

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda

MAY 23, 2022

6:30 PM

or Immediately Following
Services, Utilities, Technology & Cable Committee

1. Discussion Items

2. Motion Items

- (a) Consideration of request for motion to allow the City Manager/Safety Director to execute and sign a depository agreement for public funds between First Federal of Lakewood and the City of Brunswick.
- (b) Motion authorizing the City Manager to advertise for public bids for the 2022 Catch Basin Repair Program and Morlee Storm Sewer Improvements.
- (c) Motion authorizing the City Manager to advertise for public bids for the Skyview Drive Phase 2 project.
- (d) Motion authorizing a change order in the amount of \$7,588.05 to Set in Stone Contracting, LLC for the Old Eagle Drive Reconstruction project.

3. Review Legislation

RES. NO. 48-2022 - An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the Program Year 2022 Community Housing Impact and Preservation Program Grant. - **1st Reading** - (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

RES. NO. 49-2022 - An emergency resolution authorizing the City Manager/Safety Director to execute documents and authorize payment for the purchase of property at 1094 Hadcock Road for an amount not to exceed \$170,000. - **1st Reading** (To be brought from Committee-of-the Whole, *Administration/Carl DeForest*)

ORD. NO. 50-2022- An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2023, through December 31, 2023. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

RES. NO. 52-2022 - An emergency resolution authorizing the City Manager and City Engineer to submit program year 2022 Community Development Block Grant

applications for the Randall-Sheri-Rose Improvement Project and Old Presidential Resurfacing Project. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*)

4. General Discussion
5. Executive Session
 - (a) Motion to go into Executive Session to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee.
6. Adjournment

THE CITY OF BRUNSWICK

PROPOSED MOTION



DATE: 5/23/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

MOTION: Consideration of request for motion to allow the City Manager/Safety Director to execute and sign a depository agreement for public funds between First Federal of Lakewood and the City of Brunswick.

BACKGROUND: The current depository agreement between the City and First Federal of Lakewood expires on July 31, 2022. It is desired to continue this relationship and enter into a new 5 year depository agreement with First Federal of Lakewood. The new agreement term is expected to be August 1, 2022 through July 31, 2027.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:** See background above.

**RECOMMENDED
ACTION:**

**ADDITIONAL
INFORMATION:**

THE CITY OF BRUNSWICK

PROPOSED MOTION



DATE: 5/23/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Matt Jones

COPY: Mayor Ron Falconi

MOTION: Motion authorizing the City Manager to advertise for public bids for the 2022 Catch Basin Repair Program and Morlee Storm Sewer Improvements.

BACKGROUND: New request.

PURPOSE AND EXPLANATION: The proposed project will seek to repair deteriorated catch basins and concrete boxouts citywide, improving neighborhood accessibility and safety to the traveling public. Also, this project will remove and replace a section of failed storm sewer in an easement east of Morlee Drive.

IMPLEMENTATION SCHEDULE: Should authorization to bid be secured at the May 23, 2022 Committee-of-the-Whole meeting, the project will be advertised in June. Construction is anticipated to begin on or about August 1.

FINANCIAL INFORMATION: 2022 Catch Basin Repair Program - - Storm Water Enterprise Management Fund #224 - 224-0420-54265 - - 120000
Morlee Drive Storm Sewer - - Storm Water Enterprise Management Fund #224 - 224-0455-56881 - - 29000

FINANCIAL SUMMARY: For accounting, capitalization of assets and auditing purposes, if the Morlee Drive Storm Sewer project portion can be broken out separately from the Catch basin costs, the Morlee Drive Construction costs would be best recorded to account #224-0455-56881.

By combining these two projects, it is possible that cost savings on the Morlee Drive portion could reach as much as 20%.

RECOMMENDED ACTION: Passage of a motion which authorizes the City Manager to advertise for and seek public bids for the 2022 Catch Basin Repair Program and Morlee Storm Sewer Improvements.

**ADDITIONAL
INFORMATION:**

PROPOSED MOTION



DATE: 5/23/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Matt Jones

COPY: Mayor Ron Falconi

MOTION: Motion authorizing the City Manager to advertise for public bids for the Skyview Drive Phase 2 project.

BACKGROUND: The proposed project will seek to rehabilitate, repair, and resurface the existing deteriorated concrete pavement on Skyview Drive between Woodhollow Drive and Boston Road, improving neighborhood accessibility and safety to the traveling public. This project is being partially funded by a grant from the Ohio Public Works Commission.

PURPOSE AND EXPLANATION: The proposed project will remove and replace deteriorated concrete pavement joint/slabs and install a chip seal interlayer and an asphalt overlay on Skyview Drive between Woodhollow Drive and Boston Road. Sidewalk and curb ramps will be removed and replaced as needed. Catch basins within the project limits will also be adjusted or replaced as needed.

IMPLEMENTATION SCHEDULE: Should authorization to bid be secured at the May 23, 2022 Committee-of-the-Whole meeting, the project will be advertised in June. Construction is anticipated to begin in August.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The preliminary engineer construction cost estimate for the Skyview Drive Phase II project is \$983,400, which includes contingencies.

The project is planned to be partially funded (OPWC Skyview Drive Improvement Fund #373) with a grant in the amount of \$622,138 and a \$167,452 - 0% Interest loan from the Ohio Public Works Commission. The remainder of the cost of this project is expected to be paid from City local funds from the Road Improvement Fund #333 (account#333-0486-xxxxx).

The City must not award the project until after OPWC funding is secured and an agreement is signed. The City may, however, solicit bids at this time.

RECOMMENDED

ACTION:

Passage of a motion which authorizes the City Manager to advertise for and seek public bids for the Skyview Drive Phase 2 project.

ADDITIONAL

INFORMATION:

THE CITY OF BRUNSWICK
PROPOSED MOTION



DATE: 5/23/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Matt Jones

COPY: Mayor Ron Falconi

MOTION: Motion authorizing a change order in the amount of \$7,588.05 to Set in Stone Contracting, LLC for the Old Eagle Drive Reconstruction project.

BACKGROUND: The original contract in the amount of \$623,945.00 was awarded by City Council on August 2, 2021. A change order was subsequently approved by City Council motion on December 13, 2021, increasing the contract to \$663,524.46. At that time, it was noted that an additional change order would likely be necessary in Spring 2022 due to an overage in asphalt quantity (see purpose and explanation below).

PURPOSE AND EXPLANATION: The additional funds are necessary to cover the costs of pay items currently agreed upon by the Contractor and City Engineer. Most of the additional costs are due to a slight overage in asphalt quantity on the shared use path necessitated by soft subgrade conditions.

IMPLEMENTATION SCHEDULE: The project is substantially complete with punch list items remaining.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The change order will increase the contract amount by \$7,588.05 from \$663,524.46 to \$671,112.51.

This additional change order of \$7,588.05 is expected to be broken down between OPWC and the City based on the percentages listed in the OPWC award/application. The OPWC portion of this change order is calculated to be \$4,750.13 and charged to account #372-0489-56881 and the City's portion of this change order is expected to be \$2,837.92 and charged to account #333-0489-56881.

RECOMMENDED ACTION: Passage of a motion which authorizes a change order in the amount of \$7,588.05 to Set in Stone Contracting, LLC for the Old Eagle Drive Reconstruction project.

**ADDITIONAL
INFORMATION:**

PROPOSED LEGISLATION



DATE: 5/23/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 48-2022** - An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the Program Year 2022 Community Housing Impact and Preservation Program Grant. - **1st Reading** - (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

BACKGROUND: The Ohio Development Services Agency, Office of Community Development's filing guidelines for the Program Year (PY) 2022 Community Housing Impact and Preservation Program (CHIP) Grant encourages the partnership of communities by increasing the available funding for each partnering community by \$100,000.00. The above agency requires partnering communities to enter into a Partnership Agreement.

PURPOSE AND EXPLANATION: The City of Brunswick intends to partner with the City of Medina to maximize funds available to each community. Pursuant to the PY 2022 Partnership Agreement, the potential total grant award will be \$700,000.00. The City of Medina has been designated as the Grantee of the PY 2022 CHIP Grant to facilitate applying for, implementing, and administering Grant funds between the two partnering cities.

IMPLEMENTATION SCHEDULE:

Immediately.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

The attached application lists a commitment of \$27,595.00 of available HOME program income funds to the PY 2022 CHIP grant, Account No. 133-2022-54100. Final program income funds to be earmarked for the CHIP grant will ultimately be dictated by the State of Ohio and subject to appropriation by the City Council. Program income funds generally change from month to month as events occur, interest is earned or homes that previously received CHIP awards are sold, etc.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and for the additional reason that the PY 2022 CHIP Grant Application must be submitted by June 22, 2022.

**ADDITIONAL
INFORMATION:**

State of Ohio
PY2022 Community Housing Impact and Preservation (CHIP) Program
Partnership Agreement
Between
City of Medina, Ohio and the City of Brunswick, Ohio;

WHEREAS, City of Medina will be submitting a PY2022 CHIP Grant Application to the Ohio Department of Development (ODOD) due June 22, 2022; and

WHEREAS, ODOD has determined that the City of Brunswick is an eligible CHIP program “partner” participant within City of Medina for the PY2022 funding round enabling City of Medina to apply for \$400,000 and Brunswick for \$300,000; for a total grant of \$700,000 for housing assistance to income eligible households; and

WHEREAS, without this partnership agreement, City of Medina would have been eligible for only \$400,000 of CHIP Grant Funds; and

WHEREAS, the City of Medina Housing Advisory Committee at its Tuesday, May 10, 2022, meeting supported the continuation of a partnership arrangement between City of Medina and the City of Brunswick for the PY2022 CHIP Grant Application;

WHEREAS, the City of Brunswick reviewed and approved the PY2022 CHIP Partnership arrangement; and

WHEREAS, City of Medina and the City of Brunswick agree to form a partnership for the purpose of applying for a PY2022 CHIP Grant Application; and

WHEREAS, City of Medina has agreed to be the Grantee and fiscal agent for the entire PY2022 CHIP Grant and be responsible for the preparation of the PY2022 CHIP Application and for the administration of the grant in accordance with the CHIP rules and regulations as required by ODOD;

NOW, THEREFORE, City of Medina and the City of Brunswick do hereby agree to the following terms of this PY2022 CHIP Partnership Agreement:

1. That City of Medina will be responsible for the preparation of the PY2022 CHIP Grant Application due June 22, 2022, that will include the partnership arrangement between the City of Medina and the City of Brunswick as stipulated herein.
2. That City of Medina will be the Grantee (recipient of the PY2022 CHIP Grant) and be responsible for the overall administration and implementation of said grant.

3. That this agreement will be in full force and effect for the duration of the PY2022 CHIP Grant Period which will be from December 1, 2022, until April 30, 2025 (due to recent ODOD-OCD grant period extension).
4. That this agreement cannot be withdrawn or terminated by any parties while it remains in effect.
5. That through this partnership agreement, City of Medina is eligible to apply for \$700,000 of CHIP Grant Funds that may include Federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program Funds (HOME) and State of Ohio Housing Trust Fund (OHTF) monies to fund private owner rehabilitation loans, and home repair grants. Final numbers to be determined by ODOD based on available funding.
6. That for the PY2022 CHIP Grant, the City of Medina CHIP Program Policies and Procedures Manual will be utilized for the administration of the grant.
7. As required by ODOD, that City of Medina and the City of Brunswick will use respective CHIP Program Income as leverage/in conjunction with the PY2022 City of Medina CHIP Grant Application and program, if funded.
8. That City of Medina agrees to retain and track the use of CHIP Program Income deriving from said Grant and use it to fund CHIP eligible housing activities in the City of Brunswick and throughout the City of Medina CHIP Service Area.
9. That City of Medina will provide copies of the ODOD CHIP status reports to the City of Brunswick and provide updates on program status throughout the grant period.
10. That City of Medina will be the repository of all applicable PY2022 CHIP program records for monitoring purposes and agrees to retain all applicable records for the required time period from the date of grant completion, currently three years.
11. That City of Medina and the City of Brunswick agree to take actions necessary to assure compliance with the certifications required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights of 1964, the Fair Housing Act, Section 109 of the Housing and Community Development Act of 1974 and other applicable laws.

12. That City of Medina and the City of Brunswick agree that CHIP funds are prohibited for activities that do not affirmatively further fair housing within their own jurisdiction or that impedes the Grantee's actions to comply with its fair housing certification. Noncompliance can, in turn, provide cause for funding sanctions or other remedial actions by the State of Ohio or U.S. Department of Housing and Urban Development (HUD).
13. That City of Medina and the City of Brunswick do designate Poggemeyer Design Group, Inc. a Kleinfelder Company and its CHIP staff to be Representatives of the Local Public Agency (LPA) and that staff may be responsible for executing certain necessary CHIP contract documentation used for Private Rehabilitation, Home Repair, and TBRA; including, but not limited to, the HOME Written Agreement.

THE UNDERSIGNED REPRESENTATIVES OF THIS PY2022 CHIP PARTNERSHIP AGREEMENT HEREBY AGREE TO THE ABOVE STATED TERMS AND CONDITIONS ON RESPECTIVE DATES SET FORTH ON SIGNATORY PAGES.

SEE SIGNATORY PAGES.

SIGNATORY:

**PY2022 CHIP PARTNERSHIP AGREEMENT
CITY OF MEDINA, OHIO**

**Mayor Dennis Hanwell
City of Medina**

Witness

Date: _____

SIGNATORY:

**PY2022 CHIP PARTNERSHIP AGREEMENT
CITY OF BRUNSWICK, OHIO**

**Carl DeForest
City Manager
City of Brunswick**

Witness

Date: _____

ATTACHMENT

CHIP GRANT FUNDS PARTNERSHIP BUDGET / DISTRIBUTION

The CHIP grant funds will be budgeted and distributed between the two partners, City of Medina, and the City of Brunswick, for use in respective jurisdiction service areas. The City CHIP service area extends to the corporation limits.

The budget amounts shown in the Table below will be in effect for an initial grant period from December 1, 2022, until April 30, 2025, unless other arrangements are approved by both City of Medina and the City of Brunswick, after which any remaining unspent grant funds will be available and expended throughout the partnering jurisdictions CHIP Program Service Area regardless of the original program “budget.”

PY2022 CHIP Activities Budget (Includes \$107,407 from City of Medina & City of Brunswick HOME Program Income)

Partnering Jurisdiction	Activity	Activity Budget	Outcomes
City of Medina	Private Owner Rehabilitation	\$302,613	4
	Home Repair - Owner	\$105,000	5
City of Brunswick	Private Owner Rehabilitation	\$194,794	3
	Home Repair - Owner	\$105,000	5
Jurisdiction TBD	Tenant Based Rental Assistance	\$16,000	10
TOTAL		\$723,407 (\$616,000 CHIP & \$107,407 PI)	27

*Single contract with Medina Metropolitan Housing Authority. Rental assistance will be available without regard to location of rental unit with the City of Medina or within the City of Brunswick corporate limits (based on TBRA families/needs) *

PY2022 CHIP Administration and Fair Housing Budget

Activity	Activity Budget
Fair Housing Program	\$5,000
Environmental Review	\$6,500
General Administration to PDG (Walkaway properties/costs, PDG Administration Costs)	\$55,500
CHIP Application Preparation back to City if Funded	\$14,000
General Administration to City	\$3,000
TOTAL	\$84,000

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO PARTNERSHIP AGREEMENT WITH THE CITY OF
MEDINA FOR APPLICATION FOR THE PROGRAM YEAR 2022
COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM
GRANT.

WHEREAS: The Ohio Development Services Agency, Office of Community Development's filing guidelines for the Program Year ("PY") 2022 Community Housing Impact & Preservation Program ("CHIP") Grant encourages the partnership of communities by increasing the available funding for each partnering community by \$100,000.00;

WHEREAS: The Ohio Development Services Agency, Office of Community Development requires partnering communities to enter into a Partnership Agreement;

WHEREAS: The City of Brunswick intends to partner with the City of Medina to maximize funds available to each community; and

WHEREAS: The City of Medina has been designated as the Grantee of the CHIP Grant to facilitate applying for, implementing and administering Grant funds between the partnering communities.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized, upon approval of the Law Director, to enter into a Partnership Agreement with the City of Medina for the PY 2022 CHIP Grant.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary as the Partnership Agreement must be submitted to the State of Ohio no later than June 22, 2022. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura

PY2022 CHIP Budget DRAFT 2 – CHIP & PI FUNDS

Applicant:	City of Medina (partnering with City of Brunswick)						
If applying for Home Repair Funds, are you willing to target all (or a portion) of those funds to households at or below 50% of Area Median Income: No							
If yes, how much of your Home Repair Budget? \$0							
A	B		C	D	E	F	G
Activities	CDBG Funds		HOME Funds	TotalCHIP Funds	Primary Outcomes		
Primary Activities:	LMI	S/B					
1) Private Owner Rehabilitation			\$497,407	\$497,407	7		
2) Home Repair	\$210,000			\$210,000	10		
3) Tenant-Based Rental Assistance			\$16,000	\$16,000	10		
4)				\$0			
5)				\$0			
6)				\$0			
7)				\$0			
8)				\$0			
9)				\$0			
10) Total Primary	\$210,000	\$0	\$513,407	\$723,407	Activity Outcomes	Persons Benefiting	% LMI Households
Supportive Activities:							
11)				\$0			
12)				\$0			
13)				\$0			
14)				\$0			
15) Total Supportive	\$0	\$0	\$0	\$0			
16) Total Activities (10)+(15)	\$210,000	\$0	\$513,407	\$723,407	Activity Outcomes	Persons Benefiting	% LMI Households
17) Project & Non-Specific Admin.	\$39,500		\$39,500	\$79,000			
18) Fair Housing	\$5,000			\$5,000	1 Program		100%
19) Total Admin. (17)+(18)	\$44,500		\$39,500	\$84,000			
20) Grand Total (16)+(19)	\$254,500	\$0	\$552,907	\$807,407			

Note: Cities of Medina & Brunswick to commit Program Income. Updated balances as of March 2022:

City of Medina: \$79,812 HOME / \$0 CDBG

City of Brunswick: \$27,595 HOME / \$0 CDBG

PI available pending contract signing of any additional POR for the PY2020 CHIP

Available for PY22: \$107,407 ... TOTAL CHIP & PI: \$807,407

Thresholds:

Home Repair – 30% of grant request - \$210,000 = 30% of \$700,000

General Admin – 12% of grant request - \$84,000 = 12% of \$700,000

POR Average (Hard Cost) - \$59,058 CHIP funds w/ HOME PI included-7 units / \$43,714 (Hard Cost-only CHIP-7 units)

HR Average (Hard Cost) - \$16,500 w/CHIP funds only-10 units

TBRA Average - \$1,440/per HH – 10% soft costs = \$1,600 (Total for TBRA-\$16,000)

POR Hard/Soft Costs: \$59,058/\$12,000 – 20%

Avg POR Soft Cost-ODOD: 20% (recommended)

HR Hard/Soft Costs: \$16,500/\$4,500 – 27%

Avg HR Soft Cost-ODOD: 25% (recommended)

PROPOSED LEGISLATION



DATE: 5/23/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Carl DeForest

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 49-2022** - An emergency resolution authorizing the City Manager/Safety Director to execute documents and authorize payment for the purchase of property at 1094 Hadcock Road for an amount not to exceed \$170,000. - **1st Reading** (To be brought from Committee-of-the Whole, *Administration/Carl DeForest*)

BACKGROUND: At its Committee-of-the-Whole meeting on April 25, 2022, Brunswick City Council approved a motion to authorize the City Manager to acquire property needed for municipal purposes for an amount not to exceed \$175,000. The Law Department has since negotiated terms with the sales agent for the property at 1094 Hadcock Road and requested the necessary documents for the purchase and transfer of title.

PURPOSE AND EXPLANATION: The City is considering using this property as a location for a new fire station, pending available funding and City Council approval. In order to proceed with the Request for Qualifications (RFQ) from engineers/architects for design and cost estimates, a site for a potential new station must be specified and necessary surveys must be prepared.

IMPLEMENTATION

SCHEDULE: Upon approval and transfer of title of said property, the City Administration will proceed with RFQ process.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

On December 20, 2021, per Resolution #113-2021, City Council set aside \$3,505,678.95 for future improvements to the City's Fire Stations. If desired by City Council, these funds can be used for the purchase of property at 1094 Hadcock Road for a potential site for a new Fire Station. Expenditures pertaining to Fire Station Improvements/Fire Stations are to be recorded in Fire Fund/Subfund #964. Land purchases will be recorded in account #964-0437-56882.

If funds are used for the purchase of property, it is likely additional appropriations would be needed prior to any design and architectural services selected.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
To ensure timely compliance with the terms of the negotiated sales agreement and proceed with the RFQ process.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE PURCHASE OF
REAL PROPERTY FOR MUNICIPAL PURPOSES IN AN AMOUNT NOT TO
EXCEED \$170,000.00.

WHEREAS: Upon prior approval of City Council, the City Manager entered into a Purchase Agreement relative to the real property located at 1094 Hadcock Road, Brunswick, Ohio and further identified as PPN 003-18B-38-001 (the "Property") for a purchase price of \$170,000.00, subject to prorations and expenses identified therein.

WHEREAS: The Medina County Auditor values the subject Property (land) at \$171,920.00.

WHEREAS: The purchase of the subject Property is for municipal purposes.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized to execute all necessary documents to effectuate the purchase of the subject Property.

SECTION 2: That the Finance Director is authorized to remit payment for the purchase of the subject Property in an amount not to exceed \$170,000.00.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that Closing is scheduled to occur on June 1, 2022. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura

PROPOSED LEGISLATION



DATE: 5/23/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 50-2022-** An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2023, through December 31, 2023. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, the City must annually adopt a tax budget and submit the tax budget to the County Budget Commission in July. This process is audited under the direction of the Auditor of State for compliance each year.

PURPOSE AND EXPLANATION: This Ordinance would adopt the 2023 tax budget and allow it to be submitted in a timely fashion to the County Budget Commission. This will allow the County Auditor to formalize next year's property tax revenue estimates that are necessary to begin the City's annual appropriation budget process. The property tax estimates are expected to be released by fall of 2022.

IMPLEMENTATION

SCHEDULE: The recommended time schedule is for 2 readings with an emergency clause and suspension of the rules. The anticipated passage is anticipated to be June 13, 2022.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	Yes
Three Readings	No

Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommend approval as an emergency with the suspension of the rules in order to allow for compliance with the filing requirements of the Ohio Revised Code, allow for timely property tax estimates from the County, and allow for the daily operations of the City of Brunswick to continue without interruptions.

**ADDITIONAL
INFORMATION:**

The Finance Director signed the submitted tax budget to indicate the document has been vetted through the Finance Department's review and process. It was also signed as a result of the agenda software process and official minute records as it cannot be changed once the agenda is set. The Finance Director's signature is in draft form until the City Council formally adopts the Tax Budget by legislation. If the City Council does not adopt the tax budget by legislation, this document should simply remain as a draft.

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of Medina County:

The following Budget for the budget year beginning January 1, 2023 has been adopted by Council and is herewith submitted for consideration of the Budget Commission.

Signed : 
Finance Director, City of Brunswick

Schedule A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION,
AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND	BUDGET YEAR AMOUNT REQUEST OF BUDGET COMM. INSIDE / OUTSIDE	BUDGET YEAR AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 MILL LIMITATION	BUDGET YEAR TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
				INSIDE 10 MILL LIMIT BUDGET YEAR	OUTSIDE 10 M. LIMIT BUDGET YEAR
	1	2	3	4	5
GOVERNMENTAL FUNDS:					
GENERAL FUND	\$ 2,026,400 *				
SPECIAL REVENUE FUNDS:					
FIRE FUND					
POLICE FUND - POLICE PENSION	264,400 *				
ROAD LEVY FUND	859,300 *				
PROPRIETARY FUNDS					
DEBT SERVICE FUNDS:					
GENERAL OBLIGATION	\$ -				
FIDUCIARY FUNDS					
TOTAL ALL FUNDS	\$ 3,150,100 *	\$ -	\$ -	\$ -	\$ -

* Includes homestead and rollback amounts since the County includes these amounts in the Certificate of Estimated Resources. However, the City separately reports Homestead and Rollback amounts as intergovernmental revenue (not as tax revenue) on its financial reports pursuant to Auditor of State/GASB requirements. The above tax estimates match the County Auditor's estimated tax revenue on the March 18, 2022 Certificate of Estimated Resources. Property tax revenue estimates for next year will more than likely be updated by the Medina County Auditor's Office in August/September of 2022.

Note: The above also excludes any additional property taxes that may be passed by the voters subsequent to this tax budget submission.

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to schedule A, column 3)
GENERAL FUND:		
Current Expense Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION	-	-
SPECIAL LEVY FUNDS:		
Road Levy Capital Improvement Fund, Levy authorized by voters on 05/06/2014, not to exceed 10 years. Authorized purposes under Section 5705.19 (G), R.C.	1.2 mills	859,300 **
_____ Fund, Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
_____ Fund, Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
_____ Fund, Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
_____ Fund, Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
TOTAL SPECIAL LEVY FUNDS:	-	859,300
TOTAL ALL FUNDS	\$ -	\$ 859,300

** Agrees to the amount listed on the County Auditor's Certificate of Estimated Resources dated March 18, 2022. Tax revenue estimate for next year will more than likely be updated by the Medina County Auditor's Office in August/September of 2022.

MEDINA COUNTY
BUDGET
OF
CITY OF BRUNSWICK
FOR FISCAL YEAR
BEGINNING JANUARY 1, 2023

_____, 20 __ __

County Auditor

Deputy Auditor

COUNTY AUDITOR'S ESTIMATE

TAX LEVIES AND RATES FOR 2023, IN BRUNSWICK

CITY / VILLAGE

TAX VALUATION: \$ _____

	Amount Approved By Budget Commission	County Auditor's Estimate of Rate in Mills
LEVIES WITHIN 10 MILL LIMITATION		
County	_____	_____
Township	_____	_____
School	_____	_____
Village	_____	_____
City	_____	_____
State	_____	_____
TOTAL	_____ -	_____ -
LEVIES OUTSIDE 10 MILL LIMITATION		
County	_____	_____
Township	_____	_____
School	_____	_____
Village	_____	_____
City	_____	_____
State	_____	_____
TOTAL	_____ -	_____ -
TOTAL LEVY FOR ALL PURPOSES	\$ _____ -	\$ _____ -

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

The Budget Commission of Medina County, Ohio, hereby makes the following Official Certificate of Estimated Resources

Resources for the City of Brunswick for the Budget Year beginning: January 1, 2023

FUND	Estimated Unencumbered Balance January 1, 2023	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE:							
General Fund	18,028,940	1,782,210	-	668,359	244,190	29,211,007	49,934,706
Special Revenue Funds	31,638,194	232,915	-	-	31,485	23,094,666	54,997,260
Debt Service Funds	1,334,810	-	-	-	-	72,429	1,407,239
Capital Project Funds	18,129,635	840,972	-	-	18,328	5,600,768	24,589,703
INTERNAL SERVICE FUND	311,427	-	-	-	-	3,827,395	4,138,822
PROPRIETARY FUND TYPE:							
Enterprise Funds	5,078,058	-	-	-	-	4,364,739	9,442,797
FIDUCIARY FUND TYPE:							
Trust and Agency Funds	282,312	-	-	-	-	955,000	1,237,312
TOTAL ALL FUNDS	\$ 74,803,376	\$ 2,856,097	\$ -	\$ 668,359	\$ 294,003	\$ 67,126,004	\$ 145,747,839

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages and the total amounts approved for each fund must govern the amount of appropriation from such fund.

DATE _____, 20 ____

Budget
Commission

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Unen- cumbered Balance January 1, 2023	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE:							
GENERAL FUND	18,028,940	1,782,210	-	668,359	244,190	29,211,007	49,934,706
General Fund	18,028,940	1,782,210	-	668,359	244,190	29,211,007	49,934,706
SPECIAL REVENUE FUNDS:							
Court Fees Fund	26,690	-	-	-	-	29,000	55,690
FEMA Grant Fund	-	-	-	-	-	-	-
Police Fund	10,881,336	232,915	-	-	31,485	9,920,191	21,065,927
Fire Fund	10,604,801	-	-	-	-	7,064,800	17,669,601
Street Repair & Maintenance Fund	5,101,404	-	-	-	-	3,771,532	8,872,936
State Highway Fund	518,353	-	-	-	-	180,787	699,140
Law Enforcement Trust Fund	59,252	-	-	-	-	500	59,752
Brunswick Transit Alternative Fund	672,476	-	-	-	-	15,000	687,476
RLF CDBG Fund	-	-	-	-	-	-	-
Brunswick Area Television Fund	886,864	-	-	-	-	480,436	1,367,300
Parks Fund	1,563,022	-	-	-	-	601,100	2,164,122
DOJ Federal Grant Fund	-	-	-	-	-	-	-
Enforcement & Education	30,996	-	-	-	-	3,250	34,246
Recreation Center Fund	1,292,990	-	-	-	-	1,028,050	2,321,040
CHIP (HOME) Fund	10	-	-	-	-	20	30
TOTAL SPECIAL REVENUE FUNDS	31,638,194	232,915	-	-	31,485	23,094,666	54,997,260
DEBT SERVICE FUNDS:							
General Obligation Debt Fund	1,270,276	-	-	-	-	-	1,270,276
S.A. South Industrial Park Improvement Fund	-	-	-	-	-	-	-
S.A. Laurel Road Improvement Fund (2006)	19,494	-	-	-	-	42,358	61,852
S. A. Bruns Lake - Dam Improvement Fund	26,527	-	-	-	-	18,513	45,040
S. A. Bruns Lake - Dredging Improvement Fund	18,513	-	-	-	-	11,558	30,071
TOTAL DEBT SERVICE FUNDS	1,334,810	-	-	-	-	72,429	1,407,239
CAPITAL PROJECT FUNDS:							
Capital Project Improvement Fund	8,426,458	-	-	-	-	1,738,161	10,164,619
Road Levy Improvement Fund	125,099	840,972	-	-	18,328	861,000	1,845,399
Road Capital Improvement Fund	8,916,825	-	-	-	-	2,976,607	11,893,432
Traffic Control Improvement Fund	3,125	-	-	-	-	-	3,125
Public Square Improvement Fund	12,298	-	-	-	-	-	12,298
City Hall Expansion/Improvement Fund	463	-	-	-	-	-	463
Fire Improvement Fund	-	-	-	-	-	-	-
Parks City-Wide Improvement Fund	210,132	-	-	-	-	25,000	235,132
Ohio Environ Improv Program Fed Grant Fund	-	-	-	-	-	-	-
North Carpenter Road Improvement Fund	-	-	-	-	-	-	-
Boston Road Improvement Fund	431,340	-	-	-	-	-	431,340
I-71 / Route 303 Enhancement Fund	3,895	-	-	-	-	-	3,895
Brunswick Lake Improvement Fund	-	-	-	-	-	-	-
OPWC Grafton Road Imp. Fund	-	-	-	-	-	-	-
OPWC Center Road Imp. Fund	-	-	-	-	-	-	-
OPWC Multi Roads Imp. Fund	-	-	-	-	-	-	-
OPWC Laurel Road Imp. Fund	-	-	-	-	-	-	-
OPWC Old Eagle Dr Imp. Fund	-	-	-	-	-	-	-
OPWC SkyView Dr Impr. Fund	-	-	-	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS	18,129,635	840,972	-	-	18,328	5,600,768	24,589,703
INTERNAL SERVICE FUNDS:							

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Unencumbered Balance January 1, 2023	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
Internal Service Fund	311,427	-	-	-	-	3,827,395	4,138,822
INTERNAL SERVICE FUNDS	311,427	-	-	-	-	3,827,395	4,138,822
ENTERPRISE FUNDS:							
Storm Water Management Fund	3,064,756	-	-	-	-	1,295,791	4,360,547
Refuse Fund	2,013,302	-	-	-	-	3,068,948	5,082,250
TOTAL ENTERPRISE FUNDS	5,078,058	-	-	-	-	4,364,739	9,442,797
TRUST AND AGENCY FUNDS							
Recreation Programs Fund	1,030	-	-	-	-	-	1,030
General Trust Fund	189,626	-	-	-	-	750,000	939,626
Unclaimed Money Fund	56,529	-	-	-	-	20,000	76,529
Twelve Step Recovery Fund	-	-	-	-	-	-	-
Family Violence Program Fund	3,307	-	-	-	-	-	3,307
Flex Spending Plan Fund	29,488	-	-	-	-	140,000	169,488
Non-Residential 3% Assessment	2,067	-	-	-	-	35,000	37,067
Residential 1% Assessment	265	-	-	-	-	10,000	10,265
TOTAL TRUST AND AGENCY FUNDS	282,312	-	-	-	-	955,000	1,237,312
TOTAL ESTIMATED RESOURCES (memorandum Only)	\$ 74,803,376	\$ 2,856,097	\$ -	\$ 668,359	\$ 294,003	\$ 67,126,004	\$ 145,747,839

This Exhibit is to be used for the General Fund Only

DESCRIPTION	2020 ACTUAL	2021 ACTUAL	BUDGET YEAR ESTIMATED FOR 2022	BUDGET YEAR ESTIMATED FOR 2023
1	2	3	4	5
REVENUES:				
Local Taxes:				
General Property Tax - Real Estate	\$ 1,800,215	\$ 1,826,576	\$ 1,782,210	\$ 1,782,210
Tangible Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Municipal Income Tax	20,818,570	23,927,308	24,975,074	25,259,676
Other Local Taxes - Police Pension	-	-	-	-
Total Local Taxes	\$ 22,618,785	\$ 25,753,884	\$ 26,757,284	\$ 27,041,886
Intergovernmental Revenues:				
State Shared Taxes & Permits:				
Local Government	665,379	780,637	668,359	564,044
Estate Tax				
Cigarette Tax	1,007	983	1,100	1,119
Lodging Tax	38,481	44,798	60,900	50,000
Liquor and Beer Permits	5,042	45,655	28,500	28,990
Deregulation - Municipal Income Tax	39,537	78,208	40,000	40,688
Deregulation - Property Tax				
Property Tax Allocation - Rollback	246,669	246,916	\$ 244,190	\$ 244,190
Immobilization			-	-
Personal Property Tax Exemption	-	-	-	-
Other Charges for Services - Govt Only	-	-		
Other State Shared Taxes and Permits			-	-
Total State Shared Taxes and Permits	\$ 996,115	\$ 1,197,197	\$ 1,043,049	\$ 929,031
Grants or Aid				
Federal Grants	-	-	-	-
Other Grants or Aid	929,980	-	-	-
Total Grants or Aid	929,980	-	-	-
Total Intergovernmental Revenues	\$ 1,926,095	\$ 1,197,197	\$ 1,043,049	\$ 929,031
Special Assessments - Weeds	65,971	44,196	65,000	66,118
Charges for Services				
Fees/Lease Income	10,300	12,600	12,700	12,300
Cemetery	3,500	3,990	3,500	3,560
Dispatch	-	-	-	-
Senior Activities	-	-	-	-
Total Charges for Services	\$ 13,800	\$ 16,590	\$ 16,200	\$ 15,860
Fines, Licenses, and Permits	588,460	1,126,545	966,907	884,806
Interest Earnings	596,372	362,497	395,000	407,000
Miscellaneous - Miscellaneous	17,526	7,558	4,350	4,350
Other Financing Sources:				
Transfers	178,500	317,350	102,500	105,000
Advances	1,813,178	1,918,994	2,555,476	1,858,165
Total Other Financing Sources	\$ 1,991,678	\$ 2,236,344	\$ 2,657,976	\$ 1,963,165
TOTAL REVENUE	\$ 27,818,687	\$ 30,744,811	\$ 31,905,766	\$ 31,312,216

This Exhibit is to be used for the General Fund Only

DESCRIPTION	2020 ACTUAL	2021 ACTUAL	BUDGET YEAR ESTIMATED FOR 2022	FORECASTED 2023
1	3	3	4	5
EXPENDITURES:				
Security of Persons & Property**				
Personal Services	\$ 68,850	\$ 68,854	\$ 76,790	\$ 78,710
Benefits & Insurance	47,010	47,612	59,744	60,094
Contractual Services	790	750	6,000	6,000
Supplies & Materials	1,076	1,665	4,500	4,500
Capital Outlay	-	-	3,600	-
Total Security of Persons & Property	<u>117,726</u>	<u>118,881</u>	<u>150,634</u>	<u>149,303</u>
Public Health Services				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services - Cemetery	18,509	11,467	18,925	19,850
Supplies & Materials	225	60	150	150
Capital Outlay	-	-	-	-
Total Public Health Services	<u>\$ 18,734</u>	<u>\$ 11,527</u>	<u>\$ 19,075</u>	<u>\$ 20,000</u>
Leisure Time Activities				
Personal Services	89,999	77,889	77,000	78,925
Benefits & Insurance	56,252	52,639	61,837	62,529
Contractual Services	1,013	988	1,400	1,400
Supplies & Materials	-	1,389	150	150
Capital Outlay	-	-	1,700	-
Total Leisure Time Activities	<u>\$ 147,264</u>	<u>\$ 132,905</u>	<u>\$ 142,087</u>	<u>\$ 143,004</u>
Community Environment				
Personal Services	463,457	476,577	529,419	542,654
Benefits & Insurance	182,965	218,846	320,402	318,729
Contractual Services	226,157	311,645	642,428	595,861
Supplies & Materials	19,092	12,820	25,525	26,138
Capital Outlay	934	3,941	32,500	3,400
Total Community Environment	<u>\$ 892,605</u>	<u>\$ 1,023,829</u>	<u>\$ 1,550,274</u>	<u>\$ 1,486,781</u>
Basic Utility Services				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services	-	-	-	-
Supplies & Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND NAME : GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT 2

DESCRIPTION	2020 ACTUAL	2021 ACTUAL	BUDGET YEAR ESTIMATED FOR 2022	FORECASTED 2023
1	3	3	4	5
(Expenditures Continued)				
Transportation				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services	-	-	-	-
Supplies & Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
General Government				
Personal Services	1,312,369	1,322,756	1,429,748	1,474,795
Benefits & Insurance	674,127	727,421	931,182	964,396
Contractual Services	1,041,539	1,046,053	1,580,910	1,590,361
Supplies & Materials	28,174	41,446	55,550	58,003
Capital Outlay	106,805	85,029	184,300	90,350
Total General Government	<u>\$ 3,163,014</u>	<u>\$ 3,222,705</u>	<u>\$ 4,181,690</u>	<u>\$ 4,177,905</u>
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other - Debt Service	-	-	-	-
Total Debt Service	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Uses of Funds				
Transfers / Advances Out	20,867,368	23,353,569	25,922,378	25,332,757
Contingencies	-	-	-	-
Other Uses of Funds	-	-	-	-
Total Other Uses of Funds	<u>\$ 20,867,368</u>	<u>\$ 23,353,569</u>	<u>\$ 25,922,378</u>	<u>\$ 25,332,757</u>
TOTAL EXPENDITURES	<u>\$ 25,206,711</u>	<u>\$ 27,863,416</u>	<u>\$ 31,966,138</u>	<u>\$ 31,309,751</u>
Revenues Over / (Under) Expenditures	2,611,976	2,881,395	(60,372)	2,465
Beginning Fund Balance	<u>13,246,479</u>	<u>15,858,455</u>	<u>18,089,312</u>	<u>18,028,940</u>
Ending Cash Fund Balance	15,858,455	18,739,850	18,028,940	18,031,406
Estimated Encumbrances (outstanding at year end)	-	650,538	-	-
Estimated Ending Unencumbered Fund Balances	<u>\$ 15,858,455</u>	<u>\$ 18,089,312</u>	<u>\$ 18,028,940</u>	<u>\$ 18,031,406</u>

FUND NAME : GENERAL BOND RETIREMENT FUND
FUND TYPE/CLASSIFICATION : DEBT SERVICE FUND
This Exhibit is to be used for the General Bond Retirement Fund Only

EXHIBIT 2

DESCRIPTION	2020 ACTUAL	2021 ACTUAL	BUDGET YEAR ESTIMATED FOR 2022	FORECASTED 2023
1	2	3	4	5
REVENUES:				
Local Taxes:				
General Property Tax - Real Estate	\$ -	\$ -	\$ -	\$ -
Municipal Income Tax	-	-	-	-
Total Local Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental:				
Rollback	-	-	-	-
Total Intergovernmental	\$ -	\$ -	\$ -	\$ -
Other Financing Sources:				
Bond Proceeds	-	-	-	-
Premium on Note Sale	-	-	73,477	-
Miscellaneous	-	-	-	-
Total Other Financing Sources	\$ -	\$ -	\$ 73,477	\$ -
Other Financing Sources:				
Transfers In	-	45,694	-	-
Total Other Financing Sources	\$ -	\$ 45,694	\$ -	\$ -
TOTAL REVENUE	\$ -	\$ 45,694	\$ 73,477	\$ -
EXPENDITURES:				
General Government				
Auditor / Treasurer Fees	-	-	-	-
Legal Fees/Cost of Issuance	-	-	-	-
Total General Government	\$ -	\$ -	\$ -	\$ -
Debt Service				
Bond and Note Principal Payment	-	-	-	-
Bond and Notes Interest Payment	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Revenues Over / (Under) Expenditures	-	45,694	73,477	-
Beginning Unencumbered Balance	1,151,105	1,151,105	1,196,799	1,270,276
Ending Cash Fund Balance	1,151,105	1,196,799	1,270,276	1,270,276
Estimated Encumbrances (outstanding at year end)	-	-	-	-
Estimated Ending Unencumbered Fund Balances	\$ 1,151,105 *	\$ 1,196,799 *	\$ 1,270,276 *	\$ 1,270,276 *

*Since 2013, all storm water debt has been paid from the Storm Water Enterprise Fund. The City's current debt service plan is to provide a dedicated funding source that can be available for larger capital improvement projects and related debt obligations. Currently this fund's balance is informally earmarked for future debt service if needed for future major road projects or building improvements for 2023 and beyond. Project discussions are ongoing.

** FY 2022 original budget included plans to refinance existing debt in fall of 2022 when call feature could be exercised. However, since those plans, the Federal reserve has raised short term interest rates 75 basis points with plans with further increases. The latest increase in interest rates in May makes refinancing plans less likely, however, those refinancing plans have not yet been amended with City Council. The above represents the budget as approved by City Council on April 25, 2022.

FUND	Estimated Unencumbered Balance January 1, 2023	Budget Year Tax (Only) Receipts	Budget Year Homestead & Rollback (Only) Receipts	Budget Year Other Receipts	Budget Year Estimated Total Receipts	Total Available for Expenditures	BUDGET YEAR EXPENDITURES AND ENCUMBRANCES			Estimated Unencumbered Balance December 31, 2023
							Personal Service	Other	Total	
GOVERNMENTAL FUND TYPE:										
SPECIAL REVENUE FUNDS:										
Court Fees Fund	26,690	-	-	29,000	29,000	55,690	5,539	17,033	22,572	33,118
FEMA Grant Fund	-	-	-	-	-	-	-	-	-	-
Police Fund	10,881,336	232,915	31,485	9,920,191	10,184,591	21,065,927	4,748,230	4,803,800	9,552,030	11,513,897
Fire Fund	10,604,801	-	-	7,064,800	7,064,800	17,669,601	2,658,071	6,253,066	8,911,137	8,758,464
Street Repair & Maintenance Fund	5,101,404	-	-	3,771,532	3,771,532	8,872,936	1,253,978	2,680,164	3,934,142	4,938,794
State Highway Fund	518,353	-	-	180,787	180,787	699,140	-	139,400	139,400	559,740
Law Enforcement Trust Fund	59,252	-	-	500	500	59,752	-	4,000	4,000	55,752
Brunswick Transit Alternative Fund	672,476	-	-	15,000	15,000	687,476	-	45,000	45,000	642,476
RLF CDBG Fund	-	-	-	-	-	-	-	-	-	-
Brunswick Area Television Fund	886,864	-	-	480,436	480,436	1,367,300	171,603	295,884	467,487	899,813
Parks Fund	1,563,022	-	-	601,100	601,100	2,164,122	211,506	347,920	559,426	1,604,696
DOJ Grant Fund	-	-	-	-	-	-	-	-	-	-
Enforcement & Education	30,996	-	-	3,250	3,250	34,246	-	-	-	34,246
Recreation Center Fund	1,292,990	-	-	1,028,050	1,028,050	2,321,040	406,156	636,875	1,043,031	1,278,009
CHIP (HOME) Fund	10	-	-	20	20	30	-	-	-	30
TOTAL SPECIAL REVENUE FUNDS	31,638,194	232,915	31,485	23,094,666	23,359,066	54,997,260	9,455,083	15,223,142	24,678,225	30,319,035
DEBT SERVICE FUNDS:										
General Obligation Debt Fund	1,270,276	-	-	-	-	1,270,276	-	-	-	1,270,276
S.A. South Industrial Park Improvement Fund	-	-	-	-	-	-	-	-	-	-
S.A. Laural Road (2006) Improvement Fund	19,494	-	-	42,358	42,358	61,852	-	37,038	37,038	24,814
S. A. Bruns Lake - Dam Improvement Fund	26,527	-	-	18,513	18,513	45,040	-	18,949	18,949	26,091
S. A. Bruns Lake - Dredging Improvement Fund	18,513	-	-	11,558	11,558	30,071	-	11,826	11,826	18,245
TOTAL DEBT SERVICE FUNDS	1,334,810	-	-	72,429	72,429	1,407,239	-	67,813	67,813	1,339,426
CAPITAL PROJECT FUNDS:										
CDBG Fund	-	-	-	-	-	-	-	-	-	-
Capital Project Improvement Fund	8,426,458	-	-	1,738,161	1,738,161	10,164,619	-	1,500,000	1,500,000	8,664,619
Road Levy Improvement Fund	125,099	840,972	18,328	861,000	1,720,300	1,845,399	-	1,720,300	1,720,300	125,099
Road Capital Improvement Fund	8,916,825	-	-	2,976,607	2,976,607	11,893,432	-	2,315,696	2,315,696	9,577,736
Traffic Control Improvement Fund	3,125	-	-	-	-	3,125	-	-	-	3,125
Public Square Improvement Fund	12,298	-	-	-	-	12,298	-	-	-	12,298
City Building Improvement Fund	463	-	-	-	-	463	-	-	-	463
Fire Improvement Fund	-	-	-	-	-	-	-	-	-	-
Parks City-Wide Improvement Fund	210,132	-	-	25,000	25,000	235,132	-	-	-	235,132
Ohio Environ Improv Program Fed Grant Fund	-	-	-	-	-	-	-	-	-	-
North Carpenter Road Improvement Fund	-	-	-	-	-	-	-	-	-	-
Boston Road Improvement Fund	431,340	-	-	-	-	431,340	-	-	-	431,340
I-71 / Route 303 Enhancement Fund	3,895	-	-	-	-	3,895	-	-	-	3,895
Brunswick Lake Improvement Fund	-	-	-	-	-	-	-	-	-	-
OPWC Grafton Road Imp. Fund	-	-	-	-	-	-	-	-	-	-
OPWC Center Road Imp. Fund	-	-	-	-	-	-	-	-	-	-
OPWC Multi Roads Imp. Fund	-	-	-	-	-	-	-	-	-	-
OPWC Laurel Road Imp. Fund	-	-	-	-	-	-	-	-	-	-
OPWC Old Eagle Dr Imp. Fund	-	-	-	-	-	-	-	-	-	-
OPWC SkyView Dr Impr. Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS	18,129,635	840,972	18,328	5,600,768	6,460,068	24,589,703	-	5,535,996	5,535,996	19,053,707
INTERNAL SERVICE FUNDS:										
Internal Service Fund	311,427	-	-	3,827,395	3,827,395	4,138,822	-	3,827,395	3,827,395	311,427
TOTAL INTERNAL SERVICE FUNDS	311,427	-	-	3,827,395	3,827,395	4,138,822	-	3,827,395	3,827,395	311,427
PROPRIETARY:										
ENTERPRISE FUNDS:										
Storm Water Management Fund	3,064,756	-	-	1,295,791	1,295,791	4,360,547	34,334	1,005,887	1,040,221	3,320,326
Refuse Fund	2,013,302	-	-	3,068,948	3,068,948	5,082,250	71,550	3,003,768	3,075,318	2,006,932
TOTAL ENTERPRISE FUNDS	5,078,058	-	-	4,364,739	4,364,739	9,442,797	105,884	4,009,655	4,115,539	5,327,258

FUND	Estimated Unencumbered Balance January 1, 2023	Budget Year Tax (Only) Receipts	Budget Year Homestead & Rollback (Only) Receipts	Budget Year Other Receipts	Budget Year Estimated Total Receipts	Total Available for Expenditures	BUDGET YEAR EXPENDITURES AND ENCUMBRANCES			Estimated Unencumbered Balance December 31, 2023
							Personal Service	Other	Total	
FIDUCIARY:										
TRUST AND AGENCY FUNDS										
Recreation Programs Fund	1,030	-	-	-	-	1,030	-	-	-	1,030
General Trust Fund	189,626	-	-	750,000	750,000	939,626	-	750,000	750,000	189,626
Unclaimed Money Fund	56,529	-	-	20,000	20,000	76,529	-	20,000	20,000	56,529
Family Violence Program Fund	3,307	-	-	-	-	3,307	-	-	-	3,307
Flex Spending Plan Fund	29,488	-	-	140,000	140,000	169,488	-	140,000	140,000	29,488
Non-Residentail 3% Assessment Fee	2,067	-	-	35,000	35,000	37,067	-	35,000	35,000	2,067
Residential 1% Assessment Fee	265	-	-	10,000	10,000	10,265	-	10,000	10,000	265
TOTAL TRUST AND AGENCY FUNDS	282,312	-	-	955,000	955,000	1,237,312	-	955,000	955,000	282,312
TOTAL FOR MEMORANDUM ONLY	\$ 56,774,436	\$ 1,073,887	\$ 49,813	\$ 37,914,997	\$ 39,038,697	\$ 95,813,133	\$ 9,560,967	\$ 29,619,001	\$ 39,179,968	\$ 56,633,165

STATEMENT OF AMOUNTS REQUIRED FOR
PAYMENT OF FINAL JUDGMENTS
(Section 5705.29, Revised Code)

[illegible]

List the amounts required for the payment of each judgment expected to be paid during the year being budgeted.

PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit *	Date of Issue	Due Date	Last Effective Ordinance(s) at time Tax Budget was prepared	Forecasted Interest Rate	Forecasted amounts of G.O. Bonds Outstanding at Beginning of Budgeted Year January 1, 2023	BUDGET YEAR	
							Amount Required for Principal and Interest 1/1 - 12/31 2023	Amount Receivable from Other Sources to Meet Debt Payments 1/1 - 12/31 2023
INSIDE 10 MILL LIMIT:								
<u>Payable from Bond Retirement Fund</u>								
None Known at this time.								
<u>Payable from Other Sources</u>								
Traffic Signalization Imp. Bonds \$1,320,000 '@	n/a	November 2012	December 2031	#86-12	2.00%-4.00%	735,000	99,400	99,400
Storm Sewer Improvement Bonds \$1,155,000* @	n/a	November 2012	December 2031	#87-12	2.00%-4.00%	540,000	81,600	81,600
Capital Improv (Storm Water Mgt) Bonds \$4,672,492 *	n/a	September 2009	December 2029	# 80-09, 81-09 & 82-09	2.00% - 4.20%	2,031,196	340,231	340,231
TOTAL								
OUTSIDE 10 MILL LIMIT:								
								-
TOTAL						\$ 3,306,196	\$ 521,231	\$ 521,231

* Debt obligations associated with storm water drainage and improvements are budgeted to be paid off with the stormwater fee. Council authorized this fee and related Enterprise Fund via Ord#31-11. A financial statement beginning balance restatement was required for moving debt obligations from the General Obligation Bond Retirement Fund to the City's new Stormwater Management Enterprise Fund in the City's FY 2012 CAFR.

@The Traffic Signalization and Storm Sewer Bonds were broken out separately since the revenue sources to retire the debt obligations will come from two different funds. The traffic signalization debt obligations are to be paid from revenue sources in the State Highway Fund and the Storm Sewer debt obligations are to be paid from the storm water fees collected in the Storm Water Fund.

Note: The above includes General Obligation Bonds issued by the City but excludes OPWC loans and Special Assessment Debt. Furthermore any new projects that may be initiated after the submission of this tax budget are also excluded.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE AUTHORIZING AND ADOPTING THE PROPOSED TAX BUDGET FOR THE CITY OF BRUNSWICK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2023 THROUGH DECEMBER 31, 2023.

WHEREAS: The State statute requires that the legislative authority of the City of Brunswick submit to the County Budget Commission a proposed tax budget for the City.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the attached Tax Budget is hereby authorized and adopted as the Tax Budget for the City of Brunswick for the year beginning January 1, 2023 and ending December 31, 2023.

SECTION 2: That the Finance Director is hereby directed to transcribe this tax budget and all other information required to the official budget form prescribed by the County of Medina, Ohio.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the additional reason that the State statute prescribes time limitation on the adoption and certification of this budget. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes

PASSED: 1st Reading_____

2nd Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 5/23/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Matt Jones

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 52-2022** - An emergency resolution authorizing the City Manager and City Engineer to submit program year 2022 Community Development Block Grant applications for the Randall-Sheri-Rose Improvement Project and Old Presidential Resurfacing Project. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*)

BACKGROUND: New legislation request.

**PURPOSE AND
EXPLANATION:**

Funds for the Randall-Sheri-Rose Improvements and/or Old Presidential Resurfacing will be sought through the Allocation Program and/or the Critical Infrastructure Program. Old Presidential Resurfacing will consist of pavement repairs and resurfacing with chip seal and mastic surface seal on various residential streets in the Old Presidential neighborhood, south off Center Road west of Pearl Road. The Randall-Sheri-Rose Improvements will consist of concrete slab/joint repairs, catch basin repairs, and an asphalt overlay on the entire length of all three streets.

IMPLEMENTATION

SCHEDULE: Application(s) will be submitted immediately to the County Commissioners. Should the application(s) be successful, construction would occur during the 2023 and/or 2024 construction seasons.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

Financial information is not available at this time. Financial information, funding and any grant awards will need to be evaluated once more information is received.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No

Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare, and providing for the usual daily operation of a municipality, and for the further reason that the PY 2022 CDBG application(s) must be submitted to the Medina County Commissioners in a timely manner.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY ENGINEER TO SUBMIT PROGRAM YEAR 2022 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS FOR THE RANDALL-SHERI-ROSE IMPROVEMENT PROJECT AND OLD PRESIDENTIAL RESURFACING PROJECT.

WHEREAS: The Randall-Sheri-Rose Improvement Project will consist of concrete slab/joint repairs, catch basin repairs and asphalt overlay on the entire length of all three (3) streets; and

WHEREAS: The Old Presidential Resurfacing Project will consist of pavement repairs and resurfacing with chip seal and mastic surface seal on various residential streets in the Old Presidential neighborhood south off Center Road west of Pearl Road.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager and City Engineer are hereby authorized to submit Program Year 2022 Community Development Block Grant applications to Medina County for the Randall-Sheri-Rose Improvement Project and the Old Presidential Resurfacing Project.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary as the Program Year 2022 Community Development Block Grant applications must be timely submitted to Medina County. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura