswick, its' officers and agents from all claims, demands for payments, suits, actions, recoveries and judgments of every description, whether or not well founded in law, brought or recovered against it, by reason of any act or omission of said bidder, his/her agents or employees, in the execution of the contract or in consequence of insufficient protection, or for the use of any patented invention by said bidder, and a sum sufficient to cover aforesaid claims may be retained by the City of Brunswick from monies due or to become due under this contract until such claims have been discharged or satisfactorily secured.

ROYALTIES AND LICENSE FEES: The bidders shall pay all royalties and license fees. The bidder herein agrees to assume and save the City of Brunswick, its' officers and/or agents harmless from liability of any kind or nature whatsoever arising out of the use by the City, its' officers and/or agents of any apparatus, or mechanism which may be furnished or installed by the bidder under the terms of this contract, including copyright infringements and to defend the City of Brunswick from any and all such liabilities whether or not such claims are well founded in law.

LIABILITY INSURANCE: The successful bidder **MUST** carry Public Liability Insurance with limits of at least \$2,000,000 to protect the City of Brunswick, Ohio, and said bidder shall comply with the requirements of all Federal and State Laws and Regulations relating to Social Security, Unemployment Insurance and Workman's Compensation so that the City of Brunswick, Ohio, will not be liable in any way for any claim evolving from said work in carrying out the contract.

In addition to, and not to be construed as limiting, any of the liability insurance requirements as set forth above, liability insurance shall also include Automobile Liability Insurance. Furthermore, it shall be the responsibility of the bidder to show proof that all required insurance coverages are in effect at the time of the bid opening and that such policies will remain in effect throughout the term of this contract. The successful bidder will be required to name the City of Brunswick as an additional insured on any or all of the policies in existence during the term of this contract. Certificates of Insurance naming the City of Brunswick as an additional insured will be required prior to any performance of work under this contract.

Should a certificate of insurance expire during the term of the project, it is the Contractor's responsibility to insure that the City of Brunswick receives updated certificates. These certificates should be given to Administrative Services.

EXAMINATION OF WORK SITE: All bidders are expected to carefully examine the site (City of Brunswick, Ohio) of the proposed work and fully acquaint themselves with the conditions as they exist so that they may fully understand the facilities, difficulties and restrictions attending the execution of the work under this contract. The submission of a bid shall be considered evidence that the bidder has made such examinations and is satisfied as to the conditions to be

INSTRUCTIONS TO BIDDERS - continued

encountered in performing the work and as to the requirements of the plans, specifications, special provision, general conditions and contract.

LISTS, DOCUMENTS AND/OR REPORTS: All lists, documents, reports and/or clerical information received to complete the requirements of the contract shall be presented in a concise, comprehensive, detailed, legible, easy to follow, formatted manual to aid in the implementation by the City's staff. All manuals shall be of such type to allow the ease of removal of individual pages and/or sections of the materials and shall be on standard 8-1/2 x 11 inch or 8-1/2 x 14 inch sheets. Sample copies of all such manuals, lists, documents, reports, and/or clerical information shall be submitted with the bid proposal as required.

DELIVERY AND/OR COMPLETION OF CONTRACT: If delivery and/or completion of the terms of this contract is not made within the time specified herein, a penalty shall be assessed in the amount of five percent (5%) of the total contract price, per day, and the same penalty be deducted from the final billing under this contract. Subsequent presentations (no more than 2) of the data contained in the final product manuals, may be required to be made to the City of Brunswick City Manager, City Council, and/or the Administrative Services Manager or at no additional cost to the City.

INTERPRETATION OF CONTRACT DOCUMENTS: If any person contemplating the submission of a bid for the proposed contract is in doubt as to the true meaning of any part of the plans, specifications, or other proposed contract documents, he or she should submit a written request for interpretation thereof, to the Administrative Services Manager. The person making the request will be responsible for its prompt delivery, duly issued and mailed or delivered to each person receiving a set of bid documents within a reasonable period of time in relation to the bid letting and opening dates.

The City of Brunswick will not be responsible for explanations or interpretations of the proposed documents and will not be responsible for its prompt delivery. Any interpretation of the contract documents will be made only on addenda, duly issued and mailed or delivered to each person receiving a set of bid documents. The City of Brunswick will not be responsible for explanations or interpretations of the proposed documents except as issued in accordance herewith.

No interpretation or explanation of the proposed plans, specifications or other proposed documents will be considered if received by the Administrative Services Coordinator within ten (10) working days prior to the specified time of the opening of the bid documents.

DESCRIPTIVE DATA: Bidders should include details concerning personnel, expertise, financial and other related information to aid the City in the selection process. Include in the proposal information on your company structure, including identification of principals, office locations,

INSTRUCTIONS TO BIDDERS - continued

number of personnel, last audited financial statement and other related information which would provide a brief overview and history of your firm. Using examples of previous work, demonstrate that your firm has had appropriate experience to undertake the intended work project. Include information concerning the overall management and ability of your firm to meet completion schedules and performance standards. Include names, addresses and telephone numbers of client contact persons with a direct knowledge of the performance of your firm on the referenced projects. Describe all relevant pending assignments of your firm. Include the status, nature of your firm's participation and completion dates of the projects. Submit descriptions, qualifications, and responsibilities of the staff to be assigned to the project.

SUBCONTRACTORS: Any and all subcontractors permitted to perform any work under this contract as stipulated, shall be bound by all conditions and specifications contained herein, specifically, but not limited to the above referenced insurance requirements. It is the total responsibility of the contractor to ensure that all such conditions and specifications are met by the subcontractors and that any or all required forms are filed with the City of Brunswick.

OTHER: Substitution of the specifications, requirements of the general conditions, or time limitations, shall render the bid informal. The City of Brunswick reserves the right to reject any and all bids, and to waive any informality in any bid, if it is in the best interest to do so.

PROPOSAL - CONTRACT FORM

Statement Regarding personal Property Taxes

I, Joe Falkenberg, Owner of
(Full Name) (Title)
All Care Automotive, do hereby certify that this firm or person
(Business Name)
IS (IS NOT) delinquent in the filing and/or paying of personal property taxes in Medina County.
(Circle One)

If the answer is in the affirmative, please submit a statement listing the year or years of delinquency and the amounts.

NAME OF FIRM: All Care Automotive
ADDRESS: 1539 Pearl Rd Brunswick, Oh. 44212.
PHONE No.: 330.273.1920
SIGNED: [Signature] Owner

STATE OF OHIO)
SS)
MEDINA COUNTY)



Sworn to and scribed in my presence this 23rd day of March, 2018.

[Signature]
Notary Public

NOTE: Statement regarding Personal Property Taxes in Medina County. If the business is not located in Medina County, please add a brief explanation to the above statement to the effect that no taxes are owed to Medina County (if such is the case), or to the county which the business is located.

Ohio Revised Code Section 5719.042

The City of Brunswick reserves the right to accept only such item(s) of the bidder's proposal as it chooses. The accepted items will be specified by the City by reference to item numbers immediately proceeding the validating signatures of this contract.

DATE: 3/23/2018

Please Return Bid Deposit To: SAME
(If different from above)

Proposal Accepted as to Item/s: _____

Pursuant to Resolution _____-18, adopted on _____ by the Council of the City of Brunswick, for a period of _____, commencing on _____.

Director of Finance **Date**

**DETAILED SPECIFICATIONS
VEHICLE REPAIR AND MAINTENANCE
FOR
DIVISION OF POLICE**

I. GENERAL INFORMATION TO BIDDERS

- A. The City of Brunswick, Division of Police, hereinafter referred to as "City", is hereby requesting bids from local motor vehicle repair companies, hereinafter referred to as "Vendor", to perform full-service repairs on various vehicles owned by the City of Brunswick and used by the Division of Police. Bids will be accepted for light/regular-duty vehicle repairs.

Please refer to Attachment "A" for a current City vehicle listing for the Division of Police. This list is subject to change due to additions and deletions to the Division of Police's vehicle fleet. Also refer to Section V, Explanation of Light/Regular-Duty Vehicle Repairs to assist in completion of the bid proposal forms.

- B. All work and materials must be guaranteed and be acceptable to the City. All parts used must be new. When requested, the Vendor shall also supply the City with parts warranty information. The Vendor will be fully responsible for any damage to or loss of City equipment while in the Vendor's possession or under the Vendor's control. Prior to awarding a bid, the successful bidder shall show proof of Workers' Compensation coverage for its employees, and general liability coverage as previously stated. There must be sufficient property insurance to cover the loss of any City vehicles or property while in the possession of the Vendor. The City is desirous of obtaining a three (3) year contract effective as early as possible as allowed by law. Current contract expires June 8, 2018.
- C. The Vendor must demonstrate the ability to make the majority of needed repairs in-house without relying on outside companies for subcontracting. The City reserves the right to approve or reject the use of outside subcontractors by the Vendor. All outside subcontracting shall be billed to the City at cost, without mark-up. Copies of subcontracted invoices will be provided to the City with the Vendor's invoice.
- D. It is the responsibility of the Vendor to have sufficiently trained, certified technicians available to rapidly process all Division of Police vehicles in need of repairs or service. If any vehicle cannot be serviced or the repair work sufficiently commenced within twenty-four (24) hours following receipt of the vehicle by the City, the appropriate Division of Police personnel shall be notified by the Vendor. In cases where the Vendor cannot meet the aforementioned requirement, the City reserves the right to take the vehicle to an alternate vendor in order to quickly facilitate the repair. The City will not be responsible for any overtime charges incurred in meeting the service and repair requirement.

- E. The vehicles covered under this specification are based in the City of Brunswick. The City will take into consideration, during evaluation of bids, the location of the Vendor's maintenance facility relative to the base location of the Division's vehicles. The City will calculate the labor hours required to pick up and drop off vehicles at the Division's facility as a factor in the determination of low bid. At the City's option, Vendor may pick up or drop off vehicles at the Division's facility, if necessary.
- F. The Vendor must have the ability to service and repair tires as well as the ability to store all emergency vehicles, winter and summer tire inventories. The Vendor is required to obtain tires through the state purchasing program or below state purchasing cost.
- G. The Vendor must have the ability to service and repair all vehicle computer components with on-site testing equipment and trained certified technicians. This does not include the MDC's in the cruisers.
- H. Each bidder must demonstrate that programs are established for recycling of both used motor oil and antifreeze. In addition, equipment must be available on site to properly store and recycle air conditioning refrigerant. The City shall have the right to inspect the Vendor's facility at any time during regular business hours to ensure compliance with these requirements.
- I. Written quotations may be requested for any repairs in excess of Two Hundred Fifty Dollars (\$250.00). For specialty repairs, as defined in Section II. D., the City reserves the right to take the vehicle to an alternate vendor, if in the opinion of the City, the estimated cost is excessive or the vendor lacks the time or expertise to facilitate repairs. **Authorization from the City of Brunswick, Division of Police, is required for all repairs in excess of One Thousand Dollars (\$1,000.00).**
- J. The Vendor shall coordinate all warranty work with local new car dealers.
- K. Where necessary, the Vendor shall be expected to assist the City in coordinating towing services. If a Vendor performs their own towing service, a guaranteed towing rate should be quoted.
- L. The City, as a political subdivision, is qualified to receive government fleet discounts on many of the replacement parts required for the Division of Police vehicle repairs. At the City's option, the Vendor may be required to obtain parts under these discount programs when possible in order to assist the City in its cost control efforts.

II. SCOPE OF SERVICES TO BE PERFORMED

- A. Preventive Maintenance Inspection** – The Vendor shall conduct a Preventive Maintenance Inspection of each City of Brunswick, Division of Police vehicle. The purpose of this program is to ensure a thorough inspection of all vehicle systems in an effort to eliminate or mitigate the possibility of a mechanical breakdown.
- B. General Service** – General Service shall include oil changes with up to six (6) quarts of oil (gasoline engines), chassis lubrication, oil filter changes, all other fluid top-offs, and tire pressure adjustments. The bid/contract amount for this service shall be a flat rate that includes labor and required materials. The goal of this program is to significantly reduce the need for demand repairs or breakdowns between scheduled maintenance intervals.
- C. General Maintenance and Repairs** – Shall be performed as required, including the repair or replacement of those items found to be worn or near failure during the Preventive Maintenance Inspection. Some examples of the types of services to be included in this category are tune-ups (including electronic), replacement of belts, hoses, batteries, turn signals, beacons, electrical system, headlights, and tail lights; minor repairs to engines, chassis, struts, gas tanks, springs, shocks, exhaust system, brake system, radiators, heater cores, air conditioning repairs, alternators, starters, fuel pumps, and water pumps.
- D. Specialty Repairs** – Shall be performed as required and authorized. Some examples of services to be included in this category are after-market product repairs including law enforcement vehicle accessories, wheel chair lifts and lift gate repairs.

III. REPORTING REQUIREMENTS

- A. Work orders/invoices shall be produced in triplicate by the service facility and/or subcontracting facility and shall include the following information: vehicle make, year, model, VIN number, mileage, license plate number (if applicable) date of service, invoice number, invoice total cost, and driver's signature. All services performed, parts and/or fluids shall be itemized on each work order/invoice. One copy of the completed work order/invoice shall be provided to the driver at the time the Vendor releases said vehicle; the original shall be incorporated in the billing statement as referenced below. The Vendor may be asked to provide a copy of the flat rate manual used for invoicing and repair. The City may request that the Vendor supply the City with a list of parts suppliers that will be used to obtain parts and supplies used to perform contract work and may also be asked to provide the City with current price sheets for scheduled maintenance and wear items (e.g., brake linings spark plugs, filters). The Vendor must not include any shop supplies, environmental fees or surcharges on invoices to the City.
- B. Statements shall be sent not more than once every two (2) weeks. At the end of each billing period, the repair facility shall provide the City a statement, the original of each full itemized work order/invoice, to the attention of the Division of Police for payment of services rendered. The City of Brunswick is TAX EXEMPT, and will provide a tax exempt certificate upon request to the Vendor.
- C. Upon request, the Vendor must provide "Accounting Invoices" for repairs showing the Vendors actual costs for parts and the cost of parts charged to the City.

IV. PROGRAM EVALUATION

On a periodic basis, the City reserves the right to have the performance of the contract evaluated in the following areas:

1. General Maintenance (GM) Service days past due – This measurement allows the City to measure the responsiveness of the Vendor, in terms of number of days, to the requests of the City to perform GM services and inspections. The City recognizes that the cooperation of the Division of this service is a factor in this evaluation process.
2. Shop repair percentage – This measurement is a gauge of the Vendor's efficiency in conducting the City's preventive maintenance (PM) program. It is estimated that PM repairs, those repairs performed during a PM service, should comprise 65 to 70 percent of the total repairs to City vehicles.

Any evaluations conducted will be kept on file by the City and will be reviewed to determine performance of the Vendor. This contract may be canceled by the City, for just cause, including poor evaluation, with a three (3) day prior written notice to the Vendor. Such notice shall be by certified mail. This contract is contingent upon City Council's authorization for funds through the annual budget process.

V. **EXPLANATIONS OF VEHICLE CATEGORIES**

Light/Regular Duty – This category refers to all passenger cars, pickup trucks, vans and hummers, up to one-ton rated capacity.

ATTACHMENT 'A'

Division of Police Vehicle Inventory

<u>Year</u>	<u>Make/Model</u>	<u>Plate</u>	<u>VIN Number</u>
2017	Ford Explorer	No Plates	1FM5K8AR7HGD06543
2017	Ford Explorer	No Plates	1FM5K8AR9HGD06544
2017	Ford Explorer	No Plates	1FM5K8AR0HGD06545
2017	Ford Explorer	No Plates	1FM5K8AR6HGA17637
2017	Ford Explorer	No Plates	1FM5K8AR8HGA17638
2017	Ford Explorer	No Plates	1FM5K8ARXHGA17639
2017	Ford Fusion	GYS 2431	3FA6POG70HR159496
2017	Ford Explorer	OZ 4167	1FM5K8AR6HGA71004
2016	Dodge Charger	No Plates	2C3CDXAG7GH306452
2016	Ford Fusion	GOL 7975	3FA6POG74GR118481
2015	Dodge Charger	No Plates	2C3CDEXAG8FH825041
2015	Dodge Charger	No Plates	2C3CDXAGXFH825042
2015	Ford Explorer	No Plates	1FM5K8ARXFGA09912
2015	Ford Explorer	No Plates	1FM5K8AR1FGA09913
2015	Ford Explorer	No Plates	1FM5K8AR3FGA09914
2015	Ford Explorer	No Plates	1FM5K8AR5FGC66749
2015	Ford Fusion	GMQ 1685	1FA6POG72F5130579
2015	Ford Fusion	GOC 7099	1FA6POG79F5130580
2014	Dodge Charger	No Plates	2C3CDXAG4EH287839
2014	Ford Explorer	No Plates	1FM5K8ARXEGA23615
2013	Dodge Charger	No Plates	2C3CDXAGXDH720594
2013	Dodge Charger	No Plates	2C3CDXAG1DH720595
2013	Dodge Charger	No Plates	2C3CDXAG3DH720596
2012	Dodge Charger	No Plates	2C3CDXAG3CH304921
2012	Dodge Charger	No Plates	2C3CDXAG5CH304922
2011	Dodge Charger	No Plates	2B3CL1CT4BH579252
2010	Dodge Caravan	EBA 8944	2D4RN4DE5AR133143
2010	Dodge Avenger	EBG 8004	1B3CC4FB5AN122895
2010	Dodge Charger	No Plates	2B3CA4CT6AH153326
2006	Toyota RAV 4	DEG 2420	JTMBD33V365048920
2006	Ford Fusion	EBG 8027	3FAHP081X6R120494
2005	Chevy Express Van	PHP 7698	1GCHG39UX51113218
1999	Chevy Truck	No Plates	1GBJK34F6XF076705
1991	Humvee	No Plates	1-11729
1988	Humvee	No Plates	0-49303
1987	Humvee	No Plates	0-30261
	MRAP	No Plates	Military Vehicle

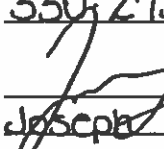
BID PROPOSAL FORMS

Please Answer the Following Questions:

1. A. Will Vendor provide pickup of pre-serviced vehicles at the City's base locations? ☒ YES ☐ NO
B. Will Vendor provide delivery of serviced vehicles to the City's base locations? ☒ YES ☐ NO
2. Does the Vendor have the ability and equipment necessary to analyze ABS braking systems on site? ☒ YES ☐ NO
3. Does the Vendor have equipment to perform front end alignments and wheel balancing on site? ☒ YES ☐ NO
4. How many full-time equivalent mechanics are employed by the Vendor? 4
A. Of these, how many are Certified Master Technicians? 2
5. Does the Vendor have the ability to provide computerized print-outs of historical maintenance/repair records by individual vehicle? ☒ YES ☐ NO
6. Can the Vendor provide emergency-vehicle wiring and repair, including light bars and radios, set-up and installation? ☒ YES ☐ NO
7. Is the Vendor able to produce an Accounting Invoice showing actual vendor cost vs. amount charged to client? ☒ YES ☐ NO

The Council of the City of Brunswick reserves the right to consider all the above listed factors in making a determination as to the lowest and best bid.

SUBMITTED BY:

Company Name: All Care Automotive
Address: 1539 Peaer Rd
Brunswick, Oh. 44212
Phone: 330.273.1920
Signature/Title:  owner
Typed Name/Title: Joseph Falkenberg
Facility Location (if different from above) _____

BID PROPOSAL FORM

VENDOR NAME: All Care Automotive

GENERAL SERVICE

	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>
Flat Rate per General Service	\$ <u>29.99</u> /Vehicle	\$ <u>29.99</u> /Vehicle	\$ <u>29.99</u> /Vehicle

GENERAL MAINTENANCE & REPAIRS

	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>
Hourly Labor Rate	\$ <u>55.00</u> /Hour	\$ <u>55.00</u> /Hour	\$ <u>55.00</u> /Hour
Mark-up Percentage on Actual Vendor Cost of Parts	<u>25</u> %	<u>25</u> %	<u>25</u> %
Name of Flat Rate Manual Used:	<u>All Data / Napa Fix</u>	<u>"</u>	<u>"</u>

SPECIALTY REPAIRS

	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>
Hourly Labor Rate	\$ <u>65.00</u> /Hour	\$ <u>65.00</u> /Hour	\$ <u>65.00</u> /Hour
Mark-up Percentage on Actual Vendor Cost of Parts	<u>25</u> %	<u>25</u> %	<u>25</u> %

Please further specify work classified as specialty repairs (other than those specified in Section II.D.)

Electrical, Computer diag + flashing

VEHICLE PICKUP/DELIVERY SERVICE

	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>
Flat Rate for Combination Pickup and Return	\$ <u>0</u> /Vehicle	\$ <u>0</u> /Vehicle	\$ <u>0</u> /Vehicle

FORM OF NON-COLLUSION AFFIDAVIT

State of Ohio)

County of Medina)

Bid Identification: VEHICLE MAINTENANCE and REPAIRS – DIVISION OF POLICE

Contractor Joseph Falkenberg, being first duly sworn, deposes and says that he/she is Owner (sole owner, a partner, president, secretary, etc.) of All Care Automotive, the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company association, organization, or corporation; that such bid is genuine and non-collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that any one shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with any one to fix any overhead, profit, or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or any one interested in the proposed contract; that all statements contained in such bid are true; and further, that said bidder has not, directly or indirectly, submitted his bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his/her general business.

J2 OWNER
Signature

Subscribed and sworn to before me this 23rd day of March, 2018.



DAWN K. STORMER
Notary Public, State of Ohio
Recorded in Medina County
My Commission Expires
January 21, 2023

Dawn K. Stormer
Notary Public
My Commission Expires: Jan. 21, 2023

PERSONAL PROPERTY TAX VERIFICATION

Now comes the successful bidder upon a competitive bid for:

VEHICLE REPAIR AND MAINTENANCE – DIVISION OF POLICE

on the 23rd day of March, 2018, and first being duly sworn deposes and says that he/she/it and all interested parties was/were not charged at the time the bid was submitted with any delinquent personal property taxes on the general tax list of personal property of Medina County.

Further Affiant Sayeth Naught.

[Signature] owner
Signature
All Care Automotive
Company Name
1539 Pearl Rd
Address
Beunswick, Oh 44212.
City, State, Zip

Subscribed and sworn to before me this 23 day of March, 2018



DAWN K. STORMER
Notary Public, State of Ohio
Recorded in Medina County
My Commission Expires
January 21, 2023

[Signature]
Notary Public
My Commission Expires: Jan 21, 2023.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 24-18

BY: Mr. Ousley, Mr. Salzgeber and Mr. Abella

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH ALL CARE AUTOMOTIVE FOR THE PROVISION OF VEHICLE MAINTENANCE FOR THE DIVISION OF POLICE.

WHEREAS: The City of Brunswick received one (1) bid for the provision of vehicle maintenance for the Division of Police; and

WHEREAS: The one (1) public bid was opened on March 27, 2018, with All Care Automotive determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 05/14/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 25-18** - An Ordinance authorizing the City Manager to forward a Petition for detachment to the Medina County Commissioner's for the purpose of adjusting the City boundary lines of the City and Brunswick Hills Township to reflect an annexation into the City of Brunswick.- **2nd Reading** (Planning & Zoning Committee, *Administration/Ken Fisher*)

BACKGROUND: The City wishes to petition the Medina County Commissioners Office to adjust the boundary lines of the City and Township to reflect the annexation into the City of Brunswick. The petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.

PURPOSE AND EXPLANATION: On November 28, 2017, the Medina County Commissioners adopted Resolution NO. 17-0991, which approved the Petition for Regular Annexation on Application of Owner of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick. On March 12, 2018, City Council adopted Resolution No. 19-18 accepting such Petition for Annexation.

IMPLEMENTATION SCHEDULE: Legislation to be placed on the April 23, 2018 Council Agenda.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Passage by Council upon three (3) readings; April 23, 2018, May 14, 2018 and May 21, 2018.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 25-18

BY: Mr. Delsanter, Mr. Hanek and Salzgeber

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO FORWARD A PETITION FOR DETACHMENT TO THE MEDINA COUNTY COMMISSIONER'S OFFICE FOR THE PURPOSE OF ADJUSTING THE BOUNDARY LINES OF THE CITY AND BRUNSWICK HILLS TOWNSHIP TO REFLECT AN ANNEXATION INTO THE CITY OF BRUNSWICK.

- WHEREAS: The owner of a 5.5515 acre parcel of real property located in Brunswick Hills Township filed a Petition for Regular Annexation on Application of Owner requesting annexation to the City of Brunswick;
- WHEREAS: Said Petition was duly considered by the Board of County Commissioners of Medina County and approved on November 28, 2017 per Resolution No. 17-0991;
- WHEREAS: On January 4, 2018, the Board of County Commissioners filed a certified transcript of all orders of the Board, the Petition, Map and all other papers on file related to the annexation proceeding with the City of Brunswick Clerk of Council;
- WHEREAS: The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;
- WHEREAS: On March 12, 2018, the City of Brunswick adopted Resolution No. 19-18 accepting the proposed annexation;
- WHEREAS: The City wishes to petition the Medina County Commissioners Office to adjust the boundary lines of the City and Township to reflect the annexation into the City of Brunswick; and
- WHEREAS: The petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:
- SECTION 1: Pursuant to Ohio Revised Code Chapters 503 and 709, the City Manager is authorized to forward a petition to the Medina County Commissioner's Office, as attached hereto as Exhibit "A" and incorporated herein by reference, for the purpose of adjusting the boundary lines of the City and Township to reflect the above-described annexation into the City of Brunswick.

SECTION 2: The annexation to be included in the boundary adjustment is as detailed in Resolution No. 19-18, as attached hereto as Exhibit “B” and incorporated herein by reference,

SECTION 3: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PETITION FOR BOUNDARY LINE ADJUSTMENT
Ohio Revised Code Section 503.07

TO: BOARD OF COUNTY COMMISSIONERS
MEDINA COUNTY, OHIO
144 NORTH BROADWAY
MEDINA, OHIO 44256

1. The undersigned is the City Manager for the City of Brunswick and has been authorized by the Brunswick City Council to forward this Petition to the Board of County Commissioners for the purpose of adjusting the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect an annexation of real property to the City of Brunswick in accordance with Ohio Revised Code Chapters 503 and 709.
- 2) A copy of the Ordinance authorizing the City Manager to forward this Petition to the Board of County Commissioners is attached hereto as Exhibit "A" and incorporated herein by reference.
- 3) The annexation of the subject property is as detailed in Resolution No. 19-18, as attached hereto as Exhibit "B" and incorporated herein by reference.
- 4) A copy of a map of the City of Brunswick indicating the annexation and change in boundary lines is attached hereto as Exhibit "C" and incorporated herein by reference.
- 5) Ohio Revised Code Section 503.07 states that:

"When the limits of a municipal corporation do not comprise the whole of the township in which it is situated, or if by change of the limits of such corporation include territory lying in more than one township, the legislative authority of such municipal corporation, by a vote of the majority of the members of such legislative authority, may petition the board of county commissioners for a change of township lines in order to make them identical, in whole or in part, with the limits of the municipal corporation, or to erect a new township out of the portion of such township included within the limits of such municipal corporation. The board, on presentation of such petition, with the proceedings of the legislative authority authenticated, at a regular or adjourned session, shall upon the petition of a city change the boundaries of the township or erect such new township, and may upon the petition of a village change the boundaries of the township or erect such new township."
- 6) Ohio Revised Code Section 503.07 required the Board of County Commissioners to change the boundary lines upon the petition of the City.

WHEREFORE, the undersigned respectfully requests that this Board change the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect the annexation detailed herein.

Carl S. DeForest, City Manager

STATE OF OHIO)
) SS:
COUNTY OF MEDINA)

SWORN TO BEFORE ME and subscribed in my presence this ____ day of _____,
2018.

NOTARY PUBLIC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 19-18

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION OF 5.5515 ACRES OF LAND KNOWN AS BEING PART OF BRUNSWICK HILLS TOWNSHIP TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO.

WHEREAS: The Medina County Commissioners, on November 28, 2017, by Resolution No. 17-0991 attached hereto as Exhibit "A", approved the Petition for Regular Annexation on Application of Owner of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio;

WHEREAS: Pursuant to Ohio Revised Code Section 709.04, the legislative authority of the City of Brunswick must accept or reject the petition for annexation at the next regular session after the expiration of sixty (60) days of the date of filing the certified transcript of all orders of the board of county commissioners, the petition, map and all other papers on file relating to the annexation proceedings with the clerk of the municipal corporation, which occurred on January 4, 2018; and

WHEREAS: The Clerk of the municipal corporation is required to lay the transcript and the accompanying map or plat and petition before the legislative authority.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the Petition for Regular Annexation on Application of Owner of 5.5515 acres of land known as being part of Brunswick Hills Township is hereby accepted.

SECTION 2: That the Clerk is hereby authorized and ordered to make three (3) copies containing the petition, the map or plat accompanying the petition, a transcript of the proceedings of the board of county commissioners, and all resolutions and ordinances in relation to the annexation, with a certificate to each copy that it is correct. Each certificate shall be signed by the Clerk in her official capacity and shall be authenticated by the seal of the municipal corporation, if applicable.

SECTION 3: That the Clerk is hereby authorized and ordered to forthwith deliver one such copy of this Resolution to the Medina County Auditor, one such copy to the Medina County Recorder, and one such copy to the Ohio Secretary of State.

SECTION 4: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason to comply with the time requirements of Ohio Revised

Code Section 709.04. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading March 12, 2018

Rules Suspended: AYES 6 NAYS 0

ADOPTED: March 12, 2018 AYES 6 NAYS 0

ATTEST: 
Clerk of Council
Fijabi Julien-Gallam, CMC

subsequently amended
provided in Ordinance No. 18-01 and City of
beginning
public places in and for the purpose of
by posting as provided by law in force at the time
was published
as law provided, and that nothing
and of General Council in the City of Brunswick
I hereby certify there is no newspaper published

REGULAR MEETING – TUESDAY, NOVEMBER 28, 2017

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

William F. Hutson Adam Friedrich Patricia G. Geissman

Mr. Hutson offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Friedrich.

RESOLUTION NO. 17-0991

**APPROVING THE PETITION FOR THE REGULAR ANNEXATION OF
5.5515 ACRES OF LAND KNOWN AS BEING PART OF
BRUNSWICK HILLS TOWNSHIP
TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO**

WHEREAS, a petition for annexation of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio was filed with the Clerk of the Board of Medina County Commissioners on September 14, 2017 in accordance with Ohio Revised Code Section 709.02, and

WHEREAS, the day and hour and has come for the rendering of a decision by the Board of County Commissioners on said petition for annexation, and

WHEREAS, the State of Ohio has provided landowners a number of legal methods for annexations of property to municipal corporations to occur that balance the desires, needs and benefits of the petitioners, municipality and townships, and

WHEREAS, proper procedures were followed and notices given, and a public hearing commenced on November 14, 2017 in accordance with Section 709.032 of the Ohio Revised Code, and

WHEREAS, the Board of County Commissioners now finds that based on the preponderance of the substantial, reliable, and probative evidence on the entire record that said petition meets the following requirements and conditions:

1. The petition meets all of the requirements set forth in, and was filed in the manner provided in Section 709.02 of the Ohio Revised Code:
 - a. the territory proposed to be annexed is contiguous to the City of Brunswick;
 - b. the petition was signed by a majority of the authorized owners of real estate within the territory to be annexed;
 - c. each petition's signature includes the date it was obtained and no signature was obtained more than 180 days before the date of filing;
 - d. the petition contains an accurate legal description of the perimeter and an accurate map/plat of the territory to be annexed;
 - e. the petition states the person who would act as agent for the petitioner; and
 - f. the agent filed with the petition a list of all tract, lots or parcels within and adjacent to the territory to be annexed, including names, addresses of owners, and permanent parcel numbers.
2. The petition meets the following requirements set forth in Section 709.03 of the Ohio Revised Code:
 - a. The Clerk of the Board of County Commissioners notified the agent of the date, time, and place of the hearing;
 - b. the agent provided proof the required notices to: (1) the clerk of the municipality; (2) the clerk of the township involved; and (3) the clerk of the board of commissioners;
 - c. the agent provided the required notices to: (1) all property owners within the territory proposed for annexation, and (2) adjacent property owners;
 - d. the agent has provided proof of the required notice published in a newspaper of general circulation;
 - e. the legislative authority of the municipality has adopted a statement by ordinance/resolution relative to services the municipality will provide with an approximate date by which it will provide said services upon annexation; and

The Clerk of the Board of County Commissioners of Medina County, Ohio does hereby certify that the foregoing is a true and correct copy of the resolution adopted by said Board on 11/28/2017
Margaret H. Folk

- f. the municipality filed its statement of municipal services with the board of county commissioners at least 20 days before the date of the annexation hearing.
3. The petition meets all of the requirements set forth in Section 709.33 of the Ohio Revised Code:
 - a. the petition meets all of the requires set forth in and was filed in the manner provided in Section 709.02 of the Ohio Revised Code;
 - b. the persons signing the petition are owners of real estate located in the territory proposed to be annexed and at the time the petition was filed, the number of said signatures on the petition constitutes a majority of the owners of the real estate in that territory;
 - c. the municipal corporation to which the territory is proposed to be annexed has complied with Division (D) of Section 709.03 of the Ohio Revised Code;
 - d. the territory proposed to be annexed is not unreasonably large;
 - e. on balance, the general good the territory proposed to be annexed will be served, and the benefits to the territory proposed to be annexed and the surrounding area will outweigh the detriments to the territory proposed to be annexed and the surrounding area, if the annexation petition is granted; and
 - f. no street or highway will be divided or segmented by the boundary line between the township and the municipal corporation as to create a road maintenance problem.

The Board of Medina County Commissioners, upon review of substantive, reliable and probative evidence, finds that:

- 1) The annexation involves a 5.5515 acres parcel located on the south side of Carter Road (S.R. 303) by Maxwell Boulevard/Hadcock Road in Brunswick Hills Township, identified as PPN 001-02B-02-006, owned by EBPC, LLC located at 9701 Brookpark Road, Cleveland, Ohio 44129. It is not unreasonably large and is adjacent and contiguous to the land of the municipal corporation of the City of Brunswick;
- 2) One company owns the property and the managing agent signed the petition, therefore, the petition contains signatures of the majority (51%) of owners;
- 3) The City of Brunswick Resolution No. 94-17 adopted October 9, 2017 declared intention by the City of Brunswick to provide municipal services to the subject property; the landowner is in agreement the annexed territory would receive adequate services sufficient to establish the general good of the territory being annexed;
- 4) The petitioner has proved that the land after annexation will enjoy a level of services comparable or adequate to that enjoyed prior to the annexation;
- 5) No street or highway will be divided or segmented by the boundary line between a township and the municipality as to create a road maintenance problem.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio that having found that the conditions of the Ohio Revised Code have been met, the Petition to Annex 5.5515 acres of land from Brunswick Hills Township to the City of Brunswick, Medina County, Ohio, attached as Exhibit A, is hereby approved and granted in accordance with the law.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the agent for the petitioners, clerk of the township, and clerk of the municipality, and that a complete record of the annexation proceeding be sent to the clerk of the municipality within 30 days after journalization.

Voting AYE thereon Mr. Hulson, Mr. Friedrick, and Mrs. Geissman

Adopted: November 28, 2017

Prepared by: Commissioners' Office

REGULAR PETITION for Annexation With Medina County Board of Commissioners

Owners in the Territory	There is a single owner of the property: EBPC, LLC; G. J. Goudreau, Owner. G. J. Goudreau, 9701 Brookpark Road, Cleveland, OH 44129, will act as Agent.
Historical summary and background	The Property Owner to annex the entire parcel PP #01-02D-02-006 consisting of 5.5516 Acres (241,825 sq. ft.) now located in Brunswick Hills Township into the City of Brunswick; The City to grant an ingress/egress and utility easement to the Property Owner from Maxwell Blvd. across the City's Parcel PP# 003-18D-03-060 to the Property Owner's Parcel mentioned above.
Legal Description of Property	Starting at a 5/8 inch iron pin in monument box found at the intersection of the centerlines of Maxwell Boulevard, width varies and Center Road, S.R. 303, width varies; Thence South 89° 26' 55" West, along the said centerline of Center Road, S.R. 303, passing thru the northeasterly corner of Original Lot No. 6, Tract 2, at a distance of 4.90 feet, a total distance of 207.40 feet to the northeasterly corner of land conveyed to the State of Ohio as recorded December 18, 1979 in Official Record Volume 37, Page 984 of the Medina County Records; Thence South 00° 25' 05" East, along the easterly line of land so conveyed to the State of Ohio, a distance of 89.74 feet to a 5/8 inch iron pin found in the southerly right-of-way line of Center Road, S.R. 303, at the northeasterly corner of land so conveyed to EBPC, LLC, and the PRINCIPAL PLACE of BEGINNING of the premises herein intended to be described; Thence continuing South 00° 26' 05" East, along the easterly line of land so conveyed to EBPC, LLC, passing through a bent 5/8 inch iron pin found at a distance of 200.15 feet, then passing through a 5/8 inch capped (GUTOSKEY # 7567) iron pin found at a distance of 199.73 feet, then passing through a 5/8 inch capped (GUTOSKEY # 7567) iron pin found at a distance of 200.00 feet and then a distance of 203.82 feet to a 5/8 inch capped (GUTOSKEY # 7567) iron pin found at the southeasterly corner thereof and in the northerly line of land conveyed to the City of Brunswick as recorded December 31, 2007 in Document No. 2007OR034217 of the Medina County Records; Thence South 89° 20' 17" West, along the said northerly line of land so conveyed to the City of Brunswick and the northerly line of land conveyed to Zachary J. Warner and Kristina M. Warner as recorded on June 12, 2017 in Document No. 2017OR010427 of the Medina County Records; Thence South 89° 20' 17" West, along the said northerly line of land so conveyed to Zachary J. Warner and Kristina M. Warner, Thence North 00° 25' 05" West, along the easterly line of land so conveyed to Zachary J. Warner and Kristina M. Warner, the easterly line of land conveyed to Merchant Square LTD, as recorded on October 23, 2007 in Document No. 2007OR025705 of the Medina County Records and the easterly line of land conveyed to Branded Realty Company LLC as recorded on November 18, 2007 in Doc No. 2007OR031017 of the Medina County Records; Thence South 89° 24' 20" East, along the said southerly right-of-way line of Center Road, S.R. 303, a distance of 142.97 feet to a point of curvature thereat; Thence continuing easterly along the said southerly right-of-way line of Center Road, S.R. 303, by a curve to the left an arc distance of 167.06 feet to the PRINCIPAL PLACE of BEGINNING, said curve having a radius of 11,504.16 feet, a central angle of 0° 45' 56" and a chord which bears South 89° 48' 23" East, a chord distance of 157.08 feet and containing 5.5516 acres of land, be the same more or less, but subject to all legal highways as surveyed and described, December, 2018 by Howard R. Selee, Registered Surveyor No. 5471 of HOWARD R. SELEE and ASSOCIATES, INC., Professional Land Surveyors.

Action petitioned for	We, the undersigned, request annexation of the property owned by EBPC, LLC, located at 3804 Center Road in Brunswick Hills Township, Ohio, into the City of Brunswick, Ohio
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WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL ANY ACTION ON THE PETITION TAKEN BY THE BOARD OF COUNTY COMMISSIONERS. THERE ALSO IS NO APPEAL FROM THE BOARD'S DECISION IN THIS MATTER IN LAW OR IN EQUITY"

Printed Name	Signature	Address	Comment	Date
G. J. Goudeau		9701 Brookpark Road, Cleveland, OH	Agent	8/12/2017

H:\Administration\Assessor\Properties\EBPC\Annexation\Petition



HOWARD R. SELEE & ASSOCIATES, INC.

PROFESSIONAL LAND SURVEYORS

9701 BROOKPARK RD. • #231 • CLEVELAND, OHIO 44129
TELEPHONE (216) 398-0280
FAX (216) 351-0920

December 27, 2016
Rev. July 24, 2017
File No. 09016 L.D.

LEGAL DESCRIPTION of a 5.5515 ACRES ANNEXATION PARCEL

Situated in the Township of Brunswick Hills, County of Medina and State of Ohio and known as being part of Original Brunswick Township Lot No. 6, Tract 2 and being all of lands conveyed to EBPC, LLC as recorded on March 30, 2009 in Document No. 2009OR006406 of the Medina County Records and being further bounded and described as follows:

Starting at a 5/8 inch Iron pin in monument box found at the intersection of the centerlines of Maxwell Boulevard, width varies and Center Road, S.R. 303, width varies;

Thence South 89° 26' 55" West, along the said centerline of Center Road, S.R. 303, passing thru the northeasterly corner of Original Lot No. 6, Tract 2, at a distance of 4.90 feet, a total distance of 207.40 feet to the northeasterly corner of land conveyed to the State of Ohio as recorded December 18, 1979 in Official Record Volume 37, Page 964 of the Medina County Records;

Thence South 00° 26' 05" East, along the easterly line of land so conveyed to the State of Ohio, a distance of 59.74 feet to a 5/8 inch Iron found in the southerly right-of-way line of Center Road, S.R. 303, at the northeasterly corner of land so conveyed to EBPC, LLC, and the PRINCIPAL PLACE of BEGINNING of the premises herein intended to be described;

Thence continuing South 00° 26' 05" East, along the easterly line of land so conveyed to EBPC, LLC, passing through a bent 5/8 inch Iron found at a distance of 200.15 feet, then passing through a 5/8 inch capped (GUTOSKEY # 7567) Iron pin found at a distance of 199.73 feet, then passing through a 5/8 inch capped (GUTOSKEY # 7567) Iron pin found at a distance of 200.00 feet and then a distance of 203.82 feet to a 5/8 inch capped (GUTOSKEY # 7567) iron pin found at the southeasterly corner thereof and in the northerly line of land conveyed to the City of Brunswick as recorded December 31, 2007 in Document No. 2007OR034217 of the Medina County Records, a total distance of 803.70 feet;

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Page 2 of 2
Legal Description
Annexation Parcel

Thence South 89° 20' 17" West, along the said northerly line of land so conveyed to the City of Brunswick and the northerly line of land conveyed to Zachary J. Warner and Kristine M. Warner as recorded on June 12, 2017 in Document No. 2017OR010427 of the Medina County Records Records, a distance of 300.00 feet to a 5/8 Inch capped (GUTOSKEY # 7567) Iron pin found at an interior corner of land so conveyed to Zachary J. Warner and Kristine M. Warner;

Thence North 00° 26' 05" West, along the easterly line of land so conveyed to Zachary J. Warner and Kristine M. Warner, the easterly line of land conveyed to Merchant Square LTD. as recorded on October 23, 2007 in Document No. 2007OR028705 of the Medina County Records Records and the easterly line of land conveyed to Branded Realty Company LLC as recorded on November 19, 2007 in Doc No. 2007OR031017 of the Medina County Records Records, a distance of 809.18 feet to a 5/8 Inch iron pin found at the northeasterly corner of land so conveyed to Branded Realty Company LLC, and the southwesterly corner of land so conveyed to the State of Ohio in the southerly right-of-way line of Center Road, S.R. 303;

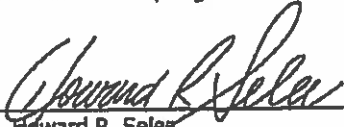
Thence South 89° 24' 20" East, along the said southerly right-of-way line of Center Road, S.R. 303, a distance of 142.97 feet to a point of curvature therein;

Thence continuing easterly along the said southerly right-of-way line of Center Road, S.R. 303, by a curve to the left an arc distance of 157.06 feet to the PRINCIPAL PLACE of BEGINNING, said curve having a radius of 11,504.16 feet, a central angle of 0° 46' 56" and a chord which bears South 89° 48' 23" East, a chord distance of 157.06 feet and containing 5.5515 acres of land, be the same more or less, but subject to all legal highways as surveyed and described, December, 2016 by Howard R. Selee, Registered Surveyor No. 5471 of HOWARD R. SELEE and ASSOCIATES, INC., Professional Land Surveyors.

The intent of the above description is to describe a 5.5515 acres parcel of land, which is located in the Township of Brunswick Hills and to be annexed to the City of Brunswick.

BASIS OF BEARINGS:

The value of South 89° 26' 55" West, assigned to the centerline of Center Road, (S.R. 303) as shown in the Plat of Survey and Property Split for Jeffrey K. Hooker, Sr., as recorded in Book 40, Page 40 of Medina County Tax Map Survey Records.


Howard R. Selee, _____ 7/24/2017
Registered Surveyor No. 5471 Date

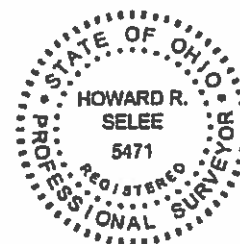


Exhibit A

**INFORMATION for PARCELS ADJACENT TO
PARCEL TO BE ANNEXED**

Parcel Number: 003-18D-03-039
Owner Name: Warner Zachary J and Kristine M
Address: 3879 Acorn Circle
City, State, Zip Code: Brunswick, OH 44212
Property Class: 510
Acreage: 0.000000

Parcel Number: 001-02D-02-038
Owner Name: Warner Zachary J and Kristine M
Address: 3879 Acorn Circle
City, State, Zip Code: Brunswick, OH 44212
Property Class: 501
Acreage: 0.100000

Parcel Number: 003-18D-03-087
Owner Name: Merchant Square Ltd.
Address: 3890/3894/3898/3902/3904 Center Road
City, State, Zip Code: Brunswick, OH 44212
Property Class: 429
Acreage: 4.599800

Parcel Number: 003-18D-03-088
Owner Name: Branded Realty Company LLC
Address: 3868-3872 Center Road
City, State, Zip Code: Brunswick, OH 44212
Property Class: 430
Acreage: 0.575300

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ADJACENT PARCELS

Page 2

Parcel Number: 003-18D-03-079
Owner Name: Family Video Movie Club, Inc.
Address: 3840 Center Road
City, State, Zip Code: Brunswick, OH 44212
Property Class: 429
Acreage: 1.511400

Parcel Number: 003-18D-03-080
Owner Name: City of Brunswick
Address: Maxwell Blvd.
City, State, Zip Code: Brunswick, OH 44212
Property Class: 640
Acreage: 1.720000

Parcel Number: 003-18D-03-047
Owner Name: City of Brunswick
Address: Acorn Circle ®
City, State, Zip Code: Brunswick, OH 44212
Property Class: 640
Acreage: 2.46

Parcel Number: 003-18B-44-101
Owner Name: Hadcock Properties Incorporated
Address: 4351 State Road
City, State, Zip Code: Peninsula, OH 44264
Property Class: 425
Acreage: 0.780000

ADJACENT PARCELS

Page 3

Parcel Number:	003-18B-44-115
Owner Name:	WEC 98G-26 LLC (Rite Aid Corp. #4953)
Address:	P. O. Box 8431
City, State, Zip Code:	Harrisburg, PA 17105
Property Class:	420
Acreage:	4.040000

Patricia G. Geissman called the meeting to order at 9:30 a.m. with William F. Hutson and Adam Friedrich present. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the November 7, 2017 Commissioners' meeting were emailed in advance. Mr. Hutson moved to approve the minutes; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Highway Administrative Assistant Doug King presented and reviewed the following resolutions: (1) approving the final change order to the contract for MED-CR22-4.18, the resurfacing of Marks Road (C.R. 22) from Hamilton Road (C.R. 76) to Center Road (S.R. 303), between Kokosing Construction Company and the Medina County Board of Commissioners, and (2) entering into an agreement with the townships and villages in Medina County to sell materials pursuant to the authority granted in Section 307.15 of the Ohio Revised Code. Mr. Hutson moved to approve the two resolutions; Mr. Friedrich seconded the motion.

Commissioner Hutson noted that the resolution for the change order was a decrease; therefore, money was saved. There was no further discussion. Roll call showed all commissioners voting AYE.

The permits for November 2-8 were reviewed.

Finance Director Mike Pataky presented and reviewed the following resolutions: (1) amending the 2017 Appropriations Resolution by transferring appropriations; (2) expenditure adjustments for various accounts; (3) cash transfers for various funds; (4) authorizing the county auditor to transfer funds from the General Fund and the Child Support Enforcement Agency Fund for Title IV-D services; (5) cash transfer to the Crippled Children's Health Fund; (6) authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund; (7) approving a contract for the provision of dental services at the Medina County Jail; (8) approving a lease agreement between the Medina County commissioners and the County Emergency Management Agency for storage space; (9) entering into an agreement with the Medina County Soil and Water Conservation District for use of space at the Farm Services Building; (10) allowing expenses of the county engineer; and (11) allowing expenses of county officials. Mr. Pataky requested payment of the weekly bills in the amount of \$784,215.59. Mr. Hutson moved to approve the 11 resolutions and to pay the bills; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Human Resources Assistant Nikke Lee presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mr. Hutson moved to approve the resolution; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Office for Older Adults Director Laura Toth distributed a report of monthly meal numbers for October 2017 and year-to-date. Noted was:

Grant-Funded Programming			Locally Funded Meals	
	Allotment	YTD	YTD	Cost to County
Congregate Meals (Medina and Brunswick)	3,008	2,450		
Restaurant Vouchers (Wadsworth)	2,400	2,808		
Home-Delivered Meals	28,467	22,961		
Local Home-Delivered Meals			8,881	\$39,876

Budgeted for local home-delivered meals (not grant funded) was \$40,000; that amount is nearly depleted within ten months. Another \$10,000 will be needed to fund this through the end of the year.

Transportation is also running close to the budgeted amount and what can be reimbursed. They spend approximately \$8,000 a month on transit. It appears that they'll make it through November, but they'll need extra funding for December.

	Allotted Rides	YTD
Transportation Services	8,780	\$7,786

Transit subsidies for 2018 is another story because they're facing a mileage increase in contracted services with Medina County Transit. A lump sum pays for loop rides; next year, that will include Brunswick. Therefore, all of the loop rides in Medina, Wadsworth and Brunswick will be free to seniors. They'll be charged about \$1,200 a month to cover all of those loop rides which is covered in their budget. For curb-to-curb transit, there's a contract. The current contract is at \$1.50/mile; the proposed contract will increase that by about 70¢/mile. The transit budget, then, would increase about \$40,000. They might become a medical-only transit system to make sure people get to appointments. The largest transit costs are kidney dialysis patients – about 20-30 round trips a month. She has been in discussion with Transit Director Mike Salamone and County Administrator Scott Miller to ascertain what they will do about transit rides and what they'll cover with subsidies.

Ms. Toth continued that the Community Stakeholders meeting would be held that day 3:00-4:30 p.m. at the Office for Older Adults. About 80 people from all walks of life (clients, community representatives, service providers, etc.) are expected. There will be short presentation about aging in Medina County and other areas and their impact on service providers and then brainstorming about what's being done now and what people see as needs in the next ten years for the aging population.

Ms. Toth distributed a September breakdown of transportation (grant-funded Title 3 services) for curb-to-curb services. They are charged for each ride. The three largest users were:

	Transit		Home-Delivered Meals		Congregate Meals	
	Clients	Trips	Clients	Meals	Clients	Meals
Brunswick City	10	104	32	590	14	86
Medina City	32	222	31	553	14	67
Wadsworth City	10	115	15	303	51	260
Total of above + Villages and Townships	85	709	157	2,912	98	543

She questioned if they could utilize the loop transportation system better so curb-to-curb rides aren't required. She will be meeting with Mike Salamone to discuss this idea further. She also noted that in Wadsworth City, there's a popular restaurant voucher program. There's also a lot of help in the City of Wadsworth through the Wadsworth Older Adult Foundation and other grants that they've secured to support the meal voucher program. She recognized Joan Weidel, the chair of the Advisory Council, who is a great support to aging services in the county.

Commissioner Geissman asked if Ms. Toth was having any success with talks with Medina City to obtain funding to cover some costs that Medina City resident incur. Ms. Toth answered that Mayor Hanwell is working with city council members. She shared September statistics in early October to provide the Mayor with further information. She emphasized to him that the City of Brunswick and the City of Wadsworth are contributing. She remains hopeful and will keep the commissioners informed.

Chief Public Defender Jocelyn Stefancin reported that the State Public Defenders Annual Summit was held October 27 in Columbus. The most important item that was discussed was OPD online, a case management system created by the State Public Defenders' office that will be available to public defender offices throughout the state at no cost. They expected that the program would be available at the end of 2018; however, it's available now and will be rolled out in its early stages in early 2018. Because her office is small, she was optimistic that Medina County will be one of the first offices that gets to utilize the OPD online (other than the current test offices). It's been tested in Cuyahoga County and it's doing well there. The state office has already contacted Medina County's IT Department to make inquiries about internet speeds and equipment to ensure that they're compatible with the needs of the programming. It is a web-based program so they won't require a server (something they currently have for the Time Matters software currently being used); therefore, the attorneys will be able to use it in any courtroom or from home in preparation for trials. OPD online will also alleviate the need for them to prepare monthly statistics because it will be in the program. The future goal is to open it up to local private attorneys who do appointed work so that they have the same system and so that they can monitor billing for appointed counsel and ensure that they're qualified.

Continuing, Ms. Stefancin noted that the office is involved in a number of community outreach projects. She met with the director of Robby's Recovery Center. They are planning projects that will take place there such as helping individuals who've received a license suspension or who have completed an intervention program and require information about how to seal their record.

This week, a death penalty seminar will be held in Columbus. One attorney from the Public Defender's Office will be death penalty certified and that will be a huge benefit to the community. Next year, another attorney will be sent to receive the same certification. This will bring huge financial savings to the community to have two death penalty certified attorneys in the office.

Ms. Stefancin then provided statistics for August-October 2017. A four-year comparison was made of new cases opened.

	<u>Jan-Oct 2017</u>	<u>4-Year Average</u>
Juvenile Court	94	102
Medina Municipal Court	214	245
Wadsworth Municipal Court	147	137

The office caseload remains status quo regarding client services.

Commissioner Hutson asked how much the Public Defender's software will save in expenses. Ms. Stefancin stated that they currently pay \$2,000 a year in licensing fees and another \$3,000 for technical support; with the software and no need for a server, the savings will be approximately \$6,000-7,000 a year. Commissioner Hutson commented that he wished the State Public Defender would do that with more platforms; if there were statewide standards and they could push it out to all governmental entities, it would save a lot of money. Ms. Stefancin noted that the new software does what Time Matters does, but much more. Commissioner Hutson asked if the new software would integrate with the system that the Prosecutor would be implementing in his office, such as sharing discovery back and forth. Ms. Stefancin answered that she wasn't sure, but suspected there would be a way to make that happen. The software was designed by lawyers to be used by lawyers; that usually doesn't happen with other software development.

Commissioner Geissman noted that the Commissioners prepared a Certificate of Recognition to Michael Ross who would be achieving the rank of Eagle Scout.

Commissioner Geissman invited those people wishing to make *Public Comment* to come forward and reminded them that they had five minutes.

Kathle Jones of Sharon Township stated that the compressor station, part of the Nexus pipeline, is located in Guilford Township; blowdowns will occur every 32 hours. She said that members of Sustainable Medina County (SMC) want the air tested now to compare with air tests after the compressor station is operational. Tests would be conducted by the Southwest Pennsylvania Environmental Health Project. Testing would cost \$9,500 now and another \$9,500 when the tests are completed and would show any toxins being released. Ms. Jones stated that since the county has about \$350,000 coming because easements were granted, she felt that the county should donate some of that money for the testing. She noted that SMC members have donated approximately \$2,000 of their own money, but it's not enough. She stated that the air affects everyone and that this was a life-and-death issue. When asked how soon the commissioners could make a decision on the donation, Commissioner Geissman answered that the commissioners would need to discuss the matter. Mrs. Geissman said that a discussion could be held after their meeting and, if necessary, carried over into the next week's discussion so an answer could be given. Commissioner Friedrich said that a decision wouldn't likely be made that day because they just completed budget hearings and commissioners would need to look at how that would fit into the budget.

Ms. Jones distributed a handout of toxins that have been found in all compressor stations and a picture of the Rover pipeline compressor station. She said that ours would be similar in size (like a small city). They plan to expand the compressor station because another Nexus pipeline will be developed. County Administrator Scott Miller noted that the county is unable to legally make a donation; Ms. Jones said it could be called something else.

Mary Emhoff of Brunswick Hills Township distributed an article from *Prevention Medicine Reports* about health symptoms in residents living near shale gas activity. She noted that she was a retired healthcare worker and said that residents should know what's being emitted from the smokestacks that would affect water and air and inform their healthcare providers of their vicinity to the compressor station.

Bill Thombs of Westfield Township distributed a map that showed a five-mile radius from the compressor station. He noted that as a Westfield Township Trustee, he was concerned about planning and training for any problems that could happen at the compressor station. He noted that Guilford Township would provide mutual aid and they should be trained along with Westfield Township. Nexus was to pay for any needed equipment and training. Commissioner Friedrich noted that EMA is trained to handle any problems for many different scenarios. Most of the things that could happen are already part of their training and they were likely more prepared than another other county; however, he would inquire about what training they've had regarding a compressor station.

Commissioner Hutson moved to go into Executive Session after the Annexation Hearing to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

With no further business to come before the Commissioners, the meeting recessed at 10:19 a.m.

Discussion Session

At 10:20 a.m., the commissioners began the Discussion Session in the Commissioners' Hearing Room.

Air Testing

Commissioner Hutson said that regarding the request for funding for air testing, he suggested that SMC be referred to the Akron Air Quality District. That's what they do and that's their role; he said that there was no need for duplicate testing. Commissioner Friedrich stated that baseline testing is a good idea, but agreed that Akron Air Quality is the place to do it. Commissioner Hutson didn't see any need to spend \$20,000 of the taxpayer's money to do something that's already provided.

Commissioner Geissman noted that the picture that was distributed to the commissioners isn't an accurate depiction of what will be built in Guilford Township. She said that the picture looks scary and felt that someone was trying to scare the commissioners into doing something that, probably, is a duplication or not necessary. Commissioner Hutson said that he would wager that in SMC's alleged list of emissions, there's likely more affluent coming from I-71. Commissioner Friedrich said that list are also some of things being emitted from a gas water heater.

Krista Wasowski, Health Commissioner, stated that she spoke with Kathie Jones and asked if she had spoken with Akron Regional Air. If Ms. Jones had called the Health Department, she would have been referred to the Akron Regional Air. Ms. Jones said that neither the Health Department nor Akron Regional Air had been contacted.

Veterans' Day Breakfast

Commissioner Friedrich noted that he, Mike Kovack, Jim Hessel, and Mayor Hanwell spoke at the St. Francis Veterans' Day event. It was an outstanding event. The Medina Community Band played that evening and Mr. Kovack did a great job of speaking. There were many people that attended.

Compressor Station

Someone asked if the Building Department had been involved in any plans for the compressor station. Commissioner Hutson said that plans were submitted and they were reviewed for structural requirements.

Needle Disposal

Krista Wasowski noted that she was contacted by a county office with concerns about needle disposal at a facility. There was a problem with a needle found in the trash in one of the bathrooms. The Health Department has locking disposal container and would be happy to supply them to the offices that have concerns. She would offer the same to the cities. The Health Department expanded their medical office and they now have a large generator license for medical disposals; it wouldn't cost them anything extra. Scott Miller said that he had been speaking with Sheriff Miller because needles have been found; they talked about obtaining a sharps box. Tom Maupin needs to decide what the next steps should be; he will speak with him again and touch base with Krista.

Miscellaneous

Stan Scheetz distributed copies of a *Post* article regarding ODOT moving a garage to Seville, just south of the S.R. 3 and I-76 interchange in the village. The Montville garage will remain as an outpost where salt and some equipment will be stored and to serve the northern part of the county during snow plowing operations. The move was because of a lack of space at the Montville facility.

He also distributed copies of a *Post* article regarding protestors who were part of SMC that were outside of the Medina County Board of Elections. They were protesting that a charter form of government didn't appear on the ballot.

The Discussion Session portion of the meeting adjourned at 10:29 a.m.

Annexation Hearing

Commissioner Pat Geissman called the hearing to order at 10:31 a.m. with William F. Hutson and Adam Friedrich present. The hearing was for the Regular Annexation of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio.

Mrs. Geissman inquired if any owner had requested to void their petition signature or any challenges to the proof of the authority of a person to sign the petition. Clerk Peggy Folk answered she had not received any requests or challenges.

Mrs. Geissman asked the Clerk if the following had been met:

- Petition contains signatures of majority (51%) of owners;
- No signature was obtained more than 180 days before the filing of the petition with the Clerk;
- An accurate legal description of the perimeter and an accurate map/plot of the territory proposed for annexation were filed;
- The agent was listed in the petition;
- A list of adjacent property owners/land was attached; and
- All required procedures were followed.

Mrs. Folk answered that they had all been met.

Mrs. Geissman asked if there were any comments from the petitioner or their agent. George J. Goudreau, Managing Director of E.B.P.C., LLC which is the owner of the property and President of Goudreau Management Corporation which manages the property, stated that the business address is 9701 Brookpark Road, Parma, Ohio 44129. He noted that they'd been a part of the community for a long time, they have other property within the City that he manages, and they have a good relationship with the City. The property has well water and is surrounded by Brunswick City property; they also don't have the benefit of the other services the City would provide. Because he is affiliated with the National Association of Homebuilders and the past Chair of Land Use and Development Committee, he's very familiar with land planning which is important to any community. Spot zoning isn't good. The property is one lot from the corner of Hadcock and Center.

Mrs. Geissman noted that a copy of a Brunswick City ordinance was received that stated that they would provide city services to the parcel, the territory wasn't extremely large, doesn't divide a highway, benefits the territory, and is for the general good of the territory for it to be annexed.

There was no representative from Brunswick Hills Township.

Mrs. Geissman noted that the commissioners must adopt a resolution granting or denying the petition within 30 days of this hearing.

Mr. Hutson moved to adjourn the Annexation Hearing; the motion was seconded by Mr. Friedrich. There was no discussion. Roll call showed all commissioners voting AYE. The hearing ended at 10:38 a.m.

Executive Session

At 10:40 a.m., the commissioners went in to the Executive Session that had been voted on earlier.

Adjournment

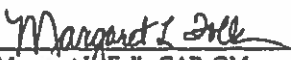
There being no further business, at 11:00 a.m., Mr. Hutson moved to adjourn the meeting; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

RESOLUTIONS PASSED NOVEMBER 14, 2017

<u>Resolution #</u>	<u>Resolution Title</u>
17-0942	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
17-0943	Approving the final change order to the contract for MED-CR22.4.18, the resurfacing of Marks Road from Hamilton Road to Center Road, between Kokosing Construction Company and the Medina County Board of Commissioners
17-0944	Entering into an agreement with the townships and villages in Medina County to sell materials pursuant to the authority granted in Section 307.15 of the Ohio Revised Code
17-0945	Amending the 2017 Appropriations Resolution by transferring appropriations
17-0946	Expenditure adjustments for various accounts
17-0947	Cash transfers for various accounts
17-0948	Authorizing the county auditor to transfer funds from the General Fund and the Child Support Enforcement Agency Fund for Title IV-D services
17-0949	Cash transfer to the Crippled Children's Health Fund
17-0950	Authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund
17-0951	Approving a contract for the provision of dental services at the Medina County Jail
17-0952	Approving a lease agreement between the Medina County Commissioners and the County Emergency Management Agency for storage space
17-0953	Entering into an agreement with the Medina County Soil and Water Conservation District for use of space at the Farm Services Building
17-0954	Allowing expenses of the county engineer
17-0955	Allowing expenses of county officials
17-0956	Approving personnel changes for the employees under the jurisdiction of the Medina County commissioners

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this fourteenth day of November 2017.

Respectfully submitted,


Margaret L. Folk, CAP, OM
Clerk to the Commissioners

COMMISSIONERS

OF

MEDINA COUNTY


Patricia G. Geigman


William F. Hutson


Adam Friedrich

The duly appointed, qualified and acting Clerk of the Board of County Commissioners of Medina, Ohio, does hereby certify that the foregoing minutes dated 11-14-17 is a true and correct copy of the original


Clerk Medina County

Patricia G. Geissman called the meeting to order at 9:30 a.m. with William F. Hutson and Adam Friedrich present. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the November 21, 2017 Commissioners' meeting were emailed in advance. Mr. Hutson moved to approve the minutes; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Highway Administrative Assistant Doug King presented and reviewed the following resolutions: (1) approving the final plat for Hickorycreek Subdivision Phase 2 located in Granger Township Lot 45; (2) approving annual assessment on improvements constructed under the authority of Section 6131.63 of the Ohio Revised Code on approximately 18,2442 acres in Lot 45 of Granger Township known as Hickorycreek Subdivision Phase 2 and establishing thereby said improvements as a public watercourse; (3) determining the necessity to close Greenwich Road (C.H. 97) between Harris Road (T.H. 149) and Jamison Road (T.H. 151); (4) determining the necessity to close Mattingly Road (C.H. 62) between Ridge Road (S.R. 3) and River Road (S.R. 94); (5) determining the necessity to close Firestone Road (C.H. 26) between Wandel Road (C.H. 81) and Black River School Road (C.H. 83); and (6) determining the necessity to close Westfield Road (C.H. 15) between Garman Road (T.H. 91) and Seville Road (C.H. 46). Mr. Hutson moved to approve the six resolutions; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

The permits for November 16-22 were reviewed.

Finance Director Mike Pataky presented and reviewed the following resolutions: (1) amending the 2017 Appropriations Resolution by transferring appropriations; (2) revenue adjustments for the sale of surplus county property; (3) authorizing the transfer of funds between various Sanitary Engineer funds and county funds; (4) approving a contractual engagement with the auditor of state, Local Government Services Division, for assistance in the preparation of the Comprehensive Annual Financial Report for Medina County; (5) accepting amendment No. 3 for the Office for Older Adults and Western Reserve Area Agency on Aging for Medicare Improvements for Patients and Providers Act; and (6) allowing expenses of county officials. Mr. Pataky requested payment of the weekly bills in the amount of \$334,874.48. Mr. Hutson moved to approve the 6 resolutions and to pay the bills; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Human Resources Director Holly Muren presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mr. Hutson moved to approve the resolution; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Transit Director Michael Salamone reported that the total year-to-date ridership through October was 59,916 trips; this includes 28,802 on-demand and 31,114 fixed route trips. Total ridership in October was 6,254; this includes 2,968 on-demand and 3,286 fixed route trips. There were 414 clients for the on-demand route. The cost per trip in October was \$18.45 and the cost per mile was \$2.57. The 2017 FTA Grant was executed and \$299,000 was received to help with operations and the purchase of four vehicles. The vehicles were ordered; a van is scheduled for delivery by the middle of December and three buses are expected in February. The 2018 State Urban Transit Program Grant was received for \$53,962. The SFY 2018 Elderly and Disabled contract has been executed; this grant is for \$16,234 to be used for the fare assistant program.

A request was made by the Director for Older Adults Laura Toth and Brunswick Councilman Alex Johnson for a route to Strongsville Southpark Mall for holiday shopping. This transportation is open to any clients, but they need to call MCPT to sign up. Flyers have been posted on all MCPT buses and drivers have flyers to distribute. Trips are scheduled for Thursday, December 7, and Thursday, December 21, 12:30-6:00 PM. The main pickup points will be the Medina County Office for Older Adults and the Brunswick Recreation Center. The cost from the pickup points is \$6 round trip for the elderly and disabled and \$10 round trip for the general public.

OSU Extension 4H Educator Morgan Domokas provided the quarterly update. For the Agricultural and Natural Resources area, a class of 12 new OSU Master Gardener volunteers graduated and honored several exceptional volunteers at their Annual Volunteer Appreciation earlier in the month. Master Gardeners held 14 excellent educational programs and 9 guest organization presentations, and participated in community events during the year, volunteering over 2,028 hours in the Medina County community. They are now preparing for the 2018 Spring Workshop that will feature the use of native plants in the native landscape. The next Master Gardener training class will be offered in 2018. Additionally, a new monthly evening homeowners' series will be held on topics such as septic tanks, managing nuisance wildlife in the yard, lawn leaves, insects, and homes. They are also preparing for the 2018 Pesticide and Fertilization License recertification and training.

In the Community Development program area, the Introduction to Grant Writing and "You Write the Grant" classes resulted in two submittals for grant dollars by Medina County-based non-profits. They are currently waiting to learn whether they were successful. A grant request for \$30,000 was submittal by OSU Extension Community Development to the Ohio State University Call for Proposals for the Opiate Innovation Fund Grant for Robby's Recovery Center to support the Workforce Development component of the program. Workforce training at Robby's Recovery Center is scheduled to begin in the spring. The Academy on Leadership and Government for 2018 will be held January 4 through March 29. There are 13 classes, including the Constitution and Criminal Procedure taught

by Judge Joyce Kimbler (brochures were distributed). The Go Ohio Initiative was presented in September; this was a conversation on transportation that was hosted by Medina County Transportation and United Way of Medina County.

From the 4H Youth Development area, the Medina County 4H Junior Leaders donated \$928 to Feeding Medina County to help cover the cost of 1,100 weekender bags for Medina County elementary school students. The club also donated \$928 to Cups Café to help cover expenses and needs. All of this money was raised during the weekend prior to the start of the Medina County Fair from the milkshake booth profits. Thanks to the 4H Medina County Endowment Committee, teens and adults who work with teens participated in a training, Teamwork and Team Play. The training was designed to help participants build teamwork skills in the areas of teamwork, creativity, decision making, communicating, and facilitating to other audiences. Volunteers were recognized for their years of service to Medina County 4H. The 4H Hall of Fame Awards (one to the Medina County Commissioners), Leadership Development Awards, Spirit Award, and Meritorious Service Award were distributed.

Commissioner Geissman presented and reviewed the following resolutions: (1) appointing Ryan Carlson as a member of the Medina County Library Board of Trustees; (2) appointing Paul Barnett and Matt Jones as members to the Transportation Improvement District; and (3) appointing Thomas Hazelwood as a member of the Medina County Volunteer Peace Officers Dependents Fund Board. Mr. Hutson moved to approve the three resolutions; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Commissioner Geissman presented a resolution approving the petition for the Regular Annexation of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. Mr. Hutson moved to approve the resolution; the motion was seconded by Mr. Friedrich. There was no discussion. Roll call showed all commissioners voting AYE.

Commissioner Geissman invited those people who notified that they wished to make *Public Comment* to come forward; they were reminded that they had five minutes.

Bill Bramley, 361 Sharon-Copley Road, Wadsworth (Sharon Township), stated that the pipeline brings good news and bad news. Some people will be inconvenienced during construction, yet private businesses will profit. The air breathed in Medina County comes from all over the earth. Natural gas will replace coal that is used to make most of our electricity and also used by other industries; gas is much cleaner. If one is concerned about the environment, look at the big picture – the pipeline will improve the environment, not make it worse.

Commissioner Hutson moved to go into Executive Session after the Discussion Session to consider the purchase of property for public purposes; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

With no further business to come before the Commissioners, the meeting recessed at 9:54 a.m.

Discussion Session

At 9:56 a.m., the commissioners began the Discussion Session in the Commissioners' Hearing Room.

Fair Board

Commissioner Geissman stated that the Fair Board is having a problem with Medina City. Stone was dumped and Medina City hasn't resolved the problem. Bob Toth asked Commissioner Geissman for assistance; she'll investigate it and try to help find a resolution.

Transit

Charles Calvert stated that he was disturbed that Transit is providing buses to transport people to the Southpark Mall. That means that our citizens aren't buying locally and Medina County isn't getting sales tax. Additionally, the buses aren't full and money will be lost. Mr. Calvert felt that it was a terrible decision. Mrs. Geissman said that she thought the same thing. Commissioner Friedrich said he felt the same about purchases being made outside of the county.

Executive Session

At 9:58 a.m., the commissioners went in to the Executive Session that had been voted on earlier.

Adjournment

There being no further business, at 10:36 a.m., Mr. Hutson moved to adjourn the meeting; Mr. Friedrich seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

RESOLUTIONS PASSED NOVEMBER 28, 2017

Resolution #

Resolution Title

17-0974

Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims

- 17-0975 Approving the final plat for the Hickorycreek Subdivision Phase 2 located in Granger Township Lot 45
- 17-0976 Approving annual assessment on improvements constructed under the authority of Section 6131.63 ORC on approximately 18.2442 acres in Lot 45 of Granger Township known as Hickorycreek Subdivision Phase 2 and establishing thereby said improvements as a public watercourse
- 17-0977 Determining the necessity to close Greenwich Road (C.H. 97) between Harris Road (T.H. 149) and Jamison Road (T.H. 151)
- 17-0978 Determining the necessity to close Mattingly Road (C.H. 62) between Ridge Road (S.R. 3) and River Road (S.R. 94)
- 17-0979 Determining the necessity to close Firestone Road (C.H. 26) between Wandel Road (C.H. 81) and Black River School Road (C.H. 83)
- 17-0980 Determining the necessity to close Westfield Road (C.H. 15) between Garman Road (T.H. 91) and Seville Road (C.H. 46)
- 17-0981 Amending the 2017 Appropriations Resolution by transferring appropriations
- 17-0982 Revenue adjustments for the sale of surplus county property
- 17-0983 Authorizing the transfer of funds between various Sanitary Engineering funds and county funds
- 17-0984 Approving a contractual engagement with the auditor of state, Local Government Services Division, for assistance in the preparation of the Comprehensive Annual Financial Report for Medina County
- 17-0985 Accepting Amendment No. 3 for the Office for Older Adults and Western Reserve Area Agency on Aging for Medicare Improvements for Patients and Providers Act
- 17-0986 Allowing expenses of county officials
- 17-0987 Approving personnel changes for the employees under the jurisdiction of the Medina County commissioners
- 17-0988 Appointing a member to the Medina County District Library Board of Trustees
- 17-0989 Appointing members to the Transportation Improvement District (TID)
- 17-0990 Appointing a member to the Medina County Volunteer Peace Officers Dependents Fund Board
- 17-0991 Approving the petition for the regular annexation of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-eighth day of November 2017.

Respectfully submitted,

Margaret L. Folk
Margaret L. Folk, CAP, OM
Clerk to the Commissioners

COMMISSIONERS

OF

MEDINA COUNTY

Patricia G. Geissman
Patricia G. Geissman

William F. Hutson
William F. Hutson

Adam Friedrick
Adam Friedrick

The duly appointed, qualified and acting Clerk of the Board of County Commissioners of Medina, Ohio, does hereby certify that the foregoing minutes dated 11-28-17 is a true and correct copy of the original

Margaret L. Folk
Clerk Medina County

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 03/12/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 19-18-** An emergency resolution accepting the petition for annexation of 5.5515 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: This legislation to accept 5.5515 acres of land from Brunswick Hills Township into the City of Brunswick. It is located on Center Road.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommendation to adopt as an emergency with suspension of the rules so that it will be effective immediately.

**ADDITIONAL
INFORMATION:**

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 05/14/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 29-18** - An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2019 through December 31, 2019 - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705 the City must annually adopt a tax budget and submit the tax budget to the County Budget Commission in July. This process is audited under the direction of the Auditor of State for compliance each year.

PURPOSE AND EXPLANATION: This Ordinance would adopt the 2019 tax budget and allow it to be submitted in a timely fashion to the County Budget Commission. This will allow the County Auditor to formalize next year's property tax revenue estimates that are necessary to begin the City's annual appropriation budget process. The property tax estimates are expected to be released by fall of 2018.

IMPLEMENTATION

SCHEDULE: Recommended time schedule is for 3 readings with emergency clause. Anticipated passage is anticipated to be June 11, 2018.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	Yes
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Recommend approval as an emergency with three readings in order to allow for compliance with the filing requirements of the Ohio Revised Code, allow for timely property tax estimates from the County and allow for the daily operations of the City of Brunswick to continue without interruptions.

**ADDITIONAL
INFORMATION:**

The Finance Director signed the submitted tax budget to indicate the document has been vetted through the Finance Department's review and process. It was also signed as a result of the agenda software process and official minute record as it cannot be changed once the agenda is set. The Finance Director's signature is in draft form until Council formally adopts the Tax Budget by legislation. If Council does not adopt the tax budget by legislation, this document shall simply remain as a draft.

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of Medina County:

The following Budget for the budget year beginning January 1, 2019 has been adopted by Council and is herewith submitted for consideration of the Budget Commission.

Signed :

Nodd R. Tucker
Finance Director, City of Brunswick

Schedule A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND	BUDGET YEAR AMOUNT REQUEST OF BUDGET COMM. INSIDE / OUTSIDE	BUDGET YEAR AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 MILL. LIMITATION	BUDGET YEAR TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL. LIMITATION	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED INSIDE 10 MILL. LIMIT BUDGET YEAR	OUTSIDE 10 M. LIMIT BUDGET YEAR
GOVERNMENTAL FUNDS:	1	2	3	4	5
GENERAL FUND	\$ 1,701,400				
SPECIAL REVENUE FUNDS					
FIRE FUND					
POLICE FUND - POLICE PENSION	221,900				
ROAD LEVY FUND	825,400				
PROPRIETARY FUNDS					
DEBT SERVICE FUNDS:					
GENERAL OBLIGATION	\$				
FIDUCIARY FUNDS					
TOTAL ALL FUNDS	\$ 2,748,700	\$ -	\$ -	\$ -	\$ -

* Includes homestead and rollback amounts since the County includes these amounts in the Certificate of Estimated Resources. However, the City separately reports Homestead and Rollback amounts as intergovernmental revenue (not as tax revenue) on its financial reports pursuant to Auditor of State/GASB requirements. The above tax estimates match the County Auditor's estimated tax revenue on the March 16, 2018 Certificate of Estimated Resources. Tax revenue estimates will more than likely be updated by the Medina County Auditor's Office in August/September of 2018.

Note: The above also excludes any additional property taxes that may be passed by the voters subsequent to this tax budget submission.

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to schedule A, column 3)
GENERAL FUND:		
Current Expense Levy authorized by voters on ____/____/____, not to exceed ____ years. Authorized under Section ____, R.C.		
Current Expense Levy authorized by voters on ____/____/____, not to exceed ____ years. Authorized under Section ____, R.C.		
Current Expense Levy authorized by voters on ____/____/____, not to exceed ____ years. Authorized under Section ____, R.C.		
Current Expense Levy authorized by voters on ____/____/____, not to exceed ____ years. Authorized under Section ____, R.C.		
Current Expense Levy authorized by voters on ____/____/____, not to exceed ____ years. Authorized under Section ____, R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION	-	-
SPECIAL LEVY FUNDS:		
Road Levy Capital Improvement Fund, Levy authorized by voters on 05/06/2014, not to exceed 10 years. Authorized purposes under Section 5705.19 (G), R.C.	1.2 mills	825,400
Fund, Levy authorized by voters on ____/____/____, not to exceed ____ years. Authorized under Section ____, R.C.		
Fund, Levy authorized by voters on ____/____/____, not to exceed ____ years. Authorized under Section ____, R.C.		
Fund, Levy authorized by voters on ____/____/____, not to exceed ____ years. Authorized under Section ____, R.C.		
Fund, Levy authorized by voters on ____/____/____, not to exceed ____ years. Authorized under Section ____, R.C.		
TOTAL SPECIAL LEVY FUNDS:	-	825,400
TOTAL ALL FUNDS	\$ -	\$ 825,400

** Agrees to the amount listed on the County Auditor's Certificate of Estimated Resources dated March 16, 2018. Tax revenue estimate will more than likely be updated by the Medina County Auditor's Office in August/September of 2018.

MEDINA COUNTY
BUDGET
OF

CITY OF BRUNSWICK

FOR FISCAL YEAR
BEGINNING JANUARY 1, 2019

_____, 20 ____

County Auditor

Deputy Auditor

COUNTY AUDITOR'S ESTIMATE

TAX LEVIES AND RATES FOR 2019, IN BRUNSWICK

CITY / VILLAGE

TAX VALUATION: \$ _____

	Amount Approved By Budget Commission	County Auditor's Estimate of Rate in Mills
LEVIES WITHIN 10 MILL LIMITATION		
County		
Township		
School		
Village		
City		
State		
TOTAL	-	-
LEVIES OUTSIDE 10 MILL LIMITATION		
County		
Township		
School		
Village		
City		
State		
TOTAL	-	-
TOTAL LEVY FOR ALL PURPOSES	\$ -	\$ -

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

The Budget Commission of Medina County, Ohio, hereby makes the following Official Certificate of Estimated Resources
Resources for the City of Brunswick for the Budget Year beginning: January 1, 2019

FUND	Estimated Unencumbered Balance January 1, 2019	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE:							
General Fund	9,489,882	1,482,745	-	500,000	218,655	21,932,481	33,623,763
Special Revenue Funds	13,754,820	194,171	-	-	27,729	18,363,812	33,340,532
Debt Service Funds	1,235,406	-	-	-	-	170,721	1,406,127
Capital Project Funds	9,023,255	802,238	-	-	23,162	4,179,711	14,028,366
INTERNAL SERVICE FUND	300,000	-	-	-	-	2,807,200	3,107,200
PROPRIETARY FUND TYPE:							
Enterprise Funds	3,040,734	-	-	-	-	3,823,415	6,864,149
FIDUCIARY FUND TYPE:							
Trust and Agency Funds	285,972	-	-	-	-	705,000	990,972
TOTAL ALL FUNDS	\$ 37,130,069	\$ 2,479,153	\$ -	\$ 500,000	\$ 269,547	\$ 51,982,340	\$ 92,361,109

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages and the total amounts approved for each fund must govern the amount of appropriation from such fund.

DATE _____ 20 _____

Budget
Commission

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Unencumbered Balance January 1, 2019	Real Estate Property Tax	Personal Property Tax	Local Government Money	Railroad, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE:							
GENERAL FUND	9,489,882	1,482,745	-	500,000	218,655	21,932,481	33,623,763
General Fund	9,489,882	1,482,745	-	500,000	218,655	21,932,481	33,623,763
SPECIAL REVENUE FUNDS:							
Court Fees Fund	26,736	-	-	-	-	29,000	55,736
FEMA Grant Fund	-	-	-	-	-	-	-
Police Fund	4,481,699	194,171	-	-	27,729	8,167,676	12,871,275
Fire Fund	2,786,765	-	-	-	-	5,025,000	7,811,765
Street Repair & Maintenance Fund	3,490,020	-	-	-	-	2,912,742	6,402,762
State Highway Fund	356,296	-	-	-	-	128,771	485,067
Law Enforcement Trust Fund	18,872	-	-	-	-	500	19,372
Brunswick Transit Alternative Fund	782,803	-	-	-	-	20,000	802,803
RLE CDBG Fund	-	-	-	-	-	-	-
Brunswick Area Television Fund	502,460	-	-	-	-	421,405	923,865
Parks Fund	781,864	-	-	-	-	614,000	1,395,864
DOJ Federal Grant Fund	-	-	-	-	-	10,000	10,000
Enforcement & Education	18,933	-	-	-	-	3,500	22,433
Recreation Center Fund	494,344	-	-	-	-	1,031,218	1,525,562
CHFP (HONLE) Fund	14,038	-	-	-	-	14,028	14,028
TOTAL SPECIAL REVENUE FUNDS	13,754,820	194,171	-	-	27,729	18,363,812	33,340,532
DEBT SERVICE FUNDS:							
General Obligation Debt Fund	1,150,537	-	-	-	-	-	1,150,537
S. A. Grafton Phase III Improvement Fund	425	-	-	-	-	-	425
S. A. South Industrial Park Improvement Fund	55,126	-	-	-	-	98,292	153,418
S. A. Laurel Road Improvement Fund (2006)	12,881	-	-	-	-	42,358	55,239
S. A. Bruns Lake - Dam Improvement Fund	8,820	-	-	-	-	18,513	27,333
S. A. Bruns Lake - Dredging Improvement Fund	7,617	-	-	-	-	11,558	19,175
TOTAL DEBT SERVICE FUNDS	1,235,406	-	-	-	-	170,721	1,406,127
CAPITAL PROJECT FUNDS:							
CDBG Fund	-	-	-	-	-	-	-
Capital Project Improvement Fund	3,434,324	-	-	-	-	1,316,990	4,751,314
Road Lacey Improvement Fund	242,031	802,238	-	-	23,162	800,000	1,867,431
Road Capital Improvement Fund	3,773,977	-	-	-	-	2,012,721	5,786,698
Traffic Control Improvement Fund	3,125	-	-	-	-	-	3,125
Public Square Improvement Fund	12,298	-	-	-	-	-	12,298
City Hall Expansion/Improvement Fund	463	-	-	-	-	-	463
Fire Improvement Fund	79,618	-	-	-	-	-	79,618
Parks City-Wide Improvement Fund	418,537	-	-	-	-	50,000	468,537
Ohio Environ Improv Program Fed Grant Fund	-	-	-	-	-	-	-
North Carpenter Road Improvement Fund	-	-	-	-	-	-	-
Boston Road Improvement Fund	431,340	-	-	-	-	-	431,340
I-71 / Route 303 Enhancement Fund	3,895	-	-	-	-	-	3,895
Brunswick Lake Improvement Fund	623,647	-	-	-	-	-	623,647
OPWC Grafton Road Imp. Fund	-	-	-	-	-	-	-
OPWC Center Road Imp. Fund	-	-	-	-	-	-	-
OPWC Magnolia, etc Road Imp. Fund	-	-	-	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS	9,023,255	802,238	-	-	23,162	4,179,711	14,028,366
INTERNAL SERVICE FUNDS:							
Internal Service Fund	300,000	-	-	-	-	2,807,200	3,107,200

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Un- cumbered Balance January 1, 2019	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
INTERNAL SERVICE FUNDS	300,000	-	-	-	-	2,807,200	3,107,200
ENTERPRISE FUNDS:							
Storm Water Management Fund	1,575,310	-	-	-	-	1,281,000	2,856,310
Refuse Fund	1,465,434	-	-	-	-	2,542,115	4,007,839
TOTAL ENTERPRISE FUNDS	3,040,734	-	-	-	-	3,823,115	6,864,149
TRUST AND AGENCY FUNDS							
Recreation Programs Fund	1,030	-	-	-	-	-	1,030
General Trust Fund	224,127	-	-	-	-	525,000	749,127
Unclaimed Money Fund	43,858	-	-	-	-	20,000	62,858
Twelve Step Recovery Fund	-	-	-	-	-	-	-
Family Violence Program Fund	3,307	-	-	-	-	-	3,307
Flex Spending Plan Fund	12,066	-	-	-	-	140,000	152,066
Non-Residential 3% Assessment	2,163	-	-	-	-	10,000	12,163
Residential 1% Assessment	421	-	-	-	-	10,421	10,421
TOTAL TRUST AND AGENCY FUNDS	285,972	-	-	-	-	705,000	990,972
TOTAL ESTIMATED RESOURCES (maximum (m))	\$ 37,130,069	\$ 2,479,153	\$ -	\$ 500,000	\$ 269,547	\$ 51,982,310	\$ 92,361,109

FUND NAME - GENERAL FUND
FUND TYPE/CLASSIFICATION - GOVERNMENTAL - GENERAL

EXHIBIT 1

This Exhibit is to be used for the General Fund Only

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	BUDGET YEAR ESTIMATED FOR 2018	BUDGET YEAR ESTIMATED FOR 2019
1	2	3	4	5
REVENUES:				
Local Taxes:				
General Property Tax - Real Estate	\$ 1,368,926	\$ 1,507,168	\$ 1,482,745	\$ 1,482,745
Tangible Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Municipal Income Tax	16,731,236	17,147,842	18,000,000	18,926,602
Other Local Taxes - Police Pension	-	-	-	-
Total Local Taxes	\$ 18,090,162	\$ 18,655,010	\$ 19,482,745	\$ 20,409,347
Intergovernmental Revenues:				
State Shared Taxes & Permits:				
Local Government	516,375	503,456	503,546	500,000
Estate Tax	41,115	1,481	-	1,119
Cigarette Tax	1,108	1,108	1,100	45,990
Lodging Tax	26,891	21,298	32,680	30,007
Liquor and Beer Permits	29,576	28,373	29,500	15,258
Deregulation - Municipal Income Tax	38,730	23,938	15,000	-
Deregulation - Property Tax	-	-	-	-
Property Tax Allocation - Rollback	202,185	215,242	218,655	218,655
Immobilization	-	-	-	-
Personal Property Tax Exemption	1	-	-	-
Other Charges for Services - Govt Only	-	-	-	-
Other State Shared Taxes and Permits	-	-	-	-
Total State Shared Taxes and Permits	\$ 855,080	\$ 794,896	\$ 800,481	\$ 811,029
Grants or Aid				
Federal Grants	-	-	-	-
Other Grants or Aid	-	46,100	-	-
Total Grants or Aid	-	46,100	-	-
Total Intergovernmental Revenues	\$ 855,980	\$ 840,996	\$ 800,481	\$ 811,029
Special Assessments - Weeds	63,903	68,631	55,000	55,946
Charges for Services				
Fees/Lease Income	20,680	14,580	9,700	9,700
Cemetery	1,150	1,800	3,000	3,052
Dispatch	-	-	-	-
Senior Activities	-	-	-	-
Total Charges for Services	\$ 21,830	\$ 16,380	\$ 12,700	\$ 12,752
Fines, Licenses, and Permits	1,186,691	1,088,319	986,860	864,762
Interest Earnings	159,111	372,270	374,000	339,745
Miscellaneous - Miscellaneous	5,647	5,087	6,500	6,500
Other Financing Sources:				
Transfers	192,700	192,500	121,200	105,000
Advances	3,025,687	1,586,795	1,410,000	1,528,800
Total Other Financing Sources	\$ 3,218,387	\$ 1,779,295	\$ 1,531,200	\$ 1,633,800
TOTAL REVENUE	\$ 23,601,711	\$ 22,825,988	\$ 23,249,486	\$ 24,133,881

FUND NAME : GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT 2

This Exhibit is to be used for the General Fund Only

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	BUDGET YEAR ESTIMATED FOR 2018	FORECASTED 2019
1	2	3	4	5
EXPENDITURES:				
Security of Persons & Property**				
Personal Services	\$ 55,883	\$ 61,901	\$ 69,550	\$ 71,637
Benefits & Insurance	42,488	44,034	47,703	52,448
Contractual Services	1,288	943	3,800	3,914
Supplies & Materials	1,263	1,238	4,970	5,119
Capital Outlay	28,318	-	-	-
Total Security of Persons & Property	129,240	108,116	126,023	133,118
Public Health Services				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services - Cemetery	6,491	9,764	16,600	16,600
Supplies & Materials	-	80	100	100
Capital Outlay	-	-	-	-
Total Public Health Services	6,491	9,844	16,700	16,700
Leisure Time Activities				
Personal Services	79,551	81,895	84,447	86,980
Benefits & Insurance	53,311	52,117	57,193	60,625
Contractual Services	757	809	1,200	1,236
Supplies & Materials	-	-	150	155
Capital Outlay	-	-	-	-
Total Leisure Time Activities	133,619	134,821	142,990	148,995
Community Environment				
Personal Services	420,531	422,377	486,319	500,909
Benefits & Insurance	220,805	204,453	250,701	262,948
Contractual Services	261,410	312,155	461,568	475,381
Supplies & Materials	7,144	14,247	24,825	25,570
Capital Outlay	33,004	2,774	35,025	8,050
Total Community Environment	942,894	956,006	1,258,438	1,272,857
Basic Utility Services				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services	-	-	-	-
Supplies & Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	-	-	-	-

FUND NAME : GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT 2

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	BUDGET YEAR ESTIMATED FOR 2018	FORECASTED 2019
(Expenditures Continued)	2	3	4	5
Transportation				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services	-	-	-	-
Supplies & Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	\$ -	\$ -	\$ -	\$ -
General Government				
Personal Services	1,131,259	1,172,813	1,315,695	1,353,990
Benefits & Insurance	705,981	644,136	776,710	833,897
Contractual Services	895,149	951,465	1,319,479	1,364,850
Supplies & Materials	28,703	51,124	57,495	59,170
Capital Outlay	52,066	84,887	165,810	117,610
Total General Government	\$ 2,813,158	\$ 2,904,425	\$ 3,635,189	\$ 3,729,516
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other - Debt Service	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -
Other Uses of Funds				
Transfers / Advances Out	17,783,421	17,947,207	18,833,528	18,857,415
Contingencies	-	-	-	-
Other Uses of Funds	-	-	-	-
Total Other Uses of Funds	\$ 17,783,421	\$ 17,947,207	\$ 18,833,528	\$ 18,857,415
TOTAL EXPENDITURES	\$ 21,808,823	\$ 22,060,419	\$ 24,012,868	\$ 24,158,601
Revenues Over / (Under) Expenditures	1,792,888	765,569	(765,382)	(24,720)
Beginning Fund Balance	8,263,975	10,056,863	10,253,264	9,489,882
Ending Cash Fund Balance	10,056,863	10,822,432	9,489,882	9,465,162
Estimated Encumbrances (outstanding at year end)	-	569,168	-	-
Estimated Ending Unencumbered Fund Balances	\$ 10,056,863	\$ 10,253,264	\$ 9,489,882	\$ 9,465,162

FUND NAME : GENERAL BOND RETIREMENT FUND
FUND TYPE/CLASSIFICATION : DEBT SERVICE FUND

This Exhibit is to be used for the General Bond Retirement Fund Only

EXHIBIT 2

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	BUDGET YEAR ESTIMATED FOR 2018	FORECASTED 2019
REVENUES:	2	3	4	5
Local Taxes:				
General Property Tax - Real Estate	\$ -	\$ -	\$ -	\$ -
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	-	-	-	-
Total Local Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental:				
Rollback	-	-	-	-
Total Intergovernmental	\$ -	\$ -	\$ -	\$ -
Other Financing Sources:				
Bond Proceeds	-	-	-	-
Premium on Note Sale	-	-	-	-
Miscellaneous	-	-	-	-
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -
Other Financing Sources:				
Transfers In	-	-	-	-
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:				
General Government				
Auditor / Treasurer Fees	-	-	-	-
Legal Fees/Cost of Issuance	-	-	-	-
Total General Government	\$ -	\$ -	\$ -	\$ -
Debt Service				
Bond and Note Principal Payment	-	-	-	-
Bond and Notes Interest Payment	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Revenues Over / (Under) Expenditures	-	-	-	-
Beginning Unencumbered Balance	1,150,537	1,150,537	1,150,537	1,150,537
Ending Cash Fund Balance	1,150,537	1,150,537	1,150,537	1,150,537
Estimated Encumbrances (outstanding at year end)	-	-	-	-
Estimated Ending Unencumbered Fund Balances	\$ 1,150,537	\$ 1,150,537	\$ 1,150,537	\$ 1,150,537

*Since 2013, all storm water debt has been paid from the Storm Water Enterprise Fund. The City's current debt service plan is to provide a dedicated funding source that can be available for larger capital improvement projects and related debt obligations. Currently this fund's balance is informally earmarked for future debt service if needed for future major road projects or building improvements for 2019 and beyond. Project discussions are ongoing.

FUND	Estimated Un-numbered Balance January 1, 2018	Budget Year Estimated Receipts	Total Available for Expenditures	BUDGET YEAR EXPENDITURES AND ENCUMBRANCES			Estimated Un-numbered Balance December 31, 2018
				Personal Service	Other	Total	
GOVERNMENTAL FUND TYPE							
SPECIAL REVENUE FUNDS							
Count Fees Fund	26,736	29,000	55,736	10,108	18,206	28,314	27,422
FEAIA Grant Fund	-	-	-	-	-	-	-
Police Fund	4,481,699	8,389,536	12,871,225	4,236,365	4,234,956	8,481,320	4,389,955
Fire Fund	2,786,765	5,035,000	7,811,765	2,387,584	2,717,478	5,105,062	2,706,703
Street Repair & Maintenance Fund	3,490,020	2,912,742	6,402,762	1,094,891	1,829,405	2,924,296	3,478,466
State Highway Fund	356,296	128,771	485,067	-	133,739	132,739	352,328
Law Enforcement Trust Fund	18,872	300	19,172	-	5,000	14,372	5,300
Brunswick Transit Alternative Fund	782,803	20,000	802,803	-	55,000	55,000	747,803
RLF CDBG Fund	-	-	-	-	-	-	-
Brunswick Area Television Fund	502,460	421,405	923,865	162,862	254,894	417,755	506,110
Parks Fund	781,864	614,000	1,395,864	211,781	447,602	659,383	736,481
DOJ Grant Fund	-	10,000	10,000	-	10,000	10,000	-
Enforcement & Education Recreation Center Fund	18,933	3,500	22,433	-	3,500	3,500	18,933
CIID (IICOME) Fund	494,344	1,031,218	1,525,562	536,439	739,794	1,276,233	249,329
TOTAL SPECIAL REVENUE FUNDS	14,028	-	14,028	-	-	-	14,028
	13,754,830	18,585,712	32,340,532	8,650,031	10,448,572	19,098,603	13,241,929
DEBT SERVICE FUNDS							
General Obligation Debt Fund	1,150,537	-	1,150,537	-	-	-	1,150,537
S A Grafton Phase III Improvement Fund	425	-	425	-	-	-	425
S A South Industrial Park Improvement Fund	55,126	98,292	153,418	-	108,125	108,125	45,293
S A Laurel Road (2006) Improvement Fund	12,881	42,358	55,239	-	43,338	43,338	11,901
S A Bruns Lake - Dam Improvement Fund	8,830	18,513	27,333	-	18,949	18,949	8,384
S A Bruns Lake - Dredging Improvement Fund	7,617	11,558	19,175	-	11,826	11,826	7,349
TOTAL DEBT SERVICE FUNDS	1,235,406	170,721	1,406,127	-	182,663	182,663	1,223,464
CAPITAL PROJECT FUNDS							
CDHG Fund	-	-	-	-	-	-	-
Capital Project Improvement Fund	3,434,324	1,316,990	4,751,314	-	600,000	600,000	4,151,314
Road Levy Improvement Fund	242,031	1,625,400	1,867,431	-	1,625,400	1,625,400	242,031
Road Capital Improvement Fund	3,773,977	2,012,721	5,786,698	-	2,000,000	2,000,000	3,786,698
Traffic Control Improvement Fund	3,125	-	3,125	-	-	-	3,125
Public Square Improvement Fund	12,298	-	12,298	-	-	-	12,298
City Building Improvement Fund	463	-	463	-	-	-	463
Fire Improvement Fund	79,618	-	79,618	-	-	-	79,618
Parks City-Wide Improvement Fund	418,537	50,000	468,537	-	100,000	100,000	368,537
Ohio Environ Improv Program Fed Grant Fund	-	-	-	-	-	-	-
North Carpenter Road Improvement Fund	-	-	-	-	-	-	-
Boston Road Improvement Fund	431,340	-	431,340	-	-	-	431,340
I-71 / Route 303 Enhancement Fund	3,895	-	3,895	-	-	-	3,895
Brunswick Lake Improvement Fund	623,647	-	623,647	-	50,000	50,000	573,647
OPWC Grafton Road Imp Fund	-	-	-	-	-	-	-
OPWC Center Road Imp Fund	-	-	-	-	-	-	-
OPWC Magnolia, etc Road Imp Fund	-	-	-	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS	9,023,355	5,005,111	14,028,366	-	4,375,400	4,375,400	9,652,966
INTERNAL SERVICE FUNDS							
Internal Service Fund	300,000	2,807,200	3,107,200	-	2,807,200	2,807,200	300,000
TOTAL INTERNAL SERVICE FUNDS	300,000	2,807,200	3,107,200	-	2,807,200	2,807,200	300,000
PROPRIETARY							
ENTERPRISE FUNDS							
Storm Water Management Fund	1,575,310	1,281,000	2,856,310	29,702	1,400,000	1,429,702	1,426,608
Refuse Fund	1,465,424	2,542,415	4,007,839	62,363	2,454,410	2,516,773	1,491,066
TOTAL ENTERPRISE FUNDS	3,040,734	3,823,415	6,864,149	92,066	3,854,410	3,946,476	2,917,673
FIDUCIARY							
TRUST AND AGENCY FUNDS							

EXHIBIT 3

FUND	Estimated Unencumbered Balance January 1, 2018	Budget Year Estimated Receipts	Total Available for Expenditures	BUDGET YEAR EXPENDITURES AND ENCUMBRANCES			Estimated Unencumbered Balance December 31, 2018
				Personal Service	Other	Total	
Recreation Programs Fund	1,030	-	1,030	-	-	-	1,030
General Trust Fund	224,127	525,000	749,127	-	525,000	525,000	224,127
Unclaimed Money Fund	42,858	20,000	62,858	-	20,000	20,000	42,858
Family Violence Program Fund	3,307	-	3,307	-	-	-	3,307
Flex Spending Plan Fund	12,066	140,000	152,066	-	140,000	140,000	12,066
Non-Residential 3% Assessment Fee	2,163	10,000	12,163	-	10,000	10,000	2,163
Residential 1% Assessment Fee	421	10,000	10,421	-	-	-	421
TOTAL TRUST AND AGENCY FUNDS	285,972	705,000	990,972	-	705,000	705,000	285,972
TOTAL FOR MEMORANDUM ONLY	\$ 27,640,187	\$ 31,097,159	\$ 58,737,346	\$ 8,742,096	\$ 22,373,245	\$ 31,115,342	\$ 27,622,004

**STATEMENT OF AMOUNTS REQUIRED FOR
PAYMENT OF FINAL JUDGMENTS**
(Section 5705.29, Revised Code)

[illegible]

List the amounts required for the payment of each judgment expected to be paid during the year being budgeted.

BUDGET YEAR								
PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit *	Date of Issue	Due Date	Last Effective Ordinance(s) at time Tax Budget was prepared	Forecasted Interest Rate	Forecasted amounts of G O Bonds Outstanding at Beginning of Budgeted Year January 1, 2019	Amount Required for Principal and Interest 1/1 - 12/31 2019	Amount Receivable from Other Sources to Meet Debt Payments 1/1 - 12/31 2019
INSIDE 10 MILL LIMIT								
Payable from Bond Retirement Fund								
None Known at this time.								
Payable from Other Sources								
Traffic Signalization Imp Bonds \$1,320,000 ^(a)	n/a	November 2012	December 2031	#86-12	2.00%-4.00%	990,000	98,025	98,025
Storm Sewer Improvement Bonds \$1,155,000 ^(a)	n/a	November 2012	December 2031	#87-12	2.00%-4.00%	780,000	89,700	89,700
Capital Improv (Storm Water Mgt) Bonds \$4,672,492 *	n/a	September 2009	December 2029	# 80-09, 81-09 & 82-09	2.00% - 4.20%	2,960,445	337,113	337,113
TOTAL								
OUTSIDE 10 MILL LIMIT								
TOTAL						\$ 4,730,445	\$ 524,838	\$ 524,838

* Debt obligations associated with storm water drainage and improvements are budgeted to be paid off with the stormwater fee. Council authorized this fee and related Enterprise Fund via Ord#31-11. A financial statement beginning balance restatement was required for moving debt obligations from the General Obligation Bond Retirement Fund to the City's new Stormwater Management Enterprise Fund in the City's FY 2012 CAFR.

(a) The Traffic Signalization and Storm Sewer Bonds were broken out separately since the revenue sources to retire the debt obligations will come from two different funds. The traffic signalization debt obligations are to come from revenue sources in the State Highway Fund and the Storm Sewer debt obligations are to come from the storm water fees collected in the Storm Water Fund.

Note: The above includes General Obligation Bonds issued by the City but does exclude OHYC loans and Special Assessment Debt. Furthermore any new projects that may be initiated after the submission of this tax budget are also excluded.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 29-18



By: Mrs. Hanek, Mr. Ousley and Mr. Delsanter

AN EMERGENCY ORDINANCE AUTHORIZING AND ADOPTING THE PROPOSED TAX BUDGET FOR THE CITY OF BRUNSWICK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2019 THROUGH DECEMBER 31, 2019

WHEREAS: The State statute requires that the legislative authority of the City of Brunswick submit to the County Budget Commission a proposed tax budget for the City.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the attached Tax Budget is hereby authorized and adopted as the Tax Budget for the City of Brunswick for the year beginning January 1, 2019 and ending December 31, 2019.

SECTION 2: That the Finance Director is hereby directed to transcribe this tax budget and all other information required to the official budget form prescribed by the County of Medina, Ohio.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the additional reason that the State statute prescribes time limitation on the adoption and certification of this budget. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 05/14/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 30-18** - An emergency ordinance amending Ordinances #117-17 and #12-18 to include amendments to the appropriations budget for the year ending December 31, 2018 as incorporated in Exhibit "A" attached hereto - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705 any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the May 14, 2018 Finance Committee meeting and move to the May 14, 2018 Council agenda as an emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net increase to the overall City appropriation budget by \$300,452.85. The largest components of the increase relate to: 1) \$88,000 which includes increased costs on the Rec Center HVAC replacement project and the replacement of one of the Rec Center's Hot Water Tank that is in bad shape; 2) \$80,143.50 estimated 2018 costs on the most recent Republic Services contract extension; 3) \$100,000 capital set aside of EMS receipts for a purchase of a future ambulance replacement in 2019 or after. This set aside would not be an expenditure of funds but rather a transfer or capital set aside for a future capital request to Council. All other items not specifically listed in this summary are smaller in dollar amount but have been listed with a description in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only. This document lists out the explanations and amounts for each proposed budget amendment.

It's important to note that this legislation only has budgetary impact and actual expenditures or transfers of City funds and approvals of those expenditures or transfers are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions and to keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

EXHIBIT A

May 14, 2018

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	163,210.00	82,294.00	\$ 245,504.00
	Mayor	92,317.00	84,914.00	\$ 177,231.00
	City Manager	175,109.00	134,533.00	\$ 309,642.00
	Information Technologies	160,017.00	309,619.00	\$ 469,636.00
	Engineering	22,004.00	311,881.00	\$ 333,885.00
	Building Department	316,399.00	249,671.00	\$ 566,070.00
	Cemetery Maintenance	-	16,700.00	\$ 16,700.00
	Janitorial Contract	-	20,940.00	\$ 20,940.00
	City Hall Building & Grounds	16,456.00	54,262.00	\$ 70,718.00
	Administrative Services	97,732.00	62,303.00	\$ 160,035.00
	Economic Development	102,658.00	176,133.56	\$ 278,791.56
	Animal Control	69,550.00	61,473.00	\$ 131,023.00
	Law Department	173,578.00	239,828.00	\$ 413,406.00
	Finance Department	231,329.00	195,159.00	\$ 426,488.00
	Income Tax Department	189,674.00	196,566.00	\$ 386,240.00
	Parks & Recreation Director	84,447.00	58,543.00	\$ 142,990.00
	General Fund Administration	-	1,013,485.00	\$ 1,013,485.00
	Planning Division/Community Development	42,394.00	28,527.00	\$ 70,921.00
	Board of Building Appeals	357.00	1,220.00	\$ 1,577.00
	Board of Zoning Appeals	2,507.00	4,686.00	\$ 7,193.00
	Board of Civil Service	13,323.00	28,486.00	\$ 41,809.00
	Board of Ethics	2,950.00	2,305.00	\$ 5,255.00
	Board of Commemorative Affairs	-	21,000.00	\$ 21,000.00
	General Fund Transfers / Advances	-	18,712,328.64	\$ 18,712,328.64
001	Total General Fund	\$ 1,956,011.00	\$ 22,066,857.20	\$ 24,022,868.20
Special Revenue Funds:				
110	Court Computerization Fund	9,814.00	16,989.00	\$ 26,803.00
114	Police Wages Fund	4,122,877.00	3,969,171.50	\$ 8,092,048.50
115	Fire Fund	2,318,043.00	2,742,030.88	\$ 5,060,073.88
117	Street Repair & Maintenance Fund	1,089,668.00	1,782,159.20	\$ 2,871,827.20
118	State Highway Fund	-	133,188.00	\$ 133,188.00
119	Law Enforcement Fund	-	-	\$ -
120	Brunswick Transit Alternative (BTA) Fund	-	107,000.00	\$ 107,000.00
121	RLF / CDBG Fund	-	5.51	\$ 5.51
123	Brunswick Area Television (BAT) Fund	150,991.33	232,278.62	\$ 383,269.95
127	Parks Fund	205,613.00	449,431.21	\$ 655,044.21
129	Department of Justice Federal Grant Fund	-	13,552.38	\$ 13,552.38
130	DUI Enforcement & Education Fund	-	-	\$ -
131	Recreation Center Fund	520,815.00	700,516.00	\$ 1,221,331.00
133	Home Improvement Grant Fund (CDBG)	-	14,020.40	\$ 14,020.40
Enterprise Funds:				
223	Refuse Fund	60,547.00	2,360,847.50	\$ 2,421,394.50
224	Storm Water Management Fund	28,837.00	1,836,131.00	\$ 1,864,968.00
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	490,800.00	\$ 490,800.00
332	Road Levy Fund	-	2,440,400.00	\$ 2,440,400.00
333	Road Improvement Fund	-	3,556,802.80	\$ 3,556,802.80
334	Traffic Control Fund	-	-	\$ -
335	Public Square Fund	-	-	\$ -
336	City Building Improvement Fund	-	247,516.00	\$ 247,516.00
339	Fire Improvement Fund	-	-	\$ -

341	Park Improvement Fund	-	147,000.00	\$	147,000.00
347	North Carpenter Road Improvement Fund	-	11,132,047.19	\$	11,132,047.19
348	Boston Road Improvement Fund	-	93,519.24	\$	93,519.24
360	Brunswick Lake Improvement Fund	-	86,185.36	\$	86,185.36
367	OPWC Hadcock Rd Reconstruction Fund	-	-	\$	-
368	OPWC Grafton Road Improvement Fund	-	657,046.38	\$	657,046.38
369	OPWC Center Road Resurfacing Fund	-	256,986.48	\$	256,986.48
370	OPWC Multi Roads Improvement Fund	-	1,457,600.00	\$	1,457,600.00
Self Insurance Fund:					
600	Self Insurance Fund	-	2,552,000.00	\$	2,552,000.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
780	Special Assessment BRF: Grafton Phase III	-	1,596.00	\$	1,596.00
781	Special Assessment BRF: South Industrial Parkway	-	103,188.00	\$	103,188.00
782	Special Assessment BRF: Laurel Road (2006)	-	44,913.00	\$	44,913.00
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,949.00	\$	18,949.00
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,827.00	\$	11,827.00
Agency Funds:					
881	General Trust Agency Fund	-	525,000.00	\$	525,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	135,000.00	\$	135,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	70,885,771.18

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #2 - For informational purposes only

For the Budget Year Ending December 31, 2018

5/14/2018

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
STATE FEES FOR NET PROFIT TAX COLLECTIONS	001-0880-54281	5,000.00	Estimated State of Ohio charged fees to process and collect certain local income tax net profits previously done by the City. New State Law allows it.
MEDINA METROPOLITAN HOUSING AUTHORITY	001-0880-54502	5,000.00	\$5,000 contribution to the Medina Metropolitan Housing Authority discussed by Council COW meeting on April 23, 2018.
General Fund Total		10,000.00	
Fire Fund (#115/952)			
TRANSFER OUT TO CAPITAL #952	115-0510-99999	100,000.00	Not an expenditure. Estimated EMS revenue increase to be set aside for future capital items, such as a future ambulance replacement in 2019-2020.
Fire Fund Total		100,000.00	
Cable TV Fund (#123/#956)			
CABLE COORDINATOR PS	123-0460-51080	20,000.00	Promotion of FT Access specialist to FT Manager for last 6 months of year. Replace FT Access Specialist Position with a Part-Time Production Assistant
ACCESS SPECIALIST PS	123-0460-51192	(16,692.67)	Promotion of an existing access specialist to FT Manager position. Replace access specialist FT position with Part-Time Production Assistant Position
PRODUCTION ASSISTANT PT PS	123-0460-51193	17,680.00	New PT Production Assistant Position for last 6 months 2018 to replace FT Access Specialist Position
MANAGER PART-TIME	123-0460-51194	(28,409.00)	PT Manager anticipated last day is June 29, 2018. Appropriations to be reallocated to FT Cable Coordinator/Manager Position amongst other changes.
PERS	123-0460-52223	(708.30)	Anticipated OPERS savings for wage/position changes noted above.
MEDITAX	123-0460-52226	390.79	Anticipated mediatx costs for wage/position changes noted above.
WORKER'S COMP	123-0460-52274	278.13	Anticipated worker's comp costs to benefits for wage/position changes noted above.
Cable TV Fund Total		(7,461.05)	
Parks Fund (#127/960)			
TREE EXPENSES	127-0810-55290	250.00	Received \$250 donation in April for memorial tree at Bridgeport Park.
KIDS CITY - SUPPLIES & MATERIALS	127-0810-55297	500.00	Memorial Park bench donation received Dec 2017 for Kid City.
Parks Fund Total		750.00	
CHIP (HOME Funds) Fund (#133)			
CHIP Local funding allocation	133-2018-54100	14,020.40	CHIP (Home) remaining funds as of 03/31/2018 committed towards new CHIP Grant run by Medina City for Sept 1, 2018-Dec 31, 2020. Council Res#23-18.
CHIP (CDBG Funds) Fund Total		\$ 14,020.40	
Refuse Fund (#223)			
CONTRACTED REFUSE COLLECTION SERVICES	223-0710-54260	80,143.50	Calculated refuse costs on an estimated 11,615 non vacant home accounts. Additional 0.30/month for 3 months and additional \$1/month for 6 months.
Total Refuse Fund		80,143.50	
Capital Projects Improvement Fund (#300)			
PROPERTY ACQUISITION	300-0522-56000	45,000.00	Increase estimated costs for Recreation Center HVAC replacement project for a new total estimate of \$120,000.
CAPITAL BUILDING/PROPERTY IMPROVEMENTS	300-0522-56250	43,000.00	Replacement hot water tank at the Recreation Center.
Capital Projects Improvement Fund Total		88,000.00	
Road Levy Improvement Fund #332			
ENGINEERING/INSPECTION	332-0473-56883	15,000.00	Engineering & inspection cost est to be paid by City; construction costs for resurfacing portions of Jefferson & Lincoln Ave to be paid by CDBG (Medina Cnty)
Road Levy Improvement Fund Total		15,000.00	

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 30-18



By: Mrs. Hanek, Mr. Ousley and Mr. Delsanter

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #117-17 AND #12-18 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2018 AS INCORPORATED IN EXHIBIT “A” ATTACHED HERETO.

WHEREAS: Ordinance #117-17 adopted appropriations for 2018; and Ordinance #12-18, regarding amendments to the 2018 appropriation budget, were previously adopted by Council; and

WHEREAS: “Exhibit A” reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as “Exhibit B” for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #117-17 and #12-18.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #117-17 and #12-18 is hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit “A.”

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 05/14/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 31-18** - An emergency resolution authorizing participation in the Ohio Department of Transportation winter contract for road salt for the 2018-2019 winter season. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/ Paul Barnett*)

BACKGROUND: The ODOT Office of Contracts Purchasing Services provides the opportunity for municipal corporations to participate in the State's purchase of sodium chloride(road salt) for snow and ice removal.

PURPOSE AND EXPLANATION: This agreement would allow the City to purchase sodium chloride(road salt) through the ODOT contract. This provides an economy of scale that typically provides lower prices than the City can receive on it own and helps the City keep salt costs as low as possible. The city of Brunswick has participated in this program in the past years with benefit.

IMPLEMENTATION SCHEDULE: The participation agreement was received from ODOT on April 26 with a deadline to have submitted completed legislation and the committed quantity of sodium chloride no late than May, 18, 2018.

FINANCIAL INFORMATION: ODOT Salt - - - 117-0420-55300 - 4500 tons -

FINANCIAL SUMMARY: Per ton salt price and purchasing requirements would be based on the new ODOT contract that is yet to be determined. Purchases will be limited to Council adopted budget and the certified purchase order amounts in accordance with Ohio Revised Code Section 5705.41D.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes

Suspension of Rules

Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, health, safety, or welfare, and so that the legislation will be enacted and delivered to ODOT prior to their May 18, 2018 deadline.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 31-18

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

AN EMERGENCY RESOLUTION AUTHORIZING PARTICIPATION IN THE
OHIO DEPARTMENT OF TRANSPORTATION WINTER CONTRACT FOR
ROAD SALT FOR THE 2018-2019 WINTER SEASON.

WHEREAS: Ohio Revised Code Section 5513.01(B) provides the opportunity for political subdivisions to participate in contracts of the Ohio Department of Transportation (“ODOT”) for purchase of supplies, including road salt; and

WHEREAS: The City has participated in ODOT contracts for road salt in past years, which participation minimizes road salt costs and price increases.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized and directed, upon the approval of the Law Director, to enter into all necessary agreements with ODOT for the purchase of road salt for the 2018-2019 winter season upon the following terms:

- a) The City agrees to be bound by all terms and conditions established by ODOT in the Winter Contract for Road Salt (the “Contract”) and acknowledges that upon award of the Contract by the Director of ODOT, the City will be bound by all such terms and conditions contained therein.
- b) The City hereby acknowledges that upon formal execution of the Contract by the Director of ODOT, a contract between the City and the awarded road salt supplier (the “Supplier”) shall be created.
- c) The City hereby agrees to be solely responsible for resolving all claims or disputes arising out of the participation in the Contract and agrees to hold ODOT harmless from any claims, actions, expenses or other damages arising therefrom.
- d) The City hereby requests a total of 4,500 tons of Sodium Chloride (road salt), which the City agrees to purchase from the Supplier at the delivered price per ton as per the Contract.
- e) The City hereby agrees to purchase a minimum of 90% of the above requested road salt quantity from Supplier during the effective period of the Contract from September 1, 2018 through April 30, 2019.
- f) The City hereby agrees to place orders with and directly pay the Supplier on a net 30 basis for all road salt delivered pursuant to the Contract.
- g) The City hereby acknowledges that should the City wish to rescind its election to participate under the Contract, the City will do so no later than Thursday, June 1, 2018 by sending a written email request to ODOT Office of Contract Sales, Purchase Section at

Contracts.Purchasing@dot.ohio.gov. Upon receipt, ODOT shall respond that it has received the rescission request and confirm removal of the City's request to participate in the Contract. The City hereby acknowledges that it is the sole responsibility of the City to ensure that ODOT has timely received this Resolution and/or any rescission request and ODOT shall not be held responsible or liable for failure to timely receive the City's request to participate in the Contract and/or any rescission request.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that this Resolution must be submitted to ODOT by May 18, 2018 to allow for participation in the Contract for the 2018-2019 winter season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 05/14/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

MOTION: **RES. NO. 32-18** - An emergency resolution authorizing the City Manager to expend an additional amount not to exceed \$5,000.00 for the purchase of mobile video camera systems for Division of Police cruisers from safety vision - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/ Brian Ohlin*)

BACKGROUND: Resolution 21-18 was previously passed for the mobile video camera project for the police vehicle fleet in an amount not to exceed \$50,000. An increase to \$55,000 is needed as one additional police cruiser needs a camera system.

PURPOSE AND EXPLANATION: Increase the authorized amount for the purchase of mobile video camera systems for installation in police cruisers.

IMPLEMENTATION SCHEDULE: The project will occur at the end of May.

FINANCIAL INFORMATION: - - Police Fund #114 and Police Capital Sub Fund #961 - 961-0520-56252 - - 5000

FINANCIAL SUMMARY:

RECOMMENDED ACTION: Resolution 21-18 had three readings for this project and this resolution is increasing the amount for an additional system. The project is scheduled to occur at the end of May, therefore an emergency with suspension of the rules is requested.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 21-18

BY: Mr. Ousley, Mr. Salzgeber and Mr. Abella

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE MOBILE VIDEO CAMERA SYSTEMS FOR DIVISION OF POLICE CRUISERS FROM SAFETY VISION IN AN AMOUNT NOT TO EXCEED \$50,000.00.

WHEREAS: The City of Brunswick is a member of Buyboard, a government purchasing cooperative; and

WHEREAS: The proposed purchase of mobile video camera systems is through the Buyboard pricing program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase mobile video camera systems for Division of Police cruisers from Safety Vision through Buyboard in an amount not to exceed \$50,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for installation in the Spring of 2018. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading March 26, 2018

2nd Reading April 9, 2018

3rd Reading April 23, 2018

ADOPTED: April 23, 2018 AYES 7 NAYS 0

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 32-18

BY: Mr. Ousley, Mr. Salzgeber and Mr. Abella

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO EXPEND AN ADDITIONAL AMOUNT NOT TO EXCEED \$5,000.00 FOR
THE PURCHASE OF MOBILE VIDEO CAMERA SYSTEMS FOR DIVISION
OF POLICE CRUISERS FROM SAFETY VISION.

WHEREAS: On April 23, 2018, City Council adopted Resolution No. 21-18 authorizing the City Manager to purchase mobile video camera systems for Division of Police cruisers from Safety Vision in an amount not to exceed \$50,000.00 through Buyboard, a governmental purchasing program; and

WHEREAS: The City Manager is hereby authorized to expend an additional amount not to exceed \$5,000.00 for the purchase of mobile video camera systems for Division of Police cruisers from Safety Vision.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase mobile video camera systems for Division of Police cruisers from Safety Vision through Buyboard in an amount not to exceed \$55,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for installation in the Spring of 2018. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

SUSPENSION OF RULES: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 05/14/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 33-18** - A resolution authorizing the City Manager to purchase five (5) new Electric Spreader Control Systems from Henderson Products in an amount not to exceed \$34,560.00 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, Administration/Paul Barnett)

BACKGROUND: The City of Brunswick is a member of a buying consortium titled Nation Joint Powers Alliance(NJPA). This proposed purchase is under the NJPA pricing program. The price per truck under the NJPA Program is \$6,912.00 each for a total of \$34,560.00. Funding for this purchase is available in the approved 2018 Capital Budget.

PURPOSE AND EXPLANATION: The purpose of this purchase is to provide a better control of salt usage with 5 existing trucks that will remain in use for years to come. Also with the proposed AVL system we will be able to document the level of service being provided. The new system will adjust the salt volume being placed on the roadway as the speed of the truck varies providing a more consistent service.

IMPLEMENTATION SCHEDULE: Order as soon as possible with an expected installation by the end of November.

FINANCIAL INFORMATION: Installation new electric spreader control systems - - Street Repair & Maintenance Fund #117 & Capital Sub Fund #953 - 953-0420-56252 - - 34560

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**



CITY OF BRUNSWICK
ATTN: PAUL BARNETT

HENDERSON RETRO FIT EXISTING
PLOW TRUCKS
NJPA CONTRACT #080114-HPI
4-30-2018

*****1 YEAR FULL WARRANTY ON ALL EQUIPMENT*****

UPGRADE THE CITY OF BRUNSWICK EXISTING INTERNATIONAL SINGLE AXLE PLOW TRUCK THAT CURRENTLY HAS A DUAL KNOB MANUAL SPREADER VALVE TO A CERTIFIED POWER FREEDOM 2.2 AVL CAPABLE ELECTRIC SPREADER CONTROL SYSTEM.

THIS QUOTE INCLUDES REMOVAL OF EXISTING MANUAL DUAL KNOB COMPONENTS AND INSTALLING THE NEW FREEDOM 2.2 COMPONENTS AND DELIVERING A COMPLETE AND OPERABLE UNIT.

TOTAL INSTALLED PRICE \$6,912.00 EACH

HENDERSON PRODUCTS-OHIO
DAN PERRY-OHIO SALES REP.
CELL (440)-226-4690 FAX (563)-927-7161
DPERRY@HENDERSONPRODUCTS.COM

CONTRACT ACCEPTANCE: _____ DATE: _____

PURCHASE ORDER #: _____ QUANTITY _____



CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 33-18

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE
FIVE (5) NEW ELECTRIC SPREADER CONTROL SYSTEMS FROM
HENDERSON PRODUCTS IN AN AMOUNT NOT TO EXCEED \$34,560.00.

WHEREAS: The City of Brunswick is a member of the National Joint Powers Alliance buying consortium; and

WHEREAS: The proposed purchase of electric spreader control systems is through the National Joint Powers Alliance pricing program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase five (5) new electric spreader control systems from Henderson Products through the National Joint Powers Alliance in an amount not to exceed \$34,560.00.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 05/14/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 34-18** - A resolution authorizing the City Manager to purchase a new 8-ton truck body and snow/ice package from Henderson Products in an amount not to exceed \$61,195.00 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: The City of Brunswick is a member of a buying consortium titled National Joint Powers Alliance(NJPA). This proposed purchase is under the NJPA pricing program. This truck will replace a "like" truck that will be taken out of service and a truck of similar type will be disposed of. This purchase was budgeted for in the approved 2018 Capital Budget.

PURPOSE AND EXPLANATION: The purpose of this purchase is to replace old obsolete equipment with "like" equipment in order to provide snow and ice control services to the City of Brunswick.

IMPLEMENTATION SCHEDULE: Order as soon as possible with an expected delivery in late December. The body work will not be able to start until the cab and chassis is manufactured and delivered through a different contract. Once delivered, fabrication and installation of the truck body and snow and ice equipment can take place.

FINANCIAL INFORMATION: One new 8 ton truck body and snow and ice package - - Street Repair & Maintenance Fund #117 & Capital Sub Fund #953 - 953-0420-56252 - - 61195

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No

Suspension of Rules

No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**



CITY OF BRUNSWICK
ATTN: KEVIN KOSIK

HENDERSON SINGLE AXLE SNOW
AND ICE CONTROL TRUCK
EQUIPMENT PACKAGE
NJPA 080114-HPI CONTRACT PRICE
4-30-2018

*****2 YEAR FULL WARRANTY ON ALL EQUIPMENT*****

*2 YEAR FULL WARRANTY ON ALL EQUIPMENT ONLY AVAILABLE WHEN A HENDERSON FACTORY OWNED UPFIT FACILITY DOES THE INITIAL INSTALLATION AND UP-FIT ON THE ENTIRE BUILD AND SERVICE AND WARRANTY WORK THERE AFTER.

*ALL MOUNTING 100% TO CITY OF BRUNSWICK SPECIFICATIONS

*PREDELIVERY INSPECTION AT OUR FACILITY PRIOR TO PAINT

*WARRANTY WORK AND SERVICE WORK- HENDERSON PRODUCTS-OHIO WILL PICK UP THE VEHICLE AT YOUR LOCATION AND MAKE NECESSARY REPAIRS AND RETURN TO YOUR FACILITY.

*ALL EQUIPMENT AND YOUR CHASSIS ARE FULLY INSURED WHILE IN HENDERSON PRODUCTS-OHIO POSSESSION.

TOTAL INSTALLED PRICE \$61,195.00

LEAD TIME: AS OF THE DATE ON THIS QUOTE HENDERSON PRODUCTS IS CURRENTLY BOOKING IN SEPTEMBER 2018 ON OUR BUILD SCHEDULE. THIS BUILD START DATE IS SUBJECT TO CHANGE AT THE TIME OF ORDER DUE TO INCOMING NEW ORDERS OR UNFORESEEN DELAYS IN CHASSIS OR RELATED EQUIPMENT DELIVERIES TO OUR FACILITY WHICH DELAYS JOB COMPLETION. WHEN YOUR ORDER IS PLACED YOUR CURRENT BUILD SCHEDULE LOCKED IN SLOT WILL BE DETERMINED.

HENDERSON PRODUCTS-OHIO

DAN PERRY-OHIO SALES REP.

440-226-4690 CELL

DPERRY@HENDERSONPRODUCTS.COM

CONTRACT ACCEPTANCE:_____ DATE:_____

TITLE:_____ PURCHASE ORDER #:_____

SEE ATTACHED SPECIFICATIONS:

HENDERSON 10' MKE DUMP BODY

- HENDERSON MODEL MARK E 10' STAINLESS STEEL DUMP BODY
- CROSSMEMBERLESS-UNIBODY DESIGN
- 2B STAINLESS STEEL
- ALL 10 GA. CONSTRUCTION
- SLOPED LOWER DIRT SHEDDING RUB RAIL.
- 10' LONG
- 86" INSIDE WIDTH
- 30" SIDES
- 38 " AIR TAILGATE WITH DUAL HORIZONTAL BRACES
- SINGLE COAL DOOR MOUNTED IN THE CENTER OF TAILGATE
- ¼" AR400 STEEL FLOOR
- SLOPED BOX TOP RAIL
- (1) HORIZONTAL SIDE BRACE
- 8" REAR APRON
- FULL DEPTH REAR CORNER POST
- 4" SIDE TO FLOOR RADIUS
- ONE PIECE FRONT CORNER POST
- 1 ½" GRIP STRUT WALK RAIL FULL LENGTH OF BODY ON BOTH SIDES
- 22" X 86" CAB SHIELD FULLY WELDED
- BOXED IN CORNERS OF THE CAB SHIELD FOR STROBE PROTECTION
- HENDERSON STAINLESS STEEL PULL OUT LADDER
- ALL LED FMVSS # 108 MARKER LIGHTS
- INSTALLED

HENDERSON HOIST

- HENDERSON MODEL CS FRONT TELESCOPIC MAILHOT HOIST
- 29 TON CAPACITY
- 12" DOGHOUSE IN-FRONT OF BODY
- 9" MOUNTING HEIGHT
- FULL DOUBLE ACTING HOIST
- GREASEABLE REAR STAINLESS STEEL PINS
- INSTALLED

HENDERSON SNOW PLOW HITCH

- HENDERSON MODEL HFF-LP –QCC FRONT FRAME SNOW PLOW HITCH
- HENDERSON QUICK HITCH WITH 30.5" CENTER TO CENTER HOOK-UP (HENKE STYLE)
- HENDERSON FULL 5/8" STEEL SIDE PLATES
- OEM BUMPERS
- 5 POSITION TELESCOPIC LIFT ARM
- 4"X 10" DOUBLE ACTING LIFT CYLINDER
- BOX IN HITCH FRAME FOR PETERBILT CHASSIS–PER CITY OF BRUNSWICK SPEC
- PAINTED AND INSTALLED

HENDERSON RSP-OC 12X42 SNOW PLOW

- PLOW LENGTH: 12' LENGTH
- MOLDBOARD HEIGHT: 42" HEIGHT
- BOTTOM TRIP EDGE W/ 5 QUICK ADJUST SPRINGS
- PUSH FRAME TYPE: HEAVY DUTY OUTBOARD CYLINDER TYPE
- MOLDBOARD SHEET MATERIAL: 10 GA 304 STAINLESS STEEL MOLDBOARD
- INTEGRAL SHIELD.
- 12" RUBBER DEFLECTOR WITH STAINLESS STEEL STRIP
- 36" PLASTIC SIDE MARKERS ORANGE
- HENDERSON QUICK HITCH MOUNTED ON SWIVEL BAR
- TWO 3"X16" REVERSING CYLINDERS.
- RIGHT SIDE MAILBOX CUT..
- EIGHT 1/2" X 3 1/2" EDGE-ROLLED RIBS FOR EXTRA STRENGTH AND RIGIDITY.
- ONE-PIECE MOLDBOARD IS ROLLED INSTEAD OF BREAK-FORMED PRESENTING A SMOOTH, CLEAN SURFACE FOR BETTER MATERIAL FLOW.
- PLOW-MOUNTED CUSHION VALVE AND HOSES FROM CUSHION VALVE TO REVERSING CYLINDERS ARE STANDARD.
- ALL PARTS ARE CONTINUOUS WELDED.
- LEVEL LIFT DESIGN ALLOWS THE PLOW TO REMAIN LEVEL WITH ROAD IN ANY POSITION.
- REINFORCED 4" X 4" X 3/4" BOTTOM ANGLE.
- ATTACK ANGLE IS ADJUSTABLE WITH 8 DIFFERENT ATTACK ANGLES.
- PUSH FRAME WIDTH IS THE FULL LENGTH OF MOLDBOARD.
- EIGHT MOLDBOARD-TO-PUSH FRAME PIVOT POINTS WITH 1 1/4" BUSHINGS PINNED TO TWO 5/8" MOUNTING EARS.
- MOLDBOARD IS POWDER COATED BLACK ON THE BACK OF MOLDBOARD AND PLAIN STAINLESS FINISH ON THE FRONT. PUSH FRAME AND HITCH COMPONENTS ARE POWDER COAT PAINTED BLACK.

HENDERSON TGS-6 UNDER TAILGATE SPREADER

- HENDERSON MODEL TGS-6 STAINLESS STEEL SPREADER
- 6" AUGER WITH DIRECT DRIVE
- 1/4" END PLATES
- STANDARD 16"-OFF SET LEFT DROP PORT
- OLD STYLE CLEAN OUT DOOR
- STAINLESS STEEL TAILGATE FINS-THAT MOUNT TO TAILGATE AND LOCK INTO TAILGATE LOCK JAWS
- 18" POLY SPINNER DISC
- DUMP OVER LID
- STAINLESS STEEL MOUNTING HARDWARE
- INSTALLED

ELECTRICAL SYSTEM

- WHELEN LED SYSTEM
- LED AMBER STROBES MOUNTED IN A FULLY WELDED BOX IN CABSHIELD FACING FORWARD, SIDES AND REAR

- TR3 AMBER LED STROBES MOUNTED BELOW PLOW LIGHTS
- LED AMBER LIGHTS CUT INTO REAR POST
- LED BACK UP LIGHTS CUT INTO REAR POST
- LED STOP/TAIL/TURN CUT INTO REAR POST
- TRUCK LITE 4" LED SPINNER LIGHTS
- MODEL SK-10 BODY UP LIGHT
- WHELEN BACK UP ALARM
- HENDERSON PDP POWER DISTRIBUTION CENTER
- ALL ONE PIECE WIRING FROM POWER SOURCE TO ELECTRICAL ITEM
- ALL WIRING WILL BE PROPERLY RAN TO AVOID SHARP EDGES AND PINCH POINTS
- ALL WIRING WILL BE PROPERLY FUSED
- ALL LED FMVSS # 108 MARKER LIGHTS
- HEATED LED SNOW PLOW LIGHTS WITH STAINLESS STEEL BRACKETS
- ALL ONE PIECE WIRING WITH COPY OF WIRING SCHEMATIC

CERTIFIED POWER CENTRAL HYDRAULIC SYSTEM

- CERTIFIED POWER AIR/LOAD SENSING SYSTEM
- SAUER DANFOSS PUMP WITH WET SPLINE PTO
- CERTIFIED POWER SAUER DANFOSS CONTROL VALVE
- CONTROL VALVE TO RUN BODY/SNOW PLOW/SPREADER
- HENDERSON STEEL FLOOR PLATE
- CERTIFIED POWER MODEL FREEDOM 2.2 WITH AVL WIRE HARNESS SPREADER CONTROL SYSTEM
- CERTIFIED POWER 35-GALLON STAINLESS STEEL OIL RESERVOIR
- ALL WEATHERHEAD HOSES AND FITTING WITH STAINLESS STEEL QUICK COUPLERS
- QUICK COUPLER RELEASE VALVE (RELIEVES PRESSURE FROM COUPLERS)
- ALL PRESSURE HOSES SAE 100R2
- ALL FITTING JIC STYLE
- MID-STATE STAINLESS STEEL REAR HYDRAULIC TUBES FOR SPREADER
- MID-STATE STAINLESS STEEL FRONT HYDRAULIC TUBES FOR SNOW PLOW
- INSTALLED

MISCELLANEOUS

- CHROME EXHAUST ELBOW
- (1) STAINLESS STEEL SHOVEL HOLDER MOUNTED ON STAINLESS STEEL BRACKET
- HENDERSON REAR MUD FLAPS MOUNTED ON QUICK DETACH BRACKETS
- FLEET FULL POLY FENDERS MOUNTED ON STAINLESS STEEL BRACKETS
- STAINLESS STEEL COUPLER BRACKETS
- 12" SIDE BOARDS PAINTED THE COLOR OF YOUR CHOICE
- 3/4" PINTLE PLATE – WITH ADDITIONAL STIFFENER BAR WELDED TO BACKSIDE – PER CITY OF BRUNSWICK SPEC
- 1" OFFSET DEE RINGS
- 30 TON PINTLE HITCH
- BODY AND TRUCK FRAME TO BE UNDERCOATED

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 34-18

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A
NEW 8-TON TRUCK BODY AND SNOW/ICE PACKAGE FROM
HENDERSON PRODUCTS IN AN AMOUNT NOT TO EXCEED \$61,195.00.

WHEREAS: The City of Brunswick is a member of the National Joint Powers Alliance buying consortium; and

WHEREAS: The proposed purchase of a new 8-ton truck body and snow/ice package to provide for snow and ice control services is through the National Joint Powers Alliance pricing program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a new 8-ton truck body and snow/ice package from Henderson Products through the National Joint Powers Alliance in an amount not to exceed \$61,195.00.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 05/14/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 35-18** - A resolution authorizing the City Manager to purchase a new 8-ton truck cab and chassis from Allstate Peterbilt of Cleveland in an amount not to exceed \$93,438.00- **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: The City of Brunswick is a member of a buying consortium titled National Joint Powers Alliance(NJPA). This proposed purchase is under the NJPA pricing program. This truck will replace a "like" truck that will be taken out of service and a truck of similar type will be disposed of. This purchase was budgeted for in the approved 2018 Capital Budget.

PURPOSE AND EXPLANATION: The purpose of this purchase is to replace old obsolete equipment with the "like" equipment in order to provide snow and ice control services to the City of Brunswick.

IMPLEMENTATION SCHEDULE: Order as soon as possible with an expected 6 to 8 weeks for delivery. Once delivered, it will be shipped to a body manufacturer to fabricate and install the truck body and snow and ice equipment.

FINANCIAL INFORMATION: New 8 ton truck cab and chassis -- Street Repair & Maintenance Fund #117 & Capital Sub Fund #953 - 953-0420-56252 -- 93438

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**



March 28, 2018

City of Brunswick
4095 Center Rd.
Brunswick Ohio 44212

Mr. Kevin Kosik

Thank you for the opportunity to quote you on a new **2019 Peterbilt 348**.
Below is an outline detailing our proposal and special NJPA pricing.

Year: 2019
Make: Peterbilt
Model: 348
Quantity: 1

This Quote is National Joint Powers Alliance (NJPA) Pricing per contract with Peterbilt Motors.

15 Days floor plan at no charge from factory, if payment is not received in 15 days subject to a floor plan per day interest charge.

Truck Total Price Per NJPA Pricing: \$93,438.00

If you have any questions please feel to contact me. Thank you for your time and consideration.

Phil Simonski
Northern Ohio Peterbilt

PETERBILT MOTORS COMPANY			
NJPA CONTRACT #018-716-PMC			
Northern Ohio Peterbilt		City Of Brunswick	
PETERBILT MODEL	348	CHASSIS #	INSERT CHASSIS #
CAB & CHASSIS LIST PRICE	\$138,509	PETERBILT MODEL	NJPA DISCOUNT
NJPA DISCOUNT %	32.54%	220	22.33%
NJPA DISCOUNT \$	\$45,071	325	27.29%
CAB & CHASSIS PRICE	\$93,438	337	29.59%
		348	32.54%
		365	40.76%
		367	41.04%
		567	41.06%
		579	39.92%
		389	40.75%
		320	41.24%
		520	41.32%
TOTAL PRICE FOR ALL SOURCED GOODS/SERVICES	\$0		
TOTAL PRICE FOR CAB & CHASSIS AND ALL SOURCED GOODS/SERVICES	\$93,438		

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 35-18

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A
NEW 8-TON TRUCK CAB AND CHASSIS FROM ALLSTATE PETERBILT
OF CLEVELAND IN AN AMOUNT NOT TO EXCEED \$93,438.00.

WHEREAS: The City of Brunswick is a member of the National Joint Powers Alliance buying consortium; and

WHEREAS: The proposed purchase of a new 8-ton truck cab and chassis to provide for snow and ice control services is through the National Joint Powers Alliance pricing program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a new 8-ton truck cab and chassis from Allstate Peterbilt of Cleveland through the National Joint Powers Alliance in an amount not to exceed \$93,438.00.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 05/14/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 36-18** - A resolution authorizing the City Manager to purchase a new Branch Chipper from Vermeer Corporation in an amount not to exceed \$55,865.00 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/ Paul Barnett*)

BACKGROUND: The City of Brunswick belongs to the State Procurement Program under the direction of the Department of Administrative Services. The price for this chipper under the State Procurement Program is \$55,865.00 this chipper will replace a "like" chipper that will be taken out of front line service. This purchase was budgeted for in the approved 2018 Capital Budget.

PURPOSE AND EXPLANATION: The purpose of this purchase is to replace old, obsolete equipment with "like" equipment in order to provide branch chipping and tree services to the City of Brunswick.

IMPLEMENTATION SCHEDULE: Order as soon as possible with an expected delivery in late September.

FINANCIAL INFORMATION: Purchase of one (1) new Vermeer Branch Chipper - - Stormwater Enterprise Fund #224 capital Subfund #963 - 963-0420-56252 - - 55865

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**



QUOTE

NO:	
DATE:	12/20/17
PURCHASE ORDER:	

SOLD TO:	City of Brunswick		
ADDRESS:	1238 West 130th St.		
CITY:	Brunswick	STATE:	OH ZIP: 44212
CUSTOMER CONTRACT:	Ryan Letz		

SHIP TO:					
ADDRESS:					
CITY:		STATE:		ZIP:	
TERMS:					

Terms are due upon receipt unless otherwise specified

Phone: 330-558-6804					Fax:		Mobile:		Other#:	
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[illegible]

Accepted By: _____

Thank You For Choosing Vermeer Mid Atlantic!

BC1500 BRUSH CHIPPER

GENERAL

Length: 179" (454.7 cm)

Height: 104" (264.2 cm)

Width: 86" (218.4 cm)

Weight (without winch): 7490 lb (3397.4 kg)

Weight (with winch): 7770 lb (3524.4 kg)

ENGINE OPTION ONE

Make/Model: Cummins QSF3.8L Tier 4 Final

Gross horsepower: 130 hp (97 kW)

Max torque: 360 ft-lb (488.1 Nm)

Fuel type: Diesel

Number of cylinders: 4

ENGINE OPTION TWO (INTERNATIONAL)

Make/Model: John Deere 4045H Tier 3

Gross horsepower: 125 hp (93 kW)

Max torque: 355 ft-lb (481.3 Nm)

Fuel type: Diesel

Number of cylinders: 4

Contact your local Vermeer dealer for engine availability in your region.

FEED SYSTEM

Chipping capacity: 15" (38.1 cm)

Infeed opening height: 18.3" (46.5 cm)

Infeed opening width: 15.8" (40.1 cm)

Feed roller orientation: Vertical

Feed table height: 32" (81.3 cm)

Max feed speed: 125 fpm (38.1 m/min)

Feed roller diameter: 21" (53.3 cm)

CUTTING SYSTEM

Drum speed: 2050 rpm

Drum cutting diameter: 23.8" (60.5 cm)

Drum thickness: .4" (1 cm)

Knives: 2 knives – .625" x 5" x 8" (1.6 cm x 12.7 cm x 20.3 cm)

Engagement system: Automotive-style clutch

CAPACITIES/ELECTRICAL

Fuel tank: 45 gal (170.3 L)

Max hydraulic flow: 5.5 gpm (20.8 L/min)

DEF tank: 5 gal (18.9 L)

Lights: LED front, rear, side, brake and taillights

CHASSIS/BRAKES

Frame: .25" (6.4 mm) Z channel, 7" (17.8 cm)

Tires: LT 285/75R16 LR E

Axle/Suspension: Torsion

DISCHARGE SYSTEM

Discharge height: 104" (264.2 cm)

Degree of rotation: 270°

OPTIONS

Tree Commander™ remote control

Extended warranty

Special paint

Planned maintenance

Vermeer Confidence Plus® asset protection program

Winch

Hydraulic chute rotate

STS Prices

130hp No winch
\$ 55,865

~~130hp w/ winch
\$ 60,445.96~~

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Vermeer



EQUIPPED TO
DO MORE.

BC1500 BRUSH CHIPPER



CHIPPING PRODUCTIVITY. The SmartFeed system monitors engine rpm and automatically stops and reverses the feed rollers to enhance production. This system also senses feed roller jams and manipulates the material automatically to reduce the need for manual control bar use.



EASILY LIFT HEAVY MATERIAL. An optional winch allows operators to move large logs effortlessly. The 150' (45.7 m) winch line can handle logs up to 2000 lb (907.2 kg) and can automatically lift the logs onto the feed table.



OPERATOR SAFETY. Mounted over the feed table, the four-position upper feed control bar enables the operator to stop the feed rollers and select forward/reverse. The patented bottom feed stop bar is strategically located to make it possible for an operator's leg to strike the bar and shut off the feed mechanism either intentionally or automatically in an emergency situation.



TAKE CONTROL. With the standard Tree Commander™ remote control, jobsite productivity is improved by allowing the operator to control brush chipper functions remotely. The remote can be attached to the operator's belt or held in an optional bracket mounted directly to the operator's station of a Vermeer compact utility loader.

ECOIDLE™

ECOIDLE™ ENGINE CONTROL SYSTEM. When the EcoIdle function is selected by the operator, the engine speed automatically lowers to a preset rpm after one or five minutes of inactivity to help reduce fuel consumption when not chipping material. Due to this idling, noise and greenhouse emissions are also reduced.



SMOOTH FEEDING. Vertical feed rollers with helical cleats help hold material firmly to the infeed table, which reduces vibration, shock and structural loading to the rear of the machine.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 36-18

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW BRANCH CHIPPER FROM VERMEER CORPORATION IN AN AMOUNT NOT TO EXCEED \$55,865.00.

WHEREAS: The City of Brunswick belongs to the State Procurement Program under the direction of the Department of Administrative Services; and

WHEREAS: The State contract under the State Procurement Program has been awarded to Vermeer Corporation.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a new branch chipper from Vermeer Corporation in an amount not to exceed \$55,865.00.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC