



BRUNSWICK CITY COUNCIL AGENDA

Frank Raso Ward 3	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Brian Ousley At-Large	Joseph Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

MARCH 9, 2020
In Council Chambers
7:30 PM

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Minutes.
 - (a) Regular Council Meeting Minutes dated February 24, 2020
5. Mayor's Report:
 - (a) Recognition of Donut Land 48th Anniversary;
 - (b) Mayor's Court Financial Report for the month ending February 2020 will be posted on the website and added to the minutes for the record;
 - (c) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development Committee.....Mr. Hanek

Services, Utilities, Technology & Cable Committee.....Mr. Abella Jr.

Services, Utilities, Technology & Cable Committee Meeting Minutes dated February 24, 2020

Finance Committee.....Mrs. Hanek

Finance Committee Meeting Minutes dated February 17, 2020

Safety & Environment Committee.....Mr. Capretta

Planning & Zoning Committee.....Mr. Delsanter

Planning & Zoning Committee Meeting Minutes dated February 20, 2020

Planning & Zoning Committee Meeting Minutes dated February 24, 2020

Parks, Recreation & Community Committee.....Mr. Raso

Parks, Recreation & Community Committee Meeting Minutes dated February 24, 2020

Building & Building Code Committee.....Mr. Ousley

8. Other Boards and Commissions

(a) Committee of the Whole Meeting Minutes dated February 24, 2020

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

RES. NO. 4-2020 - An emergency resolution authorizing the City Manager to execute all necessary documents to accept the 2020 Energized Community Grant from NOPEC in the amount of \$117,302.00. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

RES. NO. 5-2020 - An emergency resolution authorizing the City Manager to enter into an agreement with CCG automation, INC. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

b. 2nd Reading(s)

c. 1st Reading(s)

ORD. NO. 13-2020 - An emergency ordinance adopting the recommendation of the Brunswick Community Reinvestment Area Housing Council to continue all active agreements in 2020 and accepting the 2019 CRA Status Report. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

RES. NO. 14-2020 - An emergency resolution authorizing the City Manager to approve a purchase order to Signal Service Company, a sole source provider, for the replacement of nine (9) traffic signal back-up systems in an amount not to exceed \$35,424.00, and authorizing the Finance Director to pay such purchase order as duly approved by the City Manager. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

RES. NO. 15-2020 - An emergency resolution authorizing the City Manager to enter into an agreement with Marks Construction Inc. for the Plum Creek Restoration and Drainage Project in an amount not to exceed \$97,933.65. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

11. City Manager's Report
12. Administrative Departments
13. Open Forum
14. Unfinished Business
15. New Business
16. Adjournment

CITY OF BRUNSWICK, OHIO
MINUTES OF COUNCIL
MONDAY, FEBRUARY 24, 2020

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:30 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, and Brian Ousley.

Others Present: Mayor Ron Falconi, Clerk of Council Fijabi Julien-Gallam, City Manager Carl S. DeForest, and Law Director Ken Fisher.

Correspondence: There was none.

Approval of Minutes:

Michael Abella Jr. moved to approve the regular Council Meeting Minutes dated February 10, 2020, as written, seconded by Anthony Capretta. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Frank Raso. Nays - 0. Motion Carried.

Mayor's Report:

Recognize Officer Joseph Ceccacci as the 2019 BPD Employee of the Year:

Mayor Ron Falconi recognized Officer Joseph Ceccacci as the 2019 Brunswick Police Department Employee of the Year with a proclamation.

Police Chief Brian Ohlin remarked that each year a committee from the Division of Police gets together to select the BPD Employee of the Year. Chief Ohlin expressed his appreciation for Officer Ceccacci's work ethic and everything he does. Chief Ohlin presented a certificate and a commendation bar to Office Ceccacci.

Officer Ceccacci expressed his appreciation for the recognition, and it is his pleasure to serve the City of Brunswick.

Councilman Anthony Capretta asked Officer Ceccacci if K-9 Koda resides with him. Officer Ceccacci confirmed that K-9 Koda does live with him; they are partners and have a close relationship.

Recognize Marion McCloud for 100th Birthday:

Mayor Ron Falconi read a proclamation honoring Marion W. McCloud for her long life and prosperity and wished her many more. February 24, 2020, is Marion W. McCloud's 100th Birthday.

Pack 3407 Arrow of Light Recognition:

Mayor Ron Falconi presented certificates to Cub Scouts Pack 3407 for their Arrow of Light Recognition - Gavin Daniel Devich, Ryan K. Riffle, and Trenton Podsiadlo.

Clerk of Council's Report:

Clerk of Council Fijabi Julien-Gallam remarked that in March of 2020, the public could begin responding to the 2020 Census online, by mail, or phone. All residents would have to provide a count of everyone who lives in the home. Responses to the 2020 Census is a chance to shape the future of Medina County, Responses to the Census informs where over \$675 billion are distributed nationwide, to clinics, schools, roads, and more. Responses are used to redraw legislative districts and determine the number of seats your state has in the U.S. House of Representatives

Council Committee Reports:

Economic Development Committee.....Mr. Hanek:

Mr. Hanek had no formal reports this evening.

Services, Utilities, Technology & Cable Committee.....Mr. Abella:

Michael Abella Jr. moved to approve the formal report for Services, Utilities, Technology & Cable Committee dated February 10, 2020, as written, seconded by Anthony Capretta. Roll Call - Ayes - 7, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Frank Raso, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Finance Committee.....Mrs Hanek:

Mrs. Hanek had no formal reports this evening.

Safety & Environment Committee.....Mr. Capretta:

Anthony Capretta moved to approve the formal report for the Safety & Environment Committee dated February 10, 2020, as written, seconded by Michael Abella Jr. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

Planning & Zoning Committee.....Mr. Delsanter:

Mr. Delsanter had no formal reports this evening.

Parks, Recreation & Community Committee.....Mr. Raso:

Mr. Raso had no formal reports this evening.

Building & Building Code Committee.....Mr. Ousley:

Mr. Ousley had no formal reports this evening.

Councilman Brian Ousley hoped that there would be something to be discussed at the meeting on March 9, 2020, or sooner.

Other Boards and Commissions

Michael Abella Jr. moved to approve the Committee-of-the-Whole minutes dated February 10, 2020, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

Petitions from the Public on Legislation:

There was none.

Reading of Legislation and Action on Legislation:

3rd Reading(s) There was none.

2nd Reading(s) There was none.

RES. NO. 4-2020 - An emergency resolution authorizing the City Manager to execute all necessary documents to accept the 2020 Energized Community Grant from NOPEC in the amount of \$117,302.00. - **2nd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*):

RES. NO. 4-2020 - Mr. Abella moved this resolution to third reading.

RES. NO. 5-2020 - An emergency resolution authorizing the City Manager to enter into an agreement with CCG automation, INC. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00. - **2nd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*):

RES. NO. 5-2020 - Mr. Abella moved this resolution to third reading.

ORD. NO. 6-2020 - An emergency ordinance requesting the Civil Service Commission to provide a process allowing for the lateral transfer of Police Officers to the City of Brunswick,

Ohio from another Ohio jurisdiction and to authorize the City Manager to select candidates for Police Officers from the current eligibility list or the lateral transfer list. - **2nd Reading** (Safety & environment Committee, *Administration/Brian Ohlin*):

Anthony Capretta moved to suspend the rules, seconded by Frank Raso. Roll Call - Ayes - 7, Brian Ousley, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Frank Raso, Nicholas Hanek. Nays - 0. Motion Carried.

Police Chief Brian Ohlin remarked that this legislation would allow the Division of Police to work with the Civil Service Commission to develop rules that could create a lateral entry for police officers. This rule would help with operational purposes, saving on training time/dollars and bringing experienced police officers.

Anthony Capretta moved to adopt Ordinance Number 6-2020, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Patricia Hanek, Frank Raso, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

1st Reading(s)

ORD. NO. 7-2020 - An emergency Ordinance amending Ordinance #92-19 to include amendments to the appropriations budget for the year ending December 31, 2020 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*):

Patricia Hanek moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley. Nays - 0. Motion Carried.

Finance Director Todd Fischer remarked that he presented the budget amendments in detail to the Finance Committee on February 17, 2020. Exhibit A is the budget document that is required by state law. Exhibit B illustrates every budget amendment. Most of the amendments were for the new road program and for grants that the city would receive.

Patricia Hanek moved to adopt Ordinance Number 7-2020, seconded by Frank Raso. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Frank Raso. Nays - 0. Motion Carried.

ORD. NO. 8-2020 - An emergency Ordinance to transfer and advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*):

Patricia Hanek moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Frank Raso, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Finance Director Todd Fischer remarked that this ordinance is to move money for one purpose to another purpose. The advance is a loan until the project is completed.

Patricia Hanek moved to adopt Ordinance Resolution Number 8-2020, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

RES. NO. 9-2020 - An emergency resolution authorizing the City Manager to submit a Clean Ohio Funds Grant application to the Ohio Department of Natural Resources and obligating local match funds in an amount not to exceed \$102,000.00 for the Plum Creek Greenway Phase 2 Project. - **1st Reading** (To be brought from Planning & Zoning Committee, Administration/Carl DeForest):

Joseph Delsanter moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

City Manager Carl DeForest remarked that in 2019 the City of Brunswick received a \$300,000 grant to complete Phase 1 for the Plum Creek Greenway project - to connect the trail from Plum Creek Park to Brunswick Lake Park. This trail is a 10 foot wide paved path for recreational activities. Phase 1 of this project is from Sleepy Hollow to Huntington Elementary School, and Phase 2 is from Huntington Elementary School to NE Laurel Road. This legislation would allow the City of Brunswick to set aside \$102,000 (25% match) for the City's portion to meet the grant requirements for a \$668,000 project.

Joseph Delsanter moved to adopt Resolution Number 9-2020, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Frank Raso, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

RES. NO. 10-2020 - An emergency resolution authorizing the City Manager to enroll in the Community University Education Purchasing Association. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, Administration/Jim Foster):

Michael Abella Jr. moved to suspend the rules, seconded by Patricia Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Brian Ousley, Michael Abella Jr., Frank Raso, Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

Service Director Paul Barnett remarked that this legislation would allow the City to be a member of the Community University Education Purchasing Association (CUE) to receive buying power on some of the big commodities. There are about 50 government agencies and schools in this association.

Michael Abella Jr. moved to adopt Resolution Number 10-2020, seconded by Brian Ousley. Roll Call - Ayes - 7, Brian Ousley, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Frank Raso, Nicholas Hanek. Nays - 0. Motion Carried.

RES. NO. 11-2020 - An emergency resolution authorizing the City Manager to purchase gasoline and diesel fuel from Ports Petroleum and authorizing the Finance Director to pay purchase orders to Ports Petroleum as duly approved by the City Manager. - **1st reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*):

Michael Abella Jr. moved to suspend the rules, seconded by Anthony Capretta. Roll Call - Ayes - 7, Patricia Hanek, Frank Raso, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

Service Director Paul Barnett remarked that Port Petroleum is one of the contracts that the Community University Education Purchasing Association (CUEPA) bid out. This contract would allow the City to buy fuel for the Division of Police, Service Department, and Division of Fire.

Michael Abella Jr. moved to adopt Resolution Number 11-2020, seconded by Brian Ousley. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley. Nays - 0. Motion Carried.

ORD. NO. 12-2020 - An emergency ordinance establishing a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for convalescent care facilities in all zoning districts and special planning districts in the city, with the exception of the Senior Development Special Planning District Number 5, and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Ken Fisher*):

Joseph Delsanter moved to suspend the rules, seconded by Brian Ousley. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Frank Raso. Nays - 0. Motion Carried.

Law Director Ken Fischer remarked that Ordinance Number 12-2020 established a temporary 6-month moratorium from the adoption date of this legislation to allow the City to determine how best to regulate through the Brunswick's comprehensive zoning code. This is for the location and approval for convalescent care facilities that are defined in the Codified Ordinances Section 1242.0228 to include without limitations senior living, assisted living, memory care, and other similar uses.

Councilman Joseph Delsanter explained that the purpose of this legislation is to update the planning and zoning plans for Brunswick due to the 2020 Comprehensive Plan update. He

believed that it would be wise for the City to put a temporary moratorium on certain zoning codes. The legislation is not adopted to give the City of Brunswick a reputation that the City would not allow convalescent care facilities throughout the future.

Joseph Delsanter moved to adopt Ordinance Number 12-2020, seconded by Brian Ousley. Roll Call - Ayes - 7, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Frank Raso, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

City Manager's Report:

City Manager Carl DeForest

- Announced that the Medina County Veterans Service office is sponsoring a Vietnam Resource Summit, on Tuesday, March 31, 2020, at 10:30 a.m., at the Brunswick Recreation Center multipurpose room. The summit is limited to 150 veterans.
- Added that the City of Brunswick and other entities are hosting Flag of Honors. 302 flags would be temporarily displayed in Brunswick to dedicate to the men and women, and Gold Star families, from the state of Ohio who has lost their lives in combat since 9/11. The dedication would start on Saturday, June 6, 2020, to the afternoon of June 7, 2020. Mr. DeForest noted that volunteers are welcomed.
- Reiterated that the City of Brunswick is hosting the Trike and Bike event for children ages 3-12 on August 30, 2020, at 10:00 a.m., at Brunswick High School. This fundraiser is VeloSano for pediatric cancer research. There is a \$15 sign-up fee, and participants have to raise \$25. All information is available by contacting Mr. DeForest.

Administrative Departments:

Parks and Recreation Director John Piepsny

- Announced that the City Manager's One Million Step Challenge is back. The last day to sign up for the challenge is February 29, 2020. The goal of the challenge is to walk one million steps from March 1st to March 31st. Teams are made up of four participants with an average of 8,100 a day.

Finance Director Todd Fischer

- Announced that the City Manager's One Million Step Challenge is back. The last day to sign-up for the challenge is February 29, 2020. The goal of the City Manager's One Million Step Challenge is to walk one million steps from March 1, 2020, to March 31, 2020. This is an average of 8,100 a day for a 4-member team.

Police Chief Brian Ohlin

- Reminded everyone of the importance of stopping for a stopped school bus when they

are picking up or dropping off students.

- Added that the Division of Police recognized 25 of the police officers for the Annual Safe Drive Award. These officers have operated public safety vehicles over three years with no crashes.

Service Director Paul Barnett

- Remarked that North Carpenter Road, from North Grafton Road to Boston Road, is planned to be under construction starting Monday, March 2, 2020. Northbound traffic would be available for local access. Mr. Barnett described the process.
- Added that on the south end of North Carpenter Road, residents are would see sidewalk construction.
- Reminded everyone to fill their trash cart up before putting extra bags out beside the trash cans. This would help the drivers stay as healthy as possible by not hurting anything. Mr. Barnett encouraged everyone to visit the City's website to see what is recyclable and what is not.

Open Forum:

Road Concerns

Andrea Rodriguez, at 4124 Grafton Road, remarked that a couple of residents contacted her at the end of term as a Councilmember about the concrete island on State Route 303. Mrs. Rodriguez added that shortly after the initial contact, the residents contacted her back about them hitting the concrete island because it is dark in that area. She expressed that her daughter hit the concrete island as well. She requested that the concrete island have some type of lighting, or painted better for residents to see it while driving.

Unfinished Business:

There was none.

New Business:

There was none.

Adjournment:

Michael Abella Jr. moved to adjourn, seconded by Patricia Hanek. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Brian

Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 8:05 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Mayor Ron Falconi

Adopted

March 2, 2020

TO: CITY COUNCIL
FROM: CLERK OF COURTS
RE: MONTHLY REPORT TO COUNCIL PER O.R.C.
FOR THE MONTH OF FEBRUARY 2020

WAIVERS/COURT/BONDS

DEPOSITS (February) 46,387.14

DEBITS (February) (48,247.14)

Checks to be written in February

Treasurer State of Ohio	\$ 8,531.00
City of Medina MIATF	\$ 150.00
City of Medina IDATF	\$ 236.00
City of Brunswick Finance Dept/Police Fund *	\$37,326.04
Misc Checks (bond refunds & transfers/restitution)	<u>\$ 2,004.10</u>
TOTAL for the month	\$48,247.14

*Check includes amounts to: Court Computer Fund and Education & Enforcement Fund

Service Charges/Fees for prior month \$304.57

MAYOR RONALD FALCONI



TERESA BENO, CLERK OF COURTS

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

February 24, 2020

IN ATTENDANCE: Chairman Michael Abella Jr., Committee Member Anthony Capretta, Committee Member Brian Ousley, Joseph Delsanter, Nicholas Hanek, Patricia Hanek, Michael Abella Jr., Frank Raso, Engineer Matt Jones, Service Director Paul Barnett, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Parks & Recreation Director John Piepsny, Council Clerk Fijabi Julien-Gallam.

The meeting convened at 6:59 p.m.

DISCUSSION ITEMS:

RES. NO. 10-2020 - An emergency resolution authorizing the City Manager to enroll in the Community University Education Purchasing Association. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Jim Foster*)

Mr. Barnett summarized the two resolutions. The first resolution, CUE (Community University Education Purchasing Association) is a bind consortium that covers a four county area. Fifteen years ago, there were 88 entities in the membership, whereas today there are 50; government and non-profit agencies. They purchase salt as a commodity, but have a few other things that the City would like an opportunity to take advantage of. One primarily, is fuel purchases. This is something that is bid out as a group and the City could possibly get a better price. The other things offered are tires and vehicles. The City could look at vehicles off of state bid, and this would give the City the ability to look at CUE for vehicles.

RES. NO. 11-2020 - An emergency resolution authorizing the City Manager to purchase gasoline and diesel fuel from Ports Petroleum and authorizing the Finance Director to pay purchase orders to Ports Petroleum as duly approved by the City Manager. - **1st reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

Mr. Capretta jointly moved these resolutions to tonight's Council Agenda of February 24, 2020, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Ousley questioned the “then and now” that was signed for a \$3,000 change order in the Service Department for the garage trent grind. Mr. Barnett explained there was some concrete that broke apart that the workers were unaware was there. As a result, electrical was hit, in which power was lost to the fuel station and to the back of the building. Mr. Barnett went on to say that when an electrical conduit was put underneath a floor, it was supposed to be done underneath the gravel base and topped with concrete. The utilities were in the concrete and they

should not have been. There are some problems. The plan would be to flood the area, and have a contractor come out. Mr. Barnett indicated that it would be corrected.

Mr. Ousley mentioned a resident's issue that resides at 3404 James Blvd, in which she contacted him about her yard condition. Mr. Barnett clarified that he has had numerous conversations with the resident to make her aware that the problem was recognized, and the City was in the process of working with the contractor and ODOT (Ohio Department of Transportation) through the winter. He had advised the resident that the final condition would be uncertain because it must be engineered, which was being done at this time. The design would be completed before the season starts in the spring. Mr. Barnett had encouraged the resident that the City would have an answer for her.

Mr. Delsanter raised an issue about a sinkhole that was growing on Magnolia Drive. Mr. Barnett indicated that it was addressed, but nothing has happened yet. A work order was done in which he mentioned it was pipe failures.

ADJOURNMENT:

Being no further business, Mr. Ousley moved to adjourn at 7:10 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Abella Jr.", is placed on a light gray rectangular background.

Michael Abella Jr.
Chairman

FINANCE COMMITTEE MEETING

February 17, 2020

IN ATTENDANCE: Chairwoman Patricia Hanek, Committee Member Joseph Delsanter, Committee Member Frank Raso, Finance Director Todd Fischer, News Media.

The meeting convened at 6:04 p.m.

DISCUSSION ITEMS:

ORD. NO. 7-2020 – An emergency Ordinance amending Ordinance #92-19 to include amendments to the appropriations budget for the year ending December 31, 2020, as incorporated in Exhibit “A” attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer discussed some changes to the 2020 Budget. He gave an overview of the process of amendments. Under State Law, any time there is a budget amendment, the City is required to come to Council for most matters. State Law requires a budget of all wages, which is referred to as personal services. That is the minimum requirement. Movement of funds cannot be made between non-payroll related items to payroll related items without approaching Council. Other items have more flexibility, such as plans for department office supplies or miscellaneous expenses. Mr. Fischer referenced the budget document where he added an Exhibit “B” for informational and review purposes only. This lists out the explanations and amounts for each proposed budget amendment.

Mr. Fischer explained the overall financial impact of the budget amendment, which would be an increase of \$877,373.07. Of that amount, \$2.2 million is associated with transfers and advances; some of which follow the City’s Fund Balance Reserve Policy and attaining money for the roads. It is also offset by a large reduction in the North Carpenter Improvement Fund by a little less than \$1.6 million. That is due to the State’s portion that they contributed toward North Carpenter Road, which Mr. Fischer was notified about in December; after the 2020 Budget had already been completed and approved. Therefore, amendment would be needed from the budget after Council’s approval.

Mr. Fischer reviewed some items that were being removed and added to this year's budget. Two reductions included \$1,568,390.41 from the North Carpenter Improvement Fund. Also, the reduction of \$70,883.96 since the City's recent OPWC (Ohio Public Works Commission) Multi-Road Improvement Project was completed. Additionally, the Multi-Road Project, which included Beverly Hills Drive, Magnolia Drive and Junior Parkway, was completed after the 2020 budget was voted upon, but prior to the end of 2019. Therefore, those appropriations were no longer needed.

Increases in the budget included \$317,302 from new grant awards. Mr. Fischer expressed that the City has done very well in obtaining additional grants. The City received \$117,302 from NOPEC (Northeast Ohio Public Energy Council) this year for energy efficiency projects, as well as \$200,000 from ODNR (Ohio Department of Natural Resources) for the Plum Creek Flood Control Project; just north of Brunswick Lake. The Plum Creek Flood Control Project involves making some improvements to an area of Plum Creek, including putting in a culvert to improve water flow.

Mr. Fischer informed everyone that the Service Director had spoken to Council regarding the plan to update City Hall's HVAC system previously, as this grant could only be used for energy-efficiency projects. The ODNR grant must be initiated and started to have completion by June 30, 2020. Question was raised whether the City would receive the funds within this budget year. Mr. Fischer indicated that the plan was to get reimbursed this year, and an extension may be needed. The City has been trying to do as much as possible to include in the plan, which has added some time. The City does not obtain every grant requested.

Mr. Fischer explained that according to State Law, advances and transfers are a permanent movement of money from one fund to another. Once occurred, it is very difficult to reverse. Whereas an advance, a government term used for loan, is intended to be paid back. When the City receives a grant, generally they are reimbursable grants. In order to get the funds, the City must prove that it was spent in accordance with the requirements. Therefore, the money has to be fronted first and the contractor paid. At that point, everything is sent to the grant agency for the City's reimbursement.

Mrs. Hanek asked for more clarification about the Fund Balance Reserve Policy. Mr. Fischer explained that the City has a policy that requires a certain amount of funds be available in the General Fund. The General Fund is the only flexible fund of the City. Mr. Fischer shared reasons to have a reserve fund of three to six months' worth. The City runs between that, and when receivables go over a certain dollar amount, it is required by the Fund Balance Reserve Policy to move it out and use it. The majority of the transfers are as a result of that policy. The City has historically applied the majority of the money toward roads, in which there have been drastic improvements. Mr. Fischer thought the reserve balance is reasonable, although he felt that it would be better to have six months of reserve. The Audit Committee recommended increasing that by approximately \$250,000 per year. Every February, Mr. Fischer analyzes all of December's figures, implements the Fund Balance Reserve Policy, and then transfers that money to the Road Improvement Program.

Mr. Delsanter inquired further about the Audit Committee's advice. He raised concern about being able to remain in the comfort range of reserves. Mr. Fischer felt that the City was in good

financial standing and not in danger; unlike nine years ago. The City has improved the capital improvements tremendously on the streets. Mr. Fischer commented that the Audit Committee's recommendation was a good one. He indicated that the Fund Balance Reserve Policy has improved slowly and the plan was to move forward. He felt that if more money were to be spent in the review of things, then the reserve level should be a little higher. Mr. Delsanter was in agreeance. Mr. Fischer commented that the City was not expanding, but that the services have been reduced. Mr. Fischer noted that the Audit Committee communicated that it was sufficient enough to move forward with road improvements. His understanding was that the Audit Committee preferred road improvements over expanding the Fund Balance Reserve Policy over the levels recommended.

Mr. Fischer summarized that in the last decade, the City followed a financial plan, and has improved more infrastructure than ever before. The residents have voted for the safety forces, which have been maintained. Also, the City has kept control on cost for non-safety departments, in exchange of putting anything extra toward road improvement and capital improvement plans. The City has followed along with what the Audit Committee's recommendations and Goal Settings were.

Mr. Fischer shared that currently the City is likely to receive a grant for Pearl Road for roughly \$2 million dollars. The plan would be to try to expand in order to obtain that money. The City is also seeking an additional \$2 million opportunity with the State of Ohio. The idea is to continue along the goals in Fund Balance Reserve Policy and the Road Infrastructure Program.

Mr. Fischer went over the Center Road split ramp extension that has been in discussion. That would cost roughly \$1 million. It would be helpful to obtain as much grant money as possible. Mr. Fischer spoke about the \$12,000 increase in the tax allocation, as a result of the change in income tax revenue estimate increasing. There are some updates to various funds. For example, in the Police Department, all of the employees select their health plan from one year to the next. Those were included in this document and were updated to what people elected.

Mr. Fischer referred to the Road Capital Projects Fund, and gave updates on work completed. The Sleepy Hollow Project started several years ago, in which the City signed a commitment letter. That was originally understood to be a federal grant; however, it now appears to be cooperation with the State of Ohio Public Works Grant. That project for the City's match is anticipated to be about \$175,000. Roughly there would be about \$60,000 to put into the Neighborhood Road Improvement Project, which should be coming to Council in the near future.

Mr. Delsanter moved this ordinance to tonight's Council Agenda of February 17, 2020, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

ORD. NO. 8-2020 –An emergency Ordinance to transfer and advance funds. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer summarized that these were all of the transfers and advances that were either included in the 2020 Budget document or included in what was just discussed. The big difference was, the 2020 Budget document begins in July, and anything included in the 2020 Budget document is planned for.

Mr. Fischer explained that the City is expecting to triple the Neighborhood Road Improvement Program this year. Also, grants are being sought for Pearl Road, and potentially Center Road's slip extension. The City is looking to transfer just under \$4 million from the General Fund to the Road Improvement Fund, which would bring the General Fund down considerably. Then the City has a budget in the 2020 Budget document to send \$750,000 out of the General Fund to the Capital Improvement Fund. Also, being looked at is \$215,000 being moved from the General Fund to the Recreation Center to help subsidize them; that was included. Years ago, Council decided to reallocate some of the franchise fees from the Cable Fund (in 2001) back to the General Fund to go toward the Road Improvement Program, which was also included.

Mr. Fischer indicated that there was a long list of advancements as previously discussed. In order to cover the Road Levy, which would be spent in the neighborhoods, the City does not receive that money until sometime between February and September, 2020. If the City wanted to start those projects now, the City must front the money out of the General Fund. Historically, the City has fronted the money every year since the Road Levy. That is \$830,000 coming into the Road Levy, and the City would return \$830,000 from last year's program. Mr. Fischer mentioned that the City was going to propose sending funds for the Beverly Hills, Junior Parkway, and Magnolia's completed project back to the General Fund.

After discussing the major changes to the budget, Fischer reviewed with Council members further transfers of money from the General Fund to other accounts to help fund other projects throughout Brunswick, to keep them updated.

Mr. Raso moved this ordinance to tonight's Council Agenda of February 17, 2020, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Fischer reported that the month of January was closed since the last meeting. The auditors have begun their audit; this would be their third year. Mr. Fischer and Mr. Deforest previously met with them. Mr. Fischer sent the letter of arrangement to Mr. Abella. Generally, everyone meets to go over the audit results before they are released to the public, in which that meeting is

not an open meeting; it is an exception to the Sunshine Rules. This gives the Audit Committee a chance to review audit results before they are released to the public.

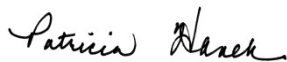
Mrs. Hanek noted that the video on BAT (Brunswick Area Television) about the budget was very helpful. In the video, Mr. Fischer explained how to read the budget. Mr. Fischer noted the section on the City's website encouraging residents to E-file their taxes. There was an infomercial done about the E-file payment solution in an effort to draw attention for residents to use this free option; with a pre-payment option included. Mrs. Hanek inquired further about the E-filing option. Mr. Fischer indicated that under State Law, the majority of cities are using the software, in which they require W2's to be sent in. Mr. Fischer elected to do the opposite, giving those the opportunity to use the City's E-file option without submission of paperwork. There would be a responsible review done in different audit parameters. Whereas if a return would look unreasonable; the City would follow up, audit, and request those documents later. Mrs. Hanek questioned the criteria of such, and Mr. Fischer clarified scenarios that would be considered a red flag.

Mr. Fischer talked about the plan to set up 10-12 test computers in Council Chambers in early March to assist people with filing. Mr. Fischer had assisted many residents, along with staff last year, and there were plans to do so again. If more people utilize it, the City could follow up with delinquencies, payment plans, and the court process as well.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 7:10 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Patricia Hanek
Chairwoman

PLANNING AND ZONING COMMITTEE

February 20, 2020

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Nicholas Hanek, Committee Member Brian Ousley, Community & Economic Development Director Grant Aungst, Pam Plavecski.

The meeting convened at 6:16 p.m.

DISUSSION ITEMS:

Mr. Aungst recapped that Council approved the update to the Comprehensive Plan. Work would begin with setting some priorities as to what Council and the committee would want to address first, in conjunction with Administration on the main points. Some things should be considered prior to getting into total refinement of the code because that would take time. Mr. Aungst felt that overlay districts should be one of the more important things to tackle first. In terms of long term planning, the Town Center area and some of the other plazas would be a good place to begin, in working to enhance those areas with overlays.

Mr. Delsanter inquired further about overlays. Mr. Aungst mentioned several plazas; Laurel Square, Kmart, and Hickory Ridge. Mr. Aungst remarked that when considering remodeling at some point, there needed to be discussion about breaking up the large amount of asphalt in each one of those locations and enhancing what is already there structurally. He indicated the likelihood of the Kmart plaza having enhancements, such as encouraging walkability and some added landscape. As the code currently reads, the space could be filled.

Mr. Ousley brought up concern about up the parking spaces. Mr. Aungst clarified that Hickory Ridge has a very large parking area in the back and that Laurel Square has a vast area of asphalt. He would like further thought about additional landscaping islands and practical ideas. Mr. Aungst made suggestion pertaining to overlays, for the committee to begin thinking about specific areas. Hypothetically, if a business were to come in to fill the empty space, nothing would be required of them. Mr. Aungst suggested having a condition of certain square footage, along with some additional enhancements.

Mr. Hanek felt that everyone was open to working on overlays. Mr. Delsanter mentioned discussions that took place in the Economic Committee meeting, as far as allowance of certain venues in those areas. He felt that a more pleasant environment for types of socializing would be beneficial. He mentioned possibly utilizing landscape partitions as a way to designate certain areas open for that.

Discussion ensued about other cities that used a mixed use overlay concept, and how they were funded. Also, discussed were the three plazas, as well as corners and gateways. Mr. Aungst felt that the concept of mixed use with retail, commercial element, and livability would be ideal in

these areas. He also thought Brunswick plaza area should be further discussed, pertaining to zoning. With a creative land use product, that area could be enhanced. Mr. Aungst wanted to reach out to the consultants and obtain some specific examples of overlay. Mr. Delsanter questioned whether the Township should be spoken with in helping align the vision. Mr. Aungst felt it would be a potential need to talk with Hinckley Township.

Mr. Aungst clarified that the next step would be to go to the consultants and return with some options and feedback. The goal would be to have some communication regularly to and from the consultants for simpler questions. Mr. Delsanter spoke about the importance of thinking ahead, doing things correctly; as these decisions are foundational.

Mr. Aungst planned on meeting with Mrs. Plavecski, with the theory of North Town Center being mixed use overlay. Mr. Hanek felt everyone was open to options. Mr. Delsanter reiterated that everyone was in agreeance to talk with the consultants, and Mrs. Plavecski, to help give direction for overlays and mixed use.

Mr. Hanek mentioned enhancing the value of areas discussed, but being flexible. Mr. Delsanter inquired about the possibility of an access road that would relieve some of the retail traffic to the parking lot, where people use the Kmart plaza to get to North Carpenter Road. Mr. Aungst indicated it was already in the code, but to consider the legal side, which means individual property owners do not have to agree. Mr. Ousley brought up his remaining concern about the future need for electric car connectivity, or charging stations. Mr. Aungst noted that there were programs available for some of this; however, it was a matter of getting to the right location to do it. He agreed that everyone was on board about Mr. Ousley's concern.

Mrs. Plavecski advised that there is a need to make a change to the zoning code and the zoning map. She clarified that the Comprehensive Plan is merely a guiding document; nothing can be implemented unless a change is made to the zoning code, and a new chapter created for an overlay district. Without a new chapter for an overlay district, nothing could be done. Mr. Aungst planned to work with Mrs. Plavecski, the internal attorney, and some with the external consultants. A new chapter would take some time, he anticipated at least a month. Mrs. Plavecski felt that checking other cities that have overlay districts would be a good starting point; to see what other cities have and what those cities allow.

Mr. Hanek commented about the importance of looking more comprehensively at the code in the meantime while working on the overlays. Mr. Delsanter mentioned the need to finish the issue about chickens due to the number of obligations at hand. Mr. Aungst concluded with discussing the importance of some overlay, and some minor modifications for some of the important districts in the City.

ADJOURNMENT:

Being no further business, Mr. Ousley moved to adjourn at 6:55 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter
Chairman

DRAFT

PLANNING AND ZONING COMMITTEE

February 24, 2020

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Nicholas Hanek, Committee Member Brian Ousley, Patricia Hanek, Michael Abella Jr., Anthony Capretta, Frank Raso, Engineer Matt Jones, Service Director Paul Barnett, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Parks & Recreation Director John Piepsny, Council Clerk Fijabi Julien-Gallam.

The meeting convened at 6:47 p.m.

DISCUSSION ITEMS:

RES. NO. 9-2020 – An emergency resolution authorizing the City Manager to submit a Clean Ohio Funds Grant application to the Ohio Department of Natural Resources and obligating local match funds in an amount not to exceed \$102,000.00 for the Plum Creek Greenway Phase 2 Project. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Carl DeForest*)

Mr. DeForest reported that the City was trying to connect Plum Creek Park, which is just south of Sleepy Hollow. It is expected to take four or five phases. Phase 1, which would be from Sleepy Hollow Road to Huntington School; a grant was received for \$301,500. Phase 2 would be from Huntington School through Grace Baptist Church, also through a piece of private property. The overall project would cost \$668,000, whereas the local share would be 25%. That is being shared with Medina County Park District in which they are picking up 40% of the overall cost. The City would be obligated to pay no more than \$102,000 if the grant comes to fruition. The grant submission is due by March 2nd, 2020. The City would work with the property owners to ensure getting authorization easement to cross their property. The goal would be to come back in a few months requesting some funds to be set aside for Phase 3, which would be from north Laurel Road toward Brunswick Lake.

Mr. Hanek expressed his gratitude to Mr. DeForest, Mr. Piepsny, and Medina County Park District for their many efforts, as well as the residents. In order to get Phase 1, it took a lot of efforts with the State of Ohio. Mr. Hanek was grateful that the legislators and senator were supportive. Mr. Delsanter hoped that the City could eventually put pedestrian trails and bicycle access between the City's parks, as well as on the streets.

Mr. Hanek moved this resolution to tonight's Council Agenda of February 24, 2020, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

ORD. NO. 12-2020 – An emergency ordinance establishing a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for convalescent care facilities in all zoning districts and special planning

districts in the city, with the exception of the Senior Development Special Planning District Number 5, and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Ken Fisher*)

Mr. Fischer read from legislation what is defined in the code as convalescent care facility. What the ordinance allows would be an opportunity for the City to study convalescent care facilities, and determine how to best regulate these uses in going forward, in the City's zoning code. Their request was for a six month moratorium from the date of enactment. It would take effect tonight, if included on the agenda rules suspended, and five votes to adopt. There would be an exception in Ordinance No. 12-2020 for the Sanctus Development, which is currently under construction. That would be exempt and the only exception.

Mr. Hanek mentioned previous discussions about the updated Comprehensive Plan. The City currently has moratoriums in place involving warehousing; truck transfers terminals, and multifamily housing. He noted that the City needed to review where the most appropriate types of areas of zoning would be, and note that the C-C District is undoubtedly too broad as it stands. Mr. Hanek is reviewing that in the Economic Development Committee and with Mr. Delsanter in the Planning and Zoning Committee. Mr. Hanek and Mr. Delsanter agreed with the Law Director's statement that this was temporary until there is a strategy.

Mr. Ousley asked if the City has been approached from senior facilities to come to our community. He felt there were not resources to continually bring in more of these homes. He expressed concern about our safety forces being called to these facilities, furthermore taking them to doctor's appointments, etc. Mr. Fischer agreed that the City needed to have the zoning re-examined to make sure proper preparation to determine where convalescent care uses could be located within the City. Mr. Delsanter made it clear that the City was not eliminating this in the plans, but rather evaluating it in conjunction with the other zoning evaluations that are being done with the Comprehensive Plan and the Zoning Code, in moving forward.

Mr. Hanek moved this ordinance to tonight's Council Agenda of February 24, 2020, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 6:54 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter
Chairman

DRAFT

PARKS, RECREATION & COMMUNITY COMMITTEE

February 24, 2020

IN ATTENDANCE: Chairman Frank Raso, Committee Member Patricia Hanek, Committee Member Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Brian Ousley, Engineer Matt Jones, City Manager/Safety Director Carl DeForest, Service Director Paul Barnett, Parks & Recreation Director John Piepsny, Law Director Kenneth Fisher, Council Clerk Fijabi Julien-Gallam.

The meeting convened at 6:40 p.m.

GENERAL DISCUSSION:

Mr. Piepsny summarized two items for discussion. First, was the City Manager's One Million Step Challenge. This is an annual challenge, which is a health and wellness initiative that is done throughout the community. The challenge would be for everyone to walk one million steps in the month of March. There would be teams of four people, which would be around 8,164 steps per day, per team member, to contribute to the overall number. This has been successful over the years and there is a desire to continue this event. Mr. Piepsny mentioned promoting the challenge in each ward if possible, from Committee members. Mrs. Hanek inquired about prizes for the event. Mr. Piepsny remarked there would be t-shirts thus far.

Mr. Raso raised question about the Recreation Center. Mr. Piepsny discussed some of the strengths and challenges ahead. The building is going to be in its 30th year in September, in which there would be costs associated with being an older building. A lot of updates are needed, such as new windows and gym floors. A big challenge is the need for extra space. He noted that a new roof was put on about ten years ago. Another concern is whether the facility is meeting the needs of the community. The membership base has dropped somewhat. There has been discussion on how to promote membership.

Mr. Hanek mentioned that the next committee meeting would include a resolution about Plum Creek. He expressed excitement about the expansion of the trails and the work that was planned. Mr. Delsanter asked about the Medina County Parks presentation. Mr. Hanek clarified that Brunswick Lake Park was approved, including about twenty pull in spaces. There was a change, which was the addition of the fishing pier and eliminating restrooms. That would be moved to the next phase.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn at 6:47 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Frank Raso
Chairman

DRAFT

COMMITTEE OF THE WHOLE MEETING

February 24, 2020

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Nicholas Hanek, Anthony Capretta, Joseph Delsanter, Frank Raso, Patricia Hanek, Brian Ousley, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Parks & Recreation Director John Piepsny, Service Director Paul Barnett, Engineer Matt Jones, Council Clerk Fijabi Julien-Gallam.

The meeting convened at 7:09 p.m.

MOTION ITEMS:

Motion authorizing the City Manager to advertise for public bids for the 2020 Asphalt Road Program:

Mr. Jones explained that the scope of work would be similar to the work that was done last year on Tyler Drive and Hickory Ridge Avenue. The program would be expanded into a much grander scale. The City is looking to do approximately four miles of residential streets; fairly even throughout the four wards. In Ward 1, work would be done on the older section of Elder Parkway. Also, in the Mesa Grande development, streets would include Monte Vista Drive, El Camino Boulevard, some through portion of Monterey Circle, and El Dorado Boulevard. In Ward 3, work would involve the entire Weathervane Sturbridge subdivision; all streets full length. Lastly, in Ward 4, work would consist of all of Wolf Drive and the small section of Manitoulin Pike that is concrete. Levy funds would be used for a decent portion of this, as well as gas tax revenue, and the balance that remained from the Road Improvement Fund.

Mr. Abella raised concern about the City's concrete repair funding being diminished. Mr. Jones clarified that it would not be reduced. Mr. Barnett commented that the concrete panel replacement was still necessary.

Motion authorizing the City Manager to advertise for public bids for the 2020 Concrete Repair Program:

Mr. Jones summarized the plan to spend about \$100,000 on the North Industrial Park. The remainder of the budget would be split evenly between wards. The Concrete Repair Program is roughly equivalent to what has been done in previous years. The work locations have not been determined yet.

Mr. Hanek wanted to thank Mr. Jones for reaching out to Council about the Asphalt Road Program and proposed areas for feedback. He asked if the same could potentially be done when the Concrete Repair Program is done. Mr. Jones indicated that was the plan, once there is a proposed list. Mr. Barnett hoped that the Asphalt Program would come in well under the estimate, to enable the City to assist with the concrete panels.

Mr. Delsanter raised question about the rate of deterioration the City has experienced yearly on the roads, in conjunction with the rate of repair that is being applied. He asked if the City was able to stay at a maintained level, versus never being caught up with needed work on the roads. Mr. Jones remarked that during the first few years of this program, the City was in a position of not being caught up. But in some of those areas, the streets were deteriorating at the same time. That is part of the reason the City implemented this program last year, because it would allow the City to hit a lot more road miles for the same amount of money. In addition to that, there has been a great commitment from staff and the Administration in putting more money into the roads this year.

Mr. Delsanter was concerned about roads that are not done yet. Mr. Barnett stated that currently, with the five year funding, this is an anomaly that we are doing. The City does not anticipate this kind of a program next year. As a matter of fact, the \$2.5 million would be going down to about \$800,000 next year. There have been a lot of projects and funds to put into this program. In response to Mr. Delsanter, Mr. Barnett did not feel that the roadways are getting better than they were ten years ago. They are just getting through. A lot of areas are holding out better than in the past, which has helped buy the City some time. The Road Levy is coming up in a few years and Mr. Barnett hoped there would be come conversations in the Goal Setting Session about what Council would like to see done pertaining to the roads in the future.

Mr. Delsanter noted that there needs to be a better plan implemented, knowing that the funding would go down. Mr. Jones commented that the City has done everything possible with the money available. Every street would not receive work, but a lot has been accomplished. Mr. Barnett commented positively on the large amount of storm water work that is being done, which also could not be done in the past.

Mr. Hanek jointly moved to authorize the City Manager to advertise for public bids for the 2020 Asphalt Road Program and also to authorize the City Manager to advertise for public bids for the 2020 Concrete Repair Program. Vote – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Abella discussed the feedback of the Goal Setting Session. Council agreed to have the meeting at BAT (Brunswick Area Television) Studios at 6:00 p.m. on March 16th, 2020. Mr. Abella would try to acquire an agenda.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn the Committee of the Whole Meeting at 7:20 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,

Holly Quellos

Holly Quellos

Assistant Clerk of Council

DRAFT

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 3/9/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 4-2020** - An emergency resolution authorizing the City Manager to execute all necessary documents to accept the 2020 Energized Community Grant from NOPEC in the amount of \$117,302.00. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: NOPEC has made available to all of the communities that participate with NOPEC a grant to implement energy efficiency or energy infrastructure projects that will benefit the community. This grant program is the third year of available grants. The 2018 grant was approved with Resolution 94-18. The 2019 grant was approved with Resolution 17-19.

PURPOSE AND EXPLANATION: The purpose of this grant will be able to improve/upgrade infrastructure to provide energy efficiencies.

IMPLEMENTATION SCHEDULE: Finalize grant agreement by March 10, 2020

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The 2020 NOPEC Grant Award in the amount of \$117,302.00 is not currently included in the 2020 Budget. The grant award was not known at the time the 2020 budget was adopted by City Council. The grant receipts and appropriations along with a corresponding advance from the General Fund would all need to be added to the 2020 budget in order to spend these funds. Separate financial legislation pieces are expected to be presented to the Finance Committee and City Council in February 2020 for their consideration.

The financial activity for this grant is expected to be housed in the City Hall Expansion Fund #336 to stay consistent with previous treatment of NOPEC grant awards.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No

Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

We are requesting this legislation to be an emergency in order to replace the existing HVAC as soon as possible in order to save utility costs and possible repair costs.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 4-2020

BY: Committee-of the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO ACCEPT THE 2020 ENERGIZED COMMUNITY GRANT FROM NOPEC IN THE AMOUNT OF \$117,302.00.

WHEREAS: NOPEC has made a grant available to all participating communities to implement energy efficiency or energy infrastructure projects through the 2020 Energized Community Grant Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized, upon approval of the Law Director, to execute all necessary documents to accept the 2020 Energized Community Grant from NOPEC in the amount of \$117,302.00 to implement energy efficiency or energy infrastructure projects in the City.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for receipt of grant funds as soon as possible. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

January 13, 2020

RON MCVOY
Chairman

CHUCK KEIPER
Executive Director

BOARD OF DIRECTORS

RON MCVOY
Ashtabula County

JOHN ZEHENTBAUER
Columbiana County

GEORGINE WELO
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MARK BECKDAHL
Southwest Ohio

JOE MAZZOLA
Stark County

NICK MOLNAR
Summit County

JACK HANEY
Trumbull County

Carl DeForest
City Manager
The City of Brunswick
4095 Center Road
Brunswick, OH 44212

Dear Mr. DeForest:

Congratulations! The City of Brunswick is receiving a NOPEC Energized Community (NEC) grant of \$117,302.00 for 2020. NOPEC* and NextEra value your community's membership and are awarding this grant to help your community achieve even greater savings. The NEC grants are offered to help you implement energy efficiency or energy infrastructure projects that will benefit your community for years to come.

The NEC grant program features multiple options and greater flexibility for your community to get the greatest benefit from your grant, while reducing the paperwork required. Funds can be used for community-owned facilities, for residents, for businesses, or escrowed for a future year's project. We're including examples of eligible activities, but this list is not all-inclusive.

We're excited to be able to offer the grant program again this year and we've designed it to make the whole process as streamlined as possible. All NEC grant program information and materials will be available online. There's no need for you to mail any documents with this grant program! Later this month, you'll receive an e-mail with detailed instructions on how to access this information and get started on completing the 2020 grant process.

Please note there is a new profile submission deadline of June 30, 2020. Completing this step by the deadline will let us know you want to take advantage of the grant program this year.

Our staff is available to help at any point during the process. NOPEC's Loan and Grant Associate, Jessica Chiano, is managing the NEC grant program. Feel free to contact her by email at grants@nopec.org or by phone at 440-249-7072 if you have questions. Your Relationship Manager, RM NAME, is also available to help you with your questions. We look forward to receiving your application!!

Sincerely,



Chuck Keiper
Executive Director

cc: Todd Fischer, Chief Financial Officer
Pat McNamara, Relationship Manager

*The NEC grant program is funded and administered by NOPEC, Inc., an affiliate of the
Northeast Ohio Public Energy Council (NOPEC).



ATTENTION

NEW DEADLINE TO COMPLETE NEC GRANT PROFILE

**Profiles must be completed before the new
deadline on June 30th, 2020.**

Questions? Contact Jessica Chiano, Loan and Grant Associate, at grants@nopec.org

Energized Community (NEC) Grant



The **NOPEC Energized Community (NEC) Grant Program** provides grants to NOPEC member communities for energy-related projects.

Established by NOPEC Inc. and NextEra Energy, the primary goal of providing funds is to help implement energy savings or energy infrastructure measures.

Steps to Securing your Grant Dollars

1. Approve Community Legislation

2. Sign Grant Agreement

The person authorized by the legislation must be the one to sign the grant agreement.

3. Create Profile

Contact name entered must match position/person identified in the grant agreement.

4. Create Application

Communities can submit multiple applications for projects and/or escrow funds.

Ideas for 2020 Grant Projects

Grants can be used for government, residential and commercial properties. Here are some examples of what you can use for your grant dollars:

- LED signs
- Traffic signal upgrades
- Insulation
- Energy-efficient windows
- Solar-powered LED stop signs
- Energy-efficient air conditioner
- Electrical upgrades
- Generators
- Door replacement
- LED lighting upgrades
- Service garage insulation
- Energy-efficient metal roof system
- Installation of radius ceiling fans
- Energy efficient kitchen appliances

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 3/9/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 5-2020** - An emergency resolution authorizing the City Manager to enter into an agreement with CCG automation, INC. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00. - **3rd Reading** (Committee-of-the-Whole, Administration/Paul Barnett)

BACKGROUND: NOPEC has made available to all of the communities that participate with NOPEC a grant to implement energy efficiency or energy infrastructure project that will benefit the community. CCG Automation, Inc. will be providing and installing the HVAC equipment under the State Term Schedule #STS632 800560. Passage of this resolution is contingent of passage of a sister resolution being processed concurrently with this that authorizes the City Manager to enter into agreement with NOPEC to accept \$117,302.00 in grant funds to be used to help fund this project. This work will replace one of the two HVAC units on the roof of City Hall.

PURPOSE AND EXPLANATION: The purpose of this project will be able to improve/upgrade infrastructure to provide energy efficiencies to the HVAC systems at City Hall.

IMPLEMENTATION SCHEDULE: Completion of work by November 30, 2020

FINANCIAL INFORMATION: - - - - -

FINANCIAL SUMMARY: \$41,856.74 from the 2018 NOPEC grant (336-2018-56800). \$121,444.00 from the 2019 NOPEC grant (336-2019-56800). \$56,220.26 from the 2020 NOPEC grant (expected to be 336-2020-56800 - see note below).

Note: The remaining 2018 and 2019 NOPEC grant proceeds have been included in the 2020 budget. However, the 2020 NOPEC Grant Award is not currently included in the 2020 Budget. The 2020 NOPEC grant award was not known at the time the 2020 budget was adopted by City Council. Thus the 2020 NOPEC grant receipts and appropriations along with a corresponding advance from the General Fund would all need to be added to the 2020 budget in order to spend these funds. Separate financial legislation pieces are expected to be presented to the Finance Committee and

City Council in February 2020 for their consideration.

The financial activity for this grant is housed in the City Hall Expansion Fund #336. This is consistent with previous treatment of NOPEC grant awards received by the City.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

Asking this to be an emergency in order to complete the installation as soon as possible to be able to take advantage of the utility savings anticipated with this project and to minimize the possibility costly repairs to the outdated HVAC.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 5-2020

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CCG AUTOMATION, INC. FOR THE REPLACEMENT OF AN HVAC SYSTEM SERVICING CITY HALL IN AN AMOUNT NOT TO EXCEED \$219,521.00.

WHEREAS: The City of Brunswick belongs to the State Procurement Program under the direction of the Department of Administrative Services; and

WHEREAS: The State contract under the State Procurement Program has been awarded to CCG Automation, Inc.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into an Agreement, upon review and approval by the Law Director, with CCG Automation, Inc. for the replacement of an HVAC system servicing City Hall in an amount not to exceed \$219,521.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for replacement of the HVAC system as soon as possible. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC



CCG AUTOMATION, INC.

PROPOSAL

12/16/2019

Proposal #R19323BW

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Mr. Grant Aungst
The City of Brunswick
4095 Center Road
Brunswick, OH 44212

**PROJECT: MUNICIPAL BUILDING
 MULTI-ZONE UNIT#1 REPLACEMENT**

CCG Automation, Inc. is pleased to propose the following:

Replace the existing Engineered Air Multi-zone Rooftop Unit(s) with a custom-fabricated Seasons4 Multi-zone Rooftop Unit.

The existing unit will be removed from the existing roof curb and properly recycled/disposed of. The City of Brunswick has the right to remove any parts they would like to keep from the existing unit.

The new unit will be set on the existing curb. No roof work will be required by purchasing a Custom Unit fabricated specifically to replace the existing unit and fit on the existing curb. The roof around the unit will be protected with plywood during the replacement of the unit. The rigs on the crane will be set on a wood platform to protect the ground.

The new unit will come complete with a new Economizer Section with dampers and actuators, a new Gas Burner Section that modulates from 30% to 100%, a new DX Cooling Section that modulates from 10% to 100%, a Supply Fan Section , a Return Fan Section, and a Section for the new Zone Dampers.

The existing gas line will be removed to the shutoff valve and new gas line with be installed from the shutoff valve to the unit gas connection.

The new unit will come with a new electrical disconnect. The existing wire feeding the current unit will be disconnected and re-connected to the new disconnect switch.



CCG AUTOMATION, INC.

PROPOSAL

12/16/2019

Proposal #R19323BW

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CCG Automation will remove all controls from the existing unit for installation in the new Seasons4 unit.

After setting the new unit on the existing curb and re-connecting power, gas and controls, the unit will be started up and gone through a full Validation.

CCG will sign over the manufacturer's warranty, which includes:

- One (1) year parts warranty from Seasons4
- One (1) year labor warranty from CCG
- Four (4) year parts-only extended compressor warranty
- Fifteen (15) year parts-only warranty on maintenance-free aluminum cabinet

Provide all Control Drawings, Installation, Programming, Graphics, Trends, Point-to-Point Startup, Validation and Training.

Included in this proposal is the installing contractor pulling Permits from the City of Brunswick.

This proposal does not include:

- Any roof work. The existing roof curbs will remain and be re-used.
- Any changes or modifications to the gas lines. Gas line includes disconnecting and reconnecting the existing line.
- Installation of new electrical power.
- Damage to existing pavement/landscaping from rigging.
- Any modifications to the existing Smoke/Fire System.
- Providing any work outside of the scope detailed within this proposal.

Total Base Bid Investment: \$219,521

Add to change unit from a dual-deck to a triple deck: \$9,760

- This proposal is based upon all work being completed during normal business hours.
- The above is based upon State Term Schedule #800560 pricing.
 - o Note the customer may need to purchase the major equipment on a separate purchase order made out directly to the manufacturer.
- A bond is not included, however is available at an additional 2.5% of total investment.



CCG AUTOMATION, INC.

PROPOSAL

12/16/2019

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- This proposal is valid for 30 days from above date, and subject to Terms and Conditions included.

Proposed by:

A handwritten signature in black ink, appearing to read "Brian C. Wagner", is written over a horizontal line.

Brian C. Wagner
President

Accepted by:

Signature/Title

Date

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 3/9/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 13-2020** - An emergency ordinance adopting the recommendation of the Brunswick Community Reinvestment Area Housing Council to continue all active agreements in 2020 and accepting the 2019 CRA Status Report. - **1st Reading** (To be brought from Committee-of-the-Whole, Administration/Grant Aungst)

BACKGROUND: The Brunswick Community Reinvestment Area Housing Council met on February 13, 2020, as required by the Ohio Revised Code, for the purpose of evaluating facility maintenance of abated properties and to make recommendation to Brunswick City Council to continue all active agreements in 2020 in the Brunswick Community Reinvestment Area and accepting the 2019 CRA Status Report, attached as Exhibit "A". Minutes of the above Housing Council meeting are attached as Exhibit "B".

PURPOSE AND EXPLANATION: City Council approval is required to accept the recommendation of the Brunswick Community Reinvestment Area Housing Council to continue all active agreements in 2020, and accepting the 2019 CRA Status Report and February 13, 2020 Housing Council minutes.

IMPLEMENTATION SCHEDULE: Immediately.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Adopt the ordinance as an emergency with suspension of the rules. This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, welfare and safety, and for the additional reason that adopting the recommendation of the Brunswick Community Reinvestment Area Housing Council must be submitted to the State of Ohio, Development Services Agency, no later than March 31, 2020.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 13-2020

BY: Committee-of –the-Whole

AN EMERGENCY ORDINANCE ADOPTING THE RECOMMENDATION OF THE BRUNWSICK COMMUNITY REINVESTMENT AREA HOUSING COUNCIL TO CONTINUE ALL ACTIVE AGREEMENTS IN 2020 AND ACCEPTING THE 2019 CRA STATUS REPORT.

WHEREAS: The Brunswick Community Reinvestment Area Housing Council met on February 13, 2020, as required by the Ohio Revised Code, for the purpose of evaluating facility maintenance of abated properties and to make a recommendation to Brunswick City Council whether to continue all active agreements in 2020 in the Brunswick Community Reinvestment Area and accepting the 2019 CRA Status Report, attached hereto as Exhibit “A.” Minutes of the Brunswick Community Reinvestment Area Housing Council on February 13, 2020 are attached as Exhibit “B.”

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That this Council does hereby accept the recommendation of the Brunswick Community Reinvestment Area Housing Council to continue all active agreements in 2020 in the Brunswick Community Reinvestment Area and accepting the 2019 CRA Status Report, attached hereto as Exhibit “A.” Minutes of the Brunswick Community Reinvestment Area Housing Council on February 13, 2020 are attached as Exhibit “B.”

SECTION 2: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, welfare and safety, and for the additional reason that adopting the recommendation of the Brunswick Community Reinvestment Area Housing Council must be submitted to the State of Ohio, Development Services Agency no later than March 31, 2020. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

Rules Suspended: AYES ____ NAYS ____

ADOPTED: _____ AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

Brunswick CRA Housing Council
Minutes of Annual Meeting
4:00 p.m., February 13, 2019
Brunswick City Council Caucus Room

HC: Kevin Ball, Cliff Calaway, Gary Elswick, Drew Flood, Rich Kassouf, Jesse Knight, Pam Plavecski, Ray Purcel, John Rocha, and Tom Steinke

Staff: Bethany Dentler (Acting Housing Officer) and Annie Fink, Medina County Economic Development Corporation.

Guests: Michele Wonkovich of Medina County, Auditor's Office

Welcome and Introductions: Ms. Dentler called the meeting to order at 4:03 p.m. Ms. Dentler introduced herself to the Housing Council and thanked everyone for their time and participation. Introductions were made by members of the Housing Council and guests.

Purpose of Housing Council: Ms. Dentler explained that the purpose of the Housing Council is to annually evaluate the "facility maintenance" of the abated properties and to make recommendations to Brunswick City Council to "continue, suspend, modify or terminate" the abatements on all active Community Reinvestment Area (CRA) projects.

Ms. Dentler continued to explain background information on local housing. She stated the benefits to the city and economic development aides to attract new businesses to the area. She stated that the Pre-94 CRA program does not require an agreement or negotiation ahead of time, nor does it require new workers in the facility, although this data is requested on the tax abatement application.

2019 Approval of Minutes: Ms. Dentler stated that the February 13, 2019 Housing Council minutes which were distributed at the meeting needed approval. Mr. Steinke made a motion to accept the minutes. Mr. Kassouf seconded the motion. All were in favor. Motion approved.

2020 Annual Inspections/Recommendations: Mr. Drew Flood, City of Brunswick Building Inspector, presented the 2019 inspection report. Mr. Flood reported that they had conducted 47 inspections throughout the City of Brunswick.

He stated all buildings continue to be properly maintained, in good condition and deserving of continuing in the CRA tax reduction program. Mr. Flood reported that all businesses are in compliance. It is his recommendation for the City of Brunswick to continue all abatements for the 2020 year. Mr. Rocha thanked Mr. Flood and his staff for their excellent work and for serving as good ambassadors for the City of Brunswick in carrying out the inspections.

Ms. Dentler summarized the 2019 activity. She noted that some of the original property owners may no longer be there, but the CRA tax abatement is with the building, not the tenant.

- There were eight expirations in 2019:
 - Champion Contracting
 - Wolverton Pet Food Company
 - Columbia Chemicals Building 2
 - M-Line Expansion
 - IMT Triplewood Expansion
 - M.A.S. Industrial Multi-Tenant
 - Total Performance Services, Inc.
 - Destiny Manufacturing Expansion

A total of 96 new jobs were to be created by these eight companies as reported at the time of application.

There were three additions during calendar year 2019:

- | | |
|---|--------|
| ○ MJSL LLC – Ronlen Industries | 0 jobs |
| ○ Murfin, Inc. – Murphy Tractor | 2 jobs |
| ○ PKJW LLC – Brunswick Gymnastics & Fitness | 8 jobs |

Ms. Dentler reported that since its inception, the Brunswick CRA program has qualified 143 projects, representing a total investment into the community of \$259.7 million and creating 2,498 new full-time positions. To date, 106 of the projects have successfully been expired and 37 remain active.

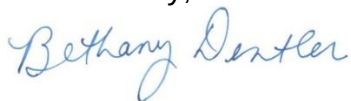
Ms. Dentler asked for a motion to accept the 2019 status report. Mr. Kassouf motioned to accept the 2019 status report as presented by Mr. Flood and to make a recommendation to Brunswick City Council to continue all active agreements in 2020. Mr. Rocha seconded. All were in favor.

Old Business: Mr. Kassouf inquired as to whether there were any new businesses starting up in the City. Ms. Dentler stated that Mr. Aungst would be able to give him details on new start-ups in the area.

New Business: None.

Adjourn: Ms. Dentler asked if there were any other questions or concerns. Hearing none, Mr. Kassouf motioned to adjourn the meeting. Mr. Elswick seconded the motion. All were in favor. Ms. Dentler adjourned the meeting at 4:19 p.m.

Submitted by,



Bethany J. Dentler, Executive Director MCEDC
Brunswick CRA Housing Manager

OHIO COMMUNITY REINVESTMENT AREA (CRA) PROGRAM 2019 CRA STATUS REPORT FOR CRA'S CREATED BEFORE JULY 1, 1994*

** Attach a separate status report for each CRA within this jurisdiction.

1. Name of Jurisdiction:	Brunswick, OH	7. Housing Officer Name:	Bethany Dentler
2. Name/Identification of CRA:	Brunswick Community Reinvestment Area	8. Housing Officer Title:	MCEDC Executive Director
3. Dated Created:	11-Mar-87	9. Housing Officer Address:	144 N. Broadway Street, Medina, OH 44256
4. Expiration Date (if any):	1st amendment 12/2/2009	10. Housing Officer Phone:	330-722-9215
5. Secret Question (choose 1 from dropdown menu):	What is your favorite sports team?	11. Housing Officer Fax:	330-764-8449
6. Answer to Secret Question:		12. Housing Officer Email:	bdentler@medinacounty.org

13. List ALL activities and projects for which an exemption has been granted in the CRA area and current status*:

* Attach additional pages if necessary to fully describe project status.

Name/Property Identification	Date Project Certified	Type of Project R=Residential C=Commercial I=Industrial	Percent of Exemption	Term of Exemption	Total Project Investment	Total Real Property Investment Subject to Exemption	# of Jobs Created	Other Exemptions Involved	Date of Most Recent Housing Council Review	Current Status
Brunswick Auto World	09/11/87	C	70%	15	***	\$861,314	35	N/A	3/17/2004	Expired 2003
Business Center II	12/08/87	I	70%	15	***	\$872,200	125	N/A	3/17/2004	Expired 2003
International Machining	12/08/87	I	70%	15	***	\$234,800	20	N/A	3/17/2004	Expired 2003
Synatic, Inc.	04/04/88	I	70%	15	***	\$830,914	25	N/A	3/10/2005	Expired 2004
Nationwide I	12/20/88	I	70%	15	***	\$635,114	100	N/A	3/10/2005	Expired 2004
Markman Autobody	01/18/89	C	55%	10	***	\$34,914	2	N/A	3/15/2001	Expired 2000
Sharp Tool Service	01/18/89	I	70%	15	***	\$381,057	15	N/A	3/2/2006	Expired 2005
Burrows Company	01/18/89	I	70%	15	***	\$290,314	12	N/A	3/2/2006	Expired 2005
Brunswick Auto Mart II	10/31/89	C	55%	10	***	\$159,600	5	N/A	3/2/2006	Expired 2000
P & W Properties	01/29/90	I	70%	15	***	\$121,343	50	N/A	3/2/2006	Expired 2005
Gales Garden Center	11/01/90	C	70%	15	***	\$880,943	25	N/A	3/2/2006	Expired 2005
CCC Coffee	11/01/90	I	70%	15	***	\$146,543	20	N/A	3/2/2006	Expired 2005
Automation Tool & Die	11/01/90	I	70%	15	***	\$216,657	5	N/A	3/2/2006	Expired 2005
Tremix, Inc.	11/01/90	I	70%	15	***	\$353,771	3	N/A	3/2/2006	Expired 2005
Labore sold to All Const. Svcs, 695 & to ERS, \$03		I	Continuing	Continuing	***	No Change	13	N/A		
Brunswick Center IV	11/01/90	I	70%	15	***	\$921,800	125	N/A	3/2/2006	Expired 2005
RocCorp, Inc.	11/05/90	I	70%	15	***	\$267,428	8	N/A	3/1/2007	Expired 2006
CMP Manufacturing	11/05/90	I	70%	15	***	\$217,028	15	N/A	3/1/2007	Expired 2006
Michael Reindel	11/29/90	R	100%	5	***	\$5,542	0	N/A	3/1/1996	Expired 1995
Cleveland Trailer Sales	02/05/91	C	70%	15	***	\$82,829	2	N/A	3/1/2007	Expired 2006
Pacific Tool & Die	02/05/91	I	70%	15	***	\$389,485	10	N/A	3/2/2006	Expired 2005
Sharp Tool Service	02/04/91	I	55%	10	***	\$93,028	3	N/A	3/12/2003	Expired 2002

2019 CRA STATUS REPORT - PRE 1994
BRUNSWICK, OHIO

Name/Property Identification	Date Project Certified	Type of Project R=Residential C=Commercial I=Industrial	Percent of Exemption	Term of Exemption	Total Project Investment	Total Real Property Investment Subject to Exemption	# of Jobs Created	Other Exemptions Involved	Date of Most Recent Housing Council Review	Current Status
CIEM Instruments	02/05/91	I	70%	15	***	\$325,771	8	N/A	3/2/2006	Expired 2005
Universal Seal Products	02/05/91	I	70%	15	***	\$233,171	10	N/A	3/2/2006	Expired 2005
Schenck Building	02/05/91	I	70%	15	***	\$425,457	30	N/A	3/2/2006	Expired 2005
Sloy Machine	02/05/91	I	70%	15	***	\$359,542.15	15	N/A	3/1/2007	Expired 2006
Larson Surf-Shield	02/12/91	I	70%	15	***	\$249,314	20	N/A	3/2/2006	Expired 2005
Ronken Industries	04/16/91	I	55%	10	***	\$257,029	7	N/A	3/12/2003	Expired 2002
Ttu-Green	04/16/91	I	70%	15	***	\$358,114	20	N/A	3/1/2007	Expired 2006
BICO Enterprises	12/19/91	I	70%	15	***	\$278,600	12	N/A	3/4/2008	Expired 2007
Philpot Rubber	12/19/91	I	70%	15	***	\$789,685	25	N/A	3/4/2008	Expired 2007
Modern Machine	06/05/92	I	55%	10	***	\$11,543	2	N/A	3/17/2004	Expired 2003
Business Center III	01/28/92	I	70%	15	***	\$921,800	50	N/A	3/2/2006	Expired 2005
Columbia Chemical	02/18/93	I	70%	15	***	\$414,000	20	N/A	3/1/2007	Expired 2006
Cleveland Trailer Sales	02/26/93	I	70%	15	***	\$26,429	0	N/A	3/1/2007	Expired 2006
Die-Mension Corporation	10/15/93	I	70%	15	***	\$402,029	12	N/A	3/16/2009	Expired 2008
PRIDCON, Inc.	01/10/94	I	70%	15	***	\$460,314	13	N/A	3/16/2009	Expired 2008
Schenck Building	06/21/94	I	55%	10	***	\$279,029	5	N/A	3/2/2006	Expired 2005
LESCO, Inc.	07/13/94	I	70%	15	\$375,000	\$170,257	6	N/A	3/15/2010	Expired 2009
Designer Showcase	09/13/94	I	70%	15	\$625,306	\$480,200	16	N/A	3/15/2010	Expired 2009
G.R.A. Associates	10/20/94	I	70%	15	\$4,905,000	\$1,648,914	103	E/Z	3/15/2010	Expired 2009
Dutch Wilch of Ohio	12/01/94	I	70%	15	\$615,880	\$222,000	8	N/A	3/15/2010	Expired 2009
Columbia Chemical	04/03/95	I	55%	10	\$227,837	\$212,714	4	N/A	3/17/2004	Expired 2005
McVeigh Material Handling Equip.	04/27/95	I	70%	15	\$825,000	\$302,629	10	N/A	3/15/2010	Expired 2009
CCC Coffee	07/06/95	I	70%	15	\$70,000	\$4,600	0	N/A	3/10/2011	Expired 2010
Rainbow Cultured Marble	09/05/95	I	70%	15	\$330,000	\$203,771	5	N/A	3/10/2011	Expired 2010
Buhler-Udeshohn Corp.	03/29/96	I	70%	15	\$9,120,041	\$1,243,171	16	N/A	3/10/2011	Expired 2010
M-Line	09/17/96	I	70%	15	\$489,600	\$284,714	5	N/A	3/10/2011	Expired 2010
Martman Autobody	11/15/96	C	55%	10	\$471,000	\$113,229	3	N/A	3/1/2007	Expired 2006
Lancaster Blingo Comp, Inc.	11/15/96	I	70%	15	\$1,206,500	\$505,743	6	N/A	3/14/2012	Expired 2011
Ttu-Cut Saw, Inc.	11/15/96	I	70%	15	\$1,160,699	\$418,514	3	N/A	3/14/2012	Expired 2011
Schenck Industries, Inc.	12/27/96	I	70%	15	\$1,680,000	\$1,364,600	5	N/A	3/14/2012	Expired 2011
Prothol Technologies, Inc.	03/26/97	I	70	15	\$811,555	\$192,857	10	N/A	3/19/2013	Expired 2012
Automation Tool & Die	11/11/97	I	55	10	\$633,500	\$102,485	2	N/A	3/4/2008	Expired 2008
W & G Properties, L.T.D.	11/12/97	I	70	15	\$700,000	\$44,257	12	N/A	3/19/2013	Expired 2012
Norm King Construction	12/04/97	I	70	15	\$280,000	\$64,857	2	N/A	3/19/2013	Expired 2012
PumaCon	02/18/98	I	70	15	\$940,000	\$765,000	12	N/A	3/12/2014	Expired 2013
JVC Enterprises	06/30/98	I	70	15	\$505,000	\$475,000	5	N/A	3/12/2014	Expired 2013

Name/Property Identification	Date Project Certified	Type of Project R=Residential C=Commercial I=Industrial	Percent of Exemption	Term of Exemption	Total Project Investment	Total Real Property Investment Subject to Exemption	# of Jobs Created	Other Exemptions Involved	Date of Most Recent Housing Council Review	Current Status
BacCorp	06/30/98	I	70	15	\$330,000	\$250,000	3	N/A	3/12/2014	Expired 2013
NORCO Computer Systems	12/04/98	I	70	15	\$2,910,000	\$2,000,000	25	N/A	3/12/2014	Expired 2013
Stoy Machine	11/24/98	I	70	15	\$415,700	\$248,000	3	N/A	3/12/2014	Expired 2013
Bus. Ctr. III/IV, Stanley Steamer **	02/09/99	I	70	15	\$65,553	\$65,553	5	N/A	3/18/2015	Expired 2014
Bus. Ctr. III/IV, Planergy	02/09/99	I	70	15	\$55,200	\$55,200	5	N/A	3/18/2015	Expired 2014
Bus. Ctr. III/IV, Great Lakes Power **	02/09/99	I	70	15	\$89,850	\$89,850	10	N/A	3/18/2015	Expired 2014
Bus. Ctr. III/IV, Greenvelde Transp. **	02/09/99	I	70	15	\$93,700	\$93,700	8	N/A	3/18/2015	Expired 2014
Bus. Ctr. III/IV, Reynolds Mach. **	02/09/99	I	70	15	\$85,130	\$85,130	12	N/A	3/18/2015	Expired 2014
Bus. Ctr. III/IV, BASF	02/09/99	I	70	15	\$133,510	\$133,510	8	N/A	3/18/2015	Expired 2014
Bus. Ctr. III/IV, Balzer's Tool Coat. **	05/03/99	I	55	10	\$203,375	\$203,375	8	N/A	3/16/2009	Expired 2008
Bus. Ctr. III/IV, Modern Machine **	05/03/99	I	55	10	\$56,314	\$56,314	5	N/A	3/16/2009	Expired 2008
Formatech, Inc.	09/23/99	I	70	15	\$857,313	\$857,313	5	N/A	3/18/2015	Expired 2014
Bus. Ctr. III/IV, Great Lakes Milling **	09/23/99	I	55	10	\$118,570	\$126,250	12	N/A	3/15/2010	Expired 2009
Johnson Products	10/04/99	I	70	15	\$440,000	\$390,000	6	N/A	3/18/2015	Expired 2014
International Certification Services **	11/24/99	I	70	15	\$295,000	\$295,000	7	N/A	3/18/2015	Expired 2014
Rocksted Tool & Die, Inc.	12/14/99	I	70	15	\$2,975,000	\$1,925,000	30	N/A	3/18/2015	Expired 2014
ABC, Inc.	12/20/99	I	70	15	\$705,000	\$475,000	8	N/A	3/18/2015	Expired 2014
Designer Showcases, Inc.	12/20/99	I	70	15	\$920,908	\$370,900	5	N/A	3/18/2015	Expired 2014
Columbia Chemical	12/23/99	I	70	15	\$157,800	\$157,800	2	N/A	3/18/2015	Expired 2014
Qual Fluid Dynamics	09/26/00	I	70	15	\$1,240,026	\$861,329	8	N/A	3/9/2016	Expired 2015
Premier Industries	09/26/00	I	70	15	\$3,071,559	\$1,047,000	21	N/A	3/9/2016	Expired 2015
Bohler Uddeholm Corp.	12/08/00	I	70	15	\$2,090,743	\$371,549	4	N/A	3/9/2016	Expired 2015
Columbia Chemical Corp.	12/08/00	I	70	15	\$161,587	\$161,587	2	N/A	3/9/2016	Expired 2015
Lichouse Products	12/08/00	I	70	15	\$8,485,000	\$4,010,000	85	N/A	3/9/2016	Expired 2015
Machine Tool & Supply	12/08/00	I	70	15	\$437,000	\$382,000	4	N/A	3/9/2016	Expired 2015
Cem Instruments Multi-Tenant	12/19/00	I	70	15	\$1,265,000	\$525,000	30	N/A	3/9/2016	Expired 2015
Technical Tool & Gage	05/18/01	I	70	15	\$1,688,998	\$1,110,085	13	N/A	2/15/2017	Expired 2016
General Parts, Inc (CarQuest)	05/18/01	I	70	15	\$10,325,740	\$4,356,740	52	N/A	2/15/2017	Expired 2016
ICS Labs	05/18/01	I	70	15	\$110,000	\$110,000	3	N/A	2/15/2017	Expired 2016
DMS Properties	11/15/01	I	70	15	\$2,100,000	\$1,700,000	40	N/A	2/15/2017	Expired 2016
Integrated Marketing Technologies	11/15/01	I	70	15	\$2,850,000	\$2,500,000	48	N/A	2/15/2017	Expired 2016
Clidish Multi-Tenant Phase I & II**	12/20/01	I	70	15	\$950,000	\$950,000	15	N/A	2/15/2017	Expired 2016
Prism Powder Coatings, Ltd.	12/20/01	I	70	15	\$3,403,000	\$2,623,000	25	N/A	2/15/2017	Expired 2016
Swiss Machine Tool Technology	12/20/01	I	70	15	\$610,000	\$600,000	2	N/A	2/15/2017	Expired 2016
Tanner Properties Multi-Tenant**	01/16/02	I	70	15	\$1,535,000	\$1,535,000	0	N/A	2/28/2018	Expired 2017
FormaTech, Inc. Expansion	02/20/02	I	70	15	\$468,500	\$450,000	3	N/A	2/28/2018	Expired 2017

**2019 CRA STATUS REPORT - PRE 1994
BRUNSWICK, OHIO**

Name/Property Identification	Date Project Certified	Type of Project R=Residential C=Commercial I=Industrial	Percent of Exemption	Term of Exemption	Total Project Investment	Total Real Property Investment Subject to Exemption	# of Jobs Created	Other Exemptions Involved	Date of Most Recent Housing Council Review	Current Status
W&G Properties Multi-Tenant**	03/27/02	I	70	15	\$350,000	\$300,000	6	N/A	2/28/2018	Expired 2017
Designer Showcases Expansion #2	05/28/02	I	70	15	\$2,370,900	\$1,770,900	20	N/A	2/28/2018	Expired 2017
A. G. Industries, Ltd.	03/12/03	I	70	15	\$895,000	\$570,000	10	N/A	2/13/2019	Expired 2018
All Construction Services	08/11/03	I	70	15	\$2,450,000	\$2,000,000	10	N/A	2/13/2019	Expired 2018
Champion Contracting	03/05/04	I	70	15	\$3,120,000	\$1,100,000	5	N/A	2/13/2020	Expired 2019
Wolverton Pet Food Company	05/27/04	I	70	15	\$3,861,329	\$1,735,050	17	N/A	2/13/2020	Expired 2019
Columbia Chemicals Bldg 2	06/22/04	I	70	15	\$593,000	\$558,000	3	N/A	2/13/2020	Expired 2019
MT-Line Expansion	07/30/04	I	70	15	\$595,000	\$385,000	1	N/A	2/13/2020	Expired 2019
MT Triplewood Expansion	08/04/04	I	70	15	\$551,250	\$530,000	10	N/A	2/13/2020	Expired 2019
MT A.S. Industrial Multi-Tenant**	08/16/04	I	70	15	\$696,337	\$696,337	28	N/A	2/13/2020	Expired 2019
Total Performance Services, Inc.	12/14/04	I	70	15	\$2,000,000	\$1,000,000	7	N/A	2/13/2020	Expired 2019
Destiny Manufacturing Expansion	12/29/04	I	70	15	\$4,500,000	\$2,000,000	25	EZ	2/13/2020	Expired 2019
Scherba Industries	02/01/05	I	70	15	\$659,713	\$481,553	8	N/A	2/13/2020	Continue
Galley Printing	04/06/05	I	70	15	\$4,970,805	\$2,045,805	35	N/A	2/13/2020	Continue
IPN Pride A&B	6/00/05	I	70	15	\$3,000,000	\$3,000,000	32	N/A	2/13/2020	Continue
Tanner Properties	8/00/05	I	55	10	\$2,460,022	\$195,000	24	N/A	3/9/2016	Expired 2015
Triplewood Properties	10/24/05	I	70	15	\$1,957,110	\$1,327,110	16	N/A	2/13/2020	Continue
Maack Industries, Inc.	10/24/06	I	70	15	\$2,750,000	\$2,500,000	18	N/A	2/13/2020	Continue
Yost Foods	12/20/06	I	70	15	\$1,116,000	\$896,000	15	N/A	2/13/2020	Continue
Designer Showcases/CB-OS	06/19/07	I	70	15	\$7,098,994	\$5,811,852	6	N/A	2/13/2020	Continue
Panneck Properties, LLC	03/20/08	I	70	15	\$11,874,000	\$4,100,000	45	N/A	2/13/2020	Continue
Cresmont Hyundai	04/23/08	I	70	15	\$4,100,000	\$2,700,000	40	N/A	2/13/2020	Continue
Columbia Chemical	02/18/09	I	70	15	\$4,357,388	\$3,500,290	10	N/A	2/13/2020	Continue
Digestive Disease Consultants	08/17/09	I	70	15	\$6,560,000	\$6,200,000	20	N/A	2/13/2020	Continue
Springer Holdings LLC	03/16/10	I	100	15	\$1,011,895	\$749,895	1	N/A	2/13/2020	Continue
*Ultimate Developing LLC	09/08/10	I	100	15	\$541,100	\$250,000	25	N/A	2/13/2020	Continue
Oaks Family Care Center	8/9/2011	I	100	12	\$320,000	\$220,000		N/A	2/13/2020	Continue
Controlled Access	01/26/12	I	100	15	\$572,000	\$572,000	14	N/A	2/13/2020	Continue
Giant Eagle	06/29/12	C	100	12	\$13,200,000	\$13,200,000	35	N/A	2/13/2020	Continue
LCG Enterprises	07/01/13	C	100	15	\$1,175,000	\$125,000		N/A	2/13/2020	Continue
912 Pearl LLC	07/26/13	C	100	15	\$493,000	\$330,000	4	N/A	2/13/2020	Continue
AFFC, LLC	09/17/13	C	100	12	\$2,066,000	\$1,450,000	15	N/A	2/13/2020	Continue
Linda & Leonard Lutch (Ronlen Industries)	01/07/14	I	100	12	\$925,000	\$675,000	3	N/A	2/13/2020	Continue
Phillip Klonowski (Klasic Custom Decks)	02/26/14	C	100	12	\$673,340	\$500,000	2	N/A	2/13/2020	Continue
Panneck Properties, LLC (Brunswick Auto)	08/21/14	C	100	15	\$8,085,500	\$5,754,000	65	N/A	2/13/2020	Continue
SIMA Rostami (Alireza Karbassi, Inc.)	10/17/14	C	100	12	\$407,356	\$378,502	0	N/A	2/13/2020	Continue

**2019 CRA STATUS REPORT - PRE 1994
BRUNSWICK, OHIO**

Name/Property Identification	Date Project Certified	Type of Project R=Residential C=Commercial I=Industrial	Percent of Exemption	Term of Exemption	Total Project Investment	Total Real Property Investment Subject to Exemption	# of Jobs Created	Other Exemptions Involved	Date of Most Recent Housing Council Review	Current Status
JSB Properties (Technical Tool & Gage)	02/02/16	C	100	12	\$986,309	\$526,309	3	N/A	2/13/2020	Continue
Panteck Properties, LLC (Brunswick Auto)	06/22/16	C	100	15	\$8,251,567	\$6,100,000	15	N/A	2/13/2020	Continue
Lafamiglia Properties, LLC	10/04/16	C	100	15	\$1,825,000	\$110,000	40	N/A	2/13/2020	Continue
Brunswick Oasis - North Park Plaza (47 FT/44 FT)	12/14/17	C	100	15	\$5,080,000	\$4,300,000	67	N/A	2/13/2020	Continue
EM Capital Holdings - Engelte Construction	01/18/18	C	100	15	\$1,640,000	\$650,000	53	N/A	2/13/2020	Continue
Industrial Parkway Partners/All Construction Svc	01/29/18	C	100	15	\$2,510,000	\$2,100,000	30	N/A	2/13/2020	Continue
Brunswick Senior Living	02/21/18	C	100	15	\$12,811,492	\$12,211,492	65	N/A	2/13/2020	Continue
Center Road Laser Walk	05/09/18	C	100	15	\$1,550,000	\$1,200,000	3	N/A	2/13/2020	Continue
West Branch Malt	08/21/18	C	100	15	\$12,160,000	\$2,130,000	0	N/A	2/13/2020	Continue
Beaumont & Associates - Tru-Cut Saw	08/27/18	C	100	15	\$846,538	\$413,699	3	N/A	2/13/2020	Continue
Pinecraft Land Holdings - Comfort Suites	9/11/2018	C	100	15	\$12,200,000	\$9,000,000	25	N/A	2/13/2020	Continue
MUSI LLC - Ronlen Industries	03/01/19	C/I	100	12	\$166,269	\$166,269	0	N/A	2/13/2020	Continue
Murfin, Inc - Murphy Tractor	08/26/19	C/I	100	15	\$6,000,000	\$5,000,000	2	N/A	2/13/2020	Continue
PKJW LLC - Brunswick Gymnastics & Fitness	09/20/19	C/I	100	15	\$2,287,613	\$1,887,333	8	N/A	2/13/2020	Continue

Bethany Dentler
 Acting Housing Officer
 Title
 Date
 2/13/2020

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 3/9/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 14-2020** - An emergency resolution authorizing the City Manager to approve a purchase order to Signal Service Company, a sole source provider, for the replacement of nine (9) traffic signal back-up systems in an amount not to exceed \$35,424.00, and authorizing the Finance Director to pay such purchase order as duly approved by the City Manager. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: The existing traffic signals in the City of Brunswick were upgraded on or around 2011 which included a battery back-up system to allow the signals to operate when the power is interrupted and allow for the plugging in of portable generators in the event of a long term power outage. The back-up systems have served their useful life and we are currently experiencing failures to the system.

PURPOSE AND EXPLANATION: This authorization will allow for the replacement of 9 of the 26 existing back-up systems. This is to be a sole source project with the Signal Service Company who installed the original system and has performed all the maintenance on the system since their installation. The plan is to replace approximately 1/3 of the system over a 3 year period in order to provide a safe traffic control system.

IMPLEMENTATION SCHEDULE: Three readings with an emergency to allow for the ordering of the parts in April. We anticipate a minimum of a 3 month lead time on the parts.

FINANCIAL INFORMATION: Signal Service - - - - -

FINANCIAL SUMMARY: 117-0420-54257 \$7,872.00 and 118-0419-54257 \$27,552.00

RECOMMENDED ACTION:

One Reading	No
Two Readings	No

Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

An emergency is being requested to minimize the time it will take to order the materials which has a lead time of at least 3 months.

**ADDITIONAL
INFORMATION:**

Signal Service Company

Phone: (216) 662-4820/21

Fax: (216) 662-4823

CONTROLS
TRAFFIC SIGNALS
INSTALLATION AND
MAINTENANCE

Email: signal@signalservicecompany.net

4341 Cranwood Parkway • Warrensville Heights, Ohio 44128

CITY OF BRUNSWICK
1238 W. 130TH ST
BRUNSWICK, OH 44212

MARCH 2, 2020

QUOTE: BRU2--999

ATTN: RYAN LUTZ

APPROVED _____ DECLINED _____

QUOTATION

We are pleased to quote on the installation and/or purchase of Traffic Signal Equipment at the intersection of:

MULTIPLE LOCATIONS

9	EA	UPGRADE BATTERY BACK-UP SYSTEM INVERTER, BATTERIES, CABLES AND TRANSFER SWITCH	@ \$3,936.00	\$35,424.00
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2 ON NON-STATE ROUTES

2 @ \$3,936.00 = \$7,872.00 - 117-6420-54257

7 ON STATE ROUTES

7 @ \$3,936.00 = \$27,552.00 - 118-0419-54257

Date _____ PO# _____

Authorized Acceptance Signature _____

Above signed agrees to pay in full 30 days upon completion of work

NOTE: Prices subject to change after 3 months

"An Equal Opportunity Employer"

Complete Price Materials and Installation \$35,424.00

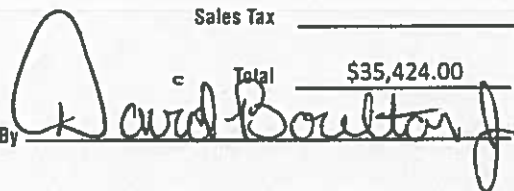
Complete Price Materials Only _____

Approximate Price _____

Sales Tax _____

Total \$35,424.00

Quoted By



CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 14-2020

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE A PURCHASE ORDER TO SIGNAL SERVICE COMPANY, A SOLE SOURCE PROVIDER, FOR THE REPLACEMENT OF NINE (9) TRAFFIC SIGNAL BACK-UP SYSTEMS IN AN AMOUNT NOT TO EXCEED \$35,424.00, AND AUTHORIZING THE FINANCE DIRECTOR TO PAY SUCH PURCHASE ORDER AS DULY APPROVED BY THE CITY MANAGER.

WHEREAS: Existing traffic signals in the City were upgraded on or around 2011, which included the installation of twenty-six (26) battery back-up systems to allow for operation in the event of power interruption; and

WHEREAS: Signal Service Company originally installed and has performed all maintenance on the back-up systems and is the sole source provided for replacement of the back-up systems, which include necessary inverters, cables and transfer switches.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to approve a Purchase Order to Signal Service Company, a sole source provider, for the replacement of nine (9) traffic signal back-up systems in an amount not to exceed \$35,424.00, and that the Finance Director is hereby authorized to pay such Purchase Order to Signal Service Company as duly approved by the City Manager.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that back-up systems are experiencing failures and approximately three (3) months is necessary to order the back-up systems. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 3/9/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 15-2020** - An emergency resolution authorizing the City Manager to enter into an agreement with Marks Construction Inc. for the Plum Creek Restoration and Drainage Project in an amount not to exceed \$97,933.65. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: Authorization for public bid granted by City Council motion on January 13, 2020.

PURPOSE AND EXPLANATION: This project will facilitate the removal of deteriorated pipe culverts from Plum Creek immediately upstream of Brunswick Lake. The project will also seek to repair a breach in the eastern embankment, remove sediment from the eastern water quality basin, and install trees and native plantings between Plum Creek and Brunswick Lake Parkway.

Recommendation is to accept the lowest and best bid received.

IMPLEMENTATION SCHEDULE: The project will begin in late April 2020 and take approximately 60 days to complete.

FINANCIAL INFORMATION: Plum Creek Restoration and Drainage Project - - Parks City-Wide Capital Improvement Fund #341 - 341-0812-56876 - -

FINANCIAL SUMMARY: This City received a grant from the Ohio Department of Natural Resources through the Ohio HB 529 Capital Improvement budget. This project is eligible for this grant funding provided the City follows the grant requirements and completes the project by June 30th. If the project is not expected to be completed by June 30th, a grant extension would be necessary to secure grant funding.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No

Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare, and providing for the usual daily operation of a municipality, and for the further reason that this project may commence promptly and be completed in summer 2020.

**ADDITIONAL
INFORMATION:**

BID TABULATION**PLUM CREEK RESTORATION AND DRAINAGE****CITY OF BRUNSWICK****DATE: March 4, 2020**CVE JOB NO. **19379** Engineer's Estimate: \$160,000.00

				MARKS CONSTRUCTION INC.			C CRUMP INC.	
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE		UNIT PRICE	TOTAL PRICE
1	MOBILIZATION	LUMP	1	\$18,000.00	\$18,000.00		\$2,500.00	\$2,500.00
2	REMOVAL OF EXISTING CULVERT CROSSING	LUMP	1	\$6,000.00	\$6,000.00		\$2,500.00	\$2,500.00
3	CLEARING & GRUBBING	LUMP	1	\$2,000.00	\$2,000.00		\$20,000.00	\$20,000.00
4	EXCAVATION & EMBANKMENT	LUMP	1	\$11,000.00	\$11,000.00		\$20,000.00	\$20,000.00
5	ROCK CHANNEL PROTECTION	CY	65	\$262.00	\$17,030.00		\$200.00	\$13,000.00
6	HYDROSEEDING MIX 'A'	SY	1,545	\$1.17	\$1,807.65		\$1.50	\$2,317.50
7	HYDROSEEDING MIX 'B'	SY	1,145	\$1.14	\$1,305.30		\$1.50	\$1,717.50
8	VEGETATIVE PLANTINGS - SHRUBS	EACH	110	\$47.37	\$5,210.70		\$60.00	\$6,600.00
9	ACER RUBRUM (RED MAPLE)	EACH	3	\$310.00	\$930.00		\$400.00	\$1,200.00
10	LIRIODENDRON TULIPIFERA (TULIP TREE)	EACH	3	\$316.00	\$948.00		\$400.00	\$1,200.00
11	QUERCUS RUBRA (RED OAK)	EACH	3	\$307.00	\$921.00		\$400.00	\$1,200.00
12	AMELANCHIER CANAGENSIS (SERVICEBERRY)	EACH	8	\$312.00	\$2,496.00		\$400.00	\$3,200.00
13	PINUS STROBUS (EASTERN WHITE PINE)	EACH	5	\$257.00	\$1,285.00		\$300.00	\$1,500.00
14	EROSION CONTROL	LUMP	1	\$12,000.00	\$12,000.00		\$15,000.00	\$15,000.00
15	SEEDING & MULCHING	LUMP	1	\$7,000.00	\$7,000.00		\$16,000.00	\$16,000.00
16	UNSUITABLE MATERIAL REMOVAL	CY	500	\$20.00	\$10,000.00		\$40.00	\$20,000.00
	TOTAL PROJECT COST			TOTAL	\$97,933.65		TOTAL	\$127,935.00
				NUMBER OF DAYS TO COMPLETE (Substantial Completion Required by June 1, 2020): 15 Working days			NUMBER OF DAYS TO COMPLETE (Substantial Completion Required by June 1, 2020): 45	

				ENVIRONMENTAL REMEDIATION CONTRACTOR			MARK HAYNES CONSTRUCTION, INC.	
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE		UNIT PRICE	TOTAL PRICE
1	MOBILIZATION	LUMP	1	\$7,680.00	\$7,680.00		\$16,000.00	\$16,000.00
2	REMOVAL OF EXISTING CULVERT CROSSING	LUMP	1	\$3,060.00	\$3,060.00		\$6,000.00	\$6,000.00
3	CLEARING & GRUBBING	LUMP	1	\$14,300.00	\$14,300.00		\$6,000.00	\$6,000.00
4	EXCAVATION & EMBANKMENT	LUMP	1	\$36,400.00	\$36,400.00		\$34,000.00	\$34,000.00
5	ROCK CHANNEL PROTECTION	CY	65	\$145.00	\$9,425.00	*	\$120.00	\$7,800.00
6	HYDROSEEDING MIX 'A'	SY	1,545	\$2.20	\$3,399.00	*	\$3.40	\$5,253.00
7	HYDROSEEDING MIX 'B'	SY	1,145	\$2.20	\$2,519.00	*	\$3.70	\$4,236.50
8	VEGETATIVE PLANTINGS - SHRUBS	EACH	110	\$92.50	\$10,175.00	*	\$90.00	\$9,900.00
9	ACER RUBRUM (RED MAPLE)	EACH	3	\$660.00	\$1,980.00	*	\$672.00	\$2,016.00
10	LIRIODENDRON TULIPIFERA (TULIP TREE)	EACH	3	\$660.00	\$1,980.00	*	\$605.00	\$1,815.00
11	QUERCUS RUBRA (RED OAK)	EACH	3	\$660.00	\$1,980.00	*	\$662.40	\$1,987.20
12	AMELANCHIER CANADENSIS (SERVICEBERRY)	EACH	8	\$660.00	\$5,280.00	*	\$670.00	\$5,360.00
13	PINUS STROBUS (EASTERN WHITE PINE)	EACH	5	\$665.00	\$3,325.00	*	\$476.46	\$2,382.30
14	EROSION CONTROL	LUMP	1	\$10,250.00	\$10,250.00	*	\$11,500.00	\$11,500.00
15	SEEDING & MULCHING	LUMP	1	\$7,950.00	\$7,950.00	*	\$11,800.00	\$11,800.00
16	UNSUITABLE MATERIAL REMOVAL	CY	500	\$20.00	\$10,000.00	*	\$25.40	\$12,700.00
	TOTAL PROJECT COST			TOTAL	\$129,703.00		TOTAL	\$138,750.00
				NUMBER OF DAYS TO COMPLETE (Substantial Completion Required by June 1, 2020): 30 days			NUMBER OF DAYS TO COMPLETE (Substantial Completion Required by June 1, 2020): 18 days	
				*Note: Total Unit Price in Words was entered as Total in words. Total was \$15,023,910				

				NERONE & SONS, INC.		GREAT LAKES DEMOLITION COMPANY	
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	MOBILIZATION	LUMP	1	\$47,900.00	\$47,900.00	\$25,000.00	\$25,000.00
2	REMOVAL OF EXISTING CULVERT CROSSING	LUMP	1	\$5,900.00	\$5,900.00	\$2,000.00	\$2,000.00
3	CLEARING & GRUBBING	LUMP	1	\$1,600.00	\$1,600.00	\$15,000.00	\$15,000.00
4	EXCAVATION & EMBANKMENT	LUMP	1	\$26,600.00	\$26,600.00	\$23,200.00	\$23,200.00
5	ROCK CHANNEL PROTECTION	CY	65	\$160.00	\$10,400.00	\$90.00	\$5,850.00
6	HYDROSEEDING MIX 'A'	SY	1,545	\$1.15	\$1,776.75	\$6.00	\$9,270.00
7	HYDROSEEDING MIX 'B'	SY	1,145	\$1.15	\$1,316.75	\$6.00	\$6,870.00
8	VEGETATIVE PLANTINGS - SHRUBS	EACH	110	\$49.00	\$5,390.00	\$80.00	\$8,800.00
9	ACER RUBRUM (RED MAPLE)	EACH	3	\$320.00	\$960.00	\$600.00	\$1,800.00
10	LIRIODENDRON TULIPIFERA (TULIP TREE)	EACH	3	\$320.00	\$960.00	\$600.00	\$1,800.00
11	QUERCUS RUBRA (RED OAK)	EACH	3	\$320.00	\$960.00	\$600.00	\$1,800.00
12	AMELANCHIER CANADENSIS (SERVICEBERRY)	EACH	8	\$320.00	\$2,560.00	\$600.00	\$4,800.00
13	PINUS STROBUS (EASTERN WHITE PINE)	EACH	5	\$270.00	\$1,350.00	\$600.00	\$3,000.00
14	EROSION CONTROL	LUMP	1	\$10,000.00	\$10,000.00	\$7,500.00	\$7,500.00
15	SEEDING & MULCHING	LUMP	1	\$7,300.00	\$7,300.00	\$33,700.00	\$33,700.00
16	UNSUITABLE MATERIAL REMOVAL	CY	500	\$29.00	\$14,500.00	\$14.00	\$7,000.00
	TOTAL PROJECT COST			TOTAL	\$139,473.50	TOTAL	\$157,390.00
				NUMBER OF DAYS TO COMPLETE (Substantial Completion Required by June 1, 2020): 60 days		NUMBER OF DAYS TO COMPLETE (Substantial Completion Required by June 1, 2020): 20 days	

				DIGIOIA-SUBURBAN EXCAVATING, LLC	
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	MOBILIZATION	LUMP	1	\$38,773.87	\$38,773.87
2	REMOVAL OF EXISTING CULVERT CROSSING	LUMP	1	\$807.81	\$807.81
3	CLEARING & GRUBBING	LUMP	1	\$3,605.00	\$3,605.00
4	EXCAVATION & EMBANKMENT	LUMP	1	\$69,125.27	\$69,125.27
5	ROCK CHANNEL PROTECTION	CY	65	\$123.62	\$8,035.30
6	HYDROSEEDING MIX 'A'	SY	1,545	\$6.49	\$10,027.05
7	HYDROSEEDING MIX 'B'	SY	1,145	\$1.40	\$1,603.00
8	VEGETATIVE PLANTINGS - SHRUBS	EACH	110	\$55.62	\$6,118.20
9	ACER RUBRUM (RED MAPLE)	EACH	3	\$362.56	\$1,087.68
10	LIRIODENDRON TULIPIFERA (TULIP TREE)	EACH	3	\$364.62	\$1,093.86
11	QUERCUS RUBRA (RED OAK)	EACH	3	\$391.40	\$1,174.20
12	AMELANCHIER CANADENSIS (SERVICEBERRY)	EACH	8	\$364.62	\$2,916.96
13	PINUS STROBUS (EASTERN WHITE PINE)	EACH	5	\$251.32	\$1,256.60
14	EROSION CONTROL	LUMP	1	\$6,756.49	\$6,756.49
15	SEEDING & MULCHING	LUMP	1	\$3,090.00	\$3,090.00
16	UNSUITABLE MATERIAL REMOVAL	CY	500	\$28.54	\$14,270.00
	TOTAL PROJECT COST			TOTAL	\$169,741.29
				NUMBER OF DAYS TO COMPLETE (Substantial Completion Required by June 1, 2020): 60	

MEMO

Engineering Department



TO: City Council
FROM: Matthew M. Jones, P.E.
DATE: March 4, 2020
RE: Plum Creek Restoration and Drainage

On March 4, 2020 public bids were opened for the Plum Creek Restoration and Drainage project. A tabulation of the bid results is attached for your reference. Seven companies submitted bids for the project. The low bidder for the project was Marks Construction Inc. with a bid of \$97,933.65. The Engineer's estimate was \$160,000.00. C. Crump Inc. was the second low bidder at \$127,935.00.

This project will include the removal of an existing culvert that will improve the drainage conditions through Plum Creek. Also included in the scope of work will be reconstruction of an existing failure within the berm on the eastern bank of Plum Creek, along with excavation of existing sediment and vegetation within an existing stormwater management basin on the eastern bank. This restoration will allow the basin to function as originally designed, and therefore improve the water quality within Plum Creek. Two rock channel spillways will be constructed to prevent similar failure from occurring in the future. Also included in the scope of work is vegetative wetland seeding, shrub planting, and tree planting, which will be performed along the eastern bank of Plum Creek as well as in locations continuing South along Brunswick Lake Parkway.

CVE staff has contacted a sampling of references provided by Marks Construction Inc. The reference check did not find any recurring issues with Marks Construction. Three entities were contacted regarding three separate projects, and all classified Marks Construction as an above average contractor. All three projects included construction activities with scopes similar to the Plum Creek Project. Additionally, Marks Construction has performed work within the City of Brunswick, including most recently storm sewer work on Manitoulin Drive, and the project was acceptably completed.

Based upon a review of the bid documents and other references, it is my opinion that Marks Construction Inc. has the needed experience, personnel, and equipment to successfully complete the work as bid and should be considered the lowest and best bidder for this project.

Therefore, I respectfully request that City Council consider emergency legislation to award a contract in the amount of \$97,933.65 to Marks Construction Inc. to complete the Plum Creek Restoration and Drainage project.

If you have any questions or require any additional information, please contact me at your convenience.

Attachments

C: Carl DeForest, City Manager
Paul Barnett, Service Director
Todd Fischer, Finance Director
Ken Fisher, Law Director

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 15-2020

BY: Mr. Abella Jr., Mr. Ousley and Mr. Capretta

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MARKS CONSTRUCTION INC. FOR THE PLUM CREEK RESOTRATION AND DRAINAGE PROJECT IN AN AMOUNT NOT TO EXCEED \$97,933.65.

WHEREAS: The City of Brunswick received seven (7) bids for the Plum Creek Restoration and Drainage Project (the "Project") in accordance with public bidding requirements; and

WHEREAS: The seven (7) received public bids were opened on March 4, 2020 with Marks Construction Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Marks Construction Inc., the lowest and best bidder, for the Plum Creek Restoration and Drainage Project in an amount not to exceed \$97,933.65.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Project during the 2020 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC