



BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Jospeh Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

FEBRUARY 28, 2022

In Council Chambers

At 7 p.m.

REVISED

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of regular Council Meeting Minutes dated February 14, 2022.
5. Mayor's Report:
 - (a) Mayor's Update
 - (b) Motion to approve Mayor's recommendation to consider Cindy Wargo for the Tree Advisory Committee.
 - (c) Motion to approve Mayor's recommendation to reappoint James Mussey and Stan Socha to the Zoning Appeals Board.
 - (d) Motion to approve Mayor's recommendation to reappoint Howard Gross to the Financial Audit, Review & Advisory Committee
 - (e) Motion to approve Mayor's recommendation to reappoint Clifford Nowak to the Juvenile Diversion Board.
 - (f) Mayor's recommendation to appoint Elizabeth Baloun to the Commemorative Affairs Board.
 - (g) Proclamation in recognition of Brunswick Plaza Barber Shop's 65th anniversary
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development Committee.....Mr. Lambert

Economic Development Committee Minutes dated February 15, 2022

Services, Utilities, Technology & Cable Committee.....Mr. Smith

Finance Committee.....Mr. Hanek

Finance Committee Minutes dated November 15, 2021

Finance Committee Minutes dated February 14, 2022

Safety & Environment Committee.....Mr. Capretta

Planning & Zoning Committee.....Mr. Delsanter

Planning & Zoning Committee Minutes dated February 14, 2022

Planning & Zoning Committee Minutes dated February 17, 2022

Parks, Recreation & Community Committee.....Mrs. Piper

Building & Building Code Committee.....Mr. Abella

8. Other Committees, Boards and Commissions

(a) Committee-of-the-Whole Minutes dated February 14, 2022

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

RES. NO. 7-2022 - A resolution authorizing the City Manager to enter into agreement with NOPEC to accept a 2022 Energized Community Grant in the amount of \$85,836.00.- **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

RES. NO. 8-2022 - A resolution authorizing the City Manager to purchase one (1) new stormwater camera system from Best Equipment in an amount not to exceed \$99,692.00. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

b. 2nd Reading(s)

ORD. NO. 13-2022 - An ordinance amending Section No. 220.01 (c) of the Codified Ordinances to reflect that Council shall choose any Assistant Clerk(s) as it may deem necessary who shall be under the Clerk's direction and who shall perform such tasks as are requested by the members of Council.- **2nd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

ORD. NO. 14-2022 - An ordinance updating and re-adopting the City's Official Zoning Map. - **2nd Reading** (Planning & Zoning Committee, *Administration/Matt Jones*)

c. 1st Reading(s)

ORD. NO. 19-2022 - An emergency resolution declaring the intention of the City of Brunswick to provide municipal services to three (3) adjacent parcels of land (Permanent Parcel Nos. 001-02A-25-040, 001-02A-25-041 and 001-02A-25-042) consisting of 0.4417 acres on Pearl Road. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

RES. NO. 20-2022 - An emergency resolution authorizing the City Manager to execute all necessary documents to accept a Natureworks Grant from the Ohio Department of Natural Resources for the Inclusive Playground Project in the amount of \$61,040.00. - **1st Reading** (To be brought from Parks, Recreation, & Community Committee, *Administration/Carl DeForest*)

11. City Manager's Report
12. Administrative Departments
13. Open Forum
14. Unfinished Business
15. New Business
16. Adjournment

ECONOMIC DEVELOPMENT COMMITTEE

February 15, 2022

IN ATTENDANCE: Chairman Brandon Lambert, Committee Member Nicholas Hanek, Committee Member Joseph Delsanter, Councilman Tim Smith, Economic Development Director Grant Aungst.

The meeting convened at 6:30 p.m.

DISCUSSION ITEMS:

Mr. Aungst welcomed the members to the meeting. Mr. Aungst informed the members that the Brunswick market is looking strong for 2022. The businesses that had growth last year included Marc's and Meijer which will be opening in the Spring. Brunswick Middle School is moving forward with their new stadium. Armbruster Moving & Storage will be occupying 26,000 square feet of new space. Lobrock Customs has doubled their size. Burger King located on Rt. 303 has remodeled. The following are new businesses; Bank of America, Pet Supply Plus, Cracked Egg, Ohio Cabinet and Lifestyle Family Dentistry. Swish 365 took over the old Bat Cage on North Carpenter and they invested into making it a high-tech basketball training facility. Houndstown is in the process of building and hope to be open in the spring. They will be the first franchise in the Cleveland market. Classic Custom Deck has built out a new building due to additional growth. Ray Fogg is continuing to build out as new tenants move in. Human Bean's opening has been delayed because of supply chain issues on a specialized freezer that is required by their company. The Dog House will be opening soon, the owner has the original Cleveland recipes. All Construction Services will start breaking ground this spring for their new 25,000 square foot facility. T & M Lanes took over the bowling alley and they will also feature a quick service pizza place. Ridgeline Chase and Oak Ridge Preserve are new housing developments. 360 Construction added to be back of their property along with adding 40 employees. KDK Mitsubishi will be coming in Thursday for a detailed discussion for their new dealership on Pearl Road. Cisco Fishing is a new business which is a CNC shop specializing in fishing pole holders. The owners are a family that lives in Brunswick. Norm King Construction did a total remodel and facelift. Bath Temple did an addition and Cozumel is working on their deck and patio. Waite & Sons and Control Cleaning and Solutions have done additions. Pentec Properties bought a building in the industrial park to enlarge their parts distribution business. Bers HVAC will be building an additional 8,000 square feet of office and facility space. St. Collette's is working on their expansion. Centronic International is building an additional building on their property on Industrial South. Chemical Methods acquired a building on Westway Drive; they build companies and then sell them. United Medical Supply moved into the Industrial Park., Other new businesses include; AILO Ohio, Tangled Vine, Crazy Fit Studio, Absolute Paw Perfection, On the Spot Heating, Pro Roofing, Ohio Pie Expansion and Andy's Auto. There was a lot of activity last year more than expected.

Mr. Aungst also stated that there were 38 updates to the text amendments of the Code with more coming this year. In the long term we should look to explore an outside consultant to help advise on code updates including definitions. Mr. Aungst noted that a lot of department information is confidential for the clients benefit. Mr. Aungst explained how each business is looked and what

incentives can be used. The different incentives are; CRA's and tax rebates. Some examples are; a payroll tax incentive if the employee's salaries are high enough on an income level for the city. CRA's are more lucrative over a 15-year period. There is also the Energy Special Improvement District (ESID) with financing or you can get Port Authority financing as well if the building is greater than ten million in materials. These can be layered to help the business. This is how we look at each of the businesses.

Mr. Aungst stated the city website has been updated to include information on being a home-based business. The business needs to come to the Planning Commission and understand the rules.

Mr. Aungst gave credit to a young lady who has opened her business correctly. She is a high school student who started a new unique home-based business. Her business is called Paris' Insectary. She raises insects for the reptile market.

Mr. Aungst said the industrial area continues to be strong with the exception that a lot of our businesses want to add on and grow but we are out of land. In time, a business may need more property for development and it is unavailable. This will cause that property to turn over. In some respects, it is not a bad thing because it will bring more opportunities for growth. If the city had more land for light industrial, we would be able to fill it because of the hot market today. Development can take years of planning and effort with the client. The Planning Commission meetings include discussion plans, detailed plans and the option to table if necessary. The Commission works hard to move things along as expeditiously as possible. For example, Human Bean was a difficult build for a 600 square foot building. The parking lot needed a variance regarding the riparian set-back. They had a huge give back with the land directly to the north of them on Oxbow which will actually help the flooding situation for the area going down to Brunswick Lake. The department works closely with Engineering and others. Mr. Aungst is currently having conversations with people looking for land to develop for residential housing. There is a new exciting program called Market 42 which will be a commercial building on Pearl Road South. This will include some residential housing to the east of the property. These will be high end side by side multi-family duplexes. Pricing will start at \$400,000.00 each. The market itself will be 24,000 feet. Think of it as a miniature West Side Market along with the ability to have food trucks, music and activities. It is part of a Special Planning District. It has a lot of potential. It is a challenging piece of property because of the shape of it. It includes Commercial & Residential Districts. Their plans also include walking trails, wetland designation and playground area. The residential is spread out with sidewalks all around and openings for greenspace.

Mr. Aungst spoke about being on the Medina County Port Authority. There was a lot of legislation to become an EISD facility. Many thanks to former representative, now County Commissioner Hadly for shepherding things through the State so we didn't have to be contiguous to another EISD city.

Mr. Aungst is on the board for MCECD Board representing the City which also partners with Northern Medina Chamber of Commerce and with Team NEO Jobs Ohio. Mr. Aungst is the Vice President with the County Four Fund which is a foundation focused on Economic Development Education. The foundation is funded through donations for school scholarships. The scholarships are used for students going into the trades. It helps them with things they are not prepared for on their first job such as boots

or tools. The foundation has a Career Coach who goes into the schools and talks to the students about jobs. The goal is to keep people employed in Medina County as opposed to having people employed outside the County.

Mr. Aungst is working on a new CRM system for the Building & Economic Development Departments. The current system is not supported by the new owners as of last year. We are analyzing different software programs and also looking at new software for real estate development.

GENERAL DISCUSSION:

Mr. Delsanter questioned if Mr. Aungst is able to track the tax base revenues of light industrial, commercial, medical profession, etc. Mr. Aungst stated that it would come from the Finance Director. Historically the industrial parks are valued at north of 60% of our city income.

Mr. Delsanter questioned if the strongest opportunities are being invested in our community.

Mr. Aungst commented amendments last year were to make warehouse conditional. The businesses we have here are growing and remain strong. If there are businesses that are not a good fit because of the code then we will help them find another location.

Mr. Delsanter asked if there are any discussions regarding neighbors and investment collaborations. Mr. Aungst stated he doubted they are going to do a JED's since the property (shown) is going to be a 33-acre senior housing facility with Drug Mart next to it. Mr. Delsanter said it is high concern because there is no dialog with neighbors. Property owners are using land that could be used better. Mr. Aungst stated they had a discussion with Hinckley and it has been approved. He pointed out that they are looking at the proposed site locations for Brunswick and Hinckley JED. The big area north of 303 is Aldi and they own all the property to the corner which is about 15 acres. Mr. Aungst noted that Hinckley is primarily a residential community. Mr. Delsanter remarked that a lot of opportunities have been lost that would have benefited all the communities surrounding us. Mr. Delsanter expressed concerns over are not getting cooperation and the need to be more aggressive.

Mr. Lambert asked what can be done to fix Rt. 42 concerning the empty buildings and plaza vacancies. Mr. Lambert questioned what can be done to give incentive for using these spaces instead of a new building. Mr. Aungst said there has been investments on Rt.42 in the last 3 to 4 years. Retailers and commercial look at traffic counts, which are nothing on Rt. 42 compared to Rt. 303. The east side of Pearl Road is primarily Brunswick and the westside belongs to Brunswick Township, which we have no control of. Mr. Smith noted that some residents don't understand that Pearl Road is divided and we don't have any say it what gets developed on the township side. Mr. Aungst mentioned that years ago there were gaps on Rt. 303 which have since been filled. With Meijer coming in it will help push things west. There is a plan to move things in that direction. The new Middle School on Pearl Road is a huge benefit. There are three overlay districts on Pearl Road; Brunswick Plaza, Laurel Square and Hickory Ridge. Mr. Hanek wanted to state how proud they are

regarding the work they have done for the overlay districts. He emphasized the need to promote the options of what is available for the parcels to both potential developers and owners.

Mr. Hanek asked for the status of the code review meeting. Mr. Aungst said Council will need to budget about \$100,000.00 for it. In the long term this needs to be done since it hasn't been done for 15 years. Mr. Delsanter expressed concerns about bringing in a third party and the urgency. Mr. Aungst explained that consultants and lawyers will look at the entire code line by line.

Mr. Aungst spoke about advertising. He stated that the owners can be notified but they are usually not the creative developers. He does have conversations on a regular basis with developers in the region. Mr. Aungst noted that ESID is for redevelopment and can be used as a stepping stone for financing.

Mr. Delsanter is interested in the DORA (Designated Outdoor Refreshment Area) status, especially for the Brunswick Lake potential and redevelopment on the Pearl Road corridor. Mr. Aungst stated there has been preliminary conversations with the City Engineer regarding the data points and where the DORA begins and ends and what is permitted. They have also been in contact with other cities that have implemented it. After a year, some cities have pulled back and reduced the size of their DORA. Mr. Aungst expressed it has to be in the right location and in conjunction with the Safety Forces. Mr. Delsanter suggested it would be beneficial to having a series of instead of a three-day event.

Mr. Smith questioned how the hotel room tax is used for marketing purposes. Mr. Aungst said it is done digitally through Proximity Marketing and it covers the eastern United States. The marketing budget is approximately \$2,000.00 per month.

Mr. Smith expressed concern about houses on 303 becoming businesses and if there are any restrictions. Mr. Aungst explained that some of the homes on the north side of 303 are non-conforming because they are in a business district. Per the code, as long as people live there they can maintain it but the moment they stop for a period of 6 months or more it has to become commercial. The south side is designed for small offices or salons not big entities. We do not have a deep commercial district off 303 or Pearl.

Mr. Hanek commented that Mr. & Mrs. Logan; who are residents and the business owners of Fisco Fishing Systems thanked Aungst and staff for helping them relocate their business here.

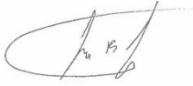
Mr. Delsanter stated analyzing safety should be the highest concern for a DORA. Mr. Delsanter expressed concern in regards to the proximity of the park since alcohol can be consumed in these areas. Mr. Aungst commented that other cities use signage in specific locations to give a line of where you need to be in. Mr. Aungst noted that boundaries are necessary especially since 303 has a large number of parcels of properties for education and community activities. Mr. Lambert mentioned that DORA can be flexible with specific times, dates and places. Mr. Aungst reiterated that when the documents are put together you have to establish who is in the DORA and who is not, hours and whether the staff is trained. Mr. Hanek commented that he believes the DORA will be successful since the Summer celebration already has fenced areas on the school property where they

have alcohol consumption. Mr. Hanek would like to re-examine long-term goals for Brunswick Lake Park and the need to update park rules regarding allowing alcohol for events.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 7:25 p.m. Vote: - 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Brandon Lambert", written over a faint, light-colored oval background.

Brandon Lambert
Chairman

FINANCE COMMITTEE MEETING

PUBLIC HEARING

November 15, 2021

IN ATTENDANCE: Chairman Tom Miller, Committee Member Valerie Zak, Committee Member Joseph Delsanter, Anthony Capretta, Nicholas Hanek, Community & Economic Development Director Grant Aungst, Service Director Paul Barnett, Parks and Recreation Director Taylor Petkovsek, Cable Manager Tom Keppler, Finance Director Todd Fischer, Assistant Finance Director Lynette Ozanich, City Manager/Safety Director Carl DeForest, Clerk of Council Laura Timura, News Media

The meeting convened at 6:30 p.m.

Mrs. Zak made a motion to excuse Mr. Delsanter for just cause, seconded by Mr. Miller. Vote 2 Ayes, 0 Nays. Mr. Delsanter arrived at 6:40 p.m.

DISCUSSION ITEMS:

(a) Review of 2022 City Budget and Capital Plan

Mr. DeForest stated that the 2022 Budget draft is being presented to the Finance Committee at tonight's meeting. He added that Mr. Fischer had done the majority of the work for the presentation.

Mr. Fisher stated that the City Manager 2022 Budget Proposal and 5 Year Capital plan is being presented. Mr. Fisher added that all of the details are available and any specific questions could be answered by either himself or the department heads.

Mr. Fisher directed the attendees' attention to the packet that was provided and stated that there were six pieces of legislation. He added that if there were no questions, concerns or changes to the legislation that it would be moved to the November 22, 2021 Council Meeting Agenda for emergency with suspension of the rules for two readings. The capital improvement legislation is written for three readings, no emergency. He added that state law requires that a budget be in place by January 1, 2022 in order to operate the City.

Mr. Fisher stated that the budget proposal is prepared to be as flexible as possible, which means that there is flexible money, and the general fund is the only money by state law that can transfer money to other funds. The general fund is designed to designate funds to capital projects or road improvements.

Mr. Fisher reported that there are three significant transfers and the first transfer is for \$625,000 out of the general fund to the Recreation Center. He added that the reason for the transfer is due to the second

year of COVID, funds are needed for operations and to keep the building open. Last year the amount needed was \$750,000. Mr. Fisher added that the forecast is for a decline of funds needed in future years. However, a substantial subsidy would still be needed to operate.

Mr. Fisher stated that the second transfer is \$900,000 to Capital Improvement Fund to keep various capital projects going currently and for future planning. Additionally, \$2.9 million to the Road Improvement Fund for the completion of various road and infrastructure projects. The majority of the \$2.9 million is acquired through tax collection, so some of this money would not be collected until the end of the year. The plan is to transfer as much as possible from the general fund as temporary funding to cover the cost of needed road projects.

Mr. Fisher reported that all six collective bargaining agreements have been extended to December 31, 2024. The 2022 collective bargaining agreements have been incorporated into this proposal, and generally it is a 2 ½ % wage increase, but it also allows for step increases, probation expirations, wage range limitations, consumer price indexes, part-time employee adjustments, retirement, replacements or other authoritative wage information available.

Mr. Fisher added that the good news is that the 2022 Budget includes a 0% increase for health insurance. This has only happened once before. Due to COVID, claims were down.

Mr. Fisher stated that the City Administration is recommending a change to the reserve fund balance policy, increasing the minimum by \$500,000 and the maximum by \$1 million. The reason for the recommendation is that there are several projects that would be funded through a temporary loan and the funds would be reimbursed by the federal government or State of Ohio or grants, so there would be about \$1 million dollars returned to the general fund because the projects are completed. Increasing the reserve would allow for the completion of larger projects such as Pearl Road, which is a \$6 million project and 20% of everything. It is important have adequate reserves to be able to handle bigger projects in the future.

Mr. Fisher pointed to page five of the handout, which showed a summary of the operational fund and payroll. Mr. Fisher reviewed each fund.

In the Engineering Department there is a decrease of \$63,000 due to site deposits. He added that the year 2021 was a huge catch up year for building permits and construction due to delays in the initial year of COVID. It is anticipated that 2022 would become more normalized, hence the reason for the decrease.

The Building Department has an increase of \$57,000 because of replacement of a requested vehicle, potential retirement, wage and benefit changes.

In the Police and Fire Fund, the income tax revenue estimates are sufficient to cover the operations along with other revenues available. The Police Department has an item that is \$30,000. This is to

increase the new equipment service contract to help with solving crimes, which is associated with the Fixed License Plate Readers.

The Streets Repair and Maintenance Budget increased due to replacement of equipment and vehicles.

The BTA (Brunswick Transit Alternative) has merged with the county. There is still \$45,000 in expenses associated with the county operating net that we contribute to. It is underbudgeted on purpose because the Greater Cleveland Transit Authority provided funds when the merger occurred. Therefore, the plan is to spend the funds over a period of a decade or more towards transit operations through the county. This plan would eliminate the need for income tax revenue in this area for quite some time. When the funds are depleted then income tax revenue would be needed.

Cable Funds are expected to be the same as 2021. The 2022 proposal shows department changes due to COVID, such as increased website responsibilities and anticipation of retirement of a part time individual. This proposal could change the department from two full time and two part time employees to three full time employees. The budget has the third full time person going into place on March 7, 2022. Temporarily there is \$29,000 available for the change so there is a piece of legislation to reallocate video service provider fees to send more to the Cable Fund. Currently 70% of the video service provider fees go to the Cable Department and 30% go to the General Fund. The proposal is to send 85% to the Cable Fund and 15% to the General Fund. This would help with the temporary funding plan. Until there is a retirement in the department, and at that time, there could be a change to the allocation or leave it the same. There is nothing in the budget to help the Cable Department currently. The proposed change would allow for funds to be set aside.

The budget for the Recreation Center is returning closer to normal and is reinstituting their Summer Camp Program. This depends on the ongoing pandemic situation. There is a \$625,000 cash infusion from the General Fund to help them. The Summer Camp Program is included to help recover fixed cost.

Another part of this proposal is to change the Income Tax distribution. This will allow an increase in funds in all areas in 2022 with the exception of BTA and Parks.

For the past eleven years the administration has been working on a plan to improve the fire stations. With the coordination of several chiefs, the medical service billing has been set aside totaling \$3.5 million, not otherwise needed for equipment. There is a piece of legislation to formalize the plan to set aside \$3.5 million to make improvements to accommodate female fire medics including separate bathrooms and partitions for sleeping quarters etc. The budget proposal would include about \$280,000 for architect and design fees. The proposed construction for the fire station is set for 2023.

The income tax receipts are estimated to be at \$22.8 million which is a 2.75% increase over current estimates.

The county auditor estimated that property taxes would be about the same next year as they are now. \$861,000 is estimated for the ten-year road levy.

This marks the tenth year that the income tax revenue has not had to be used for retired debt obligations, which has helped with being able to complete road projects.

The 2022 budget includes a substantial amount of money to refinance debt.

Allocating wages and benefits is staying the same with the exception of the Information Technology & Security Officer. Currently it is split 90% to the general fund and 10% to the Court Computerization Fund. Funding sources are declining so the proposal is to change to a 95%/5% split.

The Bureau of Worker's Compensation rates will not be known until November 2022. As a result an estimate was made.

There is a proposed rate change for the City's refuse contract beginning October 1, 2022. In the Spring of 2022 more details would be provided to Council. This will allow Council time to inform the residents about the rate change.

There is no American Rescue Plan Funding in this proposal, although the expectation is to receive such funding. If received the plan is to budget for it in the fiscal plan #140 and then expend it in accordance with United States Treasury Guidelines and the City Council Ordinance #94-2021.

The next area of discussion is capital improvement projects:

The Pearl Road Project. There is \$2.4 million in this budget proposal planned for next year. But the share could be due this year so a budget amendment may be needed. There were some savings in other projects that could extend the amount to \$2.75 million to cover additional base repairs. The priorities of the Pearl Road Project are to resurface first and then make intersections and existing sidewalks ADA (Americans with Disabilities Act) accessible and base repairs and installation of sidewalks. Grants have been applied for totaling \$8.9 million and the fund is currently close to \$5 million. There are numerous funding sources working to improve Pearl Road. Pending legislation could be as early as November 22, 2022.

The cost of the Skyview Drive Phase 2 project is about \$1.1 million with \$336,000 coming from the city. The project is being funded by grants including a \$167,000 zero percent interest loan that would have to be repaid.

The North Carpenter Road Construction Project was discussed next. There is a \$1.48 million residential road improvement program proposed, similar to this year but Wards 3 and 4 would be road rehabilitation dollars and Wards 1 and 2 would be concrete panel. There is \$300,000 for road emergencies.

There is \$900,000 in Healey Creek improvements, which includes \$500,000 coming from an ODNR grant. This is being proposed as a Magnolia Drive Storm Sewer Project.

There is \$200,000 in catch basin repairs, which is consistent with the city's program for the past 7 or 8 years.

Miner Drive Storm Sewer Construction Project has not been included in 2022 because the plan is to complete the work before the end of 2021. If not completed in 2021, a budget amendment would be required.

There is \$100,000 for sewer camera replacement and \$12,000 for a trailer and mini excavator to assist with storm sewer related repair and maintenance.

There is a continuation of Phases I, II & III of the Plum Creek Greenway Trails. There is \$1.63 million with grants coming in from ODNR in the amount of \$801,500.

There is \$40,000 for replacing a generator located in the Division of Police Building.

There is \$400,000 in capital set aside for Recreation Center Improvements. A grant has been applied for to help with meeting State ADA upgrades, pool hydraulic system upgrades, HVAC replacement/improvements, ceiling tile replacements and painting. There is \$120,000 for a full replacement on the underground sprinkler line from the vault to the first fitting inside the Recreation Center building to repair the confirmed leak.

Other proposals include; Information Technology replacement server, a replacement vehicle for the Building Department and \$55,000 for emergency capital departmental needs. The Division of Fire has \$60,000 for battery extrication equipment. The Division of Streets has \$185,000 for another dump/plow spreader and \$87,000 for a F-550 dump truck. The Division of Police includes the purchase of 4 vehicles for \$178,000 and \$25,000 for software /server traffic interface.

Mr. Fischer pointed out that the information packet includes graphs and charts for operational revenue and historical funding for the departments.

Attention was given to explaining the formal legislations. Mr. Fischer noted that Exhibit A is the actual budget draft. Each department is broken down into 2 categories, personal services and other. Personal services represent the wages and other represents everything else that is not linked. Included in these amounts are transfers. The total amount being proposed is 82.4 million. The actual expenditures will actually be in the low 30's due to the transfer of funds.

The Fund Balance Reserve Policy proposal is to increase the minimum \$500,000 and the maximum to one million. This will allow us to obtain larger grants and earn more money in reserves by investing.

The reallocation of video service provider fees to 85% cable and 15% to the general fund.

Tonight's legislation is being proposed as emergency suspensions of rules to two readings for the November 22, 2021 Council Agenda.

Mr. Fischer thanked everyone for attending and stated that it is important to continue to look down the road to do what is best for the city. The budget has been balanced every year since 2010. He further thanked the residents for their trust.

Mr. Miller thanked Mr. Fischer for all of his efforts and opened the floor for discussion.

Mr. Delsanter asked about the refinancing of loans.. Mr. Fischer replied that there is a 10-year call option and they have to wait until December 1, 2022 for the 2012 debt. Legally proceedings can be submitted 90 days prior to December 1, 2022. The determination for refinancing would depend on the interest rates. Mr. Fischer added that the tax laws now would require refinancing under a taxable debt. Mr. Delsanter added that years ago bonds were rolled over at a good pace. Mr. Fischer stated that prior to 2009 notes were being rolled over and paying interest only. Since the statutory requirement for bonding is a 25-year limit, the bill becomes more expensive. Mr. Delsanter thanked Mr. Fischer for the clarification because he did not want anyone thinking that proper steps had not been taken.

Mrs. Zak asked who determines which roads are selected for improvement. She wanted to know why Sky View was selected since other streets in the ward are in worse condition. She also stated that no information has been received pertaining to which roads would be repaired in Wards 3 and 4. Sky View had the added problem that OPWC (Ohio Public Works Commission) puts limitations on cul-de-sacs. Mrs. Zak added that Judita and Magnolia Drive are in terrible condition. Mr. Barnett added that the road repair plans for 2022 have not been discussed yet but Magnolia is a target for resurfacing in 2022. Mr. Delsanter discussed his concerns over Magnolia Drive.

Mr. Capretta asked for the numbers for the Fire Station expansion. Mr. Capretta stated it looks like band-aids over band-aids and if there is a plan that would allow for a new fire station. Mr. Fischer stated that this plan is to set aside \$3,505,678.95 which was EMS funds that was not needed for equipment. However, a ladder truck needs to be replaced and the cost of that would be \$1.3 million. More EMS revenues would need to be allocated for that. This plan sets aside \$3.5 million for improvements. Mr. Capretta turned his attention to Mr. DeForest asking about a new fire station. Mr. DeForest replied that improvements to the stations would eliminate the need to ask the residents for more money. Mr. DeForest added that a new fire station would cost \$9 million to \$12 million and a location would have to be determined. Mr. DeForest further added that the fire chiefs had been consulted on the improvement plan that is being proposed and they agreed.

No additional comments were made.

Mr. Miller moved an emergency ordinance adopting the annual appropriation budget for expenditures of the City of Brunswick for the year beginning January 1, 2022 and ending December 31, 2022 for two readings. Vote: 3 Ayes, 0 Nays

Mrs. Zak moved the four additional pieces of legislation pertaining to the 2022 budget to the next council agenda of November 22, 2021 as emergency with suspension of the rules for two readings.

Mrs. Zak moved to have legislation moved to the council agenda pertaining to fire station improvements be moved to the November 22, 2021 council agenda for three readings.

Mrs. Zak stated that all legislation would be numbered.

Vote: 3 Ayes, 0 Nays

GENERAL DISCUSSION:

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 7:38 p.m. Vote: – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Tom Miller".

Thomas Miller
Chairman

FINANCE COMMITTEE MEETING

February 14, 2022

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Michael Abella, Committee Member Joseph Delsanter, Anthony Capretta, Brandon Lambert, Tim Smith, Kristy Piper, Finance Director Todd Fischer, City Manager/Safety Director Carl DeForest, City Engineer Matt Jones, Law Director Ken Fisher, Clerk of Council Laura Timura, News Media

The meeting convened at 6:15 p.m.

1. Discussion Items

(a) ORD. NO. 15-2022 - An emergency ordinance amending ordinance #110-2021 to include amendments to the Appropriation Budget for the year ending December 31, 2022 as incorporated in Exhibit "A" attached hereto. - 1st Reading (To be brought from the Finance Committee, Administration/Todd Fischer)

Mr. Fischer summarized that Pearl Road is in there and there are seven different grant sources in that project.

(b) ORD. NO. 16-2022 - An emergency ordinance to transfer and advance funds. - 1st Reading (To be brought from Finance Committee, Administration/Todd Fischer)

Mr. Fischer stated that there are transfers between the Police, Fire and Streets capital improvement funds. The Balance Reserve Policy requires certain money to go out to do improvements.

(c) ORD. NO. 17-2022 - An emergency ordinance amending Section 1 of Ordinance No. 111-2021 to provide for a Revised Allocation of Municipal Income Tax receipts during the period from January 1, 2022 through December 31, 2022 - 1st Reading (To be brought from Finance Committee, Administration/Todd Fischer)

Mr. Fischer summarized that income taxes for 2021 that have to be sent out to Police & Fire fund will be in compliance with the levy to set aside capital. From the Division of Fire an order for 2024 a remount of an ambulance, with supply chain issues the request is to move that to 2022 and put the order in to get it by 2024, that will be an increase of \$260,000.00 competitive bidding would be at a later time since the budget doesn't include that. There are some new grant awards.

(d) ORD. NO. 18-2022- An emergency ordinance to transfer reconciled 2021 income tax receipts to the Police and Fire Funds. - 1st Reading (To be brought from Finance Committee, Administration/Todd Fischer)

Mr. Fischer said he would like to encumber the remaining part of the American Recovery Rescue Plan money that was not spent from last year. The transfers and advances are everything that is included in the 2022 budget with the exception of the Capital Improvement Fund from the Fund Balance Reserve Policy. There are three new grants. From the Department of Justice, a \$50,000 grant for body form cameras, \$85,000 from NOPEC for energy efficient projects and \$61,000 for the all-inclusive playground. There is a transfer out of reconciled income tax receipts to the Police & Fire Funds as identified to stay in compliance with the levy making sure the dollars are allocated to the safety forces as required by the ballot. He has worked with Squires and our Law Department on adding additional language to our Income Tax Ordinance and increase caps for Police & Fire and Streets Funds. With the language that was in there previously, the cap was too low and it would cap out not allowing money to be sent to those funds. This will allow us to send money to Police & Fire Funds in accordance with the levy.

Mr. Abella moved the following Ordinances to tonight's Council Agenda. 15-2022, 16-2022, 17-2022, and 18-2022 as an emergency, with suspension of the rules.
Vote – 3 Ayes, 0-Nays.

2. General Discussion

Mr. Fischer stated the Auditors are in for planning and they will come back in March to do main testing. He said we sent out our January Financial reports. Mr. Fischer said if there are any questions, contact Lynette or himself. He noted that they are sent out monthly.

Mr. Calbretta asked what firm are the Auditors from and are they different every year. Mr. Fischer stated the State Auditor's office has the right to audit any government. If they are unable, we can apply to be contracted out. Mr. Fischer stated we are contracted out and use Ray and Associates out of Medina. We are on our fifth-year of our five-year agreement. We have five years' worth of extensions.

Mr. Delsanter asked if there were any updates regarding the bond decision. Mr. Fischer stated we are in a rising interest rate environment at the moment. We will not be able to re-finance at a reasonable cost. We have six months before we can exercise the one call option.

3. Adjournment

Being no further business, Mr. Delsanter moved to adjourn at 6:25 pm. Vote – 3 Ayes, 0 Nays

Respectfully submitted,



Nicholas Hanek

PLANNING AND ZONING COMMITTEE

February 14, 2022

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Kristy Piper, Committee Member Brandon Lambert, Anthony Capretta, Nicholas Hanek, Michael Abella Jr., Tim Smith, City Engineer Matt Jones, Law Director Ken Fisher, Council Clerk Laura Timura, News Media

The meeting convened at 6:25 p.m.

DISCUSSION ITEMS:

- (a) ORD. NO. 14-2022 – An ordinance updating and re-adopting the City’s Official Zoning Map; - 1st reading (to be brought from Planning & Zoning Committee, Administration/Matt Jones)

Mr. Jones stated when there are new changes in zoning that have accumulated. We go through this process of officially re-adopting the map and adding the number onto the map. This is kept on file in his office and posted on the city website.

Mr. Smith asked what changes were made from the previous map. Mr. Jones said he could highlight the changes; we added three SPD’s since the last map.

Mr. Fisher clarified it was three readings not an emergency.

Mrs. Piper moved Ordinance No. 14-2022 to tonight’s agenda for 3 readings.

Vote – 3 Ayes, 0 Nays

GENERAL DISCUSSION:

Mr. Delsanter said there is a Planning & Zoning meeting on Thursday with Mr. Aungst for a Planning Commission orientation.

ADJOURNMENT:

Mr. Lambert moved to adjourn at 6:27 p.m. Vote – 3 Ayes, 0 Nays

Respectfully submitted,



Joseph Delsanter

PLANNING AND ZONING COMMITTEE

February 17, 2022

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Kristy Piper, Committee Member Brandon Lambert, Community & Economic Development Director Grant Aungst, Law Director Santo Incorvaia, Planning & Zoning Coordinator Pam Plavecski, City Engineer Matt Jones, News Media.

The meeting convened at 5:30 p.m.

DISCUSSION ITEMS:

The agenda is to introduce the new members to the rules and duties of Planning and Zoning.

GENERAL DISCUSSION:

Mr. Aungst stated Committee meetings will include code changes, updates and zoning.

Mr. Incorvaia gave an overview about the city charter, boards and commissions rules. He stated members have to be a Brunswick resident and elector for at least one year prior to the appointment. Appointments are by the Mayor and confirmed by the majority of Council.

Mr. Aungst told the names of the Planning Commission members.

Mr. Incorvaia talked about their duties which include conducting studies, surveys, prepare plans, reports and maps relative to the growth and development of the city. They also make recommendations to Council. If there is a zoning change, it goes before Planning Commission first to make a recommendation and then to Council. The committee will be looking at site plans and reviewing site plans. The charter requires public notice for hearings and certain times neighbors need to be notified.

Mr. Delsanter questioned the variance powers that were given to the Commission. Incorvaia stated there are certain instances when the commission can upon application grant a variance. Mr. Delsanter informed that this is to avoid going to Board of Zoning Appeals.

Mr. Incorvaia talked about modifications which are different than a variance in regards to they don't have the same high standards. Examples being; allowing less or more parking spaces but needing something else such as more landscaping. There are opportunities for modifications to the code when the Planning Commission finds its clearly applicable and the standards of the particular section of the code will still be met. Different areas where modifications can be granted include parking, landscaping and lighting. Some types of variances they can grant are fence heights and riparian setbacks.

Mr. Delsanter explained that if things don't go well at the Planning Commission meeting, the vote can be tabled for the benefit of the applicant. The applicant will then go to the Board of Zoning Appeals (BZA).

Mr. Incorvaia summarized if an applicant gets turned down at the Planning Commission, there is an appeal process which is the BZA. Mr. Incorvaia gave examples of appeals. The BZA board has a hearing and the applicant presents evidence to show that the Planning Commission was wrong and the decision be overturned. If BZA turns it down, they may go to the Court of Common Pleas. Typically, the Planning Commission sees mostly variance request. Mr. Incorvaia gave examples of areas of variance requests. The court uses the case against Dunkin vs Middlefield; the variance has to be substantial, whether the character of the neighborhood would be substantially altered or suffer substantial detriment, if it would adversely affect the delivery of governmental services, whether it can be resolved by any means other than a variance. Finally, whether the variance would preserve the spirit and intent of the zoning requirements and substantial justice would be done by granting the variance. A use variance is a hardship. This is where the applicant has to present an unnecessary hardship that the property cannot be used for any other purpose other than what they are proposing it for. The argument would be the property can only be used if the variance is granted. Mr. Incorvaia gave examples of use variances.

Mr. Delsanter explained that three readings being required and the commission has the power to create a moratorium.

Mr. Lambert questioned what is the role and responsibilities of Planning and Commission members.

Mr. Delsanter stated the members are there in the form as a conscientious observer. If there is something of value to be added to the conversation, the chairman can allow you to speak. It is your job to update the commission.

Mr. Aungst stated it is important you understand that the Planning Commission can ask for certain things but if someone is following the code it goes through because we are following the law. You have to look down the road for future development.

Mr. Incorvaia commented that under the Charter; the five members are the only members voting but it also includes a Council member, City Manager and Economic Development Director. Everyone has the ability to ask questions to the applicants as well. Mr. Incorvaia mentioned that the Planning Commission will be looking at site plans and discussion plans; which are a rough draft. The detailed plans will show what was on the discussion. On a discussion plan, the Planning Commission has thirty days from the first meeting to move it on. Detailed plans have 21 days from the first discussion to move it on. If an applicant asks for it to be tabled, the time can be extended. If you look through the zoning code, each zoning district has different types of things that are permitted, some are principally permitted and some are conditionally permitted uses. There are also accessory uses.

Mr. Delsanter asked about SPD (Special Planning District).

Mr. Incorvaia replied that when a developer wants to develop something on a very challenged piece of property it becomes an easier avenue to look at. You have to look at the property and determine if it is in the district and can I effectively deliver to the community and be a good steward to the land and the activity. All the easy land has been built on everything left is hard because of a pond, lake or riparian. They have guidelines and their own chapter which then goes into Planning & Zoning Code.

Mr. Delsanter stated there are 8 SPD's on the books. We are going to see at least two more.

Mr. Aungst expressed that is why you have to be patient and timely with replies and responses. It doesn't have to be a big development to be really effective for the community. You need to follow the law and correct code. It is one step after another. The Commission is looking out for the health and welfare of the community. You look to find the best possible solution.

Mr. Delsanter thanked everyone for coming and adding their knowledge to the new committee members.

Mr. Lambert moved to adjourn. Vote: 3 Ayes, 0 Nays.

ADJOURNMENT:

Meeting adjourned at 6:28 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter



COMMITTEE OF THE WHOLE MEETING

February 14, 2022

IN ATTENDANCE: Vice Mayor Nicholas Hanek, Michael Abella Jr., Anthony Capretta, Joseph Delsanter, Tim Smith, Brandon Lambert, Kristy Piper, Finance Director Todd Fischer, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Council Clerk Laura Timura, News Media.

The meeting convened at 6:27 p.m.

DISCUSSION ITEMS:

There was none.

REVIEW LEGISLATION:

(a) ORD. NO. 13-2022 - An ordinance amending Section No. 220.01 (c) of the Codified Ordinances to reflect that Council shall choose any Assistant Clerk(s) as it may deem necessary who shall be under the Clerk's direction and who shall perform such tasks as are requested by the members of Council. - 1st Reading (To be brought from Committee-of-the-Whole, Administration/Ken Fisher)

Mr. Hanek questioned if the Council Clerk could interview and Council can confirm instead of Council going through the process of interviewing. Mr. Fisher stated Council can formalize the appointment retroactive to the date. Mr. Fisher said Council can approve by majority vote after the fact. Mrs. Timura noted that an offer can be made contingent upon Council approval. Mr. Hanek stated this would bring it in align with the Charter and Council Rules.

Mr. Capretta made the motion to move Ordinance No. 13-2022 to tonight's agenda to City Council for 3 readings. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

No comments.

ADJOURNMENT:

Being no further business, Mr. Smith moved to adjourn the Committee of the Whole Meeting at 6:32 p.m. Vote –3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M Hanek", written over a horizontal line.

Nicholas Hanek

Vice Mayor

PROPOSED LEGISLATION



DATE: 2/28/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 7-2022** - A resolution authorizing the City Manager to enter into agreement with NOPEC to accept a 2022 Energized Community Grant in the amount of \$85,836.00.- **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: NOPEC has made available to all of the communities that participate with NOPEC a grant to implement energy efficiency or energy infrastructure projects that will benefit the community. This grant program is the fifth year of available grants. The 2018 grant was approved with Resolution 94-18. The 2019 grant was approved with Resolution 17-19. The 2020 grant was approved with Resolution 4-2020. The 2021 grant was approved with Resolution 4-2021.

PURPOSE AND EXPLANATION: The purpose of this grant will be able to improve/upgrade infrastructure to provide energy efficiencies.

IMPLEMENTATION SCHEDULE: Finalize grant agreement by March 28, 2022

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Previous NOPEC Grants were accounted for in the City Hall Expansion Fund #336. To remain consistent with past awards, we will propose a budget amendment to account for grant activity in the same fund. Grant expenditures must follow NOPEC guidelines. Budget amendment legislation for this grant and advances in/out to temporarily fund this grant are expected to be presented in February 2022.

\$85,836.00 NOPEC grant for 2022

RECOMMENDED ACTION:

One Reading

No

Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

January 13, 2022

RON MCVOY
Chairman

CHUCK KEIPER
Executive Director

BOARD OF DIRECTORS

RON MCVOY
Ashtabula County

DAVID SCHEFFLER
Central Ohio

JOHN ZEHENTBAUER
Columbiana County

GEORGINE WELO
Cuyahoga County

WILLIAM KOONS
Geauga County

G. STUART O'HARA
Huron County

HOLLIE BARTONE
Lake County

DAVE LESHINSKI
Lorain County

ROBERT MCCracken
Mahoning County

PAUL BARNETT
Medina County

MICKEY MAROZZI
Portage County

ANDREW SMALLSTEY
Richland County

AARON MONTZ
Seneca County

STEVE PATTERSON
Southeast Ohio

MARK BECKDAHL
Southwest Ohio

JOE MAZZOLA
Stark County

NICK MOLNAR
Summit County

DOUG FRANKLIN
Trumbull County

Carl DeForest
City Manager
Brunswick
4095 Center Road
Brunswick, OH 44212

Dear City Manager DeForest:

Congratulations! Brunswick is receiving a NOPEC Energized Community (NEC) grant of \$85,836 for 2022. NOPEC* and our supply partner NextEra value your community's membership and are awarding this grant to help your community achieve even greater savings on your utility bills that will benefit your community for years to come. This year, our revamped NEC grant program is more user friendly and requires less paperwork. The updated platform also has a new total funds summary to assist you with budgeting for larger projects.

Please accept your 2022 NEC Grant award by completing your community profile by June 30, 2022. Beginning in the 2022 NEC Grant year, we will no longer be requiring applications. Simply accept your funding by June 30, 2022, by completing the profile step of the process, then draw it down for eligible uses via disbursement request by November 30, 2024. Additional details on the updated process can be found in this year's program policies.

We're excited to offer this new streamlined 2022 grant process that has all the information and materials available online. There's no need for you to mail any documents. Later this month, you'll receive an e-mail with detailed instructions on how to access you community's information starting January 24th.

NOPEC's Loan and Grant Associate, Jessica Renner, is available by email at grants@nopecinc.org or by phone at 440-249-7072 if you have questions. Your Relationship Manager, Jose Delgado, is also available to help you with any questions.

We look forward to working with you!

Sincerely,



Chuck Keiper
Executive Director

cc: Finance Director Todd Fischer, Jose Delgado, Relationship Manager

*The NEC grant program is funded and administered by NOPEC, Inc., an affiliate of the Northeast Ohio Public Energy Council (NOPEC).



Energized Community (NEC) Grant

The **NOPEC Energized Community (NEC) Grant Program** provides grants to NOPEC member communities for energy-related projects. Established by NOPEC Inc. and NextEra Energy, the primary goal of providing funds is to help implement energy savings or energy infrastructure measures.



**NEW
2022
UPDATES**

**NEW
2022
UPDATES**

Ideas for 2022 Grant Projects

Grants can be used for government, residential, and commercial properties. Here are some examples of what you can use with your grant dollars:

- **NEW** Lease or purchase of plug-in electric vehicles
- Traffic signal upgrades
- Energy-efficient windows
- Solar-powered LED stop signs
- Energy-efficient air conditioner
- Electrical upgrades
- Generators
- Door replacement
- LED lighting upgrades
- Service garage insulation
- Energy-efficient metal roof system
- Installation of radius ceiling fans
- Energy efficient kitchen appliances

Secure Your Grant Dollars

Step 1: Submit Profile — Due by June 30th

- A. Accept funds by passing community legislation
- B. Complete grant agreement

Step 2: Draw Funds — Due by September 30th, 2024

- A. Submit disbursement requests
- NEW** No applications required!

Questions?

Contact Jessica Renner, NOPEC Loan and Grant Associate, at grants@nopecinc.org.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 7-2022

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO ACCEPT THE 2022 ENERGIZED COMMUNITY GRANT FROM NOPEC IN THE AMOUNT OF \$85,836.00.

WHEREAS: NOPEC has made a grant available to all participating communities to implement energy efficiency or energy infrastructure projects through the 2022 Energized Community Grant Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized, upon approval of the Law Director, to execute all necessary documents to accept the 2022 Energized Community Grant from NOPEC in the amount of \$85,836.00 to implement energy efficiency or energy infrastructure projects in the City.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for receipt of grant funds as soon as possible to allow for the improvement/upgrade of infrastructure to provide energy efficiencies. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura Timura

PROPOSED LEGISLATION



DATE: 2/28/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 8-2022** - A resolution authorizing the City Manager to purchase one (1) new stormwater camera system from Best Equipment in an amount not to exceed \$99,692.00. - **3rd Reading** (Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: The City of Brunswick has a stormwater camera system that has served its useful life and is no longer reliable. Down time for repairs is affecting our ability to make stormwater repairs. The current equipment is being transported to Michigan a few times a year to facilitate repairs. The proposed new camera system is high quality and can be serviced in North Royalton, OH. The quoted price is from the State Procurement Program under the direction of the Department of Administrative Services. The price for this camera system under the State Procurement Program is \$99,692.00 and it will replace the current camera system. The old camera system will be disposed of in accordance with the law. This purchase was budgeted for in the approved 2022 Capital Budget.

PURPOSE AND EXPLANATION: The purpose of this purchase is to replace old obsolete equipment with "like" equipment in order to provide storm water services to the City of Brunswick .

IMPLEMENTATION SCHEDULE: Order as soon as possible with an expected delivery in March.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: \$99,692.00 from the Stormwater Enterprise Fund #224 - account # 963-0420-56252

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes

Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**



SALES | SERVICE | PARTS

**EXPERTS IN MUNICIPAL AND CONTRACTOR
ENVIRONMENTAL SOLUTIONS SINCE 1917**

Sales Proposal for Brunswick, OH

PREPARED ESPECIALLY FOR

Paul Barnett
Service Director
Brunswick, OH

PREPARED BY

Joe Aquilino
Northeastern Ohio Sales
Best Equipment Company, Inc.

Equipment and Pricing

Document Prepared On: Jan 3, 2022
Pricing Valid for 30 Days

PREPARED ESPECIALLY FOR:	PREPARED BY:
Paul Barnett Service Director Brunswick, OH	Joe Aquilino Northeastern Ohio Sales Best Equipment Company, Inc.
PROCUREMENT	PAYMENT TERMS
State Contract Ohio STS: EnviroSight #800566	Invoice

EQUIPMENT DELIVERY
TO BRUNSWICK, OH

PRODUCT	PRICE	QUANTITY	SUBTOTAL
EnviroSight Rovver X System and Accessories See Below document for details	\$99,692.00	1	\$99,692.00
Subtotal			\$99,692.00
Total			\$99,692.00

NOTES

Terms and Conditions

Quotation

This document is for quotation purposes only. Do not pay from this quotation. An invoice will be prepared and sent for final total due.

New Equipment Warranty Terms

For new equipment sales, Standard Manufacturers warranty apply. Warranty Statements are available upon request.

Used Equipment Warranty Terms

Used Equipment is sold as is, where is, with no warranty stated or implied.

Taxes

If any tax figures are included, they are deemed reliable but not guaranteed. Exact taxes will be calculated at the time of invoice.

Trade Title

A copy of trade title, if applicable, is due at time of the agreement. Original trade title is due at delivery of purchased equipment.

Payment

All payments for the Equipment are due from Buyer on the date of the invoice unless other terms are agreed to in writing between the Seller and Buyer. Contractors are COD.

Delivery

Delivery dates are estimations. Best Equipment Company, Inc. does not guarantee delivery dates. Best Equipment Company, Inc. is not financially responsible for lost time, revenue, or any other losses. Liability of the goods/equipment in this sales quote transfers to the buyer, once the equipment is unloaded /delivered to the buyer, as acknowledged by the signature of this sales quote.

COVID and Supply Chain

Due to the volatile nature of the market and ongoing supply chain constraints, prices and lead times are subject to change without notice.

Acceptance

Sign Below for Acceptance of this Sales Proposal and all Terms and Conditions.

This agreement is binding. By signing, you agree that you are authorized to enter into this contract.

Paul Barnett
Service Director
Brunswick, OH

☐ Sales Tax Exempt

Meet Best Equipment

As Envirosight's exclusive sales partner in Ohio, Indiana and Kentucky, Best Equipment stands ready to deliver on-site support and factory-authorized service. The sales and service personnel at Best Equipment have undergone extensive training, making them your on-call experts for anything related to pipe infrastructure inspection. Additionally, Best Equipment is an Envirosight-certified service facility, stocking a broad inventory of service parts and capable of performing the full range of preventative maintenance and repairs.



Envirosight

sewer inspection technology

<i>qty</i>	<i>part no.</i>	<i>item</i>	<i>amount</i>	<i>Subtotal</i>
1	E -RX-SYS-TRUCK-BASIC-21	Rovver X Basic System System includes VC500 Controller with Vision Report Software installed, RAX300 Automatic Cable Reel with 300M (1000ft) cable, wireless remote controller, reel mounting frame, emergency stop cable, RX130 Quick Change version crawler with 3 sets of rubber wheels for 6" to 12" pipe diameter. RCX90 pan, tilt, zoom camera, Pressurization Kit, and Wincan VX entry license.	\$78,882	\$78,882
				
1	E -564-0900-04	RED200 RX Camera Elevator Kit, QCD RX Camera Elevator Kit RED200, QCD - Elevator RED200 with QCD camera and auxiliary connector for crawler RX130 Electrically driven elevator with freely adjustable elevation level Enables the RX130 to operate from DN300 to DN600 with centered camera position Simple and time-saving assembly due to QCD quick lock Compatible to following cameras: RCX90	\$14,280	\$14,280
				
1	E -559-0900-03	RAL200 RX Aux Light w/ Rear Camera RX Aux Light RAL200 w/ Rear Camera, QCD - LED auxiliary light RAL200 with QCD auxiliary connector and with backeye-camera for crawler	\$4,182	\$4,182

Envirosight

sewer inspection technology

RX130 6-High powered LED and reflectors for
DN200 up to DN600



4	E-080-0704-02	XL Rubber Wheel QC	\$568	\$2,272
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QuickChange XL Rubber Wheel RX130
D175x78 / d12 (QTY 1)



1	E-000-0036-00	Tyger Tail 2" for manhole bottom cable RVX	\$76	\$76
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Tyger Tail 2" for manhole bottom cable RVX



total: **\$99,692**



Warranty

Envirosight LLC (Envirosight) guarantees this product to be free from defects in materials and manufacturing. Envirosight's obligation under this Warranty shall

Envirosight



sewer inspection technology

be limited to the repair or exchange of any part or parts thereof which may prove to be defective under normal use and service within one (1) years from the date of original purchase and which our examination, at our facility, shall disclose, to our satisfaction, to be defective. This Warranty is expressly in lieu of all other warranties, express or implied, including the warranties of merchantability and fitness for use and of all other obligations or liabilities on our parts, and we neither assume nor authorize any other person to assume for us, any other liability in connection with the sale of Envirosight's equipment. This Warranty shall not apply to any equipment that has been subject to accident, negligence, alteration, abuse, unauthorized repair, improper storage or other misuse. This Warranty applies only to the original purchaser and cannot be assigned or transferred to any third party without express written consent of Envirosight. The warranty does not apply to expendable items or normal wear and tear or failure due to overheating or radiation exposure. Additionally, Envirosight assumes no responsibility, either expressed or implied, regarding the improper usage of this equipment or interpretation of test data derived from this product. Envirosight's responsibility and obligations, in all cases, are limited strictly to the repair and/or replacement cost as outlined above. This warranty shall be governed by the laws of the State of New Jersey. Note: In the event that the equipment cannot be returned to Envirosight, for whatever reason, the customer agrees to pay for all travel and living expenses incurred to have an Envirosight LLC representative evaluate, assess or affect a field warranty repair.

Envirosight is not responsible for shipping costs. After receiving and evaluating the product, Envirosight's product manager will contact you to discuss the warranty claim.



CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 8-2022

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW STORMWATER CAMERA SYSTEM FROM BEST EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$99,692.00.

WHEREAS: The City belongs to the State Procurement Program under the direction of the Department of Administrative Services; and

WHEREAS: The contract under the State Procurement Program has been awarded to Best Equipment.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a new Stormwater Camera System from Best Equipment in an amount not to exceed \$99,692.00.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura

PROPOSED LEGISLATION



DATE: 2/28/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Nicholas Hanek

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 13-2022** - An ordinance amending Section No. 220.01 (c) of the Codified Ordinances to reflect that Council shall choose any Assistant Clerk(s) as it may deem necessary who shall be under the Clerk's direction and who shall perform such tasks as are requested by the members of Council.- **2nd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: It is recommended to amend Section 220.01(c) of the Codified Ordinances to authorize Council to select the Assistant Clerk(s) of Council.

PURPOSE AND EXPLANATION: This amendment will remove authorization to select the Assistant Clerk of Council from the Clerk of Council to Council. This will also be consistent with the Charter.

IMPLEMENTATION

SCHEDULE: Recommend adoption after 3 readings.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. _____

BY:

AN ORDINANCE AMENDING SECTION 220.01(c) OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 220.01(c) of the Codified Ordinances is hereby amended as follows:

“(c) The Clerk of Council is hereby authorized to select a part-time employee, upon confirmation by the majority of the members of Council, who shall be under the Clerk’s direction and who shall perform such tasks as directed by the Clerk or as ~~are~~ requested by the members of Council.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 2/28/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Matt Jones

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 14-2022** - An ordinance updating and re-adopting the City's Official Zoning Map. - **2nd Reading** (Planning & Zoning Committee, *Administration/Matt Jones*)

BACKGROUND: The Official Zoning Map was originally adopted by City Council Ordinance 53-97 effective June 11, 1997.

PURPOSE AND EXPLANATION: Pursuant to Section 1248.03 of the Codified Ordinances, an update to the City's Official Zoning Map is necessary so that the map on file with the City Engineer will accurately show district boundaries as amended by various zoning ordinances.

IMPLEMENTATION SCHEDULE: The Official Zoning Map on file with the City Engineer's office will be updated immediately upon adoption of the ordinance.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

OFFICIAL ZONING MAP

CITY OF BRUNSWICK, OHIO

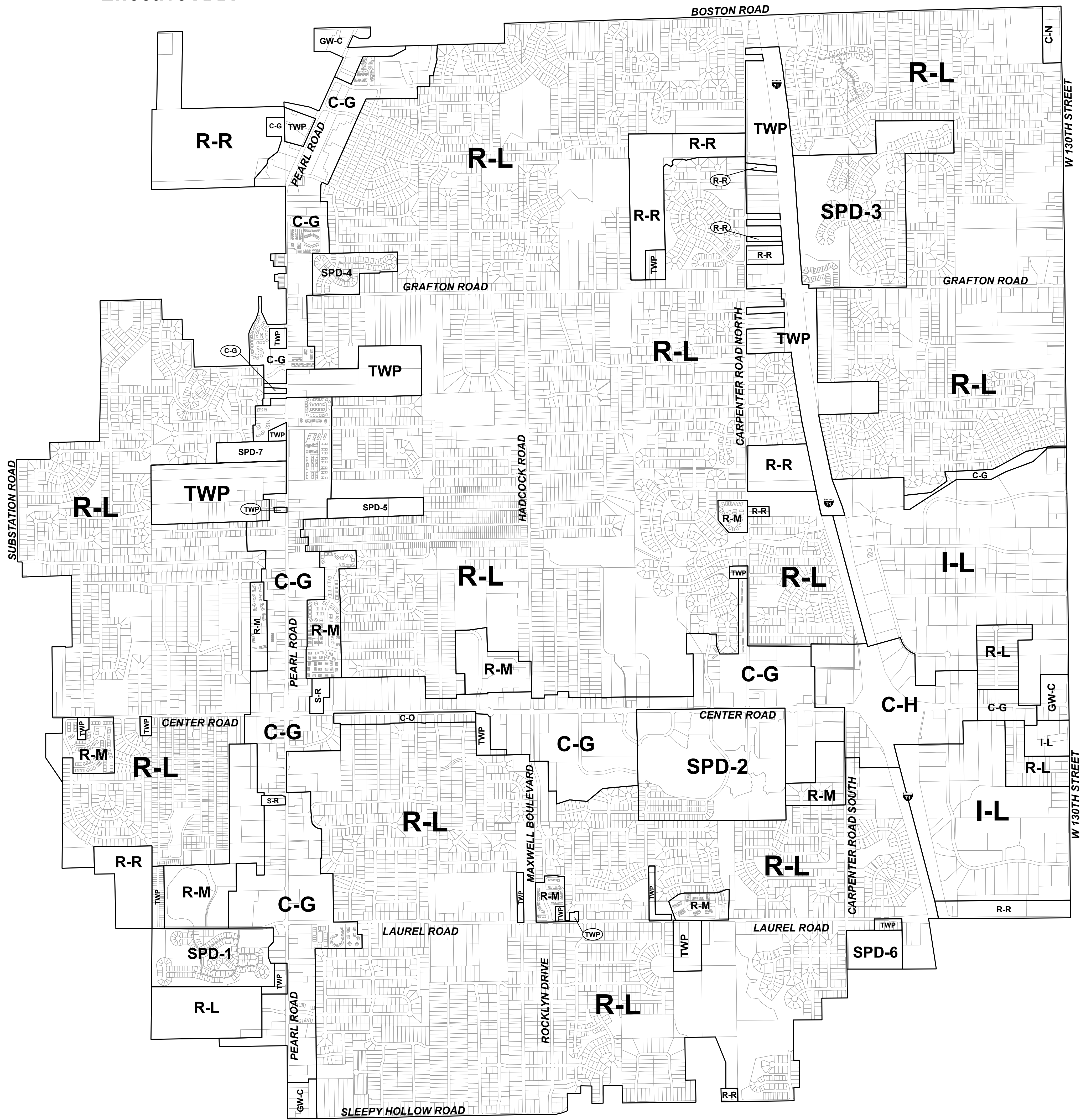
MAP ADOPTION
Council Ordinance 53-97
Effective June 11, 1997
Re-Adopted Ordinance XXX
Effective XXX

January 26, 2022

I, LAURA TIMURA, CLERK OF COUNCIL OF THE CITY OF BRUNSWICK HEREBY CERTIFY THIS MAP AS THE OFFICIAL ZONING MAP AS REFERENCED IN SECTION 1248.03 AND RE-ADOPTED BY ORDINANCE XXX.

LAURA TIMURA, CMC
CLERK OF COUNCIL

DATE



DISTRICTS

AMENDMENTS

- C-G General Commercial

C-H Highway Interchange Commercial

C-N Neighborhood Commercial

C-O Office Commercial

GW-C Gateway

I-D Industrial Distribution

I-L Light Industrial
- R-L Low Density Residential

R-M Medium Density Residential

R-R Rural Residential

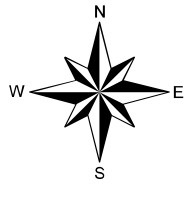
SPD Special Planning Districts

S-R Senior Residence District

TWP Brunswick Hills Township

MAP NOTES

Map By: Chagrin Valley Engineering, LTD.
Cartographer: ALH
Scale: 1:12,000
Projection: NAD 1983 StatePlane Ohio North FIPS 3401 Feet
Data Sources: Parcels & Zoning (Medina County GIS 2021)
with select updates from Chagrin Valley Engineering, LTD. GIS



ORDINANCE	DATE	ORDINANCE	DATE	ORDINANCE	DATE	ORDINANCE	DATE
137-98	9/14/98	51-06	7/10/06	16-16	4/25/16		
175-98	12/7/98	109-06	11/13/06	54-18	9/24/18		
180-98	1/11/99	120-06	12/18/06	84-18	12/10/18		
31-99	3/8/99	16-07	3/12/07	1-19	1/14/19		
63-99	6/14/99	18-07	3/12/07	12-19	2/11/19		
79-99	7/12/99	53-07	6/11/07	13-19	2/25/19		
88-99	7/26/99	32-08	2/25/08	48-19	7/29/19		
89-99	7/26/99	24-08	4/28/08	60-19	10/14/19		
71-00	5/22/00	56-09	5/21/09	85-19	12/16/19		
72-00	5/22/00	55-09	6/8/09	86-19	12/16/19		
65-01	6/25/01	88-10	10/25/10	68-2020	12/14/20		
44-02	4/8/02	111-10	12/20/10	10-2021	3/8/21		
49-02	5/28/02	112-11	1/9/12	40-2021	5/24/21		
76-02	7/22/02	5-13	1/28/13				
88-02	8/19/02	50-13	6/24/13				
95-02	9/9/02	101-13	12/9/13				
89-02	9/23/02	75-14	9/8/14				
90-02	9/23/02	16-15	3/23/15				
123-02	12/9/02	39-15	6/22/15				
118-03	11/10/03	40-15	6/22/15				
170-04	2/14/05	71-15	10/19/15				
78-04	3/2/05	1-16	2/8/16				
82-05	8/10/05	2-16	2/8/16				

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. _____

BY:

AN ORDINANCE ADOPTING THE UPDATED OFFICIAL ZONING MAP OF
THE CITY OF BRUNSWICK.

WHEREAS: Pursuant to Codified Ordinance Section 1248.03, it is necessary to adopt the updated Official Zoning Map of the City of Brunswick to accurately depict Zoning District boundaries as amended by the rezoning of properties in the City and/or annexations to the City.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the updated Official Zoning Map of the City of Brunswick, as attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and shall remain on file in the office of the City Engineer.

SECTION 2: That the Clerk of Council is hereby directed to sign and certify Exhibit "A" hereto as the Official Zoning Map of the City of Brunswick.

SECTION 3: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 2/28/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: ORD. NO. 19-2022 - An emergency resolution declaring the intention of the City of Brunswick to provide municipal services to three (3) adjacent parcels of land (Permanent Parcel Nos. 001-02A-25-040, 001-02A-25-041 and 001-02A-25-042) consisting of 0.4417 acres on Pearl Road. – **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

BACKGROUND: The City of Brunswick has been notified that a Petition for Regular Annexation on Application of Owners (the "Petition") was presented to the Medina County Commissioners requesting three (3) adjacent parcels of land (Permanent Parcel Nos. 001-02A-25-040, 001-02A-25-041 and 001-02A-25-042) be annexed from Brunswick Hills Township to the City of Brunswick.

PURPOSE AND EXPLANATION: Brunswick City Council declares that, should the Medina County Commissioners grant the annexation of Permanent Parcel Nos. 001-02A-25-040, 001-02A-25-041 and 001-02A-25-042 consisting of 0.4417 acres on Pearl Road, the City of Brunswick will provide police protection, fire prevention/suppression, EMS service, and any and all other services rendered to residents of the City of Brunswick. Additionally, the City of Brunswick will support any application to the Cleveland Division of Water for connection to the water system for the provision of water services to the property and to the Medina County Sanitary Engineer for connection to the sanitary sewer system, subject to payment of any and all applicable costs and fees.

IMPLEMENTATION

SCHEDULE: Immediately.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipality, and for the further reason that the approved legislation must be filed with the Medina County Commissioners' Office twenty(20) days before the May 3, 2022 hearing date, i.e., by April 13, 2022.

**ADDITIONAL
INFORMATION:**

Medina County Commissioners

Stephen D. Hambley
William F. Hutson
Colleen M. Swedyk

County Administration Building
144 North Broadway
Medina, Ohio 44256

Phone: (330) 722-9208
Toll Free: (844) 722-3800
Fax: (330) 722-9206

February 18, 2022

Daniel Lindner, Esq.
The Lindner Law Firm LLC
2077 E. 4th Street, 2nd Floor
Cleveland, OH 44115

RE: Petition for Regular Annexation – 0.4417 acres
Brunswick Hills Township to the City of Brunswick

Dear Mr. Lindner,

The Board of Medina County Commissioners will conduct a hearing on the above-referenced petition for annexation submitted by your office today after their regular meeting on Tuesday, May 3, 2022, at approximately 10:30 a.m.

Sincerely,



Rhonda Beck
Clerk of the Board of County Commissioners

cc: Katherine Esber, Fiscal Officer, Brunswick Hills Township
Laura Timura, Clerk of Council, City of Brunswick

CITY OF BRUNSWICK, OHIO
RESOLUTION NUMBER _____

BY:

AN EMERGENCY RESOLUTION DECLARING THE INTENTION OF THE CITY OF BRUNSWICK TO PROVIDE MUNICIPAL SERVICES TO THREE (3) ADJACENT PARCELS OF LAND (PPNs 001-02A-25-040, 001-02A-25-041 AND 001-02A-25-042) CONSISTING OF 0.4417 ACRES ON PEARL ROAD.

WHEREAS: The City of Brunswick has been notified that a Petition for Regular Annexation on Application of Owners (the "Petition") was presented to the Medina County Commissioners requesting three (3) adjacent parcels of land be annexed from Brunswick Hills Township to the City of Brunswick, and

WHEREAS: The City of Brunswick does not object to this Petition.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The Council for the City of Brunswick hereby declares that, should the Medina County Commissioners grant the annexation of the three (3) adjacent parcels of land (PPNs 001-02A-25-040, 001-02A-25-041 and 001-02A-25-042) consisting of 0.4417 acres on Pearl Road, the City of Brunswick will provide police protection, fire prevention/suppression, EMS service, and any and all other services rendered to residents of the City of Brunswick. Additionally, the City of Brunswick will support any application to the Cleveland Division of Water for connection to the water system for the provision of water services to the property and to the Medina County Sanitary Engineer for connection to the sanitary sewer system, subject to payment of any and all applicable costs and fees.

SECTION 2: That the Council of the City of Brunswick hereby urges the County to undertake a careful and deliberate study of all matters presented in the Petition for Regular Annexation on Application of Owners, as attached hereto as Exhibit "A", and to approve the proposed annexation of such property to the City of Brunswick.

SECTION 3: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipality, and for the further reason that the approved legislation must be filed with the Medina County Commissioners' Office twenty (20) days before the May 3, 2022 hearing date, i.e., by April 13, 2022. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST:

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 2/28/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Carl DeForest

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 20-2022** - An emergency resolution authorizing the City Manager to execute all necessary documents to accept a Natureworks Grant from the Ohio Department of Natural Resources for the Inclusive Playground Project in the amount of \$61,040.00. - **1st Reading** (To be brought from Parks, Recreation, & Community Committee, *Administration/Carl DeForest*)

BACKGROUND: The City of Brunswick and Brunswick City Schools have launched a joint fundraising effort to create an inclusive playground at Neura Park that would provide an environment for kids of all development levels to play together. As part of this effort, the City of Brunswick applied for and was awarded a Natureworks grant from the Ohio Department of Natural Resources to fund a portion of the project.

PURPOSE AND EXPLANATION: The City was notified by ODNR of a grant award in a not to exceed amount of \$61,040 and was provided with documents to be authorized by the City and ODNR. It will be necessary to receive approval from Brunswick City Council to accept the grant award and authorize the City Manager to execute the documents.

IMPLEMENTATION

SCHEDULE: It is anticipated for construction to begin in 2022, once funding is secured.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes

Suspension of Rules Yes

If emergency or suspension of the rules, why the request?

To ensure timely compliance with the grant award requirements.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO EXECUTE ALL NECESSARY DOCUMENTS TO ACCEPT A
NATUREWORKS GRANT FROM THE OHIO DEPARTMENT OF NATURAL
RESOURCES FOR THE INCLUSIVE PLAYGROUND PROJECT IN THE
AMOUNT OF \$61,040.00.

WHEREAS: The City has been awarded a Natureworks Grant from the Ohio Department of
Natural Resources for the inclusive playground project (the "Project") in the
amount of \$61,040.00.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized, upon approval of the Law Director, to
execute all necessary documents to accept the Natureworks Grant from the Ohio
Department of Natural Resources for the Project in the amount of \$61,040.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for
the immediate preservation of the public peace, property, health, safety or
welfare, and for the additional reason to ensure award and receipt of grant funds
for the Project. Therefore, the same shall be in full force and effect from and
after its passage by the required number of votes or from the earliest time allowed
by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura