

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda

JANUARY 25, 2021

6:45 PM

Or immediately following Services, Utilities, Technology & Cable Committee

1. Motion Items
 - (a) Motion to advertise for public bids for the provision of vehicle maintenance services for the Division of Police
 - (b) Motion to authorize the City Manager to advertise for public bids for the Laurel Road Reconstruction Project Phase 3
2. Review Legislation
 - (a) **RES. NO. 6-2021** - An emergency resolution authorizing the City manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)
3. General Discussion
4. Adjournment

THE CITY OF BRUNSWICK
PROPOSED MOTION



DATE: 1/25/2021

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Matt Jones

COPY: Mayor Ron Falconi

MOTION: Motion to authorize the City Manager to advertise for public bids for the Laurel Road Reconstruction Project Phase 3

BACKGROUND: The proposed project will seek to rehabilitate, repair, and resurface the existing deteriorated concrete pavement of Laurel Road between Coventry Drive and South Carpenter Road, improving the neighborhood accessibility and safety to the traveling public. This project is being partially funded by a grant from the Ohio Public Works Commission.

PURPOSE AND EXPLANATION: The proposed project will remove and replace deteriorated concrete pavement joints/slabs and install a chip seal interlayer and 3" asphalt overlay on Laurel Road between Coventry Drive and South Carpenter Road. Sidewalk and curb ramps will be removed and replaced as needed. Storm sewer crossovers and catch basins within the project limits will also be removed and replaced.

IMPLEMENTATION SCHEDULE: Should authorization to bid be secured at the January 25, 2021 committee of the whole meeting, the project will be advertised in February. Construction is anticipated to begin in April.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Preliminary construction estimate is \$1,083,000.00, including inspection and contingencies. Lowest and best bid will be reviewed and compared to budgeted amounts before acceptance. If approved, eligible Ohio Public Works Commission grant expenses will be charged to the OPWC Laurel Road Improvement Fund #371 with the remainder of the local cost share going to 333-0555-xxxxx. The City received a \$623,000 grant from the Ohio Public Works Commission for this project.

RECOMMENDED ACTION: Passage of a motion which authorizes the City Manager to advertise for and seek public bids for the Laurel Road Reconstruction Project Phase 3.

**ADDITIONAL
INFORMATION:**

PROPOSED LEGISLATION



DATE: 1/25/2021

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 6-2021** - An emergency resolution authorizing the City manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)

BACKGROUND: Our current insurance policy will be expiring January 31, 2021. We must enter into a new contract to insure equipment, property, buildings, etc. from February 1, 2021 through January 31, 2022.

Love Insurance Agency obtained proposals for this coverage.

PURPOSE AND EXPLANATION: To provide insurance coverage for equipment, property, facilities, etc. effective February 1, 2021.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Policy is from February 1, 2021 through January 31, 2022 at a total amount not to exceed \$287,070. This includes 1) an annual premium of \$250,986 for various insurance coverages pertaining to property, employer, employee, vehicles, etc.; 2) annual premium of \$3,542 for separate crime coverage; 3) \$17,542 annual premium for separate cyber coverage and 4) requested additional premium amount not to exceed \$15,000 for prorated premium adjustments for City property removed from and/or added to coverage during this policy year, which would result in additional premium amounts due from the City. In order to be paid, expenditures must be covered by sufficient Council appropriations. Expenditures will be posted to the respective fund and department based on the items or persons being insured. This request is approximately 4.6% more than that approved last year via Resolution #2-2020.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We just received our renewal last week. Insurance companies prefer to have as much experience as possible before they provide you with a quote. In order for this policy to become effective February 1, 2021, we will need to have the Resolution passed as an emergency with suspension of the rules.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 6-2021

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT FOR PROPERTY, AUTOMOBILE, INLAND MARINE, GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, POLICE LIABILITY, BOILER AND MACHINES, CRIME COVERAGE, CYBER COVERAGE, EMPLOYMENT PRACTICE AND UMBRELLA INSURANCE COVERAGE.

WHEREAS: The City utilized the professional services of Love Insurance Agency to obtain proposals for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage;

WHEREAS: The annual premium for the lowest and best policy is \$287,070.00 for the package, which amount includes crime coverage premium in the amount of \$3,542.00 and cyber coverage premium in the amount of \$17,542.00; and

WHEREAS: An additional premium not to exceed \$15,000.00 is necessary to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into a one (1) year contract from February 1, 2021 through January 31, 2022 at an annual premium in an amount of \$287,070.00 for the package, which amount includes crime coverage premium in the amount of \$3,542.00 and cyber coverage premium in the amount of \$17,542.00, effective February 1, 2021 for the following insurance: property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella coverage.

SECTION 2: An additional premium not to exceed \$15,000.00 is hereby authorized to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

SECTION 3: The Finance Director is authorized to issue a warrant for payment of the insurance coverages upon receipt of a proper invoice from the City Manager.

SECTION 4: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare, and for the additional reason that the previous policy and liability insurance

coverage expires on January 31, 2021. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Acting Clerk of Council
Holly Quellos