BRUNSWICK CITY
SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

Agenda
JUNE 11, 2018
6:15 PM or immediately following Building & Building Code Committee

1. Discussion Items

   (a) **RES. NO. 42-18** - An emergency resolution authorizing the City Manager and City Engineer to submit a Program Year 2018 Community Development Block Grant Application for the Jefferson Avenue and Lincoln Avenue Resurfacing Project - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

   (b) **RES. NO. 44-18** - An emergency resolution authorizing the City Manager to purchase a video playback system from RPC Video of Cleveland for the Brunswick Area Television Studios in an amount not to exceed $34,590.00 - **1st Reading** (to be brought from Services, Utilities, Technology & Cable Committee, *Administration/Jeff Neidert*)

2. General Discussion

3. Adjournment

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE: 06/11/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 42-18** - An emergency resolution authorizing the City Manager and City Engineer to submit a Program Year 2018 Community Development Block Grant Application for the Jefferson Avenue and Lincoln Avenue Resurfacing Project - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: The PY 2018 Community Development Block Grant (CDBG) project will consist of the resurfacing of approximately 800 feet on Jefferson Avenue from Center Road to Wilson Street, and approximately 2,350 feet on Lincoln Avenue from Center Road to Cleveland Street, for a total of 3,150 feet. The project will consist of performing partial and full-depth pavement repairs and crack sealing as needed, followed by a double chip seal.

PURPOSE AND EXPLANATION: The total preliminary estimate of the project cost is $111,578.00; this includes $80,000.00 of CDBG funds and $31,578.00 of Road Levy Funds.

IMPLEMENTATION SCHEDULE: Immediately

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Estimated project cost is $111,578.00; this includes $80,000.00 request for CDBG funds (from Medina County) and $31,578.00 of City of Brunswick Road Levy Fund #332. Any and all City funds for this project will require the certification of funds by the Finance Director (PO) and sufficient Council appropriations pursuant to State Law.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety, and for the additional reason that the PY 2018 Community Development Block Grant application must be submitted in a timely manner to the Medina County Commissioners.

ADDITIONAL INFORMATION:

MAYOR
RON FALCONI

CITY OF BRUNSWICK

COUNCIL
MICHAEL J. ABELLA, JR
ANTHONY P. CAPRETTA
JOSEPH P. DELSANTER
NICHOLAS HANEK
PATRICIA HANEK
BRIAN K. OUSLEY
JOSEPH SALZGEBER

CITY MANAGER / SAFETY DIRECTOR
CARL S. DEFOREST

May 23, 2018

Medina County Commissioners
c/o Mr. Robert Henwood
124 W. Washington Street, Suite B-4
Medina, OH 44256

RE: PY 2018 Community Development Block Grant (CDBG) Program

Dear Mr. Henwood:

Enclosed you will find the City of Brunswick's CDBG Request for Funding for Project Year 2018. The City is proposing to apply for CDBG funding to resurface approximately 800 feet on Jefferson Avenue from Center Road to Wilson Street, and approximately 2,350 feet on Lincoln Avenue from Center Road to Cleveland Street, for a total of 3,150 feet. The total preliminary estimate of the project cost is $111,578.00; this includes $80,000.00 of CDBG funds and $31,578.00 of other funds. We anticipate requesting approval from Brunswick City Council at the next council meeting and will forward a copy of the resolution after that meeting.

For your review, the City's Consulting City Engineer, Matt Jones, has provided the following documents:

- Project Description
- Preliminary Estimate of Project Cost
- Jefferson Avenue and Lincoln Avenue Resurfacing Project Map
- Jefferson Avenue and Lincoln Avenue Pavement Improvement Benefit Area
- Jefferson Avenue and Lincoln Avenue Census Tract Location Map

This project, located in Census Tract 4162, Block Group 1, meets the national objective of benefiting low and moderate income residents, as indicated on the enclosed location map. The service area for the project consists of 130 homes. The homes in the service area are indicative of all the homes in the census tract and are homogeneous and characteristically similar with the remainder of the block group.

Thank you for considering this project for the PY 2018 CDBG allocation. Please contact me if you have any questions or concerns.

Sincerely,

Carl DeForest,
City Manager

c: Grant Aungst, Community & Economic Dev. Director
Paul Barnett, Service Director
Matt Jones, Consulting City Engineer
Pam Plavecski, Planning & Zoning Coordinator

BRUNSWICK

4095 CENTER ROAD - BRUNSWICK, OHIO 44212
CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002
http://www.brunswick.oh.us

Medina County

Community Development Block Grant (CDBG)

Request for funding for the Allocation Program PY 2018

Applicant Entity: City of Brunswick Contact Person: Paul Barnett

Address: 4095 Center Road, Brunswick, Ohio 44212

Phone: (330) 558-6804 Fax: (330) 273-8036

Email: pbarnett@brunswick.oh.us

Please complete the following questionnaire about your project.

Describe the activity for which you are requesting funding: Resurface approximately 800 feet on Jefferson Avenue from Center Road to Wilson Street, and approximately 2,350 feet on Lincoln Avenue from Center Road to Cleveland Street, for a total of 3,150 feet.

Identify the chosen national objective and how your project will benefit that population (low-moderate income/ADA/Seniors or slum and blight): This project, located in Census Tract 4162, Block Group 1, meets the national objective of benefiting low and moderate income residents. Percentage LMI: 69.88%; Population: 1,610. The service area consists of 130 homes. The homes in the service area are indicative of all the homes in the census tract and are homogeneous and characteristically similar with the remainder of the block group. Project located approx. 800 feet on Jefferson Avenue from Center Road to Wilson Street, and approximately 2,350 feet on Lincoln Avenue from Center Road to Cleveland Street, for a total of 3,150 feet.

Identify the location of the project:

If funding is for building rehabilitation please include the following information:

Year Built: _____ Flood Plain Map Number: _____

Architect or Engineer who will be working on this project (if applicable):

Matt Jones, Consulting City Engineer, Chagrin Valley Engineering Ltd.

Total funding being requested: $80,000.00

Are you requesting funding for this project from any other source? _____ YES __X__ NO

If YES please identify source of funding: _____

Proposed Budget for CDBG Allocation Funding Request

Applicant: City of Brunswick

Proposed Project: Jefferson Avenue and Lincoln Avenue Resurfacing

Project Cost:

Administration Costs	$
Construction Costs	$ 85,980
Architect/Engineering Cost*	$ 11,000
Other Cost (Please Detail)	$
Inspection Services	$ 6,000
Contingency	$ 8,598
	$
Total Project Cost	$ 111,578

Project Funding:

CDBG requested funds	$ 80,000
Other funding sources:	
Brunswick Road Levy	$ 31,578
	$
	$
Total Project Cost	$ 111,578

A letter from a Contractor or Architect/Engineer on their letterhead giving a brief description of the project, material quantities and cost estimates, and plans **MUST** be included with the application. If the project is for a construction related activity, the estimate must include the following statement: "This estimate is based on the Davis Bacon Federal Wages Listed for Medina County."

Please include location maps indicating the exact location of the proposed activity. If you are requesting funding for road or sidewalk improvements please include a map and include the street addresses of households/businesses that will benefit from the improvement.

*** NOTE:** Applicants are responsible for the hiring of and payments to an Architect/Engineer of their choosing. CDBG funds **WILL NOT** to be used for this expense.

Authorization

The undersigned hereby represents that he/she is authorized by the community or agency named above to submit this request for CDBG Allocation Program funding to the Medina County Commissioners. All information contained herein is accurate. If CDBG funding is granted, the community or agency submitting this application agrees to comply with all CDBG, HUD, and Medina County regulations.

Carl S. DeForest	
Printed Name	Signature
City Manager	5/23/18
Title	Date

Applicants are required to complete all information as completely and accurately as possible to aid in the project review. Additional information may be submitted and attached. If additional information is required for review, the contact person named in this application will be asked to submit the additional information required.

Completed applications must be received by FRIDAY, MAY 25, 2018 AT 4:30 PM

Submit applications to:

Medina County Commissioners
c/o Robert Henwood, Director
Dept. of Planning Services
124 West Washington Street, Suite B-4
Medina, Ohio 44256

Phone: (330) 722-9292
Fax: (330) 764-8456

Email: rhenwood@medinaco.org

R:\wp\planning\cdbg\2018\CDBG_application_form_PY18.docx

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JEFFERSON / LINCOLN RESURFACING (CDBG PY 2018)

May 23, 2018

IN THE

CITY OF BRUNSWICK, OHIO

PROJECT DESCRIPTION

The Jefferson / Lincoln Resurfacing Project will rehabilitate approximately 3,100 feet of deteriorated asphalt pavement in the Brunswick Heights neighborhood. Work limits are on Lincoln Avenue between Center Road and Cleveland Street (the entire length of the road), and on Jefferson Avenue between Center Road and Wilson Street. The project will consist of performing partial and full depth pavement repairs and crack sealing as needed, followed by a double chip seal. The first layer of chip seal will be performed with larger #57 aggregate to provide additional strength and stability to the existing pavement. The second layer will use smaller #8 aggregate to help provide a smoother driving surface. Finally, the chip sealed surface will be treated with a mastic surface seal, which is a black synthetic emulsion that serves to lock in the aggregate and provide a watertight top layer, thereby improving the appearance and extending the life of the pavement. This same treatment was successfully used on the adjacent section of Jefferson Avenue in the 2017 Brunswick Asphalt Road Program.

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May 23, 2018

JEFFERSON / LINCOLN RESURFACING (CDBG PY 2018)
PRELIMINARY PROJECT COST ESTIMATE

Project Scope:
Perform base repairs and double chip seal on Jefferson Avenue between Center Road (SR 303) and Wilson Street, and on Lincoln Avenue between Center Road (SR 303) and Cleveland Street
Assumes 21' existing pavement width

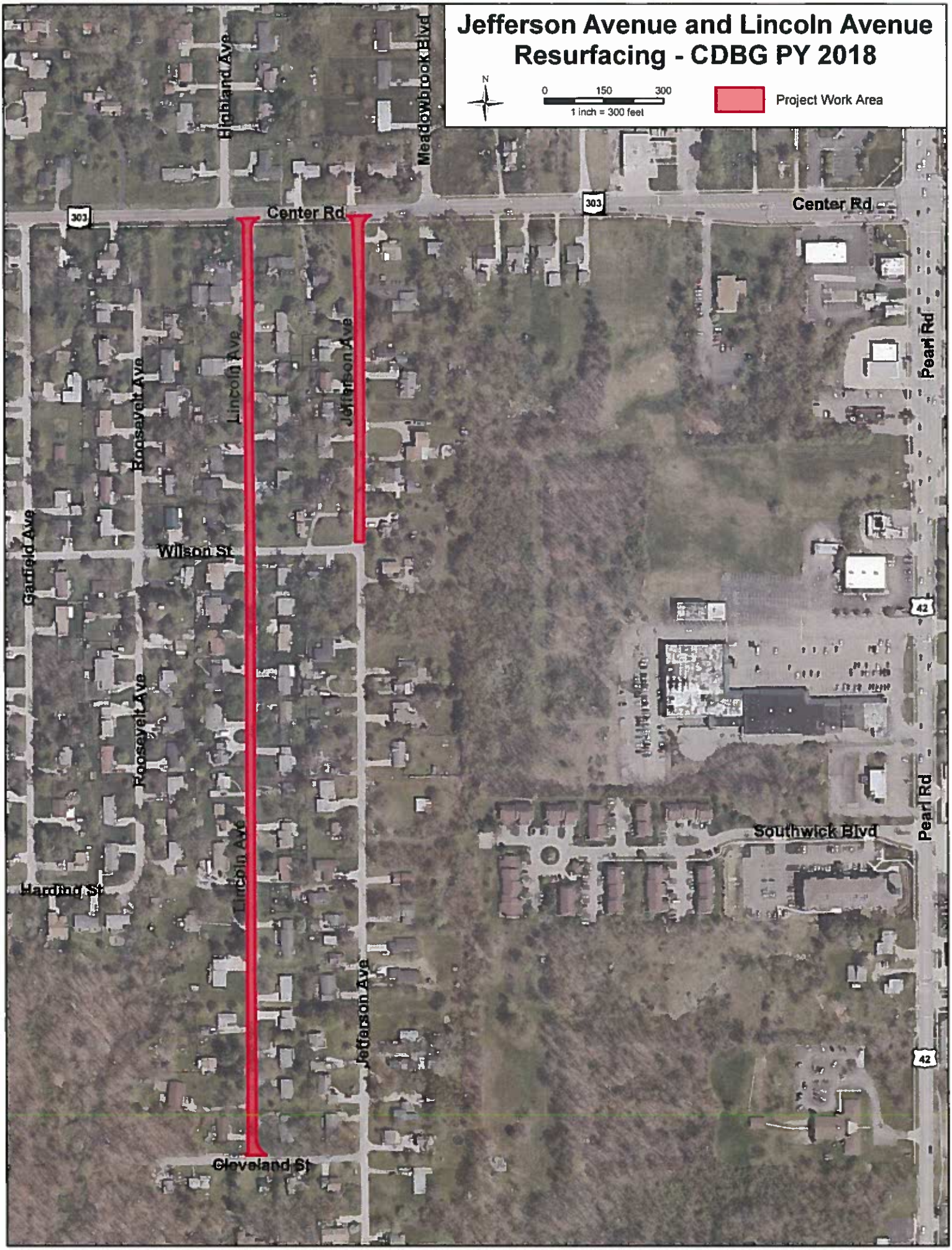
ITEM NUMBER	ITEM DESCRIPTION	QNTY	UNITS	UNIT PRICE	TOTAL
1	PARTIAL DEPTH REPAIRS	350	S.Y.	$30.00	$10,500.00
2	FULL DEPTH REPAIRS	400	S.Y.	$60.00	$24,000.00
3	CRACK SEALING	LUMP	LUMP	$8,000.00	$8,000.00
4	ODOT 882 DOUBLE CHIP SEAL	7400	S.Y.	$3.00	$22,200.00
5	MASTIC SURFACE SEAL	7400	S.Y.	$2.20	$16,280.00
6	MANHOLE ADJUSTED TO GRADE	3	EACH	$500.00	$1,500.00
7	VALVE/BOX ADJUSTED TO GRADE	4	EACH	$250.00	$1,000.00
8	MISC METAL	500	LBS	$1.00	$500.00
9	MAINTAINING TRAFFIC AND DETOUR SIGNING	LUMP	LUMP	$2,000.00	$2,000.00

ITEM SUBTOTAL	**$85,980.00**
CONTINGENCY (10%)	**$8,598.00**
SUBTOTAL CONSTRUCTION	**$94,578.00**
ENGINEERING	**$11,000.00**
CONSTRUCTION INSPECTION SERVICES	**$6,000.00**
SUBTOTAL PROFESSIONAL SERVICES	**$17,000.00**
TOTAL PRELIMINARY PROJECT COST ESTIMATE	***$111,578.00***

Notes:

1) This estimate is based on the Davis Bacon Federal Wages Listed for Medina County.

2) The costs shown in this estimate represent an estimate of probable construction costs prepared in good faith and with reasonable care. Chagrin Valley Engineering, Ltd. has no control over the costs of construction labor, materials, or equipment, nor over competitive bidding.


Jefferson Avenue and Lincoln Avenue
Resurfacing - CDBG PY 2018
N
0
150
300
1 inch = 300 feet
Project Work Area
Highland Ave
Meadowbrook Blvd
303
Center Rd
Lincoln Ave
Jefferson Ave
Roosevelt Ave
Garfield Ave
Wilson St
Pearl Rd
42
Southwick Blvd
Harding St
Cleveland St

ArcGIS My Map

Details Add | Basemap | Save Print | Measure Bookmarks Find address or place

Change Style

Low to Moderate Income Population by Block Group

Choose an attribute to show

BLOCKGROUP

Add attribute

Select a drawing style

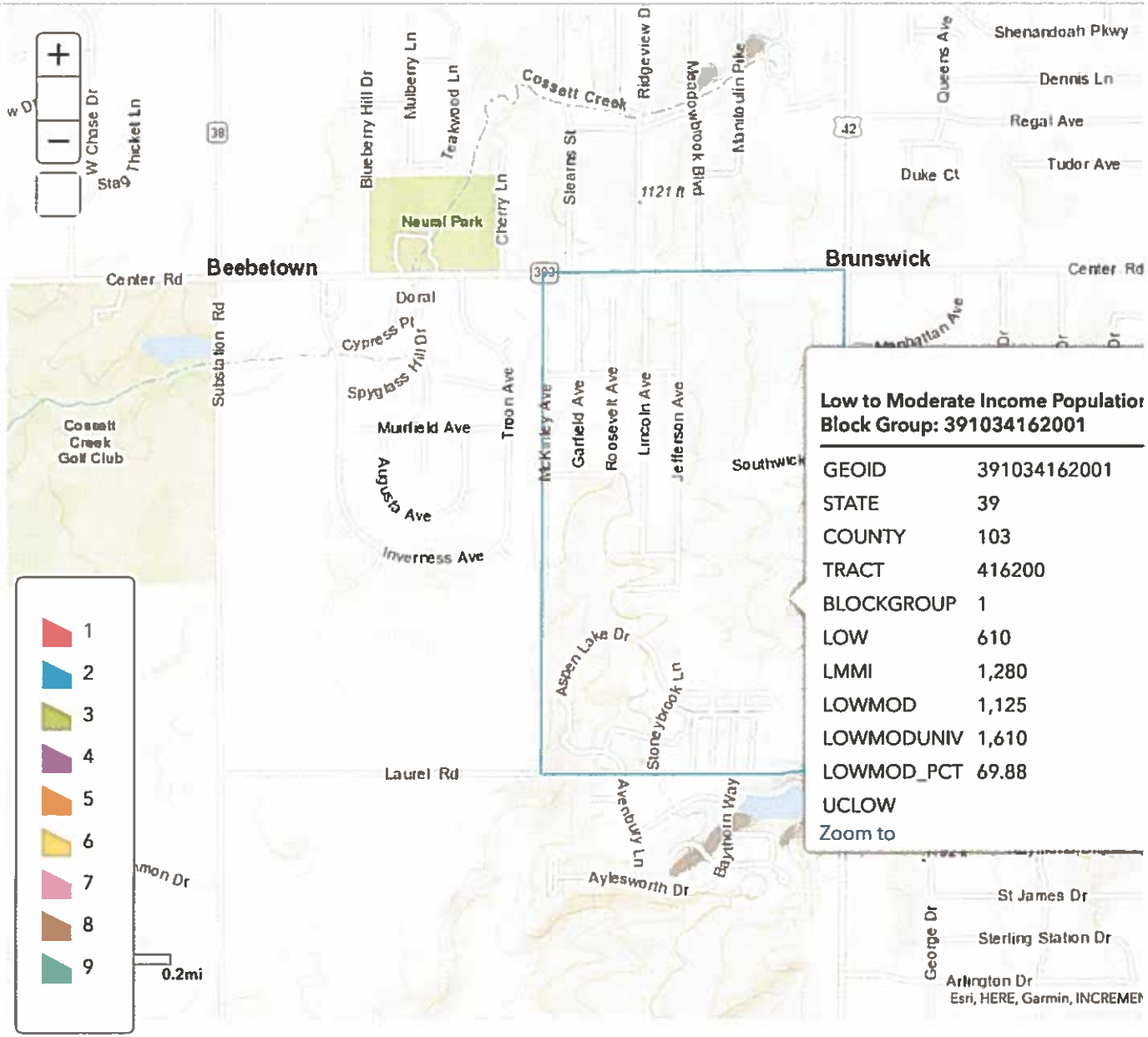
Types (Unique symbols)

OPTIONS

Location (Single symbol)

SELECT

DONE CANCEL



Low to Moderate Income Population Block Group: 391034162001

GEOID	391034162001
STATE	39
COUNTY	103
TRACT	416200
BLOCKGROUP	1
LOW	610
LMMI	1,280
LOWMOD	1,125
LOWMODUNIV	1,610
LOWMOD_PCT	69.88
UCLOW	

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CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY ENGINEER TO SUBMIT A PROGRAM YEAR 2018 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR THE JEFFERSON AVENUE AND LINCOLN AVENUE RESURFACING PROJECT.

WHEREAS: The Jefferson Avenue and Lincoln Avenue Resurfacing Project (the "Project") will consist of the resurfacing of approximately 800 feet on Jefferson Avenue from Center Road to Wilson Street and approximately 2,350 feet on Lincoln Avenue from Center Road to Cleveland Street, for a total of 3,150 feet and will include performing partial and full-depth pavement repairs and crack sealing as needed, followed by double chip seal; and

WHEREAS: The total preliminary estimate of the Project cost is $111,578.00, which would include $80,000.00 of Community Development Block Grant funds and $31,578.00 of City funds.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager and City Engineer are hereby authorized to submit a Program Year 2018 Community Development Block Grant application for the Jefferson Avenue and Lincoln Avenue Resurfacing Project.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason that the Program Year 2018 Community Development Block Grant application must be timely submitted to Medina County. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES_____ NAYS_____

ADOPTED: _____ AYES_____NAYS_____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 42-18

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY ENGINEER TO SUBMIT A PROGRAM YEAR 2018 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR THE JEFFERSON AVENUE AND LINCOLN AVENUE RESURFACING PROJECT.

WHEREAS: The Jefferson Avenue and Lincoln Avenue Resurfacing Project (the "Project") will consist of the resurfacing of approximately 800 feet on Jefferson Avenue from Center Road to Wilson Street and approximately 2,350 feet on Lincoln Avenue from Center Road to Cleveland Street, for a total of 3,150 feet and will include performing partial and full-depth pavement repairs and crack sealing as needed, followed by double chip seal; and

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SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason that the Program Year 2018 Community Development Block Grant application must be timely submitted to Medina County. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES_____NAYS_____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE: 06/11/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Jeff Neidert

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 44-18** - An emergency resolution authorizing the City Manager to purchase a video playback system from RPC Video of Cleveland for the Brunswick Area Television Studios in an amount not to exceed $34,590.00 - **1st Reading** (to be brought from Services, Utilities, Technology & Cable Committee, *Administration/Jeff Neidert*)

BACKGROUND: The video playback system at the Brunswick Area Television studios had a major component failure in the early spring of this year. Although it was already included in the budget for 2018, the unit failed before bids could be obtained. We are currently operating on a borrowed system from Wadsworth Community Television and need to return their unit as soon as possible.
The unit will handle the replay of our video programming across all three access channels, on a 24/7 basis. The specified equipment is fully compatible with our existing system and will require minimal integration difficulties.
Bids were advertised and opened on Tuesday, June 5th at noon. Only one bid was received, however the price came in well under the budgeted amount by nearly $5,000. As Leightronix is a proprietary brand of equipment, multiple bids would most likely have not resulted in any substantial savings, therefore it is recommended that the bid from RPC Video of Cleveland for a total cost of $34,590.00 be accepted, as an emergency measure with suspension, due to the failure of our existing system. All required bid bond and additional documents were submitted along with the bid. We have done business with RPC Video in the past and are very comfortable in recommending that the bid be awarded to them.
As an added feature, the new system would allow for conversion to High Definition signal, should the cable operators upgrade our system channels in the future.

PURPOSE AND EXPLANATION: Emergency and Suspension requested to restore our channels to full operation and to be able to return the loaner system to Wadsworth Community Television.

IMPLEMENTATION SCHEDULE: We hope the new system will be able to be installed prior to the end of June.

FINANCIAL INFORMATION: Video Playback System - 06/12/2018 - Capital Outlay, Brunswick Area Television Cable Fund - 956-0460-56252 - - 40000

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommend this resolution be adopted as an emergency with suspensions as it was accounted for in this year's capital budget and for the further reason that the existing unit has failed and we are operating on a borrowed unit which needs to be returned to Wadsworth Community Television.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A VIDEO PLAYBACK SYSTEM FROM RPC VIDEO OF CLEVELAND FOR THE BRUNSWICK AREA TELEVISION STUDIOS IN AN AMOUNT NOT TO EXCEED $34,590.00.

WHEREAS: The City of Brunswick received one (1) bids for the video playback system, in accordance with public bidding requirements; and

WHEREAS: The one (1) received public bid was opened on June 5, 2018 with RPC Video of Cleveland determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a video playback system from RPC Video of Cleveland, the lowest and best bidder, for the Brunswick Area Television studios in an amount not to exceed $34,590.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary as the existing unit has failed. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 44-18

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A VIDEO PLAYBACK SYSTEM FROM RPC VIDEO OF CLEVELAND FOR THE BRUNSWICK AREA TELEVISION STUDIOS IN AN AMOUNT NOT TO EXCEED $34,590.00.

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PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC