



BRUNSWICK CITY COUNCIL AGENDA

Brian Ousley At-Large	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Frank Raso Ward 3	Joseph Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

FEBRUARY 24, 2020
In Council Chambers
7:30 PM

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Minutes.
 - (a) Regular Council Meeting Minutes dated February 10, 2020
5. Mayor's Report:
 - (a) Recognize Officer Joseph Ceccacci as the 2019 BPD Employee of the Year;
 - (b) Recognize Marion McCloud for 100th Birthday;
 - (c) Pack 3407 Arrow of Light Recognition;
 - (d) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development Committee.....Mr. Hanek

Services, Utilities, Technology & Cable Committee.....Mr. Abella

Services, Utilities, Technology & Cable Committee Minutes dated February 10, 2020

Finance Committee.....Mrs. Hanek

Safety & Environment Committee.....Mr. Capretta

Safety & Environment Committee Minutes dated February 10, 2020

Planning & Zoning Committee.....Mr. Delsanter

Parks, Recreation & Community Committee.....Mr. Raso.

Building & Building Code Committee.....Mr. Ousley

8. Other Boards and Commissions
 - (a) Committee of the Whole Meeting Minutes dated February 10, 2020
9. Petitions from the Public on Legislation
10. Reading of Legislation and Action on Legislation:
 - a. 3rd Reading(s)
 - b. 2nd Reading(s)

RES. NO. 4-2020 - An emergency resolution authorizing the City Manager to execute all necessary documents to accept the 2020 Energized Community Grant from NOPEC in the amount of \$117,302.00. - **2nd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

RES. NO. 5-2020 - An emergency resolution authorizing the City Manager to enter into an agreement with CCG automation, INC. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00. - **2nd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

ORD. NO. 6-2020 - An emergency ordinance requesting the Civil Service Commission to provide a process allowing for the lateral transfer of Police Officers to the City of Brunswick, Ohio from another Ohio jurisdiction and to authorize the City Manager to select candidates for Police Officers from the current eligibility list or the lateral transfer list. - **2nd Reading** (Safety & environment Committee, *Administration/Brian Ohlin*)

- c. 1st Reading(s)

ORD. NO. 7-2020 - An emergency Ordinance amending Ordinance #92-19 to include amendments to the appropriations budget for the year ending December 31, 2020 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 8-2020 - An emergency Ordinance to transfer and advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

RES. NO. 9-2020 - An emergency resolution authorizing the City Manager to submit a Clean Ohio Funds Grant application to the Ohio Department of Natural Resources and obligating local match funds in an amount not to exceed \$102,000.00 for the Plum Creek Greenway Phase 2 Project. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Carl DeForest*)

RES. NO. 10-2020 - An emergency resolution authorizing the City Manager to enroll in the Community University Education Purchasing Association. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Jim Foster*)

RES. NO. 11-2020 - An emergency resolution authorizing the City Manager to purchase gasoline and diesel fuel from Ports Petroleum and authorizing the Finance Director to pay purchase orders to Ports Petroleum as duly approved by the City Manager. - **1st reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

ORD. NO. 12-2020 - An emergency ordinance establishing a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for convalescent care facilities in all zoning districts and special planning districts in the city, with the exception of the Senior Development Special Planning District Number 5, and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Ken Fisher*)

11. City Manager's Report
12. Administrative Departments
13. Open Forum
14. Unfinished Business
15. New Business
16. Adjournment

CITY OF BRUNSWICK, OHIO
MINUTES OF COUNCIL
MONDAY, FEBRUARY 10, 2020

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Vice Mayor Michael Abella Jr. at 7:30 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, and Brian Ousley.

Others Present: Clerk of Council Fijabi Julien-Gallam, City Manager Carl S. DeForest, and Law Director Ken Fisher.

Correspondence: There was none.

Approval of Minutes:

Nicholas Hanek moved to approve the Regular Council Meeting Minutes dated January 27, 2020, as written, seconded by Anthony Capretta. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Frank Raso. Nays - 0. Motion Carried.

Mayor's Report:

Nicholas Hanek moved to approve the Mayor's recommendation to appoint Lisa Jackson-Clements to fulfill a 1-year term on the Volunteer Firefighter Dependents Board expiring December 31, 2020, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Frank Raso, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Nicholas Hanek moved to approve the Mayor's recommendation to reappoint Clifford J. Nowak to fulfill a 2-year term on the Juvenile Diversion Board expiring February 26, 2022, seconded by Patricia Hanek. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

Nicholas Hanek moved to approve the Mayor's recommendation to reappoint Richard J. Prospal to Building Code Board of Appeals to fulfill a 3-year term expiring February 23, 2023, seconded by Frank Raso. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

Joseph Delsanter moved to approve the Mayor's recommendation to reappoint Walt Wozniak to fulfill a 3-year term on the Board of Zoning Appeals expiring February 24, 2023, and Carl Consiglio to fulfill a 3-year term on the Board of Zoning Appeals expiring March 10, 2023, seconded by Brian Ousley. Roll Call - Ayes - 7, Frank Raso, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

Nicholas Hanek moved to approve the Mayor's recommendation to reappoint John Rocha to fulfill a 3-year term on the Planning Commission expiring June 26, 2023, seconded by Patricia Hanek. Roll Call - Ayes - 5, - Nicholas Hanek, Brian Ousley, Michael Abella Jr., Frank Raso, Patricia Hanek. Nays - 2, Anthony Capretta, Joseph Delsanter. Motion Carried.

Vice Mayor Michael Abella Jr. noted that the Mayor's Court Financial Report for the month ending January 2020 will be posted on the website and added to the minutes for the record.

Clerk of Council's Report:

Clerk of Council Fijabi Julien-Gallam noted that City Hall is closed, on Monday, February 17, 2020, in observance of President's Day.

Council Committee Reports:

Economic Development Committee.....Mr. Hanek:

Mr. Hanek had no formal reports this evening.

Services, Utilities, Technology & Cable Committee.....Mr. Abella Jr.:

Mr. Ousley had no formal reports this evening.

Finance Committee.....Mrs. Hanek:

Mrs. Hanek had no formal reports this evening.

Safety & Environment Committee.....Mr. Capretta:

Mr. Capretta had no formal reports this evening.

Planning & Zoning Committee.....Mr. Delsanter:

Mr. Delsanter had no formal reports this evening.

Parks, Recreation & Community Committee.....Mr. Raso:

Frank Raso moved to approve the formal report for the Parks, Recreation & Community Committee dated January 27, 2020, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Brian Ousley, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Frank Raso, Nicholas Hanek. Nays - 0. Motion Carried.

Building & Building Code Committee.....Mr. Ousley:

Mr. Ousley had no formal reports this evening.

Other Boards and Commissions:

Nicholas Hanek moved to approve the Committee-of-the-Whole minutes dated January 27, 2020, as written, seconded by Brian Ousley. Roll Call - Ayes - 7, Patricia Hanek, Frank Raso, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

Petitions from the Public on Legislation: There was none.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

RES. NO. 1-2020 - A resolution authorizing the City Manager to purchase a new Ford F350 4WD pickup truck for the Service Department from Liberty Ford in an amount not to exceed \$31,881.52. -

3rd Reading (Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*):

Brian Ousley moved to adopt, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley. Nays - 0. Motion Carried.

Service Director Paul Barnett remarked that this request is for a replacement of an existing 4WD pickup truck. The old truck would be auctioned off.

2nd Reading(s) There was none.

1st Reading(s)

RES. NO. 4-2020 - An emergency resolution authorizing the City Manager to execute all necessary documents to accept the 2020 Energized Community Grant from NOPEC in the amount of \$117,302.00.

- **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*):

RES. NO. 4-2020 - Mr. Hanek moved this resolution to second reading.

RES. NO. 5-2020 - An emergency resolution authorizing the City Manager to enter into an agreement with CCG automation, INC. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*):

RES. NO. 5-2020 - Mr. Hanek moved this resolution to second reading.

ORD. NO. 6-2020 - An ordinance requesting the Civil Service Commission to provide a process allowing for the lateral transfer of Police Officers to the City of Brunswick, Ohio from another Ohio jurisdiction and to authorize the City Manager to select candidates for Police Officers from the current eligibility list or the lateral transfer list. - **1st Reading** (To be brought from Safety & environment Committee, *Administration/Brian Ohlin*):

RES. NO. 6-2020 - Mr. Capretta moved this resolution to second reading.

City Manager's Report:

City Manager Carl DeForest

- Noted that the 2020 Census is expected to go out to all residents on April 1, 2020. The 2020 Census is available for completion online, over the phone, or by mail.
- Added that the Brunswick Comprehensive Plan update was approved by the City Council and it is available on the website for review.
- Reminded everyone about the proper disposal of flags. There is a box available at City Hall for

retired American flags and then the Brunswick Veterans of Foreign Wars (VFW) retire the flags in a ceremony.

- Announced that Brunswick City is hosting the Trike and Bike event for children ages 3-12 on August 30, 2020, at 10:00 am. This fundraiser is VeloSano for pediatric cancer.

Administrative Departments:

Police Chief Brian Ohlin

- Remarked that a publication called Safer Ohio is from the Ohio Department of Safety. Safer Ohio published an article illustrating an investigation that occurred in the summer of 2019. The investigation started in Brunswick regarding commercial sex enterprise. These issues covered seven different counties which resulted in an 85-count indictment on people that were involved. This was a cooperative effort - the Ohio Investigative Unit, US Secret Services, detectives from Brunswick and a number of others from other jurisdictions.
- Noted that on February 9, 2020, between 4:00 am and 4:30 am, there were multiple incidents of criminal damage to mailboxes and light posts that occurred on several city streets. The Division of Police is looking for any information on these events or any suspects.
- Announced that Officer Joseph Ceccacchi is the Division of Police Employee of the year.

Service Director Paul Barnett

- Noted that service crews were recently out snowplowing the streets during a recent snow event.
- Remarked that there is some underground work being done on North Carpenter Road, Between Grafton Road and Boston Road. Mr. Barnett added that residents would experience daily lane restrictions, and they would see flaggers out directing traffic. The North Carpenter Road project should be fully in effect in early April. This project is expected to be completed before the 2020-2021 school year starts.

Open Forum:

A representative from the Medina County Auditor's Office

Michele Wonkovich remarked that the Current Agricultural Use Value (CAUV) program enabled the farmland to be appraised based on potential productivity instead of market value. Both CAUV renewals and new applications are due to the Medina County Auditor's Office by March 2, 2020. CAUV notices have been mailed out, and they must be returned to the Auditor's office for landowners to continue to receive their property tax reduction. Residents could contact the Auditor's Office if they have any questions regarding the CAUV.

Ms. Wonkovich added that Property Appeals and Board of Revisions are for a property owner that thinks his or her property value is too high and has specific information to support their claim. The appeal forms are available online, and the deadline to submit this appeal is March 31, 2020.

Ms. Wonkovich remarked that the Medina County Auditor's Office planned to give five scholarships to

Medina County seniors. Residents could obtain information regarding the scholarships on the Auditor's website

Unfinished Business: There was none.

New Business: There was none.

Adjournment:

Nicholas Hanek moved to adjourn, seconded by Anthony Capretta. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Mayor Ron Falconi

Adopted

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

February 10, 2020

IN ATTENDANCE: Chairman Michael Abella Jr., Committee Member Anthony Capretta, Committee Member Brian Ousley, Nicholas Hanek, Joseph Delsanter, Patricia Hanek, Frank Raso, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Service Director Paul Barnett, Engineer Matt Jones, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:30 p.m.

GENERAL DISCUSSION:

Mr. Barnett summarized that things went well this past week concerning snow and ice. At least two crew members were out 24 hours a day from Wednesday to Sunday. (February 5th to February 8th) Primarily, there were full crews on duty.

Mr. Barnett advised that the City is seeking an estimate to do household hazardous waste again in Brunswick; once or twice per season. The request was made by a Council person. The City is making efforts to obtain cost estimates in working with the County and their contractor.

Mr. Barnett reported that work was being done on the 2020 Roadway Program and Storm Water program. Question was raised about North Carpenter Road. He indicated that currently there is underground storm water work being done on North Carpenter, north of Grafton Road. The workers are on schedule. Pertaining to traffic, he anticipated there would be one lane open for traffic south bound, north of Grafton. That would start around April 1, 2020.

Mr. Ousley raised question about the progress at the North Carpenter and Grafton Road intersection. Mr. Barnett indicated that some lines were put down. A surface mill would need to be done to the area before final lines can be painted, which would consist of using a diamond road smoother to take care of the rough areas of the road.

Mr. Ousley asked if there is still a notion of overlay on Laurel Road this year. Mr. Barnett confirmed that is the plan. Mr. Barnett clarified that the reason a trial was done with a gradual approach, was to give Council a level of comfort. The process is not new technology, and is being used all over the area.

Mr. Ousley raised concern about Laurel Road. He felt that the funds could be useful for neighborhoods rather than the areas of Laurel Road that he felt were not an emergency. Mr. Barnett clarified that Laurel Road was chosen as part of the project because of the storm inlets. There are some bad panels in that area and all of them are to be replaced as part of the project.

Question was raised as to the timeline of the Carpenter Road project. Mr. Barnett and Mr. Jones anticipated the beginning of April, in which only north bound traffic would be maintained. That

should open again by the new school year in August. Mr. Barnett remarked that the City would maintain north bound traffic in order to help the Fire Department get through for emergencies.

Mr. Hanek asked if there may be input from the Ward Council persons as the roads are prepared. Mr. Barnett indicated that yes, the plans for the streets in the ward would be given to each of the Ward Council members.

Mr. Capretta noted that he had reported a few smashed mailboxes to the City Manager. Mr. Barnett stated that the City contacted those residents the same day, and those issues were taken care of promptly.

ADJOURNMENT:

Being no further business, Mr. Capretta moved to adjourn at 6:37 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'N Hanek', is written above the printed name.

Nicholas Hanek
Acting Chair

SAFETY & ENVIRONMENT COMMITTEE MEETING

February 10, 2020

IN ATTENDANCE: Chairman Anthony Capretta, Committee Member Michael Abella Jr., Committee Member Frank Raso, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Michael Abella Jr., Patricia Hanek, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Service Director Paul Barnett, Engineer Matt Jones, Law Director Kenneth Fisher, Council Clerk Fijabi Julien-Gallam, Police Chief Brian Ohlin, News Media.

The meeting convened at 6:38 p.m.

DISCUSSION ITEMS:

ORD. NO. 6-2020 - An ordinance requesting the Civil Service Commission to provide a process allowing for the lateral transfer of Police Officers to the City of Brunswick, Ohio from another Ohio jurisdiction and to authorize the City Manager to select candidates for Police Officers from the current eligibility list or the lateral transfer list. - **1st Reading** (To be brought from Safety & environment Committee, *Administration/Brian Ohlin*)

Chief Ohlin explained that this would enable Civil Service Commission to do an update to the policy for hiring of police officers. It would create a mechanism for a lateral transfer. This would be an opportunity for already experienced and certified police officers at other jurisdictions to become a Brunswick Police officer during the hiring process. There would be a set of criteria and requirements that the Civil Service would establish in the rules. It would provide extra credit for those with college degrees or military experience, etc. Chief Ohlin had recommended the same set of criteria be implemented for a lateral entry person as someone taking the basic entry test. A number of communities are practicing this and other communities are exploring it; it has been in place in Ohio for a number of years. The market is very competitive for qualified candidates, in which there seems to be smaller pools of applicants taking police tests. This would provide a good option and provide an opportunity to those who are experienced and trained. Essentially, the City Manager and the Division of Police Appointment Board would have the option to choose between the current eligibility list and the lateral entry list. There would be a larger pool of applicants as a result. It would also cut down on the time line for hiring. For example, someone already trained would have the ability to transition directly into the field training program, whereas someone without experience would be sent to the police academy; which takes at least three months. It would bring about experience and the officers would be on the streets sooner.

Mr. Abella raised concern about applicants competing with the lateral transfers in this process. He asked if there would be a further decline in newer applicants due to a possible sense of less advantage. Chief Ohlin felt there was no concern. Brunswick uses the National Testing Network, as the City does not administer its own testing. The local testing location is at Tri-C Community College in Parma. He explained that applicants in this area could view the National Testing Network when the City is hiring. After a job posting, the applicant could take the exam, and may request that

their results to be sent to Brunswick if desired, or multiple cities. That process already opened up and has brought more applicants forward to test for the City of Brunswick. In response to Mr. Abella, Chief Ohlin felt that the lateral option would complement this and that there would be no concern in that area.

Mrs. Hanek raised question regarding the time period in which the Civil Service Commission would be updating the rules. Chief Ohlin indicated that he had asked for an emergency with suspension of the rules due to the time line if the ordinance were to pass. Because once passed, the Civil Service Commission would have to take their action. He would encourage them to address it in a timely manner. Mention was made as to the verbiage change needed on the agenda for indication of an emergency with suspension of the rules.

Mr. Ousley questioned if there is a candidate being considered at this time for a lateral move. Chief Ohlin indicated that this would be in preparation for future hires. Mr. Ousley made reference to section 4 and raised concern of whether this committee meeting was the open meeting to the public as required, prior to passing this ordinance. Mr. Fisher remarked that the agenda does not read as an emergency. He suggested the committee could suspend the rules and pass it on the first reading, but that it would not take effect for thirty days. He felt the need to redo the verbiage with the emergency clause. Then it could appear on the agenda in two weeks and be passed on second reading; assuming suspension of the rules and adoption as an emergency. In response to Mr. Ousley, it was Mr. Fisher's legal opinion that everything was discussed in open session, in an open committee meeting to the public, and was done appropriately and justly.

Mr. Abella moved this ordinance to tonight's Council Agenda of February 10, 2020, for first reading.
Vote – 3 Ayes, 0 Nays.

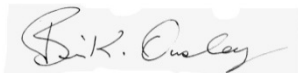
GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn at 6:50 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Brian Ousley
Chairman

COMMITTEE OF THE WHOLE MEETING

February 10, 2020

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Nicholas Hanek, Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley, Frank Raso, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Law Director Kenneth Fisher, Service Director Paul Barnett, Engineer Matt Jones, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:50 p.m.

MOTION ITEMS:

Motion authorizing the City Manager to advertise for public bids for the South Industrial – Westway Improvements project.

Mr. Jones explained that this project is a reconstruction of the worst part of South Industrial Park, which occurs from Route 303 to just south of Medina Supply Company. Beyond that area, there would be catch basin repairs, joint repairs, and slab replacements done as needed. This is being funded with two grants; one of them from Medina County Transportation Improvement District and the other from Ohio Jobs and Commerce. The plan would be to get this bid awarded in March.

Mr. Hanek moved to authorize the City Manager to advertise for public bids for the South Industrial – Westway Improvements project. Vote – 7 Ayes, 0 Nays.

REVIEW LEGISLATION:

RES. NO. 4-2020 - An emergency resolution authorizing the City Manager to execute all necessary documents to accept the 2020 Energized Community Grant from NOPEC in the amount of \$117,302.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

Mr. Barnett summarized that both of these legislations go hand in hand. For three consecutive years, NOPEC has been providing an energy grant to do energy improvement. The City has some funds escrowed from 2018 and 2019; along with that, there were some other repairs done. With these funds, there was enough to do an HVAC replacement. The first piece of legislation is to accept the grant from NOPEC.

Mr. Barnett explained that the second piece of legislation would be to enter into a contract with CCG Automation to replace one of the HVAC units on the roof of City Hall. There are two units, in which this would replace one of those. He anticipated receiving the grant again next year and if so, the goal would be for the City to add some additional money to the grant and replace the other HVAC unit.

Mr. Hanek moved this resolution to tonight's Council agenda as an emergency for three readings. Vote – 7 Ayes, 0 Nays.

RES. NO. 5-2020 - An emergency resolution authorizing the City Manager to enter into an agreement with CCG automation, INC. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

Mr. Hanek moved this resolution to tonight's Council agenda as an emergency for three readings. Vote – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Abella talked about the goal setting session. Discussion ensued about dates and times. The first weeks of March were talked about with availabilities for the 2nd, 16th, or 30th. He asked for feedback on the dates discussed.

Mr. Fisher noted that the first Charter Review Commission meeting would be tomorrow, February 11th, at 7:30 p.m. The appointments were approved by Council and they would be taking oath of office. They would set a meeting schedule to go through the charter and make recommendations to Council. The recommendations from the Charter Review Commission, that meets once every five years per charter, must be placed on the ballot. He mentioned it would be a public meeting and encouraged involvement if preferred.

EXECUTIVE SESSION:

Motion to go into Executive Session to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee.

Mr. Capretta moved to go into Executive Session for the purpose to discuss the appointment, employment, dismissal, discipline, demotion or compensation of a public employee, seconded by Mrs. Hanek. Roll Call – Ayes – 7, Mr. Hanek, Mr. Raso, Mr. Abella, Mr. Capretta, Mr. Delsanter, Mrs. Hanek, Mr. Ousley. Motion Carried.

Mrs. Hanek moved to adjourn out of Executive Session, seconded by Mr. Hanek. Roll Call – Ayes – 7, Mrs. Hanek, Mr. Delsanter, Mr. Ousley, Mr. Hanek, Mr. Abella, Mr. Capretta, Mr. Raso. Motion Carried.

ADJOURNMENT:

Being no further business, Mrs. Hanek moved to adjourn the Committee of the Whole Meeting at 7:20 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,

Holly Quellos

Holly Quellos

Assistant Clerk of Council

DRAFT

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 2/24/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 4-2020** - An emergency resolution authorizing the City Manager to execute all necessary documents to accept the 2020 Energized Community Grant from NOPEC in the amount of \$117,302.00. - **2nd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: NOPEC has made available to all of the communities that participate with NOPEC a grant to implement energy efficiency or energy infrastructure projects that will benefit the community. This grant program is the third year of available grants. The 2018 grant was approved with Resolution 94-18. The 2019 grant was approved with Resolution 17-19.

PURPOSE AND EXPLANATION: The purpose of this grant will be able to improve/upgrade infrastructure to provide energy efficiencies.

IMPLEMENTATION SCHEDULE: Finalize grant agreement by March 10, 2020

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The 2020 NOPEC Grant Award in the amount of \$117,302.00 is not currently included in the 2020 Budget. The grant award was not known at the time the 2020 budget was adopted by City Council. The grant receipts and appropriations along with a corresponding advance from the General Fund would all need to be added to the 2020 budget in order to spend these funds. Separate financial legislation pieces are expected to be presented to the Finance Committee and City Council in February 2020 for their consideration.

The financial activity for this grant is expected to be housed in the City Hall Expansion Fund #336 to stay consistent with previous treatment of NOPEC grant awards.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No

Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

We are requesting this legislation to be an emergency in order to replace the existing HVAC as soon as possible in order to save utility costs and possible repair costs.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 4-2020

BY: Committee-of the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO ACCEPT THE 2020 ENERGIZED COMMUNITY GRANT FROM NOPEC IN THE AMOUNT OF \$117,302.00.

WHEREAS: NOPEC has made a grant available to all participating communities to implement energy efficiency or energy infrastructure projects through the 2020 Energized Community Grant Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized, upon approval of the Law Director, to execute all necessary documents to accept the 2020 Energized Community Grant from NOPEC in the amount of \$117,302.00 to implement energy efficiency or energy infrastructure projects in the City.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for receipt of grant funds as soon as possible. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

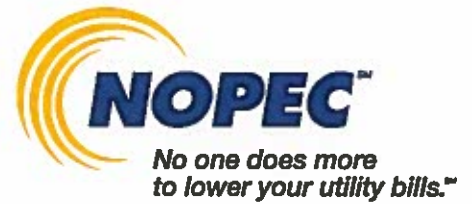
PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC



January 13, 2020

RON MCVOY
Chairman

CHUCK KEIPER
Executive Director

BOARD OF DIRECTORS

RON MCVOY
Ashtabula County

JOHN ZEHENTBAUER
Columbiana County

GEORGINE WELO
Cuyahoga County

WILLIAM KOONS
Geauga County

ROB DUNCAN
Huron County

DANIEL TROY
Lake County

DAVID GILLOCK
Lorain County

ROBERT MCCracken
Mahoning County

PAUL BARNETT
Medina County

MICKEY MAROZZI
Portage County

ANDREW SMALLSTEY
Richland County

AARON MONTZ
Seneca County

STEVE PATTERSON
Southeast Ohio

MARK BECKDAHL
Southwest Ohio

JOE MAZZOLA
Stark County

NICK MOLNAR
Summit County

JACK HANEY
Trumbull County

Carl DeForest
City Manager
The City of Brunswick
4095 Center Road
Brunswick, OH 44212

Dear Mr. DeForest:

Congratulations! The City of Brunswick is receiving a NOPEC Energized Community (NEC) grant of \$117,302.00 for 2020. NOPEC* and NextEra value your community's membership and are awarding this grant to help your community achieve even greater savings. The NEC grants are offered to help you implement energy efficiency or energy infrastructure projects that will benefit your community for years to come.

The NEC grant program features multiple options and greater flexibility for your community to get the greatest benefit from your grant, while reducing the paperwork required. Funds can be used for community-owned facilities, for residents, for businesses, or escrowed for a future year's project. We're including examples of eligible activities, but this list is not all-inclusive.

We're excited to be able to offer the grant program again this year and we've designed it to make the whole process as streamlined as possible. All NEC grant program information and materials will be available online. There's no need for you to mail any documents with this grant program! Later this month, you'll receive an e-mail with detailed instructions on how to access this information and get started on completing the 2020 grant process.

Please note there is a new profile submission deadline of June 30, 2020. Completing this step by the deadline will let us know you want to take advantage of the grant program this year.

Our staff is available to help at any point during the process. NOPEC's Loan and Grant Associate, Jessica Chiano, is managing the NEC grant program. Feel free to contact her by email at grants@nopec.org or by phone at 440-249-7072 if you have questions. Your Relationship Manager, RM NAME, is also available to help you with your questions. We look forward to receiving your application!!

Sincerely,

Chuck Keiper
Executive Director

cc: Todd Fischer, Chief Financial Officer
Pat McNamara, Relationship Manager

***The NEC grant program is funded and administered by NOPEC, Inc., an affiliate of the Northeast Ohio Public Energy Council (NOPEC).**



ATTENTION

NEW DEADLINE TO COMPLETE NEC GRANT PROFILE

**Profiles must be completed before the new
deadline on June 30th, 2020.**

Questions? Contact Jessica Chiano, Loan and Grant Associate, at grants@nopec.org

Energized Community (NEC) Grant



The **NOPEC Energized Community (NEC) Grant Program** provides grants to NOPEC member communities for energy-related projects.

Established by NOPEC Inc. and NextEra Energy, the primary goal of providing funds is to help implement energy savings or energy infrastructure measures.

Steps to Securing your Grant Dollars

1. Approve Community Legislation

2. Sign Grant Agreement

The person authorized by the legislation must be the one to sign the grant agreement.

3. Create Profile

Contact name entered must match position/person identified in the grant agreement.

4. Create Application

Communities can submit multiple applications for projects and/or escrow funds.

Ideas for 2020 Grant Projects

Grants can be used for government, residential and commercial properties. Here are some examples of what you can use for your grant dollars:

- LED signs
- Traffic signal upgrades
- Insulation
- Energy-efficient windows
- Solar-powered LED stop signs
- Energy-efficient air conditioner
- Electrical upgrades
- Generators
- Door replacement
- LED lighting upgrades
- Service garage insulation
- Energy-efficient metal roof system
- Installation of radius ceiling fans
- Energy efficient kitchen appliances

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 2/24/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 5-2020** - An emergency resolution authorizing the City Manager to enter into an agreement with CCG automation, INC. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00. - **2nd Reading** (Committee-of-the-Whole, Administration/Paul Barnett)

BACKGROUND: NOPEC has made available to all of the communities that participate with NOPEC a grant to implement energy efficiency or energy infrastructure project that will benefit the community. CCG Automation, Inc. will be providing and installing the HVAC equipment under the State Term Schedule #STS632 800560. Passage of this resolution is contingent of passage of a sister resolution being processed concurrently with this that authorizes the City Manager to enter into agreement with NOPEC to accept \$117,302.00 in grant funds to be used to help fund this project. This work will replace one of the two HVAC units on the roof of City Hall.

PURPOSE AND EXPLANATION: The purpose of this project will be able to improve/upgrade infrastructure to provide energy efficiencies to the HVAC systems at City Hall.

IMPLEMENTATION SCHEDULE: Completion of work by November 30, 2020

FINANCIAL INFORMATION: - - - - -

FINANCIAL SUMMARY: \$41,856.74 from the 2018 NOPEC grant (336-2018-56800). \$121,444.00 from the 2019 NOPEC grant (336-2019-56800). \$56,220.26 from the 2020 NOPEC grant (expected to be 336-2020-56800 - see note below).

Note: The remaining 2018 and 2019 NOPEC grant proceeds have been included in the 2020 budget. However, the 2020 NOPEC Grant Award is not currently included in the 2020 Budget. The 2020 NOPEC grant award was not known at the time the 2020 budget was adopted by City Council. Thus the 2020 NOPEC grant receipts and appropriations along with a corresponding advance from the General Fund would all need to be added to the 2020 budget in order to spend these funds. Separate financial legislation pieces are expected to be presented to the Finance Committee and

City Council in February 2020 for their consideration.

The financial activity for this grant is housed in the City Hall Expansion Fund #336. This is consistent with previous treatment of NOPEC grant awards received by the City.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

Asking this to be an emergency in order to complete the installation as soon as possible to be able to take advantage of the utility savings anticipated with this project and to minimize the possibility costly repairs to the outdated HVAC.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 5-2020

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CCG AUTOMATION, INC. FOR THE REPLACEMENT OF AN HVAC SYSTEM SERVICING CITY HALL IN AN AMOUNT NOT TO EXCEED \$219,521.00.

WHEREAS: The City of Brunswick belongs to the State Procurement Program under the direction of the Department of Administrative Services; and

WHEREAS: The State contract under the State Procurement Program has been awarded to CCG Automation, Inc.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into an Agreement, upon review and approval by the Law Director, with CCG Automation, Inc. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for replacement of the HVAC system as soon as possible. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC



CCG AUTOMATION, INC.

PROPOSAL

12/16/2019

Proposal #R19323BW

Page 1

Mr. Grant Aungst
The City of Brunswick
4095 Center Road
Brunswick, OH 44212

PROJECT: MUNICIPAL BUILDING
MULTI-ZONE UNIT#1 REPLACEMENT

CCG Automation, Inc. is pleased to propose the following:

Replace the existing Engineered Air Multi-zone Rooftop Unit(s) with a custom-fabricated Seasons4 Multi-zone Rooftop Unit.

The existing unit will be removed from the existing roof curb and properly recycled/disposed of. The City of Brunswick has the right to remove any parts they would like to keep from the existing unit.

The new unit will be set on the existing curb. No roof work will be required by purchasing a Custom Unit fabricated specifically to replace the existing unit and fit on the existing curb. The roof around the unit will be protected with plywood during the replacement of the unit. The rigs on the crane will be set on a wood platform to protect the ground.

The new unit will come complete with a new Economizer Section with dampers and actuators, a new Gas Burner Section that modulates from 30% to 100%, a new DX Cooling Section that modulates from 10% to 100%, a Supply Fan Section , a Return Fan Section, and a Section for the new Zone Dampers.

The existing gas line will be removed to the shutoff valve and new gas line with be installed from the shutoff valve to the unit gas connection.

The new unit will come with a new electrical disconnect. The existing wire feeding the current unit will be disconnected and re-connected to the new disconnect switch.



CCG AUTOMATION, INC.

PROPOSAL

12/16/2019

Proposal #R19323BW

Page 2

CCG Automation will remove all controls from the existing unit for installation in the new Seasons4 unit.

After setting the new unit on the existing curb and re-connecting power, gas and controls, the unit will be started up and gone through a full Validation.

CCG will sign over the manufacturer's warranty, which includes:

- One (1) year parts warranty from Seasons4
- One (1) year labor warranty from CCG
- Four (4) year parts-only extended compressor warranty
- Fifteen (15) year parts-only warranty on maintenance-free aluminum cabinet

Provide all Control Drawings, Installation, Programming, Graphics, Trends, Point-to-Point Startup, Validation and Training.

Included in this proposal is the installing contractor pulling Permits from the City of Brunswick.

This proposal does not include:

- Any roof work. The existing roof curbs will remain and be re-used.
- Any changes or modifications to the gas lines. Gas line includes disconnecting and reconnecting the existing line.
- Installation of new electrical power.
- Damage to existing pavement/landscaping from rigging.
- Any modifications to the existing Smoke/Fire System.
- Providing any work outside of the scope detailed within this proposal.

Total Base Bid Investment: \$219,521

Add to change unit from a dual-deck to a triple deck: \$9,760

- This proposal is based upon all work being completed during normal business hours.
- The above is based upon State Term Schedule #800560 pricing.
 - o Note the customer may need to purchase the major equipment on a separate purchase order made out directly to the manufacturer.
- A bond is not included, however is available at an additional 2.5% of total investment.



CCG AUTOMATION, INC.

PROPOSAL

12/16/2019

Proposal #R19323BW

Page 3

- This proposal is valid for 30 days from above date, and subject to Terms and Conditions included.

Proposed by:

A handwritten signature in black ink, appearing to read "Brian C. Wagner", is written over a horizontal line.

Brian C. Wagner
President

Accepted by:

Signature/Title

Date

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 2/24/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Brian Ohlin

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 6-2020** - An emergency ordinance requesting the Civil Service Commission to provide a process allowing for the lateral transfer of Police Officers to the City of Brunswick, Ohio from another Ohio jurisdiction and to authorize the City Manager to select candidates for Police Officers from the current eligibility list or the lateral transfer list. - **2nd Reading** (Safety & environment Committee, *Administration/Brian Ohlin*)

BACKGROUND: An ordinance requesting the Civil Service Commission to provide a process for the lateral transfer of Police Officers to the City of Brunswick.

PURPOSE AND EXPLANATION: To make provisions for the hiring of experienced police officers in order to provide for the continued efficient, effective and adequate operation of the Police Division and reduce outside training time.

IMPLEMENTATION SCHEDULE: Once the ordinance is passed and Civil Service has updated rules we would advertise for applicants and create a lateral entry list for review.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We request an emergency with suspension of the rules so that if passed the Civil Service

Commission can begin the process of creating the necessary rules for creating a lateral transfer list.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 6-2020

BY: Mr. Capretta, Mr. Abella, and Mr. Raso

AN EMERGENCY ORDINANCE REQUESTING THE CIVIL SERVICE COMMISSION TO PROVIDE A PROCESS ALLOWING FOR THE LATERAL TRANSFER OF POLICE OFFICERS TO THE CITY OF BRUNSWICK, OHIO FROM ANOTHER OHIO JURISDICTION AND TO AUTHORIZE THE CITY MANAGER TO SELECT CANDIDATES FOR POLICE OFFICERS FROM THE CURRENT ELIGIBILITY LIST OR THE LATERAL TRANSFER LIST.

WHEREAS: This City Council desires to make provisions for the hiring of experienced police officers for the City of Brunswick, Ohio in order to provide for the continued efficient, effective and adequate operation of the Police Division and reduce outside training time of said City; and

WHEREAS: For the reason that it is immediately necessary to make such provisions for the hiring of experienced police officers in order to provide for the continued efficient, effective and adequate operation of the Police Division and to provide the best law enforcement protection to the residents of the City; this Ordinance is declared to be an emergency measure immediately necessary for the preservation of the public peace, property, health, safety and welfare, now therefore; and

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Civil Service Commission be requested and encouraged to promulgate rules allowing for the Lateral Transfer of police officers to the City of Brunswick from another Ohio jurisdiction. The Rules should include general requirements (*i.e.*, OPOTA certification, valid Ohio driver's license, minimum physical abilities, *etc.*), address physical fitness minimums, vision standards, a ranking method and background investigation criteria. The Rules must include military and educational credit as set forth in the Charter. As an Equal Opportunity Employer, the City of Brunswick encourages all qualified candidates to apply.

SECTION 2: Said Civil Service Rules should allow for the creation of a Lateral Transfer list from the applicants meeting the minimum criteria described in the rules. The Lateral Transfer list is suggested to be in effect for one year from certification and each year thereafter. Such Lateral Transfer list may be extended for up to one additional year.

SECTION 3: Said Civil Service Rules should give the City Manager (after consultation with the Police Chief) the ability to select from either the current Police Officer eligibility list or the Lateral Transfer list when filling an opening in the police officer ranks.

SECTION 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 5: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for lateral transfers as soon as possible. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading February 10, 2020

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council

Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 2/24/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 7-2020** - An emergency Ordinance amending Ordinance #92-19 to include amendments to the appropriations budget for the year ending December 31, 2020 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705 any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the February 17, 2020 Finance Committee meeting and move to the February, 24, 2020 Council agenda as an emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net increase to the overall City appropriation budget by \$877,373.07. The largest component of the net increase relates to \$2,241,390.41 in proposed transfers and advances between funds. Transfers and advances are movement of money between funds but are not considered expenditures. However, transfers and advances are appropriated and approved by City Council. The remaining significant items relate to: 1) a reduction of \$1,568,784.67 in the North Carpenter Improvement Fund #347 which represents NOACA's State of Ohio's SIB loan principal drawdown completed in 2019. This drawdown was not known prior to the compilation of the 2020 budget; 2) reduction of \$70,882.96 since the OPWC Multi Road Improvement Project was completed; and 3) an increase of \$317,302 in new grant awards received since the original 2020 budget was compiled. Those new grant awards are: \$117,302 from NOPEC for energy efficient projects and \$200,000 from ODNR for the Plum Creek Flood Control Project. All other items not specifically listed in this summary are a combined reduction to the overall budget. All proposed amendments are detailed with a description with listed amounts in the attached Exhibits.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only. This document lists out the explanations and amounts for each proposed budget amendment.

It's important to note that this legislation only has budgetary impact and actual expenditures, transfers and advances are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions and to keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 7-2020

By: Mrs. Hanek, Mr. Raso and Mr. Delsanter

AN EMERGENCY ORDINANCE AMENDING ORDINANCE #92-19 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2020 AS INCORPORATED IN EXHIBIT "A" ATTACHED HERETO.

WHEREAS: Ordinance #92-19 adopted appropriations for 2020; and

WHEREAS: "Exhibit A" reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as "Exhibit B" for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinance #92-19.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinance #92-19 is hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit "A."

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: _____AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

EXHIBIT A

February 24, 2020

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	169,065.00	82,130.00	\$ 251,195.00
	Mayor	100,148.00	93,169.00	\$ 193,317.00
	City Manager	190,398.00	147,804.78	\$ 338,202.78
	Information Technologies	172,406.00	285,787.02	\$ 458,193.02
	Engineering	24,194.00	316,303.00	\$ 340,497.00
	Building Department	340,678.00	235,337.83	\$ 576,015.83
	Cemetery Maintenance	-	34,050.00	\$ 34,050.00
	Janitorial Contract	-	21,627.00	\$ 21,627.00
	City Hall Building & Grounds	18,042.00	68,433.00	\$ 86,475.00
	Administrative Services	89,810.00	54,409.00	\$ 144,219.00
	Economic Development	107,023.00	249,862.00	\$ 356,885.00
	Animal Control	75,328.00	70,082.98	\$ 145,410.98
	Law Department	189,473.00	265,890.00	\$ 455,363.00
	Finance Department	254,022.00	227,101.31	\$ 481,123.31
	Income Tax Department	194,017.00	215,988.00	\$ 410,005.00
	Parks & Recreation Director	89,887.00	67,020.65	\$ 156,907.65
	General Fund Administration	-	1,015,880.00	\$ 1,015,880.00
	Planning Division/Community Development	47,442.00	32,906.16	\$ 80,348.16
	Board of Building Appeals	456.00	1,211.00	\$ 1,667.00
	Board of Zoning Appeals	3,207.00	4,923.00	\$ 8,130.00
	Board of Civil Service	14,585.00	24,770.00	\$ 39,355.00
	Board of Ethics	6,220.00	4,775.00	\$ 10,995.00
	Board of Charter Review	3,600.00	6,971.00	\$ 10,571.00
	Board of Commemorative Affairs	-	27,000.00	\$ 27,000.00
	General Fund Transfers / Advances	-	21,831,034.49	\$ 21,831,034.49
001	Total General Fund	\$ 2,090,001.00	\$ 25,384,466.22	\$ 27,474,467.22
Special Revenue Funds:				
110	Court Computerization Fund	10,656.00	19,116.56	\$ 29,772.56
111	FEMA Grant Fund	-	-	\$ -
114	Police Fund	4,413,352.00	4,218,598.12	\$ 8,631,950.12
115	Fire Fund	2,481,202.00	2,838,933.45	\$ 5,320,135.45
117	Street Repair & Maintenance Fund	1,175,710.00	2,601,804.32	\$ 3,777,514.32
118	State Highway Fund	-	186,225.00	\$ 186,225.00
119	Law Enforcement Fund	-	-	\$ -
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123	Brunswick Area Television (BAT) Fund	146,374.00	260,039.56	\$ 406,413.56
127	Parks Fund	224,070.00	403,426.49	\$ 627,496.49
129	Department of Justice Federal Grant Fund	-	81,792.53	\$ 81,792.53
130	DUI Enforcement & Education Fund	-	-	\$ -
131	Recreation Center Fund	484,327.00	666,159.66	\$ 1,150,486.66
133	Home Improvement Grant Fund (CDBG)	-	14,020.40	\$ 14,020.40
Enterprise Funds:				
223	Refuse Fund	67,834.00	2,632,416.31	\$ 2,700,250.31
224	Storm Water Management Fund	32,467.00	1,853,635.66	\$ 1,886,102.66
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	703,500.00	\$ 703,500.00
332	Road Levy Fund	-	2,568,100.00	\$ 2,568,100.00
333	Road Improvement Fund	-	5,089,496.60	\$ 5,089,496.60
334	Traffic Control Fund	-	-	\$ -
335	Public Square Fund	-	-	\$ -
336	City Building Improvement Fund	-	643,106.74	\$ 643,106.74

337	EPA Grant Fund	-	200,000.00	\$	200,000.00
339	Fire Improvement Fund	-	-	\$	-
341	Park Improvement Fund	-	418,000.00	\$	418,000.00
347	North Carpenter Road Improvement Fund	-	8,572,834.12	\$	8,572,834.12
348	Boston Road Improvement Fund	-	93,519.24	\$	93,519.24
360	Brunswick Lake Improvement Fund	-	40,575.00	\$	40,575.00
370	OPWC Multi Roads Improvement Fund	-	728,800.00	\$	728,800.00
371	OPWC Laurel Road Improvement Fund	-	1,914,664.52	\$	1,914,664.52
Self Insurance Fund:					
600	Self Insurance Fund	-	3,250,000.00	\$	3,250,000.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
782	Special Assessment BRF: Laurel Road (2006)	-	41,762.50	\$	41,762.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.81	\$	18,948.81
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$	11,826.18
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	30,000.00	\$	30,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	77,576,760.99

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #1 - For informational purposes only

For the Budget Year Ending December 31, 2020

2/24/2020

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
SICK BUY BACK	001-0300-52228	(387.22)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
SICK BUY BACK	001-0302-52228	(522.98)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
SICK BUY BACK	001-0430-52228	(426.17)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
ECONOMIC DEV. MANAGER PS	001-0490-51085	130.00	Appropriation amendment necessary to account for variances relating to 27 payroll period, when time was worked and to comply with wage range max.
SICK BUY BACK	001-0490-52228	(3,001.00)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
SICK BUY BACK	001-0540-52228	(98.02)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
ASST CITY PROSECUTOR PT PS	001-0600-51053	10.00	Appropriation amendment necessary to account for variances relating to 27 payroll period, when time was worked and to comply with wage range max.
SICK BUY BACK - FINANCE	001-0700-52228	(656.69)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
CAPITAL OUTLAY - TAX	915-0720-56252	900.00	In last few months, the Department has had 2 broken chairs (one customer chair & one office chair). Requesting replacement plus funds for 1 more.
SICKBUY BACK	001-0800-52228	(827.35)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
SICK BUY BACK	001-0900-52228	(384.84)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
ADVANCE OUT TO CITY-WIDE PARK IMPROV FUNI	001-0999-99878	200,000.00	Advance Out to Fund #341 to temporarily cover ODNR Plumcreek Flood Control grant expenditures until grant is completed & reimbursements received.
ADVANCE OUT TO FUND #336 (NOPEC GRANT)	001-0999-99899	117,302.00	Advance Out to Fund #336 to temporarily cover 2020 NOPEC grant expenditures until grant is completed and reimbursements are received.
TRANSFER OUT TO FUND #333	001-0999-99909	1,594,470.19	Transfer Out to follow fund balance reserve policy & help fund future road projects (eg, Pearl, Center Rd slip ramp extension, Sleepy Hollow, etc).
TRANSFER OUT TAX ALLOCATION	001-0999-99950	12,316.30	Income Tax Allocation increase to the Capital Improvement Fund #300 based on income tax revenue estimate increase and Council Ord #93-19.
General Fund Total		<u>1,918,824.22</u>	
Court Computer Fund (#110)			
SICK BUY BACK	110-0210-52228	(58.44)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
Court Computer Fund Total		<u>(58.44)</u>	
Police Fund (#114)			
SICK BUY BACK	114-0520-52228	(21,381.88)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
HOSPITALIZATION	114-0520-52275	17,475.00	Net cost increases noted from the employee enrollment process and selection of health plans. 2020 budget assumed same plans would be chosen.
SOUTHWEST COUNCIL OF GOVERNMENTS	114-0520-54293	2,500.00	SEB cost increase for Police portion. City notified of cost increase after 2020 budget was compiled.
Police Fund Total		<u>(1,406.88)</u>	
Fire Fund (#115/952)			
SICK BUY BACK	115-0510-52228	(26,214.55)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
Fire Fund Total		<u>(26,214.55)</u>	
Street R & M Fund (#117)			
SERVICE DIRECTOR PS	117-0420-51040	141.00	Appropriation amendment necessary to account for variances relating to 27 payroll period, when time was worked and to comply with wage range max.
SICK BUY BACK	117-0420-52228	(6,135.68)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
HOSPITALIZATION	117-0420-52275	949.00	Net cost increases noted from the employee enrollment process and selection of health plans. 2020 budget assumed same plans would be chosen.
Street R & M Fund Total		<u>(5,045.68)</u>	
Cable TV Fund (#123/#956)			
SICK BUY BACK	123-0460-52228	(130.44)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
CAPITAL OUTLAY	956-0460-56252	500.00	Donation received from Rotary in January 2020 to be used on BAT TV equipment and battery backups.
Cable TV Fund Total		<u>369.56</u>	
Parks Fund (#127/960)			
SICK BUY BACK	127-0810-52228	(182.51)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
Parks Fund Total		<u>(182.51)</u>	

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #1 - For informational purposes only

For the Budget Year Ending December 31, 2020

2/24/2020

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
DOJ Federal Grant Fund (#129)			
BULLET PROOF VESTS - EQUIP	129-0544-56252	(3,564.00)	Bulletproof vest grant expenditures and receipts received between Oct 16, 2019 and Dec 31, 2019 (subsequent to the compilation of the 2020 budget).
DOJ Federal Grant Fund Total		<u><u>(3,564.00)</u></u>	
Rec. Center Fund (#131)			
SICK BUY BACK	131-0830-52228	(149.34)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
Rec. Center Total		<u><u>(149.34)</u></u>	
Refuse Fund (#223)			
SICK BUY BACK	223-0710-52228	(66.69)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
Total Refuse Fund		<u><u>(66.69)</u></u>	
Stormwater Management Fund (#224)			
SICKBUY BACK	224-0420-52228	(68.99)	Appropriations no longer necessary. Option not selected, not otherwise available, or estimate was too high.
Stormwater Management Enterprise Fund Total		<u><u>(68.99)</u></u>	
Road Capital Projects Fund (#333)			
N. CARPENTER RD TRANSACTIONAL COSTS - CITY :	333-0431-56239	(2,000.00)	Previously encumbered in a purchase order when SIB document signed. Purchase order carried forward. 2020 budget no longer needed.
CONCRETE/ ASPHALT REPAIR	333-0474-56870	63,415.34	Amount of appropriations available for road repairs from closeout of OPWC Mag/Bev Hills/Jr. Pkwy Project not reallocated to other projects.
CONSTRUCTION - MAG/BEV HILLS/JR PKWY	333-0488-56881	(98,572.59)	Project was completed and formally closed by the City Engineer and later by OPWC by Jan 31, 2020. Remaining budget no longer needed.
ENGINEERING -MAG/BEV HILLS/JR PKWY	333-0488-56883	(34,738.49)	Project was completed and formally closed by the City Engineer and later by OPWC by Jan 31, 2020. Remaining budget no longer needed.
CONTINGENCY - MAG/BEV HILLS/JR PKWY	333-0488-56884	(42,108.26)	Project was completed and formally closed by the City Engineer and later by OPWC by Jan 31, 2020. Remaining budget no longer needed.
SLEEPY HOLLOW CONSTRUCTION	333-0487-56881	114,004.00	Increase appropriation to \$175,000 to match latest City share of estimated costs on the Sleepy Hollow Road Surfacing project. Cost estimates with other funding assumptions provided in email by Joshua Wolf of the Medina County Engineer's Office on October 28, 2019. (2020 Engineering with 2021 construction timeline).
Road Capital Projects Fund Total		<u><u>0.00</u></u>	
City Hall Expansion Fund (#336)			
NOPEC GRANT 2020	336-2020-56800	117,302.00	NOPEC Grant Award, pending Council's acceptance of the Grant in a separate Resolution. This amount only represents grant dollars.
ADVANCE OUT	336-0999-99900	117,302.00	Advance Out to General Fund once 2020 NOPEC grant is completed and reimbursements are received.
City Hall Expansion Fund Total		<u><u>234,604.00</u></u>	
Park Improvement Fund (#341)			
ODNR PLUM CREEK GRANT	341-0812-56876	200,000.00	ODNR Plum Creek Recreation, Conservation & Flood Control \$200,000 Grant Award. (\$196,000 for Project and \$4,000 for State ODNR Adm purposes)
ADVANCE OUT	341-0999-80185	200,000.00	Advance Out to the GF once ODNR Grant reimbursements are received on the Plumcreek recreation, conservation & flood control project.
Total Park Improvement Fund		<u><u>400,000.00</u></u>	
N. Carpenter Paving Fund (#347)			
EST STATE OF OHIO CONSTRUCTION CONTRIB	347-0424-56879	(1,568,784.67)	Reduce the City's 2020 estimated receipts and appropriations by the amount received/spent of SIB funds on N Carp in 2019 by the State of Ohio.
N. Carpenter Paving Fund Total		<u><u>(1,568,784.67)</u></u>	
OPWC Multi Roads Improvement Fund (#370)			
CONSTRUCTION	370-0488-56881	(12,811.85)	Project was completed and formally closed by the City Engineer and later by OPWC by Jan 31, 2020. Remaining budget no longer needed.
ENGINEERING	370-0488-56883	(231.68)	Project was completed and formally closed by the City Engineer and later by OPWC by Jan 31, 2020. Remaining budget no longer needed.
CONTINGENCY	370-0488-56884	(57,839.43)	Project was completed and formally closed by the City Engineer and later by OPWC by Jan 31, 2020. Remaining budget no longer needed.
Total OPWC Multi Roads Improvement Fund		<u><u>(70,882.96)</u></u>	

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 2/24/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 8-2020** - An emergency Ordinance to transfer and advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705 transfers and advances may become necessary as certain financial situations arise. Transfers and Advances may also occur as a result of the City's Fund Balance Reserve Policy passed and last amended by Council via Ordinance #90-17. A transfer is the permanent movement of money from one fund to another. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of transferring and advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Transfers and Advance legislation is generally presented two to three times a year or more, if deemed necessary.

PURPOSE AND EXPLANATION: In order to comply with the Ohio Revised Code Section 5705 transfers and advances may become necessary as certain financial situations arise. Transfers and Advances may also occur as a result of the City's Fund Balance Reserve Policy passed and last amended by Council via Ordinance #90-17. A transfer is the permanent movement of money from one fund to another. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of transferring and advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Transfers and Advance legislation is generally presented two to three times a year or more, if deemed necessary.

IMPLEMENTATION SCHEDULE: Discuss at the February 17, 2020 Finance Committee meeting and move to the February, 24, 2020 Council agenda as an emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Transfers and advances do not have a financial impact on the City funds as a collective whole. Transfers and advances are merely the movement of money from one fund to another and are defined in the Ohio Revised Code Section 5705 and in the Auditor of State Compliance Supplement.

Transfers and advances are required to be included in the City's adopted budget and are also required to be approved by City Council.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. Emergency clause necessary to allow funding to be in place to administer plans and/or purchase orders for various projects, grants, etc.

**ADDITIONAL
INFORMATION:**

None.



CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 8-2020

By: Mrs. Hanek, Mr. Raso and Mr. Delsanter

AN EMERGENCY ORDINANCE TO TRANSFER AND ADVANCE FUNDS

- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Road Capital Projects Fund #333 to set aside funds for current and future road improvement projects.
- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Road Capital Projects Fund #333 to designate video service provider fees per Resolution #49-12 and other available monies towards road improvements.
- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Capital Projects Improvement Fund #300 for various capital improvements as determined or may be authorized by Council.
- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Recreation Center Fund #131 to help subsidize operational, contractual and capital expenses.
- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Brunswick Area Television (Cable TV) Fund #123 to cover anticipated internet expenses.
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Road Levy Improvement Fund (#332) to the General Fund #001 since the 2019 road levy projects are near completion.
- WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Road Levy Improvement Fund #332 to allow for a 2020 neighborhood road improvement program to occur during the upcoming construction season versus otherwise waiting for all levy proceeds to be received.
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the OPWC Multi Roads Improvement Fund #370 to the General Fund #001 since the OPWC project is completed and all grant reimbursements and 0% interest loan proceeds have been received.
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Flex Spending Agency Fund #885 to the General Fund #001 since all payroll withholdings from the previous year have been contributed and the flexible spending IRS Section 125 program year has been completed.



CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 8-2020

WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Department of Justice Federal Grant Fund #129 to the General Fund #001 since the 2015-JG-A02-6712A Edward Byrne Memorial Justice Grant (Communication) grant is completed and federal grant reimbursements have been received.

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to OPWC Laurel Road Improvement Fund #371 to temporarily fund the anticipated Laurel Road Phase III OPWC improvement project until OPWC grant reimbursements are received.

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to City Hall Expansion Fund #336 to temporarily fund the 2020 NOPEC grant expenses until the 2020 NOPEC grant reimbursements are received.

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to City-Wide Parks Capital Improvement Fund #341 to temporarily fund the ODNR Plum Creek Flood Control grant until the grant reimbursements are received.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the following funds are hereby transferred:

FROM:	General Fund (#001)
TO:	Road Capital Projects Fund (#333)
AMOUNT:	\$3,994,470.19
FROM:	General Fund (#001)
TO:	Capital Projects Improvement Fund (#300)
AMOUNT:	\$750,000.00
FROM:	General Fund (#001)
TO:	Recreation Center Fund (#131)
AMOUNT:	\$215,000.00
FROM:	General Fund (#001)
TO:	Brunswick Area Television (Cable TV) Fund (#123)
AMOUNT:	\$32,000.00

SECTION 2: That the following funds are hereby advanced:

FROM:	Road Levy Improvement Fund (#332)
TO:	General Fund (#001)
AMOUNT:	\$830,000.00



CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 8-2020

FROM: General Fund (#001)
TO: Road Levy Improvement Fund (#332)
AMOUNT: \$830,000.00

FROM: OPWC Multi Roads Improvement Fund (#370)
TO: General Fund (#001)
AMOUNT: \$728,800.00

FROM: Flex Spending Agency Fund (#885)
TO: General Fund (#001)
AMOUNT: \$30,000.00

FROM: Department of Justice Federal Grant Fund (#129)
TO: General Fund (#001)
AMOUNT: \$10,735.20

FROM: General Fund (#001)
TO: OPWC Laurel Road Improvement Fund (#371)
AMOUNT: \$623,000.00

FROM: General Fund (#001)
TO: City Hall Expansion Fund (#336)
AMOUNT: \$117,302.00

FROM: General Fund (#001)
TO: City-Wide Parks Capital Improvement Fund (#341)
AMOUNT: \$200,000.00

SECTION 3: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper funding sources be transferred and advanced. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading ____
Rules Suspended: AYES ____ NAYS ____

ADOPTED: _____ AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 2/24/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 9-2020** - An emergency resolution authorizing the City Manager to submit a Clean Ohio Funds Grant application to the Ohio Department of Natural Resources and obligating local match funds in an amount not to exceed \$102,000.00 for the Plum Creek Greenway Phase 2 Project. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Carl DeForest*)

BACKGROUND: By Resolution 16-19, and amended by Resolution 66-19, City Council authorized the funding and application for Phase 1 of the Plum Creek Greenway project. The City has since received notice of award of that grant from ODNR, and has budgeted the local match, for construction of Phase 1 of the Plum Creek Greenway project. The overall project, in cooperation with the Medina County Park District, involves construction of a 10-foot wide asphalt path to be used for biking, running and fitness activities, which is hoped to eventually link Plum Creek Park to Brunswick Lake Park. The City is now desirous of applying for additional funding from ODNR for a second phase of the project through the Clean Ohio Funds in order that the project may continue.

PURPOSE AND EXPLANATION: Passage of the legislation would obligate the set-aside funds for the local match for Phase 2 not to exceed \$102,000, and for the City Administration to submit the application to the Ohio Department of Natural Resources by the March 2, 2020 deadline. It is anticipated that the total project cost of Phase 2 is estimated to be \$668,000. In order to be considered, the local match must be authorized by City Council and such authorizing resolution included in the application.

IMPLEMENTATION SCHEDULE: Immediately upon passage.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The local match is anticipated to be a not to exceed amount of \$102,000. The Local Match is expected to come from the Capital Improvement Fund #300 and will require separate legislation amending the budget at a subsequent meeting.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No

Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The grant application is due March 2, 2020, so it is requested that City Council consider this resolution being passed as an emergency with suspension of the rules, enabling the completion of the application package for submittal.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 9-2020

BY: Mr. Delsanter, Mr. Hanek and Mr. Ousley

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A CLEAN OHIO FUNDS GRANT APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES AND OBLIGATING LOCAL MATCH FUNDS IN AN AMOUNT NOT TO EXCEED \$102,000.00 FOR THE PLUM CREEK GREENWAY PHASE 2 PROJECT.

WHEREAS: The Ohio Department of Natural Resources offers a Clean Ohio Trails Funds Grant (the "Grant"), which requires a 25% local match; and

WHEREAS: The total preliminary cost estimate of the Plum Creek Greenway Phase 2 Project is \$668,000.00.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized to submit a Clean Ohio Funds Grant Application to the Ohio Department of Natural Resources for the Plum Creek Greenway Phase 2 Project.

SECTION 2: That the City agrees to obligate necessary local match funds in the amount not to exceed \$102,000.00 in the event the Grant funds are awarded for the Project, subject to formal execution of a Grant Agreement.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason that this Resolution must be submitted to the Ohio Department of Natural Resources by March 2, 2020. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 2/24/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 10-2020** - An emergency resolution authorizing the City Manager to enroll in the Community University Education Purchasing Association. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Jim Foster*)

BACKGROUND: Becoming a member of the Community University Education Purchasing Association (CUE) would allow the City to make purchases of already competitively bid products thus saving the City of Brunswick money.

PURPOSE AND EXPLANATION: This association has over 50 members which allows for bidding commodities in bulk. By buying in bulk, the City of Brunswick can save money and time.

IMPLEMENTATION SCHEDULE: The goal is to join the association as soon as possible to start saving money on commodity purchases.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Membership dues are currently around \$200/year. Cost of the membership would go through the normal purchase order and budgeting process and follow State and local Laws.

Any purchases recommended at a later date through the Association would follow those same laws. Furthermore, if the purchase would be over the current \$25,000 threshold, separate approval by City Council for that purchase would be required.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Requesting emergency with suspension of the rules to be able to become a member quickly in order to start using CUE bids as soon as possible.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 10-2020

BY: Mr. Abella Jr., Mr. Ousley and Mr. Capretta

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENROLL IN THE COMMUNITY UNIVERSITY EDUCATION
PURCHASING ASSOCIATION.

WHEREAS: The Community University Education Purchasing Association is a government purchasing cooperative that creates and manages joint purchasing programs for local governments in accordance with applicable law, which is similar the Ohio Cooperative Purchasing Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enroll in the Community University Education Purchasing Association to participate in joint purchasing programs.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for immediate participation in joint purchasing programs through the Community University Education Purchasing Association. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 2/24/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 11-2020** - An emergency resolution authorizing the City Manager to purchase gasoline and diesel fuel from Ports Petroleum and authorizing the Finance Director to pay purchase orders to Ports Petroleum as duly approved by the City Manager. - **1st reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: Fuel has been purchased using a "rack price." By utilizing the CUE bid we will be able to lower our costs when the "rack price" is higher than the CUE bid price.

PURPOSE AND EXPLANATION: The purpose of this action is to provide a savings in cost for fuel.

IMPLEMENTATION SCHEDULE: Adopt on February 24, 2020 as an emergency with suspension of the rules.

FINANCIAL INFORMATION: Ports Petroleum - - Cost unknown but expected to be over \$25,000.00 - Various - -

FINANCIAL SUMMARY: Cost are expected to be over \$25,000.00 in total and will be allocated to various departmental accounts based on fuel usage reports. Expenses are limited to approved purchase orders and appropriated funds by City Council.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Emergency Suspension will allow for maximum savings of taxpayer funds.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 11-2020

BY: Mr. Abella, Mr. Ousley and Mr. Capretta

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO PURCHASE GASOLINE AND DIESEL FUEL FROM PORTS
PETROLEUM AND AUTHORIZING THE FINANCE DIRECTOR TO PAY
PURCHASE ORDERS TO PORTS PETROLEUM AS DULY APPROVED BY
THE CITY MANAGER.

WHEREAS: The City of Brunswick is a member of the Community University Education Purchasing Association, a joint purchasing program as authorized by this Council and Ohio Revised Code Section 9.48;

WHEREAS: Ohio Revised Code Section 125.04(C) permits the City to purchase supplies or services from another party without competitive bidding and outside joint purchasing programs if such supplies or services can be purchased under equivalent terms, conditions and specifications, but at a lower price than through joint purchasing programs; and

WHEREAS: The proposed purchase of gasoline and diesel fuel from Ports Petroleum is through the Community University Education Purchasing Association or, as the case may be, upon equivalent terms, conditions and specifications but at a lower price than available through the Community University Education Purchasing Association.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase gasoline and diesel fuel from Ports Petroleum and that the Finance Director is hereby authorized to pay Purchase Orders to Ports Petroleum as duly approved by the City Manager.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to provide for immediate costs savings for fuel purchases. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____
Rules Suspended: AYES _____ NAYS _____
ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 2/24/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 12-2020** - An emergency ordinance establishing a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for convalescent care facilities in all zoning districts and special planning districts in the city, with the exception of the Senior Development Special Planning District Number 5, and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, Administration/Ken Fisher)

BACKGROUND: City Council has recently adopted the Comprehensive Plan Update which may eventually necessitate revisions to the current zoning and planning code. As such, it is the desire of the City to implement a temporary six-month moratorium on these care facilities until further review.

**PURPOSE AND
EXPLANATION:**

IMPLEMENTATION

SCHEDULE: Immediately upon approval.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that City Council suspend the rules and pass as an emergency measure to allow proper time to analyze information presented in the Comprehensive Plan Update.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 12-2020

BY: Mr. Delsanter, Mr. Hanek and Mr. Ousley

AN EMERGENCY ORDINANCE ESTABLISHING A TEMPORARY MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR ZONING, OCCUPANCY, CONDITIONAL USE AND/OR BUILDING PERMIT APPROVALS FOR CONVALESCENT CARE FACILITIES IN ALL ZONING DISTRICTS AND SPECIAL PLANNING DISTRICTS IN THE CITY, WITH THE EXCEPTION OF THE SENIOR DEVELOPMENT SPECIAL PLANNING DISTRICT NUMBER 5, AND THE ISSUANCE OF SUCH APPROVALS.

WHEREAS: The City of Brunswick may legitimately regulate the location and approval of Convalescent Care Facilities, as defined in Codified Ordinance Section 1242.02(28), which includes, without limitation, senior living, assisted living, memory care and other similar facilities; and

WHEREAS: This Council believes that a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Convalescent Care Facilities in any Zoning District and Special Planning District in the City, with the exception of the Senior Development Special Planning District Number 5, and on the issuance of such approvals, will not deny property owners economically viable use of their property and will permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof relative to the location and approval process for Convalescent Care Facilities.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: For a period of six (6) months from the effective date of this Ordinance, the City shall not accept or process any applications for zoning, occupancy, conditional use and/or building permit approvals for Convalescent Care Facilities, including, without limitation, senior living, assisted living, memory care and other similar facilities, in any Zoning District and Special Planning District in the City, with the exception of the Senior Development Special Planning District Number 5, and further shall not issue any such approvals during said period.

SECTION 2: Whenever the provisions of this Ordinance conflict with any other Ordinance or any provision of the Codified Ordinances of the City, the provisions of this Ordinance shall control.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare of the City and its residents and property owners and for the additional reason that it is required to permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof relative to the location and approval process for Convalescent Care Facilities. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES_____ NAYS_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC