



BRUNSWICK CITY COUNCIL AGENDA

Brian Ousley At-Large	Alex Johnson At-Large	Michael Abella Jr. Ward 1	Kenneth Fisher Law Director	Anthony Bales City Manager	Ron Falconi Mayor	Barbara Ortiz Council Clerk	Patricia Hanek At-Large	Joseph Salzgeber Ward 3	Anthony Capretta Ward 4	Nicholas Hanek Ward 2
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Administration Representatives

APRIL 25, 2016

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of regular Council Meeting Minutes dated April 11, 2016.
 - (a) Council Meeting Minutes dated April 11, 2016.
5. Mayor's Report:
 - (a) Proclamation to designate May 1-7, 2016 as Public Service Recognition Week in the City of Brunswick;
 - (b) Mayor's recommendation to appoint Ray Purcell to the Juvenile Diversion Board;
 - (c) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development.....Mr. Johnson
 (31) Economic Development Committee Meeting Minutes 041116

Services, Utilities, Technology & Cable.....Mr. Salzgeber
 (32) Services Committee Meeting Minutes 041116

Finance Committee.....Mrs. Hanek

Safety & Environment.....Mr. Hanek

Planning & Zoning Committee.....Mr. Ousley

Parks, Recreation & Community Committee.....Mr. Abella Jr.

Building & Building Code Committee.....Mr. Capretta
 (33) Building Code Committee Meeting Minutes 041116
8. Other Boards and Commissions

(a) Committee of the Whole Meeting Minutes dated 041116

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

ORD. NO. 16-16 - An ordinance to rezoning PPN 003-18D-14-180 from the existing C-G General Commercial Zoning District to the R-L Low Density Residential Zoning District **3rd Reading** (Planning & Zoning Committee, *Administration/Anthony Bales*)

b. 2nd Reading(s)

ORD. NO. 12-16 - An ordinance amending Section 1278.02 of the City of Brunswick Codified Ordinances - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

RES. NO. 21-16 - A resolution designating the month of May 2016 as Local Business Appreciation Month & Economic Development Month in the City of Brunswick - **2nd Reading** (Economic Development, Amended 4-21-16/*Alex Johnson*)

c. 1st Reading(s)

RES. NO. 25-16 - An emergency resolution authorizing the City Manager to enter into a three (3) year agreement with Zimmerman Paint Contractors, Co., the lowest and best bidder, for the provision of pavement marking services in an amount not to exceed \$49,603.17 for Year 1, \$64,104.50 for Year 2 and \$69,537.95 for Year 3 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

RES. NO. 26-16 - An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the PY 2016 Community Housing Impact and Preservation Program Grant. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

11. City Manager's Report

12. Administrative Departments

13. Open Forum

14. Unfinished Business

15. New Business

16. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, APRIL 11, 2016

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS SHOWED THE FOLLOWING COUNCIL MEMBERS PRESENT: PATRICIA HANEK, ANTHONY CAPRETTA, MICHAEL ABELLA JR., BRIAN OUSLEY, NICHOLAS HANEK, JOSEPH SALZGEBER AND COUNCIL CLERK BARB ORTIZ, MAYOR RON FALCONI.

PATRICIA HANEK MOVED TO EXCUSE ALEX JOHNSON FOR JUST CAUSE, SECONDED BY NICHOLAS HANEK. ROLL CALL - AYES - 6, PATRICIA HANEK, NICHOLAS HANEK, BRIAN OUSELY, MICHAEL ABELLA JR., ANTHONY CAPRETTA AND JOSEPH SALZGEBER.

CORRESPONDENCE: THERE WAS NONE.

APPROVAL OF REGULAR COUNCIL MEETING MINUTES DATED MARCH 28, 2016. PATRICIA HANEK MOVED TO APPROVE THE COUNCIL MEETING MINUTES DATED MARCH 28, 2016 AS WRITTEN, SECONDED BY BRIAN OUSLEY. ROLL CALL - AYES - 6, BRIAN OUSLEY, MICHAEL ABELLA JR., ANTHONY CAPRETTA, PATRICIA HANEK, NICHOLAS HANEK, JOSEPH SALZGEBER. NAYS - 0. MOTION CARRIED.

MAYOR'S REPORT:

Mayor's Court Financial Report for the month ending March 2016 will be posted on the website and added to the minutes for the record.

Recognition of Dr. Aldoori of the Brunswick Cleveland Clinic:

Mayor Falconi recognized Dr. Aldoori of the Brunswick Cleveland Clinic for being ranked among *Cleveland Magazine's* 2015 Top Doctors, having authored "The Pillars of Health" and creating Table Tennis "The Spin at Brunswick."

Proclamation to raise awareness about the decline of the Monarch Butterfly:

A proclamation was presented to educate about the decline of the monarch butterfly and to encourage citizens to work together to help create healthy habitats for the monarch butterfly.

Proclamation to proclaim National Library Week in the City of Brunswick April 10-16, 2016:

The Mayor also presented a proclamation to proclaim "Library Week" in the City of Brunswick, April 10-16, 2016 and to encourage residents to visit their library, explore what's new and discover the many ways libraries transform lives and communities.

CLERK OF COUNCIL'S REPORT : MRS. ORTIZ ANNOUNCED THAT THE RESIDENTS OF BRUNSWICK WERE VOTED BY CLEVELAND.COM READERS AS THE MARCH PERSON OF THE MONTH, AS THE WINNERS RALLIED FOR THE SUPPORT OF THE VICTIMS OF THE HICKORY HILL FIRE. THE RESIDENTS OF BRUNSWICK WILL BE AMONG THOSE MONTHLY WINNERS THAT WILL CONSIDERED FOR THE 2016 PERSONS OF THE YEAR AWARD. SHE THOUGHT THIS WAS A GREAT THING AND CONGRATULATED ALL THE RESIDENTS.

COUNCIL COMMITTEE REPORTS:

Economic Development.....Mr. Johnson:

In Mr. Johnson's absence, Mrs. Hanek noted there was no formal report.

Services, Utilities, Technology & Cable.....Mr. Salzgeber:

Mr. Salzgeber noted that the committee met this evening to move legislation forward. There was no formal report this evening, but he expected that to be forthcoming.

Finance Committee.....Mrs. Hanek:

Mrs. Hanek had no formal report tonight.

Safety & Environment.....Mr. Hanek:

Mr. Hanek had no formal report this evening.

Planning & Zoning Committee.....Mr. Ousley:

Brian Ousley moved to approve the formal report dated March 28, 2016 as written, seconded by Patricia Hanek. Roll Call - Ayes - 6, Brian Ousley, Michael Abella Jr., Anthony Capretta, Patricia Hanek, Nicholas Hanek, Joseph Salzgeber. Nays - 0. Motion Carried.

Parks, Recreation & Community Committee.....Mr. Abella Jr.:

Mr. Abella had no formal report this evening.

Building & Building Code Committee.....Mr. Capretta:

Anthony Capretta moved to approve the formal report dated March 28, 2016 as written, seconded by Brian Ousley. Roll Call - Ayes - 6, Brian Ousley, Michael Abella Jr., Anthony Capretta, Patricia Hanek, Nicholas Hanek, Joseph Salzgeber. Nays - 0. Motion Carried.

OTHER BOARDS AND COMMISSIONS: PATRICIA HANEK MOVED TO APPROVE THE COMMITTEE-OF-THE-WHOLE MINUTES DATED MARCH 28, 2016 AS WRITTEN, SECONDED BY NICHOLAS HANEK. ROLL CALL - AYES - 6, BRIAN OUSLEY, MICHAEL ABELLA JR., ANTHONY CAPRETTA, PATRICIA HANEK, NICHOLAS HANEK, JOSEPH SALZGEBER. NAYS - 0. MOTION CARRIED.

PETITIONS FROM THE PUBLIC ON LEGISLATION: THERE WAS NONE.

READING OF LEGISLATION AND ACTION ON LEGISLATION:

3RD READING(S)

2ND READING(S)

ORD. NO. 16-16 - An ordinance to rezoning PPN 003-18D-14-180 from the existing C-G General Commercial Zoning District to the R-L Low Density Residential Zoning District **2nd Reading** (Planning & Zoning Committee, *Administration/Anthony Bales*):

ORD. NO. 16-16 - Brian Ousley moved this ordinance to a third reading.

1ST READING(S)

RES. NO. 20-16 An emergency resolution authorizing the City Manager to enter into a cooperative purchasing program participation agreement with the Ohio Department of Transportation for the purchase of road salt for the 2016-2017 winter season - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/ Paul Barnett*):

RES. NO. 21-16 - Joseph Salzgeber moved to suspend the rules, seconded by Brian Ousley. Roll Call - Ayes - 6, Brian Ousley, Michael Abella Jr., Anthony Capretta, Patricia Hanek, Nicholas Hanek, Joseph Salzgeber. Nays - 0. Motion Carried.

Mr. Barnett stated this will allow for the purchase of salt through the Ohio Department of Transportation. They will be asking the City shortly what the City would like to purchase for the next season.

Joseph Salzgeber moved to adopt, seconded by Brian Ousley. Roll Call - Ayes - 6, Patricia Hanek, Joseph Salzgeber, Brian Ousley, Nicholas Hanek, Michael Abella Jr., and Anthony Capretta. Nays - 0. Motion Carried.

RES. NO. 21-16 - A resolution designating the month of May 2016 as Local Business Appreciation Month in the City of Brunswick - **1st Reading** (To be brought from Economic Development, *Alex Johnson*):

RES. NO. 21-16 - Patricia Hanek moved this resolution to a second reading.

RES. NO. 22-16 - An emergency resolution withdrawing from membership in the MEDWAY Drug Enforcement Council of Governments - **1st Reading** (Safety Committee, *Administration/Chief Carl DeForest*):

RES. NO. 22-16 - Nicholas Hanek moved to suspend the rules, seconded by Anthony Capretta. Roll Call - Ayes - 6, Brian Ousley, Michael Abella Jr., Anthony Capretta, Patricia Hanek, Nicholas Hanek, Joseph Salzgeber. Nays - 0. Motion Carried.

Chief DeForest noted that this resolution will authorize the City Manager to allow the City of Brunswick to withdraw from the MEDWAY (Medina and Wayne County Council of Governments Drug Task Force). The

City has been members of this task force since 1984. Recently it has come to the City's knowledge through the task force that their focus has become primarily Wooster and Wayne County. Due to the limited resources and distance between their operation and the City of Brunswick, it was suggested by the director of the Medina County Drug Task Force and the drug task force of MEDWAY that the City would get more for their money if they would leave MEDWAY and go with Medina County Drug Task Force. This will allow the City to transfer that money to the local entity that being the Medina County Drug Task Force through the MCDAC operation. That money was approximately \$94,581.00 annually. This would be used for personnel for the Medina County Drug Task Force as they absorbed another 12.5 square miles and the population of 35,000 in operating their drug organization in the City of Brunswick. This was to eradicate drugs. It was a good decision in the right time for the right reason. They were asking for it to be adopted as an emergency with the suspension of the rules because they had to give sixty days notice to MEDWAY to withdraw. The money would go toward the Medina County Drug Task Force starting the first of July, which was their normal budget cycle.

Nicholas Hanek moved to adopt, seconded by Patricia Hanek. Roll Call -Ayes - 6, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Joseph Salzgeber, and Anthony Capretta. Nays - 0. Motion Carried.

RES. NO. 23-16 - An emergency resolution authorizing the City Manager to enter into an agreement with Catts Construction, Inc. for the 2016 concrete repair program in an amount not to exceed \$484,550.00 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*):

RES. NO. 23-16 - Joseph Salzgeber moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Brian Ousley, Michael Abella Jr., Anthony Capretta, Patricia Hanek, Nicholas Hanek, Joseph Salzgeber. Nays - 0. Motion Carried.

Mr. Jones stated this was to authorize a contract with Catts Construction Inc. for this year's concrete repair program. The scope of work will be similar to last year's program. It will be citywide, mainly slab repairs and also some joint repairs. This was being funded with road levy dollars.

Joseph Salzgeber moved to adopt, seconded by Brian Ousley. Roll Call -Ayes - 6, Joseph Salzgeber, Nicholas Hanek, Patricia Hanek, Michael Abella Jr., Brian Ousley and Anthony Capretta. Nays - 0. Motion Carried.

RES. NO. 24-16 - An emergency resolution authorizing the City Manager to enter into an agreement with Chagrin Valley Paving, Inc. for the 2016 Asphalt Program in an amount not to exceed \$137,300.00 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*):

RES. NO. 24-16 - Joseph Salzgeber moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Brian Ousley, Michael Abella Jr., Anthony Capretta, Patricia Hanek, Nicholas Hanek, Joseph Salzgeber. Nays - 0. Motion Carried.

Mr. Jones related this was authorization to enter into an agreement for the 2016 asphalt program. This year's program will be on portions of Rocklyn, Hickory Ridge, and Manitoulin. Again, this was also being funded with road levy dollars.

Joseph Salzgeber moved to adopt, seconded by Brian Ousley. Roll Call - Ayes - 6, Nicholas Hanek, Brian

Ousley, Michael Abella Jr., Joseph Salzgeber, Anthony Capretta and Patricia Hanek. Nays - 0. Motion Carried.

CITY MANAGER'S REPORT: MR. BALES REMINDED EVERYONE THAT THIS WAS THE LAST WEEK BEFORE THE TAX DEADLINE TO HAVE YOUR LOCAL TAX RETURNS COMPLETED BY OUR TAX ASSOCIATES AT CITY HALL. THE TAX OFFICE WAS OPEN FROM MONDAY THROUGH FRIDAY FROM 8:30 A.M. TO 5:00 P.M. IF YOU WERE COMPLETING YOUR RETURNS ON YOUR OWN YOU CAN DOWNLOAD A PDF FORM FROM THE WEBSITE. TAX RETURNS CAN BE DROPPED IN THE MAIL TO THE CITY OF BRUNSWICK AT PO BOX 0816, OR THEY CAN BE PLACED IN THE DROP BOX LOCATED ACROSS FROM THE MAIN CITY HALL DOORS AT 4095 CENTER ROAD.

HE THANKED ALL THE AARP VOLUNTEERS WHO WORKED WITH THE MEDINA COUNTY OFFICE FOR OLDER ADULTS OVER THE PAST FEW MONTHS ASSISTING RESIDENTS WITH THEIR TAX RETURNS AT THE BRUNSWICK AREA TELEVISION OFFICES.

ADMINISTRATIVE DEPARTMENTS: CHIEF DEFOREST REMINDED RESIDENTS THAT THE POLICE DIVISION WAS HOSTING A CITIZENS POLICE ACADEMY STARTING THIS WEDNESDAY AND THERE WAS ONE MORE OPENING. THE ACADEMY WILL BE HELD IN THE BASEMENT OF THE POLICE DIVISION ON WEDNESDAY EVENINGS FROM 6:00 TO 9:00 P.M. IT STARTS ON APRIL 18 AND WILL RUN UNTIL JUNE 1, 2016. IF ANYONE WAS INTERESTED IN THE ONE OPENING THEY COULD DOWNLOAD THE APPLICATION ONLINE OR STOP BY THE POLICE DIVISION. AS LONG AS YOU DO NOT HAVE A WARRANT YOU CAN FILL OUT THE APPLICATION. HE ALSO REMINDED EVERYONE ABOUT THE DRUG BOX FOR DROPPING OFF DRUGS IN THE LOBBY. IT WAS OPEN 24/7 JUST INSIDE THE DOOR TO THE RIGHT SIDE. IT WAS GIVEN TO THEM THROUGH MCDAC FUNDS. THEY COLLECT OUTDATED, UNNEEDED PRESCRIPTIONS AND OVER THE COUNTER DRUGS. THEY WERE DESTROYED WITHOUT LEAKING BACK INTO THE WATER SYSTEM.

HE ALSO BROUGHT UP NOT TO GIVE OUT PERSONAL INFORMATION, SOCIAL SECURITY INFORMATION OR BANK ACCOUNT INFORMATION OVER THE PHONE OR INTERNET. IF SOMEONE PROMISES TO SEND YOU A CHECK, IT IS MOST LIKELY A SCAM. THE CHANCES OF YOU RECEIVING A CHECK WERE VERY SLIM IF ANY CHANCE.

MR. PIEPSNY WANTED TO GIVE RESIDENTS THE OPPORTUNITY TO TURN THEIR TRASH INTO TREASURE. NEXT WEEK AROUND APRIL 20 THE REFUSE BILL WILL BE MAILED OUT. ON THE BILL THERE WILL BE A SENTENCE THAT STATES TO BRING YOUR REFUSE BILL TO THE RECREATION CENTER FROM NOW UNTIL JUNE 30 TO GET 50% OFF YOUR ANNUAL MEMBERSHIP. EVERYONE WAS ENCOURAGED TO USE THE SPRING TIME TO GET IN SHAPE FOR THE SUMMER. ALSO, THE MEDINA COUNTY PARK DISTRICT WAS WORKING WITH THE OPTIMIST CLUB FOR THE YOUTH FISHING DERBY. IT WILL TAKE PLACE ON SATURDAY, MAY 7 FROM 8:30 A.M. TO 10:30 A.M. FOR AGES FIVE TO TWELVE YEARS OF AGE. IT WAS A FREE EVENT BUT WAS FILLING UP QUICKLY. REGISTRATIONS WERE BEING TAKEN AT THE RECREATION CENTER. IN ADDITION, THE BRUNSWICK COMMUNITY GARDEN PLOTS WERE AVAILABLE AND FILLING UP QUICKLY. THE PLOTS WERE LOCATED AT HERITAGE FARM. THEY WERE 20 X 20 PLOTS AND RATES STARTED AS LOW AS \$35.00 FOR RESIDENTS FOR THE ENTIRE SUMMER.

MR. BARNETT WAS PLEASED TO ANNOUNCE THERE WILL BE NO MORE SNOW. UNFORTUNATELY, WHEN THE SNOW WENT AWAY THE POTHOLES COME OUT. THE CREWS WERE IN FULL BLOWN POTHOLE SEASON. NEXT MONDAY, THE CONTRACTOR PATCH MASTERS WILL COME INTO THE CITY. HE WILL BE WITH US FOR FOUR WEEKS AND SPEND A WEEK IN EACH WARD. THEY HAVE ALSO DONE ONE ROUND OF STREET

SWEEPING THROUGH THE CITY. EVERY PUBLIC STREET HAS BEEN SWEPT. WHEN THE PATCH MASTERS COME IN THEY WILL FOLLOW HIM UP WITH SOME INTERNAL SWEEPERS.

MR. JONES INFORMED THE CONCRETE AND ASPHALT PROGRAMS WILL START SHORTLY. THE CONCRETE PROGRAM WILL BE SIMILAR TO LAST YEAR'S PROGRAM. THEY WERE LOOKING TO HAVE THAT START IN MID-TO-LATE MAY AND SHOULD BE COMPLETE IN SEPTEMBER. AGAIN THE SCOPE WAS CITYWIDE ALL ON RESIDENTIAL STREETS. THE ASPHALT PROGRAM WILL BE ON ROCKLYN DRIVE BETWEEN LAUREL AND APPLEWOOD, ON HICKORY RIDGE BETWEEN PEARL AND MANITOULIN AND INCLUDED THE INTERSECTION OF MANITOULIN. IT WILL ALSO PROCEED ON MANITOULIN NORTH TO WHERE THE CONCRETE SECTION BEGAN ON WOLFF DRIVE. THE START DATE HAS NOT YET BEEN DETERMINED. ONCE THAT PROGRAM STARTED IT WILL TAKE 30 DAYS TO COMPLETE. THEY WILL ALSO HAVE THE RECONSTRUCTION OF THE SLIP RAMP COMING UP SOON. THIS WAS THE I-71 SOUTH EXIT ONTO S.R. 303 WEST. THE MERGE AREA WAS BEING EXTENDED WESTWARD. THE WORK ON THAT PROJECT WILL BEGIN SOON. THE UTILITY RELOCATIONS WERE CURRENTLY HAPPENING. COLUMBIA GAS NEEDED TO RELOCATE A LINE NEAR THE KMART ENTRANCE. THEY ANTICIPATED SOME IMPACTS TO TRAFFIC IN THAT AREA, HOWEVER, THEY WERE NOT AWARE OF THE SCHEDULE. ONCE THEY KNOW THE SCHEDULE IT WILL BE POSTED ON THE WEBSITE. THE ACTUAL CONSTRUCTION OF THE ROADWAY ITSELF WILL BEGIN IN LATE MAY, DEPENDING ON THE LOCATION OF THE UTILITY RELOCATIONS. THERE WILL BE AN IMPACT TO TRAFFIC ON S.R. 303 DURING THAT CONSTRUCTION. THOSE IMPACTS WILL BE IN PLACE FOR SIXTY DAYS AT A MAXIMUM. THE EXACT DATES AND DETAILS ABOUT THOSE LANE CLOSURES WILL BE POSTED ON THE WEBSITE AS SOON AS ODOT MADE THEM AVAILABLE.

MR. CAPRETTA ASKED IF THE SERVICE DEPARTMENT COULD GIVE HIM A HEADS UP PHONE CALL WHEN THEY WERE IN WARD 4.

MR. BARNETT AGREED TO GIVE HIM A CALL.

OPEN FORUM: CHERYL HORVITZ OF THE MEDINA COUNTY AUDITOR'S OFFICE - MS. HORVITZ EXPLAINED THAT THE AUDITOR'S OFFICE WILL CONDUCT A MEDINA COUNTY PETACULAR ON SATURDAY, MAY 7 FROM 10 A.M. TO 2 P.M. AT THE COMMUNITY CENTER OF THE MEDINA COUNTY FAIRGROUNDS. IT WAS FREE TO ATTEND. THEY WILL FEATURE THE OPPORTUNITY TO ADOPT PETS, BUY PET TOYS, OBTAIN DISCOUNTED VACCINATIONS AND MICRO-CHIPS, AND PEOPLE WERE ENCOURAGED TO BRING THEIR PETS. THE SECOND ITEM WAS A FAMILY AFFAIR THAT THEY WILL BE PRESENTED AT A BOOTH ALONG WITH OTHER THINGS AT THE FAIRGROUNDS ON SATURDAY, APRIL 24 FROM 11:00 - 3:00 P.M. ALSO, SHE REMINDED EVERYONE OF THE EXPANDED HOMESTEAD EXEMPTION FOR VETERANS WHICH WAS NOW INCLUDING 100% OF THE UNEMPLOYABLE AND DISABLED VETERANS. VETERANS WERE WELCOME TO APPLY AND THE DEADLINE WAS THE FIRST MONDAY OF JUNE.

RICHARD WENN OF 3861 APPLEWOOD - MR. WENN STATED AS ONE DRIVES THROUGH BRUNSWICK THEY SEE A LOT OF VEHICLES THAT ARE NOT DRIVEN. HE SAID AS SOON AS HE WORKS ON A CAR OR BUILDS SOMETHING IN HIS DRIVEWAY HE HAS THE CITY COMING DOWN ON HIM. HE KNOWS OF A JEEP AND A NUMBER OF VEHICLES JUST SITTING AND NOT PLATED AND HE DID NOT SEE ANYONE FROM THE CITY COME DOWN ON THEM. AS SOON AS ANYONE IN HIS NEIGHBORHOOD TRIES TO WORK ON A CAR IN THEIR DRIVEWAY THE POLICE SHOW UP TELLING THEM THEY CANNOT DO IT. HE KNOWS EVERYONE WANTED TO MAKE BRUNSWICK A BETTER PLACE, HOWEVER, SOME PEOPLE DID NOT HAVE MONEY TO TAKE THEIR CARS

TO THE SHOPS TO BE FIXED. HE THOUGHT THE CITY SHOULD LAY-OFF SOME OF THE PEOPLE THAT WERE TRYING TO FIX THEIR OWN VEHICLES. IT WAS HARD TO MAINTAIN HIS VEHICLES WHEN HE HAD PEOPLE COMING DOWN ON HIM FOR IT. HE ASKED WHAT THE RULES WERE FOR RECREATIONAL VEHICLES. HE BUILT DERBY CARS AND COULD NOT DO SO IN HIS DRIVEWAY EVEN IF IT WAS LICENSED AND PLATED. IT WOULD NOT BE STREET LEGAL BUT IT WOULD HAVE PLATES ON IT. HE WAS THREATENED TO BE FINED FOR THIS. HE ASKED WHAT HE COULD DO IN BRUNSWICK IN HIS OWN HOUSE. IT FELT THAT HE WAS BEING PIN-POINTED WHEN PEOPLE AROUND HIM HAD THE SAME ISSUES AND NO ONE HAS TALKED TO THEM. HE ASKED WHAT MEASURES COULD HE TAKE AS HE COULD NOT WORK IN HIS GARAGE AS HE HAS A VEHICLE IN THERE. HE DID EXPLAIN THAT HIS PART OF THE NEIGHBORHOOD WAS THE OLDER PART OF THE NEIGHBORHOOD. AS SOON AS HE PUT A CAR IN THE AIR ON JACK STANDS HE HAD INSPECTORS STOP. HE NEEDED TO GET THE VEHICLE RUNNING SO HE COULD MAKE IT TO WORK. HE WAS TOLD HE HAD TO DO IN IN THE GARAGE. HE THOUGHT THE CITY SHOULD BACK-OFF A BIT AND WORK WITH THE PEOPLE AS SOME RESIDENTS DID NOT HAVE A LOT OF MONEY. HE STRUGGLED TO MAKE A LIVING AND KEEP A ROOF OVER HIS HEAD. IN HIS OPINION, IT FELT AS IF HIS FREEDOM WAS TAKEN AWAY FROM HIM. HIS FAMILY HAS LIVED IN BRUNSWICK ALMOST 55 YEARS IN THE SAME HOUSE. HE WAS THE THIRD GENERATION IN THE HOUSE AND THE PREVIOUS GENERATIONS NEVER HAD ISSUES. HE THOUGHT THE CITY SHOULD REVIEW THE LAWS OF WHAT COULD BE DONE A BIT MORE CLEAR. THE LAW SAID RECREATIONAL VEHICLES COULD BE KEPT ON THE SIDE OR BACK OF THE HOUSE. HE HAD A CORNER HOME AND THE DRIVEWAY WAS THE CORNER OF THE HOUSE. IF HE PUT SOMETHING ON THE SIDE OF HIS HOUSE, THE CITY CAME DOWN ON HIM. AGAIN, HE THOUGHT THE CITY SHOULD HELP OUT THE CITIZENS MORE.

UNFINISHED BUSINESS : THERE WAS NONE.

NEW BUSINESS: MR. SALZGEBER THANKED THE BRUNSWICK POST NEWSPAPERS FOR ASKING HIM TO PARTICIPATE IN THEIR POST NEWSPAPERS NCAAA TOURNAMENT BRACKET CHALLENGE. HE MANAGED TO FINISH THIRD AMONG THE CELEBRITIES, SEVENTH OVERALL IN BRUNSWICK. HOWEVER THE FIRST PLACE WENT TO A FORMER COUNCILMAN - AT -LARGE, TIM GAILEY WHO FINISHED FIRST IN BRUNSWICK AND SECOND OVERALL. HE RECEIVED TO TICKETS TO CEDAR POINT AND MISSED BY TWO POINTS ON THE BIG SCREEN TELEVISION THAT WENT TO A LADY IN HINCKLEY, BERNICE MEYERS. HE THANKED THE POST FOR ALLOWING HIM TO PARTICIPATE ALONG WITH MELISSA MARTIN AND OTHERS IN THE AREA.

ADJOURNMENT: PATRICIA HANEK MOVED TO ADJOURN, SECONDED BY MICHAEL ABELLA JR.. ROLL CALL - AYES - 6, BRIAN OUSLEY, MICHAEL ABELLA JR., ANTHONY CAPRETTA, PATRICIA HANEK, NICHOLAS HANEK, JOSEPH SALZGEBER. NAYS - 0. MOTION CARRIED.

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 8:08 P.M.

Respectfully submitted,

A handwritten signature in blue ink that reads "Barbara J. Ortiz, CMC". The signature is fluid and cursive, with the first name "Barbara" being the most prominent part.

Barbara J. Ortiz, CMC

Clerk of Council

Mayor Ron Falconi

Adopted

ECONOMIC DEVELOPMENT

April 11, 2016

IN ATTENDANCE: Chairman Pro Tem Patricia Hanek, Committee Member Michael Abella, Jr., Brian Ousley, Joseph Salzgeber, Nicholas Hanek, Anthony Capretta, City Manager Anthony Bales, Community & Economic Development Director Grant Aungst, City Engineer Matt Jones, Parks & Recreation Director John Piepsny, Service Director Paul Barnett, Council Clerk Barbara Ortiz, News Media.

The meeting convened at 6:19 p.m.

Mr. Abella moved to excuse Mr. Johnson for just cause. Vote – 2 Ayes, 0 Nays.

REVIEW LEGISLATION:

RES. NO. 21-16 – A resolution designating the month of May 2016 as Local Business Appreciation Month in the City of Brunswick

Mr. Aungst advised the month of May is business appreciation month across the nation, this resolution shows that the community appreciates and supports local businesses.

Mr. Abella moved this resolution to tonight's Council Agenda of April 11, 2016 for three readings. Vote – 2 Ayes, - 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn at 6:20 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,



Patricia Hanek
Chairman Pro Tem

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

April 11, 2016

IN ATTENDANCE: Chairman Joseph Salzgeber, Committee Member Brian Ousley, Committee Member Nicholas Hanek, Michael Abella Jr., Patricia Hanek, Anthony Capretta, City Manager Anthony Bales, Service Director Paul Barnett, City Engineer Matt Jones, Community & Economic Development Director Grant Aungst, Parks & Recreation Director John Piepsny, Council Clerk Barbara Ortiz, News Media.

The meeting convened at 6:00 p.m.

REVIEW LEGISLATION:

RES. NO. 20-16 – An emergency resolution authorizing the City Manager to enter into a cooperative purchasing program participation agreement with the Ohio Department of Transportation for the purchase of road salt for the 2016-2017 winter season

Mr. Barnett advised the City purchases salt each year through an ODOT contract, and this is the time of year to make a commitment for that purchase. With one more purchase the storage facilities will be completely full and 2,000 ton will have to be stored.

Mr. Ousley mentioned a couple of years ago Brunswick Hills Township needed a place to store their salt and the City stored it for them. He asked Mr. Barnett if he checked with them.

To that, Mr. Barnett indicated Brunswick Hills Township salt barns were full also. He noted with everyone committing now, everyone was in the same boat.

He mentioned last year Cargill charged \$2.00 a ton for storage, and he was waiting to see what they will be offering.

Mr. Hanek moved this resolution to tonight's Council Agenda of April 11, 2016 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

RES. NO. 23-16 – An emergency resolution authorizing the City Manager to enter into an agreement with Catts Construction, Inc., for the 2016 concrete repair program in an amount not to exceed \$484,550.00

Mr. Jones advised this resolution is for the concrete repair program for this year, the low bidder was Catts Construction which was the same low bidder for the 2015 program. There was more interest this year with six bids being received and the pricing was also better.

Mr. Hanek moved this resolution to tonight's Council Agenda of April 11, 2016 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

RES. NO. 24-16 – An emergency resolution authorizing the City Manager to enter into an agreement with Chagrin Valley Paving, Inc., for the 2016 Asphalt Program in an amount not exceed \$137,300.00

Mr. Jones advised this resolution is for the asphalt program, the low bidder was Chagrin Valley Paving; no relation to Chagrin Valley Engineering. Four bids were received, and pricing was comparable to last year.

The asphalt program will be a continuation of last year the program will include another section of Hickory Ridge, another section of Rocklyn, and a piece of Manitoulin.

Mr. Hanek moved this resolution to tonight's Council Agenda of April 11, 2016 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Barnett gave an update on Medina County and BTA. He is preparing a fact sheet and will be getting it to Council shortly, he was waiting to get some information on the Route 251 Laurel Square to Strongsville to Cleveland survey that was done about five years ago regarding ridership, and noted Council may have some decisions to make on that.

The financials are coming out that it was a wash whether the City of Brunswick controls BTA or Medina County controls BTA. The City will have a seat on the committee that makes decisions on expansion or cuts in routes. All that information will be presented to Council as soon as he has all the information.

Also, Mr. Barnett noted there is little impact to the public; the fares will be the biggest issue; the senior citizens will be able to sign up and ride at no cost, he noted that currently exists in the City of Wadsworth and Medina, and the citizens of Brunswick will be able to do the same.

Mr. Salzgeber spoke with one of the Commissioners; and was advised if the county controls the BTA they were able to get grant monies that the City cannot get.

To that, Mr. Barnett noted they have a better opportunity; he explained the grant monies are the number of fixed routes that they control, and with two additional fixed routes from Brunswick that would put them in a slightly higher category making them more competitive for grants. Additionally they will have an increase revenue of approximately \$50,000, and there was almost no financial impact if Brunswick runs it.

Mr. Ousley noted the grant monies help out the county but not the residents that are having issues with getting picked up on time.

Those issues were taken to the county; what the county wants to do and it is in Brunswick's favor is they want to have two fixed routes that will not deviate from the routes, and put in a third bus. Mr. Barnett noted the problem with not picking up people on time is because of the deviating routes.

Mr. Ousley interjected the residents have to know that the BTA is not a taxi cab.

Mr. Barnett noted when service is called for the day before it is not always guaranteed.

Mr. Hanek asked if the fact sheet would have this information.

Mr. Barnett advised it will.

Mr. Hanek brought up the application process through the Office of Older Adults so seniors can ride for free, he noted currently the seniors ride for \$.25; through the application process it would be cheaper for them.

Mr. Barnett noted the Office for Older Adults would be happy to come into Brunswick to sign up the senior citizens and they will also go to their house to sign them up.

Mr. Barnett mentioned the importance of the survey to get a count, he was told by the people running the BTA that there are two residents in Brunswick that on a daily basis during the week are being picked up and dropped off at Laurel Square and transfer to Cleveland. He noted there appears to be 12-14 cars parked at Laurel Square and the ridership was less than 20 people, and it was costing the City \$51,000.00 a year to provide the service.

Mr. Ousley brought up in the past about having a stop at the K Mart Plaza and maybe more people would use the bus service.

In response Mr. Barnett noted with GCRTA going through financial troubles with the state pulling back millions of dollars in funds, GCRTA was looking to increase their rates and lessen service, so for them to build a new bus stop for a service that sees about 20 people a day would be difficult. Mr. Barnett noted for the people driving to Laurel Square they could drive up to the Strongsville bus stop.

Mrs. Hanek may have a copy of the survey and will let Mr. Barnett know.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn at 6:19 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Salzgeber", with a stylized flourish at the end.

Joseph Salzgeber
Chairman

BUILDING AND BUILDING CODE COMMITTEE

April 11, 2016

IN ATTENDANCE: Chairman Anthony Capretta, Committee Member Committee Member Brian Ousley, Committee Member Michael Abella Jr., Patricia Hanek, Nicholas Hanek, Joseph Salzgeber, City Manager Anthony Bales, Community & Economic Development Director Grant Aungst, Service Director Paul Barnett, Parks, & Recreation Director John Piepsny, City Engineer Matt Jones, Law Director Kenneth Fisher, Council Clerk Barbara Ortiz, News Media.

The meeting convened at 6:20 p.m.

GENERAL DISCUSSION:

Mr. Aungst advised the Building Department was very busy and they were getting into their peak season; the staff does thousands of inspections each year and they do a tremendous job with the personnel they have.

He also noted Harbor Woods was making tremendous progress.

Mr. Capretta asked about abandoned houses without addresses and responsible party.

To which Mr. Aungst indicated there is an ordinance with multiple definitions.

Mr. Capretta asked who the responsible party was if the house is abandoned.

Mr. Aungst indicated the bank technically owns the house.

Mr. Fisher advised the bank holds the mortgage if the property owner is gone it was difficult to hold the bank responsible as the lien holder.

If someone walks away and abandons the property Mr. Aungst commented it could be a long process.

Mrs. Hanek recalls having legislation that someone has to register with the City as to who is responsible for maintaining a foreclosed home.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn at 6:25 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink that reads "Anthony P. Capretta". The script is cursive and fluid, with the first name "Anthony" and last name "Capretta" clearly legible, and "P." as a small initial in the middle.

Anthony Capretta
Chairman

COMMITTEE OF THE WHOLE MEETING

April 11, 2016

IN ATTENDANCE: Vice Mayor Patricia Hanek, Michael Abella Jr., Anthony Capretta, Nicholas Hanek, Brian Ousley, Joseph Salzgeber, City Manager Anthony Bales, Law Director Kenneth Fisher, City Engineer Matt Jones, Community & Economic Development Director Grant Aungst, Service Director Paul Barnett, Parks & Recreation Director John Piepsny, Clerk of Council Barbara Ortiz, News Media.

The meeting convened at 6:30 p.m.

Mr. Capretta moved to excuse Mr. Johnson for just cause. Vote – 6 Ayes, 0 Nays.

DISCUSSION REGARDING SOLID WASTE AND RECYCLING OPTIONS:

Mr. Barnett distributed a handout with the various recycling collection options. A copy of the handout is attached to these minutes.

Mr. Barnett explained the various options, starting with the most expensive option which is the highest level of service, with the least expensive option being the least level of service.

Option 1, this option is to go with the Waste Mall concept; Optiva is the contractor trying to create the Waste Mall concept. Going with this option the trash would be picked up comingled the same way it currently is being picked up and it would go to Medina “Dirty MRF” and the separation would happen at that location. There would be businesses that would create products with the plastic, a digester would create electricity, and the material would be sold.

Option 2 would abandon the Waste Mall concept, eliminate flow control, and continue with the recycle drop off locations around Medina County with no curbside recycling.

Option 3 would also abandon the Waste Mall concept, eliminate flow control, add curbside blue bag program. The initial blue bag program estimates about a 5% recycling rate.

Option 4 abandons the Waste Mall concept, eliminates flow control, and adds curbside recycling collection using the cart program. For this program there would be two carts; one for waste, one for recyclables, and it is the least expensive option.

Mr. Barnett noted with Option 1 there is a potential for revenue. Currently Medina County represents about 120,000 tons of trash per year; Optiva stated if they can bring in an extra 100,000 tons from outside of Medina County, at 220,000 tons there would be a slight savings in tipping fees. He explained up to 120,000 ton the cost would be \$51.75 a ton, at 220,000 tons the tipping fee would be \$50.00 per ton, at 300,000 tons it drops to \$43.00 per ton, 350,000 tons \$32.00 per ton, and 500,000 tons it drops to \$22.00 a ton.

Mr. Barnett noted in order to get waste from out of the county Optiva would have to offer a lower disposal rate to out of county waste.

Mr. Barnett pointed out the total costs for all 4 options, the customer costs per month and quarter, and the current rate the customer pays.

Mr. Ousley pointed out the City has given back to the residents when there has been a reduction.

Mr. Barnett mentioned the three city meeting Tuesday; his belief is the cities of Wadsworth and Medina like the idea of the Waste Mall.

Mrs. Hanek mentioned the outside analysis on the Waste Mall. Also, if the cities of Medina and Wadsworth decide to go along with the Waste Mall, Mrs. Hanek wanted to know if Brunswick had to go along with it, or if Brunswick could do their own thing.

Mr. Barnett noted since Brunswick is the largest City in Medina County Brunswick has equal rights.

Also, Mr. Barnett commented on the presentation Mrs. Hanek brought up, at that presentation it was noted they could not find another group that was trying to do the exact same thing that Optiva was proposing; these types of operations were tried in the past however they did not have the end product manufacturer built into their system. However it was mentioned at the presentation that the evaluations Optiva gave for the individual commodities was over inflated.

Mrs. Hanek asked about the percentage of recyclables at the Waste Mall and EPA goals.

Mr. Barnett advised the Waste Mall rate is between 10% and 50%, the goal is to hit 25%, although there is almost nobody in the State of Ohio that hits 25%. Further he pointed out mature curbside programs with carts is around 15%.

Mr. Abella asked for clarification between options 2 and 3 and the difference in cost. He asked how adding a curbside blue bag (option 3) decreases the cost.

Mr. Barnett explained the cost of getting rid of recyclables is about \$20.00 a ton, with the blue bags the recyclables are being pulled out, and reused, and some of the costs are being defrayed.

Mr. Abella brought up potential issues with the cart option.

Mr. Barnett advised extra carts can be purchased, and certain times a year residents can call for large volume pickups. In the City of Akron residents can call for pickups three times a year.

Further, Mr. Barnett advised there are different size carts available.

Mr. Fisher noted there are options available, he mentioned every other week recycling which could lower costs.

Mr. Barnett concurred that there are a lot of options available.

As a closing comment Mr. Abella brought up having a public hearing on this topic to get feedback from the residents and get their opinions.

Mr. Barnett commented a decision could take some time, and Mr. Bales interjected the public hearings have to be held before a decision is made.

MOTIONS:

Motion to dispose of two (2) buses known as T-11 and T-14(2003 and 2005Eldorado and National EZ Rider 2 Model) that have reached their useful life and are no longer needed for municipal purposes

Both buses were on internet auction with no success. Mr. Barnett advised the buses do not run, and nobody wants them. They are aluminum and have an anticipated scrap value of more than \$1,000.00 each.

Mr. Salzgeber moved to dispose of two (2) buses known as T-11 and T-14 that have reached the end of their useful life. Vote – 6 Ayes, 0 Nays.

Motion to go out for Public Bid for the replacement of the Hastings SBDR 215-12-845 Direct Gas fired heating and ventilation unit for the pool area

Motion to advertise Public Bids for the replacement of the Magnolia Bridge

Motion to advertise Public Bids for the replacement of the Recreation Center hot water tank

Mr. Piepsny advised these motions are asking permission for the City Manager to advertise for public bids; the first is for the heating and ventilation unit in the pool area, second is for a design build replacement of the Magnolia Bridge, and the final is for public bids for the replacement of the hot water heater.

After the bids come in Mr. Piepsny will present the information to Council.

Mr. Salzgeber moved to go out to public bids for the replacement of the Hastings HVAC unit in the pool area, the replacement of the Magnolia Bridge and replacement of the Recreation Center hot water heater. Vote – 6 Ayes, 0 Nays.

Mr. Capretta advised these items were discussed in the Parks & Recreation committee meeting.

GENERAL DISCUSSION:

Mr. Capretta received calls thanking for the street sweeping that was done.

Mr. Ousley suggested next year waiting until after the pothole killer completes going through the City before street sweeping.

Mr. Barnett noted the City street sweeper will follow up the pothole killer.

EXECUTIVE SESSION:

Mr. Capretta moved to go into Executive Session to discuss the sale/purchase of property, seconded by Mr. Salzgeber. Roll Call – Ayes – 6, Mr. Hanek, Mr. Salzgeber, Mr. Abella, Mr. Capretta, Mrs. Hanek, Mr. Ousley. Nays – 0. Motion Carried.

Mr. Hanek moved to adjourn out of Executive Session, seconded by Mr. Ousley. Roll Call – Ayes- 6, Mrs. Hanek, Mr. Hanek, Mr. Ousley, Mr. Abella, Mr. Capretta, Mr. Salzgeber. Nays – 0. Motion Carried.

ADJOURNMENT:

There being no further business, Mr. Abella moved to adjourn the Committee of the Whole meeting at 7:15 p.n. Vote – 6 Ayes, 0 Nays.

Respectfully submitted,

Valerie Zak
Assistant Clerk of Council

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 04/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Anthony J. Bales, City Manager
Grant Aungst, Community and Economic Development Director

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 16-16** - An ordinance to rezoning PPN 003-18D-14-180 from the existing C-G General Commercial Zoning District to the R-L Low Density Residential Zoning District **3rd Reading** (Planning & Zoning Committee, *Administration/Anthony Bales*)

BACKGROUND: An application was submitted by BE Realty to rezone Permanent Parcel No. 003-18D-14-180, located at the northeast corner of Laurel Road and Clemson Drive, from the existing C-G General Commercial District to the R-L Low Density Residential District to make the property more marketable.

PURPOSE AND EXPLANATION: The Brunswick City Planning Commission, at their meeting on March 17, 2016, voted to recommend approval to City Council to rezone Permanent Parcel No. 003-18D-14-180, located at the northeast corner of Laurel Road and Clemson Drive, from the existing C-G General Commercial District to the R-L Low Density Residential District. This rezoning would be consistent with the surrounding R-L District parcels.

IMPLEMENTATION SCHEDULE: City Council's March 28, 2016 meeting.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

1st reading at City Council meeting on March 28, 2016.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. _____

BY:

AN ORDINANCE REZONING PPN 003-18D-14-180 FROM THE C-G
GENERAL COMMERCIAL ZONING DISTRICT TO THE R-L LOW
DENSITY RESIDENTIAL ZONING DISTRICT.

WHEREAS: Upon application of the property owner to rezone the property known as PPN 003-18D-14-180 from the C-G General Commercial Zoning District to the R-L Low Density Residential Zoning District, on March 17, 2016, the Planning Commission held a public hearing on the requested rezoning; and

WHEREAS: On March 17, 2016, the Planning Commission voted to recommend approval to City Council of the proposed rezoning of the property known as PPN 003-18D-14-180 from the C-G General Commercial Zoning District to the R-L Low Density Residential Zoning District.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That upon application of the property owner, the property known as PPN 003-18D-14-180 is hereby rezoned from the C-G General Commercial Zoning District to the R-L Low Density Residential Zoning District.

SECTION 2: Upon the effective date of this Ordinance, the City Engineer shall cause the Official Zoning Map of the City of Brunswick to be revised to reflect such rezoning.

SECTION 3: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barb Ortiz

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 16-16

BY: Mr. Ousley, Mr. Hanek and Mrs. Hanek

AN ORDINANCE REZONING PPN 003-18D-14-180 FROM THE C-G
GENERAL COMMERCIAL ZONING DISTRICT TO THE R-L LOW
DENSITY RESIDENTIAL ZONING DISTRICT.

WHEREAS: Upon application of the property owner to rezone the property known as PPN 003-18D-14-180 from the C-G General Commercial Zoning District to the R-L Low Density Residential Zoning District, on March 17, 2016, the Planning Commission held a public hearing on the requested rezoning; and

WHEREAS: On March 17, 2016, the Planning Commission voted to recommend approval to City Council of the proposed rezoning of the property known as PPN 003-18D-14-180 from the C-G General Commercial Zoning District to the R-L Low Density Residential Zoning District.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That upon application of the property owner, the property known as PPN 003-18D-14-180 is hereby rezoned from the C-G General Commercial Zoning District to the R-L Low Density Residential Zoning District.

SECTION 2: Upon the effective date of this Ordinance, the City Engineer shall cause the Official Zoning Map of the City of Brunswick to be revised to reflect such rezoning.

SECTION 3: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barbara J. Ortiz, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 04/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Anthony J. Bales, City Manager
Grant Aungst, Community and Economic Development Director

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 12-16** - An ordinance amending Section 1278.02 of the City of Brunswick Codified Ordinances - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: At their meeting on February 18, 2016, the Planning & Zoning Committee of City Council recommended a text amendment to Section 1278.02, that in a commercial zoning district, will allow the City Engineer and Chief Building Official to review one amendment to an approved site plan, which will not require Planning Commission approval, provided the total aggregate cost of the proposed improvements does not exceed twenty-five thousand dollars (\$25,000) and does not increase the amount of impervious surface on the site by more than 0.1 acre.

PURPOSE AND EXPLANATION: By allowing the City Engineer and Chief Building Official to review one amendment to an approval site plan, provided the total aggregate cost of the proposed improvement does not exceed twenty-five thousand dollars (\$25,000) and does not increase the amount of impervious surface on the site by more than 0.1 acre, this will allow small projects to be approved without Planning Commission approval and will only require a building permit.

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Refer to Planning Commission for a public hearing.

**ADDITIONAL
INFORMATION:**

PLANNING COMMISSION



MEMORANDUM

DATE: April 22, 2016
TO: City Council
Anthony J. Bales, City Manager
FROM: Pam Plavecski, Planning & Zoning Coordinator *pp*
SUBJECT: Ordinance No. 12-16 – Section 1278.02 Site Plan Review

The Planning Commission, at their meeting on April 21, 2016, voted to **recommend approval** to City Council of the proposed text amendment to Section 1278.02 entitled "Site Plan Review" (Ordinance No. 12-16 attached), of the Codified Ordinances of the City of Brunswick to allow the City Engineer and Chief Building Official to approve one revision to an approved site plan in a commercial district, provided the total aggregate cost of the proposed improvements does not exceed \$25,000.00.

City Council held their first reading for the proposed legislation on March 14, 2016.

Enc.

c: Grant Aungst, Community & Economic Dev. Director
Ken Fisher, Law Director
Santo Incorvaia, Assistant Law Director
Cliff Calaway, Chief Building Official
Matt Jones, Consulting City Engineer

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 12-16

BY: Mr. Ousley, Mr. Hanek and Mrs. Hanek

AN ORDINANCE AMENDING SECTION 1278.02 OF THE CITY OF
BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1278.02 of the Codified Ordinances is hereby amended to read as follows:

“All permitted and conditionally permitted uses in the commercial and industrial districts and all indicated conditionally permitted uses in residential districts shall be subject to the site plan review procedures and guidelines of this chapter, except as otherwise provided herein. The Planning Commission, and the City Council where indicated, shall approve a detailed site plan prior to approval of building permits in any of the following circumstances:

- (a) Vacant land is proposed for development;
- (b) Additional buildings or building additions are proposed for a developed site, except as otherwise provided herein; and
- (c) Developed sites are to be modified by changes in use group as defined by the Ohio Basic Building Code, vehicular circulation, drive entrances from adjacent streets, parking area design or parking demand as determined by Chapter 1276.

The Planning Commission may determine that a site plan review is not required where only inconsequential changes are proposed for a site.

Additionally, a building permit application to amend an approved site plan in a industrial zoning district, which application fully complies with all applicable municipal zoning and land use requirements, will not require Planning Commission approval, provided the following conditions are met: (1) the total aggregate cost of the proposed improvements does not exceed Seventy-Five Thousand Dollars (\$75,000.00); (2) the proposed change does not increase the impervious surface area of the site by more than 0.1 acres, as determined by the City Engineer; and (3) the building permit application is reviewed, certified and approved in writing by the City Engineer and Chief Building Official as meeting all applicable municipal zoning and land use requirements. This exception to Planning Commission approval shall not be utilized more than once after approval of the final site plan. Notwithstanding anything to the contrary contained herein, the Community and Economic Development Director, Chief Building Official, or designee, shall have the discretion to refer any building permit application to the Planning Commission for review and approval.

Additionally, a building permit application to amend an approved site plan in a commercial zoning district, which application fully complies with all applicable municipal zoning and land use requirements, will not require Planning Commission

approval, provided the following conditions are met: (1) the total aggregate cost of the proposed improvements does not exceed Twenty-Five Thousand Dollars (\$25,000.00); (2) the proposed change does not increase the impervious surface area of the site by more than 0.1 acres, as determined by the City Engineer; and (3) the building permit application is reviewed, certified and approved in writing by the City Engineer and Chief Building Official as meeting all applicable municipal zoning and land use requirements. This exception to Planning Commission approval shall not be utilized more than once after approval of the final site plan. Notwithstanding anything to the contrary contained herein, the Community and Economic Development Director, Chief Building Official, or designee, shall have the discretion to refer any building permit application to the Planning Commission for review and approval.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barb Ortiz

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 04/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Anthony J. Bales, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 21-16** - A resolution designating the month of May 2016 as Local Business Appreciation Month & Economic Development Month in the City of Brunswick - **2nd Reading** (Economic Development, Amended 4-21-16/*Alex Johnson*)

BACKGROUND: Historically City Council has designated May as Local Business Appreciation Month to express the City's appreciation to the businesses of the community for the support and services they provide to the citizens and for the part they play in making Brunswick a great community.

PURPOSE AND EXPLANATION: This Resolution would dedicate the month of May 2016 as Local Business Appreciation Month in Brunswick.

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Staff recommends approval.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 21-16

BY: Mr. Johnson, Mrs. Hanek and Mr. Abella

A RESOLUTION DESIGNATING THE MONTH OF MAY 2016 AS LOCAL
BUSINESS APPRECIATION AND ECONOMIC DEVELOPMENT MONTH
IN THE CITY OF BRUNSWICK.

WHEREAS: A strong local business base is a major factor in the success and growth of any city;

WHEREAS: Brunswick City Council wishes to acknowledge the positive impact that Brunswick business owners and operators have on our City's economy and thank them for their involvement and sponsorship of local youth and adult sports activities, charitable causes and community events; and

WHEREAS: Brunswick City Council wishes to express its appreciation to the Brunswick business community for the support and services it provides to the citizens of the City and for the part they play in making Brunswick a "Community of Excellence".

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That in appreciation of the business community's commitment to Brunswick's residents and our City's economic growth, Council wishes to declare the month of May 2016 as Local Business Appreciation and Economic Development Month and encourage its citizens to support our local businesses.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _ NAYS ____

ATTEST: _____
Clerk of Council
Barbara J. Ortiz, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 04/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Anthony J. Bales, City Manager
Paul Barnett, Public Service Director

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 25-16** - An emergency resolution authorizing the City Manager to enter into a three (3) year agreement with Zimmerman Paint Contractors, Co., the lowest and best bidder, for the provision of pavement marking services in an amount not to exceed \$49,603.17 for Year 1, \$64,104.50 for Year 2 and \$69,537.95 for Year 3 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: City Council previously approved a motion to advertise for bids for pavement marking. The City requested bids for traditional traffic paint pavement striping, as well as alternate bids for epoxy pavement marking for concrete streets and thermoplastic pavement marking for asphalt streets. There were also alternate bids requested for striping of the City Hall, Recreation Center and BAT parking lots. This agreement would be for a three (3) year period.

**PURPOSE AND
EXPLANATION:**

Bids were opened on March 29, 2016, from four bidders. Zimmerman Paint was the lowest and best bidder at \$58,955.75 for the first year; \$64,104.50 for the second year; and \$69,537.95 for the third year. Staff has adjusted the scope of the work for the first year of the contract (2016) to non-perform a portion of the pavement marking on Center Road, as it was just completed, and to award the use of the alternate of thermoplastic pavement marking on Boston Road. As a result, the first year of the contract will be the \$49,603.17 amount shown on the attached "2016 Pavement Marking Quantities and Costs from Low Bid" document. Staff is not recommending any of the parking lot pavement marking at this time.

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

Pavement Marking - - Street Repair & Maintenance - 117-0420-54259 - - 49603.17

**FINANCIAL
SUMMARY:**

The first year of the contract is not to exceed the \$49,603.17 amount shown on the attached "2016 Pavement Marking Quantities and Costs from Low Bid" document, as adjusted from the low bid amount of \$58,955.75 due to adjustments to the scope of the work. Years two and three of the contract are not to exceed the low bid amounts of \$64,104.50 and \$69,537.95 respectively and are contingent upon future appropriations adopted by Council.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Recommend approval as an emergency with suspension of the rules request so that the Service Department can proceed with required city wide pavement marking as early as possible in the spring construction season.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK - PAVEMENT MARKING - BID No. 2016-003

YEAR ONE (1) OF CONTRACT

EDGE LINE 4" - SOLID WHITE										LANE LINE 4" - BROKEN WHITE										CENTER LINE									
Proponent	Bid Bond	Alternate				Alternate				Type 1 / Mile	Total Price	Alternate				Alternate				Type 1 / Mile	Total Price	Alternate				Type 1 / Mile	Total Price		
		Type 1 / Mile	Total Price	Item 644 / Mile	Total Price	Item 646 / Mile	Total Price	Item 644 / Mile	Total Price			Item 646 / Mile	Total Price	Item 644 / Mile	Total Price	Item 646 / Mile	Total Price												
A & A Safety, Inc. 1126 Ferris Road Amelia, OH 45102	10%	\$530.00	\$6,625.00	\$2,030.00	\$25,375.00	\$2,930.00	\$36,625.00	475.00	\$2,907.00	\$905.00	\$5,538.60	\$2,250.00	\$13,770.00	630	\$17,721.90	\$3,780.00	\$106,331.40	\$4,535.00	\$127,569.55										
Oglesby Construction, Inc. 1600 Toledo Road Norwalk, OH 44857	100%	\$369.60	\$4,620.00	\$3,960.00	\$49,500.00	\$4,224.00	\$52,800.00	\$264.00	\$1,615.68	\$1,848.00	\$11,309.76	\$1,848.00	\$11,309.76	\$369.60	\$10,396.85	\$3,960.00	\$111,394.80	\$4,224.00	\$118,821.12										
J. D. Striping & Services, Inc. P. O. Box 216 Ravenna, OH 44266	100%	\$396.00	\$4,950.00	NB	NB	NB	NB	\$343.00	\$2,099.16	NB	NB	NB	NB	\$610.00	\$17,159.30	NB	NB	NB	NB										
Zimmerman Paint 2710 Hayes Avenue Fremont, OH 43420	10%	\$375.00	\$4,687.50	NB	NB	NB	NB	\$300.00	\$1,836.00	NB	NB	NB	NB	\$550.00	\$15,471.50	NB	NB	NB	NB										

CITY OF BRUNSWICK - PAVEMENT MARKING - BID No. 2016-003

YEAR ONE (1) OF CONTRACT

CHANNELIZATION LINE 8"						STOP LINE						CROSSWALK LINE						TRANSVERSE/DIAGO TRANSVE			
Alternate			Alternate			Alternate			Alternate			Alternate			Alternate			Alternate			
Type 1 \$ / Ln Ft	Total Price	Item 644 \$ / Ln Ft	Total Price	Item 646 \$ / Ln Ft	Total Price	Type 1 \$ / Ln Ft	Total Price	Item 644 \$ / Ln Ft	Total Price	Item 646 \$ / Ln Ft	Total Price	Type 1 \$ / Ln Ft	Total Price	Item 644 \$ / Ln Ft	Total Price	Item 646 \$ / Ln Ft	Total Price	Type 1 \$ / Ln Ft	Total Price	Item 644 \$ / Ln Ft	
\$0.25	\$3,363.75	\$1.15	\$15,473.25	\$1.50	\$20,182.50	\$1.10	\$3,963.30	\$3.70	\$13,331.10	\$9.15	\$32,967.45	\$0.45	\$9,109.80	\$1.70	\$34,414.80	\$5.15	\$104,256.60	\$1.00	\$3,004.00	\$3.55	
\$0.41	\$5,516.55	\$1.75	\$23,546.25	\$2.00	\$26,910.00	\$2.45	\$8,827.35	\$8.00	\$28,824.00	\$10.00	\$36,030.00	\$1.05	\$21,256.20	\$5.00	\$101,220.00	\$7.00	\$141,708.00	\$1.45	\$4,355.80	\$7.00	
\$0.30	\$4,036.50	NB	NB	NB	NB	\$1.20	\$4,323.60	NB	NB	NB	NB	\$0.75	\$15,183.00	NB	NB	NB	NB	\$1.15	\$3,454.60	NB	
\$0.34	\$4,574.70	NB	NB	NB	NB	\$1.10	\$3,963.30	\$6.00	\$21,618.00	NB	NB	\$0.44	\$8,907.36	\$2.00	\$40,488.00	NB	NB	\$1.15	\$3,454.60	\$6.00	

CITY OF BRUNSWICK - PAVEMENT MARKING - BID No. 2016-003

YEAR ONE (1) OF CONTRACT

ERSE/DIAGONAL LINE cont.			LANE ARROWS						SCHOOL SYMBOL						WORD ON PAVEMENT						WORD ON PAV	
Alternate			Alternate			Alternate			Alternate			Alternate			Alternate			Alternate				
Total Price	Item 646 \$ / Ln Ft	Total Price	Type 1 \$ / Each	Total Price	Item 644 \$ / Each	Total Price	Item 646 \$ / Each	Total Price	Type 1 \$ / Each	Total Price	Item 644 \$ / Each	Total Price	Item 646 \$ / Each	Total Price	Type 1 \$ / Each	Total Price	Item 644 \$ / Each	Total Price	Item 646 \$ / Each			
\$10,664.20	\$7.25	\$21,779.00	\$25.00	\$7,550.00	\$75.00	\$22,650.00	\$150.00	\$45,300.00	\$130.00	\$3,510.00	\$300.00	\$8,100.00	\$450.00	\$12,150.00	\$30.00	\$1,020.00	\$95.00	\$3,230.00	\$175.00			
\$21,028.00	\$7.00	\$21,028.00	50.00	\$15,100.00	\$150.00	\$45,300.00	\$190.00	\$57,380.00	190.00	\$5,130.00	\$500.00	\$13,500.00	\$650.00	\$17,550.00	\$85.00	\$2,890.00	\$250.00	\$8,500.00	\$300.00			
NB	NB	NB	\$24.00	\$7,248.00	NB	NB	NB	NB	\$135.00	\$3,645.00	NB	NB	NB	NB	\$28.00	\$952.00	NB	NB	NB			
\$18,024.00	NB	NB	\$23.00	\$6,946.00	\$90.00	\$27,180.00	NB	NB	\$110.00	\$2,970.00	\$600.00	\$16,200.00	NB	NB	\$35.00	\$1,190.00	\$95.00	\$3,230.00	NB			

CITY OF BRUNSWICK - PAVEMENT MARKING - BID No. 2016-003

YEAR ONE (1) OF CONTRACT

ISLAND MARKING												
/EMENT cont	Alternate						Alternate					
	Type 1 \$ / Sq Ft	Total Price	Item 644 \$ / Sq Ft	Total Price	Item 646 \$ / Sq Ft	Total Price	TOTAL BASE BID (without alternates)			City Hall Parking Lot	Rec Center Parking Lot	BAT Parking Lot
\$5,950.00	1.00	\$181.00	\$1.55	\$280.55	\$5.30	\$959.30	As Written \$725,854.05 As Corrected \$58,955.75		\$1,380.00	\$1,595.00	\$415.00	
\$10,200.00	\$1.00	\$181.00	\$5.00	\$905.00	\$7.00	\$11,267.00	\$79,889.43		\$2,800.00	\$6,000.00	\$1,000.00	
NB	\$1.50	\$271.50	NB	NB	NB	NB	\$63,322.55		\$700.00	\$2,200.00	\$500.00	
NB	\$2.00	\$362.00	\$4.00	\$724.00	NB	NB	\$54,362.96		\$600.00	\$1,700.00	\$350.00	

4-20-2016

STREET	EDGE LINE, 4", TYPE 1 (SOLID, WHITE) MILES	LANE LINE, 4", TYPE 1 (BROKEN, WHITE) MILES	CENTER LINE, TYPE 1 (SOLID, YELLOW) MILES	CHANNELIZING LINE, 8", TYPE 1 (SOLID,WHITE) FEET	STOP LINE, TYPE 1 (SOLID, WHITE) FEET	CROSSWALK LINE, TYPE 1 (SOLID, WHITE) FEET	TRANSVERSE/DIA GONAL LINE, TYPE 1 (SOLID, YELLOW) FEET	LANE ARROW COUNT (WHITE) EACH	SCHOOL SYMBOL COUNT (WHITE) EACH	WORD ON PAVEMENT COUNT (WHITE) EACH	ISLAND MARKING (YELLOW) SQ FT
TOTAL:	12.5	6.12	28.13	8,439	2,410	16,739	1,645	195	23	18	49

Base Bid Award Items 642 Pavement Markings

Zimmerman Paint Bid	\$375.00	\$300.00	\$550.00	\$0.34	\$1.10	\$0.44	\$1.15	\$23.00	\$110.00	\$35.00	\$2.00
Total Price	\$4,687.50	\$1,836.00	\$15,471.50	\$2,869.26	\$2,651.00	\$7,365.16	\$1,891.75	\$4,485.00	\$2,530.00	\$630.00	\$98.00
Sub Total of Base Bid			\$44,515.17								

BOSTON RD	0	0	0	0	38	0	750	4			0
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Alternate Bid Award Items 644 Thermoplastic Pavement Markings

Zimmerman Paint Alt. Bid	NB	NB	NB	NB	\$6.00	\$2.00	\$6.00	\$90.00	\$600.00	\$95.00	\$4.00
Total Price	NB	NB	NB	NB	\$228.00	\$0.00	\$4,500.00	\$360.00	\$0.00	\$0.00	\$0.00
Sub Total of Alternate 644			\$5,088.00								
Grand Total			\$49,603.17								

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 25-16

BY: Mr. Salzgeber, Mr. Hanek and Mr. Ousley

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH ZIMMERMAN PAINT CONTRACTORS, CO., THE LOWEST AND BEST BIDDER, FOR THE PROVISION OF PAVEMENT MARKING SERVICES IN AN AMOUNT NOT TO EXCEED \$49,603.17 FOR YEAR 1, \$64,104.50 FOR YEAR 2 AND \$69,537.95 FOR YEAR 3.

WHEREAS: The City of Brunswick received four (4) bids for the provision of pavement marking services in accordance with public bidding requirements; and

WHEREAS: The four (4) received public bids were opened on March 29, 2016, with Zimmerman Paint Contractors, Co. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with Zimmerman Paint Contractors, Co. for the provision of pavement marking services in an amount not to exceed \$49,603.17 for year 1, \$64,104.50 for year 2 and \$69,537.95 for year 3.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow pavement marking to immediately commence. Therefore the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barbara J. Ortiz, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 04/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Anthony J. Bales, City Manager
Grant Aungst, Community and Economic Development Director

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 26-16** - An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the PY 2016 Community Housing Impact and Preservation Program Grant. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

BACKGROUND: The Ohio Development Services Agency Office of Community Development's filing guidelines for the Program Year ("PY") 2016 Community Housing Improvement Program ("CHIP") Grant encourages the partnership of communities by increasing available funding for each partnering community by an additional \$150,000.00 in excess of the grant threshold for single applicants.

PURPOSE AND EXPLANATION: The City of Brunswick intends to partner with the City of Medina to maximize funds available to each Community, increasing the potential grant award to \$800,000. The City of Medina has been designated as the Grantee of the CHIP Grant to facilitate applying for, implementing and administering Grant funds between the partnering Communities.

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The CHIP grant requires local leverage of dollars in an amount equal to 6% of the grant award. In this case the maximum grant award is \$800,000 so the requirement for local funds could total \$48,000.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommend approval as an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare of the city as the application must be submitted no later than May 6, 2016.

**ADDITIONAL
INFORMATION:**

PY 2016 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) PARTNERSHIP AGREEMENT

This Partnership Agreement is entered into this ____ day of _____, 2016, by and between the City of Medina and City of Brunswick (collectively referred to herein as the “Partners”).

Whereas, the State of Ohio, Development Services Agency, Office of Community Development has established through the Program Year (“PY”) 2016 Community Housing Impact and Preservation Program Guidelines included in the State of Ohio Action Plan, a partnership option allowing eligible communities to partner on one single application;

Whereas, the Partners’ election to file an application pursuant to a Partnership Agreement increases the maximum potential funding for each Partner by an additional \$150,000.00 in excess of the grant threshold for single applicants;

Whereas, by electing to file an application pursuant to a Partnership Agreement, the potential total grant award will be \$800,000.00; and

Whereas, by electing to file an application pursuant to a Partnership Agreement, the collective application has the potential to gain additional points for partnering.

WHEREFORE, the Partners to this Partnership Agreement hereby agree as follows:

- 1) The Partners hereby designate the City of Medina as the grantee for the 2016 CHIP Partnership Application (the “Grantee”);
- 2) The Partners hereby agree that this Partnership Agreement specifically relates to the Community Housing Impact and Preservation Grant (“CHIP Grant”) and includes all possible funding sources including CDBG, HOME and OHTF, if awarded.
- 3) The Partners agree to adopt the City of Medina CHIP Policy and Procedure Manual for the PY 2016 Community Housing Impact and Preservation Grant, if funded.
- 4) The Partners hereby agree that the City of Medina, as grantee, is responsible for preparing the PY 2016 CHIP Partnership Application, including the Housing Needs Assessment, selection of eligible project activities, and administering and implementing the grant in

accordance with Community Development Block Grant, HOME and/or Ohio Housing Trust Funds in conjunction with Ohio Development Services Agency rules and regulations.

On December 31, 2015 the Ohio Development Services Agency Office of Community Development issued Policy Number 15-03 which in part requires a separate written agreement for all HOME funded activities. Each HOME written agreement must be signed by the person receiving assistance and the grantee.

In compliance with OCD Program Policy Notice OCD 15-03, the partners agree that the Mayor for the City of Medina, the grantee, is authorized to sign HOME Written Agreements with applicants within their jurisdiction.

The Partners agree that the City of Medina (grantee) will maintain all required records and documents relating to the grant.

5) The Partners hereby agree that the City of Medina will enter into an agreement with a consultant to assist in the administration and implementation of the grant on behalf of the partnership in accordance with the Partnership Agreement. Copies of consultant invoices and Status Reports will be provided to each partner.

6) The City of Brunswick as a partner hereby agrees to the following responsibilities with respect to the activity funds targeted and completed within its jurisdiction:

1. Marketing of the CHIP Activities;
2. Tracking and reporting of housing program income to the Office of Community Development, Development Services Agency;
3. Submission of Grant required final payment documentation, which may include, where available, check stubs, contracts, vouchers, invoices and/or cancelled checks for reimbursement, if applicable, to the City of Medina; and

7) The Grantee agrees to allocate housing activity funds in the amount shown on Exhibit "A" attached hereto. The amount of funding ultimately spent within each Partner jurisdiction will be determined by the eligible applications received.

8) The City of Medina will provide the original mortgages to the respective partner at the conclusion of the grant.

9) The City of Brunswick agrees to the following selection criteria:

- Owner Home Repair applications will be first-come first-serve within each Partner's jurisdiction first and then, if funding remains, within the grant service area.
- Private Owner Rehabilitation applications will be ranked according to the Medina City Policy and Procedure Manual within each Partner's jurisdiction first and then, if funds remain, within the grant service area.
- TBRA applications will comply with the local housing authority selection process.

10) The City of Brunswick agrees to elect to choose the following finance mechanism:

- Owner-occupied Home Repair will be a grant.
- Tenant-Based Rental Assistance will be a grant.
- Private-Owner Rehabilitation will be a five-year declining partially forgivable loan with fifteen percent (15%) remaining due and owing whenever the home is sold, rented or transferred.

11) This Partnership Agreement will take effect and be in force from the date of full executed and remain in effect until the CHIP Grant funds are expended and the funded activities are complete and closed out with the State of Ohio.

12) The Partners agree that neither the Grantee nor the Partners may terminate or withdraw from this Partnership Agreement while it remains in effect.

13) The Partners hereby agree to designate one representative from their respective jurisdictions to be appointed to a Planning Committee to represent their respective interests in the Grant. The Planning Committee will meet 30 days prior to each milestone identified on the CHIP Program Activity Milestone Chart , in an agreed upon venue (conference call or on site) to review the progress of the PY 2016 grant.

14) The Partners hereby agree that it is essential for future funding to meet outcomes set forth in the grant agreement and therefore, the Grantee will review the progress of each Partner throughout the term of the Grant. Any lack of progress or insufficient applications for particular activities will be discussed between the Partners.

15) The Partners agree that if the Planning Committee unanimously determines that there is a need to reallocate the budget as attached hereto as Exhibit A, such budget will be amended to reflect those changes, upon approval by each Partners' respective City Manager/Safety Director or Mayor. In the event unanimous consent is not obtained, the Grantee shall have final authority to make reallocations to the budget.

16) The Partners are obligated to take all actions necessary to assure compliance with the certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights of 1964, the Fair Housing Act, Section 109 of the Housing and Community Development Act of 1974 and other applicable laws.

17) The Partners agree that CHIP Grant funds are prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes Grantee's or the Partners' actions to comply with fair housing certification.

18) The Partners agree that Annual Income will be used to determine program eligibility. Annual Income is defined as the gross amount of income of all adult household

members that is anticipated to be received during the coming 12-month period. The Partners will use the Section 8 Annual Income method as defined in 24 CFR 5.609 as the basis for determining annual gross income for applicant qualification for all program activities.

19) This Partnership Agreement does not contain a provision for veto or other restriction that would allow any Partner to obstruct the implementation of the CHIP Program during the period covered by this Partnership Agreement, which is April 1, 2016 up to and including December 31, 2018.

[SIGNATURE PAGE TO FOLLOW]

WHEREFORE, the undersigned hereby executed this Partnership Agreement as of the dates indicated below.

CITY OF MEDINA

CITY OF BRUNSWICK

Mayor Dennis Hanwell

Anthony Bales, City
ManagerManager/Safety Director

Date: _____

Date: _____

Approved as to form:

Kenneth J. Fisher, Law Director
City of Brunswick

Gregory A. Huber, Law Director
City of Medina

EXHIBIT “A”

CITY OF MEDINA
PY 2016 CHIP
BUDGET

MEDINA

Activity	Hard Costs	Soft Costs*	Total	Admin.	Units
Private Rehab	\$188,000	\$33,000	221,000	\$21,100	5
Home Repair	\$ 100,000	\$20,000	\$120,000	\$11,400	10
TBRA	\$10,000	\$1000	\$11,000	\$ 1,000	7
TOTALS	\$298,000	\$54,000	\$352,000	\$33,500	22

*Soft costs including lead costs.

BRUNSWICK

Activity	Hard Costs	Soft Costs*	Total	Admin.	Units
Private Rehab	\$197,900	34,600	\$232,500	19,000	6
Home Repair	\$100,400	19,100	\$119,500	11,500	10
TOTALS	\$298,300	\$53,700	\$352,000	33,500	16

*Soft costs including lead costs.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 26-16

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO
ENTER INTO A PARTNERSHIP AGREEMENT WITH THE CITY OF
MEDINA FOR APPLICATION FOR THE PY 2016 COMMUNITY HOUSING
IMPACT AND PRESERVATION PROGRAM GRANT

WHEREAS: The Ohio Development Services Agency, Office of Community Development's filing guidelines for the Program Year ("PY") 2016 Community Housing Improvement Program ("CHIP") Grant encourages the partnership of communities by increasing available funding for each partnering community by \$150,000.00;

WHEREAS: The Ohio Development Services Agency, Office of Community Development requires partnering Communities to enter into a partnership agreement;

WHEREAS: The City of Brunswick intends to partner with the City of Medina to maximize funds available to each Community; and

WHEREAS: The City of Medina has been designated as the Grantee of the CHIP Grant to facilitate applying for, implementing and administering Grant funds between The partnering Communities;

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized, upon approval of the Law Director, to enter into a partnership agreement with the City of Medina for the PY 2016 CHIP Grant.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and for the additional reason that the application must be submitted no later than May 6, 2016. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _ NAYS _

ADOPTED: _____ AYES _ NAYS _

ATTEST: _____
Clerk of Council
Barbara J. Ortiz, CMC