



BRUNSWICK CITY COUNCIL AGENDA

Brian Ousley At-Large	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Andrea Rodriguez Ward 3	Joseph Delsanter At-Large	Anthony Capretta Ward 4
-----------------------------	-----------------------------	-------------------------------	-----------------------------------	-------------------------------------	-------------------------	--	---------------------------------	-------------------------------	---------------------------------	-------------------------------

Administration Representatives

MARCH 11, 2019
7:30 PM
IN COUNCIL CHAMBERS

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Council Meeting Minutes
 - (a) Regular Council Meeting Minutes dated February 25, 2019;
5. Mayor's Report:
 - (a) Mayor's Court Financial Report for the month ending February 2019 will be posted on the website and added to the minutes for the record;
 - (b) Motion to approve the Mayor's recommendation to reappoint Jim Mussey to fulfill a 3-year term on the Board of Zoning Appeals expiring March 14, 2022;
 - (c) Motion to approve the Mayor's recommendation to reappoint Stanley Socha to fulfill a 3-year term on the Board of Zoning Appeals expiring March 14, 2022;
 - (d) Motion to approve the Mayor's recommendation to appoint Lisa Jackson-Clements to fulfill a 2-year term on the Juvenile Diversion Board expiring February 11, 2021;
 - (e) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development.....Mr.Hanek
 Economic Development Committee Meeting Minutes dated February 19, 2019

Services, Utilities, Technology & Cable.....
 Services Committee Meeting Minutes dated February 11, 2019

Finance Committee.....Mrs. Hanek
 Finance Committee Meeting Minutes dated February 4, 2019

Safety & Environment.....Mr.Ousley
Planning & Zoning Committee.....Mr.Delsanter
 Planning & Zoning Committee Meeting Minutes dated January 17, 2019
 and February 21, 2019
Parks, Recreation & Community Committee.....Mr. Abella Jr.
Building & Building Code Committee.....Mr. Capretta
 Building Code Committee Meeting Minutes dated February 11, 2019

8. Other Boards and Commissions

 (a) Committee of the Whole Meeting Minutes dated February 11, 2019

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

RES. NO. 17-19 - A resolution authorizing the City Manager to execute all necessary documents to accept the 2019 Energized Community Grant from NOPEC in the amount of \$121,444.00. - **3rd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

b. 2nd Reading(s)

RES. NO. 21-19 - A Resolution recognizing and congratulating Brunswick Ward 3 Councilman Joseph Salzgeber on his appointment as Medina County Recorder. - **2nd Reading** (Committee-of-the-Whole, *Administration/Michael Abella Jr.*)

c. 1st Reading(s)

ORD. NO. 22-19 - An emergency Ordinance amending Ordinance NO. 155-00 and amending transaction fees for electronic payment options and/or a new credit card machine in the Finance Department. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

11. City Manager's Report

12. Administrative Departments

13. Open Forum

14. Unfinished Business

15. New Business
16. Adjournment

CITY OF BRUNSWICK, OHIO
MINUTES OF COUNCIL
MONDAY, FEBRUARY 25, 2019

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:30 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, and Patricia Hanek.

Others Present: Mayor Ron Falconi, Council Clerk Fijabi Julien-Gallam, City Manager Carl S. DeForest and Law Director Ken Fisher.

Correspondence: There was none.

Approval of regular Council Meeting Minutes dated February 11, 2019:

Michael Abella Jr. moved to approve regular Council Meeting Minutes dated February 11, 2019, as written, seconded by Patricia Hanek. Roll Call - Ayes - 6, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Mayor's Report:

Recognition - Vinny Mercurio:

Mayor Ron Falconi presented a proclamation to Vinny Mercurio and his family. Vinny is a ten-year-old who experienced a rare type of brain aneurysm. Mayor Falconi proclaimed May 4, 2019, as "VINNY MERCURIO DAY" in the City of Brunswick, and encouraged our citizens to join with him in honoring Vinny for his bravery and courage. Councilman Anthony Capretta presented Vinny with a Scene75 Entertainment Center gift certificate from the Mayor and City Council.

Arrow of Light Recognition - Pack 3513:

Mayor Ron Falconi recognized Conner Heinle, Devin Furr, Jacob Yanke, Emmett Keller, Jacob Ragazzo, Nathan Coulehan, Mikayla Karla, and Cheryl Dean for achieving the Arrow of Light. Mayor Falconi provided the Arrow of Light recipients of Pack 3513 with certificates.

Recognition - 2018 Employee of the Year Animal Control Officer Mike Kellums:

Mayor Ron Falconi presented a proclamation to Animal Control Officer Mike Kellums for receiving the 2018 Employee of the Year in the Division of Police. Mayor Falconi expressed

the city's deep appreciation for Officer Mike Kellums distinguished service and wished him continued success in all his future endeavors. Officer Kellums appreciated the acknowledgment and expressed that it is his pleasure to serve the City of Brunswick. Police Chief Brian Ohlin explained that Officer Kellums was nominated by the police department supervisors to receive the 2018 Employee of the Year award. Police Chief Brian Ohlin expressed that Officer Kellums is a great employee. Chief Ohlin presented Officer Kellums with the 2018 Employee of the Year award.

Recognition - Officer Ted Kiernozek, Officer Sam Gagliardi and Officer Joseph Rizk for receiving the Meritorious Service Award:

Police Chief Brian Ohlin explained that the Meritorious Award is for an highly credible accomplishment bringing public acclaim to the member and the division as a result of training and devotion to duty or service to the community. Chief Ohlin recognized Officer Ted Kiernozek, Officer Sam Gagliardi and Officer Joseph Rizk for a call that occurred on December 29, 2018. The three officers assisted the Hinckley Police Department on a welfare check of a reported mental ill subject who was armed. The subject was taken into custody for treatment and evaluation. Chief Ohlin expressed that the three officers demonstrated bravery. As a result, the Awards Committee awarded Officer Ted Kiernozek, Officer Sam Gagliardi and Officer Joseph Rizk with the Meritorious Service Award. Chief Ohlin presented the certificates to the three officers.

Recognition - Officer Scott Smith, Officer Jeff Garcia, Officer Brian Mummert, Officer Joseph Rizk, Officer Steven Szuter, Officer John Fink, Officer Keon Hemerlein, Officer Jonathan Osborne and Officer Zachary Callahan for receiving the 2018 Life Saving Award:

Police Chief Brian Ohlin explained that the Life Saving Award is for an act performed in the line of duty which through disregard of personal safety or prompt and alert action, results in the saving of a life. Chief Ohlin explained that Officer Scott Smith, Officer Jeff Garcia, Officer Brian Mummert, Officer Joseph Rizk, Officer Steven Szuter, Officer John Fink, Officer Keon Hemerlein, Officer Jonathan Osborne and Officer Zachary Callahan were nominated by their peers and the Division of Police supervisors for their involvement in saving a life. Chief Ohlin presented a certificate to the officers.

Mayor's recommendation to reappoint Jim Mussey to fulfill a 3-year term on the Board of Zoning Appeals expiring March 14, 2022.

Mayor's recommendation to reappoint Stanley Socha to fulfill a 3-year term on the Board of Zoning Appeals expiring March 14, 2022.

Mayor's recommendation to appoint Lisa Jackson-Clements to fulfill a 2-year term on the Juvenile Diversion Board expiring February 11, 2021.

Mayor's Update:

Mayor Ron Falconi announced that there is a Chili Cook-Off on Sunday, March 10, 2019, from 12:00 PM to 3:00 PM, at the VFW Post #5137 in Medina. Mayor Falconi noted that he asked Councilman Brian Ousley to represent the City of Brunswick by entering in the Rolling Thunder, Inc. Ohio Chapter 8 18th Annual Chili Cook-Off. Mayor Falconi thanked Councilman Ousley for going on his behalf, and he wished Mr. Ousley good luck in the chili cook-off.

Clerk of Council's Report:

Clerk of Council Fijabi Julien-Gallam added that Councilman Brian Ousley is competing against other public servants in Medina County at the Rolling Thunder, Inc. Ohio Chapter 8 18th Annual Chili Cook-off.

Council Committee Reports:

Economic Development.....Mr. Hanek:

Nicholas Hanek moved to approve Economic Development Committee Meeting Minutes dated January 15, 2019, as written, seconded by Patricia Hanek. Roll Call - Ayes - 6, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Services, Utilities, Technology & Cable.....Mr. Capretta:

Anthony Capretta moved to approve Services, Utilities, Technology & Cable Committee Meeting Minutes dated January 28, 2019, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Finance Committee.....Mrs. Hanek:

Mrs. Hanek had no formal reports this evening.

Safety & Environment.....Mr. Ousley:

Mr. Ousley had no formal reports this evening.

Planning & Zoning Committee.....Mr. Delsanter:

Joseph Delsanter moved to approve Planning & Zoning Committee Meeting Minutes dated January 28, 2019, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Parks, Recreation & Community Committee.....Mr. Abella Jr.:

Mr. Abella Jr. had no formal reports this evening.

Building & Building Code Committee.....Mr. Capretta:

Mr. Capretta had no formal reports this evening.

Other Boards and Commissions:

Michael Abella Jr. moved to approve Committee-of-the-Whole Meeting Minutes dated January 28, 2019, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Petitions from the Public on Legislation:

Refuse and Recycle - Resolution Number 18-19

Sarah Mathews, Municipal and Waste representative for Rumpke Waste and Recycling Services, reiterated her feelings about the process and the decision to move forward to award Republic Services with the refuse and recycle bid. She explained that adopting Resolution Number 18-19 could potentially affect the risk of the city not receiving future competitive bids. She explained that she previously requested the City Council to review the bid specification on page 33, item 5. She remarked that she was declined to present a presentation on why Republic Service is not the lowest and best bidder to provide service for the public. Ms. Mathews urged the City Council to review the bid again, and evaluate that each vendor did submit a legal and fair bid.

Tj Rose, Republic Services, thanked the City Council and the Mayor for the opportunity to bid on the waste removal for the city. Mr. Rose explained that Republic Service is honored to continue serving the City of Brunswick.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

RES. NO. 11-19 - A resolution authorizing the City Manager to enter into an agreement with Vasco Sports Contractors for the Rehabilitation of the Neura Park Tennis Courts in an amount not to exceed \$50,000.00. - **3rd Reading** (Parks, Recreation & Community Committee, Administration/John Piepsny):

Michael Abella Jr. moved to adopt Resolution Number 11-19, seconded by Anthony Capretta. Roll Call - Ayes - 6, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Parks and Recreation Director remarked that this resolution would allow the city to use the

National Cooperative Purchasing Alliance (NCPA) purchasing program to enter into a contract with Vasco Sports Contractors to rehab Neura Park Tennis Courts.

ORD. NO. 13-19 - An ordinance establishing the Senior Development Special Planning District NO. 5 Conceptual Development Plan and amending the zoning map by designating approximately 16.35 acres on Keller Hanna Drive as SPD-5. - **3rd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*):

Joseph Delsanter moved to adopt Ordinance Number 13-19, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

City Engineer Matt Jones remarked that this ordinance would establish a new special planning district (SPD) for the proposed Sanctus Senior Development, which it is located east of St. Ambrose Church.

ORD. NO. 14-19 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the city boundary lines to include an annexation into the City of Brunswick. - **3rd Reading** (Planning & Zoning Committee, *Administration/Ken Fisher*):

Joseph Delsanter moved to adopt Ordinance Number 14-19, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Law Director Ken Fisher remarked that this ordinance memorializes an annexation of 25 acres of land from Brunswick Hills Township that was accepted by the City Council on January 14, 2019, per the requirements of the Ohio Revised Code Section 709.04.

ORD. NO. 15-19 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the city boundary lines to include an annexation into the City of Brunswick. - **3rd Reading** (Planning & Zoning Committee, *Administration/Ken Fisher*):

Joseph Delsanter moved to adopt Ordinance Number 15-19, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Law Director Ken Fisher remarked that this ordinance memorializes an annexation of .8432 acres of land from Brunswick Hills Township that was accepted by the City Council on January 14, 2019, per the requirements of the Ohio Revised Code Section 709.04.

2nd Reading(s)

RES. NO. 17-19 - A resolution authorizing the City Manager to execute all necessary documents to accept the 2019 Energized Community Grant from NOPEC in the amount of \$121,444.00. - **2nd Reading** (Services, Utilities, Technology & Cable Committee, Administration/Paul Barnett):

RES. NO. 17-19 - Mr. Capretta moved this resolution to third reading.

RES. NO. 18-19 - An emergency resolution authorizing the City Manager to enter into a five (5) year agreement with Browning Ferris Industries of Ohio, Inc., a subsidiary of Republic Services, Inc., for the collection and disposal of residential solid waste and recycling. - **2nd Reading** (Committee-of-the-Whole, Administration/Paul Barnett):

Michael Abella Jr. moved to suspend the rules, seconded by Patricia Hanek. Roll Call - Ayes - 6, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

Service Director Paul Barnett remarked that this resolution would lock in a 5-year rate for waste disposal and curbside recycling. Mr. Barnett noted that they received three bids. He explained that there were concerns at the beginning of the bid; however, those concerns were addressed. He expressed and reiterated that Republic Waste is the lowest and best bid meeting specifications. Mr. Barnett urged the City Council to adopt the legislation because the city is becoming dangerously close to not being able to pick up trash on July 1, 2019.

Councilman Nicholas Hanek believed that a vote not to implement this resolution would imperil the city in terms of providing municipal trash service. He explained that a vote against this resolution would create an unnecessary delay. He noted that the cost to the residents of having to individually find their own trash program would be catastrophic on a home by home basis. He hoped that all of the council members understood that this is a risk if they vote "No" against trash service for individual homeowners in the community.

Councilman Joseph Delsanter wanted an opinion from the Law Director on the integrity of the bid and if the city was facing legal challenges. Law Director Ken Fisher explained that he is unable to make a representation as to what could happen in court, and he can't address any possible legal challenges. Mr. Fisher remarked that from his perspective, as the City's Law Director, that the bid is a compliant bid. Mr. Fisher explained that the law department was not involved in the evaluation of the numbers.

Michael Abella Jr. moved to adopt Resolution Number 18-19, seconded by Nicholas Hanek. Roll Call - Ayes - 5, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 1, Anthony Capretta. Motion Carried.

1st Reading(s)

RES. NO. 21-19 - A Resolution recognizing and congratulating Brunswick Ward 3 Councilman

Joseph Salzgeber on his appointment as Medina County Recorder. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Anthony Capretta*):

RES. NO. 21-19 - Mr. Abella Jr. moved this resolution to second reading.

City Manager's Report:

City Manager Carl DeForest

- Reminded everyone that there is a Ward 2 meeting on Thursday, February 28, 2019, at 6:30 PM. This Ward 2 meeting is scheduled to discuss the new middle school construction update, and other issues going on in Ward 2.
- Announced that the Ohio Department of Transportation (ODOT) and the City of Brunswick will have a North Carpenter Road Reconstruction Project Public meeting on Tuesday, March 5, 2019, from 5:00 PM to 7:00 PM, at the Brunswick Recreation Center. The project is expected to start in April 2019.
- Reminded the residents that the "No Solicitors" signs are available at City Hall for all residents.
- Wished Councilman Brian Ousley good luck in the Rolling Thunder, Inc. Ohio Chapter 8 18th Annual Chili Cook-Off.

Administrative Departments:

Police Chief Brian Ohlin

- Congratulated the members of the Division of Police on receiving various awards for their service.
- Remarked that Lieutenant Bob Safran recently completed the Certified Law Enforcement Executive program through the Ohio Association Chiefs of Police. Chief Ohlin congratulated Lieutenant Safran for completing the 1-year program.
- Reminded all new parents that they could get their car seats checked by a certified technician through the Medina County Health Department on the second Monday of each month, between 2:00 PM and 5:00 PM. He encouraged the parents to get their car seats checked.

Service Department Paul Barnett

- Remarked that Ohio Edison had 123,500 customers in Northeast Ohio without power on February 25, 2019, due to the bad winds. At noon, on February 25, 2019, there were only 15,900 customers without power. Ohio Edison anticipated that on Thursday, February 28, 2019, by 4:00 PM, everyone should have power. He explained that if anyone has a power outage, they could contact First Energy at 1-888-LIGHTSS.
- Explained that the North Carpenter Road Project is the largest reconstruction project that

Brunswick has ever seen. The project cost about 12.6 million dollars. He encouraged everyone that plans to travel on North Carpenter Road in summer 2019 and summer 2020 to attend the North Carpenter Road Reconstruction Project Public meeting on Tuesday, March 5, 2019, from 5:00 PM to 7:00 PM.

Parks and Recreation Director John Piepsny

- Remarked that the Brunswick Recreation Center is hosting the Omni Elite Basketball Camp on Sunday, March 10, 2019, for boys and girls from first through eighth grade. The camp is going to feature Cleveland Cavaliers Player Cedi Osman.
- Announced that the Recreation Center is offering 50% off all annual memberships. The sale ends on February 28, 2019.
- Remarked that it's not too late to sign up for the City Manager's One Million Step Challenge. The goal is for teams up to four to walk one million steps from March 1, 2019, to March 31, 2019.
- Remarked that the Recreation Center Spring/Summer Brochure is scheduled to come out on Friday, March 1, 2019.

Open Forum: There was none.

Unfinished Business: There was none.

New Business: There was none.

Adjournment:

Michael Abella Jr. moved to adjourn, seconded by Patricia Hanek. Roll Call - Ayes - 6, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 8:07 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Mayor Ron Falconi

Adopted

DRAFT

March 1, 2019

TO: CITY COUNCIL
FROM: CLERK OF COURTS
RE: MONTHLY REPORT TO COUNCIL PER O.R.C.
FOR THE MONTH OF FEBRUARY 2019

WAIVERS/COURT/BONDS

DEPOSITS (February) 45,060.58

DEBITS (February) (45,505.58)

Checks to be written in February:

Treasurer State of Ohio	\$ 8,327.50
City of Medina MIATF	\$ 50.00
City of Medina IDATF	\$ 262.50
City of Brunswick Finance Dept/Police Fund *	\$34,969.76
Misc Checks (bond refunds & transfers/restitution)	<u>\$ 1,895.82</u>
TOTAL for the month	\$45,505.58

*Check includes amounts to: Court Computer Fund and Education & Enforcement Fund

Service Charges/Fees for prior month	\$335.71
--------------------------------------	----------

MAYOR RONALD FALCONI



TERESA BENO, CLERK OF COURTS

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Jim Mussey PHONE 330-223-2264
STREET 978 Fireside Drive CELL 216-222-4698

Years of Residency _____ Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Board of Zoning Appeals EMAIL foremostb@aol.com

EDUCATION _____ DEGREE _____ YEAR GRADUATED _____

HIGH SCHOOL Parma Senior High School - 1966

COLLEGE Kent State University - BBA 1971

SPECIAL TRAINING Dale Carnegie Course

CURRENT EMPLOYMENT

Foremost Business Products 7/84 → Present
PO Box 686 Brunswick, OH President
Company Address Title Dates

RELEVANT PAST EMPLOYMENT

Company Address Title Dates

Company Address Title Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

- Old Mill Village Homeowners Association
- Member of Brunswick BZA
- Brunswick Rotary Club - Officer

REFERENCES (other than relation):

1.	NAME	ADDRESS	PHONE
1.	<u>Don Falconi</u>	<u>City Hall</u>	
2.	<u>Sam Plevesti</u>	<u>City Hall</u>	
3.	<u>Walter Wozniak</u>		<u>330-635-3598</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I am very proud to have served on the
Brunswick BZA for the last 29 years, and I
would like the opportunity to serve another term.

ATTACH RESUME IF DESIRED.

Signature: Jim H. Mussey Date: 1/23/19

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME STANLEY SOCHA PHONE 330-225-4170
STREET 66 WOODHOLLOW DR. CELL 216-276-1348

Years of Residency 38

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: BOARD OF ZONING APPEALS EMAIL SPARENIS @ AOL.COM

EDUCATION	DEGREE	YEAR GRADUATED
HIGH SCHOOL <u>NORTH CATHOLIC H.S. PITTSBURGH</u>		<u>1959</u>
COLLEGE <u>POINT PARK UNIVERSITY PITTSBURGH</u>	<u>B.S.</u>	<u>1972</u>
SPECIAL TRAINING <u>FIRE FIGHTER/EMT, FIRE INSPECTOR, FIRE INVESTIGATION</u>		

CURRENT EMPLOYMENT

Company	Address	Title	Dates
<u>LIFE SAFETY ENTERPRISE</u>	<u>4699 HAMAN PH</u>	<u>INSPECTOR</u>	<u>08-01-PRESENT</u>
	<u>WILLOUGHBY, OH</u>		

RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
<u>BRUNSWICK DIV OF FIRE</u>	<u>3476 CENTAL RD</u>	<u>FIRE FIGHTER/EMT</u>	<u>10-77/10-80</u>
			<u>06-82/11-03</u>

Company	Address	Title	Dates
<u>GENERAL MOTORS CORP</u>	<u>PO BOX 5014 SOUTHFIELD, MI</u>	<u>SR ACCOUNTANT</u>	<u>06-60/12-98</u>

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

BRUNSWICK ROTARY, NORTHERN MEDIAN COUNTY SALVATION ARMY BOARD, ST AMBROSE
PARISH COUNCIL, WESTERN RESERVE FIRE MUSEUM, GREAT LAKES INTERNATIONAL
ANTIQUE FIRE APPARATUS ASSOC.

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>AL BEAN</u>	<u>3120 IPSWICH CT.</u>	<u>330-273-3532</u>
2.	<u>PAT CARLSON</u>	<u>1672 PEARL RD</u>	<u>330-225-2400</u>
3.	<u>JAMES LEPI</u>	<u>3339 TYLER RD</u>	<u>330-273-1801</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

RETIRED BRUNSWICK DIVISION OF FIRE, PLUS VOL FIRE SERVICE IN PENNSYLVANIA &
MICHIGAN, RESERVE POLICE OFFICER IN CALIFORNIA AND CURRENTLY FIRE SAFETY
INSPECTION IN MEDICAL FACILITIES

ATTACH RESUME IF DESIRED.

Signature: Stanley Socha Date: 01-15-19

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Lisa Jackson-Clements PHONE 216-269-7012
STREET 3619 Francis Blvd CELL 216-269-7012

Years of Residency 9 1/2

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Advisory Council EMAIL lisajc65@gmail.com

EDUCATION Medina County Office of Older Adults DEGREE YEAR GRADUATED
Juvenile Diversion Board

HIGH SCHOOL Enterprise Christian Academy 1983

COLLEGE Cuyahoga Community College

SPECIAL TRAINING

CURRENT EMPLOYMENT

N/A

Company	Address	Title	Dates
---------	---------	-------	-------

RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
---------	---------	-------	-------

Company	Address	Title	Dates
---------	---------	-------	-------

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Board Chair for Brunswick Commemorative Affairs Board (current)

Board of Directors - Golden Retrievers In Need (current)

Volunteer with Medina Creative Therapy Ranch (past)

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>Caroline Healey</u>	<u>3611 Francis Blvd, Brunswick</u>	<u>440-429-9775</u>
2. <u>Lisa Kime</u>	<u>20434 ^{franklin} medina Strangsville, Ohio</u>	<u>440-263-7826</u>
3. <u>Susan Spisak</u>	<u>13613 Belfair Ave, middleburg Hts, Ohio</u>	<u>330-310-0968</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I am currently a stay at home house wife who
enjoys volunteering and helping my community

ATTACH RESUME IF DESIRED.

Signature: Lisa Jackson-Clements Date: 12/13/2018

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

ECONOMIC DEVELOPMENT

February 19, 2019

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Patricia Hanek, Committee Member Brian Ousley, Community & Economic Development Director Grant Aungst.

The meeting convened at 5:00 p.m.

GENERAL DISCUSSION:

Mr. Aungst advised the Made in Medina County Expo will be held October 4; the keynote speaker this year is going to be John Ratzenberger who is not only an actor but also an accomplished entrepreneur. About 500 students are expected to attend the expo and upwards of 70 companies representing manufacturers and support service companies. Mr. Aungst commented how the expo showcases the diversity within Medina County.

Information was distributed to the committee which Mr. Aungst received from Team NEO, and Jobs Ohio which included information on manufacturing in Northeast Ohio and where the area stands currently. It showed the food industry and chemical industry has grown tremendously, it was noted the struggles are with finding qualified people to show up and do the job.

Mr. Aungst brought up challenges facing the country, one of the biggest facing the country and the State of Ohio are tariffs from Canada, and the impact it was having on the region with raising costs and prices across the board to everybody. He also talked about wages and consumable goods consistently going up, and challenges finding competent people that stay at jobs due to wages.

Mr. Aungst will be attending a panel discussion at Brunswick High School representing the City talking about career options. He also attended the MCEDC annual dinner; the speaker spoke on growth in Medina County as compared the State of Ohio and country and it was noted Medina County was in the two to four percent growth category. Additionally, Mr. Aungst mentioned the City website was being revamped to attract new interest specifically towards economic development.

Additionally, Mr. Aungst distributed information to the committee from the City of Medina; they recently passed an ordinance for their revitalization district, and Mr. Aungst thought the City should consider a revitalization district on Pearl Road, as well as some parts of 303, a revitalization district lends itself to restaurants and entertainment businesses.

Mr. Hanek wanted to know if the comprehensive plan should be completed before starting this process, and Mr. Aungst thought the discussion process could be started, and it would parallel with the comprehensive plan and he asked if this committee would authorize a deeper discussion with the law department.

Mr. Hanek moved for the legal department to investigate the revitalization district per ORC 4301.81.
Vote – 3 Ayes, 0 Nays.

Continuing, Mr. Aungst brought up the Community Improvement Corporation (CIC), and information was distributed to the committee on how to use a CIC, and how it could benefit the community. He pointed out the City of Medina has a CIC and they use it for their downtown development.

Mr. Aungst advised the committee that he was updating the BZA application; he noted better flow was needed for the board, he noted BZA ties into what economic development does.

Another item brought up by Mr. Aungst was PACE (Property Assessed Clean Energy) financing which was discussed at a previous committee meeting, he would not be surprised to see this request in Medina County.

In closing, Mr. Aungst shared an article with the committee that talked about brick and mortar stores, retail and the economy. He also brought up the current multi-family housing moratorium and noted there will be continued discussions on that.

Mr. Hanek asked for a time frame on the comprehensive plan, and Mr. Aungst noted it has been reviewed by the administration and there were minor edits taking place, he noted it was very close to completion.

Mrs. Hanek asked about the new restaurant that was supposed to open in Town Center, and Mr. Aungst noted they were working on getting a contractor to build out the space. Mr. Hanek also asked when the Vietnamese restaurant was going to open in the Spa, and Mr. Aungst indicated the ownership was looking at opening the restaurant part of the business in about six to eight months.

ADJOURNMENT:

Being no further business, Mr. Ousley moved to adjourn at 5:40 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M Hanek', with a long horizontal stroke extending to the right.

Nicholas Hanek
Chairman

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

February 11, 2019

IN ATTENDANCE: Chairman Pro Tem Nicholas Hanek, Committee Member Anthony Capretta, Michael Abella Jr., Joseph Delsanter, Brian Ousley, Patricia Hanek, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Engineer Matt Jones, Service Director Paul Barnett, Community & Economic Development Director Grant Aungst, Council Clerk Fijabi Julien-Gallam, Trash Hauler Representatives, News Media.

The meeting convened at 6:37 p.m.

REVIEW LEGISLATION:

RES. NO. 17-19 – A resolution authorizing the City Manager to execute all necessary documents to accept the 2019 Energized Community Grant from NOPEC in the amount of \$121,444.00

Mr. Barnett advised in 2018 the City received a NOPEC grant in the amount of \$122,000.00 and of those funds \$68,000.00 will be used to put in control systems in the City Hall Building and the Police Department, additionally windows and doors were replaced at fire station #1. The remaining funds from the 2018 grant were placed in an escrow account with NOPEC. He advised 100% of the 2019 grant will also be placed in the escrow account with NOPEC. Also, the City is anticipating a grant in 2020 for the same amount and if that comes to fruition with the funds placed in escrow the HVAC units will be replaced in the City Hall Building and the Police Department.

Mr. Capretta moved this legislation to tonight's Council Agenda of February 11, 2019 for three readings. Vote – 2 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Delsanter asked if the City was diligent when the snow ban parking is in effect.

Mr. Barnett advised parked cars create problems; however, the City has not done a lot of enforcement, it was noted citations can be given.

Mr. Ousley thought this could be brought up at the next Safety Committee meeting.

ADJOURNMENT:

Being no further business, Mr. Capretta moved to adjourn at 6:45 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,



Nicholas Hanek
Chairman Pro Tem

FINANCE COMMITTEE MEETING

February 4, 2019

IN ATTENDANCE: Chairwoman Patricia Hanek, Committee Member Brian Ousley, Committee Member Joseph Delsanter, Finance Director Todd Fischer, News Media.

The meeting convened at 6:02 p.m.

DISCUSSION HB 312 CITY CREDIT CARD POLICY:

Mr. Fischer advised state legislatures passed House Bill 312 requiring cities to have a credit card policy. Historically cities had trouble getting credit cards under employee identification numbers, they would only be issued under a social security number and historically the City has not done credit cards as a result of that, however that process has changed over the last year when Mr. Fischer contacted Huntington Bank and they indicated they were interested in issuing either a purchasing card or a credit card in the name of the City.

Mr. Fischer was not made aware of HB 312 until mid-January even though it was passed in November 2018; he has since been in discussion with Huntington Bank looking at what the law defines as a credit card or store issued credit cards. He mentioned the City has a Home Depot credit card and that is the card used by every department, although he noted it is not treated like a credit card since everything goes through a purchase order system. The City has a verbal agreement with the Brunswick Home Depot, although he noted in accordance with HB 312 it is considered a credit card.

Mr. Fischer noted currently City Council has a credit card in the Council Clerks name, however once the credit card policy is created that card will no longer be allowed in the Clerks name, he pointed out under HB 312 the credit card has to be under the control of the Finance Director, or a compliance officer named by legislation. Mr. Fischer advised the policy will require a purchase order for all credit card transactions since that is required by state law.

Mr. Fischer commented there must have been some type of fraudulent activity and lack of control throughout the State of Ohio to create this law and credit card policy. Under the new law if a person does not have a purchase order that person can be personally liable for making the purchase.

When the new policy is put together it will follow the state law and if someone does something outside the law the person can be personally liable.

Mr. Fischer explained the complexity of creating the new policy, he is working on the policy, however, he noted it will take time to get it in place, it has to be a policy that works and makes sense to the operations, it should have been in place by February 2, however he reiterated he was not made aware of HB 312 until mid- January. Mr. Fischer stated he will be working with Huntington Bank, the administration, and the law department before coming back to the Finance Committee with a policy. Mr. Fischer stated the City is following the Ohio Revised Code for all purchases by doing purchase orders.

Mr. Delsanter asked by creating this policy if it could affect the flow of day to day work especially through emergency situations.

Mr. Fischer noted it could affect emergency situations; however, the City Charter addressed emergency situations by allowing the City Manager to approve emergency situations and come to City Council soon thereafter.

Mr. Ousley noticed in HB 312 not only did it have to do with finance, but also safety divisions, and he asked if this should be covered in a safety committee meeting.

Mr. Fischer expressed HB 312 covers more than municipalities which does not apply to the City. Mr. Fischer will be focusing on the information with regard to municipalities, and the credit card policy.

It was noted by Mrs. Hanek that HB 312 encompassed all parts of government entities.

DISCUSSION ON ORD. NO. 155-00:

Mr. Fischer was looking into e file and e payment solution income tax payments, the idea and theory would be offer to the resident a free payment solution; he noted there would be a cost to the City per transaction.

Regarding ordinance no. 155-00 the City is still charging the convenience fee, however if the City goes to the electronic payment solution for income tax it may also work with refuse bill payments, and ordinance no. 155-00 would be repealed and replaced with a new ordinance.

REVIEW LEGISLATION:

ORD. NO. 19-19 – An emergency ordinance to transfer and advance funds

Mr. Fischer advised this ordinance details the transfers and advances of funds.

Mr. Ousley moved this ordinance to the Council Meeting of February 11, 2019 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

ORD. NO. 20-19 – An emergency ordinance amending Ordinance No. 89-18 to include amendment to the appropriation budget for the year ending December 31, 2019 as incorporated in Exhibit “A” attached hereto

In summary Mr. Fischer noted the total impact of the legislation to the overall appropriation budget is \$1.7 million dollars, of which \$770,000 dollars relates to transfers and advances which is movement of money, and not considered expenditures. He noted a significant item relates to the upfront refuse/recycle cart costs for \$487, 300 dollars. He mentioned the City may be eligible to apply for a recycle/Ohio EPA grant to offset the cart costs.

Additionally there is \$302,000 dollars combined grants associated with FEMA, NOPEC, and ODNR, the ONDR grant is for the bike trail, and \$413,000 dollars in a financial guarantee for the Orchard Phase 1 project this money is from the developer and held until phase 1 of the project is completed.

Mr. Delsanter asked about the Carpenter Road funds, and Mr. Fischer advised the City’s local share has already been contributed and given to the State. Mr. Delsanter asked about the 10 million dollars reflected in the City’s budget, and it was explained by Mr. Fischer as being the states portion for the project, however, since the City maintains the roads the accounting requirements make the City book the

states portion on the City's books, and that is done due to the City having to show roads as an asset for the City's books.

Mr. Delsanter moved this ordinance to the Council Agenda of February 11, 2019 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

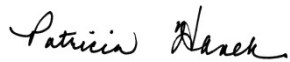
GENERAL DISCUSSION:

Mr. Fischer advised January month end reports should be completed by the end of the week and e-mailed out, if there are any questions on the financial reports to contact Mrs. Ozanich or himself.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 7:02 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, reading "Patricia Hanek".

Patricia Hanek
Chairwoman

PLANNING AND ZONING COMMITTEE

January 17, 2019

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Nicholas Hanek, Community & Economic Development Director Grant Aungst, Planning & Zoning Coordinator Pam Plavecski, City Engineer Matt Jones.

The meeting convened at 6:20 p.m.

Mr. Hanek moved to excuse Mr. Salzgeber for just cause. Vote – 2 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Aungst suggested the committee consider reviewing Section 1468.04 razing primary buildings, the code currently does not describe what structures need to be removed, Assistant Law Director Incorvaia suggested describing the removal of all structures within the property including; accessory buildings, fences, drives and stipulate a plan and time frame.

Mr. Hanek moved to refer Section 1468.04 regarding the issues of removal of structures and definitions therein for the possibility of legislation clarifying said removable structures. Vote – 2 Ayes, 0 Nays.

Mr. Aungst added currently the fee for razing a structure is \$200.00 which is the bond; \$190.00 is returned to the applicant after inspection, and the City maintains the \$10.00. Mr. Aungst suggests increasing the fee to \$250.00, with \$50.00 remaining with the City, and \$200.00 going back to the applicant.

Mr. Hanek moved for the legal department to draft legislation regarding Section 1468.04 to increase the fee to \$250.00 under the circumstances outlined by Mr. Aungst. Vote – 2 Ayes, 0 Nays.

Mr. Hanek interjected the committee discussed doing a code review at some point, and he noted once the comprehensive plan code update is completed the code review should be a high priority.

Another item brought up by Mr. Aungst related to legislation adopted November 27, 2017 imposing the fee for foreclosure notices, which noted has been very effective for the City, however in reviewing the legislation Attorney Incorvaia suggested amending the legislation and adding the word annually.

Mr. Aungst read the section of the ordinance referring to the fee; the fee for filing such foreclosure notice shall be \$250.00, which shall be payable at the time of filing the notice and foreclosure complaint with the City. He pointed out the legislation does not indicate the fee to be paid annually, and Attorney Incorvaia suggested the wording be added.

Mr. Hanek moved to amend Ordinance No. 106-17, Section 1471.03 to include the term annually. Vote – 2 Ayes, 0 Nays.

Mr. Delsanter asked if that would be annually on a calendar or by date of filing the original filing.

In response to that Mr. Aungst noted it would on a calendar year the first of each year. However the law department will give clarification as to calendar or if it is based on when the filing of foreclosure took

place. After further discussion and the topic of proration came up, the recommendation of Mr. Aungst would be to base the fee once a year per foreclosure period.

Mrs. Plavecski asked about the notification process, and Mr. Aungst indicated letters will be sent out with a copy of the amended legislation.

Additionally, Mr. Aungst made the committee aware about HB 478 relating to small cell facilities and fees, in discussing with the law department Council approval is not needed for the City to charge a fee if a tower of some kind is on a municipal pole or structure that the City owns the City is permitted to charge that entity a maximum of \$200.00 once per year, and if it is per antenna of some kind a \$250.00 onetime processing fee can be charged. Mr. Aungst wanted to inform the committee that the City will be enacting on this.

Mr. Aungst also brought up a previous discussion the committee had on joining signs at that time he suggested Panera Bread and Paninis since they share a driveway, he wanted to bring another possibility to the committee and that was the possibility of joining the signs for Brunswick High School and the University Center instead of two single signs they currently have, they could have one joint sign.

The committee discussed the complexity of joint signs, size, regulations, conditional use, and the updated comprehensive plan. The Administration will look at what other communities have relative to joint signs.

Mr. Hanek suggested the possibility of a joint meeting between Economic Development and Planning & Zoning Committee to review the updated Comprehensive Plan.

Mr. Delsanter would prefer the Planning & Zoning have a chance to review and vet the document before having a joint meeting with Economic Development.

Mr. Aungst interjected the Comprehensive Plan and code focus on Planning & Zoning and economic conditions within the region.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn at 6:50 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter
Chairman

PLANNING AND ZONING COMMITTEE

February 21, 2019

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Nicholas Hanek, Community & Economic Development Director Grant Aungst, Planning & Zoning Coordinator Pam Plavecski.

The meeting convened at 6:18 p.m.

GENERAL DISCUSSION:

At the last meeting the committee moved to the law department for legislation to be drawn up for razing of structures, and a fee increase on foreclosure filings and Mr. Aungst noted the legal department requested additional information from the administration.

Additionally, Mr. Aungst announced the Made in Medina Expo will be held on Friday, October 4, the keynote speaker is going to be John Ratzenberger, who is not only an actor but also a big supporter of manufacturing in the United States, and he is also an entrepreneur that owned many manufacturing companies. The expo is held every two years, this will be the third expo and they are expecting around 500 students to attend; with the total attendance population expected to be about 1700 people. Mr. Aungst explained the expo as a mini trade show for manufacturing businesses and support businesses at the Medina County Fairgrounds. Mr. Aungst noted the three major cities in the county are the supporters and sponsors of the expo.

Mr. Delsanter asked about the schedule for the comprehensive plan, and Mr. Aungst advised the final draft was sent to the City Manager after some editing, and the administration is going through it one last time, the City Manager will confer with the legal department as to the next steps.

There was some discussion as to how the comprehensive plan would be presented; Mr. Aungst thought the Planning & Zoning Committee and the Economic Development Committee should see the plan first, and Mr. Delsanter mentioned the two committees have talked about a joint meeting.

Mr. Aungst noted the plan has to go to Council for review, then legislation to accept the plan has to be drawn up and presented to Council, after the first reading legislation would be referred to Planning Commission for their review and approval, and then back to Council for a second and third reading.

The moratorium was brought as to what the focus should be; town homes and clusters developments were brought up for future discussion with the attendance of the Assistant Law Director.

In closing, Mr. Hanek mentioned at the last Economic Development Committee meeting the committee referred to the law department the revitalization district idea for them to look into. Mr. Hanek explained the revitalization district entices restaurant growth. He noted it would eventually come to this committee for zoning restrictions.

The ice festival in Medina was brought up by Mr. Delsanter and he expressed how he has wanted to see some type of a community event with Brunswick Lake as the gathering place.

ADJOURNMENT:

Being no further business Mr. Hanek moved to adjourn at 6:35 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter
Chairman

BUILDING AND BUILDING CODE COMMITTEE

February 11, 2019

IN ATTENDANCE: Chairman Anthony Capretta, Committee Member Michael Abella Jr., Committee Member Joseph Delsanter, Nicholas Hanek, Brian Ousley, Patricia Hanek, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Engineer Matt Jones, Service Director Paul Barnett, Community & Economic Development Director Grant Aungst, Council Clerk Fijabi Julien-Gallam, Trash Hauler Representatives, News Media.

The meeting convened at 6:30 p.m.

BUILDING & BUILDING CODE UPDATE:

Mr. Aungst commented the building department has been working on supporting the businesses and residents throughout the City in many ways; during the month of January 96 applications were processed, 145 building inspections completed, 236 contractors registered, 2 foreclosure filings, 11 permits issued, 13 plan reviews, and 222 property maintenance violations and inspections done.

With two part time property maintenance inspectors the department is working on being proactive on snow removal on sidewalks in the commercial corridors.

Mr. Aungst updated the committee on an issue involving the Monterey Apartments formerly known as the Hickory Hills Apartments. It involved eight townhomes located at 4188 Magnolia Drive, under the management of E&B Rentals and 4283 Beverly Hills Drive unit #244. These units have been posted as unsafe structures per the 2018 international property maintenance code 108.1.3 the cause of the posting was based on water in duct work under the first floor of the townhome units, and one unit did not have fire safety items. It was noted of the eight units three were leased, and one was occupied by the contractors working at the facility, the remaining units were not occupied and currently under renovations, all units now per the state are unoccupied, all three properties that were being leased to residents either moved, or are in the process of vacating the spaces, two residents were moved to other units in the Monterey complex of their choosing, not connected to the townhomes. The third resident chose to locate to a different property, and the contractor unit was moved as well. The ownership of the Monterey Apartments has been notified and was working to correct the issues. The management group indicated they invested millions into the property, and welcome working with the building department they expect to meet or exceed the building requirements. It was noted once the items are corrected per the code violations the units will be permitted to open to occupancy again, there is no final time frame on the corrections being made. It was noted the owner operator was developing plans to correct the items and plan to continue to reinvest in the property which was purchased September 2017.

Mr. Aungst indicated he spoke with the owner of the property they were aware of the concerns and were addressing the concerns as they should.

Mr. Aungst noted the water that got into the HVAC units underneath the townhome units was probably a broken drain tile or footer issues, the property was built in 1973, and was code then. Mr. Aungst noted

the townhome units had recently been remodeled and they will now go back and repair all the townhome units. According to the auditor's office the property was purchased for \$8.2 million dollars, and the owners have invested more than five million dollars and were looking to invest more, they plan on keeping the property for many years. The City will work with them and find solutions per the code and make sure they are up to where they should be.

Mr. Capretta asked if on the property violations if there were fines in Mayors Court for them.

In response Mr. Aungst advised it will go through the process first, he reiterated the units cannot be occupied until everything is corrected.

Mr. Delsanter had concern about the residents that were displaced some not having the financial means to make a move and were forced into it; and Mr. Aungst responded by saying from his understanding from the ownership they moved the residents and took care of the fees.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 6:37 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script that reads "Anthony P. Capretta".

Anthony Capretta
Chairman

COMMITTEE OF THE WHOLE MEETING

February 11, 2019

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Nicholas Hanek, Brian Ousley, Patricia Hanek, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Engineer Matt Jones, Service Director Paul Barnett, Community & Economic Development Director Grant Aungst, Finance Director Todd Fischer, Council Clerk Fijabi Julien-Gallam, Trash Hauler Representatives, News Media.

The meeting convened at 6:45 p.m.

REVIEW LEGISLATION:

RES. NO. 18-19 - An emergency resolution authorizing the City Manager to enter into a five (5) year agreement with Browning Ferris Industries of Ohio, Inc., a subsidiary of Republic Service, Inc., for the collection and disposal of residential solid waste and recycling

Mr. Barnett advised bids were received for trash hauling and recycling, the bid came in slightly under the estimate which was previously discussed. The service will be similar to what is provided today, the amount of trash that goes out will not be limited, the difference in service is the cart program and recycle cart. Mr. Barnett explained if the trash cart is full the excess trash up to two cubic yards which is about 14 bags can be put out next to the carts.

The recommendation of the administration was the lowest and best bidder Browning Ferris a subsidiary of Republic Services for a five year contract with a variable rate each year with four 1 year options. He explained the variables for tipping fees, diesel fuel prices, and recycle revenue sharing. Mr. Barnett commented on the recycling revenue which is currently very low but the hope is in the next few years the value of recyclables will go up. Mr. Barnett advised two different types of carts were bid and Toter was the low bidder.

Mr. Abella asked about diesel fuel costs going up and down, and Mr. Barnett reiterated if the price of diesel fuel goes down the contractors fee goes down and the City saves money, if it goes up the contractor fee goes up.

Mr. Abella also asked about the recycle carts, if everyone has to accept them, and Mr. Barnett answered in the negative. He stated recycling is not mandatory, delivery is planned for all residents; however, if the resident does not want to recycle the cart will be picked up. Mr. Abella also asked about cart size, and Mr. Barnett advised them to be 96 gallon carts, if after one month a resident wants a smaller cart, the contractor will swap it out for the 64 gallon cart.

Mr. Abella reiterated flexibility is part of the contract for the carts, furniture pick up, up to 12 additional bags all can be put out on a weekly basis.

Mr. Delsanter asked about additional trash cans instead of additional bags, and it was specified by Mr. Barnett additional bags can be put out, not regular trash cans, however up to two more additional carts can be purchased and put out.

Mr. Delsanter has concern with putting bags out and animals getting into the bags.

Mr. Barnett noted the bags should be in the carts, if someone has extra bags out every week, they should get an additional cart, and it was noted instead of getting an additional 96 gallon cart, the resident could get a 64 gallon cart as the additional cart.

Mr. Ousley asked if there would be a reduction in fee if people do not want the recycle cart and it is picked up, and Mr. Barnett answered in the negative, the software does not have the capability to charge two different rates.

Mr. Ousley wanted to know if a resident did not want the recycle cart if they could swap it out for an additional 64 gallon cart.

In response to Mr. Ousley, Mr. Barnett noted the contract calls for the contractor to buy 30,500 carts, and those carts should take the City through six to eight years for swap outs and change outs. Mr. Barnett has not had that question asked before about swapping out the recycle cart for an additional trash cart; he noted that will have to be discussed.

Mr. Hanek moved this resolution to tonight's Council Agenda of February 11, 2019 as an emergency with suspension of the rules. Vote – 6 Ayes, 0 Nays.

Prior to the vote, for the record Mr. Delsanter commented he opposed the decision to force this upon the residents, but he will not oppose the collection of garbage.

MOTION:

Motion to increase the regular monthly refuse charge from \$17.41 per month to \$19.30 per month effective July 1, 2019:

Mr. Fischer explained this is the refuse charge that goes along with the lowest and best bid that was presented by Mr. Barnett. Mr. Fischer pointed out the charge is less than what residents have paid in the past when they were paying \$19.65 per month, additionally this charge is less than what was originally estimated.

Mr. Abella interjected this rate is dependent on fluctuation of tipping fees and fuel prices.

Mr. Fischer reiterated as indicated by Mr. Barnett there are a number of variables that go up and down throughout the process, however instead of the resident having variable charges on every bill, an analysis was done and as time goes on another analysis will be done, the goal of the administration is to keep the cost as consistent as possible for as long as possible, however the City has no control over diesel prices. Mr. Fischer noted if the county was to change the tipping fees significantly in the next six months that could change what is being proposed today.

Mrs. Hanek noted if the City is able to get the EPA grant with regard to the carts she thought there would be a reduction in the charge.

To that, Mr. Fisher indicated the charge being proposed is cheaper due to the administration putting in the bid to do an upfront cost of \$400,000.00 for carts, in turn that made it cheaper for the residents since the

City was paying \$400,000 dollars for carts, at the same time the City is applying for an EPA grant to get back \$200,000 dollars, however he pointed out that was all billed into the proposed \$19.30.

Mr. Abella clarified depending if there was a large enough spike in fuel prices or tipping fees the administration would re assess the fees.

Mr. Fischer noted at that time the administration would reassess, the goal is not to change the price that often and keep the price consistent as long as possible, however it is a nine year contract, he noted setting the rate for the entire nine year contract it would be much higher than the current proposed rate. The goal of the administration is to reanalyze after one year, unless something unforeseen happens, then the analysis would be done much quicker. Mr. Fischer stated the administration does not anticipate changing the rate unless there is a significant change in the variables.

There was discussion about the nine year contract, the life span of the trucks being six years, and the costs being in the bid into the contract, and having no control over the variables.

Mrs. Hanek moved to increase the regular monthly refuse charge from \$17.41 per month to \$19.30 per month effective July 1, 2019. Vote – 5 Ayes, 1 Nay – Mr. Capretta.

GENERAL DISCUSSION:

Mrs. Hanek asked about setting a date for interviews and posting the vacancy for Ward 3.

Mr. Abella asked for clarification about the time frame of thirty days being from the point of resignation.

In response, Mr. Fisher indicated the resignation was effective immediately as of today's date, February 11, 2019; Council has thirty days to make the appointment otherwise the appointment is made by the Mayor.

After a short discussion and review of Council Rules pursuant to Charter Section 3.06 filling Council vacancies; Council determined the application deadline to be February 22, at 5:00 p.m., Council will go into executive session on February 25, to review all applications, and Ward 3 interviews will take place March 4, beginning at 6:00 p.m.

Mr. Fisher clarified the applications submitted become public record, discussion and interviews can be done in executive session, however the vote is done in a public session.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn at 7:14 p.m. Vote – 6 Ayes, 0 Nays.

Respectfully submitted,

Valerie Zak

Valerie Zak
Assistant Clerk of Council

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 03/11/2019

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 17-19** - A resolution authorizing the City Manager to execute all necessary documents to accept the 2019 Energized Community Grant from NOPEC in the amount of \$121,444.00. - **3rd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: NOPEC has made available to all of the communities that participate with NOPEC a grant to implement energy efficiency or an energy infrastructure project that will benefit the community. This grant program is the second year of available grants. The 2018 grant was approved with Resolution 94-18.

PURPOSE AND EXPLANATION: The purpose of this grant will allow for improvements/upgrade infrastructure to provide energy efficiencies.

IMPLEMENTATION SCHEDULE: Finalize grant agreement by May 31, 2019.

FINANCIAL INFORMATION: 2019 Energized Community Grant - - City Hall Expansion Fund #336 - 336-2019-56800 - -

FINANCIAL SUMMARY: Previous NOPEC Grants were accounted for in the City Hall Expansion Fund #336. To remain consistent with past awards, we will account for this grant in the same fund, provided Council adopts sufficient appropriations. The 2019 grant award = \$121,444. The appropriations for this grant are anticipated to be presented to Council on February 11, 2019. The Finance Director will only certify purchase orders pursuant to sufficient Council appropriations and the grant coordinator will be responsible for compliance with NOPEC grant guidelines.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes

Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

January 18, 2019

Carl DeForest
City Manager
City of Brunswick
4095 Center Road
Brunswick OH 44212

RON MCVOY
Chairman

CHUCK KEIPER
Executive Director

BOARD OF DIRECTORS

RON MCVOY
Ashtabula County

JOHN ZEHENTBAUER
Columbiana County

GEORGINE WELO
Cuyahoga County

WILLIAM KOONS
Geauga County

JOSHUA R. SNYDER
Huron County

DANIEL TROY
Lake County

DAVID GILLOCK
Lorain County

ROBERT MCCracken
Mahoning County

PAUL BARNETT
Medina County

MICKEY MAROZZI
Portage County

AARON MONTZ
Seneca County

STEVE PATTERSON
Southeast Ohio

NICK MOLNAR
Summit County

JACK HANEY
Trumbull County

Dear City Manager DeForest:

Congratulations! Brunswick is receiving a NOPEC Energized Community (NEC) grant of \$121,444.00 for 2019. NOPEC* and NextEra value your community's membership and are awarding this grant to help your community achieve even greater savings. The NEC grants are offered to help you implement energy efficiency or energy infrastructure projects that will benefit your community for years to come.

The NEC grant program features multiple options and greater flexibility for your community to get the greatest benefit from your grant, while reducing the paperwork required. Funds can be used for community-owned facilities, for residents, for businesses, or escrowed for a future year's project. We're including examples of eligible activities, but this list is not all-inclusive.

We're excited to be able to offer the grant program again this year and we've designed it to make the whole process as streamlined as possible. All NEC grant program information and materials will be available online. There's no need for you to mail any documents with this grant program! Later this month, you'll receive an e-mail with detailed instructions on how to access this information and get started on completing the 2019 grant process.

Our staff is available to help at any point during the process. NOPEC's Loan and Grant Associate, Jessica Chiano, is managing the NEC grant program. Feel free to contact her by email at grants@nopec.org or by phone at 440-249-7072 if you have questions. Your Relationship Manager, Pat McNamara, is also available to help you with your questions. We look forward to receiving your application!!

Sincerely,



Chuck Keiper
Executive Director

cc: Todd Fischer, Finance Director

*The NEC grant program is funded and administered by NOPEC, Inc., an affiliate of the Northeast Ohio Public Energy Council (NOPEC).

NOPEC Energized Community (NEC) Grant



The **NOPEC Energized Community (NEC) Grant Program** provides grants to NOPEC member communities for energy-related projects.

Established by NOPEC Inc. and NextEra Energy, the primary goal of providing funds is to help communities implement energy savings or energy infrastructure measures.

Steps to Securing your Grant Dollars:

- 1 Approve Community Legislation ☐
- 2 Sign Grant Agreement ☐
The person authorized by the legislation must be the one to sign the grant agreement.
- 3 Create Profile ☐
Contact name entered must match position/person identified in the grant agreement.
- 4 Create Application ☐
Communities can submit multiple applications for projects and/or escrow funds.

Questions? Contact grants@nopec.org

Ideas for 2019 Grant Projects

Grants can be used for government facilities, residents, or businesses. Here are examples of projects that can be funded with your community's NEC Grant dollars:

- LED signs
- Traffic signal upgrades
- Insulation
- Energy-efficient windows
- Solar-powered LED stop signs
- Energy-efficient air conditioner
- Electrical upgrades
- Generators
- Door replacement
- LED lighting upgrades
- Service garage insulation
- Energy-efficient metal roof system
- Installation of radius ceiling fans
- Energy efficient kitchen appliances (stoves, refrigerators)



CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 17-19

BY: Mr. Salzgeber, Mr. Capretta and Mr. Hanek

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO ACCEPT THE 2019 ENERGIZED COMMUNITY GRANT FROM NOPEC IN THE AMOUNT OF \$121,444.00.

WHEREAS: NOPEC has made a grant available to all participating communities to implement energy efficiency or energy infrastructure projects through the 2019 Energized Community Grant Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized, upon approval of the Law Director, to execute all necessary documents to accept the 2019 Energized Community Grant from NOPEC in the amount of \$121,444.00 to implement energy efficiency or energy infrastructure projects in the City.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 03/11/2019

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 21-19** - A Resolution recognizing and congratulating Brunswick Ward 3 Councilman Joseph Salzgeber on his appointment as Medina County Recorder. - **2nd Reading** (Committee-of-the-Whole, *Administration/Michael Abella Jr.*)

BACKGROUND:

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 21-19

BY: Committee-of-the-Whole

A RESOLUTION RECOGNIZING AND CONGRATULATING BRUNSWICK
WARD 3 COUNCILMAN JOSEPH SALZGEBER ON HIS APPOINTMENT AS
MEDINA COUNTY RECORDER.

WHEREAS: Mr. Salzgeber was appointed by the Medina County Republican Party Central Committee in a public meeting held on January 12, 2019 to fill the vacant position of Medina County Recorder;

WHEREAS: Mr. Salzgeber was sworn-in by Judge Christopher Collier on the morning of January 14, 2019 as the Medina County Recorder and assumed the duties of Medina County Recorder on that date;

WHEREAS: Mr. Salzgeber has faithfully served the City of Brunswick and Ward 3 as a member of City Council for over three years from January 1, 2016 until his voluntary resignation on February 11, 2019; and

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That this Council does hereby recognize and congratulate Brunswick Ward 3 Councilman Joseph Salzgeber on his appointment as Medina County Recorder.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 03/11/2019

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 22-19** - An emergency Ordinance amending Ordinance NO. 155-00 and amending transaction fees for electronic payment options and/or a new credit card machine in the Finance Department. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: Ordinance #155-00 is the last known Ordinance to impose transaction fees on credit or debit card transactions. This Ordinance was passed by Council as emergency and suspension of the rules on November 27, 2000.

Since that time, the financial and credit card industry has evolved and more payment options are available today than years ago.

Over the past few years, the City has been researching, testing and reviewing different payment options. Our focus and concentration has been on specific payment options that can be attached or directly integrated with various City software packages. Our ultimate goal is to achieve efficiencies for both the customer and the City when implementing any new financial services. More specifically, we further desire to offer electronic payment options to our customers while keeping costs low or as close to free as possible. We also desire to match up those new payment options and associated transaction fees with a new physical credit card machine located in the City's Finance Department.

As we implement new and more convenient payment options, it will be necessary to amend Ord #155-00. The timing and implementations of various integrated payment solutions cannot be done simultaneously, thus causing a timing issue in how we handle transaction fees in various areas.

Therefore, the City Administration is requesting that Ord #155-00 and related transaction fee charges be amended. We recommend that the \$10 convenience fee per transaction remain in effect for each listed area (Income Tax Department, Refuse/Stormwater Billing Department, or the Credit Card terminal machine located in the Finance Department) until the new payment option for that specific area has been implemented. Once implemented, the City will need to implement a new process and establish how we will handle certain transaction fees for those newly implemented payment options.

**PURPOSE AND
EXPLANATION:**

The City Administration is proposing to Council to consider the following:

That Ordinance #155-00 and convenience fee of \$10 per transaction remain in effect for all payments until such time that the City 1) offers an electronic payment solution for income tax, 2) offers an electronic payment solution for refuse/stormwater charges or 3) installs a new credit card machine for payments received at the City's Finance Department location. As each option is implemented, transaction fees on payments for that payment option should be amended as follows:

Transaction fees for e-check payments will be absorbed and paid for by the City, thus creating a "free" payment option to the customer for that charge, activity or service.

Transaction fees on credit cards or any other offered payment option, excluding e-checks, will be charged to the customer in the form of a non-refundable service fee at the time of the payment.

The purpose of this Ordinance is to first set the stage for the City to offer a combined electronic filing and electronic payment options for the City's Income Tax Department.

The proposal above should also open the door for the City's Finance Department to offer more convenient and consistent payment options for other areas under the direct supervision of the Finance Director.

**IMPLEMENTATION
SCHEDULE:**

We are asking for Council's consideration for emergency and suspension of the rules on first reading. If passed as soon as possible, the City may have a very good chance to offer electronic file and electronic payment options to the taxpayers of the City of Brunswick before the April 15th deadline. Rather than wait another year, it is our hope to offer new electronic filing and payment options for this year's season.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

The proposed newly implemented payment options would come in two parts.

The e-check payment option would be free to the customer. However, this would currently require the City to absorb 0.85 costs per transaction. Total costs would vary based on the number of transactions. Sufficient appropriations would be required to be in place to pay these fees.

If the income tax customer did not want to pay via an e-check, they could otherwise pay by credit card (Mastercard/Visa/Discover). For credit card transactions, the customer would be charged an additional non-refundable transaction fee at the time of payment. The City's credit card processor

would charge this fee and would go directly to the processor, not the City. The new credit card transaction charge to the customer would currently be 0.35 + 2.55% per transaction.

As we can implement a new physical credit card machine or additional integrated payment options for the areas noted, we would desire to follow the same process.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Consideration for emergency and suspension of the rules on first reading. If passed as soon as possible, the City may have a very good chance to offer electronic file and electronic payment options to the taxpayers of the City of Brunswick before the April 15th deadline. Rather than wait another year, it is our hope to offer new electronic filing and payment options for this year's season.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 22-19

BY: Mrs. Hanek, Mr. Ousley and Mr. Delsanter

AN EMERGENCY ORDINANCE AMENDING ORDINANCE NO. 155-00 BY
UPDATING SERVICE FEES.

WHEREAS: On November 27, 2000, City Council adopted Ordinance No. 155-00 establishing a service fee in the amount of \$10.00 per transaction for payments made by credit card.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Ordinance No. 155-00 is hereby amended to provide as follows:

A non-refundable service fee of \$10.00 per transaction is hereby established for payments received by the City for income tax, refuse/stormwater or any other transaction processed by the Finance Department. Such non-refundable service fee shall remain in effect until a new credit card machine is installed for payments received at the Finance Department, wherein any applicable fees associated with the transaction will be assumed by the customer as a direct pass-through from the credit card processor.

SECTION 2: The Finance Department wishes to also offer on-line payment options. As those on-line payment options are implemented, applicable service fees will be charged as follows:

- a) The City will assume any applicable fees associated with an electronic check (e-check) transaction; and
- b) Applicable fees associated with the use of any credit card transaction will be assumed by the customer as a direct pass-through from the credit card processor.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and for the additional reason to attempt to offer electronic file and payment options prior to April 15, 2019. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC