

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda

DECEMBER 16, 2019

6:50 PM

In Caucus Room

or immediately following the Finance Committee Meeting

1. Motion Items
 - (a) A motion to allow City Manager/Safety Director to enter into an agreement with HR Group LLC to administer the city's COBRA services
 - (b) Motion authorizing the City Manager to enter into an agreement with the Northeast Ohio Areawide Coordinating Agency (NOACA) for the Pearl Road Rehabilitation Project
2. Review Legislation
 - (a) **RES. NO. 99-19** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the provision of major Medical Health Insurance and prescription coverage for all full-time employees from January 1, 2020 through December 31, 2020. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration, Carl DeForest*)
 - (b) **RES. NO. 100-19** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with Metlife for the provision of dental insurance coverage for all full-time employees from January 1, 2020 through December 31, 2020. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)
3. General Discussion
4. Adjournment

THE CITY OF BRUNSWICK

PROPOSED MOTION



DATE: 12/16/2019

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

MOTION: A motion to allow City Manager/Safety Director to enter into an agreement with HR Group LLC to administer the city's COBRA services

BACKGROUND: HR Group LLC has been the COBRA plan administrator to the City of Brunswick and has been given a one (1) year extension for 2020.

PURPOSE AND EXPLANATION: The contract is for a one year extension for the COBRA health insurance.

IMPLEMENTATION SCHEDULE: It is a one (1) year contract effective January 1, 2020 through December 31, 2020

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

ADDITIONAL INFORMATION:

THE CITY OF BRUNSWICK

PROPOSED MOTION



DATE: 12/16/2019

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

MOTION: Motion authorizing the City Manager to enter into an agreement with the Northeast Ohio Areawide Coordinating Agency (NOACA) for the Pearl Road Rehabilitation Project

BACKGROUND: On September 13, 2019, the NOACA Board of Directors approved the NOACA funded portion of the funding State Fiscal Year 2021-2024 Transportation Improvement Program (TIP). The US 42 - Pearl Road Rehabilitation Project was selected for funding under this program.

PURPOSE AND EXPLANATION: A motion from Committee of the Whole is needed to authorize the City Manager to sign an acknowledgement of Sponsor Partnership Responsibilities. The responsibilities are listed in the attached agreement.

IMPLEMENTATION SCHEDULE: The project is currently funded by NOACA in SFY 2021; however, it is anticipated that the project would not occur until at least 2022.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: If this agreement is authorized and executed, the City reasonably expects to receive \$2,146,588 in grant funds to improve Pearl Road. If the City expects to receive this grant funding, it should also be known that the City will need to dedicate a minimum of \$536,647 in local funds toward this project to receive those grant funds. Currently, neither the grant or local amounts are included in the City's 5 year road capital plan because we were unaware that we would be successful in obtaining these grant funds at the time our 5 year plan was established in fall of 2019. Since this road is in need of improvement and we are able to obtain over \$2 million in outside funds, this project will receive higher priority moving forward ("most bang for your buck" project.") In order for the City to dedicate these local funds to this project, a financial plan must be developed to include this project in our future plans. Our priorities to this point have been on roads and if that holds true moving forward, this is something that can be achieved. The decision to move forward could possibly require a delay of a different project, change in other plans, and/or revision to the City's financial plan in order to make this happen. The Finance Department is confident that this project can be funded but it should be known that it may result in a cause and effect situation.

Furthermore, the City local share for this project must also be appropriated and budgeted pursuant to Ohio Revised Code Section 5705 no later than the year the project would begin. The City Administration will begin to discuss and work this project back into the City's five year capital plan as we move forward, provided this agreement is executed.

**RECOMMENDED
ACTION:**

Passage of a motion authorizing the City Manager to enter into an agreement with NOACA for the Pearl Road Rehabilitation Project

**ADDITIONAL
INFORMATION:**

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Communications, Government
and International Affairs, City of
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of Brunswick

Annette M. Blackwell, Mayor, City of
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Port Authority

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City of Cleveland

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Cleveland

Martin J. Keane, Councilman, Ward
17, City of Cleveland

Lori Kohoski, Lorain County
Commissioner

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Director, ODOT, District 12

David H. Roche, Mayor, City of
Richmond Heights

Ralph Spidaleri, Geauga County
Commissioner

Matthew L. Spranz, P.E., PMP,
Director of Capital Projects, City of
Cleveland

Robert A. Stefanik, Mayor, City of
North Royalton

Ron Young, Lake County
Commissioner

Matt Zore, Cleveland Council,
Ward 15

Ex Officio Member:

Kurt Puncic, District Chief
Northeast District
Office, Ohio Environmental

Executive Committee Members

Grace Gallucci, NOACA Executive Director

October 17, 2019

Carl DeForest
City Manager
City of Brunswick
4095 Center Road
Brunswick, Ohio 44212

RE: NOACA 2021-2024 TIP Funding Award and Agreement

Dear Mr. DeForest,

Congratulations! On September 13, 2019, the Northeast Ohio Areawide Coordinating Agency (NOACA) Board of Directors approved the NOACA funded portion of the funding State Fiscal Year 2021-2024 Transportation Improvement Program (TIP). We are pleased to inform you that the following project was selected for funding as it represents an alignment of NOACA and community priorities toward the implementation of the region's *AIM Forward 2040* long-range transportation plan.

Project Name	NOACA Funding	SFY
US 42-Pearl Road Rehabilitation (Sleepy Hollow Road to Boston Road)	\$2,146,588 (80% STBG)	2021

Thus, NOACA will provide eligible construction costs, up to the maximum amount in the specified State Fiscal Year of implementation. The local share must be provided from a non-federal funding source.

This funding award represents a partnership between the City of Brunswick and NOACA to develop and implement the stated project. Enclosed with this letter are 'Sponsor Partnership Responsibilities' that the project sponsor must agree to as a condition of accepting funding. Please read all of the conditions carefully, sign, and return as soon as possible. After we receive your signed acknowledgement of Sponsor Partnership Responsibilities, NOACA will work with the appropriate state and federal agencies to program the project in the TIP for the stated funding amount and indicated year of implementation.

If you have any questions, please do not hesitate to call me at (216) 241-2414, Ext. 100. Also, your staff may contact Randy Lane, Director of Programming, at (216) 241-2414 ext. 300 or by email at rlane@mpo.noaca.org.

On behalf of NOACA, we are excited to be a partner toward the successful planning and implementation of your project.

Respectfully,

Grace Gallucci
Executive Director

CC: Paul Barnett, Service and Streets Director

1299 Superior Ave., Cleveland, Ohio 44114-3204 Phone: 216-241-2414 FAX: 216-621-3024

Web: www.noaca.org

[noaca.org](https://www.facebook.com/noaca.org)

[@noaca_mpo](https://twitter.com/noaca_mpo)

NOACA 2021-2024 TIP Project Award – Sponsor Partnership Responsibilities

Sponsor Agency: City of Brunswick

Project(s):

Project Name	NOACA Funding	SFY
US 42-Pearl Road Rehabilitation (Sleepy Hollow Road to Boston Road)	\$2,146,588 (80% STBG)	2021

The sponsor shall work with NOACA as a partner in the development and implementation of the stated project. To ensure NOACA program objectives are being met, NOACA participation and approval is required for each activity listed below. If these conditions are not met, NOACA reserves the right to cancel this agreement and withdraw or reduce its funding commitment.

1. NOACA participation in the project kick off/scope meeting between the sponsor, its consultants, ODOT, and other stakeholders (as applicable).
2. NOACA participation in any formed project steering and stakeholder committee, inclusive of agenda setting and schedule of meetings (if applicable).
3. NOACA review and approval of the original, and any proposed modifications to, project scope of services, delivery milestone dates, and staged design plans.
4. NOACA participation in and approval of the project public engagement and involvement process and related materials.
5. NOACA participation in and approval of Media, press releases and other widespread external communications and events regarding the project.

NOACA will provide timely coordination and review in the issuance of any comments and approval of these items in its role as project partner.

After we receive your signed acknowledgement of Sponsor Partnership Responsibilities, NOACA will work with the appropriate state and federal agencies to program the project in the TIP for the stated funding amount and indicated year of implementation.

Authorized Agency Representative

Date

Grace Gallucci, Executive Director, NOACA

Date

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 12/16/2019

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 99-19** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the provision of major Medical Health Insurance and prescription coverage for all full-time employees from January 1, 2020 through December 31, 2020. - **1st Reading** (To be brought from Committee-of-the-Whole, Administration, Carl DeForest)

BACKGROUND: We are required by our six (6) union contracts to provide medical and prescription coverage for all full time employees.

PURPOSE AND EXPLANATION: We are required to provide medical and prescription coverage for all full time employees.

IMPLEMENTATION SCHEDULE: The coverage will be effective January 1, 2020 through December 31, 2020.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Our renewal costs for the 2020 year is an overall increase of just under 8%. All costs included as a result of this legislation are subject to sufficient Council appropriations. Once plan selections occur by the employees and are known by the Finance Department, budget amendment legislation may be needed, especially if the employee has changed plan selections from one year to the next. The current 2020 budget proposal assumes the employee retains the same health insurance plan from one year to the next.

Employees are required to pay a percentage of the monthly premium based on the the Collective Bargaining Agreements. Date of hire and participation of wellness are also factors in the cost to the employee and the City.

The monthly premium amounts are charged to each department and then paid into a self-insurance fund. All health care costs are paid out of the City's internal self-insurance fund #600 regardless of whether the costs are borne by the City or employees.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We request this Resolution be adopted on an emergency basis with suspension of the rules in order for it to be effective immediately to allow for open enrollment to be conducted timely so the insurance carrier has time to make adjustments to the enrollment census.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 99-19

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH THE JEFFERSON HEALTH PLAN (THROUGH MEDICAL MUTUAL OF OHIO) FOR THE PROVISION OF MAJOR MEDICAL HEALTH INSURANCE AND PRESCRIPTION COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide major medical health insurance and prescription coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the provision of major medical health insurance and prescription coverage for all full-time City employees from January 1, 2020 through December 31, 2020, which contract shall be expressly subject to sufficient appropriations by City Council as required by law.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2020. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

RECOMMENDED ACTION:

Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We are requesting this Resolution be adopted as an emergency with suspension of the rules in order for it to be effective immediately so open enrollment can be conducted timely and the carrier has enough time to make any changes to the employee census.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 100-19

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH METLIFE FOR THE PROVISION OF DENTAL INSURANCE COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide dental insurance coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a one (1) year contract with Metlife for the provision of dental insurance coverage for all full-time City employees from January 1, 2020 through December 31, 2020, which contract shall be expressly subject to sufficient appropriations by City Council as required by law.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2020. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC