BRUNSWICK CITY
FINANCE COMMITTEE

Agenda

APRIL 26, 2021
6:05 PM
or immediately after the Park, Recreation & Community Meeting

1. Discussion Items

   ORD. NO. 45-2021 - An emergency ordinance amending ordinances #85-2020 and #13-2021 to include amendments to the Appropriation Budget for the year ending December 31, 2021, as incorporated in exhibit "A" attached hereto. **- 1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

   ORD. NO. 46-2021 - An emergency ordinance to transfer and advance funds. **- 1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

2. General Discussion

3. Adjournment

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	4/26/2021
TO:	Vice Mayor Michael Abella Jr. and Members of City Council
FROM:	Carl S. DeForest, City Manager Todd Fischer
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 45-2021** - An emergency ordinance amending ordinances #85-2020 and #13-2021 to include amendments to the Appropriation Budget for the year ending December 31, 2021, as incorporated in exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)
BACKGROUND:	In order to comply with the Ohio Revised Code Section 5705 any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.
PURPOSE AND EXPLANATION:	See fiscal section and related attachments for additional information.
IMPLEMENTATION SCHEDULE:	Discuss at the April 26, 2021 Finance Committee meeting and move to the April 26, 2021 Council agenda as an emergency with suspension of the rules.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	The total financial impact of this legislation is a net increase to the overall City appropriation budget by $5,897,777.05. The largest components of the net increase, in no particular order, relate to: 1) $1,017,887.50 increase relating to new grant awards received by the City and an additional $624,000 increase in corresponding local match funds for these grants. The City received a $500,000 Clean Ohio Trail Fund Grant from ODNR for the installation of phase 2 of the Plum Creek Greenway Trail, a $500,000 State of Ohio Flood Mitigation Grant (SB 310) awarded by the

133rd Ohio General Assembly for improvements to Healey Creek and $17,887.50 Department of Justice Encryption Bypass Equipment Grant to purchase equipment and training to help the Division of Police with investigations.

2) $880,000 in additional appropriations for the Pearl Road Improvement Project. This should complete the City's two year local set aside plan for this project. The local set aside includes a contingency, if needed, and is based on the current plan design and grant applications. The City is seeking approximately $6.4 million in various grant funding for this project with the expected local share to be approximately 20 percent of the total costs +/- the township portion.

3) Appropriate the remaining unappropriated cash balance of $672,376.05 in the Brunswick Lake Fund #360 which is anticipated to be used for Phase 3 of the Plum Creek Greenway Trail. Phase 3 of the multi-purpose trail is expected to be the final phase to connect Plum Creek Park to Brunswick Lake Park. This became possible upon the adoption of Ordinance #39-2021 that expanded the purpose of the Brunswick Lake Fund to increase the connectivity and accessibility to Brunswick Lake Park, including but not limited to, multi-purpose trails.

4) $2,535,775 in various identified transfers and advances. Transfers and advances are movement of money between funds but are not considered expenditures. However, transfers and advances are needed to get cash in the proper fund(s) to operate various programs or grants. Transfers and advances are required by State Law in certain situations and must be appropriated and approved by City Council when deemed necessary. Exhibit B identifies the purpose and which grant each transfer and/or advance pertains.

All other items not specifically listed in this summary are detailed with a description with listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted. Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has budgetary impact and actual expenditures, transfers and advances are still subject to state and local laws.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions and to keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 45-2021

By: Mrs. Hanek, Mrs. Zak and Mr. Delsanter

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #85-2020 AND #13-2021 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2021 AS INCORPORATED IN EXHIBIT "A" ATTACHED HERETO.

WHEREAS: Ordinance #85-2020 adopted appropriations for 2021; and Ordinance #13-2021 regarding amendments to the 2021 appropriation budget, were previously adopted by Council; and

WHEREAS: "Exhibit A" reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as "Exhibit B" for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #85-2020 and #13-2021.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #85-2020 and #13-2021 are hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit "A."

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading __

RULES SUSPENDED: AYES ____ NAYS ___

ADOPTED: ________________________AYES ____ NAYS ____

ATTEST: ________________________
Clerk of Council
Fijabi Julien-Gallam, CMC

EXHIBIT A April 26, 2021

Fund Number	Fund Name / Department	Personal Service	Other		Total
General Fund					
001	General Fund				
	City Council	170,488.00	83,320.00	$	253,808.00
	Mayor	96,309.00	87,595.42	$	183,904.42
	City Manager	187,768.00	133,659.44	$	321,427.44
	Information Technologies	168,918.00	289,878.54	$	458,796.54
	Engineering	23,769.00	360,748.00	$	384,517.00
	Building Department	336,552.00	216,072.04	$	552,624.04
	Cemetery Maintenance	-	29,075.00	$	29,075.00
	Janitorial Contract	-	21,627.00	$	21,627.00
	City Hall Building & Grounds	17,851.00	66,979.00	$	84,830.00
	Administrative Services	88,626.00	55,480.00	$	144,106.00
	Economic Development	111,361.00	277,282.51	$	388,643.51
	Animal Control	75,237.00	71,425.62	$	146,662.62
	Law Department	187,380.00	254,906.00	$	442,286.00
	Finance Department	251,803.00	231,701.93	$	483,504.93
	Income Tax Department	197,040.00	218,442.15	$	415,482.15
	Parks & Recreation Director	88,938.00	67,004.00	$	155,942.00
	General Fund Administration	-	1,061,378.70	$	1,061,378.70
	Planning Division/Community Development	46,935.00	35,265.58	$	82,200.58
	Board of Building Appeals	468.00	1,215.00	$	1,683.00
	Board of Zoning Appeals	3,287.00	4,949.00	$	8,236.00
	Board of Civil Service	10,550.00	26,921.00	$	37,471.00
	Board of Ethics	5,330.00	4,615.00	$	9,945.00
	Board of Charter Review	-	-	$	-
	Board of Commemorative Affairs	-	22,000.00	$	22,000.00
	General Fund Transfers / Advances	-	22,528,953.47	$	22,528,953.47
001	Total General Fund	$ 2,068,610.00	$ 26,150,494.40	$	28,219,104.40
Special Revenue Funds:					
110	Court Computerization Fund	10,543.00	18,782.06	$	29,325.06
111	FEMA Grant Fund	-	4,742.77	$	4,742.77
112	Local CoronaVirus Relief Fund	-	-	$	-
114	Police Fund	4,505,164.00	4,210,019.36	$	8,715,183.36
115	Fire Fund	2,500,864.00	3,330,414.46	$	5,831,278.46
117	Street Repair & Maintenance Fund	1,181,081.00	2,404,024.52	$	3,585,105.52
118	State Highway Fund	-	134,275.00	$	134,275.00
119	Law Enforcement Fund	-		$	-
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	$	45,000.00
123	Brunswick Area Television (BAT) Fund	148,333.00	289,322.62	$	437,655.62
127	Parks Fund	208,800.00	306,616.02	$	515,416.02
129	Department of Justice Federal Grant Fund	-	115,618.01	$	115,618.01
130	DUI Enforcement & Education Fund	-	-	$	-
131	Recreation Center Fund	390,221.00	573,019.52	$	963,240.52
133	Home Improvement Grant Fund (CDBG)	-	39,162.40	$	39,162.40
Enterprise Funds:					
223	Refuse Fund	67,482.00	2,722,732.98	$	2,790,214.98
224	Storm Water Management Fund	32,073.00	1,828,009.73	$	1,860,082.73
Capital Improvement Funds:					
300	General Permanent Improvement Fund	-	2,276,453.06	$	2,276,453.06
332	Road Levy Fund	-	2,566,250.00	$	2,566,250.00
333	Road Improvement Fund	-	5,368,003.78	$	5,368,003.78
334	Traffic Control Fund	-	-	$	-
335	Public Square Fund	-	-	$	-

336	City Building Improvement Fund	-	593,557.74	$	593,557.74
337	EPA Grant Fund	-	-	$	-
339	Fire Improvement Fund	-	-	$	-
341	Park Improvement Fund	-	1,750,629.18	$	1,750,629.18
347	North Carpenter Road Improvement Fund	-	2,734,017.93	$	2,734,017.93
348	Boston Road Improvement Fund	-	93,519.24	$	93,519.24
360	Brunswick Lake Improvement Fund	-	712,951.05	$	712,951.05
370	OPWC Multi Roads Improvement Fund	-	-	$	-
371	OPWC Laurel Road Improvement Fund	-	1,810,938.89	$	1,810,938.89
372	OPWC Old Eagle Drive Improvement Fund	-	994,330.00	$	994,330.00
Self Insurance Fund:					
600	Self Insurance Fund	-	3,445,000.00	$	3,445,000.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	$	-
781	Special Assessment BRF: South Industrial Parkway	-	45,693.90	$	45,693.90
782	Special Assessment BRF: Laurel Road (2006)	-	40,187.50	$	40,187.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.81	$	18,948.81
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.19	$	11,826.19
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	36,566.50	$	36,566.50
887	Residential 1% Building Permit Agency Fund	-	10,000.00	$	10,000.00
			Grand Total	$	76,704,278.62

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #2 - For informational purposes only

For the Budget Year Ending December 31, 2021

4/26/2021

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
CLERK OF COURTS PT PS	001-0200-51170	(3,271.00)	Actual hours worked in first 16 weeks were on average 14 hours a week below budget. Use savings to assist in new grant matches.
PERS	001-0200-52223	(457.00)	Calculated pension savings on PT hour reduction. Use savings to assist in new grant matches.
MEDITAX	001-0200-52226	(47.00)	Calculated meditax savings on PT hour reduction. Use savings to assist in new grant matches.
JAIL COSTS	001-0200-54234	(4,900.00)	Actual jail costs lower than anticipated for 1st quarter of 2021. Very low costs due to COVID-19. Use savings to assist in new grant matches.
SITE DEPOSITS	001-0410-54265	42,000.00	Increase both estimated receipts and appropriations for site deposits received on Ridgeline Chase Subdivision in April 2021. Net effect $0 on fund bal.
ED DEV BED TAX	001-0490-54288	5,000.00	Increase budgeted receipts and expenses by the same amount based on current increase optimism from COVID-19 vaccinations.
CHIEF TAX CLERK PS	001-0720-51169	(3,600.00)	Budget for Co Tax Manager duties not currently needed. Reduce and use savings to assist in new grant matches.
PERS	001-0720-52223	(864.00)	Net benefits budget for Co Tax Manager duties not currently needed. Reduce and use savings to assist in new grant matches.
MEDITAX	001-0720-52226	(52.00)	Net benefits budget for Co Tax Manager duties not currently needed. Reduce and use savings to assist in new grant matches.
EQUIP. SERVICE CONTRACT	001-0880-54253	10,840.70	Multi-Factor authentification IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
PROFESSIONAL SERVICE CONTRACT	001-0880-54285	20,000.00	On Call consultant services for Plum Creek Greenway Trail Phases II & III for planning, implementation, grant awards, etc.
INCIDENTALS	001-0880-55239	600.00	$600 for supplies associated with tagging and tracking City inventory for audit purposes.
PROFESSIONAL SERVICES	001-0900-54218	3,500.00	Estimated costs for outside expert for a use variance dispute.
ADVANCE OUT TO CAPITAL IMPROV FUND #300	001-0999-99875	500,000.00	Advance Out to the Capital Improvement Fund #300 to temporarily cover Healey Creek Flood Mitigation grant (SB 310) until reimbursements are received.
ADVANCE OUT TO CITY-WIDE PARK IMPROV FUNI	001-0999-99878	500,000.00	Advance Out to the City-Wide Park Improvement Fund #341 to temporarily cover Trail PH 2 grant until reimbursements are received.
ADVANCE OUT TO FUND #129 (DOJ GRANT)	001-0999-99892	17,887.50	Advance Out to the DOJ Fund #129 to temporarily cover the expenses of the DOJ by encryption bypass equipment grant until grant reimb are received.
TRANSFER OUT: CAPITAL IMPROV FUND #300	001-0999-99947	500,000.00	Transfer Out to the Capital Improvement Fund #300 to cover expected 50% local match on Healey Creek Flood Mitigation grant (SB 310).
General Fund Total		**1,586,637.20**	
Court Computer Fund (#110)			
INSURANCE	110-0210-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Court Computer Fund Total		**750.00**	
Police Fund (#114)			
POLICE SCHOOLING	114-0520-53238	750.00	Increase $750 for the amount received from NAMI Ohio for crisis intervention team traning.
EQUIPMENT SERVICE CONTRACT	114-0520-54253	13,147.24	Multi-Factor authentification IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
INSURANCE	114-0520-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Police Fund Total		**14,647.24**	
Fire Fund (#115/952)			
VACATION PAYOUT	115-0510-52240	4,000.00	Earned vacation time on possible employment severance(s).
EQUIPMENT CONTRACT SERVICES	115-0510-54253	7,150.25	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
INSURANCE	115-0510-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Fire Fund Total		**11,900.25**	
Street R & M Fund (#117)			
EQUIPMENT CONTRACT SERVICES	117-0420-54253	3,690.45	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
Street R & M Fund Total		**3,690.45**	
Cable TV Fund (#123/#956)			
EQUIPMENT SERVICE CONTRACTS	123-0460-54253	922.61	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
CAPITAL OUTLAY	956-0460-56252	32,000.00	Estimated cost of roof replacement at BAT Studios damaged in storm. City expects insurance to cover cost of roof replacement less $2,500 deductible.
CAPITAL OUTLAY	956-0460-56252	1,075.00	Studio Equipment. Plan is to use $500 Rotary donation received in 2020 plus $575 of capital BAT studio local funds to purchase equipment.
Cable TV Fund Total		**33,997.61**	

"Exhibit B" : Schedule of Amendments to the Permanent Budget #2 - For informational purposes only

For the Budget Year Ending December 31, 2021

4/26/2021

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
Parks Fund (#127/960)			
REPAIR & MAINTENANCE	127-0810-54243	3,500.00	Increase repair and maintenance to $27,000 for the year. Only $2,100 remains unencumbered as of April 19, 2021.
CONTRACTUAL SERVICES	127-0810-54273	1,383.92	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
INCIDENTALS	127-0810-55239	1,538.00	Increase budget for $1,538 in title expenses associated with BCSD land swap for the first Phase of the PlumCreek Greenway Trail.
Parks Fund Total		**6,421.92**	
DOJ Federal Grant Fund (#129)			
ENCRYPTION BYPASS EQUIP GRANT	129-0544-56262	17,887.50	$17,887.50 Dept. of Justice Encryption Bypass Equipment Grant to help in investigations. This is grant portion only. 10% City match in Police Fund.
ADVANCE OUT	129-0999-80185	17,887.50	Advance Out to the GF once grant reimb are received on the DOJ encryption bypass equipment grant and the grant is completed.
DOJ Federal Grant Fund Total		**35,775.00**	
Rec. Center Fund (#131)			
REPAIR AND MAINTENANCE	131-0830-54243	5,000.00	Increase repair and maintenance due to unexpected repairs to the pool pumps, etc.
EQUIPMENT SERVICE CONTRACT	131-0830-54253	8,303.52	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
INSURANCE	131-0830-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Rec. Center Total		**14,053.52**	
Refuse Fund (#223)			
EQUIPMENT SERVICE CONTRACT	223-0710-54253	230.66	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
INSURANCE	223-0710-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Total Refuse Fund		**980.66**	
Stormwater Management Fund (#224)			
EQUIPMENT SERVICE CONTRACT	224-0420-54253	230.65	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
STORMWATER DISPOSAL	224-0420-54260	5,000.00	Decanting Station Containment Disposal. Estimated 50% of costs to be reimbursed by County since station is also being used by the County.
INSURANCE	224-0420-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Stormwater Management Enterprise Fund Total		**5,980.65**	
Capital Projects Improvement Fund (#300)			
HEALEY CREEK SB310 OHIO GRANT	300-0564-56000	500,000.00	Represents Healey Creek Flood Mitigation grant awarded by the 133rd Ohio General Assembly through Senate Bill 310. 50% local match also expected.
LOCAL COST SHARE - HEALEY CREEK	300-0564-56700	500,000.00	Estimated 50% local match on Healey Creek Flood Mitigation project/grant.
LOCAL COST SHARE -TRAIL PH 2	300-0812-56700	124,000.00	Additional local cost share needed for PH 2. Based on Envision overall estimate of $874,000 with $500K ODNR Grant Award. $250K local already budgeted.
ADVANCE OUT TO THE GF	300-0999-80185	500,000.00	Advance to be returned to GF once Healey Creek Flood Mitigation project is complete and Ohio SB 310 grant reimbursements are received.
Capital Projects Improvement Fund Total		**1,624,000.00**	
Road Capital Projects Fund (#333)			
CONSTRUCTION CITY SHARE-PEARL RD	333-0464-56881	880,000.00	Appropriate additional local share. City currently attempting to secure $6.4 million in State/Fed funds with estimated $2.1 local costs w/ contingencies.
Road Capital Projects Fund Total		**880,000.00**	
Park Improvement Fund (#341)			
ODNR TRAIL GRANT PH 2	341-0812-56875	500,000.00	Clean Ohio Trail Fund ODNR Grant PH 2 award. Grant Award = $500,000. Total Est Project Costs = $874,000. City Share =$274,000 to be in Fund #300.
ADVANCE OUT	341-0999-80185	500,000.00	Advance Out to the General Fund once the ODNR Trail Grant PH 2 Project is completed and grant reimbursements are received.
Total Park Improvement Fund		**1,000,000.00**	
Brunswick Lake Fund (#360)			
INSPECTIONS - TRAIL PH 3 - PLUMCREEK GREENW	360-0812-56248	40,000.00	Appropriate remaining cash balance in Brunswick Lake Fund for Phase 3 of the PlumCreek Greenway Trail to connect into Brunswick Lake.
CONSTRUCTION-TRAIL PH 3 - PLUMCREEK GREEN\	360-0812-56881	582,376.05	Appropriate remaining cash balance in Brunswick Lake Fund for Phase 3 of the PlumCreek Greenway Trail to connect into Brunswick Lake.
ENGINEERING - TRAIL PH 3 - PLUMCREEK GREENW	360-0812-56883	50,000.00	Appropriate remaining cash balance in Brunswick Lake Fund for Phase 3 of the PlumCreek Greenway Trail to connect into Brunswick Lake.
Brunswick Lake Fund Total		**672,376.05**	
Non-Residential (3%) Assessment Fund (#886)			

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #2 - For informational purposes only

For the Budget Year Ending December 31, 2021

4/26/2021

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
3% ASSESSMENT STATE FEE	886-0010-53798	6,566.50	Increase both estimated receipts and appropriations for 3% fee collected at the City but owed to the State for Meijer project.
Non-Residential (3%) Assessment Fund Total		**6,566.50**	

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	4/26/2021
TO:	Vice Mayor Michael Abella Jr. and Members of City Council
FROM:	Carl S. DeForest, City Manager Todd Fischer
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 46-2021** - An emergency ordinance to transfer and advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)
BACKGROUND:	In order to comply with the Ohio Revised Code Section 5705 transfers and advances may become necessary as certain financial situations arise. Transfers and Advances may also occur as a result of the City's Fund Balance Reserve Policy passed and last amended by City Council via Ordinance #101-2020. A transfer is the permanent movement of money from one fund to another. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of transferring and advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Transfers and Advance legislation is generally presented two to three times a year or more, if deemed necessary.
PURPOSE AND EXPLANATION:	In order to comply with the Ohio Revised Code Section 5705 transfers and advances may become necessary as certain financial situations arise. Transfers and Advances may also occur as a result of the City's Fund Balance Reserve Policy passed and last amended by City Council via Ordinance #101-2020. A transfer is the permanent movement of money from one fund to another. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of transferring and advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Transfers and Advance legislation is generally presented two to three times a year or more, if deemed necessary.
IMPLEMENTATION SCHEDULE:	Discuss at the April 26, 2021 Finance Committee meeting and move to the April 26, 2021 Council agenda as an emergency with suspension of the rules.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	Transfers and advances do not have a financial impact on the City funds as a collective whole.

Transfers and advances are merely the movement of money from one fund to another and are defined in the Ohio Revised Code Section 5705 and in the Auditor of State Compliance Supplement. Transfers and advances are required to be included in the City's adopted budget and are also required to be approved by City Council.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. Emergency clause necessary to allow funding to be in place to administer plans and/or purchase orders for various projects, grants, etc.

ADDITIONAL INFORMATION: None.

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 46-2021

By: Mrs. Hanek, Mrs. Zak and Mr. Delsanter

AN EMERGENCY ORDINANCE TO TRANSFER AND ADVANCE FUNDS

WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Capital Projects Improvement Fund #300 to fund anticipated local match requirements for the ODNR Healey Creek Flood Mitigation REALM Grant. If these funds were to no longer be needed for local match requirements, they may be used for other future capital improvements, and;

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Capital Improvement Fund #300 to temporarily fund the ODNR Healey Creek Flood Mitigation REALM grant expenses awarded by the 133rd Ohio General Assembly through Senate Bill 310 until the grant reimbursements are received, and;

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Parks City-Wide Capital Improvement Fund #341 to temporarily fund the ODNR Clean Ohio Trails grant expenses for the Plum Creek Greenway – Phase II multi-purpose trail project until the grant reimbursements are received, and;

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Department of Justice Federal Grant Fund #129 to temporarily fund the 2020-JG-LLE-5881 Edward Byrne Memorial Justice Grant (Encryption Bypass Equipment for Investigations) portion until federal grant reimbursements have been received, and;

WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Parks City-Wide Capital Improvement Fund #341 to the General Fund #001 since the ODNR Plum Creek Recreation Conservation and Flood Control Project is completed and all grant reimbursements have been received.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the following funds are hereby transferred:

FROM: General Fund (#001)
TO: Capital Improvement Fund (#300)
AMOUNT: $500,000.00

SECTION 2: That the following funds are hereby advanced:

FROM: General Fund (#001)
TO: Capital Improvement Fund (#300)
AMOUNT: $500,000.00

FROM:	General Fund (#001)
TO:	Parks City-Wide Capital Improvement Fund (#341)
AMOUNT:	$500,000.00

FROM:	General Fund (#001)
TO:	Department of Justice Federal Grant Fund (#129)
AMOUNT:	$17,887.50

FROM:	Parks City-Wide Capital Improvement Fund (#341)
TO:	General Fund (#001)
AMOUNT:	$200,000.00

SECTION 3: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper funding sources be transferred and advanced. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading ___
Rules Suspended: AYES ___NAYS ___

ADOPTED: ______________AYES ___NAYS ___

ATTEST: _______________________
Clerk of Council
Fijabi Julien-Gallam, CMC