



BRUNSWICK CITY COUNCIL AGENDA

Valerie Zak Ward 3	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Brian Ousley At-Large	Joseph Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

OCTOBER 26, 2020
In Council Chambers
At 7:00 PM

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Minutes
 - (a) Regular Council Meeting Minutes dated October 12, 2020
5. Mayor's Report:
6. Clerk of Council's Report
7. Council Committee Reports:
 - Economic Development Committee.....Mr. Hanek
 - Services, Utilities, Technology & Cable Committee.....Mr. Abella Jr.
 - Finance Committee.....Mrs. Hanek
 - Safety & Environment Committee.....Mr. Capretta
 - Planning & Zoning Committee.....Mr. Delsanter
 - Parks, Recreation & Community Committee.....Mrs. Zak
 - Building & Building Code Committee.....Mr. Ousley
8. Other Boards and Commissions
 - (a) Committee of the Whole Meeting Minutes dated September 28, 2020
 - (b) Committee of the Whole Meeting Minutes dated October 12, 2020
9. Reading of Legislation and Action on Legislation:
 - a. 3rd Reading(s)

RES. NO. 69-2020 - A resolution authorizing the City Manager to enter into a

Municipal Engineering Consulting Services agreement with Chagrin Valley Engineering, LTD. for the Provision of Professional Municipal Engineering Services and Designating Matthew M. Jones, P.E., as Consulting Municipal Engineer. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

RES. NO. 70-2020 - A resolution adopting the Solid Waste Management Plan for the Medina County Solid Waste Management District. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

ORD. NO. 71-2020 - An ordinance accepting The Collective Bargaining Agreement with The Fraternal Order Of Police Lodge #15 (Communication Specialists) for a period of three (3) years effective January 1, 2020 through December 31, 2022. - **3rd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

b. 2nd Reading(s)

ORD. NO. 76-2020 - An ordinance accepting the Collective Bargaining Agreement with the Fraternal Order of Police Lodge #15 (Sergeants) for a period of three (3) years effective January 1, 2020 through December 31, 2022. - **2nd Reading** (Safety & Environment Committee, *Administration/Carl DeForest*)

c. 1st Reading(s)

RES. NO. 77-2020 - An emergency resolution providing for temporary relief from the temporary sign regulations contained in City of Brunswick Codified Ordinance Section 1270.10 by waiving the number of temporary special event sign permits permitted in commercial and industrial zoning districts and durational requirements for display. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Ken Fisher*)

RES. NO. 78-2020 - An emergency resolution authorizing the City Manager to purchase a Unitrends backup solution from SHI, Inc. in an amount not to exceed \$45,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Robert Marok*)

RES. NO. 79-2020 - A resolution authorizing the City Manager to enter into a three (3) year agreement with Any Domestic Work, Inc. to provide custodial services at City Hall and the Police Department in a monthly amount not to exceed \$3,925.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)

RES. NO. 80-2020 - A resolution authorizing the City Manager to enter into a three (3) year agreement with Any Domestic Work, Inc. to provide custodial services at the Brunswick Community Recreation and Fitness Center in a monthly amount not to exceed \$5,745.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

RES. NO. 81-2020 - A resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of Municipal Officers and Departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2021. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

ORD. NO. 82-2020 - An emergency ordinance amending Ordinances #92-19, #7-2020, #29-2020, #52-2020 and #61-2020 to include amendments to the appropriations budget for the year ending December 31, 2020 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 83-2020 - An ordinance amending section 248.02 of the City of Brunswick Codified Ordinances relative to residency restrictions and maximum age limitations for new hire police officers. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*)

ORD. NO. 84-2020 - An ordinance amending section 250.04 of the City of Brunswick Codified Ordinances relative to residency restrictions and maximum age limitations for new hire fire medics. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Josh Erskine*)

10. City Manager's Report
11. Unfinished Business
12. New Business
 - (a) Consideration of a new liquor permit request from Scene 75 Entertainment Center, at 3688 Center Road, Brunswick, Ohio 44212.
13. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, OCTOBER 12, 2020

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:00 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Valerie Zak, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, and Brian Ousley.

Others Present: Mayor Ron Falconi, Clerk of Council Fijabi Gallam, City Manager Carl DeForest, and Law Director Ken Fisher.

Correspondence:

There was none.

Approval of Minutes:

Michael Abella Jr. moved to approve the Regular Council Meeting Minutes dated September 28, 2020, as written, seconded by Valerie Zak. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Valerie Zak. Nays - 0. Motion Carried.

Mayor's Report:

Mayor's Court Financial Report for the month ending September 2020 will be posted on the website and added to the minutes for the record.

Clerk of Council's Report:

Clerk of Council Fijabi Julien-Gallam had no formal reports this evening.

Council Committee Reports:

Economic Development Committee.....Mr. Hanek:

Mr. Hanek had no formal reports this evening.

Services, Utilities, Technology & Cable Committee.....Mr. Abella Jr.:

Michael Abella Jr. moved to approve the Services, Utilities, Technology & Cable Committee Formal Report dated September 14, 2020, as written, seconded by Anthony Capretta. Roll Call - Ayes - 7, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Finance Committee.....Mrs. Hanek:

Patricia Hanek moved to approve the Finance Committee Formal Report dated September 14, 2020,

as written, seconded by Valerie Zak. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

Safety & Environment Committee.....Mr. Capretta:

Councilman Anthony Capretta had no formal reports this evening.

Planning & Zoning Committee.....Mr. Delsanter:

Joseph Delsanter moved to approve the Planning & Zoning Committee Report dated September 14, 2020, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, - Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

Parks, Recreation & Community Committee.....Mrs. Zak:

Councilwoman Valerie Zak had no formal reports this evening.

Building & Building Code Committee.....Mr. Ousley:

Brian Ousley moved to approve the Building & Building Code Committee Formal Report dated September 14, 2020, as written, seconded by Anthony Capretta. Roll Call - Ayes - 7, Valerie Zak, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

ORD. NO 63-2020 - An ordinance amending Section 412.01(e) of the City of Brunswick Codified Ordinances. - **3rd Reading** (Committee-of-the-Whole, *Administration/Grant Aungst*):

Michael Abella Jr. moved to adopt Ordinance Number 63-2020, seconded by Valerie Zak. Roll Call - Ayes - 7, Nicholas Hanek, Brian Ousley, Michael Abella Jr., Valerie Zak, Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

ORD. NO. 64-2020 - An ordinance amending Section 854.08(a) of the City of Brunswick Codified Ordinances. - **3rd Reading** (Committee-of-the-Whole, *Administration/Grant Aungst*):

Michael Abella Jr. moved to adopt Ordinance Number 64-2020, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Brian Ousley, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Valerie Zak, Nicholas Hanek. Nays - 0. Motion Carried.

RES. NO. 65-2020 - A resolution authorizing the City Manager to enter into a Grant Agreement with I.D. Images LLC. - **3rd Reading** (Committee-of-the-Whole, *Administration/Grant Aungst*):

Michael Abella Jr. moved to adopt Resolution Number 65-2020, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Patricia Hanek, Valerie Zak, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

2nd Reading(s)

RES. NO. 69-2020 - A resolution authorizing the City Manager to enter into a Municipal Engineering Consulting Services agreement with Chagrin Valley Engineering, LTD. for the Provision of Professional Municipal Engineering Services and Designating Matthew M. Jones, P.E., as Consulting Municipal Engineer. - **2nd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*):

RES. NO. 69-2020 – Mr. Abella Jr. moved this resolution to third reading.

RES. NO. 70-2020 - A resolution adopting the Solid Waste Management Plan for the Medina County Solid Waste Management District. - **2nd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*):

RES. NO. 70-2020 – Mr. Abella Jr. moved this resolution to third reading.

ORD. NO. 71-2020 - An ordinance accepting The Collective Bargaining Agreement with The Fraternal Order Of Police Lodge #15 (Communication Specialists) for a period of three (3) years effective January 1, 2020 through December 31, 2022. - **2nd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*):

ORD. NO. 71-2020 – Mr. Abella Jr. moved this ordinance to third reading.

1st Reading(s)

RES. NO. 72-2020 - An emergency resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*):

Patricia Hanek moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

Patricia Hanek moved to adopt Resolution Number 72-2020, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

RES. NO. 73-2020 - An emergency resolution ratifying and confirming the renewal of the existing agreement with the Medina County Public Defender Commission and the Medina County Commissioners for indigent defense services in Medina Municipal Court for municipal code violations from January 1, 2021 through December 31, 2021. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*):

Michael Abella Jr. moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Valerie Zak, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Resolution Number 73-2020, seconded by Brian Ousley. Roll Call - Ayes - 7, Nicholas Hanek, Brian Ousley, Michael Abella Jr., Valerie Zak, Anthony Capretta,

Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

RES. NO. 74-2020 - An emergency resolution authorizing the City Manager to purchase Cisco switches and network equipment from SHI, Inc. in an amount not to exceed \$37,000.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Robert Marok*):

Michael Abella Jr. moved to suspend the rules, seconded by Anthony Capretta. Roll Call - Ayes - 7, Brian Ousley, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Valerie Zak, Nicholas Hanek. Nays - 0. Motion Carried.

Michael Abella Jr. moved to Resolution Number 74-2020, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Patricia Hanek, Valerie Zak, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

RES. NO. 75-2020 - An emergency resolution authorizing the City Manager to enter into an agreement with TEC Communications for the purchase of a Cisco phone system in an amount not to exceed \$170,000.00. – **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Rob Marok*):

Michael Abella Jr. moved to suspend the rules, seconded by Brian Ousley. Roll Call - Ayes - 7, Nicholas Hanek, Valerie Zak, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Resolution Number 75-2020, seconded by Anthony Capretta. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Valerie Zak. Nays - 0. Motion Carried.

ORD. NO. 76-2020 - An ordinance accepting the Collective Bargaining Agreement with the Fraternal Order of Police Lodge #15 (Sergeants) for a period of three (3) years effective January 1, 2020 through December 31, 2022. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Carl DeForest*):

ORD. NO. 76-2020 - Mr. Capretta moved this ordinance to second reading.

City Manager's Report:

City Manager Carl DeForest

- Reminded everyone that they have until October 31, 2020, on Halloween, to complete their 2020 Census. Residents could do their Census by phone, online, or mail. Mr. DeForest expressed the importance of participating in the 2020 Census.
- Reminded the resident to keep their cars and property safe. Mr. DeForest explained that there were nine auto thefts in the past five weeks and that northeast Ohio was hit by a rash of auto thefts. The investigators believed it is a coordinating effort from gangs in the Cleveland, Akron, and Columbus areas. Six of the auto thefts occurred on the weekend of October 11, 2020. Three of the vehicles had their windows down and keys in the ignition.

Mr. DeForest advised the residents to lock their car, do not leave any valuables in sight, and if they see anything suspicious to report it to the police.

- The MCDAC (Medina County Drug Advisory Committee) Anti-Drug Levy is Issue #25 on the November 2020 Ballot. The Levy passed in the year of 1987 to go towards the anti-drug efforts throughout Medina County. The Levy covered the Medina County Drug Task Force and the School Resource Officers. Mr. DeForest advised the residents to do their research before they go to the ballot.

Unfinished Business:

There was none.

New Business:

Consideration of a new liquor permit request from Ohio Pie Co. LLC, at 1315 1/2 Pearl Road, Brunswick, Ohio 44212:

The administration had no objections.

Adjournment:

Michael Abella Jr. moved to adjourn, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr.. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Mayor Ron Falconi

Adopted



COMMITTEE OF THE WHOLE MEETING

September 28, 2020

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Nicholas Hanek, Brian Ousley, Anthony Capretta, Valerie Zak, Patricia Hanek, Joseph Delsanter, Fire Chief Joshua Erskine, City Manager/Safety Director Carl DeForest, Service Director Paul Barnett, Law Director Kenneth Fisher, Council Clerk Fijabi Julien-Gallam, Libby McGraw, Resident Beth Biggins-Ramer, News Media.

The virtual meeting convened at 6:45 p.m.

DISCUSSION ITEMS:

Solid Waste Management Plan Update – Beth Biggins-Ramer

Mrs. Biggins-Ramer, the Solid Waste Coordinator for the Medina County Solid Waste District, explained the aspects of the Solid Waste Management Plan. The Medina County Solid Waste District required an update to the plan every five years. In other words, the master plan of all solid waste activities. Mrs. Biggins-Ramer indicated that eighteen months had been spent working with the Policy Committee to update all of the survey data needed to be included in the plan, and to outline the activities that were intended. The planning document covered a fifteen plan window; to be updated again in five years. The plan has been adopted by the Policy Committee.

The next step was the ratification process, in which there would be 90 days to obtain a legislative vote from all communities within Medina County; concluding on December 17th, 2020. A positive vote would also be needed from the County Commissioners. She explained that included in this plan, would be the ongoing efforts to continue encouraging communities to embrace curb side recycling, to offer and manage the same program County wide, and lastly, to continue all waste activities at the campus. She referred to the documents, where the budget revealed a timeline of fifteen years into the future. There must be a positive cash flow demonstrated until the conclusion of the fifteen years in order to maintain the same programming. Her goal was to increase education outreach, as well as develop a larger social media platform. Mrs. Biggins-Ramer requested action of the Brunswick City Council to consider approving the plan within the ratification window of December 17, 2020.

MOTION ITEMS:

A motion to increase Medicount EMS billing collection rates

Chief Erskine explanation why the Division of Fire were recommending to increase the collection rates through Medicount annually. He spoke of the meeting held with the third party biller to review the account status. The proposed rate increase would help align with regional, state, and national collection averages.

Mr. Abella raised question as to how long the current rate had been in place. Chief Erskine agreed that it had been since 2013. Mr. Delsanter asked for clarification as to who was subject to this billing. Chief Erskine explained that the department participated in a practice known as *soft billing*, whereas a bill would be sent for emergency transports, and if the resident or individual transported had private insurance such as Medicaid, then the bill would be submitted for the service. Lastly, the City would accept an agreed upon amount through that process. That was set up through the third party biller.

Mr. Ousley asked for clarifications on some of the abbreviations to better understand the information provided; BLS stood for Basic Life Support, ALS stood for Advanced Life Support, and ALS II was considered a higher degree of Advanced Life Support. Mr. Ousley questioned how long Chief Erskine had been working on updating the billing collection. Chief Erskine remarked that he reviewed the financials regularly. However, recently there had been a contract with Medicount come about, making it an ideal time to reevaluate the entire process. Mr. Ousley expressed that this was a short time line. He hoped for a more timely fashion for requests such as these in the future, to ensure more time to review it. Mr. Erskine concurred.

Mr. Hanek moved to increase Medicount EMS billing collection rates. Votes – 7 Ayes, 0 Nays.

REVIEW LEGISLATION:

RES. NO. 69-2020 – A resolution authorizing the City Manager to enter into a Municipal Engineering Consulting Services agreement with Chagrin Valley Engineering, LTD. for the Provision of Professional Municipal Engineering Services and Designating Matthew M. Jones, P.E. as Consulting Municipal Engineer. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

Mr. Barnett indicated that the contract with Chagrin Valley Engineering would end December 31, 2020; this was to renew that. His hope was to do a three year contract for several reasons. The City was preparing to go out for RFP's (Requests for Proposals); whereas Council had chosen to allow for construction inspection. That was a three year contract. Mr. Barnett was able to obtain better terms for a three year contract. He explained that there were three different ways in which Chagrin Valley Engineering received payment. The company got paid based on a percentage of each construction project, which was not going to increase and had remained the same since 2015. Next, were hourly wages for work that was not covered in the retainer; that would go up slightly by roughly 3.3% for two years, with no increases for 2021. Lastly, would be the retainer for the City's engineer, which had not increased since 2015. What this proposed was an increase of 2.3% for the year 2021, and 2.6% for 2022, with no increases for 2023. That would cover the next three years for engineering costs.

Mr. Abella asked whether this was planned in the 2021 budget. Mr. DeForest indicated that it was included in budget, which was being completed currently. Mr. Ousley questioned the number of years Chagrin Valley Engineering had been the City's engineering firm. Mr. Barnett was uncertain as to the year prior to 2015. He recalled that in his research with these services at the last renewal, the prices were much better than others he had discovered. Mr. Fisher noted that Chagrin Valley Engineering had been the City's engineering firm since approximately 2004.

Mr. Ousley asked about the cost effectiveness with a part time engineering company versus a full time company. Mr. Barnett remarked that it was significantly cheaper. He explained that the City paid a portion of Mr. Jones' time for its needs. Also, there were a lot of supplemental services being offered. Those services would include, GIS's (Geographical Information Systems), survey work, all engineering, the design work completed, all supportive office staff items that the City does not have to pay for unless utilized. Mr. Barnett felt that in order to staff for the amount of work that Chagrin Valley Engineering provided, it would likely cost the City between \$500,000-600,000 per year. Mr. Delsanter moved this resolution to tonight's Council Agenda of September 28, 2020, for three readings. Votes – 7 Ayes, 0 Nays.

RES. NO. 70-2020 – A resolution adopting the Solid Waste Management Plan for the Medina County Solid Waste Management District. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

Mr. Barnett recapped that this was performed every five years. In order for this to be passed, Brunswick had to pass it affirmatively. He explained that it was a continuation of much of the same services that the City was already offering. He diligently reviewed figures in order to make certain it was as inexpensive as possible.

Mr. Delsanter raised question about the City's own considerations pertaining to trash collection decisions on the contract, whether this affected what facilities the City sent trash. Mr. Barnett indicated that the City still had control over what was decided with the trash. The trash must go to that facility and would not change flow control. Recyclables do not have to go to that facility. Currently the City's recyclables were taken there at no cost. This was a cost savings to have the ability to take recyclables to that facility. In short, the City had the same flow control.

Mr. Ousley brought up previous discussions about bringing back some programs into the City for drop offs for items such as, paint and tires. He felt there had not been many opportunities to discuss the topic in the committee since the pandemic. Mr. Barnett recalled that the benefit from having done that was very small. He commented that the cost to the City was approximately \$60,000 for two past events. Mr. DeForest concurred. Mr. Abella mentioned to Mr. Ousley that further discussion could take place in the near future pertaining to the programs.

Mrs. Zak moved this resolution to tonight's Council Agenda of September 28, 2020, for three readings. Votes – 6 Ayes, 1 Nays – Mr. Delsanter.

RES. NO. 71-2020 – An ordinance accepting The Collective Bargaining Agreement with The Fraternal Order of Police Lodge #15 (Communication Specialist) for a period of three (3) years effective January 1, 2020 through December 31, 2022. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

Mr. DeForest reported that there were six CBA's (Collective Bargaining Agreements) currently within the City that had been negotiated successfully; with four CBA's adopted. That would be a fifth CBA for adoption. This would represent a three year contract with Communication Specialists consistent with other departments. There was a delay in negotiations because there was a switching of unions. This would go before Council with three readings with thirty days before going into effect.

Mr. Capretta moved this resolution to tonight's Council Agenda of September 28, 2020, for three readings.

GENERAL DISCUSSION:

ADJOURNMENT:

Being no further business, Mr. Ousley moved to adjourn the Committee of the Whole Meeting at 7:09 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, reading "Holly Quellos", written in black ink on a light-colored background.

Holly Quellos
Assistant Clerk of Council



COMMITTEE OF THE WHOLE MEETING

October 12, 2020

IN ATTENDANCE: Vice Mayor Michael Abella Jr., Nicholas Hanek, Brian Ousley, Anthony Capretta, Valerie Zak, Patricia Hanek, Joseph Delsanter, City Manager/Safety Director Carl DeForest, Community & Economic Development Director Grant Aungst, Law Director Kenneth Fisher, Information Technology and Security Officer Rob Marok, Tom Keppler, Council Clerk Fijabi Julien-Gallam, News Media.

The virtual meeting convened at 6:48 p.m.

MOTION ITEMS:

Motion authorizing a change order in the amount of \$9,600.00 to Set in Stone Contracting for the Service Department Decanting Station.

Mr. DeForest provided a brief summary. He mentioned the helpful video that was done previously by Mr. Jones pertaining to this. This increase in the amount of \$9,600.00 for Set in Stone was to add a permanent wood frame, metal roof structure over the decanting station. The decanting station was mandated by the EPA (Environmental Protection Agency). This would be done at the Service department property. The goal was to add the roof instead of a removal tarp cover to protect the area adequately; which would remain below budget.

Mr. Delsanter moved to authorize a change order in the amount of \$9,600.00 to Set in Stone Contracting for the Service Department Decanting Station. Votes – 7 Ayes, 0 Nays.

Motion authorizing a final change order in the amount of \$1,884.97 to Perk Company, Inc. for Laurel Road Reconstruction Phase 2.

Mr. DeForest reported that the increase was a result of the City requesting Perk Company to perform some work mainly on the weekend, to ensure getting the pour done quicker and opening up driveways for residents in the impacted area. This was also within the budget.

Mr. Ousley moved to authorize a final change order in the amount of \$1,884.97 to Perk Company, Inc. for Laurel Road Reconstruction Phase 2. Votes – 7 Ayes, 0 Nays.

REVIEW LEGISLATION:

RES. NO. 73-2020 – An emergency resolution ratifying and confirming the renewal of the existing agreement with the Medina County Public Defender Commission and the Medina County Commissioners for indigent defense services in Medina Municipal Court for municipal code violations from January 1, 2021 through December 31, 2021. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

Mr. Fisher discussed the background, whereas the City was required by law to provide legal defense to indigents, individuals that cannot afford an attorney, who are charged with misdemeanors that could result in jail time in the Medina Municipal Court. Since approximately 2012, the City has contracted with the County Commissioners and the Medina County Public Defenders Commission to provide legal services to indigents charged with misdemeanors. He remarked on the reasonable fee of \$100 for a plea, and the fee of \$125 if cases were to proceed to trial. Mr. Fisher felt that the Public Defenders Commission had done a good job. The contract would expire on December 31, 2020. Mr. Abella suggested suspending the rules because of the time frame.

Mr. Delsanter moved this resolution to tonight's Council Agenda of September 12, 2020, as an emergency, with suspension of the rules. Votes – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Hanek brought up discussion regarding the solid waste issue. He wanted all options explored, as to, if the EPA did take this over, what that would mean. Mr. Delsanter felt that a lot of facts were still needed. He commented that all commitments asked of the City had been followed. He felt that one of the goals was to try and make the cost reasonable to residents for refuse, whereas it was increased due to the cost of the trash cans. He stated that the failure was due to the County not meeting the EPA standards. As discussion ensued, Mr. Delsanter expressed that there was still a need to hear more facts, more about the Council's position, and also whether this was the best option where all could agree. There would be more conversations pertaining to this in the near future.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn the Committee of the Whole Meeting at 6:43 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,



Holly Quellos
Assistant Clerk of Council

PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 69-2020** - A resolution authorizing the City Manager to enter into a Municipal Engineering Consulting Services agreement with Chagrin Valley Engineering, LTD. for the Provision of Professional Municipal Engineering Services and Designating Matthew M. Jones, P.E., as Consulting Municipal Engineer. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: Chagrin Valley Engineering currently holds this agreement which expires December 31, 2020 as per Resolution 97-18.

PURPOSE AND EXPLANATION: The purpose of this action is to acquire the services of a Professional Engineer to act as the City's Consulting Municipal Engineer and to have under contract an engineering firm to provide professional support for all engineering functions.

IMPLEMENTATION

SCHEDULE: This agreement commences January 1, 2021.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

If this contract is approved, expenses associated with this contract and/or each individual project would be required to be submitted in a purchase order request and follow the contract terms. All purchase orders cannot be certified unless there is sufficient Council appropriations in place at the time. For additional financial information refer to the proposed contract for rate structure.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No

Suspension of Rules

No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

**PROPOSAL FOR THE PROVISION OF
MUNICIPAL ENGINEERING CONSULTING SERVICES
TO THE CITY OF BRUNSWICK, OHIO**

This agreement is set between the City of Brunswick, Ohio (City) and Chagrin Valley Engineering, Ltd. (CVE), for the provision of Municipal Engineering Consulting Services.

Section 1. Chagrin Valley Engineering, Ltd. (CVE) with Matthew M. Jones P.E., a Partner of Chagrin Valley Engineering Ltd., duly licensed as a Professional Engineer, is hereby designated as the Consulting Municipal Engineer for the City of Brunswick, Ohio for a term beginning January 1, 2021 and ending December 31, 2023 at the pleasure of the City Manager, upon the terms, provisions and conditions thereafter set forth herein and ratified by the City Council.

Section 2. That said Consulting Municipal Engineer in conjunction with Chagrin Valley Engineering, Ltd. shall furnish services to this City, as required by the City, through the City Council or its designee, including the following services covered by the compensation as described in Section 4 of this Agreement. Services involving the use of additional staff members shall be compensated as described with Section 3 of this agreement:

- (A) Act as a technical consultant and advisor on engineering matters referred by the City Manager.
- (B) Advise the City in matters relating to resident's problems pertaining to engineering as they may relate to public sewers, public water supplies, drainage patterns and building grades.
- (C) Assist the City on municipal engineering matters. The Consulting Municipal Engineer shall also act as the Floodplain Administrator of the National Flood Insurance Program for the City of Brunswick.
- (D) Attend Council meetings and other meetings as requested by the City Manager or City Council. The monthly retainer amount presented in Section 4 is based upon the regular attendance of the Consulting Municipal Engineer or a designated CVE staff member at Planning Commission meetings and City Council Work Session meetings. Attendance by a designated CVE staff member in place of the Municipal Consulting Engineer at meetings will not be billed in addition to the retainer amount.
- (E) Preparation of preliminary sketches and estimates, concerning the advisability of proceeding with public improvements such as pavement improvements, storm water collection, water distribution, or other infrastructure improvements contemplated by the City Manager.
- (F) Performing such other duties as is normally required of Consulting Municipal Engineers not requiring the use of additional staff members such as field crews, etc.

Section 3. For services in connection with the construction of public improvements as described above, Chagrin Valley Engineering, Ltd., shall receive compensation as a percentage of the actual cost of construction of all improvements authorized by City Council and under its control. The percentages paid shall be as follows:

COST OF CONSTRUCTION

FEE

\$ 0 - \$150,000	Hourly
\$ 150,001 - \$250,000	\$ 18,750 plus 8.7% of the amount over \$150,001
\$ 250,001 - \$500,000	\$ 26,000 plus 7.6% of the amount over \$250,001
\$ 500,001 - \$1,000,000	\$ 45,000 plus 6.7% of the amount over \$500,001
\$1,000,001 - \$5,000,000	\$ 78,000 plus 6.1% of the amount over \$1,000,001

The fees provided in this subsection shall cover engineering services including complete detailed plans and specifications, preparation of monthly and final estimates for contractor's payments and providing an Engineer for construction management to administer the construction contract. The above schedule of fees does not cover various supplementary services. Supplemental services not included within the presented fee schedule are, but not limited to: wetland delineations, stream quality assessments, preparation and acquisition of U.S. Army Corps of Engineers / Ohio Environmental Protection Agency wetland or stream fill permits, property, boundary, or right-of-way surveys, topographic surveys, profile surveys, grade stakes for construction, inspection of construction, laboratory inspection of materials, review of material submittals for use in construction, cost of test borings, or other subsurface exploration, traffic studies, or calculations of special assessments. These supplementary services may be provided by the Chagrin Valley Engineering, Ltd. on an hourly basis in accordance with the schedule of rates hereinafter set forth below or upon invoice submitted by the entity providing such supplemental services. Any such supplemental services performed by CVE cannot therefore be included in any municipal contract nor subject to an additional percentage of contracts nor be included in the cost of construction of any contract or this contract. The Engineer shall at all times notify the Service Director, in writing, of any supplementary services associated with a proposed public improvement at the time that a preliminary estimate, covered under Section 2 of this contract, is submitted for consideration or approval. Additionally, inspection and contract administration costs are not to be included in the cost of construction for purposes of calculating the engineering fee for projects covered under this section.

Chagrin Valley Engineering, Ltd. shall be entitled to progress payments in proportion to services performed on monthly basis. Upon authorization by City Council and until such time as bids are taken and contracts awarded, compensation shall be determined by the following percentages and the Engineer's estimated construction cost. As the work is constructed, Chagrin Valley Engineering, Ltd. shall receive additional compensation equal to the balance of the fee based upon a percentage of the certificates of payment to the contractor, provided said payment is authorized by City Council. As soon as the final certificate of payment to the contractor is issued, any adjustment shall be made so the total fee shall be a sum equal to the schedule percentage. The compensation for basic services shall be based upon the following percentages of the total fee attributable to various phases of the work:

1. Preliminary Report Phase	15%
2. Preliminary Design Phase	20%
3. Final Design Phase	45%
4. Bidding and Project Award Phase	10%
5. Contract Administration	10%

In the event proceedings for work are abandoned or postponed and then revived and actively pressed either by this or by a succeeding City Council within five (5) years of the date of said abandonment or postponement, Chagrin Valley Engineering, Ltd. shall credit against the total compensation the payment previously made hereunder, providing that Chagrin Valley Engineering, Ltd. is at that time employed by this or by a succeeding City Council to provide Municipal Engineering Consulting Services. In the event of the revival of a project within the time frame specified above, Chagrin Valley Engineering, Ltd. could, at its discretion, elect to negotiate additional fees with the City of Brunswick. Additional fees would address conditions that have incurred solely as a result of changes in existing conditions since the abandonment or postponement of the project, or design parameters that have been established by governmental review and approval subsequent to such delay.

Engineering charges for federally funded work must be in accordance with Federal Regulations and are set and approved as part of the funding procedure, and therefore are not part of this document.

HOURLY RATE SCHEDULE: For additional services for which the Engineer shall have been authorized to prepare material or work not let by Contract or for the performance of any of the following tasks:

- Special Surveys
- Preparation of Reports
- Preparation of Special Assessments
- Field Elevation Checks of Walks, Basements, Sewers, etc.
- Storm Water Management Inventory Assistance
- Storm Water Drainage: Plan / Calculation Review
- Erosion and Sediment Control: Plan Review / Site Inspections
- Sanitary "Tap-In" Reviews and Fee Determinations
- Residential / Commercial / Industrial Site Plan and or Subdivision Review
- Survey Plat Review
- Development / Implementation of Phase II Storm Water Management Program

Compensation shall be made on the basis of time spent by the Engineer or his employees and associates at the rates set forth in the following schedule of hourly rates, plus reimbursable expenses.

	<u>2021 Hourly Rates</u>	<u>2022-23 Hourly Rates</u>
Engineer - Partner	\$97.00 per hour	\$100.00 per hour
Engineer – Associate	\$93.00 per hour	\$96.00 per hour
Professional Traffic Operations Engineer (PTOE)	\$110.00 per hour	\$114.00 per hour
Engineer	\$87.00 per hour	\$90.00 per hour
Contract Administrator	\$70.00 per hour	\$72.00 per hour
Storm Water Specialist	\$76.00 per hour	\$79.00 per hour
Professional Surveyor	\$85.00 per hour	\$86.00 per hour
Designer / Technician	\$76.00 per hour	\$78.00 per hour
Geographic Information Systems (GIS) Technician	\$75.00 per hour	\$77.00 per hour
Clerical	\$36.00 per hour	\$36.00 per hour
1 Man Survey Field Crew	\$93.00 per hour	\$96.00 per hour
2 Man Survey Field Crew	\$120.00 per hour	\$124.00 per hour
3 Man Survey Field Crew	\$138.00 per hour	\$142.00 per hour
Environmental Scientist	\$85.00 per hour	\$87.00 per hour
Inspector	\$53.00 per hour	\$54.00 per hour

Prints, Materials, Supplies and Services provided or performed by others at Cost.

September 14, 2020

Section 4. The Consulting Municipal Engineer and Chagrin Valley Engineering, Ltd., as appointed by the City Manager, shall receive as compensation for the services described in Section 2 hereof, the annual sum of \$56,500.00, commencing January 1, 2021 and ending December 31, 2021, and the annual sum of \$58,000.00, commencing January 1, 2022; said sums shall be pro-rated on a per month basis and payable to Chagrin Valley Engineering, Ltd., on the last day of each month.

Section 5. The Chagrin Valley Engineering, Ltd. agrees that for the duration of this contract no member of Chagrin Valley Engineering, Ltd. or employee thereof, will accept any private engineering or surveying work that requires their review and/or approval unless such work is approved by the City Manager; however, work for Federal, State County or Regional Governments is not prohibited.

Section 6. Documents and Files: All engineering documents and project files created for the purposes serving the City of Brunswick shall be the property of the City of Brunswick.

Section 7. The contract provided herein with Chagrin Valley Engineering, Ltd. may be terminated by either party on thirty (30) days advance written notice to the other, provided that such determination shall not affect the duty of the Consulting Municipal Engineer or Chagrin Valley Engineering, Ltd., to render service, nor the obligation of the City to pay for such service rendered, before the effective date of termination.

Matthew M. Jones P.E., Partner, Chagrin Valley Engineering, Ltd.

Date

Accepted this _____ day of _____, 2020 by the City of Brunswick, Ohio, pursuant to
Ordinance of Council No. _____ adopted on _____.

BY: _____

City of Brunswick, Ohio

Attest:

The legal form of the within instrument is hereby approved.

Director of Law

Date

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 69-2020

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MUNICIPAL ENGINEERING CONSULTING SERVICES AGREEMENT WITH CHAGRIN VALLEY ENGINEERING, LTD. FOR THE PROVISION OF PROFESSIONAL MUNICIPAL ENGINEERING SERVICES AND DESIGNATING MATTHEW M. JONES, P.E., AS CONSULTING MUNICIPAL ENGINEER.

WHEREAS: The City has received a proposal from Chagrin Valley Engineering, Ltd. for the provision of professional municipal engineering consulting services wherein Matthew M. Jones, P.E. has been designated at the Consulting Municipal Engineer; and

WHEREAS: The current Agreement with Chagrin Valley Engineering, Ltd. expires as of December 31, 2020.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized and directed to enter into a Municipal Engineering Consulting Services Agreement with Chagrin Valley Engineering, Ltd., as attached hereto as Exhibit "A", for the provision of professional municipal engineering services upon such terms and conditions as provided therein.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 70-2020** - A resolution adopting the Solid Waste Management Plan for the Medina County Solid Waste Management District. - **3rd Reading** (Committee-of-the-Whole, Administration/Paul Barnett)

BACKGROUND: The Plan is prepared in accordance with Ohio Revised Code Section 3734, the State of Ohio's Solid Waste Management Plan and the Ohio Environmental Protection Agency's guidelines. The Plan describes strategies and programs that will be implemented to meet or exceed the minimum state waste reduction goals and objectives. The Medina County Solid Waste Management District completed the draft amended Solid Waste Management Plan and submitted it to the Ohio Environmental Protection Agency for review and comment on March 30, 2020 and the Ohio Environmental Protection Agency provided comments in a non-binding advisory opinion on May 13, 2020.

PURPOSE AND EXPLANATION: The District's Policy Committee has reviewed the non-binding advisory opinion received from the Ohio Environmental Protection Agency and taken these comments into consideration and incorporated changes into the amended Plan as appropriate. The District has conducted a 30-day comment period from August 1, 2020 to August 30, 2020 and a public hearing was held on September 3, 2020 to provide the public an opportunity to comment on the Plan.

IMPLEMENTATION SCHEDULE: An approval resolution requested within ninety days of receiving a copy of the draft plan. The ratification period is between September 14, 2020 until December 12, 2020.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The Plan provides for a fee schedule that generates the required revenue to cover the costs of implementing the strategies and programs designed to meet or exceed the minimum state waste reduction goals and objectives.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**



A Division of the Medina County Sanitary Engineer



September 9, 2020

City of Brunswick
Fijabi Julien-Gallam, Council Clerk
4095 Center Rd.
Brunswick, Ohio 44212

Re: Medina County Solid Waste Management District (District)
Solid Waste Management Plan Update Ratification

Dear Mayor/Clerk/Council President:

Enclosed you will find a copy of the draft Solid Waste Management Plan for the Medina County Solid Waste Management District (District). The development of the solid waste plan is a requirement of Ohio law. Every solid waste management district in Ohio must periodically revise and update their solid waste management plan.

After developing an initial draft version of the plan where Ohio EPA reviewed and provided comments, the District held a thirty-day public comment period from August 1, 2020 to August 30, 2020, and a public hearing was held on September 3, 2020 for interested residents, businesses or political jurisdictions to provide comments on the Plan Update.

On September 3, 2020, the District Policy Committee met to discuss and address public comments on the solid waste plan. The District's Policy Committee then adopted the Plan Update with changes made based on public and Policy Committee comment. Once the Policy Committee adopts the Plan Update, Ohio law requires the District to deliver a copy to the County Commissioners and the legislative authority of each municipal corporation and township that are under the District's jurisdiction.

The link below is where you will find the entire solid waste plan and all appendices under:

<https://recyclemedinacounty.com/adoptedplanupdate/>

The Plan documents are presented in PDF format and will require the latest version of Adobe Reader in order to open the documents. You can go to the following web address to obtain a free copy of the latest Adobe PDF Reader at: <http://get.adobe.com/reader/otherversions>.

Also attached is a short summary of the Solid Waste Plan that should be distributed to all voting elected officials in your jurisdiction (i.e. 3 trustees, 9 council members, etc.).



A Division of the Medina County Sanitary Engineer

The District has chosen the ratification period to be: September 14, 2020 until December 12, 2020. Within ninety days of receiving a copy of the draft Plan, the Board of County Commissioners and the legislative authority of each municipal corporation and township in the District shall approve or disapprove the draft Plan by ordinance or resolution to the District. The District determines that the Plan has been ratified when a combination of municipal corporations and townships with a combined population comprising 60 percent of the District has approved the Plan. That combination must include the approval of the County Commissioners and the municipal corporation having the largest population within the county of the District.

Because of the 90-day timeframe, which cannot be extended, we would appreciate your immediate attention to this request. A sample resolution is attached for your convenience. Please mail your resolution or ordinance approving or disapproving the Plan to:

Mr. Jeremy Sinko, P.E.
Medina County Sanitary Engineer's Office
791 West Smith Road
Medina, Ohio 44256

Or, email to: MCSWD_PLAN_UPDATE@medinaco.org

We look forward to hearing from you between September 14, 2020 until December 12, 2020. Resolutions approving or disapproving the Plan enacted outside of the time period stated above cannot be counted toward the ratification of the Solid Waste Plan. Because of the 90-day timeframe which cannot be extended, we would appreciate your immediate attention to this request. Not taking action is like a no vote as we can not count your population toward the ratification assessment.

Please do not hesitate to contact me if you have any questions regarding the ratification process or the solid waste plan update document. Thank you.

Sincerely,

Beth Biggins-Ramer
District Coordinator
Medina County Solid Waste Management District

Medina County Solid Waste Management District



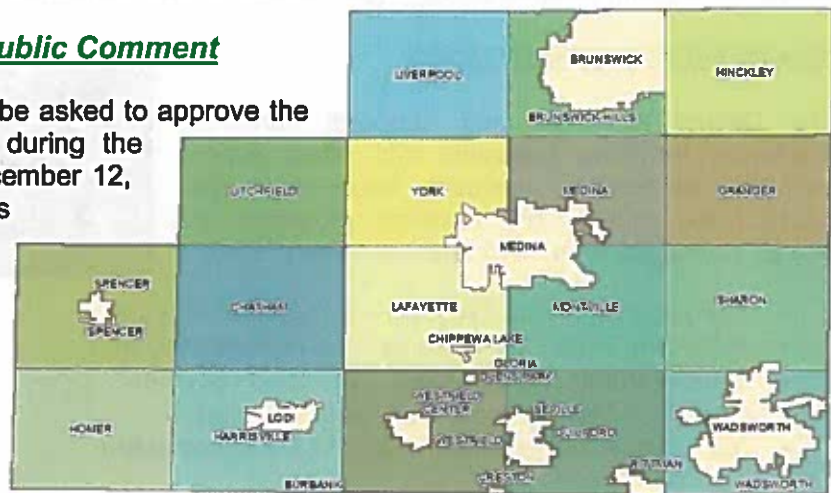
RECYCLE
MEDINA
COUNTY

Introduction

The Medina County Waste Management District (District), also known as Recycle Medina County, will submit its updated Solid Waste Management Plan to all cities, villages, and townships in Medina County for approval. This approval process, also known as ratification, is the final step before the District seeks final approval from Ohio EPA to implement this new Plan.

Your Community's Responsibility – Public Comment

Each community within Medina County will be asked to approve the District's Solid Waste Management Plan during the period of September 14, 2020 through December 12, 2020 (ratification period). The process requires each community to review a copy of the Plan, act on the Plan during the ratification period (90 days) and submit a certified copy of the resolution or legislation to the District. Failure to act on the plan is considered by the State of Ohio to be a negative vote.



What if the Plan is Not Ratified?

If local ratification does not occur, the Director of Ohio EPA is required by state statute to prepare a Solid Waste Plan for the District and order the District to implement the state's plan. This could negatively affect the District because local control of our Plan would be relinquished to Ohio EPA. The Plan you will vote on was developed through a local planning process and contains the recommendations, programs, and initiatives from the District's Policy Committee. These programs and initiatives will provide for a cost effective and environmentally sound solid waste management system for Medina County and are designed to enhance and expand recycling opportunities and recycling participation. The District urges communities to learn more about the Solid Waste Management Plan in order to make an informed decision.

Executive Summary of Solid Waste Management Plan

The following executive summary of the Solid Waste Plan has been created for elected officials in Medina County to demonstrate how the District's Solid Waste Plan benefits each community. The District offers a wide variety of programs and initiatives that offer real value to its communities. The District provides programs in solid waste management programming for hard to manage materials such as household hazardous waste, batteries, scrap tires, and electronics. The District also operates a highly successful education and awareness program and other effective solid waste management programs.

Solid Waste Disposal Capacity

This demonstration is one of the fundamental requirements of the Solid Waste Plan. The District conducted a regional capacity analysis and has demonstrated that there is sufficient disposal capacity for all solid waste generated by District residents, businesses, and industry for the planning period (2021-2035).

Goals

The District meets or exceeds all of the State Solid Waste Management Plan goals as required by Ohio EPA. The District has demonstrated that at least 90% of the District's population has access to recycling by curbside programs and single stream recycling drop-off programs.

Financing the Plan

The District will finance the updated Solid Waste Plan through apportion of the tipping fees collected at the Recycle Medina County Campus located in Seville. Currently, the tipping fee is \$50.00 per ton of solid waste delivered. Tipping fees are projected to increase in this plan based on economic and other operating reasons.

Residential Recycling Programs

The District promotes and supports numerous residential recycling programs and offers special collection services to maximize diversion of solid waste from landfills. The following programs are offered (tonnages from 2018 reference year):

- Curbside Recycling Program – 2,718 tons recycled
- Recycling Drop Off Programs – 3,371 tons recycled
- Special Waste Management – 247 tons recycled
- Appliance Management – 54 tons recycled
- Yard Waste Management – 3,975 tons composted

Commercial / Industrial Recycling Programs

- Commercial Recycling – 49,926 tons recycled (2018)
- Industrial Recycling – 68,384 tons recycled (2018)

Residential/Commercial Recycling, Education and Awareness Programs

- Curbside Recycling
- Single Stream Recycling Drop-Off Program
- Yard Waste Management
- Household Hazardous Waste Management
- Lead-Acid Battery Management
- Electronics Recycling
- Market Development Support
- Education and Awareness
- Industrial Sector Data Collection
- Litter Collection
- Volume Based Rate Support
- District Facilities
- Scrap Tire Management

Key New Programs

- Non-subscription curbside programs (City of Brunswick, Brunswick Hills Township, Hinckley Township, and York Township)
- Assist Communities Interested in Curbside Contracts and RFPs
- Recycle Right Education Initiative
- District Competitive Bidding Processes
- Commercial Mixed Waste Processing
- Strategic Approach to Target Businesses for Assistance
- Invest in Infrastructure Improvements to Recycle Medina County Campus
- Single Stream Recycling Drop-Off Program Use Study



Key Performance Indicators

Ohio EPA Plan Format	Old Plan (2016-2030) Plan Format Version 3.0	New Plan (2021-2035) Plan Format Version 4.0
Reference Year (RY)	2012	2018
1 st Year of Planning Period (Y1)	2016	2021
RY Res/Com Recycling Tons	43,525 tons (37,975 tons without volume reduction which is not recognized by EPA as recycling) ²	49,926 tons ^{1,2}
Y1 Projected Res/Com Recycling Tons	55,439 tons (43,439 tons without projected By-Product Management which was not implemented) ²	61,845 tons ^{1,2}
RY Tipping Fee	\$61.00 ¹	\$42.00 ¹
Y1 Tipping Fee	\$42.00 ¹	\$52.00 ¹
Y1 Education and Awareness	\$25,000 ¹	\$100,000 ¹
RY Revenues	\$7,951,273 ¹	\$7,127,880 ¹
Y1 Revenues	\$7,775,536 ¹	\$8,700,249 ¹
RY Expenditures	\$7,813,753 ¹	\$8,067,870 ¹
Y1 Expenditures	\$7,898,226 ¹	\$8,966,312 ¹

¹Projections and budgets are based on a required 15 year planning period with 5 year updates per Ohio EPA format requirements. Actual budgets and fee changes will be made by the County Commissioner on an annual basis as needed that includes a separate public process before being approved.

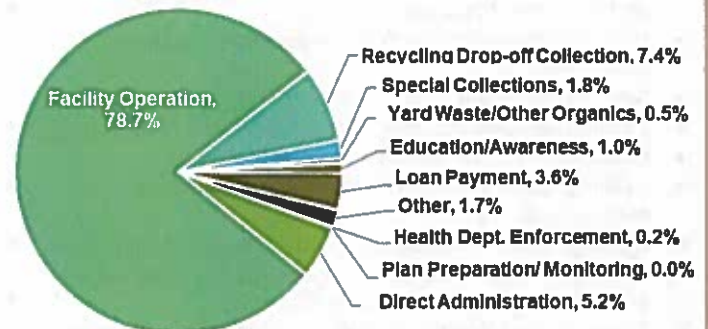
²Recycling programs covered under the old and new plans must send collected materials to a legitimate recycling facility, as defined by Ohio EPA, to ensure recycling is occurring.

The following charts compare the expenses to implement each plan as a percent of total expenses:

First Year of Old Plan (2016-2030)



First Year of New Plan (2021-2035)



For more information, contact the District at 330-769-0289, www.recyclemedinacounty.com, or email: MCSWD_PLAN_UPDATE@medinaco.org

Old Plan (2016-2030)

New Plan (2021-2035)

4/4

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 70-2020

BY: Committee-of-the-Whole

A RESOLUTION ADOPTING THE SOLID WASTE MANAGEMENT PLAN
FOR THE MEDINA COUNTY SOLID WASTE MANAGEMENT DISTRICT.

WHEREAS: The City of Brunswick is located within the jurisdiction of the Medina County Solid Waste Management District (the “District”);

WHEREAS: The District Policy Committee has prepared and adopted a final draft of the Solid Waste Management Plan in accordance with Ohio Revised Code Section 3734.53, 3734.54, and 3734.55 (the “Final Draft Plan”);

WHEREAS: The District has provided a copy of the Final Draft Plan to the legislative authorities in the District for consideration; and

WHEREAS: The City of Brunswick must determine whether to approve such Final Draft Plan within ninety (90) days of receipt of thereof.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The Final Draft Plan, as submitted to the City and presently on file with the Clerk of Council, is hereby approved.

SECTION 2: The Clerk of Council is hereby directed to forward a certified copy of this Resolution to the Medina County Sanitary Engineer’s Office to the attention of: Mr. Jeremy Sinko, P.E., at 791 West Smith Road, Medina, Ohio 44256.

SECTION 3: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in open meetings of Council and that all deliberations that resulted in those formal action were in meetings open to the public in compliance with law.

SECTION 4: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES ² _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 71-2020** - An ordinance accepting The Collective Bargaining Agreement with The Fraternal Order Of Police Lodge #15 (Communication Specialists) for a period of three (3) years effective January 1, 2020 through December 31, 2022. - **3rd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: The previous Collective bargaining Agreement with the Fraternal Order of Police (Communication Specialists) expired on December 31, 2019; and the City of Brunswick and the Fraternal Order of Police, FOP Lodge #15 (Communication Specialists) have bargained collectively and agreed to the terms and conditions of a Collective Bargaining Agreement effective January 1, 2020 through December 31, 2022

PURPOSE AND EXPLANATION: To provide wages and benefits for union employees

IMPLEMENTATION SCHEDULE: Ordinance shall take effect and be in force from and after the earliest period allowed by law

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Costs associated with the Collective Bargaining Agreement are required to be appropriated by Council in order to be paid. It is currently anticipated that the current appropriations for the 2020 year will sufficient to cover this Collective Bargaining Agreement. However, for the Division of Police this is still not yet determinable since one other Division of Police Collective Bargaining Units (Sergeants) paid from the Police Fund #114 remain in the negotiation process. Once the negotiation process is completed for this other unit, the Finance Director plans to review and calculate those costs for the Division of Police Fund #114. If additional appropriation amendments appear to become necessary, additional legislation and discussions may need to take place. At this time, they are not anticipated, however. The 2021 and 2022 budgets will be compiled at a later date and will follow the requirements of budgetary laws contained in the City Charter and the ORC Section 5705.

RECOMMENDED

ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Legislation to be read three (3) times.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 71-2020

BY: Committee-of-the-Whole

AN ORDINANCE ACCEPTING THE COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE LODGE #15 (COMMUNICATION SPECIALISTS) FOR A PERIOD OF THREE (3) YEARS EFFECTIVE JANUARY 1, 2020 THROUGH DECEMBER 31, 2022.

WHEREAS: The previous Collective Bargaining Agreement with the Fraternal Order of Police Lodge #15 (Communication Specialists) expired on December 31, 2019; and

WHEREAS: The City of Brunswick and the Fraternal Order of Police Lodge #15 (Communication Specialists) have bargained collectively and agreed to the terms and conditions of a Collective Bargaining Agreement effective January 1, 2020 through December 31, 2022.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Council of the City of Brunswick hereby accepts the Collective Bargaining Agreement with the Fraternal Order of Police Lodge #15 (Communication Specialists) for a period of three (3) years effective January 1, 2020 through December 31, 2022, as attached hereto as Exhibit "A".

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 76-2020** - An ordinance accepting the Collective Bargaining Agreement with the Fraternal Order of Police Lodge #15 (Sergeants) for a period of three (3) years effective January 1, 2020 through December 31, 2022. - **2nd Reading** (Safety & Environment Committee, *Administration/Carl DeForest*)

BACKGROUND: The previous Collective Bargaining Agreement with the Fraternal Order of Police Lodge #15 (Sergeants) expired on December 31, 2019; and the City of Brunswick and the Fraternal Order of Police Lodge #15 (Sergeants) have bargained collectively and agreed to the terms and conditions of a Collective Bargaining Agreement effective January 1, 2020 through December 31, 2022.

PURPOSE AND EXPLANATION:

IMPLEMENTATION

SCHEDULE: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Costs associated with the Collective Bargaining Agreement are required to be appropriated by Council in order to be paid. It is currently anticipated that the current appropriations for the 2020 year will be sufficient to cover this Collective Bargaining Agreement. If additional appropriation amendments appear to become necessary, additional legislation and discussions may need to take place. At this time, they are not anticipated, however. The 2021 and 2022 budgets will be compiled at a later date and will follow the requirements of budgetary laws contained in the City Charter and the ORC Section 5705.

RECOMMENDED ACTION:

One Reading	No
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Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Legislation to be read three (3) times.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 76-2020

BY: Mr. Capretta, Mr. Abella, and Mrs. Zak

AN ORDINANCE ACCEPTING THE COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE LODGE #15 (SERGEANTS) FOR A PERIOD OF THREE (3) YEARS EFFECTIVE JANUARY 1, 2020 THROUGH DECEMBER 31, 2022.

WHEREAS: The previous Collective Bargaining Agreement with the Fraternal Order of Police Lodge #15 (Sergeants) expired on December 31, 2019; and

WHEREAS: The City of Brunswick and the Fraternal Order of Police Lodge #15 (Sergeants) have bargained collectively and agreed to the terms and conditions of a Collective Bargaining Agreement effective January 1, 2020 through December 31, 2022.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Council of the City of Brunswick hereby accepts the Collective Bargaining Agreement with the Fraternal Order of Police Lodge #15 (Sergeants) for a period of three (3) years effective January 1, 2020 through December 31, 2022, as attached hereto as Exhibit "A".

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 77-2020** - An emergency resolution providing for temporary relief from the temporary sign regulations contained in City of Brunswick Codified Ordinance Section 1270.10 by waiving the number of temporary special event sign permits permitted in commercial and industrial zoning districts and durational requirements for display. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Ken Fisher*)

BACKGROUND: The City has adopted temporary special event sign regulations as set forth in Section 1270.10 of the Codified Ordinances.

**PURPOSE AND
EXPLANATION:**

The City wishes to provide businesses in the community the opportunity to reach the public, in this year's challenging environment for small retailers and commercial businesses, by allowing the maximum number of permits permitted and the durational requirements for display of temporary special event signage contained in City of Brunswick Codified Ordinance Section 1270.10 be waived through the end of the year, thereby giving businesses the opportunity through the holiday season. Businesses would still need to obtain a permit and also sign a Stipulated Agreement obtained through the Division of Permits & Inspections, approved by the Law Director. A similar program was established in the past several years, during the same time frame, after approval by Council resolution.

IMPLEMENTATION

SCHEDULE: It is anticipated to advise the local chamber of commerce and area businesses upon passage of the legislation.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading

No

Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Two readings and pass as an emergency measure to enable local businesses to increase their attempts to reach the public.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 77-2020

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN EMERGENCY RESOLUTION PROVIDING FOR TEMPORARY RELIEF FROM THE TEMPORARY SIGN REGULATIONS CONTAINED IN CITY OF BRUNSWICK CODIFIED ORDINANCE SECTION 1270.10 BY WAIVING THE NUMBER OF TEMPORARY SPECIAL EVENT SIGN PERMITS PERMITTED IN COMMERCIAL AND INDUSTRIAL ZONING DISTRICTS AND DURATIONAL REQUIREMENTS FOR DISPLAY.

WHEREAS: The City Council believes that it is appropriate and in the best interest of the citizens and business owners of the City of Brunswick to enable local businesses to increase their attempts to reach the public thus continuing to support and grow the local economy;

WHEREAS: The City has adopted temporary sign regulations as set forth in Section 1270.10 of the Codified Ordinances and the City still supports those regulations and their intent; and

WHEREAS: City Council wishes to provide temporary relief from the temporary sign regulations for businesses in the City of Brunswick in an attempt to increase economic opportunities.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: In recognition of the objective to support the local economy and businesses, temporary relief from the temporary sign regulations contained in Section 1270.10 of the City of Brunswick Codified Ordinances shall be permitted as follows:

- A) Persons and/or entities owning or leasing property in commercial or industrial zoning districts in the City upon which their business is located may, upon issuance of necessary permits by the City and execution of the attached Stipulated Agreement, erect authorized temporary signage in such manner as permitted by Section 1270.10 and this Resolution.
- B) The maximum total number of permits and the durational requirements for display of temporary signage contained in City of Brunswick Codified Ordinance Section 1270.10 shall be waived.
- C) The temporary relief granted herein is effective from the effective date of this Resolution up to and including December 31, 2020.

SECTION 2: All requirements contained in City of Brunswick Section 1270.10 or Chapter

1270, as may be amended from time to time, not modified by this Resolution shall remain in full force and effect.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and to provide for the usual daily operation of a municipality and for the additional reason that this temporary relief is necessary to immediately enable local businesses to increase their attempts to reach the public and drive growth for local businesses and the economy. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
 Clerk of Council
 Fijabi Julien-Gallam, CMC

PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Robert Marok

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 78-2020** - An emergency resolution authorizing the City Manager to purchase a Unitrends backup solution from SHI, Inc. in n amount not to exceed \$45,000.00. - **1st Reading**
(To be brought from Committee-of-the-Whole, *Administration/Robert Marok*)

BACKGROUND: The Unitrends back up solution is three years old when looking to renew the service contract a proposal was presented to replace the current system and connect us to a cloud back service. This proposal saves the city money as well as changes strategy to hybrid cloud solution.

PURPOSE AND EXPLANATION: This will replace the current unit and allow for secure backup to a cloud site.

IMPLEMENTATION SCHEDULE: Order will be placed upon passage

FINANCIAL INFORMATION: - - - - 45000

FINANCIAL SUMMARY: The 2020 original budget included an estimated cost of 1 year. Once the Information Technology & Security Officer began to research renewal options, it became known that it would potentially save the City of Brunswick money if we locked in for 3 years versus renewing annually. By replacing and upgrading the unit, the City of Brunswick will save at a minimum of \$9,000 over the three year period. If this legislation is approved, it will also require an increase to the 2020 budget in the amount of \$36,400 to 001-0302-54253 equipment service contract account. This request is included in a separate piece of legislation that will be discussed with the Finance Committee on the same evening.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes

Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

To be adopted on November 23, 2020, with an emergency clause. The emergency clause is necessary in order to continue without interruptions and to ensure continued network backup operations of the City of Brunswick.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 78-2020

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A UNITRENDS BACKUP SOLUTION FROM SHI, INC. IN AN AMOUNT NOT TO EXCEED \$45,000.00.

WHEREAS: The City of Brunswick belongs to the U.S. General Services Administration government purchasing cooperative (the “U.S. GSA”) that creates and manages joint purchasing programs for local governments in accordance with applicable law, which is similar to the State Procurement Program under the direction of the Ohio Department of Administrative Services.;

WHEREAS: The contract under the U.S. GSA has been awarded to SHI, Inc.; and

WHEREAS: The proposed purchase of a Unitrends Backup Solution from SHI, Inc. in an amount not to exceed \$45,000.00, is upon equivalent terms, conditions and specifications and at a lower price than through the U.S. GSA.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a Unitrends Backup Solution from SHI, Inc. in an amount not to exceed \$45,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to ensure continued network backup operations without interruption. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 79-2020** - A resolution authorizing the City Manager to enter into a three (3) year agreement with Any Domestic Work, Inc. to provide custodial services at City Hall and the Police Department in a monthly amount not to exceed \$3,925.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)

BACKGROUND: Public bids were received and opened on October 13, 2020. One bid was received. The lowest and best bidder was ADW.

PURPOSE AND EXPLANATION: Custodial services are required for City Hall 5 days a week and Police Department 7 days a week.

IMPLEMENTATION SCHEDULE: As soon as allowed by law and/or by March 1, 2021.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: No change in costs from the old contract and new bid received. The monthly amount for City Hall and Police Department in total is \$3,925. The costs will be broken down between the General Fund and the Police Fund based on a calculation relating to the square footage and the # of days cleaned in the year. The costs for this contract must be appropriated (budgeted) by Council pursuant to State Law. The costs for this contract will be subject to sufficient Council appropriations and properly certified purchase order pursuant to ORC 5705.41 D.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

We recommend the legislation be read three times with suspension of the rules so the new vendor can be prepared to take over effective March 1, 2021.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 79-2020

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH ANY DOMESTIC WORK, INC. TO PROVIDE CUSTODIAL SERVICES AT CITY HALL AND THE POLICE DEPARTMENT IN A MONTHLY AMOUNT NOT TO EXCEED \$3,925.00.

WHEREAS: The City of Brunswick received one (1) bid to provide custodial services at City Hall and the Police Department, in accordance with public bidding requirements; and

WHEREAS: The one (1) received public bid was opened on October 13, 2020, with Any Domestic Work, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with Any Domestic Work, Inc., the lowest and best bidder, to provide custodial services at City Hall and the Police Department in a monthly amount not to exceed \$3,925.00, subject to annual appropriations by City Council as required by law.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 80-2020** - A resolution authorizing the City Manager to enter into a three (3) year agreement with Any Domestic Work, Inc. to provide custodial services at the Brunswick Community Recreation and Fitness Center in a monthly amount not to exceed \$5,745.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: Public bids were received on October 13, 2020 with ADW being the lowest and the best bidder.

PURPOSE AND EXPLANATION: The Brunswick Recreation and Community Fitness Center needs custodial services 7 days a week.

IMPLEMENTATION SCHEDULE: As soon as allowed by law and/or by March 1, 2021.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: No change in costs from old contract and new bid received. Monthly rate is \$5,745. The costs for this contract must be appropriated (budgeted) by Council pursuant to State Law. The costs for this contract will be subject to sufficient Council appropriations and properly certified purchase order pursuant to ORC 5705.41 D.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 80-2020

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH ANY DOMESTIC WORK, INC. TO PROVIDE CUSTODIAL SERVICES AT THE BRUNSWICK COMMUNITY RECREATION AND FITNESS CENTER IN A MONTHLY AMOUNT NOT TO EXCEED \$5,745.00.

WHEREAS: The City of Brunswick received one (1) bid to provide custodial services at the Brunswick Community Recreation and Fitness Center, in accordance with public bidding requirements; and

WHEREAS: The one (1) received public bid was opened on October 13, 2020, with Any Domestic Work, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with Any Domestic Work, Inc., the lowest and best bidder, to provide custodial services at the Brunswick Community Recreation and Fitness Center in a monthly amount not to exceed \$5,745.00, subject to annual appropriations by City Council as required by law.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 81-2020** - A resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of Municipal Officers and Departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2021. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: City Council is required to adopt an annual resolution permitting the City to utilize the internet auction provisions of O.R.C. Section 721.15

PURPOSE AND EXPLANATION: In order to allow the City Administration to see, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal offices and departments, and road machinery, equipment, tools or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, legislation must be adopted by City Council annually.

IMPLEMENTATION

SCHEDULE: This legislation would be effective January 1, 2021.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Receipts received are returned to the respective capital fund or subfund.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
This legislation is required to be read three (3) times.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 81-2020

BY: Committee-of-the-Whole

A RESOLUTION PERMITTING THE CITY ADMINISTRATION TO SELL, THROUGH PUBLIC INTERNET AUCTIONS, PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES ACQUIRED FOR THE USE OF MUNICIPAL OFFICERS AND DEPARTMENTS, AND ROAD MACHINERY, EQUIPMENT, TOOLS, OR SUPPLIES, WHICH ARE NOT NEEDED FOR PUBLIC USE, OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED FOR THE YEAR 2021.

WHEREAS: Ohio Revised Code Section 721.15 permits municipalities to sell obsolete/unfit items by internet auction; and

WHEREAS: An annual Resolution adopted by City Council is required to permit the City to utilize the internet auction provision of ORC Section 721.15.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That this Council hereby permits the City Administration to utilize the internet auction for the sale of personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2021.

SECTION 2: That the Clerk of Council shall cause notice of the adoption of this resolution to be published, in a newspaper of general circulation in the City, of the City's intent to sell unneeded, obsolete or unfit municipal personal property by internet auction. The notice shall include a summary of the information provided in this Resolution and shall be published at least two (2) times. The second and any subsequent notice shall be published not less than ten (10) nor more than twenty (20) days after the previous notice.

SECTION 3: That the Clerk of Council shall cause a notice to be posted continually throughout the calendar year in a conspicuous place in the offices of the Clerk of Council and the City Council and shall cause said notice to be posted continuously throughout the year on the City website.

SECTION 4: That the City shall conduct the internet auction via eBay (or other similar bidding site as long as notice is given) using the parameters provided by the auction site. Minimum price or reserve may be set, but is not required by law.

SECTION 5: That bidding shall continue for no less than fifteen (15) days, including Saturdays, Sundays and legal holidays, and shall be set for each item as noted on the internet auction site.

SECTION 6: That all terms and conditions of sale, including but not limited to pick-up and delivery, method of payment, sales tax, complete descriptions and/or pictures of the items, shall be specified for each item on the internet auction site.

SECTION 7: That the highest bidder upon the close of the open bidding period will be deemed to be the successful bidder of the internet auction. Upon the close of the auction, the City shall remit an invoice to the successful bidder for the amount of the bid. The successful bidder shall remit the entire payment within ten days of receipt of the invoice. Acceptable forms of payment include cashier's check, certified check, or money order. Other payment arrangements may be made by the City where circumstances warrant. Payment options such as on-line payment systems and PayPal or similar services are acceptable payment options. Notwithstanding the foregoing, all payment options are subject to the approval of the City's Finance Director.

SECTION 8: That all communication with the successful bidder shall occur in writing. Arrangements and costs associated with delivery to the successful bidder shall be the sole responsibility of the successful bidder. Risk of loss will be transferred to the successful bidder upon the tendering of the goods to the shipping company chosen by the successful bidder.

SECTION 9: That all items shall be sold without warranty in "AS IS" condition. All advertisements, listings, and notices shall be subject to the following language:

"The City of Brunswick, its officers, employers and agents offer this item for sale "AS IS" without any warranty or condition, express, implied or statutory. The City of Brunswick, its officers, employers and agents, specifically disclaim any implied warranties of title, merchantability, fitness for a particular purpose and non-infringement."

SECTION 10: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 11: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 82-2020** - An emergency ordinance amending Ordinances #92-19, #7-2020, #29-2020, #52-2020 and #61-2020 to include amendments to the appropriations budget for the year ending December 31, 2020 as incorporated in Exhibit "A" attached hereto. - **1st Reading**
(To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705 any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See fiscal section and related attachments for additional information.

IMPLEMENTATION

SCHEDULE: Place on the October 26, 2020 Council agenda and consider passage as an emergency with suspension of the rules to keep the budget as up to date possible.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

The total financial impact of this legislation is a net increase to the overall City appropriation budget by \$214,899.58. The largest component is an increase of \$194,410 for additional local share on the Plum Creek Greenway Trail noted in Resolution #67-2020. All proposed amendments, whether negative or positive, are also detailed with a description and amounts in the attached Exhibit B. Exhibit B is provided for informational and review purposes only. This document is not required per Ohio Revised Code but is compiled to show explanations and amounts for each proposed budget amendment.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

All proposed amendments, whether negative or positive, are also detailed with a description and amounts in the attached Exhibit B. Exhibit B is provided for informational and review purposes only. This document is not required per Ohio Revised Code but is compiled to show explanations and amounts for each proposed budget amendment.

It's important to note that this legislation only has budgetary impact and actual expenditures, transfers and advances are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions and to keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 82-2020

By: Mrs. Hanek, Mrs. Zak, and Mr. Delsanter

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #92-19, #7-2020, #29-2020, #52-2020 AND #61-2020 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2020 AS INCORPORATED IN EXHIBIT “A” ATTACHED HERETO.

WHEREAS: Ordinance #92-19 adopted appropriations for 2020; and Ordinances #7-2020, #29-2020, #52-2020 and #61-2020 regarding amendments to the 2020 appropriation budget, were previously adopted by Council; and

WHEREAS: “Exhibit A” reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as “Exhibit B” for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #92-19, #7-2020, #29-2020, #52-2020 and #61-2020.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #92-19, #7-2020, #29-2020, #52-2020 and #61-2020 are hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit “A.”

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading __

RULES SUSPENDED: AYES ____ NAYS ____

ADOPTED: _____ AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

EXHIBIT A

October 26, 2020

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	168,569.00	78,538.80	\$ 247,107.80
	Mayor	95,801.00	86,904.01	\$ 182,705.01
	City Manager	190,551.00	127,582.79	\$ 318,133.79
	Information Technologies	167,456.00	313,727.88	\$ 481,183.88
	Engineering	24,081.00	256,616.68	\$ 280,697.68
	Building Department	306,434.00	217,343.98	\$ 523,777.98
	Cemetery Maintenance	-	29,050.00	\$ 29,050.00
	Janitorial Contract	-	21,627.00	\$ 21,627.00
	City Hall Building & Grounds	17,081.00	50,683.38	\$ 67,764.38
	Administrative Services	89,627.00	51,802.68	\$ 141,429.68
	Economic Development	111,212.00	245,380.34	\$ 356,592.34
	Animal Control	75,290.00	67,478.22	\$ 142,768.22
	Law Department	188,482.00	257,285.11	\$ 445,767.11
	Finance Department	253,897.00	222,123.01	\$ 476,020.01
	Income Tax Department	176,332.00	232,083.31	\$ 408,415.31
	Parks & Recreation Director	90,106.00	64,737.74	\$ 154,843.74
	General Fund Administration	-	978,095.76	\$ 978,095.76
	Planning Division/Community Development	46,782.00	31,767.69	\$ 78,549.69
	Board of Building Appeals	456.00	1,211.00	\$ 1,667.00
	Board of Zoning Appeals	3,207.00	4,890.59	\$ 8,097.59
	Board of Civil Service	17,035.00	26,325.28	\$ 43,360.28
	Board of Ethics	5,200.00	4,604.30	\$ 9,804.30
	Board of Charter Review	3,600.00	7,471.00	\$ 11,071.00
	Board of Commemorative Affairs	-	17,000.00	\$ 17,000.00
	General Fund Transfers / Advances	-	20,738,088.94	\$ 20,738,088.94
001	Total General Fund	\$ 2,031,199.00	\$ 24,132,419.49	\$ 26,163,618.49
Special Revenue Funds:				
110	Court Computerization Fund	10,682.00	18,829.19	\$ 29,511.19
111	FEMA Grant Fund	-	5,927.30	\$ 5,927.30
112	Local CoronaVirus Relief Fund	1,682,129.29	634,681.43	\$ 2,316,810.72
114	Police Fund	4,471,505.60	4,156,382.08	\$ 8,627,887.68
115	Fire Fund	2,504,265.95	2,914,991.88	\$ 5,419,257.83
117	Street Repair & Maintenance Fund	1,160,611.00	2,485,433.48	\$ 3,646,044.48
118	State Highway Fund	-	176,225.00	\$ 176,225.00
119	Law Enforcement Fund	-	-	\$ -
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123	Brunswick Area Television (BAT) Fund	148,134.00	259,395.33	\$ 407,529.33
127	Parks Fund	208,629.00	461,416.38	\$ 670,045.38
129	Department of Justice Federal Grant Fund	-	114,474.13	\$ 114,474.13
130	DUI Enforcement & Education Fund	-	-	\$ -
131	Recreation Center Fund	347,267.00	696,837.03	\$ 1,044,104.03
133	Home Improvement Grant Fund (CDBG)	-	39,162.40	\$ 39,162.40
Enterprise Funds:				
223	Refuse Fund	67,834.00	2,582,188.50	\$ 2,650,022.50
224	Storm Water Management Fund	31,696.00	1,148,565.24	\$ 1,180,261.24
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	900,910.00	\$ 900,910.00
332	Road Levy Fund	-	2,598,100.00	\$ 2,598,100.00
333	Road Improvement Fund	-	4,450,682.60	\$ 4,450,682.60
334	Traffic Control Fund	-	-	\$ -
335	Public Square Fund	-	-	\$ -

336	City Building Improvement Fund	-	643,106.74	\$	643,106.74
337	EPA Grant Fund	-	200,000.00	\$	200,000.00
339	Fire Improvement Fund	-	-	\$	-
341	Park Improvement Fund	-	1,021,000.00	\$	1,021,000.00
347	North Carpenter Road Improvement Fund	-	8,572,834.12	\$	8,572,834.12
348	Boston Road Improvement Fund	-	93,519.24	\$	93,519.24
360	Brunswick Lake Improvement Fund	-	40,575.00	\$	40,575.00
370	OPWC Multi Roads Improvement Fund	-	728,800.00	\$	728,800.00
371	OPWC Laurel Road Improvement Fund	-	1,914,664.52	\$	1,914,664.52
Self Insurance Fund:					
600	Self Insurance Fund	-	3,250,000.00	\$	3,250,000.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
781	Special Assessment BRF: South Industrial Parkway	-	17.62	\$	17.62
782	Special Assessment BRF: Laurel Road (2006)	-	41,762.50	\$	41,762.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.81	\$	18,948.81
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$	11,826.18
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	30,000.00	\$	30,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	77,972,629.03

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #5 - For informational purposes only
For the Budget Year Ending December 31, 2020

10/26/2020

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
IT TECHNICIAN PT	001-0302-51070	(3,000.00)	Actual PT employee hours and related benefit costs less than budgeted through first 22 pays.
PERS	001-0302-52223	(420.00)	Actual PT employee hours and related benefit costs less than budgeted through first 22 pays.
MEDITAX	001-0302-52226	(43.50)	Actual PT employee hours and related benefit costs less than budgeted through first 22 pays.
WORKER'S COMP - IT	001-0302-52274	(90.00)	Actual PT employee hours and related benefit costs less than budgeted through first 22 pays.
EQUIPMENT SERVICE CONTRACT	001-0302-54253	36,400.00	3 year back-up & cloud services. Per Information Technology & Security Officer will save approx \$9K if bundle for 3 years vs signing annually.
BUILDING INSPECTORS PS	001-0430-51090	(23,720.00)	Building Inspector position vacant from May 29, 2020 through Oct 20,2020. Building Department currently in interview process to hire a replacement.
PERS	001-0430-52223	(5,693.00)	Building Inspector position vacant from May 29, 2020 through Oct 20,2020. Building Department currently in interview process to hire a replacement.
MEDITAX	001-0430-52226	(344.00)	Building Inspector position vacant from May 29, 2020 through Oct 20,2020. Building Department currently in interview process to hire a replacement.
WORKER'S COMP - BUILDING	001-0430-52274	(712.00)	Building Inspector position vacant from May 29, 2020 through Oct 20,2020. Building Department currently in interview process to hire a replacement.
ARCHITECT REVIEW	001-0430-54263	(10,000.00)	Less activity due to COVID 19 effect. Reduce estimated receipts by same amount.
TRANSFER OUT TO SUBFUND 908	001-0430-99999	20,000.00	Due to temporary vacancy in building staff recommendation is to set aside a portion of cost savings for future capital replacements for the Building Dept.
CLERK II PT	001-0720-51173	(8,900.00)	PT Clerk II position vacant longer than expected due to sudden turnover in Civil Service. New Clerk II eligible list certified by Civil Service on 10/20/2020.
PERS	001-0720-52223	(1,246.00)	PT Clerk II position vacant longer than expected due to sudden turnover in Civil Service. New Clerk II eligible list certified by Civil Service on 10/20/2020.
MEDITAX	001-0720-52226	(129.00)	PT Clerk II position vacant longer than expected due to sudden turnover in Civil Service. New Clerk II eligible list certified by Civil Service on 10/20/2020.
LEGAL/COLLECTION COSTS	001-0720-54233	6,000.00	Increase legal costs to pursue certain delinquent accounts from 2019 or previous tax years. Legal costs through judicial order are reimbursable.
BANK FEES	001-0880-53213	5,000.00	Increase bank fees as a result of low interest rate environment and less compensating balances.
CIVIL SERVICE SECRETARY PT PS	001-0930-51152	(3,159.00)	Civil Service PT vacancy through Oct 20, 2020. Reduce costs further.
PERS	001-0930-52223	(442.00)	Civil Service PT vacancy through Oct 20, 2020. Reduce costs further.
MEDITAX	001-0930-52226	(45.00)	Civil Service PT vacancy through Oct 20, 2020. Reduce costs further.
WORKER'S COMP - CIVIL SERVICE	001-0930-52274	(94.00)	Civil Service PT vacancy through Oct 20, 2020. Reduce costs further.
General Fund Total		9,362.50	
Local CoronaVirus Relief Fund (#112)			
H.B. 614 WAGES (COVID 19)- SAFETY/PUBLIC HE#	112-2020-51007	43,000.97	Reallocate appropriations from benefits to wages for eligilbe expenses pursuant to HB 614.
H.B. 614 FINGE BENEFITS (COVID 19)-SAFETY/PUI	112-2020-52007	(43,001.21)	Reallocate appropriations from benefits to wages for eligilbe expenses pursuant to HB 614, less 0.24 rounding difference in HB 614 receipt.
Local CoronaVirus Relief Fund Total		(0.24)	
Police Fund (#114)			
COMM. SPEC. PT PS	114-0520-51123	(567.00)	Recommended budget reductions to reduce or control costs as a result of global health pandemic and potential decline in income tax collections in 2021.
COMM SPEC OVERTIME	114-0520-51197	(27,647.00)	Recommended budget reductions to reduce or control costs as a result of global health pandemic and potential decline in income tax collections in 2021.
MEDITAX	114-0520-52226	(50.00)	Recommended budget reductions to reduce or control costs as a result of global health pandemic and potential decline in income tax collections in 2021.
WELLNESS	114-0520-52231	(4,000.00)	Wellness program is finalized for 2020. Reduce appropriations accordingly.
HOSPITALIZATION	114-0520-52275	(42,729.00)	Several employees severed employment and 1 employee had a qualifying event and change to single coverage.
FUEL	114-0520-55300	(1,439.61)	Recommended budget reductions to reduce or control costs as a result of global health pandemic and potential decline in income tax collections in 2021.
TRANSFER TO CAPITAL	114-0520-99998	75,000.00	Set aside \$75,000 of fines & forfeitures revenues for future capital replacement for the Division of Police's 5 year schedule.
POLICE CAPITAL	961-0520-56252	(21,996.07)	Recommended budget reductions to reduce or control costs as a result of global health pandemic and potential decline in income tax collections in 2021.
Police Fund Total		(23,428.68)	
Fire Fund (#115/952)			
WELLNESS	115-0510-52231	(800.00)	Wellness program is finalized for 2020. Reduce appropriations accordingly.
RESCUE COLLECTION FEES	115-0510-54260	1,657.00	6.625% of collections per contract. Estimated receipts increase of \$25,000 based on collection activity through first 9 months.
TRANSFER OUT TO CAPITAL SUBFUND #952	115-0510-99999	25,000.00	Set aside \$25,000 of EMS revenues for future capital replacement for the Division of Fire's 5 year schedule.
Fire Fund Total		25,857.00	
Street R & M Fund (#117)			
WELLNESS	117-0420-52231	(1,600.00)	Wellness program is finalized for 2020. Reduce appropriations accordingly.
TRANSFER OUT TO CAP #953	117-0420-99999	50,000.00	Set aside additional \$50,000 for future capital replacement for the Service Department's 5 year schedule.
Street R & M Fund Total		48,400.00	

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #5 - For informational purposes only

For the Budget Year Ending December 31, 2020

10/26/2020

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
State Highway Fund (#118)			
TRAFFIC CONTROL MAINTENANCE	118-0419-54257	<u>(10,000.00)</u>	Reduce \$10,000 as a result of a cheaper option selected for battery replacement for traffic signals.
Total State Highway Fund (#118)		<u><u>(10,000.00)</u></u>	
Parks Fund (#127/960)			
INTRAFUND TRANSFER OUT	127-0810-99999	<u>50,000.00</u>	Set aside additional \$50,000 for future capital replacement for the Parks Department's 5 year schedule.
Parks Fund Total		<u><u>50,000.00</u></u>	
Rec. Center Fund (#131)			
REC MAINT SUPERVISOR PT	131-0830-51162	<u>(6,000.00)</u>	Further cost reductions due to COVID 19 situations and restrictions on fully opening all services at the Recreation Center
CASHIERS PT	131-0830-51173	<u>(3,440.00)</u>	Further cost reductions due to COVID 19 situations and restrictions on fully opening all services at the Recreation Center
REC CENTER INSTRUCTORS PT	131-0830-51191	<u>(8,000.00)</u>	Further cost reductions due to COVID 19 situations and restrictions on fully opening all services at the Recreation Center
REC CENTER LIFE GUARDS PT	131-0830-51194	<u>(15,000.00)</u>	Further cost reductions due to COVID 19 situations and restrictions on fully opening all services at the Recreation Center
REC. CENTER BUILDING MONITORS	131-0830-51196	<u>(17,121.00)</u>	Further cost reductions due to COVID 19 situations and restrictions on fully opening all services at the Recreation Center
REC. CENTER PROGRAM SUPERVISORS	131-0830-51197	<u>(15,144.00)</u>	Further cost reductions due to COVID 19 situations and restrictions on fully opening all services at the Recreation Center
REC. PERS	131-0830-52223	<u>(9,058.00)</u>	Further cost reductions due to COVID 19 situations and restrictions on fully opening all services at the Recreation Center
MEDITAX	131-0830-52226	<u>(938.00)</u>	Further cost reductions due to COVID 19 situations and restrictions on fully opening all services at the Recreation Center
TRANSFER OUT TO CAPITAL FUND 958	131-0830-99999	<u>25,000.00</u>	Set aside \$25,000 for future capital replacement of equipment for the Recreation Center's 5 year schedule.
Rec. Center Total		<u><u>(49,701.00)</u></u>	
Refuse Fund (#223)			
CONTRACTED REFUSE COLLECTION SERVICES	223-0710-54260	<u>(30,000.00)</u>	Variable costs associated with the contract less than budgeted in 2020 due to COVID 19.
Total Refuse Fund		<u><u>(30,000.00)</u></u>	
Capital Projects Improvement Fund (#300)			
ODNR GRANT MATCH	300-0522-56700	<u>194,410.00</u>	Increase local share for Plum Creek Greenway Trail Phase I per Council Resolution #67-2020.
Capital Projects Improvement Fund Total		<u><u>194,410.00</u></u>	

PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Brian Ohlin

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 83-2020** - An ordinance amending section 248.02 of the City of Brunswick Codified Ordinances relative to residency restrictions and maximum age limitations for new hire police officers. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*)

BACKGROUND: For the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reasons that immediate passage is necessary for the retention of Police Officers to provide for the continued efficient, effective and adequate operation of the Division of Police.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

That this Ordinance is hereby declared to be an emergency measure necessary for the

immediate preservation of the public peace, property, health, safety or welfare, and for the additional reasons that immediate passage is necessary for the retention of Police Officers to provide for the continued efficient, effective and adequate operation of the Division of Police and to comply with applicable law. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 83-2020

BY: Mr. Capretta, Mr. Abella, and Mrs. Zak

AN ORDINANCE AMENDING SECTION 248.02 OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES RELATIVE TO RESIDENCY RESTRICTIONS AND MAXIMUM AGE LIMITATIONS FOR NEW HIRE POLICE OFFICERS.

WHEREAS: This Council desires to make amended provisions for the hiring of experienced Police Officers for the City in order to provide for the continued efficient, effective and adequate operation of the Division of Police.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 248.02 of the Codified Ordinances is hereby amended to read as follows:

“(a) Each applicant to the Division of Police, upon ~~his~~ application and subsequent appointment to the Division, shall reside in Medina County or any County adjacent to Medina County, or within twenty-five miles of the City. Upon serving the probationary period, each member of the Division shall continue such residency as long as he/~~she~~ remains a member thereof. Members of the Division shall be citizens of the United States, of good moral character, at least twenty-one years of age and mentally and physically fit to perform the duties customarily required in the position to which appointment is made. Members presently employed in the Division shall be bound by the residency requirement set forth herein unless it has been previously waived prior to the passage of this amendment. A physical examination by a licensed physician shall be required of each applicant for appointment or promotion, the cost of which shall be paid by the City.

(b) Any person between the ages of twenty-one and ~~thirty-six~~forty-five , ~~inclusive,~~ may receive an original appointment to the Division from an eligibility list or lateral transfer list.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PROPOSED LEGISLATION



DATE: 10/26/2020

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Josh Erskine

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 84-2020** - An ordinance amending section 250.04 of the City of Brunswick Codified Ordinances relative to residency restrictions and maximum age limitations for new hire fire medics. - **1st Reading** (To be brought from Safety & Environment Committee, Administration/Josh Erskine)

BACKGROUND: A measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reasons that immediate passage is necessary for the retention of Fire Medics to provide for the continued efficient, effective and adequate operation of the Division of Fire and Rescue and to comply with applicable law.

PURPOSE AND EXPLANATION: For the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reasons that immediate passage is necessary for the retention of Fire Medics to provide for the continued efficient, effective and adequate operation of the Division of Fire and Rescue and to comply with applicable law.

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

A measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reasons that immediate passage is necessary for the retention of Fire Medics to provide for the continued efficient, effective and adequate operation of the Division of Fire and Rescue and to comply with applicable law.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 84-2020

BY: Mr. Capretta, Mr. Abella, and Mrs. Zak

AN ORDINANCE AMENDING SECTION 250.04 OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES RELATIVE TO RESIDENCY RESTRICTIONS AND MAXIMUM AGE LIMITATIONS FOR NEW HIRE FIRE MEDICS.

WHEREAS: This Council desires to make amended provisions for the hiring of experienced Fire Medics for the City in order to provide for the continued efficient, effective and adequate operation of the Division of Fire and Rescue.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 250.04 of the Codified Ordinances is hereby amended to read as follows:

“(a) Individuals hired after the effective date of this subsection shall be, at the time of their appointment and during their tenure, a residents within a 25-mile radius of the City of Brunswick of Medina County or any County adjacent to Medina County.

(b) All appointments in the Division shall be for a probationary period of one year of continuous service, and no appointment shall be deemed final until the appointee has satisfactorily served his probationary period. Any person between the ages of eighteen and forty may receive an original appointment in the Division from an eligibility list or lateral transfer list. Any person between the ages of forty and forty-five may receive a transfer from another Ohio public entity from the lateral transfer list (original appointment fulfilled in other Ohio public entity).

(c) The Fire Chief shall make a written report to the City Manager/Safety Director at the end of such probationary period concerning the manner in which the appointee has performed his duties. Upon the furnishing of a satisfactory report to the Director, such probationary member shall be deemed a voluntary permanent fire medic-fighter within the Division.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

7797212	STCK	SCENE 75 ENTERTAINMENT CENTER
PERMIT NUMBER	TYPE	BRUNSWICK LLC
ISSUE DATE		DBA SCENE 75
08 29 2019		3674-3688 CENTER RD & PATIO
FILED DATE		BRUNSWICK OH 44212
D5 D6		
PERMIT CLASSES		
52 022 C	F24194	
TAX DISTRICT	RECEIPT NO.	

FROM 10/13/2020

PERMIT NUMBER	TYPE
ISSUE DATE	
FILED DATE	
PERMIT CLASSES	
TAX DISTRICT	RECEIPT NO.



MAILED 10/13/2020

RESPONSES MUST BE POSTMARKED NO LATER THAN. 11/13/2020

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **C STCK 7797212**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF BRUNSWICK CITY COUNCIL
4095 CENTER RD
BRUNSWICK OHIO 44212