BRUNSWICK CITY COUNCIL AGENDA

Valerie Zak Ward 3	Nicholas Hanek Ward 2	Patricia Hanek At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Brian Ousley At-Large	Joseph Delsanter At-Large	Anthony Capretta Ward 4

Administration Representatives

APRIL 26, 2021
In Council Chambers
At 7:00 PM

1. Prayer and Pledge of Allegiance

2. Roll Call of Members

3. Correspondence

4. Approval of Minutes

   (a) Regular Council Meeting Minutes dated April 12, 2021.

5. Mayor's Report:

   (a) Proclamation to Designate April 27, 2021 as First Responder Day;

   (b) Motion to approve the Mayor's recommendation to appoint Howard J Gross to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee expiring March 9, 2023;

   (c) Mayor's recommendation to appoint Howard Elk to fulfill an unexpired term on the Medina County Advisory Council on Aging and Disability expiring March 31, 2023;

   (d) Mayor's Update

6. Clerk of Council's Report

7. Council Committee Reports:

   Economic Development Committee..Mr. Hanek

   Services, Utilities, Technology & Cable Committee...............................Mr. Abella Jr.

      Services, Utilities, Technology & Cable Committee Meeting Minutes dated January 11, 2021

   Finance Committee..Mrs. Hanek

      Finance Committee Meeting Minutes dated November 2, 2020

Finance Committee Meeting Minutes dated December 14, 2020

Finance Committee Meeting Minutes dated February 8, 2021

Safety & Environment Committee..Mr. Capretta

Safety & Environment Committee Meeting Minutes dated January 25, 2021

Planning & Zoning Committee..Mr. Delsanter

Planning & Zoning Committee Meeting Minutes dated January 25, 2021

Planning & Zoning Committee Meeting Minutes dated February 8, 2021

Parks, Recreation & Community Committee..Mrs. Zak

Building & Building Code Committee..Mr. Ousley

8. Other Boards and Commissions

9. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

ORD. NO. 23-2021 - An ordinance repealing Section 1266.04(d) of the City of Brunswick Codified Ordinances. - **3rd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

b. 2nd Reading(s)

RES. NO. 38-2021 - An emergency resolution authorizing the City Manager to enter into a three (3) year agreement with Total Performance Service, Inc. for the provision of vehicle maintenance for the Division of Police. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*)

c. 1st Reading(s)

ORD. NO. 43-2021 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's office for the purpose of adjusting the city boundary lines to include an annexation into the City of Brunswick. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

RES. NO. 44-2021 - An emergency resolution authorizing the City Manager to enter into an agreement with CCG Automation, INC. for the replacement of the HVAC unit servicing a portion of City Hall in an amount not to exceed $239,682.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

ORD. NO. 45-2021 - An emergency ordinance amending ordinances #85-2020 and #13-2021 to include amendments to the Appropriation Budget for the year ending December

31, 2021, as incorporated in exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 46-2021 - An emergency ordinance to transfer and advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

10. City Manager's Report

11. Unfinished Business

12. New Business

    (a) Consideration of a new liquor permit for Dolgen Midwest LLC, DBA Dollar General Store 8522, Brunswick, at 3840 center Road;

    (b) Consideration of a new liquor permit for Tangled Vine LLC, at 3511 Center Road Unit D;

    (c) Consideration of a new liquor permit for Scene 75 Entertainment Center Brunswick LLC, DBA Scene 75, at 3674-3688 Center Road & Patio.

13. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

MONDAY, APRIL 12, 2021

Prayer and Pledge of Allegiance: The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:12 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Valerie Zak, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek

Michael Abella Jr. moved to excuse Councilman Brian Ousley with just cause, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Patricia Hanek, Joseph Delsanter, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Valerie Zak. Nays - 0. Motion Carried.

Others Present: Mayor Ron Falconi, Clerk of Council Fijabi Gallam, City Manager Carl DeForest, Law Director Ken Fisher.

Correspondence:

Clerk of Council Fijabi Julien-Gallam read the following into record from Brunswick residents sent via e-mail.

<u>George Arenschield at 3508 Lexington Lane:</u>
Do the right thing; tear up this ridiculous ordinance, and draft one that makes sense for our residents. Do your job!

<u>Veronica Dancer at 1601 Trevino Circle:</u>
I am disappointed by the excessive regulation of frozen dessert peddlers in Brunswick. Prohibiting sales within 1000 feet of schools, daycare centers, playgrounds, churches, or places of worship blocks off large parts of the city, and makes absolutely no sense to me. Lawmakers, please listen to your constituents. This legislation is unpopular and illogical.

<u>Holly Doehring at 3497 Spencer Lane:</u>
My name is Holly Doehring. I am a nurse, a citizen in the City of Brunswick, and a registered voter. My husband is a small business owner. Small businesses are important for many households and for America as a whole since all big businesses start out as small ones.

Small business owners deserve to have rights and to have the freedom to run their business in such a way that is conducive to the success of their business. It is very disturbing that the ice cream truck lady has had to jump through so many hoops just to get a permit. Then, after she gets her permit, she gets restricted in such a way that's completely ridiculous! What is the rationale behind that? Does Brunswick not support small businesses because as a frontline worker during a pandemic and the wife of a small business owner, I find this very wrong and disturbing! See, it's not just the small businesses you're not supporting, it's also their families. This is unforgivable and should never be allowed! Please remove these restrictions immediately! Show the city of Brunswick you care about the families that are in it.

Approval of Minutes:

Michael Abella Jr. moved to approve the Regular Council Meeting Minutes dated March 22, 202, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Mayor's Report:

Mayor's Court Financial Report for the month ending March 2021 will be posted on the website and added to the minutes for the record.

Motion to approve the Mayor's recommendation to appoint Diane Madonna to fulfill an unexpired term on the Medina County Advisory Council on Aging and Disability expiring September 11, 2021, and to appoint to a 3-year term expiring September 11, 2024:

Anthony Capretta moved to appoint Diane Madonna to fulfill an unexpired term on the Medina County Advisory Council on Aging and Disability expiring September 11, 2021, and to appoint to a 3-year term expiring September 11, 2024, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Anthony Capretta, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Michael Abella Jr. Nays - 0. Motion Carried.

Motion to approve the Mayor's recommendation to appoint Howard Gross to fulfill an unexpired term on the Zoning Board of Appeals expiring March 10, 2023:

Anthony Capretta moved to appoint Howard Gross to fulfill an unexpired term on the Zoning Board of Appeals expiring March 10, 2023, seconded by Valerie Zak. Roll Call - Ayes - 6, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Anthony Capretta. Nays - 0. Motion Carried.

Motion to approve the Mayor's recommendation to appoint Stephen Hill to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee expiring March 9, 202 :

Nicholas Hanek moved to appoint Stephen Hill to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee expiring March 9, 2023, seconded by Valerie Zak. Roll Call - Ayes - 6, Valerie Zak, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

Motion to approve the Mayor's recommendation to appoint Anthony Cirino to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee expiring January 27, 2022:

Patricia Hanek moved to appoint Anthony Cirino to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee expiring January 27, 2022, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Valerie Zak, Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

Mayor's recommendation to appoint Howard J Gross to fulfill an unexpired term on the Financial Audit, Review & Advisory Committee expiring March 9, 2023.

Clerk of Council's Report:

Clerk of Council Fijabi Julien-Gallam had no formal reports this evening.

Council Committee Reports:

Economic Development Committee..Mr. Hanek:

Councilman Nicholas Hanek had no formal reports this evening.

Services, Utilities, Technology & Cable Committee................................Mr. Abella Jr.:

Michael Abella Jr. moved to approve the Service, Utilities, Technology & Cable Committee Formal Report dated February 22, 2021, and March 8, 2021, as needed, seconded by Anthony Capretta. Roll Call - Ayes - 6, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Valerie Zak, Nicholas Hanek. Nays - 0. Motion Carried.

Finance Committee...Mrs. Hanek:

Councilwoman Patricia Hanek had no formal reports this evening.

Safety & Environment Committee..Mr. Capretta:

Anthony Capretta moved to approve the Safety & Environment Committee Formal Report dated February 8, 2021, and February 22, 2021, as written, seconded by Valerie Zak. Roll Call - Ayes - 6, Patricia Hanek, Valerie Zak, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

Planning & Zoning Committee...Mr. Delsanter:

Joseph Delsanter moved to approve the Planning & Zoning Committee Formal Report dated February 22, 2021, and March 22, 2021, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Nicholas Hanek, Valerie Zak, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

Parks, Recreation & Community Committee..Mrs. Zak:

Councilwoman Valeria Zak had no formal reports this evening.

Building & Building Code Committee..Mr. Ousley:

Anthony Capretta moved to approve the Building & Building Code Committee Formal Report dated March 8, 2021, as written, seconded by Michael Abella Jr. Roll Call - Ayes - 6, Patricia Hanek, Joseph Delsanter, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Valerie Zak. Nays - 0. Motion Carried.

Other Boards and Commissions:

Michael Abella Jr. moved to approve the Committee-of-the-Whole Minutes dated March 22, 2021, as written, seconded by Valerie Zak. Roll Call - Ayes - 6, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Anthony Capretta. Nays -

0. Motion Carried.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

There was none.

2nd Reading(s)

ORD. NO. 23-2021 - An ordinance repealing Section 1266.04(d) of the City of Brunswick Codified Ordinances. - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*):

ORD. NO. 23-2021 - Mr. Delsanter moved this ordinance to third reading.

1st Reading(s)

ORD. NO. 32-2021 - An ordinance repealing Chapter 1264 of the City of Brunswick Codified Ordinances and eliminating the I-D Industrial Distribution District. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*):

ORD. NO. 32-2021 - Mr. Delsanter moved this ordinance to second reading and back to Planning Commission for review.

ORD. NO. 33-2021 - An ordinance amending Chapter 1270 of the City of Brunswick Codified Ordinances.- **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*):

ORD. NO. 33-2021 - Mr. Delsanter moved this ordinance to second reading and back to Planning Commission for review.

ORD. NO. 34-2021 - An ordinance establishing Section 1274.09(k) of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*):

ORD. NO. 34-2021 - Mr. Abella moved this ordinance to second reading and back to Planning Commission for review.

ORD. NO. 35-2021 - An ordinance amending Section 1280.06 of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*):

ORD. NO. 35-2021 - Mr. Delsanter moved this ordinance to second reading and back to Planning Commission for review.

RES. NO. 36-2021 - An emergency resolution authorizing participation in the Ohio Department of Transportation winter contract for road salt for the 2021-2022 winter season. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul*

Barnett):

Michael Abella Jr. moved to suspend the rules, seconded by Anthony Capretta. Roll Call - Ayes - 6, Patricia Hanek, Valerie Zak, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Resolution Number 36-2021, seconded by Anthony Capretta. Roll Call - Ayes - 6, Nicholas Hanek, Valerie Zak, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

RES. NO. 37-2021 - An emergency resolution authorizing the City Manager to enter into an agreement with Konstruction King, INC. for the 2021 Asphalt Road Program in an amount not to exceed $1,150,250.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*):

Michael Abella Jr. moved to suspend the rules, seconded by Anthony Capretta. Roll Call - Ayes - 6, Patricia Hanek, Joseph Delsanter, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Valerie Zak. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Resolution Number 37-2021, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

RES. NO. 38-2021 - An emergency resolution authorizing the City Manager to enter into a three (3) year agreement with Total Performance Service, Inc. for the provision of vehicle maintenance for the Division of Police. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*):

RES. NO. 38-2021 - Mr. Capretta moved this resolution to second reading.

ORD. NO. 39-2021 - An emergency ordinance amending Ordinance NO. 36-98 by expanding the purpose of the Brunswick Lake Fund #360. - **1st Reading** (To be brought from the Committee-of-the-Whole, *Administration/Todd Fischer*):

Michael Abella Jr. moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Anthony Capretta. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Ordinance Number 39-2021, seconded by Patricia Hanek. Roll Call - Ayes - 6, Valerie Zak, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

RES. NO. 40-2021 - An emergency resolution accepting the petition for annexation of 1.7311 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*):

Michael Abella Jr. moved to suspend the rules, seconded by Patricia Hanek. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Valerie Zak, Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Resolution Number 40-2021, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Valerie Zak, Nicholas Hanek. Nays - 0. Motion Carried.

ORD. NO. 41-2021 - An emergency ordinance authorizing the City Manager to enter into a Real Estate Transfer Agreement with the Brunswick City School District. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*):

Michael Abella Jr. moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Patricia Hanek, Valerie Zak, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Ordinance Number 41-2021, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Nicholas Hanek, Valerie Zak, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

RES. NO. 42-2021 - An emergency resolution supporting the proposed Pearl Road Reconstruction Project and urging State and Federal Legislators to support funding for the project. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*):

Michael Abella Jr. moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Patricia Hanek, Joseph Delsanter, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Valerie Zak. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Resolution Number 42-2021, seconded by Patricia Hanek. Roll Call - Ayes - 6, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

City Manager's Report:

City Manager Carl DeForest

- Remarked that on Thursday, April 15, 2021, the Brunswick Division of Police is partnering with Medina County Office for Older Adults for a drive-through drop-off for unwanted prescription medicine. The event is from noon to 2:00 pm, behind the Brunswick Recreation Center.
- Remarked that in the year 2020, there were six Trike and Bike fundraising events in North East Ohio, and Brunswick had their first event. Trike and Bike is an event that is an extension of VeloSano for children age 3 to 12 to raise money for pediatric cancer. Brunswick had to go virtual and raised $26,701. Brunswick was the #1 Trike and Bike event in North East Ohio. The next event is Friday, September 24, 2021. Interested individuals could contact the City Manager's office for more information regarding the Trike and Bike Fundraiser.

Unfinished Business:

There was none.

New Business:

__**Frozen Food Desert Truck - Ordinance Number 47-2020**__

Mr. Delsanter reminded everyone that the frozen food desert truck permit was adopted in September 2020. Mr. Delsanter believed that there are some restrictions in the legislation that is not logical for a small business to operate. He would like to know how difficult it would be to modify the restrictions in the legislation, such as the 1,000 feet outside of the school zone restriction.

Law Director Ken Fischer confirmed that the ordinance was adopted in September 2020, and it's followed by the administration. Mr. Fisher explained that the ordinance would be followed until an amendment is done to the legislation. He hypothetically noted that City Council could amend the ordinance to remove the 1000 feet restriction or anything else that is objectable. This amendment would require a legislative process and a public vote.

Mr. Delsanter noted he would like a copy of the legislation to review. Mr. Fisher remarked that Mrs. Gallam can send a copy of ORD. NO. 47-2020 to the Council, and after discussion in committee, the Council could direct the Law Department to make any amendments. Mr. Delsanter would like to know, could the legislation pass with a suspension of the rules with an emergency. Mr. Fisher stated he does not see a problem with that process at this time.

__**Council Meeting Times**__

Mr. Abella apologized to the public for the City Council meetings starting late. Mr. Abella asked the Council to expect early meeting times due to technical difficulties with online meetings. He asked the Council if they have an issue to contact him personally, so they could work it out. He expressed more time is needed.

Mrs. Zak wanted to know if the council meetings would go back to the 7:30 pm start times like they use to be. Mr. Abella noted that going back to the 7:30 pm could be up for discussion when the COVID-19 pandemic is over.

Adjournment:

Michael Abella Jr. moved to adjourn, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Anthony Capretta, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Michael Abella Jr. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:41 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

____

Mayor Ron Falconi

____

Adopted

MAR 22 2021

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Howard J Gross PHONE 216-644-6957

STREET 1377 Troon Ave CELL 216-644-6957

Years of Residency 20 Registered Brunswick Voter: YES X NO______

POSITIONED DESIRED: Financial Audit, review and advisory committee EMAIL Howard@gross-inv.com

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL Brunswick High School

COLLEGE Cuyahoga Community Collgege / Baldwin Wallace (Finance / Bus. Mgmt)

SPECIAL TRAINING______

CURRENT EMPLOYMENT

Company	Address	Title	Dates
Gross Investments	1377 Troon Ave Brunswick OH	Owner / Investment Advisor	Present

RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
Westpoint Wealth Management	66 Front St. Berea OH	Investment Advisor	Jan 2019 - AUG 2020

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Northern Medina County Chamber Alliance Member

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	Joe Romito	3765 Kings Post	440-343-8324
2.	Tony Capretta	4188 Dennis Ln.	216-355-6408
3.	Steve Scharschmidt	1556 Augusta Ln.	440-570-6337

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

In addition to a higher education in finance at Baldwin Wallace, I have run my own landscaping business here in the Brunswick community for the past 12 years. So I have a good understanding of reading financial statements, generating profits, etc.
In the financial services industry, I work with clients and businesses on a high level providing solutions for them including but not limited to asset protection, risk management, portflio management, and more. I would love to get more involved in my local community and give back any way that I can to a city that has been a blessing to grow up and live in for over twenty years.

ATTACH RESUME IF DESIRED.

Signature: Howard J Gross Date: 3/16/2021

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME HOWARD ELKO PHONE 440-655-7958

STREET 1385 TROON AVE CELL 440-655-7958

Years of Residency 22 Registered Brunswick Voter: YES X NO

POSITIONED DESIRED Zoning Appeals/ Older Adults Alternate EMAIL howardelko@yahoo.com

EDUCATION		DEGREE	YEAR GRADUATED
HIGH SCHOOL	MIDPARK H.S.	Yes	1964
COLLEGE	Ohio STATE UNIVERSITY	No	
SPECIAL TRAINING			

CURRENT EMPLOYMENT

Company	Address	Title	Dates
RETIRED			

RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
CORRIGAN MOVING	13900 Keystone Pkwy, Cleveland	Library Mgr. Commercial Mgr.	9/99 - 1/21

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

MEDINA COUNTY LIBRARY - SEVEN YEARS/President Board of Directors
BRUNSWICK YOUTH SPORTS - 12 YEARS - Several Positions

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	KEN KNAPP	11915 White Tail Run Columbia Station	440-708-4797
2.	HOWARD GROSS	1377 TROON AVE, BRUNSWICK, Ohio	330-225-3681
3.	Carlos CHAVEZ	900 QUINCY CT., MEDINA, Ohio	330-723-0559

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

BOARD OF ZONING APPEALS - HAVE BEEN RESIDENT FOR 22 YRS AND Cannot Support Present Plans for development in The City.

ATTACH RESUME IF DESIRED

Signature: Howard Elko Date: 1/26/21

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

January 11, 2021

IN ATTENDANCE: Chairman Michael Abella Jr., Committee Member Anthony Capretta, Committee Member Brian Ousley, Joseph Delsanter, City Manager/Safety Director Carl DeForest, Law Director Ken Fisher, Assistant Clerk of Council Holly Quellos.

The meeting convened at 6:32 p.m.

DISCUSSION ITEMS:

RES. NO. 1-2021 - An emergency resolution pledging cooperation with the Medina County Engineer and setting aside funds in an amount not to exceed $48,197.00 for the Sleepy Hollow Road resurfacing project. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

Mr. DeForest summarized that this grant was applied for by Medina County. If received, the City would be considered as secondary agency. The City has 27.7% of the frontage on Sleepy Hollow Road. Overall, the total for the project for the resurfacing of Sleepy Hollow Road would not exceed $48,197.00.

Mr. Ousley moved this resolution to tonight's Council Agenda of January 11, 2021 as an emergency, with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Capretta moved to adjourn at 6:40 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Michael Abella Jr.
Chairman

FINANCE COMMITTEE MEETING
Public Hearing
November 02, 2020

IN ATTENDANCE: Chairwoman Patricia Hanek, Committee Member Joseph Delsanter, Committee Member Valerie Zak, Michael Abella Jr., Nicholas Hanek, Brian Ousley, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Members of the Financial audit Review Advisory Committee, Assistant Finance Director Lynnette Ozanich, Service Director Paul Barnett, Community & Economic Development Director Grant Aungst, Recreation Director John Piepsny, Police Chief Brian Ohlin, Fire Chief Joshua Erskine, Tom Keppler, Clerk of Council Fijabi Julien-Gallam, News Media.

The meeting convened at 6:30 p.m.

DISCUSSION ITEMS:

2021 Budget and Capital Program Proposal & Discussion:

Councilwoman Patricia Hanek introduced the 2021 Budget and Capital Program Plan.

Mr. Deforest welcomed everyone to the meeting and provided an introduction of the 2021 Operating Budget as prescribed by Ohio Revised Code, which would be highlighted by Finance Director Todd Fischer. This recommendation to the council has been worked on for several months. Mr. DeForest added that 2020 was a very different year than in the past because of unforeseen events from COVID-19. He noted that the City received three rounds of the CARES Act funding. Most purchases that were recommended for 2020 were moved to be budgeted for 2021. The main goal for 2020 was to defer the cost.

Mr. Fischer started by referencing the first 26 pages, which is the summary of the overall budget document that is also attached to these minutes. The financial summary was submitted to the City council before the meeting for review. He referred to the area of the legislation associated with the budget document itself.

{Clerk Notes: Finance Director Todd Fischer is presenting from the 2021 City of Brunswick Budget proposal that is attached to these minutes.}

The first piece of legislation is to adopt the 2021 budget. Mr. Fischer asked that the Finance Committee move the proposed legislation and other pieces that are referenced in the 2021 City Manager's Budget to the next Regular City Council Meeting on November 9, 2020, for consideration. The first piece of legislation includes Exhibit A, 2 pages. Exhibit A is the legal budget required by State Law. Mr. Fischer noted that there was a change to the total budget from the last time he sent out the budget proposal. The change was a change order for the Laure Road Improvement Project, He noted that the new budget total legally is $72,128,738.79. The 2021

Budget is six million dollars less than the 2020 Budget. Many of the fiscal items in the budget are double-counted.

The second piece of legislation is income tax distribution, and how the City plans to allocate the income tax dollars. It includes percentages and maximum caps. The percentages remained the same for everything except for two declines in the Street Repairs and Maintenance Fund, and the Parks Fund to increase the general fund. The last piece of legislation that is referenced in the budget proposal is to create an OPWC Old Eagle Drive Improvement Fund. This is an accounting process that is needed to be approved by the State.

Mr. Fischer requested the Finance Committee to make a motion to add the three pieces of legislation with the suspension of the rules for two readings with passage on November 23, 2020, but no later than December 14, 2020, to file everything with the County's Budget Commission. The reason for this time frame is to allow the Finance Department adequate time to distinguish the numbers, so that they can be implemented into the accounting system.

Mr. Fischer remarked that the next part of the budget process is to summarize the goals of the capital and infrastructure projects.

The first major item that is discussed under the capital and infrastructure projects is the General Fund. These transfers may need to be revised in 2020, 2021, or subsequent years based on the actual income tax collections compared to estimated tax collections. This budget includes the following:

- $750,000 of a cash infusion to the Brunswick Recreation Center. This is necessary to keep the Brunswick Recreation Center open due to the global health pandemic.
- $600,000 transferred to the Capital Improvement Fund and $2,400,000 to the Road Improvement Fund to put towards projects when possible.

Mr. Fischer noted that the Income Tax Department doesn't have a mechanism in place for the residents to report their 2020 income tax situation. The City is expected to know the impact of the pandemic on residents' income tax sometime in the middle of the year 2021. However, the City planned to stay aggressive with road improvement projects in 2021.

There are six different collective bargaining agreements with the City, which are all to be in place by the end of 2020. Incorporated into this budget proposal is a 2.5 % wage and benefit adjustment to follow the collective bargaining agreements. Medical insurance premium cost had a good year from a claim perspective. The City of Brunswick is self-insured and projected about a 3% increase.

Mr. Fischer explained that he updated the Reserve Fund Balance Policy in March 2020, and the policy accounts for an additional $250,000 increase in the City's reserve plan to help with any kind of fluctuation estimates versus actuals.

Mr. Fischer referred to pages 4 and 5 in the 2021 Budget, which illustrated the major funds in the City. The funds are projected to end positive with the 2019 projections, with exception of the Street Repair Maintenance Fund, the Court Fee Fund, and Brunswick Transit Alternative (BTA). The reason the Street Repair Maintenance Fund is negative is that the City is looking to reduce the income tax allocation by $100,000 to help with the Brunswick Recreation Center. The Court Fee Fund struggled with its fines and forfeitures since the pandemic started. The BTA fund is expected to be negative $30,000 by designed. It would continue to be negative for the next 10-15 years because the City is spending the old Greater Cleveland Regional Transit Authority (GCRTA) money to subsidize, and give money to the Medina County Public Transit to keep transit services going in the City of Brunswick. Mr. Fischer wanted to present something predictable.

Mr. Fischer moved further with the budget overview. The current proposal for the 2021 budget proposal does not include anything relating to the CARES Act. Mr. Fischer noted that the City did receive $2.3 million in CARES Act money. The City spent close to 100 % of the CARES Act money. The CARES Act money was spent on eligible expenses in accordance with the US Treasury Act, but they are not incorporated in the budget proposal. Mr. Fischer noted that the City could receive additional funding depending on what other communities do in the area.

Mr. Fischer remarked that historically the Brunswick Recreation Center is around $900,000 to one million in revenue dollars in the operating budget. Due to the global pandemic and the stress on the recreation center, the center could receive a decrease from $200,000 to $250,000 in revenues. There is a $750,000 subsidy from the General Fund included in the budget proposal.

Mr. Fischer mentioned that 2020 is the 9th consecutive year that the City has not expended any income tax revenues on retiring debt obligations. This practice allowed the City to have the ability to have reoccurring road infrastructure projects every year.

Mr. Fischer explained that the 2021 budget proposal doesn't include any additional full-time positions; however, it does include a proposed increase in the number of part-time fire medics that could help the Division of Fire supplement its existing coverage and service levels.

Mr. Fischer remarked that the cost of the City's refuse hauler and recycling contract is included in the budget at an estimate of $2,556,000

Mr. Fischer noted that there wasn't a big change to the operating budget. He moved on to the infrastructure and capital proposals.

North Carpenter Road Reconstruction Project:

- Began in 2019
- The City could expect another $5 million from the State of Ohio.
- They committed $3.2 million.
- The State paid the City $4.6 million.

- This project is projected to cost close to $15 million - the construction part is about $12 million.
- This is a large part of the 2021 Budget.

Neighborhood Road Improvements:

- Has been proposed for $1.8 million.
- There are potential grants that could decrease the proposed amount.
- The max for this project would be $1.8 million and the expected minimum is $1.2 million.
- The Road Rehabilitation dollars are planned to be split between Wards 1 and 2
- The Concrete Panel Replacement Program is planned to be split between Wards 3 and 4.
- In the following years, the Wards for each program is expected to switch to provide one program in each ward per year due to limited neighborhood road improvements.
- The Road Levy Fund generates $850,000, so the Neighborhood Road Improvement project comes from the general fund as well.
- By adding the gas tax along with the general fund and the road levy would get the City to $1.8 million.

Laurel Road Phase III Rehabilitation Project:

- The City hoped to receive a $623,000 grant from Ohio Public Works Commission (OPWC) to assist with the total project cost a little under $2 million. 5,185 feet of roadway is planned in this project.

Old Eagle Reconstruction Project:

- The proposed road project is about 1500 feet. The project included a widening for a southbound left turn lane at Center Road. The project is roughly estimated at around $800,000. The City is applied for another grant for about $475,000.

Judita Drive Improvement Project:

- The City applied for a grant through the Community Development Block Grant Program with Medina County. If the City is successful in getting the grant, the project would be proposed to reconstruct the portion of Judita Drive (from Magnolia to Beverly Hills Drive – about 1,180 feet).
- It is unclear if the City would put this project on the priority list if grant funds are not successful.

Sleepy Hollow Road Improvement Project:

- The proposed project is to resurface Sleep Hollow from Pearl Road to West 130th.

Industrial Park Concrete Panel Replacement:

- The City planned a $50,000 concrete panel replacement.

General Road Repair/Maintenance/Improvements:

- Included $200,000 for emergency road funding – water main breaks, winter damage, etc.

Mr. Fischer remarked that most of the budgeted items he was talking about are called, "Bang for your Buck Projects". The City is lucky to obtain money from the Medina County and the State of Ohio, so the City could leverage the local dollars to do more with them within the city. He recommends that the Bang for your Bucks Projects can be completed with grants and the City could complete more roads. Mr. Fischer explained that as time progress, the City would review grant applications and the available funding.

2021 Storm Water Projects:

The Miner Road Storm Sewer Construction Project was proposed in the 2020 budget, but it was delayed due to a gas line issue. This project is about $772,000. The total storm water project budget is about $972,000. The remaining $200,000 is available for confined space storm water pipe repairs and continuing of the Catch Basin Repair Program.

Mr. Fischer added that the Branch Chipper is to eliminate debris from the storm drains, and sewers costs $68,000 from the stormwater fund.

Departmental Capital Plans & Related Equipment:

The Information Technology (IT) Departmental Capital Plans have been held to a minimum because of the COVID-19 Pandemic. The IT budget proposed a $35,000 replacement server, and $50,000 emergency capital departmental needs.

The Division of Fire has capital items that were delayed in 2020, but moved to the 2021 budget due to the pandemic. The division planned to re-chassis Medic #1 Ambulance with a power load for $235,000, and replace the Fire Utility Car #1 for $50,000 to better suit the division's needs.

The Brunswick Area Television planned to replace studio equipment, tripods, and cable transmitters for an estimated total of $31,000. The need for equipment upgrades has increased for BAT.

The Division of Police requested a purchase of two marked vehicles and one unmarked vehicle for a total of $120,000.

Other significant Capital Projects:

The 2021 Park Improvements Budget included $795,082 for phases of the Plum Creek Greenway Trail. The total budget amount includes the City's money and grant funds from the Ohio

Department of Natural Resources (ODNR). The City might need to do an appropriation amendment for obtaining a grant for Phase II.

Mr. Fischer added that about $161,081 is budgeted for ongoing HVAC improvements at City Hall and the Division of Police. The City achieved about $450,000 in grant funds from NOPEC to help with the improvements, with only $100,000 coming from the City's local funds.

Mr. Fischer summarized everything he went over. He noted that the City is staying optimistically cautious with the departmental capital and equipment proposals due to the unknowns in the City's income tax revenue source.

Mr. Fischer noted that Pearl Road was the biggest infrastructure project that was included in the budget. There are three different grants for this project. The City hoped to start construction by 2022 with the engineering plans of the project taken up to one year.

Mr. Fischer remarked that through grants, local dollars, and a financial plan, the City invested $24 million from 2010 to 2019 in the roads and traffic signalization. From 2020 to 2023, the City planned to spend an additional $28 million on roads and signalization. The amount would total $50 million on roads and signalization. Mr. Fischer believed this is impressive.

Most Significant Receipts of the City:

Seven receipts make up 97% of all receipts of the City (Income Taxes, Property Taxes & Related Homestead and Rollback, Gas Taxes, Building Fees and Permits, EMS Billings, Local Government Funds (state subsidy), and Police Fines and Forfeitures. The State has done a good job in giving the City funds for the infrastructure projects. The State has cut the City's local government revenue sources from the 2007 revenue levels. If the revenue levels stayed the same, the City would have had about $4.7 million for operations then in 2020.

Most Significant Expenditure Sources of the City:

The top three operational 2021 budgets that make of 74% of income tax-reliant funds are police, fire, and streets. Safety has been prioritized as the number one operation in the city. Mr. Fischer noted that 50% of the income tax is required to go to police and fire. The Police and Fire budget is far more significant than any other budget item. The Service Department is the third largest and relies on the gas tax to help with funding. Mr. Fischer noted that gas tax has not been used for employment. Under the Ohio Revised Code, the gas tax is used for improvements.

Mr. Fischer described the charts in the 2021 budget proposal and the CARES Act money is not reflected in the budget. He noted that the Safety Income Tax Levy is currently 0.65%, and the continuous period doesn't start until the year 2023. Mr. Fischer reiterated that the more the City stick to the financial plan the longer the tax dollars go. The plan is for the City to stretch the tax dollars and live within the City's means to have less chance of going back to the voters for an increase for safety forces. The Service Department is looking to temporarily reduce their income tax allocation to keep the Recreation Center operational.

Mr. Fischer went over the Expenditure History for Top 6 & Departments graph to explain the economic downturn and 15 years later. The percentage change on the graph is reasonable. The operations for majority of the departments have stayed the same over the past few years. The non-safety departments are not illustrated on the graph, but they have also kept their spending to a minimum. Mr. Fischer expressed that over the last 15 years the City has been extremely successful in turning around its financial situation. The City has done this by revamp of the financial policies, showed accomplishments on the streets, prioritized safety, and showed a financial turnaround.

Mr. Fischer added that the number one goal is to get through the global health pandemic and analyze all areas of the budget. Mr. Fischer reiterated the importance of the 2021 budget. He noted that the Road Income Tax Levy is expected to end in 2023 with the collection year being 2024. The City would have to decide if there is a need for a replacement or renewal of the road levy.

Mr. Fischer concluded his presentation by saying the Administration has worked extremely hard, and the goal for the City is to remain fiscally responsible. Mr. Fischer thanked everyone for keeping the City in good standing.

Councilwoman Patricia Hanek thanked Todd for his presentation. She expressed Page 24 and 25 are a good summary of the financial plan moving forward. Mrs. Hanek asked if there were questions from the Finance Committee.

Councilman Joseph Delsanter commented that he appreciates the way the budget was planned and prioritize. He thanked the administration for keeping the planning in a conservative projection. He understood the planning of the budget was tough in 2020.

Councilman Michael Abella wanted more information on the Neighborhood Improvements split. Mr. Abella's remarked that it is his understanding that the City plans to split the road rehabilitation dollars between Wards 1 and 2. The same split is planned for the concrete panel replacement to split between Wards 3 and Ward 4, and the Wards would rotate. Mr. DeForest confirmed Mr. Abella's understanding. Mr. DeForest explained that this strategy would allow more to happen in the Wards and to get more bang for the buck. Mr. DeForest added that the swap between road rehabilitation and concrete panels for the Wards would be every other year.

Mr. Abella wanted to know the difference between road rehabilitation and concrete panel replacement. Mr. DeForest explained that concrete panel replacement is replacing concrete panels in certain areas and the road rehabilitation dollars would be for projects that include mill or chip seal on asphalt overlays. Service Director Paul Barnett explained the road rehabilitation could be a chip seal, or a mill and fill on an asphalt street project. Bettie Lane was a rehabilitation project. Mr. Abella wanted to reassure the public that all of the Wards have something being done to the roads every year from the Road Income Tax Levy. Mr. Abella expressed that he doesn't disagree with the plan and believed that it is a good plan. Mr. Barnett explained that two years ago he would have not recommended this plan because the roads looked bad. With the huge influx of money and recent road projects, the roads are looking a lot better. Mr. Barnett explained that the road rehabilitation and concrete panel replacement plan gives the City the ability to stretch the taxpayers' dollars more every year in each Ward.

Legislation Motion:

An emergency ordinance Adopting the Annual Appropriation Budget for expenditures of the City of Brunswick for the year beginning January 1, 2021, and ending December 31, 2021

An emergency ordinance Amending Section 1 of Ordinance NO. 93-19 to provide for a revised allocation of Municipal Income Tax Receipts during the Period from January 1, 2021, through December 31, 2021

An emergency ordinance creating an OPWC Old Eagle Drive Improvement Fund (#372)

Ms. Zak moved to have the administration numerate for adoption for the next Council meeting on November 9, 2021, the three ordinances as an emergency with the suspension of the rules drafted by the Finance Department in relation to the 2021 budget. Vote – 3 Ayes, 0 Nays.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 7:16 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Patricia Hanek

Patricia Hanek

Chairwoman

MAYOR
RON FALCONI

CITY OF BRUNSWICK

COUNCIL
MICHAEL J ABELLA JR
ANTHONY P CAPRETTA
JOSEPH P DELSANTER
NICHOLAS HANEK
PATRICIA HANEK
BRIAN K OUSLEY
VALERIE M ZAK

CITY MANAGER / SAFETY DIRECTOR
CARL S DEFOREST

November 2, 2020

Council President Michael J. Abella, Finance Committee Chair, Patricia Hanek and Members of City Council:

It is a pleasure to submit the proposed 2021 Operating Budget (in a summary format) as prescribed by Ohio Revised Code Section 5705. This transmittal has been designed to focus on the major items of the budget and should significantly limit focus on the details that make up this budget. However, it should be noted that the detailed information (historical and 5 year forecasted information) to support this summary budget is available for discussion and will be later converted to a PDF document. The PDF 2021 budget document will be posted on the website at www.brunswick.oh.us and this transmittal will be incorporated into that document.

The supporting detailed budget documents present a historical, present and future financial outlook for the main operational funds to help the reader gain an understanding of how the City's finances have changed over time and are currently trending. Furthermore, by including this information, City Council and others can see the financial impact of decisions and other policies made in the past and today. Specific to the current budget year, the City's budget is the legislative means to allocate estimated resources (receipts) in order to lawfully appropriate for services, operations, capital outlay, and permanent improvement project needs. This budget and supporting detailed information is intended to provide City Council and all other users with all the financial data necessary to gain a full understanding of the City's financial standing for the 2021 budget year as well as the past and future years. This year's budget presentation includes a feature showing comparisons of various budgeted revenues and expenditures as they were prior to the economic downturn (FY 2007) compared to fifteen years later. The budget presentation also shows historical information in five year increments from 2007 up until 2017. Beginning with 2017, each historical or forecasted year is shown individually through 2025. These additional features will demonstrate to the reader which services or revenues have been prioritized financially and which ones have not been over the past fifteen years and as forecasted moving forward. These features also demonstrate how and where the City has become more efficient and reallocated resources to other areas of the budget for various infrastructure improvements and safety services.

The financial information is presented on a cash basis of accounting which means that receipts and expenditures are recognized when they are actually received and spent (not necessarily when incurred). Furthermore, City Council has determined in accordance with state law that the appropriate level of City Council's budgetary control be at the fund, department and personal service line item level. This allows the Administration some budgetary flexibility to amend the budget as needed while maintaining City Council's overall spending control. Exhibit A – referred to in the Budget Ordinance is a two page budget summary of all funds and departments under the legislative control of City Council. Exhibit A is presented in a format required by Ohio Revised Code Section 5705.38 (C).

This transmittal includes an outline of the budget process; explanation of City Council's role; description of the budget composition; an administrative summary of the 2021 budget and related highlights; a high-level review of the most significant City receipts and expenditures; a synopsis/review of the City's past financial situation prior to the economic downturn to fifteen years later, financial accomplishments and the latest strategic financial plan; and a concluding summary.

The Budget Process

The Administration has taken the past three months to gather the financial information presented in this report. The Finance Department led the process and created and maintained all the financial spreadsheets used to create the tables and graphs. The administrative process has consisted of the following steps:

1) Budget spreadsheets were updated to show the 2007 actuals (prior to the economic downturn), 2012 and 2017 actuals to reflect five year historical view, 2018-2019 actuals and 2020 current budget activity.
2) Departments compiled their 2021 budget & capital requests.
3) Reductions/increases and suggested changes were made as a result of numerous administrative reviews and budget meetings with the departments, Finance Director and City Manager.
4) The budget spreadsheets were updated again to reflect the latest budgeted numbers as of October 15, 2020, but excludes CARES Act funding impacts as the situation is evolving and interpretations from the U.S. Treasury are still changing.
5) Final compilation of the 2021 budget proposal, including all capital and grant budgets, and this budget transmittal.
6) Five Year Capital Program and Public Hearing held concurrently with the 2021 annual appropriation budget presentation to the Finance Committee and members of City Council on November 2, 2020.
7) Final 2021 budget summary will be delivered to City Council on November 2, 2020.
8) The 2021 Budget and separate income tax allocation Ordinances are expected to be placed on first reading at the November 9, 2020 Council meeting with requested passage consideration as an emergency, with preference of passage on November 23, 2020 but no later than December 14, 2020.
9) The Finance Director will enter the Council approved 2021 budget information onto the City's financial system during December 2020 and post the 2021 Budget Document on the City's website.

City Council's Role

The Ohio Revised Code and the Brunswick City Charter establishes City Council's role in the overall budgeting and expenditure process. City Council is the governing body that is responsible for setting priorities and for approving the City's budget to make sure it aligns with those priorities and direction. This includes setting the long-term financial direction of the City by outlining specific priorities for service and capital improvements and taxation levels necessary to achieve those priorities.

Budget composition

The 2021 Budget is made up of operational funds (funds reliant on income tax dollars in whole or part and those funds non-reliant or independent of income taxes), capital/grant funds, special assessment funds and agency funds. The operational funds are generally perpetual in nature and therefore require continuous receipts to maintain. The following is a list of the significant operational funds:

Fund #	Significant Operational Funds (Reliant on Income Taxes in Whole or Part)
001	General
114	Police
115	Fire
117	Streets Repair and Maintenance
120	Brunswick Transit Alternative
127	Parks
771	General Bond Retirement Fund
Fund #	**Significant Operational Funds (Not Reliant on Income Taxes)**
123	Cable TV
131	Recreation Center
Fund #	**Significant Enterprise Funds (Designed to be supported entirely by fees)**
223	Refuse
224	Storm Water

The capital/grant funds typically are only established for a specified period of time, with the exception of departmental capital requests, and then are exhausted when the purpose no longer is necessary. The capital/grant funds make-up all of the other funds of the City and are not part of the listed operational funds. A summary capital program budget for each department has also been compiled pursuant to Charter 7.05. The City's capital program is broken down into two parts: 1) departmental capital budgets and infrastructure projects funded through local funds or other funds not received from the federal or state governments and 2) capital projects funded through federal and state grants. The capital projects currently listed in the 2021 appropriation budget have been budgeted for the life of the project/grant (regardless of how long that grant or project will last). This budget summary will also detail out the most significant proposed capital projects or items.

The special assessment funds are included and account for the special assessment receipts and the related debt payments for projects that were previously assessed by the City.

Agency funds are funds that the City holds in a trustee capacity and are not considered part of the City's basic financial statements. However, agency funds have historically been budgeted by legislative action just as any other funds of the City.

Administrative Summary

The Administration strives for excellence by providing the best possible service through efficient and effective use of available resources. The goals of the 2021 budget process are to place an emphasis on capital and infrastructure projects while still providing operational services and maintaining sufficient reserve levels. The City has balanced its budget for the past ten completed fiscal years (2010-2019) and continues to maintain the necessary fund and capital reserves to provide the opportunity for this 2021 budget proposal and respond to the current global health pandemic as best as possible.

This budget proposal has been prepared in a way to provide the most financial flexibility possible. This financial flexibility has provided the opportunity for the General Fund to transfer significant amounts of cash to sustain certain operations and continue capital improvement programs. This budget proposal includes three distinct General Fund transfers. The first is a $750,000 General Fund transfer to the Recreation Center Fund. This is the first transfer to this fund at this level in the history of the Recreation Center Fund. The infusion of $750,000 in cash is needed to keep the Recreation Center open and offset the anticipated negative financial effects to the recreational services during the most recent global health pandemic. The City Administration also believes that it is likely that significant General Fund transfers may need to continue as the negative financial effects to recreational services are expected to last at least a couple of years. Secondly, the City also plans a $600,000 transfer to the Capital Improvement Fund and $2,400,000 to the Road Improvement Fund for the ultimate completion of various road and infrastructure projects. These transfers and plans are currently based on income tax revenue estimates that will be discussed later in this document. Depending on how actual income tax collections come in compared to estimated tax collections, it is possible that these plans may need to be revised in 2021 or subsequent years.

All of the city's six different collective bargaining agreements expired on December 31, 2019. It is currently anticipated that all six collective bargaining agreements for 2020-2022 will be in place and adopted by December 31, 2020. This budget proposal generally assumes a 2.50 percent wage and benefit adjustment from the previous year. The Finance Department has also incorporated any known step increases, probation expirations, wage range limitations, part-time employee adjustments, parity adjustments in the Division of Fire, and other authoritative wage information available. Certain wage and benefit lines also declined by the equivalent of 1 payroll period in 2021. This is due to 2020 including 27 payroll periods, whereas 2021, includes only 26 payroll periods. All wages and other costs are required to be budgeted by City Council pursuant to Ohio Revised Code Section 5705.38. Any changes to these wage costs in total by department would require a legally authorized budget amendment through City Council.

The 2021 medical insurance premium costs have been budgeted slightly above a three percent increase in 2021. Medical insurance costs were budgeted at a three percent increase, vision premiums were budgeted at a zero percent increase and dental insurance premiums were budgeted at a ten percent increase. Since the medical insurance premium costs make up the large majority of the premiums, the total expected premium cost increase came in slightly more than three percent. Final premium costs were not yet determinable at the time this summary was completed, but the City is fairly comfortable with the estimates after recent talks with our health care consultants and review of our most recent claim activity. General health care costs are also down in 2020 from normal levels. This is a direct result of the global health pandemic. Elective surgeries, normal preventive care, etc. were either cancelled or moved to a later date. Furthermore, many people are staying away from others, wearing masks and are generally much more cautious towards contracting a virus today than in the past. The only reason that 2021 estimated health care insurance premium costs did not decrease is the health insurance industry believes that costs will ultimately increase again in 2021 once people get more comfortable in going back to the doctor, hospital for elective surgeries, etc. Employees will not select their 2021 health insurance plans until open enrollment is completed in late November or December 2020. Therefore, final health care costs by person will not be known prior to the budget proposal being submitted to Council. The employees selected plans for 2020 have been assumed for 2021. Any changes in selected health insurance plans by the employee or any changes to expected health care premium costs may require a legally authorized budget amendment at a later date to update the budget document.

The City also has a wellness program that originally began in 2017. This program allows employees to participate in a wellness program to ultimately receive lower out of pocket health care premium costs. The theory of the program is to 1) help the City and employees design a long-term health strategy and incorporate good health into the City's culture; 2) provide the structure to build upon our employees' physical well-being; and 3) create the environment and ability to identify or catch long-term illnesses in the early stages versus the latter stages. Through the employees' participation in this program they will be afforded lower premium rates than if they chose not to participate. The cost difference is noticeable making it more likely for employees to participate in the wellness program. Regardless of outside factors that we may not be able to control in the health care, the City will continue to try and do as much as we can to control and lower health care costs in the future.

The City last updated and amended its fund balance reserve policy in March of 2020. The updates should 1) strengthen the City's ability to pay its financial obligations; 2) handle reasonable fluctuations in the economy and related estimates; 3) provide financial resources to handle unanticipated emergencies; 4) comply with and meet debt obligations; 5) help City cover certain expenses or losses associated with the global health pandemic and 6) secure or possibly increase the City's debt rating. The fund balance reserves in the General Fund should increase by an additional $250,000 by the end of 2021 and is reflected in the budgeted General Fund plans.

The 2021 estimated fund revenues exceed appropriations for all of the City's operational funds in total, by $965,766.79. This was done by design as a result of many unknowns associated with the global health pandemic and the City's largest revenue source, income tax collections. The most significant budgeted items for these operational funds are described in the following chart:

City of Brunswick
Operational Fund Summary (Est Receipts less Appropriations)
(Excludes Enterprise and Debt Service Funds)
Fiscal Year 2021 Original Budget

	FUND	ESTIMATED REVENUE	TOTAL CURRENT APPROPRIATION	REVENUE DOES/DOES NOT EXCEED APPROPRIATION
001	General	26,433,010.45	26,109,389.00	323,621.45
110	Court Fees	27,500.00	28,607.00	(1,107.00)
114	Police	8,969,312.76	8,672,796.00	296,516.76
115	Fire	5,746,300.00	5,391,653.95	354,646.05
117	Street R & M	3,441,505.24	3,590,207.70	(148,702.47)
119	Law Enforcement Trust	500.00	0.00	500.00

120	Brunswick Transit Alternative	15,000.00	45,000.00	(30,000.00)
123	Cable TV	437,319.00	403,754.00	33,565.00
127	Parks	575,200.00	510,523.00	64,677.00
130	Enforcement & Education	3,250.00	0.00	3,250.00
131	Recreation Center	1,017,987.00	949,187.00	68,800.00
	TOTAL OF ABOVE OPERATIONAL FUNDS	46,666,884.45	45,701,117.65	965,766.79

1) The General Fund is the only fund that can legally transfer monies to any other fund and thus is the most important. The 2021 General Fund budget includes over twenty different departments, categories or services. The only significant departmental increases, in excess of $50,000, included in the General Fund 2021 budget proposal are: in the Engineering Department and General Administration. The Engineering Department budgeted increase relates to increases in anticipated site deposits and storm water fees. These deposits and fees were down in 2020 due to the global pandemic. Currently the City anticipates that these deposits and fees will come in higher in 2021. Receipts and expenses associated with site deposits are equally estimated and thus will have no effect on the bottom line. The General Administration budget is higher than in 2020 partly due to an increase in county auditor and banking fees. County auditor fees are expected to be higher in 2021 due to election costs associated with the large turnout expected as a result of the Presidential election. Once calculated, those costs are allocated to each respective governments and deducted from the City's property tax distribution. If the costs come in higher than expected, a budget amendment may be needed. Furthermore, banking fees are expected to come in even higher in 2021 as a result of the low interest rate environment. The 2021 General Fund budget also includes specific transfers for road improvement projects, various capital improvements, cash infusion to the Recreation Center along with a large income tax transfer to the Police and Fire Funds based on estimates for the City's two safety levies. Transfers of income tax dollars to the Streets Repair and Maintenance and Parks Funds have been reduced in 2021 to help provide additional funding for the cash infusion needed to keep the Recreation Center open in 2021. $250,000 of the projected remaining funds in the General Fund is expected to be set aside in accordance with the updated or revised City's fund balance reserve policy. Any other projected remaining funds can help offset negative fluctuations in revenue estimates or be available for future year projects. Once the budget is approved, legislative budget amendments would be required to increase or decrease legal levels of budgetary control.

2) The income tax and other revenues of the Police and Fire Divisions are currently expected to be sufficient to cover staffing operations and recurring operational expenditures in 2021. Depending on how actual income tax collections come in compared to estimated tax collections, the budget may need to be revised. However, if the City's income tax collections do come in lower than anticipated as a result of the health pandemic, the City Administration feels confident that the reserves in the Police and Fire Funds are adequate to maintain staffing and operations at their existing levels. The City's safety specific income tax levies become continuous effective January 1, 2023. Since the rate is expected to stay the same for many years thereafter 2023, it will be very important to budget conservatively and extend the safety income tax dollars as long as practically possible. Capital plans for the Division of Police for 2021 came in lower than normal as a result of a conservative wait and see approach to how the City will fare through the health pandemic. The Division of Fire's capital plans include a couple of purchases that were previously delayed due to the health pandemic, but otherwise, remain conservative. Please refer to the capital plans contained later in this document for more details.

3) The Streets Repair and Maintenance 2021 budget proposal is slightly less than in 2020 but still contains $667,500 in gas taxes dedicated towards road improvements and $225,000 dedicated for salt purchases. Salt inventory remains on the higher end, which decreases the need for the Department to purchase normalized historical salt quantities. Proposed capital expenses for the Service Department are also much lower than the past several years. Capital expenses for the Department were very high in 2017-2019 due to the City using excess reserves to purchase much needed equipment and vehicles. Those reserves were generally created as a result of warmer weather and less money spent on salt inventory. The current proposal also reduces the income tax allocation to the Streets Repair and Maintenance Fund by $100,000 in 2021 to help the City come up with the

necessary cash needed to keep the Recreation Center open during the health pandemic. The City's revised financial plan for this fund is to utilize some of the reserves to maintain operations, services, and capital improvement plans until we can get through the global health pandemic. See the Street Repair and Maintenance capital plan for more details.

4) The Brunswick Transit Alternative Fund is budgeted to expend more than its budgeted revenue sources by $30,000 in 2021. This is by design as the current funding plan and fund reserves received from the Greater Cleveland Regional Transit Authority should be more than sufficient to cover the City transit obligations for years into the future. Effective January 1, 2017, the City of Brunswick and Medina County Public Transit entered into an agreement to merge two different bus systems into one. The merged system is now operated by the County. The City has agreed to contribute a contractual amount to the County to help defray the costs of this merged system thus changing the landscape and financial plans for transit moving forward for the City of Brunswick. The City of Brunswick's transit obligations are now lower under the merged system versus that when we operated it on our own. As a result of these decisions, the City reduced its income tax allocation in the Brunswick Transit Alternative Fund for the last four years and reallocated these same monies for road and capital improvements instead.

5) The Cable Fund is budgeted to receive a $32,000 transfer from the General Fund in 2021 to help cover the costs of anticipated internet services city-wide. Prior to 2018, the Cable Fund did not historically receive a General Fund transfer to help subsidize or cover the costs of city-wide expenses that flowed through this fund. As a result, the 2021 budget proposal and forecast for this fund has a more positive outlook, provided the $32,000 General Fund transfer remains budgeted in subsequent future years. Council's legislative action to reallocate thirty percent of the video service provider fees towards road improvements via Resolution #49-12 still remains in effect and has been incorporated in the 2021 budget proposal.

6) The current proposal also reduces the income tax allocation to the Parks Fund by $50,000 in 2021 to help the City come up with the necessary cash needed to keep the Recreation Center open during the health pandemic. Departmental capital costs in the Parks Department are expected to be controlled this year to help control costs while living through the global health pandemic. See the Parks Department capital plan for more capital plan details.

7) Historically, charges for services revenue at the Recreation Center averaged $918,400 for 2017-2019. With the global health pandemic and enormous stress it has had on recreational revenues, the City Parks and Recreation Director expects those revenues to fall to $254,487 in 2021. The Parks & Recreation Director has also recommended a reduction of expenses in 2021 by 17.5% from the originally proposed 2020 budget from a year ago. By taking these and several other things into account, the City Administration is recommending a $750,000 cash infusion in 2021 from the General Fund if the goal is to keep the Recreation Center open during the global health pandemic. It is likely that the need for a cash infusion may need to continue each year thereafter until a vaccine is administered and people become more comfortable in going back to recreation centers. The reality is without a General Fund subsidy at this level, the Recreation Center would more than likely close.

After reviewing and discussing the 2021 operational fund's budget presentation, unallocated fund reserves on hand could help handle emergencies or reasonable negative fluctuations in actuals versus estimates. It is important to note that the City will remain vigilant in maintaining sufficient fund reserves moving forward to comply with the City's fund balance reserve policy and counteract negative financial effects of the global health pandemic. The annual financial practices of the past decade have been designed with flexibility in mind to react to the unexpected and to allow for the completion of more major road and infrastructure projects.

As part of this budget package it is also recommended City Council pass the suggested income tax fund distributions as stipulated in the proposed legislation. After income tax expenditures are paid, the distributions are proposed as follows: 49.25% to the Police Fund; 26.50% to the Fire Fund; 7.00% to Streets Repair and Maintenance Fund; 0.25% to the Brunswick Transit Alternative (BTA) Fund; 3.00% to the Parks Fund; 3.25% to the Capital Improvement Fund; and 10.75% to the General Fund. Also see legislation for suggested legislative income tax ceilings to be imposed which are designed to provide the most flexibility and be able to transfer funds to the Recreation Center and to other funds to complete the road reconstruction and capital improvement projects in 2021. Income tax ceilings proposed for the Police and Fire funds have increased over the 2020 income tax ceilings. The combined income tax ceiling amounts specifically for the Divisions of Police and Fire are anticipated to receive an additional $200,000 and $125,000 in income taxes in 2021 over those legislated in 2020. The income tax estimates received by the Police and Fire Funds are still expected to exceed those generated by the City's two specific safety levies but not at the same levels allocated in the past. The Brunswick Transit Alternative and Capital Improvement Funds' income tax allocation and income tax ceiling are projected to remain the same in 2021 over 2020. The proposed income tax allocation percentages and ceilings proposed for both the Streets Repair and Maintenance and Parks funds are expected to decrease in 2021 as previously discussed. The majority of any other available income tax dollars in the General Fund are expected to be transferred to the road and capital improvement programs.

This budget proposal also includes many different assumptions, items, actions and events to arrive at the presented numbers. The most significant, not previously mentioned, are highlighted and summarized below:

- The 2021 estimated income tax receipts equal $20,376,857 (gross). This is an expected decrease of 2.1 percent from the soon to be updated 2020 estimated tax collection estimates of just over $20.8 million. The estimated decline in 2021 is due to the global health pandemic and highly subjective estimates involved in estimating the City's largest revenue source. Currently there are no mechanisms in place for individuals or businesses to report their income tax or payroll situation to the City of Brunswick until due. In other words, individuals and calendar year end business do not need to report their 2020 income tax situation until April 15, 2021. April 2021 will be the first time the City receives information from these groups and how they fared against the global health pandemic. The only real time data that the City has received during 2020 are business payrolls that are reported quarterly or monthly in arrears. Based on these forgoing facts and the latest information available, the Finance Director estimated the 2021 income tax collections from individuals based on the average Medina County unemployment rate changes between 2020 and 2019. This resulted in a net decrease estimate in income taxes from individuals by 5.59 percent from the previous year. Secondly, the Finance Director estimated income tax collections for business net profits based on what occurred locally during the last significant economic downturn in spring of 2008. This resulted in an expected 11.48 percent decline in estimated income taxes from net profits from the previous year. Thirdly, the Finance Director estimated business payrolls based on the most recent business payrolls reported along with a slight conservative factor applied to those calculations. This resulted in an expected 2.38 percent increase in reported business payrolls for 2021. Local business payrolls have been holding up better than originally expected when the global health pandemic began. However, it is still too early to tell if this is because businesses were being propped up by government subsidies and if businesses will change course and decide to reduce their workforce in the future. Even though these potentials do exist, the Finance Director has elected to go with the information at its fingertips versus assume a negative that may or may not exist in the future. The City's reserve fund balance can be used or available to help the situation if actuals come in lower than expectations or estimates used. Due to the unpredictable nature of estimated payments of the City's residents and changes in municipal tax laws, it is important that the Administration continually review this largest revenue estimate and amend things accordingly. The Administration and the Income Tax office has and will constantly monitor income tax collections, economic conditions, laws, related procedures, delinquencies, etc. to optimize annual collections and monitor the financials of all the City's income tax-reliant funds. It remains imperative to have sufficient fund balance reserves on hand to handle any reasonable fluctuations in revenue estimates due to unforeseen events or unknown effects of these ever changing laws on this revenue source. For more information on income tax, see the income tax information detailed under the City's largest receipts.

- Property tax and related homestead and rollback collection estimates for the City of Brunswick are provided by the Medina County Auditor. Currently, the 2021 property tax and related homestead and rollback estimated receipts have been estimated by the County Auditor to be 0.77 percent higher than the latest 2020 property tax revenue estimates. It is important to note that the City should receive approximately $855,300 in property taxes in 2021 per the City's ten-year road levy. 2021 marks the seventh collection year of the road levy and the levy has been earmarked for improvements to neighborhood and residential roads only.

- 2021 will mark the ninth consecutive year in which the City has not expended any income tax revenues on retiring debt obligations. This is because the City has completed a very aggressive financial plan to locate and attach alternative funding sources to all of its existing debt, mainly made up of storm water projects initiated between 2003 and 2009. In total, the City was able to save approximately $440,000 in annual operational cuts that would have been necessary if these funds would have been retained for debt payment. These efforts have since allowed the City to maintain the allocation of income and property taxes to various City operations, weather state budget cuts, address the global health pandemic to date, increase fund balance reserves to reasonable levels, increase the City's ability to address some capital and infrastructure needs and allow the City to handle unanticipated items or increased costs as they occur. These efforts are also attributable to the City's most recent ability to propose additional road infrastructure projects through a systematic annual cash set aside program Although these funds are certainly limited and do not fully cover any one major infrastructure project alone, they do indeed help City Council meet some needs annually. Furthermore the electorate allowed for this infrastructure funding program to continue as a result of the successful vote to dedicate more tax dollars towards maintaining safety staffing levels. Without the additional safety specific tax levies, the City's infrastructure and capital funds would have declined as each year passed and eventually would have been depleted. The additional income tax dollars dedicated to safety along with the aggressive financial plan to obtain alternative funding sources to retire debt obligations is reflected in the City's 2021 proposal to allocate $0 tax dollars to its General Obligation Debt Service Fund. Rather than these income tax dollars going to retire City debt obligations they are now available for annual infrastructure and capital needs. Without these efforts the City would have been unable to repair the fiscal infrastructure to the extent it has and follow through on our plans. It is important that this practice continue in order to provide the best opportunity to achieve these results moving forward. Any negative financial fluctuations or changes to these alternative funding sources or tax rates would certainly necessitate an immediate financial plan to help counter any ill effects.

- The 2021 budget proposal includes no additional full-time positions. The 2021 budget proposal does, however, include a proposed increase in the number of part-time fire medics. This would help the Division of Fire supplement its existing coverage and service levels at similar costs to those in 2020, exclusive of any CARES Act funding. The Division of Fire has also previously maintained both full-time and part-time staff so adding part-time firefighters is an option and a cost effective means to supplement existing services. Furthermore, there are no planned reductions of any full-time positions.

- Wages and benefits, including health insurance, were previously discussed. The City anticipates all six collective bargaining agreements will be adopted by City Council before December 31, 2020. All bargaining agreements are expected to cover periods through December 31, 2022. Any differences between estimated amounts in this budget proposal versus those negotiated and approved by City Council may require legislative amendments to the budget. However, at this time no changes are currently anticipated.

- The Bureau of Worker's Compensation program is a pay in advance program. The 2021 budget for the workers comp obligation has been estimated since the 2022 rate to be paid in 2021 is not expected to be released by the Bureau until the second half of 2021. Anticipated payments have been broken down and budgeted by various departmental cost centers. The 2021 workers comp estimated expenses do not assume nor take into account any potential refunds or increased rates that are unknown at the time the budget was compiled.

- The 2021 budget is the sixth full annual budget presentation for the established Department of Community and Economic Development. For comparison purposes of expenditures, it is best for the reader to combine the Departments of Community and Economic Development (aka Economic Development) and the Development Director and CBO (aka planning).

- The City's refuse hauler and recycling contract is one that provides very important services to our residents and is generally one of the top three most expensive contracts paid to an outside vendor. The City directly bills the residents for their pro-rata share of this service. The cost of the City's refuse hauler and recycling contract has been budgeted in 2021 at an estimated cost of $2,556,000. This includes fixed cost increases built into the contract along with variable cost estimates including fuel and tipping costs. The $2,556,000 does not include administrative or other billing costs but are minimal to the overall cost. Changes in current tipping fees, diesel fuel costs and fixed contractual costs may require a budget amendment or change in refuse billing rates.

- The City previously merged Brunswick's transit services with the Medina County Public Transit. Under the terms of the merger agreement, the City has agreed to pay $45,000 to the Medina County Public Transit for transit services. The City has also agreed to help subsidize the fares of veteran riders if outside funding is not available. The City anticipates that outside funding for veterans will be available in 2021 and thus, was not included in this budget proposal. We also believe the transit reserves plus a small income tax allocation annually will allow for this fund to pay off its contractual obligations with the Medina County Public Transit for many years to come. Annual operating costs for transit services when the City of Brunswick ran its own transit system generally cost around $350,000. Although the City did receive grants to pay for a large share of these costs, we did allocate about $145,000 in annual income taxes over the last several years when we operated a local transit system. This merger not only helped the City of Brunswick, but also helped GCRTA and Medina County obtain additional grants and reduce costs, where applicable. The recent merger has allowed about $130,000 in annual income tax to be freed up for other needs. The majority of which has been redirected and reallocated towards capital and infrastructure improvements ever since the merger took place.

- The previous year's budget numbers included in this report include those as they existed on October 15, 2020. They do not include any potential amendments or changes made subsequent to that date nor do they include any positive or negative effects as a result of COVID 19 and CARES Act Funding. The CARES Act Funding is an ever evolving situation that is not expected to be finalized until December 31, 2020 and thus it was decided to not include that information in this document. Any potential positive or negative effects will be incorporated in a subsequent budget proposal to City Council and the Certificate of Estimated Resources presented to the Medina County's Budget Commission.

- The City is required to concurrently submit a five year capital program with the 2021 annual appropriation measure. The five year capital plan is incorporated in the overall 2021 budget document. The following table is from the five year capital plan document summary and is reflective of the most significant infrastructure projects and planned capital purchases in 2021.

2021	
Roads/Signal Projects	
Project Name	**Description**
North Carpenter Road Reconstruction Project	The North Carpenter Road reconstruction project began in 2019 and will more than likely be completed in 2022. It will also be the single most expensive project conducted by the City of Brunswick to our knowledge. The City expects to receive $9,710,000 in total from the State of Ohio to help offset some of the construction costs for this project. From the beginning of this project through October 12, 2020, the City has received approximately $4.6 million from the State Ohio for construction costs paid to date. The City has also contributed $3,256,831 for the local share of estimated construction costs through October 12, 2020. The 2021 budget proposal includes the remaining estimated costs for this project with $5,097,534 remaining expected to be received from the State of Ohio. The City also maintains a contingency reserve and set asides for this project in case of change orders or some unexpected issues that may arise. The local cost share portion for this project is currently being split 79.8% City vs 20.2% Medina County. As the City receives cost information from the State of Ohio's portion, the City will record the State receipt and cost share accordingly. The City is responsible to reconcile all the local costs and settle up with Medina County at the end of the project. Upon completion, the City plans to record an infrastructure asset on the City's financial statements for all related costs since we are required to maintain the road. The City does not anticipate receiving final and reconciled project cost information from ODOT until 2023-2025.

Neighborhood Road Improvements	The City has proposed a $1.8 million residential road improvement program in 2021. This program design is expected to be different in 2021. Road rehabilitation dollars are planned to be split between Wards 1 and 2 with the concrete panel replacement program split between Wards 3 and 4. The following year, the wards for each program will switch in order to provide one program in each ward per year due to limited neighborhood funds available. The ten year road levy only generates about $855,300 annually for neighborhood road improvements. The City plans to use some additional gas taxes and income tax reserves to fund this 2021 program. The locations will be identified later and discussed in subsequent meetings. The funding for this program will be split between multiple funding sources. The funding sources include the road levy funds in Fund #332, additional gas taxes from the Streets Repair and Maintenance Fund #117, and road improvement fund reserves in Fund #333. The reserves in the Road Improvement Fund #333 dedicated for the 2021 program originally came from General Fund transfers made over the years. The General Fund transfers have been done annually to comply with the City's Fund Balance Reserve Policy when excess funds became available.
Laurel Road Phase III Rehabilitation Project	Rehabilitation of Laurel Road (known as Phase III) from Coventry to South Carpenter, approximately 5,185 linear feet, including intersections with Coventry, Berkshire, Eldorado & Eisenhower. The project includes concrete milling, joint/slab/curb repairs, interlayer, and 3" asphalt overlay. Storm catch basins and sidewalks will be reconstructed or replaced as needed. The engineer's total estimated total costs for this project, including contingencies equal $1,175,396. The City anticipates receiving a $623,000 grant award from the State of Ohio Public Works Commission with the remainder of the costs coming from local funds in the Road Improvement Fund. Engineering design for this project began during 2020 and construction is anticipated in 2021.
Old Eagle Drive Reconstruction Project	The Old Eagle Drive Reconstruction Project will be a reconstruction of Old Eagle from Center to Valley Forge, including Valley Forge intersections for 1,530 linear feet. Project includes widening for Southbound left turn lane at Center Road. Also includes removal and replacement of all concrete pavements, designated curb inlets and drive aprons (to back of walk). Storm sewer crossovers will be removed and replaced as needed. Total estimated costs per the Engineer estimate on September 16, 2020 = $794,190.93. City has applied for a $497,165 OPWC grant and, if awarded, City local share is anticipated to be $297,026. The $297,026 does exclude any temporary upfront funding that would be needed to engineer the project prior to July 1, 2021 when the grant award is anticipated. City share only is accounted for in Fund #333 above. OPWC share, if awarded, will be accounted for in a new OPWC Old Eagle Improvement Fund #372.
Judita Drive Improvement Project	City is currently applying for a grant through the Community Development Program administered by Medina County. The proposed project would reconstruct Judita Drive from Magnolia to Beverly Hills, for approximately 1,180 feet, excluding section from residence #282 proceeding northeast 250 feet. 25' existing pavement width, with new integral roll curbs and underdrain, and replacement of curb inlets and drive aprons in the project area. If the City is not successful in obtaining a grant to fund a portion of this project, it is unclear as to whether the project would move forward based on road improvement plans, priorities and local funding limitations.
Sleepy Hollow Road Improvement Project	The Medina County Engineer estimated the costs for this project on September 9, 2020. The project is to resurface Sleep Hollow from Pearl Road to West 130th. The estimated total cost equals $669,220 with the City of Brunswick's share estimated at $185,373.94 or 27.7 percent.
Industrial Park Concrete Panel Replacement	Includes a planned $50,000 concrete panel replacement program in the Industrial Park to repair some of the worst dilapidated concrete panels in the area.

General Road Repair/ Maintenance/ Improvements	*Includes $200,000 in emergency funding if road emergencies exist, including immediate repairs due to water main breaks, winter damage, etc. Funds can be used for asphalt, concrete, crack sealing, cold patch, hot mix, pothole repairs, etc. These funds are not part of the $1.8 million neighborhood improvement program previously discussed.
Completion of past Road Projects	When this proposal was compiled, the City's Engineer Office had not yet finalized and signed off on the following road improvement projects: 1) 2019 Neighborhood Road Improvement Program, 2) 2020 Neighborhood Road Improvement Program, 3) South Industrial Westway Road Improvements (non-grant portion), 4) West 130th, 5) Boyer Drive, 6) Laurel Road Phase I and 7) Laurel Road Phase II. Unencumbered monies set aside for these projects that already existed in the 2020 budget as of October 12, 2020 are assumed to not be encumbered for the remainder of 2020. Thus, we have included those same remaining amounts in this 2021 budget proposal to keep the budget intact and in accordance with the Engineer's estimate and/or awarded contracts until formally closed.
Pearl Road Resurfacing and Improvements	This project is previously referenced but not included in the 2021 budget proposal as many details have not yet been finalized. If this project does come to fruition and the City does receive substantial outside revenue sources for this project, it is likely the Administration may recommend reducing other plans included in this 2021 budget proposal to make this a possibility.

Note, any amounts over the specified Charter threshold will require specific City Council approval and follow public bidding laws

2021	
Storm Water & Storm Sewer Projects and Related Equipment	
Project Name	**Description**
Various Storm Water Projects and Repairs	$972,018 in total storm water funds for storm water improvement projects or various contracted storm water services/repairs. $772,018 of this amount is recommended to be dedicated to the Miner Road Storm Sewer Construction Project, including engineering, inspections and contingencies. This project was delayed from 2020 due to a utility line situation that needed further review. A revised formal engineer cost estimate should be forthcoming in the coming months and discussed further in the Committee meetings. The remaining $200,000 is available for confined space storm water pipe repairs, purchase materials to repair storm water issues in-house and continuing the catch basin repair program in 2021. Projects and prioritization will be discussed by a Committee/Council in detail at a later date subsequent to the 2021 budget proposal.
Equipment	$68,000 Branch Chipper to eliminate debris from the storm drains and sewers.

Note any amounts over the specified Charter threshold will require specific City Council approval and follow public bidding laws

2021	
Departmental Capital Plans & Related Equipment (items over $25,000)	
Project Name	**Description**
Information Technology	$35,000 replacement server.
General Fund Administration	$50,000 emergency capital departmental needs or capital replacement for items that may break or no longer work to keep any disruptions in services to a minimum.
Division of Fire	Re-chassis Medic #1 Ambulance with power load for $235,000. Replacement of the Fire Utility Car #1 for $50,000 to better suit operational needs of the Division of Fire. Both of these purchases were originally included in the 2020 budget proposal but were delayed due to recommended cutbacks pertaining to the COVID 19 and health pandemic.

Brunswick Area Television	Replace studio equipment, tripods and cable transmitters for an estimated total of $31,000.
Division of Police	Includes the planned purchase of 2 marked vehicles and 1 unmarked vehicle for a total of $120,000.
Note: any amounts over the specified Charter threshold will require specific City Council approval and follow public bidding laws.	

2021	
Other Significant Capital projects (specific items over $50,000) (other than roads, storm water or departmental equipment)	
Project Name	**Description**
Park Improvements	The 2021 budget includes $795,082 for phases of the Plum Creek Greenway Trail. $263,154 is budgeted from remaining unencumbered ODNR grant funds for phase I with an additional $531,928 in unencumbered City funds available for both phases I & II. The City is currently in the design phase of Phase I and has also applied for a 2nd grant award from ODNR for phase II of the trail. If the City receives an additional grant award for phase II an amendment to this budget would be required.
City Hall/Division of Police Building	$161,081.74 budgeted costs for ongoing HVAC improvements at City Hall and the Division of Police. The City has received 3 different grant awards to date totaling $362,504 with a potential to receive a 4th grant award. Based on current expectations, the City anticipates receiving about $450,000 in total from NOPEC energy efficient grants for this project while only contributing $100,000 in local funds. This budget document only includes $61,081.74 in remaining awarded grant monies not yet encumbered and $100,000 in local City funds. If and when the City receives a 4th grant award from NOPEC, it would require a budget amendment at that time. The City has replaced all of the HVAC controls in City Hall and 1 of the 2 HVAC units thus far. The remaining HVAC unit is expected to be replaced once the grant funding and awards are finalized.
Note: any amounts over the specified Charter threshold will require specific City Council approval and follow public bidding laws.	

Due to the COVID 19 global health pandemic and potential negative financial effects, the City Administration has recommended a cautious and conservative approach in purchasing departmental items or equipment in 2021. Although the City Administration is recommending a cautious approach for these items, that is not the case for the road improvement program or areas in which the City has received or is expected to receive outside funding through grant awards, donations, etc.

When at all possible, infrastructure/grant projects are budgeted for the life of the project/grant based on engineer's estimates (regardless of how long that grant or project will last). This ensures that the funding necessary to complete the entire project is available. The only time, an infrastructure/grant project is not budgeted in its entirety is if grant funding is not currently available or not reasonably expected and it is decided to move forward with a reduced or partial project. This is extremely rare but has occurred.

The City is also currently discussing a potential project to resurface and improve Pearl Road State Route 42. This project has not been included in this 2021 budget proposal as many details have not yet been finalized but could materialize sometime during 2021 or early 2022. If this project does come to fruition and the City does receive substantial outside revenue sources for this project, it is likely the Administration may recommend reducing other plans included in this 2021 budget proposal to make this a possibility. This is one of those projects that we refer to as being a "good bang for your buck" and thus it is generally an easier decision to spend outside revenue sources on City infrastructure before using our local taxpayers' dollars to pay for the entire amount. Please note, that if plans must be altered at a later date, that none of those plans will involve the anticipated $855,300 in road levy funds being utilized on neighborhood roads. If this project does move forward, it will be designed based on established priorities and the available funding. The first priority would be the resurfacing of the road, second priority would be making intersections and the existing sidewalks ADA accessible, 3rd priority would be base repairs and the last priority would be installation of sidewalks.

For potential capital plans beyond 2021, please refer to the various charts, graphs, and each specific departmental capital plan included in this document. These forecasted charts and graphs are much more achievable today due to the financial planning, actions, and prioritization done. However, we must be cautious as any ongoing negative effects of the global health pandemic remain unknown. Not every department has a fully funded or achievable funding plan for all of their requests, but we still continue to work at it and see improvements each and every year. If future infrastructure projects are not specifically identified moving forward, it is mainly because we have not prioritized the specific projects at this time. Funding is normally limited and potential projects always outweigh our available funding. Thus prioritization and difficult decisions are very important as we move forward. Historically, the City has chosen and prioritized bigger projects by leveraging local monies against outside revenue sources, such as federal or state grants. In other words, the City historically goes after the most "bang for your buck" projects while smaller projects that cannot be leveraged against outside state and federal revenue sources received less or no priority. The City does, however, reasonably expect a certain amount of local funding to be available to complete a few infrastructure projects annually, for at least a couple more years. Beyond that, we would need to revisit and analyze our financial situation once we have more data to analyze. Regardless, any deviation of the City's current financial plan; expansion of current operations, staffing and services; significant changes in economic conditions or tax bases; and any additional material events could alter our proposed capital program, forecasts or expectations.

Since 2010, the City has brought millions and millions of dollars of grants into this community for capital projects. These outside monies have helped us improve various roads; purchase SCBAs for the Division of Fire and body-worn cameras for the Division of Police; complete energy efficient projects; and assist in implementing the first ever city-wide curbside recycling program. We understand that we cannot fix or address every issue that everyone would like us to do, but we believe the results and accomplishments seen in the community over the past decade have been nothing short of exceptional. All of which were made possible through improved relationships, engaged employees and a systematic well-defined financial plan without leveraging our future.

From 2010-2019, we have invested $24,140,920 into our roads and traffic signalization improvements. From 2020-2023, the City and State of Ohio plan to invest an additional $28,000,000 in our roads and signalization, with $10,594,002 included in the 2021 year budget proposal. By following well-designed and revamped financial plans since 2010 and building stronger relationships with the State and the Federal Governments the results have been staggering. Furthermore, the City has been able to complete these projects by keeping negligible debt levels and obtaining large amounts of grants. By keeping debt levels negligible, the City has been able to maintain its financial flexibility which should allow us to continue to do more improvements in the future. Some of the more recent completed or initiated projects include: Pearl Road, Boston Road, Center Road, Hadcock Road, W130th Street, Grafton Road, North Carpenter Road, Boyer Drive, and portions of Sky View Drive, Laurel Road, South Industrial Parkway, and various neighborhood roads.

The City also has a Capital Improvement Fund #300 that is used for building or property improvements not typically covered or expected to be covered by a department. The City has proposed an income tax allocation of 3.25 percent in 2021 to go towards the City's general Capital Improvement Fund #300. Prior to 2012, the City's Capital Improvement Fund #300 received zero percent of dedicated City's income taxes. The City has been committed to improving our overall capital to operational ratios for the past decade, when possible. The increases in capital funding for buildings and infrastructure are a direct result of the City's ability to implement alternative revenue streams for the City's existing debt obligations. In 2009, the City had over $7.5 million in outstanding debt and related annual payments being directly funded through income taxes; however, in the last several years the City has $0 in general obligation debt being funded with income or property taxes. Most of any other freed up monies, not already dedicated to the capital improvement fund, have also since been allocated to the General Fund in 2020 and are being used to help fund capital improvements and/or infrastructure projects, including but not limited to, Laurel Road Phase III, Old Eagle Drive and North Carpenter Road reconstruction projects.

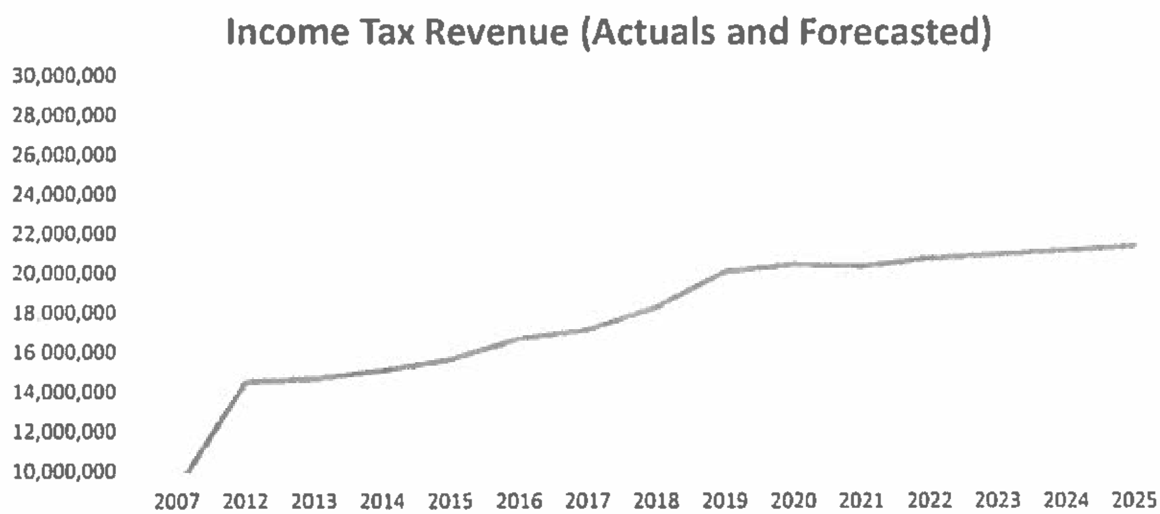
Most Significant Receipts of the City

Generally, the focus is mainly on the City's expenditures; however, the receipts are just as important, if not more important. Excluding 1) directly billed utility fees of the City's enterprise funds (refuse/storm water), 2) grants, 3) book transfers, and 4) interdepartmental accounting items, the city's top seven receipts account for approximately ninety-seven percent of all receipts of the City. These receipts in order of estimated dollar amounts for 2021 are: 1) income taxes; 2) property taxes & related homestead and rollback; 3) gas taxes; 4) building fees and permits; 5) EMS Billings; 6) local government funds (a state subsidy); and 7) police fines and forfeitures.

- **Income Taxes:** is the largest receipt source of the City and makes up approximately seventy-three percent of the City's identified receipts.

  The gross income tax rate increased to 1.85 percent from 1.35 percent, effective January 1, 2010. The income tax rate also increased from 1.85 percent to 2.00 percent, effective January 1, 2018. Both of these rate increases were and are dedicating to maintaining safety staffing levels. At an election on November 5, 2019, the voters authorized the continuation of these increased tax rates for a continuous period of time in order to maintain safety staffing levels for as long as practically possible.

  The following income tax revenue graph demonstrates an increased income tax rate and an improving local economy over the past fifteen years. It also forecasts a flattening in the graph in the latter years as there is no anticipated change in income tax rate anticipated.

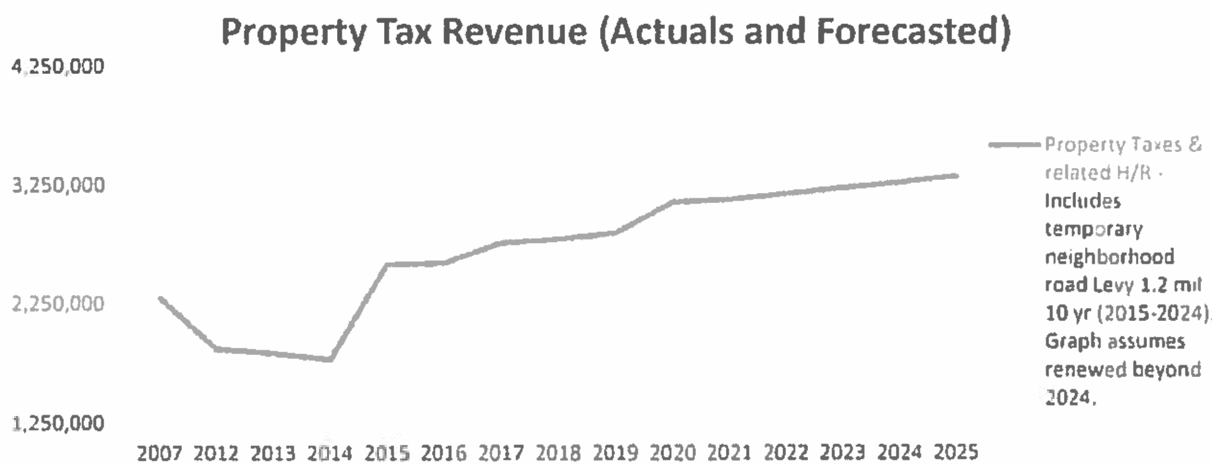


The need for safety specific levies began in the late 1990s and early 2000s when the City converted from a part-time/volunteer Division of Fire/EMS to a full-time and part-time Division of Fire. This decision was made before the City and electorates had a sufficient funding source to pay for those increased staffing levels. For years following that decision, safety force expenditures, including the Division of Police, only continued to grow. For about eight years following, the City over expended its revenue sources by an average of $4 million annually until the City's reserves were depleted to dangerously low levels. The passage of the aforementioned safety levies since January 1, 2010, has since changed this situation and provided additional funding to help maintain the existing safety staffing levels.

The City spends one hundred percent of all safety levy income tax monies on police and fire staffing. The City's two specific safety levies alone, estimated around $12.2 million for 2021, are not sufficient to cover the entire operations and related costs of the Divisions of Police and Fire. The proposed 2021 appropriations, including capital purchases, for 2021 equal about $14.06 million. The difference is covered through charges for services revenue and additional taxes not specifically dedicated to safety. These additional revenues help the Divisions fund their remaining operational and capital needs. For 2021, the City anticipates allocating and using approximately $550,000 in general income tax dollars for safety forces. The general income tax dollars being allocated will come from the one percent income tax levy originally authorized in 1968. These general income tax dollars can also be used for any other service the City provides, its infrastructure improvement program, and any other capital needs. They can also be used to sustain services for a longer period of time if negative financial effects occur from the global health pandemic. The "tug of war" over these general income tax dollars will continue to be a "hot topic" when compiling budgets each and every year moving forward. These numbers, graphs and discussions demonstrate the importance the City and its electorate put on its safety forces.

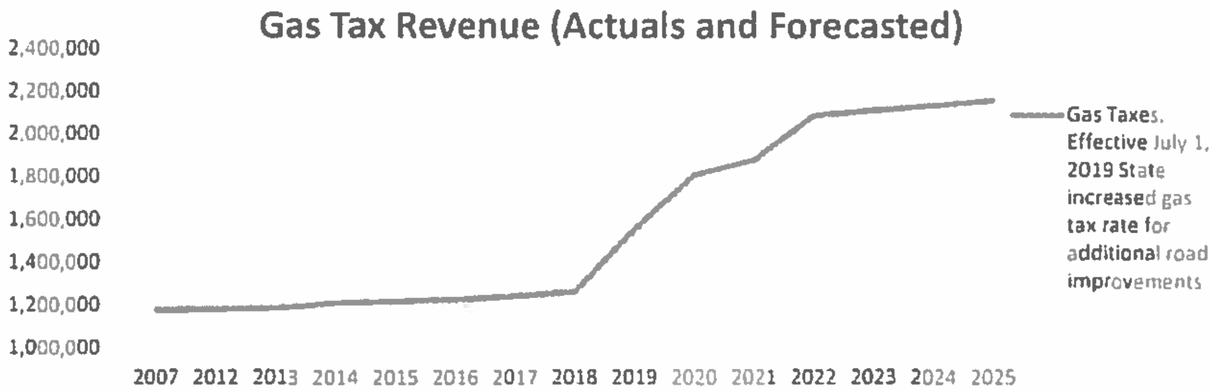
A significant downturn in the economy is also not currently reflected in the previous graph but various information and events will be continuously monitored. The Administration is currently monitoring local income tax changes as a result of the global health pandemic, world market changes, the Federal Reserve's decisions on interest rates, economic effects, tax reforms and other relevant events to determine possible effects on the overall economy or income tax collections right here in the City of Brunswick. Any items that could significantly affect the City of Brunswick and its largest revenue source estimates will be brought to the attention of the City Manager and City Council as soon as practically possible. The restoration of the City's emergency reserves over the past decade and the fund balance reserve policy should allow the City Administration more time to make rational and well informed decisions relating to any fluctuations or predicted changes from income tax revenue estimates. Due to the unpredictability of future law changes, global health pandemics and periodic economic downturns, it is the position of the Finance Department for the City to maintain adequate fund balance reserves to handle any negative situations that ultimately could lead to less income tax revenue being collected. The bottom line is no one can predict everything that is going to happen economically or politically therefore it is only prudent to have a reserve to handle fluctuations in actual activity versus expected activity for the City's largest revenue source.

- **Property Taxes and Related Homestead and Rollback:** Property tax and related receipts make up the City's second largest receipt and estimates are provided by the Medina County Auditor.



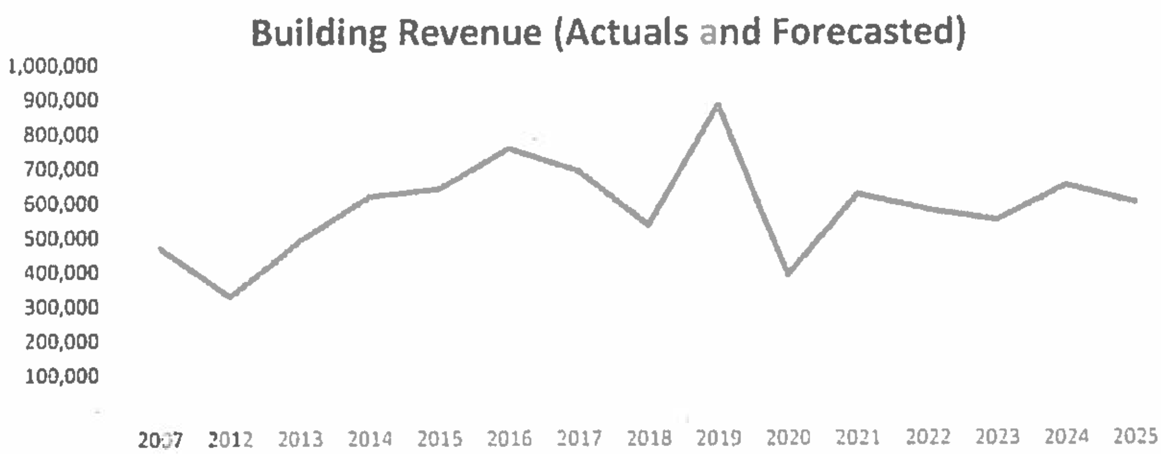
The property tax revenue graph is reflective of the new income taxes generated from a new 1.2 mill ten year road improvement levy approved by the electorates on May 6, 2014. This levy is the only voted property tax levy in existence on the City books. It expires on December 31, 2023 and the last collection year will be 2024. This graph assumes that the 1.2 mill road levy will be renewed beyond its current expiration date. Any renewal, continuation or replacement of this levy would, however, require a successful vote of the electorate. Otherwise the levy would expire, and the presented graphs and financial situation for the City's neighborhood road improvement program would change considerably from what is presented. The remaining property tax rates assessed and collected are 2.6 mills of inside mileage authorized by the City Charter. This graph does not forecast any sudden increase or decrease in property tax valuations.

- **Gas Taxes:** Gas taxes received through the Ohio Department of Transportation are the City's third largest receipt and are spent entirely on the improvement and maintenance of the city's roads and appurtenances thereto.



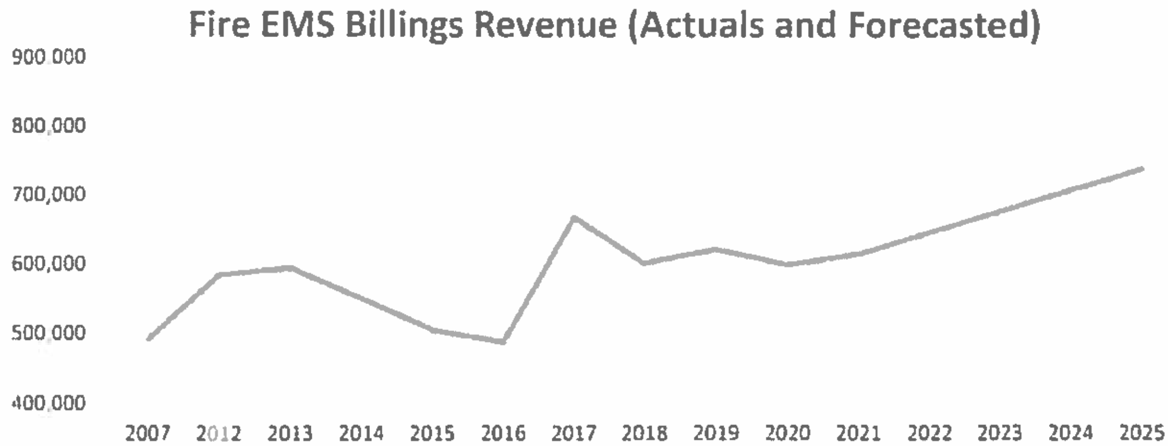
Gas taxes in the preceding graph had remained relatively flat until the State Legislature raised the gas tax rate effective July 1, 2019. Prior to July 1, 2019, the last time the State increased gas tax rate was in 2005. The graph above does not currently forecast the full potential of the gas tax increase until 2022 as a result of the global health pandemic. The Administration is currently unaware of any additional legislatively proposed changes to the gas tax rates in the future. The Administration will continually monitor the environment and the State's information and projections. As required by law, the City records 92.5 percent of gas taxes in the Streets Repair and Maintenance Fund and 7.5 percent in the State Highway Fund.

- **Building/Permit Revenue:** The building/permit revenues are anticipated to be in the vicinity of the City's fourth to seventh largest revenue source. This revenue source drastically varies based on building activity within the City and the related permits and building fees assessed on that building activity. In 2021, the building and permit revenue is anticipated to be the City's fourth largest revenue source unrelated to the enterprise fund activity (refuse and storm water billing). This is a rather more aggressive estimate than most in this document but it is based on reasonable assumptions. Those assumptions include certain building and construction projects occurring within the community to go on as planned in 2021. If they do not occur as anticipated, this graph and revenue estimate would have to be adjusted accordingly. The following graph basically demonstrates when building activity is heavier or lighter in the community. The most recent global health pandemic and its negative effects on building revenue in 2020 are reflected in the graph below. The graph below also demonstrates when the economy is doing well and when the economy is not doing as well. It is a good indicator of the local economy provided places remain to build and expand upon within the municipal limits of the City of Brunswick.

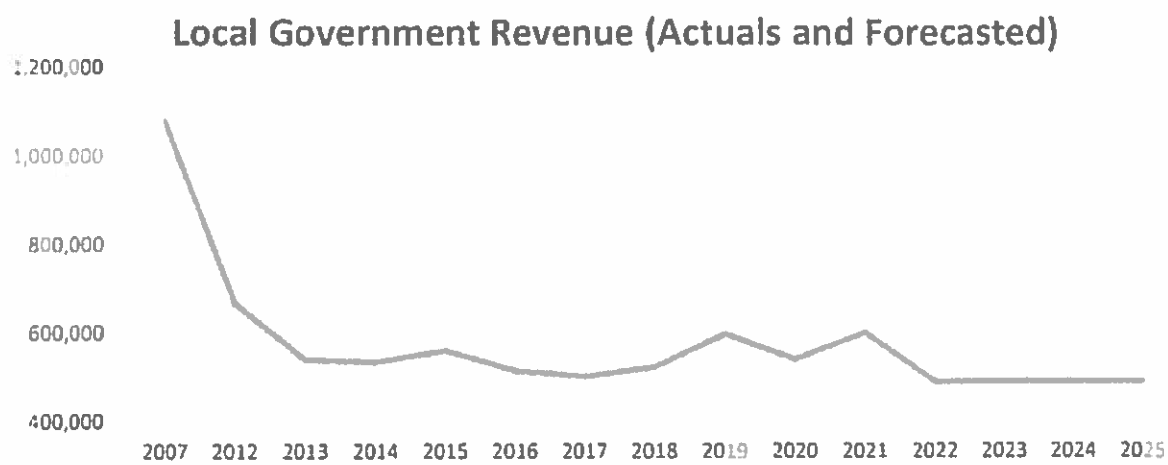


- **Emergency Medical Services:** Emergency medical service receipts are anticipated to be in the vicinity of the City's fourth to seventh largest revenue source. The current estimates for 2021 are $615,800, which is in line with the last couple years of collections. Emergency medical service billings are an integral part of the

Division of Fire's operational services and capital programs. The Division of Fire will continue to monitor Medicare and Medicaid laws, reimbursement rates, and other relevant factors that can affect this revenue source.

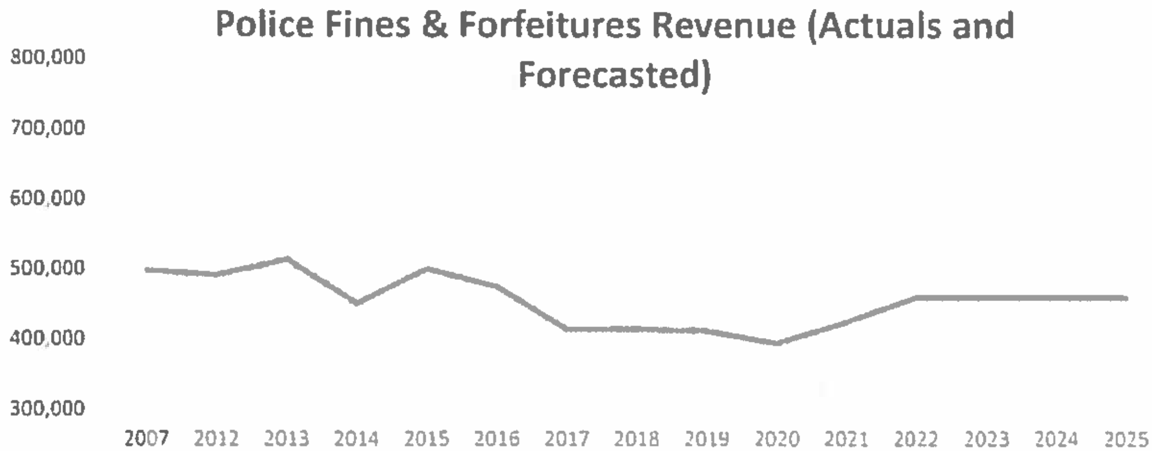


- **Local Government (state subsidy):** The local government state subsidy receipts are anticipated to be in the vicinity of the City's fourth to seventh largest revenue source.



Based on the early estimates for 2021, local government revenues are currently projected to be the sixth largest. This revenue source has experienced enormous declines over the past decade or so but even at these levels remains vital to the City and its operations. In comparing local government revenues in 2007 to those estimated in 2021, the local government fund revenue has been decimated by approximately fifty percent on an annual basis. The decimation of this revenue source has been a huge hurdle for the City to continue to provide essential local services to the community. It has also prevented the City from addressing many local infrastructure needs, restoring non-safety services and/or increasing safety staffing levels. As the State of Ohio has taken back some of these local government fund dollars, they have changed the use of these funds from local purposes to state purposes. The good news is other state funds earmarked for infrastructure purposes have made it back to Brunswick. The State's actions and decisions regarding local government fund distributions have certainly put a tremendous strain on the City's overall local operations. The State's actions to reduce this funding source from its 2007 levels ultimately redirected $4,697,285 in local government monies that would have been received by the City from 2008-2019 for local services.

- **Police Fines and Forfeitures:** The police fines and forfeitures are also anticipated to be in the vicinity of the City's fourth to seventh largest revenue source. This revenue source may vary from one year to the next. From 2010-2016 this revenue source generally averaged around $490,000. From 2017 it has generally averaged around $400,000. This revenue source is expected to be negatively affected by the global health pandemic in 2020 but recover some in 2021. The viability and collection of these revenues depend on many other factors, some of which are outside the control of the Division of Police. These receipts are used to help operate and pay for some of the capital needs of the Division of Police.



Most Significant Expenditure Sources of the City

"Exhibit A" attached to the budget legislation is a two page budget summary of all City funds and departments under the legislative control of City Council. The presentation is done in a format as required by Ohio Revised Code Section 5705.38 (C) and is a representation of planned expenditures and other financing uses. This same "Exhibit A" information has also been presented in a different manner to better match services with the funding sources used. The budget document as a collective whole and related supporting detail has been presented in this manner.

Excluding one-time capital project expenditures, transfers and advances, and departmental expenditures non-reliant on income taxes (Recreation Center, Cable, etc.), the City's top three largest income tax reliant departmental fund expenditures are depicted in the graph below. These top three largest income tax reliant departmental fund expenditures make up approximately seventy-four percent of the City's total income tax reliant departmental fund budgeted expenditures (less book transfers and advances) for 2021. Generally, if any of these three services above take over a larger share of the total, all of the other services or capital needs that are income tax reliant must then generally shrink if the goal is to live within the funding sources.

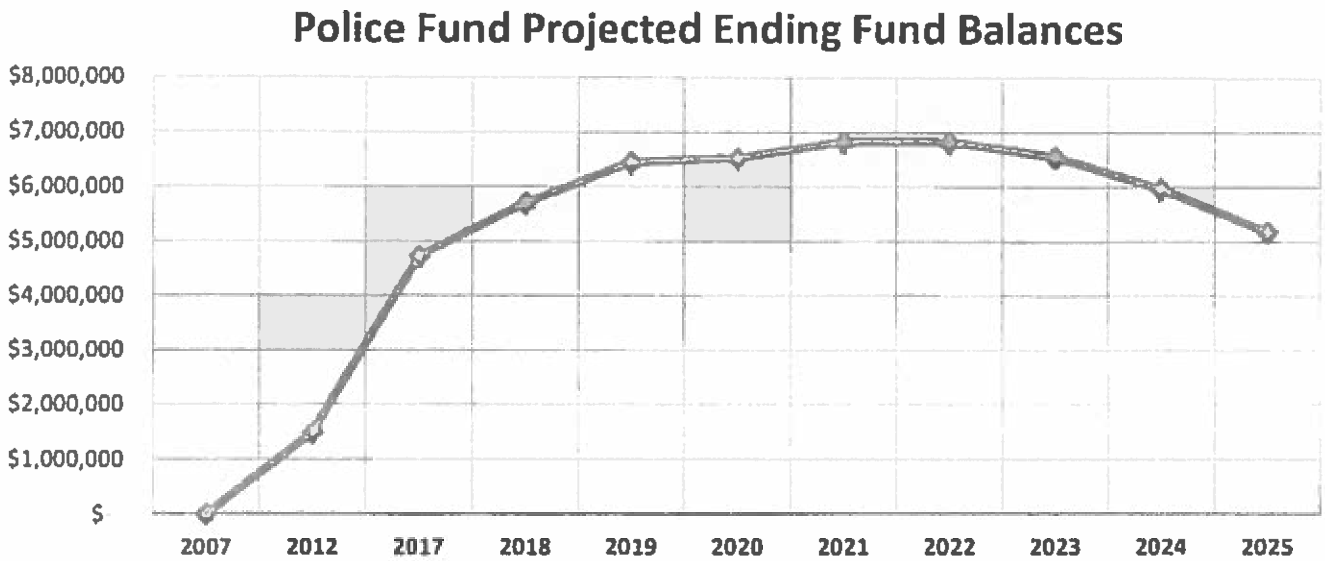
Top 3 Operational 2021 Budgets for Income Tax Reliant Funds (By Amount)

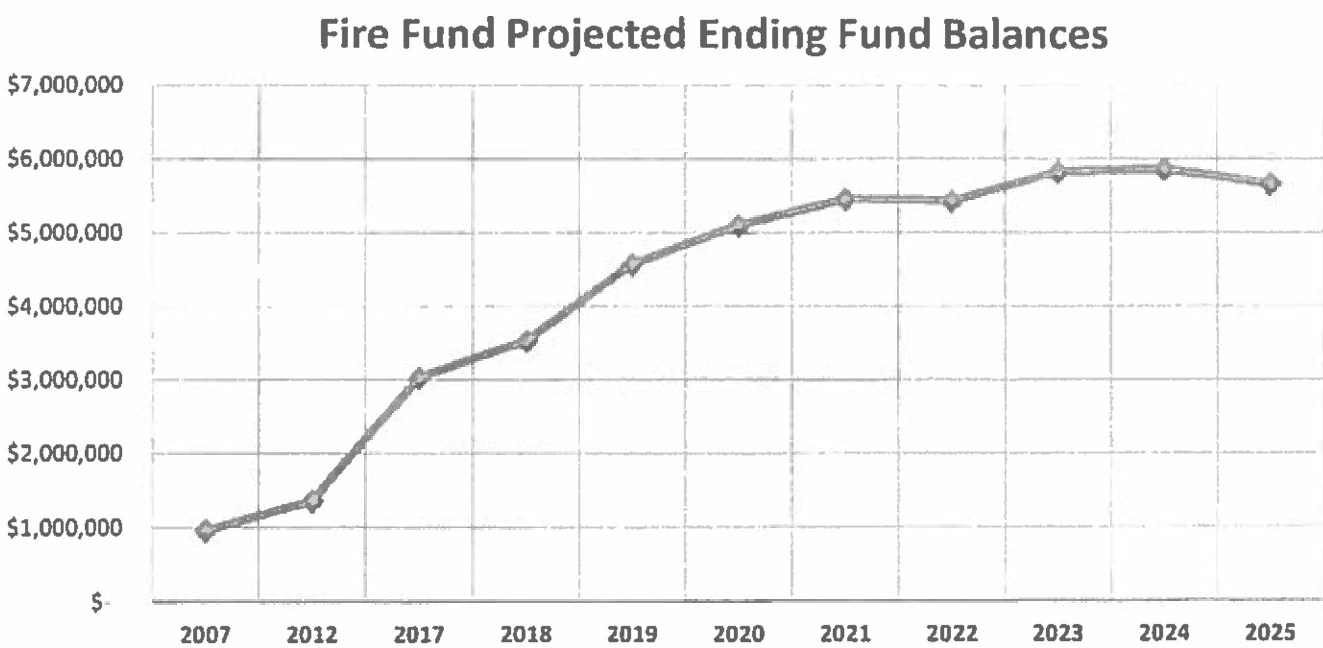
The top three make up a large majority of the total income tax-reliant departmental/fund budgeted expenditures (less book transfers and advances). The City's safety budgets make up approximately fifty-nine percent of the City's 2021 operational appropriation budget (excluding transfers between funds) for income tax-reliant funds. This is a one percent increase from previous year. Based on budgeted amounts, the Police and Fire Divisions have been established as Council's number one operational priority and the residents have also responded accordingly by approving two different income tax rates (0.35% & 0.65%) for safety staffing for a continual period of time. Approximately ninety-six percent of the Police and Fire budgets, excluding book transfers, consist of personnel and other related operational costs. The current full-time safety staffing levels include twenty-six Fire/Medics and forty Police Officers. These safety personnel numbers include all supervisory levels and the Chiefs. The City also has eleven full-time Communication Specialists (dispatch) plus one part-time supervisory position.

Maintaining safety staffing levels has been established as a priority. A fund balance reserve also allows the City to systematically plan, communicate, and allow its employees to have more time to react to any potential significant loss in funding. Any reduction in fund balance reserves, especially in the safety forces, would only decrease the amount of time to react and plan if a main funding source were lost or significantly reduced.

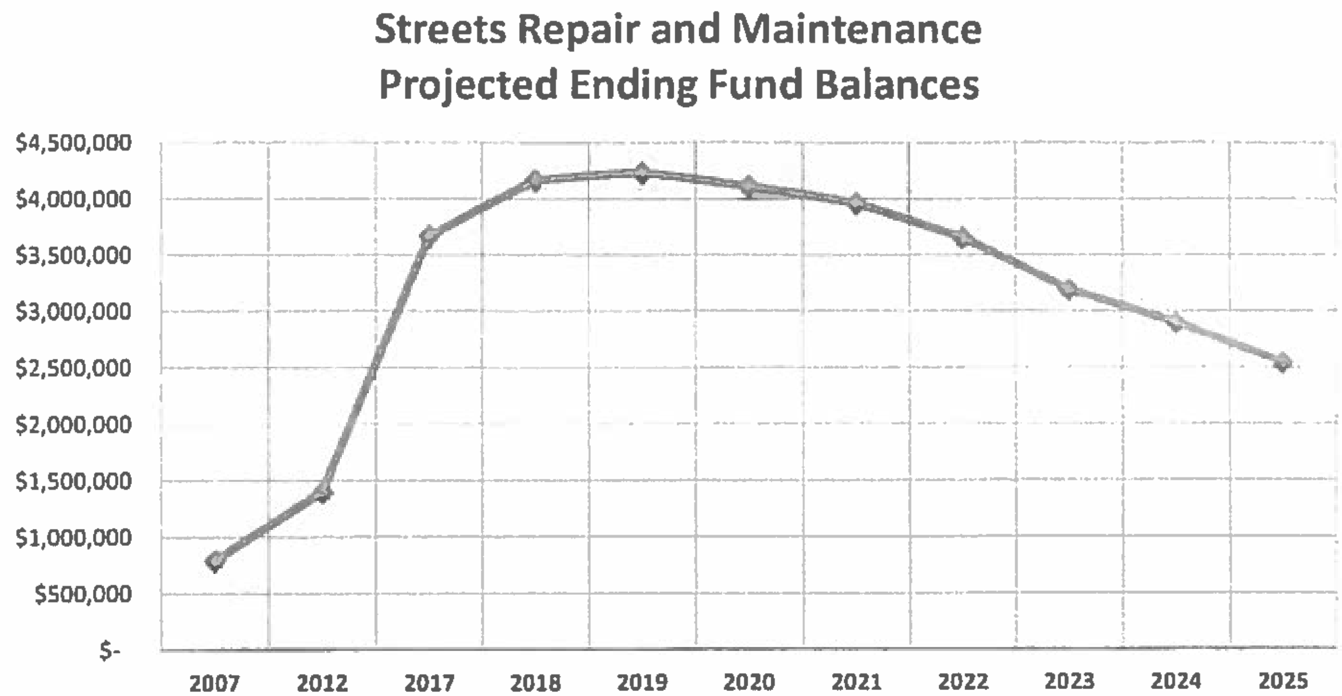
The projected ending Police and Fire Fund Balance graphs reflect safety operational costs under the same operational models with no additional changes in income tax rate, a slightly improving economic environment and a recurring infrastructure improvement program into the future. The graphs below also do not include any positive or negative effects from CARES Act Funding for reasons previously discussed. Any potential effects will eventually be incorporated into the graphs below once everything is known and calculated. Currently, the expectations are those changes will reflect positively on the Police and Fire graphs below.

Currently, portions of the City's 1968 general one percent income tax rate also support many operations, including safety, plus various infrastructure programs. Any changes in funding plans or reallocation of this money from one purpose to another could significantly affect any depicted graph in this document positively or negatively. The current financial plan also reflects a positive projection in fund balance for safety funds until around 2022 or 2023 followed by incremental declines from there. If the City sticks to its financial and operational plan as it is currently designed, it is quite probable that the most recent safety levy funding could last ten or more years from when the rate was first effective in 2018.





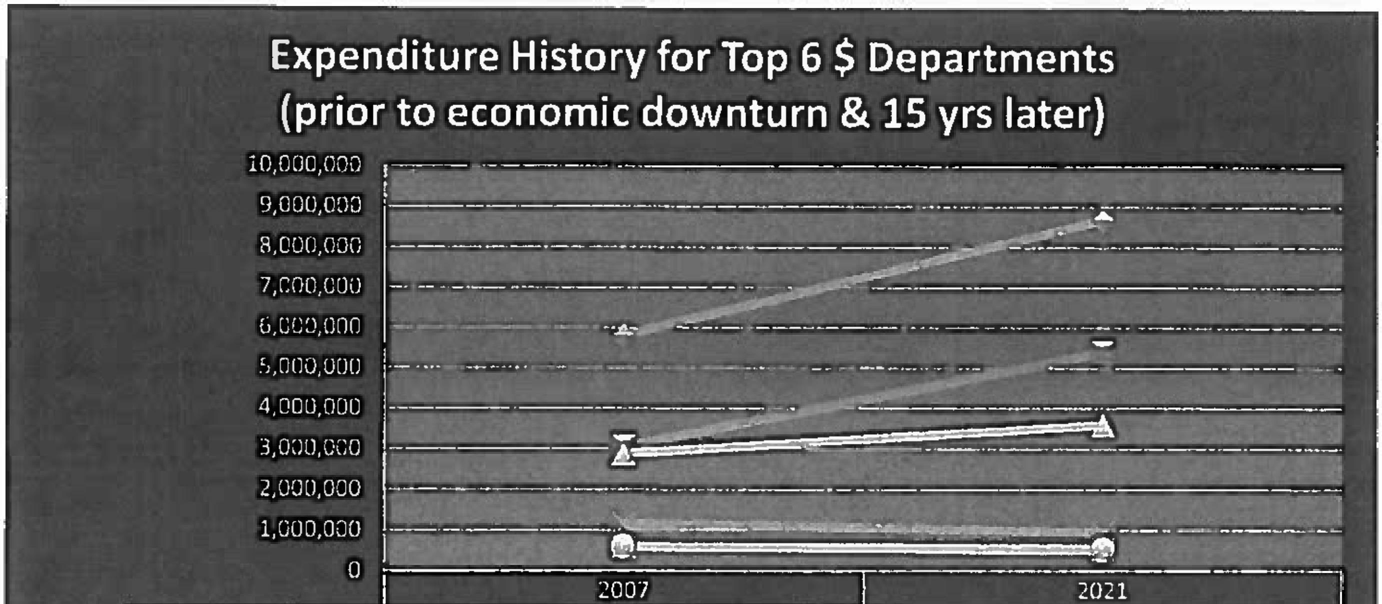
The Streets Department makes up the third largest income tax-reliant appropriation for the City. The department was reduced through attrition from 2007-2011, along with many other non-safety departments, in order to balance the city-wide budget and live within the means, weather the State of Ohio's budget cuts, fund past financial commitments and maintain the City's safety forces staffing levels. In 2010, during a very difficult and dire financial situation and a massive effort to repair the City's fiscal framework, the City's Street Repair and Maintenance Fund's (Streets Department) income tax revenue maximum allocation was reduced to a meager $177,740. The department operations, related capital programs and fund balance were all negatively affected. Beginning in 2011 after the passage of the City's additional income tax for safety forces, the City was able to restore the income tax allocations and even eventually increase them. This significant change allowed for the graph below to show an enormous upward trend up until 2018. With the improved picture and beginning in 2018, the City placed an emphasis on spending receipts received in the Fund on both street operations and road improvement projects, mostly in the neighborhoods. These receipts included any additional gas tax revenues received since July 1, 2019 when the State Legislature raised the gas tax rates. These decisions resulted in the graph leveling off or staying relatively the same since 2018. It wasn't until the global pandemic and threats to the Recreation Center came along in 2020, which this graph has shifted towards a more downward trend. This downward trend is the result of recommended decrease in income tax allocation with the expenditures being held or increasing in the future. This current plan will allow roads to continue to be maintained and improved while we wait for a vaccine or cure for COVID 19. When that happens, we would anticipate that future years of this graph from that point forward will level off as income tax reductions implemented today would be expected to be restored. The current graph and plan for this fund also assumes no significant changes in tax rates, staffing or capital plans throughout that same time period.



Review of the Past Financial Situation, Accomplishments, and the Latest Strategic Financial Plan and Focus:

Rather than further reflect on the differences between the 2021 and 2020 annual budgets, we feel it is also prudent and relevant to reflect on the noteworthy differences between the 2007 pre-economic downturn and the most recent year. We will also further describe the past fiscal situation, financial turnaround, financial achievements and our current plan. The financial turnaround and achievements over the last fifteen years have definitely put the City in a much better position to handle the next crisis. In this case, the next crisis is already here and it came in the form of a virus that no one can see. Regardless of what may come our way, history has shown us that it is imperative to have good financial plan, internal controls, and strong financial reserves so we can better react and handle these threats when they do happen.

Fifteen Year Expenditure History of the Top 6 Operational Departments of the City:



	2007	2021
Police/Dispatch	5,809,014.96	8,672,796.00
Fire/EMS	3,042,700.23	5,391,653.95
Service Dept	2,878,636.28	3,590,207.70
Recreation Center	1,166,179.31	949,187.00
Building	599,506.47	553,077.00
Parks	601,846.07	510,523.00

The preceding graph clearly prioritizes the safety (Police and Fire) services over any other services offered by the City. These services are also the same services expected and prioritized by residents, businesses and other persons on a routine and continual basis. The increase in the Service Department's graph is almost entirely due to the State Legislature's decision to increase the gas tax rates effective July 1, 2019. The additional gas taxes received are dedicated to road improvements in accordance with State Law. Without this recent increase in gas tax rates, the expenditures for the Department would have been relatively flat. The operational costs of the Recreation Center, Building Department and Parks Department have all actually decreased from those before the economic downturn from fifteen years ago. This is an enormous and tremendous display of fiscal restraint and reflects how hard the non-safety departments have cut back to prioritize safety services. Words are hard to describe this financial achievement and the City believes there would be very few communities in existence that could demonstrate similar financial results. It is also very likely that these same three services will remain at all time low levels until a vaccine or cure is found for COVID 19. The above graph clearly demonstrates how the City has not only prioritized safety and street services over everything else but also demonstrates the City's ability to tighten its belt and reduce and control costs and create efficiencies with reduced non-safety departments. During this time period the non-safety departments have also increased capital expenditures as well further demonstrating that the efficiencies gained and cost reductions in the operations are greater than they appear in the graph. The reductions and efficiencies gained in the non-safety departments does however, have a negative side to it as the City remains vulnerable in succession planning and in back-ups in crucial non-safety operations. There are positives and negatives to everything that we do, but this particular negative is consistently under review. The City has also clearly delivered and prioritized safety services which the residents supported through the passage of the most recent 0.65 percent safety-specific income tax levy. The City also did not sit idle and has made very difficult decisions even when the City obtained additional tax revenue sources.

Some other non-safety departments not included in the preceding graph are budgeted to spend less than that of fifteen years ago are the Brunswick Transit Alternative and Senior Activities. The City also has several other Departments who have averaged between zero and one percent increases annually over the last fifteen years. Those Departments include Finance Department, Law Department, City Council, Engineer Department, and Brunswick Area Television. The controlling of costs from these decisions has created consistent annual funding for more infrastructure projects and capital purchases. However, as stated earlier, vulnerability in succession planning is now a bigger concern and the City may not always have adequately trained back-ups to fill-in during emergency situations.

Historical Review and Financial Situation:

By early 2009 after the economic downturn, the City had basically run out of financial options, was in financial despair and was in desperate need of a complete overhaul of its past financial practices. According to the City's 2002 through 2009 audited financial statements, the City over expended its revenue sources for all of its governmental funds by a whopping $33,435,112 during this time period. This excess amount was approximately four times higher than the City's largest annual revenue source (income taxes) at the time. The City was delivering services well beyond its financial means, eliminating crucial cash reserves, stopping departmental capital replacement programs, using one time revenue sources to fund recurring expenditures and borrowing heavily against its future to repair storm sewers and other aging infrastructure. Financially things were extremely bleak for the future of the City.

Accomplishments and Financial Turnaround:

The City knew that a complete overhaul of its financial practices was in order and that a strategic multi-year master plan had to be developed and executed in order to return this City to financial health. In order to achieve any type of success, many things were required; including the implementation and execution of a strategic master plan; additional financial assistance from its taxpayers; a total reversal of past financial practices; creation of alternate funding sources and cash reserves; demonstration of fiscal restraint and implementation of various expenditure cutbacks. Over the last fifteen years, the City has been extremely successful in turning around its financial situation and revamping its practices and policies. The accomplishments and financial turnaround are staggering. Below is a summary of the most significant financial accomplishments over the last ten years:

1) Execution of a strategic master plan and complete change in financial behaviors.
2) Voters approved a continual safety levy to help support safety forces staffing levels.
3) Creation of alternate funding sources, not involving debt proceeds.
4) Revenues exceeding expenditures to allow the City to save for future infrastructure projects and capital needs without the need to borrow or leverage our future.
5) Changed budget focus to the big picture versus the details to keep us on track. Decision has created improved institutional direction, vision and the ability to achieve overall financial goals.
6) Restored adequate fund balance reserves, instituted a fund balance reserve policy and have remained flexible to adapt to current and predicted situations.
7) Improved relationships with the State of Ohio Department of Transportation.
8) Drastically increased road and signalization projects. Expended about $24 million on road and signalization improvements since 2010. The anticipation is for this amount to reach an additional $28 million in the next three years. One big reason that we anticipate such a drastic increase is we have been successful in obtaining millions in additional State funding for road improvements in the City. These additional monies are already being spent on North Carpenter Road and portions of Laurel Road and we are confident that additional grant monies will be obtained for the City to improve Pearl Road, Old Eagle Drive and Sleepy Hollow in the near future. Furthermore, the City has dedicated $18.3 million in funds from the General Fund towards road improvements over the last nine years.
9) Controlled and limited non-safety related operational costs to expand infrastructure and capital programs.
10) Revamped budgeting procedures and methodologies relating to five-year capital plans and funding.
11) Establishment and utilization of the Citizens' Financial Audit Review and Advisory Committee.
12) Weathered the State budget cuts to the local government funds, attacks on home rule, and legislative changes to our ability to collect local income taxes.
13) Expanded and improved investment options. Up until the global health pandemic hit in 2020 and the Fed's decision to reduce short-term interest rates back to near zero, the City's 2019 investment earnings increased by over 5,700% over those achieved in 2010.
14) Eliminated past financial obligations, when possible or as needs no longer exists.
15) Continuing to address and improve upon technology.

16) Started a review and plan to repair or improve various aspects of City buildings and surroundings that were previously left unattended due to funding limitations and lack of a realist capital plan. Those repairs and improvements include, but are not limited to, HVAC, roofs, sidewalks, windows, lighting, carpeting, phone lines, waterlines, drainage, retention of materials, playgrounds, tennis courts, etc.
17) Created a swift and confident plan to address concerns with the global health pandemic. The City amended reserve policies, budgets, work schedules, and addressed immediate and future financial concerns in the best possible way.
18) Recognized numerous times by the Government Finance Officers' Association, Auditor of State and General Assembly of the State of Ohio for sound fiscal practices and financial reporting.
19) Presented our financial turnaround story to the Ohio Government Finance Officers' Association, Local Government Officials, Municipal Government Academy, Municipal Clerk Association and the Auditor of State's Office.

Many of these items may be completely unknown to the general public and it is absolutely necessary to tell the successes and future goals in this budget document. Hopefully the story and information will build on the community trust and pride, reflect on our positive direction and demonstrate the hard work and efforts of many, including our own residents, through a very difficult time.

Strategic Master Financial Plan Moving Forward and Identified Items:

The above financial accomplishments are extraordinary and the financial turnaround in Brunswick would be tough to match. Even with these accomplishments, the City still has some unresolved items, albeit less than last year, that still need to be resolved. For every mountain we climb, there is always another one to climb. The City has improved its financial position by fixing past financial decisions of the City and has now begun to focus on how to approach the future. The following items are regarded as the most important pending matters and make up a part of the City's current strategic master financial plan.

1) **Get through the Global Health Pandemic:** The entire world has been affected by the health pandemic. We are not alone. It is important that we monitor and analyze areas of the budget and the economy on an ongoing basis to react and evolve with the virus in the best possible way. Furthermore, it is important that we remain relatively cautious and buy time since no one truly knows how all of this will end up in the end. There are no mechanisms in place for the City of Brunswick and our Tax Office to predict exactly how this pandemic will affect our largest revenue source until the residents and businesses ultimately file their 2020 taxes by April 15, 2021. This will in return give us more information to analyze and react to for the first year of the pandemic. All of these reasons are why it is so important to have financial reserves in place to be able to handle most emergency situations in a systematic fashion. It also gives us the ability to handle fluctuations in actuals versus estimated revenues without making abrupt or illogical decisions. One thing is for sure, this Administration, City Council, the Audit Committee, and the electorate all led us through the last economic downturn and we came through with flying colors. Thus we would say that we have fairly good odds that we will be able to do it again.

2) **Retain temporary dedicated funding sources for road improvements.** The City currently has a 1.2 mill ten year road improvement tax levy that expires on December 31, 2023. This levy is used exclusively for neighborhood road improvements. If the levy is not renewed, the City will no longer be able to expend approximately $855,000 on the neighborhood roads for each year thereafter.

3) **Maintain a financial balance between operational and capital priorities:** The City only has so much money to utilize and it will be extremely important for the City to live within its financial means when making those decisions. The City should only expend designated fund balance reserves, if and only if, it is prudent to do so, in accordance with the City's fund balance reserve policy. If this occurs, those reserves should be replenished soon thereafter. The City should also be prepared to make very difficult decisions moving forward in controlling costs, making potential changes to operational models, and obtaining more permanent or additional revenue sources for the continuation of operations and infrastructure improvements.

4) **Control or Lower Health Care Costs:** Even with steps taken to control health care costs, these costs are likely to continue to increase more than wages or other benefit related costs of the City over time. Inflationary or tax collections generally do not grow at the same rate causing a continual funding situation. This is an issue nationwide and not just here at the City of Brunswick. The bright side is the global health pandemic in 2020 did provide a one year window in which health care costs came in lower than expected. Many elective surgeries or doctor's visits didn't happen because health facilities shut down for a few months to prepare for the COVID 19 virus. It is unclear of whether this will happen again or not in the future. The City must continue to discuss this situation, review and consider changes to plan designs, and discuss various other options to control these costs.

5) **Continue Reasonable Capital Set Aside and Replacement Program:** The City's current five year capital replacement program and funding availability has drastically improved over the years but still has room for improvement. With over four hundred roads and hundreds of storm water related issues, the City will have to make very tough choices and prioritize projects while living within its financial means. The occurrence of these types of situations will more than likely never change, but the funding sources available to correct them will certainly change. The City must remain fiscally solvent, attempt to obtain additional funding sources when possible and be cognizant of the future when making decisions on priorities and projects to fund.

   With the 2021 budget proposal and legislation, 3.25 percent of the net income taxes will be allocated to capital purposes not tied to any one specific department or transfer. Ten percent of income tax allocation is more typical of a set aside for capital improvements of a City the size of Brunswick. Just several years ago the City allocated zero income tax dollars for capital purposes not tied to any one specific department, grant or transfer.

6) **Monitor State and Federal Governments and effects on the City of Brunswick.** Changes in laws or funding allocations could have a significant on the City. Changes can either be positive or negative depending on the situation. Most recently the City has obtained many grants increasing the City's ability to complete various road improvement projects. The State has also taken a pause in reducing local government fund allocations after several years of reductions. The State, has rewritten taxing laws, such as Ohio Revised Code Section 718, regarding the municipalities' biggest revenue source (income taxes). Regardless of how much we accomplish financially here in the City of Brunswick, it could all unravel by the mere change in laws beyond the control of the City of Brunswick. In the end, we firmly believe that local municipal taxes are one of the cheapest tax rates assessed by governments and those monies provide the most direct results of any level of government.

7) **Providing more funding toward technological advancements.** The City has begun to make big strides in updating technology and related equipment in the last several years; however, it is an effort that will be needed each and every year hereafter to keep up with the times. The generations of tomorrow will not stand for the technology and resources that are in existence in much of the City today. The new generations expect convenience and most likely will only conduct their business with the City on-line, through mobile apps, or social media. Without a doubt, the City's technological advancement and operational budgets today are better than they were a several years ago but are still behind where they should be.

8) **Discuss financial trends and projections and determine a resolution.** The 2021 budget and operational expenditure proposal currently appropriates \$17,654,658 to police, dispatch, fire, EMS and street operations alone. However, the gross income tax revenues for all City operations and infrastructure improvements are projected to equal \$20,376,857, in total. We are definitely in much better shape than we were in the past but it should be noted that once we cover the safety and street operations, there is only a limited amount of income tax dollars left to address all the other needs of the City. This tug of war over financial resources during planning and decision making will continue as City priorities, dedicated levies, and outside factors change. Any reallocation of income tax dollars towards operations will ultimately

mean less money for infrastructure. Any reallocation of income tax money, not tied to the City's safety specific income tax levy, towards infrastructure improvements would mean less for the operations. As more information becomes available, the financial graphs may need to be updated and amended.

Conclusion

The Administration has worked extremely hard in the past to improve upon its fiscal situation to allow for this budget proposal to be possible. The goal is to remain fiscally responsible with one eye on current funding and the other eye looking down the road at future opportunities and obstacles that may exist. The Administration will do everything in its power to provide the best possible services to the community and further achieve its financial goals. The Administration would like to thank its residents for believing in the City, restoring its faith in the City's safety forces and providing additional funding sources for the neighborhood road levy improvement program. We hope that the above budget transmittal reflects and builds on the trust and the future of this community. We are proud to serve this wonderful community and we strive to achieve a community of excellence. It takes a collaborative effort from the entire community to make all of this achievable.

Respectfully Submitted,

Carl S. DeForest
City Manager/Safety Director

Todd R. Fischer
Finance Director

CITY OF BRUNSWICK, OHIO
ORDINANCE NUMBER

By:

AN EMERGENCY ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 93-19 TO PROVIDE FOR A REVISED ALLOCATION OF MUNICIPAL INCOME TAX RECEIPTS DURING THE PERIOD FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

WHEREAS: In accordance with Section 880.01(e) of the City of Brunswick Codified Ordinances, this Council is required to pass Ordinances from time to time to provide for the allocation of income tax receipts as required and permitted by Codified Ordinance Section 880.01; and

WHEREAS: This Council has determined that the allocation formula during the period from January 1, 2021 through December 31, 2021 should maximize the amounts provided for municipal services and improvements; and

WHEREAS: In order to carry out such purpose, subject to and consistent with the requirements of Section 880.01 of the Codified Ordinances, this Council has determined that it is necessary to amend Section 1 of Ordinance No. 93-19;

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1 of Ordinance No. 93-19, adopted on November 25, 2019, be and is hereby amended to read as follows:

"SECTION 1. Subject to and consistent with the provisions of Section 880.01 of the Codified Ordinances, during the period from January 1, 2021 through December 31, 2021, the income tax receipts collected under the provisions of Chapter 880 of the Codified Ordinances each month, after provision for costs of administering and enforcing the provisions of that Chapter, shall be allocated to and deposited in or transferred to the following funds in the following percentage allocations notwithstanding the tax year to which they are attributable, at the close of each month:

Fund	Allocation
Police Fund	49.25%
Fire Fund	26.50%
Street Repair & Maintenance Fund	7.00%
BTA Fund	0.25%
Parks Fund	3.00%
Capital Improvement Fund	3.25%
General Fund	10.75%

; provided that when amounts allocated to a fund reach the designated annual maximum for that fund for 2021 set forth below, no additional income tax receipts will be deposited into that fund in 2021. Any amounts in excess of such maximum allocations shall be allocated to the General Fund.

The annual maximum allocations for the various funds for 2021 shall be as follows:

CITY OF BRUNSWICK, OHIO
ORDINANCE NUMBER

Fund	Maximum Allocation
Police Fund	$7,875,000
Fire Fund	$4,875,000
Street Repair & Maintenance Fund	$1,200,000
BTA Fund	$15,000
Parks Fund	$540,000
Capital Improvement Fund	No Limit
General Fund	No Limit

This Council finds and determines that, based on the City's estimated income tax receipts for 2021, the allocation percentages and maximum allocations set forth in this Section are consistent with the requirements of paragraphs (b), (c) and (d) of Section 880.01 of the Codified Ordinances. This Council shall act promptly to revise the foregoing allocation percentages and or maximum allocations if, as and when such revisions are necessary to ensure continuing compliance with the requirements of Section 880.01 of the Codified Ordinances.

The Finance Director/Income Tax Administrator shall prepare monthly financial reports reflecting amounts of the prior month's allocations to the various funds and year to date allocations to the various funds and confirming the City's continuing compliance with the requirements of Section 880.01 of the Codified Ordinances.

SECTION 2: That Section 1 of Ordinance No. 93-19, as adopted on November 25, 2019, be and is hereby repealed.

SECTION 3: The Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the passage of this Ordinance were taken, and all deliberations of this Council and of any of its committees that resulted in such formal action were held, in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of the City, and for the additional reason that this Ordinance is necessary for the usual daily operation of a municipal government. Therefore the same shall be in full force and effect immediately after its passage by the required number of votes; otherwise, the earliest time permitted by law.

PASSED: 1st Reading ____________
2nd Reading ____________
3rd Reading ____________

ADOPTED: ____________________ AYES ______ NAYS ______

ATTEST: ____________________
Clerk of Council
Fijabi Julien-Gallam

City of Brunswick, Ohio
Departmental Budget Worksheet
Exhibit A
For the Budget Year Ending December 31, 2021

Fund Number	Fund Name / Department	Personal Service	Other		Total
General Fund					
001	General Fund				
	City Council	170,488.00	83,544.00	$	254,032.00
	Mayor	99,580.00	93,942.00	$	193,522.00
	City Manager	187,768.00	135,094.00	$	322,862.00
	Information Technologies	168,918.00	290,159.00	$	459,077.00
	Engineering	23,769.00	318,748.00	$	342,517.00
	Building Department	336,552.00	216,525.00	$	553,077.00
	Cemetery Maintenance	-	29,075.00	$	29,075.00
	Janitorial Contract	-	21,627.00	$	21,627.00
	City Hall Building & Grounds	17,851.00	66,979.00	$	84,830.00
	Administrative Services	88,626.00	56,694.00	$	145,320.00
	Economic Development	111,361.00	274,381.00	$	385,742.00
	Animal Control	75,237.00	71,533.00	$	146,770.00
	Law Department	187,380.00	254,906.00	$	442,286.00
	Finance Department	251,803.00	232,249.00	$	484,052.00
	Income Tax Department	200,640.00	214,214.00	$	414,854.00
	Parks & Recreation Director	88,938.00	67,004.00	$	155,942.00
	General Fund Administration	-	1,024,938.00	$	1,024,938.00
	Planning Division/Community Development	46,935.00	32,520.00	$	79,455.00
	Board of Building Appeals	468.00	1,215.00	$	1,683.00
	Board of Zoning Appeals	3,287.00	4,949.00	$	8,236.00
	Board of Civil Service	10,550.00	26,921.00	$	37,471.00
	Board of Ethics	5,330.00	4,615.00	$	9,945.00
	Board of Charter Review	-	-	$	-
	Board of Commemorative Affairs	-	22,000.00	$	22,000.00
	General Fund Transfers - Advances	-	20,490,076.00	$	20,490,076.00
001	Total General Fund	$ 2,075,481.00	$ 24,033,908.00	$	26,109,389.00
Special Revenue Funds:					
110	Court Computerization Fund	10,543.00	18,064.00	$	28,607.00
111	FEMA Grant Fund	-	2,963.65	$	2,963.65
114	Police Wages Fund	4,505,164.00	4,167,632.00	$	8,672,796.00
115	Fire Fund	2,493,782.00	2,897,871.95	$	5,391,653.95
117	Street Repair & Maintenance Fund	1,181,081.00	2,409,126.70	$	3,590,207.70
118	State Highway Fund	-	134,275.00	$	134,275.00
119	Law Enforcement Fund	-	-	$	-
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	$	45,000.00
123	Brunswick Area Television (BAT) Fund	148,333.00	255,421.00	$	403,754.00
127	Parks Fund	208,800.00	301,723.00	$	510,523.00
129	Department of Justice Federal Grant Fund	-	69,154.88	$	69,154.88
130	DUI Enforcement & Education Fund	-	-	$	-
131	Recreation Center Fund	390,221.00	558,966.00	$	949,187.00
133	Home Improvement Grant Fund (CDBG)	-	39,162.40	$	39,162.40
Enterprise Funds:					
223	Refuse Fund	67,482.00	2,695,797.00	$	2,763,279.00
224	Storm Water Management Fund	32,073.00	1,822,029.08	$	1,854,102.08
Capital Improvement Funds:					
300	General Permanent Improvement Fund	-	656,928.00	$	656,928.00
332	Road Levy Fund	-	2,566,250.00	$	2,566,250.00
333	Road Improvement Fund	-	4,127,596.90	$	4,127,596.90
334	Traffic Control Fund	-	-	$	-
335	Public Square Fund	-	-	$	-
336	City Building Improvement Fund	-	423,585.74	$	423,585.74
339	Fire Improvement Fund	-	-	$	-
341	Park Improvement Fund	-	764,654.00	$	764,654.00
347	North Carpenter Road Improvement Fund	-	5,521,727.66	$	5,521,727.66
348	Boston Road Improvement Fund	-	93,519.24	$	93,519.24
353	I-71 - Rt. 303 Enhancement Fund	-	-	$	-

City of Brunswick, Ohio
Departmental Budget Worksheet
Exhibit A
For the Budget Year Ending, December 31, 2021

Fund Number	Fund Name / Department	Personal Service	Other	Total
360	Brunswick Lake Improvement Fund	-	40,575.00	$ 40,575.00
371	OPWC Laurel Road Improvement Fund		1,864,779.03	$ 1,864,779.03
372	OPWC Old Eagle Drive Improvement Fund		994,330.00	$ 994,330.00
Self Insurance Fund:				
600	Self Insurance Fund	-	3,445,000.00	$ 3,445,000.00
Debt Service Funds:				
771	General Obligation Bond Retirement Fund	-	-	$ -
781	Special Assessment BRF South Industrial Parkway	-	45,693.90	$ 45,693.90
782	Special Assessment BRF Laurel Road (2006)	-	40,187.50	$ 40,187.50
783	Special Assessment BRF Brunswick Lake - Dam	-	18,948.81	$ 18,948.81
784	Special Assessment BRF Brunswick Lake - Dredging	-	11,826.19	$ 11,826.19
Agency Funds:				
881	General Trust Agency Fund	-	750,000.00	$ 750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	$ 20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	$ 140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	30,000.00	$ 30,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	$ 10,000.00
			Grand Total	**$ 72,129,656.63**

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER

By:

AN EMERGENCY ORDINANCE ADOPTING THE ANNUAL APPROPRIATION BUDGET FOR EXPENDITURES OF THE CITY OF BRUNSWICK FOR THE YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021

WHEREAS: The City of Brunswick Charter requires that an annual budget be prepared and submitted as provided by the laws of the State of Ohio;

WHEREAS: Ohio Revised Code Section 5705.38(A) requires this Council to adopt an annual appropriation budget; and

WHEREAS: City Council has publicly reviewed the 2021 Operating and Capital Program Budget and is desirous to comply with local and State Laws.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That to provide for expenditures of the City of Brunswick, Ohio during the fiscal year beginning January 1, 2021 and ending December 31, 2021, the 2021 Operating and Capital Program Appropriation Budget, as attached hereto and incorporated herein as Exhibit "A", is hereby adopted.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that Ohio law prescribes time limitations on the adoption and certification of the 2021 Operating and Capital Appropriation Budget. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading ____________
2nd Reading ____________
3rd Reading ____________
Rules Suspended: AYES ______ NAYS ______

ADOPTED: ____________________ AYES ______ NAYS ______

ATTEST: ____________________
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER

By:

AN EMERGENCY ORDINANCE CREATING AN OPWC OLD EAGLE DRIVE IMPROVEMENT FUND (#372)

WHEREAS: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; an

WHEREAS: The OPWC Old Eagle Drive Improvement Fund #372 will be created and used to account for the OPWC monies awarded to the City of Brunswick for Old Eagle Drive improvement projects as outlined in the OPWC application(s).

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That an OPWC Old Eagle Drive Improvement Fund #372 is hereby created.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading __________
2nd Reading __________
3rd Reading __________
Rules Suspended: AYES ____ NAYS ____

ADOPTED: ______________ AYES ____ NAYS ____

ATTEST: ______________
Clerk of Council
Fijabi Julien-Gallam

FINANCE COMMITTEE MEETING

December 14, 2020

IN ATTENDANCE: Chairwoman Patricia Hanek, Committee Member Valerie Zak, Committee Member Joseph Delsanter, Anthony Capretta, Brian Ousley, Michael Abella Jr., Nicholas Hanek, City Manager/Safety Director Carl DeForest, Community & Economic Development Director Grant Aungst, Finance Director Todd Fischer, Law Director Ken Fisher, Assistant Clerk Holly Quellos, News Media.

The virtual meeting convened at 6:13 p.m.

DISCUSSION ITEMS:

ORD. NO. 101-2020 - An emergency ordinance amending Council's Ordinance Number 20-20 and the City's Fund Balance Reserve Policy - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer summarized that this amendment would bring the reserves in the General Fund to the equivalent of just over three months of the City's total expenditures. This would be the prudent choice, whereas the City is anticipating a BWC (The Ohio Bureau of Workers Compensation) dividend payment.

Mrs. Delsanter moved this ordinance to tonight's Council Agenda of December 14, 2020, as an emergency, with suspension of the rules. Vote – 3 Ayes, 0 Nays.

ORD. NO. 117-2020 - An emergency ordinance amending Ordinances #92-19, #7-2020, #29-2020, #52-2020, #61-2020, #82-2020 and #92-2020 to include amendments to the appropriations budget for the year ending December 31, 2020 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer indicated that this is the City's seventh proposed budget amendment for the year. This included the last distribution of the CARES Act money, which was roughly $10,700.00. Also included is some capital reserves set aside for future capital purchases, and a large amount of reductions that equal approximately $507,000.00.

Mrs. Zak moved this ordinance to tonight's Council Agenda of December 14, 2020, as an emergency, with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Fischer shared that the November financial reports have been e-mailed.

He discussed a ‘then and now’ that the City Manager is aware of, in which that information pertaining to banking fees was distributed to everyone.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 6:20 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Patricia Hanek

Patricia Hanek
Chairwoman

FINANCE COMMITTEE MEETING

February 8, 2021

IN ATTENDANCE: Chairwoman Patricia Hanek, Committee Member Valerie Zak, Committee Member Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Nicholas Hanek, City Manager/Safety Director Carl DeForest, Community & Economic Development Director Grant Aungst, Police Chief Brian Ohlin, Fire Chief Josh Erskine, Finance Director Todd Fischer, Law Director Ken Fisher, Assistant Clerk Holly Quellos, News Media.

The virtual meeting convened at 6:27 p.m.

DISCUSSION ITEMS:

ORD. NO. 13-2021 - An emergency ordinance amending ordinance #85-2020 to include amendments to the Appropriation Budget for the year ending December 31, 2021, as incorporated in exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer reported that the total financial impact of the budget amendment legislation is a reduction of roughly $1.3 million. The largest reduction is about $2.8 million, pertaining to North Carpenter Road. Also, a reduction of approximately $600,000 for various other road projects that were since closed; determined to be completed by the engineer. This gives the opportunity to also increase appropriations for other road projects, including allowing savings for a potential future road project for Pearl Road. Mr. Fischer was hopeful in the City receiving some grant money.

Mr. Fischer discussed some of the major items, which included approximately $600,000 in some transfers and advances, along with money being moved in order to get funding in line for various grants. Also, roughly $84,000 in the successful receipt of an additional NOPEC grant; energy efficient grant to replace the HBAC unit above the area of Chambers.

Mrs. Zak moved this ordinance to tonight's Council Agenda of February 8, 2021, as an emergency, with suspension of the rules. Vote – 3 Ayes, 0 Nays.

ORD. NO. 14-2021 - An emergency ordinance to transfer and advance funds. **- 1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer summarized that this goes along with the City's Fund Balance Reserve policy and 2021 Budget and concludes some of the budget amendments in the previous legislation. He is recommending four permanent transfers. These transfers include the Road Capital Projects Fund, the Capital Projects Improvement Fund, the larger Recreation Center transfer (due to staying operational due to the pandemic) and lastly, a smaller one for internet expenses. He concluded with various other advances to temporarily fund those projects expecting reimbursements.

Mr. Delsanter moved this ordinance to tonight's Council Agenda of February 8, 2021, as an emergency, with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Fischer distributed some 'then and now' certificates this evening, in which he would also e-mail if needed. The first one entailed an extension for unemployment compensation for a previous employee; which the thirteen week extension was passed by the Ohio Department of Job and Family Services. The other one was for roughly $9800.00 currently needed in storm water materials, in which there had been some confusion with a purchase order from 2020 that was accidentally closed.

ADJOURNMENT:

Being no further business, Mrs. Zak moved to adjourn at 6:34 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Patricia Hanek

Patricia Hanek
Chairwoman

SAFETY & ENVIRONMENT COMMITTEE MEETING

January 25, 2021

IN ATTENDANCE: Chairman Anthony Capretta, Committee Member Michael Abella Jr., Committee Member Valerie Zak, Nicholas Hanek, Joseph Delsanter, City Manager/Safety Director Carl DeForest, Police Chief Ohlin, Parks & Recreation Director John Piepsny, Law Director Kenneth Fisher, Assistant Clerk of Council Holly Quellos, News Media.

The meeting convened at 6:20 p.m.

DISCUSSION ITEMS:

a) Draft Legislation amending Codified Ordinance 246.02

Chief Ohlin explained that this legislation pertained to false alarm calls, in which he referred to the handout with the proposed changes. The goal would be to update some of the language; for definition of what classifies as false alarms. This will update the procedures on receiving false alarms. In the past, there were warnings issued for the first three times of responding to false alarms, and a fee given for the fourth time. This will allow notification for the responsible parties after the third false alarm, requiring a $50 fee for the fourth time in responding, a $125.00 fee for the fifth time, and lastly, a $250.00 fee for the sixth time. The hope would be to also help property owners maintain their alarm systems responsibly and lower repeated false alarms. Chief Ohlin hoped to implement this and allow this update to the current practice. This was reviewed by the Law department, in which the drafted ordinance was distributed.

RES. NO. 7-2021 - An emergency resolution authorizing the City Manager to enter into an agreement with Finley Fire Equipment Company for the purchase of a new Pierce Saber Pumper for the Division of Fire in an amount not to exceed $375,000.00. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Josh Erskine*)

Chief Ohlin discussed the purchase of this vehicle, which would be used primarily for the new Police Community Engagement Program; approved in the 2021 Budget. The goal was to increase the engagement opportunities in the community, such as safety events. The vehicle would be used in that capacity, and also as a utility vehicle to haul equipment to such events. It would be marked as a front line patrol vehicle. If completed, this would allow two older vehicles in the fleet with higher mileage to be rotated out. Those vehicles would likely go to auction.

Mr. Ousley asked how often this vehicle would be utilized. Chief Ohlin indicated that it would be used daily as a patrol vehicle for an officer that attends community engagements. He reiterated that the fully marked vehicle would be used for daily patrol; with hauling capabilities for events.

Mrs. Zak moved this resolution to tonight's Council Agenda of January 25, 2021, as an emergency, with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn at 6:30 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Anthony P. Capretta

Anthony Capretta
Chairman

PLANNING AND ZONING COMMITTEE

January 25, 2021

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Nicholas Hanek, Committee Member Brian Ousley, Michael Abella Jr., Anthony Capretta, Valerie Zak, City Manager/Safety Director Carl DeForest, Law Director Ken Fisher, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:31 p.m.

DISUSSION ITEMS:

ORD. NO. 8-2021 - An emergency ordinance establishing a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for small box discount stores in all zoning districts and special planning districts in the city, and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

Mr. Fisher explained that this extends the moratorium for the approval of small box discount stores in all districts and special planning districts in the City for an additional six months; from the current expiration date of January 27, 2021. This would allow the City to review the code and possible amendments; pertaining to small box discount stores.

Mr. Hanek moved this ordinance to tonight's Council Agenda of January 25, 2021, as an emergency, with suspension of the rules. Vote – 3 Ayes, 0 Nays.

ORD. NO. 9-2021 - An ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for multi-family dwelling units in all zoning districts and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

Mr. Fisher summarized that this extends the current moratorium for an additional six months from the current expiration date of February 12, 2021. Mr. Hanek raised question about this ordinance as to whether it should be listed as an emergency as well. Mr. Fisher clarified that it did need to be passed as an emergency, therefore it could be passed for first reading until the correction could be made; and passed as emergency at the next Council meeting.

Mr. Hanek moved this ordinance to tonight's Council Agenda of January 25, 2021, for first reading, with the intent that it be passed as an emergency, with suspension of the rules at the next scheduled Council meeting. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Ousley moved to adjourn at 6:37 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Joseph Delsanter
Chairman

PLANNING AND ZONING COMMITTEE

February 8, 2021

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Nicholas Hanek, Patricia Hanek, Michael Abella Jr., Anthony Capretta, Valerie Zak, Community & Economic Development Director Grant Aungst, Finance Director Todd Fischer, City Manager/Safety Director Carl DeForest, Law Director Ken Fisher, Police Chief Brian Ohlin, Fire Chief Josh Erskine, Assistant Clerk Holly Quellos, News Media.

The meeting convened at 6:40 p.m.

Mr. Delsanter excused Brian Ousley for just cause. Mr. Hanek moved. Vote 2 – Ayes, 0 Nays.

DISUSSION ITEMS:

ORD. NO. 10-2021 - An ordinance establishing the Meadow View Special Planning District No. 6 Conceptual Development Plan and amending the zoning map by designating approximately 19.485 acres on South Carpenter Road as SPD-6. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

Mr. Aungst discussed SPD-6, whereas he has been working through the process with both the Administration team and the Planning Commission. This residential neighborhood will add value to the community on multiple fronts. Many of the natural amenities are being kept; whereas community members north of the area will still be buffered by a nice, dense wooded area. All the while, enhancing the storm water management area for the entire development, which should help assist the community members directly to the west and south. The plan has been approved unanimously by the Planning Commission, in which Mr. Aungst was in support for moving the plan forward.

Mr. Hanek moved this ordinance to tonight's Council Agenda of February 8, 2021, for three readings. Vote – 2 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Ousley moved to adjourn at 6:44 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

Joseph Delsanter
Chairman

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	4/26/2021
TO:	Vice Mayor Michael Abella Jr. and Members of City Council
FROM:	Carl S. DeForest, City Manager Grant Aungst
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 23-2021** - An ordinance repealing Section 1266.04(d) of the City of Brunswick Codified Ordinances. - **3rd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)
BACKGROUND:	In accordance with the Advance Brunswick Comprehensive Plan Update, City Council has determined that retail uses are not appropriate in the I-L Light Industrial District.
PURPOSE AND EXPLANATION:	Section 1266.04(d) of the City of Brunswick Codified Ordinances authorizes the Planning Commission to issue conditional zoning certificates for single-user, retail businesses with a minimum gross floor area of 40,000 sq. ft. in the I-L Light Industrial District. As recommended by the Advance Brunswick Comprehensive Plan Update, retail uses are not appropriate in the I-L District.
IMPLEMENTATION SCHEDULE:	First reading on February 22, 2021, then refer back to the Planning Commission for a public hearing.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend adoption of the legislation.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 23-2021

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN ORDINANCE REPEALING SECTION 1266.04(d) OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: Codified Ordinance Section 1266.04(d) authorizes the Planning Commission to issue conditional zoning certificates for retail use in the I-L Light Industrial District; and

WHEREAS: This Council has determined that retail uses are not appropriate in the I-L Light Industrial District.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1266.04(d) of the City of Brunswick Codified Ordinances is hereby repealed in its entirety.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading__________________________

2nd Reading__________________________

3rd Reading__________________________

ADOPTED: __________________ AYES ___________ NAYS ___________

ATTEST: ________________________
Clerk of Council
Fijabi Julien-Gallam, CMC

PLANNING COMMISSION

MEMORANDUM

DATE: April 1, 2021

TO: City Council
Carl S. DeForest, City Manager

FROM: Pam Plavecski, Planning & Zoning Coordinator PP

SUBJECT: Text amendment to Section 1266.04(d)
Ordinance No. 23-2021

The Planning Commission, at their meeting on April 1, 2021, voted to **recommend approval** to City Council of Ordinance No. 23-2021 **repealing** Section 1266.04(d) of the Codified Ordinances of the City of Brunswick to allow single-user, minimum 40,000 sq. ft. retail businesses in the I-L Light Industrial District as a conditionally permitted use. This text amendment will regulate development within the city as suggested by the Advance Brunswick Comprehensive Plan 2020 Update.

City Council held their first reading on the above ordinance at their meeting on February 22, 2021.

c: Grant Aungst, Community & Economic Dev. Director
Ken Fisher, Law Director
Matt Jones, Consulting City Engineer
Cliff Calaway, Chief Building Official

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	4/26/2021
TO:	Vice Mayor Michael Abella Jr. and Members of City Council
FROM:	Carl S. DeForest, City Manager Brian Ohlin
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 38-2021** - An emergency resolution authorizing the City Manager to enter into a three (3) year agreement with Total Performance Service, Inc. for the provision of vehicle maintenance for the Division of Police. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*)
BACKGROUND:	A Emergency resolution authorizing the City Manager to enter into a 3 year contract with TPS Tire and Service Center to provide repair and maintenance services for police vehicles.
PURPOSE AND EXPLANATION:	After a public bidding process was completed for police vehicle repair and maintenance, the lowest and best bidder was TPS Tire and Service Center. We are seeking approval to enter into a new 3 year contract for this service.
IMPLEMENTATION SCHEDULE:	After three readings and council approval we are requesting this as an emergency so that the maintenance contract will continue after the current contract expires on June 8th.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	The cost for this contract will be variable and will be based on the amount of and the type of services ordered. Cost for services are limited to sufficient Council appropriations and future certified purchase order amounts pursuant to ORC 5705.41 D.
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

We are requesting an emergency so that the new contract can take effect on upon the current contract expiring on June 8th.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 38-2021

BY: Mr. Capretta, Mr. Abella and Mrs. Zak

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH TOTAL PERFORMANCE SERVICE, INC. FOR THE PROVISION OF VEHICLE MAINTENANCE FOR THE DIVISION OF POLICE.

WHEREAS: The City of Brunswick received two (2) bids for the provision of vehicle maintenance for the Division of Police in accordance with public bidding requirements; and

WHEREAS: The two (2) public bids were opened on March 30, 2021, with Total Performance Service Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with Total Performance Service Inc for the provision of vehicle maintenance for the Division of Police.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary as the existing vehicle maintenance agreement expires on June 8, 2021. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_________________________

2nd Reading_________________________

3rd Reading_________________________

ADOPTED: _________________ AYES ___________ NAYS ___________

ATTEST: ________________________
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	4/26/2021
TO:	Vice Mayor Michael Abella Jr. and Members of City Council
FROM:	Carl S. DeForest, City Manager Ken Fisher
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 43-2021** - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's office for the purpose of adjusting the city boundary lines to include an annexation into the City of Brunswick. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)
BACKGROUND:	A Petition for Annexation of certain territory in Brunswick Hills Township was duly filed by a property owner located in the territory of Brunswick Hills.
PURPOSE AND EXPLANATION:	The City wishes to petition the Medina County Commissioners Office for detachment for the purposes of adjusting the City boundary lines to include this annexation into the City of Brunswick.
IMPLEMENTATION SCHEDULE:	
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

ADDITIONAL INFORMATION: The Petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 43-2021

BY: Committee-of-the-Whole

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO FORWARD A PETITION FOR DETACHMENT TO THE MEDINA COUNTY COMMISSIONER'S OFFICE FOR THE PURPOSE OF ADJUSTING THE CITY BOUNDARY LINES TO INCLUDE AN ANNEXATION INTO THE CITY OF BRUNSWICK.

WHEREAS: A Petition for Annexation of certain territory in Brunswick Hills Township was duly filed by a property owner located in the territory of Brunswick Hills;

WHEREAS: Said Petition was duly considered by the Board of County Commissioners of Medina County;

WHEREAS: The Board of County Commissioners certified the transcript of this proceeding in connection with said annexation with the map and Petition required in connection therewith to the Clerk of Council;

WHEREAS: The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;

WHEREAS: The City of Brunswick passed legislation accepting the proposed annexation per Resolution No. 40-2020 adopted on April 12, 2021;

WHEREAS: The City wishes to petition the Medina County Commissioners Office for detachment for the purposes of adjusting the City boundary lines to include this annexation into the City of Brunswick; and

WHEREAS: The Petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The City Manager is authorized to forward a Petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include this annexation into the City of Brunswick pursuant to all relevant provisions of Ohio Revised Code Chapters 503 and 709. A copy of said Petition is attached hereto as Exhibit "A".

SECTION 2: The annexation to be included in the boundary adjustment is contained in Resolution No. 40-2021. A copy of said Resolution is attached hereto as Exhibit "B".

SECTION 3: Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading ______________________

2nd Reading ______________________

3rd Reading ______________________

ADOPTED: ______________________________ AYES __ NAYS __

ATTEST: ________________________

Clerk of Council
Fijabi Julien-Gallam, CMC

PETITION FOR BOUNDARY LINE ADJUSTMENT
Ohio Revised Code Section 503.07

TO: BOARD OF COUNTY COMMISSIONERS
MEDINA COUNTY, OHIO
144 NORTH BROADWAY
MEDINA, OHIO 44256

1. The undersigned is the City Manager for the City of Brunswick and has been authorized by the Brunswick City Council to forward this Petition to the Board of County Commissioners for the purpose of adjusting the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect an annexation of real property to the City of Brunswick in accordance with Ohio Revised Code Chapters 503 and 709.

2) A copy of the Ordinance No. 43-2021 authorizing the City Manager to forward this Petition to the Board of County Commissioners is attached hereto as Exhibit "A" and incorporated herein by reference.

3) The annexation of the subject property is as detailed in Resolution No. 40-2021, as attached hereto as Exhibit "B" and incorporated herein by reference.

4) A copy of a map of the City of Brunswick indicating the annexation and change in boundary lines is attached hereto as Exhibit "C" and incorporated herein by reference.

5) Ohio Revised Code Section 503.07 states that:

"When the limits of a municipal corporation do not comprise the whole of the township in which it is situated, or if by change of the limits of such corporation include territory lying in more than one township, the legislative authority of such municipal corporation, by a vote of the majority of the members of such legislative authority, may petition the board of county commissioners for a change of township lines in order to make them identical, in whole or in part, with the limits of the municipal corporation, or to erect a new township out of the portion of such township included within the limits of such municipal corporation. The board, on presentation of such petition, with the proceedings of the legislative authority authenticated, at a regular or adjourned session, shall upon the petition of a city change the boundaries of the township or erect such new township, and may upon the petition of a village change the boundaries of the township or erect such new township."

6) Ohio Revised Code Section 503.07 required the Board of County Commissioners to change the boundary lines upon the petition of the City.

WHEREFORE, the undersigned respectfully requests that this Board change the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect the annexation detailed herein.

____
Carl S. DeForest, City Manager

STATE OF OHIO)
) SS:
COUNTY OF MEDINA)

SWORN TO BEFORE ME and subscribed in my presence this ___ day of __________, 2021.

____
NOTARY PUBLIC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 40-2021

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION OF 1.7311 ACRES OF LAND KNOWN AS BEING PART OF BRUNSWICK HILLS TOWNSHIP TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO.

WHEREAS: The Medina County Commissioners, on February 9, 2021, by Resolution No. 21-0118 attached hereto as Exhibit "A", approved the Petition for Regular Annexation on Application of Owner of 1.7311 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio;

WHEREAS: Pursuant to Ohio Revised Code Section 709.04, the legislative authority of the City of Brunswick must accept or reject the petition for annexation at the next regular session after the expiration of sixty (60) days of the date of filing the certified transcript of all orders of the board of county commissioners, the petition, map and all other papers on file relating to the annexation proceedings with the clerk of the municipal corporation, which occurred on February 9, 2021; and

WHEREAS: The Clerk of the municipal corporation is required to lay the transcript and the accompanying map or plat and petition before the legislative authority.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the Petition for Regular Annexation on Application of Owner of 1.7311 acres of land known as being part of Brunswick Hills Township is hereby accepted.

SECTION 2: That the Clerk is hereby authorized and ordered to make three (3) copies containing the petition, the map or plat accompanying the petition, a transcript of the proceedings of the board of county commissioners, and all resolutions and ordinances in relation to the annexation, with a certificate to each copy that it is correct. Each certificate shall be signed by the Clerk in her official capacity and shall be authenticated by the seal of the municipal corporation, if applicable.

SECTION 3: That the Clerk is hereby authorized and ordered to forthwith deliver one such copy of this Resolution to the Medina County Auditor, one such copy to the Medina County Recorder, and one such copy to the Ohio Secretary of State.

SECTION 4: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason to comply with the time requirements of Ohio Revised

Code Section 709.04. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading __April 12, 2021__

Rules Suspended: AYES __6__ NAYS __0__

ADOPTED: ____April 12, 2021____ AYES __6__ NAYS __0__

ATTEST: __________________
Clerk of Council
Fijabi Julien-Gallam, CMC

Medina County Commissioners

Stephen D. Hambley
William F. Hutson
Colleen M. Swedyk

County Administration Building
144 North Broadway
Medina, Ohio 44256

Phone: (330) 722-9208
Toll Free: (844) 722-3800
Fax: (330) 722-9206

February 9, 2021

VIA REGULAR MAIL AND EMAIL

Fijabi Julien-Gallam
Clerk of Council
4095 Center Road
Brunswick, OH 44212

Re: Regular Annexation – 1.7311 acres
299 N. Carpenter Road, Brunswick, Ohio 44212

Dear Fijabi;

Enclosed please find a certified copy of Resolution No. 21-0118 approving the petition for the regular annexation of 1.7311 acres of land known as being part of Brunswick Hills Township to the City of Brunswick which was approved by the Board of Commissioners on this date.

Thank you.

Sincerely,

Rhonda J. Beck

Rhonda J. Beck
Clerk of the Board

cc: Brunswick Hills Township
Joshua Lamb, Esq.
Medina County Auditor

REGULAR MEETING – TUESDAY, FEBRUARY 9, 2021

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley   Colleen M. Swedyk   William F. Hutson

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mrs. Swedyk.

RESOLUTION NO. 21-0118

APPROVING THE PETITION FOR THE REGULAR ANNEXATION OF 1.7311 ACRES OF LAND KNOWN AS BEING PART OF BRUNSWICK HILLS TOWNSHIP TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO

WHEREAS, a petition for annexation of 1.7311 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio was filed with the Clerk of the Board of Medina County Commissioners on November 12, 2020 in accordance with Ohio Revised Code Section 709.02, and

WHEREAS, the day and hour and has come for the rendering of a decision by the Board of County Commissioners on said petition for annexation, and

WHEREAS, the State of Ohio has provided landowners a number of legal methods for annexations of property to municipal corporations to occur that balance the desires, needs and benefits of the petitioners, municipality and townships, and

WHEREAS, proper procedures were followed and notices given, and a public hearing commenced on February 2, 2021 in accordance with Section 709.032 of the Ohio Revised Code, and

WHEREAS, the Board of County Commissioners now finds that based on the preponderance of the substantial, reliable, and probative evidence on the entire record that said petition meets the following requirements and conditions:

1. The petition meets all of the requirements set forth in, and was filed in the manner provided in Section 709.02 of the Ohio Revised Code:

   a. the territory proposed to be annexed is contiguous to the City of Brunswick;
   b. the petition was signed by a majority of the authorized owners of real estate within the territory to be annexed;
   c. each petition's signature includes the date it was obtained and no signature was obtained more than 180 days before the date of filing;
   d. the petition contains an accurate legal description of the perimeter and an accurate map/plat of the territory to be annexed;
   e. the petition states the person who would act as agent for the petitioner; and
   f. the agent filed with the petition a list of all tract, lots or parcels within and adjacent to the territory to be annexed, including names, addresses of owners, and permanent parcel numbers.

2. The petition meets the following requirements set forth in Section 709.03 of the Ohio Revised Code:

   a. The Clerk of the Board of County Commissioners notified the agent of the date, time, and place of the hearing;
   b. the agent provided proof the required notices to: (1) the clerk of the municipality; (2) the fiscal officer of the township involved; and (3) the clerk of the board of commissioners;
   c. the agent provided the required notices to: (1) all property owners within the territory proposed for annexation, and (2) adjacent property owners;
   d. the agent has provided proof of the required notice published in a newspaper of general circulation;
   e. the legislative authority of the municipality has adopted a statement by ordinance/resolution relative to services the municipality will provide with an approximate date by which it will provide said services upon annexation; and

The Clerk of the Board of County Commissioners of Medina County, Ohio does hereby certify that the foregoing is a true and correct copy of the resolution adopted by said Board on 2/9/21
Rhonda J. Beck

f. the municipality filed its statement of municipal services with the board of county commissioners at least 20 days before the date of the annexation hearing.

3. The petition meets all of the requirements set forth in Section 709.033 of the Ohio Revised Code:

   a. the petition meets all of the requires set forth in and was filed in the manner provided in Section 709.02 of the Ohio Revised Code;
   b. the persons signing the petition are owners of real estate located in the territory proposed to be annexed and at the time the petition was filed, the number of valid signatures on the petition constitutes a majority of the owners of the real estate in that territory;
   c. the municipal corporation to which the territory is proposed to be annexed has complied with Division (D) of Section 709.03 of the Ohio Revised Code;
   d. the territory proposed to be annexed is not unreasonably large;
   e. on balance, the general good the territory proposed to be annexed will be served, and the benefits to the territory proposed to annexed and the surrounding area will outweigh the detriments to the territory proposed to be annexed and the surrounding area, if the annexation petition is granted; and
   f. no street or highway will be divided or segmented by the boundary line between the township and the municipal corporation as to create a road maintenance problem.

The Board of Medina County Commissioners, upon review of substantive, reliable and probative evidence, finds that:

1) The annexation involves a 1.7311 acres parcel located on the east side of North Carpenter Road between Boston Road and Grafton Road in Brunswick Hills Township, identified as PPN 001-02B-05-004, owned by Ermitano Santiago and Anna Santiago located at 299 North Carpenter Road, Brunswick, Ohio 44212. It is not unreasonably large and is adjacent and contiguous to the land of the municipal corporation of the City of Brunswick;
2) Two individuals own the property and both owners signed the petition; therefore, the petition contains signatures of the majority (51%) of owners;
3) The City of Brunswick Resolution No. 97-2020 adopted December 21, 2020 declared intention by the City of Brunswick to provide municipal services to the subject property; the landowner is in agreement the annexed territory would receive adequate services sufficient to establish the general good of the territory being annexed;
4) The petitioner has proved that the land after annexation will enjoy a level of services comparable or adequate to that enjoyed prior to the annexation;
5) No street or highway will be divided or segmented by the boundary line between a township and the municipality as to create a road maintenance problem.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio that having found that the conditions of the Ohio Revised Code have been met, the Petition to Annex 1.7311 acres of land from Brunswick Hills Township to the City of Brunswick, Medina County, Ohio, attached as Exhibit A, is hereby approved and granted in accordance with the law.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the agent for the petitioners, fiscal of the township, and clerk of the municipality, and that a complete record of the annexation proceeding be sent to the clerk of the municipality after the expiration of 30 days after journalization if no appeal has been timely filed under Section 709.07 of the Revised Code.

Voting AYE thereon: Mr. Hambley, Mrs. Swedyk and Mr. Hutson

Adopted: February 9, 2021

Prepared by: Commissioners' Office

PETITION FOR REGULAR ANNEXATION OF LAND TO THE CITY OF BRUNSWICK ROM BRUNSWICK HILLS TOWNSHIP

To: Board of Commissioners of Medina County, Ohio
144 North Broadway Street
Medina, Ohio 44256

Pursuant to Section 709.02 of the Ohio Revised Code, the undersigned, being all the legal owners of the real property located at 299 N. Carpenter Road, Brunswick, Ohio 44212 (the "Property"), which is contiguous and adjacent to the City of Brunswick, hereby petitions the Board of Commissioners for Medina County for the regular annexation of the Property to the City of Brunswick from the Brunswick Hills Township.

An accurate legal description of the Property to be annexed to the City of Brunswick is attached hereto as Exhibit A and is made a part hereof. An accurate map of the Property sought to be annexed is set forth in Exhibit B, which is attached hereto and made a part hereof. There are two (2) owners of the Property.

Pursuant to O.R.C. §709.02(D), the list of the Property to be annexed to the City of Brunswick is set forth in Exhibit C, which is attached hereto and made a part hereof. The undersigned are the sole owners of the Property sought to be annexed. All the owners of the Property subject to this petition for annexation have consented to this petition and have executed the same.

Pursuant to O.R.C. §709.02(D), a list of all properties adjacent to and/or directly across the street from the Property sought to be annexed are contained in Exhibit C hereto (including but not limited to the name and mailing address of each owner and the permanent parcel number of the relevant properties).

The name of the person hereby appointed to act as agent for the undersigned petitioner is Joshua E. Lamb, Trigilio, Stephenson & Dattilo, PLL., 5750 Cooper Foster Park Road, Suite 102, Lorain, Ohio 44053, Telephone No. (440) 988-9500, Fax No. (440) 988-9511, who can be emailed at jlamb@tsohiolaw.com.

Ermitano Santiago
Ermitano Santiago Date: 9-18-2020

Ada Iris Santiago
Ada Iris Santiago Date: 9-18-2020

State of Ohio :
County of Lorain : ss.

This is an acknowledgment clause. No oath or affirmation was administered to the signers.

On this 18th day of September, 2020, before me, a Notary Public, in and for said County and State, personally came Ermitano Santiago and Ada Iris Santiago, the Petitioners in the foregoing Petition for Regular Annexation, who acknowledged that they executed the foregoing instrument and the same is their free act and deed.

Rebecca L. Lengyel
Notary Public

NOTARIAL SEAL STATE OF OHIO

Rebecca L. Lengyel
Notary Public, State of Ohio
My Commission Expires 8/20/2023

EXHIBIT A

Situated in the Township of Brunswick Hills, County of Medina and State of Ohio: And known as being a part of Original Brunswick Township Lot No. 23 in Tract No. 2, bounded and described as follows:

Beginning at an iron pin found on the centerline of Carpenter Road (C.H. 103) (60 feet wide) at the northwest corner of said Lot No. 23. Said iron pin also being at the northwest corner of land conveyed to Grace F. & Earle L. Behner by deed recorded in Volume 117, Page 172 of Medina County Records;

Thence South 2 deg. 30' 00" West, along the centerline of Carpenter Road and the west line of Lot No. 23, 121.42 feet to the southwest corner of land conveyed by Earle L. & Grace F. Behner to James H. and Jacqueline Hollan by deed recorded in Volume 354, Page 457 of Medina County Records and the principal place of beginning of the parcel herein described;

Thence South 81 deg. 57' 49" East, along the south line of land so conveyed to James H. & Jacqueline Hollan, 605.40 feet to an iron pin set on the westerly line of Interstate Highway 71. Said line passing through an iron pin found 29.55 feet, as measured along said line, from the centerline of Carpenter Road;

Thence South 2 deg. 52' 06" East, along the westerly line of Interstate Highway 71, 111.50 feet to an iron pin set at an angle therein;

Thence South 1 deg. 22' 00" East, along the westerly line of Interstate Highway 71, 13.11 feet to an iron pin set at the northeast corner of land conveyed by Earle L. & Grace F. Behner to Noubar Kouyoumdjian by deed recorded in Volume 367, Page 377 of Medina County Records;

Thence North 82 deg. 08' 18" West along the north line of land so conveyed to Noubar Kouyoumdjian, 616.59 feet to the northwest corner thereof, the centerline of Carpenter Road and the west line of Lot No. 23. Said line passing through an iron pin found 29.40 feet, as measured along said line, from the centerline of Carpenter Road;

Thence North 2 deg. 30' 00" East, along the centerline of Carpenter Road and the west line of Lot No. 23, 124.88 feet to the principal place of beginning and containing 1.7311 Acres of Land, more or less, according to a survey prepared by Carl L. Craddock, Registered Surveyor No. 5762 for and in behalf of Bock & Clark, under Project No. 87214, dated December 7, 1987 and subject to all legal highways.

Permanent Parcel No. 001-02B-05-004

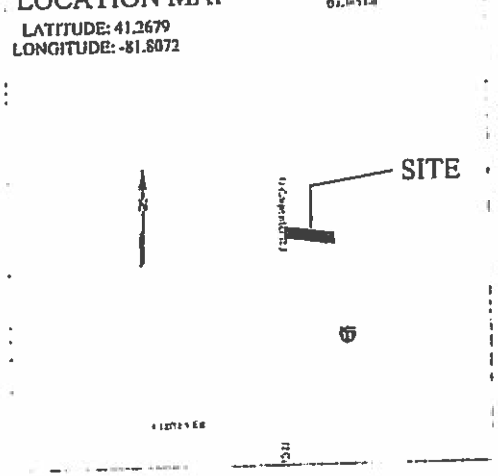
EXHIBIT "B"

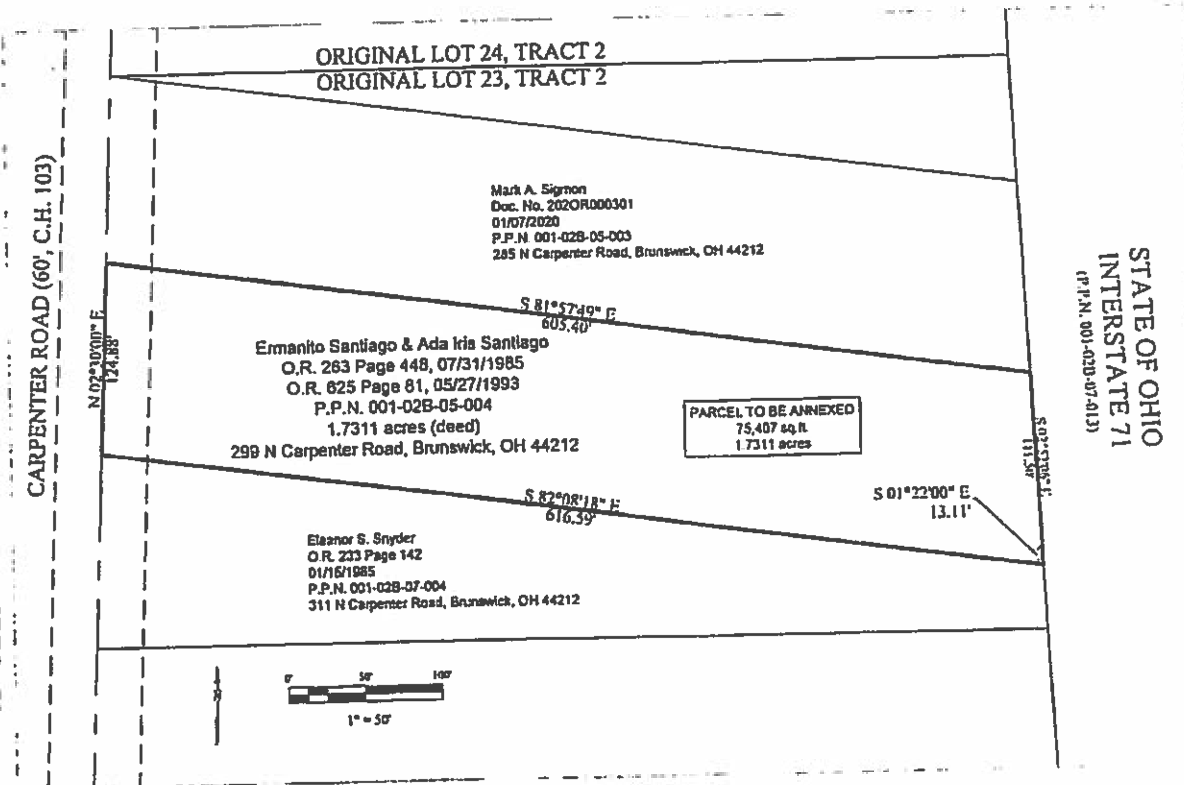
PLAT OF REGULAR ANNEXATION of 1.7311 acres in Brunswick Hills Township to the City of Brunswick

Situated in the Township of Brunswick Hills, County of Medina, and State of Ohio, and known as being part of Original Brunswick Township Lot No. 23 in Tract No. 2

LOCATION MAP

LATITUDE: 41.2679
LONGITUDE: -81.8072





APPROVALS
THIS PLAT WAS DULY ACCEPTED BY THE BRUNSWICK CITY COUNCIL AT ITS REGULAR MEETING HELD ON THE _____ DAY OF _______, 20__.
ORDINANCE NO. ________

CLERK OF COUNCIL (PRINT & SIGN)

THIS PLAT WAS DULY ACCEPTED BY THE MEDINA COUNTY COMMISSIONERS ON THE ____ DAY OF ________, 20__.

COMMISSIONER (PRINT & SIGN)

COMMISSIONER (PRINT & SIGN)

COMMISSIONER (PRINT & SIGN)

APPROVALS
APPROVED FOR TRANSFER THIS ____ DAY OF ________, 20__.

TAX MAP DRAFTSMAN (PRINT & SIGN)

RECEIVED FOR TRANSFER THIS ____ DAY OF ________, 20__.

MEDINA COUNTY AUDITOR (PRINT & SIGN)

RECEIVED AND RECORDED THIS _____ DAY OF ________, 20__.
AT _____ A.M./P.M. RECORDED IN PLAT
DOCUMENT NO. ________
FEE: ________

MEDINA COUNTY RECORDER (PRINT & SIGN)

ACCEPTANCE
KNOW ALL MEN BY THESE PRESENTS THAT ERMANITO SANTIAGO AND ADA IRIS SANTIAGO, OWNERS OF THE LANDS EMBRACED WITHIN THIS PLAT, HEREBY ACKNOWLEDGE THIS PLAT AND HAVE CAUSED THE SAME TO BE PLATTED AND ANNEXED TO THE CITY OF BRUNSWICK.

ERMANITO SANTIAGO — ADA IRIS SANTIAGO

COUNTY OF Lorain STATE OF OHIO
BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED ERMANITO SANTIAGO AND ADA IRIS SANTIAGO, WHO ACKNOWLEDGED THE FOREGOING INSTRUMENT AND THE SIGNING OF THIS PLAT TO BE THEIR OWN FREE ACT AND DEED.

IN TESTIMONY THEREOF I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL AT Lorain, OHIO THIS 15th DAY OF ________, 20__.

NOTARY PUBLIC — MY COMMISSION EXPIRES

Rebecca L. Lengyel
Notary Public, State of Ohio

STATE OF OHIO — JARROD R. SCHNELL — S-8623 — REGISTERED PROFESSIONAL SURVEYOR

Jarrod R. Schnell, PS # 8623
August 5, 2020

North Star Surveying, LLC
2722 Marks Road, Valley City, OH 44280
440-822-5707 jarrod.r.schnell@gmail.com

EXHIBIT "C"

INFORMATION RELATING TO OWNERS OF REAL PROPERTY SOUGHT TO BE ANNEXED

Owners' Name and Address	Permanent Parcel Number	Total Acreage of Property to be Annexed
Ermitano Santiago & Ada Iris Santiago 299 North Carpenter Road Brunswick, Ohio 44212	001-02B-05-004	1.7311

LIST OF OWNERS OF PROPERTY ADJACENT TO AND DIRECTLY ACROSS THE STREET FROM PETITIONERS

Owner's Name and Mailing Address	Permanent Parcel Number
Mark A. Sigmon 285 North Carpenter Road Brunswick, Ohio 44212 & 5872 Wedgewood Road Medina, Ohio 44256	001-02B-05-003
Eleanor S. Snyder 311 North Carpenter Road Brunswick, Ohio 44212	001-02B-07-004
Sandra C. Seitz 298 North Carpenter Road Brunswick, Ohio 44212	003-18B-09-073
Diane Renee Zavcer and Rosemary Gleydura 286 North Carpenter Road Brunswick, Ohio 44212	003-18B-09-069
Philip U. Coker and Ashley M. Coker 310 North Carpenter Road Brunswick, Ohio 44212	003-18B-15-159
State of Ohio 241 Stanford Parkway Findlay, Ohio 45850 & 906 Clark Avenue Ashland, Ohio 44805	001-02B-07-013
State of Ohio 241 Stanford Parkway Findlay, Ohio 45850 & 906 Clark Avenue Ashland, Ohio 44805	001-02B-08-001

Enclave at Autumn Creek Homeowners Association Inc. c/o Steven M. Ott, Statutory Agent 1300 E. 9th Street, Suite 1520 Cleveland, Ohio 44114 & 5090 Park Avenue W Seville, Ohio 44273	003-18B-22-254

CITY OF BRUNSWICK, OHIO
RESOLUTION NUMBER 97-2020

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION DECLARING THE INTENTION OF THE CITY OF BRUNSWICK TO PROVIDE MUNICIPAL SERVICES TO A 1.7311 ACRE PARCEL OF LAND (PPN 001-02B-05-004) ON NORTH CARPENTER ROAD.

WHEREAS: The City of Brunswick has been notified that a Petition for Regular Annexation on Application of Owners (the "Petition") was presented to the Medina County Commissioners requesting a parcel of land be annexed from Brunswick Hills Township to the City of Brunswick, and

WHEREAS: The City of Brunswick does not object to this Petition.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The Council for the City of Brunswick hereby declares that, should the Medina County Commissioners grant the annexation of 1.7311 acres of land on North Carpenter Road (PPN 001-02B-05-004), the City of Brunswick will provide police protection, fire prevention/suppression, EMS service, and any and all other services rendered to residents of the City of Brunswick. Additionally, the City of Brunswick will support any application to the Cleveland Division of Water for connection to the water system for the provision of water services to the property and to the Medina County Sanitary Engineer for connection to the sanitary sewer system, subject to payment of any and all applicable costs and fees.

SECTION 2: That the Council of the City of Brunswick hereby urges the County to undertake a careful and deliberate study of all matters presented in the Petition for Regular Annexation on Application of Owners, as attached hereto as Exhibit "A", and to approve the proposed annexation of such property to the City of Brunswick.

SECTION 3: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipality, and for the further reason that the approved legislation must be filed with the Medina County Commissioners' Office twenty (20) days before the February 2, 2021 hearing date. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading November 23, 2020

2nd Reading December 14, 2020

3rd Reading December 21, 2020

ADOPTED: December 21, 2020 AYES 7 NAYS 0

ATTEST: Holly Quellos

Acting Clerk of Council
Holly Quellos

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

BRUNSWICK

DATE:	12/21/2020
TO:	Vice Mayor Michael Abella Jr. and Members of City Council
FROM:	Carl S. DeForest, City Manager Ken Fisher
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 97-2020 - An <u>emergency</u> resolution declaring the intention of the City of Brunswick to provide municipal services to a 1.7311 acre parcel of land (PPN 001-02B-05-004) on North Carpenter Road. - 3rd Reading (Committee-of-the-Whole, *Administration/Ken Fisher*)**
BACKGROUND:	**The City of Brunswick has been notified that a Petition for Regular Annexation on Application of Owners (the "Petition") was presented to the Medina County Commissioners requesting a parcel of land be annexed from Brunswick Hills Township to the City of Brunswick.**
PURPOSE AND EXPLANATION:	**The approved legislation must be filed with the Medina County Commissioners' Office twenty (20) days before the February 2, 2021 hearing date.**
IMPLEMENTATION SCHEDULE:	**The approved legislation must be filed with the Medina County Commissioners' Office twenty (20) days before the February 2, 2021 hearing date**
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	
RECOMMENDED ACTION:	

One Reading	**No**
Two Readings	**No**
Three Readings	**Yes**
Emergency	**Yes**
Suspension of Rules	**No**

If emergency or suspension of the rules, why the request?

Be passed as an emergency measure upon three (3) readings.

NOTICE OF FILING OF PETITION FOR REGULAR ANNEXATION

Date: November 12, 2020

VIA CERTIFIED MAIL:
RETURN RECEIPT REQUESTED
Clerk of Brunswick City Council
c/o Fijabi Julien-Gallam
4095 Center Road
Brunswick, Ohio 44212

This notice is given to you in your capacity as Clerk of City Council of Brunswick, Ohio.

You are advised that a Petition for Regular Annexation was filed by Ermitano Santiago and Ada Iris Santiago in Medina County, Ohio with the Board of Commissioners of Medina County, Ohio on November 12, 2020 at 9:37 a.m., for the annexation of 1.7311 acres located at 299 North Carpenter Road, Brunswick, Ohio 44212 from Brunswick Hills Township, Ohio to the City of Brunswick, Ohio.

The Medina County Board of Commissioners has scheduled the hearing on the Petition for Regular Annexation for Tuesday, February 2, 2021 at 10:00 a.m. in the Medina County Commissioners' Hearing Room, 144 N. Broadway Street, Room 201, Medina, Ohio 44256.

A true and correct copy of the time-stamped Petition for Regular Annexation that was filed with the Medina County Board of Commissioners, along with all attachments or documents accompanying the Petition for Regular Annexation, is attached hereto.

Joshua E. Lamb, Agent for Petitioners Ermitano Santiago and Ada Iris Santiago
5750 Cooper Foster Park Road,
Suite 102
Lorain, Ohio 44053
(440) 988-9500

Medina County Commissioners

Adam Friedrick
Patricia G. Geissman
William F. Hutson

County Administration Building
144 North Broadway
Medina, Ohio 44256

Phone: (330) 722-9208
Toll Free: (844) 722-3800
Fax: (330) 722-9206

**NOTICE TO AGENT FOR THE PETITIONERS
OF DATE, TIME AND PLACE
SET BY BOARD OF MEDINA COUNTY COMMISSIONERS
TO HEAR REGULAR ANNEXATION PETITION**

DATE: November 12, 2020

TO: Agent for the Petitioners

In accordance to Ohio Revised Code Section 709.03(A), you, as agent for the petitioners, are hereby notified that the date, time and place are set for the Board of Medina County Commissioners to hear the regular annexation petition filed with the Board on November 12, 2020 to annex 1.7311 acres located in Brunswick Hills Township to the City of Brunswick

Date:	Tuesday, February 2, 2021
Time:	10:00 AM
Location:	Commissioners' Hearing Room 144 N. Broadway St., Room 201 Medina, OH 44256

Please arrive at the above location no later than 9:30 a.m.

Rhonda Beck
Rhonda Beck, Clerk
Board of Medina County
Commissioners

Delivered via email:
jlamb@tsohiolaw.com
fgallam@brunswick.oh.us
kesber@brunswickhillstwp.org

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE: 4/12/2021

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 40-2021** - An emergency resolution accepting the petition for annexation of 1.7311 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND:

PURPOSE AND EXPLANATION: Annexation to be considered by City Council as an emergency with suspension of rules on April 12, 2021

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

ADDITIONAL

INFORMATION:

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE: 4/26/2021

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 44-2021** - An emergency resolution authorizing the City Manager to enter into an agreement with CCG Automation, INC. for the replacement of the HVAC unit servicing a portion of City Hall in an amount not to exceed $239,682.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: NOPEC has made available to all of the communities that participate with NOPEC a grant to implement energy efficiency or energy infrastructure project that will benefit the community. CCG Automation, Inc., will be providing and installing the HVAC equipment under the State of Ohio's Cooperative Purchasing Program. This work will replace one of the two HVAC units on the roof of City Hall.

PURPOSE AND EXPLANATION: The purpose of this project will be to improve/upgrade infrastructure to provide energy efficiencies to the HVAC systems at City Hall.

IMPLEMENTATION SCHEDULE: Completion of work by November 30, 2021

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: $61,081.74 from the 2020 NOPEC grant acct#336-2020-56800.

$84,986.00 from the 2021 NOPEC grant acct #336-2021-56800.

$93,614.26 from the Capital Improvement Fund 300-0522-56250.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No

Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

ADDITIONAL INFORMATION: Asking this to be an emergency with suspension of the rules in order to order the units and complete the installation as soon as possible. Allowing the City to take advantage of the utility savings anticipated with this project and to minimize the possibility of costly repairs to the outdated HVAC. The current lead time on these HVAC units is extreme and expected to increase as the season progresses.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 44-2021

BY: Mt. Abella, Mr. Ousley and Mr. Capretta

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CCG AUTOMATION, INC. FOR THE REPLACEMENT OF THE HVAC UNIT SERVICING A PORTION OF CITY HALL IN AN AMOUNT NOT TO EXCEED $239,682.00.

WHEREAS: The City belongs to the State Procurement Program under the direction of the Department of Administrative Services; and

WHEREAS: The contract under the State Procurement Program has been awarded to CCG Automation, Inc.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with CCG Automation, Inc. for the replacement of the HVAC unit servicing a portion of City Hall in an amount not to exceed $239,682.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to complete installation as soon as possible to maximize utility costs savings and minimize continuing repairs. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading__________________________

Rules Suspended: AYES ___________ NAYS ___________

ADOPTED: _________________ AYES ___________ NAYS ___________

ATTEST: _______________________
Clerk of Council
Fijabi Julien-Gallam, CMC

CCG AUTOMATION, INC.
PROPOSAL
4/13/2021
Proposal #R19323BW

Mr. Paul E. Barnett
The City of Brunswick
4095 Center Road
Brunswick, OH 44212

PROJECT: **MUNICIPAL BUILDING**
MULTI-ZONE UNIT#2 REPLACEMENT

CCG Automation, Inc. is pleased to propose the following:
Replace the existing Engineered Air Multizone Rooftop Unit(s) with a custom fabricated Seasons4 Multizone Rooftop Unit.

The existing unit will be removed from the existing roof curb and properly recycled/disposed of. The City of Brunswick has the right to remove any parts they would like to keep from the existing unit.

The new unit will be set on the existing curb. No roof work will be required by purchasing a Custom Unit fabricated specifically to replace the existing unit and fit on the existing curb. The roof around the unit will be protected with plywood during the replacement of the unit. The rigs on the crane will be set on a wood platform to protect the ground.

The new unit will come complete with a new Economizer Section with dampers and actuators, a new Gas Burner Section that modulates from 30% to 100%, a new DX Cooling Section that modulates from 10% to 100%, a Supply Fan Section, a Return Fan Section, and a Section for the new Zone Dampers.

The existing gas line will be removed to the shutoff valve and new gas line with be installed from the shutoff valve to the unit gas connection.

The new unit will come with a new electrical disconnect. The existing wire feeding the current unit will be disconnected and re-connected to the new disconnect switch.

CCG Automation will remove all controls from the existing unit for installation in the new Seasons4 unit.

After setting the new unit on the existing curb and re-connecting power, gas and controls, the unit will be started up and gone through a full Validation.

CCG will sign over the manufacturer's warranty, which includes:
- One (1) year parts warranty from Seasons4
- One (1) year labor warranty from CCG
- Four (4) year parts-only extended compressor warranty
- Fifteen (15) year parts-only warranty on maintenance-free aluminum cabinet

Provide all Control Drawings, Installation, Programming, Graphics, Trends, Point-to-Point Startup, Validation and Training.

Included in this proposal is the installing contractor pulling Permits from the City of Brunswick.

The City of Brunswick, a Political Subdivision, is purchasing the above referenced work using the State of Ohio's Cooperative Purchasing Program. The Guidelines for this Cooperative Purchasing Program are detailed in ORC125.04c.

This proposal does not include:
- Any roof work. The existing roof curbs will remain and be re-used.
- Any changes or modifications to the gas lines. Gas line includes disconnecting and reconnecting the existing line.
- Installation of new electrical power.
- Damage to existing pavement/landscaping from rigging.
- Any modifications to the existing Smoke/Fire System.
- Providing any work outside of the scope detailed within this proposal.

Total Base Bid Investment: $239,682

- This proposal is based upon all work being completed during normal business hours.
- **A bond is not included, however is available at an additional 2.5% of total investment.**
- This proposal is valid for 10 days from above date, and subject to Terms and Conditions included.

Proposed by:

Brian C. Wagner
President

Accepted by:

Signature/Title

Date

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE: 4/26/2021

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 45-2021** - An emergency ordinance amending ordinances #85-2020 and #13-2021 to include amendments to the Appropriation Budget for the year ending December 31, 2021, as incorporated in exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

BACKGROUND:

In order to comply with the Ohio Revised Code Section 5705 any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the April 26, 2021 Finance Committee meeting and move to the April 26, 2021 Council agenda as an emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net increase to the overall City appropriation budget by $5,897,777.05. The largest components of the net increase, in no particular order, relate to:

1) $1,017,887.50 increase relating to new grant awards received by the City and an additional $624,000 increase in corresponding local match funds for these grants. The City received a $500,000 Clean Ohio Trail Fund Grant from ODNR for the installation of phase 2 of the Plum Creek Greenway Trail, a $500,000 State of Ohio Flood Mitigation Grant (SB 310) awarded by the

133rd Ohio General Assembly for improvements to Healey Creek and $17,887.50 Department of Justice Encryption Bypass Equipment Grant to purchase equipment and training to help the Division of Police with investigations.

2) $880,000 in additional appropriations for the Pearl Road Improvement Project. This should complete the City's two year local set aside plan for this project. The local set aside includes a contingency, if needed, and is based on the current plan design and grant applications. The City is seeking approximately $6.4 million in various grant funding for this project with the expected local share to be approximately 20 percent of the total costs +/- the township portion.

3) Appropriate the remaining unappropriated cash balance of $672,376.05 in the Brunswick Lake Fund #360 which is anticipated to be used for Phase 3 of the Plum Creek Greenway Trail. Phase 3 of the multi-purpose trail is expected to be the final phase to connect Plum Creek Park to Brunswick Lake Park. This became possible upon the adoption of Ordinance #39-2021 that expanded the purpose of the Brunswick Lake Fund to increase the connectivity and accessibility to Brunswick Lake Park, including but not limited to, multi-purpose trails.

4) $2,535,775 in various identified transfers and advances. Transfers and advances are movement of money between funds but are not considered expenditures. However, transfers and advances are needed to get cash in the proper fund(s) to operate various programs or grants. Transfers and advances are required by State Law in certain situations and must be appropriated and approved by City Council when deemed necessary. Exhibit B identifies the purpose and which grant each transfer and/or advance pertains.

All other items not specifically listed in this summary are detailed with a description with listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted. Exhibit B is provided for informational and review purposes only.

It’s important to note that this legislation only has budgetary impact and actual expenditures, transfers and advances are still subject to state and local laws.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions and to keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 45-2021

By: Mrs. Hanek, Mrs. Zak and Mr. Delsanter

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #85-2020 AND #13-2021 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2021 AS INCORPORATED IN EXHIBIT "A" ATTACHED HERETO.

WHEREAS: Ordinance #85-2020 adopted appropriations for 2021; and Ordinance #13-2021 regarding amendments to the 2021 appropriation budget, were previously adopted by Council; and

WHEREAS: "Exhibit A" reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as "Exhibit B" for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #85-2020 and #13-2021.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #85-2020 and #13-2021 are hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit "A."

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading __

RULES SUSPENDED: AYES ____ NAYS ___

ADOPTED: ________________________ AYES ____ NAYS ____

ATTEST: ________________________
Clerk of Council
Fijabi Julien-Gallam, CMC

EXHIBIT A April 26, 2021

Fund Number	Fund Name / Department	Personal Service	Other		Total
General Fund					
001	General Fund				
	City Council	170,488.00	83,320.00	$	253,808.00
	Mayor	96,309.00	87,595.42	$	183,904.42
	City Manager	187,768.00	133,659.44	$	321,427.44
	Information Technologies	168,918.00	289,878.54	$	458,796.54
	Engineering	23,769.00	360,748.00	$	384,517.00
	Building Department	336,552.00	216,072.04	$	552,624.04
	Cemetery Maintenance	-	29,075.00	$	29,075.00
	Janitorial Contract	-	21,627.00	$	21,627.00
	City Hall Building & Grounds	17,851.00	66,979.00	$	84,830.00
	Administrative Services	88,626.00	55,480.00	$	144,106.00
	Economic Development	111,361.00	277,282.51	$	388,643.51
	Animal Control	75,237.00	71,425.62	$	146,662.62
	Law Department	187,380.00	254,906.00	$	442,286.00
	Finance Department	251,803.00	231,701.93	$	483,504.93
	Income Tax Department	197,040.00	218,442.15	$	415,482.15
	Parks & Recreation Director	88,938.00	67,004.00	$	155,942.00
	General Fund Administration	-	1,061,378.70	$	1,061,378.70
	Planning Division/Community Development	46,935.00	35,265.58	$	82,200.58
	Board of Building Appeals	468.00	1,215.00	$	1,683.00
	Board of Zoning Appeals	3,287.00	4,949.00	$	8,236.00
	Board of Civil Service	10,550.00	26,921.00	$	37,471.00
	Board of Ethics	5,330.00	4,615.00	$	9,945.00
	Board of Charter Review	-	-	$	-
	Board of Commemorative Affairs	-	22,000.00	$	22,000.00
	General Fund Transfers / Advances	-	22,528,953.47	$	22,528,953.47
001	Total General Fund	$ 2,068,610.00	$ 26,150,494.40	$	28,219,104.40
Special Revenue Funds:					
110	Court Computerization Fund	10,543.00	18,782.06	$	29,325.06
111	FEMA Grant Fund	-	4,742.77	$	4,742.77
112	Local CoronaVirus Relief Fund	-	-	$	-
114	Police Fund	4,505,164.00	4,210,019.36	$	8,715,183.36
115	Fire Fund	2,500,864.00	3,330,414.46	$	5,831,278.46
117	Street Repair & Maintenance Fund	1,181,081.00	2,404,024.52	$	3,585,105.52
118	State Highway Fund	-	134,275.00	$	134,275.00
119	Law Enforcement Fund	-		$	-
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	$	45,000.00
123	Brunswick Area Television (BAT) Fund	148,333.00	289,322.62	$	437,655.62
127	Parks Fund	208,800.00	306,616.02	$	515,416.02
129	Department of Justice Federal Grant Fund	-	115,618.01	$	115,618.01
130	DUI Enforcement & Education Fund	-	-	$	-
131	Recreation Center Fund	390,221.00	573,019.52	$	963,240.52
133	Home Improvement Grant Fund (CDBG)	-	39,162.40	$	39,162.40
Enterprise Funds:					
223	Refuse Fund	67,482.00	2,722,732.98	$	2,790,214.98
224	Storm Water Management Fund	32,073.00	1,828,009.73	$	1,860,082.73
Capital Improvement Funds:					
300	General Permanent Improvement Fund	-	2,276,453.06	$	2,276,453.06
332	Road Levy Fund	-	2,566,250.00	$	2,566,250.00
333	Road Improvement Fund	-	5,368,003.78	$	5,368,003.78
334	Traffic Control Fund	-	-	$	-
335	Public Square Fund	-	-	$	-

336	City Building Improvement Fund	-	593,557.74	$ 593,557.74
337	EPA Grant Fund	-	-	$ -
339	Fire Improvement Fund	-	-	$ -
341	Park Improvement Fund	-	1,750,629.18	$ 1,750,629.18
347	North Carpenter Road Improvement Fund	-	2,734,017.93	$ 2,734,017.93
348	Boston Road Improvement Fund	-	93,519.24	$ 93,519.24
360	Brunswick Lake Improvement Fund	-	712,951.05	$ 712,951.05
370	OPWC Multi Roads Improvement Fund	-	-	$ -
371	OPWC Laurel Road Improvement Fund	-	1,810,938.89	$ 1,810,938.89
372	OPWC Old Eagle Drive Improvement Fund	-	994,330.00	$ 994,330.00
Self Insurance Fund:				
600	Self Insurance Fund	-	3,445,000.00	$ 3,445,000.00
Debt Service Funds:				
771	General Obligation Bond Retirement Fund	-	-	$ -
781	Special Assessment BRF: South Industrial Parkway	-	45,693.90	$ 45,693.90
782	Special Assessment BRF: Laurel Road (2006)	-	40,187.50	$ 40,187.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.81	$ 18,948.81
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.19	$ 11,826.19
Agency Funds:				
881	General Trust Agency Fund	-	750,000.00	$ 750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	$ 20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	$ 140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	36,566.50	$ 36,566.50
887	Residential 1% Building Permit Agency Fund	-	10,000.00	$ 10,000.00
			Grand Total	$ 76,704,278.62

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #2 - For informational purposes only

For the Budget Year Ending December 31, 2021

4/26/2021

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
CLERK OF COURTS PT PS	001-0200-51170	(3,271.00)	Actual hours worked in first 16 weeks were on average 14 hours a week below budget. Use savings to assist in new grant matches.
PERS	001-0200-52223	(457.00)	Calculated pension savings on PT hour reduction. Use savings to assist in new grant matches.
MEDITAX	001-0200-52226	(47.00)	Calculated meditax savings on PT hour reduction. Use savings to assist in new grant matches.
JAIL COSTS	001-0200-54234	(4,900.00)	Actual jail costs lower than anticipated for 1st quarter of 2021. Very low costs due to COVID-19. Use savings to assist in new grant matches.
SITE DEPOSITS	001-0410-54265	42,000.00	Increase both estimated receipts and appropriations for site deposits received on Ridgeline Chase Subdivision in April 2021. Net effect $0 on fund bal.
ED DEV BED TAX	001-0490-54288	5,000.00	Increase budgeted receipts and expenses by the same amount based on current increase optimism from COVID-19 vaccinations.
CHIEF TAX CLERK PS	001-0720-51169	(3,600.00)	Budget for Co Tax Manager duties not currently needed. Reduce and use savings to assist in new grant matches.
PERS	001-0720-52223	(864.00)	Net benefits budget for Co Tax Manager duties not currently needed. Reduce and use savings to assist in new grant matches.
MEDITAX	001-0720-52226	(52.00)	Net benefits budget for Co Tax Manager duties not currently needed. Reduce and use savings to assist in new grant matches.
EQUIP. SERVICE CONTRACT	001-0880-54253	10,840.70	Multi-Factor authentification IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
PROFESSIONAL SERVICE CONTRACT	001-0880-54285	20,000.00	On Call consultant services for Plum Creek Greenway Trail Phases II & III for planning, implementation, grant awards, etc.
INCIDENTALS	001-0880-55239	600.00	$600 for supplies associated with tagging and tracking City inventory for audit purposes.
PROFESSIONAL SERVICES	001-0900-54218	3,500.00	Estimated costs for outside expert for a use variance dispute.
ADVANCE OUT TO CAPITAL IMPROV FUND #300	001-0999-99875	500,000.00	Advance Out to the Capital Improvement Fund #300 to temporarily cover Healey Creek Flood Mitigation grant (SB 310) until reimbursements are received.
ADVANCE OUT TO CITY-WIDE PARK IMPROV FUNI	001-0999-99878	500,000.00	Advance Out to the City-Wide Park Improvement Fund #341 to temporarily cover Trail PH 2 grant until reimbursements are received.
ADVANCE OUT TO FUND #129 (DOJ GRANT)	001-0999-99892	17,887.50	Advance Out to the DOJ Fund #129 to temporarily cover the expenses of the DOJ by encryption bypass equipment grant until grant reimb are received.
TRANSFER OUT: CAPITAL IMPROV FUND #300	001-0999-99947	500,000.00	Transfer Out to the Capital Improvement Fund #300 to cover expected 50% local match on Healey Creek Flood Mitigation grant (SB 310).
General Fund Total		**1,586,637.20**	
Court Computer Fund (#110)			
INSURANCE	110-0210-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Court Computer Fund Total		**750.00**	
Police Fund (#114)			
POLICE SCHOOLING	114-0520-53238	750.00	Increase $750 for the amount received from NAMI Ohio for crisis intervention team traning.
EQUIPMENT SERVICE CONTRACT	114-0520-54253	13,147.24	Multi-Factor authentification IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
INSURANCE	114-0520-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Police Fund Total		**14,647.24**	
Fire Fund (#115/952)			
VACATION PAYOUT	115-0510-52240	4,000.00	Earned vacation time on possible employment severance(s).
EQUIPMENT CONTRACT SERVICES	115-0510-54253	7,150.25	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
INSURANCE	115-0510-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Fire Fund Total		**11,900.25**	
Street R & M Fund (#117)			
EQUIPMENT CONTRACT SERVICES	117-0420-54253	3,690.45	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
Street R & M Fund Total		**3,690.45**	
Cable TV Fund (#123/#956)			
EQUIPMENT SERVICE CONTRACTS	123-0460-54253	922.61	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
CAPITAL OUTLAY	956-0460-56252	32,000.00	Estimated cost of roof replacement at BAT Studios damaged in storm. City expects insurance to cover cost of roof replacement less $2,500 deductible.
CAPITAL OUTLAY	956-0460-56252	1,075.00	Studio Equipment. Plan is to use $500 Rotary donation received in 2020 plus $575 of capital BAT studio local funds to purchase equipment.
Cable TV Fund Total		**33,997.61**	

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #2 - For informational purposes only

For the Budget Year Ending December 31, 2021

4/26/2021

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
Parks Fund (#127/960)			
REPAIR & MAINTENANCE	127-0810-54243	3,500.00	Increase repair and maintenance to $27,000 for the year. Only $2,100 remains unencumbered as of April 19, 2021.
CONTRACTUAL SERVICES	127-0810-54273	1,383.92	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
INCIDENTALS	127-0810-55239	1,538.00	Increase budget for $1,538 in title expenses associated with BCSD land swap for the first Phase of the PlumCreek Greenway Trail.
Parks Fund Total		**6,421.92**	
DOJ Federal Grant Fund (#129)			
ENCRYPTION BYPASS EQUIP GRANT	129-0544-56262	17,887.50	$17,887.50 Dept. of Justice Encryption Bypass Equipment Grant to help in investigations. This is grant portion only. 10% City match in Police Fund.
ADVANCE OUT	129-0999-80185	17,887.50	Advance Out to the GF once grant reimb are received on the DOJ encryption bypass equipment grant and the grant is completed.
DOJ Federal Grant Fund Total		**35,775.00**	
Rec. Center Fund (#131)			
REPAIR AND MAINTENANCE	131-0830-54243	5,000.00	Increase repair and maintenance due to unexpected repairs to the pool pumps, etc.
EQUIPMENT SERVICE CONTRACT	131-0830-54253	8,303.52	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
INSURANCE	131-0830-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Rec. Center Total		**14,053.52**	
Refuse Fund (#223)			
EQUIPMENT SERVICE CONTRACT	223-0710-54253	230.66	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
INSURANCE	223-0710-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Total Refuse Fund		**980.66**	
Stormwater Management Fund (#224)			
EQUIPMENT SERVICE CONTRACT	224-0420-54253	230.65	Multi-Factor authentication IT security enhancements in conjunction with City's insurance. Cost based on % of employees paid from Fund on 04/14/21.
STORMWATER DISPOSAL	224-0420-54260	5,000.00	Decanting Station Containment Disposal. Estimated 50% of costs to be reimbursed by County since station is also being used by the County.
INSURANCE	224-0420-54272	750.00	Increase appropriations based on increased cybersecurity premiums affecting the various departments.
Stormwater Management Enterprise Fund Total		**5,980.65**	
Capital Projects Improvement Fund (#300)			
HEALEY CREEK SB310 OHIO GRANT	300-0564-56000	500,000.00	Represents Healey Creek Flood Mitigation grant awarded by the 133rd Ohio General Assembly through Senate Bill 310. 50% local match also expected.
LOCAL COST SHARE - HEALEY CREEK	300-0564-56700	500,000.00	Estimated 50% local match on Healey Creek Flood Mitigation project/grant.
LOCAL COST SHARE -TRAIL PH 2	300-0812-56700	124,000.00	Additional local cost share needed for PH 2. Based on Envision overall estimate of $874,000 with $500K ODNR Grant Award. $250K local already budgeted.
ADVANCE OUT TO THE GF	300-0999-80185	500,000.00	Advance to be returned to GF once Healey Creek Flood Mitigation project is complete and Ohio SB 310 grant reimbursements are received.
Capital Projects Improvement Fund Total		**1,624,000.00**	
Road Capital Projects Fund (#333)			
CONSTRUCTION CITY SHARE-PEARL RD	333-0464-56881	880,000.00	Appropriate additional local share. City currently attempting to secure $6.4 million in State/Fed funds with estimated $2.1 local costs w/ contingencies.
Road Capital Projects Fund Total		**880,000.00**	
Park Improvement Fund (#341)			
ODNR TRAIL GRANT PH 2	341-0812-56875	500,000.00	Clean Ohio Trail Fund ODNR Grant PH 2 award. Grant Award = $500,000. Total Est Project Costs = $874,000. City Share =$274,000 to be in Fund #300.
ADVANCE OUT	341-0999-80185	500,000.00	Advance Out to the General Fund once the ODNR Trail Grant PH 2 Project is completed and grant reimbursements are received.
Total Park Improvement Fund		**1,000,000.00**	
Brunswick Lake Fund (#360)			
INSPECTIONS - TRAIL PH 3 - PLUMCREEK GREENW	360-0812-56248	40,000.00	Appropriate remaining cash balance in Brunswick Lake Fund for Phase 3 of the PlumCreek Greenway Trail to connect into Brunswick Lake.
CONSTRUCTION-TRAIL PH 3 - PLUMCREEK GREEN\	360-0812-56881	582,376.05	Appropriate remaining cash balance in Brunswick Lake Fund for Phase 3 of the PlumCreek Greenway Trail to connect into Brunswick Lake.
ENGINEERING - TRAIL PH 3 - PLUMCREEK GREENW	360-0812-56883	50,000.00	Appropriate remaining cash balance in Brunswick Lake Fund for Phase 3 of the PlumCreek Greenway Trail to connect into Brunswick Lake.
Brunswick Lake Fund Total		**672,376.05**	
Non-Residential (3%) Assessment Fund (#886)			

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #2 - For informational purposes only

For the Budget Year Ending December 31, 2021

4/26/2021

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
3% ASSESSMENT STATE FEE	886-0010-53798	6,566.50	Increase both estimated receipts and appropriations for 3% fee collected at the City but owed to the State for Meijer project.
Non-Residential (3%) Assessment Fund Total		**6,566.50**	

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE: 4/26/2021

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 46-2021** - An emergency ordinance to transfer and advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705 transfers and advances may become necessary as certain financial situations arise. Transfers and Advances may also occur as a result of the City's Fund Balance Reserve Policy passed and last amended by City Council via Ordinance #101-2020. A transfer is the permanent movement of money from one fund to another. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of transferring and advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Transfers and Advance legislation is generally presented two to three times a year or more, if deemed necessary.

PURPOSE AND EXPLANATION: In order to comply with the Ohio Revised Code Section 5705 transfers and advances may become necessary as certain financial situations arise. Transfers and Advances may also occur as a result of the City's Fund Balance Reserve Policy passed and last amended by City Council via Ordinance #101-2020. A transfer is the permanent movement of money from one fund to another. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of transferring and advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Transfers and Advance legislation is generally presented two to three times a year or more, if deemed necessary.

IMPLEMENTATION SCHEDULE: Discuss at the April 26, 2021 Finance Committee meeting and move to the April 26, 2021 Council agenda as an emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Transfers and advances do not have a financial impact on the City funds as a collective whole.

Transfers and advances are merely the movement of money from one fund to another and are defined in the Ohio Revised Code Section 5705 and in the Auditor of State Compliance Supplement. Transfers and advances are required to be included in the City's adopted budget and are also required to be approved by City Council.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. Emergency clause necessary to allow funding to be in place to administer plans and/or purchase orders for various projects, grants, etc.

ADDITIONAL INFORMATION: None.

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 46-2021

By: Mrs. Hanek, Mrs. Zak and Mr. Delsanter

AN EMERGENCY ORDINANCE TO TRANSFER AND ADVANCE FUNDS

WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Capital Projects Improvement Fund #300 to fund anticipated local match requirements for the ODNR Healey Creek Flood Mitigation REALM Grant. If these funds were to no longer be needed for local match requirements, they may be used for other future capital improvements, and;

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Capital Improvement Fund #300 to temporarily fund the ODNR Healey Creek Flood Mitigation REALM grant expenses awarded by the 133rd Ohio General Assembly through Senate Bill 310 until the grant reimbursements are received, and;

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Parks City-Wide Capital Improvement Fund #341 to temporarily fund the ODNR Clean Ohio Trails grant expenses for the Plum Creek Greenway – Phase II multi-purpose trail project until the grant reimbursements are received, and;

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Department of Justice Federal Grant Fund #129 to temporarily fund the 2020-JG-LLE-5881 Edward Byrne Memorial Justice Grant (Encryption Bypass Equipment for Investigations) portion until federal grant reimbursements have been received, and;

WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Parks City-Wide Capital Improvement Fund #341 to the General Fund #001 since the ODNR Plum Creek Recreation Conservation and Flood Control Project is completed and all grant reimbursements have been received.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the following funds are hereby transferred:

FROM: General Fund (#001)
TO: Capital Improvement Fund (#300)
AMOUNT: $500,000.00

SECTION 2: That the following funds are hereby advanced:

FROM: General Fund (#001)
TO: Capital Improvement Fund (#300)
AMOUNT: $500,000.00

FROM: General Fund (#001)
TO: Parks City-Wide Capital Improvement Fund (#341)
AMOUNT: $500,000.00

FROM: General Fund (#001)
TO: Department of Justice Federal Grant Fund (#129)
AMOUNT: $17,887.50

FROM: Parks City-Wide Capital Improvement Fund (#341)
TO: General Fund (#001)
AMOUNT: $200,000.00

SECTION 3: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper funding sources be transferred and advanced. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading ___
Rules Suspended: AYES ___NAYS ___

ADOPTED: ______________AYES ___NAYS ___

ATTEST: _______________________
Clerk of Council
Fijabi Julien-Gallam, CMC

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

22348157065 PERMIT NUMBER — NEW TYPE	DOLGEN MIDWEST LLC DBA DOLLAR GENERAL STORE 8522 3840 CENTER RD BRUNSWICK OH 44212
ISSUE DATE	
04 02 2021 FILING DATE	
C1 PERMIT CLASSES	
52 022 C TAX DISTRICT — C90512 RECEIPT NO.	

FROM 04/06/2021

PERMIT NUMBER — TYPE	
ISSUE DATE	
FILING DATE	
PERMIT CLASSES	
TAX DISTRICT — RECEIPT NO.	

MAILED 04/06/2021 RESPONSES MUST BE POSTMARKED NO LATER THAN. 05/07/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES C NEW 2234815-7065
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF BRUNSWICK CITY COUNCIL
4095 CENTER RD
BRUNSWICK OHIO 44212

Ohio | Department of Commerce

Division of Liquor Control
Sheryl Maxfield, Director

Mike DeWine, Governor
Jon Husted, Lt. Governor

Rev 2/10/2021

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You **must**, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing or not; or
- Ask for your one-time only, 30-day extension.
    - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered **timely**, your above response **must** be:

FAXED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can fax your response to: (614) 644 – 3166

EMAILED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can email your response to: LiquorLicensingMailUnit@com.state.oh.us

POSTMARKED, if mailed, no later than the date listed on the notice after "responses must be postmarked no later than." You can mail your response to

Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

In an effort to speed up processing times and reduce paper, the Division respectfully asks that you either fax or email the above notice. In a similar effort, please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/liqr/liqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or

- Contact your police department or county sheriff, if you are a township fiscal officer or county clerk, as the Division sends the applicable law enforcement agency the pertinent ownership disclosure information when it notifies them of the permit application.

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

8794011 PERMIT NUMBER	NEW TYPE
ISSUE DATE	
03 19 2021 FILING DATE	
D1 D2 PERMIT CLASSES	
52 022 C TAX DISTRICT	C91319 RECEIPT NO.

TANGLED VINE LLC
3511 CENTER RD UNIT D
BRUNSWICK OH 44212

FROM 04/12/2021

PERMIT NUMBER	TYPE
ISSUE DATE	
FILING DATE	
PERMIT CLASSES	
TAX DISTRICT	RECEIPT NO.

MAILED 04/12/2021 RESPONSES MUST BE POSTMARKED NO LATER THAN. 05/13/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES C NEW 8794011
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

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☐ Clerk of City Council
☐ Township Fiscal Officer

CLERK OF BRUNSWICK CITY COUNCIL
4095 CENTER RD
BRUNSWICK OHIO 44212

Ohio | Department of Commerce

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

Rev 2/10/2021

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Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

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NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

7797212 PERMIT NUMBER / STCK TYPE	SCENE 75 ENTERTAINMENT CENTER BRUNSWICK LLC DBA SCENE 75 3674-3688 CENTER RD & PATIO BRUNSWICK OH 44212
ISSUE DATE	
09 17 2020 FILING DATE	
D5 D6 PERMIT CLASSES	
52 022 TAX DISTRICT / C / F25051 RECEIPT NO.	

FROM 04/12/2021

PERMIT NUMBER / TYPE	
ISSUE DATE	
FILING DATE	
PERMIT CLASSES	
TAX DISTRICT / RECEIPT NO.	

MAILED 04/12/2021 RESPONSES MUST BE POSTMARKED NO LATER THAN. 05/13/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES C STCK 7797212
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF BRUNSWICK CITY COUNCIL
4095 CENTER RD
BRUNSWICK OHIO 44212

Ohio | Department of Commerce

Division of Liquor Control
Sheryl Maxfield, Director

Mike DeWine, Governor
Jon Husted, Lt. Governor

Dear Local Legislative Authority Official,

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You **must**, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing or not; or
- Ask for your one-time only, 30-day extension.
    - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

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Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

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- Go to https://www.comapps.ohio.gov/liqr/liqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or

- Contact your police department or county sheriff, if you are a township fiscal officer or county clerk, as the Division sends the applicable law enforcement agency the pertinent ownership disclosure information when it notifies them of the permit application.

Licensing Section
6606 Tussing Road
Reynoldsburg, OH 43068-9009

Fax 614-728-1281
TTY/TDD 800-750-0750
com.ohio.gov

Ohio | Department of Commerce
Division of Liquor Control

FOR OFFICE USE ONLY:
Permit # 7797212
☐ New ☐ Transfer ☐ Ren

2021 FEB 24 PM 2:28

Limited Liability Company (LLC) Disclosure Form

SECTION A. **(This form must accompany all applications of an LLC business entity)**

Name of Limited Liability Company: Scene 75 Entertainment Center Brunswick, LLC	DBA Name:
Permit Premises Address:	City: | State: | Zip Code:
Township, if outside city limits:	Tax Identification No. (TIN): 4.
Email Address:	

Limited Liability Company ("LLC") - Chapter 1705 Ohio Revised Code. Indicate below the managing members, LLC Officers, and all persons with a 5% or more membership or voting interest.

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION B. List the top five (5) officers of the Limited Liability Company.

NAME OF OFFICER: (if an office is NOT held, please write "NONE")		SOCIAL SECURITY NUMBER	DATE OF BIRTH
CEO	N/A		
President	Leslie M. Sandler		
Vice-President	N/A		
Secretary	N/A		
Treasurer/CFO	N/A		

SECTION C. List the managing members and all persons with a 5% or more membership or voting interest in the LLC.

Total # of Units Issued by LLC: 100

		INTEREST:
1) Name Scene 75 Holding Company	Social Security No.	**Check All That Apply**
Residence Address	Tax Identification No.	☒ Membership Interest 100 %
City | State	Telephone No.	☐ Managing Member
Zipcode	Birthdate	☒ 5% or more Voting Interest 100 %
2) Name	Social Security No.	**Check All That Apply**
Residence Address	Tax Identification No.	☐ Membership Interest ____ %
City | State	Telephone No.	☐ Managing Member
Zipcode	Birthdate	☐ 5% or more Voting Interest ____ %

See Page 2 to list additional members. Individuals listed in both Sections B and C must have a background check performed by BCI and submit a Personal History Background Form. The Background check process can be found at https://www.com.ohio.gov/documents/liqr_FingerPrint.pdf.

CERTIFICATION OF FORM:

By signing below, I certify that I have authority to execute this document and the information provided is true, correct and complete to the best of my knowledge and belief.

/s/ ____________________ President 1-27-21
(eSignature - Electronic Signature) (Position) (Date)

(Address) (City) (State) (Zip Code) (Telephone Number)

LIQ-18-0016 - DLC 4032 Rev. 5/13/2019

Ohio | Department of Commerce
Division of Liquor Control

FOR OFFICE USE ONLY
Permit # 7797212
☐ New ☐ Transfer ☐ Ren

Limited Liability Company (LLC) Disclosure Form

SECTION A. (This form must accompany all applications of an LLC business entity)

Name of Limited Liability Company: Scene 75 Holding Company, LLC	DBA Name:		
Permit Premises Address:	City:	State:	Zip Code:
Township, if outside city limits:	Tax Identification No. (TIN):		
Email Address:			

Limited Liability Company ("LLC") - Chapter 1705 Ohio Revised Code. Indicate below the managing members, LLC Officers, and all persons with a 5% or more membership or voting interest.

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION B. List the top five (5) officers of the Limited Liability Company.

NAME OF OFFICER: (If an office is NOT held, please write "NONE")		SOCIAL SECURITY NUMBER	DATE OF BIRTH
CEO	N/A		
President	Leslie M. Sandler		06/24/1947
Vice-President	N/A		
Secretary	N/A		
Treasurer/CFO	N/A		

SECTION C. List the managing members and all persons with a 5% or more membership or voting interest in the LLC.

Total # of Units Issued by LLC: 100

			INTEREST: Check All That Apply
1) Name LMS Realty, LLC		Social Security No.	☒ Membership Interest 50 %
Residence Address		Tax Identification No.	☐ Managing Member
City	State	Telephone No.	☒ 5% or more Voting Interest 50 %
Zipcode		Birthdate	
2) Name JDS Commercial Holdings, LLC		Social Security No.	☒ Membership Interest 50 %
Residence Address		Tax Identification No.	☐ Managing Member
City	State	Telephone No.	☒ 5% or more Voting Interest 50 %
Zipcode		Birthdate	

See Page 2 to list additional members. Individuals listed in both Sections B and C must have a background check performed by BCI and submit a Personal History Background Form. The Background check process can be found at https://www.com.ohio.gov/documents/liqr_FingerPrint.pdf.

CERTIFICATION OF FORM:

By signing below, I certify that I have authority to execute this document and the information provided is true, correct and complete to the best of my knowledge and belief.

/s/ [signature] (eSignature / Electronic Signature) — President (Position) — 1-27-21 (Date)

(Address) (City) (State) (Zip Code) (Telephone Number)

LIQ-18-0016 - DLC 4032 Rev. 5/13/2019

6606 Tussing Road
PO Box 4005
Reynoldsburg, OH 43068-9005 U.S.A.

614 | 644 2360
Fax 614 | 644 3166
TTY/TDD 800 | 750 0750
www.com.ohio.gov

Ohio | Department of Commerce
Division of Liquor Control

FOR OFFICE USE ONLY:
Permit # 2797212
☐ New ☐ Transfer ☐ Ren

Limited Liability Company (LLC) Disclosure Form

(This form must accompany all applications of an LLC business entity)

SECTION A.

Name of Limited Liability Company: JDS Commercial Holdings, LLC	DBA Name:
Permit Premises Address: [redacted]	City: State: [redacted] Zip Code: [redacted]
Township, if outside city limits:	Tax Identification No. (TIN): [redacted]
Email Address: [redacted]	

Limited Liability Company ("LLC") - Chapter 1705 Ohio Revised Code. Indicate below the managing members, LLC Officers, and all persons with a 5% or more membership or voting interest.

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION B. List the top five (5) officers of the Limited Liability Company.

NAME OF OFFICER: (if an office is NOT held, please write "NONE")	SOCIAL SECURITY NUMBER	DATE OF BIRTH
CEO None		
President Jonah D. Sandler	[redacted]	09/01/1982
Vice-President None		
Secretary None		
Treasurer/CFO None		

SECTION C. List the managing members and all persons with a 5% or more membership or voting interest in the LLC.

Total # of Units Issued by LLC: 100

		INTEREST: Check All That Apply
1) Name Jonah D. Sandler	Social Security No. [redacted]	☒ Membership Interest 100 %
Residence Address [redacted]	Tax Identification No.	☒ Managing Member
City Troy / State Ohio	Telephone No. [redacted]	☒ 5% or more Voting Interest 100 %
Zipcode [redacted]	Birthdate	
2) Name	Social Security No.	☐ Membership Interest ___ %
Residence Address	Tax Identification No.	☐ Managing Member
City / State	Telephone No.	☐ 5% or more Voting Interest ___ %
Zipcode	Birthdate	

See Page 2 to list additional members. Individuals listed in both Sections B and C must have a background check performed by BCI and submit a Personal History Background Form. The Background check process can be found at https://www.com.ohio.gov/documents/liqr_FingerPrint.pdf.

CERTIFICATION OF FORM:

By signing below, I certify that I have authority to execute this document and the information provided is true, correct and complete to the best of my knowledge and belief.

/s/ [signature] President 1/27/2021

(eSignature - Electronic Signature) (Position) (Date)

[redacted]

(Address) (City) (State) (Zip Code) (Telephone Number)

LIQ-18-0016 - DLC 4032

Rev. 5/13/2019

6606 Tussing Road
PO Box 4005
Reynoldsburg, OH 43068-9005 U.S.A.

614 | 644 2360
Fax 614 | 644 3166
TTY/TDD 800 | 750 0750
www.com.ohio.gov

Ohio | Department of Commerce
Division of Liquor Control

FOR OFFICE USE ONLY:		
Permit # 7790212		
☐ New	☐ Transfer	☐ Ren

Limited Liability Company (LLC) Disclosure Form

SECTION A. (This form must accompany all applications of an LLC business entity)

Name of Limited Liability Company: LMS Realty, LLC	DBA Name:		
Permit Premises Address: Road	City:	State:	Zip Code:
Township, if outside city limits:	Tax Identification No. (TIN):		
Email Address:			

Limited Liability Company ("LLC") - Chapter 1705 Ohio Revised Code. Indicate below the managing members, LLC Officers, and all persons with a 5% or more membership or voting interest.

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION B. List the top five (5) officers of the Limited Liability Company.

NAME OF OFFICER: (if an office is NOT held, please write "NONE")		**SOCIAL SECURITY NUMBER**	**DATE OF BIRTH**
CEO	None		
President	Leslie M. Sandler		
Vice-President	None		
Secretary	None		
Treasurer/CFO	None		

SECTION C. List the managing members and all persons with a 5% or more membership or voting interest in the LLC.

Total # of Units Issued by LLC: 100

			INTEREST:
1) Name Leslie M. Sandler		Social Security No.	**Check All That Apply**
Residence Address		Tax Identification No.	☒ Membership Interest 100 %
City Cincinnati	State	Telephone No.	☒ Managing Member
Zipcode		Birthdate	☒ 5% or more Voting Interest 100 %
2) Name		Social Security No.	**Check All That Apply**
Residence Address		Tax Identification No.	☐ Membership Interest ___ %
City	State	Telephone No.	☐ Managing Member
Zipcode		Birthdate	☐ 5% or more Voting Interest ___ %

See Page 2 to list additional members. Individuals listed in both Sections B and C must have a background check performed by BCI and submit a Personal History Background Form. The Background check process can be found at https://www.com.ohio.gov/documents/liqr_FingerPrint.pdf.

CERTIFICATION OF FORM:

By signing below, I certify that I have authority to execute this document and the information provided is true, correct and complete to the best of my knowledge and belief.

/s/	President	1-27-21
(eSignature - Electronic Signature)	(Position)	(Date)

(Address)	(City)	(State)	(Zip Code)	(Telephone Number)

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