

BRUNSWICK CITY SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

Agenda

JUNE 25, 2018

6:35 PM or immediately following Parks, Recreation & Community Committee

1. Discussion Items
 - (a) **RES. NO. 49-18** - An emergency resolution authorizing the City Manager to enter into an agreement with Set in Stone Contracting, LLC for the 2018 Catch Basin Repair Program in an amount not to exceed \$94,740.00 - **1st Reading** (To be brought from Services, Utilities, Technology & cable Committee, *Administration/Matt Jones*)
 - (b) **RES. NO. 50-18** - A resolution authorizing the city manager to enter into an agreement with blue oceans satellite systems inc. in an initial amount not to exceed \$47,761.50 with annual options subject to additional council approval for service department automated vehicle location software and declaring an emergency - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)
2. General Discussion
3. Adjournment

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 06/25/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 49-18** - An emergency resolution authorizing the City Manager to enter into an agreement with Set in Stone Contracting, LLC for the 2018 Catch Basin Repair Program in an amount not to exceed \$94,740.00 - **1st Reading** (To be brought from Services, Utilities, Technology & cable Committee, *Administration/Matt Jones*)

BACKGROUND: Authorization for public bid granted by City Council motion on 4/23/18.

Set In Stone Contracting, LLC's bid was determined to be the lowest and best bid.

PURPOSE AND EXPLANATION: The proposed project will adjust, reconstruct to grade, or replace deteriorated catch basins and replace associated concrete boxouts in various locations throughout the City. This project is being funded with stormwater utility dollars.

IMPLEMENTATION SCHEDULE: The project is anticipated to commence on or about August 1, 2018 and will take approximately 60 days to complete, weather permitting.

FINANCIAL INFORMATION: 2018 Catch Basin Repair Program - - - 224-0420-54265 - - 94740

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of public peace, property, health, safety, or welfare, and providing for the usual daily operation of municipality, and for the further reason that this project may commence during the 2018 construction season.

**ADDITIONAL
INFORMATION:**

MEMO

Engineering Department



TO: City Council
FROM: Matthew M. Jones, P.E.
DATE: June 25, 2018
RE: 2018 Catch Basin Repair Program

On June 6, 2018, public bids were opened for the 2018 Catch Basin Repair Program. A tabulation of the bid results is attached for your reference. Two companies submitted bids for the project. The low bidder for the project was Set in Stone Contracting, LLC at \$94,740.00. The Engineer's estimate was \$94,930.00. Engelke Construction Solutions, LLC was the second low bidder with a bid of \$96,190.00.

This project will facilitate the repair of approximately 55 catch basins at various locations throughout the city. The bids included allotments for casting replacement and drive apron repairs to be used as needed. A listing of the repairs included in the bid is attached for reference as well.

Stormwater utility funds are being utilized to complete the proposed project.

CVE staff has contacted a sampling of references provided by Set in Stone Contracting, LLC. The reference check did not find any reoccurring issues with Set in Stone. Two municipalities were contacted regarding four (4) separate projects. All contacted references classified Set in Stone as an above average contractor. Additionally, Set in Stone completed the 2016 and 2017 Catch Basin Repair Programs satisfactorily.

Based upon a review of the bid documents and other references, it is my opinion that Set in Stone has the needed experience, personnel and equipment to successfully complete the work as bid and should be considered the lowest and best bidder for this project.

Therefore, I respectfully request that City Council consider emergency legislation to award a contract in the amount of \$94,740.00 to Set in Stone Contracting, LLC to complete the 2018 Catch Basin Repair Program.

If you have any questions or require any additional information please contact me at your convenience.

Attachments

C: Carl DeForest, City Manager
Paul Barnett, Service Director
Todd Fischer, Finance Director
Ken Fisher, Law Director

REPAIR SUMMARY

	STREET	REPAIR LOCATION	CB's Adjusted or	Engineer Comments
REF		(Address)	Reconstructed to Grade	
			(Each)	
1	Eisenhower	1638	1	
2	Eisenhower	1700	2	
3	Truman	1750	1	
4	Van Buren	3295	1	
5	Fernwood / Peacock	3738	3	
6	Fernwood	Across from 2082 Peacock	1	
7	Pheasants Walk	3688	2	
8	Pheasants Walk	3679	2	
9	Yorkshire	N/ Pheasants Walk	2	
10	Yorkshire	2031	2	
11	S. Carpenter/Center	Intersection on S. Carpenter	1	
12	Kenneth	194	1	
13	Kenneth	195	1	
14	Angela	4097	1	
15	Westminister	852	1	
16	Westminister	836	2	
17	Rolling Hills	4072	1	
18	Rolling Hills	4095	1	
19	Rolling Hills	4164	1	
20	Rachel	746 (On Angela)	1	
21	Ambrose / Rolling Hills Intersection	West Leg	2	
22	Rolling Hills	4285	1	
23	Hilltop	4106	2	
24	Hilltop	4072	1	
25	Hilltop	4049	2	
26	Dogwood	4628	1	
27	Redwood	At 891 Pepperwood	1	
28	Redwood	Across from 4611	1	
29	Redwood	4632	1	
30	Boxwood	4641	1	
31	Pepperwood	599	1	
32	Pepperwood	1004	2	
33	Pepperwood / Dogwood	Intersection (NE corner)	1	
34	Pepperwood / Briar	Intersection, S Side	1	
35	Briar	4717	1	
36	Briar	4747	1	
37	Cottonwood	4699	1	
38	Poplar	753	1	
39	Queens / Dennis	Intersection (SE corner)	1	
40	Saxon	1263	1	
41	Regal	4203	1	Replace Casting
42	Regal	Across from 4241	1	Replace Casting

BID TABULATION**BRUNSWICK 2018 CATCH BASIN REPAIR PROGRAM****JOB # 18216****Bid No. 2018-009****CITY OF BRUNSWICK****DATE: JUNE 6, 2018****ENGINEER'S ESTIMATE: 94,930.00****SET IN STONE CONTRACTING,
LLC****ENGELKE CONSTRUCTION
SOLUTIONS, LLC**

ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	CATCH BASIN CASTING ADJUSTED TO GRADE	EACH	44	\$1,535.00	\$67,540.00	\$1,470.00	\$64,680.00
2	CATCH BASIN RECONSTRUCTED	EACH	10	\$2,000.00	\$20,000.00	\$1,995.00	\$19,950.00
3	MISCELLANEOUS METAL	LBS	1,000	\$1.00	\$1,000.00	\$2.63	\$2,630.00
4	CONCRETE DRIVE APRON	SF	1,000	\$6.20	\$6,200.00	\$8.93	\$8,930.00
	TOTAL PROJECT COST			TOTAL	\$94,740.00	TOTAL	\$96,190.00 **
				NUMBER OF DAYS TO COMPLETE: 65		NUMBER OF DAYS TO COMPLETE: 60	
				EARLIEST START DATE: 8/6/2018		EARLIEST START DATE: 5/27/2018	

** Math Error

** Actual Bid Submitted \$132,710.00

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SET IN STONE CONTRACTING, LLC FOR THE 2018 CATCH BASIN REPAIR PROGRAM IN AN AMOUNT NOT TO EXCEED \$94,740.00.

WHEREAS: The City of Brunswick received two (2) bids for the 2018 Catch Basin Repair Program (the "Program"), in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on June 6, 2018, with Set in Stone Contracting, LLC determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Set in Stone Contracting, LLC, the lowest and best bidder, for the 2018 Catch Basin Repair Program in an amount not to exceed \$94,740.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Program during the 2018 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 49-18

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

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Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 06/25/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 50-18** - A resolution authorizing the city manager to enter into an agreement with blue oceans satellite systems inc. in an initial amount not to exceed \$47,761.50 with annual options subject to additional council approval for service department automated vehicle location software and declaring an emergency - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: A motion was passed on January 8, 2018 authorizing the City Manager to advertise for "Requests for Proposals"(RFP) for the installation and ongoing support for an Automated Vehicle Location software package on Service Vehicles. Responses were received on May 3, 2018. There were two responses. The lowest and best response meeting the specifications was from Blue Oceans Satellite Systems, Inc.

PURPOSE AND EXPLANATION: This proposed system will track and record the locations and times of city snow and ice trucks, dump trucks and pickup trucks. This system provides an accountability for the services offered and provides proof of where and what we are doing. This allows management and staff to remotely see where our trucks are and for snow and ice will show if we are plowing or spreading salt and what speed we are traveling while the service is being provided.

IMPLEMENTATION SCHEDULE: The services are scheduled to be activated in September, 2018 and continue thru August 31, 2023 with ongoing annual option years to renew as approved by Council.

FINANCIAL INFORMATION: Blue Oceans Satellite Systems, Inc. - - 953-0420-56252 \$40,222.50 for first year only - 117-0420-54253 \$7,539.00 for first year only and for each of the remaining 4 years. - -

FINANCIAL SUMMARY: Year 1 will run upon signing of the proposed contract in 2018 through August 31, 2019 with 4 more terms spanning from September 1 through August 31 with completion in 2023. Years 2 through 5 and beyond are contingent upon the appropriation of necessary funds by City Council as required by applicable law. In the event City Council fails to appropriate sufficient funds to provide for the future years of this agreement, this Agreement shall automatically terminate at the expiration of the first year or any year that funds are not appropriated.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
It is requested that legislation is passed after 3 readings by emergency at the July 23 meeting to allow for the ordering of hardware and installation prior to this winter season.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BLUE OCEANS SATELLITE SYSTEMS INC. IN AN INITIAL AMOUNT NOT TO EXCEED \$47,761.50 WITH ANNUAL OPTIONS SUBJECT TO ADDITIONAL COUNCIL APPROVAL FOR SERVICE DEPARTMENT AUTOMATED VEHICLE LOCATION SOFTWARE AND DECLARING AN EMERGENCY.

WHEREAS: Automated Vehicle Software will allow for improved Service Department efficiency and accountability.

WHEREAS: Pursuant to a Request for Proposals authorized by Council on January 8, 2018, two (2) responses were received with the lowest and best proposal from Blue Oceans Satellite Systems Inc.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Blue Oceans Satellite Systems Inc. for software tracking of the City's Service Department Vehicles in an amount not to exceed \$47,761.50 with Annual Options subject to additional Council approval.

SECTION 2: That this Resolution is hereby declared to be an immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to permit necessary software tracking of the City's Service Department Vehicles to immediately commence. Therefore the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST:

Clerk of Council
Fijabi Gallam, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 50-18

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

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PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC