



# BRUNSWICK CITY COUNCIL AGENDA

|                          |                             |                    |                                   |                                     |                         |                                          |                                 |                             |                                 |                               |
|--------------------------|-----------------------------|--------------------|-----------------------------------|-------------------------------------|-------------------------|------------------------------------------|---------------------------------|-----------------------------|---------------------------------|-------------------------------|
| Valerie<br>Zak<br>Ward 3 | Brian<br>Ousley<br>At-Large | Vacant<br>At-Large | Kenneth<br>Fisher<br>Law Director | Carl S.<br>DeForest<br>City Manager | Ron<br>Falconi<br>Mayor | Fijabi<br>Julien-Gallam<br>Council Clerk | Michael<br>Abella Jr.<br>Ward 1 | Nicholas<br>Hanek<br>Ward 2 | Jospeh<br>Delsanter<br>At-Large | Anthony<br>Capretta<br>Ward 4 |
|--------------------------|-----------------------------|--------------------|-----------------------------------|-------------------------------------|-------------------------|------------------------------------------|---------------------------------|-----------------------------|---------------------------------|-------------------------------|

Administration Representatives

**JULY 12, 2021**  
**In Council Chambers**  
**At 7:00 PM**

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Minutes
  - (a) Regular Council Meeting Minutes dated June 28, 2021
5. Mayor's Report:
  - (a) Rocky River Watershed Clean-up Recognition;
  - (b) Recognition of Former Councilwoman Patricia Hanek's retirement;
  - (c) Mayor's Court Financial Report for the month ending June 2021 will be posted on the website and added to the minutes for the record;
  - (d) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:
 

Economic Development Committee.....Mr. Hanek  
 Economic Development Committee Meeting Minutes dated May 24, 2021

Services, Utilities, Technology & Cable Committee.....Mr. Abella Jr.  
 Services, Utilities, Technology & Cable Committee Meeting Minutes dated May 24, 2021

Finance Committee.....Mrs. Zak  
 Finance Committee Meeting Minutes dated May 24, 2021

Safety & Environment Committee.....Mr. Capretta

Planning & Zoning Committee.....Mr. Delsanter

Planning & Zoning Committee Meeting Minutes dated June 14, 2021

Parks, Recreation & Community Committee.....Mrs. Zak

Parks, Recreation & Community Committee Meeting Minutes dated May 24, 2021

Parks, Recreation & Community Committee Meeting Minutes dated June 14, 2021

Building & Building Code Committee.....Mr. Ousley

8. Other Committees, Boards and Commissions

(a) Committee of the Whole Meeting Minutes dated May 24, 2021

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

**RES. NO. 62-2021** - A resolution authorizing the City Manager to enter into a sponsorship and service agreement with Southwest General Health Center Relative to the Brunswick Community Recreation and Fitness Center. - **3rd Reading** (Parks, Recreation and Community Committee, *Administration/Taylor Petkovsek*)

**RES. NO. 63-2021** - A resolution authorizing the City Manager to enter into a lease agreement with Southwest General Health Center for a portion of the Brunswick Community Recreation and Fitness Center. - **3rd Reading** (Parks, Recreation and Community Committee, *Administration/Taylor Petkovsek*)

b. 2nd Reading(s)

c. 1st Reading(s)

**ORD. NO. 67-2021** - An ordinance establishing Section 1280.16 of the Codified Ordinances of the City of Brunswick to prohibit short-term property rentals of less than six (6) months in all residential districts. - **1st Reading** (To be brought from Building & Building Code Committee, *Administration/GrantAungst*)

**ORD. NO. 68-2021** - An ordinance amending the definition of “Comparable in character” as contained in section 1242.02(26) of the Codified Ordinances of the City of Brunswick. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

**ORD. NO. 69-2021** - An ordinance amending Sections 1261.04(c) and (r) of the Codified Ordinances of the City of Brunswick by removing cemeteries as a conditionally permitted use in the GW-C Gateway Commercial District and removing

the duplicative reference to commercial event centers. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**ORD. NO. 70-2021** - An ordinance amending Section 1254.01 of the Codified Ordinances of the City of Brunswick by updating the stated purpose of the R-M Medium Density Residential District. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**ORD. NO. 71-2021** - An ordinance amending Section 1266.01 of the Codified Ordinances of the City of Brunswick by updating the stated purpose of the I-L Light Industrial District. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**ORD. NO. 72-2021** - An ordinance amending Section 1270.14(a) of the Codified Ordinances of the City of Brunswick. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**ORD. NO. 73-2021** - An ordinance amending the Design Guidelines for the Joint Development Overlay District. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**ORD. NO. 74-2021** - An emergency ordinance establishing a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for small box discount stores in all zoning districts and special planning districts in the city, and the issuance of such approvals. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**ORD. NO. 75-2021** - An emergency ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for multi-family dwelling units in all zoning districts and the issuance of such approvals. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**RES. NO. 76-2021** - An emergency resolution authorizing a moratoria with Jefferson Health Plan for the payment of monthly medical insurance premiums for November and December of 2021. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

**ORD. NO. 77-2021** - An emergency ordinance creating a local Fiscal Recovery Fund (#140). - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

**RES. NO. 78-2021** - An emergency resolution to Honor Councilwoman Patricia Hanek on her retirement. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Michael Abella Jr.*)

11. City Manager's Report
12. Administrative Departments
13. Open Forum
14. Unfinished Business
15. New Business
  - (a) Consideration of a new liquor permit request from Royal Nail Spa INC, at 3658 Center Road, Brunswick, Ohio 44212
16. Executive Session
  - (a) Motion to go into Executive Session to consider the appointment of a public official
17. Adjournment

**CITY OF BRUNSWICK, OHIO**

**MINUTES OF COUNCIL**

**MONDAY, JUNE 28, 2021**

**Prayer and Pledge of Allegiance:** The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:00 p.m. at the Municipal Complex.

**Roll Call of Members showed the following Council Members present:** Nicholas Hanek, Valerie Zak, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Patricia Hanek, Brian Ousley

**Others Present:** Mayor Ron Falconi, Clerk of Council Fijabi Gallam, City Manager Carl DeForest, Law Director Ken Fisher.

**Correspondence:** There was none.

**Approval of Minutes:**

Michael Abella Jr. moved to approve the Meeting Minutes dated June 14, 2021, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Patricia Hanek, Joseph Delsanter, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Valerie Zak. Nays - 0. Motion Carried.

**Mayor's Report:**

Proclamation for volunteerism and significant contributions - Joyce Coundourides:

Mayor Ron Falconi presented a proclamation to Joyce Coundourides on behalf of the City Council and all the citizens of Brunswick to extend deep appreciation for Joyce Coundourides' volunteerism and significant contributions during the COVID-19 pandemic to assist those in need.

Mr. Dan Langshaw introduced himself as the former councilman for the City of North Royalton and background information regarding his #MaskUpNoRo initiative that launched in March of 2020 to help reduce the spread of COVID-19. Mr. Langshaw expressed that Ms. Coundourides is a Mask Angel and his appreciation for Ms. Coundourides' volunteerism.

**Clerk of Council's Report:**

Clerk of Council Fijabi Julien-Gallam remarked that in observance of Independence Day, City Hall offices are closed on July 5, 2021. As a result of the Holiday, refuse collection is expected to be one day late from July 5, 2021, to July 9, 2021.

**Council Committee Reports:**

Economic Development Committee.....Mr. Hanek:

Nicholas Hanek moved to approve the Economic Development Committee Formal Report dated April 20, 2021, and May 18, 2021, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Services, Utilities, Technology & Cable Committee.....Mr. Abella Jr.:

Michael Abella Jr. moved to approve the Services, Utilities, Technology & Cable Committee Formal Report dated May 10, 2021, as written, seconded by Anthony Capretta. Roll Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

Finance Committee.....Mrs. Hanek:

Councilwoman Patricia Hanek had no formal reports this evening.

Safety & Environment Committee.....Mr. Capretta:

Councilman Anthony Capretta had no formal reports this evening.

Planning & Zoning Committee.....Mr. Delsanter:

Joseph Delsanter moved to approve the Planning & Zoning Committee Formal Report dated April 15, 2021, and May 3, 2021, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

Parks, Recreation & Community Committee.....Mrs. Zak:

Councilwoman Valerie Zak had no formal reports this evening.

Building & Building Code Committee.....Mr. Ousley:

Brian Ousley moved to approve the Building & Building Code Committee dated May 10, 2021, as written, seconded by Anthony Capretta. Roll Call - Ayes - 7, Valerie Zak, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

#### **Other Committees, Boards and Commissions:**

Michael Abella Jr. moved to approve the Committee-of-the-Whole meeting minutes dated April 26, 2021, and May 10, 2021, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Brian Ousley, Michael Abella Jr., Valerie Zak, Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

#### **Petitions from the Public on Legislation:**

There was none.

## **Reading of Legislation and Action on Legislation:**

### **3rd Reading(s)**

**ORD. NO. 54-2021** - An emergency ordinance determining to proceed with certain Medina County Energy Improvement District Projects by way of Special Assessments in accordance with Chapters 1710 and 727 of the Ohio Revised Code. - **3rd Reading** (Economic Development Committee, *Administration/Grant Aungst*):

Nicholas Hanek moved to adopt Ordinance Number 54-2021, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Brian Ousley, Patricia Hanek, Joseph Delsanter, Michael Abella Jr., Anthony Capretta, Valerie Zak, Nicholas Hanek. Nays - 0. Motion Carried.

**ORD. NO. 55-2021** - An emergency ordinance levying special assessments for the Special Energy Improvement Project. - **3rd Reading** (Economic Development Committee, *Administration/Grant Aungst*):

Nicholas Hanek moved to adopt Ordinance Number 55-2021, seconded by Patricia Hanek. Roll Call - Ayes - 7, Patricia Hanek, Valerie Zak, Brian Ousley, Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter. Nays - 0. Motion Carried.

### **2nd Reading(s)**

**RES. NO. 62-2021** - A resolution authorizing the City Manager to enter into a sponsorship and service agreement with Southwest General Health Center Relative to the Brunswick Community Recreation and Fitness Center. - **2nd Reading** (Parks, Recreation and Community Committee, *Administration/John Piepsny*):

RES. NO. 62-2021 - Mrs. Zak moved this resolution to third reading.

**RES. NO. 63-2021** - A resolution authorizing the City Manager to enter into a lease agreement with Southwest General Health Center for a portion of the Brunswick Community Recreation and Fitness Center. - **2nd Reading** (Parks, Recreation and Community Committee, *Administration/John Piepsny*):

RES. NO. 63-2021 - Mrs. Zak moved this resolution to third reading.

### **1st Reading(s)**

**RES. NO. 65-2021** - An emergency resolution authorizing the City Manager to enter into an agreement with Brunswick Hills Township for the provision of dispatch services. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*):

Anthony Capretta moved to suspend the rules, seconded by Valerie Zak. Roll Call - Ayes - 7, Michael Abella Jr., Patricia Hanek, Brian Ousley, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Anthony Capretta. Nays - 0. Motion Carried.

Anthony Capretta moved to adopt Resolution Number 65-2021, seconded by Valerie Zak. Roll

Call - Ayes - 7, Anthony Capretta, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Brian Ousley, Michael Abella Jr. Nays - 0. Motion Carried.

**RES. NO. 66-2021** - An emergency resolution approving the One Ohio Memorandum of Understanding relative to ongoing opioid litigation. – **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*):

Michael Abella Jr. moved to suspend the rules, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Valerie Zak, Joseph Delsanter, Patricia Hanek, Michael Abella Jr., Brian Ousley, Anthony Capretta. Nays - 0. Motion Carried.

Michael Abella Jr. moved to adopt Resolution Number 66-2021, seconded by Patricia Hanek. Roll Call - Ayes - 7, Valerie Zak, Brian Ousley, Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., Patricia Hanek. Nays - 0. Motion Carried.

### **City Manager's Report:**

#### **City Manager Carl DeForest**

- Reminded everyone that the City's sponsored fireworks, the only legal ones in Brunswick, are scheduled for July 3, 2021, at dark. The location of the fireworks is north of Brunswick High School, behind the football field. The rain date for the fireworks is July 5, 2021. Mr. DeForest encouraged everyone to get there early and be patient when leaving from the fireworks due to the number of people in attendance.
- Announced that the Trike & Bike Registration is open, a Brunswick fundraiser to raise money for pediatric cancer research. In the year 2020, the city raised \$26,701 for pediatric cancer research through Cleveland Clinic. The fundraiser is for ages 3 to 12, and the sign-up fee is \$15. Participants are encouraged to raise \$25 for the cause. The fundraiser is Friday, September 24, 2021, at Brunswick High School.
- Remarked that the Veteran's Breakfast is scheduled for Wednesday, October 27, 2021, at 7:30 a.m. The breakfast is open to the first 100 veterans. Veterans could contact the City Manager's office to get on the list.

### **Administrative Departments:**

There was none.

### **Open Forum**

There was none.

### **Unfinished Business**

There was none.

## **New Business**

There was none.

## **Adjournment:**

Michael Abella Jr. moved to adjourn, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Brian Ousley, Michael Abella Jr., Valerie Zak, Anthony Capretta, Joseph Delsanter, Patricia Hanek. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:16 p.m.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

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Mayor Ron Falconi

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Adopted

July 1, 2021

TO: CITY COUNCIL  
FROM: CLERK OF COURTS  
RE: MONTHLY REPORT TO COUNCIL PER O.R.C.  
FOR THE MONTH OF JUNE 2021

WAIVERS/COURT/BONDS

**DEPOSITS (June) 33,747.57**

**DEBITS (June) (32,682.57)**

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Checks to be written in June:

|                                                    |                  |
|----------------------------------------------------|------------------|
| Treasurer State of Ohio                            | \$ 6,243.50      |
| City of Medina MIATF                               | \$ 225.00        |
| City of Medina IDATF                               | \$ 168.50        |
| City of Brunswick Finance Dept/Police Fund *       | \$ 25,490.57     |
| Misc.Checks (bond refunds & transfers/restitution) | \$ <u>555.00</u> |
| TOTAL for the month                                | \$ 32,682.57     |

\*Check includes amounts to: Court Computer Fund and Education & Enforcement Fund

Service Charges/Fees for prior month \$590.93

**MAYOR RONALD FALCONI**



**TERESA BENO, CLERK OF COURTS**

## ECONOMIC DEVELOPMENT COMMITTEE

May 24, 2021

**IN ATTENDANCE:** Chairman Nicholas Hanek, Committee Member Patricia Hanek, Committee Member Joseph Delsanter, Michael Abella Jr., Community & Economic Development Director Grant Aungst, City Engineer Matt Jones, Finance Director Todd Fischer, Law Director Ken Fisher, Brian Ousley, Valerie Zak, City Manager Carl DeForest, Brunswick Area Television, Council Clerk Fijabi Julien-Gallam, Media

The meeting convened at 6:17 p.m.

### GENERAL DISCUSSION:

**ORD. NO. 54-2021** – An emergency ordinance determining to proceed with certain Medina County Energy Improvement District Projects by way of Special Assessments in accordance with Chapters 1710 and 727 of the Ohio Revised Code – **1<sup>st</sup> Reading** (To be brought from Economic Development Committee, *Administration/Grant Aungst*)

**ORD. NO. 55-2021** – An emergency ordinance levying special assessments for the Special Energy Improvement Project. – **1<sup>st</sup> Reading** (To be brought from Economic Development Committee, *Administration/Grant Aungst*)

Mr. Aungst stated that the purpose of **ORD. NO. 54-2021** is to proceed with certain Medina County Energy Improvement District Projects by way of Special Assessments in accordance with Chapters 1710 and 727 of the Ohio Revised Code and to bring a levy for special assessments for the Special Energy Improvement project, which is **ORD. NO. 55-2021**. He further stated that the purpose of this ordinance is for levying the special assessment of \$36.00 to the city which, because of being a government entity, could be paid back in 6 months, without charges, This means the city would be taxing itself, as part of the necessary paperwork to have (ESID) Energy Special Improvement District, established. Having ESID established, would enable the city to have representation on the committee, and provide businesses another financing mechanism, as an economic tool to enable them to make improvements on their buildings or fill a financial gap on a new development, without cost to the city.

Mrs. Hanek made a motion to move these ordinances to tonight's meeting as emergencies with three readings. Vote – 3 Ayes, 0 Nays.

### ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 6:20 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Nicholas Hanek  
Chairman

## SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

May 24, 2021

**IN ATTENDANCE:** Chairman Michael Abella Jr., Committee Member Brian Ousley, Patricia Hanek, Joseph Delsanter, Nicholas Hanek, Valerie Zak, Community & Economic Development Director Grant Aungst, City Manager/Safety Director Carl DeForest, Law Director Ken Fisher, City Engineer Matt Jones, Finance Director Todd Fischer, Council Clerk Fijabi Julien-Gallam, Brunswick Area Television, News Media.

The meeting convened at 6:42 p.m.

Mr. Ousley made a motion to excuse Mr. Capretta for just cause. Vote – 2 Ayes, 0 Nays.

### **DISCUSSION ITEMS:**

**RES. NO. 61-2021** – An emergency resolution authorizing the City Manager to enter an agreement with Konstruction King Inc. for the 2021 Concrete Repair Program in an amount not to exceed \$187,640.00 – **1<sup>st</sup> Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

Mr. Jones provided information on this resolution. This year's project would focus on Wards 3 & 4 along with the Industrial Parkway North. The project would commence in June 2021 and is to be completed in September 2021. The resolution is being submitted with suspension of the rules.

Mr. Abella stated the Asphalt Program is starting this week in Ward 1, and in June, the concrete panel project would begin.

Mr. Ousley moved RES NO. 61-2021 to tonight's Council Agenda as an emergency, with suspension of the rules. Vote – 2 Ayes, 0 Nays.

### **GENERAL DISCUSSION:**

Mr. Ousley stated that he saw the City Engineer painting the roadways in Ward 1, and he wondered if this was a different project than had been mentioned. Mr. Jones stated that he was working on the Asphalt Program, marking base repairs in anticipation of asphalt work. Mr. Abella expressed that Mr. Jones is welcome in Ward 1 anytime.

**ADJOURNMENT:**

Being no further business, Mr. Ousley moved to adjourn at 6:45 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, reading "Michael Abella Jr.", is displayed on a light gray rectangular background.

Michael Abella Jr.  
Chairman

DRAFT

## FINANCE COMMITTEE MEETING

May 24, 2021

**IN ATTENDANCE:** Chairwoman Patricia Hanek, Committee Member Valerie Zak, Committee Member Joseph Delsanter, Michael Abella Jr., Nicholas Hanek, Brian Ousley, City Manager/Safety Director Carl DeForest, Community & Economic Development Director Grant Aungst, City Engineer Matt Jones, Finance Director Todd Fischer, Law Director Ken Fisher, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:20 p.m.

### DISCUSSION ITEMS:

**ORD. NO. 56-2021** – An emergency ordinance authorizing the transfer of the remaining balance in the Special Assessment South Industrial Parkway Bonds Retirement Sub-Fund to the General Obligation Bond Retirement Fund – **1<sup>st</sup> Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer provided information on this ordinance. All obligations for Special Assessment South Industrial Parkway Bonds Retirement Sub-Fund project have been paid, so by law, any remaining funds have to be returned to the General Obligation Bond Retirement Fund.

Mrs. Zak moved this ordinance to tonight's Council Agenda of May 24, 2021, for two readings. Vote – 3 Ayes, 0 Nays.

**ORD. NO. 57-2021** – An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2022 through December 31, 2022. – **1<sup>st</sup> Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer stated that this ordinance is proposed for the 2022 tax budget. If the ordinance is submitted for emergency with suspension of the rules with two readings to tonight's 5/24/21 agenda, then Mr. Fischer would file this with Medina County. Although the city does not have a lot of property taxes, it is still required by State Law to complete a tax budget every year. When the tax budget is completed and filed with Medina County, then the process of possibly obtaining a property tax revenue estimate from the Medina County Auditor's Office would begin.

Mr. Delsanter inquired about the timeline for the Auditor's Office to respond regarding the property tax revenue estimate. Mr. Fischer said the response is generally received in early September, and at that time, numerous internal meetings would be scheduled for the 2022 budget process. This money

would go to the general fund, the division of police and the road levy fund, and some of the neighborhood road projects are also funded through this process and revenue.

Mr. Delsanter moved this ordinance to tonight's Council Agenda of May 24, 2021, as an emergency with two readings. Vote – 3 Ayes, 0 Nays.

**ORD. NO. 58-2021** – An emergency ordinance amending ordinances #85-2020, #13-2021 and #45-2021 to include amendments to the Appropriation Budget for the year ending December 31, 2021, as incorporated in exhibit "A" attached hereto. – **1<sup>st</sup> Reading** (To be brought from the Finance Committee, Administration/Todd Fischer)

Mr. Fischer stated that this ordinance is the next round of budget amendments totaling \$211,321.23 with an increase being proposed. The largest item is for a maximum amount not to exceed \$175,000.00, which the city would put toward the Inclusive Accessible Playground Project. Donations and school fund raising events would also be included in funding the project. There is also a \$10,000 plus, expenditure related to the final disposition for a police investigation, to be distributed to the law enforcement trust fund in accordance with the law. Other items would include increasing the building permit lines, because with COVID restrictions being lifted there is increased activity in the city, also being considered would be a temporary FMLA plan in the Administration Services Department, which would cover a couple of months. This ordinance should be presented as an emergency suspension of the rules

Mrs. Zak moved this ordinance to tonight's Council Agenda of May 24, 2021, as an emergency, with suspension of the rules. Vote – 3 Ayes, 0 Nays.

#### **GENERAL DISCUSSION:**

Mr. Fischer reported that during COVID, virtual video conferencing was used to get residents paperwork filed and it would be beneficial to continue this service. The plan would be to continue with both in person and video conferencing appointments on a trial basis. The residents would need to schedule the video conference appointments on the website and they would need to call if they would like to schedule an in person appointment. The availability of both online and in person appointments would be for 46 weeks and the other 6 weeks of the year would be, in person only appointments, for example during the busy tax season. Residents would be able to bring their tax information and credit cards, to make payments in person without an appointment. Credit card payments are not accepted over the phone due to a liability issue, however, credit card payments could be made online. The E-file online service would remain in place.

Mr. Fischer also stated that there were 4,312 finalized E-file returns processed before the extension in October 2020 and 2,700 residents paid online. In person tax return assistance was provided outside for three days, without computers, using manual calculations. He expressed his appreciation for the staff's hard work.

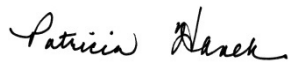
Mr. Delsanter said that he was assisting a resident who was unable to schedule an appointment for 5/17/21 because the date was greyed out and he wanted to know why. Mr. Fischer replied that there were no appointment times available for that day. Mr. Delsanter stated that the resident wanted to convert hand written material to a typed format, and asked what would happen to the residents who were unable to get an appointment in a case like this. Mr. Fischer stated that the staff was outside on 5/17/21 assisting residents so they would have been assisted if they had come to the building.

Mr. Fischer stated, there are a lot of people who wait until the last moment at deadline times and with 36,000 residents it is not possible to assist everyone via video conferencing on deadline days. The plan is to have in person assistance available with no appointments necessary during deadline times, however, residents would need to plan ahead if they want to have the video conference option.

**ADJOURNMENT:**

Being no further business, Mr. Delsanter moved to adjourn at 6:36 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Patricia Hanek  
Chairwoman

## PLANNING AND ZONING COMMITTEE

June 14, 2021

**IN ATTENDANCE:** Chairman Joseph Delsanter, Committee Member Nicholas Hanek, Committee Member Brian Ousley, Valerie Zak, Anthony Capretta, Michael Abella Jr., Law Director Ken Fisher, Community & Economic Development Director Grant Aungst, Recreation Center Superintendent Taylor Petkovsek, Fair Housing Contact Service, Inc. Angela Smith, Council Clerk Fijabi Julien-Gallam, Assistant Council Clerk Elana Green, News Media, Brunswick Area Television.

The meeting convened at 6:27 p.m.

### **DISUSSION ITEMS:**

**ORD NO. 64-2021** – An emergency ordinance approving the final plat for the Vicky Drive Extension (Overlook Pointe) Development, subject to final engineering approval and any other conditions imposed by Council – **1<sup>st</sup> Reading** (To be brought from Planning & Zoning Committee, Administration/Grant Aungst)

Mr. Fisher provided overview of the ordinance. He noted that the final plat approval for the Vicky Drive extension (Overlook Pointe) is subject to City Council and engineering approval, pursuant to Sections 1224.04(a)(3) and 1226.04 of the Subdivision Regulations.

Mr. Hanek made a motion that ORD. NO. 64-2021-2021 be moved to tonight's Council Meeting Agenda for an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays

### **GENERAL DISCUSSION:**

There was none.

### **ADJOURNMENT:**

Being no further business, Mr. Hanek moved to adjourn at 6:30 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Joseph Delsanter  
Chairman

## PARKS, RECREATION & COMMUNITY COMMITTEE

May 24, 2021

**IN ATTENDANCE:** Chairman Valerie Zak, Committee Member Nicholas Hanek, Committee Member Patricia Hanek, Brian Ousley, Joseph Delsanter, Michael Abella Jr., City Manager/Safety Director Carl DeForest, Community & Economic Development Director Grant Aungst, City Engineer Matt Jones, Law Director Ken Fisher, Finance Director Todd Fischer, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:36 p.m.

### **GENERAL DISCUSSION:**

**RES. NO. 59-2021** – An emergency resolution setting aside local funds in an amount not to exceed \$175,000 from the Parks City-Wide Capital Improvement Fund #341 for the Inclusive and Accessible Playground Project – **1<sup>st</sup> Reading** (To be brought from Park, Recreation & Community Committee, *Administration/Todd Fischer*)

Mr. Fischer stated that the Inclusive and Accessible Playground Project was an idea presented by the representatives of the Brunswick City School District. The City Manager has obtained a small grant and fund raising is also being explored along with additional grant applications, such as the Nature Works grant. There have also been some discussions about setting aside some local funds to help with the chances of obtaining grants. It has been proposed to set aside \$175,000 from the Parks City-Wide Capital Improvement Fund and if this resolution were to pass this evening, this information would be included in the grant application for Nature Works.

Mr. Hanek made a motion to move this to tonight's meeting 5/24/21 as an emergency with suspension of the rules. Votes – 3 Ayes, 0 Nays

**RES. NO. 60-2021** – An emergency resolution authorizing the City Manager to enter into an agreement with Marks Construction, Inc. for the Plum Creek Greenway Phase I Project in an amount not to exceed \$444,909.00. – **1<sup>st</sup> Reading** (To be brought from Parks, Recreation & Community Committee, *Administration/Matt Jones*)

Mr. Jones provided information on this resolution. This project is the first phase of a trail that would connect Plum Creek Park to Brunswick Lake. This first phase would make it possible to go from Plum Creek Park to Mooney Park. The project is being partially funded with a Clean Ohio Trails Fund grant and the remainder of the funds would come from the 300 Fund,. This resolution is for emergency with suspension of the rules and is contingent upon a property transfer (part of the Huntington School site) which is still in process.

Mrs. Hanek made a motion to move this to tonight's meeting 5/24/21 as an emergency with one reading. Votes – 3 Ayes, 0 Nays

**ADJOURNMENT:**

Being no further business, Mr. Hanek moved to adjourn at 6:42 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Valerie Zak", written in black ink on a light-colored background.

Valerie Zak  
Chairwoman

DRAFT

## PARKS, RECREATION & COMMUNITY COMMITTEE

June 14, 2021

**IN ATTENDANCE:** Chairman Valerie Zak, Committee Member Nicholas Hanek, Brian Ousley, Joseph Delsanter, Anthony Capretta, Michael Abella Jr., City Manager/Safety Director Carl DeForest, Community & Economic Development Director Grant Aungst, Law Director Ken Fisher, Recreation Superintendent Taylor Petkovsek, Angela Smith, Council Clerk Fijabi Julien-Gallam, Assistant Clerk of Council Elana Green, Brunswick Area Television, News Media.

Mr. Hanek made a motion to excuse Mrs. Hanek for just cause. Vote – 2 Ayes, 0 Nays.

The meeting convened at 6:25 p.m.

### **DISCUSSION ITEMS:**

**RES. NO. 62-2021** – A resolution authorizing the City Manager to enter into a sponsorship and service agreement with Southwest General Health Relative to the Brunswick Community Recreation and Fitness Center. – **1<sup>st</sup> Reading** (To be brought from Park, Recreation & Community Committee, Administration/John Piepsny)

Mrs. Petkovsek provided the history and relationship between Southwest General Health and the Brunswick Community Recreation and Fitness Center. She expressed that this partnership has been very valuable to the community and the residents of Brunswick. Mrs. Petkovsek wished to continue the partnership.

**RES. NO. 60-2021** – A resolution authorizing the City Manager to enter into a lease agreement with Southwest General Health Center for a portion of the Brunswick Community Recreation and Fitness Center.– **1<sup>st</sup> Reading** (To be brought from Parks, Recreation & Community Committee, Administration/ John Piepsny)

Mrs. Petkovsek explained that the purpose of this is to allow the City Manager to enter into an Agreement with Southwest General Health Center for the Lease space for physical and aquatic therapy at the Brunswick Community Recreation and Fitness Center.

Mrs. Hanek made a motion to move **RES. NO. 62-2021 and RES. NO. 63-2021** to tonight's meeting June 14, 2021, for three readings. Votes – 2 Ayes, 0 Nays

### **GENERAL DISCUSSION:**

There was none.

**ADJOURNMENT:**

Being no further business, Mr. Hanek moved to adjourn at 6:27 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Valerie Zak", written in black ink on a light-colored background.

Valerie Zak  
Chairwoman

DRAFT



## **COMMITTEE OF THE WHOLE MEETING**

**May 24, 2021**

**IN ATTENDANCE:** Chairman Michael Abella Jr., Committee Member Brian Ousley, Committee Member Joseph Delsanter, Committee Member Patricia Hanek, Committee Member Nicholas Hanek, Committee Member Valerie Zak, Mayor Ron Falconi, Law Director Ken Fisher, Community & Economic Development Director Grant Aungst, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:45 p.m.

Mr. Delsanter made a motion to excuse Mr. Capretta for just cause. Vote – 6 Ayes, 0 Nays.

### **GENERAL DISCUSSION:**

Mr. Delsanter inquired about when City Hall would open to the public. Mr. DeForest stated that the doors to City Hall would open to the public on June 8, 2021, and those who have not been immunized would be encouraged to wear a mask, and although masks would be available, wearing them would not be mandated. He further stated that webex meetings would continue until July 1, 2021.

Mr. Delsanter asked if there were any restrictions for virtual meetings after July 1, 2021. Mr. DeForest stated that the voting members would need to attend Council Meetings in person. Mr. Fisher stated that the Planning Commission and Zoning Board of Appeals would continue to allow applicants to attend meetings virtually, but they would have to waive their right to meet in person.

Mr. Abella stated that he felt that council members should attend the next meeting in person, although this would not be mandated. Mr. Hanek stated that there should be some flexibility for both the public and council members. Mr. Falconi asked if there were any restrictions for the public to begin attending meetings beginning June 2, 2021. Mr. DeForest stated that there were no restrictions and the public is encouraged to attend.

Mr. Fisher asked if the start times for the Council Meeting would be moved from 7:00 p.m. to 7:30 p.m. beginning June 14, 2021. Mr. Abella said that although the earlier time is nice, that maybe the meeting should begin at 7:30 p.m. since this may make it easier for the public to attend. Mr. Fisher stated that unless this would prove to be a hardship for a council member, the 7:00 p.m. start time should work for everyone. Mr. Delsanter agreed. Mr. Ousley stated that in the past the 7:00 p.m. start time was difficult for him but the main concern should be whether or not the start time is convenient for the public. Mr. Hanek asked if perhaps a 7:15 p.m. start time could be considered. Mr. Abella stated

that the start times of the meetings preceding the Council Meeting need to be taken into consideration. Mr. Fisher suggested keeping the 7:00 p.m. start time for June and July, have recess in August and revisit the discussion in the fall. Mr. Abella agreed and stated that the start time would continue to be at 7:00 p.m. and all council members should attend in person unless they have a reason that they would like to discuss offline. Mr. Hanek stated that it is important to keep the option of remote meetings as long as possible. Mr. Abella stated that starting June 14, 2021 voting members should attend in person.

Mr. Ousley expressed commendation for Mr. Ed Kelly's work at Rocky River Watershed. He also referenced an email received from Mr. Kelley regarding Stream Cleaning of Goodyear Creek in Brunswick on Saturday, June 5, 2021. Volunteers and local Scouts would participate in the cleaning project. Each piece of litter would be logged as a way to educate residents in the area of what kind of litter should be properly discarded, with the intention of reducing litter in Goodyear Creek and Brunswick Lake. All questions should be directed to EdKellyoh@gmail.com.

#### **GENERAL DISCUSSION:**

There was none.

#### **ADJOURNMENT:**

Being no further business, Mr. Delsanter moved to adjourn the Committee of the Whole Meeting at 7:02 p.m. Vote – 6 Ayes, 0 Nays.

Respectfully submitted,

Elana Green

Assistant Clerk of Council

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Taylor Petkovsek

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **RES. NO. 62-2021** - A resolution authorizing the City Manager to enter into a sponsorship and service agreement with Southwest General Health Center Relative to the Brunswick Community Recreation and Fitness Center. - **3rd Reading** (Parks, Recreation and Community Committee, Administration/Taylor Petkovsek)

**BACKGROUND:** Since 2008, we have partnered with Southwest General Health Center for the sponsorship and lease of the Brunswick Community Recreation and Fitness Center. This partnership has been very valuable to the community and the residents of Brunswick and we wish to continue this. On June 2nd, RFP's were opened at City Hall and it is the administration's recommendation that we move forward with Southwest Hospital again as our partner.

**PURPOSE AND EXPLANATION:** This legislation will allow the City Manager to enter into a 3-year agreement with Southwest General Health Center for the Sponsorship of the Brunswick Community Recreation Center with an automatic renewal option.

### IMPLEMENTATION

**SCHEDULE:** Once adopted, we would enter into an agreement with Southwest Hospital around August 12th, 2021. The New 3 yr agreement is expected to be effective August 15, 2021 - August 14, 2024.

### FINANCIAL INFORMATION:

#### FINANCIAL SUMMARY:

The RFP had \$30,000 for sponsorship of the facility for each year of the agreement for a three-year term.

Per John, Recreation Center will bill 3 months at a time through an invoice. Invoices are expected to be billed at the beginning of each 3 month period. Based on this process....the budgeting for this new contract will be:

2021 = 6 months

2022 = 12 months

2023 = 12 months

2024 = 6 months (\$ collected will be only 6 months even though contract doesn't end until Aug 14, 2024. City picked up the additional 1 1/2 months in 2021).

**RECOMMENDED  
ACTION:**

|                     |     |
|---------------------|-----|
| One Reading         | No  |
| Two Readings        | No  |
| Three Readings      | Yes |
| Emergency           | No  |
| Suspension of Rules | No  |

If emergency or suspension of the rules, why the request?

It is the administration's recommendation to adopt this legislation after 3 readings and 30 days.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
RESOLUTION NO. 62-2021

BY: Mrs. Zak, and Mr. Hanek

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A SPONSORSHIP AND SERVICE AGREEMENT WITH SOUTHWEST GENERAL HEALTH CENTER RELATIVE TO THE BRUNSWICK COMMUNITY RECREATION AND FITNESS CENTER.

WHEREAS: The City of Brunswick received one (1) response to the City's Requests for Proposals relative to the sponsorship of the Brunswick Community Recreation and Fitness Center (the "Rec Center") and provision of services therein, which response was opened on June 2, 2021; and

WHEREAS: The City and Southwest General Health Center are currently parties to a Sponsorship and Service Agreement relative to a portion of the Rec Center, which expires on or about August 15, 2021.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a Sponsorship and Service Agreement with Southwest General Health Center, as attached hereto as Exhibit "A", relative to the Rec Center.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

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PASSED: 1<sup>st</sup> Reading\_\_\_\_\_

2<sup>nd</sup> Reading\_\_\_\_\_

3<sup>rd</sup> Reading\_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam, CMC



# Southwest General

Partnering with



University Hospitals

To: The City of Brunswick

From: Albert Matyas, MBA, FACHE   
Vice President  
Southwest General Health Center

Date: June 2, 2021

RE: **Sponsorship of the Brunswick Community Recreation and Fitness Center RFP 2021-002**  
**Use of the Facility for Physical Therapy and Aquatic Therapy RFP 2021-003**

Enclosed for your review are three copies of Southwest General Health Center's response to:

1. Sponsorship of the Brunswick Community Recreation and Fitness Center RFP 2021-002;  
and
2. Use of the Facility for Physical Therapy and Aquatic Therapy RFP 2021-003.

We look forward to continuing our relationship with the City of Brunswick as your partner in the delivery of health education and medical services that aims to enhance the well-being of Brunswick and surrounding communities. Thank you for the opportunity to submit our response to the fore mentioned Request For Proposals.

Questions can be directed to me at the following contact points:

Email: [amatyas@swgeneral.com](mailto:amatyas@swgeneral.com)

Phone: 440.816.8051

USPS: Southwest General Health Center  
18697 Bagley Road  
Middleburg Heights, OH 44130  
Attn: Albert Matyas, Vice President

*Proposal for*

**Sponsorship of the Brunswick Community  
Recreation & Fitness Center**

For

**The Brunswick Recreation Center  
RFP – 2021 – 002**

Provided by



**Southwest General**

Partnering with



University Hospitals

18697 Bagley Road  
Middleburg Heights, Ohio 44130

## **Southwest General**

Nationally Acclaimed Award Winning Health Care

In 2020, Southwest General Health Center celebrated 100 years of serving southwest Cuyahoga, northern Medina, including the City of Brunswick, and eastern Lorain Counties. Over those years Southwest General has been awarded significant awards for the quality of care that patients receive at the Health Center. A listing of our awards can be found at :

<https://www.swgeneral.com/about-us/achievements-recognition>. Southwest General is known throughout the community as a high quality provider of care.

We are proud of our awards, but it is the efforts of committed physicians, nurses and support personnel that enable Southwest General to win accolades for patient outcomes and operational efficiency. We have a long history of serving our communities and Brunswick and Brunswick Hills are considered part of our primary service area. Southwest General is committed to serving the medical, surgical, diagnostic and therapeutic needs of patients from Brunswick and surrounding communities. Approximately one out of ten employees of Southwest General live in Brunswick.

Recent information indicated that Southwest General was the preferred health care facility for citizens in the greater Brunswick area. The hospital's strong tradition of supporting and educating Emergency Medical Services (EMS) personnel points to the investment that the hospital has committed to the health and safety of this community.

## **The Brunswick Medical Center and Emergency Department**

Get Better Here

The first freestanding Emergency Department in Medina County was opened by Southwest General in 2009. A year earlier in 2008, Southwest General was proud to become a permanent member of the greater Brunswick community with the opening of the Southwest General Brunswick Medical Center. The Brunswick Medical Center is a 40,000 square foot facility located in the heart of the City of Brunswick.

The Medical Center has a variety of primary care physicians and specialists that offer residents of Brunswick easy, convenient access to outstanding medical care. Among specialties that are available are Pediatrics, Family Medicine, Internal Medicine, Cardiology, Orthopedics and Vascular Services, Physical Therapy, Laboratory and Radiology Services.

## **Southwest General's Brunswick Community Recreation & Fitness Center (BCRFC) Proposal:**

Our approach is multi-pronged consisting of health screening and information, education opportunities, service development and promotional support.

### **Community Health Program**

- Southwest General will work with the Brunswick Community Recreation & Fitness Center leadership on new ways that our Community Nursing team can enhance the health status of members.
- Health screenings can be performed to facilitate awareness around the following health conditions:
  - Mental Health
  - Osteoporosis
  - Cholesterol
  - Blood Pressure
- Alternative screenings may be accessible based on community need and availability.
- All community health personnel shall follow the rules and regulations of the BCRFC.

### **Physician/Health Professional Educational Presentations**

- Southwest General will work with BCRFC leadership and staff to schedule physician and/or health professional presentations for the community.
- These educational presentations will provide disease specific information to the public/BCRFC members in order to enhance their knowledge of ways to improve their health status.
- Educational Presentations can include:
  - Shoulder and knee surgery options
  - Weight loss
  - Nutrition
  - Heart Health
  - Diabetes
  - Headaches
  - Cancer prevention
  - Maintaining a Healthy Brain
- Southwest will commit to providing at least one educational presentation per month at the BCRFC at a mutually agreeable time.

### Education Programs

- Southwest General currently provides several educational programs that can also be developed on site at the BCRFC. These educational programs cover diverse demographic segments. Examples of the types of educational programs currently provided by Southwest General include:
  - Balance for Life
  - Cardiac Health
  - End of Care/Hospice Decisions
  - Advanced Directives

### Service Development

- The expertise and knowledge of exercise physiologists, fitness instructors, and personal trainers will be made available to BCRFC personnel.

### Promotional Support

- Southwest General proposes to **sponsor the BCRFC for a three-year term with support of \$30,000 per year**. Terms of payment are negotiable, although quarterly invoices generated from the City of Brunswick is the preferred method.
- Southwest General would have the city agree that sponsorship for the length of the term are exclusive to Southwest General within the Brunswick Recreation Center and adjacent structures.
- Southwest General logo would be placed on all advertising materials prepared by BCRFC.
- No other health related services from other healthcare organizations will be permitted on the recreation center grounds without the consent of Southwest General.
- After the initial three year term, Southwest General would like a right of first refusal if the program is to continue.
- Specific points of this proposal are negotiable.

In response to this proposal please contact:

**Southwest General Health Center**  
**18697 Bagley Road**  
**Middleburg Heights, OH 44130**  
**Attn: Albert Matyas, Vice President**  
**(440) 816-6683**

THE CITY OF BRUNSWICK

**PROPOSED LEGISLATION**



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Taylor Petkovsek

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **RES. NO. 63-2021** - A resolution authorizing the City Manager to enter into a lease agreement with Southwest General Health Center for a portion of the Brunswick Community Recreation and Fitness Center. - **3rd Reading** (Parks, Recreation and Community Committee, *Administration/Taylor Petkovsek* )

**BACKGROUND:** Since 2008, we have partnered with Southwest General Health Center for providing physical and aquatic therapy at the Brunswick Community Recreation Center. On June 2nd, RFP's were opened at City Hall and it is the administration's recommendation that we continue this partnership and accept the RFP from Southwest General Health Center for the lease space for physical and aquatic therapy.

**PURPOSE AND EXPLANATION:** The purpose of this is to allow the City Manager to enter into an Agreement with Southwest General Health Center for the Lease space for physical and aquatic therapy at the Brunswick Community Recreation and Fitness Center.

**IMPLEMENTATION**

**SCHEDULE:** Once approved, we would enter into an agreement on or about August 12, 2021. A new 3 year agreement is expected to be effective August 15, 2021 - August 14, 2024.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:** The Recreation Center budget will receive \$20,000 for each year of the three-year agreement.

Per John, Recreation Center will bill 3 months at a time through an invoice. Invoices are expected to be billed at the beginning of each 3 month period. Based on this process....the budgeting for this new contract will be:

2021 = 6 months  
2022 = 12 months  
2023 = 12 months

2024 = 6 months (\$ collected will be only 6 months even though the contract doesn't end until Aug 14, 2024. City picked up the additional 1 1/2 months in 2021).

**RECOMMENDED  
ACTION:**

|                     |     |
|---------------------|-----|
| One Reading         | No  |
| Two Readings        | No  |
| Three Readings      | Yes |
| Emergency           | No  |
| Suspension of Rules | No  |

If emergency or suspension of the rules, why the request?

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
RESOLUTION NO. 63-2021

BY: Mrs. Zak, and Mr. Hanek

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH SOUTHWEST GENERAL HEALTH CENTER FOR A PORTION OF THE BRUNSWICK COMMUNITY RECREATION AND FITNESS CENTER.

WHEREAS: The City of Brunswick received one (1) response to the City's Requests for Proposals relative to the lease of a portion of the Brunswick Community Recreation and Fitness Center (the "Rec Center"), which response was opened on June 2, 2021; and

WHEREAS: The City and Southwest General Health Center are currently parties to a Lease Agreement relative to a portion of the Rec Center, which expires on or about August 15, 2021.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a Lease Agreement with Southwest General Health Center, as attached hereto as Exhibit "A", relative to the lease of a portion of the Rec Center.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

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PASSED: 1<sup>st</sup> Reading\_\_\_\_\_

2<sup>nd</sup> Reading\_\_\_\_\_

3<sup>rd</sup> Reading\_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam, CMC



# Southwest General

Partnering with



University Hospitals

To: The City of Brunswick

From: Albert Matyas, MBA, FACHE   
Vice President  
Southwest General Health Center

Date: June 2, 2021

RE: **Sponsorship of the Brunswick Community Recreation and Fitness Center RFP 2021-002**  
**Use of the Facility for Physical Therapy and Aquatic Therapy RFP 2021-003**

Enclosed for your review are three copies of Southwest General Health Center's response to:

1. Sponsorship of the Brunswick Community Recreation and Fitness Center RFP 2021-002;  
and
2. Use of the Facility for Physical Therapy and Aquatic Therapy RFP 2021-003.

We look forward to continuing our relationship with the City of Brunswick as your partner in the delivery of health education and medical services that aims to enhance the well-being of Brunswick and surrounding communities. Thank you for the opportunity to submit our response to the fore mentioned Request For Proposals.

Questions can be directed to me at the following contact points:

Email: [amatyas@swgeneral.com](mailto:amatyas@swgeneral.com)

Phone: 440.816.8051

USPS: Southwest General Health Center  
18697 Bagley Road  
Middleburg Heights, OH 44130  
Attn: Albert Matyas, Vice President

*Proposal for*

**Use of Facility for Physical Therapy and Aquatic Therapy**

*at*

**The Brunswick Recreation Center  
RFP – 2021 – 003**

Provided by



**Southwest General**

Partnering with



**University Hospitals**

18697 Bagley Road  
Middleburg Heights, Ohio 44130

## **Southwest General**

### **Nationally Acclaimed Award Winning Health Care**

In 2020, Southwest General Health Center celebrated 100 years of serving southwest Cuyahoga, northern Medina, including the City of Brunswick, and eastern Lorain Counties. Over those years Southwest General has been awarded significant awards for the quality of care that patients receive at the Health Center. A listing of our awards can be found at :

<https://www.swgeneral.com/about-us/achievements-recognition>. Southwest General is known throughout the community as a high quality provider of care.

We are proud of our awards, but it is the efforts of committed physicians, nurses and support personnel that enable Southwest General to win accolades for patient outcomes and operational efficiency. We have a long history of serving our communities and Brunswick and Brunswick Hills are considered part of our primary service area. Southwest General is committed to serving the medical, surgical, diagnostic and therapeutic needs of patients from the Brunswick and surrounding communities. Approximately one out of ten employees of Southwest General live in Brunswick.

## **The Brunswick Medical Center and Emergency Department**

### **Get Better Here**

The first freestanding Emergency Department in Medina County was opened by Southwest General in 2009. A year earlier in 2008, Southwest General was proud to become a permanent member of the greater Brunswick community with the opening of the Southwest General Brunswick Medical Center.

The Medical Center has a variety of primary care physicians and specialists that offer residents of Brunswick easy, convenient access to outstanding medical care. Among specialties that are available are Pediatrics, Family Medicine, Internal Medicine, Cardiology, Orthopedics and Vascular Services, Physical Therapy, Laboratory and Radiology Services.

## **Physical Medicine and Rehabilitation of Southwest General**

### **Returning Patients to an Active Life**

Southwest General has a proud history of successful inpatient and outpatient therapy programs. Located in Southwest General's LifeWorks fitness facility, and our Brunswick, North Royalton and Strongsville locations, our physical therapy, occupational therapy and speech therapy services attract patients from a four county area. Physical Medicine and Rehabilitation has over 175 therapists and associates working in outpatient and inpatients settings.

## **SOUTHWEST GENERAL'S RESPONSE TO RFP – 2021 – 003**

Southwest General appreciates the opportunity to respond to this Request For Proposal for Physical and Aquatic Therapy to be located at the Brunswick Recreation Center. The hospital's strong tradition of delivering excellent physical therapy (PT) to patients is demonstrated by the tremendous service demand at Southwest General's Brunswick Medical Center.

Our therapists are licensed and receive on-going education to ensure patients receive the best service available to regain their active lives. Our therapists bring expertise in the following therapy programs:

- Orthopedic Rehabilitation to recover from an injury to the knee, shoulder, hip, or other joint
- Sports Medicine for the injured athlete to return to their sport and prevent further injury
- Spine Rehabilitation
- Balance and Vestibular Training
- Scoliosis Treatment
- Lymphedema Treatment
- Stroke Rehabilitation
- Amputee Rehabilitation

### **Physical Therapy Services at Brunswick Recreation Center**

The current Physical Therapy office at the Brunswick Recreation Center (BRC) would house a Southwest General therapist 3 days a week, anticipating hours of operation from 9 a.m. to 6:30 p.m. Because our therapy services are built around the needs of patients from the Brunswick community, Southwest General would increase therapy services availability based on the demand and specialized needs of the community.

Our therapists receive training in aquatic rehabilitation to maximize the benefits of the properties of the water to reduce pain, increase strength and endurance, and improve range of motion.

We would anticipate using the former massage therapy room for patient assessment and aquatic equipment space for aquatic therapy patients. We anticipate utilization of a portion of the shallow end of the pool two mornings per week for 1 hour each day, with expectation to increase to 2 hours each day based on demand.

## **Southwest General Physical Therapy Proposal:**

Southwest General, in order to make available a vibrant, high quality physical therapy service at the Brunswick Recreation Center (BRC) proposes to provide the following:

### **Personnel**

- One physical therapist to evaluate and treat patients with a physicians order for land and/or aquatic therapy.
- The therapist will be in good standing and licensed to treat in the State of Ohio.
- All education and training will be performed by Southwest General.
- Additional therapy personnel resources can be made available as service demand increases.
- Southwest General personnel will also participate in necessary training/educational seminars in order to fulfill requirements for the Brunswick Recreation Center.

### **Operations/Patient Treatment**

- Southwest General therapists will work with BRC leadership and staff members to establish an agreeable patient check-in procedure to ensure an excellent patient experience.
- Southwest General therapists will utilize the equipment and facilities within the BRC in compliance of BRC standards and protocols.
- BRC will provide free access to Southwest General therapists to the internet through BRC's internet service. This access is needed for patient record information and internal communications. Compliance with BRC's internet standards will be maintained.
- Southwest General will supply needed specialized equipment to service patients in either the upstairs therapy space or the aquatic space on the pool deck.
- Aquatic therapy scheduling will be mutually agreed to by Southwest General and BRC leadership.

- Appropriate signage space for patient navigation and service awareness will be made available to Southwest General by BRC. Southwest General will generate all necessary signage at its expense.

## Financial Support

- Southwest General proposes these services be offered for a three year term to the Brunswick Recreation Center with a fee paid of \$20,000 per year for access and use of the facility.
- Terms of payment are negotiable.
- Southwest would have the city agree that therapy services provided for the length of the RFP are exclusive to Southwest General within the Brunswick Recreation Center and adjacent structures.
- No other health related services from other healthcare organizations will be permitted on the recreation center grounds without the consent of Southwest General.
- Reimbursement and/or billing of therapy services will be the responsibility of Southwest General.
- After the initial three year term, Southwest General would like a right of first refusal if the program is to continue.
- Specific points of this proposal are negotiable.

We look forward to providing a high quality physical therapy service to the citizens of Brunswick at the Brunswick Recreation Center. Southwest General believes in the development of long term partnerships that will benefit the health and well being of the community. We believe that our therapy services will provide a positive experience for the Brunswick Recreation members and members of the City of Brunswick and surrounding cities. We thank you for the opportunity to respond to your request for proposal.

In response to this proposal please contact:

**Southwest General**  
**18697 Bagley Road**  
**Middleburg Heights, OH 44130**

**Attn: Albert Matyas, Vice President**

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Grant Aungst

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **ORD. NO. 67-2021** - An ordinance establishing Section 1280.16 of the Codified Ordinances of the City of Brunswick to prohibit short-term property rentals of less than six (6) months in all residential districts. - **1st Reading** (To be brought from Building & Building Code Committee, *Administration/GrantAungst*)

**BACKGROUND:** In order to regulate short-term property rentals in the city, Section 1280.16 of the Codified Ordinances is proposed as follows: "Short-term property rentals less than six (6) months in duration are prohibited in all residential districts."

**PURPOSE AND EXPLANATION:** The creation of the above section will control short-term rental properties within the city.

**IMPLEMENTATION SCHEDULE:**

Immediately.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:**

**RECOMMENDED ACTION:**

|                     |     |
|---------------------|-----|
| One Reading         | No  |
| Two Readings        | No  |
| Three Readings      | Yes |
| Emergency           | No  |
| Suspension of Rules | No  |

If emergency or suspension of the rules, why the request?

First reading on July 12, 2021; then refer back to the Planning Commission for a public hearing.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
ORDINANCE NO. 67-2021

BY: Mr. Ousley, Mr. Capretta and Mr. Abella

AN ORDINANCE ESTABLISHING SECTION 1280.16 OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK TO PROHIBIT SHORT-TERM PROPERTY RENTALS OF LESS THAN SIX (6) MONTHS IN ALL RESIDENTIAL DISTRICTS.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1280.16 of the Codified Ordinances is hereby established to read as follows:

“1280.16 SHORT-TERM PROPERTY RENTALS

Short-term property rentals less than six (6) months in duration are prohibited in all residential districts.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

3<sup>rd</sup> Reading \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_

Clerk of Council  
Fijabi Julien-Gallam, CMC

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Grant Aungst

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **ORD. NO. 68-2021** - An ordinance amending the definition of "Comparable in character" as contained in section 1242.02(26) of the Codified Ordinances of the City of Brunswick. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

**BACKGROUND:** An ordinance is proposed to amend the definition of "comparable in character", as contained in Section 1242.02(26) of the Codified Ordinances of the City of Brunswick, which shall now read as follows: "Comparable in Character: a use with similar characteristics to a specified use listed in a particular zoning district. No use principally or conditionally permitted in another zoning district shall be considered as comparable in character."

**PURPOSE AND EXPLANATION:** The proposed amendment provides further clarification on the definition of "comparable in character".

**IMPLEMENTATION SCHEDULE:**

Immediately.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:**

**RECOMMENDED ACTION:**

|                     |     |
|---------------------|-----|
| One Reading         | No  |
| Two Readings        | No  |
| Three Readings      | Yes |
| Emergency           | No  |
| Suspension of Rules | No  |

If emergency or suspension of the rules, why the request?

First reading on July 12, 2021; then refer back to the Planning Commission for a public hearing.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
ORDINANCE NO. 68-2021

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN ORDINANCE AMENDING THE DEFINITION OF “COMPARABLE IN CHARACTER” AS CONTAINED IN SECTION 1242.02(26) OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1242.02(26) of the Codified Ordinances is hereby amended to read as follows:

“(26) Comparable in Character: a use with similar characteristics to a specified use listed in a particular zoning district ~~in terms of traffic generation, parking and circulation, utility demands, environmental and neighborhood impacts, physical space needs and clientele.~~ No use principally or conditionally permitted in another zoning district shall be considered as comparable in character.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

3<sup>rd</sup> Reading \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam, CMC

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Grant Aungst

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **ORD. NO. 69-2021** - An ordinance amending Sections 1261.04(c) and (r) of the Codified Ordinances of the City of Brunswick by removing cemeteries as a conditionally permitted use in the GW-C Gateway Commercial District and removing the duplicative reference to commercial event centers. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**BACKGROUND:** An ordinance is proposed to delete Section 1261.04(c) of the Codified Ordinances of the City of Brunswick by removing cemeteries as a conditionally permitted use in the GW-C Gateway Commercial District, and deleting duplicate Section 1261.04(r) pertaining to commercial event centers, as it is already listed as a conditionally permitted use in the GW-C District in Section 1261.04(q).

**PURPOSE AND EXPLANATION:** The proposed text amendment is in keeping with the recommendations of the Advance Brunswick 2020 Comprehensive Plan Update.

**IMPLEMENTATION SCHEDULE:**

Immediately.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:**

**RECOMMENDED ACTION:**

|                     |     |
|---------------------|-----|
| One Reading         | No  |
| Two Readings        | No  |
| Three Readings      | Yes |
| Emergency           | No  |
| Suspension of Rules | No  |

If emergency or suspension of the rules, why the request?

First reading on July 12, 2021; then refer back to the Planning Commission for a public hearing.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
ORDINANCE NO. 69-2021

BY: Mr. Delsanter, Mr. Capretta, and Mr. Ousley

AN ORDINANCE AMENDING SECTIONS 1261.04(c) AND (r) OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK BY REMOVING CEMETERIES AS A CONDITIONALLY PERMITTED USE IN THE GW-C GATEWAY COMMERCIAL DISTRICT AND REMOVING THE DUPLICATIVE REFERENCE TO COMMERCIAL EVENT CENTERS.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Sections 1261.04(c) and (r) are hereby deleted in their entirety.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

3<sup>rd</sup> Reading \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_

Clerk of Council  
Fijabi Julien-Gallam, CMC

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Grant Aungst

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **ORD. NO. 70-2021** - An ordinance amending Section 1254.01 of the Codified Ordinances of the City of Brunswick by updating the stated purpose of the R-M Medium Density Residential District. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**BACKGROUND:** In order to regulate the density per acre of detached and attached dwelling types in the R-M Medium Density Residential District, the density has been reduced from eight dwellings per acre to four dwellings per acre.

**PURPOSE AND EXPLANATION:** The proposed text amendment is in keeping with the recommendations of the Advance Brunswick 2020 Comprehensive Plan Update.

**IMPLEMENTATION**

**SCHEDULE:** Immediately.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:**

**RECOMMENDED ACTION:**

|                     |     |
|---------------------|-----|
| One Reading         | No  |
| Two Readings        | No  |
| Three Readings      | Yes |
| Emergency           | No  |
| Suspension of Rules | No  |

If emergency or suspension of the rules, why the request?

First reading on July 12, 2021; then refer back to the Planning Commission for a public hearing.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
ORDINANCE NO. 70-2021

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN ORDINANCE AMENDING SECTION 1254.01 OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK BY UPDATING THE STATED PURPOSE OF THE R-M MEDIUM DENSITY RESIDENTIAL DISTRICT.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1254.01 of the Codified Ordinances is hereby amended to read as follows:

“The R-M Medium Density Residential District is established to provide a location for a variety of detached and attached dwelling types at a density of up to ~~four~~ eight dwellings per acre. The R-M District is intended to accommodate detached, townhouse, attached and similar unit types principally as buffers between single family residential and commercial zones, and in other appropriate locations for higher density residential development. The R-M District includes open space and related standards to insure quality development ~~benefitting both residents of the multifamily complex and the community as a whole.~~”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

3<sup>rd</sup> Reading \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam, CMC

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Grant Aungst

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **ORD. NO. 71-2021** - An ordinance amending Section 1266.01 of the Codified Ordinances of the City of Brunswick by updating the stated purpose of the I-L Light Industrial District. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**BACKGROUND:** In order to update the I-L Light Industrial District to include modern technology and uses, the purpose is amended to read as follows: "The I-L Light Industrial District is established to accommodate light industrial uses in the fields of manufacturing, processing, wholesale activities, assembling, fabrication, distribution, technology, smart manufacturing, artificial intelligence, and research and development, free from the encroachment of residential, retail and institutional uses.. The I-L District is intended to focus upon and accommodate a broad spectrum of clean value added industries operating under high performance standards with strong employment. The I-L District allows uses which a) benefit from relatively greater isolation from non-industrial uses, and b) generate more and larger truck traffic requiring a close proximity to the I-71 Center Road (S.R. 303) interchange."

**PURPOSE AND EXPLANATION:** The proposed text amendment is in keeping with the recommendations of the Advance Brunswick 2020 Comprehensive Plan Update.

**IMPLEMENTATION**

**SCHEDULE:** Immediately.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:**

**RECOMMENDED ACTION:**

|              |    |
|--------------|----|
| One Reading  | No |
| Two Readings | No |

|                     |     |
|---------------------|-----|
| Three Readings      | Yes |
| Emergency           | No  |
| Suspension of Rules | No  |

If emergency or suspension of the rules, why the request?

First reading on July 12, 2021; then refer back to the Planning Commission for a public hearing.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
ORDINANCE NO. 71-2021

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN ORDINANCE AMENDING SECTION 1266.01 OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK BY UPDATING THE STATED PURPOSE OF THE I-L LIGHT INDUSTRIAL DISTRICT.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1266.01 of the Codified Ordinances is hereby amended to read as follows:

“The I-L Light Industrial District is established to accommodate light industrial uses in the fields of ~~repair, storage,~~ manufacturing, processing, ~~wholesaling and distribution~~ wholesale activities, assembling, fabrication, distribution, technology, smart manufacturing, artificial intelligence, and research and development, free from the encroachment of residential, retail and institutional uses. ~~The I-L District allows those uses which, because of their normally unobjectionable characteristics, can be in relatively close proximity to residential and commercial districts.~~ The I-L District is intended to focus upon and accommodate a broad spectrum of clean value added industries operating under high performance standards with strong employment. ~~Compared to the I-D Industrial Distribution District, t~~The I-L District allows uses which a) benefit from relatively greater isolation from non-industrial uses, and b) generate more and larger truck traffic requiring a close proximity to the I-71-Center Road (S.R. 303) interchange.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

3<sup>rd</sup> Reading \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam, CMC

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Grant Aungst

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **ORD. NO. 72-2021** - An ordinance amending Section 1270.14(a) of the Codified Ordinances of the City of Brunswick. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**BACKGROUND:** In order to bring nonconforming signs up to current code standards when site improvements are proposed, Section 1270.14(a) is amended to include "Where a non-conforming sign(s) exists on the property subject to a permit application, no permit shall be issued until such time as such non-conforming sign(s) is made to conform with the requirements of this chapter."

**PURPOSE AND EXPLANATION:** The proposed text amendment will result in the removal of non-conforming signs.

**IMPLEMENTATION SCHEDULE:**

Immediately.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:**

**RECOMMENDED ACTION:**

|                     |     |
|---------------------|-----|
| One Reading         | No  |
| Two Readings        | No  |
| Three Readings      | Yes |
| Emergency           | No  |
| Suspension of Rules | No  |

If emergency or suspension of the rules, why the request?

First reading on July 12, 2021; then refer back to the Planning Commission for a public hearing.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
ORDINANCE NO. 72-2021

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN ORDINANCE AMENDING SECTION 1270.14(a) OF THE CODIFIED  
ORDINANCES OF THE CITY OF BRUNSWICK.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1270.14(a) of the Codified Ordinances is hereby amended to read as follows:

“(a) Permit Required. Except as otherwise provided in these Codified Ordinances, no person shall erect, construct, enlarge, move or convert a sign in the City without first obtaining a permit for such sign from the Division of Building. A fee, as established in Chapter 1216, shall accompany an application for such permit. Where a non-conforming sign(s) exists on the property subject to a permit application, no permit shall issue until such time as such non-conforming sign(s) is made to conform with the requirements of this chapter.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

3<sup>rd</sup> Reading \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam, CMC

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Grant Aungst

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **ORD. NO. 73-2021** - An ordinance amending the Design Guidelines for the Joint Development Overlay District. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**BACKGROUND:** Per attached Exhibit "A", JDOD.3(a) is amended to add that "All development in the JDOD shall be in accordance with a Master Plan approved by the Brunswick City Planning Commission."

**PURPOSE AND EXPLANATION:** The proposed text amendment will ensure planned development within a Joint Development Overlay District, as recommended by the Advance Brunswick 2020 Comprehensive Plan Update.

**IMPLEMENTATION SCHEDULE:**

Immediately.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:**

**RECOMMENDED ACTION:**

|                     |     |
|---------------------|-----|
| One Reading         | No  |
| Two Readings        | No  |
| Three Readings      | Yes |
| Emergency           | No  |
| Suspension of Rules | No  |

If emergency or suspension of the rules, why the request?

First reading on July 12, 2021; then refer back to the Planning Commission for a public hearing.

**ADDITIONAL**

**INFORMATION:**

1  
CITY OF BRUNSWICK, OHIO  
ORDINANCE NO. 73-2021

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN ORDINANCE AMENDING THE DESIGN GUIDELINES FOR THE JOINT  
DEVELOPMENT OVERLAY DISTRICT.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the revised Design Guidelines, as attached hereto as Exhibit “A”, for the Joint  
Development Overlay District, are hereby adopted as Appendix I to Title 6 of the  
Zoning Code.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest  
period allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_  
2<sup>nd</sup> Reading \_\_\_\_\_  
3<sup>rd</sup> Reading \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam, CMC

## **APPENDIX I**

### **JOINT DEVELOPMENT OVERLAY DISTRICT (JDOD) DESIGN GUIDELINES**

- JDOD.1 Purpose.**
- JDOD.2 General design regulations.**
- JDOD.3 Conditionally Permitted and prohibited uses**
- JDOD.4 Site development**
- JDOD.5 Vehicular circulation and access.**
- JDOD.6 Landscaping**
- JDOD.7 Location, orientation, size and shape of buildings.**
- JDOD.8 Exterior renovation or alterations of existing structures.**
- JDOD.9 Building materials.**
- JDOD.10 Outdoor storage and displays.**
- JDOD.11 Supplemental requirements**
- JDOD.12 Signs**

#### **JDOD.1 Purpose.**

The purpose of the Joint Development Overlay District (JDOD) regulations is to assist with the development and redevelopment of land and structures to be compatible with the environment and to protect the quality of the urban environment in those locations where the characteristics of the area are of significant public value and are vulnerable to damage by development permitted under conventional zoning and building regulations. These regulations shall be administered as per Chapter 1290, Overlay Districts, of this Zoning Code. Mixed use development, as outlined in Section 1286.06, is highly encouraged.

#### **JDOD.2 General Design Regulations.**

The Planning Commission shall use these regulations in their review of development applications in areas designated as Joint Development Overlay Districts on the official Zoning Map of the City of Brunswick.

The Planning Commission shall have the authority to interpret and apply these regulations on a case by case basis and have no binding authority to consider a previous decision or case when making decisions on individual cases that may be in front of them for review and approval.

Pursuant to Section 1278.0(h), during the course of reviewing a site plan, the Planning Commission or City Council may find that the assistance of a qualified consultant is necessary to fully determine the effects of the proposal. The applicant shall pick the consultant, subject to Planning Commission approval, and shall bear the costs of the consultant.

The following Joint Development Overlay Districts (JDOD) have been established:

|        |                                                                    |
|--------|--------------------------------------------------------------------|
| JDOD-1 | K-Mart Plaza: 3301 - 3303 Center Road and 1259 North Carpenter Rd. |
| JDOD-2 | Brunswick Plaza: 1480 Pearl Road                                   |
| JDOD-3 | Laurel Square Plaza: 1733 Pearl Road                               |
| JDOD-4 | Hickory Ridge Plaza: 1055 through 1085 Pearl Road                  |

### **JDOD.3 Permitted and conditionally permitted uses.**

- (a) Permitted Uses: Townhomes, single-family attached units, single-family detached residential units, apartments (including studio apartments), work-live units, flats, home offices above garages, retail below apartments and hotels. All development in the JDOD shall be in accordance with a Master Plan approved by the Brunswick City Planning Commission.
- (b) Hotels, as described below, shall be permitted in the JDOD-1 District only in the following instances:
  - (1) Hotels, has the same meaning set forth in Section 3731.01 of the Ohio Revised Code, subject to the exceptions set forth in Section 3731.03 of the Revised Code, and shall be permitted in the Overlay District with the following requirements:
  - (2) Any such hotel may not have guest rooms that are directly accessible from outside the building;
  - (3) Any such hotel must include an indoor dining area in which at least breakfast is served to guests (other than through vending machines) for consumption on the premises at tables, booths and/or counters.
  - (4) Any such hotel must include a minimum of 4,000 square feet of meeting/ banquet space separate
  - (5) Any such hotel must include an indoor swimming pool;
  - (6) Any such hotel must include a fitness center; and
  - (7) Any such hotel must include a business center or typical business center amenities, such as printers, fax machines, copiers, etc.
- (c) There are no conditionally permitted uses in the Joint Development Overlay Districts.

### **JDOD.4 Site Development.**

- (a) Density: The maximum density permitted for residential units is 6.5 units per acre. The maximum density permitted for commercial development is 15 units per floor, per acre, with a maximum of two floors per acre.
- (b) Parking areas shall be treated to minimize the visual impact of parked cars, as viewed from the public right-of-way and adjacent properties, through the use of plantings, as required in Chapter 1282 Landscaping and Screening.

- (c) Minimum parking requirements established in Table 1276-1 of Chapter 1276 Parking and Site Design shall also be the maximum parking requirements, in order to reduce the amount of impervious surface.
- (d) Shared parking with adjacent properties is encouraged.
- (e) All trash/recycling receptacles shall be contained in a dumpster enclosure constructed of materials comparable to the building or stored inside the building.
- (f) Lighting shall comply with Section 1276.14.
- (g) Outdoor Activities. Outdoor eating areas may encroach into the sidewalk, but must leave a minimum of 8 feet width clear for walking. Outdoor eating areas are encouraged to establish an edge to the eating area through the use of moveable bollards, plantings, or a fence with a maximum height of 2 feet, 6 inches.

**JDOD.5 Vehicular Circulation and Access.**

- (a) Provide for the safe and functional movement of vehicles and pedestrians both on and off-site.
- (b) Give consideration to the location of existing access points, adjacent to and directly across the street from the site.
- (c) Vehicular circulation between parcels is encouraged. Provisions for circulation between adjacent parcels should be provided through coordinated or joint parking systems to minimize curb cuts along the street.
- (d) Pursuant to Section 1278.09(d), pedestrian access shall be supplied to provide safe pedestrian connections between buildings and parking areas, recreation areas, transit shelters, street, and other destinations. Walks shall be provided between buildings and the street.

**JDOD.6 Landscaping.**

- (a) Landscaping shall be installed pursuant to Chapter 1282 Landscaping and Screening.
- (b) Interior landscape islands shall be installed in large existing parking lots in compliance with Section 1282.08(b) to break up the “sea of asphalt” and reduce the amount of impervious surface.

**JDOD.7 Location, orientation, size and shape of buildings.**

- (a) Preserve the linear continuity of buildings by placing primary building facades parallel to the street. The traditional regional character of the surrounding area should be used as a guide for establishing an appropriate architectural style. The ground floor level should be highly animated and provide visual interest and human scale. The roof lines should be varied. Brick or stone should be considered as a unifying material or element that is common to Joint Development Overlay District buildings. A variety of colors for materials should

be used, but those colors should be chosen as part of an overall palette, so that facades relate to each another.

- (b) New and remodeled buildings should be compatible with their surroundings. Architectural style, bulk, shape, massing, scale and form of new and remodeled buildings, and the shape between and around buildings should be consistent with the character of the area and be in harmony with neighboring buildings, pursuant to Section 1278.08.
- (c) All buildings shall provide a pedestrian entrance oriented to the street.

#### **JDOD.8 Exterior renovation or alterations of existing structures.**

- (a) The removal or alteration of historic materials or distinctive architectural features should be avoided when possible.
- (b) Architectural elements shall be sensitively designed to reflect detailing associated with the particular style of building.
- (c) The design elements and scale of a building addition shall be compatible with design elements of the principal structure, in particular, building materials and colors, roof lines, shapes, and window proportions and alignment.

#### **JDOD.9 Building materials.**

- (a) Building walls:
  - 1. Walls facing a public street or parking area shall be designed in small sections to break up the appearance of a long horizontal wall. Overlay District facades should use building elements such as canopies or projections to break up the appearance of a long wall. Alternately, changes in material or color can be used to break up the appearance of a long wall.
  - 2. Buildings shall be clad appropriately to suggest an enduring and regional character. Brick, stone, precast concrete, cement siding, smooth finish premium vinyl siding, and stucco are among the materials that may be used. Precast concrete should be used in the manner of stone but panels should not be embossed with brick or stone patterns. Split-face block is discouraged, particularly on front and side elevations, unless it is an accent material. When split-face block is used, alternating coursing, varied block size, and change in material depth should be used to give the appearance of stone.
  - 3. Standard modular brick is encouraged, but brick face dimensions of up to four (4) inches x twelve (12) inches are permitted.
  - 4. Stucco or EIFS systems are permitted 4 feet above finish floor level. If stucco is used as a primary material, it shall incorporate changes in depth, plane and other architectural features to add detail and interest to a facade and to avoid the appearance of a monolithic wall.
  - 5. Metal and other appropriate regional materials may be used as accent materials.
  - 6. All walls facing a public street or parking area shall be animated by a

- change in color, material, fenestration, or change in the depth of material.
7. Brick or stone shall be laid in a true bonding pattern (no stack bond allowed).
  8. The maximum length of a facade that faces a public street or parking area that is “blank”, meaning of one contiguous material and color without fenestration, accents, or change in material, color, or plane, is 20 linear feet.
  9. All facades shall be animated with changes in material and/or color. Additionally, designs of facades with a base, middle, and top are encouraged.
  10. Glass storefronts to encourage window shopping should be maximized.
- (b) Building elements. Lintels in masonry walls should be articulated with elements such as brick soldier courses, stone, or precast concrete.
- (c) Windows and doors.
1. Windows shall be of square or vertical proportion.
  2. Clear glass shall be the primary glass used at ground level on street facades.
- (d) Building roofs, parapets, and cornices.
1. Roofs may be pitched and flat or a combination thereof.
  2. If roofs are flat, elevations facing the street should incorporate a cornice to top the building. Cornices may be projected brick, stone, precast courses, or molded fiberglass. They should be scaled appropriately to the building mass and be a minimum of one foot in height.
- (e) Building height. Buildings of two and three stories are encouraged. The building height for the primary building mass shall be no less than 20 feet. Canopies shall be designed to provide architectural enhancement.

#### **JDOD.10 Outdoor storage and displays.**

- (a) No commercial product display, sales or other activities may be conducted within a required front yard setback area without Planning Commission approval.
- (b) Outdoor storage shall be screened from view from all streets (including Interstate 71) and from adjacent residential districts. Screening may include building walls, solid fences, mounds, landscaping or any combination thereof which forms a year-round solid screen.

#### **JDOD.11 Supplemental Requirements.**

Planning Commission Modification. The Planning Commission may modify the strict requirements of this Chapter if it finds that privacy, light and openness are improved because of skillful design in the arrangement of buildings, open spaces, landscaping or other site

features. The Commission may also require wider yards where an adjoining building is near a lot line, and such features as fences and plantings to protect adjoining residences.

**JDOD.12 Signs.**

All signage shall comply with the requirements in Section 1270.05 – Table B. Plaza identification monument signs shall not exceed 20 feet in height.

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Grant Aungst

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **ORD. NO. 74-2021** - An emergency ordinance establishing a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for small box discount stores in all zoning districts and special planning districts in the city, and the issuance of such approvals. - **1st Reading** (To be brought from Planning and Zoning Committee, *Administration/Grant Aungst*)

**BACKGROUND:** On January 25, 2021, City Council adopted Ordinance No. 8-2021, a continued temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for small box discount stores in all zoning districts and special planning districts in the city, and the issuance of such approvals, effective at the conclusion of the current, July 27, 2021.

**PURPOSE AND EXPLANATION:** The members of the Economic Development Committee, the Planning & Zoning Committee and Administration would like to continue to the review of the update to the comprehensive plan, and would like to extend the moratorium for an additional six-month period.

**IMPLEMENTATION SCHEDULE:** It is requested that City Council pass this as an emergency measure with suspension of the rules to permit Administration and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and Update the Comprehensive Plan.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:**

**RECOMMENDED ACTION:**

|              |     |
|--------------|-----|
| One Reading  | Yes |
| Two Readings | No  |

|                     |     |
|---------------------|-----|
| Three Readings      | No  |
| Emergency           | Yes |
| Suspension of Rules | Yes |

If emergency or suspension of the rules, why the request?

It is requested that City Council pass this on an emergency measure with suspension of the rules.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
ORDINANCE NO. 74-2021

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN EMERGENCY ORDINANCE ESTABLISHING A TEMPORARY  
MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF  
APPLICATIONS FOR ZONING, OCCUPANCY, CONDITIONAL  
USE AND/OR BUILDING PERMIT APPROVALS FOR SMALL BOX  
DISCOUNT STORES IN ALL ZONING DISTRICTS AND SPECIAL  
PLANNING DISTRICTS IN THE CITY, AND THE ISSUANCE OF  
SUCH APPROVALS.

WHEREAS: The City of Brunswick may legitimately regulate the location and approval of Small Box Discount Stores, which are defined as a retail store between 3,000 and 15,000 square feet that sells directly to consumers a limited assortment of physical goods, products, or merchandise, personal grooming and health products, household goods, and other consumer products, including food or beverages for -off premises consumption, most of which are sold for \$10.00 or less, and that does not dedicate at least 15% of shelf space to fresh food and produce;

WHEREAS: On July 27, 2020, City Council adopted Ordinance No. 58-2020, establishing a six (6) month temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Small Box Discount Stores in any Zoning District and Special Planning District in the City effective up to and including January 27, 2021;

WHEREAS: On January 25, 2021, City Council adopted Ordinance No. 8-2021, extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Small Box Discount Stores in any Zoning District and Special Planning District in the City for an additional six (6) months up to and including July 27, 2021;

WHEREAS: This Council believes that a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Small Box Discount Stores in any Zoning District and Special Planning District in the City, and on the issuance of such approvals, will not deny property owners economically viable use of their property and will permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof relative to the location and approval process for Small Box Discount Stores.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY  
ORDAINS:

SECTION 1: The six (6) month temporary moratorium extension established by Ordinance No. 8-2021 shall be extended for a period of six (6) months up to and including January 27, 2022, wherein the City shall not accept or process any applications for zoning, occupancy, conditional use and/or building permit approvals for Small Box Discount Stores in any Zoning District or Special Planning District in the City, and further shall not issue any such approvals during said period.

SECTION 2: Whenever the provisions of this Ordinance conflict with any other Ordinance or any provision of the Codified Ordinances of the City, the provisions of this Ordinance shall control.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare of the City and its residents and property owners and for the additional reason that it is required to permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof relative to the location and approval process for Small Box Discount Stores. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

---

PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

Rules Suspended: AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam, CMC

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Grant Aungst

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **ORD. NO. 75-2021** - An emergency ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for multi-family dwelling units in all zoning districts and the issuance of such approvals. - **1st Reading** (To be brought from Planning and Zoning Committee, Administration/Grant Aungst)

**BACKGROUND:** On February 8, 2021, City Council adopted Ordinance No. 9-2021 extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for multi-family dwelling units in all zoning districts and the issuance of such approval, effective February 8, 2021

**PURPOSE AND EXPLANATION:** The members of the Economic Development Committee, the Planning & Zoning Committee and Administration would like to continue the review of the updated to the comprehensive plan, and would like to extend the moratorium for an additional six-month period.

**IMPLEMENTATION SCHEDULE:** It is requested that City Council pass this as an emergency with suspension of the rules to permit Administration and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and Update to the Comprehensive Plan.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:**

**RECOMMENDED ACTION:**

|                |     |
|----------------|-----|
| One Reading    | Yes |
| Two Readings   | No  |
| Three Readings | No  |

|                     |     |
|---------------------|-----|
| Emergency           | Yes |
| Suspension of Rules | Yes |

If emergency or suspension of the rules, why the request?

It is requested that City Council pass this on an emergency measure with suspension of the rules.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
ORDINANCE NO. 75-2021

BY: Mr. Delsanter, Mr. Hanek, and Mr. Ousley

AN EMERGENCY ORDINANCE EXTENDING A TEMPORARY  
MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF  
APPLICATIONS FOR ZONING, OCCUPANCY, CONDITIONAL USE  
AND/OR BUILDING PERMIT APPROVALS FOR MULTI-FAMILY  
DWELLING UNITS IN ALL ZONING DISTRICTS AND THE ISSUANCE  
OF SUCH APPROVALS.

WHEREAS: The City of Brunswick may legitimately regulate the location and approval of Multi-Family Dwelling Units, as defined in Codified Ordinance Section 1242.02(32)(c);

WHEREAS: On February 12, 2018, City Council adopted Ordinance No. 9-18, establishing a six (6) month temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City effective as of February 12, 2018;

WHEREAS: On July 9, 2018, City Council adopted Ordinance No. 46-18 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including February 12, 2019;

WHEREAS: On February 11, 2019, City Council adopted Ordinance No. 3-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including August 12, 2019;

WHEREAS: On July 22, 2019, City Council adopted Ordinance No. 40-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including February 12, 2020;

WHEREAS: On November 25, 2019, City Council adopted Ordinance No. 78-19 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including August 12, 2020;

WHEREAS: On July 13, 2020, City Council adopted Ordinance No. 38-2020 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including February 12, 2021;

WHEREAS: On February 8, 2021, City Council adopted Ordinance No. 9-2021 extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City for an additional six (6) months up to and including August 12, 2021; and

WHEREAS: This Council believes that extending the temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City, and on the issuance of such approvals, will not deny property owners economically viable use of their property and will permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof relative to the location and approval process for Multi-Family Dwelling Units.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The six (6) month temporary moratorium extension established by Ordinance No. 9-2021 shall be extended for a period of six (6) months up to and including February 12, 2022, wherein the City shall not accept or process any applications for zoning, occupancy, conditional use and/or building permit approvals for Multi-Family Dwelling Units in any Zoning District in the City, and further shall not issue any such approvals during said period.

SECTION 2: Whenever the provisions of this Ordinance conflict with any other Ordinance or any provision of the Codified Ordinances of the City, the provisions of this Ordinance shall control.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare of

the City and its residents and property owners and for the additional reason that it is required to permit the City Administration, Council and Planning Commission necessary time to undertake a review of the Brunswick Zoning Code and possible amendment thereof relative to the location and approval process for Multi-Family Dwelling Units. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

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PASSED: 1<sup>st</sup> Reading\_\_\_\_\_

Rules Suspended: AYES\_\_\_\_\_ NAYS\_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam, CMC

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Todd Fischer

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **RES. NO. 76-2021** - An emergency resolution authorizing a moratoria with Jefferson Health Plan for the payment of monthly medical insurance premiums for November and December of 2021.  
- **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

**BACKGROUND:** The City's self-insurance reserve account balance for medical coverage currently exceeds the required reserve amount. Thus the City has applied for a two month moratorium of eligible premiums for the months of November and December 2021. All requests for moratoria are subject to review and approval of the Jefferson Health Plan. On June 23, 2021 the Chief Fiscal Officer of the Jefferson Health Plan has reviewed and approved the City's request for a two month moratorium for the months of November and December 2021.

If this 2 month eligible moratoria is adopted by City Council, the City and its employees will definitely save money. Estimated cost savings in total are expected to be between \$470,000 - \$510,000 but could vary based on # of eligible plans for the applicable months. The eligible individual employees are expected to save 12-17% of the total amount.. The employee savings is based on the employee's elected health plan, whether they completed the wellness criteria in the previous year, and the applicable employee percentage cost and hire date as outlined in their respective collective bargaining agreement or other authoritative document. The City is expected to save a large share of money too and will be between 83%-88% based on the previously mentioned factors.

**PURPOSE AND EXPLANATION:** Refer to background information.

**IMPLEMENTATION SCHEDULE:** Recommended time schedule is for 1 reading with emergency clause and suspension of the rules. Anticipated passage is anticipated to be July 12, 2021.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:** Estimated savings and how those savings will be split between the City and employees are

referenced in the background section.

**RECOMMENDED  
ACTION:**

|                     |     |
|---------------------|-----|
| One Reading         | Yes |
| Two Readings        | No  |
| Three Readings      | No  |
| Emergency           | Yes |
| Suspension of Rules | Yes |

If emergency or suspension of the rules, why the request?

Recommend approval as an emergency with the suspension of the rules in order to allow as much time as possible to get paperwork completed with Jefferson Health Plan, set-up internal accounting and reconciliation processes, calculate applicable refunds to both the employees and City and to to continue the daily operations of the City of Brunswick without interruptions.

**ADDITIONAL  
INFORMATION:**

## Todd Fischer

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**From:** Mark Schlagheck <mschlagheck@thejeffersonhealthplan.org>  
**Sent:** Wednesday, June 23, 2021 9:53 PM  
**To:** Todd Fischer  
**Cc:** Dino Sciulli; Brandi Gingras; Carl S. DeForest; James Foster; Lynnette L. Ozanich; ann.stark@onedigital.com; Kelly L. Musto; Kristin Fischer; Adele Jasion (ajasion@gjmltd.com); Dana Lumbrezer; James Herring; snemeth@jcesc.org  
**Subject:** RE: City of Brunswick - Moratoria - Request

Todd,

The moratoria request for the City of Brunswick is approved for the months of November and December 2021. Please let us know if we can be of further assistance.

Thanks,

**Mark Schlagheck**  
*Chief Fiscal Officer*  
[mschlagheck@thejeffersonhealthplan.org](mailto:mschlagheck@thejeffersonhealthplan.org)  
740.381.8204 (direct)

---

**From:** Todd Fischer <tfischer@brunswick.oh.us>  
**Sent:** Tuesday, June 22, 2021 11:05 AM  
**To:** moratoria@thejeffersonhealthplan.org  
**Cc:** Dino Sciulli <dino.sciulli@onedigital.com>; Brandi Gingras <brandi.gingras@onedigital.com>; Carl S. DeForest <cdeforest@brunswick.oh.us>; James Foster <jfoster@brunswick.oh.us>; Lynnette L. Ozanich <lozanich@brunswick.oh.us>; ann.stark@onedigital.com; Kelly L. Musto <kmusto@brunswick.oh.us>  
**Subject:** City of Brunswick - Moratoria - Request

Hello,

The City of Brunswick is eligible and wishes to take the two month moratoria for the months of November 2021 and December 2021.

If approved by JHP, please let us know as we plan to take it to City Council.

Thank you for your consideration.

**Todd R. Fischer**  
Finance Director  
City of Brunswick, Ohio  
(330) 225-9144 ext 3203  
[tfischer@brunswick.oh.us](mailto:tfischer@brunswick.oh.us)

This message may contain confidential and/or proprietary information and is intended for the person or entity to whom it was originally addressed. Any use by others is strictly prohibited.

CITY OF BRUNSWICK, OHIO  
RESOLUTION NO. 76-2021

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING A MORATORIA WITH JEFFERSON HEALTH PLAN FOR THE PAYMENT OF MONTHLY MEDICAL INSURANCE PREMIUMS FOR NOVEMBER AND DECEMBER OF 2021.

WHEREAS: The City's self-insurance reserve account balance for medical coverage presently exceeds the required reserve amount;

WHEREAS: The City has applied for a two (2) month moratoria for the payment of eligible medical insurance premiums for the months of November and December of 2021, which has been reviewed and approved by Jefferson Health Plan;

WHEREAS: Estimated costs savings are expected to be between \$470,000.00 and \$510,000.00 subject to the number of eligible plans for November and December of 2021;

WHEREAS: Eligible individual employees are expected to save between 12% and 17% of the estimated cost savings for November and December of 2021, which amount is subject to the employee's elected plan, completion of wellness criteria and the terms of their respective Collective Bargaining Agreement; and

WHEREAS: The City is expected to save between 83% and 88% of the estimated cost savings for November and December of 2021, which amount is subject to the above-referenced factors.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That a two (2) month moratoria with Jefferson Health Plan for the payment of monthly medical insurance premiums is hereby authorized for November and December of 2021.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for the completion of necessary paperwork, to set-up internal accounting and reconciliation processes, to calculate applicable refunds to eligible employees and the City, and to continue the daily operations of the City without interruption. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

---

PASSED: 1st Reading\_\_\_\_\_

Rules Suspended: AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam, CMC

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Todd Fischer, Lynnette Ozanich

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **ORD. NO. 77-2021** - An emergency ordinance creating a local Fiscal Recovery Fund (#140). - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

**BACKGROUND:** The American Rescue Plan Act of 2021 (Pub. L. No. 117-2) (ARP), a \$1.9 trillion economic COVID-19 stimulus package, was signed into law on March 11, 2021; and

ARP provides additional relief to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses; and

ARP and the Ohio Auditor of State Bulletin 2021-004 require separate accountability of ARP funds thus requiring the establishment of a separate fund called the Local Fiscal Recovery Fund; and

Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose.

**PURPOSE AND EXPLANATION:** See details listed in the background section.

**IMPLEMENTATION SCHEDULE:** Recommended action for approval with emergency and suspension of the rules on July 12, 2021.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:** The establishment of a fund is required by law and will allow for the accounting structure to be in place.

**RECOMMENDED  
ACTION:**

|                     |     |
|---------------------|-----|
| One Reading         | Yes |
| Two Readings        | Yes |
| Three Readings      | No  |
| Emergency           | Yes |
| Suspension of Rules | Yes |

If emergency or suspension of the rules, why the request?  
The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for the proper accounting structure to be in place as required by law.

**ADDITIONAL  
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO  
RESOLUTION NO. 77-2021

BY: Committee-of-the-Whole

AN EMERGENCY ORDINANCE CREATING A LOCAL FISCAL RECOVERY  
FUND (#140)

- WHEREAS: The American Rescue Plan Act of 2021 (Pub. L. No. 117-2) (ARP), a \$1.9 trillion economic COVID-19 stimulus package, was signed into law on March 11, 2021; and
- WHEREAS: ARP provides additional relief to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses; and
- WHEREAS: ARP and the Ohio Auditor of State Bulletin 2021-004 require separate accountability of ARP funds thus requiring the establishment of a separate fund called the Local Fiscal Recovery Fund; and
- WHEREAS: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

- SECTION 1: That a Local Fiscal Recovery Fund #140 is hereby created.
- SECTION 2: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1<sup>st</sup> Reading \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Rules Suspended: AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam

## PROPOSED LEGISLATION



**DATE:** 7/12/2021

**TO:** Vice Mayor Michael Abella Jr. and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Michael Abella Jr.

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **RES. NO. 78-2021** - An emergency resolution to Honor Councilwoman Patricia Hanek on her retirement. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Michael Abella Jr.*)

**BACKGROUND:** Patricia Hanek's last day on City Council was June 30th.

**PURPOSE AND  
EXPLANATION:**

**IMPLEMENTATION  
SCHEDULE:**

**FINANCIAL  
INFORMATION:**

**FINANCIAL  
SUMMARY:**

**RECOMMENDED  
ACTION:**

|                     |     |
|---------------------|-----|
| One Reading         | Yes |
| Two Readings        | No  |
| Three Readings      | No  |
| Emergency           | Yes |
| Suspension of Rules | Yes |

If emergency or suspension of the rules, why the request?

**ADDITIONAL  
INFORMATION:**



CITY OF BRUNSWICK, OHIO  
RESOLUTION NO. 78 - 2021

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION TO HONOR COUNCILWOMAN  
PATRICIA HANEK ON HER RETIREMENT.

WHEREAS: Patricia Hanek, during the 11 years she has served the City of Brunswick as Council At Large, has worked with the Administration and her colleagues to improve the quality of life for all Brunswick residents;

WHEREAS: Patricia Hanek was appointed Vice Mayor from 2012 to 2013 and 2016 to 2017;

WHEREAS: Her career as a Councilwoman and her whole-hearted participation in many charitable, civic and community functions have earned her the respect of a host of area residents representing all ages and walks of life; and

WHEREAS: Patricia Hanek has had the opportunity to see the growth and revitalization of Brunswick firsthand.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That this Council does hereby recognize and congratulate Brunswick At Large Councilwoman Patricia Hanek on her retirement.

SECTION 2: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare and for the additional reason to congratulate Councilwoman Hanek on her retirement. Therefore, this Resolution shall be in full force and effect from and after its passage by the required number of votes.

---

PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

Rules Suspended: AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Fijabi Julien-Gallam, CMC

NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
8606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43088-9005  
(614)644-2380 FAX(614)644-3186

TO

|               |     |                |        |                                                            |  |
|---------------|-----|----------------|--------|------------------------------------------------------------|--|
| 7568511       |     | NEW            |        | ROYAL NAIL SPA INC<br>3658 CENTER RD<br>BRUNSWICK OH 44212 |  |
| PERMIT NUMBER |     | TYPE           |        |                                                            |  |
| ISSUE DATE    |     |                |        |                                                            |  |
| 06 11 2021    |     |                |        |                                                            |  |
| FILING DATE   |     |                |        |                                                            |  |
| D2            |     | PERMIT CLASSES |        |                                                            |  |
| 52            | 022 | C              | D01150 |                                                            |  |
| TAX DISTRICT  |     | RECEIPT NO.    |        |                                                            |  |

FROM 07/01/2021

|                |  |             |  |  |  |
|----------------|--|-------------|--|--|--|
| PERMIT NUMBER  |  | TYPE        |  |  |  |
| ISSUE DATE     |  |             |  |  |  |
| FILING DATE    |  |             |  |  |  |
| PERMIT CLASSES |  |             |  |  |  |
| TAX DISTRICT   |  | RECEIPT NO. |  |  |  |



MAILED 07/01/2021

RESPONSES MUST BE POSTMARKED NO LATER THAN. 08/02/2021

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.  
REFER TO THIS NUMBER IN ALL INQUIRIES **C NEW 7568511**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF BRUNSWICK CITY COUNCIL  
4095 CENTER RD  
BRUNSWICK OHIO 44212



## Department of Commerce

Rev 2/10/2021

Mike DeWine, Governor  
Jon Husted, Lt. Governor

Division of Liquor Control  
Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You **must**, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing or not; or
- Ask for your one-time only, 30-day extension.
  - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered **timely**, your above response **must** be:

**FAXED** to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can fax your response to: (614) 644 – 3166

**EMAILED** to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can email your response to: [LiquorLicensingMailUnit@com.state.oh.us](mailto:LiquorLicensingMailUnit@com.state.oh.us)

**POSTMARKED**, if mailed, no later than the date listed on the notice after "responses must be postmarked no later than." You can mail your response to

Ohio Division of Liquor Control  
Attn: Licensing Unit  
6606 Tussing Road  
PO Box 4005  
Reynoldsburg, Ohio 43068-9005

In an effort to speed up processing times and reduce paper, the Division respectfully asks that you either fax or email the above notice. In a similar effort, please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to [https://www.comapps.ohio.gov/liqr/liqr\\_apps/PermitLookup/PermitHolderOwnership.aspx](https://www.comapps.ohio.gov/liqr/liqr_apps/PermitLookup/PermitHolderOwnership.aspx) and enter the permit number listed on the legislative notice; or
- Contact your police department or county sheriff, if you are a township fiscal officer or county clerk, as the Division sends the applicable law enforcement agency the pertinent ownership disclosure information when it notifies them of the permit application.

Licensing Section  
6606 Tussing Road  
Reynoldsburg, OH 43068-9009

Fax 614-728-1281  
TTY/TDD 800-750-0750  
[com.ohio.gov](http://com.ohio.gov)

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