



BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Jospeh Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

JUNE 13, 2022
In Council Chambers
At 7:00 P.M.

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Regular Council Meeting Minutes dated May 23, 2022.
5. Mayor's Report:
 - (a) Mayor's Court Financial Report for the month ending May 2022 will be posted on the website and added to the minutes for the record;
 - (b) Mayor's Update
 - (c) Proclamation in recognition of David M. Seitz for being a Good Samaritan
 - (d) Proclamation in recognition of Justina A. Kopp for being a Good Samaritan
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development Committee.....Mr. Lambert
 Economic Development Committee Minutes dated May 17, 2022

Services, Utilities, Technology & Cable Committee.....Mr. Smith

Finance Committee.....Mr. Hanek

Safety & Environment Committee.....Mr. Capretta
 Safety & Environment Committee Meeting Minutes dated May 23, 2022

Planning & Zoning Committee.....Mr. Delsanter

Parks, Recreation & Community Committee.....Mrs. Piper
 Parks, Recreation & Community Committee Minutes dated May 23, 2022

Building & Building Code Committee.....Mr. Abella

8. Other Committees, Boards and Commissions

(a) Committee of the Whole Minutes dated May 23, 2022

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

b. 2nd Reading(s)

ORD. NO. 50-2022- An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2023, through December 31, 2023. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

c. 1st Reading(s)

ORD. NO. 53-2022 - An emergency ordinance amending ordinances #110-2021, #15-2022 and #37-2022 to include amendments to the Appropriation Budget for the year ending December 31, 2022 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 54-2022 - An emergency ordinance to advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

RES. NO. 55-2022 - An emergency resolution amending Resolution No. 33-2022 to set aside local funds in an amount not to exceed \$600,000.00 from the Parks City-Wide Capital Improvement Fund #341 for the Inclusive/Accessible Playground Project - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

RES. NO. 56-2022 - An emergency resolution amending Resolution No. 46-2022 by increasing the not to exceed amount relative to the agreement with Snider Recreation Inc. for the design/build of the Neura Park All-Inclusive Playground Project from \$400,000.00 to \$600,000.00. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 57-2022 - An ordinance closing the RLF CDBG Fund (#121), the OPWC Grafton Road Fund (#368), and the OPWC Multi-Roads Improvement Fund (#370). - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

RES. NO. 58-2022 - An emergency resolution authorizing the City Manager to enter into an agreement with Set In Stone Contracting, LLC for the 2022 Concrete Repair

Program in an amount not to exceed \$664,725.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

11. City Manager's Report
12. Administrative Departments
13. Open Forum
14. Unfinished Business
15. New Business
16. Adjournment

ECONOMIC DEVELOPMENT COMMITTEE

May 17, 2022

IN ATTENDANCE: Chairman Brandon Lambert, Committee Member Nicholas Hanek, Community & Economic Development Director Grant Aungst

Mr. Hanek moved to excuse Councilman Delsanter for just cause. Vote – 2 Ayes, 0 Nays.

The meeting convened at 6:46 p.m.

DISCUSSION ITEMS:

Grant Aungst, Economic and Development Director gave the following report:

- Stocks have been bouncing around, bonds are uncertain, real estate prices are increasing, energy seems to be limitless in price, and interest rates continue to rise. The economy in Brunswick and Medina County remains strong and steady.
- The City continues to be busy with new projects, requests for new projects, and creative developments.
- The housing stocks still remain strong.
- New homes and lots continue to sell well.
- Older well-kept properties move quickly.
- Homes that need lots of care flip quickly, if the price is attractive.
- Prices do remain high and will likely remain steady at those prices over the next year.
- Gas prices will have an effect on our local economy first.
- Food prices, groceries, and restaurants will see some challenging times, if wages continue to rise.
- Employment is stable. Medina County is at record levels of employment.
- Businesses remain busy and continue to look for new associates in all fields
- Upcoming projects include Crash Champions which is a body shop on Pearl Road. They received a variance for an expansion and will be remodeling their entire building. This will be reviewed at Planning Commission. Once the new addition is built, they will be adding more employees. The variance will allow them to enter into the setback area. Crash Champions will also be putting in a stormwater management area, which should help the conduit association behind them. They will be growing vegetation for blocking.
- Market 42 will be back on the Planning Commission Agenda on June 2. This is a key project, one that will help the housing stock and commercial corridor with their innovative plans. This project will help the lower part of Pearl be successful and lead to other projects.
- Woodpeckers is a custom woodworking tool manufacturing operation and is proposing a new headquarters and manufacturing plant. Woodpeckers would bring between 200-250 full-time employees at the time of operation. The building would be approximately 200,000 square feet. This will be located off of West 130th Street in the Light Industrial area. The plant will be locally owned and operated. Woodpeckers would bring quality people and a quality company with a successful track record. They are already planning on Phase II, which will move forward

over the next 2-5 years, after initial operations are fully operational. There will be an additional 225,000 square feet and an additional 200 people. This would be a well-received business in Brunswick. This company makes tools for the weekend woodworker.

- Mr. Aungst explained that there are many additional projects underway that will be shared, when the appropriate time dictates. His department remains busy with lots of discussions pertaining to many current and new opportunities.
- There will be a new intern assisting the Community and Economic Development Department starting next week. The intern will be assisting with projects such as DORA, cataloging the businesses, developing some processes, and learning details about the code and planning process. She will be in the office throughout most of the summer for 2 days a week.
- Mr. Aungst continues to analyze the structure of the department as the Planning Coordinator, Pam Plavecski, will be retiring and potentially working part-time for the City.
- The Department is also looking at technology needs, especially pertaining to their building software.
- While businesses are currently strong throughout the City, that does not mean that there are not any pain points that are beyond their control, because of the economy. Mr. Aungst anticipates some ups and downs and some businesses may look to downsize or upsize. The only sure thing is change.

GENERAL DISCUSSION:

Mr. Lambert asked what is going on with the DORA process. Mr. Aungst responded that the City Engineer, Matt Jones did take a look at it and he doesn't think it is as dramatic as we thought it would be. Whatever engineering is needed would be fairly quick. It is a matter of getting all of the paperwork together per the Ohio Revised Code. This is the key project that the intern will be involved with.

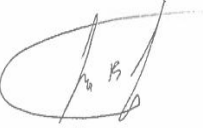
Mr. Aungst added that his team has worked really hard to bring Woodpeckers to Brunswick and he feels this is a phenomenal business. Mr. Lambert inquired what the timeline is for Woodpeckers. Mr. Aungst said if things go through the Planning Commission as predicted, Woodpeckers would break ground before the 4th quarter of this year. They are looking to build in Brunswick for additional space. Some of the jobs this business would bring to Brunswick would include tool and die, C & C operations, and engineers. These are skilled positions that will add tremendously to the City's bottom line. Mr. Hanek agreed that bringing in this type of business would be good for the community.

Mr. Hanek mentioned that revisions had been done with the overlay districts and some of them are big parcels. He asked if the City is getting questions regarding the overlay districts and if there is a potential to move in the direction the City had hoped. Mr. Aungst said he thinks a couple of them, but it is a long arduous process. Mr. Hanek said he had discussions with at least one of the districts that were overlaid. He would like to make sure that the current owners and potential buyers understand what the possibilities are.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn at 6:56 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Brandon Lambert", enclosed within a faint, hand-drawn oval border.

Brandon Lambert, Chairman

SAFETY & ENVIRONMENT COMMITTEE MEETING

May 23, 2022

IN ATTENDANCE:

Chairman Anthony Capretta, Committee Member Brandon Lambert, Committee Member Kristy Piper, Tim Smith, Michael Abella, Joseph Delsanter, Nicholas Hanek, Finance Director Todd Fischer, City Manager/Safety Director Carl DeForest, Police Chief Brian Ohlin, City Engineer Matt Jones, Planning & Zoning Coordinator Pam Plavecski, Law Director Ken Fisher, Clerk of Council Laura Timura, News Media

The meeting convened at 6:12 p.m.

DISCUSSION ITEMS:

RES. NO. 47-2022 - An emergency resolution authorizing the City Manager to purchase twenty-five (25) Bodyworn Cameras for the Division of Police from Motorola Solutions in an amount not to exceed \$50,000. - **1st Reading** (To be brought from Safety Committee, *Administration/Brian Ohlin*)

Chief Ohlin stated that the Division of Police received a grant from the U.S. Department of Justice-Bureau of Justice Assistance to expand the bodyworn camera program. The police were initially funded by this grant in 2019. This allowed officers to obtain bodycams that sync in with the police car camera systems. The grant enabled the department to purchase 25 bodycams for 40 officers.

This year's grant is a supplemental grant to allow the purchase of 25 additional cameras. This way a camera can be assigned to each officer and there will be a surplus of cameras, should one need to be serviced. The cameras would also be utilized, if there is a large-scale emergency where there are a significant number of staff out at one time.

The Division of Police has accepted the grant and met all of the conditions of the grant. The budget has been cleared by federal authorities. This resolution is asking for permission to submit a purchase order for the cameras. The cameras are on the Cooperative Purchasing Program and have been bid out by the state. Chief Ohlin explained he is requesting an emergency, with suspension of the rules due to supply chain issues. Once the equipment is ordered, it will probably take 4-6 months before the equipment comes in.

Mrs. Piper moved Ordinance Number 47-2022 to tonight's City Council Agenda for a 1st reading as an emergency, with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Chief Ohlin said that last week was National Police Week along with Light Ohio Blue. He thanked the members of the community, businesses, churches, and schools who helped promote the week. Support was shown by turning on blue porch lights, and placing messages on their signboards. St. Ambrose

Church did a nice job promoting the week with their hi-tech lighting system. The school held a parade and the kids came out and saw the police cars and fire trucks that drove around. They did an excellent job in recognizing the men and women in the Division of Police.

Chief Ohlin informed Council that there was a contingent of police officers who went downtown and participated in the Greater Cleveland Police Officers' Memorial Parade and service. Two officers stood on a watch at the memorial site on West 3rd, during a reading of the names of all the officers who paid the ultimate sacrifice over the years. There were 3 or 4 Brunswick police cars in the parade. Chief Ohlin said it was a nice tribute to law enforcement.

This week starts the traffic safety campaign *Click It or Ticket*. The Division of Police works with their safety partners at the Medina County Health Department. They run the safe communities program. There will be social media reminding everyone of the importance of wearing seatbelts.

Chief Ohlin stated that this coming Saturday, June 4 will be community Shred Day in front of City Hall. It is a cooperative effort between the Brunswick Citizens Academy Alumni Association and the City. Officer Mummert will be facilitating the event. Shredding will occur between 8-11 a.m. and from 1-3 p.m. Documents can be shredded and this will help prevent identity theft. Donations of food for the Brunswick Food Pantry or monetary donations for the All-Inclusive Playground will be accepted. Mr. Capretta asked if the shredding will occur on-site. Chief Ohlin said he believes this to be the case. Otherwise, the documents would be collected and placed in a secure box on the truck and taken to another location for shredding, as was done in years past.

Mr. Capretta asked for the status of the K-9 from the Ripepi grant and if the City's K-9 had a name. Chief Ohlin explained that the K-9 selection and training will not be until the end of June or July. A name has not been selected.

ADJOURNMENT:

Being no further business, Mr. Lambert moved to adjourn at 6:20 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Anthony Capretta
Chairman

PARKS, RECREATION & COMMUNITY COMMITTEE

May 23, 2022

IN ATTENDANCE: Chairman Kristy Piper, Committee Member Anthony Capretta, Committee Member Tim Smith, Michael Abella, Joseph Delsanter, Nicholas Hanek, Brandon Lambert, Finance Director Todd Fischer, City Manager/Safety Director Carl DeForest, Law Director Ken Fisher, Parks and Recreation Director Taylor Petkovsek, Police Chief Brian Ohlin, Clerk of Council Laura Timura, News Media

The meeting convened at 6:05 p.m.

DISCUSSION ITEMS:

a) Park Spotlight

Mrs. Petkovsek discussed Shenandoah Park. She said it is a hidden gem. There is a lot of open space for kickball, a new playground set that was installed in 2019 for ages 5-12, natural shade, a pavilion with picnic tables, and a basketball court that is in great condition. The best way to access the park is from Miner Drive and turn on to Roanoke, where there are 10 parking spaces.

b) Fishing Derby Report

Mr. Smith said that every year the Optimist Club has a Fishing Derby at North Park. They were unable to have the derby for the past two years, due to COVID. Over 70 children participated in the derby. The children fished from 8:30-10:30 a.m. This year, raffle tickets were given out. In the past, prizes were given for the size of fish that were caught. The raffle allowed everyone the chance to get a prize and saved time. The Optimist Club purchased \$300 worth of fish and placed them in the pond a couple of days in advance. Free coffee and donuts were also provided for everyone.

GENERAL DISCUSSION:

Mr. Capretta noted that Shenandoah Park is very clean and the Police Patrol has been getting compliments from the neighbors. Mrs. Petkovsek said there is a Memorial Tree Program and two Brunswick residents opted to put trees at Shenandoah Park along with a memorial plaque.

Mr. Hanek said the park is also great for wiffleball. Mrs. Piper said it is a great open space.

Mr. Smith said that Bike Medina County will have slo roll cycling rides all summer. There are several 5-7-mile bike rides planned throughout Medina County. The information is on Bike Medina County's website. They have started this program back up again, after COVID, to get people out and about. Bike Medina County gets together at approximately 6:15 p.m. for a ride that is between a half hour and forty-five minutes in length. Children should be accompanied by an adult. Participants should bring a helmet, bright-colored clothing, water bottle, bike gloves, and have front and rear blinking bike lights. Bike Medina County was started to promote bike safety and exercise. This is a free program and two of the routes will be in Brunswick utilizing the new trail.

ADJOURNMENT:

Mr. Smith moved to adjourn at 6:12 p.m. Vote - 3- Ayes, 0- Nays.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Kristy Piper', with a stylized flourish at the end.

Kristy Piper
Chairwoman



COMMITTEE OF THE WHOLE MEETING

May 23, 2022

IN ATTENDANCE: Vice Mayor Nicholas Hanek, Committee Member Joseph Delsanter, Committee Member Michael Abella Jr., Committee Member Anthony Capretta, Committee Member Brandon Lambert, Committee Member Tim Smith, Committee Member Kristy Piper, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, City Engineer Matt Jones, Planning & Zoning Coordinator Pam Plavecski, Law Director Ken Fisher, Clerk of Council Laura Timura, News Media

The meeting convened at 6:33 p.m.

MOTION ITEMS:

- a) Consideration of request for motion to allow the City Manager/Safety Director to execute and sign a depository agreement for public funds between First Federal of Lakewood and the City of Brunswick.

Mr. Fischer stated that First Federal of Lakewood is a great partner with the City of Brunswick. Our five-year depository agreement expires on July 31, 2022, and the administration would like to continue another five-year agreement with First Federal of Lakewood from August 1, 2022, through July 31, 2027.

Mrs. Piper moved to allow the City Manager/Safety Director to execute and sign a depository agreement for public funds between First Federal of Lakewood and the City of Brunswick. Vote - 7 Ayes, 0 Nays.

- b) Motion authorizing the City Manager to advertise for public bids for the 2022 Catch Basin Repair Program and Morlee Storm Sewer Improvements.

Mr. Jones said that there is an opportunity to save administrative costs and get two projects completed under a single contract. The catch basin portion of this project is typical of what has been done over the last several years. The primary focus will be on fixing boxouts on concrete streets and reconstructing basins that are deteriorated. There is a pipe outlet right in the middle of Morlee Drive, which is a short street off of Beverly Hills Drive, that pipe runs eastward into a lake behind the homes on Beverly Hills Drive. One section of the pipe has severely deteriorated and needs replaced.

Mr. Delsanter asked if the maintenance of the lake is the City's responsibility. Mr. Jones replied that this is not the City's responsibility and that the homeowners have a collective arrangement to maintain the lake.

Mr. Hanek inquired about what the preliminary costs are, since they were not provided to Council. Mr. Jones replied that the catch basin portion of the project has a budget of \$120,000 and the Morlee sewer portion has a budget of \$30,000. The total budget for the project is \$159,000. Mr. Hanek also asked to be informed when there is more finalization regarding the catch basin repairs. Mr. Jones informed Council that he is still working with Ryan Lutz pertaining to this, but will inform Council, when he has further details.

Mr. Delsanter moved to authorize the City Manager to advertise for public bids for the 2022 Catch Basin Repair Program and Morlee Storm Sewer Improvements. Vote – 7 Ayes, 0 Nays.

- c) Motion authorizing the City Manager to advertise for public bids for the Skyview Drive Phase 2 project.

Mr. Jones said this is an OPWC project. The City received both a grant and a loan from OPWC. This money becomes available on July 1. This project picks up where the Phase I project left off just east of Woodhollow Drive and runs all the way out to Boston Road. The scope of work will be a little different than what they did in that section. This will be similar to the Laurel Road Phase III project in that they will be doing concrete base and joint repairs, a gutter mill at the edge to make it flush, and an asphalt overlay that is 3 inches deep.

Mr. Lambert moved to authorize the City Manager to advertise for public bids for the Skyview Drive Phase 2 project. Vote – 7 Ayes, 0 Nays.

- d) Motion authorizing a change order in the amount of \$7,588.05 to Set in Stone Contracting, LLC for the Old Eagle Drive Reconstruction project.

Mr. Jones said that back in December he had brought a change order before Council that increased the cost of this contract to approximately \$663,000. At that time, he mentioned that there would be one more change order, because he still did not have the final asphalt numbers. Mr. Jones now has those numbers. The City ended up having a slight overage in the asphalt quantity, because they had to thicken up the asphalt to deal with some soft subgrade in one section. This is where the majority of the additional costs came in.

Mr. Capretta moved to authorize a change order in the amount of \$7,588.05 to Set in Stone Contracting, LLC for the Old Eagle Drive Reconstruction project. Vote – 7 Ayes, 0 Nays.

REVIEW LEGISLATION:

RES. NO. 48-2022 - An emergency resolution authorizing the City Manager to enter into a Partnership Agreement with the City of Medina for application for the Program Year 2022 Community Housing Impact and Preservation Program Grant. - **1st Reading** - (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

Mr. Jones said this is the annual Community Impact and Preservation Program (CHIP) Grant. This program is administered by a collaborative effort with the City of Medina. The amount of money that will be received from the grant is \$700,000 with \$400,000 being distributed to Medina and \$300,000 being distributed to Brunswick. Medina receives more requests, because they have more infrastructure that qualifies for the grant. This is due to the fact that Medina has more older homes than Brunswick.

Medina also has administrative costs that are covered with these funds as well. These funds are used for private owner repair and rehabilitation. Homeowners have to go through an application process to receive funds from this grant.

Mr. Fisher noted that the state encourages partnership with other communities. He explained that by partnering with Medina each community receives an additional \$100,000.

Mr. Smith moved Resolution Number 48-2022 to tonight's Council Agenda as an emergency, with suspension of the rules. Vote – 7 Ayes, 0 Nays.

RES. NO. 49-2022 - An emergency resolution authorizing the City Manager/Safety Director to execute documents and authorize payment for the purchase of property at 1094 Hadcock Road for an amount not to exceed \$170,000. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

Mr. Fisher said the closing on the Handcock Road property is scheduled for June 1. A closing statement was received and it's just under \$170,000 with prorations. Council did authorize making an offer on this 5-acre parcel, which could theoretically be used for a future fire station. The Request for Qualifications (RFQ) has been entered into with an architect who is very skilled and has a long successful history of working on municipal fire stations. The City is acquiring the property at a very good price that is consistent with the value of the land. The offer was accepted right away and the law department has been working on the closing. The administration feels that this is a very good opportunity for the City to secure a site in close proximity to the center of Brunswick.

Mr. Smith asked how many acres the lot is. Mr. Fisher replied that it is a rectangular 5-acre lot that is all useable space.

Mr. Abella inquired if this means the City intends to move forward with having only one central fire station. Mr. DeForest replied that this is the intent of the administration. Mr. DeForest noted that the RFQs are due this Friday to determine the costs associated with building on that site.

Mr. Hanek commented that this is a good acquisition for the City both in terms of where it is located and for municipal use. Due to the price and location of the property, this will be a good purchase regardless of what is decided upon relating to the fire station.

Mr. Capretta asked about taxes. Mr. Fisher said that taxes would be exempt and that the church that owned the property did not pay taxes as a 501(c) exempt entity. Mr. Fisher explained that once the City takes title to the property, an exemption application is immediately filed with the County.

Mrs. Piper moved Resolution Number 49-2022 to tonight's Council Agenda as an emergency, with suspension of the rules. Vote – 7 Ayes, 0 Nays.

ORD. NO. 50-2022- An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2023, through December 31, 2023. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

Mr. Fischer said this is the 2023 tax budget, not the regular budget. This is a large document that has to be filed with County in order for them to start the process to estimate property taxes. The City of

Brunswick only has one voted property tax in existence and that is our road levy. This initiates the budget process for that without filing this the City would not receive the property tax estimate. This has to be filed by July which is why there is an emergency, with suspension of the rules.

Mr. Lambert clarified that this budget needs to be submitted by July and asked when the City would receive information from the County. Mr. Fischer responded that property tax estimates are generally received in August or September.

Mr. Lambert moved Ordinance Number 50-2022 to tonight's Council Agenda as an emergency, with two readings. Vote – 7 Ayes, 0 Nays.

RES. NO. 52-2022 - An emergency resolution authorizing the City Manager and City Engineer to submit program year 2022 Community Development Block Grant applications for the Randall-Sheri-Rose Improvement Project and Old Presidential Resurfacing Project. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*)

Matt Jones stated that this resolution authorizes the City Manager and himself to submit the 2022 Community Development Block Grant (CDBG) applications. There are two applications that he is planning on submitting. The City will submit an allocation grant request. The dollar amount will be somewhere in the range of \$80,000 to \$90,000. That money would be used to perform resurfacing in the old Presidential neighborhood. A couple of streets have already been resurfaced in this neighborhood with prior CDBG funds. The administration would like to resurface a couple of additional streets in the Presidential neighborhood, but has not determined which streets those will be. This will be determined, in part, by how much money is received from the grant. The streets will be west of Jefferson and Lincoln streets.

The administration will also be applying for a critical infrastructure grant. This will be in the Randall-Sheri-Rose area. He clarified that eligibility for CDBG funds is based on income requirements and there are two neighborhoods in the City of Brunswick that qualify. One of them is the presidential area and the other one is an area bounded by Magnolia, Beverly Hills, Autumn, and Pearl roads. The administration would like to do a repair and overlay project similar to what they are doing on Skyview.

Mr. Hanek verified that this is also an emergency, with suspension of the rules. Mr. Jones said the grant is do Friday, so an emergency, with suspension of the rules is necessary.

Mr. Delsanter moved Resolution Number 52-2022 to tonight's Council Agenda as an emergency, with suspension of the rules. Vote – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

EXECUTIVE SESSION

- (a) Motion to go into Executive Session to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee.

Mr. Delsanter moved to go into Executive Session at 6:51 p.m. to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee, seconded by Mr. Lambert. Roll Call – Ayes – 7, Mr. Delsanter, Mr. Capretta, Mr. Smith, Mr. Hanek, Mr. Abella, Mr. Lambert, Mrs. Piper. Nays – 0. Motion Carried.

Mr. Abella moved to adjourn from Executive Session at 7:02 p.m.

ADJOURNMENT:

There being no further business, Mr. Lambert moved to adjourn the Committee of the Whole Meeting at 7:02 p.m. Vote - 7 Ayes, 0 Nays.

Respectfully submitted,

Laura Timura
Clerk of Council

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 50-2022-** An emergency ordinance authorizing and adopting the proposed tax budget for the City of Brunswick, Ohio for the year beginning January 1, 2023, through December 31, 2023. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, the City must annually adopt a tax budget and submit the tax budget to the County Budget Commission in July. This process is audited under the direction of the Auditor of State for compliance each year.

PURPOSE AND EXPLANATION: This Ordinance would adopt the 2023 tax budget and allow it to be submitted in a timely fashion to the County Budget Commission. This will allow the County Auditor to formalize next year's property tax revenue estimates that are necessary to begin the City's annual appropriation budget process. The property tax estimates are expected to be released by fall of 2022.

IMPLEMENTATION

SCHEDULE: The recommended time schedule is for 2 readings with an emergency clause and suspension of the rules. The anticipated passage is anticipated to be June 13, 2022.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	Yes

Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommend approval as an emergency with the suspension of the rules in order to allow for compliance with the filing requirements of the Ohio Revised Code, allow for timely property tax estimates from the County, and allow for the daily operations of the City of Brunswick to continue without interruptions.

**ADDITIONAL
INFORMATION:**

The Finance Director signed the submitted tax budget to indicate the document has been vetted through the Finance Department's review and process. It was also signed as a result of the agenda software process and official minute records as it cannot be changed once the agenda is set. The Finance Director's signature is in draft form until the City Council formally adopts the Tax Budget by legislation. If the City Council does not adopt the tax budget by legislation, this document should simply remain as a draft.

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of Medina County:

The following Budget for the budget year beginning January 1, 2023 has been adopted by Council and is herewith submitted for consideration of the Budget Commission.

Signed : 
Finance Director, City of Brunswick

Schedule A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION,
AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND	BUDGET YEAR AMOUNT REQUEST OF BUDGET COMM. INSIDE / OUTSIDE	BUDGET YEAR AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 MILL LIMITATION	BUDGET YEAR TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
				INSIDE 10 MILL LIMIT BUDGET YEAR	OUTSIDE 10 M. LIMIT BUDGET YEAR
	1	2	3	4	5
GOVERNMENTAL FUNDS:					
GENERAL FUND	\$ 2,026,400 *				
SPECIAL REVENUE FUNDS:					
FIRE FUND					
POLICE FUND - POLICE PENSION	264,400 *				
ROAD LEVY FUND	859,300 *				
PROPRIETARY FUNDS					
DEBT SERVICE FUNDS:					
GENERAL OBLIGATION	\$ -				
FIDUCIARY FUNDS					
TOTAL ALL FUNDS	\$ 3,150,100 *	\$ -	\$ -	\$ -	\$ -

* Includes homestead and rollback amounts since the County includes these amounts in the Certificate of Estimated Resources. However, the City separately reports Homestead and Rollback amounts as intergovernmental revenue (not as tax revenue) on its financial reports pursuant to Auditor of State/GASB requirements. The above tax estimates match the County Auditor's estimated tax revenue on the March 18, 2022 Certificate of Estimated Resources. Property tax revenue estimates for next year will more than likely be updated by the Medina County Auditor's Office in August/September of 2022.

Note: The above also excludes any additional property taxes that may be passed by the voters subsequent to this tax budget submission.

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to schedule A, column 3)
GENERAL FUND:		
Current Expense Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
Current Expense Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION	-	-
SPECIAL LEVY FUNDS:		
Road Levy Capital Improvement Fund, Levy authorized by voters on 05/06/2014, not to exceed 10 years. Authorized purposes under Section 5705.19 (G), R.C.	1.2 mills	859,300 **
_____ Fund, Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
_____ Fund, Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
_____ Fund, Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
_____ Fund, Levy authorized by voters on ____ / ____ / ____, not to exceed ____ years. Authorized under Section _____, R.C.		
TOTAL SPECIAL LEVY FUNDS:	-	859,300
TOTAL ALL FUNDS	\$ -	\$ 859,300

** Agrees to the amount listed on the County Auditor's Certificate of Estimated Resources dated March 18, 2022. Tax revenue estimate for next year will more than likely be updated by the Medina County Auditor's Office in August/September of 2022.

MEDINA COUNTY
BUDGET
OF
CITY OF BRUNSWICK
FOR FISCAL YEAR
BEGINNING JANUARY 1, 2023

_____, 20 __ __

County Auditor

Deputy Auditor

COUNTY AUDITOR'S ESTIMATE

TAX LEVIES AND RATES FOR 2023, IN BRUNSWICK

CITY / VILLAGE

TAX VALUATION: \$ _____

	Amount Approved By Budget Commission	County Auditor's Estimate of Rate in Mills
LEVIES WITHIN 10 MILL LIMITATION		
County	_____	_____
Township	_____	_____
School	_____	_____
Village	_____	_____
City	_____	_____
State	_____	_____
TOTAL	_____ -	_____ -
LEVIES OUTSIDE 10 MILL LIMITATION		
County	_____	_____
Township	_____	_____
School	_____	_____
Village	_____	_____
City	_____	_____
State	_____	_____
TOTAL	_____ -	_____ -
TOTAL LEVY FOR ALL PURPOSES	\$ _____ -	\$ _____ -

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

The Budget Commission of Medina County, Ohio, hereby makes the following Official Certificate of Estimated Resources

Resources for the City of Brunswick for the Budget Year beginning: January 1, **2023**

FUND	Estimated Unencumbered Balance January 1, 2023	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE:							
General Fund	18,028,940	1,782,210	-	668,359	244,190	29,211,007	49,934,706
Special Revenue Funds	31,638,194	232,915	-	-	31,485	23,094,666	54,997,260
Debt Service Funds	1,334,810	-	-	-	-	72,429	1,407,239
Capital Project Funds	18,129,635	840,972	-	-	18,328	5,600,768	24,589,703
INTERNAL SERVICE FUND	311,427	-	-	-	-	3,827,395	4,138,822
PROPRIETARY FUND TYPE:							
Enterprise Funds	5,078,058	-	-	-	-	4,364,739	9,442,797
FIDUCIARY FUND TYPE:							
Trust and Agency Funds	282,312	-	-	-	-	955,000	1,237,312
TOTAL ALL FUNDS	\$ 74,803,376	\$ 2,856,097	\$ -	\$ 668,359	\$ 294,003	\$ 67,126,004	\$ 145,747,839

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages and the total amounts approved for each fund must govern the amount of appropriation from such fund.

DATE _____, 20 ____

Budget
Commission

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Unen- cumbered Balance January 1, 2023	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE:							
GENERAL FUND	18,028,940	1,782,210	-	668,359	244,190	29,211,007	49,934,706
General Fund	18,028,940	1,782,210	-	668,359	244,190	29,211,007	49,934,706
SPECIAL REVENUE FUNDS:							
Court Fees Fund	26,690	-	-	-	-	29,000	55,690
FEMA Grant Fund	-	-	-	-	-	-	-
Police Fund	10,881,336	232,915	-	-	31,485	9,920,191	21,065,927
Fire Fund	10,604,801	-	-	-	-	7,064,800	17,669,601
Street Repair & Maintenance Fund	5,101,404	-	-	-	-	3,771,532	8,872,936
State Highway Fund	518,353	-	-	-	-	180,787	699,140
Law Enforcement Trust Fund	59,252	-	-	-	-	500	59,752
Brunswick Transit Alternative Fund	672,476	-	-	-	-	15,000	687,476
RLF CDBG Fund	-	-	-	-	-	-	-
Brunswick Area Television Fund	886,864	-	-	-	-	480,436	1,367,300
Parks Fund	1,563,022	-	-	-	-	601,100	2,164,122
DOJ Federal Grant Fund	-	-	-	-	-	-	-
Enforcement & Education	30,996	-	-	-	-	3,250	34,246
Recreation Center Fund	1,292,990	-	-	-	-	1,028,050	2,321,040
CHIP (HOME) Fund	10	-	-	-	-	20	30
TOTAL SPECIAL REVENUE FUNDS	31,638,194	232,915	-	-	31,485	23,094,666	54,997,260
DEBT SERVICE FUNDS:							
General Obligation Debt Fund	1,270,276	-	-	-	-	-	1,270,276
S.A. South Industrial Park Improvement Fund	-	-	-	-	-	-	-
S.A. Laurel Road Improvement Fund (2006)	19,494	-	-	-	-	42,358	61,852
S. A. Bruns Lake - Dam Improvement Fund	26,527	-	-	-	-	18,513	45,040
S. A. Bruns Lake - Dredging Improvement Fund	18,513	-	-	-	-	11,558	30,071
TOTAL DEBT SERVICE FUNDS	1,334,810	-	-	-	-	72,429	1,407,239
CAPITAL PROJECT FUNDS:							
Capital Project Improvement Fund	8,426,458	-	-	-	-	1,738,161	10,164,619
Road Levy Improvement Fund	125,099	840,972	-	-	18,328	861,000	1,845,399
Road Capital Improvement Fund	8,916,825	-	-	-	-	2,976,607	11,893,432
Traffic Control Improvement Fund	3,125	-	-	-	-	-	3,125
Public Square Improvement Fund	12,298	-	-	-	-	-	12,298
City Hall Expansion/Improvement Fund	463	-	-	-	-	-	463
Fire Improvement Fund	-	-	-	-	-	-	-
Parks City-Wide Improvement Fund	210,132	-	-	-	-	25,000	235,132
Ohio Environ Improv Program Fed Grant Fund	-	-	-	-	-	-	-
North Carpenter Road Improvement Fund	-	-	-	-	-	-	-
Boston Road Improvement Fund	431,340	-	-	-	-	-	431,340
I-71 / Route 303 Enhancement Fund	3,895	-	-	-	-	-	3,895
Brunswick Lake Improvement Fund	-	-	-	-	-	-	-
OPWC Grafton Road Imp. Fund	-	-	-	-	-	-	-
OPWC Center Road Imp. Fund	-	-	-	-	-	-	-
OPWC Multi Roads Imp. Fund	-	-	-	-	-	-	-
OPWC Laurel Road Imp. Fund	-	-	-	-	-	-	-
OPWC Old Eagle Dr Imp. Fund	-	-	-	-	-	-	-
OPWC SkyView Dr Impr. Fund	-	-	-	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS	18,129,635	840,972	-	-	18,328	5,600,768	24,589,703
INTERNAL SERVICE FUNDS:							

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Unencumbered Balance January 1, 2023	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
Internal Service Fund	311,427	-	-	-	-	3,827,395	4,138,822
INTERNAL SERVICE FUNDS	311,427	-	-	-	-	3,827,395	4,138,822
ENTERPRISE FUNDS:							
Storm Water Management Fund	3,064,756	-	-	-	-	1,295,791	4,360,547
Refuse Fund	2,013,302	-	-	-	-	3,068,948	5,082,250
TOTAL ENTERPRISE FUNDS	5,078,058	-	-	-	-	4,364,739	9,442,797
TRUST AND AGENCY FUNDS							
Recreation Programs Fund	1,030	-	-	-	-	-	1,030
General Trust Fund	189,626	-	-	-	-	750,000	939,626
Unclaimed Money Fund	56,529	-	-	-	-	20,000	76,529
Twelve Step Recovery Fund	-	-	-	-	-	-	-
Family Violence Program Fund	3,307	-	-	-	-	-	3,307
Flex Spending Plan Fund	29,488	-	-	-	-	140,000	169,488
Non-Residential 3% Assessment	2,067	-	-	-	-	35,000	37,067
Residential 1% Assessment	265	-	-	-	-	10,000	10,265
TOTAL TRUST AND AGENCY FUNDS	282,312	-	-	-	-	955,000	1,237,312
TOTAL ESTIMATED RESOURCES (memorandum Only)	\$ 74,803,376	\$ 2,856,097	\$ -	\$ 668,359	\$ 294,003	\$ 67,126,004	\$ 145,747,839

This Exhibit is to be used for the General Fund Only

DESCRIPTION	2020 ACTUAL	2021 ACTUAL	BUDGET YEAR ESTIMATED FOR 2022	BUDGET YEAR ESTIMATED FOR 2023
1	2	3	4	5
REVENUES:				
Local Taxes:				
General Property Tax - Real Estate	\$ 1,800,215	\$ 1,826,576	\$ 1,782,210	\$ 1,782,210
Tangible Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Municipal Income Tax	20,818,570	23,927,308	24,975,074	25,259,676
Other Local Taxes - Police Pension	-	-	-	-
Total Local Taxes	\$ 22,618,785	\$ 25,753,884	\$ 26,757,284	\$ 27,041,886
Intergovernmental Revenues:				
State Shared Taxes & Permits:				
Local Government	665,379	780,637	668,359	564,044
Estate Tax				
Cigarette Tax	1,007	983	1,100	1,119
Lodging Tax	38,481	44,798	60,900	50,000
Liquor and Beer Permits	5,042	45,655	28,500	28,990
Deregulation - Municipal Income Tax	39,537	78,208	40,000	40,688
Deregulation - Property Tax				
Property Tax Allocation - Rollback	246,669	246,916	\$ 244,190	\$ 244,190
Immobilization			-	-
Personal Property Tax Exemption	-	-	-	-
Other Charges for Services - Govt Only	-	-		
Other State Shared Taxes and Permits			-	-
Total State Shared Taxes and Permits	\$ 996,115	\$ 1,197,197	\$ 1,043,049	\$ 929,031
Grants or Aid				
Federal Grants	-	-	-	-
Other Grants or Aid	929,980	-	-	-
Total Grants or Aid	929,980	-	-	-
Total Intergovernmental Revenues	\$ 1,926,095	\$ 1,197,197	\$ 1,043,049	\$ 929,031
Special Assessments - Weeds	65,971	44,196	65,000	66,118
Charges for Services				
Fees/Lease Income	10,300	12,600	12,700	12,300
Cemetery	3,500	3,990	3,500	3,560
Dispatch	-	-	-	-
Senior Activities	-	-	-	-
Total Charges for Services	\$ 13,800	\$ 16,590	\$ 16,200	\$ 15,860
Fines, Licenses, and Permits	588,460	1,126,545	966,907	884,806
Interest Earnings	596,372	362,497	395,000	407,000
Miscellaneous - Miscellaneous	17,526	7,558	4,350	4,350
Other Financing Sources:				
Transfers	178,500	317,350	102,500	105,000
Advances	1,813,178	1,918,994	2,555,476	1,858,165
Total Other Financing Sources	\$ 1,991,678	\$ 2,236,344	\$ 2,657,976	\$ 1,963,165
TOTAL REVENUE	\$ 27,818,687	\$ 30,744,811	\$ 31,905,766	\$ 31,312,216

This Exhibit is to be used for the General Fund Only

DESCRIPTION	2020 ACTUAL	2021 ACTUAL	BUDGET YEAR ESTIMATED FOR 2022	FORECASTED 2023
1	3	3	4	5
EXPENDITURES:				
Security of Persons & Property**				
Personal Services	\$ 68,850	\$ 68,854	\$ 76,790	\$ 78,710
Benefits & Insurance	47,010	47,612	59,744	60,094
Contractual Services	790	750	6,000	6,000
Supplies & Materials	1,076	1,665	4,500	4,500
Capital Outlay	-	-	3,600	-
Total Security of Persons & Property	<u>117,726</u>	<u>118,881</u>	<u>150,634</u>	<u>149,303</u>
Public Health Services				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services - Cemetery	18,509	11,467	18,925	19,850
Supplies & Materials	225	60	150	150
Capital Outlay	-	-	-	-
Total Public Health Services	<u>\$ 18,734</u>	<u>\$ 11,527</u>	<u>\$ 19,075</u>	<u>\$ 20,000</u>
Leisure Time Activities				
Personal Services	89,999	77,889	77,000	78,925
Benefits & Insurance	56,252	52,639	61,837	62,529
Contractual Services	1,013	988	1,400	1,400
Supplies & Materials	-	1,389	150	150
Capital Outlay	-	-	1,700	-
Total Leisure Time Activities	<u>\$ 147,264</u>	<u>\$ 132,905</u>	<u>\$ 142,087</u>	<u>\$ 143,004</u>
Community Environment				
Personal Services	463,457	476,577	529,419	542,654
Benefits & Insurance	182,965	218,846	320,402	318,729
Contractual Services	226,157	311,645	642,428	595,861
Supplies & Materials	19,092	12,820	25,525	26,138
Capital Outlay	934	3,941	32,500	3,400
Total Community Environment	<u>\$ 892,605</u>	<u>\$ 1,023,829</u>	<u>\$ 1,550,274</u>	<u>\$ 1,486,781</u>
Basic Utility Services				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services	-	-	-	-
Supplies & Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND NAME : GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT 2

DESCRIPTION	2020 ACTUAL	2021 ACTUAL	BUDGET YEAR ESTIMATED FOR 2022	FORECASTED 2023
1	3	3	4	5
(Expenditures Continued)				
Transportation				
Personal Services	-	-	-	-
Benefits & Insurance	-	-	-	-
Contractual Services	-	-	-	-
Supplies & Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
General Government				
Personal Services	1,312,369	1,322,756	1,429,748	1,474,795
Benefits & Insurance	674,127	727,421	931,182	964,396
Contractual Services	1,041,539	1,046,053	1,580,910	1,590,361
Supplies & Materials	28,174	41,446	55,550	58,003
Capital Outlay	106,805	85,029	184,300	90,350
Total General Government	<u>\$ 3,163,014</u>	<u>\$ 3,222,705</u>	<u>\$ 4,181,690</u>	<u>\$ 4,177,905</u>
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other - Debt Service	-	-	-	-
Total Debt Service	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Uses of Funds				
Transfers / Advances Out	20,867,368	23,353,569	25,922,378	25,332,757
Contingencies	-	-	-	-
Other Uses of Funds	-	-	-	-
Total Other Uses of Funds	<u>\$ 20,867,368</u>	<u>\$ 23,353,569</u>	<u>\$ 25,922,378</u>	<u>\$ 25,332,757</u>
TOTAL EXPENDITURES	<u>\$ 25,206,711</u>	<u>\$ 27,863,416</u>	<u>\$ 31,966,138</u>	<u>\$ 31,309,751</u>
Revenues Over / (Under) Expenditures	2,611,976	2,881,395	(60,372)	2,465
Beginning Fund Balance	<u>13,246,479</u>	<u>15,858,455</u>	<u>18,089,312</u>	<u>18,028,940</u>
Ending Cash Fund Balance	15,858,455	18,739,850	18,028,940	18,031,406
Estimated Encumbrances (outstanding at year end)	-	650,538	-	-
Estimated Ending Unencumbered Fund Balances	<u>\$ 15,858,455</u>	<u>\$ 18,089,312</u>	<u>\$ 18,028,940</u>	<u>\$ 18,031,406</u>

FUND NAME : GENERAL BOND RETIREMENT FUND
FUND TYPE/CLASSIFICATION : DEBT SERVICE FUND
This Exhibit is to be used for the General Bond Retirement Fund Only

EXHIBIT 2

DESCRIPTION	2020 ACTUAL	2021 ACTUAL	BUDGET YEAR ESTIMATED FOR 2022	FORECASTED 2023
1	2	3	4	5
REVENUES:				
Local Taxes:				
General Property Tax - Real Estate	\$ -	\$ -	\$ -	\$ -
Municipal Income Tax	-	-	-	-
Total Local Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental:				
Rollback	-	-	-	-
Total Intergovernmental	\$ -	\$ -	\$ -	\$ -
Other Financing Sources:				
Bond Proceeds	-	-	-	-
Premium on Note Sale	-	-	73,477	-
Miscellaneous	-	-	-	-
Total Other Financing Sources	\$ -	\$ -	\$ 73,477	\$ -
Other Financing Sources:				
Transfers In	-	45,694	-	-
Total Other Financing Sources	\$ -	\$ 45,694	\$ -	\$ -
TOTAL REVENUE	\$ -	\$ 45,694	\$ 73,477	\$ -
EXPENDITURES:				
General Government				
Auditor / Treasurer Fees	-	-	-	-
Legal Fees/Cost of Issuance	-	-	-	-
Total General Government	\$ -	\$ -	\$ -	\$ -
Debt Service				
Bond and Note Principal Payment	-	-	-	-
Bond and Notes Interest Payment	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Revenues Over / (Under) Expenditures	-	45,694	73,477	-
Beginning Unencumbered Balance	1,151,105	1,151,105	1,196,799	1,270,276
Ending Cash Fund Balance	1,151,105	1,196,799	1,270,276	1,270,276
Estimated Encumbrances (outstanding at year end)	-	-	-	-
Estimated Ending Unencumbered Fund Balances	\$ 1,151,105 *	\$ 1,196,799 *	\$ 1,270,276 *	\$ 1,270,276 *

*Since 2013, all storm water debt has been paid from the Storm Water Enterprise Fund. The City's current debt service plan is to provide a dedicated funding source that can be available for larger capital improvement projects and related debt obligations. Currently this fund's balance is informally earmarked for future debt service if needed for future major road projects or building improvements for 2023 and beyond. Project discussions are ongoing.

** FY 2022 original budget included plans to refinance existing debt in fall of 2022 when call feature could be exercised. However, since those plans, the Federal reserve has raised short term interest rates 75 basis points with plans with further increases. The latest increase in interest rates in May makes refinancing plans less likely, however, those refinancing plans have not yet been amended with City Council. The above represents the budget as approved by City Council on April 25, 2022.

FUND	Estimated Unencumbered Balance January 1, 2023	Budget Year Tax (Only) Receipts	Budget Year Homestead & Rollback (Only) Receipts	Budget Year Other Receipts	Budget Year Estimated Total Receipts	Total Available for Expenditures	BUDGET YEAR EXPENDITURES AND ENCUMBRANCES			Estimated Unencumbered Balance December 31, 2023
							Personal Service	Other	Total	
GOVERNMENTAL FUND TYPE:										
SPECIAL REVENUE FUNDS:										
Court Fees Fund	26,690	-	-	29,000	29,000	55,690	5,539	17,033	22,572	33,118
FEMA Grant Fund	-	-	-	-	-	-	-	-	-	-
Police Fund	10,881,336	232,915	31,485	9,920,191	10,184,591	21,065,927	4,748,230	4,803,800	9,552,030	11,513,897
Fire Fund	10,604,801	-	-	7,064,800	7,064,800	17,669,601	2,658,071	6,253,066	8,911,137	8,758,464
Street Repair & Maintenance Fund	5,101,404	-	-	3,771,532	3,771,532	8,872,936	1,253,978	2,680,164	3,934,142	4,938,794
State Highway Fund	518,353	-	-	180,787	180,787	699,140	-	139,400	139,400	559,740
Law Enforcement Trust Fund	59,252	-	-	500	500	59,752	-	4,000	4,000	55,752
Brunswick Transit Alternative Fund	672,476	-	-	15,000	15,000	687,476	-	45,000	45,000	642,476
RLF CDBG Fund	-	-	-	-	-	-	-	-	-	-
Brunswick Area Television Fund	886,864	-	-	480,436	480,436	1,367,300	171,603	295,884	467,487	899,813
Parks Fund	1,563,022	-	-	601,100	601,100	2,164,122	211,506	347,920	559,426	1,604,696
DOJ Grant Fund	-	-	-	-	-	-	-	-	-	-
Enforcement & Education	30,996	-	-	3,250	3,250	34,246	-	-	-	34,246
Recreation Center Fund	1,292,990	-	-	1,028,050	1,028,050	2,321,040	406,156	636,875	1,043,031	1,278,009
CHIP (HOME) Fund	10	-	-	20	20	30	-	-	-	30
TOTAL SPECIAL REVENUE FUNDS	31,638,194	232,915	31,485	23,094,666	23,359,066	54,997,260	9,455,083	15,223,142	24,678,225	30,319,035
DEBT SERVICE FUNDS:										
General Obligation Debt Fund	1,270,276	-	-	-	-	1,270,276	-	-	-	1,270,276
S.A. South Industrial Park Improvement Fund	-	-	-	-	-	-	-	-	-	-
S.A. L Laurel Road (2006) Improvement Fund	19,494	-	-	42,358	42,358	61,852	-	37,038	37,038	24,814
S. A. Bruns Lake - Dam Improvement Fund	26,527	-	-	18,513	18,513	45,040	-	18,949	18,949	26,091
S. A. Bruns Lake - Dredging Improvement Fund	18,513	-	-	11,558	11,558	30,071	-	11,826	11,826	18,245
TOTAL DEBT SERVICE FUNDS	1,334,810	-	-	72,429	72,429	1,407,239	-	67,813	67,813	1,339,426
CAPITAL PROJECT FUNDS:										
CDBG Fund	-	-	-	-	-	-	-	-	-	-
Capital Project Improvement Fund	8,426,458	-	-	1,738,161	1,738,161	10,164,619	-	1,500,000	1,500,000	8,664,619
Road Levy Improvement Fund	125,099	840,972	18,328	861,000	1,720,300	1,845,399	-	1,720,300	1,720,300	125,099
Road Capital Improvement Fund	8,916,825	-	-	2,976,607	2,976,607	11,893,432	-	2,315,696	2,315,696	9,577,736
Traffic Control Improvement Fund	3,125	-	-	-	-	3,125	-	-	-	3,125
Public Square Improvement Fund	12,298	-	-	-	-	12,298	-	-	-	12,298
City Building Improvement Fund	463	-	-	-	-	463	-	-	-	463
Fire Improvement Fund	-	-	-	-	-	-	-	-	-	-
Parks City-Wide Improvement Fund	210,132	-	-	25,000	25,000	235,132	-	-	-	235,132
Ohio Environ Improv Program Fed Grant Fund	-	-	-	-	-	-	-	-	-	-
North Carpenter Road Improvement Fund	-	-	-	-	-	-	-	-	-	-
Boston Road Improvement Fund	431,340	-	-	-	-	431,340	-	-	-	431,340
I-71 / Route 303 Enhancement Fund	3,895	-	-	-	-	3,895	-	-	-	3,895
Brunswick Lake Improvement Fund	-	-	-	-	-	-	-	-	-	-
OPWC Grafton Road Imp. Fund	-	-	-	-	-	-	-	-	-	-
OPWC Center Road Imp. Fund	-	-	-	-	-	-	-	-	-	-
OPWC Multi Roads Imp. Fund	-	-	-	-	-	-	-	-	-	-
OPWC Laurel Road Imp. Fund	-	-	-	-	-	-	-	-	-	-
OPWC Old Eagle Dr Imp. Fund	-	-	-	-	-	-	-	-	-	-
OPWC SkyView Dr Impr. Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS	18,129,635	840,972	18,328	5,600,768	6,460,068	24,589,703	-	5,535,996	5,535,996	19,053,707
INTERNAL SERVICE FUNDS:										
Internal Service Fund	311,427	-	-	3,827,395	3,827,395	4,138,822	-	3,827,395	3,827,395	311,427
TOTAL INTERNAL SERVICE FUNDS	311,427	-	-	3,827,395	3,827,395	4,138,822	-	3,827,395	3,827,395	311,427
PROPRIETARY:										
ENTERPRISE FUNDS:										
Storm Water Management Fund	3,064,756	-	-	1,295,791	1,295,791	4,360,547	34,334	1,005,887	1,040,221	3,320,326
Refuse Fund	2,013,302	-	-	3,068,948	3,068,948	5,082,250	71,550	3,003,768	3,075,318	2,006,932
TOTAL ENTERPRISE FUNDS	5,078,058	-	-	4,364,739	4,364,739	9,442,797	105,884	4,009,655	4,115,539	5,327,258

FUND	Estimated Unencumbered Balance January 1, 2023	Budget Year Tax (Only) Receipts	Budget Year Homestead & Rollback (Only) Receipts	Budget Year Other Receipts	Budget Year Estimated Total Receipts	Total Available for Expenditures	BUDGET YEAR EXPENDITURES AND ENCUMBRANCES			Estimated Unencumbered Balance December 31, 2023
							Personal Service	Other	Total	
FIDUCIARY:										
TRUST AND AGENCY FUNDS										
Recreation Programs Fund	1,030	-	-	-	-	1,030	-	-	-	1,030
General Trust Fund	189,626	-	-	750,000	750,000	939,626	-	750,000	750,000	189,626
Unclaimed Money Fund	56,529	-	-	20,000	20,000	76,529	-	20,000	20,000	56,529
Family Violence Program Fund	3,307	-	-	-	-	3,307	-	-	-	3,307
Flex Spending Plan Fund	29,488	-	-	140,000	140,000	169,488	-	140,000	140,000	29,488
Non-Residentail 3% Assessment Fee	2,067	-	-	35,000	35,000	37,067	-	35,000	35,000	2,067
Residential 1% Assessment Fee	265	-	-	10,000	10,000	10,265	-	10,000	10,000	265
TOTAL TRUST AND AGENCY FUNDS	282,312	-	-	955,000	955,000	1,237,312	-	955,000	955,000	282,312
TOTAL FOR MEMORANDUM ONLY	\$ 56,774,436	\$ 1,073,887	\$ 49,813	\$ 37,914,997	\$ 39,038,697	\$ 95,813,133	\$ 9,560,967	\$ 29,619,001	\$ 39,179,968	\$ 56,633,165

STATEMENT OF AMOUNTS REQUIRED FOR
PAYMENT OF FINAL JUDGMENTS
(Section 5705.29, Revised Code)

[illegible]

List the amounts required for the payment of each judgment expected to be paid during the year being budgeted.

PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit *	Date of Issue	Due Date	Last Effective Ordinance(s) at time Tax Budget was prepared	Forecasted Interest Rate	Forecasted amounts of G.O. Bonds Outstanding at Beginning of Budgeted Year January 1, 2023	BUDGET YEAR	
							Amount Required for Principal and Interest 1/1 - 12/31 2023	Amount Receivable from Other Sources to Meet Debt Payments 1/1 - 12/31 2023
INSIDE 10 MILL LIMIT:								
<u>Payable from Bond Retirement Fund</u>								
None Known at this time.								
<u>Payable from Other Sources</u>								
Traffic Signalization Imp. Bonds \$1,320,000 '@	n/a	November 2012	December 2031	#86-12	2.00%-4.00%	735,000	99,400	99,400
Storm Sewer Improvement Bonds \$1,155,000* @	n/a	November 2012	December 2031	#87-12	2.00%-4.00%	540,000	81,600	81,600
Capital Improv (Storm Water Mgt) Bonds \$4,672,492 *	n/a	September 2009	December 2029	# 80-09, 81-09 & 82-09	2.00% - 4.20%	2,031,196	340,231	340,231
TOTAL								
OUTSIDE 10 MILL LIMIT:								
								-
TOTAL						\$ 3,306,196	\$ 521,231	\$ 521,231

* Debt obligations associated with storm water drainage and improvements are budgeted to be paid off with the stormwater fee. Council authorized this fee and related Enterprise Fund via Ord#31-11. A financial statement beginning balance restatement was required for moving debt obligations from the General Obligation Bond Retirement Fund to the City's new Stormwater Management Enterprise Fund in the City's FY 2012 CAFR.

@The Traffic Signalization and Storm Sewer Bonds were broken out separately since the revenue sources to retire the debt obligations will come from two different funds. The traffic signalization debt obligations are to be paid from revenue sources in the State Highway Fund and the Storm Sewer debt obligations are to be paid from the storm water fees collected in the Storm Water Fund.

Note: The above includes General Obligation Bonds issued by the City but excludes OPWC loans and Special Assessment Debt. Furthermore any new projects that may be initiated after the submission of this tax budget are also excluded.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE AUTHORIZING AND ADOPTING THE PROPOSED TAX BUDGET FOR THE CITY OF BRUNSWICK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2023 THROUGH DECEMBER 31, 2023.

WHEREAS: The State statute requires that the legislative authority of the City of Brunswick submit to the County Budget Commission a proposed tax budget for the City.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the attached Tax Budget is hereby authorized and adopted as the Tax Budget for the City of Brunswick for the year beginning January 1, 2023 and ending December 31, 2023.

SECTION 2: That the Finance Director is hereby directed to transcribe this tax budget and all other information required to the official budget form prescribed by the County of Medina, Ohio.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the additional reason that the State statute prescribes time limitation on the adoption and certification of this budget. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes

PASSED: 1st Reading_____

2nd Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 53-2022** - An emergency ordinance amending ordinances #110-2021, #15-2022 and #37-2022 to include amendments to the Appropriation Budget for the year ending December 31, 2022 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See the fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the June 13, 2022, Finance Committee meeting and move to the June 13, 2022, Council agenda as an emergency with the suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net decrease to the overall City appropriation budget by \$2,577,020.93. The largest components of the net decrease, in no particular order, relate to:

1) \$3,513,896.94 decrease in appropriations for estimated refunded debt principal and estimated issuance costs. It was the City's original plan to refund existing City debt once the Dec 1, 2022 call option occurred. However, since those plans, the Fed has increased interest rates with the likelihood of additional future rate increases. Thus, making the refunding of existing debt highly unlikely and no longer financially attractive. The estimated receipts associated with the initially planned refunding will also be removed

and a new requested Certificate of Estimated Resources will be requested from the Medina County Budget Commission.

2) \$224,618.16 increase to replenish appropriations used for land purchase and to bring appropriations up to \$250,000 for possible architect design services for a new Fire Station.

3) A \$200,000 net increase for the all-inclusive playground project which will increase the local fund set aside to \$600,000. Local funds set aside would include donations received by the City from outside parties and park development fees recorded in the City-Wide Park Improvement Fund #341. Local donations are now expected to exceed \$206,000 +. A separate set aside Ordinance will also be proposed to City Council regarding amending the total local fund set aside to \$600,000.

4) \$125,000 increase in capital set-aside funds for Information Technology as listed in Exhibit B. Capital set aside funds are not expenditures but rather moving cash from one purpose to another to plan for a future event. The movement of these funds from one purpose to another is required to be budgeted. This will help Information Technology with their financial planning and be an added tool in helping them achieve their 5-year goals/planned capital purchases. This set aside should allow the Department to go from a one year cash funding level to a two year cash funding level. This would be a huge improvement but the cash capital funding level for Information Technology still remains one of the lowest in the City and is typically funded on a year-to-year basis.

5) \$75,000 increase for additional contingencies for the City's 2022 concrete and asphalt road improvement programs in case it is needed or certain events would necessitate a change order.

6) \$74,500 increase due to skyrocketing diesel fuel costs and variable cost increases required per the City's hauler contract. This increase in estimated costs assumes an additional 0.90/home per month for next 7 months. Actual variable costs will be dictated by market prices released by the Department of Energy pursuant to the hauler contract. Actual costs will vary and will be monitored by the Finance Director.

7) A \$50,000 increase in capital appropriations for a police cruiser replacement recently totaled in an accident. The City has already received a \$15,000 insurance reimbursement for this vehicle. Ordering and a future ordinance to City Council will depend upon the availability of vehicles and deadlines pertaining to state purchasing programs/bids.

8) \$50,084 increase to temporarily expand the police officers' force from 40 to 41 to cover a long-term military leave of absence. The new hire date, if this is approved, is currently calculated to be August 4, 2022. The plan is to go back down to a force of 40 through attrition once the officer returns from active military duty.

All other items not specifically listed in this summary are detailed with a description and

listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has a budgetary impact and actual expenditures are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, meet grant deadlines, reconcile income tax receipts to existing safety levies and keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. _

By:

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #110-2021 #15-2022 AND #37-2022 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2022 AS INCORPORATED IN EXHIBIT “A” ATTACHED HERETO.

WHEREAS: Ordinance #110-2021 adopted appropriations for 2022; and Ordinances #15-2022 and #37-2022 regarding amendments to the 2022 appropriation budget, were previously adopted by Council; and

WHEREAS: “Exhibit A” reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as “Exhibit B” for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #110-2021, #15-2022 and #37-2022.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #110-2021, #15-2022 and #37-2022 are hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit “A.”

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading __

RULES SUSPENDED: AYES ____ NAYS ____

ADOPTED: _____ AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Laura E. Timura

EXHIBIT A

June 13, 2022

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	179,403.00	88,181.75	\$ 267,584.75
	Mayor	101,410.00	96,204.26	\$ 197,614.26
	City Manager	192,145.00	155,823.73	\$ 347,968.73
	Information Technologies	176,705.00	486,231.52	\$ 662,936.52
	Engineering	24,363.00	399,803.00	\$ 424,166.00
	Building Department	340,192.00	280,854.59	\$ 621,046.59
	Cemetery Maintenance	-	19,075.00	\$ 19,075.00
	Janitorial Contract	-	21,627.00	\$ 21,627.00
	City Hall Building & Grounds	17,800.00	66,938.00	\$ 84,738.00
	Administrative Services	90,817.00	61,290.00	\$ 152,107.00
	Economic Development	114,145.00	305,520.76	\$ 419,665.76
	Animal Control	76,790.00	76,343.81	\$ 153,133.81
	Law Department	192,065.00	284,881.00	\$ 476,946.00
	Finance Department	258,691.00	234,526.72	\$ 493,217.72
	Income Tax Department	203,469.00	225,014.00	\$ 428,483.00
	Parks & Recreation Director	77,000.00	65,087.00	\$ 142,087.00
	General Fund Administration	-	1,252,492.04	\$ 1,252,492.04
	Planning Division/Community Development	46,799.00	41,361.72	\$ 88,160.72
	Board of Building Appeals	488.00	1,219.00	\$ 1,707.00
	Board of Zoning Appeals	3,432.00	4,970.00	\$ 8,402.00
	Board of Civil Service	11,783.00	27,166.00	\$ 38,949.00
	Board of Ethics	5,460.00	4,625.00	\$ 10,085.00
	Board of Charter Review	-	-	\$ -
	Board of Commemorative Affairs	-	23,540.00	\$ 23,540.00
	General Fund Transfers / Advances	-	25,829,878.20	\$ 25,829,878.20
001	Total General Fund	\$ 2,112,957.00	\$ 30,052,654.10	\$ 32,165,611.10
Special Revenue Funds:				
110	Court Computerization Fund	5,404.00	17,257.71	\$ 22,661.71
111	FEMA Grant Fund	-	-	\$ -
114	Police Fund	4,662,108.16	4,912,309.04	\$ 9,574,417.20
115	Fire Fund	2,580,651.00	7,507,796.84	\$ 10,088,447.84
117	Street Repair & Maintenance Fund	1,217,454.00	2,770,610.09	\$ 3,988,064.09
118	State Highway Fund	-	131,675.00	\$ 131,675.00
119	Law Enforcement Fund	-	3,879.00	\$ 3,879.00
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123	Brunswick Area Television (BAT) Fund	163,605.00	279,024.30	\$ 442,629.30
127	Parks Fund	205,346.00	355,155.02	\$ 560,501.02
129	Department of Justice Federal Grant Fund	2,276.25	193,015.83	\$ 195,292.08
130	DUI Enforcement & Education Fund	-	-	\$ -
131	Recreation Center Fund	391,274.00	635,651.50	\$ 1,026,925.50
133	Home Improvement Grant Fund (CDBG)	-	27,595.43	\$ 27,595.43
140	Local Fiscal Recovery Fund	115,159.88	84,551.45	\$ 199,711.33
141	Opioid Settlement Fund	-	-	\$ -
Enterprise Funds:				
223	Refuse Fund	70,966.00	2,916,944.61	\$ 2,987,910.61
224	Storm Water Management Fund	33,334.00	1,222,305.47	\$ 1,255,639.47
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	2,852,316.17	\$ 2,852,316.17
332	Road Levy Fund	-	2,652,800.00	\$ 2,652,800.00
333	Road Improvement Fund	-	6,924,243.35	\$ 6,924,243.35
334	Traffic Control Fund	-	-	\$ -

335	Public Square Fund	-	-	\$	-
336	City Building Improvement Fund	-	373,960.00	\$	373,960.00
339	Fire Improvement Fund	-	79,618.16	\$	79,618.16
341	Park Improvement Fund	-	1,776,361.75	\$	1,776,361.75
347	North Carpenter Road Improvement Fund	-	1,937,645.20	\$	1,937,645.20
348	Boston Road Improvement Fund	-	93,519.24	\$	93,519.24
353	I-71 / Rt. 303 Enhancement Fund	-	-	\$	-
360	Brunswick Lake Improvement Fund	-	619,412.05	\$	619,412.05
371	OPWC Laurel Road Improvement Fund	-	664,710.63	\$	664,710.63
372	OPWC Old Eagle Drive Improvement Fund	-	509,825.64	\$	509,825.64
373	OPWC Skyview Drive Improvement Fund	-	1,579,180.00	\$	1,579,180.00
Self Insurance Fund:					
600	Self Insurance Fund	-	3,479,450.00	\$	3,479,450.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
782	Special Assessment BRF: Laurel Road (2006)	-	38,612.50	\$	38,612.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.80	\$	18,948.80
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$	11,826.18
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	35,000.00	\$	35,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	87,283,390.35

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #3 - For informational purposes only

For the Budget Year Ending December 31, 2022

6/13/2022

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
INCIDENTALS	001-0100-55239	50.00	Pre-employment drug screening to fill part-time position.
TRANSFERS OUT TO CAPITAL (SET ASIDE)	001-0302-99999	125,000.00	Increase capital set aside for future information technology equipment replacements. Should take cash capital set aside to two year funding level.
ED DEV BED TAX	001-0490-54288	12,873.10	Increase bed tax appropriations to reflect 66.67% of increased revenue estimate. To be spent on economic development per Council directive.
PRE-EMPLOYMENT SERVICES	001-0720-54234	50.00	Pre-employment drug screening to fill part-time position.
PROFESSIONAL SERVICE CONTRACT	001-0880-54285	49,000.00	Professional Service Contract to assist and enhance the City's ability to obtain grants, funding, etc.
INCIDENTALS	001-0880-55239	2,500.00	Land reutilization - forfeited property program miscellaneous expenses, recording fees, etc.
ADVANCE OUT TO FUND #129 (DOJ GRANT)	001-0999-99892	10,000.25	Appropriate GF advance Out to temporarily cover OCJS Community Engagement Officer Grant until grant reimbursements are received.
General Fund Total		199,473.35	
Police Fund (#114)			
PATROLMEN SALARIES	114-0520-51110	27,905.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
UNIFORM/CLEANING ALLOWANCE	114-0520-52224	2,000.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Initial uniform cost estimate (Excl body armor).
PROFESSIONAL PAY	114-0520-52225	1,316.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
MEDITAX	114-0520-52226	405.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
POLICE OP&F PENSION	114-0520-52227	8,860.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
WELLNESS	114-0520-52231	1,050.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
WORKER'S COMP	114-0520-52274	837.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
HOSPITALIZATION	114-0520-52275	4,711.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
POLICE CAPITAL	961-0520-56252	50,000.00	Provided available, order replacement for Police Cruiser lost in accident. Insurance reimbursement should be around 15K costing the City about 35K net.
POLICE CAPITAL	961-0520-56252	3,000.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Body armor, etc. excludes uniform allowance.
Police Fund Total		100,084.00	
Fire Fund (#115/952)			
ARCHITECT FIRE STATION	964-0437-56883	224,618.16	Replenish appropriations to cover reallocated \$175K land purchase and to bring appropriations up to \$250K architect design work for Fire Station.
Fire Fund Total		224,618.16	
Street R & M Fund (#117)			
FUEL	117-0420-55310	13,500.00	Increase due to higher fuel costs and correcting fuel pump software repairs with calculating gallons used.
Street R & M Fund Total		13,500.00	
State Highway Fund (#118)			
REFUNDED BOND PRINCIPAL	118-0001-58801	(735,000.00)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
ISSUANCE COSTS NOTES	118-0016-58795	(24,211.76)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
Total State Highway Fund (#118)		(759,211.76)	
Cable TV Fund (#123/#956)			
INCIDENTALS	123-0460-55239	1,000.00	Fire safety updates to various fire extinguishers at the Cable Office.
Cable TV Fund Total		1,000.00	
Parks Fund (#127/960)			
CONTRACTUAL SERVICES	127-0810-54273	24,700.00	Appropriate funds for emergency repairs/services to parks, if needed for safety reasons.
Parks Fund Total		24,700.00	
DOJ Federal Grant Fund (#129)			
JAG GRANT-COMMUNITY ENGAGEMENT	129-0544-51001	2,276.25	OCJS Community Engagement Officer Grant Award #2021-JG-A02-6712
JAG GRANT-COMMUNITY ENGAGEMENT	129-0544-56264	7,724.00	OCJS Community Engagement Officer Grant Award #2021-JG-A02-6712
ADVANCE OUT	129-0999-80185	10,000.25	Advance Out to the GF once the OCJS Community Engagement Officer Grant reimbursements are received.
DOJ Federal Grant Fund Total		20,000.50	

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #3 - For informational purposes only

For the Budget Year Ending December 31, 2022

6/13/2022

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
Rec. Center Fund (#131)			
CAPITAL OUTLAY - REC	958-0830-56252	4,000.00	Appropriate capital items including uniforms/capital items for educational programs.
Rec. Center Total		<u><u>4,000.00</u></u>	
Refuse Fund (#223)			
CONTRACTED REFUSE COLLECTION SERVICES	223-0710-54260	74,500.00	Very high fuel surcharges as a result of higher gas prices and variable cost increases per contract. Estimate additional 0.90/home/month for 7 months
Total Refuse Fund		<u><u>74,500.00</u></u>	
Stormwater Management Fund (#224)			
REFUNDED BOND PRINCIPAL	990-0420-58600	(2,480,093.48)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
BOND ISSUANCE COSTS	990-0420-58702	(94,233.29)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
Stormwater Management Enterprise Fund Total		<u><u>(2,574,326.77)</u></u>	
Road Capital Projects Fund (#333)			
CONCRETE/ ASPHALT REPAIR	333-0474-56870	75,000.00	Increase contingency for 2022 concrete road program as recent bids have been coming in over estimates.
Road Capital Projects Fund Total		<u><u>75,000.00</u></u>	
Park Improvement Fund (#341)			
INCLUSIVE/ACCESIBLE PLAYGROUND	341-0812-56870	200,000.00	Increase budget to bigger project if donations near \$200,000 and ODNR grant award of \$61,040. Separate Ord approval from Council still required.
Total Park Improvement Fund		<u><u>200,000.00</u></u>	
S.A. - Brunswick Lake - Dam Bond Ret Fund (#783)			
ISSUANCE COST	783-0015-54239	(4,057.83)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
REFUNDED BOND PRINCIPAL	783-0015-58600	(107,592.62)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
S.A. - Brunswick Lake - Dam Bond Ret Fund Total		<u><u>(111,650.45)</u></u>	
S.A. - Brunswick Lake - Dredging Bond Ret Fund (#784)			
ISSUANCE COST	784-0015-54239	(2,497.12)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
REFUNDED BOND PRINCIPAL	784-0015-58600	(66,210.84)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
S.A. - Brunswick Lake - Dredging Bond Ret Fund Total		<u><u>(68,707.96)</u></u>	

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 54-2022** - An emergency ordinance to advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, advances may become necessary as certain financial situations arise. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Advance legislation is generally presented two to three times a year or more, if deemed necessary.

PURPOSE AND EXPLANATION: Refer to background section.

IMPLEMENTATION SCHEDULE: Discuss at the June 13, 2022 Finance Committee meeting and move to the June 13, 2022 Council agenda as an emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Advances do not have a financial impact on the City funds as a collective whole. Advances are merely the movement of money from one fund to another and are defined in Ohio Revised Code Section 5705 and in the Auditor of State Compliance Supplement. Advances are included in the City's adopted budget and are also required to be approved by the City Council.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No

Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. Emergency clause necessary to allow funding to be in place to administer plans and/or purchase orders for various projects, grants, etc.

**ADDITIONAL
INFORMATION:**

None.



**CITY OF BRUNSWICK, OHIO
ORDINANCE NO.**

By:

AN EMERGENCY ORDINANCE TO ADVANCE FUNDS

- WHEREAS:** The City of Brunswick wishes to advance monies from the General Fund #001 to the Department of Justice Federal Grant Fund #129 to temporarily fund the 2021-JG-A02-6712 Community Engagement grant until grant reimbursements are received, and;
- WHEREAS:** The City of Brunswick wishes to return previously advanced monies from the City Hall Expansion Fund #336 to the General Fund since the 2020 & 2021 NOPEC grants are completed and reimbursements have been received, and;
- WHEREAS:** The City of Brunswick wishes to return previously advanced monies from the Department of Justice Federal Grant Fund #129 to the General Fund #001 since the 2020-CE-LEF-2349 PPE Equipment is completed and federal grant reimbursements have been received, and;
- WHEREAS:** The City of Brunswick wishes to return previously advanced monies from the Parks City-Wide Capital Improvement Fund #341 to the General Fund #001 since the ODNR Trail Phase I grant is completed and grant reimbursements have been received.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the following funds are hereby advanced:

FROM: General Fund (#001)
TO: Department of Justice Federal Grant Fund (#129)
AMOUNT: \$10,000.25

FROM: City Hall Expansion Fund (#336)
TO: General Fund (#001)
AMOUNT: \$202,288.00

FROM: Department of Justice Federal Grant Fund (#129)
TO: General Fund (#001)
AMOUNT: \$5,800.00

FROM: Parks City-Wide Capital Improvement Fund (#341)
TO: General Fund (#001)
AMOUNT: \$301,500.00

SECTION 2: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper funding sources be advanced. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.



CITY OF BRUNSWICK, OHIO
ORDINANCE NO.

PASSED: 1st Reading ____
Rules Suspended: AYES ____ NAYS ____

ADOPTED: _____AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 55-2022** - An emergency resolution amending Resolution No. 33-2022 to set aside local funds in an amount not to exceed \$600,000.00 from the Parks City-Wide Capital Improvement Fund #341 for the Inclusive/Accessible Playground Project - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: An emergency resolution amending resolution no. 33-2022 to set aside local funds in an amount not to exceed \$600,000 from the Parks City-Wide Capital Improvement Fund #341 for the inclusive/accessible playground project.

The actual amount of local funds to be committed for the Inclusive/Accessible Playground Project (the "Project") will depend upon various factors, including, without limitation, grant funding and donation fundraising efforts. Local funds for the Project will be a combination of City funds and donations received from outside agencies for this project. Local funding will, however, exclude any grant awards received in the City's name. Separating local funds from grant funds allows the City to maintain separate accountability and reporting of the grant proceeds as normally required by the grantor or law. The City has already been awarded a \$61,040 Nature Works Grant for this project. This grant has already been separately appropriated and is not part of this set aside Resolution. The City has previously received \$86,000 in donations from the Brunswick Local School District with the schools having an additional \$100,000+ already in hand to be remitted to the City very soon. Current expectations have been revised and current expectations are for total donations to exceed \$206,000 since fundraising efforts are ongoing.

It is our goal to see this project through (at the largest proposed level) now that it has been financially supported. This resolution will increase the local set aside funding from \$400,000 to \$600,000. These additional funds will allow the City to construct the largest inclusive playground per the design/build selected. A separate Resolution to increase the maximum amount of the design build contract with Snider Recreation Inc will also be required.

PURPOSE AND

EXPLANATION: See background above.

IMPLEMENTATION SCHEDULE: Consideration for passage as emergency and suspension of the rules on June 13, 2022.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Local set aside funds for this project will come from acct#341-0812-56870. Not to exceed \$600,000 in local funds. Local funds include park development fees/taxes in lieu of dedication of land pursuant to Codified Ordinance Section 1232 and/or donations received from outside parties deposited into the Parks City-Wide Capital Improvement Fund #341.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
The recommendation is for an emergency with suspension of the rules on June 13, 2022. The emergency measure is necessary to order the additional materials relating to the extra \$200,000 with the goal of construction still this year. Supply chain issues are concerns and it is important to keep this project moving as quickly as possible.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _

BY:

AN EMERGENCY RESOLUTION AMENDING RESOLUTION NO. 33-2022 TO SET ASIDE LOCAL FUNDS IN AN AMOUNT NOT TO EXCEED \$600,000.00 FROM THE PARKS CITY-WIDE CAPITAL IMPROVEMENT FUND #341 FOR THE INCLUSIVE/ACCESSIBLE PLAYGROUND PROJECT.

WHEREAS: The actual amount of local funds to be committed for the Inclusive/Accessible Playground Project (the “Project”) will depend upon various factors, including, without limitation, grant funding and donation fundraising efforts;

WHEREAS: Local funds for the Project will be a combination of City funds and donations received from outside agencies for this project.

WHEREAS: Committing local funds for the Project will also enhance the City’s chances of obtaining grant funding and/or outside assistance; and

WHEREAS: Setting aside local funds as provided herein does not create an obligation to proceed with the Project in the event that sufficient grant funding and/or outside assistance is not received.

WHEREAS: Any and all grant awards received for this project will also be separately appropriated or set aside.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That local funds in an amount not to exceed \$600,000.00 are set aside from the Parks City-Wide Capital Improvement Fund #341 for the Project.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to maintain established timelines for ordering of materials with goal of construction completion this year. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Taylor Petkovsek, Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 56-2022** - An emergency resolution amending Resolution No. 46-2022 by increasing the not to exceed amount relative to the agreement with Snider Recreation Inc. for the design/build of the Neura Park All-Inclusive Playground Project from \$400,000.00 to \$600,000.00. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: The City desires to do a designed build project for an all-inclusive playground. Requests for proposals were advertised and obtained on May 3rd, 2022. Three requests for proposals were received and scored by the City's three-member committee. The committee scored and selected Snider Recreation Inc, as the best of the proposals received. Per Resolution #46-2022, City Council authorized the City Manager to enter into an agreement with Snider Recreation Inc, at a cost not to exceed \$400,000.

Now that local donations for this project are expected to exceed \$206,000+, it is recommended that City Council consider increasing the scope of the playground project to the largest proposed project, amend Resolution #46-2022 and authorize the City Manager to enter into an agreement with Snider Recreation Inc. for the design build of the Neura Park All-Inclusive Playground Project in an amount not to exceed \$600,000 (an additional \$200,000 as previously authorized in Res#46-2022).

PURPOSE AND EXPLANATION: See background and reason for emergency above.

IMPLEMENTATION SCHEDULE: Requesting passage with emergency & suspension of the rules on June 13, 2022. This would allow for additional equipment to be ordered immediately for the larger project. Supply chain issues are a concern and the goal is to be completed with construction this year.

FINANCIAL INFORMATION:

**FINANCIAL
SUMMARY:**

All costs associated with the all-inclusive playground will be recorded in the Parks City-wide Capital Improvement Fund #341. Any eligible costs reimbursable by the Ohio Department of Natural Resources Naterworks Grant will be charged to account #341-0812-56871 with the remaining costs being recorded in account# 341-0812-56870. This project will be funded through a combination of donations, city and grant funds. Fundraisers and donations are ongoing and being handled by the Brunswick City Schools and various non-profit agencies. The City Council has previously adopted ordinances committing local funds, including donations. Furthermore, the City has been awarded a \$61,040 grant from the Ohio Department of Natural Resources Naterworks Grant, as authorized by City Council Resolution #20-2022.

Purchase Orders issued to Snider Recreation Inc. for this project will not exceed the authority listed in the adopted Resolution, regardless of the funding sources used.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Requesting passage with emergency & suspension of the rules on June 13, 2022. This would allow for additional equipment to be ordered immediately for the larger project. Supply chain issues are a concern and the goal is to be completed with construction this year.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 56-2022

BY: Mr. Hanek, Mr. Abella, Mr. Delsanter

AN EMERGENCY RESOLUTION AMENDING RESOLUTION NO. 46-2022 BY INCREASING THE NOT TO EXCEED AMOUNT RELATIVE TO THE AGREEMENT WITH SNIDER RECREATION INC. FOR THE DESIGN/BUILD OF THE NEURA PARK ALL-INCLUSIVE PLAYGROUND PROJECT FROM \$400,000.00 TO \$600,000.00.

WHEREAS: Pursuant to a Request for Proposals, the City of Brunswick received three (3) proposals for the design/build of the Neura Park All-Inclusive Playground Project (the "Project"), in accordance with Ohio Revised Code Chapter 153;

WHEREAS: The three (3) received proposals were evaluated and ranked in accordance with Ohio Revised Code Section 153.69 with Snider Recreation Inc. determined to be the most qualified;

WHEREAS: On May 9, 2022, Council adopted Resolution No. 46-2022 authorizing the City Manager to enter into an Agreement with Snider Recreation Inc., the most qualified firm, for the design/build of the Project in an amount not to exceed \$400,000.00; and

WHEREAS: Council wishes to increase the not to exceed amount from \$400,000.00 to \$600,000.00, which is determined to be fair and reasonable.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That Resolution No. 46-2022 is hereby amended by increasing the not to exceed amount relative to the Agreement with Snider Recreation Inc. for the Project from \$400,000.00 to \$600,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to secure materials for and complete the Project during the 2022 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 57-2022** - An ordinance closing the RLF CDBG Fund (#121), the OPWC Grafton Road Fund (#368), and the OPWC Multi-Roads Improvement Fund (#370). - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: On December 13, 2004, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 177-04, creating the Federal Revolving Loan Community Development Special Revenue Fund (RLF CDBG Fund) (#121) to account for Federal monies received through the program and expended appropriately only upon authorization granted by the United States Department of Housing and Urban Development (HUD) and/or the Office of Housing and Community Partnerships of the State of Ohio Department of Development; and

On June 10, 2013, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 51-13, creating the OPWC Grafton Road Fund (#368) to account for the OPWC monies awarded to the City of Brunswick; and

On December 11, 2017, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 119-17, creating the OPWC Multi Roads Improvement Fund (#370) to account for the OPWC monies awarded to the City of Brunswick; and

All obligations, for the listed funds, have been incurred and paid, and no outstanding obligations exist.

PURPOSE AND

EXPLANATION: These funds are no longer needed for the purposes for which each fund was created.

IMPLEMENTAT

ION This Council authorizes and directs the Director of Finance to close and remove the following
SCHEDULE: funds from the City's Statement of Cash Position:

Fund Fund Name

#121	RLF CDBG Fund
#368	OPWC Grafton Road Fund
#370	OPWC Multi Roads Improvement Fund

That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:** No Financial impact to close these funds as there are no dollars assigned to any.

**RECOMMENDE
D
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN ORDINANCE CLOSING THE RLF CDBG FUND (#121), THE OPWC GRAFTON ROAD FUND (#368) AND THE OPWC MULTI-ROADS IMPROVEMENT FUND (#370).

- WHEREAS: On December 13, 2004, Council adopted Ordinance Number 177-04 creating the Federal Revolving Loan Community Development Special Revenue Fund (RLF CDBG Fund) (#121) to account for Federal funds received through the CDBG program and expended appropriately only upon authorization granted by the United States Department of Housing and Urban Development and/or the Office of Housing and Community Development Partnerships of the State of Ohio, Department of Development;
- WHEREAS: On June 10, 2013, Council adopted Ordinance No. 51-13 creating the OPWC Grafton Road Fund (#368) to account for OPWC funds awarded to the City;
- WHEREAS: On December 11, 2017, Council adopted Ordinance No. 119-17 creating the OPWC Multi-Roads Improvement Fund (#370) to account for OPWC funds awarded to the City; and
- WHEREAS: All obligations for the listed Funds have been incurred and paid and there are no outstanding obligations relative thereto.
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:
- SECTION 1: That the Director of Finance is hereby authorized and directed to close the RLF CDBG Fund (#121), the OPWC Grafton Road Fund (#368) and the OPWC Multi-Roads Improvement Fund (#370) as all obligations have been incurred and paid and there are no outstanding obligations relative thereto.
- SECTION 2: That this Ordinance shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Matt Jones

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 58-2022** - An emergency resolution authorizing the City Manager to enter into an agreement with Set In Stone Contracting, LLC for the 2022 Concrete Repair Program in an amount not to exceed \$664,725.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: Authorization for public bid granted by City Council motion on March 28, 2022.

**PURPOSE AND
EXPLANATION:**

The proposed project will completely remove and replace the existing concrete pavement on sections of Judita Drive between Cherokee Drive and Magnolia Drive (Ward 3). Also included is the performance of concrete slab, joint, curb, and curb ramp repairs at various locations in Wards 1 and 2. This project is being partially funded with Road Levy dollars; note that levy funded work in Ward 4 is being performed under the separate Asphalt Road Program.

IMPLEMENTATION

SCHEDULE: The project is anticipated to commence in late July and be completed in early October.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

Amount: \$664,725.00. The funding will occur as follows: Account 332-0473-56881 will be charged 60% of the total construction, up to \$398,835.00; and Account 117-0420-56883 will be charged 40% of the total construction, up to \$265,890.00.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes

Suspension of Rules Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare, and providing for the usual daily operation of a municipality, and for the further reason that this project may commence and be completed during the 2022 construction season.

**ADDITIONAL
INFORMATION:**

BID TABULATION**2022 CONCRETE PROGRAM****City Of Brunswick****DATE: MAY 25, 2022****CVE JOB NO. 22099 Engineer's Estimate: \$750,000.00**

				SET IN STONE CONTRACTING, LLC		DENES CONCRETE, INC.	
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	7" CONCRETE SLAB REPAIR	SY	1,710	\$84.50	\$144,495.00	\$85.00	\$145,350.00
2	7" CONCRETE JOINT REPAIR	SY	265	\$90.00	\$23,850.00	\$90.00	\$23,850.00
3	ODOT 304 AGGREGATE BASE	CY	150	\$6.00	\$900.00	\$30.00	\$4,500.00
4	PAVEMENT REMOVED	SY	4,800	\$11.25	\$54,000.00	\$15.00	\$72,000.00
5	SUBGRADE COMPACTION	SY	4,800	\$1.00	\$4,800.00	\$1.00	\$4,800.00
6	CONCRETE PAVEMENT WITH FIBROUS REINFORCING (JUDITA DRIVE)	SY	4,800	\$70.00	\$336,000.00	\$80.00	\$384,000.00
7	SUBGRADE REMOVAL AND REPLACEMENT	CY	300	\$25.00	\$7,500.00	\$35.00	\$10,500.00
8	CONCRETE WALK	SF	400	\$6.50	\$2,600.00	\$8.50	\$3,400.00
9	CURB RAMP	SF	600	\$12.50	\$7,500.00	\$12.00	\$7,200.00
10	CONCRETE DRIVE APRON	SF	4,700	\$7.15	\$33,605.00	\$7.50	\$35,250.00
11	MANHOLE OR CATCH BASIN CASTING ADJUSTED TO GRADE	EACH	9	\$425.00	\$3,825.00	\$400.00	\$3,600.00
12	CASTING ADJUSTED TO GRADE	EACH	10	\$130.00	\$1,300.00	\$100.00	\$1,000.00
13	CATCH BASIN OR MANHOLE RECONSTRUCTED	EACH	2	\$1,025.00	\$2,050.00	\$750.00	\$1,500.00
14	6" FABRIC WRAPPED UNDERDRAIN	LF	2,700	\$10.00	\$27,000.00	\$12.00	\$32,400.00
15	SURVEY MONUMENT AND MONUMENT BOX ASSEMBLY	EACH	4	\$450.00	\$1,800.00	\$500.00	\$2,000.00
16	LINEAR GRADING, TOPSOIL, SEEDING AND MULCHING	LUMP	1	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00
17	MAINTAINING TRAFFIC AND DETOUR SIGNING	LUMP	1	\$6,500.00	\$6,500.00	\$35,000.00	\$35,000.00
18	MISCELLANEOUS METAL	LBS	2,500	\$0.40	\$1,000.00	\$2.00	\$5,000.00
TOTAL PROJECT COST				TOTAL	\$664,725.00	TOTAL	\$776,350.00
				DAYS TO COMPLETE: 65		DAYS TO COMPLETE: 75 Days	
				EARLIEST START DATE: July 25, 2022		EARLIEST START DATE: July 1, 2022	

				A&J CEMENT CONTRACTORS, INC.		CATTS CONSTRUCTION INC	
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	7" CONCRETE SLAB REPAIR	SY	1,710	\$95.00	\$162,450.00	\$104.00	\$177,840.00
2	7" CONCRETE JOINT REPAIR	SY	265	\$105.00	\$27,825.00	\$156.00	\$41,340.00
3	ODOT 304 AGGREGATE BASE	CY	150	\$50.00	\$7,500.00	\$45.00	\$6,750.00
4	PAVEMENT REMOVED	SY	4,800	\$12.00	\$57,600.00	\$12.00	\$57,600.00
5	SUBGRADE COMPACTION	SY	4,800	\$1.00	\$4,800.00	\$1.50	\$7,200.00
6	CONCRETE PAVEMENT WITH FIBROUS REINFORCING (JUDITA DRIVE)	SY	4,800	\$85.00	\$408,000.00	\$71.25	\$342,000.00
7	SUBGRADE REMOVAL AND REPLACEMENT	CY	300	\$60.00	\$18,000.00	\$45.00	\$13,500.00
8	CONCRETE WALK	SF	400	\$10.00	\$4,000.00	\$9.00	\$3,600.00
9	CURB RAMP	SF	600	\$15.00	\$9,000.00	\$15.75	\$9,450.00
10	CONCRETE DRIVE APRON	SF	4,700	\$10.00	\$47,000.00	\$10.00	\$47,000.00
11	MANHOLE OR CATCH BASIN CASTING ADJUSTED TO GRADE	EACH	9	\$800.00	\$7,200.00	\$650.00	\$5,850.00
12	CASTING ADJUSTED TO GRADE	EACH	10	\$400.00	\$4,000.00	\$275.00	\$2,750.00
13	CATCH BASIN OR MANHOLE RECONSTRUCTED	EACH	2	\$1,100.00	\$2,200.00	\$930.00	\$1,860.00
14	6" FABRIC WRAPPED UNDERDRAIN	LF	2,700	\$12.00	\$32,400.00	\$12.75	\$34,425.00
15	SURVEY MONUMENT AND MONUMENT BOX ASSEMBLY	EACH	4	\$500.00	\$2,000.00	\$575.00	\$2,300.00
16	LINEAR GRADING, TOPSOIL, SEEDING AND MULCHING	LUMP	1	\$6,000.00	\$6,000.00	\$22,600.00	\$22,600.00
17	MAINTAINING TRAFFIC AND DETOUR SIGNING	LUMP	1	\$20,000.00	\$20,000.00	\$44,800.00	\$44,800.00
18	MISCELLANEOUS METAL	LBS	2,500	\$1.50	\$3,750.00	\$1.65	\$4,125.00
TOTAL PROJECT COST				TOTAL	\$823,725.00	TOTAL	\$824,990.00
				DAYS TO COMPLETE: 60		DAYS TO COMPLETE: 90 DAYS	
				EARLIEST START DATE: 8/2/22		EARLIEST START DATE: 06/27/22	

				FETCHKO EXCAVATING, LLC		TRI MOR CORPORTION	
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	7" CONCRETE SLAB REPAIR	SY	1,710	\$87.00	\$148,770.00	\$108.00	\$184,680.00
2	7" CONCRETE JOINT REPAIR	SY	265	\$141.00	\$37,365.00	\$159.00	\$42,135.00
3	ODOT 304 AGGREGATE BASE	CY	150	\$67.00	\$10,050.00	\$85.00	\$12,750.00
4	PAVEMENT REMOVED	SY	4,800	\$18.00	\$86,400.00	\$12.00	\$57,600.00
5	SUBGRADE COMPACTION	SY	4,800	\$1.65	\$7,920.00	\$1.00	\$4,800.00
6	CONCRETE PAVEMENT WITH FIBROUS REINFORCING (JUDITA DRIVE)	SY	4,800	\$79.00	\$379,200.00	\$80.00	\$384,000.00
7	SUBGRADE REMOVAL AND REPLACEMENT	CY	300	\$71.00	\$21,300.00	\$90.00	\$27,000.00
8	CONCRETE WALK	SF	400	\$8.90	\$3,560.00	\$12.00	\$4,800.00
9	CURB RAMP	SF	600	\$16.00	\$9,600.00	\$18.00	\$10,800.00
10	CONCRETE DRIVE APRON	SF	4,700	\$8.65	\$40,655.00	\$11.00	\$51,700.00
11	MANHOLE OR CATCH BASIN CASTING ADJUSTED TO GRADE	EACH	9	\$160.00	\$1,440.00	\$900.00	\$8,100.00
12	CASTING ADJUSTED TO GRADE	EACH	10	\$100.00	\$1,000.00	\$250.00	\$2,500.00
13	CATCH BASIN OR MANHOLE RECONSTRUCTED	EACH	2	\$1,000.00	\$2,000.00	\$1,300.00	\$2,600.00
14	6" FABRIC WRAPPED UNDERDRAIN	LF	2,700	\$15.50	\$41,850.00	\$13.00	\$35,100.00
15	SURVEY MONUMENT AND MONUMENT BOX ASSEMBLY	EACH	4	\$610.00	\$2,440.00	\$750.00	\$3,000.00
16	LINEAR GRADING, TOPSOIL, SEEDING AND MULCHING	LUMP	1	\$40,000.00	\$40,000.00	\$25,000.00	\$25,000.00
17	MAINTAINING TRAFFIC AND DETOUR SIGNING	LUMP	1	\$17,000.00	\$17,000.00	\$33,000.00	\$33,000.00
18	MISCELLANEOUS METAL	LBS	2,500	\$1.80	\$4,500.00	\$3.00	\$7,500.00
TOTAL PROJECT COST				TOTAL	\$855,050.00	TOTAL	\$897,065.00
				DAYS TO COMPLETE: 90 Days		DAYS TO COMPLETE: 90	
				EARLIEST START DATE: 6-27-2022		EARLIEST START DATE: July 1, 2022	

MEMO

Engineering Department



TO: City Council
FROM: Matthew M. Jones, P.E.
DATE: June 8, 2022
RE: 2022 Concrete Repair Program

On May 25, 2022, public bids were opened for the 2022 Concrete Repair Program. A tabulation of the bid results is attached for your reference. Six companies submitted bids for the project. The low bidder for the project was Set In Stone Contracting, LLC. at \$664,725.00. The Engineer's estimate was \$725,000.00. Denes Concrete, Inc. was the second low bidder with a bid of \$776,350.00.

This project will facilitate a complete reconstruction of three sections of Judita Drive (Ward 3) totaling 4,800 square yards, as well as repair of approximately 2,000 square yards of concrete roadway panels and joints at various locations on residential streets in Wards 1 and 2. The bids included allotments for base repairs, curb ramps, underdrain, casting adjustments and catch basin / manhole reconstruction to be used as needed. A listing of the repairs included in the bid is attached for reference as well.

Road levy funds are being utilized to complete the proposed project.

CVE staff has contacted a sampling of municipal references provided by Set In Stone. The reference check did not find any reoccurring issues with Set In Stone. Three municipalities were contacted regarding three separate projects, and all characterized them as an above average contractor. Additionally, Set In Stone was the contractor on the Laurel Road Phase 3 and Old Eagle Drive Reconstruction projects in 2021 and performed both contracts to the City's satisfaction.

Based upon a review of the bid documents and other municipal references, it is my opinion that Set In Stone has the needed experience, personnel and equipment to successfully complete the work as bid and should be considered the lowest and best bidder for this project.

Therefore, I respectfully request that City Council consider emergency legislation to award a contract in the amount of \$664,725.00 to Set In Stone Contracting, LLC to complete the 2022 Concrete Repair Program.

If you have any questions or require any additional information please contact me at your convenience.

Attachments

C: Carl DeForest, City Manager
Paul Barnett, Service Director
Todd Fischer, Finance Director
Ken Fisher, Law Director

REPAIR SUMMARY

REF #	STREET	REPAIR LOCATION (Address)	Length (Ft)	Width (Ft)	Panels	Item 1 - 7" Conc. Slab Repair	Item 2 - 7" Conc. Joint Repair
	WARD 1						
						(SY)	(SY)
1	Bettie	Near #80 to #120	15	13	12	260.0	
2	Salem	Grafton to Sudbury	12	12	17	272.0	
3	Salem	Grafton to Sudbury	5	12	18		120.0
4	Ruth	Pennys to Charlotte	15	13	15	325.0	
	WARD 2						
5	Carlisle	at Coventry (east side of intersection)	15	13	6	130.0	
6	Monte Vista	Cul-de-sac	13	13	6	112.7	
7	Monte Vista	Cul-de-sac	5	13	20		144.4
8	Tyler	Taft to South Carpenter	15	13	12	260.0	
9	Van Buren	Various	15	13	12	260.0	
10	Eisenhower	Near #1660	15	13	4	86.7	

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SET IN STONE CONTRACTING, LLC FOR THE 2022 CONCRETE REPAIR PROGRAM IN AN AMOUNT NOT TO EXCEED \$664,725.00.

WHEREAS: The City of Brunswick received six (6) bids for the 2022 Concrete Repair Program (the "Project"), in accordance with public bidding requirements, for concrete repairs throughout the City; and

WHEREAS: The six (6) received public bids were opened on May 25, 2022, with Set in Stone Contracting, LLC determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Set in Stone Contracting, LLC, the lowest and best bidder, for the 2022 Concrete Repair Program in an amount not to exceed \$664,725.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Project during the 2022 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura