



BRUNSWICK CITY COUNCIL AGENDA

Brian Ousley At-Large	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Frank Raso Ward 3	Joseph Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

JANUARY 13, 2020
In Council Chambers
7:30 PM

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Minutes
 - (a) Regular Council Meeting Minutes dated December 16, 2019.
5. Mayor's Report:
 - (a) Motion to approve the Mayor's recommendation to reappoint Bradley Saeger to fulfill a 3-year term on the Planning Commission expiring January 23, 2023;
 - (b) Motion to approve the Mayor's recommendation to appoint Valerie Zak, Barbara Rocha, Mark J. Vorachek, Elizabeth Baloun, Jack J. Joyce, Denise Arnaud, Robert McCain, Sean Leonard, and Gail Montgomery Basey to the 2020 Charter Review Commission to review and recommend in a report to Council, not less than ninety (90) days prior to the next general election and shall terminate when their report to Council has been received by Council;
 - (c) Mayor's recommendation to appoint Brad Larion to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee expiring March 23, 2023;
 - (d) Mayor's Court Financial Report for the month ending December 2019 will be posted on the website and added to the minutes for the record;
 - (e) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development Committee.....Mr. Hanek

Services, Utilities, Technology & Cable Committee.....

Finance Committee.....Mrs. Hanek

Finance Committee Meeting Minutes dated December 16, 2019

Safety & Environment Committee.....Mr. Ousley
Planning & Zoning Committee.....Mr. Delsanter
 Planning and Zoning Committee Meeting Minutes dated November 21, 2019
Parks, Recreation & Community Committee.....Mr. Abella Jr.
Building & Building Code Committee.....Mr. Capretta

8. Other Boards and Commissions

- (a) Committee of the Whole Meeting Minutes dated December 16, 2019
- (b) Planning & Zoning and Economic Development Committee Joint Meeting Minutes dated December 19, 2019

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

RES. NO. 96-19 - A resolution authorizing the City Manager to enter into a three (3) year agreement with Always Green Landscaping, LLC to provide grass/weed mowing, debris clean-up services and branch trimming in an annual amount not to exceed \$26,900.00 pursuant to submitted bid prices. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

ORD. NO. 98-19 - An ordinance amending Section 1072.03 of the City of Brunswick Codified Ordinances by increasing fees for opening, closing and maintaining graves. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

b. 2nd Reading(s)

c. 1st Reading(s)

RES. NO. 1-2020 - A resolution authorizing the City Manager to purchase a new Ford F350 4WD pickup truck for the Service Department from Liberty Ford in an amount not to exceed \$31,881.52. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

RES. NO. 2-2020 - An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

ORD. NO. 3-2020 - An emergency ordinance to approve the editing and inclusion of certain ordinances as components of the codified ordinances; to provide for the adoption of new legislation in the updated revised codified ordinances; and to repeal ordinances in conflict therewith. **1st Reading** (To be brought from Committee-of-the-Whole, Administration/*Fijabi Gallam*)

11. City Manager's Report
12. Administrative Departments
13. Open Forum
14. Unfinished Business
15. New Business
16. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, DECEMBER 16, 2019

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:30 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Andrea Rodriguez, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, and Brian Ousley.

Others Present: Mayor Ron Falconi, Clerk of Council Fijabi Julien-Gallam, City Manager Carl S. DeForest, and Assistant Law Director Dennis Nevar.

Correspondence: There was none.

Approval of Minutes:

Michael Abella Jr. moved to approve the regular City Council Meeting minutes dated December 9, 2019, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Andrea Rodriguez. Nays - 0. Motion Carried.

Mayor's Report:

American Legion Post #234 Recognition:

Mayor Ron Falconi welcomed the American Legion Post #234. Commander Bob Prevost introduced two members from the American Legion Post #234. Both of the members wanted to present a historical item to the city of Brunswick. The first member presented the Flag of Heroes to the City. The flag has special meaning because it has the names of every first responder (police officers, firefighters, and port authority people) that responded to 9/11. There are 441 names on the flag. The second member noted that the year of 2019 is the 100th Anniversary for American Legion. The American Legion started in Paris, France, Post #1. The second member presented a frame with items from Paris and Normandy.

Proclamation presented to Andrea Rodriguez for her time served on Council:

Mayor Ron Falconi presented a proclamation to Andrea Rodriguez, on behalf of City Council and all the citizens of Brunswick, to thank Andrea Rodriguez for her distinguished service to the community, and highly commend her for how she has carried out her duties and responsibilities as a member of City Council.

Councilwoman Andrea Rodriguez thanked the City Council and the administration for their

patience and support. She expressed that she hoped to be back one day.

Michael Abella Jr. moved to reappoint Stanley Socha to fulfill a 1-year term on the Volunteer Firefighter Dependents Board expiring December 31, 2020, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Andrea Rodriguez, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Mayor's recommendation to appoint Valerie Zak, Barbara Rocha, Mark J. Vorachek, Elizabeth Baloun, Jack J. Joyce, Denise Arnaud, Robert McCain, Sean Leonard, and Gail Montgomery Basey to the 2020 Charter Review Commission to review and recommend in a report to Council, not less than ninety (90) days prior to the next general election and shall terminate when their report to Council has been received by Council.

Mayor's recommendation to reappoint Bradley Saeger to fulfill a 3-year term on the Planning Commission expiring January 23, 2023.

Clerk of Council's Report:

Clerk of Council Fijabi Julien-Gallam had no report this evening.

Council Committee Reports:

Economic Development Committee.....Mr. Hanek:

Mr. Hanek had no formal reports this evening.

Services, Utilities, Technology & Cable Committee.....Mrs. Rodriguez:

Andrea Rodriguez moved to approve the formal report for the Services, Utilities, Technology & Cable Committee dated December 9, 2019, as written, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Andrea Rodriguez, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

Finance Committee.....Mrs. Hanek:

Mrs. Hanek had no formal reports this evening.

Safety & Environment Committee.....Mr. Ousley:

Mr. Ousley had no formal reports this evening.

Planning & Zoning Committee.....Mr. Delsanter:

Mr. Delsanter had no formal reports this evening.

Parks, Recreation & Community Committee.....Mr. Abella Jr.:

Mr. Abella Jr. had no formal reports this evening.

Building & Building Code Committee.....Mr. Capretta:

Anthony Capretta moved to approve the formal report for the Building and Building Code Committee dated December 9, 2019, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Andrea Rodriguez, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

Other Boards and Commissions:

Michael Abella Jr. moved to approve the Committee-of-the-Whole minutes dated December 9, 2019, as written, seconded by Patricia Hanek. Roll Call - Ayes - 7, Andrea Rodriguez, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

Petitions from the Public on Legislation: There was none.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

ORD. NO. 85-19 - An ordinance rezoning PPN 003-18C-08-012 from the R-R Rural Residential District to the R-L Low Density Residential District. - **3rd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*):

Joseph Delsanter moved to adopt, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Andrea Rodriguez, Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 1, Brian Ousley. Motion Carried.

Community & Economic Development Director Grant Aungst remarked that the legislation is to rezone 49 acres, located on Pearl Road from rural residential to low-density residential as recommended by the Planning Commission. The property is in the planning phase to construct a residential housing development in this location. The development would consist of 50 conventional single-family dwellings and 27 single-family cluster dwellings.

ORD. NO. 86-19 - An ordinance rezoning the Northwest 1.65 acres of PPN 003-18C-08-015 from the C-G General Commercial District to the R-L Low Density Residential District. - **3rd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*):

Joseph Delsanter moved to adopt, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Andrea Rodriguez, Nicholas Hanek. Nays - 1, Brian Ousley. Motion Carried.

Community & Economic Development Director Grant Aungst remarked that the legislation is to

rezone 1.65 acres, from C-G General Commercial District to R-L Low-Density Residential District. This rezoning requested was recommended by the Planning Commission.

RES. NO. 87-19 - A resolution urging Contributions to local food banks. - **3rd Reading** (Committee-of-the-whole, *Administration/Brian Ousley*):

Michael Abella Jr. moved to adopt, seconded by Brian Ousley. Roll Call - Ayes - 7, Patricia Hanek, Andrea Rodriguez, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

Councilman Brian Ousley remarked that Resolution Number 87-19 is a resolution urging contributions to local food banks. This type of resolution has been adopted so far for 7 years. Mr. Ousley explained that there is always a decrease in donations to the Brunswick Food Pantry in January. The city of Brunswick has the need for more food. The Brunswick Food Pantry serviced the city of Brunswick, Brunswick Hills Township, Hinckley Township, and Valley City. There are donation bins in City Hall for people to donate to the Brunswick Food Pantry. Mr. Ousley explained that this service is an ongoing project, and he hoped that it would continue forever.

ORD. NO. 88-19 - An ordinance amending Section 1216.06 of the City of Brunswick Codified Ordinances by increasing the application fee to the Board of Zoning appeals for commercial and industrial uses. - **3rd Reading** (Building and Building Code Committee, *Administration/Grant Aungst*):

Anthony Capretta moved to adopt, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Andrea Rodriguez, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley. Nays - 0. Motion Carried.

Community & Economic Development Director Grant Aungst remarked that this ordinance is to increase the application fee to the Board of Zoning Appeals for Commercial and industrial uses. Mr. Aungst noted that this is not increasing the residential fee. This would be the first fee structure update since 2003 if approved by the City Council.

RES. NO. 90-19 - An emergency resolution authorizing the City Manager to purchase three (3) Dodge Chargers for the Division of Police from Greve Dodge in an amount not to exceed \$113,000.00. - **3rd Reading** (Safety & Environment Committee, *Administration/Brian Ohlin*):

Brian Ousley moved to adopt, seconded by Andrea Rodriguez. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Andrea Rodriguez. Nays - 0. Motion Carried.

Police Chief Brian Ohlin remarked that this would authorize the Division of Police to replace three frontline police cars. This request is part of the Division of Police annual capital

replacement plan and in the capital budget. The Division of Police is replacing a 2013, 2014, and 2015 model police car.

2nd Reading(s)

RES. NO. 96-19 - A resolution authorizing the City Manager to enter into a three (3) year agreement with Always Green Landscaping, LLC to provide grass/weed mowing, debris clean-up services and branch trimming in an annual amount not to exceed \$26,900.00 pursuant to submitted bid prices. - **2nd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*):

RES. NO. 96-19 - Mr. Abella moved this resolution to third reading.

ORD. NO. 98-19 - An ordinance amending Section 1072.03 of the City of Brunswick Codified Ordinances by increasing fees for opening, closing and maintaining graves. - **2nd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*):

RES. NO. 98-19 - Mr. Abella moved this resolution to third reading.

1st Reading(s)

RES. NO. 99-19 - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the provision of major Medical Health Insurance and prescription coverage for all full-time employees from January 1, 2020 through December 31, 2020. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration, Carl DeForest*):

Michael Abella Jr. moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Andrea Rodriguez, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

City Manager Carl DeForest remarked that resolution authorizes the City to engage in a contract to provide full-time employees healthcare benefits in 2020. The benefits are budgeted in the approved 2020 budget.

Michael Abella Jr. moved to adopt, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Andrea Rodriguez, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

RES. NO. 100-19 - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with Metlife for the provision of dental insurance coverage for all full-time employees from January 1, 2020 through December 31, 2020. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*):

Michael Abella Jr. moved to suspend the rules, seconded by Patricia Hanek. Roll Call - Ayes -

7, Nicholas Hanek, Brian Ousley, Michael Abella Jr., Andrea Rodriguez, Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

City Manager Carl DeForest remarked that this resolution would allow the City to engage in a contract to provide dental insurance to full-time employees. This benefit is in the 2020 approved budget.

Michael Abella Jr. moved to adopt, seconded by Patricia Hanek. Roll Call - Ayes - 7, Brian Ousley, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Andrea Rodriguez, Nicholas Hanek. Nays - 0. Motion Carried.

RES. NO. 101-19 - An emergency resolution requesting an advance release of property tax revenue funds from the Medina County Treasurer collected for the benefit of the City of Brunswick. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*):

Patricia Hanek moved to suspend the rules, seconded by Brian Ousley. Roll Call - Ayes - 7, Patricia Hanek, Andrea Rodriguez, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

Finance Director Todd Fischer remarked that this legislation would allow the City to receive property tax collections when they are available at the county. The county would distribute the funds to the City as soon as they are available - roughly 10 times a year. The county would only distribute the money to the City twice a year if the legislation does not pass. The City would be able to earn additional interest on the funds by getting it sooner.

Patricia Hanek moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Andrea Rodriguez, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley. Nays - 0. Motion Carried.

City Manager's Report:

City Manager Carl DeForest

- Thanked the American Legion Post #234 for presenting the Flag of Heroes and the display case from American Legion Post #1 in Paris, France. It would be displayed in City Hall.
- Thanked the Brunswick Eagles for their recent donation to the Brunswick Division of Fire and Division of Police.
- Thanked the community members and members of the City's administration for helping the Brunswick Eagles by providing Christmas gifts to needy families throughout the community.
- Congratulated the Navy on their recent win over the Army.

- Wished everyone in the community a Merry Christmas and a Happy New Year.

Administrative Departments:

Finance Director Todd Fischer

- Remarked that the finance department is very busy with the end of the years' tasks.
- Added that the 2020 budget document should be on the website before Christmas.
- Added that all of the updated tax forms for 2020 should be on the website by mid-January.

Police Chief Brian Ohlin

- Asked the community to be on a lookout for suspicious activity during the Christmas holiday. He asked everyone to monitor their delivery if they have packages being dropped off to their homes.
- Remarked that the Local Fraternal Order of Police Lodge #15 in Brunswick had their annual Shop with a Cop event on Saturday, December 14, 2019. It was a huge success. The event was able to help out about 100 kids. The kids were treated to snacks, breakfast in the morning, taken to Walmart for shopping, and back to the hall for fellowship. The organization helped 17 out of 100 kids that were chosen for the event. Many officers from Brunswick helped out with this success.

City Engineer Matt Jones

- Announced that on Friday, December 13, 2019, North Carpenter Road officially reopened to two-way traffic. The construction on North Carpenter Road is planned to continue; therefore, daily lane closures could be expected throughout the winter for minor grading, utility, and sidewalk work.
- Added that in April 2020, the northern section of North Carpenter is planned to start reconstruction. This would result in a one-way local only traffic pattern in the northbound direction, between Lexington Lane and Boston Road.
- Added that Laurel Road is opened to two-way traffic. The project is almost complete.
- Remarked that in 2020, the South Industrial Parkway is planned to have a full reconstruction, and major rehabilitation of Laurel Road, between Maxwell Road and South Carpenter Road.

Open Forum: There was none.

Unfinished Business:

Brunswick Food Pantry

Councilman Brian Ousley reminded everyone about Resolution Number 87-19, for pack the pantry. Mr. Ousley challenged his colleagues to see who could bring the most donations for the Brunswick Food Pantry, at the first council meeting, on January 13, 2019.

Charter Review Commission

Councilman Joseph Delsanter remarked that the majority of the members of City Council felt that the recommendations for the commission came about rapid, and they would like to see additional names. Mr. Delsanter wanted to know if there was any advertising done before Mayor assembles the group of appointments.

Mayor Ron Falconi remarked that he contacted the people from the 2015 Charter Review Commission to see if they would like to be reappointed. He noted that some of them either moved or said they were unavailable. His next action was to go find people. This process took a while. Mayor Ron Falconi and Clerk of Council Fijabi Gallam agreed that there wasn't an advertisement for the commission.

Councilman Joseph Delsanter asked if the Mayor could advertise first for additional people that could be candidates before finalizing his recommendations.

Mayor Ron Falconi agreed to advertise for appointments for the Charter Review Commission.

Councilman Joseph Delsanter believed that the Charter Review Commission has some foundational issues.

Mayor Ron Falconi expressed the difficulty of locating members for many of the Boards, Commission, and Committees.

Congratulations and farewell to Councilwoman Andrea Rodriguez

Councilman Brian Ousley thanked Mrs. Rodriguez for her short service to the community of Brunswick. Mr. Ousley expressed that Mrs. Rodriguez is a spark of fire that he is going to miss, and the colleague that he knows he could always count on. He hoped that Mrs. Rodriguez continues to serve a community in any capacity she can, but he would like to see her up on the dais another day. Mr. Ousley wished everyone a Merry Christmas and a Happy New Year.

Councilman Nicholas Hanek thanked Mrs. Rodriguez for her service to the city. He wished everyone in Brunswick a Merry Christmas, Happy New Year, and Happy Holidays.

Councilwoman Patricia Hanek thanked Mrs. Rodriguez for her service to the city, and for being someone willing to volunteer to do things that other people would not. She wished everyone a Happy Holidays.

Councilman Michael Abella Jr. thanked Mrs. Rodriguez for her service to the city. He expressed that it has been a pleasure to serve with her. He wished everyone in Brunswick a Merry Christmas.

Councilman Joseph Delsanter thanked Mrs. Rodriguez for her service to the city and expressed how it feels to be a councilmember.

Councilman Anthony Capretta thanked Mrs. Rodriguez for her service to the city. He wished everyone in Brunswick a Merry Christmas.

New Business; There was none.

Adjournment:

Mayor Ron Falconi extended a very Merry Christmas and a Happy New Year to everyone.

Michael Abella Jr. moved to adjourn, seconded by Patricia Hanek. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Andrea Rodriguez. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 8:02 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC
Clerk of Council

Mayor Ron Falconi

Adopted

APPLICATION FOR
BOARDS AND COMMISSIONS



NAME BRADLEY SAEGER PHONE _____

STREET 1421 MCKINLEY AVE. CELL 248-252-6491

Years of Residency 14 Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: PLANNING COMMISSION EMAIL brad@saegerinc.com

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL TROY HIGH DIPLOMA 1988

COLLEGE LAWRENCE TECH UNIVERSITY BS in ARCH 2000

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

<u>Moody Nolan</u>	<u>1621 Euclid Ave, ste 1150,</u>	<u>ARCHITECT</u>	<u>2/2017 -</u>
Company	Address	Title	Dates
	<u>CLEVELAND 44115</u>		<u>PRESENT</u>

RELEVANT PAST EMPLOYMENT

<u>KA INC</u>	<u>6000 LOMBARD CTR, SEVEN HILLS</u>	<u>ARCHITECT</u>	<u>2013-2017</u>
Company	Address	Title	Dates

<u>IIT TECH, AKRON CAMPUS</u>	<u>SME/ADJUNCT INST.</u>	<u>2011-2016</u>
Company	Address	Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

AIA MEMBER

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>ED KELLY</u>	<u>298 SUBSTATION RD</u>	<u>216 246 2592</u>
2.	<u>HANK HARTMAN</u>	<u>628 MEMORY LN</u>	<u>330 273 6339</u>
3.	<u>MARK LOVE</u>	<u>1877 PAUL DR.</u>	<u>216 956 7030</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

CURRENT PLANNING COMMISSION MEMBER. WOULD LIKE TO CONTINUE.

ATTACH RESUME IF DESIRED.

Signature: *Bradley Saeger* Date: 12/3/2019

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME VALERIE ZAK PHONE 330-225-1825

STREET 4027 Magnolia Drive CELL 330-635-7089

Years of Residency 29

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED Charter Review Comm. EMAIL ZAKV2@AOL.com

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL ST. Joseph Academy Diploma 1973

COLLEGE -

SPECIAL TRAINING -

CURRENT EMPLOYMENT

RETIRED 7/2019
Company Address Title Dates

RELEVANT PAST EMPLOYMENT

City of Brunswick Asst. Council Clerk 10/2005-7/2019
Company Address Title Dates

Company Address Title Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

North East Ohio Municipal Clerks Assoc. 19 yrs.

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>Patricia Frank</u>	<u>2026 Coventry Dr</u>	<u>330-225-0608</u>
2. <u>TERESA BENO</u>	<u>6422 AKINS</u>	<u>440-429-7290</u>
3. <u>BARB ORTIZ</u>	<u>1822 Hobbits Way</u>	<u>330-220-8753</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I SERVED AS ASSISTANT CLERK OF COUNCIL for the past
19 years, and as Secretary for the CHARTER REVIEW
Commission in 2010. I HAVE A GREAT INTEREST in the
CITY and would like to see the CITY CONTINUE TO
grow in a positive way.

ATTACH RESUME IF DESIRED.

Signature: Valerie Zak Date: Sept. 7, 2019

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

**APPLICATION FOR
BOARDS AND COMMISSIONS**

COPY
21 14 2019
COPY

NAME BARBARA ROCHA PHONE 330-273-5000

STREET 989 SUBSTATION RD. BRUNSWICK CELL 216-278-2890

Years of Residency 40 yrs Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Charter Review EMAIL N/A

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL PARMA HIGH N/A. 1970

COLLEGE N/A.

SPECIAL TRAINING Public Relations

CURRENT EMPLOYMENT

<u>ROCHA ENT.</u>	<u>989 Substation Rd.</u>	<u>PRES.</u>	<u>1979-2019</u>
Company	Address	Title	Dates

RELEVANT PAST EMPLOYMENT

<u>SEARS</u>	<u>Strong's Mall</u>	<u>Sales Manager</u>	<u>1996-1999</u>
Company	Address	Title	Dates

<u>J.C. PENNY</u>	<u>"</u>	<u>"</u>	<u>"</u>	<u>1999-2001</u>
Company	Address	Title	Dates	

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Brunswick Professional Womens Club

Brunswick, Old Fashion Days

Brunswick, Eagles Club

REFERENCES (other than relation):

NAME	ADDRESS (Donutland)	PHONE
1. <u>Bill Kiemerth</u>	<u>1321 Pearl Rd. Brunswick, Dh.</u>	<u>216-970-7140</u>
2. <u>Chuck Kierman</u>	<u>5835 Pearl Rd. Parma Hts, Dh.</u>	<u>440-376-4802</u>
3. <u>Bob Tenl</u>	<u>3195 Center Rd. Brunswick, Dh.</u>	<u>330-225-9770</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

Love my City & Want

To Be Involved.

ATTACH RESUME IF DESIRED.

Signature: _____ Date: _____

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Mark J. Vorachek PHONE 330-741-9088

STREET 3966 Miller Dr., Brunswick CELL 11

Years of Residency 20

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Commission Charter Review Member EMAIL _____

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL Barberton High Y

COLLEGE Heidelberg @ Maumee 1 1/2 yrs

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

Openheimer Construction Company Eastlake OH Local 435 March 2018
Company Address Title Dates
Finish Carpenter April 2, 2019 to present

RELEVANT PAST EMPLOYMENT

Self Employed 3966 Miller Dr., Brunswick Financial Advisor Sept 2016 - Feb 2018
Company Address Title Dates

Huntington Invest's Public Equar Cleveland As VP, SR Advisor, Team Lead to License June 2013 - July 2015
Company Address Title Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Previous Charter Review Commission

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

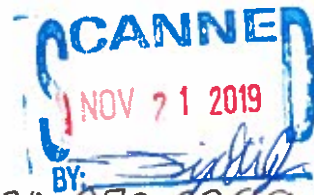
45 years as an admitted citizen of the USA. Desire to make the City of Brunswick more equitable & efficient for the mutual benefit of the community as a whole

ATTACH RESUME IF DESIRED.

Signature: Mark J. Vorachek Date: 8/27/2019

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

**APPLICATION FOR
BOARDS AND COMMISSIONS**



NAME Elizabeth Baloun PHONE 330-273-2389
STREET 1852 Frost Circle CELL 216-287-7437

Years of Residency 22 Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: CHARTER REVIEW COMM. EMAIL baloun@frontier.com

EDUCATION	DEGREE	YEAR GRADUATED
HIGH SCHOOL <u>Parma Sr. High</u>	<u>diploma</u>	<u>1981</u>
COLLEGE <u>3yrs Cleveland State</u>	<u>no</u>	<u>no</u>
SPECIAL TRAINING <u>Para-legal</u>		

CURRENT EMPLOYMENT

Working (volunteering) @ Danbury (Brunswick) / DEC. 5, 2019, charity
Company _____ Address _____ Title TREE FESTIVAL Dates _____

RELEVANT PAST EMPLOYMENT

stay at home home / 2 young ladies in college right now
Company _____ Address _____ Title _____ Dates _____

Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

PTO, Boom Mom, Chaperone {Marching Band BHS}, Event
Chairman, Lead Fundraiser / Lacrosse, Band, Br. Optimist
Comm Service w/ girls in the city for 12 years

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>Diane Skoda</u>	<u>1845 Frost Circle</u>	<u>330) 523-0764</u>
2.	<u>Louise Dornauer</u>	<u>1245 Marks Road</u>	<u>440) 212-8839</u>
3.	<u>Tim Smith</u>	<u>4606 Wolff Road</u>	<u>216) 551-8225</u>
4.	<u>Sam Boyer</u>	<u>1480 Roosevelt Ave</u>	<u>234) 803-2224</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I am a 22 year resident and I love Brunswick
Anyway I can help and serve, I am happy to!

ATTACH RESUME IF DESIRED.

Signature: Elizabeth Baloun Date: 11-21-2019

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

**APPLICATION FOR
BOARDS AND COMMISSIONS**

NAME Jack J. Joyce PHONE 330-225 9675
 STREET 4703 Cottonwood Lane CELL 216 789 0859
 Years of Residency 1979 Registered Brunswick Voter: YES ☒ NO ☐
 POSITIONED DESIRED: Charter Review EMAIL jij4703@hotmail.com

EDUCATION DEGREE YEAR GRADUATED
 HIGH SCHOOL Chaney High School Youngstown Ohio 1966
 COLLEGE Youngstown University BS/BA Accountancy 1973
 SPECIAL TRAINING CPA OHIO, Forensic Accounting

CURRENT EMPLOYMENT

Jack J. Joyce CPA 4703 Cottonwood Ln. Owner 8/5/2007 to Present
 Company RETIRED Address Title Dates

RELEVANT PAST EMPLOYMENT

U.S. Treasury Dept/IRS Various (RET) Agent 8/5/1993-8/5/2007
 Company Address Title Dates

Worked as a construction laborer & pumped gas to pay for school
 Company Address Title Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

AICPA, EAGLE OAKS HOMECOWNERS ASSN. Trustee
ELECTED TO SEVERAL TERMS - SERVED AS AN OFFICER
FOR SEVERAL TERMS, Member of AARP

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>Nick & Carol Bette</u>	<u>4699 Cottonwood Ln</u>	<u>440 655-2872</u>
2. <u>LARRY & SHARON CHORZELEWSKI</u>	<u>4698 " "</u>	<u>330-225-3411</u>
3. <u>John & BARB Rocha</u>	<u>989 Substation Rd</u>	<u>330-273-5000</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I WAS A CLASSROOM & ON THE JOB INSTRUCTOR FOR NEW AGENTS
from 1982 to 1992. I WAS ON THE CADRE OF PUBLIC SPEAKING AND DID
presentations for professional associations, AICPA, ABA, for
continuing professional education. I served on the Charter Review
Committee for Brunswick in 2015.

ATTACH RESUME IF DESIRED

Signature: Jack J. Joyce Date: 11 May 2019

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

NAME DENISE ARNAUD PHONE 330-220-8756
STREET 1545 AUGUSTA AVE CELL 440-666-8587

Registered Brunswick Voter: YES X NO

SPECIAL TRAINING _____

CURRENT EMPLOYMENT			
Company	Address	Title	Dates
TravelCenters	24601 Center Ridge Rd. Westlake, OH 44145	Sr. PeopleSoft Analyst	Dec 2016 to Present

[illegible]

Company	Address	Title	Dates
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Prior member of Charter Review Commission

Prior member of Ethics Board

Board member of Homeowners Association

	NAME	ADDRESS	PHONE
1.	Rida Hawk	27175 Hilliard Blvd, Westlake	440-502-16652
2.	Don Adanitsch	20375 Morar Circle, Strongsville	440-220-0703
3.	Mike Novak	9405 Arlane, Macedonia	440-759-6373

I served on the prior Charter Review Commission. I felt I was an asset to the process. I want to continue serving Brunswick. I have lived in my home for over 17 years & have been a Homeowners Association Board member for almost 10 years.

Signature: Amel M. Chnaoui Date: 8-20-19

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.



APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Robert "MAC" McGinn PHONE 330-273-0124

STREET 2073 Yorkshire Dr. Brunswick CELL 216-509-1264

Years of Residency 22

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Charter Review EMAIL MACMCGINN5@AOL.COM

EDUCATION

DEGREE

YEAR GRADUATED

HIGH SCHOOL ELLYSEA HIGH General 1967

COLLEGE Technology Centers

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

Retired

Company	Address	Title	Dates
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RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
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Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>Jon Buck</u>	<u>2074 Yorkshire Brunswick</u>	<u>440-522-4045</u>
2. <u>Michael Prosen</u>	<u>4963 Green Oak Trail Medina</u>	<u>516-318-1429</u>
3. <u>Terry Mantz</u>	<u>2069 Yorkshire Brunswick</u>	<u>330-603-5741</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

PREVIOUSLY FILLED CHARTER REVIEW COMMISSION IN 2015

ATTACH RESUME IF DESIRED.

Signature: Robert McGinn Date: 12/9/19

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.
(AA, EE0C)

SCANNED
DEC 13 2019
BY *[Signature]*

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

SCANNED
DEC 13 2019
BY: [Signature]
273-5334

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

APPLICATION FOR
BOARDS AND COMMISSIONS

SCANNED
DEC 13 2019

NAME W. Brad Larion PHONE 440-829-0216

STREET 321 Autumn Reserve Parkway CELL 440-829-0216

Years of Residency 2

Registered Brunswick Voter: YES Y NO NO

POSITIONED DESIRED: Financial Audit, Review and Advisory Committee EMAIL Brad.Larion@gmail.com

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL St. Ignatius High School 1997

COLLEGE Tiffin University MBA 2014

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

AS/G	Address	Title	Dates
	5912 Cargo Rd, Cleveland	Director EHS	2006-2019

RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
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Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.			
2.	Ken Petry	335 Autumn Reserve	440-339-2419
3.	Scott Gorsuch	22402 Country Meadows Ln	216-214-9706

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

Hold a graduate degree in finance and management

Serve on professional audit and compliance committees within the aviation community

Strong desire to get more involved within the local Brunswick Community

ATTACH RESUME IF DESIRED

Signature: [Signature] Date: 12/13/2019

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

January 2, 2020

TO: CITY COUNCIL
FROM: CLERK OF COURTS
RE: MONTHLY REPORT TO COUNCIL PER O.R.C.
FOR THE MONTH OF DECEMBER 2019

WAIVERS/COURT/BONDS

DEPOSITS (December) 35,891.86

DEBITS (December) (37,216.86)

Checks to be written in December

Treasurer State of Ohio	\$ 6,818.02
City of Medina MIATF	\$ 0.00
City of Medina IDATF	\$ 235.50
City of Brunswick Finance Dept/Police Fund *	\$27,343.34
Misc Checks (bond refunds & transfers/restitution)	<u>\$ 2,820.00</u>
TOTAL for the month	\$37,216.86

*Check includes amounts to: Court Computer Fund and Education & Enforcement Fund

Service Charges/Fees for prior month \$388.37

MAYOR RONALD FALCONI



TERESA BENO, CLERK OF COURTS

FINANCE COMMITTEE MEETING

December 16, 2019

IN ATTENDANCE: Chairwoman Patricia Hanek, Committee Member Joseph Delsanter, Committee Member Brian Ousley, Nicholas Hanek, Anthony Capretta, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Engineer Matt Jones, Community & Economic Development Director Grant Aungst, Chief Building Official Cliff Calaway, Council Clerk Fijabi Julien-Gallam, Dino Swilli, News Media.

The meeting convened at 6:45 p.m.

DISCUSSION ITEMS:

RES. NO. 101-19 –An emergency resolution requesting an advance release of property tax revenue funds from the Medina County Treasurer collected for the benefit of the City of Brunswick. – **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer stated that this is performed on an annual basis. The county collects the City's property taxes; same as every county in the state of Ohio. Having legislation in place would allow the City to collect on the property taxes as quickly as possible. Interest could be earned on the money versus the county earning the interest.

Mr. Delsanter moved this ordinance to tonight's Council Agenda of December 16, 2019, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

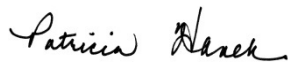
GENERAL DISCUSSION:

Mr. Fischer indicated that the November reports have been distributed.

ADJOURNMENT:

Being no further business, Mr. Ousley moved to adjourn at 6:47 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Patricia Hanek
Chairwoman

PLANNING AND ZONING COMMITTEE

November 21, 2019

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Nicholas Hanek, Community & Economic Development Director Grant Aungst, Pam Plavecski, News Media.

The meeting convened at 6:15 p.m.

DISUSSION ITEMS:

Mr. Aungst advised that the update to the Comprehensive Plan is now available. He met with the Economic Development Committee as well as Envision. Mr. Aungst noted that the consultants wanted to clarify the apartment information within the plan, which is strictly informational; it is not a recommendation for additional apartments. The consultants are gathering some additional information to see whether it would be appropriate to proceed.

Mr. Aungst indicated that if Council wanted to make any updates to the plan, it does not preclude Council from moving it forward and approving it. He commented that updating codes could be done as needed after the approval. The consultants are willing to contribute.

Mr. Delsanter mentioned discussions about joint meetings. Mr. Hanek clarified that the discussion regarding the Comprehensive Plan has been moved to both committees. He talked about ideas of how to address the plan whether by sections, or the possibility of having a joint committee meeting.

Mr. Aungst shared that members could let the consultants know their concerns, such as the multifamily units as mentioned by Mr. Delsanter. Mr. Aungst suggested multiple ways that this could be worked through if there are some items that need more clarification. Specific topics could be worked on as committees or also Council as a whole.

Mr. Delsanter felt that there was not much dialog to go along with Planning Commission's approval. Mr. Aungst clarified that there were a couple of meetings with the consultants and they had a separate meeting in the beginning as well. There were separate dedicated meetings between Planning Commission and BZA (Board of Zoning Appeals), and many of the Planning Commission members went to the open forums and had discussions with them. Therefore, many of the questions would have been addressed.

Mr. Hanek recommended a joint meeting with both committees, the Economic Development Committee and the Planning and Zoning Committee, for January. He would like to include Envision in the meeting, prior to moving the plan back to Council. He felt that there were some language that needed clarified and explained further. Mr. Aungst suggested a meeting in December.

Mr. Aungst recommended having some prepared questions in advance. Discussion ensued and it was agreed upon for a joint meeting on Thursday, December 19th at 5:30 p.m. Present would be Envision, the Economic Development Committee and the Planning and Zoning Committee. Mr. Aungst indicated he would confirm the meeting with Envision. He encouraged providing questions prior to the meeting.

Discussions ensued about ideas on apartments and multi-family units. Mr. Aungst commented positively on the city and people traveling more to come into the area. Mr. Delsanter remarked that there is a need to generate jobs in the area of light industrial.

Mrs. Plavecski shared that she hoped Council had a chance to review the minutes from the Planning Commission meeting, in which she forwarded to everyone. She felt that there was, in fact much discussion and comments made on the Comprehensive Plan.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. moved to adjourn at 6:56 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter
Chairman

COMMITTEE OF THE WHOLE MEETING

December 16, 2019

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Nicholas Hanek, Andrea Rodriguez, Patricia Hanek, Joseph Delsanter, Brian Ousley, Anthony Capretta, City Manager/Safety Director Carl DeForest, Community & Economic Development Director Grant Aungst, Finance Director Todd Fischer, Chief Building Official Cliff Calaway, Engineer Matt Jones, Assistant Law Director Dennis Nevar, Mayor Ron Falconi, Council Clerk Fijabi Julien-Gallam, Dino Swilli, News Media.

The meeting convened at 6:49 p.m.

Mr. Ousley moved to excuse Mrs. Rodriguez for just cause. Vote – 6 Ayes, 0 Nays.

Mrs. Rodriguez arrived at 6:54 p.m.

MOTION ITEMS:

A motion to allow City Manager/Safety Director to enter into an agreement with HR Group LLC to administer the city's COBRA services.

Mr. DeForest summarized that this is mandated by law that the City have COBRA Insurance (Consolidated Omnibus Budget Reconciliation Act). This is performed annually at no cost to the City. The City fronts the cost for former employee in which they pay the City back. The City must have a third party administrator for this because the City is not certified.

Mrs. Hanek moved to allow City Manager/Safety Director to enter into an agreement with HR Group LLC to administer the city's COBRA services. Vote – 7 Ayes, 0 Nays.

Motion authorizing the City Manager to enter into an agreement with the Northeast Ohio Areawide Coordinating Agency (NOACA) for the Pearl Road Rehabilitation Project.

Mr. Jones reported that the City is looking for a motion to sign an acknowledgement of sponsor partnership responsibilities for the Pearl Road project that NOACA (Northeast Ohio Areawide Coordinating Agency) has funded. This would not bind the City into anything at this time. However, it enables the City to move forward in cooperating with NOACA to be able to set the funds and plan a future project on Pearl Road. NOACA has stated that they intend to fund approximately 2.1 million dollars. There is also funding for this project from ODOT (Ohio Department of Transportation) through the Urban Cleveland Program that is expected to become available in the future. This would enable the City to move forward with planning.

Mr. Delsanter raised question whether the funds would also cover maintenance repairs or primarily be used for the future expansion of Pearl Road. Mr. Jones indicated that it would

include repairs; a more substantial overlay of significant repairs to the base, curb repairs, filling in side walk gaps, etc. This is specifically to rehabilitate significant areas, curb to curb. It is not intended to be a major expansion.

Mr. Hanek moved to allow the City Manager to enter into an agreement with the Northeast Ohio Areawide Coordinating Agency (NOACA) for the Pearl Road Rehabilitation Project. Vote – 7 Ayes, 0 Nays.

REVIEW LEGISLATION:

RES. NO. 99-19 – An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the provision of major Medical Health Insurance and prescription coverage for all full-time employees from January 1, 2020 through December 31, 2020. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration, Carl Deforest*)

Mr. Swilli summarized details of the Jefferson Health Plan. The coverage is through Medical Mutual of Ohio. The medical plan, as well as dental, is roughly a 7 ½ % increase over last year. The dental plan is through with Met life. Jefferson Health Plan provides all of the claim details to its members, whereas most do not. Mr. Swilli indicated that there are 150,000,000 entities in reserves, which make them one of the largest in the state. Rates for employees were referenced on the hand out provided. As to the increase, Mr. Swilli commented that their rates are among the average. The City is entering into its third year with Jefferson Health. Mr. Ousley expressed concern over the higher costs of health care.

RES. NO. 100-19 – An emergency resolution authorizing the City Manager to enter into a one (1) year contract with Metlife for the provision of dental insurance coverage for all full-time employees from January 1, 2020 through December 31, 2020. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

Mr. Hanek moved jointly both resolutions to tonight's Council Agenda of December 16, 2019, as an emergency with suspension of the rules. Vote – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Ousley raised concern as to why the City's number of bidders has been small for certain resolutions; with one bidder for one and two bidders for another. He did not understand why there were not more options; he suggested some rebidding. Discussion ensued about cemetery work, rates for burials in comparison, etc. Mr. Deforest explained that sometimes there are reasons that companies may miss bid or there may be other work lined up at that time.

Mr. Delsanter raised concern regarding the Charter Review Commission recommendations, in which he would like to invest more time and possibly add more names. He felt that the Charter Review Commission is one of the more critical committees. He wanted to review who is on the

committee and their qualifications. Mrs. Hanek mentioned that she did not recall seeing anything posted online for the Charter Review Commission. Mr. Hanek asked if it was a requirement that these types of positions be publicly posted, which are unpaid positions. It was uncertain; however, Mrs. Julien-Gallam indicated that the Charter Review committee was not advertised.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn the Committee of the Whole Meeting at 7:11 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,

Holly Quellos

Holly Quellos
Assistant Clerk of Council

PLANNING AND ZONING COMMITTEE
& ECONOMIC COMMITTEE JOINT MEETING

December 19, 2019

IN ATTENDANCE: Chairman Joseph Delsanter (P & Z), Committee Member Nicholas Hanek (P & Z and Economic), Committee Member Brian Ousley (Economic), Committee Member Patricia Hanek (Economic), Community & Economic Planning & Zoning Coordinator Pam Plavecki, Development Director Grant Aungst, City Engineer Matt Jones, Ryan Smalley, Emil Liszniansky, and News Media.

The meeting convened at 5:38 p.m.

Mr. Hanek requested to excuse Mrs. Rodriguez for just cause. Vote – 4 Ayes, 0 Nays

DISUSSION ITEMS:

The Brunswick Comprehensive Plan Discussion:

Mr. Hanek summarized that the goal was to cover topics that have been raised regarding the Comprehensive Plan and to be able to come to a recommendation to work with the Administration on any changes. Mr. Hanek reviewed questions and concerns from the Economic Development Committee. Mr. Hanek felt that there are points that need more clarification and further explanation within the plan.

First, Mr. Hanek suggested adding a glossary to help explain some of the terms. Mr. Smalley, representative of Envision, indicated that this was also something in the Planning Commission's motion.

Secondly, Mr. Hanek referenced the CIC's (Community Improvement Corporations). He felt that a brief explanation about the implementation and mechanism would be helpful. Reference was made to the pages of the plan. Mr. Smalley remarked that there are a lot of communities across the state that has CIC's; both large and small. There is a lot of variability; as to how they are funded, structured, their board members, if they are an agency of the municipality, etc. He went on to explain that at least 40% of the board has to be comprised with Council members. CIC's could be a possible funding source, but there would have to have a revenue stream dedicated to the CIC's. That would have to be determined whether it comes from the City's general revenue or a specific funding source.

Mr. Aungst indicated that he has had discussions with the law director regarding CIC's. There is an Ohio Revised Code that deals with this specifically; it would be set up as a separate corporation from the City and ran accordingly. Also, there would be specific people to sit on that board. The funding mechanism could come from multiple sources. Mr. Aungst commented that CIC is a legal entity that would be set up by the law director and follow the Ohio Revised

Code. Mr. Hanek brought up concern on the timing of this funding mechanism and asked if the plan is adequate in order to move forward for implementation. Mr. Aungst indicated that it could be implemented and that it is a matter of funding. Mr. Delsanter inquired about the Port Authority being a possible funding source. Mr. Smalley felt that they could be a potential great partner for an actual project; not as a funding source. Mr. Hanek would like the point of CIC's to be more explanatory, including the purposes and the function of such. Mr. Smalley suggested a short tool kit appendix for reference as an attachment with more detail.

Thirdly, Mr. Hanek wanted to discuss sidewalks and what more could be accomplished. Mrs. Hanek commented that sidewalks on Pearl Road could help with the Economic Development because it would increase walkability, safety, etc. Mrs. Plavecski felt that the need for sidewalks on Pearl Road is high priority. Mr. Hanek recommended a side walk inventory. Mr. Aungst commented that one of the largest challenges on Pearl Road is that the City is fairly consistent on the East side but not on the West; because there is City, Township, and County. He reflected on the report illustrating that 65% of the West side is Township and the other side is 5%. Mr. Smalley commented that it is an ODOT (Ohio Department of Transportation) route and there would be more funding sources available. However, ODOT would have to do resurface work and would require funds in that process. This could be done without having to redo the road; however, it is a challenge because of the jurisdictions. There are not many funding sources just for sidewalks unless it is a priority route such as areas walking to and from school. Mr. Hanek noted areas without sidewalks south of Laurel Road, such as Applewood and Huntington schools. Mr. Smalley commented that the study covered the area of Hickory Ridge and St. Ambrose. Mr. Hanek suggested an inventory process of sidewalks to help accumulate the data. Mr. Smalley discussed ideas and priorities of sidewalks further, including cost. Mr. Ousley commented that there would be connectivity when the trail is finalized which would also help with the side walk plan. Mr. Hanek requested better clarification for those reviewing the plan; more on the process of rating the sidewalks and elaborating further regarding this would be helpful. Mr. Smalley commented that the key would be to state the goal as having a long term vision for sidewalks on Pearl Road within the plan. Mr. Hanek commented on the importance of having some progress on the side walk inventory to help prepare for future grants. He felt it was important to start having these budgetary items in place.

Mr. Delsanter felt that one of the things that provides mobility and brings continuity to the City would be enhanced roads for bicycle lanes. He shared his frustration about the lack of funding for sidewalks. He felt that connecting between commercial and residential, as well as simple enhancement of the streets scape is important. Mr. Smalley indicated that it is sought throughout communities to have family friendly environments with bike friendly facilities. He commented that the City has challenges with the road lay out, where many do not include storm sewer. Furthermore, streets such as Laurel Road have limited curb to curb distance; a bike lane would need more width and more area available. Mr. Jones commented that logically there are only a few sources annually to fund the idea. Mr. Smalley referenced the map that showed priority

routes for recommended bicyclists throughout the City. Mr. Hanek commented that most residents want to see more walkability and bike ability.

Mr. Smalley commented that the city could have an inventory of streets in which details would be part of the inventory. Such as reviewing sidewalks, streets signage, low speed streets, road sharing, etc. Mr. Delsanter remarked that there is not a center point or attraction in the City; reasons to bring people in that are more welcoming. He would like to see more of this.

Mr. Hanek's third point for discussion was regarding overlay districts. He felt that more clarification was needed about topics such as initial implementation, required steps, parcels and areas of overlay. Mr. Smalley indicated that would be part as the next step comprehensively of updating the zoning code. He stated that a couple of areas are being looked at potentially, which would be the North Kmart plaza and Hickory Ridge as logical overlays. An overlay would require a Council resolution like a zoning amendment; however underlying base zoning would not change. Mr. Smalley felt that the determination would entail whether to create a new designation to replace the area and rezone versus putting the overlay on top of what exists. If the concern is mostly how buildings are oriented than the allowed uses, then that is when the overlay might be appropriate to add some emphasis or extra regulations.

Mr. Hanek raised question as to the order of things, whether the overlay comes first or if the City adjusts to the upcoming development. Mr. Smalley recommended being proactive before the development comes in. He shared that some of the best planned communities have talked with developers for their input and ideas beforehand. Mr. Hanek discussed the empty plaza. He raised question if the plan is sufficient to move forward with the overlay discussion and have a direction. Mr. Aungst indicated that the City would want to explore more details of potential legislative feedback on overlays. He felt it would be good to be aware of potentials or examples of things that may enhance the quality of life in the community. Mr. Smalley suggested another type of sample; an overlay tool kit with more detail provided.

Mr. Aungst brought up the City's code about parking spaces. He remarked that the City may not actually need that dense of parking in some locations, depending on mixed use or timing of the day with activities; perhaps there could be some flexibility, and allow the Planning Commission to be able to move at times, which helps the community, the environment, storm water management, etc. Mr. Hanek wanted more flexibility and more in the works for the sign code. Mr. Jones offered to provide some samples for more understanding.

Mr. Hanek inquired about the best practices or guidance on parking standard. He questioned where Envision obtained the information regarding the concept of fewer parking spaces. Mr. Smalley indicated that every city is generally overbuilt for parking. The best planning practice is consistent with other communities looking for the best way to modernize their parking code. Mr. Hanek asked for more on this thought process; about fewer parking spaces, the trend, and how the information and conclusion was determined. He asked for additional information on how

Envision drew these conclusions. Discussions ensued about building parking lots, parking spaces, and sizes of parking spaces. Mr. Aungst commented on the cost of every individual parking space; how costly it can be. He commented that perhaps developers could take a portion of the cost and implement more useful things that community member's desire. Mr. Hanek noted the importance of being prepared for things that are expected to happen in the plazas. Discussion ensued about the code in regard to parking spaces and what is required. Mr. Hanek felt that further explanation is needed and also the reasoning. Mr. Delsanter mentioned standardizing our parking spaces as part of the process, specifically about the tight spaces while getting out of parked vehicles. Mr. Ousley suggested preparing for areas to plug in electrical cars in the near future; he felt that the time would be soon.

Mr. Hanek's fourth point to discuss was hazard areas of flooding. He questioned how the hazardous areas were determined. Mr. Smalley clarified that FEMA (Federal Emergency Management Agency) analyzes flood plains for all navigable waterways throughout the United States basically to set insurance standards. They analyze where the flood storms are expected. Mr. Smalley clarified that the information was produced by FEMA and not Envision. Mr. Hanek asked that it be labelled in such a way to indicate how the information was gathered. He wanted better interpretation and reference to avoid misinterpretations about flood plains. Mr. Hanek asked for clarification in the plan.

Mr. Hanek discussed areas for potential consolidated access. Mr. Jones commented that businesses would have to be willing to consolidate lots. Or if a new developer were to arise, some standards could be written in the code about how many access points there could be and where, as well as secondary options for access. He stated that businesses are typically reluctant to consolidate. There would be more power in decision making and input in communicating with developers.

Mr. Hanek raised question regarding improving community entrance areas. From the perspective of Mr. Aungst, Brunswick is a corridor city. Other cities are different in comparison, as Mr. Ousley also stated. Mr. Aungst suggested making things different along the corridors; something that other cities do not offer. Mr. Ousley commented on appeal of the north end of Medina on Pearl Road. Mr. Aungst remarked that there are street scape ideas in the plan for certain parts of Pearl Road.

Lastly, Mr. Hanek addressed apartments and multifamily housing. He asked whether the plan is recommending more apartments as some have interpreted or possibly misconceived. Mr. Smalley clarified that was not the recommendation. However, there is a demand on the market for apartments. He referred to the instructive piece with the future land use map; currently the City's general business zoning classification was apartments. Mr. Smalley illustrated the future land use in certain areas as color coded in the plan. Mr. Hanek asked for more clarity on this as well. Mr. Aungst remarked that Brunswick has a lot of apartments within the 13 square miles. He commented on the impressive research shown that Brunswick is approximately 84 to 86 %

residential. Mr. Aungst commented that there is a wide variety of housing; it would be beneficial if it could be repositioned where home ownership is very important to community members. Ideas were discussed about establishing dedicated areas for different forms of multi-family units. Mr. Hanek asked whether it would be consistent with the plan to have more restrictions on apartment projects, and ensure new apartment complexes as part of a mixed use in an overlay district. Mr. Smalley verified that it would be consistent.

Mr. Hanek moved to send back the Comprehensive Plan to Council with the notion to work with Administration to finalize with the suggestions that have been made. The Planning and Zoning Committee and the Economic Committee were in agreeance to vote it back to Council. Vote – 4 Ayes, 0 Nays.

ADJOURNMENT:

Being no further business, Mr. moved to adjourn at 6:59 p.m. Vote – 4 Ayes, 0 Nays.

Respectfully submitted,



Joseph Delsanter
Chairman

One Reading No

Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 96-19

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH ALWAYS GREEN LANDSCAPING, LLC TO PROVIDE GRASS/WEED MOWING, DEBRIS CLEAN-UP SERVICES AND BRANCH TRIMMING IN AN ANNUAL AMOUNT NOT TO EXCEED \$26,900.00 PURSUANT TO SUBMITTED BID PRICES.

WHEREAS: The City of Brunswick received two (2) bids for the provision of grass/weed mowing, debris clean-up services and branch trimming in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on November 21, 2019, with Always Green Landscaping, LLC determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with Always Green Landscaping, LLC, the lowest and best bidder, for the provision of grass/weed mowing, debris clean-up services and branch trimming in an annual amount not to exceed \$26,900.00 pursuant to submitted bid prices, subject to annual appropriations by City Council as required by law.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

Opened: Nov. 21, 2019

CITY OF BRUNSWICK - BID NO. 2019-12
GRASS AND WEED MOWING, DEBRIS CLEARING AND BRANCH TRIMMING

			2020						
	Rates/hour	Cost @ Est.	Rates/hour	Cost @ Est.	Rate/month	Total COP	Rate/month	Total Annual	Estimated
Proponent	Vacant lot	350 Hours	Residential lot	950 Hours	COP	per year	Paper St.	Paper St. (7 Month)	Annual Total
Existing 2019 Contract									
Always Green Landscaping	\$18.00	\$6,300.00	\$18.00	\$17,100.00	\$350.00	\$2,450.00	N/A	N/A	\$25,850.00
Always Green Landscaping	\$18.00	\$6,300.00	\$18.00	\$17,100.00	\$350.00	\$2,450.00	\$150.00	\$1,050.00	\$26,900.00
Outlast Landscaping	\$80.00	\$28,000.00	\$80.00	\$76,000.00	\$500.00	\$3,500.00	\$45.00	\$315.00	\$107,815.00

			2021						
Always Green Landscaping	\$18.00	\$6,300.00	\$18.00	\$17,100.00	\$350.00	\$2,450.00	\$150.00	\$1,050.00	\$26,900.00
Outlast Landscaping	\$80.00	\$28,000.00	\$80.00	\$76,000.00	\$500.00	\$3,500.00	\$45.00	\$315.00	\$107,815.00

			2022						
Always Green Landscaping	\$18.00	\$6,300.00	\$18.00	\$17,100.00	\$350.00	\$2,450.00	\$150.00	\$1,050.00	\$26,900.00
Outlast Landscaping	\$95.00	\$33,250.00	\$95.00	\$90,250.00	\$650.00	\$4,550.00	\$55.00	\$385.00	\$128,435.00

	Bid Deposit/Bond Provided	Minimum Required						3 Year Totals
Always Green Landscaping	\$2,300.00	\$2,690.00						\$80,700.00
Outlast Landscaping	\$10,000.00	\$10,781.50						\$344,065.00

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 1/13/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 98-19** - An ordinance amending Section 1072.03 of the City of Brunswick Codified Ordinances by increasing fees for opening, closing and maintaining graves. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: The last change to the City Codified Ordinance for Cemeteries was on October 3 of 2011. There have been no cost increases since 2011.

PURPOSE AND EXPLANATION: The purpose of the changes are to adjust the rates charged for services to align them with the cost increases for the proposed 2020 thru 2022 maintenance contract. The rates have not changed since 2011 and will be too low to cover the costs to provide the service.

IMPLEMENTATION SCHEDULE: 3rd reading and a 30 day waiting period.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: This legislation would include increased charges as noted in the attachment (proposed changes to Codified Ordinance Section 1072). These charges are recorded as receipts/revenue on the City's books.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

1
CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 98-19

BY: Committee-of-the-Whole

AN ORDINANCE AMENDING SECTION 1072.03 OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES BY INCREASING FEES FOR OPENING, CLOSING AND MAINTAINING GRAVES.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1072.03 of the Codified Ordinances is hereby amended to read as follows:

“1072.03 CHARGES FOR OPENING, CLOSING AND MAINTAINING GRAVES.

Except as may from time to time be provided by Council in exceptional and meritorious cases, the following charges shall be in effect for the opening and closing of graves and the maintenance thereof:

(a)

	Adult	Infant	Cremated Remains	Monument-Foundation	
				Single/Double	
Resident	\$500.00 600.00	\$300.00 600.00	\$275.00 600.00	\$50.00 75.00	\$75.00 100.00
Nonresident	600.00 \$700.00	350.00 \$700.00	325.00 \$700.00	50.00 \$100.00	75.00 \$125.00

(b) An additional charge shall be in effect for the opening and closing of graves on a legal holiday or weekend of ~~seventy-five~~ **one hundred** dollars (~~\$75.00~~ **\$100.00**) for adult burials and ~~fifty~~ **one hundred** dollars (~~\$50.00~~ **\$100.00**) for infants and cremated remains.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council

Proposed Codified Language Changes
Revised 12/3/2019

1072.03 CHARGES FOR OPENING, CLOSING AND MAINTAINING GRAVES.

Except as may from time to time be provided by Council in exceptional and meritorious cases, the following charges shall be in effect for the opening and closing of graves and the maintenance thereof:

(a)

	Adult	Infant	Cremated Remains	Monument-Foundation	
				Single/Double	
Resident	\$500.00 600.00	\$300.00 600.00	\$275.00 600.00	\$50.00 75.00	\$75.00 100.00
Nonresident	600.00 \$700.00	350.00 \$700.00	325.00 \$700.00	50.00 \$100.00	75.00 \$125.00

(b) An additional charge shall be in effect for the opening and closing of graves on a legal holiday or weekend of ~~seventy-five~~ **one hundred** dollars (~~\$75.00~~ **100.00**) for adult burials and ~~fifty~~ **one hundred** dollars (~~\$50.00~~ **100.00**) for infants and cremated remains.

(Ord. 116-03. Passed 11-10-03.)

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 1/13/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 1-2020** - A resolution authorizing the City Manager to purchase a new Ford F350 4WD pickup truck for the Service Department from Liberty Ford in an amount not to exceed \$31,881.52. -
1st Reading (To be brought from Services, Utilities, Technology & Cable Committee, Administration/Paul Barnett)

BACKGROUND: The City of Brunswick belongs to the Sourcwell Procurement Program. The price for this truck under the Sourcwell Procurement Program is \$33,586.00. Liberty Ford, a Brunswick Company, will sell the City of Brunswick the same vehicle at a lower cost. This truck will replace a "like" truck that will be taken out of front line service and a truck of similar type will be disposed of. This purchase was budgeted for in the approved 2020 Capital Budget.

PURPOSE AND EXPLANATION: The purpose of this purchase is to replace old obsolete equipment with "like" equipment in order to provide service to the City of Brunswick.

IMPLEMENTATION SCHEDULE: Order as soon as possible with an expected delivery in June.

FINANCIAL INFORMATION: Liberty Ford - - \$31,881.52 - 953-0420-56252 - -

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

Liberty Ford CVC
Commercial Vehicle Ctr
Maple Heights Ohio
5500 Warrenville Center Rd
Maple Heights, Oh 44137
(216) 438 7410
Fax: (216) 232 7790

SALESPERSON - Frank Graley

DATE 12/18/2019

CUSTOMER CITY OF BRUNSWICK

ADDRESS

CITY

STATE

EMAIL

ZIP

COUNTY

PHONE

CONTACT NAME

COLOR WHITE

ENGINE V8

YEAR 2020

MAKE FORD

MODEL F-350

MILEAGE

SERIAL NUMBER

STOCK NUMBER

ORDER

PRICES ON ORDERED TRUCKS OR TRAILERS ARE SUBJECT TO CHANGE

BASE PRICE → \$ 31,771.52

\$ -

\$ -

\$ -

\$ -

EXTENDED WARRANTY PLAN → \$ -

DOCUMENTARY FEE → \$ 75.00

GROSS TRADE ALLOWANCE \$ 31,846.52

BALANCE OWED \$ -

NET EQUITY \$ -

Taxable Total \$ 31,846.52

← SELLING PRICE → \$ 31,846.52

← TRADE-IN

ALL TRADE-INS ARE SUBJECT TO A
PHYSICAL APPRAISAL AT TIME OF DELIVERY

TRADE:

YEAR

MAKE

MILEAGE

MODEL

SERIAL NO.

MORTGAGED BY

PHONE

FET (NEW) → \$ -

LICENSE FEE → \$ 20.00

PLATE FEES → \$ 15.00

(NON-REFUNDABLE DEPOSIT) → \$ -

(TRADE-IN EQUITY) → \$ -

(REBATE) → \$ -

BALANCE

(DOWN PAYMENT) → \$ -

TOTAL TO FINANCE \$ 31,881.52

If this is a credit sale, buyer is entitled to and will receive a fully completed disclosure statement setting forth the terms of the financing.

This contract is not assignable and not cancelable and all terms and conditions of this sale are contained on this and reverse side and the terms on the reverse side of this order are as much a part of the agreement as if written on this side and no other verbal understandings or promises whatsoever are a part of this agreement.

The customer certifies that he is 18 years of age or over and warrants that he is the true and lawful owner of the truck traded in and that it is free of all encumbrances whatsoever except as noted above.

The undersigned purchaser acknowledges that he has read and understands the conditions and terms of this contract as it appears on this and the reverse side and has received a copy of this order executed herewith.

THE SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED INCLUDING ANY IMPLIED, WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE UNLESS OTHERWISE STATED IN THIS DOCUMENT.

SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THE ITEM(S).

FAILURE OF BUYER TO TAKE POSSESSION WITHIN TEN DAYS OF NOTIFICATION BY SELLER THAT THE VEHICLE IS READY MAY BE DEEMED BY SELLER AS A CANCELLATION OF THE CONTRACT BY THE BUYER

THIS TRUCK/TRAILER SOLD

XXXXXX WITH MANUFACTURERS STANDARD NEW TRUCK OR TRAILER WARRANTY

AS IS, I HEREBY MAKE THIS PURCHASE KNOWINGLY WITHOUT ANY GUARANTEE EXPRESSED OR IMPLIED, BY THIS DEALER OR HIS AGENT

NEGATIVE EQUITY:

I AM AWARE THE BALANCED OWED ON MY TRADE-IN VEHICLE OR AMOUNT OWED ON MY LEASE TURN-IN VEHICLE EXCEEDS THE TRADE-IN ALLOWANCE FROM DEALER AND, AS A RESULT, I HAVE REQUESTED THE CASH PRICE OF THE VEHICLE BE INCREASED BY \$ - TO COVER NEGATIVE EQUITY FROM MY TRADE-IN / AMOUNT OWED ON MY LEASE TURN-IN.

CUSTOMER'S

ACCEPTANCE

SALESMAN Frank Graley

ACCEPTED BY

Commercial Truck Sales

THIS ORDER NOT BINDING UNTIL ACCEPTED BY DEALER

CUSTOMER'S

SIGNATURE



VIRTC1DP

CNGP530

VEHICLE ORDER CONFIRMATION

12/18/19 10:56:53

==>

Dealer: F44613

2020 F-SERIES SD

Page: 1 of 2

Order No: F128 Priority: B2 Ord FIN: QG825 Order Type: 5B Price Level: 025

Ord PEP: 610A Cust/Flt Name: BRUNSWICK

PO Number:

RETAIL

RETAIL

F3B	F350 4X4SDR/CSR	\$38020		TRAILER TOW PKG	
	142" WHEELBASE			18B PLAT RUNNING BD	320
PQ	RACE RED			10400# GVWR PKG	
A	VNYL 40/20/40			425 50 STATE EMISS	NC
S	MEDIUM EARTH GR			473 SNOW PLOW PKG	250
610A	PREF EQUIP PKG			51X SPARE DELETE	(85)
	.XL TRIM			52B BRAKE CONTRLLR	270
572	.AIR CONDITIONER	NC		525 CRUISE CONTROL	235
	.AMFM/MP3/CLK				
996	.6.2L EFI V8 ENG	NC		TOTAL BASE AND OPTIONS	42300
44G	10-SPD AUTOMATC	NC		TOTAL	42300
TBM	LT245 BSW AT 17	165		*THIS IS NOT AN INVOICE*	
X3E	3.73 ELOCKING	390			
90L	PWR EQUIP GROUP	915		* MORE ORDER INFO NEXT PAGE *	
	JOB #1 BUILD			F8=Next	

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S006 - MORE DATA IS AVAILABLE.

QC01678

V1DP0310

2,6

VIRTC1DP



CNGP530

VEHICLE ORDER CONFIRMATION

12/18/19 10:56:57

==>

Dealer: F44613

2020 F-SERIES SD

Page: 2 of 2

Order No: F128 Priority: B2 Ord FIN: QG825 Order Type: 5B Price Level: 025

Ord PEP: 610A Cust/Flt Name: BRUNSWICK PO Number:

RETAIL

RETAIL

TELE TT MIR-PWR

59H HI MNT STOP LMP NC

592 ROOF CLEAR LGTS 95

61S SPLSH GRDS FRNT 130

62S SPLSH GRDS REAR NC

67D 200/240 AMP ALT NC

SP DLR ACCT ADJ

SP FLT ACCT CR

FUEL CHARGE

B4A NET INV FLT OPT NC

DEST AND DELIV 1595

TOTAL BASE AND OPTIONS 42300

TOTAL 42300

THIS IS NOT AN INVOICE

F7=Prev

F1=Help F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC01678

V1DP0310

2,6

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 1-2020

BY: Mr. Capretta and Mr. Hanek

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW FORD F350 4WD PICKUP TRUCK FOR THE SERVICE DEPARTMENT FROM LIBERTY FORD IN AN AMOUNT NOT TO EXCEED \$31,881.52.

WHEREAS: The City of Brunswick is a member of the Sourcewell purchasing program as authorized by this Council and Ohio Revised Code Section 9.48;

WHEREAS: Ohio Revised Code Section 9.48(D) permits the City to purchase supplies or services from another party without competitive bidding and outside the purchasing programs authorized by Ohio Revised Code Section 9.48 if such supplies or services can be purchased under equivalent terms, conditions and specifications, but at a lower price than through such authorized purchasing programs; and

WHEREAS: The proposed purchase of a new Ford F350 4WD pickup truck from Liberty Ford in an amount not to exceed \$31,881.52, is upon equivalent terms, conditions and specifications and at a lower price than through purchasing programs authorized by Ohio Revised Code Section 9.48.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a new Ford F350 4WD pickup truck for the Service Department from Liberty Ford in an amount not to exceed \$31,881.52.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 1/13/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 2-2020** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: Our current insurance policies will be expiring January 31, 2019. We must enter into a new contract to insure equipment, property, buildings, etc. from February 1, 2020 through January 31, 2021.

PURPOSE AND EXPLANATION: To provide insurance coverage for equipment, property, facilities, etc. owned by the City, effective February 1, 2020.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Policy is from February 1, 2020 through January 31, 2021 at a maximum annual premium of \$274,385; including \$240,043 for general liability, automobile and umbrella policy; \$10,800 for cyber coverage; \$3,542 for crime coverage and an additional premium amount, not to exceed \$20,000, for prorated premium adjustments for City property removed from and/or added to coverage under this policy year which would result in additional premium amounts due from the City. Total annual premium expenditures described above are not to exceed \$274,385. In order to be paid, expenditures must be covered by sufficient Council appropriations. Expenditures will be posted to the respective funds and departments based on the items and/or persons being insured.

For comparison purposes, the prior year legislation was for an amount not to exceed \$263,972.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No

Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Our renewal was received in December of 2019. Insurance companies prefer to have as much experience data as possible before they provide a quote. In order for this policy to become effective February 1, 2020, we will need to have the Resolution passed as an emergency with suspension of the rules.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 2-2020

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT FOR PROPERTY, AUTOMOBILE, INLAND MARINE, GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, POLICE LIABILITY, BOILER AND MACHINES, CRIME COVERAGE, CYBER COVERAGE, EMPLOYMENT PRACTICE AND UMBRELLA INSURANCE COVERAGE.

WHEREAS: The City utilized the professional services of Love Insurance Agency to obtain proposals for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage;

WHEREAS: The annual premium for the lowest and best policy is \$274,385.00 for the package, which amount includes crime coverage premium in the amount of \$3,542.00 and cyber coverage premium in the amount of \$10,800.00; and

WHEREAS: An additional premium not to exceed \$20,000.00 is necessary to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into a one (1) year contract from February 1, 2020 through January 31, 2021 at an annual premium in an amount of \$274,385.00 for the package, which amount includes crime coverage premium in the amount of \$3,542.00 and cyber coverage premium in the amount of \$10,800.00, effective February 1, 2020 for the following insurance: property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella coverage.

SECTION 2: An additional premium not to exceed \$20,000.00 is hereby authorized to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

SECTION 3: The Finance Director is authorized to issue a warrant for payment of the insurance coverages upon receipt of a proper invoice from the City Manager.

SECTION 4: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare,

and for the additional reason that the previous policy and liability insurance coverage expires on January 31, 2020. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 1/13/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Fijabi Gallam

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 3-2020** - An emergency ordinance to approve the editing and inclusion of certain ordinances as components of the codified ordinances; to provide for the adoption of new legislation in the updated revised codified ordinances; and to repeal ordinances in conflict therewith. **1st Reading** (To be brought from Committee-of-the-Whole, Administration/*Fijabi Gallam*)

BACKGROUND: This Is the annual codification updates.

PURPOSE AND EXPLANATION: To approve the editing and inclusion of ordinances as components of the codified ordinances; to provide for the adoption of new legislation in the updated revised codified ordinances; and to repeal ordinances in conflict therewith.

IMPLEMENTATION SCHEDULE: To adopt as an emergency with suspension of the rules on January 13, 2020 to allow for the updates to be effective immediately.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Costs associated with this legislation are required to be encumbered and budgeted pursuant to Ohio Revised Code Section 5705. Codification charges are generally budgeted in account # 001-0100-54279.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Recommended to adopt as emergency with suspension of rules so they may be effective

immediately.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 3-2020

By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS COMPONENTS OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION OF NEW LEGISLATION IN THE UPDATED REVISED CODIFIED ORDINANCES; AND TO REPEAL ORDINANCES IN CONFLICT THEREWITH.

WHEREAS: Section 3.18b. of the City Charter provides for the general codification of all City ordinances and resolutions having the force and effect of law and requires that such codification be kept current; and

WHEREAS: The Walter H. Drane Co. has completed its updating and revision of the Codified Ordinances of the City; and

WHEREAS: Various ordinances of a general and permanent nature that have been enacted by Council since the date of the last updating and revision of the Codified Ordinances need to be include in the Codified Ordinances of the City; and

WHEREAS: Certain changes made in the Codified Ordinances to bring City law into conformity with State law.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the editing, arrangement and numbering or renumbering of the ordinances and parts of ordinances attached hereto as "Exhibit "A" as though fully herein written, are hereby approved as parts of the various component codes of the Codified Ordinances of the City of Brunswick, Ohio, so as to conform to the classification and numbering system of the Codified Ordinances.

SECTION 2: That the sections of the Traffic and General Offenses Codes, as amended and attached hereto as Exhibit "B" as though fully herein written, are hereby approved and adopted as amended or enacted so as to conform to enactments of the Ohio General Assembly.

SECTION 3: That all ordinances and resolutions and parts thereof that are in conflict with any of the provisions of the new matter approved, adopted and listed on Exhibit "A" and in Section 1 are hereby repealed, except as follows:

- (a) The enactment of such matter shall not be construed to affect a right of liability accrued or incurred under any legislative provision prior to the effective date of such enactment, or any action or proceeding for the enforcement of such right or liability. Such enactment shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision or to affect an indictment or prosecution therefor. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purposes of revision and recodification.
- (b) The repeal provided above shall not affect any legislation enacted subsequent to December 16, 2019

SECTION 4: That a copy of this ordinance shall be posted in the five public places set forth in Section 222.01 of the Codified Ordinances, together with notice as to where

copies of the December 2019 Replacement Pages for the Codified Ordinances of the City, hereby approved, adopted and enacted, may be viewed and inspected by the public. A copy shall also be furnished to City Officers, Medina County Law Library and the Brunswick Public Library.

SECTION 5: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare and for the additional reason that it is immediately necessary to have an up-to-date codification of the laws of the City, pursuant to Section 3.18b. of the City Charter, that is in conformity with State Law, where such conformity is required by Article XVIII, Section 3, of the Ohio Constitution, with which to administer the affairs of the City and to preserve law and order of the City. Therefore, this Ordinance and the December 2019 Replacement Pages for the Codified Ordinances, hereby approved, adopted and enacted, shall be in full force and effect from and after its passage by the required number of votes, as set forth in Section 3.16 of the City Charter.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC

EXHIBIT "A"

<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
29-19	12-9-19	880.005, 880.01, 880.04
51-19	7-29-19	July 2019 Replacement Pages
Res. 55-19	10-14-19	434.03(b)(13)
61-19	9-23-19	1054.01 to 1054.21
62-19	9-23-19	1056.01 to 1056.16
72-19	10-14-19	636.19
88-19	12-16-19	1216.06

EXHIBIT “B”

Traffic Code

442.04 Prerequisites to Operation of a Commercial Motor Vehicle. (Amended)
474.02 Attaching Bicycle to Vehicle. (Amended)

General Offenses Code

624.01 Drug Abuse Control Definitions. (Amended)