

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda JULY 25, 2016 6:20 PM

1. Discussion Items

- (a) Consideration to be added as a supporter of the Medina County Bicycle Task Force.

2. Motion Items

- (a) A motion to allow the City Manager to enter into an agreement with the Brunswick City School District for bus transportation for the "Safehaven" After School Program.
- (b) Motion to approve The Shire (Harsax) Apartments, 377 Pearl Road, pursuant to Section 1278.03(f) of the Zoning Code.
- (c) A motion authorizing the Acting City Manager to advertise the sale of municipal real property not needed for municipal purposes, in accordance with the requirement of City Charter Section 8.01(a), known as being the rear portion of Permanent Parcel Number 003-18B-30-123, (957 Pearl Road) consisting of approximately 16.21 acres, in the minimum amount of \$162,000.
- (d) Motion authorizing the City Manager to advertise for public bids for the Bruce Drive Stormwater Improvements.
- (e) Motion authorizing the Interim City Manager to increase the existing agreement with Always Green Landscaping by \$390.00 for the mowing and weed eating of City owned property at 830 Hadcock Road.

3. Review Legislation

- (a) **RES. NO. 50-16** - An emergency resolution appointing an Acting City Manager/Safety Director - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)
- (b) **ORD. NO. 51-16** - An Ordinance establishing the position of Part-Time Manager of Information and Public Communications - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Acting City Manager*)
- (c) **ORD. NO. 52-16** - An Ordinance establishing the pay range for the position of Part-Time Manager of Information and Public Communications - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Acting City Manager*)

- (d) **RES. NO. 54-16** - An emergency resolution authorizing the City Manager and City Engineer to submit an application to the Ohio Public Works Commission for a \$600,000.00 Issue 1 Grant - **1st Reading** (To be brought from Committee-of-the-Whole Meeting, *Administration/Matt Jones*)

4. General Discussion

5. Executive Session

- (a) Motion to go into an Executive Session for the purpose to discuss the appointment, employment, dismissal, discipline, demotion or compensation of a public employee.

6. Adjournment

PLANNING COMMISSION

MEMORANDUM



DATE: July 14, 2016
TO: City Council
Carl DeForest, Temporary City Manager & Police Chief
FROM: Pam Plavecski, Planning & Zoning Coordinator *PP*
SUBJECT: Medina County Bicycle Task Force

The Planning Commission, at their meeting on July 7, 2016, voted to be added as a supporter of the Medina County Bicycle Task Force (see attached brochure), for which Brunswick City Parks & Recreation is also a supporter.

The Commission asks for Council's consideration on this matter.

Enc.

c: Grant Aungst, Community & Economic Dev. Director
Ken Fisher, Law Director
Santo Incorvaia, Assistant Law Director
Matt Jones, Consulting City Engineer

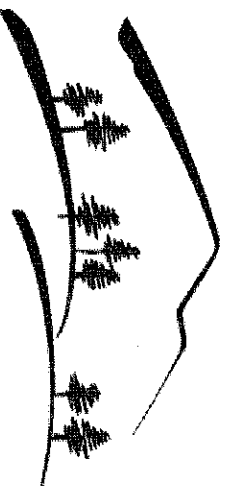
BENEFITS OF CYCLING TRANSPORTATION

- ♦**Community**- Cycling transportation links communities and improves safety of neighborhoods while adding aesthetic appeal.
- ♦**Economic**- Cycling transportation promotes tourism and increases traffic to local businesses.
- ♦**Health**- Cycling improves cardiovascular health, burns calories, tones muscles, improves bone mass, and can be a mental mood booster.
- ♦**Educational**- Cycling transportation exposes new areas for social and environmental discovery.
- ♦**Environmental**- In addition to taking up less road and parking space, cycling leaves virtually no carbon footprint and creates little to no air and noise pollution.



The Medina County Bicycle Task Force is supported by:

Medina County Parks
Medina County Commissioners
Medina County Water & Soil Department
Century Cycles
Medina County Engineers Office
Medina County Planning Commission
Medina County Health Department
Medina County Visitors Bureau
Medina City Parks & Recreation
Brunswick City Parks & Recreation
City of Wadsworth Engineering

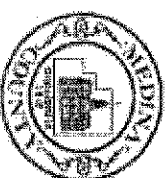


MEDINA COUNTY BICYCLE

TRANSPORTATION TASK FORCE

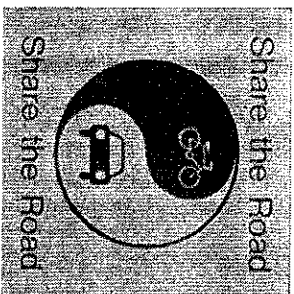


STEERING FOR SAFER INTERCONNECTING BICYCLE TRAILS AND ROUTES FOR ALTERNATE TRANSPORTATION AND RECREATION



Who we are:

We are a group of Medina County representatives and private citizens from local cities, villages, bike shops, parks, and agencies. Together we are dedicated to raising cycling awareness and creating a countywide network of trails and paths. We are focusing on extending existing paths, building new paths, and installing road signs to mark and clarify the existing bike routes.



We encourage interested individuals and organizations to lend their voices and energy to our efforts.

For more info contact:

<http://bikemedinacounty.weebly.com/>

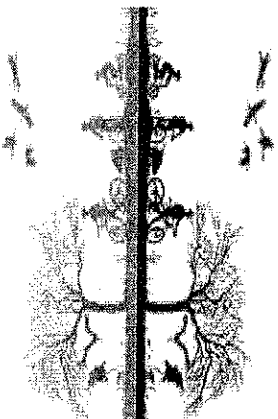
<https://www.facebook.com/bikemedinacounty/>

LOOK FOR OUR FUTURE SPONSORED EVENTS

⇒ Weekly or bi-monthly casual neighborhood rides and introductory group road rides.

⇒ September 17th, 2016

Organized family cycling event originating in and touring through a sampling of our beautiful county parks.



INFORMATIVE LINKS

- The Medina County Bicycle Transportation Project

<http://www.co.medina.oh.us/bikemap.pdf>

- NOACA—Bicycle Transportation Maps
<http://www.noaca.org/index.aspx?page=209>

- Traffic Laws Relating to Bicycles Cycling Smarter Guide
<https://www.dot.state.oh.us/Divisions/Planning/SPR/bicycle/Documents/ODOTCyclingSmarterGuide.pdf>

- Education & Safety
Bikecleveland.org/bikecle/reviews/2015



THE CITY OF BRUNSWICK
PROPOSED MOTION



DATE: 07/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, Acting City Manager

COPY: Mayor Ron Falconi

MOTION: A motion to allow the City Manager to enter into an agreement with the Brunswick City School District for bus transportation for the "Safehaven" After School Program.

BACKGROUND: Since 2008, the Brunswick Community Recreation and Fitness Center has operated a "Safe Haven" after school program. The Brunswick City School District has provided transportation to the recreation center from the individual elementary schools for the amount of \$14,054.00. This is a pass through expense passed on to the participants of the program. Also, 50% of the contract is for 2016 and the 50% of the contract is for 2017.

PURPOSE AND EXPLANATION:

IMPLEMENTATION SCHEDULE: This motion would be implemented for the 2016/2017 Calendar School Year.

FINANCIAL INFORMATION: Bus Transportation Agreement (2016 portion only) - - Recreation Fund #131 - 131-0830-54236 - - 7027

FINANCIAL SUMMARY: The amount for the agreement is \$14,054. This amount is a pass-thru expense for each participant registered in the program. \$7,027 would be paid for 2016 and \$7,027 paid in 2017.

RECOMMENDED ACTION: The Staff recommends passing the motion.

ADDITIONAL INFORMATION:

THE CITY OF BRUNSWICK
PROPOSED MOTION



DATE: 07/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, Acting City Manager
Grant Aungst, Community and Economic Development Director

COPY: Mayor Ron Falconi

MOTION: Motion to approve The Shire (Harsax) Apartments, 377 Pearl Road, pursuant to Section 1278.03(f) of the Zoning Code.

BACKGROUND: The Planning Commission, at their meeting on July 7, 2016, voted to recommend approval to City Council of The Shire Apartments, 377 Pearl Road, located north of the Oxford Heights Condominiums and west of Judita Drive.

PURPOSE AND EXPLANATION: Pursuant to Section 1278.03(f) of the Zoning Code, City Council approval by motion is required for multi-family developments. The Shire Apartments will consists of eight multi-family buildings, with each building containing eight units.

IMPLEMENTATION SCHEDULE: July 25, 2016 Committee-of-the-Whole

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION: Recommend approval of the motion.

ADDITIONAL INFORMATION:

MAYOR
RON FALCONI

CITY OF BRUNSWICK

ACTING CITY MANAGER
CARL S. DEFOREST

COUNCIL
MICHAEL J. ABELLA, JR
ANTHONY P. CAPRETTA
NICHOLAS HANEK
PATRICIA HANEK
ALEX V. JOHNSON
BRIAN K. OUSLEY
JOSEPH SALZGEBER

July 8, 2015

Ken Sacks
Harsax Management/Shire Development
6908 Engle Road
Unit D
Middleburg Heights, OH 44130

RE: The Shire Apartments
377 Pearl Road, Brunswick

Dear Mr. Sacks:

The Brunswick City Planning Commission, at their meeting on July 7, 2016, voted to **recommend approval to City Council** to conditionally approve the detailed site plan and conditional zoning certificate for The Shire Apartments, 377 Pearl Road, Brunswick, subject to the following:

1. At their meeting on March 17, 2016, pursuant to Sections 1260.07(c)(1) and 1260.07(d)(1) and (2), the Planning Commission granted a modification to allow Building "A" to be located 85' from the Pearl Road right-of-way, where Section 1260.05(a)(2)(A) permits a maximum of 75', as a greater front yard setback is necessary for maneuvering on the site to provide a sufficient truck turning radius. **This modification is contingent upon one or more of the improvements listed in Section 1260.07(e) to be provided to lessen the negative effect of a larger front yard setback.**
2. Also at the March 17th meeting, pursuant to Section 1276.15(b), the Commission granted a modification to allow a 49' wide entrance drive, where Table 1276-4 permits a maximum width of 30', as per the City Engineer's recommendation, as this will improve traffic circulation.



4095 CENTER ROAD - BRUNSWICK, OHIO 44212

CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002
<http://www.brunswick.oh.us>

3. The Commission, at the above meeting, pursuant to Section 1286.07(a), granted a modification to Section 1286.03(e)(2)(B) to waive the requirement for Buildings "B", "C", and "D" that stipulates the garage door shall be set back a minimum of two feet further from the primary access street, whether public or private, than the front wall of the main living area, or the garage door shall be oriented perpendicular, or mainly perpendicular, to the access street. The Commission found the proposed building configuration for the site improves privacy, light, and openness, and other alternatives would create an unwanted increase in the amount of impervious surface.
4. There is a wetland impact area of 0.47 acre (20,415 sq. ft.) near the north property line over which a portion of Building "E" is constructed. A copy of the permit from the Army Corps of Engineers shall be submitted to the Administration.
5. As required by Section 1286.03(e)(5), indicate on the elevation plan that there will be a maximum of 16 inches between exterior wall finishes and the final grade. Exposed foundation walls shall be covered with brick, stone, or masonry with a surface design.
6. Per the Fire Department's recommendation, a "knock-down" gate shall be installed for emergency access between the Oxford Heights Condominiums and The Shire Apartments on the west side of Buildings "G" and "H". The applicant shall install a fence between the two properties, for which the design and construction shall be subject to engineering approval and Chapter 1464 of the Codified Ordinances, which shall be shown on the final site plan.
7. Along the east property line, the applicant has identified, and will remove, the dead trees between The Shire Apartments and the rear of the lots on Judita Drive.
8. Pursuant to Section 1278.03(f), City Council shall review and approve, by motion, detailed site plans for all multi-family dwellings. This item is scheduled for the City Council meeting on July 25, 2016. Please contact Barb Ortiz, Clerk of Council, at (330) 558-6845 regarding the meeting time.
9. The original conditional zoning certificate will be sent to you for your signature following City Council approval. Please return the certificate to me; I will send you a copy for your records.
10. Final site plan approval is subject to engineering approval.
11. Following engineering approval, necessary permits and inspections must be obtained from the Division of Building.

Please provide one set of complete engineering drawings and calculations to the City Engineer for review. The drawings and calculations submitted must include any plan revisions stipulated by the Planning Commission in their approval motion and listed above. The drawings and calculations submitted must each be signed and stamped by a registered Professional Engineer and be based upon a current topographic existing conditions survey of

the site. The existing conditions survey shall be included in the project plan set and must be signed and stamped by the registered Professional Surveyor who performed the work.

Also, please ensure your design engineer reviews Chapter 1234 Erosion and Sediment Control; Chapter 1236 Storm Water Management; and Chapter 1238 Riparian Zones of the Brunswick Codified Ordinances, and includes any appropriate measures into the engineered plans and calculations. Should you or your design engineer have any questions regarding site plan requirements, please contact the Engineering Department at (330) 558-6880.

Section 1234.11 (effective February 11, 2008), requires the Storm Water Pollution Prevention Plan and Abbreviated Storm Water Pollution Prevention Plan review, filing, and inspection fee to be included as part of a complete submittal and is required to be submitted to the City of Brunswick before the review process begins. **Please remit payment in the amount of \$2,500.00 for the above process when engineering detailed site plans are submitted.**

Effective February 7, 2007, the project applicant shall be responsible for all costs associated with the engineering review of a proposed project. The applicant shall post a review fee deposit, per Section 1278.03(g) of the Brunswick Codified Ordinances. **The City Engineer has established a review deposit of \$5,000.00 for this project.** A check in that amount, made payable to the City of Brunswick, must be included with the submission of the engineered drawings and calculations. **The engineering review of the project will not begin until these funds have been placed on deposit with the City of Brunswick.**

It is important to note the deposit amount presented above is only an estimate. As engineering costs are incurred, a corresponding amount will be deducted from the deposit balance. Any funds that remain after the project has been constructed and accepted shall be returned to the entity or person that posted the funds initially. Should the deposit fall below 30% of the initial amount, the applicant may be required to deposit additional funds as determined by the City Engineer.

Upon completion of the review, the City Engineer will request **four final sets** of plans for signature purposes. After the plans are signed by the Planning Commission and City Engineer, one signed set will be returned to your attention.

The Zoning Code requires a **financial guarantee** "to insure that all site features, including, but not limited to, parking, drainage, sidewalks, screening, exterior lighting and landscaping, conform to the approved site plan." The guarantee amount must be based on an itemized estimate from a designer or contractor and must be approved by the City Engineer.

The guarantee must be **in the form of cash, letter of credit, or performance bond**, unless another form is approved by the Law Director. The enclosed samples may be utilized for this purpose. Please contact the City Engineer for more information regarding the financial guarantee.

The record site plans, engineering approval, project cost estimate, and financial guarantee must all be in place before building permits can be issued.

Ken Sacks

July 8, 2016

The Commission's **site approval is valid for one year** from the date the Planning Commission voted to approve the project.

Please contact me at (330) 558-6865 if you have any questions.

Sincerely,



Pamela Plavecski,
Planning & Zoning Coordinator

enc.

c: City Council
Carl DeForest, Temporary City Manager and Police Chief
Grant Aungst, Community & Economic Dev. Director
Matt Jones, Consulting City Engineer
Cliff Calaway, Acting Chief Building Official
Ron Kluchin, Architect

THE CITY OF BRUNSWICK

PROPOSED MOTION



DATE: 07/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, Acting City Manager

COPY: Mayor Ron Falconi

MOTION: A motion authorizing the Acting City Manager to advertise the sale of municipal real property not needed for municipal purposes, in accordance with the requirement of City Charter Section 8.01(a), known as being the rear portion of Permanent Parcel Number 003-18B-30-123, (957 Pearl Road) consisting of approximately 16.21 acres, in the minimum amount of \$162,000.

BACKGROUND: City Council wishes to receive offers on the sale of City Property located at the rear east of 957 Pearl Road, Parcel No. 003-18-B-30-123. City Council requires a minimum bid of \$162,000. City Council retains the right to accept or reject any offer.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:** Any sale of public improvements would be deposited into the Capital Improvement Fund #300

**RECOMMENDED
ACTION:**

**ADDITIONAL
INFORMATION:**

THE CITY OF BRUNSWICK
PROPOSED MOTION



DATE: 07/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, Acting City Manager
Paul Barnett, Public Service Director

COPY: Mayor Ron Falconi

MOTION: Motion authorizing the City Manager to advertise for public bids for the Bruce Drive Stormwater Improvements.

BACKGROUND: The proposed project will seek to replace an undersized storm sewer crossing at 276 Bruce Drive to address a structural flooding issue.

PURPOSE AND EXPLANATION: The proposed project will replace a 12"-15" crossover pipe and open yard inlet with an 18" pipe and 2'x2' inlet structure at 276 Bruce Drive, including replacement of the curb inlet basins and adjacent concrete on Bruce.

IMPLEMENTATION SCHEDULE: Should authorization to bid be secured at the July 25, 2016 Committee-of-the-Whole meeting, the project will be advertised and bid in August. Construction is anticipated to begin on or about October 1, 2016.

FINANCIAL INFORMATION: Bruce Drive Stormwater Improvements - 10/01/2016 - - Stormwater Funds - -

FINANCIAL SUMMARY: The project is being funded with stormwater utility dollars (Ward 3). Preliminary construction (ONLY) cost estimate, which includes a construction contingency equals \$33,880.00. Current funds budgeted for this project, all inclusive of engineering, engineering supplemental services, inspections, construction and contingencies equals \$51,880.

RECOMMENDED ACTION:

ADDITIONAL INFORMATION:

THE CITY OF BRUNSWICK

PROPOSED MOTION



DATE: 07/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, Acting City Manager

COPY: Mayor Ron Falconi

MOTION: Motion authorizing the Interim City Manager to increase the existing agreement with Always Green Landscaping by \$390.00 for the mowing and weed eating of City owned property at 830 Hadcock Road.

BACKGROUND: The City owns property at 830 Hadcock Road in a residential neighborhood with a large amount of hand weed eating. This property is routinely in need of mowing that the Service Department is unable to provide due to other priorities. This will increase the existing agreement from \$24,750.00 to \$25,140.00.

PURPOSE AND EXPLANATION: To provide an increased frequency of mowing to a City owned property in a residential area.

IMPLEMENTATION SCHEDULE: Should authorization be granted, the contractor will begin mowing in October 2016.

FINANCIAL INFORMATION: Always Green Landscaping Agreement - 10/01/2016 - General Funds - 001-0880-54261 - Increase of \$390.00 -

FINANCIAL SUMMARY: This work will increase the current agreement from \$24,750.00 to \$25,140.00.

If approved, the additional \$390 needed could be reallocated from a different purpose within the GF General Administration Department without requiring additional budget amendment legislation. Current budget is sufficient for this proposed motion. TRF 7/14/16

RECOMMENDED ACTION: Passage of a motion which authorizes the interim City Manager to increase an existing agreement with Always Green Landscaping in order to cut grass and weed eat property at 830 Hadcock Road.

ADDITIONAL INFORMATION:

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 07/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, Acting City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 50-16** - An emergency resolution appointing an Acting City Manager/Safety Director - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: City Council is desirous of appointing an Acting City Manager retroactive to June 27, 2016.

PURPOSE AND EXPLANATION: City Council desires to appoint an Acting City Manager/Safety Director until such time they appoint a permanent City Manager/Safety Director.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: This Resolution will also require a separately approved Council budget amendment. The calculations will be prepared by the Finance Director and submitted to Council for their consideration in a separate budget amendment legislation. This legislation is anticipated to be presented on July 25th.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
This appointment must be made immediately to insure City operations continue.

ADDITIONAL INFORMATION: Chief Carl S. DeForest shall be appointed Acting City Manager/Safety Director effective June 27, 2016. During his term as Acting City Manager/Safety Director he shall receive \$750.00 per week in

addition to his current salary as Chief of Police. Chief DeForest shall have the option of cashing in up to four (4) weeks of vacation earned during 2016 or carrying over any unused vacation into 2017. Payment for cashed in vacation shall be paid at the combined rate of the Chief of Police and Acting City Manager/Safety Director.

Clerk of Council
Barbara J. Ortiz, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 07/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, Acting City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 51-16** - An Ordinance establishing the position of Part-Time Manager of Information and Public Communications - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Acting City Manager*)

BACKGROUND: This position is needed to manage the daily operations at the Brunswick Area Television Studio.

PURPOSE AND EXPLANATION: This position is required for supervising all facets of television production services for the City of Brunswick's PEG Access Channel and administration of the cable television franchise, and coordinate oversight of the City's Website, Community Signboard, and publication of print media.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
In order for the position to be available by September 1st, and with City Council being in recess the month of August, it is requested this Ordinance be adopted with the suspension of the rules so it may be in effect from the earliest time allowed by law.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 51-16

BY: Committee-of-the-Whole

AN ORDINANCE ESTABLISHING THE POSITION OF PART-TIME MANAGER OF INFORMATION AND PUBLIC COMMUNICATIONS.

WHEREAS: The position of part-time Manager of Information and Public Communications is necessary to manage the daily operations of the Brunswick Area Television studio.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the position of part-time Manager of Information and Public Communications is hereby established to manage the daily operations of the Brunswick Area Television studio, subject to a pay range established by Ordinance and approved by the City Manager.

SECTION 2: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barbara Ortiz, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 07/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, Acting City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 52-16** - An Ordinance establishing the pay range for the position of Part-Time Manager of Information and Public Communications - **1st Reading** (To be brought from Committee-of-the-Whole , *Administration/Acting City Manager*)

BACKGROUND: With the creation of a new part-time position, a pay range must be established for the position.

PURPOSE AND EXPLANATION: This Ordinance is required in order to pay the Part-Time Manager of Information and Public Communications.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Part-Time Hourly Pay Range:

\$19.00 - \$35.00

For 2016 - plan is to fit any hiring or wage decisions within the existing budget previously adopted by Council.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

In order for the Ordinance creating a pay range to be available at the same time the position is available, we request adopting the Ordinance with suspension of the rules in order for it to be available the earliest time allowed by law.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 52-16

BY: Committee-of-the-Whole

AN ORDINANCE ESTABLISHING THE PAY RANGE FOR THE POSITION OF PART-TIME MANAGER OF INFORMATION AND PUBLIC COMMUNICATIONS.

WHEREAS: Council has established the position of part-time Manager of Information and Public Communications by separate Ordinance; and

WHEREAS: Council wishes to establish a pay range for the position of part-time Manager of Public Communications.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The following pay range is hereby established:

<u>POSITION</u>	<u>RANGE</u>
Manager of Information and Public Communications	\$19.00/hr - \$35.00/hr

SECTION 2: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barbara Ortiz, CMC
Barb Ortiz

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 07/25/2016

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, Acting City Manager
Paul Barnett, Public Service Director

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 54-16** - An emergency resolution authorizing the City Manager and City Engineer to submit an application to the Ohio Public Works Commission for a \$600,000.00 Issue 1 Grant - **1st Reading** (To be brought from Committee-of-the-Whole Meeting, *Administration/Matt Jones*)

BACKGROUND: New legislation request.

PURPOSE AND EXPLANATION: The proposed project will begin 360 feet west of Hadcock Road and will end just east of Judy Lane. The approximately \$1.3 million dollar project would be funded using a combination of OPWC and local funds. See attached location map and cost estimate.

IMPLEMENTATION SCHEDULE: The application is due on September 2, 2016. The proposed project would commence in July 2017.

FINANCIAL INFORMATION: Grafton Road Reconstruction Phase 4 - 07/01/2017 - N/A - - -

FINANCIAL SUMMARY: \$600,000.00 anticipated OPWC Grant with remaining \$697,593.50 of anticipated City Funds from the Road Improvement Fund #333;

\$1,297,593.50 total estimated project cost (Engineer estimate).

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
It is requested that legislation is passed by emergency measure with suspension of the rules at the

July 25, 2016 meeting to allow for the application to be completed before the September 2, 2016 deadline.

**ADDITIONAL
INFORMATION:**

July 14, 2016

GRAFTON ROAD RECONSTRUCTION - PHASE 4
(HADCOCK ROAD TO JUDY LANE IMPROVEMENTS)
PRELIMINARY ESTIMATE OF PROJECT COST

Project Scope:

The proposed project aims to reconstruct Grafton Road from 360' west of Hadcock Road to just east of Judy Lane (approx. 3,075 ft).
The proposed project includes removal and replacement of all concrete pavements, designated curb inlets, drive aprons (to face of walk) and deteriorated sidewalks within the project area.

ITEM NUMBER	ITEM DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL
1	CLEARING & GRUBBING	LUMP SUM	LUMP	\$5,000.00	\$5,000.00
2	PAVEMENT REMOVED	9715	S.Y.	\$11.00	\$106,865.00
3	SUBGRADE COMPACTION	9715	S.Y.	\$1.00	\$9,715.00
4	ODOT 452 CONCRETE PAVEMENT	9715	S.Y.	\$58.00	\$563,470.00
5	6" UNDERDRAIN WITH FABRIC WRAP	6150	L.F.	\$9.00	\$55,350.00
6	CONCRETE DRIVE APRON	22000	S.F.	\$6.50	\$143,000.00
7	BASE STABILIZATION, #2 AGGREGATE	325	C.Y.	\$40.00	\$13,000.00
8	BASE STABILIZATION, #4 AGGREGATE	325	C.Y.	\$40.00	\$13,000.00
9	CURB INLET REMOVED	14	EACH	\$400.00	\$5,600.00
10	STORM SEWER REMOVED, 24" AND UNDER	215	L.F.	\$11.00	\$2,365.00
11	4" CONCRETE SIDEWALK REMOVED & REPLACED	4920	S.F.	\$7.50	\$36,900.00
12	12" STORM SEWER	60	L.F.	\$62.00	\$3,720.00
13	15" STORM SEWER	140	L.F.	\$85.00	\$11,900.00
14	18" STORM SEWER	15	L.F.	\$100.00	\$1,500.00
15	YARD DRAIN (CONTINGENCY)	2	EACH	\$700.00	\$1,400.00
16	ODOT CB NO. 3A	8	EACH	\$2,500.00	\$20,000.00
17	ODOT CB NO. 3	6	EACH	\$3,500.00	\$21,000.00
18	EXISTING MANHOLE ADJUSTED TO GRADE	4	EACH	\$300.00	\$1,200.00
19	WATER LINE VALVE & BOX ADJUSTED TO GRADE	4	EACH	\$150.00	\$600.00
20	MISCELLANEOUS METAL	2500	LBS	\$1.00	\$2,500.00
21	MONUMENT BOX ASSEMBLY	4	EACH	\$500.00	\$2,000.00
22	MAINTAINING TRAFFIC & DETOUR SIGNING	LUMP SUM	LUMP	\$60,000.00	\$60,000.00
23	PAVEMENT MARKING	LUMP SUM	LUMP	\$6,000.00	\$6,000.00

Subtotal	\$1,086,085.00
Contingency @ 10%	\$108,608.50
Engineering	\$86,900.00
Construction Staking	\$8,500.00
Erosion Control Inspections	\$2,500.00
As-Built Drawings	\$5,000.00

TOTAL PRELIMINARY PROJECT COST ESTIMATE \$1,297,593.50

Note:

The costs shown represent an estimate of probable construction costs prepared in good faith and reasonable care. Chagrin Valley Engineering, Ltd. has no control over the costs of construction labor, materials or equipment, nor over competitive bidding.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 54-16

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY ENGINEER TO SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION FOR A \$600,000.00 ISSUE 1 GRANT.

WHEREAS: The proposed Grafton Road Reconstruction Project, Phase 4 (the "Project"), which is proposed to commence in July of 2017, will begin 360 feet west of Hadcock Road and will end just east of Judy Lane;

WHEREAS: The preliminary Project cost estimate as determined by the City Engineer is \$1,297,593.50, to be funded using a combination of Ohio Public Works Commission and City funding; and

WHEREAS: The application must be submitted by September 2, 2016.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager and City Engineer are authorized to submit an application to the Ohio Public Works Commission for a \$600,000.00 Issue 1 Grant for the Project.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that the application must be submitted to the by September 2, 2016. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barbara J. Ortiz, CMC