

BRUNSWICK CITY SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

Agenda

FEBRUARY 24, 2020

6:55 PM

In Caucus Room

or immediately following the Planning & Zoning Committee Meeting

1. Discussion Items
 - (a) **RES. NO. 10-2020** - An emergency resolution authorizing the City Manager to enroll in the Community University Education Purchasing Association. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Jim Foster*)
 - (b) **RES. NO. 11-2020** - An emergency resolution authorizing the City Manager to purchase gasoline and diesel fuel from Ports Petroleum and authorizing the Finance Director to pay purchase orders to Ports Petroleum as duly approved by the City Manager. - **1st reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)
2. General Discussion
3. Adjournment

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 2/24/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 10-2020** - An emergency resolution authorizing the City Manager to enroll in the Community University Education Purchasing Association. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Jim Foster*)

BACKGROUND: Becoming a member of the Community University Education Purchasing Association (CUE) would allow the City to make purchases of already competitively bid products thus saving the City of Brunswick money.

PURPOSE AND EXPLANATION: This association has over 50 members which allows for bidding commodities in bulk. By buying in bulk, the City of Brunswick can save money and time.

IMPLEMENTATION SCHEDULE: The goal is to join the association as soon as possible to start saving money on commodity purchases.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Membership dues are currently around \$200/year. Cost of the membership would go through the normal purchase order and budgeting process and follow State and local Laws.

Any purchases recommended at a later date through the Association would follow those same laws. Furthermore, if the purchase would be over the current \$25,000 threshold, separate approval by City Council for that purchase would be required.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Requesting emergency with suspension of the rules to be able to become a member quickly in order to start using CUE bids as soon as possible.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 10-2020

BY: Mr. Abella Jr., Mr. Ousley and Mr. Capretta

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENROLL IN THE COMMUNITY UNIVERSITY EDUCATION
PURCHASING ASSOCIATION.

WHEREAS: The Community University Education Purchasing Association is a government purchasing cooperative that creates and manages joint purchasing programs for local governments in accordance with applicable law, which is similar the Ohio Cooperative Purchasing Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enroll in the Community University Education Purchasing Association to participate in joint purchasing programs.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for immediate participation in joint purchasing programs through the Community University Education Purchasing Association. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 2/24/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 11-2020** - An emergency resolution authorizing the City Manager to purchase gasoline and diesel fuel from Ports Petroleum and authorizing the Finance Director to pay purchase orders to Ports Petroleum as duly approved by the City Manager. - **1st reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: Fuel has been purchased using a "rack price." By utilizing the CUE bid we will be able to lower our costs when the "rack price" is higher than the CUE bid price.

PURPOSE AND EXPLANATION: The purpose of this action is to provide a savings in cost for fuel.

IMPLEMENTATION SCHEDULE: Adopt on February 24, 2020 as an emergency with suspension of the rules.

FINANCIAL INFORMATION: Ports Petroleum - - Cost unknown but expected to be over \$25,000.00 - Various - -

FINANCIAL SUMMARY: Cost are expected to be over \$25,000.00 in total and will be allocated to various departmental accounts based on fuel usage reports. Expenses are limited to approved purchase orders and appropriated funds by City Council.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Emergency Suspension will allow for maximum savings of taxpayer funds.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 11-2020

BY: Mr. Abella, Mr. Ousley and Mr. Capretta

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE GASOLINE AND DIESEL FUEL FROM PORTS PETROLEUM AND AUTHORIZING THE FINANCE DIRECTOR TO PAY PURCHASE ORDERS TO PORTS PETROLEUM AS DULY APPROVED BY THE CITY MANAGER.

WHEREAS: The City of Brunswick is a member of the Community University Education Purchasing Association, a joint purchasing program as authorized by this Council and Ohio Revised Code Section 9.48;

WHEREAS: Ohio Revised Code Section 125.04(C) permits the City to purchase supplies or services from another party without competitive bidding and outside joint purchasing programs if such supplies or services can be purchased under equivalent terms, conditions and specifications, but at a lower price than through joint purchasing programs; and

WHEREAS: The proposed purchase of gasoline and diesel fuel from Ports Petroleum is through the Community University Education Purchasing Association or, as the case may be, upon equivalent terms, conditions and specifications but at a lower price than available through the Community University Education Purchasing Association.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase gasoline and diesel fuel from Ports Petroleum and that the Finance Director is hereby authorized to pay Purchase Orders to Ports Petroleum as duly approved by the City Manager.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to provide for immediate costs savings for fuel purchases. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____
Rules Suspended: AYES _____ NAYS _____
ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC