

BRUNSWICK CITY FINANCE COMMITTEE

Agenda

JUNE 13, 2022

6:35 PM

or Immediately Following
Services, Utilities, Technology & Cable Committee

1. Discussion Items

ORD. NO. 53-2022 - An emergency ordinance amending ordinances #110-2021, #15-2022 and #37-2022 to include amendments to the Appropriation Budget for the year ending December 31, 2022 as incorporated in Exhibit “A” attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 54-2022 - An emergency ordinance to advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

RES. NO. 55-2022 - An emergency resolution amending Resolution No. 33-2022 to set aside local funds in an amount not to exceed \$600,000.00 from the Parks City-Wide Capital Improvement Fund #341 for the Inclusive/Accessible Playground Project - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

RES. NO. 56-2022 - An emergency resolution amending Resolution No. 46-2022 by increasing the not to exceed amount relative to the agreement with Snider Recreation Inc. for the design/build of the Neura Park All-Inclusive Playground Project from \$400,000.00 to \$600,000.00. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 57-2022 - An ordinance closing the RLF CDBG Fund (#121), the OPWC Grafton Road Fund (#368), and the OPWC Multi-Roads Improvement Fund (#370). - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

2. General Discussion

3. Adjournment

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 53-2022** - An emergency ordinance amending ordinances #110-2021, #15-2022 and #37-2022 to include amendments to the Appropriation Budget for the year ending December 31, 2022 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See the fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the June 13, 2022, Finance Committee meeting and move to the June 13, 2022, Council agenda as an emergency with the suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net decrease to the overall City appropriation budget by \$2,577,020.93. The largest components of the net decrease, in no particular order, relate to:

1) \$3,513,896.94 decrease in appropriations for estimated refunded debt principal and estimated issuance costs. It was the City's original plan to refund existing City debt once the Dec 1, 2022 call option occurred. However, since those plans, the Fed has increased interest rates with the likelihood of additional future rate increases. Thus, making the refunding of existing debt highly unlikely and no longer financially attractive. The estimated receipts associated with the initially planned refunding will also be removed

and a new requested Certificate of Estimated Resources will be requested from the Medina County Budget Commission.

2) \$224,618.16 increase to replenish appropriations used for land purchase and to bring appropriations up to \$250,000 for possible architect design services for a new Fire Station.

3) A \$200,000 net increase for the all-inclusive playground project which will increase the local fund set aside to \$600,000. Local funds set aside would include donations received by the City from outside parties and park development fees recorded in the City-Wide Park Improvement Fund #341. Local donations are now expected to exceed \$206,000 +. A separate set aside Ordinance will also be proposed to City Council regarding amending the total local fund set aside to \$600,000.

4) \$125,000 increase in capital set-aside funds for Information Technology as listed in Exhibit B. Capital set aside funds are not expenditures but rather moving cash from one purpose to another to plan for a future event. The movement of these funds from one purpose to another is required to be budgeted. This will help Information Technology with their financial planning and be an added tool in helping them achieve their 5-year goals/planned capital purchases. This set aside should allow the Department to go from a one year cash funding level to a two year cash funding level. This would be a huge improvement but the cash capital funding level for Information Technology still remains one of the lowest in the City and is typically funded on a year-to-year basis.

5) \$75,000 increase for additional contingencies for the City's 2022 concrete and asphalt road improvement programs in case it is needed or certain events would necessitate a change order.

6) \$74,500 increase due to skyrocketing diesel fuel costs and variable cost increases required per the City's hauler contract. This increase in estimated costs assumes an additional 0.90/home per month for next 7 months. Actual variable costs will be dictated by market prices released by the Department of Energy pursuant to the hauler contract. Actual costs will vary and will be monitored by the Finance Director.

7) A \$50,000 increase in capital appropriations for a police cruiser replacement recently totaled in an accident. The City has already received a \$15,000 insurance reimbursement for this vehicle. Ordering and a future ordinance to City Council will depend upon the availability of vehicles and deadlines pertaining to state purchasing programs/bids.

8) \$50,084 increase to temporarily expand the police officers' force from 40 to 41 to cover a long-term military leave of absence. The new hire date, if this is approved, is currently calculated to be August 4, 2022. The plan is to go back down to a force of 40 through attrition once the officer returns from active military duty.

All other items not specifically listed in this summary are detailed with a description and

listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has a budgetary impact and actual expenditures are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, meet grant deadlines, reconcile income tax receipts to existing safety levies and keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. _

By:

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #110-2021 #15-2022 AND #37-2022 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2022 AS INCORPORATED IN EXHIBIT “A” ATTACHED HERETO.

WHEREAS: Ordinance #110-2021 adopted appropriations for 2022; and Ordinances #15-2022 and #37-2022 regarding amendments to the 2022 appropriation budget, were previously adopted by Council; and

WHEREAS: “Exhibit A” reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as “Exhibit B” for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #110-2021, #15-2022 and #37-2022.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #110-2021, #15-2022 and #37-2022 are hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit “A.”

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading __

RULES SUSPENDED: AYES ____ NAYS ____

ADOPTED: _____ AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Laura E. Timura

EXHIBIT A

June 13, 2022

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	179,403.00	88,181.75	\$ 267,584.75
	Mayor	101,410.00	96,204.26	\$ 197,614.26
	City Manager	192,145.00	155,823.73	\$ 347,968.73
	Information Technologies	176,705.00	486,231.52	\$ 662,936.52
	Engineering	24,363.00	399,803.00	\$ 424,166.00
	Building Department	340,192.00	280,854.59	\$ 621,046.59
	Cemetery Maintenance	-	19,075.00	\$ 19,075.00
	Janitorial Contract	-	21,627.00	\$ 21,627.00
	City Hall Building & Grounds	17,800.00	66,938.00	\$ 84,738.00
	Administrative Services	90,817.00	61,290.00	\$ 152,107.00
	Economic Development	114,145.00	305,520.76	\$ 419,665.76
	Animal Control	76,790.00	76,343.81	\$ 153,133.81
	Law Department	192,065.00	284,881.00	\$ 476,946.00
	Finance Department	258,691.00	234,526.72	\$ 493,217.72
	Income Tax Department	203,469.00	225,014.00	\$ 428,483.00
	Parks & Recreation Director	77,000.00	65,087.00	\$ 142,087.00
	General Fund Administration	-	1,252,492.04	\$ 1,252,492.04
	Planning Division/Community Development	46,799.00	41,361.72	\$ 88,160.72
	Board of Building Appeals	488.00	1,219.00	\$ 1,707.00
	Board of Zoning Appeals	3,432.00	4,970.00	\$ 8,402.00
	Board of Civil Service	11,783.00	27,166.00	\$ 38,949.00
	Board of Ethics	5,460.00	4,625.00	\$ 10,085.00
	Board of Charter Review	-	-	\$ -
	Board of Commemorative Affairs	-	23,540.00	\$ 23,540.00
	General Fund Transfers / Advances	-	25,829,878.20	\$ 25,829,878.20
001	Total General Fund	\$ 2,112,957.00	\$ 30,052,654.10	\$ 32,165,611.10
Special Revenue Funds:				
110	Court Computerization Fund	5,404.00	17,257.71	\$ 22,661.71
111	FEMA Grant Fund	-	-	\$ -
114	Police Fund	4,662,108.16	4,912,309.04	\$ 9,574,417.20
115	Fire Fund	2,580,651.00	7,507,796.84	\$ 10,088,447.84
117	Street Repair & Maintenance Fund	1,217,454.00	2,770,610.09	\$ 3,988,064.09
118	State Highway Fund	-	131,675.00	\$ 131,675.00
119	Law Enforcement Fund	-	3,879.00	\$ 3,879.00
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123	Brunswick Area Television (BAT) Fund	163,605.00	279,024.30	\$ 442,629.30
127	Parks Fund	205,346.00	355,155.02	\$ 560,501.02
129	Department of Justice Federal Grant Fund	2,276.25	193,015.83	\$ 195,292.08
130	DUI Enforcement & Education Fund	-	-	\$ -
131	Recreation Center Fund	391,274.00	635,651.50	\$ 1,026,925.50
133	Home Improvement Grant Fund (CDBG)	-	27,595.43	\$ 27,595.43
140	Local Fiscal Recovery Fund	115,159.88	84,551.45	\$ 199,711.33
141	Opioid Settlement Fund	-	-	\$ -
Enterprise Funds:				
223	Refuse Fund	70,966.00	2,916,944.61	\$ 2,987,910.61
224	Storm Water Management Fund	33,334.00	1,222,305.47	\$ 1,255,639.47
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	2,852,316.17	\$ 2,852,316.17
332	Road Levy Fund	-	2,652,800.00	\$ 2,652,800.00
333	Road Improvement Fund	-	6,924,243.35	\$ 6,924,243.35
334	Traffic Control Fund	-	-	\$ -

335	Public Square Fund	-	-	\$	-
336	City Building Improvement Fund	-	373,960.00	\$	373,960.00
339	Fire Improvement Fund	-	79,618.16	\$	79,618.16
341	Park Improvement Fund	-	1,776,361.75	\$	1,776,361.75
347	North Carpenter Road Improvement Fund	-	1,937,645.20	\$	1,937,645.20
348	Boston Road Improvement Fund	-	93,519.24	\$	93,519.24
353	I-71 / Rt. 303 Enhancement Fund	-	-	\$	-
360	Brunswick Lake Improvement Fund	-	619,412.05	\$	619,412.05
371	OPWC Laurel Road Improvement Fund	-	664,710.63	\$	664,710.63
372	OPWC Old Eagle Drive Improvement Fund	-	509,825.64	\$	509,825.64
373	OPWC Skyview Drive Improvement Fund	-	1,579,180.00	\$	1,579,180.00
Self Insurance Fund:					
600	Self Insurance Fund	-	3,479,450.00	\$	3,479,450.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
782	Special Assessment BRF: Laurel Road (2006)	-	38,612.50	\$	38,612.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.80	\$	18,948.80
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$	11,826.18
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	35,000.00	\$	35,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	87,283,390.35

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #3 - For informational purposes only

For the Budget Year Ending December 31, 2022

6/13/2022

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
INCIDENTALS	001-0100-55239	50.00	Pre-employment drug screening to fill part-time position.
TRANSFERS OUT TO CAPITAL (SET ASIDE)	001-0302-99999	125,000.00	Increase capital set aside for future information technology equipment replacements. Should take cash capital set aside to two year funding level.
ED DEV BED TAX	001-0490-54288	12,873.10	Increase bed tax appropriations to reflect 66.67% of increased revenue estimate. To be spent on economic development per Council directive.
PRE-EMPLOYMENT SERVICES	001-0720-54234	50.00	Pre-employment drug screening to fill part-time position.
PROFESSIONAL SERVICE CONTRACT	001-0880-54285	49,000.00	Professional Service Contract to assist and enhance the City's ability to obtain grants, funding, etc.
INCIDENTALS	001-0880-55239	2,500.00	Land reutilization - forfeited property program miscellaneous expenses, recording fees, etc.
ADVANCE OUT TO FUND #129 (DOJ GRANT)	001-0999-99892	10,000.25	Appropriate GF advance Out to temporarily cover OCJS Community Engagement Officer Grant until grant reimbursements are received.
General Fund Total		199,473.35	
Police Fund (#114)			
PATROLMEN SALARIES	114-0520-51110	27,905.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
UNIFORM/CLEANING ALLOWANCE	114-0520-52224	2,000.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Initial uniform cost estimate (Excl body armor).
PROFESSIONAL PAY	114-0520-52225	1,316.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
MEDITAX	114-0520-52226	405.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
POLICE OP&F PENSION	114-0520-52227	8,860.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
WELLNESS	114-0520-52231	1,050.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
WORKER'S COMP	114-0520-52274	837.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
HOSPITALIZATION	114-0520-52275	4,711.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Used 2yr lateral rate w/ hire date of 8/4/2022.
POLICE CAPITAL	961-0520-56252	50,000.00	Provided available, order replacement for Police Cruiser lost in accident. Insurance reimbursement should be around 15K costing the City about 35K net.
POLICE CAPITAL	961-0520-56252	3,000.00	Temporary plan to expand force to 41 & return to 40 thru attrition later to cover long term military leave. Body armor, etc. excludes uniform allowance.
Police Fund Total		100,084.00	
Fire Fund (#115/952)			
ARCHITECT FIRE STATION	964-0437-56883	224,618.16	Replenish appropriations to cover reallocated \$175K land purchase and to bring appropriations up to \$250K architect design work for Fire Station.
Fire Fund Total		224,618.16	
Street R & M Fund (#117)			
FUEL	117-0420-55310	13,500.00	Increase due to higher fuel costs and correcting fuel pump software repairs with calculating gallons used.
Street R & M Fund Total		13,500.00	
State Highway Fund (#118)			
REFUNDED BOND PRINCIPAL	118-0001-58801	(735,000.00)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
ISSUANCE COSTS NOTES	118-0016-58795	(24,211.76)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
Total State Highway Fund (#118)		(759,211.76)	
Cable TV Fund (#123/#956)			
INCIDENTALS	123-0460-55239	1,000.00	Fire safety updates to various fire extinguishers at the Cable Office.
Cable TV Fund Total		1,000.00	
Parks Fund (#127/960)			
CONTRACTUAL SERVICES	127-0810-54273	24,700.00	Appropriate funds for emergency repairs/services to parks, if needed for safety reasons.
Parks Fund Total		24,700.00	
DOJ Federal Grant Fund (#129)			
JAG GRANT-COMMUNITY ENGAGEMENT	129-0544-51001	2,276.25	OCJS Community Engagement Officer Grant Award #2021-JG-A02-6712
JAG GRANT-COMMUNITY ENGAGEMENT	129-0544-56264	7,724.00	OCJS Community Engagement Officer Grant Award #2021-JG-A02-6712
ADVANCE OUT	129-0999-80185	10,000.25	Advance Out to the GF once the OCJS Community Engagement Officer Grant reimbursements are received.
DOJ Federal Grant Fund Total		20,000.50	

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #3 - For informational purposes only

For the Budget Year Ending December 31, 2022

6/13/2022

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
Rec. Center Fund (#131)			
CAPITAL OUTLAY - REC	958-0830-56252	4,000.00	Appropriate capital items including uniforms/capital items for educational programs.
Rec. Center Total		4,000.00	
Refuse Fund (#223)			
CONTRACTED REFUSE COLLECTION SERVICES	223-0710-54260	74,500.00	Very high fuel surcharges as a result of higher gas prices and variable cost increases per contract. Estimate additional 0.90/home/month for 7 months
Total Refuse Fund		74,500.00	
Stormwater Management Fund (#224)			
REFUNDED BOND PRINCIPAL	990-0420-58600	(2,480,093.48)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
BOND ISSUANCE COSTS	990-0420-58702	(94,233.29)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
Stormwater Management Enterprise Fund Total		(2,574,326.77)	
Road Capital Projects Fund (#333)			
CONCRETE/ ASPHALT REPAIR	333-0474-56870	75,000.00	Increase contingency for 2022 concrete road program as recent bids have been coming in over estimates.
Road Capital Projects Fund Total		75,000.00	
Park Improvement Fund (#341)			
INCLUSIVE/ACCESIBLE PLAYGROUND	341-0812-56870	200,000.00	Increase budget to bigger project if donations near \$200,000 and ODNR grant award of \$61,040. Separate Ord approval from Council still required.
Total Park Improvement Fund		200,000.00	
S.A. - Brunswick Lake - Dam Bond Ret Fund (#783)			
ISSUANCE COST	783-0015-54239	(4,057.83)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
REFUNDED BOND PRINCIPAL	783-0015-58600	(107,592.62)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
S.A. - Brunswick Lake - Dam Bond Ret Fund Total		(111,650.45)	
S.A. - Brunswick Lake - Dredging Bond Ret Fund (#784)			
ISSUANCE COST	784-0015-54239	(2,497.12)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
REFUNDED BOND PRINCIPAL	784-0015-58600	(66,210.84)	Interest rates have increased and expected to continue to increase for next several months making refunding of existing debt unlikely.
S.A. - Brunswick Lake - Dredging Bond Ret Fund Total		(68,707.96)	

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 54-2022** - An emergency ordinance to advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, advances may become necessary as certain financial situations arise. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Advance legislation is generally presented two to three times a year or more, if deemed necessary.

PURPOSE AND EXPLANATION: Refer to background section.

IMPLEMENTATION SCHEDULE: Discuss at the June 13, 2022 Finance Committee meeting and move to the June 13, 2022 Council agenda as an emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Advances do not have a financial impact on the City funds as a collective whole. Advances are merely the movement of money from one fund to another and are defined in Ohio Revised Code Section 5705 and in the Auditor of State Compliance Supplement. Advances are included in the City's adopted budget and are also required to be approved by the City Council.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No

Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. Emergency clause necessary to allow funding to be in place to administer plans and/or purchase orders for various projects, grants, etc.

**ADDITIONAL
INFORMATION:**

None.



CITY OF BRUNSWICK, OHIO

ORDINANCE NO.

By:

AN EMERGENCY ORDINANCE TO ADVANCE FUNDS

- WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Department of Justice Federal Grant Fund #129 to temporarily fund the 2021-JG-A02-6712 Community Engagement grant until grant reimbursements are received, and;
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the City Hall Expansion Fund #336 to the General Fund since the 2020 & 2021 NOPEC grants are completed and reimbursements have been received, and;
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Department of Justice Federal Grant Fund #129 to the General Fund #001 since the 2020-CE-LEF-2349 PPE Equipment is completed and federal grant reimbursements have been received, and;
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Parks City-Wide Capital Improvement Fund #341 to the General Fund #001 since the ODNR Trail Phase I grant is completed and grant reimbursements have been received.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the following funds are hereby advanced:

FROM: General Fund (#001)
TO: Department of Justice Federal Grant Fund (#129)
AMOUNT: \$10,000.25

FROM: City Hall Expansion Fund (#336)
TO: General Fund (#001)
AMOUNT: \$202,288.00

FROM: Department of Justice Federal Grant Fund (#129)
TO: General Fund (#001)
AMOUNT: \$5,800.00

FROM: Parks City-Wide Capital Improvement Fund (#341)
TO: General Fund (#001)
AMOUNT: \$301,500.00

SECTION 2: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper funding sources be advanced. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.



CITY OF BRUNSWICK, OHIO
ORDINANCE NO.

PASSED: 1st Reading ____
Rules Suspended: AYES ____ NAYS ____

ADOPTED: _____AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 55-2022** - An emergency resolution amending Resolution No. 33-2022 to set aside local funds in an amount not to exceed \$600,000.00 from the Parks City-Wide Capital Improvement Fund #341 for the Inclusive/Accessible Playground Project - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: An emergency resolution amending resolution no. 33-2022 to set aside local funds in an amount not to exceed \$600,000 from the Parks City-Wide Capital Improvement Fund #341 for the inclusive/accessible playground project.

The actual amount of local funds to be committed for the Inclusive/Accessible Playground Project (the "Project") will depend upon various factors, including, without limitation, grant funding and donation fundraising efforts. Local funds for the Project will be a combination of City funds and donations received from outside agencies for this project. Local funding will, however, exclude any grant awards received in the City's name. Separating local funds from grant funds allows the City to maintain separate accountability and reporting of the grant proceeds as normally required by the grantor or law. The City has already been awarded a \$61,040 Nature Works Grant for this project. This grant has already been separately appropriated and is not part of this set aside Resolution. The City has previously received \$86,000 in donations from the Brunswick Local School District with the schools having an additional \$100,000+ already in hand to be remitted to the City very soon. Current expectations have been revised and current expectations are for total donations to exceed \$206,000 since fundraising efforts are ongoing.

It is our goal to see this project through (at the largest proposed level) now that it has been financially supported. This resolution will increase the local set aside funding from \$400,000 to \$600,000. These additional funds will allow the City to construct the largest inclusive playground per the design/build selected. A separate Resolution to increase the maximum amount of the design build contract with Snider Recreation Inc will also be required.

PURPOSE AND

EXPLANATION: See background above.

IMPLEMENTATION SCHEDULE: Consideration for passage as emergency and suspension of the rules on June 13, 2022.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Local set aside funds for this project will come from acct#341-0812-56870. Not to exceed \$600,000 in local funds. Local funds include park development fees/taxes in lieu of dedication of land pursuant to Codified Ordinance Section 1232 and/or donations received from outside parties deposited into the Parks City-Wide Capital Improvement Fund #341.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
The recommendation is for an emergency with suspension of the rules on June 13, 2022. The emergency measure is necessary to order the additional materials relating to the extra \$200,000 with the goal of construction still this year. Supply chain issues are concerns and it is important to keep this project moving as quickly as possible.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _

BY:

AN EMERGENCY RESOLUTION AMENDING RESOLUTION NO. 33-2022 TO SET ASIDE LOCAL FUNDS IN AN AMOUNT NOT TO EXCEED \$600,000.00 FROM THE PARKS CITY-WIDE CAPITAL IMPROVEMENT FUND #341 FOR THE INCLUSIVE/ACCESSIBLE PLAYGROUND PROJECT.

WHEREAS: The actual amount of local funds to be committed for the Inclusive/Accessible Playground Project (the “Project”) will depend upon various factors, including, without limitation, grant funding and donation fundraising efforts;

WHEREAS: Local funds for the Project will be a combination of City funds and donations received from outside agencies for this project.

WHEREAS: Committing local funds for the Project will also enhance the City’s chances of obtaining grant funding and/or outside assistance; and

WHEREAS: Setting aside local funds as provided herein does not create an obligation to proceed with the Project in the event that sufficient grant funding and/or outside assistance is not received.

WHEREAS: Any and all grant awards received for this project will also be separately appropriated or set aside.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That local funds in an amount not to exceed \$600,000.00 are set aside from the Parks City-Wide Capital Improvement Fund #341 for the Project.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to maintain established timelines for ordering of materials with goal of construction completion this year. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Taylor Petkovsek, Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 56-2022** - An emergency resolution amending Resolution No. 46-2022 by increasing the not to exceed amount relative to the agreement with Snider Recreation Inc. for the design/build of the Neura Park All-Inclusive Playground Project from \$400,000.00 to \$600,000.00. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: The City desires to do a designed build project for an all-inclusive playground. Requests for proposals were advertised and obtained on May 3rd, 2022. Three requests for proposals were received and scored by the City's three-member committee. The committee scored and selected Snider Recreation Inc, as the best of the proposals received. Per Resolution #46-2022, City Council authorized the City Manager to enter into an agreement with Snider Recreation Inc, at a cost not to exceed \$400,000.

Now that local donations for this project are expected to exceed \$206,000+, it is recommended that City Council consider increasing the scope of the playground project to the largest proposed project, amend Resolution #46-2022 and authorize the City Manager to enter into an agreement with Snider Recreation Inc. for the design build of the Neura Park All-Inclusive Playground Project in an amount not to exceed \$600,000 (an additional \$200,000 as previously authorized in Res#46-2022).

PURPOSE AND EXPLANATION: See background and reason for emergency above.

IMPLEMENTATION SCHEDULE: Requesting passage with emergency & suspension of the rules on June 13, 2022. This would allow for additional equipment to be ordered immediately for the larger project. Supply chain issues are a concern and the goal is to be completed with construction this year.

FINANCIAL INFORMATION:

**FINANCIAL
SUMMARY:**

All costs associated with the all-inclusive playground will be recorded in the Parks City-wide Capital Improvement Fund #341. Any eligible costs reimbursable by the Ohio Department of Natural Resources Naterworks Grant will be charged to account #341-0812-56871 with the remaining costs being recorded in account# 341-0812-56870. This project will be funded through a combination of donations, city and grant funds. Fundraisers and donations are ongoing and being handled by the Brunswick City Schools and various non-profit agencies. The City Council has previously adopted ordinances committing local funds, including donations. Furthermore, the City has been awarded a \$61,040 grant from the Ohio Department of Natural Resources Naterworks Grant, as authorized by City Council Resolution #20-2022.

Purchase Orders issued to Snider Recreation Inc. for this project will not exceed the authority listed in the adopted Resolution, regardless of the funding sources used.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Requesting passage with emergency & suspension of the rules on June 13, 2022. This would allow for additional equipment to be ordered immediately for the larger project. Supply chain issues are a concern and the goal is to be completed with construction this year.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 56-2022

BY: Mr. Hanek, Mr. Abella, Mr. Delsanter

AN EMERGENCY RESOLUTION AMENDING RESOLUTION NO. 46-2022 BY INCREASING THE NOT TO EXCEED AMOUNT RELATIVE TO THE AGREEMENT WITH SNIDER RECREATION INC. FOR THE DESIGN/BUILD OF THE NEURA PARK ALL-INCLUSIVE PLAYGROUND PROJECT FROM \$400,000.00 TO \$600,000.00.

WHEREAS: Pursuant to a Request for Proposals, the City of Brunswick received three (3) proposals for the design/build of the Neura Park All-Inclusive Playground Project (the "Project"), in accordance with Ohio Revised Code Chapter 153;

WHEREAS: The three (3) received proposals were evaluated and ranked in accordance with Ohio Revised Code Section 153.69 with Snider Recreation Inc. determined to be the most qualified;

WHEREAS: On May 9, 2022, Council adopted Resolution No. 46-2022 authorizing the City Manager to enter into an Agreement with Snider Recreation Inc., the most qualified firm, for the design/build of the Project in an amount not to exceed \$400,000.00; and

WHEREAS: Council wishes to increase the not to exceed amount from \$400,000.00 to \$600,000.00, which is determined to be fair and reasonable.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That Resolution No. 46-2022 is hereby amended by increasing the not to exceed amount relative to the Agreement with Snider Recreation Inc. for the Project from \$400,000.00 to \$600,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to secure materials for and complete the Project during the 2022 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 6/13/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 57-2022** - An ordinance closing the RLF CDBG Fund (#121), the OPWC Grafton Road Fund (#368), and the OPWC Multi-Roads Improvement Fund (#370). - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: On December 13, 2004, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 177-04, creating the Federal Revolving Loan Community Development Special Revenue Fund (RLF CDBG Fund) (#121) to account for Federal monies received through the program and expended appropriately only upon authorization granted by the United States Department of Housing and Urban Development (HUD) and/or the Office of Housing and Community Partnerships of the State of Ohio Department of Development; and

On June 10, 2013, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 51-13, creating the OPWC Grafton Road Fund (#368) to account for the OPWC monies awarded to the City of Brunswick; and

On December 11, 2017, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 119-17, creating the OPWC Multi Roads Improvement Fund (#370) to account for the OPWC monies awarded to the City of Brunswick; and

All obligations, for the listed funds, have been incurred and paid, and no outstanding obligations exist.

PURPOSE AND

EXPLANATION: These funds are no longer needed for the purposes for which each fund was created.

IMPLEMENTAT

ION This Council authorizes and directs the Director of Finance to close and remove the following
SCHEDULE: funds from the City's Statement of Cash Position:

Fund Fund Name

#121	RLF CDBG Fund
#368	OPWC Grafton Road Fund
#370	OPWC Multi Roads Improvement Fund

That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:** No Financial impact to close these funds as there are no dollars assigned to any.

**RECOMMENDE
D
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN ORDINANCE CLOSING THE RLF CDBG FUND (#121), THE OPWC GRAFTON ROAD FUND (#368) AND THE OPWC MULTI-ROADS IMPROVEMENT FUND (#370).

- WHEREAS: On December 13, 2004, Council adopted Ordinance Number 177-04 creating the Federal Revolving Loan Community Development Special Revenue Fund (RLF CDBG Fund) (#121) to account for Federal funds received through the CDBG program and expended appropriately only upon authorization granted by the United States Department of Housing and Urban Development and/or the Office of Housing and Community Development Partnerships of the State of Ohio, Department of Development;
- WHEREAS: On June 10, 2013, Council adopted Ordinance No. 51-13 creating the OPWC Grafton Road Fund (#368) to account for OPWC funds awarded to the City;
- WHEREAS: On December 11, 2017, Council adopted Ordinance No. 119-17 creating the OPWC Multi-Roads Improvement Fund (#370) to account for OPWC funds awarded to the City; and
- WHEREAS: All obligations for the listed Funds have been incurred and paid and there are no outstanding obligations relative thereto.
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:
- SECTION 1: That the Director of Finance is hereby authorized and directed to close the RLF CDBG Fund (#121), the OPWC Grafton Road Fund (#368) and the OPWC Multi-Roads Improvement Fund (#370) as all obligations have been incurred and paid and there are no outstanding obligations relative thereto.
- SECTION 2: That this Ordinance shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura