

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda

SEPTEMBER 12, 2022

6:30 PM

or Immediately Following
Services, Utilities, Technology & Cable Committee

1. Discussion Items

- (a) Review and approve the Council's Office 2023 Budget
- (b) Discuss date for 2023 City Manager Budget & 5 Year Capital Plan Hearing

2. Motion Items

3. Review Legislation

RES. NO. 69-2022 - An emergency resolution authorizing the purchase of real property for municipal purposes in an amount not to exceed \$20,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

ORD. NO. 71-2022 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include an annexation into the City of Brunswick. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

RES. NO. 72-2022 - A resolution authorizing the City Manager to enter into an agreement with W.B. Mason for the provision of office supplies for a period of one (1) year from January 1, 2023 through December 31, 2023, with two (2) separate one (1) year renewal options. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)

4. General Discussion

5. Executive Session

- (a) Motion to go into Executive Session to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee and to consider the sale or lease of real or personal property

6. Adjournment

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 69-2022** - An emergency resolution authorizing the purchase of real property for municipal purposes in an amount not to exceed \$20,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: The City entered into a Purchase Agreement with the Mesa Grande Property Owners' Association for property located on El Dorado Boulevard, PPN 003-18D-10-068, a portion of which is to be used for construction of Phase 3 of the Plum Creek Greenway Trail Project. City Council approval is now necessary through legislation to authorize the City Manager to execute all necessary documents to purchase the subject property.

PURPOSE AND EXPLANATION: It has been determined that a portion of land currently owned by the Mesa Grande Property Owners' Association is needed to complete the Plum Creek Greenway Trail project which is a multi-year project in conjunction with the Medina County Park District. Phase 3 is the final phase to complete the project which eventually connects Plum Creek Park to Brunswick Lake Park. This phase involves construction from Laurel Road, north to Brunswick Lake, and involves construction through the Mesa Grande Subdivision.

IMPLEMENTATION SCHEDULE: As soon as allowed by law

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The Purchase Agreement lists a purchase price of \$15,000 plus additional costs and expenses as identified therein. Total costs are not to exceed \$20,000. This purchase is part of the Plum Creek Trail Phase 3 project and will be charged to acct# 360-0812-56882.

RECOMMENDED ACTION:

One Reading	No
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Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
To proceed with closing as soon as possible

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 69-2022

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE PURCHASE OF
REAL PROPERTY FOR MUNICIPAL PURPOSES IN AN AMOUNT NOT TO
EXCEED \$20,000.00.

WHEREAS: Upon prior approval of City Council, the City Manager entered into a Purchase Agreement relative to an approximate seven (7) acre portion of the vacant real property located on El Dorado Boulevard, Brunswick, Ohio and further identified as PPN 003-18D-10-068 (the "Property") for a purchase price of \$15,000.00, subject to such additional costs and expenses as identified therein.

WHEREAS: The purchase price of \$15,000.00 is supported by an Appraisal obtained by the City.

WHEREAS: The purchase of the subject Property is for municipal purposes.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized to execute all necessary documents to effectuate the purchase of the subject Property.

SECTION 2: That the Finance Director is authorized to remit payment for the purchase of the subject Property in an amount not to exceed \$20,000.00.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to proceed to Closing as soon as possible. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 71-2022** - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include an annexation into the City of Brunswick. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: The City of Brunswick has been notified that a Petition for Regular Annexation on Application of Owners (the "Petition") was presented to the Medina County Commissioners requesting a parcel of land be annexed from Brunswick Hills Township to the City of Brunswick.

PURPOSE AND EXPLANATION: The approved legislation must be filed with the Medina County Commissioners' Office.

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 71-2022

BY: Committee-of-the-Whole

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO FORWARD A PETITION FOR DETACHMENT TO THE MEDINA COUNTY COMMISSIONER'S OFFICE FOR THE PURPOSE OF ADJUSTING THE CITY BOUNDARY LINES TO INCLUDE AN ANNEXATION INTO THE CITY OF BRUNSWICK.

WHEREAS: A Petition for Annexation of certain territory in Brunswick Hills Township was duly filed by a property owner located in the territory of Brunswick Hills;

WHEREAS: Said Petition was duly considered by the Board of County Commissioners of Medina County;

WHEREAS: The Board of County Commissioners certified the transcript of this proceeding in connection with said annexation with the map and Petition required in connection therewith to the Clerk of Council;

WHEREAS: The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;

WHEREAS: The City of Brunswick passed legislation accepting the proposed annexation per Resolution No. 59-2022 adopted on August 8, 2022;

WHEREAS: The City wishes to petition the Medina County Commissioners Office for detachment for the purposes of adjusting the City boundary lines to include this annexation into the City of Brunswick; and

WHEREAS: The Petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The City Manager is authorized to forward a Petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include this annexation into the City of Brunswick pursuant to all relevant provisions of Ohio Revised Code Chapters 503 and 709. A copy of said Petition is attached hereto as Exhibit "A".

SECTION 2: The annexation to be included in the boundary adjustment is contained in Resolution No. 59-2022. A copy of said Resolution is attached hereto as Exhibit "B".

SECTION 3: Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES __ NAYS __

ATTEST: _____
Clerk of Council
Laura Timura

REGULAR MEETING – TUESDAY, MAY 10, 2022

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk

William F. Hutson

Stephen D. Hambley

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hutson

RESOLUTION NO. 22-0378

**APPROVING THE PETITION FOR THE REGULAR ANNEXATION OF
0.4417 ACRES OF LAND KNOWN AS BEING PART OF
BRUNSWICK HILLS TOWNSHIP
TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO**

WHEREAS, a petition for annexation of 0.4417 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio was filed with the Clerk of the Board of Medina County Commissioners on February 18, 2022 in accordance with Ohio Revised Code Section 709.02, and

WHEREAS, the day and hour and has come for the rendering of a decision by the Board of County Commissioners on said petition for annexation, and

WHEREAS, the State of Ohio has provided landowners a number of legal methods for annexations of property to municipal corporations to occur that balance the desires, needs and benefits of the petitioners, municipality and townships, and

WHEREAS, proper procedures were followed and notices given, and a public hearing commenced on May 3, 2022 in accordance with Section 709.032 of the Ohio Revised Code, and

WHEREAS, the Board of County Commissioners now finds that based on the preponderance of the substantial, reliable, and probative evidence on the entire record that said petition meets the following requirements and conditions:

1. The petition meets all of the requirements set forth in, and was filed in the manner provided in Section 709.02 of the Ohio Revised Code:
 - a. the territory proposed to be annexed is contiguous to the City of Brunswick;
 - b. the petition was signed by a majority of the authorized owners of real estate within the territory to be annexed;
 - c. each petition's signature includes the date it was obtained and no signature was obtained more than 180 days before the date of filing;
 - d. the petition contains an accurate legal description of the perimeter and an accurate map/plat of the territory to be annexed;
 - e. the petition states the person who would act as agent for the petitioner; and
 - f. the agent filed with the petition a list of all tract, lots or parcels within and adjacent to the territory to be annexed, including names, addresses of owners, and permanent parcel numbers.
2. The petition meets the following requirements set forth in Section 709.03 of the Ohio Revised Code:
 - a. The Clerk of the Board of County Commissioners notified the agent of the date, time, and place of the hearing;
 - b. the agent provided proof the required notices to: (1) the clerk of the municipality; (2) the fiscal officer of the township involved; and (3) the clerk of the board of commissioners;
 - c. the agent provided the required notices to: (1) all property owners within the territory proposed for annexation, and (2) adjacent property owners;
 - d. the agent has provided proof of the required notice published in a newspaper of general circulation;
 - e. the legislative authority of the municipality has adopted a statement by ordinance/resolution relative to services the municipality will provide with an approximate date by which it will provide said services upon annexation; and

The Clerk of the Board of County Commissioners
of Medina County, Ohio does hereby certify
that the foregoing is a true and correct copy
of the resolution adopted by said board
on 5/10/22
Rhonda J. Back



**REGULAR MEETING – TUESDAY, MAY 10, 2022
RESOLUTION NO. 22-0378 (CONT'D.)**

- f. the municipality filed its statement of municipal services with the board of county commissioners at least 20 days before the date of the annexation hearing.
- 3. The petition meets all of the requirements set forth in Section 709.033 of the Ohio Revised Code:
 - a. the petition meets all of the requires set forth in and was filed in the manner provided in Section 709.02 of the Ohio Revised Code;
 - b. the persons signing the petition are owners of real estate located in the territory proposed to be annexed and at the time the petition was filed, the number of valid signatures on the petition constitutes a majority of the owners of the real estate in that territory;
 - c. the municipal corporation to which the territory is proposed to be annexed has complied with Division (D) of Section 709.03 of the Ohio Revised Code;
 - d. the territory proposed to be annexed is not unreasonably large;
 - e. on balance, the general good the territory proposed to be annexed will be served, and the benefits to the territory proposed to be annexed and the surrounding area will outweigh the detriments to the territory proposed to be annexed and the surrounding area, if the annexation petition is granted; and
 - f. no street or highway will be divided or segmented by the boundary line between the township and the municipal corporation as to create a road maintenance problem.

The Board of Medina County Commissioners, upon review of substantive, reliable and probative evidence, finds that:

- 1) The annexation involves a 0.4417 (T.H. 138) in Brunswick Hills Township, identified as PPN(s) 001-02A-25-040, 001-02A-25-041, 001-02A-25-042 owned by 966 Pearl LLC located at 366 Center Road, Suite 117, Brunswick, OH 44212; and 976 Pearl LLC located at 366 Center Road, Suite 117, Brunswick, Ohio 44212. It is not unreasonably large and is adjacent and contiguous to the land of the municipal corporation of the City of Brunswick;
- 2) Two entities own the property and the all owners signed the petition; therefore, the petition contains signatures of the majority (51%) of owners;
- 3) The City of Brunswick Resolution No. 19-2022 adopted March 28, 2022 declared intention by the City of Brunswick to provide municipal services to the subject property; the landowner is in agreement the annexed territory would receive adequate services sufficient to establish the general good of the territory being annexed;
- 4) The petitioner has proven that the land after annexation will enjoy a level of services comparable or adequate to that enjoyed prior to the annexation;
- 5) No street or highway will be divided or segmented by the boundary line between a township and the municipality as to create a road maintenance problem.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio that having found that the conditions of the Ohio Revised Code have been met, the Petition to Annex 0.4417 acres of land from Brunswick Hills Township to the City of Brunswick, Medina County, Ohio, attached as Exhibit A, is hereby approved and granted in accordance with the law.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the agent for the petitioners, fiscal of the township, and clerk of the municipality, and that a complete record of the annexation proceeding be sent to the clerk of the municipality after the expiration of 30 days after journalization if no appeal has been timely filed under Section 709.07 of the Revised Code.

Voting AYE thereon: Mrs. Swedyk, Mr. Hutson and Mr. Hambley

Adopted: May 10, 2022

Prepared by: Commissioners' Office

**BEFORE THE MEDINA COUNTY, OHIO COMMISSIONERS
PETITION FOR ANNEXATION
(ORC §709.02)**

REC'D MEDINA COUNTY CO
FEB 15 2022 AM 8:19

The undersigned, being all (100%) of the owners of real estate in the territory hereinafter described, hereby petition for the annexation of the following described territory located in Brunswick Hills Township, Medina County, Ohio:

Petitioner: 966 Pearl LLC
PPN 001-02A-25-041, 001-02A-25-042
Mailing Address: 366 Center Road, Suite 117, Brunswick, Ohio 44212

And

Petitioner: 976 Pearl LLC (Both entities have identical ownership)
PPN 001-02A-25-040
Mailing Address: 366 Center Road, Suite 117, Brunswick, Ohio 44212

This petition is being filed under Section 709.02 of the Revised Code of Ohio.

The described territory is contiguous with the City of Brunswick, Ohio and is less than five hundred (500) acres. Annexation will not create an unincorporated area.

Petitioner has attached hereto and made a part of this petition a legal description of the perimeter of the territory sought to be annexed, marked as Exhibit "A".

Petitioner has attached hereto and made a part of this petition, an accurate map or plat of the territory sought to be annexed, marked Exhibit "B".

Kimberly Harrington, whose address is 366 Center Road, Suite 117, Brunswick, Ohio 44212 is hereby appointed agent for the Petitioner as required by Revised Code Section 709.02(C)(3), with full power and authority hereby granted to said agent to amend, alter, change, correct, withdraw, refile, substitute, compromise, increase or delete the area, to do any and all things essential thereto, and to take any action necessary for obtaining the granting of this Petition. Said amendment, alteration, change, correction, withdrawal, refiling, substitution,

compromise, increase or deletion or other things or action for granting of this Petition shall be made in the Petition, description and plat by said agent without further expressed consent of the Petitioners.

" ANY OWNER WHO SIGNED THE PETITION MAY HAVE THE SIGNATURE REMOVED BEFORE THE DOCUMENT IS FILED BY DELIVERING A SIGNED STATEMENT TO THE AGENT FOR THE PETITIONERS EXPRESSING THE OWNER'S WISH TO HAVE THE SIGNATURE REMOVED. UPON RECEIVING A SIGNED STATEMENT, THE AGENT FOR THE PETITIONERS SHALL STRIKE THROUGH THE SIGNATURE, CAUSING THE SIGNATURE TO BE DELETED FROM THE PETITION. "



Kimberly Harrington, Authorized Member of
Both 966 Pearl LLC and 976 Pearl LLC, Petitioners
366 Center Road, Suite 117
Brunswick, Ohio 44212
(781) 367-5378
kimh@brownstonerg.com

2-18-22
Date

Boundary Description
Township of Brunswick Hills, County of Medina, State of Ohio
Area to be Annexed by Regular Annexation
0.4417 Acres

Situated in the Township of Brunswick Hills, County of Medina and State of Ohio and known as being part of Original Brunswick Township Lot No. 7, Tract No. 1, further known as being all of two parcels of land conveyed to 966 Pearl LLC by deed dated July 1, 2020 and recorded in Document No. 2020OR015203 of the Medina County Recorder's Records and all of a parcel of land conveyed to 976 Pearl LLC by deed dated September 25, 2019 and recorded in Document No. 2019OR019666 of the Medina County Recorder's Records and is bounded and described as follows: Beginning at a northeasterly corner of Sublot 2B as shown on North Brunswick Allotment Replat No. 2, recorded in Document No. 2019PL000026 of the Medina County Recorder's Records and is the PRINCIPAL PLACE OF BEGINNING of the easement herein to be described, said point also being on the westerly right of way line of Pearl Road, S.R. 42, 60 feet in width:

thence South 88°02'21" West, along a northerly line of Sublot 2B, 220.00 feet to a northeasterly interior point thereof;

thence North 00°05'19" West, along an easterly line of Sublot 2B, 87.50 feet to a point on the southerly right of way line of Kimmich Drive, 30 feet in width;

thence North 88°02'21" East, along the southerly right of way line of Kimmich Drive, 220.00 feet to its intersection with the westerly right of way line of Pearl Road, as aforementioned;

thence South 00°05'19" East, along the westerly right of way line of Pearl Road, 87.50 feet to the principal place of beginning, containing 19,240 square feet or 0.4417 acres of land.

This description is based on record information only and does not constitute an actual boundary survey as outlined in Ohio Revised Code 4733-37.



Corporate Headquarters
295 South Water Street, Suite 300
Kent, OH 44240
800-828-8312

Page 1 of 1
1972-A ANNEX DESC 2022.docx

Local Office
1310 Sharon Copley Rd
PO Box 37
Sharon Center, OH 44274
330-590-8004

APPROVALS

This Plot was duly accepted by the Brunswick City Council at its regular meeting held on the _____ day of _____, 20____.

Clerk of Council _____

President of Council _____

This Plot was duly accepted by the Medina County Commissioners on this

day of _____, 20____.

Commissioner _____

Commissioner _____

Commissioner _____

Approved for transfer this _____ day of _____, 20____.

For Map Draftman _____

Received for transfer this _____ day of _____, 20____.

Medina County Auditor _____

Recorded and recorded this _____ day of _____, 20____.
At _____ A.M./P.M. recorded in Plot Document No. _____
Fee: _____

Medina County Recorder _____

LEGEND

DESCRIPTION	SYMBOL	SET
PLAT LINE	---	1
PROPERTY LINE	---	2
ADJACENT PROPERTY	---	3
ADJACENT PLAT	---	4
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PLAT OF ANNEXATION
for Regular Annexation
of 0.4417 Acres in Brunswick Hills
Township to the City of Brunswick
situated in the Township of Brunswick Hills, County of Medina and State of
Ohio and being part of Original Brunswick Township Tract No. 1, Lot 7

ACCEPTANCE

Know all men by these presents that _____ (print name) _____
owner/agent of the lands embraced within this plat, have caused the same to
be plotted and annexed to the City of Brunswick.

Owner/Agent _____ Date _____

County of Medina
State of Ohio
Before me a notary public in and for said county and state, personally appeared
the above named _____
who acknowledged the making of the foregoing instrument and the signing of
this plat to be their own free act and deed in testimony whereof I
have hereunto set my hand and official seal at _____ Ohio this
day of _____, 20____.

Notary Public _____

By Commission Expires _____

Witness _____

Witness _____



SURVEYOR CERTIFICATION

This Plat was prepared from analysis of recorded plat, recorded deeds, and
survey records, as applicable. Distances are given in feet and decimal parts
thereof. All dimensional and angular data are correct and the survey
balances and closes to the beat of my knowledge. All requirements shown herein
shall be set on shown.

By P. Henry P.S. No. 5-1831 Date _____

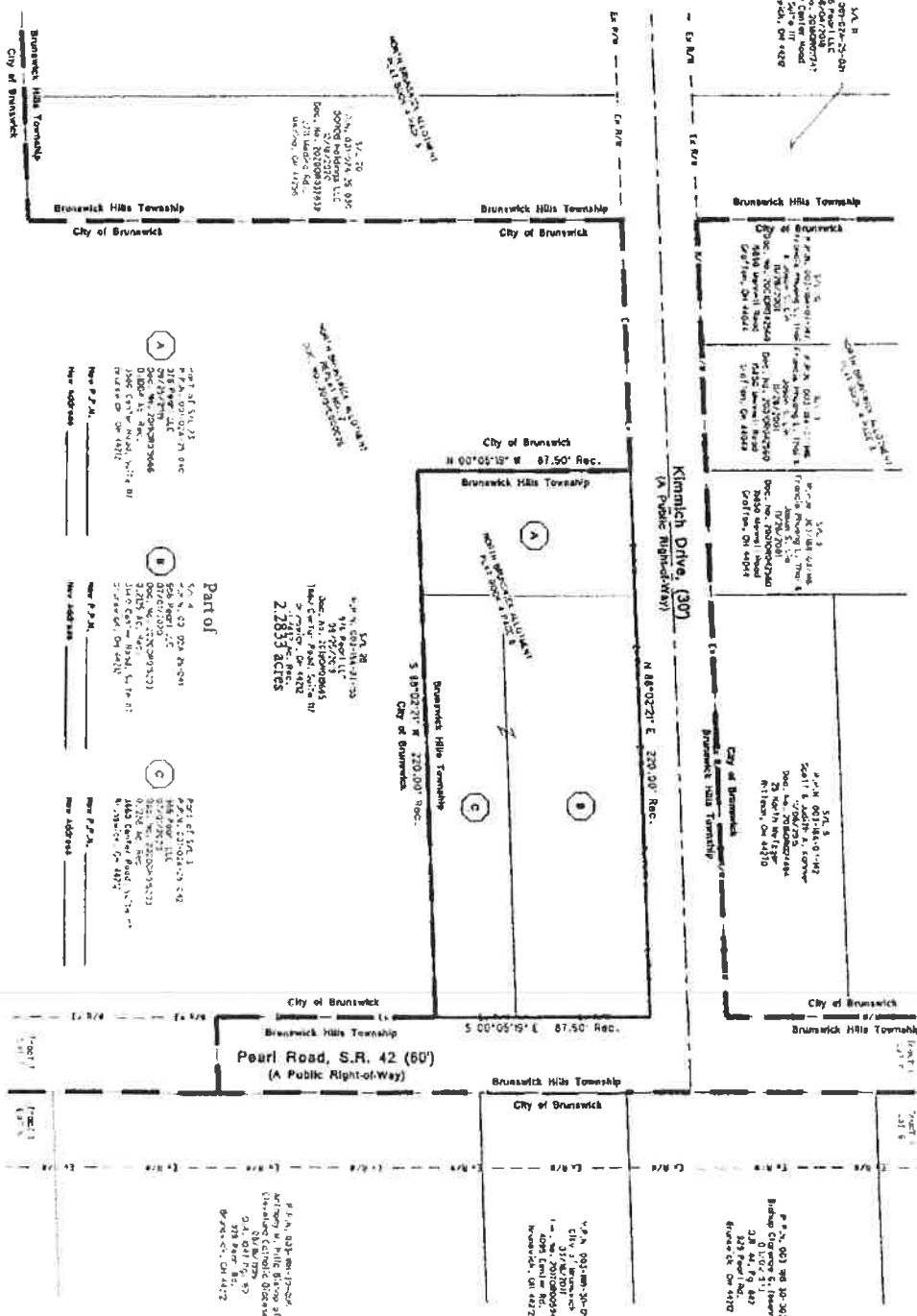


This plot was prepared from a field survey, analysis of recorded plots, recorded snails and survey records, as applicable. Data are given in text and marginal parts thereof. All dimensions and graphic details are correct and the survey balances and agrees to the best of my knowledge. All measurements were taken with or without the aid of a chain.

* ACIF:
All members of the TCA ruling
order 03303 101030 2100150 00100

PLAT OF ANNEXATION
for Regular Annexation
of 0.4417 Acres in Brunswick Hills
Township to the City of Brunswick
Situatd in the Township of Brunswick Hills, County of Medina and State of
Ohio and being part of Original Brunswick Township Tract No. 1, Lot 7

Buyer's Name: _____ P. S. No.: 5-7821 _____ Date: _____



PEARL ROAD ANNEXATION

PROJECT NUMBER: 1972-A

DATE: 2022-1-28

PLAN: 2

Commissioners Journal, Volume 204, Page 590

DAVEY Resource Group

1110 SHAWAN COMPLEX ROAD, SUITE 200
 SHAWAN CENTER, OHIO 44771
 (216) 213-2000 FAX: (216) 213-2001

0.4417 acres – Brunswick Hills Township to the City of Brunswick

Commissioner Hambley called the meeting to order at 10:30 a.m. with William F. Hutson and Colleen M. Swedyk present. The hearing was for the consideration of a regular annexation of 0.4417 acres of land from Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. Mr. Hambley noted that the petition was filed with the Commissioners' office on February 18, 2022 in accordance with Ohio Revised-Code Section 709.02. All parties providing statements were sworn in prior to providing their testimony and a court reporter was present for the proceedings.

Petitioner Kim Harrington stated that she is the owner of the parcels they are requesting to be annexed. The request is being made so that they can receive city water/services. They own a parcel directly next to this one, so they are basically trying to square off the city block and bring this in for potential phase 2. There is a building they built after the annexation of the previous parcel, Ambrose Crossing. They are very active members of St. Ambrose Church and School, so they were able to bring the CYO Program by creating a gym space there and they have a couple of other offices they rent out to be able to fill the building. They would like to bring this smaller parcel over as well.

Mr. Hutson stated that he understands that this is surrounded by the City of Brunswick; Mrs. Harrington confirmed. Mr. Hambley added that this is one of the many islands that were created back in 1960.

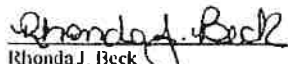
Mr. Hambley confirmed with the Clerk of the Board there have been no challenges to the validity of petition signatures, the petition contains signatures of the majority of owners, no signature were obtained more than 180 days before filing of the petition with the Clerk, an accurate legal description of the perimeter and accurate plat of the territory proposed for annexation were filed, and the agent was listed in the petition and a list of adjacent property owners was attached. The Clerk of the Board confirmed all required procedures were followed.

There was no one else in attendance wishing to provide testimony.

Mr. Hambley stated that the board will enter its decision on the journal within thirty (30) days of this hearing. He adjourned the hearing at 10:34 a.m.

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-sixth day of April, 2022.

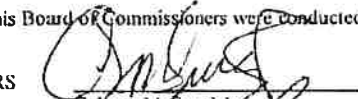
Respectfully submitted,

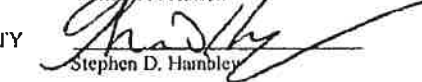

Rhonda J. Beck
Clerk to the Commissioners

COMMISSIONERS

OF

MEDINA COUNTY


Colleen M. Swedyk

William F. Hutson

Stephen D. Hambley

PETITION FOR BOUNDARY LINE ADJUSTMENT
Ohio Revised Code Section 503.07

TO: BOARD OF COUNTY COMMISSIONERS
MEDINA COUNTY, OHIO
144 NORTH BROADWAY
MEDINA, OHIO 44256

1. The undersigned is the City Manager for the City of Brunswick and has been authorized by the Brunswick City Council to forward this Petition to the Board of County Commissioners for the purpose of adjusting the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect an annexation of real property to the City of Brunswick in accordance with Ohio Revised Code Chapters 503 and 709.
- 2) A copy of the Ordinance No. 71-2022 authorizing the City Manager to forward this Petition to the Board of County Commissioners is attached hereto as Exhibit "A" and incorporated herein by reference.
- 3) The annexation of the subject property is as detailed in Resolution No. 59-2022, as attached hereto as Exhibit "B" and incorporated herein by reference.
- 4) A copy of a map of the City of Brunswick indicating the annexation and change in boundary lines is attached hereto as Exhibit "C" and incorporated herein by reference.
- 5) Ohio Revised Code Section 503.07 states that:

"When the limits of a municipal corporation do not comprise the whole of the township in which it is situated, or if by change of the limits of such corporation include territory lying in more than one township, the legislative authority of such municipal corporation, by a vote of the majority of the members of such legislative authority, may petition the board of county commissioners for a change of township lines in order to make them identical, in whole or in part, with the limits of the municipal corporation, or to erect a new township out of the portion of such township included within the limits of such municipal corporation. The board, on presentation of such petition, with the proceedings of the legislative authority authenticated, at a regular or adjourned session, shall upon the petition of a city change the boundaries of the township or erect such new township, and may upon the petition of a village change the boundaries of the township or erect such new township."
- 6) Ohio Revised Code Section 503.07 required the Board of County Commissioners to change the boundary lines upon the petition of the City.

WHEREFORE, the undersigned respectfully requests that this Board change the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect the annexation detailed herein.

Carl S. DeForest, City Manager

STATE OF OHIO)
) SS:
COUNTY OF MEDINA)

SWORN TO BEFORE ME and subscribed in my presence this ____ day of _____,
2022.

NOTARY PUBLIC

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 72-2022** - A resolution authorizing the City Manager to enter into an agreement with W.B. Mason for the provision of office supplies for a period of one (1) year from January 1, 2023 through December 31, 2023, with two (2) separate one (1) year renewal options. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)

BACKGROUND: Public bids were received and opened on August 9, 2022. The city received one (1) bid from W. B. Mason, Inc., who was selected as the lowest and best vendor.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

Each department orders their own office supplies. Ordering and related expenses for office supplies by Department are limited to the Council adopted appropriations for each Department.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

Each Department has a budget adopted by Council, which includes office supplies. All Departments must adhere to the budgets as established and adopted by Council pursuant to the Section 5705 of the Ohio Revised Code. The submitted bid would lock in pricing for office supply items.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No

Suspension of Rules No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 72-2022

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH W.B. MASON FOR THE PROVISION OF OFFICE SUPPLIES FOR A PERIOD OF ONE (1) YEAR FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, WITH TWO (2) SEPARATE ONE (1) YEAR RENEWAL OPTIONS.

WHEREAS: The City of Brunswick received one (1) bid for provision of office supplies in accordance with public bidding requirements; and

WHEREAS: The one (1) received public bid was opened on August 9, 2022, with W.B. Mason determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with W.B. Mason for the provision of office supplies for a period of one (1) year from January 1, 2023 through December 31, 2023, with two (2) separate one (1) year renewal options, in an amount not to exceed submitted bid prices.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura