



BRUNSWICK CITY COUNCIL AGENDA

Valerie Zak Ward 3	Brian Ousley At-Large	Tom Miller At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Michael Abella Jr. Ward 1	Nicholas Hanek Ward 2	Jospeh Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

AUGUST 2, 2021
In Council Chambers

Special Meeting

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Reading of Legislation and Action on Legislation:
 - a. 3rd Reading(s)
 - b. 2nd Reading(s)
 - c. 1st Reading(s)

ORD. NO. 79-2021 - An emergency ordinance amending ordinances #85-2020, #13-2021, #45-2021 and #58-2021 to include amendments to the Appropriation Budget for the year ending December 31, 2021, as incorporated in exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Lynnette Ozanich*)

ORD. NO. 80-2021 - An emergency ordinance to advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Lynnette Ozanich*)

RES. NO. 81-2021 - An emergency resolution authorizing the City Manager to enter into an agreement with Konstruction King, INC. for the 2021 Catch Basin Repair Program in an amount not to exceed \$110,400.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

RES. NO. 82-2021 - An emergency resolution authorizing the City Manager to enter into an agreement with Set In Stone Contracting, LLC for the Old Eagle Drive Reconstruction Project in an amount not to exceed \$623,945.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

RES. NO. 83-2021 - An emergency resolution authorizing the City Manager to enter into an agreement with 5K Commercial Roofing, LLC for the BAT studio roof repair project in an amount not to exceed \$34,810.00 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Tom Keppler*)

RES. NO. 84-2021 - An emergency resolution authorizing the City Manager to enter into an agreement with the Medina County Department of Planning Services and specialized construction, INC. for the Jefferson-Lincoln Resurfacing Project in an amount not to exceed \$106,850.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

RES. NO. 85-2021 - An emergency resolution authorizing the City Manager and City Engineer to submit a grant and loan application to the Ohio Public Works Commission Issue 1 Program for the Skyview Drive Reconstruction Phase 2 Project. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

4. New Business

- (a) Liquor transfer request from ARYKI LLC DBA 7 Eleven 36220 at 15 Pearl Road, Brunswick, Ohio 44212, to 7 Eleven INC, at 15 Pearl Road, Brunswick, Ohio 44212

5. Adjournment

PROPOSED LEGISLATION



DATE: 8/2/2021

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 79-2021** - An emergency ordinance amending ordinances #85-2020, #13-2021, #45-2021 and #58-2021 to include amendments to the Appropriation Budget for the year ending December 31, 2021, as incorporated in exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Lynnette Ozanich*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See the fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the August 2, 2021, Finance Committee meeting and move to the August 2, 2021, Council agenda as an emergency with the suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net increase to the overall City appropriation budget by \$776,673.17. The largest components of the net increase, in no particular order, relate to:

- 1) \$480,821 increase in estimated costs associated with Miner Drive Storm Sewer project. City to re-evaluate project, timing, and costs for possible re-bid later this year.
- 2) \$174,500 in cash set-asides for future capital purchases in the Divisions of Police & Fire and the Parks Department. These cash set-asides are not an expenditure of funds but rather an earmarking and transferring of funds into the Department's capital sub-fund. This transfer is

subject to the City Council appropriation process.

3) \$65,000 in total for professional services. \$45,000 pertaining to consulting services to potentially obtain infrastructure grant awards at the State and Federal level. The City believes it is promising that we could obtain over \$1 million in grant funding for improvements to Healey Creek and Pearl Road. The additional \$20,000 requested pertains to survey work or required environmental studies for the construction of the Plum Creek Greenway Trail.

All other items not specifically listed in this summary are detailed with a description with listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has a budgetary impact and actual expenditures are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 79-2021

By: Mr. Miller, Mrs. Zak, and Mr. Delsanter

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #85-2020, #13-2021, #45-2021 AND #58-2021 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2021 AS INCORPORATED IN EXHIBIT "A" ATTACHED HERETO.

WHEREAS: Ordinance #85-2020 adopted appropriations for 2021; and Ordinances #13-2021 #45-2021 and #58-2021 regarding amendments to the 2021 appropriation budget, were previously adopted by Council; and

WHEREAS: "Exhibit A" reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as "Exhibit B" for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #85-2020, #13-2021, #45-2021 and #58-2021.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #85-2020, #13-2021, #45-2021 and #58-2021 are hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit "A."

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES ____ NAYS ____

ADOPTED: _____AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

EXHIBIT A

August 2, 2021

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	170,488.00	83,320.00	\$ 253,808.00
	Mayor	96,309.00	87,595.42	\$ 183,904.42
	City Manager	187,768.00	133,659.44	\$ 321,427.44
	Information Technologies	168,918.00	289,878.54	\$ 458,796.54
	Engineering	23,769.00	408,748.00	\$ 432,517.00
	Building Department	336,552.00	226,072.04	\$ 562,624.04
	Cemetery Maintenance	-	29,075.00	\$ 29,075.00
	Janitorial Contract	-	21,627.00	\$ 21,627.00
	City Hall Building & Grounds	17,851.00	66,979.00	\$ 84,830.00
	Administrative Services	94,967.76	56,702.00	\$ 151,669.76
	Economic Development	111,361.00	277,282.51	\$ 388,643.51
	Animal Control	75,237.00	71,425.62	\$ 146,662.62
	Law Department	187,380.00	254,906.00	\$ 442,286.00
	Finance Department	251,803.00	231,701.93	\$ 483,504.93
	Income Tax Department	197,040.00	218,442.15	\$ 415,482.15
	Parks & Recreation Director	88,938.00	79,484.00	\$ 168,422.00
	General Fund Administration	-	1,106,378.70	\$ 1,106,378.70
	Planning Division/Community Development	46,935.00	35,265.58	\$ 82,200.58
	Board of Building Appeals	468.00	1,215.00	\$ 1,683.00
	Board of Zoning Appeals	3,287.00	4,949.00	\$ 8,236.00
	Board of Civil Service	10,550.00	26,921.00	\$ 37,471.00
	Board of Ethics	5,330.00	4,615.00	\$ 9,945.00
	Board of Charter Review	-	-	\$ -
	Board of Commemorative Affairs	-	22,000.00	\$ 22,000.00
	General Fund Transfers / Advances	-	22,534,753.47	\$ 22,534,753.47
001	Total General Fund	\$ 2,074,951.76	\$ 26,272,996.40	\$ 28,347,948.16
Special Revenue Funds:				
110	Court Computerization Fund	10,543.00	18,782.06	\$ 29,325.06
111	FEMA Grant Fund	-	4,742.77	\$ 4,742.77
112	Local CoronaVirus Relief Fund	-	-	\$ -
114	Police Fund	4,505,164.00	4,256,068.36	\$ 8,761,232.36
115	Fire Fund	2,500,864.00	3,455,337.63	\$ 5,956,201.63
117	Street Repair & Maintenance Fund	1,181,081.00	2,404,024.52	\$ 3,585,105.52
118	State Highway Fund	-	134,275.00	\$ 134,275.00
119	Law Enforcement Fund	-	10,757.47	\$ 10,757.47
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123	Brunswick Area Television (BAT) Fund	148,333.00	289,322.62	\$ 437,655.62
127	Parks Fund	208,800.00	346,616.02	\$ 555,416.02
129	Department of Justice Federal Grant Fund	-	127,218.01	\$ 127,218.01
130	DUI Enforcement & Education Fund	-	-	\$ -
131	Recreation Center Fund	390,221.00	543,019.52	\$ 933,240.52
133	Home Improvement Grant Fund (CDBG)	-	39,162.40	\$ 39,162.40
Enterprise Funds:				
223	Refuse Fund	67,482.00	2,722,732.98	\$ 2,790,214.98
224	Storm Water Management Fund	32,073.00	2,308,830.73	\$ 2,340,903.73
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	2,276,453.06	\$ 2,276,453.06
332	Road Levy Fund	-	2,566,250.00	\$ 2,566,250.00
333	Road Improvement Fund	-	5,368,003.78	\$ 5,368,003.78
334	Traffic Control Fund	-	-	\$ -
335	Public Square Fund	-	-	\$ -

336	City Building Improvement Fund	-	593,557.74	\$	593,557.74
337	EPA Grant Fund	-	-	\$	-
339	Fire Improvement Fund	-	-	\$	-
341	Park Improvement Fund	-	1,925,629.18	\$	1,925,629.18
347	North Carpenter Road Improvement Fund	-	2,734,017.93	\$	2,734,017.93
348	Boston Road Improvement Fund	-	93,519.24	\$	93,519.24
360	Brunswick Lake Improvement Fund	-	712,951.05	\$	712,951.05
370	OPWC Multi Roads Improvement Fund	-	-	\$	-
371	OPWC Laurel Road Improvement Fund	-	1,810,938.89	\$	1,810,938.89
372	OPWC Old Eagle Drive Improvement Fund	-	994,330.00	\$	994,330.00
Self Insurance Fund:					
600	Self Insurance Fund	-	3,445,000.00	\$	3,445,000.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
781	Special Assessment BRF: South Industrial Parkway	-	45,693.90	\$	45,693.90
782	Special Assessment BRF: Laurel Road (2006)	-	40,187.50	\$	40,187.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.81	\$	18,948.81
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.19	\$	11,826.19
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	36,566.50	\$	36,566.50
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	77,692,273.02

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #4 - For informational purposes only

For the Budget Year Ending December 31, 2021

8/2/2021

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
SITE DEPOSITS	001-0410-54265	40,000.00	Increase both estimated receipts and appropriations by twenty percent due to increased activity. No effect on fund balance.
INCIDENTALS	001-0800-55239	12,480.00	Potential unemployment benefits. Calculation based on Ohio's maximum \$480/week for 26 weeks.
PROFESSIONAL SERVICE CONTRACT	001-0880-54285	45,000.00	Consultant Services to obtain grants at the federal and state levels. Previously received grant awards for Plum Creek Trail Phases I & II, Healey Creek with additional grant awards expected for Pearl Road and more Healey Creek improvements.
ADVANCE OUT TO FUND #129 (DOJ GRANT)	001-0999-99892	5,800.00	Advance Out to DOJ Grant Fund #129 to temporarily cover expenses for PPE equipment until reimbursed by the DOJ.
General Fund Total		<u>103,280.00</u>	
Police Fund (#114)			
K9 SUPPLIES & MATERIALS	114-0520-55240	300.00	Increase appropriations to match K9 donations received through mid-July 2021.
TRANSFER TO CAPITAL	114-0520-99998	39,500.00	Set aside an additional \$39,500 of fines and forfeitures revenue for future capital purchases. No effect on fund balance.
POLICE CAPITAL	961-0520-56252	6,249.00	Police finger print web check replacement machine.
Police Fund Total		<u>46,049.00</u>	
Fire Fund (#115/952)			
HOSPITALIZATION	115-0510-52275	7,784.62	Qualifying event and selection of family health insurance has occurred and calculated costs for 5 months.
RESCUE COLLECTION FEES	115-0510-54260	2,138.55	Additional fees expected as EMS revenues coming in above estimates. Revised estimate at \$630,000 for the year.
TRANSFER OUT TO OPERATIONS FUND 115	952-0510-99999	115,000.00	Revise set aside amount to equal 50% of the estimated EMS billing collections. Set aside for future year capital purchases. No effect on fund balance.
Fire Fund Total		<u>124,923.17</u>	
Parks Fund (#127/960)			
CONTRACTUAL SERVICES	127-0810-54273	20,000.00	\$10,000 CVE survey work + \$10,000 Indiana BAT study/services for construction of park trail.
INTRAFUND TRANSFER OUT	127-0810-99999	20,000.00	Set aside an additional \$20,000 for future capital purchases. No effect on fund balance.
Parks Fund Total		<u>40,000.00</u>	
DOJ Federal Grant Fund (#129)			
CORONAVIRUS EMERGENCY SUP GRANT	129-0544-56261	5,800.00	Pre-Grant Award #2020-CE-LEF-2349 for PPE equipment.
ADVANCE OUT	129-0999-80185	5,800.00	Return advance to the General Fund once reimbursed for grant related expenses.
DOJ Federal Grant Fund Total		<u>11,600.00</u>	
Rec. Center Fund (#131)			
REC. CENTER PROGRAM SUPERVISORS	131-0830-51197	(13,000.00)	Reallocate some anticipated payroll and benefit savings to assist with additional building repair and maintenance.
REC. PERS	131-0830-52223	(1,820.00)	Reallocate some anticipated payroll and benefit savings to assist with additional building repair and maintenance.
MEDITAX	131-0830-52226	(188.50)	Reallocate some anticipated payroll and benefit savings to assist with additional building repair and maintenance.
WORKER'S COMP	131-0830-52274	(260.00)	Reallocate some anticipated payroll and benefit savings to assist with additional building repair and maintenance.
REPAIR AND MAINTENANCE	131-0830-54243	15,268.50	Additional Building Repair and maintenance needed. Reallocate anticipated payroll and benefit savings.
INCIDENTALS	131-0830-55239	(30,000.00)	Reduce by \$30,000 as unemployment costs from COVID-19 not as high as originally anticipated.
Rec. Center Total		<u>(30,000.00)</u>	
Stormwater Management Fund (#224)			
CONSTRUCTION	224-0455-56881	387,816.00	Miner Dr storm sewer estimated construction cost increases.
ENGINEERING & INSPECTIONS	224-0455-56883	54,223.00	Miner Dr storm sewer estimated engineering and inspection cost increases.
CONTINGENCY	224-0455-56884	38,782.00	Miner Dr storm sewer additional contingency for estimated construction cost increases.
Stormwater Management Enterprise Fund Total		<u>480,821.00</u>	

PROPOSED LEGISLATION



DATE: 8/2/2021
TO: Vice Mayor Michael Abella Jr. and Members of City Council
FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 80-2021** - An emergency ordinance to advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Lynnette Ozanich*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705 advances may become necessary as certain financial situations arise. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Advance legislation is generally presented two to three times a year or more if deemed necessary.

PURPOSE AND EXPLANATION: See background section.

IMPLEMENTATION SCHEDULE: Discuss at the August 2, 2021 Finance Committee meeting and move to the August 2, 2021 Council agenda as an emergency with the suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Advances do not have a financial impact on the City funds as a collective whole. Advances are merely the movement of money from one fund to another and are audited annually. Advances are required to be included in the City’s adopted budget and are also required to be approved by City Council.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes

Suspension of Rules Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. Emergency clause necessary to allow funding to be in place to administer plans and/or purchase orders for various projects, grants, etc.

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 80-2021

By: Mr. Miller, Mrs. Zak, and Mr. Delsanter

AN EMERGENCY ORDINANCE TO ADVANCE FUNDS

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Department of Justice Federal Grant Fund #129 to temporarily fund the 2020-CE-LEF-2349 Coronavirus Emergency Supplemental Funding Program Grant portion until federal grant reimbursements have been received, and;

WHEREAS: The City of Brunswick wishes to return previously advanced monies from the FEMA Grant Fund #111 to the General Fund #001 since the Assistance to Firefighters Grant is completed and all grant reimbursements have been received.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the following funds are hereby advanced:

FROM: General Fund (#001)
TO: Department of Justice Federal Grant Fund (#129)
AMOUNT: \$5,800.00

FROM: FEMA Grant Fund (#111)
TO: General Fund (#001)
AMOUNT: \$2,963.65

SECTION 2: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper funding sources be advanced. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading ___
Rules Suspended: AYES ___ NAYS ___

ADOPTED: _____ AYES ___ NAYS ___

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PROPOSED LEGISLATION



DATE: 8/2/2021

TO: Vice Mayor Michael Abella Jr. and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 81-2021** - An emergency resolution authorizing the City Manager to enter into an agreement with Konstruction King, INC. for the 2021 Catch Basin Repair Program in an amount not to exceed \$110,400.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: Authorization for public bid granted by City Council motion on June 28, 2021. Konstruction King was the lowest and best bidder.

PURPOSE AND EXPLANATION: The project will facilitate the performance of approximately 50 catch basin repairs at various locations throughout the city. The purpose of the project will be the repair of catch basins, and the removal and replacement of deteriorated concrete boxouts on residential streets. This project is being funded with stormwater dollars.

IMPLEMENTATION SCHEDULE: The project is anticipated to commence in September and will take approximately 60 days to complete.

FINANCIAL INFORMATION: 2021 Concrete Repair Program - - Storm Water Enterprise Management Fund #224 - 224-0420-54265 - - \$120,000

FINANCIAL SUMMARY: The lowest and best bid received was Konstruction King in the amount of \$110,400. The lowest and best bid was under the original 2021 budgeted funds for catch basin repairs.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No

Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with the suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare, and providing for the usual daily operation of a municipality, and for the further reason that this project may commence and be completed during the 2021 construction season.

**ADDITIONAL
INFORMATION:**

BID TABULATION

Brunswick 2021 Catch Basin Repair Program

CITY OF BRUNSWICK

DATE: July 12, 2021

CVE JOB NO. 21182 Engineer's Estimate: \$118,000.00

				Konstruction King, Inc.		Set In Stone Contracting, LLC	
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	CATCH BASIN OR STORM MANHOLE ADJUSTED TO GRADE	EACH	40	\$1,650.00	\$66,000.00	\$1,775.00	\$71,000.00
2	CATCH BASIN OR STORM MANHOLE RECONSTRUCTED TO GRADE	EACH	11	\$1,900.00	\$20,900.00	\$2,100.00	\$23,100.00
3	MISCELLANEOUS METAL	LBS	2,000	\$1.25	\$2,500.00	\$1.50	\$3,000.00
4	CONCRETE DRIVE APRON	SF	300	\$7.00	\$2,100.00	\$8.00	\$2,400.00
5	CONCRETE WALK	SF	500	\$6.00	\$3,000.00	\$7.00	\$3,500.00
6	7" CONCRETE SLAB OR JOINT REPAIR	SY	200	\$78.00	\$15,600.00	\$84.50	\$16,900.00
7	ODOT 34 AGGREGATE BASE	CY	30	\$10.00	\$300.00	\$35.00	\$1,050.00
TOTAL PROJECT COST				TOTAL	\$110,400.00	TOTAL	\$120,950.00
				NUMBER OF DAYS TO COMPLETE: 45 Days		NUMBER OF DAYS TO COMPLETE: 45 Days	
				EARLIEST START DATE: ASAP		EARLIEST START DATE: 9/1/2021	

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 81-2021

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KONSTRUCTION KING, INC. FOR THE 2021 CATCH BASIN REPAIR PROGRAM IN AN AMOUNT NOT TO EXCEED \$110,400.00.

WHEREAS: The City of Brunswick received two (2) bids for the 2021 Catch Basin Repair Program (the "Program), in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on July 12, 2021, with Konstruction King, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Konstruction King, Inc., the lowest and best bidder, for the 2021 Catch Basin Repair Program in an amount not to exceed \$110,400.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Program during the 2021 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PROPOSED LEGISLATION



DATE: 8/2/2021
TO: Vice Mayor Michael Abella Jr. and Members of City Council
FROM: Carl S. DeForest, City Manager
Matt Jones

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 82-2021** - An emergency resolution authorizing the City Manager to enter into an agreement with Set In Stone Contracting, LLC for the Old Eagle Drive Reconstruction Project in an amount not to exceed \$623,945.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: Authorization for public bid granted by City Council motion on June 28, 2021. 4 Bids was received. The lowest and best bidder is Set and Stone in the amount of 623,945.

PURPOSE AND EXPLANATION: The proposed project will completely remove and replace the existing concrete pavement on Old Eagle Drive between Center Road and Valley Forge Drive, including the Valley Forge intersection. Also included is the addition of a southbound left-turn lane and protected left-turn signal phasing at Center Road, and the addition of an asphalt multi-purpose trail along the west side of the road. Sidewalk and curb ramps will be removed and replaced as needed. Catch basins within the project limits will also be removed and replaced. This project is being partially funded by a grant from the Ohio Public Works Commission.

IMPLEMENTATION SCHEDULE: The project is anticipated to commence in late August and be completed in early December.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: This project is being partially funded with a \$497,165.00 grant from the Ohio Public Works Commission. The OPWC portion will be accounted for in the OPWC Old Eagle Drive Improvement Fund #372. The remaining costs will be funded out of the City's Road Improvement Fund #333.

The total construction costs of \$623,945 are expected to be broken down between OPWC and the City based on the percentages listed in the OPWC award/application. The OPWC portion of construction costs is expected to be \$390,590.70 and charged to account #372-0489-56881 and the City's portion of the construction costs is expected to be \$233,354.30 and charged to

account #333-0489-56881.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with the suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare, and providing for the usual daily operation of a municipality, and for the further reason that this project may commence and be completed during the 2021 construction season.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 82-2021

BY: Committee-of-the-whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SET IN STONE CONTRACTING, LLC FOR THE OLD EAGLE DRIVE RECONSTRUCTION PROJECT IN AN AMOUNT NOT TO EXCEED \$623,945.00.

WHEREAS: The City of Brunswick received four (4) bids for the Old Eagle Drive Reconstruction Project (the "Project"), in accordance with public bidding requirements;

WHEREAS: The four (4) received public bids were opened on July 21, 2021, with Set in Stone Contracting, LLC determined to be the lowest and best bidder; and

WHEREAS: The Project is being partially funded by a grant from the Ohio Public Works Commission.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Set in Stone Contracting, LLC for the construction of the Old Eagle Drive Reconstruction Project in an amount not to exceed \$623,945.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Project during the 2021 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

PROPOSED LEGISLATION



DATE: 8/2/2021
TO: Vice Mayor Michael Abella Jr. and Members of City Council
FROM: Carl S. DeForest, City Manager
Tom Keppler

COPY: Mayor Ron Falconi

LEGISLATION: RES. NO. 83-2021 - An emergency resolution authorizing the City Manager to enter into an agreement with 5K Commercial Roofing, LLC for the BAT studio roof repair project in an amount not to exceed \$34,810.00 - 1st Reading (To be brought from Services, Utilities, Technology & Cable Committee, Administration/Tom Keppler)

BACKGROUND: The BAT building was damaged by a storm on March 25, 2021. Administrative Services arranged an inspection by our insurance company who approved reimbursement less depreciation and a deductible to repair the damage. Request for RFP to obtain proposals to repair the damage. The RFP opened on July 15th at 4:00 pm. Based on my review, I suggest we go with the lowest and best, which came from 5K Commercial Roofing LLC, for \$34,810.

PURPOSE AND EXPLANATION: See background above.

IMPLEMENTATION SCHEDULE: Consideration for passage with the suspension of the rules Monday, August 2.

FINANCIAL INFORMATION: BAT Studio storm repairs - - Cable TV Fund #123/Capital Sub Fund #956 - 956-0460-56252 - - \$34,810

FINANCIAL SUMMARY: The project will be funded from account #956-0460-56252

RECOMMENDED ACTION: One Reading Yes
Two Readings No
Three Readings No
Emergency Yes

Suspension of Rules Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with the suspension of the rules to begin the repairs as soon as possible, to prevent any further damage.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 83-2021

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH 5K COMMERCIAL ROOFING, LLC FOR THE BAT STUDIO ROOF REPAIR PROJECT IN AN AMOUNT NOT TO EXCEED \$34,810.00.

WHEREAS: The City of Brunswick received two (2) bids for the BAT Studio Roof Repair Project (the "Project") in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on July 15, 2021 with 5K Commercial Roofing, LLC determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with 5K Commercial Roofing, LLC, the lowest and best bidder, for the Project in an amount not to exceed \$34,810.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Project as soon as possible to prevent any further roof damage. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

Results of RFP Opening on July 15th at 4:00 pm

	The Advanced Construction Group 205 W. Sophia Street Maumee, Oh 43537 419-891-1505		5K Commercial Roofing, LLC 337 South Center Rstreet LaGrange, Ohio 44050 440-355-4148/440-320-3200	
	Cost	Warranty (years)	Cost	Warranty (years)
Item 1 Asphalt and Rubberized Roofing				
Asphalt Single Warranty (years)	\$48,705	25	\$33,825	25
Rubberized Roofing Warranty (years)		15		20
Item 2 Additional Cost for shingle upgrade	\$2,250		\$0	
Warranty (years)		20		25-30
Item 3 Additional plywood (per sheet)	\$250		\$110	
Item 4 Fascia boards (per foot)	\$5		\$4	
Item 5 Vinyl sheeting	\$1,300		\$985	
Total Cost without additional plywood or fascia	\$50,005		\$34,810	

PEB 7-15-21

PROPOSED LEGISLATION



DATE: 8/2/2021
TO: Vice Mayor Michael Abella Jr. and Members of City Council
FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 84-2021** - An emergency resolution authorizing the City Manager to enter into an agreement with the Medina County Department of Planning Services and specialized construction, INC. for the Jefferson-Lincoln Resurfacing Project in an amount not to exceed \$106,850.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: The project was advertised for bids by the Medina County Department of Planning Services on July 13, 2021.

PURPOSE AND EXPLANATION: This project will facilitate the resurfacing of Jefferson Avenue from Wilson Street to Center Road, and Lincoln Avenue from Cleveland Street to Center Road. The project is being administered by the Medina County Department of Planning Services and is being partially funded by a \$90,000 Community Development Block Grant from the United States Department of Housing and Urban Development. The City of Brunswick's cost share will be \$16,850 or the excess amount over \$90,000.

IMPLEMENTATION SCHEDULE: The project is anticipated to commence in late August and will take approximately three weeks to complete.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The first \$90,000 will be paid for by Medina County using the Community Development Block Grant. The City of Brunswick's cost share will be \$16,850 or the excess amount over \$90,000. The \$16,850 City share will be charged to 333-0443-56881.

RECOMMENDED ACTION:

One Reading	Yes
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Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with the suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare, and providing for the usual daily operation of a municipality, and for the further reason that this project may commence and be completed during the 2021 construction season.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 84-2021

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MEDINA COUNTY DEPARTMENT OF PLANNING SERVICES AND SPECIALIZED CONSTRUCTION, INC. FOR THE JEFFERSON-LINCOLN RESURFACING PROJECT IN AN AMOUNT NOT TO EXCEED \$106,850.00.

WHEREAS: The City of Brunswick received one (1) bid for the Jefferson-Lincoln Resurfacing Project (the "Project"), in accordance with public bidding requirements;

WHEREAS: The one (1) received public bid, which was less than the Engineer's estimate, was opened on July 28, 2021, with Specialized Construction, Inc. determined to be the lowest and best bidder;

WHEREAS: The Project is being partially funded by a \$90,000.00 Community Development Block Grant from the United States Department of Housing and Urban Development; and

WHEREAS: The City's local share will be \$16,850.00 or the amount in excess of the \$90,000.00 Grant.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with the Medina County Department of Planning Services and Specialized Construction, Inc. for the Jefferson-Lincoln Resurfacing Project in an amount not to exceed \$106,850.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Project during the 2021 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

BID TABULATION

Jefferson- Lincoln Resurfacing Project

CITY OF BRUNSWICK

DATE: July 28, 2021

CVE JOB NO. 21251 Engineer's Estimate: \$107,000.00

				Specialized Construction Incorporated	
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	PARTIAL DEPTH REPAIRS	SY	350	\$32.00	\$11,200.00
2	FULL DEPTH REPAIRS	SY	400	\$65.00	\$26,000.00
3	SUBBASE REPLACEMENT	CY	50	\$30.00	\$1,500.00
4	CRACK SEALING	LUMP	1	\$9,700.00	\$9,700.00
5	ODOT 882 SINGLE CHIP SEAL	SY	7,400	\$4.70	\$34,780.00
6	MASTIC SURFACE SEAL	SY	7,400	\$3.00	\$22,200.00
7	MANHOLE CASTING ADJUSTED TO GRADE	EACH	3	\$250.00	\$750.00
8	VALVE/MONUMENT BOX ADJUST TO GRADE	EACH	4	\$55.00	\$220.00
9	MISCELLANEOUS METAL	LBS	500	\$1.00	\$500.00
TOTAL PROJECT COST				TOTAL	\$106,850.00
				DAYS TO COMPLETE: 20	
				EARLIEST START DATE: 8/23/21	

PROPOSED LEGISLATION



DATE: 8/2/2021
TO: Vice Mayor Michael Abella Jr. and Members of City Council
FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 85-2021** - An emergency resolution authorizing the City Manager and City Engineer to submit a grant and loan application to the Ohio Public Works Commission Issue 1 Program for the Skyview Drive Reconstruction Phase 2 Project. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: New legislation request

PURPOSE AND EXPLANATION: The proposed project will be a major rehabilitation of Skyview Drive from just east of Woodhollow Drive to Boston Road, thereby completing the needed improvements to this neighborhood collector street. The project would be funded using a combination of OPWC and local funds.

IMPLEMENTATION SCHEDULE: The application deadline is September 3, 2021. Should the application be successful, the project would be targeted for a mid-2022 start once funds become available.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Funding for this project will depend upon the amount of award granted by OPWC and approval of future Council appropriations. Once more information becomes available, the financial information will need to be evaluated. Furthermore, it is likely that a newly established OPWC Skyview Dr. Improvement Fund and other OPWC funding legislation will also be required at a future date (FY 2022) in order to accept any grant or loan funding.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No

Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation be passed by emergency measure with the suspension of the rules on August 2, 2021, so that the application can be submitted to OPWC in advance of the September 3, 2021 application deadline.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 85-2021

BY: committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY ENGINEER TO SUBMIT A GRANT AND LOAN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION ISSUE 1 PROGRAM FOR THE SKYVIEW DRIVE RECONSTRUCTION PHASE 2 PROJECT.

WHEREAS: The Skyview Drive Reconstruction Phase 2 Project (the "Project") is to be funded by a combination of Ohio Public Works Commission Issue 1 Program grant funds (the "Grant Funds") with the remainder by local funds (the "Local Funds"); and

WHEREAS: The Grant and Loan Application must be submitted by September 3, 2021.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager and City Engineer are hereby authorized to submit a Grant and Loan Application to the Ohio Public Works Commission Issue 1 Program for financial assistance for the Project.

SECTION 2: In the event Grant Funds are awarded for the Project, acceptance of same by the City shall be contingent upon Council appropriating necessary amounts to meet the Local Funds contribution.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that the grant applications must be submitted by the September 3, 2021 deadline. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
8608 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43088-9005
(614)844-2380 FAX(614)844-3168

TO

80036070365		TRFO	7 ELEVEN INC	
PERMIT NUMBER		TYPE	15 PEARL RD	
10	01	2019		
ISSUE DATE		BRUNSWICK OHIO 44212		
07	15	2021		
FILING DATE				
C2 C2X		PERMIT CLASSES		
52	022	C	F25678	
TAX DISTRICT		RECEIPT NO.		

FROM 07/19/2021

0261686			ARYKI LLC	
PERMIT NUMBER		TYPE	DBA 7 ELEVEN 36220	
10	01	2019		
ISSUE DATE		15 PEARL RD		
07	15	2021		
FILING DATE		BRUNSWICK OHIO 44212		
C2 C2X		PERMIT CLASSES		
52	022			
TAX DISTRICT		RECEIPT NO.		



MAILED 07/19/2021

RESPONSES MUST BE POSTMARKED NO LATER THAN, 08/19/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES

C TRFO 8003607-0365

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF BRUNSWICK CITY COUNCIL
4095 CENTER RD
BRUNSWICK OHIO 44212



**Department
of Commerce**

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You **must**, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing or not; or
- Ask for your one-time only, 30-day extension.
 - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered **timely**, your above response **must** be:

FAXED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can fax your response to: (614) 644 – 3166

EMAILED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can email your response to: LiquorLicensingMailUnit@com.state.oh.us

POSTMARKED, if mailed, no later than the date listed on the notice after "responses must be postmarked no later than." You can mail your response to

Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

In an effort to speed up processing times and reduce paper, the Division respectfully asks that you either fax or email the above notice. In a similar effort, please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/liqr/liqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or
- Contact your police department or county sheriff, if you are a township fiscal officer or county clerk, as the Division sends the applicable law enforcement agency the pertinent ownership disclosure information when it notifies them of the permit application.

Licensing Section
6606 Tussing Road
Reynoldsburg, OH 43068-9009

Fax 614-728-1281
TTY/TDD 800-750-0750
com.ohio.gov

An Equal Opportunity Employer and Service Provider