

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda

SEPTEMBER 24, 2018

6:45 PM

or immediately following Planning & Zoning Committee
In Caucus Room

1. Motion Items
 - (a) Motion authorizing a change order in the amount not to exceed \$7,500.00 to Set In Stone Contracting, LLC for the 2018 Catch Basin Repair Program.
 - (b) Make a motion to allow the City Manager to enter into an agreement with Medical Mutual of Ohio to provide flexible spending program.
 - (c) Motion to enter into an agreement with the Medina County Office for Older Adults to organize senior services within the City of Brunswick at the Brunswick Community Recreation and Fitness Center.
2. Review Legislation
 - (a) **RES. NO. 73-18** - A resolution declaring the City of Brunswick a “Purple Heart City.” - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Nicholas Hanek*)
3. General Discussion
4. Adjournment

THE CITY OF BRUNSWICK

PROPOSED MOTION



DATE: 09/24/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Matt Jones, Paul Barnett

COPY: Mayor Ron Falconi

MOTION: Motion authorizing a change order in the amount not to exceed \$7,500.00 to Set In Stone Contracting, LLC for the 2018 Catch Basin Repair Program.

BACKGROUND: Additional work is anticipated to be necessary on this project due to an unexpectedly high number of catch basin structures needing to be fully reconstructed rather than simply adjusted to grade.

PURPOSE AND EXPLANATION: This change order will increase the contract amount from \$94,740.00 to \$102,240.00.

IMPLEMENTATION SCHEDULE: Should authorization be secured at the September 24, 2018 Committee-of-the-Whole meeting, the final invoice for the project minus retainage will be approved for payment upon completion of work.

FINANCIAL INFORMATION: 2018 Catch Basin Repair Program - - - 224-0420-54265 - Storm Water Utility Funds -

FINANCIAL SUMMARY: Change order will increase contract amount by \$7,500.00.

RECOMMENDED ACTION: Passage of a motion which authorizes a change order in the amount of \$7,500.00 for the 2018 Catch Basin Repair Program.

ADDITIONAL INFORMATION:

THE CITY OF BRUNSWICK
PROPOSED MOTION



DATE: 09/24/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Julie Murawski

COPY: Mayor Ron Falconi

MOTION: Make a motion to allow the City Manager to enter into an agreement with Medical Mutual of Ohio to provide flexible spending program.

BACKGROUND: All six union contracts require us to provide Flexible Spending for dependent care and/or medical expenses that are not covered by health insurance.

PURPOSE AND EXPLANATION: To provide Flexible Spending program for full time employees.

IMPLEMENTATION SCHEDULE: January 1, 2019 - December 31, 2019

FINANCIAL INFORMATION: Flex Spending - - General Fund #001 - 001-0880-54280 - -

FINANCIAL SUMMARY: Compliance Fee - \$55.00/month
Participation Fee - \$5.55/person per month

The 2019 Budget and related pos will be contingent upon Council's approval. The Administration is currently anticipating requesting a \$4,000 budget for this account in 2019. The Finance Committee and Council are anticipated to receive the City Manager's 2019 budget proposal on October 29, 2018.

RECOMMENDED ACTION: Pass the motion.

ADDITIONAL INFORMATION:

THE CITY OF BRUNSWICK
PROPOSED MOTION



DATE: 09/24/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
John Piepsny

COPY: Mayor Ron Falconi

MOTION: Motion to enter into an agreement with the Medina County Office for Older Adults to organize senior services within the City of Brunswick at the Brunswick Community Recreation and Fitness Center.

BACKGROUND: The City of Brunswick entered into a three year agreement with the Medina County Office for Older Adults for the purpose of organizing and facilitating senior services at the Brunswick Community Recreation and Fitness Center. That contract will be expiring on December 31st, 2018. It is the desire of the administration to enter into a new three year agreement for the purpose of organizing and facilitating seniors services at the recreation center.

PURPOSE AND EXPLANATION:

IMPLEMENTATION SCHEDULE: The new contract would start January 1, 2019 and continue through December 31st, 2021.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The cost of the senior services would be the following:

2019: 18,750

2020: 19,500

2021: 20,000

This request in added costs is to accommodate the staff salary package and the upkeep of technology used by staff.

The account # is : 131-0830-54286. Payment by year for this contract will also be contingent upon sufficient Council adopted appropriations. Council appropriates on an annual basis by state law.

**RECOMMENDED
ACTION:**

It is the staff recommendation to pass this motion to allow senior services to continue in the City of Brunswick.

**ADDITIONAL
INFORMATION:**

SENIOR SERVICES AGREEMENT

THIS SENIOR SERVICES AGREEMENT (the "Agreement") is entered into by and between the City of Brunswick (the "City") and the Medina County Board of Commissioners (the "Board").

WHEREAS, the City accepted quotes relative to the provision of Senior Services from the Medina County Office for Older Adults (the "MCOOA"), a Department of the Board; and

WHEREAS, the Quote received from MCOOA has been recommended for approval by the Parks & Recreation Director as such Quote is consistent with those Senior Services presently provided by MCOOA pursuant to a Senior Services Agreement that will expire on December 31, 2018.

NOW THEREFORE, in consideration of the following terms and conditions hereinafter set forth, the Parties hereto agree as follows:

1. SERVICES. MCOOA shall provide those services as detailed in the Quote dated September 5, 2018, as attached hereto as Exhibit "A" and incorporated herein by reference.
2. TERM. The term of this Agreement shall be for a period of three (3) years commencing on January 1, 2019 and ending on December 31, 2021. This Agreement may be terminated by either Party hereto upon sixty (60) days written notice. This Agreement shall automatically terminate in the event that the City Council does not appropriate necessary funding as required by law for any contract year.
3. COMPENSATION. The City shall provide annual compensation to Board as per the proposed Budget as detailed in the Quote, as attached hereto as Exhibit "A" and incorporated herein by reference. Annual compensation shall be subject to duly authorized appropriations by the City Council as required by law.
4. USE OF REC CENTER. Board/MCOOA's use of the Brunswick Community Recreation and Fitness Center (the "Rec Center") shall be done in a safe, careful and proper manner in accordance with all rules and regulations of the Rec Center and the City. All employees or contractors of the Board and MCOOA shall follow all rules and regulations of the Rec Center and the City.
5. INDEPENDENT CONTRACTOR STATUS. Board hereby acknowledges that it is an independent contractor to the City and there is no employment relationship with the City. Further, City will not provide employment benefits to Board of any kind or description whatsoever, including, without limitation, OPERS benefits, social security, workers compensation or insurance. Board is solely responsible for any and all tax liability, whether federal, state or local.

6. ASSIGNMENT. This Agreement is not assignable without the prior written consent of the City and Board.
7. DEFAULT/REMEDIES. In the event of a material default by either Party in the performance of its obligations hereunder, the non-defaulting Party shall deliver to the other Party written notice setting forth the nature of the default. The defaulting Party shall have thirty (30) days to cure the default. If the default is not cured to the satisfaction of the non-defaulting Party within such thirty (30) day period, the non-defaulting Party may terminate this Agreement. In the event of termination, the defaulting Party shall have no further rights or obligations under this Agreement; however, the defaulting Party shall not be relieved of its obligations under this Agreement which accrued prior to the date of termination.
8. MISCELLANEOUS. This Agreement shall be governed by the laws of the State of Ohio. This Agreement contains the entire agreement between the Parties and any amendment hereto shall be mutually agreed upon in writing by the Parties hereto.
9. NOTICES. All notices which either Party hereto may give shall be addressed, in the case of the City, as follows:

The City of Brunswick
Attn: City Manager
4095 Center Road
Brunswick, Ohio 44212

And in the case of the Board/MCOOA, as follows:

Medina County Office for Older Adults
Attn: Director
246 Northland Drive, Suite G-20
Medina, Ohio 44256

Such notices shall be delivered personally or sent by certified mail to the above addresses, or such other addresses as either Party may direct.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the undersigned have caused this Senior Services Agreement to be executed as of the date provided below.

Medina County Board of Commissioners

City of Brunswick, Ohio

Adam Friedrich, Commissioner

Carl S. DeForest, City Manager

Date: _____

Date: _____

Patricia G. Geissman, Commissioner

Date: _____

William Hutson, Commissioner

Date: _____

Approved as to form:

Approved as to form:

By: _____

Kenneth J. Fisher, Law Director

Title: _____

Senior Services for the City of Brunswick

Quote

Submitted by: Medina County Office for Older Adults, Laura Toth, Director

September 5, 2018

Medina County Office for Older Adults (MCOOA) has been a mainstay in the county for providing services to seniors for over 40 years. We have been actively providing senior service coordination for the City of Brunswick since January, 2016, and submit the following quote for service provision over the next three calendar years (01/01/2019 through 12/31/2021). It is the continued belief of this agency that we can most adequately meet the needs of seniors in the city of Brunswick and we will continue to offer the following services to all seniors in the community. This quote covers all aspects of services including the coordination of programming, including federal, state, and local programming, the coordination of senior trips, publishing and provision of the Brunswick Senior Spot (newsletter):

1. Medina County Office for Older Adults will employ one part time Recreational/Activities Coordinator to be stationed at the Brunswick Recreation Center. This employee is available to seniors in the community approximately 4 hours per day, five days per week. Medina County Office for Older Adults would serve as a back up to this employee from 8am to 4:30pm, Monday through Friday, via telephone or in person as necessary. Coordinator schedule can be adjusted based on resources and needs of the city, current schedule is 9am to 1pm, M-F.
2. The coordinator plans all senior-centered activities in the recreation center as well as in the community as it warrants. The coordinator leads activities as necessary. As a participant in the Silver Sneakers program, the coordinator works with the city to recruit more seniors into the Recreation Center and into the senior programs provided. All current rec center senior activities continue and are promoted by the Medina County Office for Older Adults.
3. Medina County Office for Older Adults currently provides and would continue to provide information and assistance with federal, state and local programs to the citizens of Brunswick, Ohio. Currently, our agency provides nutrition assistance to Brunswick seniors at the recreation center in the form of our congregate meal program, which operates 2 times per week. Social Services would also be promoted through the recreation center, including help with Medicare Open Enrollment, scheduling AARP tax appointments, assisting with local farmers' markets programs and vouchers, and other senior related initiatives. Transportation issues have become vital to being an active senior in the city. MCOOA provides subsidies for transportation services in cooperation with Medina County Transit and we have several programs that benefit those aged 60 and over including many subsidized transportation programs. Coordinator will plan and execute special programming/parties for holidays and the annual Brunswick Senior EXPO in January of each year.
4. Cultural and leisure interest would also be promoted by the continuance of existing programs currently offered to seniors through the recreation center and the continuation of merging local trips between the Medina Senior Center and the Brunswick Recreation Center. Medina County Office for Older Adults has had very successful trips in the past three years.
5. Medina County Office for Older Adults has experience in the coordination and promotion of activities including but not limited to, games, education programs, exercise programs, trip planning and the execution and the writing of promotional newsletters. MCOOA continues its

contract with Liturgical Publications, Inc. to produce 'Brunswick Senior Spot', the Brunswick Recreation Newsletter at no cost six times per year.

6. Medina County Office for Older Adults seeks to continue to build on the already positive relationship we have with the city of Brunswick and the seniors located in the Brunswick area. We plan to hold regularly scheduled meetings every other month to ensure that the needs of seniors in Brunswick are being met adequately. This partnership between the city and county has led to greater efficiency of operations through the integration and coordination of services to seniors.
7. Medina County Office for Older Adults continues to be a member of the Brunswick FACT committee and is involved in the lives of seniors in the Brunswick area on a daily basis, by providing congregate meals, home delivered meals, subsidized transit services, Farmer's Market coupons and benefit services to the seniors of Brunswick. With our growing aging population and four open and active senior housing apartment complexes, the number of seniors in the community will only increase. The City of Brunswick adds to the list of city services it provides by the coordination of an all-out effort of senior providers to offer services both in the homes of seniors and in public venues, such as the recreation center, the library, the schools, etc. MCOOA can continue to build these bridges for the provision of stronger services in the City of Brunswick.
8. Budget for proposed services attached.

Respectfully Submitted,

Laura Toth, LISW-S
Director
Medina County Office for Older Adults

PROPOSED BUDGET FOR CITY OF BRUNSWICK SENIOR SERVICES

2019

One (1) part time staff, four hours per day, five days per week	17,550
Newsletter cost	0
Supply/Entertainment Budget (100 per month x 12 months)	<u>1,200</u>
TOTAL ANNUAL BUDGET, year 1	18,750

2020

One (1) part time staff, four hours per day, five days per week	18,300
Newsletter cost	0
Supply/Entertainment Budget (100 per month x 12 months)	<u>1,200</u>
TOTAL ANNUAL BUDGET, year 2	19,500

2021

One (1) part time staff, four hours per day, five days per week	18,800
Newsletter cost	0
Supply/Entertainment Budget (100 per month x 12 months)	<u>1,200</u>
TOTAL ANNUAL BUDGET, year 3	20,000

THREE YEAR PROPOSAL	58,250
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THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 09/24/2018

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 73-18** - A resolution declaring the City of Brunswick a "Purple Heart City." - **1st Reading**
(To be brought from Committee-of-the-Whole, *Administration/Nicholas Hanek*)

BACKGROUND: The Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782.

The Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of the United States of America.

**PURPOSE AND
EXPLANATION:**

To declare the City of Brunswick as a "Purple Heart City" and encourage the citizens of the City of Brunswick to show their appreciation for the sacrifices that Purple Heart recipients have made in defending our freedoms, to acknowledge their courage and to show them the honor and support that they have earned.

Establish an upcoming date in the near future, and then each August 7th in subsequent years.

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 73-18

BY: Committee-of-the-Whole

A RESOLUTION DECLARING THE CITY OF BRUNSWICK A “PURPLE HEART CITY.”

- WHEREAS: The City of Brunswick has always supported its military veteran population;
- WHEREAS: The people of the City of Brunswick have great admiration and the utmost gratitude for all the men and women who have selflessly served this Country and community in the Armed Forces;
- WHEREAS: Military veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm’s way for the good of all;
- WHEREAS: The contributions and sacrifices of the men and women from the City of Brunswick who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens;
- WHEREAS: Many men and women in uniform have given their lives while serving in the Armed Forces;
- WHEREAS: The Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782;
- WHEREAS: The Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of the United States of America;
- WHEREAS: The mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly make sure we never forget;
- WHEREAS: The City of Brunswick has a large, highly decorated veteran population including many Purple Heart recipients; and
- WHEREAS: The City of Brunswick appreciates the sacrifices of our Purple Heart recipients made in defending our freedoms and believe it is important that we acknowledge them for their courage and show them the honor and support that they have earned.
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:
- SECTION 1: This Council does hereby declare the City of Brunswick as a “Purple Heart City”

and encourage the citizens of the City of Brunswick to show their appreciation for the sacrifices that Purple Heart recipients have made in defending our freedoms, to acknowledge their courage and to show them the honor and support that they have earned.

SECTION 2: This Council hereby designates _____ as the day in the City of Brunswick to remember and recognize veterans who are recipients of the Purple Heart.

SECTION 3: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC