



BRUNSWICK CITY COUNCIL AGENDA

Frank Raso Ward 3	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Brian Ousley At-Large	Joseph Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

JUNE 22, 2020
In Council Chambers
At 7:00 PM

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Approval of Minutes
 - (a) Regular Council Meeting Minutes dated June 8, 2020
4. Mayor's Report:
 - (a) Motion to approve the Mayor's recommendation to reappoint Jeffrey J. Arona and Joseph Shirilla to fulfill a 3-year term on the Planning Commission expiring June 26, 2023;
 - (b) Motion to reappoint Mayor's recommendation to reappoint Raymond Purcell to fulfill a 2-year term on the Juvenile Diversion Board expiring May 21, 2022;
 - (c) Motion to approve the Mayor's recommendation to appoint Millie Manning to fulfill an unexpired term on the Income Tax Review Board starting June 30, 2020 and expiring September 30, 2021;
 - (d) Motion to approve the Mayor's recommendation to appoint Millie Manning to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee starting June 30, 2020 and expiring January 27, 2022;
 - (e) Motion to approve the Mayor's recommendation to appoint Julie Murawski to fulfill an unexpired term on the Civil Service Commission expiring October 8, 2021;
 - (f) Mayor's recommendation to appoint Patrice Brooks to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee expiring March 9, 2022;
 - (g) Mayor's Update
5. Clerk of Council's Report
6. Council Committee Reports:

Finance Committee.....Mrs. Hanek

Finance Committee Meeting Minutes dated June 8, 2020

Planning & Zoning Committee.....Mr. Delsanter

Planning & Zoning Committee Meeting Minutes dated June 8, 2020

7. Other Boards and Commissions

(a) Committee of the Whole Meeting Minutes dated June 8, 2020

8. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

ORD. NO. 32-2020 - An ordinance approving the Ridgeline Chase Single Family Cluster Development Preliminary Subdivision Plan, home model elevations, and conditional zoning certificate. - **3rd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

RES. NO. 33-2020 - A resolution authorizing the City Manager to enter into a memorandum of understanding with the Medina County Soil and Water Conservation District for assistance with performance items related to the national pollutant discharge elimination system phase ii permit in an amount not to exceed \$4,000.00. - **3rd Reading** (Committee-of-the-Whole, *Administration/Matt Jones*)

ORD. NO. 35-2020 - An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District and the issuance of such approvals. - **3rd reading** (Committee-of-the-World, *Administration/Ken Fisher*)

ORD. NO. 36-2020 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's office for the purpose of adjusting the city boundary lines to include an annexation into the City of Brunswick. - **3rd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

b. 2nd Reading(s)

ORD. NO. 38-2020 - An emergency ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for multi-family dwelling units in all zoning districts and the issuance of such approvals. - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

c. 1st Reading(s)

ORD. NO. 40-2020 - An emergency ordinance providing for submission to the electors of the City of Brunswick, Ohio, at the November 3, 2020 General Election, the suggested changes to the Charter as recommended by the City of Brunswick Charter Review Commission. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fischer*)

RES. NO. 41-2020 - A resolution authorizing the City Manager to enter into agreement with the Board of County Commissioners of Medina County for the shared engineering, construction and use of a decanting station. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

RES. NO. 42-2020 - An emergency resolution requesting the City's share of funds from the County Coronavirus Relief Distribution Fund and affirming funds received will be expended consistent with the requirements of Section 5001 of the Cares Act as described in 42 U.S.C. 601 (D). - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

ORD. NO. 43-2020 - An emergency ordinance creating a local Coronavirus Relief Fund (#112) - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

9. City Manager's Report
10. Unfinished Business
11. New Business
12. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, JUNE 8, 2020

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:00 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, and Brian Ousley.

Others Present: Mayor Ron Falconi, Clerk of Council Fijabi Julien-Gallam, City Manager Carl S. DeForest, and Law Director Ken Fisher.

Approval of Minutes:

Michael Abella Jr. moved to approve the Meeting Minutes dated May 11, 2020, and May 18, 2020, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Frank Raso. Nays - 0. Motion Carried.

Mayor's Report:

Mayor's Court Financial Report for the month ending May 2020 will be posted on the website and added to the minutes for the record.

Mayor's recommendation to reappoint Jeffrey J. Arona and Joseph Shirilla to fulfill a 3-year term on the Planning Commission expiring June 26, 2023.

Mayor's recommendation to reappoint Raymond Purcell to fulfill a 2-year term on the Juvenile Diversion Board expiring May 21, 2022.

Mayor's recommendation to appoint Millie Manning to fulfill an unexpired term on the Income Tax Review Board starting June 30, 2020, and expiring September 30, 2021.

Mayor's recommendation to appoint Millie Manning to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee starting June 30, 2020 and expiring January 27, 2022.

Mayor's recommendation to appoint Robert Mata to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee expiring March 9, 2022.

Mayor's recommendation to appoint Julie Murawski to fulfill an unexpired term on the Civil Service Commission expiring October 8, 2021.

Council Committee Reports:

Economic Development Committee.....Mr. Hanek:

Nicholas Hanek moved to approve the Economic Development Committee Formal Report dated May 19, 2020, as written, seconded by Patricia Hanek. Roll Call - Ayes - 7, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Frank Raso, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Planning & Zoning Committee.....Mr. Delsanter:

Joseph Delsanter moved to approve the Planning & Zoning Committee Formal Report dated May 18, 2020, as written, seconded by Brian Ousley. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

Other Boards and Commissions

Michael Abella Jr. moved to approve the Committee-of-the-Whole meeting minutes dated May 11, 2020, and May 18, 2020, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

2nd Reading(s)

ORD. NO. 32-2020 - An ordinance approving the Ridgeline Chase Single Family Cluster Development Preliminary Subdivision Plan, home model elevations, and conditional zoning certificate. - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*):

ORD. NO. 32-2020 - Mr. Delsanter moved this ordinance to third reading.

RES. NO. 33-2020 - A resolution authorizing the City Manager to enter into a memorandum of understanding with the Medina County Soil and Water Conservation District for assistance with performance items related to the national pollutant discharge elimination system phase ii permit in an amount not to exceed \$4,000.00. - **2nd Reading** (Committee-of-the-Whole, *Administration/Matt Jones*):

RES. NO. 33-2020 - Mr. Abella moved this resolution third reading.

ORD. NO. 35-2020 - An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District and the issuance of such approvals. - **2nd reading** (Committee-of-the-World, *Administration/Ken Fisher*):

ORD. NO. 35-2020 - Mr. Abella moved this ordinance to third reading.

ORD. NO. 36-2020 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's office for the purpose of adjusting the city boundary lines to include an annexation into the City of Brunswick. - **2nd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*):

ORD. NO. 36-2020 - Mr. Abella moved this ordinance to third reading.

1st Reading(s)

ORD. NO. 37-2020 - An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2021 through December 31, 2021 - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*):

Patricia Hanek moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley. Nays - 0. Motion Carried.

Patricia Hanek moved to adopt Ordinance Number 37-2020, seconded by Frank Raso. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Frank Raso. Nays - 0. Motion Carried.

ORD. NO. 38-2020 - An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for multi-family dwelling units in all zoning districts and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*):

ORD. NO. 38-2020 - Mr. Ousley moved legislation to second reading.

ORD. NO. 39-2020 - An emergency ordinance establishing a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for convalescent care facilities in all zoning districts and special planning districts in the city, with the exception of the Senior Development Special Planning District Number 5, and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*):

Joseph Delsanter moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

Law Director Ken Fischer remarked that Ordinance Number 39-2020 establishes a 6-month

temporary moratorium for approving the issuance of permits for convalescent care facilities in all zoning districts and special planning districts in the city, with the exception of the Senior Development Special Planning District Number 5.

Joseph Delsanter moved to adopt Ordinance Number 39-2020, seconded by Brian Ousley. Roll Call - Ayes - 7, Nicholas Hanek, Frank Raso, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

City Manager's Report:

City Manager Carl DeForest

- Reassured the community the City did not furlough any members of the safety forces. The staffing levels have not changed. Mr. DeForest explained the use of overtime and unscheduled absences has been changed. He noted that each department has been asked to monitor and reduce their budget where it is reasonable and applicable because of anticipated income tax collection. Mr. DeForest mentioned that he is available at 330-558-6826 to answer anyone questions or concerns.
- Added that as of June 10, 2020, the parks and playgrounds are scheduled to open back up.
- Noted that historically the deadline for the census is July 31st; however, due to the pandemic, the date changed to October 31st. Mr. DeForest remarked that residents have until October 31st to complete the census by mail, internet, or phone.
- Added that as of June 1, 2020, solicitors' permits are unavailable. Mr. DeForest remarked that if a resident has concerns with solicitors going door-to-door, they could contact the non-emergency number at 330-225-9111. All solicitors have to have a permit to go door-to-door, and an approved solicitors list is on the City's website.

Unfinished Business:

There was none.

New Business:

Councilman Brian Ousley remarked that the police tactics over the past few weeks have been atrocious. Mr. Ousley wanted to know the policy for placing a knee on someone's neck and is it permitted in the City of Brunswick.

Mr. DeForest explained that there is not a policy, and they use a force continuum that is taught at Ohio Peace Officer Training Academy (OPOTA). He noted that the tactic wouldn't be allowed in any scenario.

Mr. Ousley expressed that it is very good that the tactic is not allowed. He noted that whatever

happens in the streets with a detainee, they should be treated as a human being.

Mr. Ousley remarked that the residents pay taxes, and they voted on a Safety Levy that passed. He expressed that the residents deserve full safety forces. He noted that the safety forces are below minimum standards. Mr. Ousley remarked that the residents believed that all of the work that went through to pass the levy is a big lie. He noted that the minimum standard is one firefighter per one thousand residents. Mr. Ousley added that the National Fire Protection Association (NFPA) recognizes the minimum standard. Mr. Ousley remarked that everything he stated has a valid point and they are playing Russian roulette. Mr. Ousley noted the issues that are going on with the two fire stations in the City of Brunswick, like getting across town in a reasonable time. He believed that this is punishing the residents when the City is cutting safety forces. He noted that it has always been three firefighters instead of two at a fire station.

Mr. Ousley asked the following questions: What are the maximum and minimum staffing standards? Why is the City dropping to two people at the fire stations? What was the minimum staffing in November 2019 prior to the Safety Levy being passed and the present minimum? Did the City reduce the staffing levels at one of the stations?

Mr. Ousley explained that he lives in Station 2 district and they are receiving less care than Station 1 by cutting down staffing to two people. Mr. Ousley expressed that it takes Station 1 10-15 minutes to get across town, and that is a long time to wait. He added that they have less care now than they did 20 years ago and more residents. Mr. Ousley remarked that he heard that the Fire Chief and the Assistant Fire Chief are going to stand in when needed. He believed that this is breaking the Collective Bargaining Agreement (CBA) because they are administrative, and not part of the agreement. Mr. Ousley expressed that the Chiefs are there to dictate, not go into a fire. Mr. Ousley continued to express his concerns with the amount of fire safety forces that are available.

Councilman Nicholas Hanek noted that he thinks the City Manager understands how the administration work and what they do. He remarked that this is not the time to make blank statements to the public that suggest the City is doing something with the public's money that isn't correct. Mr. Hanek explained that there is an unprecedented economic downturn that was not provided for. He expressed that he heard nothing from Mr. Ousley regarding budget suggestions. Mr. Hanek added that his residents are going to see the road budget decrease in 2021 and things cut. He continued to express that this is the time to be fiscally responsible. Mr. Hanek explained that he is tired of the statements regarding financial decisions, anti-housing, and anti-business. Mr. Hanek believed that the City Manager and Fire Chief is doing the best that they could in the midst of the crisis. Mr. Hanek is thankful that the residents passed the Safety Levy and the work that the firefighter do in the community.

Mr. Ousley expressed that what he stated is facts. Mr. Ousley remarked that he is not asking about cutting the budget. He remarked that he wants to remind everyone that the Safety Levy

was passed to maintain forces, and that is not happening by cutting the staffing levels. Mr. Ousley expressed that he understands the budgetary decisions; however, there is one month left until all taxes are due.

Councilman Michael Abella asked the City Manager if the City cut the safety forces staffing at the fire station. Mr. DeForest responded that they have not.

Adjournment:

Michael Abella Jr. moved to adjourn, seconded by Anthony Capretta. Roll Call - Ayes - 7, Frank Raso, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

Councilman Joseph Delsanter thanked the City Manager and the administration for moving swiftly to resolve the issue with the small businesses like the ice cream shop.

There being no further business, the meeting adjourned at 7:23 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC
Clerk of Council

Mayor Ron Falconi

Adopted

APPLICATION FOR
BOARDS AND COMMISSIONS



NAME Jeffrey T. Arona PHONE 216.313.0317
STREET 962 Parmigan Trl CELL 216.313.0317

Years of Residency 27

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Planning Commission EMAIL jeffarona@gmail.com

EDUCATION

DEGREE

YEAR GRADUATED

HIGH SCHOOL Normandy Senior High, Parma

COLLEGE Cleveland State U. BBA, Baldwin-Wallace U. MBA

SPECIAL TRAINING Six Sigma, Prosci Change Management, Leadership

CURRENT EMPLOYMENT

PNC Bank Pittsburgh, Pa Vice President 1985 to Present
Company Address Title Dates

RELEVANT PAST EMPLOYMENT

n/a n/a
Company Address Title Dates
n/a n/a
Company Address Title Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Active Glummi Leadership Medina County
Vice Chair Summit-Medina County Chapter Board,
Western Reserve Land Conservancy

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>John Mihacevich</u>	<u>979 Parmigan Trail</u>	<u>440.227.4079</u>
2. <u>Mark Thompson</u>	<u>10044 Jamestown, North Royalton</u>	<u>440.478.8117</u>
3. _____	_____	_____

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

1) Continue to serve the city for proper planning
develop and welfare of citizens of Brunswick
2) Current Vice Chairman of Planning

ATTACH RESUME IF DESIRED.

Signature: Jeffy Arona

Date: 3/5/2020

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.
(AA, EE0C)

**APPLICATION FOR
BOARDS AND COMMISSIONS**

NAME Joseph Shirilla PHONE 330 220 7782

STREET 3353 Red Clover Lane CELL 216 402 7532

Years of Residency 22

Registered Brunswick Voter: YES X NO

POSITIONED DESIRED: Planning Commision EMAIL joseph.shirilla@abbvie.com

EDUCATION	DEGREE	YEAR GRADUATED
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HIGH SCHOOL <u>Valley Forge High School</u>		1981
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COLLEGE <u>Baldwin-Wallace University</u>		
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SPECIAL TRAINING CMR Reasearcher in Clinical Trials and New Drug Development

CURRENT EMPLOYMENT

AbbVie	Chicago Illinois	WHC Specialist	2013-P
Company	Address	Title	Dates

RELEVANT PAST EMPLOYMENT

Solvay Pharm	Atlanta Georgia	Commercial OPS	1998-2013
Company	Address	Title	Dates

Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.			
2.	Mike Polanski	Brunswick	440 623 1780
3.	Jeff Heisler	Stow	330 554 2320

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

ATTACH RESUME IF DESIRED.

Signature: Joseph Shirilla Digitally signed by Joseph Shirilla
Date: 2020.06.05 16:12:37 -04'00' Date:

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

Appointed: 5-21-18
 06/24/2020
 04/2020
 ANNEX
 New York

APPLICATION FOR BOARDS AND COMMISSIONS

NAME Raymond Purcell PHONE 330-807-2898
CELL ^ ^

NAME 184 Florida CELL ^ ^
STREET 3563 Monte Vista
38 Registered Brunswick Voter: YES

Years of Residency 28 Registered Brunswick Voter: YES ☐ NO ☐

Years of Residency 22 NO
POSITIONED DESIRED: Juvenile Diversion Board EMAIL Raymond.purcell@MSN.com

[illegible]

HIGH SCHOOL _____

COLLEGE _____

SPECIAL TRAINING

CURRENT EMPLOYMENT

Company	Address	Title	Dates
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RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
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[illegible]

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

REFERENCES (other than relation):

REFERENCES (other than relatives):		
NAME	ADDRESS	PHONE
1.		
2.		
3.		

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

ATTACH RESUME IF DESIRED.

Signature: [Signature] Date: 2/1/2019

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

3-4-2020

**APPLICATION FOR
BOARDS AND COMMISSIONS**

SCANNED
JUN 05 2020

NAME MILLIE MANNING PHONE (330) 273-2164
STREET 3869 KELLER HANNA DR CELL (216) 978-2190

Years of Residency 43

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Income Tax Board of Review EMAIL mananning519@gmail.com

EDUCATION Financial Audit Board DEGREE _____ YEAR GRADUATED _____

HIGH SCHOOL GED

COLLEGE _____

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

RETIRED
Company _____ Address _____ Title _____ Dates _____

RELEVANT PAST EMPLOYMENT

City of Brunswick 4095 Carter Rd Chief San Clerk & Clerk 11/85
Company _____ Address _____ Title _____ Dates 8/2012

Stark Rd Engle Rd - Middleburg Hts Customer Service 3/81
Company _____ Address _____ Title _____ Dates 6/86

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

AARP Tax-Aide Counselor, Treasurer & Trainer with Brunswick Citizens
Police Academy Alumni Association from 2006-2019, Treasurer for
Income Tax Levy and active in St Andrews Busy Bee Ministry

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>Clare Durlay</u>	<u>6935 W. Low Valley City, OH 44280</u>	<u>(330) 483-3080</u>
2. <u>Laurie Larkin</u>	<u>582 Oakhurst Brunswick 44212</u>	<u>(216) 640-7600</u>
3. <u>Kelly Frye</u>	<u>3920 Miles Dr Brunswick 44212</u>	<u>(330) 225-7086</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

See attached

ATTACH RESUME IF DESIRED.

Signature: Millie Manning Date: 6/5/2020

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

Qualifications and Desire for Serving:

For 27 years I worked for the City of Brunswick with 21 years as Chief Tax Clerk.

I have 10 years as a Tax-Aide Counselor for AARP assisting and preparing Federal & State Income Tax Returns for residents and also 2 years of training new volunteers.

With my tax experience and my understanding of the City of Brunswick's Codified Ordinance I feel I would be an asset to the Brunswick Income Tax Board of Review.

Thank you for your consideration.

**APPLICATION FOR
BOARDS AND COMMISSIONS**

SCANNED
JUN 05 2020

NAME MILLIE MANNING PHONE (330) 273-2164
STREET 3869 KELLER HANNA DR CELL (216) 978-2190

Years of Residency 43

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Income Tax Board of Review EMAIL mananning519@gmail.com

EDUCATION Financial Audit Board DEGREE _____ YEAR GRADUATED _____

HIGH SCHOOL GED

COLLEGE _____

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

RETIRED
Company _____ Address _____ Title _____ Dates _____

RELEVANT PAST EMPLOYMENT

City of Brunswick 4095 Carter Rd Chief San Clerk & Clerk 11/85
Company _____ Address _____ Title _____ Dates 8/2012

Stark Rd Engle Rd - Middleburg Hts Customer Service 3/81
Company _____ Address _____ Title _____ Dates 6/86

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

AARP Tax-Aide Counselor, Treasurer & Trainer with Brunswick Citizens
Police Academy Alumni Association from 2006-2019, Treasurer for
Income Tax Levy and active in St Andrews Busy Bee Ministry

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>Clare Durlay</u>	<u>6935 W. Low Valley City, OH 44280</u>	<u>(330) 483-3080</u>
2. <u>Laurie Larkin</u>	<u>582 Oakhurst Brunswick 44212</u>	<u>(216) 640-7600</u>
3. <u>Kelly Frye</u>	<u>3920 Miles Dr Brunswick 44212</u>	<u>(330) 225-7086</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

See attached

ATTACH RESUME IF DESIRED.

Signature: Millie Manning Date: 6/5/2020

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

Qualifications and Desire for Serving:

For 27 years I worked for the City of Brunswick with 21 years as Chief Tax Clerk.

I have 10 years as a Tax-Aide Counselor for AARP assisting and preparing Federal & State Income Tax Returns for residents and also 2 years of training new volunteers.

With my tax experience and my understanding of the City of Brunswick's Codified Ordinance I feel I would be an asset to the Brunswick Income Tax Board of Review.

Thank you for your consideration.

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Julie Murawski PHONE 330-273-1018

STREET 3638 Sandlewood Dr. CELL 216-978-3642

Years of Residency 26

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Charter Commission EMAIL juliamurawski@gmail.com

EDUCATION Civil Service Commission DEGREE YEAR GRADUATED

HIGH SCHOOL ✓ 1973

COLLEGE _____

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

Retired July 1, 2019 from the City of Brunswick

Company _____ Address _____ Title _____ Dates _____

RELEVANT PAST EMPLOYMENT

Company _____ Address _____ Title _____ Dates _____

Company _____ Address _____ Title _____ Dates _____

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

I believe my 21 1/2 years working for the City of Brunswick puts me in a unique position to share information and different perspectives that other members may not have that will be valuable in going through the review.

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>Carl S. DeForest</u>	<u>City of Brunswick</u>	
2.	<u>Brian Ohlin</u>	<u>Division of Police</u>	
3.	<u>Josh Erskine</u>	<u>Division of Five</u>	

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I believe my 21 1/2 years of working for the City of Brunswick has value and makes me qualified to serve.

ATTACH RESUME IF DESIRED.

Signature: Julie Murawski Date: June 19, 2019

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

resubmit 6-5-2020

**APPLICATION FOR
BOARDS AND COMMISSIONS**

NAME Patrice Brooks PHONE (330) 256-4497

STREET 4089 Roanoke Drive CELL (330) 256-4497

Years of Residency 25+

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Audit Finance Committee EMAIL pbroo10@aol.com

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL _____

COLLEGE Baldwin Wallace College BA & MBA

SPECIAL TRAINING Certified Treasury Professional

CURRENT EMPLOYMENT

Cuyahoga County - Treasurer's Office 2079 East Ninth Street, Cleveland Investment & Cash Management Officer May 2019 - Present

Company	Address	Title	Dates
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RELEVANT PAST EMPLOYMENT

JPMorgan Chase Bank	50 S. Main Street, Akron	Vice President	1996-2019
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Company	Address	Title	Dates
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Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Board Member - Battered Women's Shelter of Summit and Medina Counties

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>Chris Murray</u>	<u>Cleveland, Ohio</u>	<u>(216) 443-7175</u>
2.	<u>Dawn Artale</u>	<u>Medina, Ohio</u>	<u>(216) 287-6706</u>
3.	<u>George Sesock</u>	<u>Uniontown, Ohio</u>	<u>(330) 730-9743</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

As a prior government banker at Chase and now essentially in a position as Cash Manager at Cuyahoga County, I have extensive knowledge in how government entities operate.

I have an understanding of the reporting requirements as well as what an auditor would ask for when reviewing the financial records.

ATTACH RESUME IF DESIRED.

Signature: Patrice Brooks Date: June 15, 2020

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

Patrice Brooks
MBA, CTP

Drive growth and business success
Coordinate best in class processes
Establish strong relationships

Brunswick, Ohio 44212
330.256.4497
pmbrooks1592@gmail.com

More than 30 years' experience in marketing, operations, and business development roles

Solid experience consulting with clients, identifying growth strategies, and deploying programs and services

Master of Business Administration degree with a Bachelor's degree in Business Administration and Management

Experience & Contributions

Cuyahoga County Treasurer's Office
Cleveland, Ohio
Investment & Cash Management Officer | 2019 - Present

Key Roles

- Cash forecasting and planning
- Daily cash positioning including money movements
- Oversight and monitoring of \$750,000,000 investment portfolio handled by a third-party vendor
- Facilitation of debt service / vendor payments / payroll payments, including the necessary funding
- Used expert knowledge of business, finance, banking, credit, and risk management to identify areas of improvement under areas of supervision
- Central point of contact for ERP Receivable processing

Areas Supervised

- Remittance Processing Team (3 FTE)
- Treasury Cashier Team (6 FTE)
- Assistant Investment & Cash Management Officers (2 FTE)

JPMorgan Chase
Akron, Ohio

Vice President / Relationship Manager, Government and Not-for-Profit | 2013 – 2019
Vice President / Sr. Cash Management Consultant / Treasury Management Officer | 1996 – 2013
Senior Loan Assistant, Corporate Banking | 1989-1996

Relationship Manager

- Managed a portfolio of clients; grew portfolio by prospecting for new clients and deepening relationships with existing clients.
- Structured, priced and documented credit transactions along with cash management services that include payable and receivable products and services.
- Served as a trusted advisor to the client in delivering comprehensive and customized banking products and solutions tailored to the financial needs and circumstances of clients.
- Utilized an extensive referral network and centers of influence to identify and pursue potential new clients.
- Used expert knowledge of business, finance, banking, credit, and risk management to identify and promote products and solutions that best serve the client within risk parameters.
- Managed a disciplined marketing process by identifying steps and strategies to effectively maintain and build relationships with clients and prospects.

Sr. Cash Management Consultant / Treasury Management Officer

- Provided product and service solutions to small and mid-sized business organizations, not-for-profit and government entities throughout Northeast Ohio by meeting with C-level executives.
- Managed sales pipeline to consistently meet calling and revenue objectives.
- Negotiated pricing to clients for product and services to meet profit margin targets and ROI requirements.
- Negotiated the terms and agreements of service contracts.
- Prepared proposals and other related marketing information to gain new clients.
- Documented and implemented products and services.
- Proactively exceeded customer expectations by finding new solutions to current needs.

Sr. Loan Assistant

- Managed loan portfolios of corporate bank lenders.
- Resolved issues with depository accounts, commercial loans and treasury management services.
- Prepared loan documentation for closings.
- Mentored and trained junior level loan assistants.
- Met with clients to build relationships and ensure satisfaction with services.

Community Leadership

Battered Women's Shelter of Summit and Medina Counties, Akron, Ohio
Board Member | 2016 - present

Assisted in planning and coordinating annual fundraising events to maximize outreach, donor and community support, and awareness of programs and initiatives.

Goal Achievement

- **Development Committee Chair**, in conjunction with Director of Development, looking deeply at development opportunities to increase donor

| support.

Education & Credentials

Master of Business Administration
Bachelor of Arts in Business Administration, Minor in Management, Certificate in Human Resources
Baldwin Wallace University, Berea, Ohio

Certified Treasury Professional (CTP) by the Association of Finance Professionals

Technical Skills

Microsoft Office Suite
— *Word, Excel, PowerPoint, & Outlook* —

Linkedin Profile

<https://www.linkedin.com/in/patrice-brooks-mba-ctp-1138067/>

FINANCE COMMITTEE MEETING

June 8, 2020

IN ATTENDANCE: Chairwoman Patricia Hanek, Committee Member Joseph Delsanter, Committee Member Frank Raso, Brian Ousley, Anthony Capretta, Michael Abella Jr., Nicholas Hanek, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Law Director Kenneth Fisher, Engineer Matt Jones, Council Clerk Fijabi Julien-Gallam, News Media.

The virtual meeting convened at 6:20 p.m.

DISCUSSION ITEMS:

ORD. NO. 37-2020 – An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2021 through December 31, 2021 - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer explained that this was pertaining to the City's tax budget; not the operating budget. This was needed in order to receive the City's property tax estimates from the County. By state law, the City is required to adopt this annually. Once passed, it would start the process for the County Auditor's office to send the property tax revenue estimates. Those numbers are used to help create the City budget. Mr. Fischer indicated that if it was passed, he would file it with the County Budget Commission this week.

Mr. Raso moved this ordinance to tonight's Council Agenda of June 8, 2020, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Fischer noted that the main financial statements were closed and were accessible. In closing, he shared that there was an additional service being offered in the tax department to assist residents with their taxes. This new service entails a video conferencing application called Duo, through Google, where residents could receive assistance. This was a great option for those who may be unable to utilize other methods such as e-file. The goal was to have this app available on the website in the next week or so.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 6:25 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Patricia Hanek

Patricia Hanek
Chairwoman

DRAFT

PLANNING AND ZONING COMMITTEE

June 8, 2020

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Nicholas Hanek, Committee Member Brian Ousley, Patricia Hanek, Frank Raso, Michael Abella Jr., Anthony Capretta, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Engineer Matt Jones, Law Director Kenneth Fisher, Council Clerk Fijabi Julien-Gallam.

The virtual meeting convened at 6:20 p.m.

DISCUSSION ITEMS:

ORD. NO. 38-2020 – An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for multi-family dwelling units in all zoning districts and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

Mr. Fisher provided a brief description that this would extend the current moratorium, which expires August 12, 2020, for an additional six months; per the recommendation of the Economic Development Committee.

Mr. Ousley moved this ordinance to tonight's Council Agenda of June 8, 2020, for three readings as an emergency. Vote – 3 Ayes, 0 Nays.

ORD. NO. 39-2020 – An emergency ordinance establishing a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for convalescent care facilities in all zoning districts and special planning districts in the city, with the exception of the Senior Development Special Planning District Number 5, and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

Mr. Fisher summarized that this would establish a temporary moratorium for a period of six months for convalescent care facilities.

Mr. Ousley moved this ordinance to tonight's Council Agenda of June 8, 2020, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Delsanter brought up the Comprehensive Plan, in which he has had discussions with Mr. Aungst. He shared that one item was still being worked on in Economic Development. Timing was not suitable for any activity for legislation pertaining to the Comprehensive Plan at this time.

ADJOURNMENT:

Being no further business, Mr. Ousley moved to adjourn at 6:33 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter
Chairman

DRAFT



COMMITTEE OF THE WHOLE MEETING

June 8, 2020

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Nicholas Hanek, Brian Ousley, Anthony Capretta, Frank Raso, Patricia Hanek, Joseph Delsanter, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Engineer Matt Jones, Law Director Kenneth Fisher, Council Clerk Fijabi Julien-Gallam, News Media.

The virtual meeting convened at 6:34 p.m.

MOTION ITEMS:

Motion authorizing a change order in the amount of \$55,628.00 to Marks Construction, Inc. for the Plum Creek Restoration and Drainage project.

Mr. Jones explained that this motion entails changing the original contract of \$97,933.65 to the amount of \$153,561.65. The goal was to utilize the entire amount of the grant awarded for this project. In order to accomplish that, there was various work added; additional tree planting. The trees that were added along the east side of Brunswick Lake were a part of the Medina County Park District's master plan for that area. Also added were some invasive species removal and treatment, which would help to ensure the long-term establishment of the additions in the restored wetland area.

Mr. Ousley raised question pertaining to the grant, having planted the trees that Medina County Parks were going to plant. He questioned whether that was the same grant and if there would be an offset. Mr. Jones clarified that these were both eligible expenses. The tree planting was Medina County's desire, however it was not included in their budget. The County did not anticipate the cost.

Mr. Hanek moved to authorize a change order in the amount of \$55,628.00 to Marks Construction, Inc. for the Plum Creek Restoration and Drainage project. Votes – 7 Ayes, 0 Nays.

Motion authorizing a change order in the amount of \$350,000.00 to Chagrin Valley Paving, Inc. for the 2020 Asphalt Road Program.

Mr. Jones reported that this would change the contract for the Asphalt Road Program from \$1,945,650.00 to \$2,295,650.00. The reason for the change order was primarily due to the weather conditions that were encountered on Wolff Drive and Manitoulin Pike. The City encountered some extremely heavy rain fall shortly after the milling process. This infiltrated a significant amount of that

drainage into the subgrade, which caused the concrete to blow up in a lot of areas. There had to be an increase in the quantity of repair areas than what was anticipated. Mr. Jones noted that the roads were in much better shape since it had been corrected. However, to be able to overlay the area, there had to be an increase in repairs. Efforts were being made for ideas to help prevent this type of occurrence again.

Mr. Jones indicated that this would cover the amount in overage, and also prepare for small increases in other wards if needed. The increase would raise it to \$350,000, in which the project was originally set for \$250,000. There have been other adjustments in the budget this year that would allow for this increase.

Mr. Capretta shared his gratitude for being updated on the situation. He agreed that this was unforeseen due to the weather. Mr. Delsanter questioned the adjustments to the budget that were mentioned. Mr. DeForest clarified that the majority of the funds were already in the budget, as the bid came in significantly below what was anticipated. The City intended to adjust the program for crack sealing, which would not be done this year.

Mr. Abella asked for clarification about the crack sealing program not being implemented this year. Mr. DeForest indicated that it was the City's intent to not do that program after conversations with the Service Director; therefore the money would be redirected to do this project. Mr. Abella raised concern about not doing the crack sealing and felt that it was very important to the City. Mr. DeForest explained that this was one of the first budget adjustments that was considered. He felt it was necessary in order to achieve the primary projects that were already planned and funded for. The project in reference had come in as an emergency. Mr. Abella shared his concern that this could cause problems in the future for the roads. Mr. DeForest advised that the City has become ahead in those programs the last couple of years. It would not be a significant loss if the program was not completed this calendar year.

Mr. Jones advised that prior to the pandemic, there was anticipation for crack sealing to be done this year. The City was still doing better than previous years in that regard. It was one of the items reviewed that could afford to be delayed, especially with the City's financial questions arising at this time. Mr. Abella questioned the normal cost for crack and seal per year. Mr. Fischer clarified that currently, these were performed in-house. He would need to review previous years when those were bid out; in order to know that figure. Mr. Fischer indicated that the program in the neighborhoods this year was three times the level of the road levy proceeds. There have been significant increases in the expenditures in neighborhoods roads. That was part of the original budget plan; that had not changed.

Mr. Ousley asked what could be done to alleviate this unforeseen occurrence from happening again resulting in higher repair expenses. Mr. Jones explained that the goal would be to change the scope of the milling extent, and possibly the depth of the milling and phasing. He spoke about being able to phase the project a little differently. In conclusion, the problem was due to the bad timing of heavy, unanticipated rain fall.

Mr. Capretta moved to authorize a change order in the amount of \$350,000.00 to Chagrin Valley Paving, Inc. for the 2020 Asphalt Road Program. Votes – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Fischer referenced two announcement certificates that were associated with the change orders that were previously approved tonight. Mr. Fischer would provide the hand out to virtual attendees later this week. Mr. Abella had the information and would distribute to members present.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn the Committee of the Whole Meeting at 6:49 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script that reads "Holly Quellos".

Holly Quellos
Assistant Clerk of Council

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/22/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 32-2020** - An ordinance approving the Ridgeline Chase Single Family Cluster Development Preliminary Subdivision Plan, home model elevations, and conditional zoning certificate. - **3rd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: On May 7, 2020, the Planning Commission held a public hearing and recommended approval to City Council of the Ridgeline Chase single family cluster development preliminary subdivision plan, home elevations, and conditional zoning certificate, subject to certain conditions, pursuant to Sections 1224.04(d)(4) and 1252.04(j) of the Codified Ordinances of the City of Brunswick. The property is located west and south of 1918 Pearl Road, and south of the Laurel Glens Subdivision, Permanent Parcel Numbers 003-18C-08-012 and 003-18C-08-015 (attached Exhibit "A"). This subdivision will consist of 50 conventional single family dwellings and 27 single family cluster units, for a total of 77 homes.

PURPOSE AND EXPLANATION: City Council approved the rezoning of the subject property from the R-R Rural Residential District and C-G General Commercial District to the R-L Low Density Residential District on December 16, 2019 for the purpose to construct a single family cluster development.

IMPLEMENTATION SCHEDULE: Immediately

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No

Suspension of Rules

No

If emergency or suspension of the rules, why the request?
Recommend first reading on May 18, 2020.

**ADDITIONAL
INFORMATION:**

SITE DATA

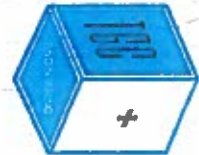
PARCEL INFORMATION:
PARCEL ID: 003-18C-083-2
TOTAL PROJECT AREA: 43.60 AC
1.65 AC
51.25 AC

ENVIRONMENTAL INFORMATION:
WETLAND IMPACT: 0.121 AC
WETLAND IMPACT: 168 LF (0.02 AC)
TOTAL IMPACT: 0.115 AC

PER CODE
15' A.C.
2.2 UNITS/A.C.
112
30X (15.4 AC)
COVENANT OPEN SPACE
50 DWELLINGS
13,500 SF
35'
40' AVG. (35'-45')
10' (20' BETWEEN BLDGS.)
35'
35' X 55'

35X OF UNITS (27)
6,000 SF
20' GAR. TO SDALK.
15' TO RCM
5'
15'
50' X 25'

PRELIMINARY SITE PLAN
FOR
RIDGE LINE CHASE
CITY OF BRUNSWICK
AND STATE OF OHIO



CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 32-2020

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN ORDINANCE APPROVING THE RIDGELINE CHASE SINGLE FAMILY CLUSTER DEVELOPMENT PRELIMINARY SUBDIVISION PLAN, ELEVATION PLAN AND CONDITIONAL ZONING CERTIFICATE.

WHEREAS: On May 7, 2020, the Brunswick City Planning Commission held a public hearing and recommended approval to City Council of a Preliminary Subdivision Plan, Elevation Plan and Conditional Zoning Certificate for the Ridgeline Chase Single Family Cluster Development.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Preliminary Subdivision Plan, as attached hereto as Exhibit "A", Elevation Plan and Conditional Zoning Certificate for the Ridgeline Chase Single Family Cluster Development are hereby approved subject to any conditions enumerated by the Planning Commission and any other conditions imposed by this Council.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/22/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 33-2020** - A resolution authorizing the City Manager to enter into a memorandum of understanding with the Medina County Soil and Water Conservation District for assistance with performance items related to the national pollutant discharge elimination system phase ii permit in an amount not to exceed \$4,000.00. - **3rd Reading** (Committee-of-the-Whole, *Administration/Matt Jones*)

BACKGROUND: Previous agreement was authorized by City Council on April 14, 2015.

**PURPOSE AND
EXPLANATION:**

An agreement is required by the NPDES permit for performance items conducted on behalf of the permit holder (the City of Brunswick) by an appropriate assisting entity (in this case the Medina County SWCD). The Medina County SWCD has been providing the City of Brunswick with the Public Education and Public Outreach components of the City's previous NPDES Stormwater Permit. This Memorandum of Understanding is essentially a continuation of the previous agreement both parties had signed during the last NPDES Stormwater Permit period. The previous permit period began on April 1, 2015 and ran through the end of 2019. However, the new permit has not yet been issued by the Ohio EPA; therefore, the previous permit remains in effect until the new permit is issued, at which time a new MOU will be necessary.

IMPLEMENTATION

SCHEDULE: The agreement will become active immediately upon execution and will remain in place until the new permit is issued by the Ohio EPA.

**FINANCIAL
INFORMATION:**

NPDES - - Storm Water Fund #224 - 224-0420-54267 - - 4000

**FINANCIAL
SUMMARY:**

There is an annual fee of \$4,000 charged by Medina SWCD for the Public Education and Public Outreach services. This charge has been encumbered in the City's Storm Water Fund #224.....acct#224-0420-54267.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes

Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
N/A

**ADDITIONAL
INFORMATION:**



The Medina County Soil & Water Conservation District

'Local leadership for soil and water conservation'

6090 Wedgewood Road

Medina, Ohio 44256

(Phone) 330-722-9322

(Fax) 330-725-5829

www.medinaswcd.org

January 29, 2020

TO: Brunswick City Manager
4095 Center Rd
Brunswick, Ohio 44212

RE: Memorandum of Understanding

City Manager:

Please review and sign two copies of the Enclosed MOU between Brunswick City and Medina County Soil and Water Conservation District (SWCD). Please retain one copy for your records. The purpose for the MOU is to establish roles and expectation with the Phase II Stormwater NPDES co-permit you hold with Medina SWCD. The previous 5 year permit had expired the end of 2019. Please keep in mind that per Part V.B of the small MS4 general permits, an expired general permit continues in force and effect until a new general permit is issued.

Therefore, Medina SWCD will continue to provide services for you regarding Public Education and Outreach (MCM1) and Public Involvement and Participation (MCM2). When the final new permit is in effect, we will review what is new and update any components that need to be addressed in the MOU. If a new MOU is needed, a meeting will be held by the Parties to discuss the new components and to seek a resolution.

When signed, please return one copy to our office. The existing MOU will remain in effect until a new permit has been approved. Once the new permit (2020) is issued, it will remain in effect until the next permit cycle.

The Medina County SWCD will request an annual conservation appropriation of \$4000.00 from the Brunswick City Council for implementing Public Involvement and Public Education activities in your jurisdiction

If you have any questions, please contact the office.

Sincerely yours:

Jim Dieter
District Manager

Memorandum of Understanding
between
Brunswick City
and
Medina County Soil and Water Conservation District

Background: Federal EPA rules cause certain communities to fall within the Federal NPDES (National Pollutant Discharge Elimination System) five year permit cycle as a “MS-4 Phase II” jurisdiction. Brunswick City is such a jurisdiction. The existing general permit has expired as of 2019. As per OEPA general permit rules, an expired general permit continues in force and effect until a new general permit is issued. When the final new permit is in effect, we will review what is new and update any components that need to be addressed in the MOU. If a new MOU is needed, a meeting will be held by both Parties to discuss the new components and to seek a resolution. Brunswick City’s Storm Water Management Plan will be audited by the Ohio EPA for compliance to the Phase II plan.

Purpose: An agreement is required by the permit for performance items conducted on behalf of the permit holder, Brunswick City, by an appropriate assisting entity, in this case, the Medina County Soil and Water Conservation District.

Brunswick City Agreement Items :

Brunswick City will review their Phase II Stormwater Management Plan with the District as needed to comply with plan needs and requirements in the Public Involvement and Public Education portions.

Brunswick City will assist the Medina County SWCD with access to local media outlets, community event opportunities, “sign our streams” program signs, community groups, public surveys, public schools, etc.

The Medina County SWCD Agreement items :

The Medina County Soil and Water Conservation District agrees to carry out and perform as stated in the Phase II Stormwater Management Plan for Brunswick City.

The existing MOU will remain in effect until a new permit has been approved. Once the new permit (2020) is issued, it will remain in effect until the next permit cycle.

The Medina County SWCD will annually provide Brunswick City with all required reporting activities and will provide the Brunswick City Phase II manager with the annual themes for Public Involvement and Public Education activities.

The Medina County SWCD will meet with the Brunswick City Phase II manager and the Brunswick City Stormwater Commission (if one exists) as necessary.

The Medina County SWCD will request a mid-year annual conservation appropriation from the Brunswick City Council for implementing Public Education and Outreach (MCM1) activities and Public Involvement and Participation (MCM2) activities your jurisdiction.

The fore mentioned parties agree to the memorandum of understanding:

For the City of Brunswick:

City Manager

Date: _____

For Medina County Soil and Water Conservation District Board of Supervisors:

Steve Filton
Chairperson

Date: 1-31-2020

This memorandum of understanding can be amended by either party at any time as necessary with appropriate and timely concurrence by each party.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 33-2020

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE MEDINA COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR ASSISTANCE WITH PERFORMANCE ITEMS RELATED TO THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PHASE II PERMIT IN AN AMOUNT NOT TO EXCEED \$4,000.00.

WHEREAS: The City of Brunswick is subject to the United States Environmental Protection Agency (the “EPA”) National Pollutant Discharge Elimination System (“NPDES”) Phase II permit;

WHEREAS: The NPDES Phase II permit requires the City of Brunswick to enter into an agreement with an assisting entity for assistance with certain performance items; and

WHEREAS: The City and the Medina County Soil and Water Conservation District are desirous of entering into a Memorandum of Understanding, as attached hereto as Exhibit “A”, providing for assistance to the City as required by the NPDES Phase II permit in an amount not to exceed \$4,000.00.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized and directed to enter into the Memorandum of Understanding, as attached hereto as Exhibit “A”, with the Medina County Soil and Water Conservation District in an amount not to exceed \$4,000.00.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 6/22/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 35-2020** - An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District and the issuance of such approvals. - **3rd reading** (Committee-of-the-World, Administration/Ken Fisher)

BACKGROUND: The members of the Economic Development Committee would like the following extended for an additional three months from the date of conclusion. 77-19 Warehousing and Motor Freight Garages and Truck Transfer Terminals. Current legislation ends on July 23, 2020. Given the time for review of the update to the comprehensive plan and the timing of legislation, they would like to move forward with the extension for May 18, 2020 Council meeting.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 35-2020

BY: Committee-of-the-Whole

AN ORDINANCE EXTENDING A TEMPORARY MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR ZONING, OCCUPANCY AND/OR BUILDING PERMIT APPROVALS FOR WAREHOUSING AND MOTOR FREIGHT GARAGES AND TRUCK OR TRANSFER TERMINAL USES IN THE I-L LIGHT INDUSTRIAL DISTRICT AND THE ISSUANCE OF SUCH APPROVALS.

WHEREAS: On July 23, 2018, City Council adopted Ordinance No. 60-18, which established a six (6) month temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City, which temporary moratorium is set to expire on January 23, 2019;

WHEREAS: On January 14, 2019, City Council adopted Ordinance No. 103-18 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City for an additional six (6) months up to and including July 23, 2019;

WHEREAS: On July 22, 2019, City Council adopted Ordinance No. 39-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City for an additional six (6) months up to and including January 23, 2020;

WHEREAS: On November 25, 2019, City Council adopted Ordinance No. 77-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City for an additional six (6) months up to and including July 23, 2020

WHEREAS: The City of Brunswick may legitimately regulate the location and approval of warehousing and motor freight garages and truck or transfer terminals, which are principally permitted uses in the I-L Light Industrial District per Codified Ordinance Section 1266.02(b) and (i), respectively; and

WHEREAS: This Council believes that extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City, and on the issuance of such approvals, will not deny property owners economically viable use of their property and will permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The six (6) month temporary moratorium extension established by Ordinance No. 77-19 shall be extended for a period of three (3) months up to and including October 23, 2020, wherein the City shall not accept or process any applications for zoning, occupancy and/or building permit approvals for warehousing and motor freight garages and truck or transfer terminal uses in the I-L Light Industrial District in the City, and further shall not issue any such approvals during said period.

SECTION 2: Whenever the provisions of this Ordinance conflict with any other Ordinance or any provision of the Codified Ordinances of the City, the provisions of this Ordinance shall control.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 6/22/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 36-2020** - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's office for the purpose of adjusting the city boundary lines to include an annexation into the City of Brunswick. - **3rd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: The Board of County Commissioners certified the transcript of this proceeding in connection with said annexation with the map and Petition required in connection therewith to the Clerk of Council;

The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;

The City of Brunswick passed legislation accepting the proposed annexation per Resolution No. 28-2020 adopted on May 11, 2020;

**PURPOSE AND
EXPLANATION:**

The City wishes to petition the Medina County Commissioners Office for detachment for the purposes of adjusting the City boundary lines to include this annexation into the City of Brunswick

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Three readings

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 36-2020

BY: Committee-of-the-Whole

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO FORWARD A PETITION FOR DETACHMENT TO THE MEDINA COUNTY COMMISSIONER'S OFFICE FOR THE PURPOSE OF ADJUSTING THE CITY BOUNDARY LINES TO INCLUDE AN ANNEXATION INTO THE CITY OF BRUNSWICK

WHEREAS: A Petition for Annexation of certain territory in Brunswick Hills Township was duly filed by a property owner located in the territory of Brunswick Hills;

WHEREAS: Said Petition was duly considered by the Board of County Commissioners of Medina County;

WHEREAS: The Board of County Commissioners certified the transcript of this proceeding in connection with said annexation with the map and Petition required in connection therewith to the Clerk of Council;

WHEREAS: The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;

WHEREAS: The City of Brunswick passed legislation accepting the proposed annexation per Resolution No. 28-2020 adopted on May 11, 2020;

WHEREAS: The City wishes to petition the Medina County Commissioners Office for detachment for the purposes of adjusting the City boundary lines to include this annexation into the City of Brunswick; and

WHEREAS: The Petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The City Manager is authorized to forward a Petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include this annexation into the City of Brunswick pursuant to all relevant provisions of Ohio Revised Code Chapters 503 and 709. A copy of said Petition is attached hereto as Exhibit "A".

SECTION 2: The annexation to be included in the boundary adjustment is contained in Resolution No. 28-2020. A copy of said Resolution is attached hereto as Exhibit "B".

SECTION 3: Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES __ NAYS __

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 28-2020

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION OF 19.485 ACRES OF LAND KNOWN AS BEING PART OF BRUNSWICK HILLS TOWNSHIP TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO.

- WHEREAS: The Medina County Commissioners, on February 4, 2020, by Resolution No. 20-0090 attached hereto as Exhibit "A", approved the Petition for Regular Annexation on Application of Owner of 19.485 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio;
- WHEREAS: Pursuant to Ohio Revised Code Section 709.04, the legislative authority of the City of Brunswick must accept or reject the petition for annexation at the next regular session after the expiration of sixty (60) days of the date of filing the certified transcript of all orders of the board of county commissioners, the petition, map and all other papers on file relating to the annexation proceedings with the clerk of the municipal corporation, which occurred on March 5, 2020; and
- WHEREAS: The Clerk of the municipal corporation is required to lay the transcript and the accompanying map or plat and petition before the legislative authority.
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:
- SECTION 1: That the Petition for Regular Annexation on Application of Owner of 19.485 acres of land known as being part of Brunswick Hills Township is hereby accepted.
- SECTION 2: That the Clerk is hereby authorized and ordered to make three (3) copies containing the petition, the map or plat accompanying the petition, a transcript of the proceedings of the board of county commissioners, and all resolutions and ordinances in relation to the annexation, with a certificate to each copy that it is correct. Each certificate shall be signed by the Clerk in her official capacity and shall be authenticated by the seal of the municipal corporation, if applicable.
- SECTION 3: That the Clerk is hereby authorized and ordered to forthwith deliver one such copy of this Resolution to the Medina County Auditor, one such copy to the Medina County Recorder, and one such copy to the Ohio Secretary of State.
- SECTION 4: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason to comply with the time requirements of Ohio Revised Code Section 709.04. Therefore, the same shall be in full force and effect from

and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading May 11, 2020

Rules Suspended: AYES 7 NAYS 0

ADOPTED: May 11, 2020 AYES 6 NAYS 1

ATTEST:


Clerk of Council
Fijabi Julien-Gallam, CMC

PETITION FOR BOUNDARY LINE ADJUSTMENT
Ohio Revised Code Section 503.07

TO: BOARD OF COUNTY COMMISSIONERS
MEDINA COUNTY, OHIO
144 NORTH BROADWAY
MEDINA, OHIO 44256

1. The undersigned is the City Manager for the City of Brunswick and has been authorized by the Brunswick City Council to forward this Petition to the Board of County Commissioners for the purpose of adjusting the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect an annexation of real property to the City of Brunswick in accordance with Ohio Revised Code Chapters 503 and 709.
- 2) A copy of the Ordinance No. 36-2020 authorizing the City Manager to forward this Petition to the Board of County Commissioners is attached hereto as Exhibit "A" and incorporated herein by reference.
- 3) The annexation of the subject property is as detailed in Resolution No. 28-2020, as attached hereto as Exhibit "B" and incorporated herein by reference.
- 4) A copy of a map of the City of Brunswick indicating the annexation and change in boundary lines is attached hereto as Exhibit "C" and incorporated herein by reference.
- 5) Ohio Revised Code Section 503.07 states that:

"When the limits of a municipal corporation do not comprise the whole of the township in which it is situated, or if by change of the limits of such corporation include territory lying in more than one township, the legislative authority of such municipal corporation, by a vote of the majority of the members of such legislative authority, may petition the board of county commissioners for a change of township lines in order to make them identical, in whole or in part, with the limits of the municipal corporation, or to erect a new township out of the portion of such township included within the limits of such municipal corporation. The board, on presentation of such petition, with the proceedings of the legislative authority authenticated, at a regular or adjourned session, shall upon the petition of a city change the boundaries of the township or erect such new township, and may upon the petition of a village change the boundaries of the township or erect such new township."
- 6) Ohio Revised Code Section 503.07 required the Board of County Commissioners to change the boundary lines upon the petition of the City.

WHEREFORE, the undersigned respectfully requests that this Board change the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect the annexation detailed herein.

Carl S. DeForest, City Manager

STATE OF OHIO)
) SS:
COUNTY OF MEDINA)

SWORN TO BEFORE ME and subscribed in my presence this ____ day of _____,
2020.

NOTARY PUBLIC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/22/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 38-2020** - An emergency ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for multi-family dwelling units in all zoning districts and the issuance of such approvals. - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: The members of the Economic Development Committee would like the following extended for an additional six months from the date of conclusion. 78-19 Multifamily housing, currently ending on August 12, 2020, and given the time for review of the update to the comprehensive plan and the timing of legislation, they would like to move forward with the extension for June 8, 2020.

PURPOSE AND EXPLANATION: In the Advance Brunswick Comprehensive Plan Update, it states that multi-family structures should be strategic in placement given the very limited development land that is within the C-G Commercial General Districts. We have limited space within the C-G areas. As we examine all areas of the City, wanting to ensure the highest and best use along with any practical difficulties that may affect the delivery of City services to such facilities.

IMPLEMENTATION SCHEDULE: Earliest time allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that City Council suspend the rules and pass as an emergency measure to allow proper time to analyze information presented in the Comprehensive Plan Update.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 38-2020

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN EMERGENCY ORDINANCE EXTENDING A TEMPORARY
MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF
APPLICATIONS FOR ZONING, OCCUPANCY, CONDITIONAL USE
AND/OR BUILDING PERMIT APPROVALS FOR MULTI-FAMILY
DWELLING UNITS IN ALL ZONING DISTRICTS AND THE
ISSUANCE OF SUCH APPROVALS.

WHEREAS: The City of Brunswick may legitimately regulate the location and approval of Multi-Family Dwelling Units, as defined in Codified Ordinance Section 1242.02(32)(c);

WHEREAS: On February 12, 2018, City Council adopted Ordinance No. 9-18, establishing a six (6) month temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City effective as of February 12, 2018;

WHEREAS: On July 9, 2018, City Council adopted Ordinance No. 46-18 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including February 12, 2019;

WHEREAS: On February 11, 2019, City Council adopted Ordinance No. 3-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including August 12, 2019;

WHEREAS: On July 22, 2019, City Council adopted Ordinance No. 40-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including February 12, 2020;

WHEREAS: On November 25, 2019, City Council adopted Ordinance No. 78-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including August 12, 2020; and

WHEREAS: This Council believes that extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City, and on the issuance of such approvals, will not deny property owners economically viable use of their property and will permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof relative to the location and approval process for Multi-Family Dwelling Units.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The six (6) month temporary moratorium extension established by Ordinance No. 78-19 shall be extended for a period of six (6) months up to and including February 12, 2021, wherein the City shall not accept or process any applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City, and further shall not issue any such approvals during said period.

SECTION 2: Whenever the provisions of this Ordinance conflict with any other Ordinance or any provision of the Codified Ordinances of the City, the provisions of this Ordinance shall control.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary as the current Moratorium expires on August 12, 2020. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading June 8, 2020

2nd Reading _____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/22/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 40-2020** - An emergency ordinance providing for submission to the electors of the City of Brunswick, Ohio, at the November 3, 2020 General Election, the suggested changes to the Charter as recommended by the City of Brunswick Charter Review Commission. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fischer*)

BACKGROUND: Ordinance submitting recommended Charter revisions to the electors at the November 3, 2020 General Election. Proposed Charter Amendments, as formally adopted by the Charter Review Commission on June 3, 2020, to be attached to the Ordinance as Exhibit "A". Proposed Ballot Questions to be attached to the Ordinance as Exhibit "B".

PURPOSE AND EXPLANATION: Ordinance must be adopted by City Council and certified to the Medina County Board of Elections no later than ninety (90) days prior to the November 3, 2020 General Election (by 4:00 p.m. on August 5, 2020):

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Three (3) readings with the 1st Reading to occur on June 22, 2020.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 40-2020

BY: Committee-of-the-Whole

AN EMERGENCY ORDINANCE PROVIDING FOR SUBMISSION TO THE ELECTORS OF THE CITY OF BRUNSWICK, OHIO, AT THE NOVEMBER 3, 2020 GENERAL ELECTION, THE SUGGESTED CHANGES TO THE CHARTER AS RECOMMENDED BY THE CITY OF BRUNSWICK CHARTER REVIEW COMMISSION.

WHEREAS: Pursuant to City of Brunswick Charter Section 6.07, the Charter Review Commission met in 2020 to review the Charter of the City of Brunswick;

WHEREAS: The Charter Review Commission issued Proposed Charter Amendments to this Council on June 3, 2020; and

WHEREAS: Pursuant to Section 6.07(b) of the Charter, this Council is required to submit the Proposed Charter Amendments, as recommended by the Charter Review Commission, to the electors of the City of Brunswick at the next general election.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Charter Review Commission's June 3, 2020 Proposed Charter Amendments, as attached hereto as Exhibit "A", shall be submitted to a vote of the qualified electors of the City at the general election to be held on November 3, 2020 at the regular places of voting in the City in the form provided in the Ballot Questions attached hereto as Exhibit "B".

SECTION 2: That the Clerk of Council is hereby requested to publish the full text of the proposed amendments to the Charter, as set forth in the attached Proposed Charter Amendments, once a week for not less than two (2) consecutive weeks in a newspaper of general circulation in the City, with the first publication being at least fifteen (15) days prior to the election hereinbefore provided, in accordance with Article XVIII, Section 9 of the Ohio Constitution and Ohio Revised Code Section 731.211.

SECTION 3: That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, welfare and safety and for the additional reason that this Ordinance must be enacted in compliance with the time requirements contained in Article XVIII, Section 8 of the Ohio Constitution. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC

CITY OF BRUNSWICK – CHARTER REVIEW COMMISSION

PROPOSED CHARTER AMENDMENTS

1) SECTION 3.05.

CURRENT VERSION

No Council member shall hold any other City office or City employment or any appointment on any City board or commission except employment by the Board of Education.

PROPOSED REVISED VERSION

Except for employment with the Board of Education or as otherwise permitted by applicable Ohio law or this Charter, no Council member shall hold: (1) any other public office, whether elected or appointed; (2) employment with the City; (3) membership on any City board or commission; or (4) any other public employment that is determined by Ohio statutory or common law to be incompatible with the office of Council Member.

2) SECTION 3.09(e)(1).

CURRENT VERSION

The Mayor shall forfeit his/her office if he/she lacks at any time during said term in office:

1. Any qualifications for the office prescribed by this Charter or by law.

PROPOSED REVISED VERSION

The Mayor shall forfeit his/her office if he/she lacks at any time during said term in office:

1. Any qualifications for the office prescribed by this Charter or, except for employment with the Board of Education or as otherwise permitted by applicable Ohio law or this Charter, the Mayor shall not hold: (a) any other public office, whether elected or appointed; (b) employment with the City; (c) membership on any City board or commission; or (d) any other public employment that is determined by Ohio statutory law or common law to be incompatible with the office of Mayor.

3) SECTION 6.01(b).

CURRENT VERSION

All members of boards and commissions shall be appointed by the Mayor with confirmation by the majority of the members of Council.

PROPOSED REVISED VERSION

Except as otherwise required by Ohio statutory law, all members of City and non-City boards and commissions shall be appointed by the Mayor with confirmation by the majority of the members of Council.

4) SECTION 6.03.

Recommend removal in its entirety as the Board of Building Code Appeals is addressed in Codified Ordinance Chapter 1444.

5) SECTION 7.09(b)(2).

CURRENT VERSION

Non-emergency expenditures in excess of \$25,000.00 shall only be authorized by Council pursuant to contract made with the lowest and/or best bidder after public advertising and receipt of bids in the manner provided by ordinance.

PROPOSED REVISED VERSION

Non-emergency expenditures in excess of the amount established by Ohio statutory law shall only be authorized by Council pursuant to contract made with the lowest and/or best bidder after public advertising and receipt of bids in the manner provided by ordinance.

6) SECTION 8.01(a).

CURRENT VERSION

No contract for the sale of real estate belonging to the City of Brunswick, with the exception of paragraphs b. and c., shall be made unless authorized by an ordinance, approved by five (5) of the members of Council, and by the board or officer having supervision or management of such real estate. When the contract is so authorized, it shall be made in writing by such board or officer, only with the highest and/or best bidder, after advertisement once a week for three (3) consecutive weeks in a newspaper of general circulation within the municipal corporation, except as otherwise provided in this Charter.

PROPOSED REVISED VERSION

No contract for the sale or lease of real estate belonging to the City of Brunswick shall be made unless authorized by an ordinance, approved by five (5) of the members of Council, and by the board or officer having supervision or management of such real estate. When the contract is so authorized, it shall be made in writing by such board or officer, only with the highest and/or best bidder, after advertisement once a week for three (3) consecutive weeks in a newspaper of general circulation within the municipal corporation, except as otherwise provided in this Section.

7) SECTION 8.01(b).

CURRENT VERSION

The City of Brunswick may, by ordinance, authorize the transfer and conveyance by deed of any real property, owned by it and not needed for Municipal purposes, to the Board of Education of the City of Brunswick, to be used as an athletic field, a playground for children or for school sites, upon such terms as are agreed to between the City of Brunswick and the Board of Education. When the property is so conveyed, it shall be under the control and supervision of the Board of Education.

PROPOSED REVISED VERSION

The legislative authority of the City of Brunswick may, by ordinance, authorize the transfer and conveyance by deed of any real property, owned by it and not needed for Municipal purposes, to the Board of Education of the City of Brunswick, to be used as an athletic field, a playground for children, for school sites or for any public purpose, upon such lawful terms as are agreed to between the City of Brunswick and the Board of Education without competitive bidding. When the property is so conveyed, it shall be under the control and supervision of the Board of Education.

8) SECTION 8.01(c).

CURRENT VERSION

The City of Brunswick may, by ordinance, transfer, lease, or permit the use of any real property suitable for library purposes, to the Board of Trustees of any free public library, or any library association rendering free library service to the inhabitants of the City of Brunswick upon such lawful terms as are agreed upon between the City of Brunswick and the Trustees of such library or library association.

PROPOSED REVISED VERSION

The legislative authority of the City of Brunswick may, by ordinance, transfer, lease, or permit the use of any real property suitable for library purposes and not needed for Municipal purposes, to the Board of Trustees of any free public library, or any library association rendering free library service to the inhabitants of the City of Brunswick upon such lawful terms as are agreed upon between the City of Brunswick and the Trustees of such library or library association without competitive bidding.

9) SECTION 8.01(d).

CURRENT VERSION

The legislative authority of the City of Brunswick may authorize the lease of any real estate not needed for Municipal purposes to any organization, except religious organizations, for the purpose of constructing, maintaining, or managing parks, playgrounds, theaters, public service facilities and hospitals, emergency care facilities, and recreation facilities, upon such

lawful terms and conditions, in such manner as are prescribed by the legislative authority, without competitive bidding.

PROPOSED REVISED VERSION

The legislative authority of the City of Brunswick may authorize the lease of any real estate not needed for Municipal purposes to any organization, except religious organizations, for the purpose of constructing, maintaining, or managing parks, playgrounds, theaters, public service facilities and hospitals, emergency care facilities, recreation facilities, or for any public purpose, upon such lawful terms and conditions, in such manner as are prescribed by the legislative authority, without competitive bidding.

10) NEW SECTION 8.01(e).

The legislative authority of the City of Brunswick may, by ordinance, authorize the transfer and conveyance by deed of any real property, owned by it and not needed for Municipal purposes, to any entity for use as a public purpose, upon such lawful terms and conditions, in such manner as are prescribed by the legislative authority, without competitive bidding.

CITY OF BRUNSWICK BALLOT QUESTIONS

1. Shall the Amendments to Section 3.05 of the Charter, as proposed by the Charter Review Commission, detailing prohibited positions and/or employment that are incompatible with the office of Council Member, be Adopted?
2. Shall the Amendments to Section 3.09(e)(1) of the Charter, as proposed by the Charter Review Commission, detailing prohibited positions and/or employment that are incompatible with the office of Mayor, be Adopted?
3. Shall the Amendments to Section 6.01(b) of the Charter, as proposed by the Charter Review Commission, authorizing the Mayor, subject to Council's confirmation, to appoint all members of City and non-City boards and commissions, except as otherwise required by Ohio statutory law, be Adopted?
4. Shall the Removal of Section 6.03 of the Charter, as proposed by the Charter Review Commission, relative to the Board of Building Code Appeals, be Adopted?
5. Shall the Amendments to Section 7.09(b)(2) of the Charter, as proposed by the Charter Review Commission, authorizing non-emergency expenditures in a maximum amount as established by Ohio statutory law without public advertising and bidding, be Adopted?
6. Shall the Amendments to Sections 8.01(a), 8.01(b), 8.01(c) and 8.01(d) and proposed new Section 8.01(e) of the Charter, as proposed by the Charter Review Commission, authorizing the sale and/or lease of real estate not needed for municipal purposes to any entity for use as a public purpose without competitive bidding, be Adopted?

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/22/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 41-2020** - A resolution authorizing the City Manager to enter into agreement with the Board of County Commissioners of Medina County for the shared engineering, construction and use of a decanting station. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: During a site visit from the Ohio EPA of the Streets Division maintenance facility at 1238 West 130th Street, the OEPA noted that the City is required to use a facility to decant material collected from the storm water vacuum process and street sweeping process. Due to this direction the City budgeted for the construction of a decanting facility to be constructed at the West 130th Streets garage in 2020. The Medina County Sanitary Engineer must also meet those same requirements. They have decanting facilities but not in the vicinity of Brunswick where many of their sanitary customers live. Due to this we are proposing sharing the use of the anticipated facility. The cost of the engineering and the construction will be split with the City paying seventy-nine percent(79%) and the County paying twenty-one percent(21%) which is the percentage of anticipated usage by the users. Removal and disposal of the residual material will be split by the volumes deposited at the facility.

PURPOSE AND EXPLANATION: This resolution authorizes the City Manager to enter into agreement with the Board of Commissioners of Medina County to share in the cost of the construction of a decanting facility and share in the usage of said facility. The term of the agreement is for a period of ten(10) years and to be renewed annually until either party provides notice of non-renewal no less than sixty(60) days before the date of termination. This agreement will provide for cost savings and improved service to the citizens of Brunswick and those that boarder Brunswick in Medina County.

IMPLEMENTATION SCHEDULE: We anticipate being able to bill the County in late fall of 2020 following construction which is when we would request having a completed contract.

FINANCIAL INFORMATION: Decanting station - - Anticipated revenue of \$29,400 for Engineering and Construction Costs. Anticipated revenue of \$1,024 per full calendar year for ongoing disposal of residual material. - - -

FINANCIAL

SUMMARY: Anticipated revenue of \$29,400 for the Engineering and Construction Costs
Anticipated revenue of \$1,024 per full calendar year for ongoing disposal of residual material.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 41-2020

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS OF MEDINA COUNTY FOR THE SHARED ENGINEERING, CONSTRUCTION AND USE OF A DECANTING STATION.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized, upon approval of the Law Director, to enter into an Agreement, in the form attached hereto as Exhibit "A", with the Board of County Commissioner of Medina County for the shared engineering, construction and use of a decanting station.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

AGREEMENT
FOR THE SHARED ENGINEERING/CONSTRUCTION AND UTILIZATION OF A
DECANTING STATION LOCATED at the BRUNSWICK CITY SERVICE GARAGE,
1238 W 130th STREET, BRUNSWICK, OHIO

This Agreement is entered into this ____ day of _____, 2020 by and between the City of Brunswick (CITY) and the Board of Commissioners of Medina County (COUNTY).

WHEREAS, the CITY has proposed to publicly bid and construct a decanting station at the Brunswick Service Garage, 1238 W 130th Street, Brunswick, Ohio, in year 2020 for the deposition of materials collected by their service department personnel utilizing vacuum truck(s) to pneumatically collect a combination of slurries, sludge, liquids, and solids as part of the CITY's storm sewer maintenance program for an estimated engineering/construction cost of \$140,000.00; and

WHEREAS, the COUNTY owns the sanitary sewers located within the CITY, operates and maintains those sewers through the Medina County Sanitary Engineer's (MCSE) office and personnel, as part of the MCSE's sewer maintenance program utilizes vacuum truck(s) to pneumatically collect a combination of slurries, sludge, liquids, and solids, and has requested permission to use the CITY's proposed decanting station to process said materials; and

WHEREAS, the CITY and the COUNTY agree it is in their mutual interest and in the public interest to cooperate in the construction and utilization of the proposed decanting station pursuant to the terms stated herein, as demonstrated by the CITY's approval of this Agreement on the ____ day of _____, 2020 through Resolution No. _____, and the COUNTY's approval of this Agreement on the ____ day of _____, 2020 through Resolution No. _____.

NOW, THEREFORE, the CITY and the COUNTY agree as follows:

Section I – The CITY and the COUNTY shall Cooperation in Engineering and Construction of the decanting station as follows:

1. The CITY shall submit the completed construction plans to the COUNTY for review and approval prior to commencing this project as the liquid fraction from the decanting station will connect into the COUNTY sanitary sewer system.
2. The CITY shall comply with all public bidding requirements of the Ohio Revised Code and City Ordinances in entering into a contract for the construction of the decanting station.
3. The CITY shall pay seventy-nine percent (79%) and COUNTY will pay twenty-one percent (21%) of the cost to engineer and construct the decanting station, which is based on a proportional volume of anticipated usage as demonstrated on the attached Exhibit 'A'.
4. The CITY shall use final approved engineering and construction costs to calculate the final total share due from the COUNTY, and the COUNTY shall submit payment for the final total share due to the CITY within sixty (60) days after receiving the invoice from the CITY.

Section II – The CITY and the COUNTY shall Cooperate in Operation and Maintenance of the decanting station as follows:

1. The CITY and COUNTY agree to log the materials that each respective party deposits into the decanting station.
2. The CITY will remove the residual solids from the decanting station, load the residual solids into a roll off container, and be responsible for its proper disposal.
3. The CITY and COUNTY agree to proportionally split the costs of disposal based on the proportion of material each party deposits at the decanting station.
4. The COUNTY shall submit payment for the disposal of residual solids as described above within sixty (60) days after receiving the invoice from the CITY.
5. The CITY will be responsible for all other necessary construction, maintenance and upkeep of the CITY decanting station, but the COUNTY will not be required to share in the cost of such construction, maintenance and/or upkeep.

Section III – Term:

This Agreement shall remain in force for a period of ten (10) years, and at the end of the initial term the Agreement shall be renewed automatically for a period of one (1) year unless either party provides notice of non-renewal no less than sixty (60) days before the date of termination, and shall renew for one (1) year periods thereafter unless and until terminated by either party as provided herein.

MEDINA COUNTY COMMISSIONERS

CITY OF BRUNSWICK, OHIO

By (signature): _____

By (signature): _____

Printed Name: _____

Printed Name: Carl S. DeForest

Title: _____

Title: City Manager

Date: _____

Date: _____

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/22/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer, Lynnette Ozanich

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 42-2020** - An emergency resolution requesting the City's share of funds from the County Coronavirus Relief Distribution Fund and affirming funds received will be expended consistent with the requirements of Section 5001 of the Cares Act as described in 42 U.S.C. 601 (D). - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND: The Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and The Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in H.B. 481 of the 133rd General Assembly (H.B. 481); and

H.B. 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

The City is desirous in obtaining available funds to cover eligible COVID 19 costs per the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act).

PURPOSE AND EXPLANATION: See background section

IMPLEMENTATION SCHEDULE: Place on the June 22, 2020, Council agenda as an emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Eligible COVID 19 costs covered by the CARES ACT distribution would otherwise save the City and its taxpayers from having to cover these costs locally. Amounts are currently unknown but must be final and reported on or before December 28, 2020

RECOMMENDED ACTION:

One Reading Yes

Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. Emergency clause necessary to receive available funds and to cover eligible costs associated with COVID 19 as outlined in the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act).

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 42-2020

By: Committee-of-the-Whole

AN EMERGENCY RESOLUTION REQUESTING THE CITY'S SHARE OF FUNDS FROM THE COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUND AND AFFIRMING FUNDS RECEIVED WILL BE EXPENDED CONSISTENT WITH THE REQUIREMENTS OF SECTION 5001 OF THE CARES ACT AS DESCRIBED IN 42 U.S.C. 601 (D).

WHEREAS: The Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS: The Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in H.B. 481 of the 133rd General Assembly (H.B. 481); and

WHEREAS: H.B. 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS: City Council is requesting its share of funds from the County Coronavirus Relief Distribution Fund.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That all funds received from the County Coronavirus Relief Distribution Fund pursuant to H.B. 481 be expended only to cover costs of the City consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in the City's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

SECTION 2: In compliance with H.B. 481, the Finance Director will take all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the City's local coronavirus relief fund to the County Treasurer;
- (2) On or before December 28, 2020, pay the balance of any money in the City's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and

(3) Provide any information related to any payments received under H.B. 481 to the Director of the Ohio Office of Budget and Management as requested.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to accept funds to cover costs associated with COVID-19. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading __

RULES SUSPENDED: AYES ____ NAYS ____

ADOPTED: _____AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 6/22/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer, Lynnette Ozanich

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 43-2020** - An emergency ordinance creating a local Coronavirus Relief Fund (#112) - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND: The Ohio General Assembly established a process for distributing funds provided by the “Coronavirus Aid, Relief, and Economic Security Act” in H.B. 481 of the 133rd General Assembly (H.B. 481); and

H.B. 481 requires the City to create a Local Coronavirus Relief Fund; and

H.B. 481 requires any “Coronavirus Aid, Relief, and Economic Security Act” funds to be deposited into the Local Coronavirus Relief Fund; and

Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose.

PURPOSE AND EXPLANATION: See details listed in the background section.

IMPLEMENTATION SCHEDULE: Recommended action for approval with emergency and suspension of the rules on June 22, 2020.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The establishment of a fund is required by law and will allow for the accounting structure to be in place.

RECOMMENDED ACTION:

One Reading Yes

Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for the proper accounting structure to be in place as required by law.

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 43-2020



By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE CREATING A LOCAL CORONAVIRUS RELIEF FUND (#112)

WHEREAS: The Ohio General Assembly established a process for distributing funds provided by the “Coronavirus Aid, Relief, and Economic Security Act” in H.B. 481 of the 133rd General Assembly (H.B. 481); and

WHEREAS: H.B. 481 requires the City to create a Local Coronavirus Relief Fund; and

WHEREAS: H.B. 481 requires any “Coronavirus Aid, Relief, and Economic Security Act” funds to be deposited into the Local Coronavirus Relief Fund; and

WHEREAS: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That a Local Coronavirus Relief Fund #112 is hereby created.

SECTION 2: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam