

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda

FEBRUARY 10, 2020

6:50 PM

In Caucus Room

or immediately following the Safety & Environment Committee Meeting

1. Motion Items
 - (a) Motion authorizing the City Manager to advertise for public bids for the South Industrial - Westway Improvements project
2. Review Legislation
 - (a) **RES. NO. 4-2020** - An emergency resolution authorizing the City Manager to execute all necessary documents to accept the 2020 Energized Community Grant from NOPEC in the amount of \$117,302.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)
 - (b) **RES. NO. 5-2020** - An emergency resolution authorizing the City Manager to enter into an agreement with CCG automation, INC. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)
3. General Discussion
4. Adjournment

THE CITY OF BRUNSWICK

PROPOSED MOTION



DATE: 2/10/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

MOTION: Motion authorizing the City Manager to advertise for public bids for the South Industrial - Westway Improvements project

BACKGROUND: The project will seek to completely reconstruct South Industrial Parkway from Center Road to just south of the Medina Supply entrance, and to perform joint, slab and catch basin repairs on the remaining portion of South Industrial Parkway and Westway Drive.

PURPOSE AND EXPLANATION: This project will consist of the complete removal and replacement of a severely deteriorated section of road in the City's South Industrial Park. New reinforced heavy duty concrete pavement and aggregate base will be installed, along with new catch basins and storm sewer crossover pipes where required. Integral sidewalk along the west side of the road will be removed and replaced along the Brunswick Volkswagen frontage. Drive aprons in this section will be replaced as needed to match the new roadway. The remaining newer section of South Industrial Parkway and Westway Drive will receive concrete joint, slab, and catch basin repairs where needed to bring the road up to like-new standards.

IMPLEMENTATION SCHEDULE: Should authorization be secured at the February 10, 2020 Committee of the Whole meeting the project will be advertised in late February and bid in March. Construction is anticipated to begin in late April and be completed in August.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: This project is being partially funded by a \$200,000 grant from Ohio Jobs and Commerce and an additional \$200,000 grant from the Medina County Transportation Improvement District (TID). The remainder of the costs will come from the City's Road Improvement Fund #333.

Preliminary construction cost estimate including contingency is approximately \$920,000.00.

RECOMMENDED ACTION: Passage of a motion authorizing the City Manager to advertise for public bids for the South Industrial - Westway Improvements project

**ADDITIONAL
INFORMATION:**

No

Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

We are requesting this legislation to be an emergency in order to replace the existing HVAC as soon as possible in order to save utility costs and possible repair costs.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 4-2020

BY: Committee-of the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO ACCEPT THE 2020 ENERGIZED COMMUNITY GRANT FROM NOPEC IN THE AMOUNT OF \$117,302.00.

WHEREAS: NOPEC has made a grant available to all participating communities to implement energy efficiency or energy infrastructure projects through the 2020 Energized Community Grant Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized, upon approval of the Law Director, to execute all necessary documents to accept the 2020 Energized Community Grant from NOPEC in the amount of \$117,302.00 to implement energy efficiency or energy infrastructure projects in the City.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for receipt of grant funds as soon as possible. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

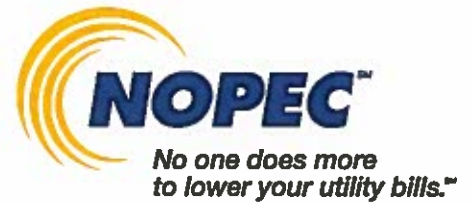
PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC



January 13, 2020

RON MCVOY
Chairman

CHUCK KEIPER
Executive Director

BOARD OF DIRECTORS

RON MCVOY
Ashtabula County

JOHN ZEHENTBAUER
Columbiana County

GEORGINE WELO
Cuyahoga County

WILLIAM KOONS
Geauga County

ROB DUNCAN
Huron County

DANIEL TROY
Lake County

DAVID GILLOCK
Lorain County

ROBERT MCCracken
Mahoning County

PAUL BARNETT
Medina County

MICKEY MAROZZI
Portage County

ANDREW SMALLSTEY
Richland County

AARON MONTZ
Seneca County

STEVE PATTERSON
Southeast Ohio

MARK BECKDAHL
Southwest Ohio

JOE MAZZOLA
Stark County

NICK MOLNAR
Summit County

JACK HANEY
Trumbull County

Carl DeForest
City Manager
The City of Brunswick
4095 Center Road
Brunswick, OH 44212

Dear Mr. DeForest:

Congratulations! The City of Brunswick is receiving a NOPEC Energized Community (NEC) grant of \$117,302.00 for 2020. NOPEC* and NextEra value your community's membership and are awarding this grant to help your community achieve even greater savings. The NEC grants are offered to help you implement energy efficiency or energy infrastructure projects that will benefit your community for years to come.

The NEC grant program features multiple options and greater flexibility for your community to get the greatest benefit from your grant, while reducing the paperwork required. Funds can be used for community-owned facilities, for residents, for businesses, or escrowed for a future year's project. We're including examples of eligible activities, but this list is not all-inclusive.

We're excited to be able to offer the grant program again this year and we've designed it to make the whole process as streamlined as possible. All NEC grant program information and materials will be available online. There's no need for you to mail any documents with this grant program! Later this month, you'll receive an e-mail with detailed instructions on how to access this information and get started on completing the 2020 grant process.

Please note there is a new profile submission deadline of June 30, 2020. Completing this step by the deadline will let us know you want to take advantage of the grant program this year.

Our staff is available to help at any point during the process. NOPEC's Loan and Grant Associate, Jessica Chiano, is managing the NEC grant program. Feel free to contact her by email at grants@nopec.org or by phone at 440-249-7072 if you have questions. Your Relationship Manager, RM NAME, is also available to help you with your questions. We look forward to receiving your application!!

Sincerely,

Chuck Keiper
Executive Director

cc: Todd Fischer, Chief Financial Officer
Pat McNamara, Relationship Manager

***The NEC grant program is funded and administered by NOPEC, Inc., an affiliate of the
Northeast Ohio Public Energy Council (NOPEC).**



ATTENTION

NEW DEADLINE TO COMPLETE NEC GRANT PROFILE

**Profiles must be completed before the new
deadline on June 30th, 2020.**

Questions? Contact Jessica Chiano, Loan and Grant Associate, at grants@nopec.org

Energized Community (NEC) Grant



The **NOPEC Energized Community (NEC) Grant Program** provides grants to NOPEC member communities for energy-related projects.

Established by NOPEC Inc. and NextEra Energy, the primary goal of providing funds is to help implement energy savings or energy infrastructure measures.

Steps to Securing your Grant Dollars

1. Approve Community Legislation

2. Sign Grant Agreement

The person authorized by the legislation must be the one to sign the grant agreement.

3. Create Profile

Contact name entered must match position/person identified in the grant agreement.

4. Create Application

Communities can submit multiple applications for projects and/or escrow funds.

Ideas for 2020 Grant Projects

Grants can be used for government, residential and commercial properties. Here are some examples of what you can use for your grant dollars:

- LED signs
- Traffic signal upgrades
- Insulation
- Energy-efficient windows
- Solar-powered LED stop signs
- Energy-efficient air conditioner
- Electrical upgrades
- Generators
- Door replacement
- LED lighting upgrades
- Service garage insulation
- Energy-efficient metal roof system
- Installation of radius ceiling fans
- Energy efficient kitchen appliances

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 2/10/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 5-2020** - An emergency resolution authorizing the City Manager to enter into an agreement with CCG automation, INC. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00. - **1st Reading** (To be brought from Committee-of-the-Whole, Administration/Paul Barnett)

BACKGROUND: NOPEC has made available to all of the communities that participate with NOPEC a grant to implement energy efficiency or energy infrastructure project that will benefit the community. CCG Automation, Inc. will be providing and installing the HVAC equipment under the State Term Schedule #STS632 800560. Passage of this resolution is contingent of passage of a sister resolution being processed concurrently with this that authorizes the City Manager to enter into agreement with NOPEC to accept \$117,302.00 in grant funds to be used to help fund this project. This work will replace one of the two HVAC units on the roof of City Hall.

PURPOSE AND EXPLANATION: The purpose of this project will be able to improve/upgrade infrastructure to provide energy efficiencies to the HVAC systems at City Hall.

IMPLEMENTATION SCHEDULE: Completion of work by November 30, 2020

FINANCIAL INFORMATION: - - - - -

FINANCIAL SUMMARY: \$41,856.74 from the 2018 NOPEC grant (336-2018-56800). \$121,444.00 from the 2019 NOPEC grant (336-2019-56800). \$56,220.26 from the 2020 NOPEC grant (expected to be 336-2020-56800 - see note below).

Note: The remaining 2018 and 2019 NOPEC grant proceeds have been included in the 2020 budget. However, the 2020 NOPEC Grant Award is not currently included in the 2020 Budget. The 2020 NOPEC grant award was not known at the time the 2020 budget was adopted by City Council. Thus the 2020 NOPEC grant receipts and appropriations along with a corresponding advance from the General Fund would all need to be added to the 2020 budget in order to spend these funds. Separate financial legislation pieces are expected to be presented to the Finance Committee and

City Council in February 2020 for their consideration.

The financial activity for this grant is housed in the City Hall Expansion Fund #336. This is consistent with previous treatment of NOPEC grant awards received by the City.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

Asking this to be an emergency in order to complete the installation as soon as possible to be able to take advantage of the utility savings anticipated with this project and to minimize the possibility costly repairs to the outdated HVAC.



CCG AUTOMATION, INC.

PROPOSAL

12/16/2019

Proposal #R19323BW

Page 1

Mr. Grant Aungst
The City of Brunswick
4095 Center Road
Brunswick, OH 44212

**PROJECT: MUNICIPAL BUILDING
 MULTI-ZONE UNIT#1 REPLACEMENT**

CCG Automation, Inc. is pleased to propose the following:

Replace the existing Engineered Air Multi-zone Rooftop Unit(s) with a custom-fabricated Seasons4 Multi-zone Rooftop Unit.

The existing unit will be removed from the existing roof curb and properly recycled/disposed of. The City of Brunswick has the right to remove any parts they would like to keep from the existing unit.

The new unit will be set on the existing curb. No roof work will be required by purchasing a Custom Unit fabricated specifically to replace the existing unit and fit on the existing curb. The roof around the unit will be protected with plywood during the replacement of the unit. The rigs on the crane will be set on a wood platform to protect the ground.

The new unit will come complete with a new Economizer Section with dampers and actuators, a new Gas Burner Section that modulates from 30% to 100%, a new DX Cooling Section that modulates from 10% to 100%, a Supply Fan Section , a Return Fan Section, and a Section for the new Zone Dampers.

The existing gas line will be removed to the shutoff valve and new gas line with be installed from the shutoff valve to the unit gas connection.

The new unit will come with a new electrical disconnect. The existing wire feeding the current unit will be disconnected and re-connected to the new disconnect switch.



CCG AUTOMATION, INC.

PROPOSAL

12/16/2019

Proposal #R19323BW

Page 2

CCG Automation will remove all controls from the existing unit for installation in the new Seasons4 unit.

After setting the new unit on the existing curb and re-connecting power, gas and controls, the unit will be started up and gone through a full Validation.

CCG will sign over the manufacturer's warranty, which includes:

- One (1) year parts warranty from Seasons4
- One (1) year labor warranty from CCG
- Four (4) year parts-only extended compressor warranty
- Fifteen (15) year parts-only warranty on maintenance-free aluminum cabinet

Provide all Control Drawings, Installation, Programming, Graphics, Trends, Point-to-Point Startup, Validation and Training.

Included in this proposal is the installing contractor pulling Permits from the City of Brunswick.

This proposal does not include:

- Any roof work. The existing roof curbs will remain and be re-used.
- Any changes or modifications to the gas lines. Gas line includes disconnecting and reconnecting the existing line.
- Installation of new electrical power.
- Damage to existing pavement/landscaping from rigging.
- Any modifications to the existing Smoke/Fire System.
- Providing any work outside of the scope detailed within this proposal.

Total Base Bid Investment: \$219,521

Add to change unit from a dual-deck to a triple deck: \$9,760

- This proposal is based upon all work being completed during normal business hours.
- The above is based upon State Term Schedule #800560 pricing.
 - o Note the customer may need to purchase the major equipment on a separate purchase order made out directly to the manufacturer.
- A bond is not included, however is available at an additional 2.5% of total investment.



CCG AUTOMATION, INC.

PROPOSAL

12/16/2019

Proposal #R19323BW

Page 3

- This proposal is valid for 30 days from above date, and subject to Terms and Conditions included.

Proposed by:

A handwritten signature in black ink, appearing to read "Brian C. Wagner", is written over a horizontal line.

Brian C. Wagner
President

Accepted by:

Signature/Title

Date

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CCG AUTOMATION, INC. FOR THE REPLACEMENT OF AN HVAC SYSTEM SERVICING CITY HALL IN AN AMOUNT NOT TO EXCEED \$219,521.00.

WHEREAS: The City of Brunswick belongs to the State Procurement Program under the direction of the Department of Administrative Services; and

WHEREAS: The State contract under the State Procurement Program has been awarded to CCG Automation, Inc.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into an Agreement, upon review and approval by the Law Director, with CCG Automation, Inc. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for replacement of the HVAC system as soon as possible. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC