



BRUNSWICK CITY COUNCIL AGENDA

Frank Raso Ward 3	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Brian Ousley At-Large	Joseph Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

JUNE 8, 2020
In Council Chambers
At 7:00 PM

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Approval of Minutes
 - (a) Regular Council Meeting Minutes dated May 11, 2020;
 - (b) Regular Council Meeting Minutes dated May 18, 2020.
4. Mayor's Report:
 - (a) Mayor's Court Financial Report for the month ending May 2020 will be posted on the website and added to the minutes for the record;
 - (b) Mayor's recommendation to reappoint Jeffrey J. Arona and Joseph Shirilla to fulfill a 3-year term on the Planning Commission expiring June 26, 2023;
 - (c) Mayor's recommendation to reappoint Raymond Purcell to fulfill a 2-year term on the Juvenile Diversion Board expiring May 21, 2022;
 - (d) Mayor's recommendation to appoint Millie Manning to fulfill an unexpired term on the Income Tax Review Board starting June 30, 2020 and expiring September 30, 2021;
 - (e) Mayor's recommendation to appoint Millie Manning to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee starting June 30, 2020 and expiring January 27, 2022;
 - (f) Mayor's recommendation to appoint Robert Mata to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee expiring March 9, 2022;
 - (g) Mayor's recommendation to appoint Julie Murawski to fulfill an unexpired term on the Civil Service Commission expiring October 8, 2021;
 - (h) Mayor's Update
5. Council Committee Reports:

Economic Development Committee.....Mr. Hanek

Economic Committee Meeting Minutes dated May 19, 2020
Planning & Zoning Committee.....Mr. Delsanter
Planning & Zoning Committee Meeting Minutes dated May 18, 2020

6. Other Boards and Commissions

(a) Committee of the Whole Meeting Minutes dated May 11, 2020

(b) Committee of the Whole Meeting Minutes dated May 18, 2020

7. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

b. 2nd Reading(s)

ORD. NO. 32-2020 - An ordinance approving the Ridgeline Chase Single Family Cluster Development Preliminary Subdivision Plan, home model elevations, and conditional zoning certificate. - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

RES. NO. 33-2020 - A resolution authorizing the City Manager to enter into a memorandum of understanding with the Medina County Soil and Water Conservation District for assistance with performance items related to the national pollutant discharge elimination system phase ii permit in an amount not to exceed \$4,000.00. - **2nd Reading** (Committee-of-the-Whole, *Administration/Matt Jones*)

ORD. NO. 35-2020 - An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District and the issuance of such approvals. - **2nd reading** (Committee-of-the-World, *Administration/Ken Fisher*)

ORD. NO. 36-2020 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's office for the purpose of adjusting the city boundary lines to include an annexation into the City of Brunswick. - **2nd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

c. 1st Reading(s)

ORD. NO. 37-2020 - An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2021 through December 31, 2021 - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 38-2020 - An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for multi-family dwelling units in all zoning districts and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

ORD. NO. 39-2020 - An emergency ordinance establishing a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for convalescent care facilities in all zoning districts and special planning districts in the city, with the exception of the Senior Development Special Planning District Number 5, and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

8. City Manager's Report
9. Unfinished Business
10. New Business
11. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, MAY 11, 2020

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:03 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley

Others Present: Mayor Ron Falconi, Clerk of Council Fijabi Julien-Gallam, City Manager Carl S. DeForest, and Law Director Ken Fisher.

Approval of Minutes:

Michael Abella Jr. moved to approve the regular Council Meeting Minutes dated April 27, 2020, as written, seconded by Frank Raso. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Frank Raso. Nays - 0. Motion Carried.

Mayor's Report:

Mayor's Court Financial Report for the month ending April 2020 will be posted on the website and added to the minutes for the record.

Council Committee Reports:

Economic Development Committee.....Mr. Hanek:

Nicholas Hanek moved to approve the Economic Development Committee formal report dated April 28, 2020, as written, seconded by Patricia Hanek. Roll Call - Ayes - 7, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Frank Raso, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Reading of Legislation and Action on Legislation:

{Clerk notes: Recorded videos regarding the following legislation were emailed to council members for informational purposes prior to the Regular Council Meeting.}

3rd Reading(s)

ORD. NO. 25-2020 - An ordinance authorizing the City Manager to execute all documents

necessary to donate a 0.002 acre portion of PPN 003-18B-15-195 from the City of Brunswick to the City of Brunswick for the purpose of creating a permanent drainage easement as part of the North Carpenter Road Project. - **3rd Reading** (Committee-of-the-Whole, *Administration/Matt Jones*):

Michael Abella Jr. moved to adopt Ordinance Number 25-2020, seconded by Brian Ousley. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr.. Nays - 0. Motion Carried.

2nd Reading(s)

1st Reading(s)

RES. NO. 28-2020 - An emergency resolution accepting the petition for annexation of 19.485 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*):

Michael Abella Jr. moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Ordinance 28-2020, seconded by Anthony Capretta. Roll Call - Ayes - 6, Frank Raso, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 1, Brian Ousley. Motion Carried.

ORD. NO. 29-2020 - An emergency Ordinance amending Ordinances #92-19 and #7-2020 to include amendments to the appropriations budget for the year ending December 31, 2020 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from the Committee-of-the-Whole, *Administration/Todd Fischer*):

Michael Abella Jr. moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Brian Ousley, Michael Abella Jr., Frank Raso, Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Ordinance 29-2020, seconded by Patricia Hanek. Roll Call - Ayes - 7, Brian Ousley, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Frank Raso, Nicholas Hanek. Nays - 0. Motion Carried.

ORD. NO. 30-2020 - An emergency Ordinance to advance funds. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*):

Michael Abella Jr. moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Patricia Hanek, Frank Raso, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony

Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Ordinance Number 30-2020, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley. Nays - 0. Motion Carried.

RES. NO. 31-2020 - An emergency resolution authorizing the City Manager to enter into an agreement with Northeast Ohio Trenching Service, INC. for the Rec Center Waterline/Boyer Drive Resurfacing Project in an amount not to exceed \$271,686.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*):

Michael Abella Jr. moved to suspend the rules, seconded by Frank Raso. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Frank Raso. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Resolution 31-2020, seconded by Brian Ousley. Roll Call - Ayes - 7, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Frank Raso, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

City Manager's Report:

City Manager Carl DeForest

- Reminded everyone that Brunswick City Hall is closed because of the Covid19 orders from the Governor. Residents could gain access to the Brunswick City Hall by making an appointment with one of the departments. All direct dial numbers are on the City's website and sent to residents' homes in the City Managers newsletter.
- Noted that North Carpenter Road is closed, between Boston Road and Grafton Road, for construction.
- Reminded everyone that the park's playgrounds are closed.
- Reminded everyone that the Veterans of Foreign Wars 9520 (VFW) and American Legion Post 234 in Brunswick canceled their Memorial Day program and parade.
- Added that residents could check the City's website for any changes and updates in the city.
- Thanked the Brunswick Food Pantry and other local organizations for continuing to help those in need during the Covid19 situation.

Unfinished Business:

There was none.

New Business:

Councilman Michael Abella reminded everyone that the next City Council meeting is on May 18, 2020.

Law Director Ken Fischer explained that the City Council is meeting on May 18, 2020, instead of meeting on the 4th Monday, May 25, 2020. May 25, 2020, is Memorial Day.

Adjournment:

Michael Abella Jr. moved to adjourn, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Mayor Ron Falconi

Adopted

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, MAY 18, 2020

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:00 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, and Brian Ousley.

Others Present: Mayor Ron Falconi, Clerk of Council Fijabi Julien-Gallam, City Manager Carl S. DeForest, and Law Director Ken Fisher.

Mayor's Report:

There was none.

Clerk of Council's Report:

Clerk of Council Fijabi Julien-Gallam remarked that even though the City Hall doors are closed the Council's office could still be reached at 330-225-9144.

Reading of Legislation and Action on Legislation:

{Clerk notes: Recorded videos regarding the following legislation were emailed to council members for informational purposes prior to the Regular Council Meeting.}

3rd Reading(s)

There was none.

2nd Reading(s)

There was none.

1st Reading(s)

ORD. NO. 32-2020 - An ordinance approving the Ridgeline Chase Single Family Cluster Development Preliminary Subdivision Plan, home model elevations, and conditional zoning certificate. - **1st Reading** (To be brought from Planning & Zoning Committee, Administration/Grant Aungst):

ORD. NO. 32-2020 - Mr. Delsanter moved this Ordinance to second reading.

Law Director Ken Fisher explained that the approving of the Ridgeline Chase Single Family Cluster Development Preliminary Subdivision Plan did appear in front of the Planning Commission for approval, on Thursday, May 7, 2020. The Planning Commission made the recommendation to the City Council to approve the Ridgeline Chase Single Family Cluster Development Preliminary Subdivision Plan along with the conditional zoning certificate.

RES. NO. 33-2020 - A resolution authorizing the City Manager to enter into a memorandum of understanding with the Medina County Soil and Water Conservation District for assistance with performance items related to the national pollutant discharge elimination system phase ii permit in an amount not to exceed \$4,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*):

RES. NO. 33-2020 - Mr. Abella moved this resolution to second reading.

ORD. NO. 34-2020 - An ordinance amending Chapter 1266 of the Codified Ordinances of the City of Brunswick by removing warehouses, food and goods distribution stations, motor freight garages and truck or transfer terminals as permitted uses in the I-L Light Industrial Zoning District and including warehousing as a conditionally permitted use in the I-L Light Industrial Zoning District. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*):

ORD. NO. 34-2020 - Mr. Abella moved this ordinance to second reading.

Michael Abella Jr. moved to move Ordinance Number 34-2020 back to Planning Commission for review, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

ORD. NO. 35-2020 - An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District and the issuance of such approvals. - **1st reading** (To be brought from Committee-of-the-World, *Administration/Ken Fisher*):

ORD. NO. 35-2020 - Mr. Abella moved this ordinance to second reading.

ORD. NO. 36-2020 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's office for the purpose of adjusting the city boundary lines to include an annexation into the City of Brunswick. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*):

ORD. NO. 36-2020 - Mr. Abella moved this ordinance to second reading.

Law Director Ken Fisher referred back to Ordinance Number 32-2020.

City Manager's Report:

City Manager Carl DeForest

- Reminded everyone that Brunswick City Hall is closed on Monday, May 25, 2020, in observance of Memorial Day.
- Reminded everyone that the Veterans of Foreign Wars 9520 (VFW) and American Legion Post 234 canceled their Memorial Day Ceremony.
- Remarked that in observance of Memorial Day, residents would experience a one-day delay in trash pick-up.
- Asked the residents to not forget about the Census. Mr. Delsanter also added that the City of Brunswick has the largest response rate in Medina County.
- Noted that the City of Brunswick is looking options in reopening up the Brunswick Recreation Center on or around June 1, 2020.
- Remarked that any changes to City services would be updated on the City's website.

New Business:

Councilman Joseph Delsanter expressed his appreciation for all those that served in the military.

Adjournment:

Michael Abella Jr. moved to adjourn, seconded by Brian Ousley. Roll Call - Ayes - 7, Nicholas Hanek, Brian Ousley, Michael Abella Jr., Frank Raso, Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:08 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Mayor Ron Falconi

DRAFT

June 1, 2020

TO: CITY COUNCIL
FROM: CLERK OF COURTS
RE: MONTHLY REPORT TO COUNCIL PER O.R.C.
FOR THE MONTH OF MAY 2020

WAIVERS/COURT/BONDS

DEPOSITS (May) 7,353.14

DEBITS (May) (7,353.14)

Checks to be written in May

Treasurer State of Ohio	\$ 506.50
City of Medina MIATF	\$ 0.00
City of Medina IDATF	\$ 10.50
City of Brunswick Finance Dept/Police Fund *	\$ 6,736.14
Misc Checks (bond refunds & transfers/restitution)	\$ <u>100.00</u>
TOTAL for the month	\$ 7,353.14

*Check includes amounts to: Court Computer Fund and Education & Enforcement Fund

Service Charges/Fees for prior month \$309.01

MAYOR RONALD FALCONI


TERESA BENO, CLERK OF COURTS

APPLICATION FOR
BOARDS AND COMMISSIONS



NAME Jeffrey T. Arona PHONE 216.313.0317
STREET 962 Parmigan Trl CELL 216.313.0317
Years of Residency 27 Registered Brunswick Voter: YES ☒ NO ☐
POSITIONED DESIRED: Planning Commission EMAIL jeffarona@gmail.com

EDUCATION DEGREE YEAR GRADUATED
HIGH SCHOOL Normandy Senior High, Parma
COLLEGE Cleveland State U. BBA, Baldwin-Wallace U. MBA
SPECIAL TRAINING Six Sigma, Prosci Change Management, Leadership
CURRENT EMPLOYMENT Medina County
PNC Bank Pittsburgh, Pa Vice President 1985 to Present
Company Address Title Dates

RELEVANT PAST EMPLOYMENT

n/a
Company Address Title Dates
n/a
Company Address Title Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Active Glummi Leadership Medina County
Vice Chair Summit-Medina County Chapter Board,
Western Reserve Land Conservancy

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>John Mihacevich</u>	<u>979 Parmigan Trail</u>	<u>440.227.4079</u>
2. <u>Mark Thompson</u>	<u>10044 Jamestown, North Royalton</u>	<u>440.478.8117</u>
3. _____	_____	_____

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

1) Continue to serve the city for proper planning
develop and welfare of citizens of Brunswick
2) Current Vice Chairman of Planning

ATTACH RESUME IF DESIRED.

Signature: Jeffy T. Arona Date: 3/5/2020

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.
(AA, EE0C)

**APPLICATION FOR
BOARDS AND COMMISSIONS**

NAME Joseph Shirilla PHONE 330 220 7782

STREET 3353 Red Clover Lane CELL 216 402 7532

Years of Residency 22

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Planning Commision EMAIL joseph.shirilla@abbvie.com

EDUCATION	DEGREE	YEAR GRADUATED
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HIGH SCHOOL <u>Valley Forge High School</u>		1981
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COLLEGE <u>Baldwin-Wallace University</u>		
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SPECIAL TRAINING CMR Reasearcher in Clinical Trials and New Drug Development

CURRENT EMPLOYMENT

AbbVie	Chicago Illinois	WHC Specialist	2013-P
Company	Address	Title	Dates

RELEVANT PAST EMPLOYMENT

Solvay Pharm	Atlanta Georgia	Commercial OPS	1998-2013
Company	Address	Title	Dates

Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.			
2.	Mike Polanski	Brunswick	440 623 1780
3.	Jeff Heisler	Stow	330 554 2320

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

ATTACH RESUME IF DESIRED.

Signature: Joseph Shirilla Digitally signed by Joseph Shirilla
Date: 2020.06.05 16:12:37 -04'00' Date: _____

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

Appointed: 5-21-18
 06/24/2020
 04/04/2020
 Scanned
 New York

APPLICATION FOR BOARDS AND COMMISSIONS

NAME Raymond Purcell PHONE 330-807-2898
CELL ^ ^

NAME 184 Florida CELL ^ ^
STREET 3563 Monte Vista
38 Registered Brunswick Voter: YES

Years of Residency 28 Registered Brunswick Voter: YES ☒ NO ☐

Years of Residency 22 NO
POSITIONED DESIRED: Juvenile Diversion Board EMAIL: Raymond.purcell@MSN.com

EDUCATION	DEGREE	YEAR GRADUATED

HIGH SCHOOL _____

COLLEGE _____

SPECIAL TRAINING

CURRENT EMPLOYMENT

Company	Address	Title	Dates
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RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
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Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

REFERENCES (other than relation):

REFERENCES (other than relatives):		
NAME	ADDRESS	PHONE
1.		
2.		
3.		

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

ATTACH RESUME IF DESIRED.

Signature: [Signature] Date: 2/1/2019

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

3-4-2020

**APPLICATION FOR
BOARDS AND COMMISSIONS**



NAME MILLIE MANNING PHONE (330) 273-2164
STREET 3869 KELLER HANNA DR CELL (216) 978-2190

Years of Residency 43 Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED Income Tax Board of Review EMAIL mananning519@gmail.com

EDUCATION Financial Audit Board DEGREE _____ YEAR GRADUATED _____

HIGH SCHOOL GED

COLLEGE _____

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

RETIRED
Company _____ Address _____ Title _____ Dates _____

RELEVANT PAST EMPLOYMENT

City of Brunswick 4095 Carter Rd Chief San Clerk & Clerk 11/85
Company _____ Address _____ Title _____ Dates 8/2012

Stark Rd Engle Rd - Middleburg Hts Customer Service 3/81
Company _____ Address _____ Title _____ Dates 6/86

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

AARP Tax-Aide Counselor, Treasurer & Trainer with Brunswick Citizens
Police Academy Alumni Association from 2006-2019, Treasurer for
Income Tax Levy and active in St Andrews Busy Bee Ministry

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>Clare Durlay</u>	<u>6935 W. Low Valley City</u>	<u>44280 (330) 483-3080</u>
2. <u>Laurie Parker</u>	<u>582 Oakhurst Brunswick</u>	<u>44212 (216) 640-7600</u>
3. <u>Kelly Faye</u>	<u>3920 Miles Dr Brunswick</u>	<u>44212 (330) 225-7086</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

See attached

ATTACH RESUME IF DESIRED.

Signature: Millie Manning Date: 6/5/2020

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

Qualifications and Desire for Serving:

For 27 years I worked for the City of Brunswick with 21 years as Chief Tax Clerk.

I have 10 years as a Tax-Aide Counselor for AARP assisting and preparing Federal & State Income Tax Returns for residents and also 2 years of training new volunteers.

With my tax experience and my understanding of the City of Brunswick's Codified Ordinance I feel I would be an asset to the Brunswick Income Tax Board of Review.

Thank you for your consideration.

**APPLICATION FOR
BOARDS AND COMMISSIONS**

SCANNED
JUN 05 2020

NAME MILLIE MANNING PHONE (330) 273-2164

STREET 3869 KELLER HANNA DR CELL (216) 978-2190

Years of Residency 43

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Income Tax Board of Review EMAIL mananning519@gmail.com

EDUCATION Financial Audit Board DEGREE _____ YEAR GRADUATED _____

HIGH SCHOOL GED

COLLEGE _____

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

RETIRED

Company	Address	Title	Dates
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RELEVANT PAST EMPLOYMENT

<u>City of Brunswick</u>	<u>4095 Carter Rd</u>	<u>Chief San Clerk & Clerk</u>	<u>11/85 8/2012</u>
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<u>Stark Rd</u>	<u>Engle Rd - Middleburg Hts</u>	<u>Customer Service</u>	<u>3/81 6/86</u>
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

AARP Tax-Aide Counselor, Treasurer & Trainer with Brunswick Citizens
Police Academy Alumni Association from 2006-2019, Treasurer for
Income Tax Levy and active in St Andrews Busy Bee Ministry

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>Clare Durlay</u>	<u>6935 W. Low Valley City, W4280</u>	<u>(330) 483-3080</u>
2. <u>Laurie Parker</u>	<u>582 Oakhurst Brunswick 44212</u>	<u>(216) 640-7600</u>
3. <u>Kelly Frye</u>	<u>3920 Miles Dr Brunswick 44212</u>	<u>(330) 225-7086</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

See attached

ATTACH RESUME IF DESIRED.

Signature: Millie Manning Date: 6/5/2020

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

Qualifications and Desire for Serving:

For 27 years I worked for the City of Brunswick with 21 years as Chief Tax Clerk.

I have 10 years as a Tax-Aide Counselor for AARP assisting and preparing Federal & State Income Tax Returns for residents and also 2 years of training new volunteers.

With my tax experience and my understanding of the City of Brunswick's Codified Ordinance I feel I would be an asset to the Brunswick Income Tax Board of Review.

Thank you for your consideration.

**APPLICATION FOR
BOARDS AND COMMISSIONS**

NAME Robert Mata PHONE _____

STREET 1500 West 130th Street, Brunswick CELL _____

Years of Residency 20

Registered Brunswick Voter: YES _____ NO X

POSITIONED DESIRED: Financial Audit & Review Committee EMAIL Rmata_1@msn.com

EDUCATION	DEGREE	YEAR GRADUATED
HIGH SCHOOL <u>Chagrin Falls High School</u>	<u>H.S. Diploma</u>	<u>1979</u>
COLLEGE <u>Cleveland State University</u>	<u>B.B.A, Major: Accounting</u>	<u>1995</u>
SPECIAL TRAINING <u>Certified Information Systems Auditor (CISA)</u>		

CURRENT EMPLOYMENT

Company	Address	Title	Dates
<u>Medical Mutual of Ohio, 9th Street , Cleveland, Ohio 44115</u>		<u>IT Auditor</u>	<u>May 2016 to present</u>

RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
<u>EY, LLP</u>	<u>Cleveland, Ohio</u>	<u>Manager, ITAdvisory</u>	<u>Aug 2015 to Mar 2016</u>

Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Institute Internal Auditors (IIA)

Information Systems Audit and Controls Association (ISACA)

REFERENCES (other than relation):

1.	NAME	ADDRESS	PHONE
	<u>Gordon Bell, Vice President & General Auditor,</u>	<u>Cleveland, OH</u>	<u>(216) 687-6819</u>
	<u>Tom Stepec, Director & Assistant General Auditor,</u>	<u>Cleveland, OH</u>	<u>(216) 687-6602</u>
3.	_____		

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

Twenty-three years of diverse financial and information systems audit experience. Served as a manager reporting thing to s

ATTACH RESUME IF DESIRED.

Signature: Robert Mata, CISA Date: May 4, 2020

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Julie Murawski PHONE 330-273-1018

STREET 3638 Sandlewood Dr. CELL 216-978-3642

Years of Residency 26

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Charter Commission EMAIL juliamurawski@gmail.com

EDUCATION Civil Service Commission DEGREE YEAR GRADUATED

HIGH SCHOOL ✓ 1973

COLLEGE _____

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

Retired July 1, 2019 from the City of Brunswick
Company _____ Address _____ Title _____ Dates _____

RELEVANT PAST EMPLOYMENT

Company _____ Address _____ Title _____ Dates _____

Company _____ Address _____ Title _____ Dates _____

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

I believe my 21 1/2 years working for the City of Brunswick puts me in a unique position to share information and different perspectives that other members may not have that will be valuable in going through the review.

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>Carl S. DeForest</u>	<u>City of Brunswick</u>	
2.	<u>Brian Ohlin</u>	<u>Division of Police</u>	
3.	<u>Josh Erskine</u>	<u>Division of Five</u>	

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I believe my 21 1/2 years of working for the City of Brunswick has value and makes me qualified to serve.

ATTACH RESUME IF DESIRED.

Signature: Julie Murawski Date: June 19, 2019

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

resubmit 6-5-2020

ECONOMIC DEVELOPMENT

May 19, 2020

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Joseph Delsanter, Committee Member Patricia Hanek, Community & Economic Development Director Grant Aungst, Council Clerk Fijabi Julien-Gallam, News Media.

The virtual meeting convened at 5:31 p.m.

GENERAL DISCUSSION:

Mr. Aungst provided an update. He continues to communicate weekly with local businesses to keep them as up to date as possible on things such as the PPE (Paycheck Protection Program) and forgiveness loans. Meetings have continued for the Economic Development response team. On a positive note, there have been companies that are still hiring. In terms of unemployment, there were 10,790 unemployed for the week ending April 18th. There were 10,638 for the week ending May 9th, with a slight improvement in Ohio. In the state of Ohio, claims in May were 796,000 compared to 827,000 for the previous month. The Lieutenant Governor has still been working to refine the unemployment process.

Mr. Aungst spoke of the number of projects working through the Planning Commission. He reported that the new location of Romeo's Pizza on Center Road has been operational. TireMax on Center Road was still moving forward. Rain Forest Car Wash was looking for a change to their site plan, to add a couple of minor items. Class of Custom Decks would be presenting to the Planning Commission this week. Drees Homes plans across from Arlington Drive on Pearl Road were still progressing. Mr. Aungst has been working with a number of businesses still interested in Brunswick. He has been working with a number of site selectors that were looking to locate new types of businesses in the area.

Mr. Aungst shared that the road work on Industrial Parkway south has continued to move along. He still continues to work and refine the city's Pace application to establish Pace projects. He reminded everyone about completing the census, which Brunswick has had the most completed forms in the County. Brunswick Middle School has continued. The Building and Safety departments have been working with them in an effort to have sixth grade opened, at the very least.

Mr. Aungst has still been working close with banks in the area. He spent a lot of time with financial institutions introducing them to many businesses. He has continued to network with businesses so that they are networking and locating new establishments locally and regionally. While the economic face is changing, people must return to work in a safe environment.

Mr. Aungst reported that auto makers were starting to restart their assembly plans. The City has a large automotive business in the community; in retail, commercial and industrial. The hope would be that those reopen at the beginning of June. Restaurants have opened outdoor dining with plans to open dining rooms on Thursday, June 4th. Mr. Aungst commented on the importance to have

patience, kindness and safe distancing as things begin to change. He encouraged local spending for local businesses. He felt that the community has done a great job with safe practices during this time.

Mr. Delsanter brought up discussion of whether Brunswick was regarded as an investment opportunity for growth for site selectors. Mr. Aungst indicated that would depend on what businesses were seeking. Another component would be what they want to bring into the community. When a site selector approaches the community, many factors are taken into consideration. Those companies do a lot of research. Mr. Delsanter raised question pertaining to inquiries from housing developments. Mr. Aungst clarified that there were a lot of inquiries received for single family homes, higher end homes, and land for marketing. Conversation ensued. It was apparent that Brunswick has a very diverse set of livability, a lot of great areas and choices for residents, all of which were really critical.

Mrs. Hanek addressed rumors about the City turning away restaurants. She wanted to know how restaurants approach the city. She pointed out that there have not been any restaurants that have been turned away in the community, to her knowledge. Mr. Aungst stated that when there is an inquiry for a restaurant, they are worked with very diligently with their needs. Discussion ensued about chain restaurants and what it entails when those restaurants are seeking location. When a restaurant reviews an area, they review many things such as demographics, community spending, and community wages. Mr. Aungst clarified that the City has not turned down any restaurants. Mrs. Hanek wanted to point out something that she had noticed at the Hickory Ridge plaza, in which the canopy over the walkway was falling. Mr. Aungst mentioned that he would follow up.

Mr. Hanek explained that last evening the committee was able to take the first transition from a moratorium into legislation and start that process. This was discussed last month. He considered that to be part of the implementation of the Comprehensive Plan. He expressed his appreciation. He inquired about the Chick-fil-A project in which Mr. Aungst stated that nothing had changed; it was still being planned. There was a slight delay because of all that has taken place, however, the pad has been completed for the business and there would be no further delay in moving forward.

Mr. Hanek brought up the issue discussed previously about the ice cream truck whereas the owner was trying to obtain a permit. This was brought up in the past regarding legislation. He commented that mobile food trucks may not fit into the category of solicitors. He wanted to make known that he had recommended that Council begin looking into legislation to avoid this kind of problem in the future.

Mr. Hanek mentioned that other cities were allowing for temporary additional patio seating, or temporary zoning approval for different restaurants, including North Olmsted. Mr. Aungst indicated that there have only been one restaurant approach the City, in which they put in a proposal that would be reviewed by Planning Commission. Many restaurants have patios in the community. That business may be looking for additional space.

Mr. Delsanter raised concern about the solicitor issue and the interpretation. He felt that the food truck should not be categorized as a solicitor. He inquired about the ability in being able to possibility prepare a legislative solution for this issue. Mr. Hanek referred to the previous meeting, whereas it was not a legislative action, but a request to look at drafting something regulating this. Mr. Delsanter mentioned his concern about working against a small business where the word solicitation was being applied. Mr. Hanek reiterated that a motion could be made and referred to the law department.

Mrs. Hanek brought up that the ordinance about solicitors and vendors was updated in 2004 and there has not been anything specifying that food trucks were permissible. She believed that the ice cream truck fell under the category of a vendor. Mr. Hanek commented that the law department could review this and distinguish whether the food truck was a vendor or solicitor, and provide their recommendations and feedback. Mr. Hanek felt it needed reviewed. He hoped for allowance of food trucks in a way that made sense for the owner.

Mr. Aungst mentioned that food trucks generally tend to be a destination, as opposed to traveling to the neighborhoods; unless it were a private party gathering. He clarified that food trucks were stationary and not mobile. As a mobile food vending business, the City does not permit anything since it has not been updated since 2004. The law department would need to look at the distinction in terms of mobile vending, versus a stationary vending.

Mr. Delsanter pointed out that a legislative process would be set in motion, but was not solving the issue at hand. He mentioned whether there could be a lifting of restriction. His concern was the language of the law. His opinion was that the vehicle operating on the road way would not fall under the status of 'door to door'.

Mr. Hanek suggested a motion to refer the issue of a food truck, versus vending truck, to the law department for further investigation that would differentiate from door to door solicitation and expand the modern definition of both of these items. Additionally, with the intent to develop a permissible plan while keeping in mind the safety of the residents in our community. Mrs. Hanek was in agreeance.

Mrs. Hanek made a motion to refer the issue of food trucks versus vending trucks to the law department for further investigation. Vote – 3 Aye, 0 Nays.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 6:17 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Nicholas Hanek
Chairman

PLANNING AND ZONING COMMITTEE

May 18, 2020

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Nicholas Hanek, Committee Member Brian Ousley, Patricia Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Council Clerk Fijabi Julien-Gallam.

The virtual meeting convened at 6:20 p.m.

DISCUSSION ITEMS:

ORD. NO. 32-2020 – An ordinance approving the Ridgeline Chase Single Family Cluster Development Preliminary Subdivision Plan, home model elevations, and conditional zoning certificate. – **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

Mr. Delsanter commented that he attended the Planning Commission meeting where he felt that a great job was done addressing concerns. This would be the beginning process and was not a detailed site plan; not fully accepted by the Planning Commission.

Mr. Ousley raised the concern of having enough staffing levels in place to be able to handle a growing number of residents in the community. He brought up discussion regarding the existing moratoriums on single families and multi-family dwellings. Mr. Ousley stated that staffing levels have stayed the same for 20 years while the community has continued to grow. He commented that this was unacceptable and felt that the City needed to be proactive, not reactive. It was his opinion that there would be additional roads to plow and services needed such as this, while extra work has been subcontracted. He felt that it was a problem that needed resolved. His concern was that if there were ever a major issue to arise, there would be adequate staffing levels available in the community in Safety, Service, and Building departments.

Mr. Hanek understood Mr. Ousley's concern. He raised question to the Law Director for more clarification on the exact definition of cluster development in the City's code. Mr. Fisher could later provide that information and stated that the moratoriums did not relate to this project; it related solely to apartments.

Mr. Ousley pointed out that regardless of the type of homes being discussed, that it would mean a higher number of residents. His concern would continue to be about adequate staffing in the Fire Department and Police Department to handle more residents. He strongly disagreed with continuing to build more. He stated that he would always oppose such an ordinance.

Mr. Hanek moved this ordinance to tonight's Council Agenda of May 18, 2020, for three readings.
Vote – 2 Ayes, 1 Nay - Mr. Ousley.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn at 6:26 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter
Chairman

DRAFT



COMMITTEE OF THE WHOLE MEETING

May 11, 2020

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Nicholas Hanek, Brian Ousley, Anthony Capretta, Patricia Hanek, Joseph Delsanter, Frank Raso, City Manager/Safety Director Carl DeForest, Community & Economic Development Director Grant Aungst, Law Director Kenneth Fisher, Finance Director Todd Fischer, Thomas Keppler, Council Clerk Fijabi Julien-Gallam, News Media.

The virtual meeting convened at 6:32 p.m.

REVIEW LEGISLATION:

RES. NO. 28-2020 - An emergency resolution accepting the petition for annexation of 19.485 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*)

Mr. Fisher provided a brief overview. There were no planning standards being violated by passing this resolution as an emergency with suspension of the rules. There would be no violation of the charter.

Mr. Hanek moved this resolution to tonight's Council Agenda of May 11, 2020, as an emergency with suspension of the rules. Vote – 6 Ayes, 1 Nay - Mr. Ousley.

ORD. NO. 29-2020 - An emergency Ordinance amending Ordinances #92-19 and #7-2020 to include amendments to the appropriations budget for the year ending December 31, 2020 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from the Committee-of-the-Whole, *Administration/Todd Fischer*)

Mr. Fischer explained that this was in order to keep the budget as up to date as possible. The total financial impact of the legislation was a net decrease by approximately \$540,000, with the two largest components of the net decrease being a \$1.4 million reduction in planned transfers to the Road Improvement fund. This would be in order to retain those funds in the General fund reserves to help offset some anticipated negative financial impacts from the health pandemic.

The second reduction was a savings from the Bureau of Workers Compensation, which gave back approximately \$215,000 to the City; looking to retain that and reduce the amount of expenses due to workers compensation. In addition, there were some increases associated with advances needed for

new grants. The City received a grant for \$301,500 for the Clean Ohio Trails Fund grant, in which the entire amount was coming from ODNR (Ohio Department of Natural Resources); the City would need to temporarily fund that for Phase 1 of the Trail. There was an increase of approximately \$56,000 for Police over-time as a result of obtaining money from MCDAC (Medina County Drug Abuse Commission). There was \$70,000 in unemployment claims in the Recreation Center, Parks, and Building departments.

Mrs. Hanek moved this ordinance to tonight's Council Agenda of May 11, 2020, as an emergency with suspension of the rules. Votes – 7 Ayes, 0 Nays.

ORD. NO. 30-2020 - An emergency Ordinance to advance funds. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

Mr. Fischer explained that one advance was associated with the \$301,500 advance discussed from the General fund to the City Wide Park Improvement fund to temporarily cover grant expenditures for Phase 1 of the Trail. The second one was \$200,000 to return from a previous advance, for the EPA Grant fund (for recycle carts) back to the General fund since the City was reimbursed.

Mrs. Hanek moved this ordinance to tonight's Council Agenda of May 11, 2020, as an emergency with suspension of the rules. Votes – 7 Ayes, 0 Nays.

RES. NO. 31-2020 - An emergency resolution authorizing the City Manager to enter into an agreement with Northeast Ohio Trenching Service, INC. for the Rec Center Waterline/Boyer Drive Resurfacing Project in an amount not to exceed \$271,686.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/ Matt Jones*)

Mr. DeForest indicated that the City was looking to replace the water line that ran from Center Road into the Recreation Center, which was part of the contract shared with the school system. The City was responsible for a portion. He commented on the need for an emergency with suspension of the rules so that this project could begin in June; with an estimation of 75 days to complete. The goal would be to have it finished by August.

Mr. Ousley raised question about the costs anticipated for engineering and inspections that were not included in the bid, and also asked about what portions would be subcontracted. Mr. Fischer indicated that he did not have the figures at this time. He clarified that the contract with the engineer firm, Chagrin Valley, specified that anything costing over \$150,000 was based on percentage of a contract. The inspection costs are generally estimated based on a "per hour" contract, per the engineer. Therefore, the engineer would estimate how much time it would take on the job; then it would be calculated accordingly. The City would have costs associated with the inspection firm, QCI (Quality Control Inspection). Mr. Fischer indicated he would email those costs associated with engineering for Mr. Ousley.

Mr. Hanek moved this resolution to tonight's Council Agenda of May 11, 2020, as an emergency with suspension of the rules. Vote – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Aungst provided an update, as inquired about by Mr. Ousley. Currently, Romeo's Pizza on Center Road and Maxwell Boulevard was in the process for final occupancy inspections. Saint Colette's has been in stages for minor interior renovations, in which they would be submitting plans for their 16,000 square foot addition in July. Trillium Creek, a plastic surgery facility, was planning for the doctor's office on Center Road. Dollar General submitted plans for minor interior changes to what was formally family video. St. Ambrose Crossing was in the stage of finalizing and hoped to have full occupancy permits this month; permits only. The Brunswick Family Dental office has been working on office renovations.

Mr. Aungst reported that the Middle School has been somewhat delayed by the pandemic. The contractor indicated that they were working through plans and moving along again. Part of the slow-down was due to access to materials. The current plan was to have sixth grade in the sixth grade wing of the new middle school, the seventh grade wing at Edwards, and the eighth grade wing at Willetts. That could possibly be modified as other things are completed. The City would make sure that through Safety forces and the Building department, all required codes were met for a partial occupancy permit. The contractors were also working to get the common areas open for that time frame so that students would not be impacted by any construction in the building that may need finishing. Meanwhile, the building of Visintainer Middle School would be removed at the end of the month, which would take approximately five weeks through June for finalization.

Applications for permits were being received through the mail, email, and also drop off. The City has been working with community members and businesses. For the month of April, there were 191 applications processed, 142 inspections completed, 58 contractors registered, 162 permits issued, 31 plan reviews, 10 property violations (a decrease), and 633 registered rental units; that was accumulative.

Mr. Ousley felt it was good to see work continuing in the City. He brought up past discussion about having a once per year hazardous dumpster back in the city. Mr. DeForest indicated that costs were obtained and were sent out. He concluded that additional direction from Council was anticipated.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn the Committee of the Whole Meeting at 6:51 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,



Holly Quellos
Assistant Clerk of Council

DRAFT



COMMITTEE OF THE WHOLE MEETING

May 18, 2020

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Nicholas Hanek, Brian Ousley, Anthony Capretta, Frank Raso, Patricia Hanek, Joseph Delsanter, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Council Clerk Fijabi Julien-Gallam, News Media.

The virtual meeting convened at 6:36 p.m.

MOTION ITEMS:

A motion reducing monthly payments to the Medina County Office for Older Adults from \$1,625.00 to \$800.00 for March, April and May of 2020 (and any future months that the Rec Center remains closed).

Mr. DeForest explained that the City has a contract with the Office for Older Adults to provide senior services. The monthly charge was \$1625.00 that the City pays. The City had received an invoice, in which Mr. DeForest contacted the Director and asked if it could be decreased since they are not currently on scene at this time at the Recreation Center due to shut down. He reached an agreement with the director at \$800 per month, which he felt was very reasonable; they are serving meals and checking on much of the community's senior population. This would lessen the money sent to the county for the services rendered to the City by the Office for Older Adults. If passed, there would be three months included with this decrease.

Mr. Delsanter moved to accept the proposal for monthly payment for the months of March, April, and May 2020, from \$1625.00 to \$800.00 per month to the Medina County Office for Older Adults. Votes – 7 Ayes, 0 Nays.

REVIEW LEGISLATION:

RES. NO. 33-2020 - A resolution authorizing the City Manager to enter into a memorandum of understanding with the Medina County Soil and Water Conservation District for assistance with performance items related to the national pollutant discharge elimination system phase ii permit in an amount not to exceed \$4,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*)

Mr. DeForest provided a brief description. This was something that must be done annually and the City was legally obligated to do so.

Mr. Hanek moved this resolution to tonight's Council Agenda of May 18, 2020, for three readings. Votes – 7 Ayes, 0 Nays.

ORD. NO. 34-2020 - An ordinance amending Chapter 1266 of the Codified Ordinances of the City of Brunswick by removing warehouses, food and goods distribution stations, motor freight garages and truck or transfer terminals as permitted uses in the I-L Light Industrial Zoning District and including warehousing as a conditionally permitted use in the I-L Light Industrial Zoning District. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

Mr. Delsanter commented that this would entail giving the planning process a chance to be more diligent on what was approved. Mr. Fisher stated that it would be a change in the zoning code.

Mr. Delsanter moved this ordinance to tonight's Council Agenda of May 18, 2020, for first reading, with the recommendation to refer it back to the Planning Commission. Votes – 7 Ayes, 0 Nays.

ORD. NO. 35-2020 - An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District and the issuance of such approvals. - **1st reading** (To be brought from Committee-of-the-World, *Administration/Ken Fisher*)

Mr. Fisher indicated that the current moratorium would expire on July 23, 2020. This would extend that moratorium, which would include warehousing for an additional three months. The law department would prepare legislation terminating the moratorium to allow the use as conditionally permitted to go forward for warehousing in the same district.

Mr. Delsanter moved this ordinance to tonight's Council Agenda of May 18, 2020, for first reading. Votes – 7 Ayes, 0 Nays.

ORD. NO. 36-2020 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's office for the purpose of adjusting the city boundary lines to include an annexation into the City of Brunswick. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

Mr. Fisher indicated that the annexation of South Carpenter was certified by the County commissioners on March 5, 2020. The annexation was then accepted by City Council on May 11, 2020; this legislation would authorize the City Manager to submit a detachment petition to the County commissioners as required by law. The parcel would now be in the City and not in the Township.

Mr. Hanek moved this ordinance to tonight's Council Agenda of May 18, 2020, for three readings. Votes – 6 Ayes, 1 Nay – Mr. Ousley.

GENERAL DISCUSSION:

Mr. Capretta brought up the Brunswick ice cream truck permit situation, in which he had discussions with Mr. DeForest. Mr. Capretta wanted to discuss this with Council for their input. He hoped for a timeline of when the ice cream truck owner would be able to begin operating again in the community.

Mr. DeForest clarified that approximately six weeks ago, the City suspended issuance and renewal of solicitor permits, for the wellbeing of the community during the pandemic. He had contacted the Law Director for guidance, and it was determined that since the permits were issued through the City Manager's office, Mr. DeForest felt that it would be reasonable and prudent to issue such and suspend issuance of solicitor permits. He shared that Wadsworth and Medina areas were not issuing solicitor permits as well. Mr. DeForest had conversations with the Health Department and others in an effort to make this reasonable and appropriate at this time. Mr. DeForest stated it was still his desire not to issue solicitor permits. Mr. Abella raised question as to the difference between solicitors walking up to a resident's door, versus an ice cream truck. He asked about a possibility for leniency on this instance or an idea of a sooner timeline for the permit issuance. Mr. DeForest agreed that it would be possible.

Mr. Capretta referenced his previous conversations with the owner of the ice cream truck. He questioned whether Mr. Hanek had heard from her because the owner lived in his ward. Mr. Hanek indicated that he had spoken to the resident and understood her position. He also understood the position of the City Manager. He commented that the City really does not have legislation involving food trucks versus door to door soliciting and would like to revisit that.

Mr. Delsanter commented that small businesses are suffering. He felt that the idea of an ice cream truck was not a health care threat. He could relate to the opinions in this matter, however he felt that the City would be putting someone out of business. He believed there was a difference in solicitation versus an ice cream truck. He brought up that the Governor may have indicated last week that the local authority has the right to make such decisions. Mr. Delsanter felt it would be something positive for neighborhoods at this time in being able to help the small business owner.

Mr. Capretta inquired about a timeline that he could provide for the owner of the ice cream truck. Mr. DeForest did not have a date at this time. He has taken in consideration all factors and was trying to look out for the safety of the community. Mrs. Hanek, questioned whether mobile food vending was governed by the Board of Health. Mr. DeForest indicated that they are checked. The businesses are making sure sanitation standards are met; they are checking the health and sanitation of the individuals on the vehicles and also the vehicles themselves. Mr. Capretta mentioned that the Board of Health had given some type of permission to the ice cream truck owner, according to her.

Mr. Fisher shared that he was contacted by the owner's attorney. He noted that these are unprecedented times and there were going to be disagreements on such matters. He stated that the

documentation or permit she referenced from the Medina County Board of Health does not relate to the virus, but rather the operation. It was his opinion that it did not result in anything that should be determined by the City Manager or the Police Chief pertaining to issuing any permits. He agreed with the ordinance of denying applications at this time in order to protect the public. He believed that the City Manager made the right decision.

Mr. Delsanter felt that a resident in a truck selling frozen food was not an endangerment to those receiving food. Mr. Hanek raised question whether it would be possible to begin looking into making food truck legislations. Mr. Fisher agreed that it could be considered. He reiterated that the issue was really the safety of the children; whereas children would be standing next to one another without appropriate social distancing.

Mr. Abella questioned the comfort level that the City would be looking for with this type of soliciting and asked if the Governor's guidance was based on statistics. Mr. DeForest stated that there was no direct piece of information in making that determination. Mr. DeForest felt that his decision on permits was reasonable and appropriate in this environment.

Mr. DeForest reported that the Governor had come out with information indicating that the City could open Recreation Centers, ball fields, and parks in the next week or so. He has had conversations with John Piepsny. The challenge would be the cleanliness of the Recreation Center, keeping distance with machines, etc. There have been limited conversations with BYS (Brunswick Youth Soccer) in regards to the baseball fields, which would require having things completed such as restroom cleaning. Mr. DeForest hoped the Recreation Center would open on June 1st.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn the Committee of the Whole Meeting at 6:56 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,



Holly Quellos
Assistant Clerk of Council

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/8/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 32-2020** - An ordinance approving the Ridgeline Chase Single Family Cluster Development Preliminary Subdivision Plan, home model elevations, and conditional zoning certificate. - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: On May 7, 2020, the Planning Commission held a public hearing and recommended approval to City Council of the Ridgeline Chase single family cluster development preliminary subdivision plan, home elevations, and conditional zoning certificate, subject to certain conditions, pursuant to Sections 1224.04(d)(4) and 1252.04(j) of the Codified Ordinances of the City of Brunswick. The property is located west and south of 1918 Pearl Road, and south of the Laurel Glens Subdivision, Permanent Parcel Numbers 003-18C-08-012 and 003-18C-08-015 (attached Exhibit "A"). This subdivision will consist of 50 conventional single family dwellings and 27 single family cluster units, for a total of 77 homes.

PURPOSE AND EXPLANATION: City Council approved the rezoning of the subject property from the R-R Rural Residential District and C-G General Commercial District to the R-L Low Density Residential District on December 16, 2019 for the purpose to construct a single family cluster development.

IMPLEMENTATION SCHEDULE: Immediately

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No

Suspension of Rules

No

If emergency or suspension of the rules, why the request?
Recommend first reading on May 18, 2020.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 32-2020

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN ORDINANCE APPROVING THE RIDGELINE CHASE SINGLE FAMILY CLUSTER DEVELOPMENT PRELIMINARY SUBDIVISION PLAN, ELEVATION PLAN AND CONDITIONAL ZONING CERTIFICATE.

WHEREAS: On May 7, 2020, the Brunswick City Planning Commission held a public hearing and recommended approval to City Council of a Preliminary Subdivision Plan, Elevation Plan and Conditional Zoning Certificate for the Ridgeline Chase Single Family Cluster Development.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Preliminary Subdivision Plan, as attached hereto as Exhibit "A", Elevation Plan and Conditional Zoning Certificate for the Ridgeline Chase Single Family Cluster Development are hereby approved subject to any conditions enumerated by the Planning Commission and any other conditions imposed by this Council.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 6/8/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 33-2020** - A resolution authorizing the City Manager to enter into a memorandum of understanding with the Medina County Soil and Water Conservation District for assistance with performance items related to the national pollutant discharge elimination system phase ii permit in an amount not to exceed \$4,000.00. - **2nd Reading** (Committee-of-the-Whole, *Administration/Matt Jones*)

BACKGROUND: Previous agreement was authorized by City Council on April 14, 2015.

PURPOSE AND EXPLANATION: An agreement is required by the NPDES permit for performance items conducted on behalf of the permit holder (the City of Brunswick) by an appropriate assisting entity (in this case the Medina County SWCD). The Medina County SWCD has been providing the City of Brunswick with the Public Education and Public Outreach components of the City's previous NPDES Stormwater Permit. This Memorandum of Understanding is essentially a continuation of the previous agreement both parties had signed during the last NPDES Stormwater Permit period. The previous permit period began on April 1, 2015 and ran through the end of 2019. However, the new permit has not yet been issued by the Ohio EPA; therefore, the previous permit remains in effect until the new permit is issued, at which time a new MOU will be necessary.

IMPLEMENTATION SCHEDULE: The agreement will become active immediately upon execution and will remain in place until the new permit is issued by the Ohio EPA.

FINANCIAL INFORMATION: NPDES - - Storm Water Fund #224 - 224-0420-54267 - - 4000

FINANCIAL SUMMARY: There is an annual fee of \$4,000 charged by Medina SWCD for the Public Education and Public Outreach services. This charge has been encumbered in the City's Storm Water Fund #224.....acct#224-0420-54267.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes

Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
N/A

**ADDITIONAL
INFORMATION:**



The Medina County Soil & Water Conservation District

'Local leadership for soil and water conservation'

6090 Wedgewood Road

Medina, Ohio 44256

(Phone) 330-722-9322

(Fax) 330-725-5829

www.medinaswcd.org

January 29, 2020

TO: Brunswick City Manager
4095 Center Rd
Brunswick, Ohio 44212

RE: Memorandum of Understanding

City Manager:

Please review and sign two copies of the Enclosed MOU between Brunswick City and Medina County Soil and Water Conservation District (SWCD). Please retain one copy for your records. The purpose for the MOU is to establish roles and expectation with the Phase II Stormwater NPDES co-permit you hold with Medina SWCD. The previous 5 year permit had expired the end of 2019. Please keep in mind that per Part V.B of the small MS4 general permits, an expired general permit continues in force and effect until a new general permit is issued.

Therefore, Medina SWCD will continue to provide services for you regarding Public Education and Outreach (MCM1) and Public Involvement and Participation (MCM2). When the final new permit is in effect, we will review what is new and update any components that need to be addressed in the MOU. If a new MOU is needed, a meeting will be held by the Parties to discuss the new components and to seek a resolution.

When signed, please return one copy to our office. The existing MOU will remain in effect until a new permit has been approved. Once the new permit (2020) is issued, it will remain in effect until the next permit cycle.

The Medina County SWCD will request an annual conservation appropriation of \$4000.00 from the Brunswick City Council for implementing Public Involvement and Public Education activities in your jurisdiction

If you have any questions, please contact the office.

Sincerely yours:

A handwritten signature in black ink, appearing to read "Jim Dieter".

Jim Dieter
District Manager

Memorandum of Understanding
between
Brunswick City
and
Medina County Soil and Water Conservation District

Background: Federal EPA rules cause certain communities to fall within the Federal NPDES (National Pollutant Discharge Elimination System) five year permit cycle as a “MS-4 Phase II” jurisdiction. Brunswick City is such a jurisdiction. The existing general permit has expired as of 2019. As per OEPA general permit rules, an expired general permit continues in force and effect until a new general permit is issued. When the final new permit is in effect, we will review what is new and update any components that need to be addressed in the MOU. If a new MOU is needed, a meeting will be held by both Parties to discuss the new components and to seek a resolution. Brunswick City’s Storm Water Management Plan will be audited by the Ohio EPA for compliance to the Phase II plan.

Purpose: An agreement is required by the permit for performance items conducted on behalf of the permit holder, Brunswick City, by an appropriate assisting entity, in this case, the Medina County Soil and Water Conservation District.

Brunswick City Agreement Items :

Brunswick City will review their Phase II Stormwater Management Plan with the District as needed to comply with plan needs and requirements in the Public Involvement and Public Education portions.

Brunswick City will assist the Medina County SWCD with access to local media outlets, community event opportunities, “sign our streams” program signs, community groups, public surveys, public schools, etc.

The Medina County SWCD Agreement items :

The Medina County Soil and Water Conservation District agrees to carry out and perform as stated in the Phase II Stormwater Management Plan for Brunswick City.

The existing MOU will remain in effect until a new permit has been approved. Once the new permit (2020) is issued, it will remain in effect until the next permit cycle.

The Medina County SWCD will annually provide Brunswick City with all required reporting activities and will provide the Brunswick City Phase II manager with the annual themes for Public Involvement and Public Education activities.

The Medina County SWCD will meet with the Brunswick City Phase II manager and the Brunswick City Stormwater Commission (if one exists) as necessary.

The Medina County SWCD will request a mid-year annual conservation appropriation from the Brunswick City Council for implementing Public Education and Outreach (MCM1) activities and Public Involvement and Participation (MCM2) activities your jurisdiction.

The fore mentioned parties agree to the memorandum of understanding:

For the City of Brunswick:

City Manager

Date: _____

For Medina County Soil and Water Conservation District Board of Supervisors:

Steve Tilton
Chairperson

Date: 1-31-2020

This memorandum of understanding can be amended by either party at any time as necessary with appropriate and timely concurrence by each party.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 33-2020

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE MEDINA COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR ASSISTANCE WITH PERFORMANCE ITEMS RELATED TO THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PHASE II PERMIT IN AN AMOUNT NOT TO EXCEED \$4,000.00.

WHEREAS: The City of Brunswick is subject to the United States Environmental Protection Agency (the “EPA”) National Pollutant Discharge Elimination System (“NPDES”) Phase II permit;

WHEREAS: The NPDES Phase II permit requires the City of Brunswick to enter into an agreement with an assisting entity for assistance with certain performance items; and

WHEREAS: The City and the Medina County Soil and Water Conservation District are desirous of entering into a Memorandum of Understanding, as attached hereto as Exhibit “A”, providing for assistance to the City as required by the NPDES Phase II permit in an amount not to exceed \$4,000.00.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized and directed to enter into the Memorandum of Understanding, as attached hereto as Exhibit “A”, with the Medina County Soil and Water Conservation District in an amount not to exceed \$4,000.00.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 6/8/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 35-2020** - An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District and the issuance of such approvals. - **2nd reading** (Committee-of-the-World, Administration/Ken Fisher)

BACKGROUND: The members of the Economic Development Committee would like the following extended for an additional three months from the date of conclusion. 77-19 Warehousing and Motor Freight Garages and Truck Transfer Terminals. Current legislation ends on July 23, 2020. Given the time for review of the update to the comprehensive plan and the timing of legislation, they would like to move forward with the extension for May 18, 2020 Council meeting.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 35-2020

BY: Committee-of-the-Whole

AN ORDINANCE EXTENDING A TEMPORARY MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR ZONING, OCCUPANCY AND/OR BUILDING PERMIT APPROVALS FOR WAREHOUSING AND MOTOR FREIGHT GARAGES AND TRUCK OR TRANSFER TERMINAL USES IN THE I-L LIGHT INDUSTRIAL DISTRICT AND THE ISSUANCE OF SUCH APPROVALS.

WHEREAS: On July 23, 2018, City Council adopted Ordinance No. 60-18, which established a six (6) month temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City, which temporary moratorium is set to expire on January 23, 2019;

WHEREAS: On January 14, 2019, City Council adopted Ordinance No. 103-18 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City for an additional six (6) months up to and including July 23, 2019;

WHEREAS: On July 22, 2019, City Council adopted Ordinance No. 39-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City for an additional six (6) months up to and including January 23, 2020;

WHEREAS: On November 25, 2019, City Council adopted Ordinance No. 77-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City for an additional six (6) months up to and including July 23, 2020

WHEREAS: The City of Brunswick may legitimately regulate the location and approval of warehousing and motor freight garages and truck or transfer terminals, which are principally permitted uses in the I-L Light Industrial District per Codified Ordinance Section 1266.02(b) and (i), respectively; and

WHEREAS: This Council believes that extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City, and on the issuance of such approvals, will not deny property owners economically viable use of their property and will permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The six (6) month temporary moratorium extension established by Ordinance No. 77-19 shall be extended for a period of three (3) months up to and including October 23, 2020, wherein the City shall not accept or process any applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City, and further shall not issue any such approvals during said period.

SECTION 2: Whenever the provisions of this Ordinance conflict with any other Ordinance or any provision of the Codified Ordinances of the City, the provisions of this Ordinance shall control.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/8/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 36-2020** - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's office for the purpose of adjusting the city boundary lines to include an annexation into the City of Brunswick. - **2nd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: The Board of County Commissioners certified the transcript of this proceeding in connection with said annexation with the map and Petition required in connection therewith to the Clerk of Council;

The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;

The City of Brunswick passed legislation accepting the proposed annexation per Resolution No. 28-2020 adopted on May 11, 2020;

PURPOSE AND EXPLANATION: The City wishes to petition the Medina County Commissioners Office for detachment for the purposes of adjusting the City boundary lines to include this annexation into the City of Brunswick

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Three readings

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 36-2020

BY: Committee-of-the-Whole

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO FORWARD A PETITION FOR DETACHMENT TO THE MEDINA COUNTY COMMISSIONER'S OFFICE FOR THE PURPOSE OF ADJUSTING THE CITY BOUNDARY LINES TO INCLUDE AN ANNEXATION INTO THE CITY OF BRUNSWICK

WHEREAS: A Petition for Annexation of certain territory in Brunswick Hills Township was duly filed by a property owner located in the territory of Brunswick Hills;

WHEREAS: Said Petition was duly considered by the Board of County Commissioners of Medina County;

WHEREAS: The Board of County Commissioners certified the transcript of this proceeding in connection with said annexation with the map and Petition required in connection therewith to the Clerk of Council;

WHEREAS: The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;

WHEREAS: The City of Brunswick passed legislation accepting the proposed annexation per Resolution No. 28-2020 adopted on May 11, 2020;

WHEREAS: The City wishes to petition the Medina County Commissioners Office for detachment for the purposes of adjusting the City boundary lines to include this annexation into the City of Brunswick; and

WHEREAS: The Petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The City Manager is authorized to forward a Petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include this annexation into the City of Brunswick pursuant to all relevant provisions of Ohio Revised Code Chapters 503 and 709. A copy of said Petition is attached hereto as Exhibit "A".

SECTION 2: The annexation to be included in the boundary adjustment is contained in Resolution No. 28-2020. A copy of said Resolution is attached hereto as Exhibit "B".

SECTION 3: Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES __ NAYS __

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 28-2020

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION OF 19.485 ACRES OF LAND KNOWN AS BEING PART OF BRUNSWICK HILLS TOWNSHIP TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO.

- WHEREAS: The Medina County Commissioners, on February 4, 2020, by Resolution No. 20-0090 attached hereto as Exhibit "A", approved the Petition for Regular Annexation on Application of Owner of 19.485 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio;
- WHEREAS: Pursuant to Ohio Revised Code Section 709.04, the legislative authority of the City of Brunswick must accept or reject the petition for annexation at the next regular session after the expiration of sixty (60) days of the date of filing the certified transcript of all orders of the board of county commissioners, the petition, map and all other papers on file relating to the annexation proceedings with the clerk of the municipal corporation, which occurred on March 5, 2020; and
- WHEREAS: The Clerk of the municipal corporation is required to lay the transcript and the accompanying map or plat and petition before the legislative authority.
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:
- SECTION 1: That the Petition for Regular Annexation on Application of Owner of 19.485 acres of land known as being part of Brunswick Hills Township is hereby accepted.
- SECTION 2: That the Clerk is hereby authorized and ordered to make three (3) copies containing the petition, the map or plat accompanying the petition, a transcript of the proceedings of the board of county commissioners, and all resolutions and ordinances in relation to the annexation, with a certificate to each copy that it is correct. Each certificate shall be signed by the Clerk in her official capacity and shall be authenticated by the seal of the municipal corporation, if applicable.
- SECTION 3: That the Clerk is hereby authorized and ordered to forthwith deliver one such copy of this Resolution to the Medina County Auditor, one such copy to the Medina County Recorder, and one such copy to the Ohio Secretary of State.
- SECTION 4: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason to comply with the time requirements of Ohio Revised Code Section 709.04. Therefore, the same shall be in full force and effect from

and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading May 11, 2020

Rules Suspended: AYES 7 NAYS 0

ADOPTED: May 11, 2020 AYES 6 NAYS 1

ATTEST:


Clerk of Council
Fijabi Julien-Gallam, CMC

PETITION FOR BOUNDARY LINE ADJUSTMENT
Ohio Revised Code Section 503.07

TO: BOARD OF COUNTY COMMISSIONERS
MEDINA COUNTY, OHIO
144 NORTH BROADWAY
MEDINA, OHIO 44256

1. The undersigned is the City Manager for the City of Brunswick and has been authorized by the Brunswick City Council to forward this Petition to the Board of County Commissioners for the purpose of adjusting the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect an annexation of real property to the City of Brunswick in accordance with Ohio Revised Code Chapters 503 and 709.
- 2) A copy of the Ordinance No. 36-2020 authorizing the City Manager to forward this Petition to the Board of County Commissioners is attached hereto as Exhibit "A" and incorporated herein by reference.
- 3) The annexation of the subject property is as detailed in Resolution No. 28-2020, as attached hereto as Exhibit "B" and incorporated herein by reference.
- 4) A copy of a map of the City of Brunswick indicating the annexation and change in boundary lines is attached hereto as Exhibit "C" and incorporated herein by reference.
- 5) Ohio Revised Code Section 503.07 states that:

"When the limits of a municipal corporation do not comprise the whole of the township in which it is situated, or if by change of the limits of such corporation include territory lying in more than one township, the legislative authority of such municipal corporation, by a vote of the majority of the members of such legislative authority, may petition the board of county commissioners for a change of township lines in order to make them identical, in whole or in part, with the limits of the municipal corporation, or to erect a new township out of the portion of such township included within the limits of such municipal corporation. The board, on presentation of such petition, with the proceedings of the legislative authority authenticated, at a regular or adjourned session, shall upon the petition of a city change the boundaries of the township or erect such new township, and may upon the petition of a village change the boundaries of the township or erect such new township."
- 6) Ohio Revised Code Section 503.07 required the Board of County Commissioners to change the boundary lines upon the petition of the City.

WHEREFORE, the undersigned respectfully requests that this Board change the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect the annexation detailed herein.

Carl S. DeForest, City Manager

STATE OF OHIO)
) SS:
COUNTY OF MEDINA)

SWORN TO BEFORE ME and subscribed in my presence this ____ day of _____,
2020.

NOTARY PUBLIC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/8/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 37-2020** - An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2021 through December 31, 2021 - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705 the City must annually adopt a tax budget and submit the tax budget to the County Budget Commission in July. This process is audited under the direction of the Auditor of State for compliance each year.

PURPOSE AND EXPLANATION: This Ordinance would adopt the 2021 tax budget and allow it to be submitted in a timely fashion to the County Budget Commission. This will allow the County Auditor to formalize next year's property tax revenue estimates that are necessary to begin the City's annual appropriation budget process. The property tax estimates are expected to be released by fall of 2020.

IMPLEMENTATION SCHEDULE: Recommended time schedule is for 1 reading with emergency clause and suspension of the rules. Anticipated passage is anticipated to be June 8, 2020.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Recommend approval as an emergency with suspension of the rules in order to allow for compliance with the filing requirements of the Ohio Revised Code, allow for timely property tax estimates from the County and allow for the daily operations of the City of Brunswick to continue without interruptions.

**ADDITIONAL
INFORMATION:**

The Finance Director signed the submitted tax budget to indicate the document has been vetted through the Finance Department's review and process. It was also signed as a result of the agenda software process and official minute record as it cannot be changed once the agenda is set. The Finance Director's signature is in draft form until Council formally adopts the Tax Budget by legislation. If Council does not adopt the tax budget by legislation, this document shall simply remain as a draft.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 37-2020



By: Mrs. Hanek, Mr. Raso, and Mr. Delsanter

AN EMERGENCY ORDINANCE AUTHORIZING AND ADOPTING THE PROPOSED TAX BUDGET FOR THE CITY OF BRUNSWICK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

WHEREAS: The State statute requires that the legislative authority of the City of Brunswick submit to the County Budget Commission a proposed tax budget for the City.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the attached Tax Budget is hereby authorized and adopted as the Tax Budget for the City of Brunswick for the year beginning January 1, 2021 and ending December 31, 2021.

SECTION 2: That the Finance Director is hereby directed to transcribe this tax budget and all other information required to the official budget form prescribed by the County of Medina, Ohio.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the additional reason that the State statute prescribes time limitation on the adoption and certification of this budget. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of Medina County:

The following Budget for the budget year beginning January 1, 2021 has been adopted by Council and is herewith submitted for consideration of the Budget Commission

Signed:

Ned R. Franklin

Finance Director, City of Brunswick

Schedule A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND	BUDGET YEAR AMOUNT REQUEST OF BUDGET COMM. INSIDE / OUTSIDE	BUDGET YEAR AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 MILL LIMITATION	BUDGET YEAR TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED INSIDE 10 MILL LIMIT	OUTSIDE 10 M LIMIT BUDGET YEAR
GOVERNMENTAL FUNDS	1	2	3	4	5
GENERAL FUND	\$ 1,998,300				
SPECIAL REVENUE FUNDS					
FIRE FUND					
POLICE FUND - POLICE PENSION	260,700				
ROAD LEVY FUND	848,500				
PROPRIETARY FUNDS					
DEBT SERVICE FUNDS					
GENERAL OBLIGATION	\$				
FIDUCIARY FUNDS					
TOTAL ALL FUNDS	\$ 3,107,500	\$	\$	\$	\$

* Includes homestead and rollback amounts since the County includes these amounts in the Certificate of Estimated Resources. However, the City separately reports Homestead and Rollback amounts as intergovernmental revenue (not as tax revenue) on its financial reports pursuant to Auditor of State GASB requirements. The above tax estimates match the County Auditor's estimated tax revenue on the March 20, 2020 Certificate of Estimated Resources. Property tax revenue estimates for next year will more than likely be updated by the Medina County Auditor's Office in August/September of 2020.

Note: The above also excludes any additional property taxes that may be passed by the voters subsequent to this tax budget submission.

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to schedule A, column 3)
GENERAL FUND:		
Current Expense Levy authorized by voters on ____ / ____ / ____ not to exceed ____ years. Authorized under Section ____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____ not to exceed ____ years. Authorized under Section ____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____ not to exceed ____ years. Authorized under Section ____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____ not to exceed ____ years. Authorized under Section ____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____ not to exceed ____ years. Authorized under Section ____, R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION		
SPECIAL LEVY FUNDS:		
Road Levy Capital Improvement Fund, Levy authorized by voters on 05/06/2014, not to exceed 10 years. Authorized purposes under Section 5705 19 (G), R.C.	1.2 mills	848,500
Fund, Levy authorized by voters on ____ / ____ / ____ not to exceed ____ years. Authorized under Section ____, R.C.		
Fund, Levy authorized by voters on ____ / ____ / ____ not to exceed ____ years. Authorized under Section ____, R.C.		
Fund, Levy authorized by voters on ____ / ____ / ____ not to exceed ____ years. Authorized under Section ____, R.C.		
Fund, Levy authorized by voters on ____ / ____ / ____ not to exceed ____ years. Authorized under Section ____, R.C.		
TOTAL SPECIAL LEVY FUNDS		848,500
TOTAL ALL FUNDS		\$ 848,500

** Agrees to the amount listed on the County Auditor's Certificate of Estimated Resources dated March 20, 2020. Tax revenue estimate for next year will more than likely be updated by the Medina County Auditor's Office in August/September of 2020.

MEDINA COUNTY
BUDGET
OF

CITY OF BRUNSWICK

FOR FISCAL YEAR
BEGINNING JANUARY 1, 2021

_____, 20 ____

County Auditor

Deputy Auditor

COUNTY AUDITOR'S ESTIMATE

TAX LEVIES AND RATES FOR 2021, IN BRUNSWICK

CITY / VILLAGE

TAX VALUATION: \$ _____

	Amount Approved By Budget Commission	County Auditor's Estimate of Rate in Mills
LEVIES WITHIN 10 MILL LIMITATION		
County		
Township		
School		
Village		
City		
State		
TOTAL	-	-
LEVIES OUTSIDE 10 MILL LIMITATION		
County		
Township		
School		
Village		
City		
State		
TOTAL	-	-
TOTAL LEVY FOR ALL PURPOSES	\$ -	\$ -

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

The Budget Commission of Medina County, Ohio, hereby makes the following Official Certificate of Estimated Resources Resources for the City of Brunswick for the Budget Year beginning: January 1, 2021

FUND	Estimated Un- cumbered Balance January 1, 2021	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE							
General Fund	11,940,180	1,782,534	-	525,000	215,766	23,420,907	37,884,387
Special Revenue Funds	18,743,452	228,927	-	-	31,773	19,177,143	38,181,295
Debt Service Funds	1,225,657	-	-	-	-	72,429	1,298,086
Capital Project Funds	13,286,195	825,382	-	-	23,118	6,566,337	20,701,032
INTERNAL SERVICE FUND	305,410	-	-	-	-	3,412,500	3,717,910
PROPRIETARY FUND TYPE							
Enterprise Funds	4,044,909	-	-	-	-	4,125,000	8,169,909
FIDUCIARY FUND TYPE							
Trust and Agency Funds	280,125	-	-	-	-	920,000	1,200,125
TOTAL ALL FUNDS	\$ 49,825,928	\$ 2,836,843	\$ -	\$ 525,000	\$ 270,657	\$ 57,694,316	\$ 111,152,744

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages and the total amounts approved for each fund must govern the amount of appropriation from such fund.

DATE _____ 20 ____

Budget
Commission

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Uncumbered Balance January 1, 2021	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE							
GENERAL FUND							
General Fund	11,940,180	1,782,534	-	525,000	215,766	23,420,907	37,884,387
	11,940,180	1,782,534	-	525,000	215,766	23,420,907	37,884,387
SPECIAL REVENUE FUNDS							
Court Fees Fund	33,557	-	-	-	-	28,500	62,057
FEMA Grant Fund	-	-	-	-	-	-	-
Police Fund	6,579,064	228,927	-	-	31,773	8,245,447	15,085,211
Fire Fund	4,822,386	-	-	-	-	5,383,760	10,206,146
Street Repair & Maintenance Fund	3,944,549	-	-	-	-	3,498,005	7,442,554
State Highway Fund	385,917	-	-	-	-	176,291	562,208
Law Enforcement Trust Fund	58,202	-	-	-	-	500	58,702
Brunswick Transit Alternative Fund	732,476	-	-	-	-	15,000	747,476
RLF CDBG Fund	-	-	-	-	-	-	-
Brunswick Area Television Fund	731,948	-	-	-	-	448,578	1,180,526
Parks Fund	1,066,219	-	-	-	-	605,300	1,671,519
DOJ Federal Grant Fund	-	-	-	-	-	10,000	10,000
Enforcement & Education	24,019	-	-	-	-	27,269	51,288
Recreation Center Fund	352,458	-	-	-	-	762,507	1,114,965
CHIP (HONIE) Fund	12,657	-	-	-	-	5	12,662
TOTAL SPECIAL REVENUE FUNDS	18,743,452	228,927	-	-	31,773	19,177,143	38,181,295
DEBT SERVICE FUNDS							
General Obligation Debt Fund	1,151,105	-	-	-	-	-	1,151,105
S.A. South Industrial Park Improvement Fund	45,611	-	-	-	-	-	45,611
S.A. Laurel Road Improvement Fund (2006)	13,814	-	-	-	-	42,358	56,172
S. A. Bruns Lake - Dam Improvement Fund	8,009	-	-	-	-	18,513	26,522
S. A. Bruns Lake - Dredging Improvement Fund	7,118	-	-	-	-	11,358	18,476
TOTAL DEBT SERVICE FUNDS	1,225,657	-	-	-	-	72,429	1,298,086
CAPITAL PROJECT FUNDS							
CDBG Fund	-	-	-	-	-	-	-
Capital Project Improvement Fund	5,439,413	-	-	-	-	1,117,837	6,557,250
Road Levy Improvement Fund	113,515	825,382	-	-	23,118	830,000	1,792,015
Road Capital Improvement Fund	5,928,958	-	-	-	-	2,772,500	8,701,458
Traffic Control Improvement Fund	3,125	-	-	-	-	-	3,125
Public Square Improvement Fund	12,298	-	-	-	-	-	12,298
City Hall Expansion/Improvement Fund	463	-	-	-	-	-	463
Fire Improvement Fund	79,618	-	-	-	-	-	79,618
Parks City-Wide Improvement Fund	601,194	-	-	-	-	596,000	1,197,194
Ohio Extension Improv. Program Fed Grant Fund	-	-	-	-	-	-	-
North Carpenter Road Improvement Fund	-	-	-	-	-	-	-
Boston Road Improvement Fund	431,340	-	-	-	-	-	431,340
I-71 / Route 303 Enhancement Fund	3,895	-	-	-	-	-	3,895
Brunswick Lake Improvement Fund	672,376	-	-	-	-	-	672,376
OPWC Graton Road Imp. Fund	-	-	-	-	-	-	-
OPWC Center Road Imp. Fund	-	-	-	-	-	-	-
OPWC Multi Roads Imp. Fund	-	-	-	-	-	-	-
OPWC Laurel Road Imp. Fund	-	-	-	-	-	-	-
OPWC Sleepy Hollow & Old Eagle Road Imp. Fu	-	-	-	-	-	1,350,000	1,350,000
TOTAL CAPITAL PROJECT FUNDS	13,286,195	825,382	-	-	23,118	6,566,337	20,701,032
INTERNAL SERVICE FUNDS							

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Un- cumbered Balance January 1, 2021	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
Internal Service Fund	305,410	-	-	-	-	3,412,500	3,717,910
INTERNAL SERVICE FUNDS	305,410	-	-	-	-	3,412,500	3,717,910
ENTERPRISE FUNDS:							
Storm Water Management Fund	2,270,090	-	-	-	-	1,300,000	3,570,090
Refuse Fund	1,774,819	-	-	-	-	2,825,000	4,599,819
TOTAL ENTERPRISE FUNDS	4,044,909	-	-	-	-	4,125,000	8,169,909
TRUST AND AGENCY FUNDS							
Recreation Programs Fund	1,030	-	-	-	-	-	1,030
General Trust Fund	189,627	-	-	-	-	750,000	939,627
Unclaimed Money Fund	54,841	-	-	-	-	20,000	74,841
Twelve Step Recovery Fund	-	-	-	-	-	-	-
Family Violence Program Fund	3,307	-	-	-	-	-	3,307
Flea Spending Plan Fund	28,830	-	-	-	-	110,000	138,830
Non-Residential 3% Assessment	2,198	-	-	-	-	30,000	32,198
Residential 1% Assessment	292	-	-	-	-	10,292	10,292
TOTAL TRUST AND AGENCY FUNDS	280,125	-	-	-	-	920,000	1,200,125
TOTAL ESTIMATED RESOURCES (See memorandum (only))	\$ 49,825,928	\$ 2,836,843	\$ -	\$ 525,000	\$ 270,657	\$ 57,694,316	\$ 111,152,744

FUND NAME GENERAL FUND
FUND TYPE/CLASSIFICATION GOVERNMENTAL - GENERAL

EXHIBIT 1

This Exhibit is to be used for the General Fund Only

DESCRIPTION	2018 ACTUAL	2019 ACTUAL	BUDGET YEAR ESTIMATED FOR 2020	BUDGET YEAR ESTIMATED FOR 2021
1	2	3	4	5
REVENUES:				
Local Taxes				
General Property Tax - Real Estate	\$ 1,533,080	\$ 1,578,379	\$ 1,782,514	\$ 1,782,514
Tangible Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Municipal Income Tax	18,304,294	20,103,431	19,423,198	19,657,324
Other Local Taxes - Police Pension	-	-	-	-
Total Local Taxes	\$ 19,837,374	\$ 21,681,810	\$ 21,205,712	\$ 21,439,858
Intergovernmental Revenues:				
State Shared Taxes & Permits:				
Local Government	523,922	598,634	541,985	525,000
Estate Tax	-	-	-	-
Cigarette Tax	1,067	1,006	1,100	1,100
Lodging Tax	22,517	59,413	31,409	35,000
Liquor and Beer Permits	26,252	31,307	28,000	30,000
Deregulation - Municipal Income Tax	49,097	86,377	40,000	40,000
Deregulation - Property Tax	-	-	-	-
Property Tax Allocation - Rollback	217,829	219,064	215,766	215,766
Immoblization	-	-	-	-
Personal Property Tax Exemption	-	-	-	-
Other Charges for Services - Govt Only	775	-	-	-
Other State Shared Taxes and Permits	31,764	-	-	-
Total State Shared Taxes and Permits	\$ 873,223	\$ 995,801	\$ 858,260	\$ 846,866
Grants or Aid				
Federal Grants	-	-	-	-
Other Grants or Aid	-	-	-	-
Total Grants or Aid	-	-	-	-
Total Intergovernmental Revenues	\$ 873,223	\$ 995,801	\$ 858,260	\$ 846,866
Special Assessments - Weeds	46,719	50,318	45,000	50,000
Charges for Services				
Fees Lease Income	19,610	14,930	8,850	8,850
Cemetery	1,450	3,400	2,500	2,500
Dispatch	-	-	-	-
Senior Activities	-	-	-	-
Total Charges for Services	\$ 21,060	\$ 18,330	\$ 11,350	\$ 11,350
Fines, Licenses, and Permits	815,263	1,203,523	797,205	902,725
Interest Earnings	661,104	917,535	630,948	525,000
Miscellaneous - Miscellaneous	7,003	8,023	4,350	4,350
Other Financing Sources				
Transfers	255,800	1,600,455	91,000	95,000
Advances	800,000	248,811	1,934,622	2,069,058
Total Other Financing Sources	\$ 1,055,800	\$ 1,849,266	\$ 2,027,622	\$ 2,164,058
TOTAL REVENUE	\$ 23,317,546	\$ 26,724,606	\$ 25,580,467	\$ 25,944,207

FUND NAME : GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT 2

This Exhibit is to be used for the General Fund Only

DESCRIPTION	2018 ACTUAL 1	2019 ACTUAL 3	BUDGET YEAR ESTIMATED FOR 2020 4	FORECASTED 2021 5
EXPENDITURES:				
Security of Persons & Property**				
Personal Services	\$ 62,678	\$ 63,972	\$ 75,328	\$ 77,400
Benefits & Insurance	43,028	46,768	52,890	56,575
Contractual Services	1,068	662	6,000	6,180
Supplies & Materials	2,405	1,691	4,750	4,750
Capital Outlay	-	645	-	-
Total Security of Persons & Property	109,179	113,728	138,968	144,905
Public Health Services				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services - Cemetery	10,305	14,159	33,900	30,000
Supplies & Materials	25	111	150	150
Capital Outlay	-	-	-	-
Total Public Health Services	10,330	14,270	34,050	30,150
Leisure Time Activities				
Personal Services	84,270	84,445	89,887	92,359
Benefits & Insurance	53,176	57,030	63,777	68,171
Contractual Services	948	938	1,200	1,200
Supplies & Materials	-	52	150	150
Capital Outlay	-	366	-	1,250
Total Leisure Time Activities	138,394	142,831	155,014	163,131
Community Environment				
Personal Services	423,938	461,600	523,000	537,386
Benefits & Insurance	181,526	209,433	248,312	259,662
Contractual Services	240,078	241,089	523,665	582,225
Supplies & Materials	61,852	18,625	30,450	21,200
Capital Outlay	25,947	2,704	33,450	2,700
Total Community Environment	933,341	933,451	1,358,877	1,403,172
Basic Utility Services				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services	-	-	-	-
Supplies & Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	\$ -	\$ -	\$ -	\$ -

FUND NAME : GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT 2

DESCRIPTION	2018 ACTUAL	2019 ACTUAL	BUDGET YEAR ESTIMATED FOR 2020	FORECASTED 2021
1	2	3	4	5
(Expenditures Continued)				
Transportation				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services	-	-	-	-
Supplies & Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	\$ -	\$ -	\$ -	\$ -
General Government				
Personal Services	1,236,739	1,268,424	1,401,786	1,435,686
Benefits & Insurance	645,816	731,903	809,690	850,398
Contractual Services	927,352	958,612	1,438,644	1,441,266
Supplies & Materials	28,063	28,209	77,810	71,710
Capital Outlay	86,344	146,091	108,123	103,620
Total General Government	\$ 2,924,314	\$ 3,133,239	\$ 3,836,053	\$ 3,902,680
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other - Debt Service	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -
Other Uses of Funds				
Transfers / Advances Out	19,072,596	20,092,422	20,795,535	20,387,000
Contingencies	-	-	-	-
Other Uses of Funds	-	-	-	-
Total Other Uses of Funds	\$ 19,072,596	\$ 20,092,422	\$ 20,795,535	\$ 20,387,000
TOTAL EXPENDITURES	\$ 23,188,154	\$ 24,429,951	\$ 26,318,497	\$ 26,031,037
Revenues Over (Under) Expenditures	129,392	2,294,655	(738,030)	(86,830)
Beginning Fund Balance	10,822,432	10,951,824	12,678,210	11,940,180
Ending Cash Fund Balance	10,951,824	13,246,479	11,940,180	11,853,350
Estimated Encumbrances (outstanding at year end)		568,269	-	-
Estimated Ending Unencumbered Fund Balances	\$ 10,951,824	\$ 12,678,210	\$ 11,940,180	\$ 11,853,350

FUND NAME : GENERAL BOND RETIREMENT FUND
FUND TYPE/CLASSIFICATION : DEBT SERVICE FUND
 This Exhibit is to be used for the General Bond Retirement Fund Only

DESCRIPTION	2018 ACTUAL	2019 ACTUAL	BUDGET YEAR ESTIMATED FOR 2020	FORECASTED 2021
REVENUES	1	2	3	4
Local Taxes				
General Property Tax - Real Estate	\$ -	\$ -	\$ -	\$ -
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	-	-	-	-
Total Local Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental				
Rollback	-	-	-	-
Total Intergovernmental	\$ -	\$ -	\$ -	\$ -
Other Financing Sources:				
Bond Proceeds	-	-	-	-
Premium on Note Sale	-	-	-	-
Miscellaneous	-	-	-	-
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ -
Other Financing Sources:				
Transfers In	-	568	-	-
Total Other Financing Sources	\$ -	\$ 568	\$ -	\$ -
TOTAL REVENUE	\$ -	\$ 568	\$ -	\$ -
EXPENDITURES				
General Government				
Auditor / Treasurer Fees	-	-	-	-
Legal Fees/Cost of Issuance	-	-	-	-
Total General Government	\$ -	\$ -	\$ -	\$ -
Debt Service				
Bond and Note Principal Payment	-	-	-	-
Bond and Notes Interest Payment	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Revenues Over / (Under) Expenditures	-	568	-	-
Beginning Unencumbered Balance	1,150,537	1,150,537	1,151,105	1,151,105
Ending Cash Fund Balance	1,150,537	1,151,105	1,151,105	1,151,105
Estimated Encumbrances (outstanding at year end)	-	-	-	-
Estimated Ending Unencumbered Fund Balances	\$ 1,150,537	\$ 1,151,105	\$ 1,151,105	\$ 1,151,105

*Since 2013, all storm water debt has been paid from the Storm Water Enterprise Fund. The City's current debt service plan is to provide a dedicated funding source that can be available for larger capital improvement projects and related debt obligations. Currently this fund's balance is informally earmarked for future debt service if needed for future major road projects or building improvements for 2021 and beyond. Project discussions are ongoing.

FUND	Estimated Un- encumbered Balance January 1, 2021	Budget Year Tax (Only) Receipts	Budget Year: Homestead & Railback (Only) Receipts	Budget Year Other Receipts	Budget Year Estimated Total Receipts	Total Available for Expenditures	BUDGET YEAR EXPENDITURES AND ENCUMBRANCES	Estimated Unencumbered Balance December 31, 2021		
							Personal Service	Other	Total	
GOVERNMENTAL FUND TYPE										
SPECIAL REVENUE FUNDS										
Court Fees Fund	33,557	-	-	28,400	28,500	62,957	10,949	19,670	30,619	31,438
FEMA Grant Fund	-	-	-	-	-	-	-	-	-	-
Police Fund	6,579,064	228,927	31,773	8,245,447	8,506,147	15,085,211	4,591,180	4,207,991	8,799,180	6,194,031
Fire Fund	4,822,786	-	-	4,381,760	4,381,760	10,206,416	2,597,338	2,597,338	4,171,606	5,024,540
Street Repair & Maintenance Fund	3,943,549	-	-	3,498,005	3,498,005	7,442,554	1,308,049	2,578,403	3,776,452	3,706,452
State Highway Fund	345,912	-	-	176,291	176,291	562,208	-	176,225	176,225	385,983
Law Enforcement Trust Fund	58,202	-	-	500	500	58,702	-	45,000	45,000	43,702
Brunswick Transit Alternative Fund	732,476	-	-	14,000	15,000	747,476	-	45,000	45,000	702,476
RIF (CDBG) Fund	-	-	-	-	-	-	-	-	-	-
Brunswick Area Television Fund	731,948	-	-	448,578	448,578	1,180,526	152,472	264,925	417,396	763,130
Pala Fund	1,066,219	-	-	605,300	605,300	1,671,519	230,331	373,624	603,955	1,067,612
DOJ Grant Fund	-	-	-	10,000	10,000	10,000	-	10,000	10,000	-
Enforcement & Education	23,019	-	-	3,250	3,250	27,269	-	3,250	3,250	23,019
Restoration Center Fund	352,458	-	-	765,507	762,507	1,114,965	375,237	588,038	963,275	135,690
CHRP (HOMER) Fund	12,652	-	-	4	5	12,662	-	-	-	12,662
TOTAL SPECIAL REVENUE FUNDS	18,743,452	228,927	31,773	19,177,145	19,437,843	38,181,295	9,142,398	10,919,512	20,061,911	18,119,384
DEBT SERVICE FUNDS										
General Obligation Debt Fund	1,151,105	-	-	-	-	1,151,105	-	-	-	1,151,105
S A South Industrial Park Improvement Fund	45,611	-	-	-	-	45,611	-	-	-	-
S A Laurel Road (100k) Improvement Fund	13,814	-	-	42,358	42,358	56,172	-	40,188	40,188	15,984
S A Bronx Lake - Dam Improvement Fund	8,009	-	-	18,515	18,515	26,522	-	18,949	18,949	7,573
S A Bronx Lake - Designing Improvement Fund	7,118	-	-	11,578	11,578	18,676	-	11,826	11,826	6,850
TOTAL DEBT SERVICE FUNDS	1,225,657	-	-	72,439	72,439	1,298,086	-	116,574	116,574	1,181,512
CAPITAL PROJECT FUNDS										
CDBG Fund	-	-	-	-	-	-	-	-	-	-
Capital Project Improvement Fund	5,439,413	-	-	1,117,837	1,117,837	6,557,250	-	-	-	5,957,250
Road Levy Improvement Fund	113,515	-	-	850,000	1,678,500	1,792,015	-	1,678,500	1,678,500	113,515
Road Capital Improvement Fund	4,928,958	-	-	2,773,500	2,773,500	8,701,458	-	3,250,000	3,250,000	5,451,458
Traffic Central Improvement Fund	3,125	-	-	-	-	3,125	-	-	-	3,125
Public Square Improvement Fund	12,298	-	-	-	-	12,298	-	-	-	12,298
Can Building Improvement Fund	463	-	-	-	-	463	-	-	-	463
Fire Improvement Fund	79,618	-	-	-	-	79,618	-	-	-	79,618
Pala City Wide Improvement Fund	601,194	-	-	596,000	596,000	1,197,194	-	-	-	596,194
Ohio Extension Program Fed Grant Fund	-	-	-	-	-	-	-	-	-	-
North Carpenter Road Improvement Fund	-	-	-	-	-	-	-	-	-	-
Boston Road Improvement Fund	431,340	-	-	-	-	431,340	-	-	-	431,340
I-71 / Route 303 Enhancement Fund	3,895	-	-	-	-	3,895	-	-	-	3,895
Brunswick Lake Improvement Fund	672,376	-	-	-	-	672,376	-	-	-	672,376
OPWC Grafton Road Imp Fund	-	-	-	-	-	-	-	-	-	-
OPWC Center Road Imp Fund	-	-	-	-	-	-	-	-	-	-
OPWC Multi Road Imp Fund	-	-	-	-	-	-	-	-	-	-
OPWC Laurel Road Imp Fund	-	-	-	-	-	-	-	-	-	-
OPWC Sleepy Hollow & Old Eagle Imp Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS	13,286,195	-	-	6,566,337	1,350,000	20,701,032	-	1,350,000	7,669,500	13,031,532
INTERNAL SERVICE FUNDS										
Internal Service Fund	305,410	-	-	3,412,500	3,412,500	3,717,910	-	3,412,500	3,412,500	305,410
TOTAL INTERNAL SERVICE FUNDS	305,410	-	-	3,412,500	3,412,500	3,717,910	-	3,412,500	3,412,500	305,410
PROPRIETARY										
ENTERPRISE FUNDS										
Storm Water Management Fund	2,270,090	-	-	1,390,000	1,390,000	3,570,090	33,560	1,350,000	1,383,560	2,286,730
Refuse Fund	1,774,819	-	-	2,825,000	2,825,000	4,599,819	69,700	2,657,949	2,727,648	1,872,171
TOTAL ENTERPRISE FUNDS	4,044,909	-	-	4,215,000	4,215,000	8,169,909	103,060	3,007,949	4,011,008	4,158,901
FIDUCIARY										
TRUST AND AGENCY FUNDS										
Recreation Programs Fund	1,030	-	-	-	-	1,030	-	-	-	1,030
General Trust Fund	189,627	-	-	750,000	750,000	939,627	-	750,000	750,000	189,627
Unclaimed Money Fund	54,841	-	-	20,000	20,000	74,841	-	20,000	20,000	54,841
Family Violence Program Fund	3,302	-	-	-	-	3,302	-	-	-	3,302
Plea Spending Plan Fund	28,830	-	-	110,000	110,000	138,830	-	110,000	110,000	28,830
Non-Residential % Assessment Fee	2,198	-	-	30,000	30,000	32,198	-	30,000	30,000	2,198
Residential % Assessment Fee	292	-	-	10,000	10,000	10,292	-	10,000	10,000	292
TOTAL TRUST AND AGENCY FUNDS	280,125	-	-	920,000	920,000	1,200,125	-	920,000	920,000	280,125
TOTAL FOR MEMORANDUM ONLY	37,885,748	1,054,390	54,891	34,273,409	35,382,649	73,208,357	9,245,458	26,446,015	36,191,493	37,076,803

STATEMENT OF AMOUNTS REQUIRED FOR
PAYMENT OF FINAL JUDGMENTS
(Section 5705.29, Revised Code)

[illegible]

1. List the amounts required for the payment of each judgment expected to be paid during the year being budgeted.

							BUDGET YEAR		
PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit *	Date of Issue	Due Date	Last Effective Ordinance(s) at time Tax Budget was prepared	Forecasted Interest Rate	Forecasted amounts of G O Bonds Outstanding at Beginning of Budgeted Year January 1, 2021	Amount Required for Principal and Interest 1/1 - 12/31 2021		Amount Receivable from Other Sources to Meet Debt Payments 1/1 - 12/31 2021
INSIDE 10 MILL LIMIT									
Payable from Bond Retirement Fund									
None Known at this time									
Payable from Other Sources									
Traffic Signalization Imp Bonds \$1,320,000 ^(a)	n/a	November 2012	December 2031	#86-12	2.00% - 4.00% ^a	865,000	49,275	49,275	
Storm Sewer Improvement Bonds \$1,155,000 ^a ^(a)	n/a	November 2012	December 2031	#87-12	2.00% - 4.00% ^a	660,000	86,100	86,100	
Capital Improv. (Storm Water Mgt) Bonds \$4,672,492 *	n/a	September 2009	December 2029	# 80-09, 81-09 & 82-09	2.00% - 4.20% ^a	2,509,384	333,763	333,763	
TOTAL									
OUTSIDE 10 MILL LIMIT									
TOTAL						\$ 4,034,384	\$ 519,138	\$ 519,138	

* Debt obligations associated with storm water drainage and improvements are budgeted to be paid off with the stormwater fee. Council authorized this fee and related Enterprise Fund via Order 31-11. A financial statement beginning balance restatement was required for moving debt obligations from the General Obligation Bond Retirement Fund to the City's new Stormwater Management Enterprise Fund in the City's FY 2012 CAFR.

^(a)The Traffic Signalization and Storm Sewer Bonds were broken out separately since the revenue sources to retire the debt obligations will come from two different funds. The traffic signalization debt obligations are to come from revenue sources in the State Highway Fund and the Storm Sewer debt obligations are to come from the storm water fees collected in the Storm Water Fund.

Note: The above includes General Obligation Bonds issued by the City but excludes OPWC loans and Special Assessment Debt. Furthermore any new projects that may be initiated after the submission of this tax budget are also excluded.

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/8/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 38-2020** - An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for multi-family dwelling units in all zoning districts and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: The members of the Economic Development Committee would like the following extended for an additional six months from the date of conclusion. 78-19 Multifamily housing, currently ending on August 12, 2020, and given the time for review of the update to the comprehensive plan and the timing of legislation, they would like to move forward with the extension for June 8, 2020.

PURPOSE AND EXPLANATION: In the Advance Brunswick Comprehensive Plan Update, it states that multi-family structures should be strategic in placement given the very limited development land that is within the C-G Commercial General Districts. We have limited space within the C-G areas. As we examine all areas of the City, wanting to ensure the highest and best use along with any practical difficulties that may affect the delivery of City services to such facilities.

IMPLEMENTATION SCHEDULE: Earliest time allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that City Council suspend the rules and pass as an emergency measure to allow proper time to analyze information presented in the Comprehensive Plan Update.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 38-2020

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN ORDINANCE EXTENDING A TEMPORARY MORATORIUM
ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS
FOR ZONING, OCCUPANCY, CONDITIONAL USE AND/OR
BUILDING PERMIT APPROVALS FOR MULTI-FAMILY
DWELLING UNITS IN ALL ZONING DISTRICTS AND THE
ISSUANCE OF SUCH APPROVALS.

WHEREAS: The City of Brunswick may legitimately regulate the location and approval of Multi-Family Dwelling Units, as defined in Codified Ordinance Section 1242.02(32)(c);

WHEREAS: On February 12, 2018, City Council adopted Ordinance No. 9-18, establishing a six (6) month temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City effective as of February 12, 2018;

WHEREAS: On July 9, 2018, City Council adopted Ordinance No. 46-18 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including February 12, 2019;

WHEREAS: On February 11, 2019, City Council adopted Ordinance No. 3-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including August 12, 2019;

WHEREAS: On July 22, 2019, City Council adopted Ordinance No. 40-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including February 12, 2020;

WHEREAS: On November 25, 2019, City Council adopted Ordinance No. 78-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including August 12, 2020; and

WHEREAS: This Council believes that extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City, and on the issuance of such approvals, will not deny property owners economically viable use of their property and will permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof relative to the location and approval process for Multi-Family Dwelling Units.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The six (6) month temporary moratorium extension established by Ordinance No. 78-19 shall be extended for a period of six (6) months up to and including February 12, 2021, wherein the City shall not accept or process any applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City, and further shall not issue any such approvals during said period.

SECTION 2: Whenever the provisions of this Ordinance conflict with any other Ordinance or any provision of the Codified Ordinances of the City, the provisions of this Ordinance shall control.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST:

Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/8/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 39-2020** - An emergency ordinance establishing a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for convalescent care facilities in all zoning districts and special planning districts in the city, with the exception of the Senior Development Special Planning District Number 5, and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, Administration/Grant Aungst)

BACKGROUND: The City of Brunswick currently has multiple facilities for the use of convalescent care and special care facilities. As we examine all areas of the City, wanting to ensure the highest and best use along with any practical difficulties that may affect the delivery of City services to such facilities.

PURPOSE AND EXPLANATION: Based on our Advance Brunswick update, the administration continues to study the highest and best use along with analyzing the available resources the City services are able to offer these types of facilities.

IMPLEMENTATION SCHEDULE: Earliest time allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that City Council suspend the rules and pass as an emergency measure to allow proper time to analyze information presented in the Comprehensive Plan Update.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 39-2020

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN EMERGENCY ORDINANCE ESTABLISHING A TEMPORARY MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR ZONING, OCCUPANCY, CONDITIONAL USE AND/OR BUILDING PERMIT APPROVALS FOR CONVALESCENT CARE FACILITIES IN ALL ZONING DISTRICTS AND SPECIAL PLANNING DISTRICTS IN THE CITY, WITH THE EXCEPTION OF THE SENIOR DEVELOPMENT SPECIAL PLANNING DISTRICT NUMBER 5, AND THE ISSUANCE OF SUCH APPROVALS.

WHEREAS: The City of Brunswick may legitimately regulate the location and approval of Convalescent Care Facilities, as defined in Codified Ordinance Section 1242.02(28), which includes, without limitation, senior living, assisted living, memory care and other similar facilities; and

WHEREAS: This Council believes that a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Convalescent Care Facilities in any Zoning District and Special Planning District in the City, with the exception of the Senior Development Special Planning District Number 5, and on the issuance of such approvals, will not deny property owners economically viable use of their property and will permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof relative to the location and approval process for Convalescent Care Facilities.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: For a period of six (6) months from the effective date of this Ordinance, the City shall not accept or process any applications for zoning, occupancy, conditional use and/or building permit approvals for Convalescent Care Facilities, including, without limitation, senior living, assisted living, memory care and other similar facilities, in any Zoning District and Special Planning District in the City, with the exception of the Senior Development Special Planning District Number 5, and further shall not issue any such approvals during said period.

SECTION 2: Whenever the provisions of this Ordinance conflict with any other Ordinance or any provision of the Codified Ordinances of the City, the provisions of this Ordinance shall control.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare of the City and its residents and property owners and for the additional reason that it is required to permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof relative to the location and approval process for Convalescent Care Facilities. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES_____ NAYS_____

ADOPTED: _____ AYES_____ NAYS_____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC