



BRUNSWICK CITY COUNCIL AGENDA

Frank Raso Ward 3	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Brian Ousley At-Large	Joseph Delsanter At-Large	Anthony Capretta Ward 4
-------------------------	-----------------------------	-------------------------------	-----------------------------------	-------------------------------------	-------------------------	--	---------------------------------	-----------------------------	---------------------------------	-------------------------------

Administration Representatives

APRIL 13, 2020
In Council Chambers
6:30 PM

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Approval of Minutes
 - (a) Special Council Meeting Minutes dated March 23, 2020
4. Mayor's Report
 - (a) Mayor's recommendation to reappoint Robert Quinn to a 3-year term expiring March 10, 2023 on the Building Board of Appeals;
 - (b) Mayor's Court Financial Report for the month ending March 2020 will be posted on the website and added to the minutes for the record.
5. Reading of Legislation and Action on Legislation:
 - a. 3rd Reading(s)
 - b. 2nd Reading(s)

RES. NO. 14-2020 - An emergency resolution authorizing the City Manager to approve a purchase order to Signal Service Company, a sole source provider, for the replacement of nine (9) traffic signal back-up systems in an amount not to exceed \$35,424.00, and authorizing the Finance Director to pay such purchase order as duly approved by the City Manager. - **2nd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)
 - c. 1st Reading(s)

RES. NO. 23-2020 - An emergency resolution authorizing the City Manager to enter into partnership agreement with the City of Medina for application for the PY 2020 Community Housing Impact and Preservation Program Grant. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

RES. NO. 24-2020 - An emergency resolution authorizing the City Manager to enter into a three (3) year agreement with Cintas Corporation for the rental and maintenance of uniforms, walk-off mats and shop towels pursuant to submitted bid prices. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

ORD. NO. 25-2020 - An ordinance authorizing the City Manager to execute all documents necessary to donate a 0.002 acre portion of PPN 003-18B-15-195 from the City of Brunswick to the City of Brunswick for the purpose of creating a permanent drainage easement as part of the North Carpenter Road Project. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*)

6. City Manager's Report
7. New Business
 - (a) Motion authorizing the City Manager to advertise for public bids for the Rec Center Water Line / Boyer Drive Resurfacing project. This motion is contingent upon the School District agreeing to resurface Boyer Drive in 2020;
 - (b) Motion authorizing the City Manager to advertise for public bids for the 2020 Catch Basin Repair Program.
8. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, MARCH 23, 2020

Prayer and Pledge of Allegiance: The special meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 6:30 p.m. at the Municipal Complex.

Michael Abella Jr. moved to appoint City Manager's Carl DeForest as the acting Clerk of Council for special Meeting March 23, 2020, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Roll Call of Members showed the following Council Members present: Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, and Frank Raso.

Others Present: Mayor Ron Falconi, City Manager Carl S. DeForest, and Law Director Ken Fisher.

Approval of Minutes:

Michael Abella Jr. moved to approve the Regular Council Meeting minutes dated March 9, 2020, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Council Committee Reports:

Economic Development Committee.....Mr. Hanek:

Nicholas Hanek moved to approve the formal report for the Economic Development Committee dated February 18, 2020, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Services, Utilities, Technology & Cable Committee.....Mr. Abella Jr.:

Michael Abella Jr. moved to approve the formal report for the Services, Utilities, Technology & Cable Committee dated March 9, 2020, as written, seconded by Brian Ousley. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Finance Committee.....Mrs. Hanek :

Mrs. Hanek had no formal reports this evening.

Safety & Environment Committee.....Mr. Capretta:

Anthony Capretta moved to approve the formal report for the Safety & Environment Committee dated March 11, 2020, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Planning & Zoning Committee.....Mr. Delsanter:

Mr. Delsanter had no formal reports this evening.

Parks, Recreation & Community Committee.....Mr. Raso:

Mr. Raso had no formal reports this evening.

Building & Building Code Committee.....Mr. Ousley:

Brian Ousley moved to approve the formal report for the Building & Building Code Committee dated March 9, 2020, as written, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Other Boards and Commissions:

Michael Abella Jr. moved to approve the Committee-of-the-Whole minutes dated March 9, 2020, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Reading of Legislation and Action on Legislation:

{Clerk notes: Recorded videos regarding the following legislation were emailed to councilmembers for informational purposes prior to the Regular Council Meeting.}

1st Reading(s)

RES. NO. 16-2020 - An emergency resolution authorizing the City Manager to enter into an agreement with Chagrin Valley Paving, Inc. for the 2020 Asphalt Road Program in an amount not to exceed \$1,945,650.00. - **1st Reading** (To be brought from Committee-of-the-Whole, Administration/Matt Jones):

Michael Abella Jr. moved to suspend the rules, seconded by Brian Ousley. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Resolution Number 16-2020, seconded by Brian Ousley. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

RES. NO. 17-2020 - An emergency resolution authorizing the City Manager to enter into an agreement with Konstruction King, Inc. for the South Industrial-Westway Improvement Project in an amount not to exceed \$737,995.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*):

Michael Abella Jr. moved to suspend the rules, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Michael Abella Jr. moved to suspend the rules, seconded by Brian Ousley. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

RES. NO. 18-2020 - An emergency resolution authorizing the Division of Police, upon approval of the Safety Director, to provide Police Protection Mutual Aid pursuant to Ohio Revised Code Section 737.041. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Brian Ohlin*):

Michael Abella Jr. moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Resolution Number 18-2020, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

RES. NO. 19-2020 - An emergency resolution authorizing participation in the Ohio Department of Transportation Winter Contract for road salt for the 2020-2021 Winter Season. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*):

Michael Abella Jr. moved to suspend the rules, seconded by Brian Ousley. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Resolution Number 19-2020, seconded by Nicholas Hanek.

Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

ORD. NO. 20-2020 - An emergency ordinance amending Council's Ordinance Number 90-17 and the City's Fund Balance Reserve Policy - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*):

Michael Abella Jr. moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Ordinance Number 20-2020, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

ORD. NO. 21-2020 - An emergency ordinance to repeal Ordinance 8-2020 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*):

Michael Abella Jr. moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Ordinance Number 21-2020, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

ORD. NO. 22-2020 - An emergency ordinance to transfer and advance funds. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*):

Michael Abella Jr. moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Ordinance Number 22-2020, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

New Business:

Future Regularly Scheduled City Council Meetings

Councilman Michael Abella Jr. introduced the discussion regarding future scheduled City Council meetings.

City Manager Carl DeForest recommended the City Council to cancel all pending and subsequent scheduled meeting due to not knowing who will be able to attend the attendance and the unknown effects of the Coronavirus pandemic. Mr. DeForest added that the City Council could schedule special meetings, as long as they follow the procedures to schedule a special meeting. His reason for this recommendation is for the operation of the government.

Mr. Abella asked for any comments on the recommendation.

Councilman Joseph Delsanter advised the City Council to have a meeting at some point for the community to see the government working because it would give the public balance and security that is needed. Mr. Delsanter believed that the setup of the meeting worked out very well.

Mr. Deforest explained that the State of Ohio is going to review and modify the Sunshine Law for public meetings due to the social distancing order. He reiterated the need to reschedule because of the governor's office, and the president's office requesting that people do not meet unless it is important. He added that if a meeting is needed, they could schedule a special meeting at the request and support of the Vice Mayor and City Council. Mr. DeForest believed this is the right decision for the next 6 to 8 weeks.

Councilman Brian Ousley remarked that the City Council meeting layout and seating have worked. Mr. Ousley expressed that the informational videos that were in an email before the meeting were helpful. Mr. Ousley added that the public needs to see that the City of Brunswick is still governing. He noted that the City is trying to do what they can do while practicing social distancing. He reiterated that no one knows what's going to happen regarding this Coronavirus pandemic. Mr. Ousley's recommendation is to carry on with the current layout for the meetings.

Councilman Nicholas Hanek remarked that he is opened to the idea of having virtual meetings if the State Legislators permit virtual meetings. Virtual meetings would allow no exposure to danger. He added that it is critical to follow the recommendation from the Governor and the State of Emergency order. He expressed that people should stay home and model the order.

Mayor Ron Falconi reassured everyone that the elected officials and the City's administration are working for the citizens of Brunswick, and the city is continuing to move forward. He expressed that they are not going to let the disease (Coronavirus) hinder the daily operation of the City, and the disease (Coronavirus) is going to be defeated.

Mr. Abella explained that they do not have to cancel the next Regular Council Meeting this evening. He added that the committee chair should cancel their meetings as they approach the date of their meeting. Mr. Abella remarked that a decision would be made regarding the regular City Council Meetings as they get closer.

Mr. DeForest agreed with the law director's opinion.

Mayor Falconi expressed that the City is doing everything to protect the Citizens of Brunswick.

Adjournment:

There being no further business, the meeting adjourned at 6:48 p.m.

Michael Abella Jr. moved to adjourn, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Brian Ousley, Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Patricia Hanek, Frank Raso. Nays - 0. Motion Carried.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Mayor Ron Falconi

Adopted



APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Robert Quinn PHONE 440-781-9731

STREET 4691 Inverness Avenue Brunswick OH CELL 440-781-9731

Years of Residency 8

Registered Brunswick Voter: YES X NO

POSITIONED DESIRED: Building Board of Appeals EMAIL robertquinnre@gmail.com

EDUCATION	DEGREE	YEAR GRADUATED
HIGH SCHOOL <u>Padua Franciscan</u>	<u>yes</u>	<u>2005</u>
COLLEGE <u>University of Dayton</u>	<u>yes</u>	<u>2009</u>
SPECIAL TRAINING <u>Wright state University (MBA)</u>	<u>yes</u>	<u>2011</u>

CURRENT EMPLOYMENT

Company	Address	Title	Dates
<u>KW Ekvate</u>	<u>18718 Pearl Rd, Strongsville</u>	<u>Realtor</u>	<u>3+ years</u>

RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
---------	---------	-------	-------

Company	Address	Title	Dates
---------	---------	-------	-------

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Member of the national board of realtors (national, state + local)

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>Antonio Biasiotto</u>	<u>1856 Manningford Oval Brunswick</u>	<u>440-223-0575</u>
2. <u>Max Schindler</u>	<u>264 Autumn Reserve Brunswick</u>	<u>216-409-7706</u>
3. <u>Bryan Vedrody</u>	<u>122 Fenwick Drive Brunswick</u>	<u>440-223-2159</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I am a full time real estate agent and I care about Brunswick and everything going on. I am well educated and versed regarding commercial + residential real estate. I want to see the city of Brunswick continue to grow and thrive.

ATTACH RESUME IF DESIRED.

Signature: [Signature]

Date: 3/10/20

April 2, 2020

TO: CITY COUNCIL
FROM: CLERK OF COURTS
RE: MONTHLY REPORT TO COUNCIL PER O.R.C.
FOR THE MONTH OF MARCH 2020

WAIVERS/COURT/BONDS

DEPOSITS (March) 33,625.35

DEBITS (March) (34,180.35)

Checks to be written in March

Treasurer State of Ohio	\$ 7,044.00
City of Medina MIATF	\$ 75.00
City of Medina IDATF	\$ 217.00
City of Brunswick Finance Dept/Police Fund *	\$26,742.35
Misc Checks (bond refunds & transfers/restitution)	<u>\$ 102.00</u>
TOTAL for the month	\$34,180.35

*Check includes amounts to: Court Computer Fund and Education & Enforcement Fund

Service Charges/Fees for prior month \$455.89

MAYOR RONALD FALCONI



TERESA BENO, CLERK OF COURTS

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 4/13/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 14-2020** - An emergency resolution authorizing the City Manager to approve a purchase order to Signal Service Company, a sole source provider, for the replacement of nine (9) traffic signal back-up systems in an amount not to exceed \$35,424.00, and authorizing the Finance Director to pay such purchase order as duly approved by the City Manager. -
2nd Reading (Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: The existing traffic signals in the City of Brunswick were upgraded on or around 2011 which included a battery back-up system to allow the signals to operate when the power is interrupted and allow for the plugging in of portable generators in the event of a long term power outage. The back-up systems have served their useful life and we are currently experiencing failures to the system.

PURPOSE AND EXPLANATION: This authorization will allow for the replacement of 9 of the 26 existing back-up systems. This is to be a sole source project with the Signal Service Company who installed the original system and has performed all the maintenance on the system since their installation. The plan is to replace approximately 1/3 of the system over a 3 year period in order to provide a safe traffic control system.

IMPLEMENTATION SCHEDULE: Three readings with an emergency to allow for the ordering of the parts in April. We anticipate a minimum of a 3 month lead time on the parts.

FINANCIAL INFORMATION: Signal Service - - - - -

FINANCIAL SUMMARY: 117-0420-54257 \$7,872.00 and 118-0419-54257 \$27,552.00

RECOMMENDED ACTION:

One Reading	No
Two Readings	No

Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

An emergency is being requested to minimize the time it will take to order the materials which has a lead time of at least 3 months.

**ADDITIONAL
INFORMATION:**

Signal Service Company

Phone: (216) 662-4820/21

Fax: (216) 662-4823

CONTROLS
TRAFFIC SIGNALS
INSTALLATION AND
MAINTENANCE

Email: signal@signalservicecompany.net

4341 Cranwood Parkway • Warrensville Heights, Ohio 44128

CITY OF BRUNSWICK
1238 W. 130TH ST
BRUNSWICK, OH 44212

MARCH 2, 2020

QUOTE: BRU2--999

ATTN: RYAN LUTZ

APPROVED _____ DECLINED _____

QUOTATION

We are pleased to quote on the installation and/or purchase of Traffic Signal Equipment at the intersection of:

MULTIPLE LOCATIONS

9	EA	UPGRADE BATTERY BACK-UP SYSTEM INVERTER, BATTERIES, CABLES AND TRANSFER SWITCH	@ \$3,936.00	\$35,424.00
---	----	---	--------------	-------------

2 ON NON-STATE ROUTES

2 @ \$3,936.00 = \$7,872.00 - 117-6420-54257

7 ON STATE ROUTES

7 @ \$3,936.00 = \$27,552.00 - 118-0419-54257

Date _____ PO# _____

Authorized Acceptance Signature _____

Above signed agrees to pay in full 30 days upon completion of work

NOTE: Prices subject to change after 3 months

"An Equal Opportunity Employer"

Complete Price Materials and Installation \$35,424.00

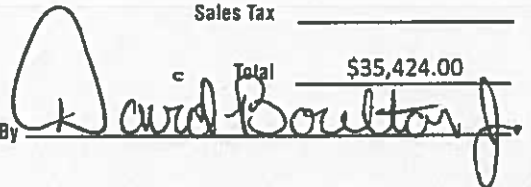
Complete Price Materials Only _____

Approximate Price _____

Sales Tax _____

Total \$35,424.00

Quoted By



CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 14-2020

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE A PURCHASE ORDER TO SIGNAL SERVICE COMPANY, A SOLE SOURCE PROVIDER, FOR THE REPLACEMENT OF NINE (9) TRAFFIC SIGNAL BACK-UP SYSTEMS IN AN AMOUNT NOT TO EXCEED \$35,424.00, AND AUTHORIZING THE FINANCE DIRECTOR TO PAY SUCH PURCHASE ORDER AS DULY APPROVED BY THE CITY MANAGER.

WHEREAS: Existing traffic signals in the City were upgraded on or around 2011, which included the installation of twenty-six (26) battery back-up systems to allow for operation in the event of power interruption; and

WHEREAS: Signal Service Company originally installed and has performed all maintenance on the back-up systems and is the sole source provided for replacement of the back-up systems, which include necessary inverters, cables and transfer switches.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to approve a Purchase Order to Signal Service Company, a sole source provider, for the replacement of nine (9) traffic signal back-up systems in an amount not to exceed \$35,424.00, and that the Finance Director is hereby authorized to pay such Purchase Order to Signal Service Company as duly approved by the City Manager.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that back-up systems are experiencing failures and approximately three (3) months is necessary to order the back-up systems. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

DATE:	4/13/2020
TO:	Vice Mayor Michael Abella Jr. and Members of City Council
FROM:	Carl S. DeForest, City Manager Grant Aungst
COPY:	Mayor Ron Falconi
LEGISLATION:	RES. NO. 23-2020 - An <u>emergency</u> resolution authorizing the City Manager to enter into partnership agreement with the City of Medina for application for the PY 2020 Community Housing Impact and Preservation Program Grant. - 1st Reading (To be brought from Committee-of-the-Whole, <i>Administration/Grant Aungst</i>)
BACKGROUND:	The Ohio Development Services Agency, Office of Community Development's filing guidelines for the Program Year (PY) 2020 Community Housing Impact and Preservation Program (CHIP) Grant encourages the partnership of communities by increasing the available funding for each partnering community by \$100,000.00. The above agency requires partnering communities to enter into a Partnership Agreement.
PURPOSE AND EXPLANATION:	The City of Brunswick intends to partner with the City of Medina to maximize funds available to each community. Pursuant to the PY 2020 CHIP Partnership Agreement, the potential total grant award will be \$700,000.00. The City of Medina has been designated as the Grantee of the PY 2020 CHIP Grant to facilitate applying for, implementing, and administering Grant funds between the two partnering cities.
IMPLEMENTATION SCHEDULE:	Immediately.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	PY 2020 CHIP Grant potential award amount of \$700,000.00. The City's local CHIP Home Funds #133, not to exceed \$25,000, are available for a match for this grant application. Any and all grant awards will be budgeted by the City of Medina since they are considered the grant coordinator for our area. Any City of Brunswick local match included in the grant award would need to be separately appropriated by the City of Brunswick's City Council in order for purchase orders to be issued. The projected local match account #133-2020-54100.
RECOMMENDED ACTION:	One Reading No

Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

PY 2020 COMMUNITY HOUSING IMPACT AND PRESERVATION
PROGRAM (CHIP)
PARTNERSHIP AGREEMENT

This Partnership Agreement is entered into this ____ day of April, 2020, by and
Between the City of Medina and the City of Brunswick (collectively referred to herein as the
"Partners").

Whereas, the State of Ohio, Development Services Agency, Office of Community
Development has established through the Program Year ("PY") 2020 Community Housing
Impact and Preservation Program Guidelines included in the State of Ohio Action Plan, a
partnership option allowing eligible communities to partner on one single application;

Whereas, the Partners' election to file an application pursuant to a Partnership Agreement
increases the maximum potential funding for each Partner by an additional \$100,000 in excess
of the grant threshold for single applicants;

Whereas, by electing to file an application pursuant to a Partnership Agreement, the
potential total grant award will be \$700,000; and

Whereas, by electing to file an application pursuant to a Partnership Agreement, the
collective application has the potential to gain additional points for partnering.

WHEREFORE, the Partners to this Partnership Agreement hereby agree as follows:

- 1) The Partners hereby designate the City of Medina as the grantee for the 2020
CHIP Partnership Application (the "Grantee");

2) The Partners hereby agree that this Partnership Agreement specifically relates to the Community Housing Impact and Preservation Grant ("CHIP Grant") and includes all possible funding sources including CDBG, HOME, and OHTF, if awarded.

3) The Partners agree to adopt the City of Medina CHIP Policy and Procedure Manual for the PY 2020 Community Housing Impact and Preservation Grant, if funded.

4) The Partners hereby agree that the City of Medina, as grantee, is responsible for preparing the PY 2020 CHIP Partnership Application, including the Housing Needs Assessment, selection of eligible project activities, and administering and implementing the grant in accordance with Community Development Block Grant, HOME and/or Ohio Housing Trust Funds in conjunction with Ohio Development Services Agency rules and regulations.

1. On December 31, 2015 the Ohio Development Services Agency Office of Community Development issued Policy Number 15-03 which in part requires a separate written agreement for all HOME funded activities. Each HOME written agreement must be signed by the person receiving assistance and the grantee.

In compliance with OCD Program Policy Notice OCD 15-03, the partners agree that the Mayor for the City of Medina, the grantee, is authorized to sign HOME Written Agreements with applicants within their jurisdiction.

The Partners agree that the City of Medina (grantee) will maintain all required records and documents relating to the grant.

5) The Partners hereby agree that the City of Medina will enter into an agreement with a consultant to assist in the application, administration and implementation of the grant on behalf of the partnership in accordance with the Partnership Agreement. Copies of the consultant invoices and Status Reports will be provided to each partner.

6) The City of Brunswick as a partner hereby agrees to the following responsibilities with respect to the activity funds targets and completed within its jurisdiction:

1. Marketing of the CHIP Activities;
2. Tracking and reporting of housing program income to the Office of Community Development, Development Services Agency;
3. Submission of Grant required final payment documentation, which may include, where available, check stubs, contracts, vouchers, invoices and/or cancelled checks for reimbursement, if applicable, to the City of Medina; and

7) The Grantee agrees to allocate housing activity funds in the amount shown on Exhibit "N" attached hereto. The amount of funding ultimately spent within each Partner jurisdiction will be determined by the eligible applications received.

8) The City of Medina will provide the original mortgages to the respective partner at the conclusion of the grant.

9) The City of Brunswick agrees to the following selection criteria:

- Owner Home Repair applications will be first-come first serve within each Partner's jurisdiction first and then, if funding remains, within the grant service area.
- Private Owner Rehabilitation applications will be ranked according to the Medina City Policy and Procedure Manual within each Partner's jurisdiction first and then, if funds remain, within the grant service area.
- TBRA applications will comply with the local housing authority selection process.

10) The City of Brunswick agrees to elect to choose the following finance mechanism:

- Owner-occupied Home Repair will be a grant.
- Tenant-Based Rental Assistance will be a grant.
- Private-Owner Rehabilitation will be a five-year declining partially forgivable loan with fifteen percent (15%) remaining due and owing whenever the home is sold, rented or transferred.

11) This Partnership Agreement will take effect and be in force from the date of full execution and remain in effect until the CHIP Grant funds are expended and the funded activities are complete and closed out with the State of Ohio.

12) The Partners agree that neither the Grantee nor the Partners may terminate or withdraw from this Partnership Agreement while it remains in effect.

13) The Partners hereby agree to designate one representative from their respective jurisdictions to be appointed to a Planning Committee to represent their respective interests in the Grant. The Planning Committee will meet about 30 days prior to each milestone identified on the CHIP Program Activity Milestone Chart, in an agreed upon venue (conference call or on site) to review the progress of the PY2020 grant.

14) The Partners hereby agree that it is essential for future funding to meet outcomes set forth in the grant agreement and therefore, the Grantee will review the progress of each Partner throughout the term of the Grant. Any lack of progress or insufficient applications for particular activities will be discussed between the Partners.

15) The Partners agree that if the Planning Committee unanimously determines that there is a need to reallocate the budget as attached hereto as Exhibit A, such budget will be amended to reflect those changes, upon approval by each Partners' respective City Manager/Safety Director or Mayor. In the event unanimous consent is not obtained, the Grantee shall have final authority to make reallocations to the budget.

16) The Partners are obligated to take all actions necessary to assure compliance with the certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights of 1964, the Fair Housing Act, Section 109 of the Housing and Community Development Act of 1974 and other applicable laws.

17) The Partners agree that CHIP Grant funds are prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes Grantee's or the Partners' actions to comply with fair housing certification.

18) The Partners agree that Annual Income will be used to determine program eligibility. Annual Income is defined as the gross amount of income of all adult household members that is anticipated to be received during the coming 12-month period. The Partners will use the Section 8 Annual Income method as defined in 24 CFR 5.609 as the basis for determining annual gross income for applicant qualification for all program activities.

19) This Partnership Agreement does not contain a provision for veto or other restriction that would allow any Partner to obstruct the implementation of the CHIP Program during the period covered by this Partnership Agreement, which is _____ up to and including December 31 2022.

WHEREFORE, the undersigned hereby executed this Partnership Agreement as of the dates indicated below.

CITY OF MEDINA

CITY OF BRUNSWICK

Mayor Dennis Hanwell

Brunswick City Manager Carl DeForest

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 23-2020

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO PARTNERSHIP AGREEMENT WITH THE CITY OF
MEDINA FOR APPLICATION FOR THE PY 2020 COMMUNITY HOUSING
IMPACT AND PRESERVATION PROGRAM GRANT.

WHEREAS: The Ohio Development Services Agency, Office of Community Development's filing guidelines for the Program Year ("PY") 2020 Community Housing Impact & Preservation Program ("CHIP") Grant encourages the partnership of communities by increasing the available funding for each partnering community by \$100,000.00;

WHEREAS: The Ohio Development Services Agency, Office of Community Development requires partnering communities to enter into a Partnership Agreement;

WHEREAS: The City of Brunswick intends to partner with the City of Medina to maximize funds available to each community; and

WHEREAS: The City of Medina has been designated as the Grantee of the CHIP Grant to facilitate applying for, implementing and administering Grant funds between the partnering communities.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized, upon approval of the Law Director, to enter into a Partnership Agreement with the City of Medina for the PY 2020 CHIP Grant.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and for the additional reason that the PY 2020 CHIP Grant Application must be submitted by May 20, 2020. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC

PY 2020 CHIP PARTNERSHIP STRUCTURE NARRATIVE

Grantee: City of Medina Partner(s): City of Brunswick

Administrative Consultant: Ohio Regional Development Corporation

The City of Medina and the City of Brunswick are partnering together for the Program Year 2020 Community Housing Impact and Preservation (CHIP) Program to improve and protect the supply of sound, serviceable, and affordable owner and renter occupied housing stock in The Cities of Medina and Brunswick. The service area will be The City of Medina and the City of Brunswick. Ohio Regional Development Corporation (ORDC) will be the administrative consultant for all partners. ORDC's Housing Specialist will administer the daily grant duties while the President and Grants Director will provide the oversight.

Grant Fund Distribution:

The City of Medina is applying for a **grand total of \$700,000** with the following breakdown of activities:

Rehabilitation Assistance- Owner Rehabilitation	\$ 390,000, 8 units
Repair Assistance- Owner Home Repair	\$ 210,000, 12 units
Tenant-Based Rental Assistance	\$ 16,000, 4 units
Administration	\$ 81,000
Fair Housing	\$ 3,000

Funds are being applied for and budgeted in this partnership using the State of Ohio, Development Services Agency methodology. This grant budget is \$350,000 for the City of Medina (Grantee Partnering City within County with population above 15,000), and \$350,000 for the City of Brunswick (Partnering City within County with population above 15,000), for a grant total of \$700,000. The budget breakdown is as follows:

Please Note: In no instance will the State of Ohio's Maximum amount of assistance be exceeded for any activity. As the Grant nears completion, it is probable there will be available funds remaining in each Partner's Budget, for Rehab and Repair Assistance, at that time, those remaining funds will be compiled and committed to the next available, eligible project in the Partnership.

City of Medina: \$350,000

Rehabilitation Assistance- Owner Rehabilitation	\$195,000, 4 units
Repair Assistance- Owner Home Repair	\$105,000, 6 units
Tenant Based Rental Assistance	\$ 8,000, 2 units
Administration	\$ 40,500
Fair Housing	\$ 1,500

City of Brunswick: \$350,000

Rehabilitation Assistance- Owner Rehabilitation	\$ 195,000, 4 units
Repair Assistance- Owner Home Repair	\$ 105,000, 6 units
Tenant Based Rental Assistance	\$ 8,000, 2 units
Administration	\$ 40,500
Fair Housing	\$ 1,500

Re-Structure of Funds: The City of Medina/City of Brunswick Partnership is focused and committed to meeting the State's new Milestone deadlines. Therefore, the proceeding budget details the plan of implementation. However, if funds must be "moved" between Partners to assure the Medina/Brunswick Partnership CHIP Grant meets those deadlines, those changes will be made. Regular progress assessments will be made of each of the partner's funds with State's mandatory Milestones. If necessary, "re-organization" of uncommitted funds will

PY 2020 CHIP PARTNERSHIP STRUCTURE NARRATIVE

take place to meet mandatory milestones. Uncommitted funds will be committed by whichever partner can utilize them immediately to complete the work by the PY 2020 grant milestones and deadlines. The ultimate goal of the Partnership is to assist residents of Medina and Brunswick with making their homes decent, safe, serviceable and affordable while assuring all regulations and milestones are met.

Progress Assessment: To assure all partners meet their projected outcomes and budgeted grant funds, reports will be completed and provided to all the partners by the administrator on a monthly basis. This will promote regular oversight by all parties, as well as present the status of funds and the progress of each partner. The method will ensure projected outcomes will be achieved and budgeted funds will be expended.

Checks and Balances: Monthly progress reports will be used for Checks and Balances. By providing monthly progress reports, it will allow all Partners to be aware of the progress, commitments and any re-organization of funds, if necessary. Nonetheless, the partnership is not concerned about partners meeting their budgets and goals. The City of Medina has completed many CHIP grants within State deadlines in the past, as has the City of Brunswick. The Cities of Medina and Brunswick partnered for the PY 2018 CHIP grant and are excited to partner again. This Partnership will be a team effort to assure a successful completion of the PY-20 CHIP grant and to serve the citizens of the Cities of Medina and Brunswick.

MAYOR
RON FALCONI

CITY OF BRUNSWICK

COUNCIL
MICHAEL J. ABELLA, JR
ANTHONY P. CAPRETTA
JOSEPH P. DELSANTER
NICHOLAS HANEK
PATRICIA HANEK
BRIAN K. OUSLEY
FRANK A. RASO

CITY MANAGER / SAFETY DIRECTOR
CARL S. DEFOREST

April 2, 2020

Matthew LaMantia, Deputy Chief
Development Services Agency
Office of Community Development
77 South High Street
P.O. Box 1001
Columbus, Ohio 43216

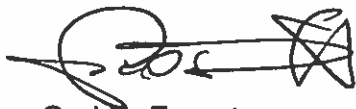
RE: PY 2020 Community Housing Impact and Preservation Program

Dear Mr. LaMantia:

The City of Brunswick has committed \$12,500.00 of the City's Housing Program Income Funds towards the City of Medina's PY 2020 Community Housing Impact and Preservation Program. The funding committed will be used in combination with HOME Funds for one (1) Private Owner Rehabilitation Activity to be completed during the grant period of September 1, 2020 to December 31, 2022.

If you have any questions or concerns, please contact me at (330) 558-6826.

Sincerely,



Carl DeForest,
City Manager

c: Grant Aungst, Community & Economic Dev. Director
Ken Fisher, Law Director
Todd Fischer, Finance Director



4095 CENTER ROAD - BRUNSWICK, OHIO 44212

CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002 <http://www.brunswick.oh.us>

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 4/13/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 24-2020** - An emergency resolution authorizing the City Manager to enter into a three (3) year agreement with Cintas Corporation for the rental and maintenance of uniforms, walk-off mats and shop towels pursuant to submitted bid prices. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: Bids were advertised and requested for February 27, 2020 but none were received. The bidding process occurred again and bids were opened on March 24, 2020 with one bidder. The existing contract expires April 30, 2020. The Divisions of Streets, Parks and Building have been using the existing contract for uniform rental and all divisions of the city have been using this same existing agreement for walk-off mats and shop towels.

PURPOSE AND EXPLANATION: This contract will be used by all divisions of the city for walk-off mats and shop towels. The Divisions of Streets, Parks and Building will use this contract for uniform rental.

IMPLEMENTATION SCHEDULE: This contract will begin on May 1, 2020.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: This is a multi-year contract and is based on cost per item. Thus the funding for this contract will be approved based on approval and certification of purchase orders pursuant to ORC Section 5705.41D. Purchase Orders can only be certified by the Fiscal Officer if sufficient annual appropriations are in place and adopted by City Council. Council adopts appropriations/budgets one year at a time per State Law.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes

Suspension of Rules

Yes

If emergency or suspension of the rules, why the request?

Requesting one reading with Emergency and Suspension of the rules for this legislation to insure a continuation of the services being provided without interruption. The existing contract expires on April 30, 2020

**ADDITIONAL
INFORMATION:**

Bid Opened 3/24/2020

BID NO. 2020-001

UNIFORM RENTAL

5/1/20 through 4/30/23

Revised 3-25-2020

Bidder	Service						Building Inspection		Parks			BASE BID	Miscellaneous Items							
	11 Emp 5 chg/wk 11 shirts & long pants	11 Emp. 5 chg/wk cargo shorts 22 weeks	Year Total Drivers	2 Emp 5 chg/wk 11 shirts & pants	Year Total Mechanics	Per Year Total Service	5 Emp Exec Wear 11 shirts & long pants	Total Building	2 Emp 5 chgs/wk 11 shirts & long pants	2 Emp 5 chgs/wk cargo shorts 22 weeks	Total Parks	Total Base Bid	Replace Cost per Shirt	Replace Cost per Pants	Set-up Fee 1xChg	Weekly Service Charge	Emp Name Per Emblem	Cost per Addt'l City Furnished Emblem	Per City Emblem	New Emp Added to Service per garment
Cintas Corporation 2017 BID Modified to Match # Units	\$3.30	\$1.32	\$2,207.04	\$3.74	\$388.96	\$2,596.00	\$3.85	\$1,001.00	\$3.30	\$1.32	\$401.28	\$3,998.28	\$15.50	\$18.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.50	\$0.75
Cintas Corporation 8221 Dow Circle East Strongsville, OH 44136	\$3.30	\$1.10	\$2,153.80	\$3.74	\$388.96	\$2,542.76	\$3.85	\$1,001.00	\$3.30	\$1.10	\$114.40	\$3,658.16	\$15.50	\$18.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.50	\$0.75

NOTE: the number of units for the 2017 BID were changed to be able to compare the 2017 bid to the current bid. The new number of units for both years match what is needed for the current year. Some uniform needs changed from the last bid.

Bidder	3 x 3 Carpet per week	3 x 5 Carpet per week	4 x 6 Carpet per week	4 x 8 Carpet per week	3 x 10 Carpet per week	Shop Towels per towel
Cintas Corporation 2017 BID Modified to Match # Units	N/A	\$1.25	\$1.75	\$2.75	\$2.25	\$0.06
Cintas Corporation 8221 Dow Circle East Strongsville, OH 44136	N/A	\$1.25	\$1.75	\$2.75	\$2.25	\$0.07

3 x 3 Carpet per week	3 x 5 Carpet per week	4 x 6 Carpet per week	4 x 8 Carpet per week	3 x 10 Carpet per week	Shop Towels	Bid Bond or Check	3x5 City Hall	3x5 Police Dept	3x5 Fire	3x5 Parks	3x5 Rec	3x5 Animal	3x5 Service	4x6 City Hall	4x6 Police Dept	4x6 Fire
N/A	\$1.25	\$1.75	\$2.75	\$2.25	\$0.06	Bid Bond of 10%	\$0.00	\$5.00	\$12.50	\$1.25	\$3.75	\$2.50	\$0.00	\$26.25	\$1.75	\$1.75
N/A	\$1.25	\$2.00	N/A	\$2.50	\$0.052	Bid Bond of 10%	\$ -	\$ 5.00	\$ 12.50	\$ 1.25	\$ 3.75	\$ 2.50	\$ -	\$ 30.00	\$ 2.00	\$ 2.00

4x6 Parks	4x6 Rec	4x6 Animal	4x6 Service	3x10 City Hall	3x10 Police Dept	3x10 Fire	3x10 Parks	3x10 Rec	3x10 Animal	3x10 Service
\$0.00	\$10.50	\$1.75	\$3.50	\$2.25	\$0.00	\$6.75	\$0.00	\$9.00	\$0.00	\$9.00
\$ -	\$ 12.00	\$ 2.00	\$ 4.00	\$ 2.50	\$ -	\$ 7.50	\$ -	\$ 10.00	\$ -	\$ 10.00

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 24-2020

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH CINTAS CORPORATION FOR THE RENTAL AND MAINTENANCE OF UNIFORMS, WALK-OFF MATS AND SHOP TOWELS PURSUANT TO SUBMITTED BID PRICES.

WHEREAS: Bids were advertised in accordance with public bidding requirements with a submission date of February 27, 2020, upon which no bids were received;

WHEREAS: Upon re-advertisement, the City of Brunswick received one (1) bid in accordance with public bidding requirements; and

WHEREAS: The one (1) received public bid was opened on March 24, 2020 with Cintas Corporation determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with Cintas Corporation, the lowest and best bidder, for the rental and maintenance of uniforms, walk-off mats and shop towels pursuant to submitted bid prices, subject to annual appropriations by City Council as required by law.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to ensure continuation of services as the current contract expires on April 30, 2020. Therefore the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 4/13/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 25-2020** - An ordinance authorizing the City Manager to execute all documents necessary to donate a 0.002 acre portion of PPN 003-18B-15-195 from the City of Brunswick to the City of Brunswick for the purpose of creating a permanent drainage easement as part of the North Carpenter Road Project. - **1st Reading** (To be brought from Committee-of-the-Whole, Administration/Matt Jones)

BACKGROUND: New legislation request

**PURPOSE AND
EXPLANATION:**

During the design-build process for the North Carpenter Road project, it was determined that a permanent drainage structure needed to be installed on City of Brunswick property outside the existing right-of-way. The structure will be located on the east side of North Carpenter Road across from Lexington Lane on Permanent Parcel No. 003-18B-15-195. This ordinance will enable the creation of a permanent drainage easement adjacent to the existing right-of-way for the purpose of maintaining this structure. This is a necessary step in order to maintain accurate property records resultant from the North Carpenter Road project.

IMPLEMENTATION

SCHEDULE: The easement will be prepared and filed with the County immediately following the acceptance of this Ordinance by City Council.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Adoption of an ordinance donating 0.002 acres along North Carpenter Road owned by the City of Brunswick to the City of Brunswick for the purpose of creating a permanent drainage easement

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 25-2020

BY: Committee-of-the-Whole

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO DONATE A 0.002 ACRE PORTION OF PPN 003-18B-15-195 FROM THE CITY OF BRUNSWICK TO THE CITY OF BRUNSWICK FOR THE PURPOSE OF CREATING A PERMANENT DRAINAGE EASEMENT AS PART OF THE NORTH CARPENTER ROAD PROJECT.

WHEREAS: During the design-build process for the North Carpenter Road Project, it was determined that a permanent drainage structure needed to be installed on a 0.002 acre portion of the real property owned by the City identified as PPN 003-18B-15-195 (the "Property") as located outside of the existing right-of-way; and

WHEREAS: In order to maintain accurate property records as a result of the North Carpenter Road Project, it is necessary to donate a 0.002 acre portion of the Property from the City of Brunswick to the City of Brunswick.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to execute all necessary documents to donate a 0.002 acre portion of the Property from the City of Brunswick to the City of Brunswick for the purpose of creating a permanent drainage easement as part of the North Carpenter Road Project and to maintain accurate property records.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

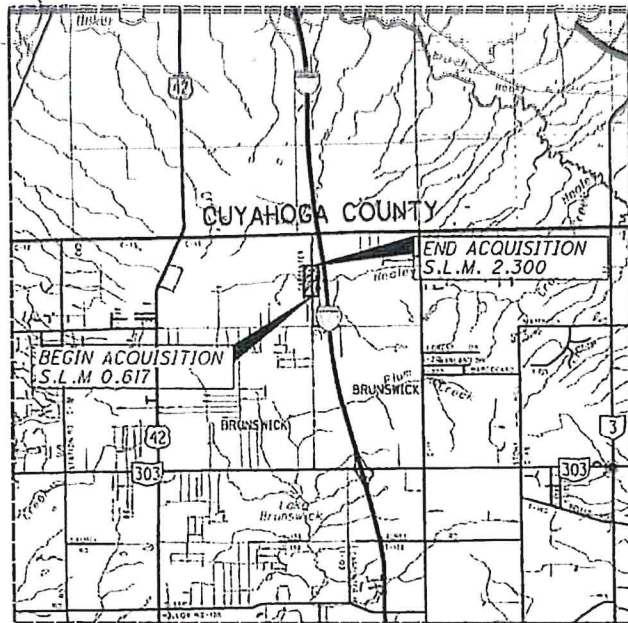
2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

P:\DWG\DEPT9\0001_P\Projects\ProjectData\MED\4821_MED-CARP-N\Design\RW\Sheets\14821_RL001.dgn OL:RL001 1/23/2020 1:27:23 PM earlg



LOCATION MAP

SCALE IN MILES



PLANS PREPARED BY:

FIRM NAME : RESOURCE INTERNATIONAL, INC.
R/W DESIGNER: EARL GRANT
R/W REVIEWER: MARK S. WARD
FIELD REVIEWER: RON MILLER
PRELIMINARY FIELD REVIEW DATE: #/##/2019
TRACINGS FIELD REVIEW DATE: _____
OWNERSHIP UPDATED BY: EARL GRANT
DATE COMPLETED: #/##/2019
PLAN COMPLETION DATE: _____

NOTE: THE EXISTING AND PROPOSED RIGHT OF WAY SHALL BE REFERENCED FROM THE EXISTING CENTERLINE OF RIGHT OF WAY.

TYPES OF TITLE LEGEND:

WD = WARRANTY DEED
T = TEMPORARY EASEMENT

STRUCTURE KEY

☐ RESIDENTIAL
☐ COMMERCIAL
☐ OUT-BUILDING

CONVENTIONAL SYMBOLS

County Line	-----	Ditch / Creek (Ex)	-----
Township Line	-----	Ditch / Creek (Pr)	-----
Section Line	-----	Tree Line (Ex)	-----
Corporation Line	----- or -----	Ownership Hook Symbol	Example
Fence Line (Ex)	----- (Pr)	Property Line Symbol	Example
Center Line	-----	Break Line Symbol	Example
Right of Way (Ex)	----- Ex R/W	Tree (Pr)	Tree (Ex) Shrub (Ex)
Right of Way (Pr)	----- R/W	Tree (Remove)	Shrub (Remove)
Standard Highway Easement (Ex)	----- Ex SH	Evergreen (Ex)	Stump
Temporary Construction Easement	----- TMP	Evergreen (Remove)	Stump (Remove)
Channel Easement (Pr)	----- CH	Wetland (Pr)	Gross (Pr) Aerial Target
Utility Easement (Ex)	----- Ex U	Post (Ex)	Mailbox (Ex) Mailbox (Pr)
Sewer Easement (Pr)	----- SW	Light (Ex)	Telephone Marker (Ex) HTL
Railroad	----- or -----	Fire Hydrant (Ex)	Water Meter (Ex)
Guardrail (Ex)	----- (Pr)	Water Valve (Ex)	Utility Valve Unknown (Ex)
Construction Limits	-----	Telephone Pole (Ex)	Power Pole (Ex)
Edge of Pavement (Ex)	-----	Light Pole (Ex)	
Edge of Pavement (Pr)	-----		
Edge of Shoulder (Ex)	-----		
Edge of Shoulder (Pr)	-----		

RIGHT OF WAY LEGEND SHEET MED-NORTH CARPENTER ROAD

MEDINA COUNTY

BRUNSWICK TOWNSHIP

TOWNSHIP LOTS 13 THRU 17, TRACT 2

TOWNSHIP LOTS 20 THRU 24, TRACT 2

INDEX OF SHEETS:

LEGEND SHEET	1
PROPERTY MAP	2 & 3
SUMMARY OF ADDITIONAL R/W	4 & 5
R/W DETAIL PLAN	6 THRU 12

NOTE: THE EXISTING R/W WIDTH AND LOCATION WERE DETERMINED USING MONUMENTS FOUND DURING A FIELD SURVEY, RECORD DEEDS AND PLATS ON FILE IN THE MEDINA COUNTY RECORDER'S OFFICE AND OTHER PROPERTY DATA FROM MEDINA COUNTY AUDITOR'S OFFICE.

I, _____, P. S. have conducted a survey of the existing conditions for the Ohio Department of Transportation on _____ The results of that survey are contained herein. The horizontal coordinates expressed herein are based on the Ohio State Plane Coordinate System, North Zone on NAD 83 (2011) datum. The Project Coordinates (US Survey feet) are relative to State Plane Grid Coordinates (meters or US Survey feet) by a Project Adjustment Factor multiplier of 1.000000000. As a part of this project I have reestablished the locations of the existing centerline of Roadway and existing Right of Way for property lines contained herein. All of my work contained herein was conducted in accordance with Ohio Administrative Code 4733-37 commonly known as "A Minimum Standards for Boundary Surveys in the State of Ohio" unless noted. The words I and my as used herein are to mean either myself or someone working under my direct supervision.

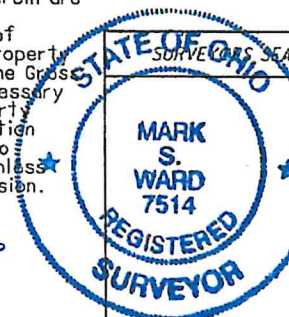
_____, Professional Land Surveyor No. _____

Date: _____

I, Mark S. Ward, P. S. have conducted a survey of the existing conditions for the Ohio Department of Transportation on September 9, 2018. The results of that survey are contained herein. The horizontal coordinates expressed herein are based on the Ohio State Plane Coordinates System North Zone on NAD 83 (2011) datum. The Project Coordinates (US Survey Feet) are relative to State Plane Grid Coordinates (US Survey Feet) by a Project Adjustment Factor of 1.000000000. As a part of this project I have reestablished the locations of the existing property lines for property lines contained herein. As a part of this project I have established the proposed property lines, calculated the Gross Take, present roadway occupied (PRO), Net Take and Net Residue; as well as prepared the legal descriptions necessary to acquire the parcels as shown herein. As a part of this work I have set right of way monuments at the property corners, property line intersection, points along the right of way and/or angle points on the right of way, Section Corners and other points as shown herein. All of my work contained herein was conducted in accordance with Ohio Administrative Code 4733-37 commonly known as "Minimum Standards for Boundary Surveys in the State of Ohio" unless noted. The words I and my as used herein are to mean either myself or someone working under my direct supervision.

Mark S. Ward, Professional Land Surveyor No. S-7514

Date: 1-24-2020



77-WD
BASIS OF BEARING
BEARINGS USED HEREON ARE BASED ON AN ASSUMED BEARING BETWEEN A MAG NAIL CONTROL POINT FOUND AT CENTERLINE STATION 57+84.77 AND A MAG NAIL CONTROL POINT FOUND AT CENTERLINE STATION 83+28.76, ESTABLISHING A BEARING OF N 00°14'32" W ON THE CENTERLINE OF NORTH CARPENTER ROAD.

PROJECT CONTROL
BASED ON AN ASSUMED MERIDIAN

PROJECT DESCRIPTION

UPGRADING OF 2.07 MILES OF NORTH CARPENTER ROAD AND 0.22 MILES OF GRAFTON ROAD IN THE CITY OF BRUNSWICK AND BRUNSWICK HILLS TOWNSHIP, MEDINA COUNTY. PAVEMENT REPLACEMENT WITH WIDENING IS TO BE PERFORMED IN ADDITION TO CONSTRUCTION OF A NEW STORM SEWER SYSTEM, ADDING CURB, SIDEWALK REPLACEMENT, AND TRAFFIC CONTROL UPDATES.

UTILITY OWNERS:

LISTED BELOW ARE UTILITY COMPANIES THAT HAVE FACILITIES LOCATED WITHIN THE WORK LIMITS OF THIS PROJECT AND SUBSCRIBE TO OUPS.

WATER
CITY OF CLEVELAND
DIVISION OF WATER
1201 LAKESIDE AVENUE
CLEVELAND, OH. 44114
ATTN: FRED ROBERTS
PHONE: 216-664-2444
EXT. 75590

GAS
COLUMBIA GAS OF OHIO
7080 FRY ROAD
MIDDLEBURG HEIGHTS, OH 44130
ATTN: DAN SUREN
PHONE: 440-891-2428

ELECTRIC
OHIO EDISON
1910 WEST MARKET STREET
AKRON, OH 44313-6912
ATTN: DAVID MILLER
PHONE: 330-436-4055

GAS TRANSMISSION
DOMINION EAST OHIO
2100 EASTWOOD AVENUE
AKRON, OH 44305
ATTN: ADAM HEBERBRAND
PHONE: 330-664-2524

FIBER
MEDINA COUNTY FIBER NETWORK
144 NORTH BROADWAY
MEDINA, OH 44256
ATTN: DAVE CORRADO
PHONE: 216-832-7059

GAS TRANSMISSION
BUCKEYE PIPELINE
5002 BUCKEYE ROAD, BOX 368
EMMAUS, PA 18049-0368
ATTN: DAVID A. JONES
PHONE: 610-904-4956

AERIAL CABLE
FRONTIER COMMUNICATIONS
6223 NORWALK ROAD
MEDINA, OH 44256
ATTN: RANDY HOWARD
PHONE: 330-722-9586

AERIAL CABLE
SPECTRUM
8150 DOW CIRCLE
STRONGSVILLE, OH 44136
ATTN: RICK PALENCAR
PHONE: 216-575-8016

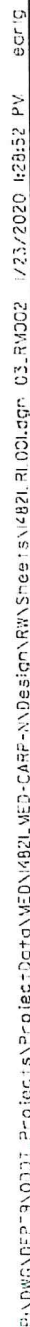
SANITARY
MEDINA COUNTY SANITARY
ENGINEERS OFFICE (MCSE)
791 WEST SMITH ROAD
MEDINA, OH 44256
ATTN: JEREMY SINKO
PHONE: 330-764-8331

AERIAL INTERCONNECT
CITY OF BRUNSWICK
SERVICE AND STREETS
4095 CENTER ROAD
BRUNSWICK, OH 44212
ATTN: MATT JONES
PHONE: 440-439-1999

AERIAL CABLE
WOW
105 BLAZE INDUSTRIAL PARKWAY
BEREA, OH 44017
ATTN: TOM AUBRY
PHONE: 440-973-4375

NOTES: THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN ON THE PLANS ARE OBTAINED FROM THE OWNER OF THE UTILITIES AS REQUIRED BY SECTION 153.64 O.R.C.

\\p01dev\projects\project-9\0777-projects\MED\K821\Med-Care\RW\Sheet\K821_R1001.dgn 03.RV002 1/23/2020 1:20:52 PV earg



\\p01dev\projects\project-9\0777-projects\MED\K821\Med-Care\RW\Sheet\K821_R1001.dgn 03.RV002 1/23/2020 1:20:52 PV earg

7	OWNERSHIPS	0	TOTAL TAKES
8	PARCELS	0	OWNERSHIPS W/ STRUCTURES INVOLVED

ALL AREAS IN ACRES

ALL RIGHT OF WAY ACQUIRED IN THE NAME OF
CITY OF BRUNSWICK, MEDINA COUNTY, OHIO
UNLESS OTHERWISE SHOWN.

0 0 4 / 12	MED - NORTH CARPENTER ROAD	SUMMARY OF ADDITIONAL RIGHT OF WAY	R/W DESIGNER	STATE JOB NO.	P/D NO.	FEDERAL PROJECT IND.
			E/J			
			R/W REVIEWER MSW	032920	14821	F964(049)

WD = WARRANTY DEED
T = TEMPORARY EASEMENT

IN: = INSTRUMENT NUMBER
DV = DEED VOLUME
OR = OFFICIAL RECORD

NOTE: UNDER NO CIRCUMSTANCES ARE TEMPORARY EASEMENTS TO BE USED FOR STORAGE OF MATERIAL OR EQUIPMENT BY THE CONTRACTOR UNLESS NOTED OTHERWISE.

* DENOTES RIGHT OF WAY ENCROACHMENT

REV. BY	DATE	DESCRIPTION
DATE COMPLETED		

Project ID: a-VECN421-VEB-CABE-N\Design\AW\Shae-s\442-BT-00.dgn 08/23/2020 1:57:45 PM



		PID NO. 14821	R/W DESIGNER EJC	R/W REVIEWER MSW	RIGHT OF WAY PLAN STA 85+00.00 TO STA 90+00.00	MED-NORTH CARPENTER ROAD	8 / 12
							

PLAN LETTER ATTACHMENT

City of Brunswick - MED-N-Carpenter RD
77 WD

Date of offer: April 3, 2020

To avoid any misunderstanding as to the work to be done, you are being furnished this plan letter attachment and a print of the right of way plan sheets applicable to your parcel and associated construction plan sheets, if applicable. The following explains the type of acquisition and what to look for on the plans provided. Changes to the plan required by engineering revisions or as agreed to in negotiations will be documented in writing by the City of Brunswick.

This project consists of upgrading 2.07 miles of North Carpenter Road and 0.22 miles of Grafton Road in the City of Brunswick and Brunswick Hills Township, Medina County. Pavement replacement with widening is to be performed in addition to construction of a new storm sewer system, adding curb, sidewalk replacement, and traffic control updates.

The real property needed for the City of Brunswick - MED-N-Carpenter RD project requires the acquisition of only a part of your property. The agency needs to acquire from you Parcel(s) 77 WD. The acquisition is further explained as follows.

Parcel 77 WD

WD is defined as Warranty Deed with Reservation of access. This means all right, title and interest in fee simple title is being acquired in the name and for the use of the City of Brunswick, but the residue property will retain reasonable access to the road. You will notice that the WD area is colored in green on the Right of Way Summary Sheet 4 of 12 and Detail Sheet 8 of 12. The gross WD taking contains 0.002 acres as shown on the Summary Sheet. This taking is needed for the construction along North Carpenter Road and the installation of a catch basin located at approximately Sta. 89+00.00 and comes from Auditor Parcel Number 003-18B-15-195.

The 0.002 acre take area is located along your western property line and is adjacent to the existing Right of Way line. The area to be acquired is approximately located between Sta. 88+96.00, 30.00 Rt. and Sta. 89+04.00, 30.00 Rt. for an approximate distance of 8.00' along North Carpenter Road. At its deepest point, the take area is approximately 12.00' in depth. The area to be acquired is rectangular in shape.

Structures, Improvements and Tenant-Owned Improvements

Drives

N/A

New Pavement/Grade/Swale

N/A

Drainage

Catch Basin located at approximately Sta. 89+00.00

Fencing

N/A

Items that will have to be moved or destroyed

These items have been discussed in “Structures, Improvements and Tenant-Owned Improvements” above.

Field Tiles

The City of Brunswick has made every effort to locate field tiles within the limits of the new right of way and to provide outlets for these tiles. However, since field tiles are underground installations, with their location difficult to establish, we do not guarantee that every tile has been located. For this reason, it is requested that you advise us of the location of any tile omitted from the plans. By doing this, you will be assured that provisions will be made on the plans for a re-connection if it is destroyed during construction.

Gas, Oil and/or Water Lines

We would appreciate being advised as to the location and ownership of any gas, water, or oil lines which might appear on the plans.

Sanitary Sewage Outlets

State and County health laws do not permit sanitary sewage to outlet into road side drainage systems.

Cost to Cure Items

These are items located partially or totally within an area being acquired as right of way and for which you are being compensated an amount for their purchase in addition to an amount for a cost to cure. A cost to cure is an amount paid to you to cure a damage to your remaining property resulting from the acquisition of the cost to cure items.

As soon as possible after you receive compensation you will be responsible for removing any cost to cure items from the right of way area(s) unless you desire the City of Brunswick to remove them for you as part of the project. **If the City of Brunswick does the removal, the City of Brunswick will NOT perform any additional work required to cure damages to your residue property since you will have already been compensated for that work.**

There are not Cost to Cure items for this parcel.

Encroachments

There may be encroachments from your property into the City of Brunswick’s right of way. Encroachments are privately-owned items that occupy public right of way without permission. Private owners are responsible for removing their encroachment items from the right of way as soon as possible. If left in place, encroachments are subject to removal

by the City of Brunswick with the cost for that work charged to the owner. (Ohio revised Code, Section 5515 and 5589).

There are no encroachments shown on the Right of Way Plans.

Miscellaneous

Please be advised that after this acquisition is completed, no improvements, including fencing, may be placed in the new permanent right of way without a written permit from the City of Brunswick.

This project is estimated to start June 2020 and estimated to end June 2021. These dates are subject to change.

LPA
Rev. 01/2010

DONATION LETTER

Date: April 3, 2020

The City of Brunswick
4095 Center Road
Brunswick, OH 44212-2944

Re: Project: City of Brunswick - MED-N-Carpenter RD
Parcel: 77-WD
PID: 14821

Dear Property Owner:

Your real property is needed by the City of Brunswick for a transportation improvement project. As such, you are hereby advised that you have the right to have your property appraised by a competent appraiser and you have the right to accompany the appraiser on the inspection of your property. You have the right to be provided a written offer for the full amount of the fair market value as determined by the agency based upon the appraisal. You have the right to negotiate with the agency and if an acceptable agreement cannot be reached, the right to have the value determined by a court of law. You also have the right to be paid the full amount of the fair market value before being required to surrender possession of your property. Notwithstanding these rights, we understand you are willing to waive all or any part of your rights noted and willingly agree to donate the property needed for the transportation project. The property is described in the attached Exhibit A which is incorporated herein.

Please be advised that if you desire to use the donation for a tax deduction, you should seek advice from the Internal Revenue Service or a tax expert regarding the current rules for appraisal valuation.

The undersigned hereby acknowledges that he/she has been fully advised by a City of Brunswick representative of his/her rights reflected above and agrees to: (1) Waive the right to receive just compensation for the property, (2) Release the City of Brunswick from obtaining an appraisal of the acquired property and (3) Execute the necessary conveyance instrument to transfer said property to the City of Brunswick.

Respectfully,



John Mandula
Acquisition Agent
(Representing the City of Brunswick)

Property owner signature

Date

Print name

Property owner signature

Date

Print name

QUIT CLAIM DEED

The City of Brunswick, the Grantor(s), as a GIFT/DONATION to the Grantee named, does grant and forever Quit Claim to the City of Brunswick, Medina County, Ohio, the Grantee, all right, title and interest in fee simple in the following described real estate:

PARCEL(S): 77 WD

CITY OF BRUNSWICK - MED-N-CARPENTER RD

SEE EXHIBIT A ATTACHED

Medina County Current Tax Parcel No. 003-18B-15-195

Prior Instrument Reference: 2007OR018783, Medina County Recorder's Office.

To have and to hold said parcel(s) unto the Grantee, except: (a) easements, restrictions, conditions, and covenants of record; (b) all legal highways; (c) zoning and building laws, ordinances, rules, and regulations; and (d) any and all taxes and assessments not yet due and payable.

The above parcel(s) conveyed is being acquired by Grantee for a public purpose, namely the establishment, construction, reconstruction, widening, repair or maintenance of a public road.

In the event that Grantee decides not to use the property conveyed for the above-stated purpose, Grantor(s) has a right under Section 163.211 of the Revised Code to repurchase the property for its fair market value as determined by an independent appraisal made by an appraiser chosen by agreement of the parties or, if the parties cannot agree, an appraiser chosen by an appropriate court. However, this right to repurchase shall be extinguished if any of

the following occur: (A) Grantor(s) declines to repurchase the property; (B) Grantor(s) fails to repurchase the property within sixty days after Grantee offers the property for repurchase; (C) Grantee grants or transfers the property to any other person or agency; or (D) Five years have passed since the property was appropriated or acquired by Grantee.

Notwithstanding the foregoing right of repurchase under Section 163.211 of the Revised Code, and as consideration for the transfer of property without compensation by Grantor, Grantee, by its acceptance and recordation of this instrument, agrees that if at anytime the property granted, or any part thereof, shall cease to be used for the purposes for which granted, namely as and for, or in connection with, a road that shall be open to the public without charge, then Grantee shall vacate its road over the property granted, or the relevant part thereof, to Grantor or Grantor's then current successor in interest of record at no cost.

IN WITNESS WHEREOF The City Of Brunswick by and through _____, the _____ of The City Of Brunswick, has hereunto subscribed _____ name on the _____ day of _____, _____.

THE CITY OF BRUNSWICK

Print: _____

STATE OF OHIO, COUNTY OF Medina ss:

BE IT REMEMBERED, that on the _____ day of _____, _____, before me the subscriber, a Notary Public in and for said state and county, personally came the above named _____, who acknowledged being the _____ of The City Of Brunswick, and who acknowledged the foregoing instrument to be the voluntary act and deed of said The City Of Brunswick.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

NOTARY PUBLIC

My Commission expires: _____

This document was prepared by: O.R. Colan Associates on behalf of the City of Brunswick, Medina County, Ohio

EXHIBIT A

RX 250 WD

Page 1 of 3

Rev. 06/09

Ver. Date 01/22/20

PID 14821

**PARCEL 77-WD ⁵⁰
MED-N-CARPENTER ROAD**

**ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE
IN THE FOLLOWING DESCRIBED PROPERTY
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS**

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Medina, City of Brunswick, Original Township Lot 23, Tract 2 and being part of a 0.904 acre tract of land and described in a deed to The City of Brunswick as recorded in Instrument No. 2007OR018783 of the records of Medina County Recorder's Office and being more particularly described as follows;

Being a parcel of land lying on the right side of the centerline of survey of N Carpenter Road (C.H. 103) (width varies) made for the City of Brunswick for the MED-Carpenter Road North project as recorded in Centerline Book ____, Page ____ of the records of Medina County and being located within the following described points in the boundary thereof;

Commencing at a point being the common corner of the Original Brunswick Township Lots 14, 15, 22 and Lot 23 in the intersection of existing centerline of right of way for N Carpenter Road with the intersection of existing centerline of right of way for Grafton Rd (C.H. 42), said point being at N Carpenter Road centerline station 83+28.76;

Thence **N 00 degrees 15 minutes 29 seconds W** a distance of **567.24 feet** with the common line between original Lot 14 and Lot 23, same being the existing centerline of right of way of N Carpenter Road to a point in said line, said point also being in the north line of the grantor's 0.904 acre tract and being at N Carpenter Road centerline station 88+96.00;

EXHIBIT A

RX 250 WD

Page 2 of 3

Rev. 06/09

Thence **N 89 degrees 44 minutes 31 seconds E** a distance of **30.00 feet** across the grantor's 0.904 acre tract to an iron pin set in the existing east right of way line of N Carpenter Road, said iron pin being 30.00 feet right from N Carpenter Road centerline station 88+96.00 and being the ***TRUE POINT OF BEGINNING***;

Thence **N 00 degrees 15 minutes 29 seconds W** a distance of **8.00 feet** with the existing east right of way line for N Carpenter Road across the grantor's 0.904 acre tract to an iron pin set, said iron pin being 30.00 feet right from N Carpenter Road centerline station 89+04.00;

Thence **N 89 degrees 44 minutes 31 seconds E** a distance of **12.00 feet** across the grantors' 0.904 acre tract to an iron pin set, said iron pin being 42.00 feet right from N Carpenter Road centerline station 89+04.00;

Thence **S 00 degrees 15 minutes 29 seconds E** a distance of **8.00 feet** across the grantors' 0.904 acre tract to an iron pin set, said iron pin being 42.00 feet right from N Carpenter Road centerline station 88+96.00;

Thence **S 89 degrees 44 minutes 31 seconds W** a distance of **12.00 feet** across the grantors' 0.904 acre tract to the existing east right of way line of N Carpenter Road and the ***TRUE POINT OF BEGINNING***, containing 0.002 acres more or less.

The above described area contains a total of **0.002 acres**, within Medina County Auditor's Parcel Number 003-18B-15-195, which includes 0.000 acres in the present road occupied.

Grantor claims title by Instrument recorded in Instrument No. 2007OR018783 in the records of Medina County, Ohio.

Iron pins set, as shown on plan and in the above description are 3/4 inch steel rod, thirty (30) inches long with an aluminum cap stamped "ODOT R/W PS No. S-7514".

EXHIBIT A

RX 250 WD

Page 3 of 3

Rev. 06/09

This description was prepared by Mark S. Ward, professional Surveyor No. S-7514, and was based on available public records and actual field survey of the premises performed by Resource International, Inc. in August, 2018. Bearings used in this description are based on Ohio State Plane Coordinates System, South Zone, NAD 83 (2011) and were established utilizing ODOT's VRS system, GPS Equipment and Procedures and an established bearing of N 00°15'29" W on the centerline of N Carpenter Road (C.H. 103).

Resource International, Inc.


Mark S. Ward, P.S. 1-24-2020
Professional Surveyor No. S-7514



THE CITY OF BRUNSWICK
PROPOSED MOTION



DATE: 4/13/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

MOTION: Motion authorizing the City Manager to advertise for public bids for the Rec Center Water Line / Boyer Drive Resurfacing project. This motion is contingent upon the School District agreeing to resurface Boyer Drive in 2020;

BACKGROUND: The proposed project will seek to replace the domestic water line servicing the Brunswick Recreation Center and resurface Boyer Drive.

This motion is contingent upon the School District agreeing to resurface Boyer Drive in 2020. If the Schools do not agree that Boyer Drive needs resurfaced in 2020, this motion and related bid would need to be revised and revisited.

PURPOSE AND EXPLANATION: The proposed project will abandon the existing 3" domestic water connection servicing the Brunswick Recreation Center and replace it with a new 3" connection. Also, the existing asphalt wearing course on Boyer Drive will be removed and replaced with a new asphalt surface. Asphalt base repairs will be performed where necessary prior to installation of the new surface.

IMPLEMENTATION SCHEDULE: Should authorization to bid be secured at the April 13, 2020 Council meeting the project will be advertised in late April and bid in May. Construction is anticipated to begin in June and be completed prior to the start of the 2020-21 school year.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: This project is being funded with a combination of City income tax revenue, MVL permissive tax dollars, and funding from the Brunswick City Schools. Preliminary construction cost estimate including contingency is \$287,000.00.

The Boyer Drive Project, including all engineering, supplemental services, inspection and construction, and contingency costs is limited to the current budget of \$185,000. 333-0458-56881. Road Improvement Fund #333.

The Waterline Project, including all engineering, supplemental services, inspection and construction

costs is limited to the current budget of \$222,000. 300-0522-56250. Capital Improvement Fund #300.

Depending on the bid results and the health pandemic situation, certain financial hardships could arise at anytime, even though a current budget does exist. Any financial hardships that could develop, could potentially delay the funding for this project. At the time this motion was being made, the extent of financial impacts were still unknown. The financial situation is evolving and being monitored.

RECOMMENDED

ACTION:

Passage of a motion which authorizes the City Manager to advertise for and seek public bids for the Rec Center Water Line / Boyer Drive Resurfacing project.

ADDITIONAL

INFORMATION:

This motion is contingent upon the School District agreeing to resurface Boyer Drive in 2020.

THE CITY OF BRUNSWICK
PROPOSED MOTION



DATE: 4/13/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

MOTION: Motion authorizing the City Manager to advertise for public bids for the 2020 Catch Basin Repair Program.

BACKGROUND: The proposed project will seek to adjust, reconstruct, or replace catch basins and concrete boxouts throughout the City, improving neighborhood accessibility and safety to the traveling public.

PURPOSE AND EXPLANATION: The proposed project will improve deteriorated catch basins and surrounding concrete boxouts. Catch basins will be adjusted to grade, reconstructed to grade, or removed and replaced depending on condition. A contingency quantity of storm sewer pipe and drive apron replacement will be included in the contract to address related sinkhole issues.

IMPLEMENTATION SCHEDULE: Should authorization to bid be secured at the April 13, 2020 Council meeting the project will be advertised in May. Construction is anticipated to begin later this summer.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The project is being funded with stormwater utility dollars. Preliminary construction cost estimate is \$125,000.00. Accct#224-0420-54265.

RECOMMENDED ACTION: Passage of a motion which authorizes the City Manager to advertise for and seek public bids for the 2020 Catch Basin Repair Program

ADDITIONAL INFORMATION: