



BRUNSWICK CITY COUNCIL AGENDA

Brian Ousley At-Large	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Frank Raso Ward 3	Joseph Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

JANUARY 27, 2020
In Council Chambers
7:30 PM

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Minutes
 - (a) Regular Council Meeting Minutes dated January 13, 2020
5. Mayor's Report:
 - (a) Recognition of the Brunswick Ping Pong Group;
 - (b) Mayor's recommendation to appoint Lisa Jackson-Clements to fulfill a 1-year term on the Volunteer Firefighter Dependents Board expiring December 31, 2020;
 - (c) Mayor's recommendation to reappoint Clifford J. Nowak to fulfill a 2-year term on the Juvenile Diversion Board expiring February 26, 2022;
 - (d) Mayor's recommendation to reappoint Richard J. Prospal to Building Code Board of Appeals to fulfill a 3-year term expiring February 23, 2023;
 - (e) Mayor's recommendation to reappoint Walt Wozniak to fulfill a 3-year term on the Board of Zoning Appeals expiring February 24, 2023 and Carl Consiglio to fulfill a 3-year term on the Board of Zoning Appeals expiring March 10, 2023;
 - (f) Mayor's recommendation to reappoint John Rocha to fulfill a 3-year term on the Planning Commission expiring June 26, 2023;
 - (g) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:
 - Economic Development Committee.....Mr. Hanek
 - Services, Utilities, Technology & Cable Committee.....

Services, Utilities, Technology & Cable Committee Meeting Minutes dated
January 13, 2020

Finance Committee.....Mrs. Hanek

Finance Committee Meeting Minutes dated November 18, 2019

Safety & Environment Committee.....Mr. Ousley

Safety Committee Meeting Minutes dated December 2, 2019

Planning & Zoning Committee.....Mr. Delsanter

Parks, Recreation & Community Committee.....Mr. Abella Jr.

Building & Building Code Committee.....Mr. Capretta

8. Other Boards and Commissions

(a) Committee of the Whole Meeting Minutes dated January 13, 2020

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

b. 2nd Reading(s)

RES. NO. 1-2020 - A resolution authorizing the City Manager to purchase a new Ford F350 4WD pickup truck for the Service Department from Liberty Ford in an amount not to exceed \$31,881.52. - **2nd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

c. 1st Reading(s)

11. City Manager's Report

12. Administrative Departments

13. Open Forum

14. Unfinished Business

15. New Business

(a) Motion to reschedule the Monday, May 25, 2020 Council Meeting to Monday, May 18, 2020 and the Monday, December 28, 2020 Council Meeting to Monday, December 21, 2020, due to Memorial Day and the Winter Holidays;

- (b) Consideration of a new liquor permit for Brunswick Hospitality LLC, DBA Comfort Suites Brunswick, at 1464 Town Center Blvd.

- 16. Adjournment

CITY OF BRUNSWICK, OHIO
MINUTES OF COUNCIL
MONDAY, JANUARY 13, 2020

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:30 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, and Brian Ousley.

Others Present: Mayor Ron Falconi, Clerk of Council Fijabi Julien-Gallam, Acting City Manager Paul Barnett, Law Director Ken Fisher.

Michael Abella Jr. moved to excuse Councilman Frank Raso with just cause, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta. Nays - 0. Motion Carried.

Correspondence: There was none.

Approval of Minutes:

Michael Abella Jr. moved to approve the Regular Council Meeting minutes dated December 16, 2019, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Mayor's Report:

Joseph Delsanter moved to approve the Mayor's recommendation to reappoint Bradley Saeger to fulfill a 3-year term on the Planning Commission expiring January 23, 2023, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Anthony Capretta, Nicholas Hanek, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

Brian Ousley moved to approve the Mayor's recommendation to appoint Valerie Zak, Barbara Rocha, Mark J. Vorachek, Elizabeth Baloun, Jack J. Joyce, Denise Arnaud, Robert McCain, Sean Leonard, and Gail Montgomery Basey to the 2020 Charter Review Commission to review and recommend in a report to Council, not less than ninety (90) days prior to the next general election and shall terminate when their report to Council has been received by Council, seconded by Michael Abella Jr. Roll Call - Ayes - 4, Brian Ousley, Michael Abella Jr., Nicholas Hanek, Patricia Hanek. Nays - 2, Joseph Delsanter, Anthony Capretta. Motion Carried.

Joseph Delsanter moved to approve the Mayor's recommendation to appoint Brad Larion to

fulfill an unexpired term on the Financial Audit, Review & Advisory Committee expiring March 23, 2023, seconded by Patricia Hanek. Roll Call - Ayes - 6, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

Mayor's Court Financial Report for the month ending December 2019 will be posted on the website and added to the minutes for the record.

Clerk of Council's Report:

Clerk of Council Fijabi Gallam remarked that the City of Brunswick is looking to fill vacancies on the Financial, Audit, Review & Advisory Committee. This committee is an additional layer to ensure the already transparent methods of financial accountability to our residents and to continue to ensure the appropriate and proper expenditure of taxpayer dollars.

Council Committee Reports:

Economic Development Committee.....Mr. Hanek:

Mr. Hanek had no formal reports this evening.

Services, Utilities, Technology & Cable Committee.....Mr. Hanek

Mr. Hank had no formal reports this evening.

Finance Committee.....Mrs. Hanek:

Patricia Hanek moved to approve the formal report for the Financial Committee dated December 16, 2019, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Brian Ousley, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

Safety & Environment Committee.....Mr. Ousley:

Mr. Ousley had no formal reports this evening.

Mr. Ousley expressed that Brunswick is a safe community. He noted that the Division of Fire went on 258 calls from November 6, 2019, to December 15, 2019 (181 runs out of Station #1 and 78 out of Station #2). He added that the Division of Police had 3,461 calls of service made from November 6, 2019, to December 23, 2019. There was 286 Arrest in one month.

Planning & Zoning Committee.....Mr. Delsanter:

Joseph Delsanter moved to approve the formal report Planning and Zoning Committee dated November 21, 2019, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Brian

Ousley, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Nicholas Hanek. Nays - 0. Motion Carried.

Parks, Recreation & Community Committee.....Mr. Abella Jr.:

Mr. Abella had no formal reports this evening.

Building & Building Code Committee.....Mr. Capretta:

Mr. Capretta had no formal reports this evening.

Other Boards and Commissions:

Michael Abella Jr. moved to approve the Committee-of-the-Whole Minutes dated December 16, 2019, as written, seconded by Patricia Hanek. Roll Call - Ayes - 6, Patricia Hanek, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

Joseph Delsanter moved to approve the formal report for the Planning & Zoning and Economic Development Committee dated December 19, 2019, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley. Nays - 0. Motion Carried.

Petitions from the Public on Legislation: There was none.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

RES. NO. 96-19 - A resolution authorizing the City Manager to enter into a three (3) year agreement with Always Green Landscaping, LLC to provide grass/weed mowing, debris clean-up services and branch trimming in an annual amount not to exceed \$26,900.00 pursuant to submitted bid prices. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*):

Michael Abella Jr. moved to adopt Resolution Number 96-19, seconded by Patricia Hanek. Roll Call - Ayes - 6, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta. Nays - 0. Motion Carried.

Councilman Brian Ousley wanted to know if this resolution is taking away work from the staff in the Brunswick Service Department.

Service Director Paul Barnett remarked that if there is an obstruction, like branches hanging over a sidewalk, and a resident can't walk on the sidewalk, the Brunswick Building Department would try to get the property owner to correct the obstruction. Mr. Barnett explained that the Brunswick Building Department would contact Always Green Landscaping, LLC if the

property owner can't correct the obstruction.

Mr. Ousley understood that the Brunswick Building Department would contact Always Green Landscaping LLC, instead of going to the Brunswick Service Department to correct the obstruction.

Mr. Barnett explained that in the past three years, they have not had enacted this procedure. He noted that they do not anticipate needing it, but it is there if the City needs it. He added that normally if a tree comes down, the City's service crew would clear the tree.

ORD. NO. 98-19 - An ordinance amending Section 1072.03 of the City of Brunswick Codified Ordinances by increasing fees for opening, closing and maintaining graves. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*):

Michael Abella Jr. moved to amend the charges in Section 1 that would be applied to the 1072.03 Codified Ordinances, and amend it to the new proposed rate structure that is dated January 13, 2020, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Ordinance Number 98-19, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Anthony Capretta, Nicholas Hanek, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

2nd Reading(s)

There were none.

1st Reading(s)

RES. NO. 1-2020 - A resolution authorizing the City Manager to purchase a new Ford F350 4WD pickup truck for the Service Department from Liberty Ford in an amount not to exceed \$31,881.52. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*):

RES. NO. 1-2020 - Mr. Hanek moved this resolution to second reading.

RES. NO. 2-2020 - An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*):

Michael Abella Jr. moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

Finance Director Todd Fischer remarked that on an annual basis the City has to renew the City's insurance. The policy period is from February 1, 2020, to January 31, 2021. The rates associated with the insurance haven't changed. There have been a few items passed since the year of 2019, and the City increased some of the evaluation for some of the items to be closer to replacement cost. There is about a 2% increase in replacement cost, as a result of those changes.

Michael Abella Jr. moved to adopt Resolution Number 2-2020, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Brian Ousley, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

ORD. NO. 3-2020 - An emergency ordinance to approve the editing and inclusion of certain ordinances as components of the codified ordinances; to provide for the adoption of new legislation in the updated revised codified ordinances; and to repeal ordinances in conflict therewith. **1st Reading** (To be brought from Committee-of-the-Whole, Administration/*Fijabi Gallam*):

Michael Abella Jr. moved to suspend the rules, seconded by Patricia Hanek. Roll Call - Ayes - 6, Brian Ousley, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Nicholas Hanek. Nays - 0. Motion Carried.

Clerk of Council Fijabi Gallam remarked that this ordinance is to approve the editing and inclusion of certain ordinances that are included in Exhibit A and exhibit B. This ordinance would allow the City to update the online code and the paper documents.

Michael Abella Jr. moved to adopt Ordinance Number 3-2020, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Patricia Hanek, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

City Manager's Report:

Acting City Manager Paul DeForest

- Noted that the 2020 Census is soon to start. Mr. Barnett explained that the grants that the City receive to improve operation and infrastructure in the city are based on the Census. The City would get fewer funds if there isn't an accurate amount of how many people live in Brunswick. He encouraged everyone to highly be involved with the Census and to answer all questions.
- Added that the quarterly newsletters with important information are expected to go out to residents in the middle of January 2019.

- Noted that recycle information would be in the quarterly newsletter. Mr. Barnett explained the importance of recycling. The more the city recycles, the cheaper the residents' bills would become.

Administrative Departments:

Finance Director Todd Fischer

- Remarked that the Brunswick Finance Department closed the 2019 year-end financial report. The books are complete and accurate.
- Added that the tax forms on the City's website are updated for the 2020 tax season. He reminded everyone that there is an e-file/e-payment solution on the City's website for residents to file their city income tax.

Chief Building Official Cliff Calloway

- Remarked that the landlord of the property, where the Chick-fil-A is expected to go, has started their site work. They anticipated the start date for the construction to start on April 6, 2020, and Chick-fil-A to be open on September 10, 2020.
- Reminded everyone that a snowplow contractor should be registered with the City before doing work in Brunswick. A list of the registered snowplow contractors is on the City's website. He urged residents to not snowplow into the streets if they are doing their own snowplowing.

Recreation Center Superintendent Petkovsek

- Remarked that the Brunswick Senior Expo is on Friday, January 17, 2020, at 9:30 a.m., at the Recreation Center. This event is free. The Expo is expected to have many vendors in attendance to help seniors.
- Added that the 2020 Seniors Trip book is expected to be released soon for seniors to schedule their trips for the year.
- Remarked that the tickets to the Daddy and Daughter Dance on February 8, 2020, are now available for purchase at the Recreation Center. The little Darling Dance for girls under 6 years old and the Big Girl Dance is for 6 years old and older.
- Remarked that the Valentine's Day Late Night at the Recreation Center is on February 15, 2020, for kids while parents enjoy Valentine's Day.

Open Forum:

A representative from the Medina County Auditor's Office

Lisa Nichols, from the Medina County Auditor's Office, remarked that she would like to bring some announcements to the residents of Brunswick. Ms. Nichols remarked that the Auditor's office has finished creating the tax bills for the tax year 2019. Residents should be receiving the bills with a due date for payment set for Friday, February 14, 2020. Ms. Nicholas advised everyone to check the accuracy of their tax bill for the 2.5% owner-occupied reduction. Ms. Nichols added that residents are welcomed to appeal their 2019 assessment values for their home through the Board of Revision process, and the last date to appeal is March 31, 2020. She added that the Medina County Auditor's Office has several forms available on the website for residents like the Owner Occupied application and Destruction of Property form. Ms. Nichols remarked that the deadline to submit a dog license application is January 31, 2020. The licenses fee was raised from \$10 to \$14.

Councilman Joseph Delsanter asked Ms. Nichols to talk about the Homestead Exemption Program.

Ms. Nichols explained that the Homestead Exemption Program is for seniors that are 65 or older and permanently disabled homeowners. There is an income eligibility requirement. Ms. Nicholas explained the requirements and noted that more information is available on the website, or calling their office.

Unfinished Business

Food Pantry Update

Councilman Brian Ousley read an update regarding the Brunswick Food Pantry from Bob and Phyllis Siedler.

"2019 was a very good year for the Brunswick Food Pantry. The Pantry received several large financial donations that have kept the organizations' finances in shape. The food donations have been unbelievable, and the food pantry is starting 2020 with full shelves. The food pantry received over 100 turkeys, which were distributed the week before Thanksgiving. Also, gift cards were handed out in December 2019 to enable the clients to purchase additional items for their Christmas dinners. In 2019, the food pantry served 2,039 families, which consisted of 6,457 individuals - 2011 were children and 1216 were seniors. The food pantry gave out a three day supply of food, so this was 58,113 meals served in 2019 to families in Brunswick, Brunswick Hills, Valley City, and Hinckley. The food pantry was closed on Christmas Eve and New Year's Eve, so the figures are less than the year of 2018. The food pantry had its annual site inspection on paperwork audits and received 100% compliance, which they are very proud of. The Brunswick Food Pantry thanked everyone who has contributed to keeping the

organization up and running. The food pantry gave a special thanks to Feeding Medina County for transporting food from Akron Food Bank to the Brunswick Food Pantry. They also thanked the Akron Food Bank for the items they purchased or received for free. They thanked their volunteers, Hank and Lori Winters, for supplying the Brunswick Food Pantry with a great home. The Brunswick Food Pantry goal is to help with food security in the area, and they hoped that they are attaining that goal."

Councilman Brian Ousley reiterated that he has brought food in for the food pantry, and there is food in the donation bins in the City Hall's lobby. He applauded all of the residents for taking care of the Brunswick Food Pantry.

New Business:

HANDS Foundation

Councilwoman Patricia Hanek remarked that there is an event call Warm Wishes, at the Recreation Center, on Thursday, January 16, 2020, from 11:00 a.m. to 1:00 p.m., for all Brunswick seniors. All seniors who attend would receive a free blanket, hot soup, and hot chocolate.

Adjournment:

There being no further business, the meeting adjourned at 8:06 p.m.

Michael Abella Jr. moved to adjourn, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley. Nays - 0. Motion Carried.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Mayor Ron Falconi

Adopted

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Lisa Jackson-Clements PHONE 216-269-7012

STREET 3619 Francis Blvd, Brunswick CELL 216-269-7012

Years of Residency 10 1/2

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Volunteer Firefighters EMAIL lisajc65@gmail.com

EDUCATION Dependent Fund Board member DEGREE YEAR GRADUATED

HIGH SCHOOL Enterprise Christian Academy Diploma 1983

COLLEGE Tri-C Cuyahoga Community College (Classes)

SPECIAL TRAINING Proficient computer skills including Microsoft Office

CURRENT EMPLOYMENT

N/A

Company	Address	Title	Dates
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RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
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Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Current: Director-Board of Trustees - Golden Retrievers In Need

Board member - Northern Medina County Juvenile Diversion Board

Past - Volunteered with Big Sisters, Medina Creative Therapy Ranch

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>Lisa Kime</u>	<u>20434 Prairie Meadows, Strongsville</u>	<u>44149 440-263-7821</u>
2.	<u>Michelle Gole</u>	<u>3900 Scobie Rd, Peninsula, Oh</u>	<u>44264 216-513-6820</u>
3.	<u>Caroline Healey</u>	<u>3611 Francis Blvd, Brunswick</u>	<u>44212 440-429-9775</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I moved to Brunswick in June of 2009. I love our city and the community. It is an honor to serve and give back.

ATTACH RESUME IF DESIRED.

Signature: Lisa Jackson-Clements Date: 1/16/2020

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

**APPLICATION FOR
BOARDS AND COMMISSIONS**



NAME CLIFFORD J. NOWAK PHONE 330-273-1329

STREET 3535 LOMA LANE CELL _____

Years of Residency 43 YRS

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: JUVENILE DIVERSION BOARD EMAIL CNOWAK 4067 @YAHOO.COM

EDUCATION _____ DEGREE _____ YEAR GRADUATED _____

HIGH SCHOOL WEST GRAUGA HIGH SCHOOL Yes 1961

COLLEGE KENT STATE UNIVERSITY

SPECIAL TRAINING POLICE TRAINING GRADUATE CASE WESTERN RESERVE UNIVERSITY

CURRENT EMPLOYMENT

<u>CLEVELAND METRO PARKS</u>	<u>P/T</u>	<u>Club House SPECIALIST</u>	<u>2008 TO PRESENT</u>
Company	Address	Title	Dates

RELEVANT PAST EMPLOYMENT

<u>GRAY SECURITY</u>		<u>VICE-PRESIDENT</u>	<u>1997-2007</u>
Company	Address	Title	Dates

<u>CENTURION SECURITY</u>		<u>PRESIDENT</u>	<u>1987-1997</u>
Company	Address	Title	Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

CRIME CLINIC, OPTA INSTRUCTOR, OHIO ASSOCIATION SECURITY & INVESTIGATIVE SERVICES
MCOAC BOARD MEMBER REPRESENTING BRUNSWICK CITY FROM 1984-2019. HAVE
SERVED ON THE JUVENILE BOARD AT PRESENT ACTIVE @ ST. AMBROSE CHURCH
MEMBER NORTHERN OHIO RAILWAY MUSEUM LOCATED IN GUILF, OHIO

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>TOM MILLAR</u>	<u>MEDINA SHERIFF MEDINA COUNTY</u>	
2.	<u>STEVE HAMLEY</u>	<u>STATE REPRESENTATIVE</u>	<u>11 11</u>
3.	<u>KEVIN DUNN</u>	<u>PROBATE JUDGE</u>	<u>11 11</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

PRESENTLY A BOARD MEMBER ON THE JUVENILE DIVERSION BOARD, BOARD
MEMBER ON MCOAC FOR 25 YEARS DEALING WITH DRUG ABUSE AND TRAFFICKING
ALONG WITH ENFORCEMENT. TEACH GOLF TO PUPILS GRADES 5-8 YEARS OF AGE
ALSO CADET GOLFERS 9-16 YEARS OLD.

ATTACH RESUME IF DESIRED.

Signature: Clifford J. Nowak Date: 1-14-2020

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required. (AA, EE0C)



APPLICATION FOR
BOARDS AND COMMISSIONS

NAME RICHARD J. PROSPAL PHONE 330-225-9184

STREET 312 NANCY CIRCLE CELL 216-470-4653

Years of Residency 44 Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: BUILDING BOARD OF APPEALS EMAIL RICH.PROSPAL@YAHOO.COM

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL BENEDICTINE HIGH SCHOOL

COLLEGE FENN COLLEGE

SPECIAL TRAINING UNITED ASSOCIATION PLUMBER APPRENTICESHIP

CURRENT EMPLOYMENT

PROSPAL CONSULTING SERVICES SAME AS ABOVE V-P 6/2003-PRESENT
Company Address Title Dates

RELEVANT PAST EMPLOYMENT

RELIANCE MECHANICAL CORP. 4975 HAMILTON AVE CLEVELAND 44114 VP 1964-2003
Company Address Title Dates

Company Address Title Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

ASSE INTERNATIONAL, WORLD PLUMBING COUNCIL, ASPE, NEPA
CHURCH OF ST. COLETTE HOLY NAME SOCIETY, "ADVANCE BRUNSWICK" STEERING
Comm.

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>BRIAN DUSLEY</u>	<u>3185 LAUREL RD</u>	<u>330-273-3164</u>
2. <u>HARRIET RADNANSKY</u>	<u>325 NANCY CIR</u>	<u>330-225-9730</u>
3. <u>RON ROMANCHUK</u>	<u>935 PENNY LANE</u>	<u>330-225-8355</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I HAVE SERVED ON THIS COMMITTEE FOR TWO TERMS AND WISH TO
BE REAPPOINTED FOR ANOTHER TERM.

RESUME ATTACHED

ATTACH RESUME IF DESIRED.

Signature: [Signature] Date: 11/30/2019

Richard J. Prospal

Prospal Consulting Services Inc.

**312 Nancy Circle
Brunswick, OH 44212-1453
prospalconsulting@yahoo.com**

Background Summary

Over 50 years experience in the Plumbing and Mechanical Industry beginning as a plumber apprentice in 1964 and graduating to retirement as Vice-President of Field Operations for one the largest mechanical contractors in Northern Ohio. Upon retirement, I opened a plumbing/mechanical consulting business specializing in project management, forensic investigation and expert testimony.

Experience

Prospal Consulting Services, Inc Vice President 2003 – Present

Provide Proctoring services for medical gases examinations for the National ITC Corp.

Provide forensic services to research installation errors to assist in the determination of liability in a hot water scald incidents.

Provided project management services for the plumbing, HVAC and medical gases installation at the Cleveland Clinic Miller Family Heart & Vascular Center and Glickman Urology Center.

Provided design assist for the plumbing and mechanical construction of the Center for Genomic Research at the Cleveland Clinic. Provided project management services for the plumbing and mechanical installation for this project.

Provided design build services for the construction of three fast food vendors at the Cleveland Clinic dining facility.

Reliance Mechanical Corp. 1964 - 2003

Began a 5 year apprenticeship in 1964, elevated to foreman 3 years later. Passed the City of Cleveland journeyman plumbers' examination with the highest score recorded after my 4th year allowing me to bypass the 5th year of apprenticeship. Elevated to Service Manager with added responsibilities to estimate and sell work. Increased the service department threefold within 2 years. Elevated to plumbing estimator of major projects. Served as project executive for the construction of the then Jacobs Field baseball stadium. Upon completion of that project in 1994, I was named Vice-President of Field Operations with responsibilities of oversight on all projects, both plumbing and mechanical. During this time, I began to specialize in the medical field completing many projects at University Hospitals of Cleveland, The Cleveland Clinic, Metro General Hospital, St. Vincent's Charity Hospital and many others in Northern Ohio.

Forest City Enterprises, Inc. 1961 - 1964

Began as an assistant buyer working up to merchandise manager for the plumbing, electrical, paint and unfinished furniture departments.

Education

Fenn College of Engineering, Cleveland, Ohio
Medina County Vocational School
Polaris Vocational School

Certifications (Former)

Licensed Master Plumber – City of Cleveland, Ohio
Licensed Master Plumber – City of Akron, Ohio
State of Ohio – Licensed Plumbing Contractor
State of Ohio – Licensed HVAC Contractor
State of Ohio – Licensed Hydronics Contractor
State of Ohio – Licensed Refrigeration Contractor

Professional Affiliations

American Society of Sanitary Engineering

- Fellow Award 1992
- Government Affairs Committee 2012 - present
- Henry B. Davis Award 2000
- International Past President 2008
- Product Standards Chair 1990-2005
- Scald Awareness Task Group Chair 2009 – present
- Series 12000 Technical Committee Chair 2016 – present
- Scholarship Program Chair 2004 – present

American Society of Plumbing Engineers

American Backflow Association

International Association of Plumbing & Mechanical Officials (IAPMO)

- Standards Council member 2013- present

Ohio Association of Plumbing Inspectors

City of Brunswick, Ohio

- Board of Building Code Appeals Chair 2015 - present
- “Advance Brunswick” Steering Committee – present

World Plumbing Council

- Member Board of Directors 2008-2013 Third person from the United States to ever be elected to the B of D
- Training & Education Committee Chair 2008-2013
- Scholarship Committee Chair 2010-2013

Church of St. Colette, Usher/Greeter, Brunswick, Ohio

Publications

Author	Scald Burns are Preventable, Working Pressure 2018
Author	When Will the Confusion End, BPPS 2016
Author	Water Heaters Safe and Dependable But..., Backflow Prevention & Plumbing Standards 2015
Author	Plumbing's Important Role, BPT News Service 2014
Author	For the Benefit of All Plumbing Engineer 2014
Author	Plumbing Around the World – Similar Yet Different, Indian Plumbing Today 2013
Co-author	Environmental Aspects of Plumbing 2013
Author	Training Installers In Tajikistan, Plumbing Standards 2012
Author	Poor Management of a Hospital Water Supply, World Health Organization Water Safety in Buildings 2011
Author	Residential Fire Sprinklers, Plumbing Systems & Design 2010
Author	The United Association and ASSE, The UA Journal 2009
Author	Implementing Infection Control Procedures on a Construction Project, Plumbing Standards 2005
Author	Laboratory Piping..Fun or Folly, Plumbing Standards, 1996
Author	Residential Containment? Another Opinion, ABPA News 1994
Author	More Than a Ballpark, Plumbing Standards 1985

PCS, Inc. Project Management

Cleveland Clinic

The Miller Heart & Vascular Center and Patient Tower Building – Over one million square feet of patient care services including 16 heart specialty operating rooms, 110 intensive care units

Genomic Research Center – Coordinated & managed the MEP Design/Build of a Six story research facility with laboratories.

Glickman Urology & Nephrology Institute - 8 story patient care and research facility

Restaurant Row – Design/Build at the Clinic Main Campus Cafeteria for a series of franchise eateries

University Hospitals of Cleveland

Relocate Bulk Oxygen Plant – Design/Assist

Reliance Mechanical Project Management

Cleveland Clinic

Health Sciences Center – Five (5) story research facility, including laboratories, classrooms, library and clean rooms.

University Hospitals of Cleveland

Lerner Tower and Surgical Pavilion – 14 story patient bed tower and 4-story surgery pavilion.

Rainbow Babies and Childrens Hospital – 8 story patient bed tower

Wolstein Research Institute – 6 story research facility, including laboratories, classrooms, library and sub-basement vivarium unit.

U.H.H.S. – Bedford Community Hospital

Two (2) story outpatient surgery center

U.H.H.S. – Chagrin Highlands

Four (4) story medical office building

Cleveland Indians Ballpark- Jacobs Field

Now known as Progressive Field

Gund Arena – Home of the Cleveland Cavaliers

Now known as the Rocket Mortgage Field Hoouse

Cleveland Browns New Football Stadium



APPLICATION FOR
BOARDS AND COMMISSIONS

NAME CARL CONSIGLIO PHONE 330-225-8293

STREET 49 DUXBURY LANE CELL _____

Years of Residency 42

Registered Brunswick Voter: YES ☒ NO _____

POSITIONED DESIRED: ZONING BOARD EMAIL _____
OF APPEALS

EDUCATION _____ DEGREE _____ YEAR GRADUATED _____

HIGH SCHOOL GARFIELD HTS. SR. HIGH

COLLEGE CUYAHOGA COMMUNITY COLLEGE

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

Company	Address	Title	Dates
<u>FIRST ENERGY</u>	<u>6896 MILLER RD., BRECKSVILLE, OH</u>	<u>ENGINEERING SUPERVISOR</u>	<u>1979 TO PRESENT</u>

RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
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Company	Address	Title	Dates
---------	---------	-------	-------

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>JAMES MUSSEY</u>	<u>978 FIRESIDE DR., BRUNSWICK, OH</u>	
2.			
3.			

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I HAVE EXPERIENCE WITH SERVING ON THE ZONING BOARD OF APPEALS FOR 32 YEARS IN THE CITY OF BRUNSWICK AND WOULD LIKE TO CONTINUE TO SERVE THE COMMUNITY.

ATTACH RESUME IF DESIRED.

Signature: Carl Consiglio Date: 11-29-19



APPLICATION FOR
BOARDS AND COMMISSIONS



NAME WALT WOZNIAK PHONE _____

STREET 4761 CENTER RD BRUNSWICK, OH CELL 330-635-3598

Years of Residency 63 yrs

Registered Brunswick Voter: YES X NO _____

POSITIONED DESIRED: BZA EMAIL WJW777@YAHOO.COM

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL BRUNSWICK HIGH YES 1966

COLLEGE MALONE COLLEGE ' 1970

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

RETIRED
Company Address Title Dates

RELEVANT PAST EMPLOYMENT

GIANT EAGLE CENTER RD WINE STEWARD 2004-2017
Company Address Title Dates

BRUNSWICK SCHOOL BOARD SCIENCE 1970-1973
Company Address Title Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

BZA 17+ YEARS

ST. AMBROSE RENEWAL PROGRAM

BRUNSWICK HISTORICAL SOCIETY

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>STUE WHISLER</u>	<u>FAIRHAVEN BRUNSWICK OH</u>	<u>330-225-6962</u>
2. <u>JIM MUSSEY</u>	<u>978 FIRESIDE BRUNSWICK OH</u>	<u>216-272-4698</u>
3. <u>JIM KLANEY</u>	<u>MESSLER RD WOOSTER OH</u>	<u>330-464-2421</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

LOVE MY COMMUNITY LIVED HERE 63 YEARS (my HOMETOWN)
SERVED ON BZA 17+ YRS
ACTIVE IN CHURCH ST AMBROSE
VERY ACTIVE WITH MEDINA COUNTY PARKS SYSTEM

ATTACH RESUME IF DESIRED.

Signature: Walt Wozniak Date: January 7, 2020

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.
(AA, EE0C)

**APPLICATION FOR
BOARDS AND COMMISSIONS**



NAME JOHN ROCHA PHONE (330) 273-5000
STREET 989 Substation Road CELL (216) 355-0381

Years of Residency 40 yrs. Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Planning Commissioner EMAIL N/A.

EDUCATION _____ DEGREE _____ YEAR GRADUATED _____

HIGH SCHOOL South High School

COLLEGE Some Courses / Seminars

SPECIAL TRAINING Specialist 4th Class (Military)

CURRENT EMPLOYMENT

<u>Rocha Enterprises</u>	<u>V.P.</u>	<u>1970 - 2019</u>
Company	Title	Dates

RELEVANT PAST EMPLOYMENT

<u>Cleveland Board of Education</u>	<u>Foreman</u>	<u>1969 - 1997</u>
Company	Title	Dates

<u>M.P. Möller Inc.</u>	<u>Draftsman</u>	<u>1968 - 1969</u>
Company	Title	Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Chamber, Jaycees, Eagles, VFW, American Legion, Elks,
Brunswick Police Citizens Academy, Medina Sheriffs Citizens Academy

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>Steve Humbley (State Rep)</u>	<u>Brunswick, Oh.</u>	<u>1-800-282-0253</u>
2. <u>Ken Demeter (Councilman)</u>		<u>(330) 998-5714</u>
3. <u>Gary Sukadolnik (State Senator)</u>	<u>Strongsville, Oh</u>	<u>(440) 846-6666</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

Business Owner, Past Councilman, CRA President
40 yr Resident Wants to see Brunswick grow as a Successful
Town.

ATTACH RESUME IF DESIRED.

Signature: John R Rocha Date: November 29th 2019.

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.
(AA, EE0C)

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

January 13, 2020

IN ATTENDANCE: Committee Member Nicholas Hanek, Committee Member Anthony Capretta, Joseph Delsanter, Michael Abella Jr., Patricia Hanek, Brian Ousley, Finance Director Todd Fischer, Service Director Paul Barnett, Engineer Matt Jones, Law Director Kenneth Fisher, Mayor Ron Falconi, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:25 p.m.

Mr. Capretta moved to excuse Mr. Raso for just cause. Vote – 2 Ayes, 0 Nays.

DISCUSSION ITEMS:

RES. NO. 1-2020 – A resolution authorizing the City Manager to purchase a new Ford F350 4WD pickup truck for the Service Department from Liberty Ford in an amount not to exceed \$31,881.52. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

Mr. Barnett advised this is for the purchase of a Ford F350 4WD pickup truck to replace the existing one. There are plans to auction off the other vehicle. City Council had passed a resolution allowing the City to buy from Sourcewell; an entity that bids out many different commodities in which the City is authorized to use their pricing in lieu of bidding. A price was obtained from Sourcewell and from the local Liberty Ford dealership. Liberty Ford provided the lesser price. The recommendation would be to deal with Liberty Ford.

Mr. Ousley raised question as to the comparison of price and whether the new truck contained a plow package. Mr. Aungst indicated that the F350 pick up did not have a plow package.

Mr. Capretta moved this resolution to tonight's Council Agenda of January 13, 2020, for three readings. Vote – 2 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Ousley talked about the concrete islands on Center Road. Three years ago, Mr. Ousley had requested some type of signage. He commented that the City's plow trucks have been hitting the islands because they are difficult to see. Also, a resident hit the curb around Christmas time and busted a tire. Mr. Ousley pointed out that although cost is an issue, there is a safety concern of having no signage for better visibility.

Mr. Abella mentioned the challenge of turning left out of the Kmart Plaza, and inquired whether it is ODOT (Ohio Department of Transportation) certified. Mr. Aungst indicated that it is ODOT certified and there have been discussions with them regarding this. That area under the express way is the most heavily traveled road way in Medina County. The City challenged the concrete

islands and did not like the idea. ODOT's engineers indicated that the islands are needed to stop left turn movements in order to facilitate the through traffic. Mr. Aungst commented that without them, there would be worst traffic conditions than what we currently have in that area. They were installed with ODOT federal standards. Mr. Aungst commented that when people travel straight in their lane there are no problems.

Mr. Aungst noted that the City currently has a sign maker researching ways to implement a type of heavy duty delineator to post a sign, as well as a potential spring to help with any collisions. Efforts are being made to find something with minimal maintenance that would last. The City anticipated installing something there in the next few months.

ADJOURNMENT:

Being no further business, Mr. Capretta moved to adjourn at 6:32 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,



Nicholas Hanek
Acting Chair

FINANCE COMMITTEE MEETING

November 18, 2019

IN ATTENDANCE: Chairwoman Patricia Hanek, Committee Member Joseph Delsanter, Committee Member Brian Ousley, Michael Abella Jr., Nicholas Hanek, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Assistant Finance Director Lynnette Ozanich, Service Director Paul Barnett, Community & Economic Development Director Grant Aungst, Recreation Director John Piepsny, Police Chief Brian Ohlin, Fire Chief Joshua Erskine, Tom Kepler, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:30 p.m.

DISCUSSION ITEMS:

2020 Budget and Capital Program Proposal & Discussion

Mr. DeForest provided introduction of the 2020 Operating Budget as prescribed by Ohio Revised Code, which would be highlighted by Mr. Fischer. This has been worked on for several months.

Mr. Fischer started by referencing the first 26 pages, which is the summary of the overall budget document that is also attached to these minutes. The goal was to cover everything of significance in the summary. He made reference to the area of the legislation associated with the budget document itself.

The first piece of legislation is actually adopting the budget, which includes an exhibit A attached. Exhibit A is the legal budget required by State Law. This is their only requirement. However, Mr. Fischer provided the summary so that the citizens would be aware of what makes up the budget. The format is in accordance with the Ohio Revised Code. He referred to personal services that have to be included with a total. Personal services represent the wages and benefits etc., including capital and transferred money which explains some of the large numbers. The total budget is proposed at approximately \$76,699,000. If all of the internal accounting and transfers were removed, there would be an actual expenditure between the ranges of \$30,000,000 - \$40,000,000. The reason for such a large range is dependent on how much the State of Ohio spends on North Carpenter Road. If the City is required to maintain the road, there are complicated accounting rules and regulations that require the City to show the state or government's expenses. There is a \$10,000,000 budget in the North Carpenter Road Improvement Fund; that is coming from the State of Ohio. Funds are not coming from the residents, but indirectly through their state taxes. Mr. Fischer clarified that the true expenses would be approximately \$30,000,000.

The second piece of legislation is income tax distribution, and how the City plans to allocate the income tax dollars. It includes the safety levy and the income tax levy that is not safety oriented. All of the percentages listed are the same as they were previously; the tax rate has not changed. Mr. Fischer touched on maximum allocations. Every allocation is increasing based on estimates with the exception of the BTA fund; that will stay the same. Nothing changes with the proposal. The City would look for a motion with suspension of the rules for two readings with passage on December 9th, 2019. The reason for this time frame is to allow the finance department adequate time to distinguish the numbers, so that it can

be implemented into the accounting system. Also, to get a budget established and available for the Administration to use prior to January 1st for any department ordering.

Mr. Fischer summarized that the budget itself contains no full time or part time additional staff. The extra funds available would go toward infrastructure programs; mainly roads. That is the same as previous years. The Neighborhood Road Improvement Program has tripled at 300 %. The City is looking to spend \$3.12 million in the neighborhoods. Mr. Fischer has not witnessed numbers like this before. However, the City will get about \$830,000 from the Road levy; the State of Ohio has increased the gas taxes for road improvements. Also, there is an expected transfer of roughly \$2.4 million of the Road Improvement Fund, which is included in the proposal. The City has balanced the budget consistently for nine years and is looking to continue. The budget proposal offers the most flexibility with caps on the City's income tax dollars so it goes back to the General Fund, which allows the transfer of money into the Road Improvement Program.

There are six different union agreements with the City, which are all expiring in February 1st, 2020. This budget proposal reflects an estimate only. There would be a need for budget amendments once all is determined. Incorporated into this budget proposal is a 2.5 % wage increase in 2020. That estimate has not yet been approved. The City has to go through the collective bargaining negotiation process in which there are six different ones. Once that is determined, accounting calculations would be done and Council would be approached at a later date.

The 2020 budget document wages are incorporating an extra payroll. This includes a 27 payroll period. That equals about 3.85% of the budget. In 2021, that would decrease. Another large item is medical insurance premiums being just under 8%. The City incorporated just below an 8% increase, which is about the historical average for the City and it could fluctuate.

Mr. Fischer discussed the big operational funds; included are revenues estimations, and what the total appropriations are estimated on transfers. The General Fund is projected to be positive by about \$500,000. There is \$250,000 set aside for the Loan Balance Reserve Policy requirement, which already passed in legislation; therefore \$250,000 of that \$500,000 is planned for. In regards to Sleepy Hollow Road, Mr. Fischer was recently notified that the City had signed a commitment years ago for \$60,000, but that was under the assumption that it would be a Federal project, which rather appears to be a State project. The funding requirement on the local side will actually increase as a result. They are looking to increase from \$60,000 to about \$175,000 for the City's share. Mr. Fischer is looking at doing some possible amending to request setting aside funds for the Sleepy Hollow project in the future. That takes care of about 60% and leaves approximately \$200,000 for emergencies. The Division of Police and Fire funds are one of the more expensive funds. As the safety levy continues, with the majority of it being wages and benefits, those will start to cut into that amount. Therefore, that is more of a future type of planning. The City is planning to spend the additional gas tax money on the Neighborhood Road Improvement Program.

The Brunswick Alternative Fund is negative by \$30,000 because there is a financial plan to spend extra money received from the Greater Cleveland Regional Transit Authority from when the merger was done. The City is looking to spend about \$30,000 of that over the year; instead of using the City's income tax

dollars. This is a planned negative, which is okay from a financial plan standpoint according to Mr. Fischer.

In regards to The General Fund, the only item of a significant increase over \$50,000 would be the Economic Development Inducement Program to bring businesses to Brunswick. There is \$150,000 in budget proposals for that purpose. That gets brought to Council as a case by case basis. It turns into income tax dollars. It is a very beneficial program. The other increase over \$50,000 is a transfer \$2.4 million going to the Road Improvement Program, and \$750,000 to the Capital Improvement Program. The majority goes toward the roads.

Mr. Fischer touched on the streets repair and maintenance budget. There is an increase of about \$440,000. The City received additional gas tax money through the state legislator decision, and the City is looking to spend that on roads. Mr. Abella questioned if the \$440,000 from the State for the gas tax is expected every year. Mr. Fischer indicated yes, and that the City is expected to receive about \$700,000 for road improvement. The \$440,000 is the approximate increase because the City had received six months of that in 2019. The City is expected to receive six months of it in 2020. Mr. Delsanter questioned if it included maintenance equipment. Mr. Fischer indicated that when the state legislature passed it, their intent was to improve the roads with gas tax dollars for maintenance and improvements including signalization. To summarize the Ohio Revised Code indicates that it is for road maintenance and improvements. Mrs. Hanek reiterated that Mr. Fischer had previously referenced the Ohio Revised Code 5735.27 on page 13. Mr. Fischer commented that when the City receives gas tax dollars, there are other Ohio Revised systems, which indicate how to allocate it; 92.5% of it goes to the streets, repairs, and maintenance fund, 7 ½ % goes to the State Highway Fund. The State Highway Fund must be spent on Center Road and Pearl Road. Not all of this money will go into the Street Repair and Maintenance Fund for every demand.

Mr. Fischer discussed the \$60,000 proposed Emergency Snow Plow back up plan included in the proposal however, it is still in discussion. The Brunswick Transit Alternative Fund costs about \$45,000 for the City's contract obligation to the County. There has been a savings; a lot more was spent when the BTA was ran by the City. Mr. Fischer referenced the Recreation Center and the City operations. The Rec Center has had a lot of competitive challenges and was an older building. Other places have done programs with them that the City used to provide. As a result it has taken some businesses and hurt revenues. Additionally, expenses have been cut over the years, and they had not taken a General Funds transfer for about a decade until approximately 2017. There was a contract done for senior services with the County in 2007, so for 2016-2018 the City transferred the amount of money to cover the senior service contract. In 2019, that was no longer done and their financial situation was deteriorating. The City transfers were \$116,250 this year. Based on projections, their situation will continue to deteriorate. The City proposes a transfer of \$215,000 to the Rec Center to keep them afloat. Mr. Fischer felt that the Rec Center is one of the bigger challenges that the City faces in keeping them operational.

Mr. Fischer touched on another delayed project from 2019, which is the water line replacement project for the Rec Center. Due to a lot of subjectivity in the cost estimate for the water line replacement, and how it relates to the new concrete sidewalks, that project is now estimated to cost roughly \$222,000. The water

line needs replaced. Additionally, they have \$16,000 replacement for an HVAC for the lobby in which they have been using small units.

Mr. Fischer remarked that the biggest revenue is income taxes. The City is estimating just under \$20,000,000.00 coming in, which is about a 1.5% increase over 2019. The Federal government started cutting interest rates. Some think that recession could come next year. Half of the City's money comes in after the year is already over and the other half comes in during the year.

Mr. Fischer brought up property taxes, which are estimated to be about the same. The County Auditor is still trying to gather everything for a re appraisal. Meanwhile, it has kept the projections the same. Mr. Fischer may necessitate a budget amendment; he anticipated those to be amended as the year goes on. It will change the property tax estimates that are received from the County, in which the County creates those. Mr. Fischer makes adjustments after receipt and then sends it back to the County. They control the estimate because they bill and collect property taxes. Currently those estimates are held at the same with the anticipation of an increase.

Mr. Fischer continued to talk about Refuse, which is one of the top three most expensive items in the budget proposal. \$2.5 million dollars is anticipated to be spent with our refuse hauler and recycler. The City hoped to take into account reasonable assumptions on variable costs including fuel. The City anticipated a \$5.50 tipping fee increase from the current levels at the County. The increase is built in.

Mr. Fischer referenced the graphs. Anything significant is in the proposal. He touched on major Capital Projects and Capital Improvement Projects. He hoped the North Carpenter Road project would be complete next year. As he has indicated, \$10.7 million dollars of that project has not been spent or reported from the State of Ohio. That has been carried over into the 2020 budget. Whatever the State does not spend in 2020, would be budgeted in 2021 if still open.

Next Mr. Fischer spoke about the Neighborhood Road Improvement Program, which is the most significant item in the entire budget, outside of North Carpenter. The City is looking to triple the Neighborhood Road Improvement fund as mentioned. There is \$3.12 million dollars being spent on neighborhood roads. The City anticipated that this project would hit all four wards for concrete, asphalt overlays, chip seals, crack sealing, concrete panel replacements.

He discussed the rehabilitation on the Laurel Road Phase III project. The engineer's estimate is just under \$1.2 million. The City currently has an application out for a grant for \$623,000 from OPWC. He referenced the delayed project on South Industrial Parkway West Ways. The City was able to secure a grant for \$400,000 from the State of Ohio in two different grant programs. That project is getting engineered over the winter, and would start next year; estimated completion is 2020. This project was included in the 2019 budget and it is being moved to 2020 budget because the City was able to receive \$400,000 toward the project.

Mr. Fischer touched on Boyer Drive. There was motion made by Council in 2012 regarding Boyer Drive. There is about \$185,000 set aside, which should be more than enough for Boyer Drive; however, the engineer's estimate is still needed. This is included in the amount in the budget for the Boyer Drive

Improvement Project. There is an agreement with the Brunswick school district. The City is responsible for the majority of the cost of Boyer Drive because the school was responsible for the majority the last time it was completed. There is also \$400,000 that is not tied to the Neighborhood Road Improvement Project, for various pothole repairs, hot mix, coal patch, crack sealing, concrete, and asphalt. The fund could be used for main roads.

Mr. Fischer brought up the Storm Sewer topic. There is about \$1,000,000 for improvements. The City is proposing that \$750,000 be dedicated toward Miner Drive's Storm Sewer Construction Project. There is still a remaining balance of \$283,000 proposed for confined space storm water pipe repairs, some various items for in-house projects, and continue the Catch Basin Improvement programs. The City typically spends between \$80,000-100,000 to ensure the water is flowing into the catch basins to carry the water where it is supposed to go. There is \$83,000 proposed for storm water equipment. This includes a leaf vacuum and a slab jacking pump.

Mr. Fischer talked about information technology. There is \$45,000 in network switches that is required to keep things up to date. The Building department has a proposal for \$27,500 for a vehicle replacement. That should complete the replacement of the department's vehicles over the last six years. There is also \$50,000 for emergencies for things that were to break, such as for the IT department.

The Division of Fire has a proposal. The City is looking at reducing the cost of proposals from the original proposals over the last couple of years. Rather than purchasing a brand new ambulance, the Division of Fire is looking to utilize a used one but to purchase a new chassis. Then to update the power load for that ambulance, which is included. They are looking to replace a fire utility car labeled as number 1 for \$40,000 to better suit the operation needs.

The Service department is looking to purchase a one ton pickup truck valued at \$33,000 and also \$25,000 for a track mower to mow near the basins in wet areas. The purchases planned would go down for 2020. There is a need to replace the studio production system in BAT studio's for \$40,000. This is a delayed purchase from 2019 that did not come to fruition and is being looked at to purchase in 2020. Also in the works, is to purchase a new Ford F150 and a small compact tractor for \$20,000. The Division of Police is looking to purchase three marked vehicles for about \$115,000 dollars. The Police Department has \$45,000 in recording software and hardware for the communication center. Another project that was delayed was purchasing radars for \$25,000.

Another topic Mr. Fischer discussed was the decanting facility for the Service Garage. This has to do with the EPA (Environmental Protection Agency). There is a proposal for \$140,000 to put in the decanting facility at the West 130th service garage. Decanting has to do with the process of collecting storm water out of the sewers and disposing of solids. This is being worked on with the County, which Mr. Aungst is heavily involved.

Mr. Fischer explained park improvements. The number has decreased over time. This pertains to a portion of the walking path of Plum Creek Park. The Administration moved \$100,500 to 2020 because the City is finalizing a grant application for \$200,000 for that same purpose. Also, park improvements in the amount of \$18,000 are being proposed for new playground equipment at Pepperwood Park.

Mr. Fischer advised that the NOPEC (Northeast Ohio Public Energy Council) grant is \$163,301.00 for HVAC improvements for the City building and the Division of Police. There is \$30,000 to replace a roof at the BAT studios. There is \$170,000 for replacement of a phone system for the City; the hardware for the phone system is not available anymore, which created a challenge.

Mr. Fischer pointed out where the City has historically prioritized projects that bring in grants. Over the last several years, the City has been able to pull in more money than he has ever witnessed in grants totaling \$12.7 million. He expressed his gratitude to everyone who is responsible for making this happen. The Administration is constantly putting in applications and making efforts at trying to obtain money. The City Council is involved as well. He remarked positively on this huge accomplishment.

Next, Mr. Fischer referred to the list that shows where all of the City's money comes from. The most important thing is income taxes. It also shows where expenses go. He stated that our top three expenses for operation purposes are Police, Fire, and the streets. He made reference to the graphs representing operational. The numbers increased over a fourteen year time frame; it is not a lot when considering percentage. Mr. Fischer reiterated that there is \$800,000 more in money from gas tax distributions from the State of Ohio. The City has taken the money and put it into the Road Improvement Program. This is the fiscal restraint that the City has shown in order to provide the services in Capital Improvement Program to the community. The City has been improving roads over the last ten years. The residents have always supported the City's Road Improvement levy and Safety levy. The financial plan has been followed for eight years and it has been working really well. Mr. Fischer commented that without the residents and their trust, none of this would have been possible. Looking to continue that belief in the City, and keep the budget proposal working.

Mrs. Hanek suggested doing the legislation the following week before City Council, as it was so decided. Mr. Ousley noted that he would not be at the December 9th meeting. Mr. Fischer expressed that schedule change is fine with him.

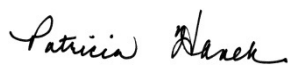
Mr. Delsanter moved to have the administration numerate for adoption for the next Council meeting on December 9th, 2019, the two ordinances as emergency with suspension of the rules drafted by the Finance Department in relation to the 2020 budget. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

ADJOURNMENT:

Being no further business, Mr. Ousley moved to adjourn at 7:40 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Patricia Hanek

Chairwoman

DRAFT

SAFETY & ENVIRONMENT COMMITTEE MEETING

December 2, 2019

IN ATTENDANCE: Chairman Brian Ousley, Committee Member Andrea Rodriguez.

The meeting convened at 6:25 p.m.

Mrs. Rodriguez moved to excuse Mr. Abella for just cause. Vote – 2 Ayes, 0 Nays.

GENERAL DISCUSSION:

SAFETY DISCUSSION

Mr. Ousley reviewed some data that he requested pertaining to hours worked monthly for the Division of Fire and Division of Police. He discussed the hours worked for both departments. Mr. Ousley indicated that there are no full time hires being considered. Last month in the police department, there was about 306 hours of overtime worked for the patrol, communication, and animal control. He was uncertain as to the breakdown of this data. He plans to request this on a monthly basis. There could potentially be full time positions added to ensure that our services are well rounded that there are enough staffing levels. He noticed that there were 26 full time workers, when in actuality there would be 24 full time Fire Medics or EMT Fire Fighters including a chief, an assistant chief, two inspectors, and one part time EMT.

Mrs. Rodriguez shared her frustration about the fact that there have been about 306 hours of overtime just for the month of November for the Division of Police. Mr. Ousley noted that the data covers October 29th, 2019 through November 25th, 2019 on the report. Mrs. Rodriguez calculated that 40 hours per week multiplied by four weeks in one month equals 160 hours; in which two more full time people would need 320 hours. She added that there is time and a half being paid at those hours of overtime as well. She felt that the City is overworking employees when overtime could be replaced with enough funds for two to three additional full time hires. Mr. Ousley agreed with Mrs. Rodriguez. He understood that sometimes there must be over time in certain situations. However, there is an excessive amount of over time. This was the first time that Mr. Ousley requested this data; therefore, he was not certain if this is normal for the department.

Mr. Ousley is currently trying to build data from Division of Fire and Police. He discussed the safety aspect about being understaffed. Mr. Ousley referred to a Division of Fire SOP (Standard Operating Procedure) for EMS operations in which he did not know existed. He noted that the SOP was sent to Mr. Abella. The understanding was that the information is for the purpose to find the parameters and procedures for emergency room transport, and to approve the operational efficiency in service provided by the Brunswick Division of Fire. Mr. Ousley remarked that residents are not going to be transported out of the City because of the understaffing because if the City were to send EMT out of Brunswick, the City would only have three Fire Fighter Medics on staff. There are six to eight on call at any given shift, including the Chief and Fire Chief. Mr. Ousley opposed this. Prior to the effective date of June 1, 2019, if one wanted to be transported to the City of Medina or to the

Cleveland Clinic, it was okay, however, now it is up to the Fire Medic and the Emergency Room whether they would be transported. He wondered if this was fair to the residents; furthermore, this means a second transport cost. Mrs. Rodriguez added that not everyone has insurance. Mr. Ousley and Mrs. Rodriguez felt strongly against this.

Mrs. Rodriguez raised question about what the normal ratio per population for Fire Fighter Medics on duty at any given time. She referenced the report where it indicates that the number for staff for the City has not changed from 2007 to 2019. The City's population has grown tremendously. She asked what the normal ratio of residents is to emergency staff. Mr. Ousley was uncertain. It is known that there are 34,000 people in Brunswick, in which Mr. Ousley believed the number is closer to 36,000-37,000 residents now. What he has heard from communities in comparison, there would be between 8-10 members per station. He stated that six members in the City of Brunswick at any given time on duty were not accurate.

Mrs. Rodriguez reiterated that in the past, people were able to request what facility to be transferred to in emergencies. According to the SOP, it appeared that one would have to go to a facility in Brunswick and be transferred to another facility which is an additional high cost for the residents to do two transfers. She went on to say that some do not even have insurance. Mrs. Rodriguez asked if this is a normal practice for most communities, and whether insurance companies are okay with this. Mr. Ousley agreed and did not see how it could be feasible. He interpreted the protocol on the data as the same. He commented that if over time would be cut down; he did not understand why staff could not be added at this time.

Mrs. Rodriguez asked if there is a quantification of overtime hours for the Division of Fire. She clarified that there are a lot of questions here to be answered. Mr. Ousley discussed the number of calls out of station 1; 274 calls from 10-16-19 to 11-15-19. He was curious about the number of occasions there has been assistance needed from another community. He felt that the city receives more assistance than what is given back. Mrs. Rodriguez asked whether that information is also available. Mr. Ousley indicated that it was important to give these questions and concerns to the City Manager. Mr. Ousley was uncertain as to the breakdown of the hours on the data; it was shown as a grand total. Mrs. Rodriguez agreed that it was not detailed. She asked how many incidents have been helped with by neighboring communities, in comparison to how much help the City provides to neighboring communities.

Mr. Ousley felt that the City has a lot of vacancies; he believed it was to control cost. He remarked that retiree spots are not being filled in Fire. There are new recruits added, but there is a turn over. The staff brought in must wait three months for health insurance. It is possible that these recruits could be leaving if benefits could be obtained elsewhere. Mr. Ousley went on to talk about health insurance being at about an 8-9% increase per year just the in Division of Fire. Mr. Ousley asked if there were talks of provisation of EMS in Brunswick. He felt part timers are filling spots to cut cost. Mrs. Rodriguez asked about how many fire staff work in other communities as well as ours. Mr. Ousley commented that putting a better handle on over time would allow more full time employees; it is better for the community. Furthermore, part timers are not particularly vested into

the community. Mrs. Rodriguez felt that most part timers stay part time until they find full time employment elsewhere, or use it as a side job.

Mrs. Rodriguez asked if the City's contract pays over time for police and fire at time and a half or double time. Mr. Ousley thought it was paid as time and a half. Mrs. Rodriguez reiterated that this would mean that the City could add more staff. She asked if most surrounding communities deliver their patients to the nearest facility as well, or if they were still going to the best chosen emergency hospital for their injury. Mr. Ousley believed that people are still primarily going to the hospitals.

Mrs. Rodriguez referred to the SOP where it stated that, "all hospital transports should occur to a facility located within the City of Brunswick." She stated that those hospital transports are not actual hospitals; they are emergency rooms. She asked how then, could patients be transported to a hospital in Brunswick. Therefore, that statement is inaccurate. She quoted further where it stated "this shall not preclude the transport of patients to the most appropriate facility based on medical need and or consultation with medical control". Mrs. Rodriguez questioned the meaning of medical control. She also quoted from the report, "In such cases as medical control deems a transport mode or destination different from those noted above, Brunswick Division of Fire personnel shall comply with the alternate transport destination or mode of transport". She asked for clarification on whether this means that people could make their own call of where to go, such as Metro Hospital or Cleveland Clinic Main Campus. Mrs. Rodriguez shared the last paragraph, "Transport decisions other than ground transport shall be made after consultation with emergency room physician or will be based on pre-determined auto launch criteria and policy procedures set forth by medical control". Mrs. Rodriguez interpreted this as, if someone is picked up by a paramedic in Brunswick that they cannot request the destination. Mr. Ousley shared the same interpretation of the SOP.

Mr. Ousley stated that the City just passed the safety levy, and it is time to start hiring. Currently having a dedicated budget, there is a need for full time fire fighters, more officers on call, and patrolmen to lessen the over time. Mrs. Rodriguez and Mr. Ousley did not understand how the City could still abide by the same numbers from 2007 in both departments when the population has grown. Mr. Ousley remarked that there must an end to it, and add full time personnel in departments such as Parks and Recreation, Building, Finance, and the Tax Department. Mr. Ousley commented that the City is in overtime in the tax department because people cannot get out in a timely manner. He felt that the Finance Department also needs staff. Mrs. Rodriguez asked if there is turn over in the part time positions. Mr. Ousley felt that there is. He reiterated that the City is understaffed.

ENVIRONMENT DISCUSSION

Mr. Ousley raised the subject of solar power in which a lot of communities are exploring. NOPEC (a nonprofit regional council of governments) has grants for solar power, green energy tax credits, etc. It would benefit the residents if they have anything that could be done with clean energy. Mr. Ousley mentioned that the City of Lakewood recently adopted legislation to install solar panels on four roofs in 2020 and committed to 100% green energy by 2025. He noted the upcoming need for charging stations for electric cars in the City. Mr. Ousley would get more information on the company NOPEC, and what is available for communities. Mrs. Rodriguez mentioned a combination of wind

and solar together, which work efficiently together. She indicated that Sierra Club has grants for clean energy and they would support communities that make a commitment. Mr. Ousley indicated that the City has had grants with NOPEC in the past. Mr. Ousley thought that protecting the health of our residents with clean energy would be a very beneficial.

SAFETY CONCERNS

Mr. Ousley discussed stop signs on Skyview Road. He indicated that any stop signs that are used for speed control is against the law. Stop signs are being used to stop people for speed control; not traffic control. Mrs. Rodriguez felt that controlling the speed is considered traffic control in her opinion. Mr. Ousley referenced a part of State Law stating, “stop signs are not to be erected merely as a device to slow down traffic”. He mentioned that this was talked about in the past by another City Manager; the City had threats of a lawsuit over the placement of four stop signs along Skyview Road. There have been questions about stop signs prior to this. Mr. Ousley had received a complaint from a resident regarding this. Mrs. Rodriguez inquired about the purpose behind the stop signs, whether the City is trying to slow or stop traffic; perhaps because of children etc. Mrs. Rodriguez asked if there has to be a justification for the stop signs in writing when stop signs are placed. She wanted to know if there is the capability of looking up specific stop signs to find out the purposes. And if so, whether Skyview Drive be reviewed as such. Mrs. Rodriguez suggested asking the City Manager his response to those specific stop signs in terms of resident calls.

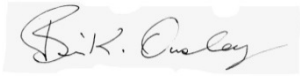
Mrs. Rodriguez raised concern about high traffic. There have been more residents added to the City with new apartments and town houses on Pearl Road across from Mapleside Farms. As a result, traffic has increased greatly by Grafton Road and Pearl Road. Mrs. Rodriguez indicated that it has been extremely difficult to turn left coming from any direction on Pearl Road. There have been issues turning east bound while driving south; sometimes not one car gets through. Mrs. Rodriguez has witnessed vehicles turning left into Circle K and cutting through in order to get to Grafton Road. Mr. Ousley reiterated that cars are eluding a traffic light after sitting through it, and that police could potentially ticket them; which would be unfair. Mr. Ousley felt that should not happen because this has been brought to the City’s attention. Mrs. Rodriguez noted that she has had verbal complaints of people turning south bound onto Pearl Road while driving west on Grafton Road. Mr. Ousley indicated that he had asked about implementing a different signalization to allow traffic to continue to flow there in the past; which he felt would be an easy task. Mr. Rodriguez commented that the traffic has grown so much. There is a need for turning lanes and turning signals. Mr. Ousley was unsure as to whether there was anything in the Comprehensive Plan about that intersection specifically. Mr. Ousley and Mrs. Rodriguez agreed that the goal would be for their questions and concerns to be reviewed by the City Manager.

Mr. Ousley concluded by speaking positively on behalf of Mrs. Rodriguez, as this would be her last Safety Committee meeting. He commented that as his colleague, her opinion has been dear to him and that she would be greatly missed.

ADJOURNMENT:

Being no further business, Mrs. Rodriguez moved to adjourn at 7:15 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Ousley", is placed on a light gray rectangular background.

Brian Ousley
Chairman

DRAFT

COMMITTEE OF THE WHOLE MEETING

January 13, 2020

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Joseph Delsanter, Brian Ousley, Anthony Capretta, Service Director Paul Barnett, Finance Director Todd Fischer, Engineer Matt Jones, Law Director Kenneth Fisher, Love Insurance Representative Cathy Rice, Mayor Ron Falconi, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:33 p.m.

Mr. Capretta moved to excuse Mr. Raso for just cause. Vote – 6 Ayes, 0 Nays.

DISCUSSION ITEMS

Discussion and Motion to appoint Vice Mayor of Council:

Mr. Hanek moved to appoint Michael Abella Jr., as Vice Mayor of Council. Seconded by Mr. Ousley. Mr. Abella accepted the nomination of Vice Mayor. Vote – 4 Ayes, 1 Abstain, Mr. Delsanter.

New Vice Mayor to choose a Vice Mayor Pro Tem:

Mr. Abella chose Mr. Hanek as Vice Mayor Pro Tem, and Mr. Hanek accepted the nomination.

Discussion on Seat Assignments;

Mr. Abella welcomed further feedback on seating as well as ideas to accommodate Mr. Raso.

Review of Council Rules 2020-2021 for any changes:

Mr. Abella indicated that any changes could be discussed at the next meeting following review of the Council Rules.

Discussion on Committee assignments:

Mr. Abella welcomed feedback from members on this subject matter before the next meeting.

Consideration to reschedule 2020 Council Meetings with legal holiday conflicts:

Mr. Abella suggested Mrs. Gallam have dates rewritten with potential changes to send out, and ensure that everyone is in agreeance. Discussion ensued about meeting dates surrounding Christmas as well as Columbus Day when City Hall is closed. There was discussion of possibly meeting on December 14th or December 21st, rather than December 28th. Suggestions were welcomed from Council.

Discussion on suggestions that have been made from Envision Group, Planning Commission, Planning & Zoning Committee, and Economic Development Committee for the Brunswick Comprehensive Plan.

Mr. Abella felt that Council was not 100% ready to formally accept the Comprehensive Plan as written. There have been great suggestions. He wanted to make certain that before acceptance, that the Plan is written in a way that all feel comfortable. He commented that if there would be any open interpretation, development companies would potentially come in and propose things that have not been favored. They could convey that the City proposed this and that the community desires the same. Mr. Abella thought there should be a public meeting; a work session with Committee of the Whole and Council, to discuss the points that were suggested. The City has some action law items that can be worked on with the Administration, and suggestions could be made on wording of the Comprehensive Plan. Mr. Delsanter agreed that the meeting should be scheduled with Mr. Aungst present. Envision has not made the revisions discussed as of yet, and they were planning to attend the Council meeting on January 27th. Mr. Barnett mentioned that Envision would present all of the points in which they were making modifications.

Mr. Abella suggested waiting for Envision to present the modifications, and then decide whether to have a work session with Council; which would be the final session. This is to ensure that the edits that Envision create are exactly what is desired. Mr. Delsanter agreed and reiterated that from a legal standpoint, the developers could come in and specify that Council adopted this plan and follow it as such; even if it is not favored. Mr. Fisher shared that he has experienced this happening a lot because he does a lot of zoning cases. He indicated that it depends on the Charter, in which he recently reviewed. The Charter does not reference per say, a Comprehensive Plan; therefore by ordinance, it would be adopted. It depends on what the language is in the adopted ordinance. Mr. Fisher felt that it was important to express precisely what the goal of the plan is. Providing the best tool possible is key, and it makes for a better city.

Mr. Ousley suggested inviting Mr. Shirilla to join the possible meeting. He felt that the entire Commission would not be required. Mr. Hanek agreed with Mr. Abella to wait on the editing from Envision prior to deciding on the need for a meeting. He felt that a lot of information was covered with Envision at the joint meeting. Suggestions for further clarifications, and reinterpretations of language were made very clear in order to go forward with development.

Mr. Abella would like to have a goal setting session, but he wanted the Comprehensive Plan to be close to being completed first. Mr. Abella suggested that the next meeting begin a little earlier.

MOTION ITEMS

Motion to approve the revised detailed site plan for The Orchard Apartments, Pearl Road and Magnolia Drive, extending south to Beverly Hills Drive.

Mr. Jones explained that this plan was approved some time ago. The developer approached the Planning Commission requesting a modification to their detailed site plan to allow the mounding along the Pearl Road frontage; which occurs in the back of half of the apartments. The developer asked if they could increase the height of that mound in order to improve screening for those residents that have back patios. The mound extends slightly onto the Pearl Road right-of-way and it would necessitate moving the side walk ten feet closer to Pearl Road. The proposed side walk is being constructed as part of this. It would still be a distance off of the curb line; the right-of-way is very wide. It would not impede the possibility of Pearl Road potentially needing widened in the future. Planning Commission recommended this for approval.

Mr. Delsanter commented that if the mound needed to be moved to the side walk, the developer had agreed to do it at their own expense. Mr. Jones verified that and suspected that it would not need to be moved; however it was included as precautionary.

Mr. Hanek moved to approve the revised detailed site plan for The Orchard Apartments, Pearl Road and Magnolia Drive, extending south to Beverly Hills Drive. – Vote – 6 Ayes, 0 Nays.

Motion authorizing the City Manager to advertise for public bids for the Plum Creek Restoration and Drainage Project.

Mr. Jones clarified that this project is being funded by a house bill through ODNR (Ohio Department of Natural Resources). This is being funded 100%, including engineering. The project involved existing deteriorated pipe culvert that sits on the old camp ground property north of Brunswick Lake, between the lake and Center Road. That would be removed as part of this project. Also, there is a breach in the eastern embankment along the creek that has caused the storm water basin not to function properly; between that area and the construction site of Chick-fil-a. That would be corrected. Additionally, there would be some new plantings to help restore, some trees, and added access for maintenance purposes on the other side.

Mr. Abella commented that this is a \$200,000 ODNR grant, which was not budgeted. Mr. Fischer noted the budget process in order to get reimbursement from ODNR for the project. He remarked that the City is allowed to ask for the money no more than twice. The current understanding is if the construction is under way, there would be a need for an extension due to the grant agreement; everything must be done by June 30th. Once the project is complete, the City would ask for the final reimbursement. There are two pieces of legislation that would be needed.

Mr. Jones anticipated substantial completion of this project prior to the June 30th dead-line; he expected advertising the project for bids possibly at the end of January. This should take less than 90 days to build.

Mrs. Hanek moved to authorize the City Manager to advertise for public bids for the Plum Creek Restoration and Drainage Project. – Vote – 6 Ayes, 0 Nays.

Motion to appoint Clerk of Council Fijabi Julien-Gallam as Designee for all elected officials to attend public records training as required by Section 149.43 and 109.43 of the Ohio Revised Code.

Mrs. Gallam summarized that this is something that is done every year as part of the Ohio Revised Code. Someone from Council should attend or have a designee, in which the past few years the Clerk has been participating. Last year, it was changed to all elected officials. Mr. Ousley suggested giving a report and follow up on what needs to be said and done, in which Mrs. Gallam agreed.

Mr. Ousley moved to appoint Clerk of Council Fijabi Julien-Gallam as Designee for all elected officials to attend public records training as required by Section 149.43 and 109.43 of the Ohio Revised Code. – Vote – 6 Ayes, 0 Nays.

REVIEW LEGISLATION

RES. NO. 2-2020 – An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration, Carl Deforest*)

Mr. Fischer reported that insurance goes through January 31st and then the City renews for another year; however that year actually starts February 1st. The actual cost of premiums has no change. Some of the evaluations have changed, which fluctuated some of the cost. The City's representative Cathy Rice, of Love Insurance, is present and she could explain some of the evaluations or address any concerns.

Mr. Fischer explained that in terms of legislation, there were some small differences in cost associated with the evaluation, but there was also a purchase of property or a new vehicle, and that had to be added to the insurance throughout the year. The City has asked for \$20,000 in fluctuation room to add such things as they come. Therefore, the price is \$20,000 less. However, the City has asked for \$274,385 this year to be able to get everything accomplished, including adding property or vehicles.

Mrs. Rice summarized that the insurance starts on February 1st. Every year the company looks at the City's property values, in which the City has full replacement. This year, those were raised by 2.5% to keep up with inflation because costs are rising. All of property alliance went up about 2.5%. There was some increase in equipment bought, which have entailed replacement costs. There were two more vehicles this year and things fluctuate. All deductibles were kept the same, with a \$2500 deductible on all property. For general liability, there was no deductible and it included the damn failure again this year. There is the professional liability, which the deductible stays the same at \$15,000. Vehicle leasing is at a \$10,000 deductible. Also, the

umbrella that covers everything is still at \$14,000,000. There is a \$15,000,000 total limit. For cyber security, there is \$3,000,000 dollar coverage; same as last year.

Mr. Delsanter inquired about the damn and risk exposure as to what the ratings are based on. Mrs. Rice commented that the rating is based on the City's damn inspection. There was one done recently, which came back in good shape.

Mr. Delsanter moved this resolution to tonight's Council Agenda of January 13, 2020, as an emergency with suspension of the rules. Vote – 6 Ayes, 0 Nays.

ORD. NO. 3-2020 – An emergency ordinance to approve the editing and inclusion of certain ordinances as components of the codified ordinances; to provide for the adoption of new legislation in the updated revised codified ordinances; and to repeal ordinances in conflict therewith. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration, Fijabi Gallam*)

Mrs. Gallam indicated that the updates were being done every year and are currently being done twice a year. This is the second update for 2019 and is actually in effect for January 1st; the update was done in December. Therefore, anything prior to the last meeting in December would be in the code online, as well as in the booklets that everyone would receive. This is to be able to pass legislation, and to give the Division of Police their updates.

Mr. Hanek moved this ordinance tonight's Council Agenda of January 13, 2020, as an emergency with suspension of the rules. Vote – 6 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Abella discussed two grave sites and the fees for opening and closing some of the graves; one is Bennet's Corner Cemetery and other is Westview Cemetery. Mr. Barnett remarked that the City received some recommended rates. He shared a modified document with change in language and change in some pricing. Administration supported anything Council decided. Pertaining to recommended rates for burials for infants, the City would be subsidizing the cost and would pay the contractor more than they City would be receiving. Mr. Ousley was pleased that the City has implemented this for infant burials for the community. Mr. Barnett reminded everyone that these fees do not just cover the burial, but also include reoccurring maintenance cost. Mr. Abella expressed his gratitude that Mr. Barnett significantly reduced the rates compared to the original proposal. Question was raised as to how many burials like these are done per year. Mr. Barnett indicated about six per year, therefore the price is not going to be significant. Everyone was pleased in keeping this cost down for the community even if it means losing money.

Mr. Hanek made a motion to amend the fees to the document titled proposed changes, 1-13-2020 to ordinance number 98-19 to consider on the floor tonight for the third reading.

Made a motion to amend. Vote – 6 Ayes, 0 Nays.

EXECUTIVE SESSION:

Mrs. Hanek moved to go into Executive Session to discuss the employment, appointment, and compensation of a public employee, seconded by Mr. Hanek. Roll Call – Ayes – 6, Mr. Hanek, Mr. Abella, Mr. Capretta, Mr. Delsanter, Mrs. Hanek, Mr. Ousley. Nays – 0. Motion Carried.

ADJOURNMENT:

Mr. Hanek moved to adjourn from Executive Session, seconded by Mr. Ousley. Roll Call – Ayes – 6, Mrs. Hanek, Mr. Delsanter, Mr. Ousley, Mr. Hanek, Mr. Abella, Mr. Capretta. Nays – 0. Motion Carried.

Being no further business, Mrs. Hanek moved to adjourn the Committee of the Whole Meeting at 7:29 p.m. Vote – 6 Ayes, 0 Nays.

Respectfully submitted,

Holly Quellos

Holly Quellos
Assistant Clerk of Council

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 1/27/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 1-2020** - A resolution authorizing the City Manager to purchase a new Ford F350 4WD pickup truck for the Service Department from Liberty Ford in an amount not to exceed \$31,881.52. - **2nd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: The City of Brunswick belongs to the Sourcewell Procurement Program. The price for this truck under the Sourcewell Procurement Program is \$33,586.00. Liberty Ford, a Brunswick Company, will sell the City of Brunswick the same vehicle at a lower cost. This truck will replace a "like" truck that will be taken out of front line service and a truck of similar type will be disposed of. This purchase was budgeted for in the approved 2020 Capital Budget.

PURPOSE AND EXPLANATION: The purpose of this purchase is to replace old obsolete equipment with "like" equipment in order to provide service to the City of Brunswick.

IMPLEMENTATION SCHEDULE: Order as soon as possible with an expected delivery in June.

FINANCIAL INFORMATION: Liberty Ford - - \$31,881.52 - 953-0420-56252 - -

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

Liberty Ford CVC
Commercial Vehicle Ctr
Maple Heights Ohio
5500 Warrenville Center Rd
Maple Heights, Oh 44137
(216) 438 7410
Fax: (216) 232 7790

SALESPERSON - Frank Graley

DATE 12/18/2019

CUSTOMER CITY OF BRUNSWICK

ADDRESS

CITY

STATE

EMAIL

ZIP

COUNTY

PHONE

CONTACT NAME

COLOR WHITE

ENGINE V8

YEAR 2020

MAKE FORD

MODEL F-350

MILEAGE

SERIAL NUMBER

STOCK NUMBER

ORDER

PRICES ON ORDERED TRUCKS OR TRAILERS ARE SUBJECT TO CHANGE

BASE PRICE → \$ 31,771.52

\$ -

\$ -

\$ -

\$ -

EXTENDED WARRANTY PLAN → \$ -

DOCUMENTARY FEE → \$ 75.00

GROSS TRADE ALLOWANCE \$ 31,846.52

BALANCE OWED \$ -

NET EQUITY \$ -

Taxable Total \$ 31,846.52

← SELLING PRICE → \$ 31,846.52

← TRADE-IN

ALL TRADE-INS ARE SUBJECT TO A
PHYSICAL APPRAISAL AT TIME OF DELIVERY

TRADE:

YEAR

MAKE

MILEAGE

MODEL

SERIAL NO.

MORTGAGED BY

PHONE

FET (NEW) → \$ -

LICENSE FEE → \$ 20.00

PLATE FEES → \$ 15.00

(NON-REFUNDABLE DEPOSIT) → \$ -

(TRADE-IN EQUITY) → \$ -

(REBATE) → \$ -

BALANCE

(DOWN PAYMENT) → \$ -

TOTAL TO FINANCE \$ 31,881.52

If this is a credit sale, buyer is entitled to and will receive a fully completed disclosure statement setting forth the terms of the financing.

This contract is not assignable and not cancelable and all terms and conditions of this sale are contained on this and reverse side and the terms on the reverse side of this order are as much a part of the agreement as if written on this side and no other verbal understandings or promises whatsoever are a part of this agreement.

The customer certifies that he is 18 years of age or over and warrants that he is the true and lawful owner of the truck traded in and that it is free of all encumbrances whatsoever except as noted above.

The undersigned purchaser acknowledges that he has read and understands the conditions and terms of this contract as it appears on this and the reverse side and has received a copy of this order executed herewith.

THE SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED INCLUDING ANY IMPLIED, WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE UNLESS OTHERWISE STATED IN THIS DOCUMENT.

SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THE ITEM(S).

FAILURE OF BUYER TO TAKE POSSESSION WITHIN TEN DAYS OF NOTIFICATION BY SELLER THAT THE VEHICLE IS READY MAY BE DEEMED BY SELLER AS A CANCELLATION OF THE CONTRACT BY THE BUYER

THIS TRUCK/TRAILER SOLD

XXXXXX WITH MANUFACTURERS STANDARD NEW TRUCK OR TRAILER WARRANTY

AS IS, I HEREBY MAKE THIS PURCHASE KNOWINGLY WITHOUT ANY GUARANTEE EXPRESSED OR IMPLIED, BY THIS DEALER OR HIS AGENT

NEGATIVE EQUITY:

I AM AWARE THE BALANCED OWED ON MY TRADE-IN VEHICLE OR AMOUNT OWED ON MY LEASE TURN-IN VEHICLE EXCEEDS THE TRADE-IN ALLOWANCE FROM DEALER AND, AS A RESULT, I HAVE REQUESTED THE CASH PRICE OF THE VEHICLE BE INCREASED BY \$ - TO COVER NEGATIVE EQUITY FROM MY TRADE-IN / AMOUNT OWED ON MY LEASE TURN-IN.

CUSTOMER'S

ACCEPTANCE

SALESMAN Frank Graley

ACCEPTED BY

Commercial Truck Sales

THIS ORDER NOT BINDING UNTIL ACCEPTED BY DEALER

CUSTOMER'S

SIGNATURE



VIRTC1DP

CNGP530

VEHICLE ORDER CONFIRMATION

12/18/19 10:56:53

==>

Dealer: F44613

2020 F-SERIES SD

Page: 1 of 2

Order No: F128 Priority: B2 Ord FIN: QG825 Order Type: 5B Price Level: 025

Ord PEP: 610A Cust/Flt Name: BRUNSWICK

PO Number:

RETAIL

RETAIL

F3B	F350 4X4SDR/CSR	\$38020		TRAILER TOW PKG	
	142" WHEELBASE			18B PLAT RUNNING BD	320
PQ	RACE RED			10400# GVWR PKG	
A	VNYL 40/20/40			425 50 STATE EMISS	NC
S	MEDIUM EARTH GR			473 SNOW PLOW PKG	250
610A	PREF EQUIP PKG			51X SPARE DELETE	(85)
	.XL TRIM			52B BRAKE CONTRLLR	270
572	.AIR CONDITIONER	NC		525 CRUISE CONTROL	235
	.AMFM/MP3/CLK				
996	.6.2L EFI V8 ENG	NC		TOTAL BASE AND OPTIONS	42300
44G	10-SPD AUTOMATC	NC		TOTAL	42300
TBM	LT245 BSW AT 17	165		*THIS IS NOT AN INVOICE*	
X3E	3.73 ELOCKING	390			
90L	PWR EQUIP GROUP	915		* MORE ORDER INFO NEXT PAGE *	
	JOB #1 BUILD			F8=Next	

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S006 - MORE DATA IS AVAILABLE.

QC01678

V1DP0310

2,6

VIRTC1DP



CNGP530

VEHICLE ORDER CONFIRMATION

12/18/19 10:56:57

==>

Dealer: F44613

2020 F-SERIES SD

Page: 2 of 2

Order No: F128 Priority: B2 Ord FIN: QG825 Order Type: 5B Price Level: 025

Ord PEP: 610A Cust/Flt Name: BRUNSWICK PO Number:

RETAIL

RETAIL

TELE TT MIR-PWR

59H HI MNT STOP LMP NC

592 ROOF CLEAR LGTS 95

61S SPLSH GRDS FRNT 130

62S SPLSH GRDS REAR NC

67D 200/240 AMP ALT NC

SP DLR ACCT ADJ

SP FLT ACCT CR

FUEL CHARGE

B4A NET INV FLT OPT NC

DEST AND DELIV 1595

TOTAL BASE AND OPTIONS 42300

TOTAL 42300

THIS IS NOT AN INVOICE

F7=Prev

F1=Help F2=Return to Order

F3/F12=Veh Ord Menu

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CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 1-2020

BY: Mr. Capretta and Mr. Hanek

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW FORD F350 4WD PICKUP TRUCK FOR THE SERVICE DEPARTMENT FROM LIBERTY FORD IN AN AMOUNT NOT TO EXCEED \$31,881.52.

WHEREAS: The City of Brunswick is a member of the Sourcewell purchasing program as authorized by this Council and Ohio Revised Code Section 9.48;

WHEREAS: Ohio Revised Code Section 9.48(D) permits the City to purchase supplies or services from another party without competitive bidding and outside the purchasing programs authorized by Ohio Revised Code Section 9.48 if such supplies or services can be purchased under equivalent terms, conditions and specifications, but at a lower price than through such authorized purchasing programs; and

WHEREAS: The proposed purchase of a new Ford F350 4WD pickup truck from Liberty Ford in an amount not to exceed \$31,881.52, is upon equivalent terms, conditions and specifications and at a lower price than through purchasing programs authorized by Ohio Revised Code Section 9.48.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a new Ford F350 4WD pickup truck for the Service Department from Liberty Ford in an amount not to exceed \$31,881.52.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
8608 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)844-2360 FAX(614)844-3166

TO

1053162		NEW		BRUNSWICK HOSPITALITY LLC DBA COMFORT SUITES BRUNSWICK 1464 TOWN CENTER BLVD BRUNSWICK OH 44212
PERMIT NUMBER		TYPE		
ISSUE DATE				
01 16 2020				
FILING DATE				
D5A				
PERMIT CLASSES				
52	022	C	C61386	
TAX DISTRICT		RECEIPT NO.		

FROM 01/21/2020

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT		RECEIPT NO.		



MAILED 01/21/2020

RESPONSES MUST BE POSTMARKED NO LATER THAN. 02/21/2020

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES **C NEW 1053162**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF BRUNSWICK CITY COUNCIL
4095 CENTER RD
BRUNSWICK OHIO 44212

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

SEARCH CRITERIA**Permit Number**

1053162

Permit Name / DBA**Member / Officer Name****Search****Reset****Main Menu**

	Member/Officer Name	Shares/Interest	Office Held
Permit Number: 1053162; Name: BRUNSWICK HOSPITALITY LLC; DBA: DBA COMFORT SUITES BRUNSWICK; Address: 1464 TOWN CENTER BLVD BRUNSWICK 44212			
	ROBERT J SCHLABACH	MANAGE MEM	
	THOMAS MILLER	MANAGE MEM	

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