



BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Jospeh Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

SEPTEMBER 12, 2022
In Council Chambers
At 7:00 P.M.

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of regular Council Meeting Minutes dated August 8, 2022.
5. Mayor's Report:
 - (a) Mayor's Court Financial Report for the month ending August 2022 will be posted on the website and added to the minutes for the record
 - (b) Proclamation in recognition of Michael Slowey and Susanna Spatz's achievement
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development Committee.....Mr. Lambert

Services, Utilities, Technology & Cable Committee.....Mr. Smith

Finance Committee.....Mr. Hanek

Finance Committee Meeting Minutes dated August 8, 2022

Safety & Environment Committee.....Mr. Capretta

Safety Committee Meeting Minutes dated August 8, 2022

Planning & Zoning Committee.....Mr. Delsanter

Parks, Recreation & Community Committee.....Mrs. Piper

Building & Building Code Committee.....Mr. Abella
8. Other Committees, Boards and Commissions

- (a) Committee of the Whole Meeting Minutes dated August 8, 2022
- 9. Petitions from the Public on Legislation
- 10. Reading of Legislation and Action on Legislation:
 - a. 3rd Reading(s)
 - b. 2nd Reading(s)

ORD. NO. 65-2022 - An ordinance approving the final plat for the Ridgeline Chase Phase 2 development, subject to final engineering approval and any other conditions imposed by Council - **2nd Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

- c. 1st Reading(s)

RES. NO. 69-2022 - An emergency resolution authorizing the purchase of real property for municipal purposes in an amount not to exceed \$20,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

ORD. NO. 70-2022 - An ordinance approving the final plat for the Oak Ridge Preserve Special Planning District No. 7, subject to final engineering approval and any other conditions imposed by Council. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

ORD. NO. 71-2022 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include an annexation into the City of Brunswick. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

RES. NO. 72-2022 - A resolution authorizing the City Manager to enter into an agreement with W.B. Mason for the provision of office supplies for a period of one (1) year from January 1, 2023 through December 31, 2023, with two (2) separate one (1) year renewal options. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)

RES. NO. 73-2022- An emergency resolution authorizing the City Manager to enter into a two (2) year professional services agreement with the Local Government Services Division of the Auditor of State's Office to assist in the preparation of an Annual Comprehensive Financial Report for the years ending December 31, 2022 and December 31, 2023 in an amount not to exceed \$18,300 for each year of the contract.- **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 74-2022 - An ordinance amending Section 1238.06 of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

ORD. NO. 75-2022 - An ordinance establishing Sections 1242.02(31.1), (88.1) and (88.2) of the Codified Ordinances of the City of Brunswick. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

ORD. NO. 76-2022 - An ordinance amending Sections 1242.02(16) and (92) of the Codified Ordinances of the City of Brunswick. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

ORD. NO. 77-2022 - An ordinance amending Section 1280.12(e) of the Codified Ordinances of the City of Brunswick - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

ORD. NO. 78-2022 - An ordinance establishing Section 1280.12(f) of the Codified Ordinances of the City of Brunswick. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

ORD. NO. 79-2022 - An ordinance amending Section 1443.04 of the Codified Ordinances of the City of Brunswick by increasing the new construction permit fee schedule for Type F and Type S permits - **1st Reading** (To be brought from Building & Building Code Committee, *Administration/Grant Aungst*)

ORD. NO. 80-2022 - An ordinance amending Chapter 1234 of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

ORD. NO. 81-2022 - An ordinance amending Chapter 1236 of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

11. City Manager's Report
12. Open Forum
13. Unfinished Business
14. New Business
15. Adjournment

FINANCE COMMITTEE MEETING

August 8, 2022

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Joseph Delsanter, Brandon Lambert, Tim Smith, Anthony Capretta, Kristy Piper, Finance Director Todd Fischer, City Manager/Safety Director Carl DeForest, Engineer Matt Jones, Assistant Law Director Dennis Nevar, Clerk of Council Laura Timura, News Media

The meeting convened at 6:39 p.m.

Mr. Delsanter moved to excuse Mr. Abella for just cause. Vote – 2 Ayes, 0 Nays.

DISCUSSION ITEMS:

ORD. NO. 66-2022 - An emergency ordinance amending ordinances #110-2021, #15-2022, #37-2022 and #53-2022 to include amendment to the Appropriation Budget for the year ending December 31, 2022 as incorporated in Exhibit “A” attached hereto.

Mr. Fischer pointed out the two largest items with an impact on the appropriation budget; the final distribution of the ARPA(American Rescue Plan Act) Fund and a \$250,000 dollar grant through the State Capital Bill for recreation center improvements.

Mr. Delsanter moved this ordinance to tonight’s Council Agenda of August 8, 2022 as an emergency with suspension of the rules. Vote – 2 Ayes, 0 Nays.

ORD. NO. 67-2022 – An emergency ordinance to advance funds.

Mr. Fischer noted in order to get the recreation improvement projects underway from the \$250,000 dollar grant through the State Capital Bill, the City has to advance the \$250,000 dollars from the General Fund, and upon reimbursement the money will be transferred back into the General Fund.

Mr. Delsanter moved this ordinance to tonight’s Council Agenda of August 8, 2022 as an emergency with suspension of the rules. Vote – 2 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Fischer announced he was working with the Auditor of State Office for a Request for Proposal for audit services for the next five years. Additionally, financial reports were sent out, any question contact Mr. Fischer or Mrs. Ozanich. Also, the 2023 budget information and packets have been distributed to the Administration. Mr. Fischer will discuss setting a budget hearing and meeting with Council. In closing Mr. Fischer mentioned the City has to file financial disclosures for anybody that purchased the city’s debt over the years, he has reached out to Squires, and was waiting on information from them.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 6:45 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'N Hanek', written in a cursive style.

Nicholas Hanek

Chairman

SAFETY & ENVIRONMENT COMMITTEE MEETING

August 8, 2022

IN ATTENDANCE:

Chairman Anthony Capretta, Committee Member Brandon Lambert, Committee Member Kristy Piper, Tim Smith, Joseph Delsanter, Nicholas Hanek, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Engineer Matt Jones, Fire Chief Greg Glauner, Assistant Law Director Dennis Nevar, Clerk of Council Laura Timura, News Media

The meeting convened at 6:32 p.m.

DISCUSSION ITEMS:

RES. NO. 68-2022 An emergency resolution authorizing the City Manager to purchase a new International 2024 MV607 SBA LP Chassis for the Division of Fire from Horton Emergency Vehicles Company in an amount not to exceed \$224,495.43.

Chief Glauner advised this purchase will allow for the Division of Fire to re -chassis Medic 3, which was on the budget for 2023, however it was being moved up to this year for the sole purpose of getting it on the schedule to be ordered. He noted the chassis will be produced in May or June of next year and the re chassis should be completed by the end of next year. He noted it has taken two years to re chassis Medic 1. The chassis for Medic 3 is an International MV, the quoted price of \$224,495.43 is only good for two weeks, hence the request for an emergency.

Chief Glauner re iterated it has taken two years to re chassis Medic 1, it is scheduled to be done September 16. He mentioned the most recent repair of \$6,000.00 on Medic 1, and now they were being told it needs a new engine.

Mr. Smith asked for an explanation of re - chassis. To that, Chief Glauner explained the aluminum box of the medic unit itself is taken off and put on a new frame, with a new engine, tires, transmission, and passenger compartment. He advised it saves between \$40,000 to \$50,000 dollars by taking the box off and putting it on a new frame.

Mr. Delsanter wanted to know what occurred to the unit which Chief Glauner referred to as needing a new motor. Chief Glauner explained how the unit broke down while transporting a patient, the high-pressure fuel pump disintegrated and particles of metal were sent into the injectors in the engine, resulting in the \$6,000.00-dollar repair. Chief Glauner was recently advised by the company that did the repairs that a compression test was done and it and it now needs a new engine. He noted ultimately it will be sold at auction.

Mr. Lambert moved this resolution to tonight's Council Agenda of August 8, 2022 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mrs. Piper moved to adjourn at 6:39 p.m. Vote – 3 Ayes, 0 Nays,

Respectfully submitted,

A handwritten signature in cursive script that reads "Anthony P. Capretta".

Anthony Capretta
Chairman

COMMITTEE OF THE WHOLE MEETING

August 8, 2022

IN ATTENDANCE: Vice Mayor Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Brandon Lambert, Timothy Smith, Kristy Piper, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Engineer Matt Jones, Assistant Law Director Dennis Nevar, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:45 p.m.

Mr. Capretta moved to excuse Mr. Abella for just cause. Vote – 6 Ayes, 0 Nays.

MOTION:

Motion authorizing a change order in the amount of \$20,000.00 to Set in Stone Contracting, LLC for the 2022 Concrete Repair Program.

Mr. Jones explained the original bid amount for the annual asphalt and concrete repair program was \$20,000 dollars below the budget, therefore the administration was requesting a change order for the concrete program to utilize the full budgeted amount.

The additional funds will be used to add additional concrete work on Judita Drive and also on Salem Lane.

Mr. Lambert moved to authorize the change order in the amount of \$20,000.00 to Set in Stone Contracting LLC for the 2022 Concrete Repair Program. Vote - 6 Ayes, 0 Nays.

REVIEW LEGISLATION:

ORD. NO. 65-2022 – An ordinance approving the final plat for the Ridgeline Chase Phase 2 development, subject to final engineering approval and any other conditions imposed by Council.

Mr. Jones advised Planning Commission recommended approval of the final plat for the second and final phase of Ridgeline Chase development. There were no changes as to what was approved as the preliminary plat.

Mr. Delsanter moved this ordinance to tonight's Council Agenda of August 8, 2022 for three readings. Vote – 6 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Hanek moved to recess for the month of August. Vote – 6 Ayes, 0 Nays.

ADJOURNMENT:

Being no further business, Mr. Smith moved to adjourn the Committee of the Whole meeting at 6:48 p.m. Vote – 6 Ayes, 0 Nays.

Respectfully submitted,

Valerie Zak

Valerie Zak

Assistant Clerk of Council

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 65-2022** - An ordinance approving the final plat for the Ridgeline Chase Phase 2 development, subject to final engineering approval and any other conditions imposed by Council - **2nd Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

BACKGROUND: On July 21, 2022, the Brunswick City Planning Commission recommended approval to City Council of the final plat for the Ridgeline Chase Phase 2 Development, subject to final engineering approval, attached as Exhibit "A".

PURPOSE AND EXPLANATION: Final plat approval is subject to engineering and City Council approval, pursuant to Sections 1224.04(a)(3) and 1226.04 of the Subdivision Regulations for the City of Brunswick.

IMPLEMENTATION SCHEDULE:

First reading on August 8, 2022.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Recommend approval.

**ADDITIONAL
INFORMATION:**

APPROVALS

This Plat was duly accepted by the Brunswick City Council at its regular meeting held on the _____ day of _____, 20____.

Ordinance No. _____.

Clerk of Council

This Plat was duly accepted by the Brunswick City Planning Commission at its regular meeting held on the _____ day of _____, 20____.

Secretary

This Plat was duly accepted by the Brunswick City Engineer this ____ day of _____, 20____.

City Engineer

All required central wastewater disposal facilities have been satisfactorily installed or adequate financial guarantees have been approved by the Medina County Sanitary Engineer on this ____ day of _____, 20____.

Medina County Sanitary Engineer

Approved for transfer this ____ day of _____, 20____.

Tax Map Draftsman

Received for transfer this ____ day of _____, 20____.

Medina County Auditor

Received and recorded this ____ day of _____, 20____.

At _____ A.M./P.M recorded in Plat Document No. _____.

Fee: _____.

Medina County Recorder

Sheet List Table	
Sheet Number	Sheet Title
1	TITLE
2	OVERALL PLAN
3	EAST DETAIL
4	WEST DETAIL

Ridgeline Chase Subdivision Phase 2

Creating Sublots 44-77, Block 'D' and dedicating Southview Trail and a portion of Chaseline Ridge

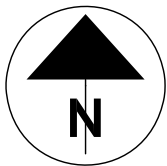
Situated in the City of Brunswick, County of Medina and State of Ohio and known as being part of Original Brunswick Township Lot No. 17, Tract No. 1, further known as being a replat of Block 'B' as shown on Ridgeline Chase Subdivision Phase 1, recorded in Document No. 2022PL000006 of the Medina County Recorder's Records.



LOCATION MAP

N.T.S.

LATITUDE: 41°14'12.0" LONGITUDE: 81°51'18.8"



NOTES

REFERENCES:

Deed & Plat documents of the Medina County Recorder's Records as referenced by survey.

"Plat of Survey" by Guy P. Haney, P.S. 7631 on file in Survey Book 32, Pg. 193 of the Medina County Engineer's Records.

"Survey Plat" by T.J. Hood, P.S. 3455 on file in Survey Book U, Pg. 2a of the Medina County Engineer's Records

"Property Survey and Split for E.A.R.L." by James R. Bock, P.S. 6051 on file in Survey Book 20, Pg. 107a of the Medina County Engineer's Records.

BASIS OF BEARINGS:

Centerline Bearing of Pearl Road was calculated to be S 00°13'39" E, based upon Ohio State Plane Coordinate System, North Zone, NAD 1983, Calculated at Ground.

Note: All 5/8" by 30" and 3/4" iron pins set are affixed with a plastic cap bearing the inscription "DRG ENG, 7631-8557". All 3/4" iron pins to be set in all centerline monument boxes and 5/8" iron pins to be set at subplot and block corners by me.

ACCEPTANCE

Know all men by these presents that _____, (Print Name/Title)

owner/agent of the Triban Investment LLC and the lands embraced within this subdivision hereby acknowledge this plat and subdivision to be my/their free act and deed and hereby dedicate to the public use forever the streets shown shaded and grant all easements as shown. I certify that there are no delinquent taxes or assessments against the lands embraced within this subdivision,

Owner/Agent _____ Date _____

County of Medina SS
State of Ohio

Before me a notary public in and for said county and state, personally appeared the above named _____ Owner/Agent

who acknowledged the making of the foregoing instrument and the signing of this plat to be their own free act and deed. In testimony whereof I

have hereunto set my hand and official seal at _____, Ohio this day of _____, 20____.

Notary public

My commission expires

Witness

SURVEYOR CERTIFICATION

This Plat was prepared from a field survey, analysis of recorded plats, recorded deeds, and survey records, as applicable. Distances are given in feet and decimal parts thereof. All dimensional and geodetic details are correct and the survey balances and closes to the best of my knowledge. All monuments shown hereon exist or shall be set as shown.

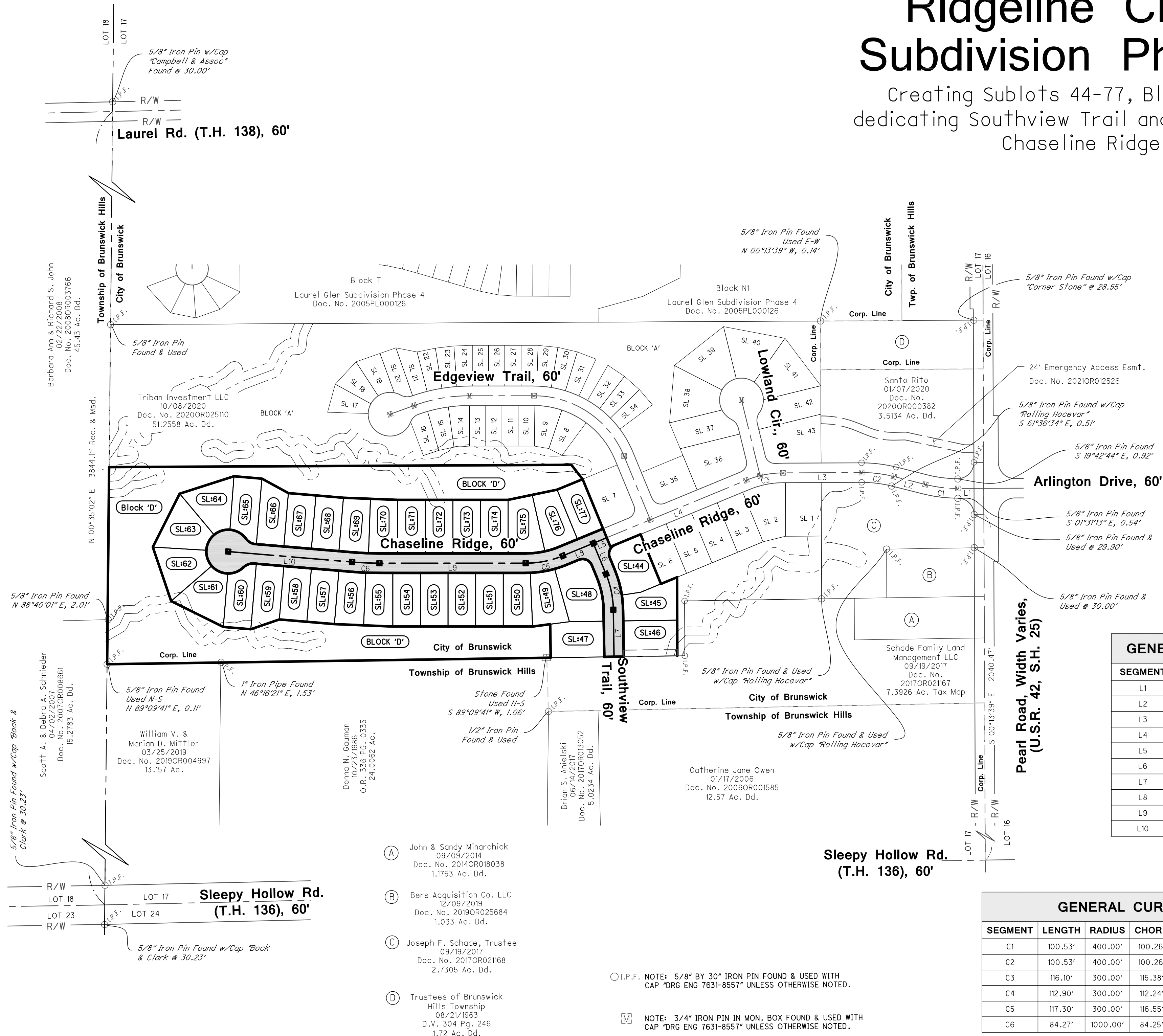
Jeremy M. Sack P.S. No. S-8557 _____ Date _____

AREA TABLE	
NAME	ACRES
SL'S 44-77	12.1074
BLOCK D (OPEN SPACE)	7.9833
DEDICATED ROW	2.3315
TOTAL	22.4222

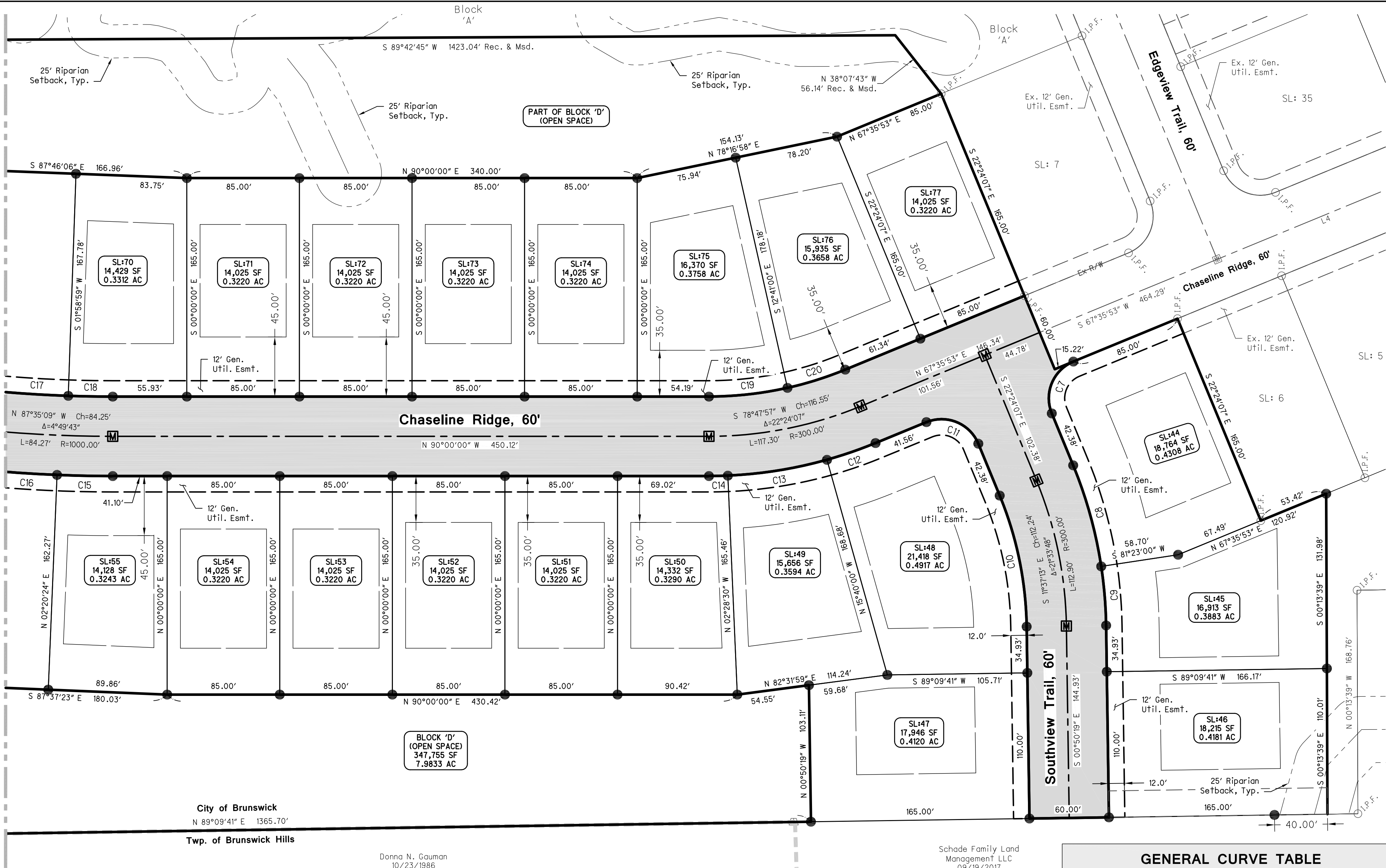
LEGEND		
DESCRIPTION	FOUND	SET
MAG NAIL	○ M.N.F.	✕
MONUMENT BOX	⌈	⌈
IRON PIN	○ I.P.F.	●
IRON PIPE	⊙ P.F.	
LIMITED ACCESS R/W	--- Ex LA --- Ex LA --- Ex LA ---	
CENTERLINE	_____	
PROPERTY LINE	_____	
RIGHT-OF-WAY LINE	--- Ex R/W --- Ex R/W ---	
EASEMENT LINE	_____	
ORIGINAL PROP. LINE	 Z	
ORIGINAL LOT LINE	_____	

Ridgeline Chase Subdivision Phase 2

Creating Sublots 44-77, Block 'D' and dedicating Southview Trail and a portion of Chaseline Ridge



MATCHLINE SEE SHEET 4



SETBACKS

FRONT YARD:
40.0 Feet unless
otherwise noted

SIDE YARD:
5.0 Feet

REAR YARD:
35.0 Feet

NOTE:
All Iron Pins Found are
5/8" by 30" with cap
"DRG ENG 7631-8557"
unless otherwise noted

Ridgeline Chase Subdivision Phase 2

Creating Sublots 44-77, Block 'D' and
dedicating Southview Trail and a portion of
Chaseline Ridge

Donna N. Gauman
10/23/1986
O.R., 336 PG, 0335
24.0062 Ac.

Schade Family Land
Management LLC
09/19/2017
Doc. No.
2017OR021167
7.3926 Ac. Tax Map

GENERAL CURVE TABLE

SEGMENT	LENGTH	RADIUS	CHORD	CHORD BEARING	DELTA
C7	47.12'	30.00'	42.43'	N 22°35'53" E	90°00'00"
C8	79.40'	330.00'	79.21'	N 15°30'33" W	13°47'07"
C9	44.80'	330.00'	44.76'	N 04°43'39" W	7°46'41"
C10	101.61'	270.00'	101.02'	S 11°37'13" E	21°33'48"
C11	47.12'	30.00'	42.43'	S 67°24'07" E	90°00'00"
C12	38.79'	330.00'	38.77'	N 70°57'57" E	6°44'07"
C13	75.98'	330.00'	75.81'	N 80°55'45" E	13°11'30"
C14	14.26'	330.00'	14.25'	N 88°45'45" E	2°28'30"
C15	42.07'	1030.00'	42.06'	S 88°49'48" E	2°20'24"
C16	44.73'	1030.00'	44.73'	S 86°24'56" E	2°29'18"
C17	48.17'	970.00'	48.17'	N 86°35'39" W	2°50'44"
C18	33.57'	970.00'	33.57'	N 89°00'30" W	1°58'59"
C19	59.77'	270.00'	59.65'	S 83°39'30" W	12°41'00"
C20	45.80'	270.00'	45.74'	S 72°27'27" W	9°43'07"

Barbara Ann & Richard S. John
02/22/2008
Doc. No. 2008OR003766
45.43 Ac. Dd.

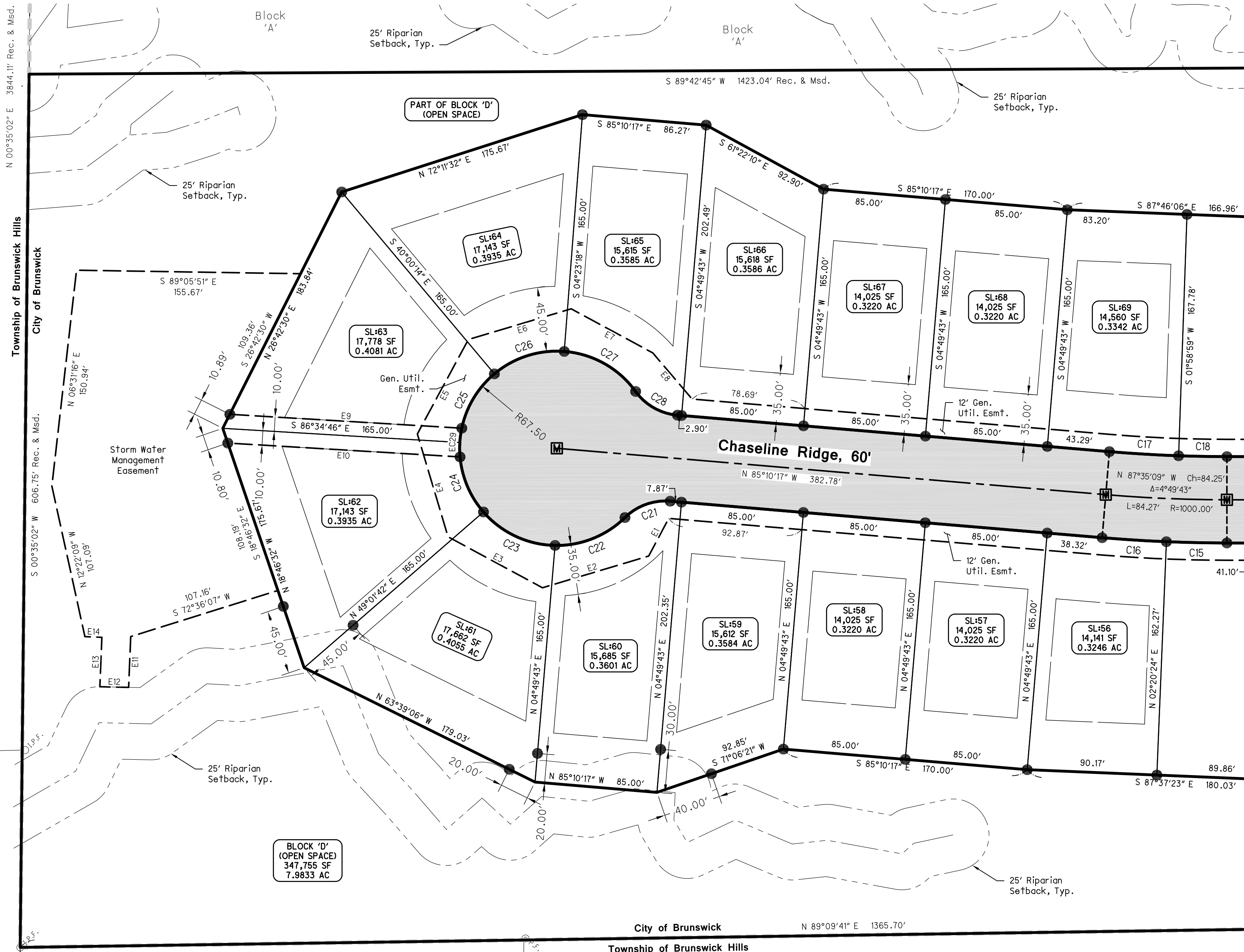
Scott A. & Debra A. Schnieder
04/02/2007
Doc. No. 2007OR008661
15.2783 Ac. Dd.

William V. &
Marian D. Mittler
03/25/2019
Doc. No. 2019OR004997
13.157 Ac.

Donna N. Gauman
10/23/1986
O.R. 336 PG. 0335
24.0062 Ac.

Ridgeline Chase Subdivision Phase 2

Creating Sublots 44-77, Block 'D' and dedicating Southview Trail and a portion of Chaseline Ridge



GENERAL LINE TABLE		
SEGMENT	LENGTH	DIRECTION
E1	29.65'	N 28°05'06" E
E2	77.00'	N 73°22'43" E
E3	74.56'	S 61°37'17" E
E4	74.56'	S 16°37'17" E
E5	74.56'	S 28°22'43" W
E6	74.56'	S 73°22'43" W
E7	64.40'	N 61°37'17" W
E8	42.17'	N 40°27'47" W
E9	161.44'	S 86°34'58" E
E10	161.66'	N 86°34'58" W
E11	35.32'	S 02°20'56" W
E12	20.00'	N 88°40'50" W
E13	34.37'	N 02°20'56" E
E14	11.82'	N 87°39'04" W

GENERAL CURVE TABLE					
SEGMENT	LENGTH	RADIUS	CHORD	CHORD BEARING	DELTA
C21	34.47'	40.00'	33.41'	N 70°08'36" E	49°22'14"
C22	53.70'	67.50'	52.30'	N 68°15'02" E	45°35'08"
C23	56.53'	67.50'	54.89'	S 64°57'51" E	47°59'06"
C24	52.30'	67.50'	51.00'	S 18°46'32" E	44°23'32"
C25	54.87'	67.50'	53.37'	S 26°42'30" W	46°34'32"
C26	52.30'	67.50'	51.00'	S 72°11'32" W	44°23'32"
C27	58.68'	67.50'	56.85'	N 60°42'23" W	49°48'39"
C28	34.47'	40.00'	33.41'	N 60°29'10" W	49°22'14"
EC29	20.07'	67.50'	20.00'	S 03°25'45" W	17°02'21"

MATCHLINE SEE SHEET 3

SETBACKS

FRONT YARD:
40.0 Feet unless
otherwise noted

SIDE YARD:
5.0 Feet

REAR YARD:
35.0 Feet

RIDGELINE CHASE PH. 2

WEST DETAIL

PROJECT
NUMBER

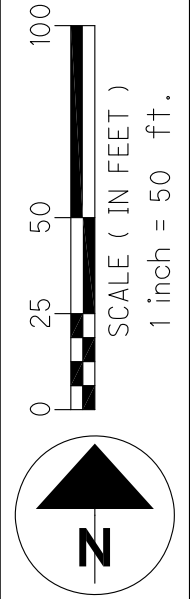
2104

DATE

2021-09-10

4
4

Davey Resource Group
1310 SHARON COPLEY ROAD, P.O. BOX 37
SHARON-CENTER, OHIO 44274
(PHONE) 330.590.8004 (FAX) 888.820.8423



CITY OF BRUNSWICK, OHIO
ORDINANCE NO. _____

BY:

AN ORDINANCE APPROVING THE FINAL PLAT FOR THE RIDGELINE CHASE PHASE 2 DEVELOPMENT, SUBJECT TO FINAL ENGINEERING APPROVAL AND ANY OTHER CONDITIONS IMPOSED BY COUNCIL.

WHEREAS: On July 21, 2022, the Brunswick City Planning Commission recommended approval to City Council of the Final Plat for the Ridgeline Chase Phase 2 Development, subject to final engineering approval.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Final Plat for the Ridgeline Chase Phase 2 Development, as attached hereto as Exhibit "A", is hereby approved subject to final engineering approval and any other conditions imposed by this Council.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura

CITY OF BRUNSWICK

MAYOR
RON FALCONI

COUNCIL
MICHAEL J. ABELLA, JR
ANTHONY P. CAPRETTA
JOSEPH P. DELSANTER
NICHOLAS HANEK
BRANDON LAMBERT
KRISTY PIPER
TIM SMITH

CITY MANAGER / SAFETY DIRECTOR
CARL S. DEFOREST

July 22, 2022

Gillian Hall
Triban Investment, LLC
7555 Fredle Drive, Suite 210
Painesville, OH 44077

RE: Ridgeline Chase Subdivision
Phase 2 final plat
Chaseline Ridge extension and Southview Trail

Dear Ms. Hall:

The Brunswick City Planning Commission, at their meeting on July 21, 2022, voted to **recommend approval** to City Council of the Ridgeline Chase Subdivision Phase 2 final plat, Chaseline Ridge extension and Southview Trail, Brunswick, subject to the following:

1. Final plat approval is subject to engineering and City Council approval, pursuant to Sections 1224.04(a)(3) and 1226.04 of the Subdivision Regulations.
2. The first reading on the Phase 2 final plat is scheduled for City Council's meeting on Monday, August 8, 2022. Please contact Laura Timura, Clerk of Council, at (330) 558-6845 regarding the meeting time.

If you have any questions, please contact me at (330) 558-6865.

Sincerely,



Pamela Plavecski,
Planning & Zoning Coordinator

c: Carl S. DeForest, City Manager/Safety Director
Grant Aungst, Community & Economic Dev. Director
Matt Jones, Consulting City Engineer
Cliff Calaway, Chief Building Official
Thom Sutcliffe, Drees Homes
Travis Crane, Davey Resource Group



4095 CENTER ROAD - BRUNSWICK, OHIO 44212

CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002 <http://www.brunswick.oh.us>

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 69-2022** - An emergency resolution authorizing the purchase of real property for municipal purposes in an amount not to exceed \$20,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: The City entered into a Purchase Agreement with the Mesa Grande Property Owners' Association for property located on El Dorado Boulevard, PPN 003-18D-10-068, a portion of which is to be used for construction of Phase 3 of the Plum Creek Greenway Trail Project. City Council approval is now necessary through legislation to authorize the City Manager to execute all necessary documents to purchase the subject property.

PURPOSE AND EXPLANATION: It has been determined that a portion of land currently owned by the Mesa Grande Property Owners' Association is needed to complete the Plum Creek Greenway Trail project which is a multi-year project in conjunction with the Medina County Park District. Phase 3 is the final phase to complete the project which eventually connects Plum Creek Park to Brunswick Lake Park. This phase involves construction from Laurel Road, north to Brunswick Lake, and involves construction through the Mesa Grande Subdivision.

IMPLEMENTATION SCHEDULE: As soon as allowed by law

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The Purchase Agreement lists a purchase price of \$15,000 plus additional costs and expenses as identified therein. Total costs are not to exceed \$20,000. This purchase is part of the Plum Creek Trail Phase 3 project and will be charged to acct# 360-0812-56882.

RECOMMENDED ACTION:

One Reading	No
-------------	----

Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
To proceed with closing as soon as possible

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 69-2022

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE PURCHASE OF
REAL PROPERTY FOR MUNICIPAL PURPOSES IN AN AMOUNT NOT TO
EXCEED \$20,000.00.

WHEREAS: Upon prior approval of City Council, the City Manager entered into a Purchase Agreement relative to an approximate seven (7) acre portion of the vacant real property located on El Dorado Boulevard, Brunswick, Ohio and further identified as PPN 003-18D-10-068 (the "Property") for a purchase price of \$15,000.00, subject to such additional costs and expenses as identified therein.

WHEREAS: The purchase price of \$15,000.00 is supported by an Appraisal obtained by the City.

WHEREAS: The purchase of the subject Property is for municipal purposes.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized to execute all necessary documents to effectuate the purchase of the subject Property.

SECTION 2: That the Finance Director is authorized to remit payment for the purchase of the subject Property in an amount not to exceed \$20,000.00.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to proceed to Closing as soon as possible. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura Timura

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 70-2022** - An ordinance approving the final plat for the Oak Ridge Preserve Special Planning District No. 7, subject to final engineering approval and any other conditions imposed by Council. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: The Planning Commission, at their meeting on September 1, 2022, voted to recommend approval to City Council of the Oak Ridge Preserve SPD-7 final plat, attached hereto as Exhibit "A".

PURPOSE AND EXPLANATION: Final plat approval is subject to engineering and City Council approval, pursuant to Sections 1224.04(a)(3) and 1226.04 of the Subdivision Regulations.

IMPLEMENTATION

SCHEDULE: Immediately.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Recommend approval.

**ADDITIONAL
INFORMATION:**

APPROVALS

This Plat was duly accepted by the Brunswick City Council at its regular meeting held on the _____ day of _____, 20____.

Ordinance No. _____.

Clerk of Council

This Plat was duly accepted by the Brunswick City Planning Commission at its regular meeting held on the _____ day of _____, 20____.

Secretary

This Plat was duly accepted by the Brunswick City Engineer this ____ day of _____, 20____.

City Engineer

This Plat was duly accepted by the Medina County Commissioners on this ____ day of _____, 20____.

Commissioner

Commissioner

Commissioner

All required central wastewater disposal facilities have been satisfactorily installed or financial guarantees have been approved by the Medina County Sanitary Engineer on this ____ day of _____, 20____.

Sanitary Engineer

Approved for transfer this ____ day of _____, 20____.

Tax Map Draftsman

Received for transfer this ____ day of _____, 20____.

Medina County Auditor

Received and recorded this ____ day of _____, 20____.

At _____ A.M./P.M recorded in Plat Document No. _____.

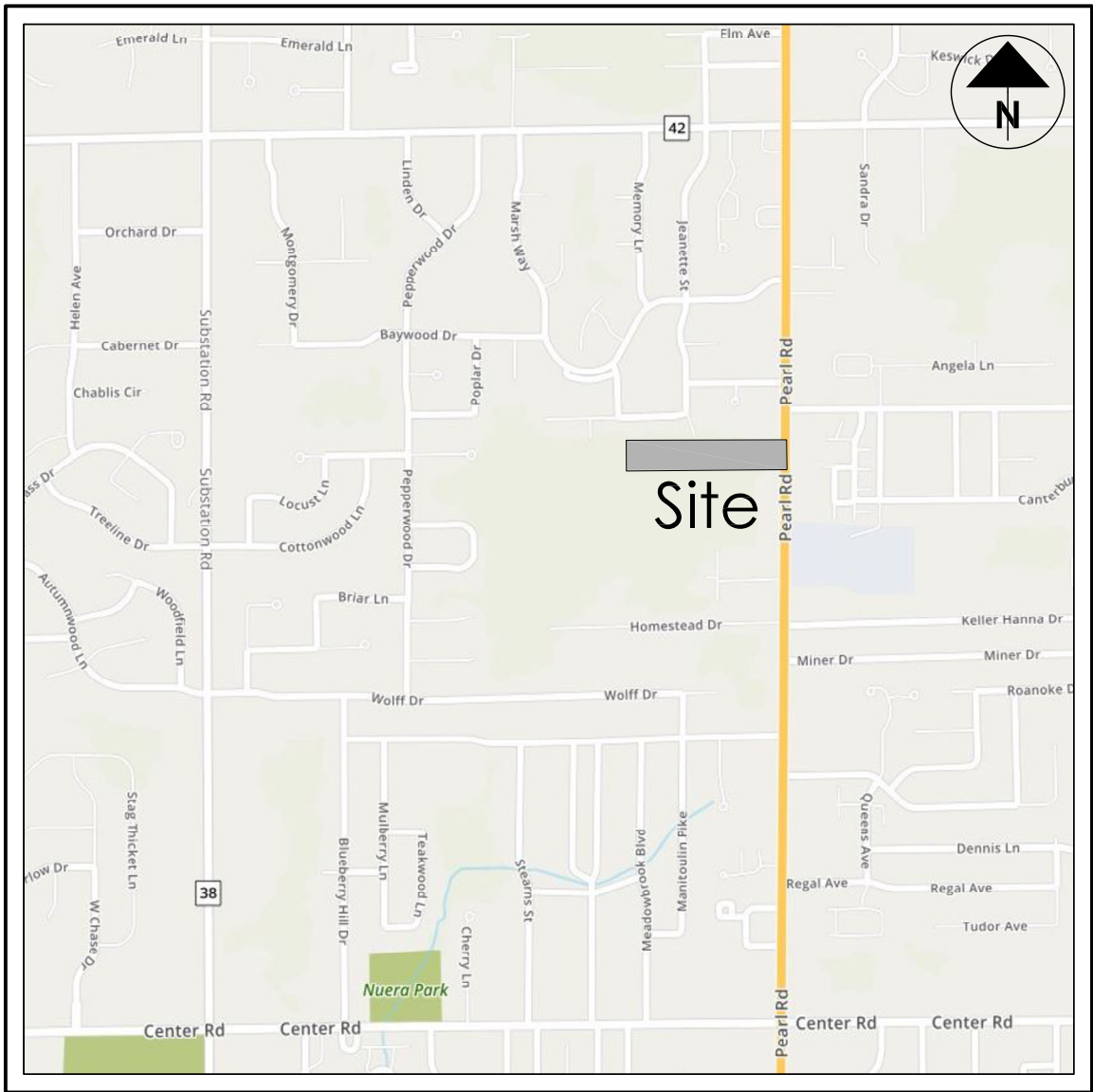
Fee: _____.

Medina County Recorder

Oak Ridge Preserve

Creating Sublot Nos. 1 through 34 and Blocks 'A' through 'D'

Situated in the City of Brunswick, County of Medina and State of Ohio and being part of Original Brunswick Township Lot 7, Tract 1 and further known as being all of a 12.9258 acre parcel of land conveyed to Oak Ridge Preserve LLC by deed dated January 26, 2022 and recorded in Document No. 2022OR002096 of the Medina County Recorder's Records.



LOCATION MAP

LATITUDE: 41°15'08.4" LONGITUDE: 81°50'45.0"

NOTES

REFERENCES:

"Replat of Blocks "E", "F" & "G" in the Timbers Subdivision - Phase 2" by Michael R. Elewski, P.S. 7252 as recorded in Plat Book 27, Page 125 of Medina County Recorder's Records.

Deed & Plat documents of Medina County's Recorder's Records as referenced by survey.

BASIS OF BEARINGS:

Centerline bearing of Pearl Road (S.R. 42) was calculated to be South 00°01'28" East, based upon Ohio State Plane Coordinate System, North Zone, NAD 1983, Ground.

NOTE:

All 5/8" x 30" iron pins set are affixed with a plastic cap bearing the inscription "DRG ENG 7631-8557"

AREA TABLE	
Sublots (34)	4.9104 Acres
Dedicated Right of Way	1.6209 Acres
Open Space Block 'A'	4.4899 Acres
Open Space Block 'B'	0.2055 Acres
Open Space Block 'C'	1.5765 Acres
Open Space Block 'D'	0.1222 Acres
Total	12.9254 Acres

ACCEPTANCE & DEDICATION

Know all men by these presents that _____ (Print Name), owner/agent of Oak Ridge Preserve LLC, owner of the lands embraced within this plat, and do hereby dedicate to public use forever the streets as shown hereon. All Storm Water Management, Storm Sewer, and Sanitary Sewer easements shown hereon are dedicated to the City of Brunswick, the Cleveland Division of Water, the Medina County Sanitary Engineer or the relevant utility providers. It is expressly acknowledged the maintenance and repair of the storm water retention basins and their associated outlet structures are the sole responsibility of the Homeowner's Association as detailed in the covenants, restrictions and easement documents referenced below. The maintenance and repair of the storm sewer is the sole responsibility of the City of Brunswick. The City of Brunswick, however, is granted access to the retention basins to perform whatever services it deems necessary.

Owner/Agent (Sign) _____ Date _____

County of Medina

State of Ohio

Before me a notary public in and for said county and state, personally appeared the above named _____ and _____, owners/ agents of Oak Ridge Preserve LLC, who acknowledged the making of the foregoing instrument and the signing of this plat to be their own free act and deed. In testimony whereof I have hereunto set my hand and official seal at _____, Ohio this ____ day of _____, 20____.

Notary public

My commission expires _____

Witness

Witness

LEGEND

DESCRIPTION	FOUND	SET
MAG NAIL	○ M.N.F.	✕
MONUMENT BOX	Ⓜ	Ⓜ
IRON PIN	○ I.P.F.	●
IRON PIPE	⊙ P.F.	
LIMITED ACCESS R/W	--- Ex LA --- Ex LA	
CENTERLINE	_____	
PROPERTY LINE	_____	
RIGHT-OF-WAY LINE	--- Ex R/W ---	
EASEMENT LINE	-----	
ORIGINAL PROP. LINE	 Z	
ORIGINAL LOT LINE	_____	

COVENANTS, RESTRICTIONS & EASEMENTS

The Subdivision shown on this plat is subject to the covenants, restrictions and easements contained in the declaration or restrictions, covenants and easements, filed for record on the ____ day of _____ and recorded in Doc. No. _____ in the Medina County Recorders Records, State of Ohio.

SURVEYOR CERTIFICATION

This Plat was prepared from analysis of recorded plats, recorded deeds, and survey records, as applicable. Distances are given in feet and decimal parts thereof. All dimensional and geodetic details are correct and the survey balances and closes to the best of my knowledge. All monuments shown hereon exist or shall be set as shown.

Jeremy M. Sack P.S. No. S-8557 Date _____

Sheet List Table	
Sheet Number	Sheet Title
1	TITLE
2	OVERALL
3	EAST
4	WEST

The Timbers Subdivision Phase 1
P. B. 25 Pg. 161

SL 7

Timberlake
Trail Phase Six
Doc. No.
2005PL000028
Block "B4"

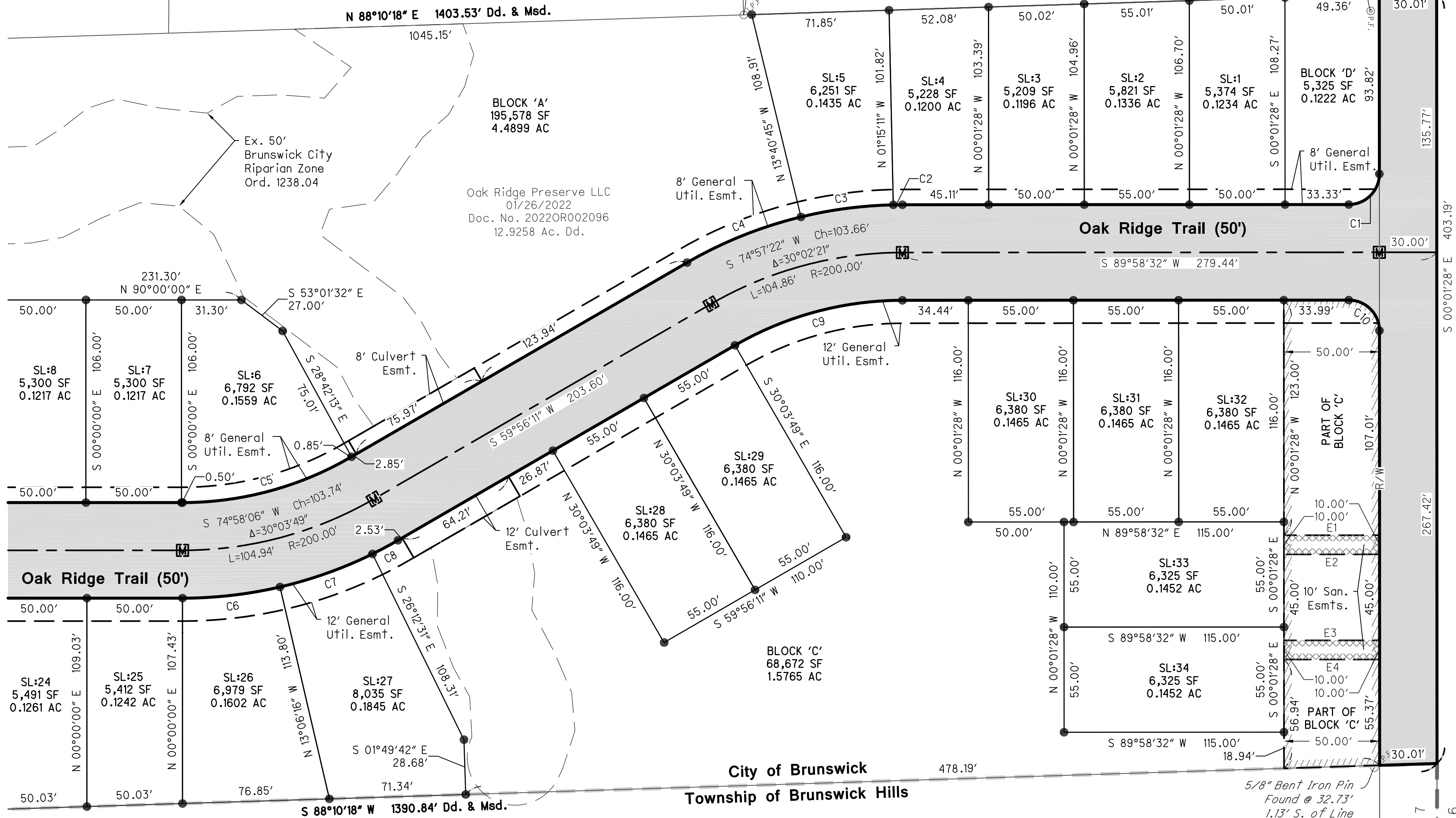
Ronald L. Clement
a.k.a. Ronald Clement
10/30/2009
Doc. No. 2009OR024065
2.38 Ac. Dd.

5/8" Iron Pin
Found w/ Cap "Knight 6448"
Used for N-S

1" Iron Pipe
Found @ 34.94'
8.42' S. of Line

See Sheet 4 of 4

See Sheet 4 of 4



Pearl Road, (S.R. 42) 60'

GENERAL CURVE TABLE

SEGMENT	LENGTH	RADIUS	CHORD	CHORD BEARING	DELTA
C1	25.14'	16.00'	22.63'	S 44°58'07" W	90°00'26"
C2	4.76'	225.00'	4.76'	N 89°22'09" E	1°12'47"
C3	48.79'	225.00'	48.70'	N 82°33'01" E	12°25'28"
C4	64.41'	225.00'	64.19'	S 68°08'14" W	16°24'06"
C5	91.82'	175.00'	90.77'	S 74°58'06" W	30°03'49"
C6	51.46'	225.00'	51.35'	N 83°26'52" E	13°06'16"
C7	51.46'	225.00'	51.35'	N 70°20'37" E	13°06'16"
C8	15.14'	225.00'	15.14'	N 61°51'50" E	3°51'17"
C9	91.75'	175.00'	90.70'	N 74°57'22" E	30°02'21"
C10	25.13'	16.00'	22.63'	S 45°03'42" E	90°00'19"

LINE TABLE

SEGMENT	LENGTH	DIRECTION
E1	50.00'	N 89°58'32" E
E2	50.00'	S 89°58'32" W
E3	50.00'	N 89°58'32" E
E4	50.00'	S 89°58'32" W

Sanctuary Health Network LLC
11/03/2020
Doc. No. 2020OR027960
6.19 Ac. Dd.

50' Access &
Utility Esmt.



CITY OF BRUNSWICK

MAYOR
RON FALCONI

CITY MANAGER / SAFETY DIRECTOR
CARL S. DEFOREST

COUNCIL
MICHAEL J. ABELLA, JR
ANTHONY P. CAPRETTA
JOSEPH P. DELSANTER
NICHOLAS HANEK
BRANDON LAMBERT
KRISTY PIPER
TIM SMITH

September 2, 2022

Kim and Ryan Harrington
Brownstone Building & Redevelopment
3660 Center Road, Suite #117
Brunswick, OH 44212

RE: Oak Ridge Preserve SPD-7 final plat
834 Pearl Road, Brunswick

Dear Mr. and Mrs. Harrington:

The Brunswick City Planning Commission, at their meeting on September 1, 2022, voted to **recommend approval** to City Council of the Oak Ridge Preserve Special Planning District No. 7 (SPD-7) final plat, 834 Pearl Road, Brunswick, subject to the following:

1. Final plat approval is subject to engineering and City Council approval, pursuant to Sections 1224.04(a)(3) and 1226.04 of the Subdivision Regulations.
2. The first reading on the final plat is scheduled for City Council's meeting on Monday, September 12, 2022. Please contact Laura Timura, Clerk of Council, at (330) 558-6845 regarding the meeting time.

If you have any questions, please contact me at (330) 558-6865.

Sincerely,


Pamela Plavecski,
Planning & Zoning Coordinator

Enc.

c: Carl DeForest, City Manager/Safety Director
Laura Timura, Clerk of Council
Grant Aungst, Community & Economic Dev. Director
Matt Jones, Consulting City Engineer
Cliff Calaway, Chief Building Official
Travis Crane, TGC Engineering



4095 CENTER ROAD - BRUNSWICK, OHIO 44212

CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002 <http://www.brunswick.oh.us>

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 70-2022

BY: Mr. Delsanter, Mr. Lambert, Mrs. Piper

AN ORDINANCE APPROVING THE FINAL PLAT FOR THE OAK RIDGE PRESERVE SPECIAL PLANNING DISTRICT NO. 7, SUBJECT TO FINAL ENGINEERING APPROVAL AND ANY OTHER CONDITIONS IMPOSED BY COUNCIL.

WHEREAS: On September 1, 2022, the Brunswick City Planning Commission recommended approval to City Council of the Final Plat for the Oak Ridge Preserve SPD-7, subject to final engineering approval.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Final Plat for the Oak Ridge Preserve SPD-7, as attached hereto as Exhibit "A", is hereby approved subject to final engineering approval and any other conditions imposed by this Council.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Laura E. Timura
Clerk of Council

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 71-2022** - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include an annexation into the City of Brunswick. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: The City of Brunswick has been notified that a Petition for Regular Annexation on Application of Owners (the "Petition") was presented to the Medina County Commissioners requesting a parcel of land be annexed from Brunswick Hills Township to the City of Brunswick.

PURPOSE AND EXPLANATION: The approved legislation must be filed with the Medina County Commissioners' Office.

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 71-2022

BY: Committee-of-the-Whole

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO FORWARD A PETITION FOR DETACHMENT TO THE MEDINA COUNTY COMMISSIONER'S OFFICE FOR THE PURPOSE OF ADJUSTING THE CITY BOUNDARY LINES TO INCLUDE AN ANNEXATION INTO THE CITY OF BRUNSWICK.

WHEREAS: A Petition for Annexation of certain territory in Brunswick Hills Township was duly filed by a property owner located in the territory of Brunswick Hills;

WHEREAS: Said Petition was duly considered by the Board of County Commissioners of Medina County;

WHEREAS: The Board of County Commissioners certified the transcript of this proceeding in connection with said annexation with the map and Petition required in connection therewith to the Clerk of Council;

WHEREAS: The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;

WHEREAS: The City of Brunswick passed legislation accepting the proposed annexation per Resolution No. 59-2022 adopted on August 8, 2022;

WHEREAS: The City wishes to petition the Medina County Commissioners Office for detachment for the purposes of adjusting the City boundary lines to include this annexation into the City of Brunswick; and

WHEREAS: The Petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The City Manager is authorized to forward a Petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include this annexation into the City of Brunswick pursuant to all relevant provisions of Ohio Revised Code Chapters 503 and 709. A copy of said Petition is attached hereto as Exhibit "A".

SECTION 2: The annexation to be included in the boundary adjustment is contained in Resolution No. 59-2022. A copy of said Resolution is attached hereto as Exhibit "B".

SECTION 3: Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES __ NAYS __

ATTEST: _____
Clerk of Council
Laura Timura

REGULAR MEETING – TUESDAY, MAY 10, 2022

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk

William F. Hutson

Stephen D. Hambley

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hutson

RESOLUTION NO. 22-0378

**APPROVING THE PETITION FOR THE REGULAR ANNEXATION OF
0.4417 ACRES OF LAND KNOWN AS BEING PART OF
BRUNSWICK HILLS TOWNSHIP
TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO**

WHEREAS, a petition for annexation of 0.4417 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio was filed with the Clerk of the Board of Medina County Commissioners on February 18, 2022 in accordance with Ohio Revised Code Section 709.02, and

WHEREAS, the day and hour and has come for the rendering of a decision by the Board of County Commissioners on said petition for annexation, and

WHEREAS, the State of Ohio has provided landowners a number of legal methods for annexations of property to municipal corporations to occur that balance the desires, needs and benefits of the petitioners, municipality and townships, and

WHEREAS, proper procedures were followed and notices given, and a public hearing commenced on May 3, 2022 in accordance with Section 709.032 of the Ohio Revised Code, and

WHEREAS, the Board of County Commissioners now finds that based on the preponderance of the substantial, reliable, and probative evidence on the entire record that said petition meets the following requirements and conditions:

1. The petition meets all of the requirements set forth in, and was filed in the manner provided in Section 709.02 of the Ohio Revised Code:
 - a. the territory proposed to be annexed is contiguous to the City of Brunswick;
 - b. the petition was signed by a majority of the authorized owners of real estate within the territory to be annexed;
 - c. each petition's signature includes the date it was obtained and no signature was obtained more than 180 days before the date of filing;
 - d. the petition contains an accurate legal description of the perimeter and an accurate map/plat of the territory to be annexed;
 - e. the petition states the person who would act as agent for the petitioner; and
 - f. the agent filed with the petition a list of all tract, lots or parcels within and adjacent to the territory to be annexed, including names, addresses of owners, and permanent parcel numbers.
2. The petition meets the following requirements set forth in Section 709.03 of the Ohio Revised Code:
 - a. The Clerk of the Board of County Commissioners notified the agent of the date, time, and place of the hearing;
 - b. the agent provided proof the required notices to: (1) the clerk of the municipality; (2) the fiscal officer of the township involved; and (3) the clerk of the board of commissioners;
 - c. the agent provided the required notices to: (1) all property owners within the territory proposed for annexation, and (2) adjacent property owners;
 - d. the agent has provided proof of the required notice published in a newspaper of general circulation;
 - e. the legislative authority of the municipality has adopted a statement by ordinance/resolution relative to services the municipality will provide with an approximate date by which it will provide said services upon annexation; and

The Clerk of the Board of County Commissioners
of Medina County, Ohio does hereby certify
that the foregoing is a true and correct copy
of the resolution adopted by said board
on 5/10/22
Rhonda J. Back



**REGULAR MEETING – TUESDAY, MAY 10, 2022
RESOLUTION NO. 22-0378 (CONT'D.)**

- f. the municipality filed its statement of municipal services with the board of county commissioners at least 20 days before the date of the annexation hearing.
- 3. The petition meets all of the requirements set forth in Section 709.033 of the Ohio Revised Code:
 - a. the petition meets all of the requires set forth in and was filed in the manner provided in Section 709.02 of the Ohio Revised Code;
 - b. the persons signing the petition are owners of real estate located in the territory proposed to be annexed and at the time the petition was filed, the number of valid signatures on the petition constitutes a majority of the owners of the real estate in that territory;
 - c. the municipal corporation to which the territory is proposed to be annexed has complied with Division (D) of Section 709.03 of the Ohio Revised Code;
 - d. the territory proposed to be annexed is not unreasonably large;
 - e. on balance, the general good the territory proposed to be annexed will be served, and the benefits to the territory proposed to be annexed and the surrounding area will outweigh the detriments to the territory proposed to be annexed and the surrounding area, if the annexation petition is granted; and
 - f. no street or highway will be divided or segmented by the boundary line between the township and the municipal corporation as to create a road maintenance problem.

The Board of Medina County Commissioners, upon review of substantive, reliable and probative evidence, finds that:

- 1) The annexation involves a 0.4417 (T.H. 138) in Brunswick Hills Township, identified as PPN(s) 001-02A-25-040, 001-02A-25-041, 001-02A-25-042 owned by 966 Pearl LLC located at 366 Center Road, Suite 117, Brunswick, OH 44212; and 976 Pearl LLC located at 366 Center Road, Suite 117, Brunswick, Ohio 44212. It is not unreasonably large and is adjacent and contiguous to the land of the municipal corporation of the City of Brunswick;
- 2) Two entities own the property and the all owners signed the petition; therefore, the petition contains signatures of the majority (51%) of owners;
- 3) The City of Brunswick Resolution No. 19-2022 adopted March 28, 2022 declared intention by the City of Brunswick to provide municipal services to the subject property; the landowner is in agreement the annexed territory would receive adequate services sufficient to establish the general good of the territory being annexed;
- 4) The petitioner has proven that the land after annexation will enjoy a level of services comparable or adequate to that enjoyed prior to the annexation;
- 5) No street or highway will be divided or segmented by the boundary line between a township and the municipality as to create a road maintenance problem.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio that having found that the conditions of the Ohio Revised Code have been met, the Petition to Annex 0.4417 acres of land from Brunswick Hills Township to the City of Brunswick, Medina County, Ohio, attached as Exhibit A, is hereby approved and granted in accordance with the law.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the agent for the petitioners, fiscal of the township, and clerk of the municipality, and that a complete record of the annexation proceeding be sent to the clerk of the municipality after the expiration of 30 days after journalization if no appeal has been timely filed under Section 709.07 of the Revised Code.

Voting AYE thereon: Mrs. Swedyk, Mr. Hutson and Mr. Hambley

Adopted: May 10, 2022

Prepared by: Commissioners' Office

**BEFORE THE MEDINA COUNTY, OHIO COMMISSIONERS
PETITION FOR ANNEXATION
(ORC §709.02)**

REC'D MEDINA COUNTY CO
FEB 15 2022 AM 8:19

The undersigned, being all (100%) of the owners of real estate in the territory herein described, hereby petition for the annexation of the following described territory located in Brunswick Hills Township, Medina County, Ohio:

Petitioner: 966 Pearl LLC
PPN 001-02A-25-041, 001-02A-25-042
Mailing Address: 366 Center Road, Suite 117, Brunswick, Ohio 44212

And

Petitioner: 976 Pearl LLC (Both entities have identical ownership)
PPN 001-02A-25-040
Mailing Address: 366 Center Road, Suite 117, Brunswick, Ohio 44212

This petition is being filed under Section 709.02 of the Revised Code of Ohio.

The described territory is contiguous with the City of Brunswick, Ohio and is less than five hundred (500) acres. Annexation will not create an unincorporated area.

Petitioner has attached hereto and made a part of this petition a legal description of the perimeter of the territory sought to be annexed, marked as Exhibit "A".

Petitioner has attached hereto and made a part of this petition, an accurate map or plat of the territory sought to be annexed, marked Exhibit "B".

Kimberly Harrington, whose address is 366 Center Road, Suite 117, Brunswick, Ohio 44212 is hereby appointed agent for the Petitioner as required by Revised Code Section 709.02(C)(3), with full power and authority hereby granted to said agent to amend, alter, change, correct, withdraw, refile, substitute, compromise, increase or delete the area, to do any and all things essential thereto, and to take any action necessary for obtaining the granting of this Petition. Said amendment, alteration, change, correction, withdrawal, refiling, substitution,

compromise, increase or deletion or other things or action for granting of this Petition shall be made in the Petition, description and plat by said agent without further expressed consent of the Petitioners.

" ANY OWNER WHO SIGNED THE PETITION MAY HAVE THE SIGNATURE REMOVED BEFORE THE DOCUMENT IS FILED BY DELIVERING A SIGNED STATEMENT TO THE AGENT FOR THE PETITIONERS EXPRESSING THE OWNER'S WISH TO HAVE THE SIGNATURE REMOVED. UPON RECEIVING A SIGNED STATEMENT, THE AGENT FOR THE PETITIONERS SHALL STRIKE THROUGH THE SIGNATURE, CAUSING THE SIGNATURE TO BE DELETED FROM THE PETITION. "



Kimberly Harrington, Authorized Member of
Both 966 Pearl LLC and 976 Pearl LLC, Petitioners
366 Center Road, Suite 117
Brunswick, Ohio 44212
(781) 367-5378
kimh@brownstonerg.com

2-18-22
Date

Boundary Description
Township of Brunswick Hills, County of Medina, State of Ohio
Area to be Annexed by Regular Annexation
0.4417 Acres

Situated in the Township of Brunswick Hills, County of Medina and State of Ohio and known as being part of Original Brunswick Township Lot No. 7, Tract No. 1, further known as being all of two parcels of land conveyed to 966 Pearl LLC by deed dated July 1, 2020 and recorded in Document No. 2020OR015203 of the Medina County Recorder's Records and all of a parcel of land conveyed to 976 Pearl LLC by deed dated September 25, 2019 and recorded in Document No. 2019OR019666 of the Medina County Recorder's Records and is bounded and described as follows: Beginning at a northeasterly corner of Sublot 2B as shown on North Brunswick Allotment Replat No. 2, recorded in Document No. 2019PL000026 of the Medina County Recorder's Records and is the PRINCIPAL PLACE OF BEGINNING of the easement herein to be described, said point also being on the westerly right of way line of Pearl Road, S.R. 42, 60 feet in width:

thence South 88°02'21" West, along a northerly line of Sublot 2B, 220.00 feet to a northeasterly interior point thereof;

thence North 00°05'19" West, along an easterly line of Sublot 2B, 87.50 feet to a point on the southerly right of way line of Kimmich Drive, 30 feet in width;

thence North 88°02'21" East, along the southerly right of way line of Kimmich Drive, 220.00 feet to its intersection with the westerly right of way line of Pearl Road, as aforementioned;

thence South 00°05'19" East, along the westerly right of way line of Pearl Road, 87.50 feet to the principal place of beginning, containing 19,240 square feet or 0.4417 acres of land.

This description is based on record information only and does not constitute an actual boundary survey as outlined in Ohio Revised Code 4733-37.



Corporate Headquarters
295 South Water Street, Suite 300
Kent, OH 44240
800-828-8312

Page 1 of 1
1972-A ANNEX DESC 2022.docx

Local Office
1310 Sharon Copley Rd
PO Box 37
Sharon Center, OH 44274
330-590-8004

APPROVALS

This Plot was duly accepted by the Brunswick City Council at its regular meeting held on the _____ day of _____, 20____.

Clerk of Council _____

President of Council _____

This Plot was duly accepted by the Medina County Commissioners on this

day of _____, 20____.

Commissioner _____

Commissioner _____

Commissioner _____

Approved for transfer this _____ day of _____, 20____.

For Map Draftman _____

Received for transfer this _____ day of _____, 20____.

Medina County Auditor _____

Recorded and recorded this _____ day of _____, 20____.
At _____ A.M./P.M. recorded in Plot Document No. _____
Fee: _____

Medina County Recorder _____

LEGEND

DESCRIPTION	SYMBOL	SET
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BOUNDARY LINE	---	2
ADJACENT PLAT	---	3
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PLAT OF ANNEXATION
for Regular Annexation
of 0.4417 Acres in Brunswick Hills
Township to the City of Brunswick
situated in the Township of Brunswick Hills, County of Medina and State of
Ohio and being part of Original Brunswick Township Tract No. 1, Lot 7

ACCEPTANCE

Know all men by these presents that _____ (print name) _____
owner/agent of the lands embraced within this plat, have caused the same to
be plotted and annexed to the City of Brunswick.

Owner/Agent _____ Date _____

County of Medina
State of Ohio
Before me a notary public in and for said county and state, personally appeared
the above named _____
who acknowledged the making of the foregoing instrument and the signing of
this plat to be their own free act and deed in testimony whereof I
have hereunto set my hand and official seal at _____ Ohio this
day of _____, 20____.

Notary Public _____

By Commission Expires _____

Witness _____

Witness _____



SURVEYOR CERTIFICATION

This Plat was prepared from analysis of recorded plat, recorded deeds, and
survey records, as applicable. Distances are given in feet and decimal parts
thereof. All dimensional and graphic details are correct and the survey
balances and closes to the beat of my knowledge. All requirements shown herein
shall be set on shown.

By P. Henry P.S. No. 5-1831 Date _____



SURVEYOR CERTIFICATION

This plat was prepared from a field sketch, analysis of recorded plat's, recorded maps, and survey records as applicable. Distances are given in feet and decimal parts thereof. All dimensions and general details are correct and the survey balances and closes to the satisfaction of my knowledge. All dimensions shown herein will be as set forth on the plat.

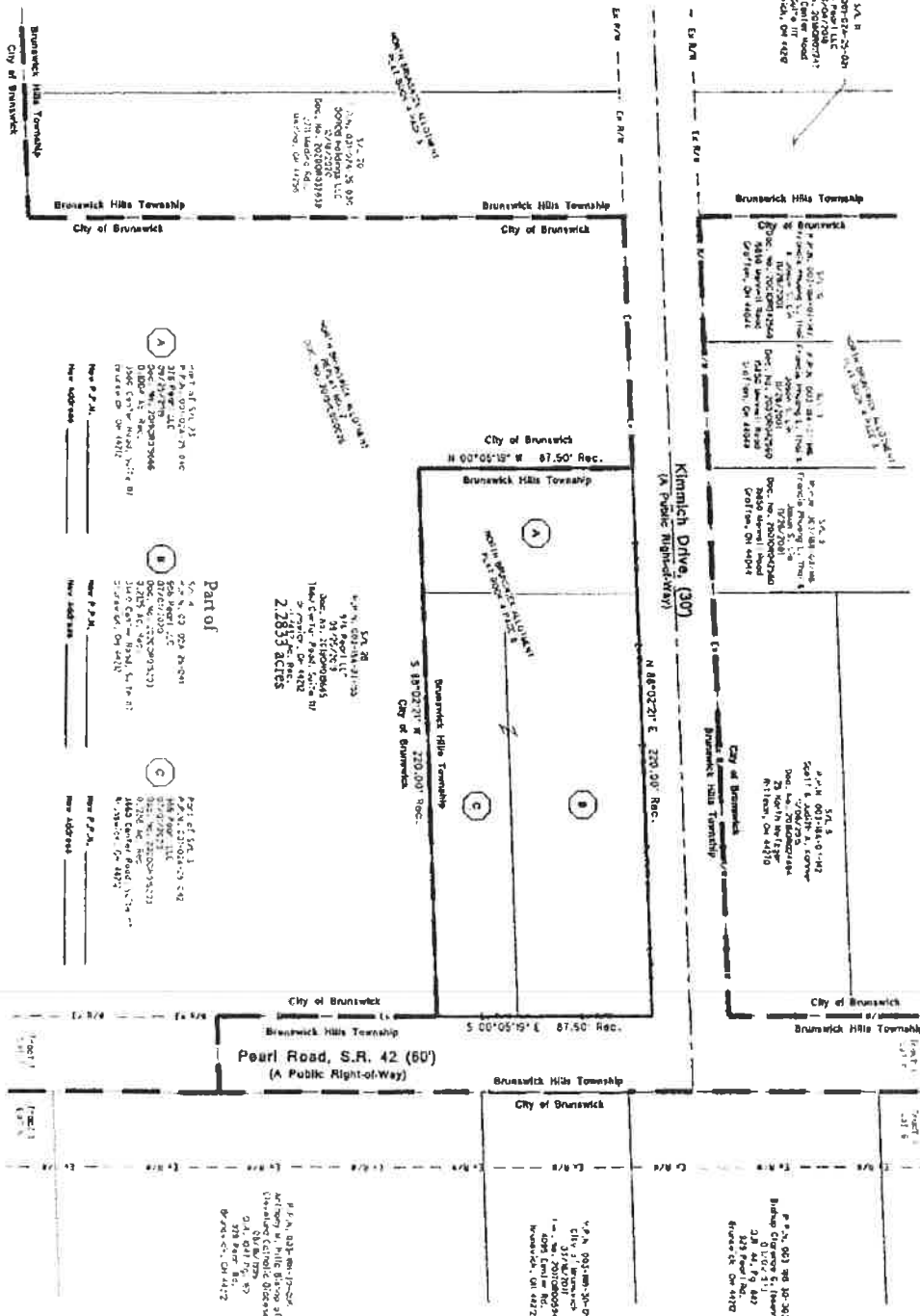
All distances are for existing conditions unless otherwise noted.

Comp Line

Day P. Henry P.S. No. 5-1831 Date



P.S. No. 5-1831
Day P. Henry
Professional Surveyor
Brunswick, OH 44207



PLAT OF ANNEXATION for Regular Annexation of 0.4417 Acres in Brunswick Hills Township to the City of Brunswick Situated in the Township of Brunswick Hills, County of Medina and State of Ohio and being part of Original Brunswick Township Tract No. 1, Lot 7

0.4417 acres – Brunswick Hills Township to the City of Brunswick

Commissioner Hambley called the meeting to order at 10:30 a.m. with William F. Hutson and Colleen M. Swedyk present. The hearing was for the consideration of a regular annexation of 0.4417 acres of land from Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. Mr. Hambley noted that the petition was filed with the Commissioners' office on February 18, 2022 in accordance with Ohio Revised-Code Section 709.02. All parties providing statements were sworn in prior to providing their testimony and a court reporter was present for the proceedings.

Petitioner Kim Harrington stated that she is the owner of the parcels they are requesting to be annexed. The request is being made so that they can receive city water/services. They own a parcel directly next to this one, so they are basically trying to square off the city block and bring this in for potential phase 2. There is a building they built after the annexation of the previous parcel, Ambrose Crossing. They are very active members of St. Ambrose Church and School, so they were able to bring the CYO Program by creating a gym space there and they have a couple of other offices they rent out to be able to fill the building. They would like to bring this smaller parcel over as well.

Mr. Hutson stated that he understands that this is surrounded by the City of Brunswick; Mrs. Harrington confirmed. Mr. Hambley added that this is one of the many islands that were created back in 1960.

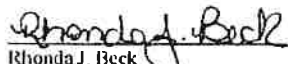
Mr. Hambley confirmed with the Clerk of the Board there have been no challenges to the validity of petition signatures, the petition contains signatures of the majority of owners, no signature were obtained more than 180 days before filing of the petition with the Clerk, an accurate legal description of the perimeter and accurate plat of the territory proposed for annexation were filed, and the agent was listed in the petition and a list of adjacent property owners was attached. The Clerk of the Board confirmed all required procedures were followed.

There was no one else in attendance wishing to provide testimony.

Mr. Hambley stated that the board will enter its decision on the journal within thirty (30) days of this hearing. He adjourned the hearing at 10:34 a.m.

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-sixth day of April, 2022.

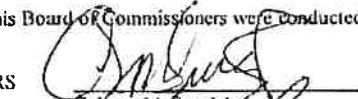
Respectfully submitted,

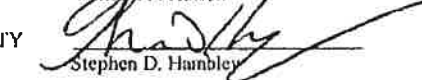

Rhonda J. Beck
Clerk to the Commissioners

COMMISSIONERS

OF

MEDINA COUNTY


Colleen M. Swedyk

William F. Hutson

Stephen D. Hambley

PETITION FOR BOUNDARY LINE ADJUSTMENT
Ohio Revised Code Section 503.07

TO: BOARD OF COUNTY COMMISSIONERS
MEDINA COUNTY, OHIO
144 NORTH BROADWAY
MEDINA, OHIO 44256

1. The undersigned is the City Manager for the City of Brunswick and has been authorized by the Brunswick City Council to forward this Petition to the Board of County Commissioners for the purpose of adjusting the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect an annexation of real property to the City of Brunswick in accordance with Ohio Revised Code Chapters 503 and 709.
- 2) A copy of the Ordinance No. 71-2022 authorizing the City Manager to forward this Petition to the Board of County Commissioners is attached hereto as Exhibit "A" and incorporated herein by reference.
- 3) The annexation of the subject property is as detailed in Resolution No. 59-2022, as attached hereto as Exhibit "B" and incorporated herein by reference.
- 4) A copy of a map of the City of Brunswick indicating the annexation and change in boundary lines is attached hereto as Exhibit "C" and incorporated herein by reference.
- 5) Ohio Revised Code Section 503.07 states that:

"When the limits of a municipal corporation do not comprise the whole of the township in which it is situated, or if by change of the limits of such corporation include territory lying in more than one township, the legislative authority of such municipal corporation, by a vote of the majority of the members of such legislative authority, may petition the board of county commissioners for a change of township lines in order to make them identical, in whole or in part, with the limits of the municipal corporation, or to erect a new township out of the portion of such township included within the limits of such municipal corporation. The board, on presentation of such petition, with the proceedings of the legislative authority authenticated, at a regular or adjourned session, shall upon the petition of a city change the boundaries of the township or erect such new township, and may upon the petition of a village change the boundaries of the township or erect such new township."
- 6) Ohio Revised Code Section 503.07 required the Board of County Commissioners to change the boundary lines upon the petition of the City.

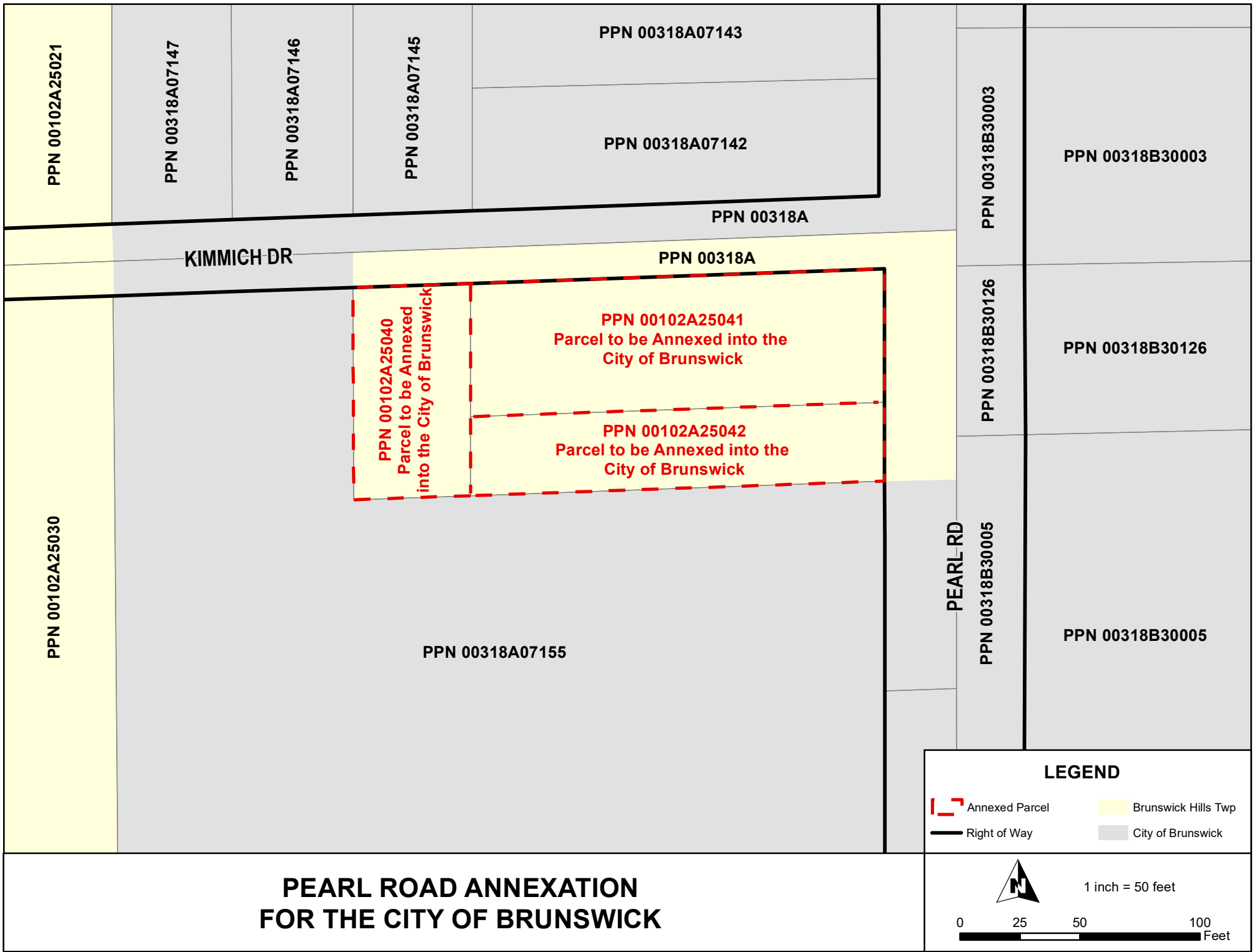
WHEREFORE, the undersigned respectfully requests that this Board change the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect the annexation detailed herein.

Carl S. DeForest, City Manager

STATE OF OHIO)
) SS:
COUNTY OF MEDINA)

SWORN TO BEFORE ME and subscribed in my presence this ____ day of _____,
2022.

NOTARY PUBLIC



**PEARL ROAD ANNEXATION
FOR THE CITY OF BRUNSWICK**

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 72-2022** - A resolution authorizing the City Manager to enter into an agreement with W.B. Mason for the provision of office supplies for a period of one (1) year from January 1, 2023 through December 31, 2023, with two (2) separate one (1) year renewal options. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)

BACKGROUND: Public bids were received and opened on August 9, 2022. The city received one (1) bid from W. B. Mason, Inc., who was selected as the lowest and best vendor.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

Each department orders their own office supplies. Ordering and related expenses for office supplies by Department are limited to the Council adopted appropriations for each Department.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

Each Department has a budget adopted by Council, which includes office supplies. All Departments must adhere to the budgets as established and adopted by Council pursuant to the Section 5705 of the Ohio Revised Code. The submitted bid would lock in pricing for office supply items.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No

Suspension of Rules No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 72-2022

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH W.B. MASON FOR THE PROVISION OF OFFICE SUPPLIES FOR A PERIOD OF ONE (1) YEAR FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, WITH TWO (2) SEPARATE ONE (1) YEAR RENEWAL OPTIONS.

WHEREAS: The City of Brunswick received one (1) bid for provision of office supplies in accordance with public bidding requirements; and

WHEREAS: The one (1) received public bid was opened on August 9, 2022, with W.B. Mason determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with W.B. Mason for the provision of office supplies for a period of one (1) year from January 1, 2023 through December 31, 2023, with two (2) separate one (1) year renewal options, in an amount not to exceed submitted bid prices.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 73-2022-** An emergency resolution authorizing the City Manager to enter into a two (2) year professional services agreement with the Local Government Services Division of the Auditor of State's Office to assist in the preparation of an Annual Comprehensive Financial Report for the years ending December 31, 2022 and December 31, 2023 in an amount not to exceed \$18,300 for each year of the contract.- **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: The City of Brunswick and the Local Government Services Division of the Auditor of State's Office have entered into various professional service agreements over the past twenty years, and;

The Local Government Services Division of the Auditor of State's Office assists the City in the preparation of an Annual Comprehensive Financial Report (in addition to complying with required Generally Accepted Accounting Principles, calculating the unfunded pension liabilities and completing annual state filing requirements in the Hinkle System), and;

The Local Government Services Division of the Auditor of State's Office has authorized a two-year Agreement for the years ending December 31, 2022 and December 31, 2023 for an amount not to exceed \$18,300.00, subject to annual appropriations by the City Council according to law.

PURPOSE AND EXPLANATION: Refer to background section.

IMPLEMENTATION SCHEDULE: Discuss at the Sept 12, 2022 Finance Committee meeting and move to the Sept 12, 2022 Council agenda as an emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL

SUMMARY: Local Government Services charges \$75/hr with expected costs not to exceed \$18,300 for each year of the contract. Costs are charged to account #001-0880-54260.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Recommended approval as an emergency with suspension of the rules. An emergency clause is necessary in order to file an executed agreement with the Local Government Services Division of the Auditor of State's Office during September 2022. This timeframe should allow for enough time to assign staff, plan and begin services in January 2023.

**ADDITIONAL
INFORMATION:** None.



Local Government Services
88 East Broad Street, Fourth Floor
Columbus, Ohio 43215-3506
(614) 466-4717 or (800) 345-2519
ContactLGS@ohioauditor.gov

August 23, 2022

Mr. Todd Fischer, CPA, Finance Director
City of Brunswick
4095 Center Road
Brunswick, OH 44212

Dear Mr. Fischer:

This letter is to confirm our understanding of the terms and objectives of our engagement with the City of Brunswick and the nature and limitations of the services we will provide.

We will provide the following services:

Using our conversion software, Local Government Services (LGS) will prepare, from information you provide, the annual financial statements of City of Brunswick as of and for the years ended December 31, 2022 and December 31, 2023.

The objective of our engagement is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

LGS is not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, LGS will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Our engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARs: 1) The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements; 2) The prevention and detection of fraud; 3) To ensure that the entity complies with the laws and regulations applicable to its activities; 4) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements; and 5) To provide us with documentation, and other related information that is relevant to the preparation and presentation of the financial statements: additional information that may be requested for the purpose of the preparation of the financial statements: and unrestricted access to persons within City of Brunswick of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

City of Brunswick remains responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board. It is therefore the responsibility of the City to be in a position in fact and appearance to make informed judgments while reviewing, evaluating, and approving the services provided under this engagement. It is also City of Brunswick's responsibility to design, implement, and maintain internal controls, including monitoring ongoing activities.

To demonstrate that the City is fulfilling these responsibilities, the following safeguards will be observed. The City will designate a management level individual to be the primary contact accountable for overseeing this engagement and who will take responsibility for the appropriateness of the results of this engagement. If the City has determined that someone other than the individual with whom we worked last year will fulfill this role, the City must submit documentation to support the new designee's knowledge and capability to perform this function. We will meet with this individual bi-weekly to update our progress and to allow the individual to monitor engagement performance to ensure it meets management's objectives. This individual will perform all management functions and make all management decisions related to this engagement and will accept full responsibility for such decisions. Accordingly, this individual

will review and approve all proposed adjustments before they are entered in the conversion software. Finally, this individual will evaluate the adequacy of the services performed under this engagement by the Local Government Services Section of the Office of the Auditor of State.

It is understood and agreed that the performance of this engagement by LGS will not lessen the scope and extent of the audit work to be performed by the Financial Audit Group of the Office of the Auditor of State.

Management is responsible for making all financial records and related information available to LGS. The hours of service offered in this letter are based upon the following information being provided by the City:

1. Information required to confirm the appropriate fund classification and major fund status;
2. Information to allow the allocation of internal service funds to governmental and business-type activities;
3. Information regarding estimated revenues and appropriations for use in the preparation of budgetary statements including original budget amounts for all funds required to be presented in the basic financial statements and documentation to insure that financial records are in agreement with amended certificates requested and appropriations passed by the Governing Board during fiscal years 2022 and 2023;
4. A current, complete, and appropriately classified record of all cash receipts and disbursements made during the year, along with bank reconciliations of all City bank accounts as of December 31, 2022 and December 31, 2023;
5. Documentation for receivables including taxes, intergovernmental and accounts receivable, inventory, and prepaid items as of December 31, 2022 and December 31, 2023;
6. The balances for all governmental capital assets by program and type and proprietary capital assets by fund and type as of the beginning and end of the year, including appropriate information regarding accumulated depreciation, as well as current year additions (including accounts charged for related expenditures) and deletions (including any related proceeds and accumulated depreciation on the deleted asset). In addition, information is required that presents depreciation expense by fund and type for

proprietary capital assets and by program and type for general capital assets for each year;

7. Information regarding accrued salaries, compensated absences (both current and long-term), accounts payables, workers' compensation, retirement, and other current and long-term liabilities as of December 31, 2022 and December 31, 2023;
8. Information regarding short-term debt (notes) including a schedule of changes in short-term debt that details balances at the beginning and end of the year, increases and decreases and the purpose for which the short-term debt was issued;
9. Information regarding long-term debt balances as of the beginning and end of the year and information regarding additions and payments that occurred during the year. Information that details issuance costs, premiums and discounts for additions should be identified separately.
10. Copies of amortization schedules that distinguish between principal and interest for each outstanding debt issue;
11. All documentation necessary to determine reporting entity. If it is determined that the City will be required to report a component unit, GAAP financial statements for the component unit must be provided in a timely fashion for preparation of the City financial statements.
12. Information to support necessary modified accrual and accrual adjustments at December 31, 2022 and December 31, 2023;
13. Information regarding transfers by fund including the amount and purpose for each transfer;
14. The transmittal letter, required supplementary information and statistical section; and
15. Management's Discussion and Analysis.

It is important that you provide financial records that balance and documentation that is adequate to support the necessary journal entries. If we discover inadequacies in the records or documentation you provide, we will return the information to you for correction.

All documents provided to LGS in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. must be redacted of any personal information before submission. Personal information is defined as social security numbers, dates of birth, drivers' license numbers or financial institution account numbers associated with an individual. The City shall redact all personal information from electronic records before they are transmitted to LGS. This information should be fully blacked out in all paper documents prior to sending them to LGS. If personal information cannot be redacted from any records or documents, the City must identify these records to LGS prior to their submission.

If redacting this personal information impairs the ability of LGS to provide the contracted services, the City and the Auditor of State's Office will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates hardship on the City in terms of resources, recordkeeping or other issues, the City and LGS may collaborate on alternative methods of providing the City's data to LGS without compromising the personal information on individuals served or employed by the City.

As part of the annual financial report, you will be required to prepare a Management's Discussion and Analysis (MD&A). LGS assistance with respect to the MD&A will be limited to reviewing the MD&A to determine that all required topics have been addressed and to insure that the amounts presented in the MD&A match the amounts presented in the financial statements.

During the course of the preparation, from financial records and supporting documentation you provide, LGS will propose journal entries for the preparation of the basic financial statements; review records and other information to determine whether data is being gathered at the required level to permit the preparation of the financial statements; enter usable information from the prior fiscal year trial balances to the trial balances that will be used for the fiscal year being reported; and input approved journal entries into the trial balances. LGS will also discuss with you the requirements for budgetary presentations and assist in the identification of original budgetary information.

LGS assistance with respect to capital assets will be limited to explaining the information necessary for report preparation. If additional assistance in the review of policies or significant guidance related to the calculation of capital assets is required, this engagement will need to be amended.

All work papers prepared by the Office of the Auditor of State will remain the property of the Auditor of State. Accordingly, we are responsible for their care and custody. At the conclusion of the project, we will provide copies of any of the work papers you would like to have for your records. However, the work papers should not be regarded as a part of, or a substitute for, your accounting records.

Mr. Todd Fischer, CPA, Finance Director
City of Brunswick
August 23, 2022
Page 6 of 7

It is estimated that 244 hours will be needed to complete this project for 2022 and 244 hours will be needed to complete this project for 2023. Our fees for these services will be billed monthly to the City at a rate of \$75 per hour, and the total cost is not anticipated to exceed \$18,300 for each year of the contract. If additional time or services should be necessary, we will notify City regarding any amendment to this contract that may be required.

Pursuant to Ohio Revised Code 117.13, you may charge all of these fees to the general fund or you may allocate the cost among the general fund and other eligible funds. While eligible funds may include federal grant funds, additional restrictions under the Uniform Guidance 2 CFR 200.425 should be considered. For more information, refer to the annual *Hourly Audit Rates and Allocation of Audit Costs* technical bulletin available at www.ohioauditor.gov.

Upon a 30 day written notice, either party may terminate this Agreement for any reason. Such notice shall be sent by U.S. mail or by personal delivery to Auditor of State, Local Government Services Section, 88 East Broad Street, Fourth Floor, Columbus, Ohio 43215-3506. In the event of such termination, the Auditor of State shall be compensated at the contractually agreed-upon rate for any and all work done to the date of such notice.

The Auditor of State's billing statements are available through the office's eServices portal located at <https://eservices.ohioauditor.gov>. Each client should complete the registration process to establish an eServices account. A confirmed account will have the ability to access and/or update information regarding their customer account, including entity contact information, billing and payments, and an electronic check option for online payments. Authorized users are encouraged to keep eServices contact information updated.

Auditor of State billing statements are prepared monthly, and are sent to clients who have an outstanding balance through a paperless electronic billing system. The City of Brunswick will receive an email notification at the beginning of the month that a statement is available for review. Clients should access their billing statement upon receipt through eServices, and payment is due by the date identified on the statement.

A failure to pay the Auditor of State in full within forty-five days of the payment due date, may result in additional action as authorized under Ohio Revised Code Sections 131.02(A) and/or 117.13(D).

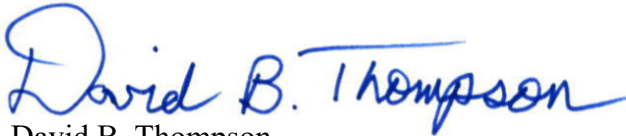
If you are in agreement with the terms of this contract, please have this engagement letter signed and certified in the appropriate places and return it to me no later than September 29, 2022. If we do not hear from you by September 29, 2022, we will assume that City does not wish to contract for the services of the Local Government Services Section of the Office of the Auditor

Mr. Todd Fischer, CPA, Finance Director
City of Brunswick
August 23, 2022
Page 7 of 7

of State. Should you have any questions concerning this letter, please do not hesitate to contact Nita Hendryx, Chief Project Manager, at 1-330-797-9637.

Sincerely,

KEITH FABER
Auditor of State



David B. Thompson
Chief of Local Government Services

We desire the Auditor of State's Office to perform the services described above and agree to the terms and conditions set forth in this letter.

Date: _____ City of Brunswick

Resolution No. _____ By: _____
Carl DeForest, City Manager

It is hereby certified that the amount of \$ _____ required to pay this contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of the _____ Fund, free from any obligation or certification now outstanding.

Date: _____
Todd Fischer, CPA, Finance Director

cc: Nita Hendryx, Chief Project Manager
Allen Allred, Chief Auditor

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 73-2022

By: Mr. Hanek, Mr. Abella, Mr. Delsanter

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR PROFESSIONAL SERVICES AGREEMENT WITH THE LOCAL GOVERNMENT SERVICES DIVISION OF THE AUDITOR OF STATE'S OFFICE TO ASSIST IN THE PREPARATION OF AN ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE YEARS ENDING DECEMBER 31, 2022 AND DECEMBER 31, 2023 IN AN AMOUNT NOT TO EXCEED \$18,300.00 FOR EACH YEAR OF THE CONTRACT.

WHEREAS: The City of Brunswick and the Local Government Services Division of the Auditor of State's Office have entered into various professional service agreements over the past twenty years, and;

WHEREAS: Local Government Services Division of the Auditor of State's Office assists the City in the preparation of an Annual Comprehensive Financial Report (in addition to complying with required Generally Accepted Accounting Principles, calculating the unfunded pension liabilities and completing annual state filing requirements in the Hinkle System), and;

WHEREAS: The Local Government Services Division of the Auditor of State's Office has authorized a two-year Agreement for the years ending December 31, 2022 and December 31, 2023 in an amount not to exceed \$18,300.00, subject to annual appropriations by City Council according to law.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into a two (2) year professional services agreement with the Local Government Services Division of the Auditor of State's Office for the years ending December 31, 2022 and December 31, 2023 in an amount not to exceed \$18,300.00 for each year of the contract, as attached hereto as Exhibit "A", subject to the necessary appropriation of funds by City Council according to law.

SECTION 2: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that the executed agreement must be returned to the Local Government Services Division of the Auditor of State's Office in September 2022. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 74-2022** - An ordinance amending Section 1238.06 of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: A text amendment is proposed to allow residential accessory buildings not exceeding 200 sq. ft. and residential fences to be constructed within a riparian setback, subject to certain conditions, and approval by the City Engineer.

PURPOSE AND EXPLANATION: There are many residential properties in the city that have rear yards within the riparian setback. The proposed text amendment will allow residents to construct accessory buildings and fences in their back yard, subject to certain conditions, and subject to engineering approval.

IMPLEMENTATION

SCHEDULE: First reading on September 12, 2022; then refer back to the Planning Commission for a public hearing.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend approval.

**ADDITIONAL
INFORMATION:**

1
CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 74-2022

BY: Mr. Delsanter, Mr. Lambert, Mrs. Piper

AN ORDINANCE AMENDING SECTION 1238.06 OF THE CITY OF
BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1238.06 of the Codified Ordinances is hereby amended to read as follows:

“1238.06 STRUCTURES AND USES PROHIBITED IN RIPARIAN
ZONES.

Any structure or use not permitted under the Codified Ordinances of the City of Brunswick shall be prohibited in riparian zones. The following structures or uses are specifically prohibited:

- (a) Construction. There shall be no construction of structures, utilities or sewers, land clearing, grading, filling, stockpiling, placement of project related trailers, parking or equipment or tree cutting of any kind except as permitted under this regulation, and except that a residential accessory building or structure may be built within a riparian setback subject to the following:
1. The structure does not exceed two hundred (200) square feet;
 2. Installation of the structure will not necessitate the alteration of the 100-year floodplain as defined by FEMA;
 3. The structure is anchored securely to the ground so that it will not become dislocated in a rain event or flooding incident; and
 4. Any application to build a structure in a riparian setback shall be reviewed and approved by the City Engineer.

(a)(b) ***

- (c) Fences and Walls. There shall be no fences or walls constructed in the riparian zone except as permitted under this regulation, and except that a residential fence may be built within a riparian setback subject to the following:
1. Installation of the fence will not necessitate the alteration of the 100-year floodplain as defined by FEMA;
 2. The fence is designed to allow surface water to flow freely through or underneath in a rain event or flooding incident; and

____ 3. Any application to build a fence in a riparian setback shall be reviewed and approved by the City Engineer.

- (d) ***
(e) ***”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 75-2022** - An ordinance establishing Sections 1242.02(31.1), (88.1) and (88.2) of the Codified Ordinances of the City of Brunswick. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: Section 1242.02(31.1) of the Codified Ordinances of the City of Brunswick is hereby established to create a definition of a "Designated Outdoor Refreshment Area (DORA), which is a specific area in the city where alcoholic beverages may be sold by licensed liquor establishments for outdoor consumption. Additionally, Section 1242.02(88.1) of the Codified Ordinances is hereby established to create a definition of "Vending/dispensing machines." Furthermore, Section 1242.02(88.2) of the Codified Ordinances is hereby established to create a definition of an ATM or similar financial machines.

PURPOSE AND EXPLANATION: The above sections are created to provide definitions and clarification for DORA, vending/dispensing machines, and ATM or similar financial machines.

IMPLEMENTATION SCHEDULE: First reading on September 12, 2022; then refer back to the Planning Commission for a public hearing.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes

Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend approval.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 75-2022

BY: Mr. Delsanter, Mr. Lambert, Mrs. Piper

AN ORDINANCE ESTABLISHING SECTIONS 1242.02(31.1), (88.1) AND (88.2) OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1242.02(31.1) of the Codified Ordinances is hereby established to read as follows:

“(31.1) Designated Outdoor Refreshment Area (DORA): A specific area in which alcoholic beverages may be sold by licensed liquor establishments for outdoor consumption. The DORA is designed to make it easier to social distance, stroll within the specific outlined district and support local restaurants and bars.”

SECTION 2: That Section 1242.02(88.1) of the Codified Ordinances is hereby established to read as follows:

“(88.1) Vending/dispensing machines: An automated machine that provides items for sale including, but not limited to, snacks, beverages, cigarettes, and lottery tickets, to consumers after cash, a credit card or other form of payment is inserted, swiped or tapped for payment on or into the machine or otherwise made.”

SECTION 3: That Section 1242.02(88.2) of the Codified Ordinances is hereby established to read as follows:

“(88.2) ATM or similar financial machines: An automated machine that provides for the deposit of cash or dispenses items including, but not limited to, cash to consumers after a bank card or credit card is inserted, swiped or tapped for payment on or into the machine or otherwise made.”

SECTION 4: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 76-2022** - An ordinance amending Sections 1242.02(16) and (92) of the Codified Ordinances of the City of Brunswick. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: Section 1242.02(16) is amended to revise the definition of "Business Services". Section 1242.02 (92) is amended to add further conditions to the definition of a "Financial Institution".

PURPOSE AND EXPLANATION: The above text amendments are proposed to provide further clarification regarding the definitions of "Business Services" and "Financial Institutions".

IMPLEMENTATION SCHEDULE: First reading on September 12, 2022; then refer back to the Planning Commission for a public hearing.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend approval.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 76-2022

BY: Mr. Delsanter, Mr. Lambert, Mrs. Piper

AN ORDINANCE AMENDING SECTIONS 1242.02(16) AND (92) OF THE
CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1242.02(16) of the Codified Ordinances is hereby amended to read
as follows:

“(16) Business Services: Commercial establishments primarily engaged in
providing a service on for a fee onr contract basis, ~~such as mailing, building
maintenance, employment services, management and consulting services,
protective services, equipment rental and leasing, and research and testing.~~”

SECTION 2: That Section 1242.02(92) of the Codified Ordinances is hereby amended to read
as follows:

“(92) Financial Institution: A bank organization or holding company of a bank
organization, as defined in Ohio R.C. Chapter 5726, as may be amended from
time to time, subject to the following: (a) no freestanding ATMs or similar
financial machines shall be permitted unless they are an accessory use to an
approved principal financial institution structure located on a single lot; (b) such
freestanding ATM or similar financial machine shall be located within 20 feet of
the approved principal financial institution structure; and (c) such freestanding
ATM or similar financial machine shall be constructed under cover.”

SECTION 3: That this Ordinance shall take effect and be in force from and after the earliest
period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 77-2022** - An ordinance amending Section 1280.12(e) of the Codified Ordinances of the City of Brunswick - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: A text amendment is proposed to Section 1280.12(e) of the Codified Ordinances of the City of Brunswick to require Planning Commission approval of outdoor vending machines and limit the quantity to one per site.

PURPOSE AND EXPLANATION: The proposed text amendment will regulate the number of outdoor vending machines to reduce visual clutter.

IMPLEMENTATION SCHEDULE: First reading on September 12, 2022; then refer back to the Planning Commission for a public hearing.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend approval.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 77-2022

BY: Mr. Delsanter, Mr. Lambert, Mrs. Piper

AN ORDINANCE AMENDING SECTION 1280.12(e) OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1280.12(e) of the Codified Ordinances is hereby amended to read as follows:

“(e) Outdoor vending machines, other than newspaper boxes, may not be placed outside without approval of the Planning Commission and, if so approved, shall be shall be located against an exterior building wall, ~~unless otherwise approved by the Planning Commission.~~ There shall be no more than one outdoor vending machine per site.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 78-2022** - An ordinance establishing Section 1280.12(f) of the Codified Ordinances of the City of Brunswick. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: Section 1280.12(f) of the Codified Ordinances of the City of Brunswick is established to state that a free-standing ATM or similar shall not be considered a financial institution.

PURPOSE AND EXPLANATION: Section 1280.12(f) is established to clarify that a free-standing ATM or similar is not considered a financial institution in order to prevent a proliferation of these types of machines in the city.

IMPLEMENTATION

SCHEDULE: First reading on September 12, 2022; then refer back to the Planning Commission for a public hearing.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend approval.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 78-2022

BY: Mr. Delsanter, Mr. Lambert, Mrs. Piper

AN ORDINANCE ESTABLISHING SECTION 1280.12(f) OF THE CODIFIED
ORDINANCES OF THE CITY OF BRUNSWICK.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1280.12(f) of the Codified Ordinances is hereby established to read
as follows:

“(f) A freestanding ATM or similar financial machine shall not be considered a
financial institution.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest
period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 79-2022** - An ordinance amending Section 1443.04 of the Codified Ordinances of the City of Brunswick by increasing the new construction permit fee schedule for Type F and Type S permits - **1st Reading** (To be brought from Building & Building Code Committee, *Administration/Grant Aungst*)

BACKGROUND: In order to be consistent with the latest fee schedule increase for new construction, Type F (Factory) and Type S (Storage) fees are being raised.

PURPOSE AND EXPLANATION: Type F (Factory) and Type S (Storage) fees are being raised to be consistent with the latest new construction fees.

IMPLEMENTATION SCHEDULE: First reading on September 12, 2022; then refer back to the Planning Commission for a public hearing.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend approval.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 79-2022

BY: Mr. Abella, Mr. Hanek, Mr. Smith

AN ORDINANCE AMENDING SECTION 1443.04 OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK BY INCREASING THE NEW CONSTRUCTION PERMIT FEE SCHEDULE FOR TYPE F AND TYPE S PERMITS.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1443.04 of the Codified Ordinances is hereby amended to read as follows:

“ TYPE F Floor Area x \$.~~80~~1.15/SF

TYPE S Floor Area x \$.~~80~~1.15/SF”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 80-2022** - An ordinance amending Chapter 1234 of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: Section 1234 was last amended by City Council via Ordinance 23-17, passed on April 10, 2017.

PURPOSE AND EXPLANATION: The proposed text amendments to Section 1234 - Erosion and Sediment Control are necessary in order for the City to remain in compliance with our Municipal Separate Storm Sewer System (MS4) permit with the Ohio Environmental Protection Agency (EPA).

IMPLEMENTATION

SCHEDULE: First reading on September 12, 2022; then refer back to the Planning Commission for a public hearing.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CHAPTER 1234

Erosion and Sediment Control

- 1234.01** Purpose and scope.
- 1234.02** Definitions.
- 1234.03** Disclaimer of liability.
- 1234.04** Conflicts, severability, nuisances and responsibility.
- 1234.05** Development of Stormwater Pollution Prevention Plans.
- 1234.06** Application procedures.
- 1234.07** Compliance with State and Federal Regulations.
- 1234.08** Stormwater Pollution Prevention Plan.
- 1234.09** Performance standards.
- 1234.10** Abbreviated stormwater pollution prevention plan.
- 1234.11** Fees.
- 1234.12** Bond.
- 1234.13** Enforcement.
- 1234.14** Violations.
- 1234.15** Appeals.
- 1234.99** Penalty.

CROSS REFERENCES

Stormwater management - see P. & Z. Ch. 1236

1234.01 PURPOSE AND SCOPE.

(a) The purpose of this regulation is to establish technically feasible and economically reasonable standards to achieve a level of erosion and sediment control that will minimize damage to property and degradation of water resources, and will promote and maintain the health and safety of the citizens of City of Brunswick:

(b) This regulation will:

(1) Allow development while minimizing increases in erosion and sedimentation.

(2) Reduce water quality impacts to receiving water resources that may be caused by new development or redevelopment activities.

(c) This regulation applies to all parcels used or being developed, either wholly or partially, for new or relocated projects involving highways, underground cables, or pipelines; subdivisions or larger common plans of development; industrial, commercial, institutional, or residential projects; building activities on farms; redevelopment activities; general clearing; and all other uses that are not specifically exempted in Section 1234.01(d).

(d) This regulation does not apply to activities regulated by, and in compliance with, the Ohio Agricultural Sediment Pollution Abatement Rules.

(Ord. 23-17. Passed 4-10-17.)

1234.02 DEFINITIONS.

The definitions contained in Ohio Environmental Protection Agency ("Ohio EPA")'s Construction General Permit entitled "Authorization for Storm Water Discharges Associated with Construction Activity under the National Pollutant Discharge Elimination System" in effect at the time a permit is applied for under this chapter shall apply to this chapter, and the following definitions shall also apply:

~~For purpose of this regulation, the following terms shall have the meaning herein indicated:~~

(a) ABBREVIATED STORMWATER POLLUTION PREVENTION PLAN (ABBREVIATED SWP3): The written document that sets forth the plans and practices to be used to meet the requirements of this regulation.

(b) ACRE: A measurement of area equaling 43,560 square feet.

(c) ADMINISTRATOR: The person or entity having the responsibility and duty of administering and ensuring compliance with this regulation.

(d) COMMENCEMENT OF CONSTRUCTION: The initial disturbance of soils associated with clearing, grubbing, grading, placement of fill, or excavating activities or other construction activities.

(e) COMMUNITY: Throughout this regulation, this shall refer to City of Brunswick, its designated representatives, boards, or commissions.

(f) CONCENTRATED STORMWATER RUNOFF: Any stormwater runoff that flows through a drainage pipe, ditch, diversion, or other discrete conveyance channel.

(g) CONSTRUCTION ENTRANCE: The permitted points of ingress and egress to development areas regulated under this regulation.

(h) ~~CONSTRUCTION GENERAL PERMIT: The most recent General National Pollutant Discharge Elimination System (NPDES) permit for authorization of stormwater discharges associated with construction activities issued by Ohio EPA (Ohio EPA Permit#OHC000005 and its successors)~~

(h) (i) DEVELOPMENT AREA: A parcel or contiguous parcels owned by one person or persons, or operated as one development unit, and used or being developed for commercial, industrial, residential, institutional, or other construction or alteration that changes runoff characteristics.

(i) (j) DEWATERING VOLUME: See current Ohio Rainwater and Land Development Manual.

(j) (k) DISCHARGE: The addition of any pollutant to surface waters of the state from a point source.

(k) (l) DISTURBANCE: Any clearing, grading, excavating, filling, or other alteration of land surface where natural or man-made cover is destroyed in a manner that exposes the underlying soils.

(l) (m) DISTURBED AREA: An area of land subject to erosion due to the removal of vegetative cover and/or soil disturbing activities such as grading, excavating, or filling.

(m) (n) DRAINAGE: (1) The area of land contributing surface water to a specific point. (2) The removal of excess surface water or groundwater from land by surface or subsurface drains.

(n) (o) DRAINAGE WATERSHED: For the purpose of this regulation the total contributing drainage area to a SCM, i.e., the "watershed" directed to the practice. This includes offsite contributing drainage.

(o) (p) DRAINAGE WAY: A natural or manmade channel, ditch, or waterway that conveys surface water in a concentrated manner by gravity.

(p) (q) EROSION: The process by which the land surface is worn away by the action of wind, water, ice, gravity, or any combination of those forces.

(q) (r) EROSION AND SEDIMENT CONTROL: The control of soil, both mineral and organic, to minimize the removal of soil from the land surface and to prevent its transport from a disturbed area by means of wind, water, ice, gravity, or any combination of those forces.

(r) (s) FINAL STABILIZATION: All soil disturbing activities at the site have been completed and a uniform perennial vegetative cover with a density of at least 80% coverage for the area has been established or equivalent stabilization measures, such as the use of mulches or geotextiles, have been employed. In addition, all temporary erosion and sediment control practices are removed and disposed of and all trapped sediment is permanently stabilized to prevent further erosion. Final stabilization also requires the installation of permanent (post-construction) stormwater control measures (SCMs).

(s) (t) GRADING: The excavating, filling, or stockpiling of earth material, or any combination thereof, including the land in its excavated or filled condition.

(t) (u) GRUBBING: Removing or grinding of roots, stumps and other unwanted material below existing grade.

(u) (v) IMPERVIOUS: That which does not allow infiltration.

(v) (w) LANDSCAPE ARCHITECT: A Registered Professional Landscape Architect whom is registered in the State of Ohio.

(w) (x) LARGER COMMON PLAN OF DEVELOPMENT OR SALE: A contiguous area where multiple separate and

- distinct construction activities may be taking place at different times on different schedules under one plan.
- ~~(x)~~ **(y) MAXIMUM EXTENT PRACTICABLE (MEP):** The technology-based discharge standard for Municipal Separate Storm Sewer Systems to reduce pollutants in stormwater discharges that was established by the Clean Water Act §402(p). A discussion of MEP as it applies to small MS4s is found in 40 CFR 122.34.
 - ~~(y)~~ **(z) MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):** A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) that are:
 - a. Owned or operated by the federal government, state, municipality, township, county, district, or other public body (created by or pursuant to state or federal law) including a special district under state law such as a sewer district, flood control district or drainage districts, or similar entity, or a designated and approved management agency under Section 208 of the Federal Water Pollution Control Act that discharges into surface waters of the state; and
 - b. Designed or used for collecting or conveying solely stormwater,
 - c. Which is not a combined sewer, and
 - d. Which is not a part of a publicly owned treatment works
 - ~~(z)~~ **(aa) NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES):** The national program for issuing, modifying, revoking and reissuing, termination, monitoring and enforcing permits and enforcing pretreatment requirements, under sections 307, 402, 318, 405 under the Clean Water Act.
 - ~~(aa)~~ **(bb) OPERATOR:** Any party associated with a construction project that meets either of the following two criteria:
 - a. The party has operational control over construction plans and specifications, including the ability to make modifications to those plans and specifications; or
 - b. The party has day-to-day operational control of those activities at a project which are necessary to ensure compliance with A Stormwater Pollution Prevention Plan (SWP3) for the site or other permit conditions (e.g. they are authorized to direct workers at a site to carry out activities required by the SWP3 or comply with other permit conditions)
 - ~~(bb)~~ **(cc) OWNER OR OPERATOR:** The owner or operator of any "facility or activity" subject to regulation under the NPDES program.
 - i. The party has operational control over construction plans and specifications, including the ability to make modifications to those plans and specifications; or
 - ii. The party has day-to-day operational control of those activities at a project which are necessary to ensure compliance with A Stormwater Pollution Prevention Plan (SWP3) for the site or other permit conditions (e.g. they are authorized to direct workers at a site to carry out activities required by the SWP3 or comply with other permit conditions.)
 - ~~(cc)~~ **(dd) PARCEL:** Means a tract of land occupied or intended to be occupied by a use, building or group of buildings and their accessory uses and buildings as a unit, together with such open spaces and driveways as are provided and required. A parcel may contain more than one contiguous lot individually identified by a 'Permanent Parcel Number' assigned by the Medina County Auditor's Office.
 - ~~(dd)~~ **(ee) PERCENT IMPERVIOUSNESS:** The impervious area created divided by the total area of the project site.
 - ~~(ee)~~ **(ff) PERMANENT STABILIZATION:** Establishment of permanent vegetation, decorative landscape mulching, matting, sod, rip rap, and landscaping techniques to provide permanent erosion control on areas where construction operations are complete or where no further disturbance is expected for at least one year.
 - ~~(ff)~~ **(gg) PERSON:** Any individual, corporation, firm, trust, commission, board, public or private partnership, joint venture, agency, unincorporated association, municipal corporation, county or state agency, the federal government, other legal entity, or an agent thereof.
 - ~~(gg)~~ **(hh) PHASING:** Clearing a parcel of land in distinct sections, with the stabilization of each section before the clearing of the next.
 - ~~(hh)~~ **(ii) POINT SOURCE:** Any discernible, confined and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, landfill leachate collection system, vessel or the floating craft from which pollutants are or may be discharged. This term does not include return flows from irrigated agriculture or agricultural stormwater runoff.
 - ~~(ii)~~ **(jj) PROFESSIONAL ENGINEER:** A Registered Professional Engineer registered in the State of Ohio.
 - ~~(jj)~~ **(kk) PROFESSIONAL WETLAND CONSULTANT:** Individuals competent in botany, hydric soils and wetland hydrology that provide professional services or advice, and meet the education and professional experience requirements as required by the Society of Professional Wetland Scientists.
 - ~~(kk)~~ **(ll) QUALIFIED INSPECTION PERSONNEL:** A person knowledgeable in the principles and practice of erosion and sediment controls, who possess the skills to assess all conditions at the construction site that could impact stormwater quality and to assess the effectiveness of any sediment and erosion control measure selected to control the quality of stormwater discharges from the construction activity.
 - ~~(ll)~~ **(mm) RAINWATER AND LAND DEVELOPMENT:** Ohio's standards for stormwater management, land development, and urban stream protection. The most current edition of these standards shall be used with this regulation.
 - ~~(mm)~~ **(nn) RIPARIAN AREA:** The transition area between flowing water and terrestrial (land) ecosystems composed of trees, shrubs and surrounding vegetation which serve to stabilize erodible soil, improve both surface and ground water quality, increase stream shading and enhance wildlife habitat.
 - ~~(nn)~~ **(oo) RUNOFF:** The portion of rainfall, melted snow, or irrigation water that flows across the ground surface and is eventually conveyed to water resources or wetlands.
 - ~~(oo)~~ **(pp) RUNOFF COEFFICIENT:** The fraction of rainfall that will appear at the conveyance as runoff.
 - ~~(pp)~~ **(qq) SEDIMENT:** The soils or other surface materials that are transported or deposited by the action of wind, water, ice, gravity, or any combination of those forces, as a product of erosion.
 - ~~(qq)~~ **(rr) SEDIMENTATION:** The deposition or settling of sediment.
 - ~~(rr)~~ **(ss) SEDIMENT SETTLING POND:** A sediment trap, sediment basin or permanent basin that has been temporarily

- modified for sediment control, as described in the latest edition of Ohio Rainwater and Land Development.
- (ss) (tt) **SEDIMENT STORAGE VOLUME**: See current edition of Ohio Rainwater and Land Development.
- (tt) (uu) **SETBACK**: A designated transition area around water resources that is left in a natural, usually vegetated, state so as to protect the water resources from runoff pollution. Soil disturbing activities in this area are restricted by this regulation.
- (uu) (vv) **SOIL DISTURBING ACTIVITY**: Clearing, grading, excavating, filling, grubbing or stump removal that occurs during clearing or timber activities, or other alteration of the earth's surface where natural or human made ground cover is destroyed and that may result in, or contribute to, erosion and sediment pollution.
- (vv) (ww) **SOIL & WATER CONSERVATION DISTRICT**: An entity organized under Chapter 1515 of the Ohio Revised Code referring to either the Soil and Water Conservation District Board or its designated employee(s). Hereafter referred to as Medina SWCD.
- (ww) (xx) **STABILIZATION**: The use of SCMs, such as seeding and mulching, that reduce or prevent soil erosion by water, wind, ice, gravity, or a combination of those forces.
- (xx) (yy) **STEEP SLOPES**: Slopes that are 15 percent or greater in grade. NOTE: If otherwise defined in City zoning, use City definition.
- (yy) (zz) **STORMWATER**: Stormwater runoff, snow melt and surface runoff and drainage.
- (zz) (aaa) **STORMWATER CONTROL MEASURE (SCM)**: A structure or area designed to remove pollutants from stormwater and/or reduce stormwater flow rates. SCMs are a subset of Best Management Practices (BMPs) as defined in the Construction General Permit.
- ~~STORMWATER CONTROL MEASURE (SCM): Schedule of activities, prohibitions of practices, maintenance procedures, and other management practices (both structural and non-structural) to prevent or reduce the pollution of water resources. SCMs also include treatment requirements, operating procedures, and practices to control facility and/or construction site runoff, spillage, or leaks; sludge or waste disposal; or drainage from raw material storage.~~
- (aaa) (bbb) **STORMWATER POLLUTION PREVENTION PLAN (SWP3)**: The written document that sets forth the plans and practices to be used to meet the requirements of this regulation.
- (bbb) (ccc) **SUBDIVISIONS, MAJOR AND MINOR**: See Ohio Administrative Code 711.001 for definition.
- (ccc) (ddd) **SURFACE OUTLET**: A dewatering device that only draws water from the surface of the water.
- (ddd) (eee) **SURFACE WATER OF THE STATE**: Also Water Resource or Water Body. Any stream, lake, reservoir, pond, marsh, wetland, or other waterway situated wholly or partly within the boundaries of the state, except those private waters which do not combine or affect a junction with surface water. Waters defined as sewerage systems, treatment works or disposal systems in Section 6111.01 of the Ohio Revised Code are not included.
- (eee) (fff) **TEMPORARY STABILIZATION**: The establishment of temporary vegetation, mulching, geotextiles, sod, preservation of existing vegetation, and other techniques capable of quickly establishing cover over disturbed areas to provide erosion control between construction operations.
- (fff) (ggg) **TOPSOIL**: The upper layer of the soil that is usually darker in color and richer in organic matter and nutrients than subsoil.
- (ggg) (hhh) **TOTAL MAXIMUM DAILY LOAD (TMDL)**: The sum of the existing and/or projected point source, nonpoint source, and background loads for a pollutant to a specified watershed, water resource or wetland, or water resource or wetland segment. A TMDL sets and allocates the maximum amount of a pollutant that may be introduced into the water and still ensure attainment and maintenance of water quality standard.
- (hhh) (iii) **UNSTABLE SOILS**: A portion of land that is identified by the City of Brunswick Engineer as prone to slipping, sloughing, or landslides, or is identified by the U.S. Department of Agriculture Natural Resource Conservation Service methodology as having a low soil strength.
- (iii) (jjj) **WATER QUALITY VOLUME (WQv)**: The volume of stormwater runoff which must be captured and treated prior to discharge from the developed site after construction is complete. WQv is based on the expected runoff generated by the mean storm precipitation volume from post-construction site conditions at which rapidly diminishing returns in the number of runoff events captured begins to occur.
- (jjj) (kkk) **WATER RESOURCE** Also **SURFACE WATER OF THE STATE**: Any stream, lake, reservoir, pond, marsh, wetland, or waterway situated wholly or partly within the boundaries of the state, except those private waters which do not combine or affect a junction with surface water. Waters defined as sewerage systems, treatment works or disposal systems in Section 6111.01 of the Ohio Revised Code are not included.
- (kkk) (lll) **WATERSHED**: The total drainage area contributing runoff to a single point.
- (lll) (mmm) **WETLAND**: Those areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions, including swamps, marshes, bogs, and similar areas (40 CFR 232, as amended).
- (Ord. 23-17. Passed 4-10-17.)**

1234.03 DISCLAIMER OF LIABILITY.

- (a) Compliance with the provisions of this regulation shall not relieve any person from responsibility for damage to any person otherwise imposed by law. The provisions of this regulation are promulgated to promote the health, safety, and welfare of the public and are not designed for the benefit of any individual or for the benefit of any particular parcel of property.
- (b) By approving an SWP3 under this regulation, the City does not accept responsibility for the design, installation, and operation and maintenance of stormwater management practices.
- (c) Performance Liability. No provision of this Chapter shall limit, increase or otherwise affect the liabilities of the owner nor impose any liability upon the City not otherwise imposed by law.
- (d) No release from Other Requirements. No condition of this permit shall release the owner from any responsibility or requirements under other Federal, State, or local environmental Chapters. If requirements vary, the most restrictive

requirements shall prevail.

(e) Proceeding with Activity. Soil-disturbing activities regulated under this Chapter shall not begin until all necessary City, State and Federal permits and appropriate approvals of the SWP3 have been granted to the site owner.

(f) Performance Responsibility. The owner is responsible for carrying out all provisions of the approved SWP3 and for meeting all the standards and requirements of this Chapter.

(Ord. 23-17. Passed 4-10-17.)

1234.04 CONFLICTS, SEVERABILITY, NUISANCES AND RESPONSIBILITY.

(a) ~~Where this regulation is in conflict with other provisions of law or ordinance or requirements in the Construction General Permit, the most restrictive provisions shall prevail.~~

~~Where this regulation is in conflict with other provisions of law or ordinance, the most restrictive provisions shall prevail.~~

(b) If any clause, section, or provision of this regulation is declared invalid or unconstitutional by a court of competent jurisdiction, the validity of the remainder shall not be affected thereby.

(c) This regulation shall not be construed as authorizing any person to maintain a private or public nuisance on their property, and compliance with the provisions of this regulation shall not be a defense in any action to abate such a nuisance.

(d) Failure of City of Brunswick to observe or recognize hazardous or unsightly conditions or to recommend corrective measures shall not relieve the site owner from the responsibility for the condition or damage resulting therefrom, and shall not result in City of Brunswick, its officers, employees, or agents being responsible for any condition or damage resulting therefrom. (Ord. 23-17. Passed 4-10-17.)

1234.05 DEVELOPMENT OF STORM WATER POLLUTION PREVENTION PLANS.

(a) This regulation requires that a Stormwater Pollution Prevention Plan (SWP3) be developed and implemented for all development projects disturbing one (1) acre or more and on which any regulated activity of Section 1234.01(c) is proposed. The City Engineer has the discretion to require a SWP3 for projects on sites of any size.

(b) The following activities shall submit an Abbreviated SWP3:

(1) New single-family residential construction regardless of parcel size. If such activities disturb one (1) acre or more, or are part of a larger common plan of development or sale disturbing one (1) acre or more, a full SWP3 and compliance with the Ohio EPA Construction General Permit may be required.

(2) Additions, accessory buildings, for single-family residential construction. If such activities disturb one (1) acre or more, or are part of a larger common plan of development or sale disturbing one (1) acre or more, a full SWP3 and compliance with the Ohio EPA Construction Site General Permit are required.

(3) General land clearing activities not related to construction. If such activities disturb one (1) acre or more, or are part of a larger common plan of development or sale disturbing one (1) acre or more, compliance with the Ohio EPA Construction Site General Permit and a full SWP3 are required.

(c) Activities disturbing 1/10th (one tenth) or less of an acre are not required to submit a SWP3 or an Abbreviated SWP3, unless required by the City of Brunswick Engineer. These activities must comply with all other provisions of this regulation. (Ord. 23-17. Passed 4-10-17.)

1234.06 APPLICATION PROCEDURES.

(a) SOIL DISTURBING ACTIVITIES SUBMITTING A STORMWATER POLLUTION PREVENTION PLAN: The owner shall submit two (2) sets of the SWP3 and the applicable fees to the City of Brunswick and as follows:

(1) For subdivisions: After the approval of the preliminary plans and with submittal of the improvement plans.

(2) For other construction projects: SWP3 plans and fees must be submitted in conjunction with the submission of site development plans. The SWP3 must be reviewed and approved by the City Engineer prior to the Chief Building Official for the City of Brunswick issuing a building permit.

(3) For general clearing projects: SWP3 plans and fees must be submitted prior to the commencement of clearing/demolition activities begin. The SWP3 must be reviewed and approved by the City Engineer prior to the Chief Building Official for the City of Brunswick issuing a pertinent permit or clearing/demolition activities begin.

(b) SOIL DISTURBING ACTIVITIES SUBMITTING AN ABBREVIATED STORMWATER POLLUTION PREVENTION PLAN: The owner shall submit two (2) sets of the Abbreviated SWP3 and the applicable fees to the City of Brunswick as follows:

(1) For single-family home construction: With submission of a residential site plan for the proposed structure. The SWP3 must be reviewed and approved by the City Engineer prior to the Chief Building Official for the City of Brunswick issuing a building permit.

(2) For general clearing projects: SWP3 plans and fees must be submitted prior to the commencement of clearing/demolition activities begin. The SWP3 must be reviewed and approved by the City Engineer before the Chief Building Official for the City of Brunswick issuing a pertinent permit or clearing/demolition activities begin.

(c) Soil disturbing activities shall not begin and building permits shall not be issued without an approved SWP3 or Abbreviated SWP3 and installation of perimeter sediment controls.

(d) SWP3 for individual sublots in a subdivision will not be approved unless the larger common plan of development or sale containing the sublot is in compliance with this regulation.

(e) Approvals issued in accordance with this regulation shall remain valid for one (1) year from the date of approval.

(Ord. 23-17. Passed 4-10-17.)

1234.07 COMPLIANCE WITH STATE AND FEDERAL REGULATIONS.

Approvals issued in accordance with this regulation do not relieve the owner of responsibility for obtaining all other necessary permits and/or approvals from the Ohio EPA, the US Army Corps of Engineers, and other federal, state, and/or county agencies. If requirements vary, the most restrictive requirement shall prevail. These permits may include, but are not limited to, those listed below. All submittals required to show proof of compliance with these state and federal regulations shall be submitted with SWP3s or Abbreviated SWP3s.

- (a) Ohio EPA Construction General Permit: Proof of compliance with these requirements shall be the applicant's Notice of Intent (NOI), a copy of the Ohio EPA Director's Authorization Letter for the NPDES Permit including the NPDES Facility Permit number assigned by Ohio EPA, or a letter from the site owner certifying and explaining why the NPDES Permit is not applicable. Please note that when a separate SWP3 shall be prepared for a separate phase or stage of development, a separate NOI or NPDES Permit number must be provided.

~~Ohio EPA NPDES Permits authorizing stormwater discharges associated with construction activity or the most current version thereof. Proof of compliance with these requirements shall be a copy of the Ohio EPA Director's Authorization Letter for the NPDES Permit, or a letter from the site owner certifying and explaining why the NPDES Permit is not applicable.~~

- (b) Section 401 of the Clean Water Act: Proof of compliance shall be a copy of the Ohio EPA Water Quality Certification application, public notice, or project approval, or a letter from the site owner certifying that a qualified Professional Wetland Consultant has surveyed the site and found no waters of the United States. Wetlands, and other waters of the United States, shall be delineated by protocols accepted by the U.S. Army Corps of Engineers at the time of application of this regulation.
- (c) Ohio EPA Isolated Wetland Permit: Proof of compliance shall be a copy of Ohio EPA's Isolated Wetland Permit application, public notice, or project approval, or a letter from the site owner certifying that a qualified Professional Wetland Consultant has surveyed the site and found no waters of the State. Isolated wetlands shall be delineated by protocols accepted by the U.S. Army Corps of Engineers at the time of application of this regulation.
- (d) Section 404 of the Clean Water Act: Proof of compliance shall be a copy of the U.S. Army Corps of Engineers Individual Permit application, if an Individual Permit is required for the development project, public notice, or project approval. If an Individual Permit is not required, the site owner shall submit proof of compliance with the U.S. Army Corps of Engineer's Nationwide Permit Program. Wetlands, and other waters of the United States, shall be delineated by protocols accepted by the U.S. Army Corps of Engineers at the time of application of this regulation. Proof of compliance shall include one of the following:
- (1) A letter from a qualified professional who has evaluated the site and determined that Section 404 of the Clean Water Act is not applicable.
 - (2) A site plan showing that any proposed fill of waters of the United States conforms to the general and specific conditions specified in the applicable Nationwide Permit.
- (e) Ohio Dam Safety Law: Proof of compliance shall be a copy of the ODNR Division of Water permit application, a copy of the project approval letter from the ODNR Division of Water, or a letter from the site owner certifying and explaining why the Ohio Dam Safety Law is not applicable.

(Ord. 23-17. Passed 4-10-17.)

1234.08 STORM WATER POLLUTION PREVENTION PLAN.

The applicant shall submit a SWP3 that meets the requirements of the Construction General Permit and the following additional requirements. The SWP3 shall be certified by a professional engineer, a registered surveyor, certified professional erosion and sediment control specialist, or a registered landscape architect. The SWP3 shall include control measures to ensure that discharges from the construction site and construction support activities comply with the non-numeric effluent limitations contained in the Construction General Permit.

In addition to all information required by the Construction General Permit, the SWP3 shall also include completed design tools found on the Ohio EPA's website such as the Sediment Basin Compliance Spreadsheet.

~~In order to control sediment pollution of water resources the owner shall submit a SWP3 in accordance with the requirements of this regulation.~~

~~The SWP3 shall include Stormwater Control Measures (SCMs) adequate to prevent pollution of public waters by soil sediment from accelerated stormwater runoff from development areas.~~

~~The SWP3 shall be certified by a Registered Professional Engineer, a Registered Professional Surveyor, certified Professional Erosion and Sediment Control Specialist, or a Registered Landscape Architect.~~

(a) The SWP3 shall be amended if requested by the City of Brunswick Engineer, whenever there is a change in design, construction, operation or maintenance, which has a significant effect on the potential for the discharge of pollutants to surface waters of the state or if the SWP3 proves to be ineffective in achieving the general objectives of controlling pollutants in stormwater discharges associated with construction activity.

~~(b) The SWP3 shall incorporate measures as recommended by the most current online edition of Ohio Rainwater and Land Development as published by the Ohio Environmental Protection Agency and shall include the following information:~~

- ~~(1) A cover page or title identifying the name and location of the site, the name and contact information of all construction site operators, the name and contact information for the person responsible for authorizing and amending the SWP3, preparation date, and the estimated start and completion dates for construction.~~
- ~~(2) A copy of the permit requirements (attaching a copy of the current Ohio EPA NPDES Construction General Permit is acceptable).~~
- ~~(3) Site description: The SWP3 shall provide:~~
 - ~~A. A description of the nature and type of the construction activity (e.g. residential, etc.).~~
 - ~~B. Total area of the site and the area of the site that is expected to be disturbed (i.e., grubbing, clearing, excavation, filling or grading, including off-site borrow areas).~~
 - ~~C. An estimate of the impervious area and percent of imperviousness created by the land disturbance.~~
 - ~~D. Existing data describing the soil and, if available, the quality of any known pollutant discharge from the site such as~~

that which may result from previous contamination caused by prior land uses.

E. ~~A description of prior land uses at the site.~~

F. ~~An implementation schedule which describes the sequence of major soil-disturbing operations (i.e., grubbing, excavating, grading, utilities and infrastructure installation) and the implementation of erosion and sediment controls to be employed during each operation of the sequence.~~

G. ~~The location and name of the immediate receiving stream or surface water(s) and the first subsequent receiving water(s) and the aerial extent and description of wetlands or other special aquatic sites at or near the site which will be disturbed or which will receive discharges from undisturbed areas of the project. For discharges to a municipal separate storm sewer system (MS4), the point of discharge to the MS4 and the location where the MS4 ultimately discharges to a water resource shall be indicated.~~

H. ~~List TMDLs applicable for the site and demonstrate that appropriate stormwater control measures (SCMs) have been selected to address these TMDLs. The TMDL information for all watersheds in the State of Ohio can be found on the Ohio EPA Nonpoint Source Pollution Control Program Website.~~

I. ~~A log documenting grading and stabilization activities as well as amendments to the SWP3, which occur after construction activities commence.~~

J. ~~Each temporary and permanent stormwater practice shall be designated with an individual identification number.~~

K. ~~Site map showing:~~

i. ~~Limits of soil-disturbing activity of the site, including off site spoil and borrow areas.~~

ii. ~~Soils types should be depicted for all areas of the site, including locations of unstable or highly erodible soils.~~

iii. ~~Existing and proposed one foot (1') contours. This must include a delineation of drainage watersheds expected during and after major grading activities as well as the size of each drainage watershed in acres. Contour intervals of more than one foot (1') may be accepted at the discretion of the City Engineer for drainage watersheds outside of the project boundary.~~

iv. ~~Surface water locations including springs, wetlands, streams, lakes, water wells, etc., on or within 200 feet of the site, including the boundaries of wetlands or stream channels and first subsequent named receiving water(s) the owner intends to fill or relocate for which the owner is seeking approval from the Army Corps of Engineers and/or Ohio EPA.~~

v. ~~Existing and planned locations of buildings, roads, parking facilities, and utilities.~~

vi. ~~The location of all erosion and sediment control practices, including the location of areas likely to require temporary stabilization during the course of site development.~~

vii. ~~Sediment and stormwater management basins including their sediment settling volume and the maximum expected disturbed area that will be directed to the sediment pond during construction. The plan should include a summary of the following:~~

i. ~~The required sediment storage and dewatering volumes~~

ii. ~~The provided sediment storage and dewatering volumes~~

iii. ~~The weir length or skimmer size, as applicable~~

iv. ~~The weir length or skimmer size provided~~

viii. ~~Data sheets for all sediment traps, sediment basins, and SCMs that identify contributing drainage area, disturbed area, water quality volume, sedimentation volume, dewatering volume, practice surface area, facility discharge and dewatering time, outlet type and dimensions, and any other relevant parameters for each practice.~~

ix. ~~A separate plan and profile view of each individual sediment settling pond and its outlet structure. Detail drawings of the outlet structure shall indicate the following elevations:~~

a) ~~Pond bottom~~

b) ~~Elevation required to store the required sediment storage volume~~

c) ~~For sediment basins, the elevation at which the skimmer is attached~~

d) ~~For sediment traps, the top and bottom of the stone outlet section~~

e) ~~Elevation required to store the dewatering volume, exclusive of the sediment storage volume~~

f) ~~Elevation of the top of embankment~~

g) ~~Crest of the emergency spillway~~

x. ~~Where used as a sediment settling pond during construction, the plan shall include a detail drawing of the temporary outlet configuration of the permanent stormwater basin with the following information specified:~~

a) ~~Storage volume provided below the elevation at which the skimmer or other surface dewatering device is attached~~

b) ~~Elevation at which the skimmer or other surface dewatering device is attached~~

c) ~~Elevation at which the full dewatering zone is stored above the skimmer invert~~

d) ~~Any temporary modification to permanent outlet orifices or weirs required to ensure no discharge below the skimmer invert and only the skimmer controls the discharge up to the top of the dewatering volume.~~

e) ~~Calculations of the sediment storage volume, dewatering volume and skimmer drawdown time shall also be provided~~

xi. ~~The location of permanent SCMs to be used to control pollutants in stormwater after construction operations have been completed.~~

xii. ~~Areas designated for the storage or disposal of solid, sanitary and toxic wastes, including dumpster areas, areas designated for cement truck washout, and vehicle fueling.~~

xiii. ~~Measures to prevent and respond to chemical spills and leaks. Owners may also reference the existence of~~

~~other plans (i.e., Spill Prevention Control and Countermeasure (SPCC) plans, spill control programs, Safety Response Plans, etc.) provided that such plan addresses this requirement and a copy of such plan is maintained on site.~~

~~xiv. Methods to minimize the discharge of pollutants from equipment and vehicle washing, wheel wash water, and other wash waters. No detergents may be used to wash vehicles. Wash waters shall be treated in a sediment basin or alternative control that provides equivalent treatment prior to discharge.~~

~~xv. The location of designated stoned construction entrances where the vehicles will ingress and egress the construction site.~~

~~xvi. The location of any in-stream activities including stream crossings.~~

(b) The SWP3 may be required to include the following additional information:

(2) (1) A soils engineering report. The City of Brunswick Engineer may require the SWP3 to include a Soils Engineering Report based upon his/her determination that the conditions of the soils are unknown or unclear to the extent that additional information is required to protect against erosion or other hazards. This report shall be based on adequate and necessary test borings and/or site investigation, and shall contain all the information listed below. Recommendations included in the report and approved by the City of Brunswick Engineer shall be incorporated in the grading plans and/or other specifications for site development.

- A. Data regarding the nature, distribution, strength, and erodibility of existing soils.
- B. If applicable, data regarding the nature, distribution, strength, and erodibility of the soil to be placed on the site.
- C. Conclusions and recommendations for grading procedures.
- D. Conclusions and recommended designs for interim soil stabilization devices and measures, and for permanent soil stabilization after construction is completed.
- E. Design criteria for corrective measures when necessary.
- F. Opinions and recommendations covering the stability of the site.

(Ord. 23-17. Passed 4-10-17.)

1234.09 PERFORMANCE STANDARDS.

The SWP3 must contain a description of the controls appropriate for each stage of construction operation and the applicant must implement such controls. BMP selection and design must meet the criteria established within the current Construction General Permit. BMP's must be designed, constructed, and installed to meet the specifications in the *Rainwater and Land Development* or another design manual acceptable to the City of Brunswick. The approved SWP3, and the sediment and erosion controls, and non-sediment pollution controls contained therein, shall be implemented, and maintained according to the requirements in the Construction General Permit. Site operators must conduct site inspections as described in the Construction General Permit. The following shall also apply:

~~The SWP3 must contain a description of the controls appropriate for each construction operation and the owner must implement such controls. The SWP3 must clearly describe for each major construction activity the appropriate control measures; the general sequence during the construction process under which the measures will be implemented; and the contractor responsible for implementation (e.g., contractor A will clear land and install perimeter controls and contractor B will maintain perimeter controls until final stabilization).~~

~~The approved SWP3, and the sediment and erosion controls, and non-sediment pollution controls contained therein, shall be implemented upon the commencement of construction. The approved plan must be implemented until the site reaches final stabilization. All properties adjacent to the site of soil-disturbing activity shall be protected from soil erosion and sediment run-off and damage, including, but not limited to, private properties, natural and artificial waterways, wetlands, storm sewers and public lands.~~

~~It is the owner's responsibility to maintain current records of contractor(s) responsible for implementation the SWP3 and providing that information to the City Engineer. The SWP3 shall identify all subcontractors engaged in activities that could impact stormwater runoff. The SWP3 shall contain signatures from all of the identified subcontractors indicating that they have been informed and understand their roles and responsibilities in complying with the SWP3.~~

~~Erosion and sediment controls shall be designed, installed and maintained effectively to minimize the discharge of pollutants during the course of earth disturbing activities. The controls shall include the following minimum components:~~

~~(a) NON STRUCTURAL PRESERVATION MEASURES: The SWP3 must make use of practices that preserve the existing natural condition to the maximum extent practicable. Such practices may include preserving riparian areas, preserving existing vegetation and vegetative buffer strips, phasing of construction operations in order to minimize the amount of disturbed land at any one time, minimizing disturbance of steep slopes, designation of tree preservation areas or other protective clearing or grubbing practices. Soil compaction shall be minimized and, unless infeasible, topsoil shall be preserved. Provide and maintain a 50-foot buffer of undisturbed natural vegetation around surface waters of the state, or riparian setbacks, if applicable, whichever is greater, unless maintaining this buffer is infeasible, e.g. stream crossings for roads or utilities, or for channel and floodplain rehabilitation and restoration. Direct stormwater to vegetated areas to increase sediment removal and maximize stormwater infiltration.~~

~~(b) EROSION CONTROL PRACTICES: The SWP3 must make use of erosion controls that are capable of providing cover over disturbed soils. The amount of soil exposed during construction activity shall be minimized. A description of control practices designed to restabilize disturbed areas after grading or construction shall be included in the SWP3. The SWP3 must provide specifications for stabilization of all disturbed areas of the site and provide guidance as to which method of stabilization will be employed for any time of the year. Such practices may include: temporary seeding, permanent seeding, mulching, matting, sod stabilization, vegetative buffer strips, phasing of construction operations, the use of construction entrances, and the use of alternative ground cover.~~

Erosion control practices must meet the following requirements:

(1) Stabilization. Disturbed areas must be stabilized as specified in Tables 1 and 2 below.

Table 1: Permanent Stabilization

Area requiring permanent stabilization	Time frame to apply erosion controls
Any area that will lie dormant for one year or more.	Within 7 days of the most recent disturbance.

Any area within 50 feet of a surface water of the state and at final grade.	Within 2 days of reaching final grade.
Any other areas at final grade.	Within 7 days of reaching final grade within that area.

Table 2: Temporary Stabilization

Area requiring temporary stabilization	Time frame to apply erosion controls
Any disturbed area within 50 feet of a surface water of the state and not at final grade.	Within 2 days of the most recent disturbance if that area will remain idle for more than 14 days.
For all construction activities, any disturbed area, including soil stockpiles that will be dormant for more than 14 days but less than one year, and not within 50 feet of a surface water of the state.	Within 7 days of the most recent disturbance within the area. For residential subdivisions, disturbed areas must be stabilized at least 7 days prior to transfer of ownership or operational responsibility.
Disturbed areas that will be idle over winter.	Prior to November 1 or the onset of winter weather, whichever occurs first.
Note: Where vegetative stabilization techniques may cause structural instability or are otherwise unobtainable, alternative stabilization techniques must be employed.	

- (2) ~~Permanent stabilization of conveyance channels.~~ Owners shall undertake special measures to stabilize channels and outfalls and prevent erosive flows. Measures may include seeding, dormant seeding, mulching, erosion control matting, sodding, riprap, natural channel design with bioengineering techniques, or rock check dams, all as defined in the most recent edition of Ohio Rainwater and Land Development or the Field Office Technical Guide available at www.nrcs.usda.gov/technical/efotg/.
- (c) ~~RUNOFF CONTROL PRACTICES.~~ The SWP3 shall incorporate measures that control the volume and velocity of stormwater runoff within the site to prevent erosion. Peak flow rates and total stormwater volume shall be controlled to minimize erosion and outlets, downstream channel and streambank erosion. Such practices may include rock check dams, pipe slope drains, diversions to direct flow away from exposed soils and protective grading practices. These practices shall divert runoff away from disturbed areas and steep slopes where practicable. Velocity dissipation devices shall be placed at discharge locations and along the length of any outfall channel to provide non-erosive flow velocity from the structure to a water course so that the natural physical and biological characteristics and functions are maintained and protected.
- (d) ~~SEDIMENT CONTROL PRACTICES.~~ The SWP3 shall include a description of, and detailed drawings for, all structural practices that shall store runoff, allowing sediments to settle and/or divert flows away from exposed soils or otherwise limit runoff from exposed areas to minimize sediment discharges from the site. Structural practices shall be used to control erosion and trap sediment from a site remaining disturbed for more than 14 days. Such practices may include, among others: sediment settling ponds, silt fences, storm drain inlet protection, and earth diversion dikes or channels which direct runoff to a sediment settling pond. The design, installation and maintenance of erosion and sediment controls shall address factors such as the amount, frequency, intensity and duration of precipitation, the nature of resulting stormwater runoff, and soil characteristics, including the range of soil particle sizes expected to be present on the site.
- (e) All sediment control practices must be capable of ponding runoff in order to be considered functional. Earth diversion dikes or channels alone are not considered a sediment control practice unless used in conjunction with a sediment settling pond. Sediment control practices must meet the following requirements:
- (1) ~~Timing.~~ Sediment control structures shall be functional throughout the course of earth disturbing activity. Sediment basins and perimeter sediment barriers shall be implemented prior to grading and within seven (7) days from the start of grubbing. They shall continue to function until the up slope development area is restabilized. As construction progresses and the topography is altered, appropriate controls must be constructed or existing controls altered to address the changing drainage patterns.
- (2) ~~Sediment settling ponds.~~
- A. A sediment settling pond, or equivalent best management practice upon approval from the City of Brunswick Engineer, is required for any one of the following conditions:
1. Concentrated stormwater runoff.
 2. Runoff from drainage areas that exceeds the design capacity of silt fence (see Table 3) inlet protection, or other sediment barriers.
 3. Runoff from common drainage locations with 10 or more acres of disturbed land.
 4. Sediment settling ponds shall be provided in the form of a sediment trap or sediment basin as defined in the latest edition of R Ohio Rainwater and Land Development Manual. The maximum allowable contributing drainage area to a sediment trap shall be limited to less than 5 acres. Contributing drainage areas of 5 acres or more shall be treated with a sediment basin. An equivalent best management practice may be utilized upon approval from the City.

~~B. The sediment-settling pond shall provide both a sediment storage zone and a dewatering zone. The volume of the dewatering zone shall be at least 1,800 cubic feet of storage per acre of total contributing drainage area. The dewatering structure of sediment basins shall be designed to have a minimum 48-hour drain time, and, unless infeasible, be designed to always withdraw runoff from the surface of the pond throughout the storm cycle. As such, a skimmer discharge device consistent with Ohio Rainwater and Land Development Manual shall be provided to dewater sediment basins. Sediment traps shall also provide both a sediment storage zone and dewatering zone, but the outlet structure shall be constructed consistent with the specifications contained in the latest edition of Ohio Rainwater and Land Development Manual.~~

~~When post-construction detention/water quality ponds are to be used as temporary sediment trapping SCMs, a skimmer discharge device consistent with Ohio Rainwater and Land Development Manual shall be utilized during construction phase and until the site is deemed permanently stabilized by the City.~~

~~The skimmer shall be designed per the equivalent requirements of sediment basins and the operator must ensure that the outlet structure of the pond provides an equivalent or better sediment storage zone and dewatering zone. As such, temporarily while the site is under construction, there shall be no discharge of runoff below the elevation required for the sediment storage zone and the discharge of stormwater within the dewatering zone shall only occur through the skimmer.~~

~~C. The volume of the sediment storage zone shall be calculated by one of the following methods:~~

~~Method 1: The volume of the sediment storage zone shall be 1,000 ft³ per disturbed acre within the watershed of the basin.~~

~~Method 2: The volume of the sediment storage zone shall be the volume necessary to store the sediment as calculated with Revised Universal Soil Loss Equation (RUSLE) or other generally accepted erosion prediction model.~~

~~D. When determining the total contributing drainage area, off site areas and areas which remain undisturbed by construction activity must be included unless runoff from these areas is diverted away from the sediment settling pond and is not comingled with sediment laden runoff. The depth of the dewatering zone must be less than or equal to five (5) feet. The configuration between the inlets and the outlet of the sediment settling pond must provide at least two units of length for each one unit of width ? 2:1 length-to-width ratio; however, a length to width ratio of ? 4:1 is recommended. Sediment must be removed from the sediment settling pond when the design capacity of the sediment storage zone has been completely filled by sediment accumulations. This limit is typically reached when sediment occupies one-half of the basin depth. When designing sediment settling ponds, the owner must consider public safety, especially as it relates to children, as a design factor for the sediment basin and alternative sediment controls must be used where site limitations would preclude a safe design. The use of a combination of sediment and erosion control measures in order to achieve maximum pollutant removal is encouraged.~~

~~(3) Silt fence and diversions. Sheet flow runoff from denuded areas shall be intercepted by silt fence or diversions to protect adjacent properties, water resources from sediment transported via sheet flow. Where intended to provide sediment control, silt fence shall be placed on a level contour and shall be capable of temporarily ponding runoff. The relationship between the maximum drainage area to silt fence for a particular slope range is shown in Table 3 below. Placing silt fence in a parallel series does not extend the size of the permissible drainage area.~~

Table 3: Maximum Drainage Area to Silt Fence Based on Slope

Maximum Drainage Area (acres) to 100-linear feet of silt fence	Range of Slope for a drainage area (%)
0.5	<2%
0.25	> 2% but < 20%
0.125	> 20% but < 50%

~~(4) Alternative perimeter controls for sheet flow discharges may be considered by the City, but their use shall not exceed the limitations indicated in Table 3 above. Detail drawings and plan notes shall specify the diameter of filter socks, compost berms and other such alternative perimeter controls if used instead of silt fence.~~

~~(5) Stormwater diversion practices shall be used to keep runoff away from disturbed areas and steep slopes. Such devices, which include swales, dikes or berms, may receive stormwater runoff from areas up to 10 acres.~~

~~(6) Inlet protection. Erosion and sediment control practices, such as boxed inlet protection, shall be installed to minimize sediment-laden water entering active storm drain systems. All inlets receiving runoff from drainage areas of one or more acres will require a sediment settling pond. Straw or hay bales and filter socks around catch basins are not acceptable forms of inlet protection.~~

~~(7) Off site tracking of sediment and dust control. Stormwater control measures must be implemented to ensure sediment is not tracked off site and that dust is controlled. These stormwater control measures must include, but are not limited to, the following:~~

~~A. Construction entrances shall be built and shall serve as the only permitted points of ingress and egress to the development area. These entrances shall be built of a stabilized pad of aggregate stone or~~

~~recycled concrete or cement sized greater than 2" in diameter, placed over a geotextile fabric, and constructed in conformance with specifications in the most recent edition of the Ohio Rainwater and Land Development.~~

- ~~B. Streets and catch basins adjacent to construction entrances shall be kept free of sediment tracked off site. Streets directly adjacent to construction entrances and receiving traffic from the development area, shall be cleaned daily to remove sediment tracked off site. If applicable, the catch basins on these streets nearest to the construction entrances shall also be cleaned weekly and protected from sediment-laden runoff, if feasible without posing a public safety hazard.~~

~~Based on site conditions, City of Brunswick Engineer may require additional stormwater control measures to control off site tracking and dust. These additional SCMs may include:~~

- ~~C. Fencing shall be installed around the perimeter of the development area to ensure that all vehicle traffic adheres to designated construction entrances.~~
- ~~D. Designated vehicle and wheel washing areas. Wash water from these areas must be directed to a designated sediment trap, a sediment settling pond, or to a sump pump for dewatering in conformance with Section 1234.09(g) of this regulation. No surfactants or detergents may be used to wash vehicles.~~
- ~~E. Owners shall take all necessary measures to comply with applicable regulations regarding fugitive dust emissions, including obtaining necessary permits for such emissions. The City of Brunswick Engineer may require dust controls including the use of water trucks to wet disturbed areas, tarping stockpiles, temporary stabilization of disturbed areas, and regulation of the speed of vehicles on the site.~~

- ~~(8) Surface Waters of the State protection. Construction vehicles shall avoid water resources. A 50 foot undisturbed natural buffer shall be provided around surface waters of the state unless infeasible. If it is infeasible to provide and maintain an undisturbed 50-foot natural buffer, the SWP3 shall comply with the stabilization requirements in 1234.09(b)(1) for areas within 50 feet of a surface water or riparian setbacks if applicable, whichever is greater; and minimize soil compaction and, unless infeasible, preserve topsoil. If the owner is permitted to disturb areas within 50 feet of a water resource, the following conditions shall be addressed in the SWP3:~~

- ~~A. All SCMs and stream crossings shall be designed as specified in the most recent edition of Ohio Rainwater and Land Development Manual.~~
- ~~B. Structural SCMs shall be designated and implemented on site to protect water resources from the impacts of sediment runoff.~~
- ~~C. No structural sediment controls (e.g., the installation of silt fence or a sediment settling pond in stream) shall be used in water resources or wetlands.~~
- ~~D. Where stream crossings for roads or utilities are necessary and permitted, the project shall be designed such that the number of stream crossings and the width of the disturbance are minimized.~~
- ~~E. Temporary stream crossings shall be constructed if water resources or wetlands will be crossed by construction vehicles during construction.~~
- ~~F. Construction of bridges, culverts, or sediment control structures shall not place soil, debris, or other particulate material into or close to the water resources or wetlands in such a manner that it may slough, slip, or erode.~~
- ~~G. Concentrated stormwater runoff from SCMs to natural wetlands shall be converted to diffuse flow through the use of level spreaders or other such appropriate measure before the runoff enters the wetlands. The flow should be released such that no erosion occurs downslope. Level spreaders may need to be placed in series to ensure non erosive velocities.~~
- ~~H. Protected areas or critical areas, including wetlands and riparian areas shall be physically marked in the field prior to earth disturbing activities.~~

- ~~(9) Modifying controls. If periodic inspections or other information indicates a control has been used inappropriately or incorrectly, the owner shall replace or modify the control for site conditions.~~

- ~~(f) NON SEDIMENT POLLUTANT CONTROLS: No solid or liquid waste, including building materials, shall be discharged in stormwater runoff. The owner must implement site stormwater control measures to prevent toxic materials, hazardous materials, or other debris from entering water resources, wetlands or the MS4. These practices shall include but are not limited to the following:~~

- ~~A. Waste Materials: A covered dumpster shall be made available for the proper disposal of garbage, plaster, drywall, grout, gypsum, and other waste materials.~~
- ~~B. Wastewater: Contaminated washout from stucco, paint, form release oils, curing compounds, and other construction materials shall not be discharged directly into a water resource or storm sewer.~~
- ~~C. Vehicle fluids: No pollutants from vehicle fuel, oils, or other vehicle fluids can be discharged to surface waters of the State.~~
- ~~D. Concrete Truck Wash Out: The washing of concrete material into a street, catch basin, other public facility, natural resource or water of the state is prohibited. A designated area for concrete washout shall be made available.~~
- ~~E. Disposal of Other Wastewaters: The discharge of washout and cleanout of stucco, paint, form release oils, curing compounds, and other construction materials to a street, catch basin, other public facility, natural resource or waters of the state is prohibited. The discharge of soaps or solvents used in vehicle and equipment washing is also prohibited. If generated, these wastewaters must be collected and disposed of properly.~~
- ~~F. Fuel/Liquid Tank Storage: All fuel/liquid tanks and drums shall be stored in a marked storage area. A dike shall be constructed around this storage area with a minimum capacity equal to 110% of the volume of the~~

largest containers in the storage area and/or a spill kit shall be provided to clean up spills. The SWP3-Plan shall contain spill prevention and response procedures.

- ~~G. Toxic or Hazardous Waste Disposal:~~ Any toxic or hazardous waste shall be disposed of properly. The discharge of fuels, oils, and other pollutants used in vehicle and equipment operation and maintenance is prohibited.
- ~~H. Contaminated Soils Disposal and Runoff:~~ Discovery of previously unknown contaminated soils onsite shall be self-reported to Ohio EPA and local authorities. Contaminated soils from redevelopment sites shall be disposed of properly. Runoff from contaminated soils shall not be discharged from the site. Proper permits shall be obtained for development projects on solid waste landfill sites or redevelopment sites. Where construction activities are to occur on sites with contamination from previous activities, operators shall be aware that concentrations of materials that meet other criteria (i.e. not considered a Hazardous Waste, meeting Voluntary Action Program (VAP standards)) may still result in stormwater discharges in excess of Ohio Water Quality Standards. Such discharges are not authorized by this code. Control measures which may be utilized to meet this requirement include, but are not limited to:

- ~~i. Use berms, trenches, pits or tanks to collect contaminated runoff and prevent discharge.~~
- ~~ii. Pump runoff from contaminated soils to the sanitary sewer with the prior approval of the sanitary sewer system operator, or pump into a container for transport to an appropriate treatment or disposal facility; and~~
- ~~iii. Cover areas of contamination with tarps, daily cover or other such methods to prevent stormwater from coming into contact with contaminated materials.~~

The SWP3 must include methods to minimize the exposure of building materials, building products, construction wastes, trash, landscape materials, fertilizers, pesticides, herbicides, detergents, and sanitary waste to precipitation, stormwater runoff, and snow melt. The SWP3 shall include measures to prevent and respond to chemical spills and leaks. Owners may also reference the existence of other plans (i.e., Spill Prevention Control and Countermeasure (SPCC) plans, spill control programs, Safety Response Plans, etc.) provided that such plan addresses this requirement and a copy of such plan is maintained on site.

- ~~(g) COMPLIANCE WITH OTHER REQUIREMENTS.~~ The SWP3 shall be consistent with applicable State and/or local waste disposal, sanitary sewer, or septic system regulations, including provisions prohibiting waste disposal by open burning.
- ~~(h) TRENCH AND GROUND WATER CONTROL.~~ There shall be no sediment laden or turbid discharges to water resources or wetlands resulting from dewatering activities. If trench or ground water contains sediment, it must pass through a sediment settling pond or other equally effective sediment control device, prior to being discharged from the construction site. Alternatively, sediment may be removed by settling in place or by dewatering into a sump pit, filter bag or comparable practice. Ground water dewatering which does not contain sediment or other pollutants is not required to be treated prior to discharge. However, care must be taken when discharging ground water to ensure that it does not become pollutant laden by traversing over disturbed soils or other pollutant sources.
- ~~(i) INTERNAL INSPECTIONS.~~ All controls on the site shall be inspected at least once every seven (7) calendar days and within 24 hours after any storm event greater than one half inch of rain per 24 hour period. The owner shall assign qualified inspection personnel to conduct these inspections to ensure that the control practices are functional and to evaluate whether the SWP3 is adequate, or whether additional control measures are required. Qualified inspection personnel are individuals with knowledge and experience in the installation and maintenance of sediment and erosion controls. Certified inspection reports for full SWP3 shall be submitted to the City Engineer within seven (7) working days from the inspection and retained at the development site.

These inspections shall meet the following requirements:

- ~~(1) Disturbed areas and areas used for storage of materials that are exposed to precipitation shall be inspected for evidence of or the potential for, pollutants entering the drainage system.~~
- ~~(2) Erosion and sediment control measures identified in the SWP3 shall be observed to ensure that they are operating correctly. The owner shall utilize an inspection form provided by the City of Brunswick or an alternate form acceptable to the City of Brunswick Engineer. The inspection form shall include:~~
 - ~~A. The inspection date.~~
 - ~~B. Names, titles and qualifications of personnel making the inspection.~~
 - ~~C. Weather information for the period since the last inspection, including a best estimate of the beginning of each storm event, duration of each storm event and approximate amount of rainfall for each storm event in inches, and whether any discharges occurred.~~
 - ~~D. Weather information and a description of any discharges occurring at the time of inspection.~~
 - ~~E. Locations of:~~
 - ~~i. Discharges of sediment or other pollutants from site.~~
 - ~~ii. SCMs that need to be maintained.~~
 - ~~iii. SCMs that failed to operate as designed or proved inadequate for a particular location.~~
 - ~~iv. Where additional SCMs are needed that did not exist at the time of inspection.~~
 - ~~F. Corrective action required including any necessary changes to the SWP3 and implementation dates.~~
 - ~~G. For sites that will not be completed by October 1, a Pre-Winter Stabilization Meeting shall be held by the landowner and the developer, engineer and contractor of the project and the City prior to October 1, in order to plan and approve winter erosion and sediment controls as defined in the most current online edition of Rainwater and Land Development.~~
- ~~(3) Discharge locations shall be inspected to determine whether erosion and sediment control measures are effective in~~

preventing significant impacts to the receiving water resource or wetlands.

- (4) ~~Locations where vehicles enter or exit the site shall be inspected for evidence of off-site vehicle tracking.~~
- (j) ~~MAINTENANCE. The SWP3 shall be designed to minimize maintenance requirements. All SCMs shall be maintained and repaired as needed to ensure continued performance of their intended function until final stabilization. All sediment SCMs must be maintained in a functional condition until all up slope areas they control reach final stabilization. The owner shall provide a description of maintenance procedures needed to ensure the continued performance of SCMs and shall ensure a responsible party and adequate funding to conduct this maintenance, all as determined by the City of Brunswick Engineer.~~
- ~~When inspections reveal the need for repair, replacement, or installation of erosion and sediment control SCMs, the following procedures shall be followed:~~
- (1) ~~When SCMs require repair or maintenance. If an internal inspection reveals that a SCM is in need of repair or maintenance, with the exception of a sediment settling pond, it must be repaired or maintained within three (3) days of the inspection. Sediment settling ponds must be repaired or maintained within ten (10) days of the inspection.~~
- (2) ~~When SCMs fail to provide their intended function. If an internal inspection reveals that a SCM fails to perform its intended function as detailed in the SWP3 and that another, more appropriate control practice is required, the SWP3 must be amended and the new control practice must be installed within three (3) to ten (10) days of the inspection as determined by the City engineer or his/her designated site inspector.~~
- (3) ~~When SCMs depicted on the SWP3 are not installed. If an internal inspection reveals that a SCM has not been implemented in accordance with the schedule, the control practice must be implemented within ten (10) days from the date of the inspection. If the internal inspection reveals that the planned control practice is not needed, the record must contain a statement of explanation as to why the control practice is not needed.~~
- (k) (a) FINAL STABILIZATION. Final stabilization shall be determined by the City of Brunswick Engineer. Once a definable area has achieved final stabilization, the owner may note this on the SWP3 and no further inspection requirement applies to that portion of the site. Final stabilization also requires the installation of permanent (post-construction) stormwater control measures (SCMs). Obligations under this chapter shall not be completed until installation of post-construction SCMs is verified.
- (l) (b) DISPOSITION OF TEMPORARY PRACTICES. All temporary and permanent erosion and sediment control practices shall be disposed of within thirty days after final site stabilization is achieved or after the temporary practices are no longer needed, unless otherwise authorized by the City Engineering Department. Trapped sediment shall be permanently stabilized or removed to prevent further erosion.

(Ord. 23-17. Passed 4-10-17.)

1234.10 ABBREVIATED STORM WATER POLLUTION PREVENTION PLAN.

(a) In order to control sediment pollution of water resources, the owner shall submit an Abbreviated SWP3 in accordance with the requirements of this regulation.

(b) The Abbreviated SWP3 shall be certified by a Registered Professional Engineer, a Registered Professional Surveyor, certified Professional Erosion and Sediment Control Specialist, or a Registered Landscape Architect.

(c) The Abbreviated SWP3 shall include a minimum of the following SCMs. City of Brunswick may require other SCMs as site conditions warrant.

- (1) Construction Entrances: Construction entrances shall be built and shall serve as the only permitted points of ingress and egress to the development area. These entrances shall be built of a stabilized pad of aggregate stone or recycled concrete or cement sized greater than 2" in diameter, placed over a geotextile fabric, and constructed in conformance with specifications in the most recent edition of Rainwater and Land Development.
- (2) Concrete Truck Wash Out: The washing of concrete material into a street, catch basin, or other public facility or natural resource is prohibited. A designated area for concrete washout shall be indicated on the plan. Use for other waste and wastewater is prohibited.
- (3) Street Sweeping: Streets directly adjacent to construction entrances and receiving traffic from the development area, shall be cleaned daily as needed or when directed by the City Engineer or Service Director to remove sediment tracked off-site. If applicable, the catch basins on these streets nearest to the construction entrances shall be cleaned weekly.
- (4) Stabilization. The development area shall be stabilized as detailed in **Table 1**. ~~Table 4.~~

Table 1: ~~Table 4:~~ Permanent Stabilization

Area requiring stabilization	Time frame to apply erosion controls
Any disturbed area within 50 feet of a surface water of the state and not at final grade.	Within 2 days of the most recent disturbance if that area will remain idle for more than 14 days
For all construction activities, any disturbed area, including soil stockpiles, that will be dormant for more than 14 days but less than one year, and not within 50 feet of a stream.	Within 7 days of the most recent disturbance within the area.

Disturbed areas that will be idle over winter	Prior to November 1.
Areas at final grade	Within 7 days of reaching final grade or within 2 days of reaching final grade for areas within 50 feet of a surface water of the state.
Note: Where vegetative stabilization techniques may cause structural instability or are otherwise unobtainable, alternative stabilization techniques must be employed. These techniques may include mulching or erosion matting.	

- (5) Inlet Protection. Erosion and sediment control practices, such as boxed inlet protection, shall be installed to minimize sediment-laden water entering active storm drain systems, including rear yard inlets. Straw, hay bales, and filter socks are not acceptable forms of inlet protection.
- (6) Silt Fence and other Perimeter Controls: Silt fence and other perimeter controls approved by the City of Brunswick shall be used to protect adjacent properties and water resources from sediment discharged via sheet (diffused) flow. Silt fence shall be placed along level contours and the permissible drainage area is limited to those indicated in the Construction General Permit
~~Silt Fence and Other Perimeter Controls. Silt fence and other perimeter controls approved by the City shall be used to protect adjacent properties and water resources from sediment discharged via sheet (diffused) flow. Silt fence shall be placed along level contours and the permissible drainage area is limited to those indicated in Table 3 in 1234.09 of these regulations~~
- (7) Internal Inspection and Maintenance. All controls on the development area shall be inspected at least once every seven calendar days and within 24 hours after any storm event greater than one-half inch of rain per 24 hour period. Maintenance shall occur as detailed below:
 - A. When SCMs require repair or maintenance. If the internal inspection reveals that a SCM is in need of repair or maintenance, with the exception of a sediment-settling pond, it must be repaired or maintained within three (3) days of the inspection. Sediment settling ponds must be repaired or maintained within ten (10) days of the inspection.
 - B. When SCMs fail to provide their intended function. If the internal inspection reveals that a SCM fails to perform its intended function and that another, more appropriate SCM is required, the Abbreviated SWP3 must be amended and the new SCM must be installed within ten (10) days of the inspection.
 - C. When SCMs depicted on the Abbreviated SWP3 are not installed. If the internal inspection reveals that a SCM has not been implemented in accordance with the schedule, the SCM must be implemented within ten (10) days from the date of the inspection. If the inspection reveals that the planned SCM is not needed, the record must contain a statement of explanation as to why the SCM is not needed.

(8) Final Stabilization: Final stabilization shall be determined by the City of Brunswick Engineer. (Ord. 23-17. Passed 4-10-17.)

1234.11 FEES.

The SWP3 and Abbreviated SWP3 review, filing, and inspection fee reserve is part of a complete submittal and is required to be submitted to the City of Brunswick before the review process begins. Please consult with City of Brunswick Engineer for the current fee reserve schedule. At such time that the fee reserve balance falls below 35% of its original balance the owner may be required to deposit additional funds to cover the anticipated costs of future fees or return the reserve to the original balance as determined by the City Engineer. (Ord. 23-17. Passed 4-10-17.)

1234.12 BOND,

(a) If a SWP3 or Abbreviated SWP3 is required by this regulation, soil-disturbing activities shall not be permitted until either a Cash Bond, Performance Bond or Letter of Credit in the amount of \$1,500 for a single-family residential lot, or \$1,500 per acre for subdivisions, has been deposited with the City of Brunswick Finance Department. This bonding instrument must be in a form acceptable to the Law Director and shall be posted for the City of Brunswick to perform the obligations otherwise to be performed by the owner of the development area as stated in this regulation and to allow all work to be performed as needed in the event that the owner fails to comply with the provisions of this regulation. The bond shall be returned after all work required by this regulation has been completed and final stabilization has been reached, all as determined by the City Engineer.

(b) ~~The bond will be retained until all areas disturbed by construction activity are permanently stabilized. Where vegetative growth is used to achieve permanent stabilization, the area shall comply with final stabilization requirements in the Construction General Permit.~~

(c) No project subject to this regulation shall commence without a SWP3 or Abbreviated SWP3 approved by the City Engineer.

(d) Upon the failure of the owner and/or developer and/or contractor(s) to complete any work ordered by the City Engineer, the City may elect to contract with others or employ its own employees to remedy all or part of the said unfinished work and the owner and/or developer and/or contractor(s) shall be liable to the City of Brunswick for the cost of such work and for the cost to the City to collect its costs if not paid upon presentment. The City shall have the right to enter upon the disturbed lands to correct such failure and to abate any nuisance found. (Ord. 23-17. Passed 4-10-17.)

1234.13 ENFORCEMENT.

(a) If the City of Brunswick or its duly authorized representative determines that a violation of the rules adopted under this code exist, the City of Brunswick or representative may issue an immediate stop work order if the violator failed to obtain any federal, state, or local permit necessary for sediment and erosion control, earth movement, clearing, or cut and fill activity.

(b) All development areas are subject to external inspections by a representative of the City Engineer to ensure

compliance with the approved SWP3 or Abbreviated SWP3. All costs associated with such inspections shall be the responsibility of the owner and will be deducted from the fee reserve balance posted with the finance department.

(c) After each external inspection, City of Brunswick shall prepare and distribute a status report to the owner.

(d) If an external inspection determines that operations are being conducted in violation of the approved SWP3 or Abbreviated SWP3 the City of Brunswick may take action as detailed in Section 1234.14 of this regulation.

(Ord. 23-17. Passed 4-10-17.)

1234.14 VIOLATIONS.

(a) No person shall violate or cause or knowingly permit to be violated any of the provisions of this regulation, or fail to comply with any of such provisions or with any lawful requirements of any public authority made pursuant to this regulation, or knowingly use or cause or permit the use of any lands in violation of this regulation or in violation of any permit granted under this regulation.

(b) Upon notice, the City Manager and/or the City Engineer may suspend any active soil disturbing activity for a period not to exceed ninety (90) days and may require immediate erosion and sediment control measures whenever he or she determines that such activity is not meeting the intent of this regulation. Such notice shall be in writing, shall be given to the owner, and shall state the conditions under which work may be resumed. In instances, however, where the City Manager and/or the City Engineer finds that immediate action is necessary for public safety or the public interest, he or she may require that work be stopped upon verbal order pending issuance of the written notice.

(Ord. 23-17. Passed 4-10-17.)

1234.15 APPEALS.

Any person aggrieved by any order, requirement, determination, or any other action or inaction by the City of Brunswick in relation to this regulation may appeal to the court of common pleas. Such an appeal shall be made in conformity with O.R.C. Chapter 2506. Written notice of appeal shall be served on the City of Brunswick and a copy shall be provided to the Medina SWCD. (Ord. 23-17. Passed 4-10-17.)

1234.99 PENALTY.

(a) Any person, firm, entity or corporation; including but not limited to, the owner of the property, his agents and assigns, occupant, property manager, and any contractor or subcontractor who violates or fails to comply with any provision of this regulation is guilty of a misdemeanor of the third degree and shall be fined no more than five hundred dollars (\$500.00) or imprisoned for no more than sixty (60) days, or both, for each offense. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.

(b) The imposition of any other penalties provided herein shall not preclude the City of Brunswick instituting an appropriate action or proceeding in a Court of proper jurisdiction to prevent an unlawful development, or to restrain, correct, or abate a violation, or to require compliance with the provisions of this regulation or other applicable laws, ordinances, rules, or regulations, or the orders of the City of Brunswick.

(c) All expenses incurred by the City of Brunswick to initiate an enforcement action, implement a mitigating event, remediation of damages caused or resolve a violation shall be the responsibility of the owner shall be deducted from any funds or bonds on file with the Finance Department. (Ord. 23-17. Passed 4-10-17.)

1
CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 80-2022

BY: Mr. Smith, Mr. Abella, Mr. Capretta

AN ORDINANCE AMENDING CHAPTER 1234 OF THE CITY OF
BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: The proposed text amendments to Codified Ordinance Chapter 1234 are necessary to maintain compliance with the City's Municipal Separate Storm Sewer System (MS4) permit with the Ohio Environmental Protection Agency.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That City of Brunswick Codified Ordinance Chapter 1234 is hereby amended and replaced with the new text of Chapter 1234 as attached hereto as Exhibit "A" and incorporated herein by reference.

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 81-2022** - An ordinance amending Chapter 1236 of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: Section 1236 was last amended by City Council via Ordinance 24-17, passed on April 10, 2017.

PURPOSE AND EXPLANATION: The proposed text amendments to Section 1236 - Comprehensive Stormwater Management are necessary in order for the City to remain in compliance with our Municipal Separate Storm Sewer System (MS4) permit with the Ohio Environmental Protection Agency (EPA).

IMPLEMENTATION

SCHEDULE: First reading on September 12, 2022; then refer back to the Planning Commission for a public hearing.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CHAPTER 1236

Comprehensive Stormwater Management

- 1236.01 Purpose and scope.
- 1236.02 Definitions.
- 1236.03 Disclaimer of liability.
- 1236.04 **Conflicts, severability, nuisances and responsibility.**
- 1236.05 Development of Comprehensive Stormwater Management Plans.
- 1236.06 Application procedures.
- 1236.07 Compliance with State and Federal regulations.
- 1236.08 Comprehensive Stormwater Management Plans.
- 1236.09 Performance standards.
- 1236.10 Alternative actions.
- 1236.11 Easements.
- 1236.12 **Maintenance and final inspection approval.**
- 1236.13 On-going inspections.
- 1236.14 Fees.
- 1236.15 Bond.
- 1236.16 Installation of water quality best management practices.
- 1236.17 Violations.
- 1236.18 Appeals.
- 1236.99 Penalty.

CROSS REFERENCES

Erosion and sediment control - see P. & Z. Ch. 1234

1236.01 PURPOSE AND SCOPE.

(a) The purpose of this regulation is to establish technically feasible and economically reasonable stormwater management standards to achieve a level of stormwater quality and quantity control that will minimize damage to property and degradation of water resources and will promote and maintain the health, safety, and welfare of the citizens of the City of Brunswick:

(b) This regulation requires owners who develop or re-develop their property within the City of Brunswick to:

- (1) Control stormwater runoff from their property and ensure that all stormwater control measures (SCMs) are properly designed, constructed, and maintained.
- (2) Reduce water quality impacts to receiving water resources that may be caused by new development or redevelopment activities.
- (3) Control the volume, rate, and quality of stormwater runoff originating from their property so that surface water and ground water are protected, and flooding and erosion potential are not increased.
- (4) Minimize the need to construct, repair, and replace subsurface storm drain systems.
- (5) Preserve natural infiltration and ground water recharge, and maintain subsurface flow that replenishes water resources, except in slippage prone soils.
- (6) Incorporate stormwater quality and quantity controls into site planning and design at the earliest possible stage in the development process.
- (7) Reduce the expense of remedial projects needed to address problems caused by inadequate stormwater management.
- (8) Maximize use of SCMs that serve multiple purposes including, but not limited to, flood control, erosion control, fire protection, water quality protection, recreation, and habitat preservation.
- (9) Design sites to minimize the number of stream crossings and the width of associated disturbance in order to minimize the City of Brunswick's future expenses related to the maintenance and repair of stream crossings.
- (10) Maintain, promote, and re-establish conditions necessary for naturally occurring stream processes that assimilate pollutants, attenuate flood flows, and provide a healthy water resource.

(c) This regulation shall apply to all parcels used or being developed, either wholly or partially, for new or relocated projects involving highways and roads; subdivisions or larger common plans of development; industrial, commercial, institutional, or residential projects; building activities on farms; redevelopment activities; grading; and all other uses that are not specifically exempted in Section 1236.01.

(d) Public entities, including the State of Ohio, Medina County, and the City of Brunswick shall comply with this regulation for roadway projects initiated after March 10, 2006 and, to the maximum extent practicable, for projects initiated before that time.

(e) This regulation does not apply to activities regulated by, and in compliance with, the Ohio Agricultural Sediment Pollution Abatement Rules.

(f) This regulation does not require a Comprehensive Stormwater Management Plan for linear construction projects, such as pipeline or utility line installation, that do not result in the installation of impervious surface as determined by the City Engineer. Such projects must be designed to minimize the number of stream crossings and the width of disturbance. Linear construction projects must comply with the requirements of Chapter 1234 Erosion and Sediment Control.

(g) This regulation does not apply to construction or re-construction of stand-alone single family dwellings when the parcel is not part of an overall subdivision or is part of a subdivision that is in existence as of the adoption of this ordinance, unless otherwise required by the City Engineer.

(Ord. 24-17. Passed 4-10-17.)

1236.02 DEFINITIONS.

The definitions contained in Ohio Environmental Protection Agency ("Ohio EPA")'s Construction General Permit entitled "Authorization for Storm Water Discharges Associated with Construction Activity under the National Pollutant Discharge Elimination System" and Ohio EPA's Municipal Separate Storm Sewer (MS4) Permit entitled "Authorization for Small Municipal Separate Storm Sewer Systems to Discharge Stormwater Under the National Pollutant Discharge Elimination System" in effect at the time a permit is applied for under this chapter shall apply to this chapter and the following definitions shall also apply

For the purpose of this regulation, the following terms shall have the meaning herein indicated:

- (a) ACRE: A measurement of area equaling 43,560 square feet.
- (b) AS-BUILT SURVEY: A survey shown on a plan or drawing prepared by a Registered Professional Surveyor indicating the actual dimensions, elevations, and locations of any structures, underground utilities, swales, detention facilities, and sewage treatment facilities after construction has been completed.
- (c) CLEAN WATER ACT: Pub. L. 92-500, as amended Pub. L. 95-217, Pub. L. 95-576, Pub. L. 96-483, Pub. L. 97-117, and Pub. L. 100-4, 33 U.S.C. 1251 et. seq. Formally referred to as the Federal Water Pollution Control Act or the Federal Water Pollution Control Act Amendments of 1972.
- (d) CITY: The City of Brunswick, its designated representatives, boards, or commissions.
- (e) COMMUNITY: The City of Brunswick, its designated representatives, boards, or commissions.
- (f) COMPREHENSIVE STORMWATER MANAGEMENT PLAN: The written document and plans meeting the requirements of this regulation that sets forth the plans and practices to minimize stormwater runoff from a development area, to safely convey or temporarily store and release post-development runoff at an allowable rate to minimize flooding and stream bank erosion, and to protect or improve stormwater quality and stream channels.
- (g) CRITICAL STORM: A storm that is determined by calculating the percentage increase in volume of runoff by a proposed development area for the 1 year 24 hour event. The critical storm is used to calculate the maximum allowable stormwater discharge rate from a developed site.
- (h) CONSTRUCTION GENERAL PERMIT: The most recent General National Pollutant Discharge Elimination System (NPDES) permit for authorization of stormwater discharges associated with construction activities issued by Ohio EPA (Ohio EPA Permit #OHC000005 and its successors)
- (i) DEVELOPMENT AREA: A parcel or contiguous parcels owned by one person or persons, or operated as one development unit, and used or being developed for commercial, industrial, residential, institutional, or other construction or alteration that changes runoff characteristics.
- (j) DEVELOPMENT DRAINAGE AREA: A combination of each hydraulically unique watershed with individual outlet points on the development area.
- (k) DISTURBED AREA: An area of land subject to erosion due to the removal of vegetative cover and/or soil disturbing activities.
- (l) DRAINAGE: The removal of excess surface water or groundwater from land by surface or subsurface drains.
- (m) EROSION: The process by which the land surface is worn away by the action of wind, water, ice, gravity, or any combination of those forces.
- (n) EXTENDED DETENTION FACILITY: A stormwater control measure that replaces and/or enhances traditional detention facilities by releasing the runoff collected during a 0.75 inch or less rainfall events over at least 24 to 48 hours, retarding flow and allowing pollutants to settle within the facility.
- (o) FINAL STABILIZATION: All soil disturbing activities at the site have been completed and a uniform perennial vegetative cover with a density of at least 80% coverage for the area has been established or equivalent stabilization practices, such as the use of mulches or geotextiles, have been employed.
- (p) GRADING: The process in which the topography of the surface of the land is altered to a new slope.
- (q) GREEN INFRASTRUCTURE: Wet weather management approaches and technologies that utilize, enhance or mimic the natural hydrologic cycle processes of infiltration, evapotranspiration and reuse.
- (r) HYDROLOGIC UNIT CODE (HUC): a cataloging system developed by the United States Geological Survey and the Natural Resource Conservation Service to identify watersheds in the United States.
- (s) IMPERVIOUS COVER: Any surface that cannot effectively absorb or infiltrate water. This may include roads, streets, parking lots, rooftops, sidewalks, and other areas not covered by vegetation.
- (t) INFILTRATION CONTROL MEASURE: A stormwater control measure practice that does not discharge to a water resource during the stormwater quality event, requiring collected runoff to either infiltrate into the groundwater and/or be consumed by evapotranspiration, thereby retaining stormwater pollutants in the facility.
- (u) LARGER COMMON PLAN OF DEVELOPMENT: A contiguous area where multiple separate and distinct construction activities may be taking place at different times on different schedules under one plan.
- (v) LOW IMPACT DEVELOPMENT: Low-impact development (LID) is a site design approach, which seeks to integrate hydrologically functional design with pollution prevention measures to compensate for land development impacts on hydrology and water quality. LID's goal is to mimic natural hydrology and processes by using small-scale, decentralized practices that infiltrate, evaporate, detain, and transpire stormwater. LID stormwater control measures (SCMs) are uniformly and strategically located throughout the site.
- (w) MAXIMUM EXTENT PRACTICABLE (MEP): The level of pollutant reduction that operators of small municipal separate storm sewer systems regulated under 40 C.F.R. Parts 9, 122, 123, and 124, referred to as NPDES Stormwater Phase II, must meet.
- (x) MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4): A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) that are:
 - (1) Owned or operated by the federal government, state, municipality, township, county, district, or other public body (created by or pursuant to state or federal law) including a special district under state law such as a sewer district, flood control district or drainage districts, or similar entity, or a designated and approved

management agency under section 208 of the Clean Water Act that discharges into water resources;
and

- (2) Designed or used for collecting or conveying solely stormwater,
- (3) Which is not a combined sewer, and
- (4) Which is not a part of a publicly owned treatment works.
- (x) (y) NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES): A regulatory program in the Federal Clean Water Act that prohibits the discharge of pollutants into surface waters of the United States without a permit.
- (y) (z) NONSTRUCTURAL STORMWATER CONTROL MEASURE (SCM): Any technique that uses natural processes and features to prevent or reduce the discharge of pollutants to water resources and control stormwater volume and rate.
- (z) (aa) OHIO RAINWATER AND LAND DEVELOPMENT: Ohio's standards for stormwater management, land development, and urban stream protection. The most current edition of these standards shall be used with this regulation
- (aa) (bb) OWNER or OPERATOR: Any party associated with a construction project that meets either of the following two criteria:
 - (1) The party has operational control over construction plans and specifications, including the ability to make modifications to those plans and specifications; or
 - (2) The party has day-to-day operational control of those activities at a project which are necessary to ensure compliance with A Stormwater Pollution Prevention Plan (SWP3) for the site or other permit conditions (e.g. they are authorized to direct workers at a site to carry out activities required by the SWP3 or comply with other permit conditions.)
- (bb) (cc) POST-DEVELOPMENT: The conditions that exist following the completion of soil disturbing activity in terms of topography, vegetation, land use, and the rate, volume, quality, or direction of stormwater runoff.
- (cc) (dd) PRE-CONSTRUCTION MEETING: Meeting prior to construction between all parties associated with the construction of the project including government agencies, contractors and owners to review agency requirements and plans as submitted and approved.
- (dd) (ee) PRE-DEVELOPMENT: The conditions that exist prior to the initiation of soil disturbing activity in terms of topography, vegetation, land use, and the rate, volume, quality, or direction of stormwater runoff.
- (ee) (ff) PROFESSIONAL ENGINEER: A Professional Engineer registered in the State of Ohio with specific education and experience in water resources engineering, acting in conformance with the Code of Ethics of the Ohio State Board of Registration for Engineers and Surveyors.
- (ff) (gg) REDEVELOPMENT: Sites that have been previously developed where no post construction SCMs were installed shall either ensure a 20 percent net reduction of site impervious area, provide for treatment of at least 20 percent of the WQv, or a combination of the two. A one-for-one credit towards the 20 percent net reduction of impervious area can be obtained through the use of green roofs and/or pervious pavement. Where projects are a combination of new development and redevelopment, the total WQv that must be treated shall be calculated by a weighted average based on acreage with the new development at 100 percent WQv and redevelopment at 20 percent WQv.
- (gg) (hh) RIPARIAN AREA: Naturally vegetated land adjacent to any brook, creek, river, or stream having a defined bed and bank that, if appropriately sized, helps to stabilize streambanks, limit erosion, reduce flood size flows, and/or filter and settle out runoff pollutants, or performs other functions consistent with the purposes of this regulation.
- (hh) (ii) RIPARIAN AND WETLAND SETBACK: A designated transition area around water resources left in a natural, usually vegetated, state so as to protect the water resources from runoff pollution.
- (ii) (jj) RUNOFF: The portion of rainfall, melted snow, or irrigation water that flows across the ground surface and is eventually returned to water resources.
- (jj) (kk) SEDIMENT: The soils or other surface materials that can be transported or deposited by the action of wind, water, ice, or gravity as a product of erosion.
- (kk) (ll) SEDIMENTATION: The deposition of sediment in water resources.
- (ll) (mm) SITE OWNER or OPERATOR: Any individual, corporation, firm, trust, commission, board, public or private partnership, joint venture, agency, unincorporated association, municipal corporation, county or state agency, the federal government, other legal entity, or an agent thereof that is responsible for the overall construction site.
- (mm) (nn) SOIL DISTURBING ACTIVITY: Clearing, grading, excavating, filling, or other alteration of the earth's surface where natural or human made ground cover is destroyed and that may result in, or contribute to, increased stormwater quantity and/or decreased stormwater quality.
- (nn) (oo) STABILIZATION: The use of Stormwater Control Measures that reduce or prevent soil erosion by stormwater runoff, trench dewatering, wind, ice, gravity, or a combination thereof.
- (oo) (pp) STORMWATER: Defined at 40 CFR 122.26(b)(13) and means stormwater runoff, snow melt runoff and surface runoff and drainage.
- (pp) (qq) STORMWATER CONTROL MEASURE (SCM): A structure or area designed to remove pollutants from stormwater and/or reduce stormwater flow rates. SCMs are a subset of Best Management Practices (BMPs) as defined in the Construction General Permit.

~~STORMWATER CONTROL MEASURE (SCM): Schedule of activities, prohibitions of practices, operation and maintenance procedures, treatment requirements, and other management practices (both structural and non-structural) to prevent or reduce the pollution of water resources and to control stormwater volume and rate. This includes practices to control runoff, spillage or leaks, sludge or waste disposal, or drainage from raw material storage.~~

~~For guidance, please see U.S. EPA's National Menu of SCMs at <http://water.epa.gov/polwaste/npdes/swbmp/index.cfm>.~~

- ~~(qq)~~ ~~(rr)~~ **STRUCTURAL STORMWATER CONTROL MEASURE (SCM):** Any constructed facility, structure, or device that prevents or reduces the discharge of pollutants to water resources and controls stormwater volume and rate.
- ~~(rr)~~ ~~(ss)~~ **SURFACE WATER OF THE STATE:** Also Water Resource. Any stream, lake, reservoir, pond, marsh, wetland, or other waterway situated wholly or partly within the boundaries of the state, except those private waters which do not combine or affect a junction with surface water. Waters defined as sewerage systems, treatment works or disposal systems in Section 6111.01 of the Ohio Revised Code are not included.
- ~~(ss)~~ ~~(tt)~~ **TOTAL MAXIMUM DAILY LOAD:** The sum of the existing and/or projected point source, nonpoint source, and background loads for a pollutant to a specified watershed, water body, or water body segment. A TMDL sets and allocates the maximum amount of a pollutant that may be introduced into the water and still ensures attainment and maintenance of water quality standards.
- ~~(tt)~~ ~~(uu)~~ **WATER QUALITY VOLUME:** "Water Quality Volume (WQv)" means the volume of stormwater runoff which must be captured and treated prior to discharge from the developed site after construction is complete. WQv is based on the expected runoff generated by the mean storm precipitation volume from post-construction site conditions at which rapidly diminishing returns in the number of runoff events captured begins to occur.
- ~~(uu)~~ ~~(vv)~~ **WATER RESOURCE:** Also SURFACE WATER OF THE STATE. Any stream, lake, reservoir, pond, marsh, wetland, or waterway situated wholly or partly within the boundaries of the state, except those private waters which do not combine or affect a junction with surface water. Waters defined as sewerage systems, treatment works or disposal systems in Section 6111.01 of the Ohio Revised Code are not included.
- ~~(vv)~~ ~~(ww)~~ **WATER RESOURCE CROSSING:** Any bridge, box, arch, culvert, truss, or other type of structure intended to convey people, animals, vehicles, or materials from one side of a watercourse to another. This does not include private, non-commercial footbridges or pole mounted aerial electric or telecommunication lines, nor does it include below grade utility lines.
- ~~(www)~~ ~~(xx)~~ **WATERSHED:** The total drainage area contributing stormwater runoff to a single point.
- ~~(xx)~~ ~~(yy)~~ **WETLAND:** Those areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions, including swamps, marshes, bogs, and similar areas (40 CFR 232, as amended).
- ~~(yy)~~ ~~(zz)~~ **WETLAND CONSULTANT:** Individuals competent in the areas of botany, hydric soils and wetland hydrology that provide professional services or advice, and meet the education and professional experience requirements as required by the Society of Professional Wetland Scientists.

(Ord. 24-17. Passed 4-10-17.)

1236.03 DISCLAIMER OF LIABILITY.

- (a) Compliance with the provisions of this regulation shall not relieve any person from responsibility for damage to any person otherwise imposed by law. The provisions of this regulation are promulgated to promote the health, safety, and welfare of the public and are not designed for the benefit of any individual or any particular parcel of property.
- (b) By approving a Comprehensive Stormwater Management Plan under this regulation, the City of Brunswick does not accept responsibility for the design, installation, and operation and maintenance of SCMs. **(Ord. 24-17. Passed 4-10-17.)**

1236.04 CONFLICTS, SEVERABILITY, NUISANCES AND RESPONSIBILITY.

- (a) ~~Where this regulation is in conflict with other provisions of law or ordinance or requirements in the Construction General Permit, the most restrictive provisions, as determined by the City of Brunswick, shall prevail.~~
~~Where this regulation is in conflict with other provisions of law or ordinance, the most restrictive provisions, as determined by the City Engineer, shall prevail.~~
 - (b) If any clause, section, or provision of this regulation is declared invalid or unconstitutional by a court of competent jurisdiction, the validity of the remainder shall not be affected thereby.
 - (c) This regulation shall not be construed as authorizing any person to maintain a nuisance on their property, and compliance with the provisions of this regulation shall not be a defense in any action to abate such a nuisance.
 - (d) Failure of the City of Brunswick to observe or recognize hazardous or unsightly conditions or to recommend corrective measures shall not relieve the site owner from the responsibility for the condition or damage resulting therefrom, and shall not result in the City of Brunswick, its officers, employees, or agents being responsible for any condition or damage resulting therefrom.
- (Ord. 24-17. Passed 4-10-17.)**

1236.05 DEVELOPMENT OF COMPREHENSIVE STORM WATER MANAGEMENT PLANS.

- (a) This regulation requires that a Comprehensive Stormwater Management Plan be developed and implemented for all commercial and industrial site development and all soil disturbing activities disturbing one (1) or more acres of total land, or less than one (1) acre if part of a larger common plan of development or sale disturbing one (1) or more acres of total land, and on which any regulated activity of Section 1236.01 (C) is proposed. The City Engineer reserves the right to require a comprehensive stormwater management plan on sites disturbing less than 1 acre.
 - (b) The City of Brunswick shall administer this regulation, shall be responsible for determination of compliance with this regulation, and shall issue such notices and orders as may be necessary. The City of Brunswick may consult with the Medina County SWCD, state agencies, private engineers, stormwater districts, or other technical experts as necessary in reviewing the Comprehensive Stormwater Management Plan. Any and all fees or expenses incurred by the City of Brunswick to administer or enforce this ordinance shall be the responsibility of the owner.
- (Ord. 24-17. Passed 4-10-17.)**

1236.06 APPLICATION PROCEDURES.

- (a) Pre-Application Meeting: The owner is encouraged to schedule a meeting with the City Engineer or his or her designated representative to:
 - (1) Discuss the proposed project;
 - (2) Review the requirements of this Chapter;

- (3) Identify unique aspects of the project that must be addressed during the review process;
- (4) Establish a preliminary review and approval schedule.
- (5) It is encouraged that this meeting occurs with the Planning Commission pre-application meeting.
- (6) Currently, the application for the CSWM is the current Planning Commission Application Form that can be picked up by the Planning Commission Clerk.

(b) Preliminary Comprehensive Stormwater Management Plan: The owner shall submit two (2) sets of a Preliminary Comprehensive Stormwater Management Plan (Preliminary Plan) and the applicable fees to the City Finance Department. The Preliminary Plan shall show the proposed property boundaries, setbacks, dedicated open space, public roads, water resources, stormwater control facilities, and easements in sufficient detail and engineering analysis to allow the City Engineer to determine if the site is laid out in a manner that meets the intent of this regulation and if the proposed SCMs are capable of controlling runoff from the site in compliance with this regulation. The owner shall submit two (2) sets of the Preliminary Plan and applicable fees as follows:

- (1) For subdivisions: In conjunction with the submission of the preliminary plat.
- (2) For other construction projects: In conjunction with the application for a building permit.
- (3) For general clearing projects: Prior to commencement of any clearing/demolition activities or in conjunction with the application for a permit.

(c) Final Comprehensive Stormwater Management Plan: The owner shall submit two (2) sets of a Final Comprehensive Stormwater Management Plan (Final Plan) and the applicable fees to the Finance Department conjunction with the submittal of the preliminary plat and improvement plans. The Final Plan shall meet the requirements of Section 1236.08 and shall be approved by the City Engineer prior to approval of the final plat and/or before issuance of a building permit by the Building Inspector.

(d) Review and Comment: The City Engineer shall review the Preliminary and Final Plans submitted, and shall approve or return for revisions with comments and recommendations for revisions. A Preliminary or Final Plan rejected because of deficiencies shall receive a narrative report stating specific problems and the procedures for filing a revised Preliminary or Final Plan.

(e) Approval Necessary: Land clearing and soil-disturbing activities shall not begin and building permits shall not be issued without an approved Comprehensive Stormwater Management Plan.

(f) Sublots Will Not Proceed: Comprehensive Stormwater Management Plans for individual sublots in a subdivision will not be approved and building permits will not be issued unless the larger common plan of development or sale containing the subplot is in compliance with this regulation.

(g) Valid for Two Years: Approvals issued in accordance with this regulation shall remain valid for two (2) years from the date of approval or as stipulated in the Construction General Permit.

~~(g) Valid for Two Years: Approvals issued in accordance with this regulation shall remain valid for two (2) years from the date of approval.~~

(Ord. 24-17. Passed 4-10-17.)

1236.07 COMPLIANCE WITH STATE AND FEDERAL REGULATIONS.

Approvals issued in accordance with this regulation do not relieve the owner of responsibility for obtaining all other necessary permits and/or approvals from other federal, state, and/or county agencies. If requirements vary, the most restrictive shall prevail. These permits may include, but are not limited to, those listed below. Owners are required to show proof of compliance with these regulations before the City of Brunswick will issue a building or zoning permit.

- (a) Ohio Environmental Protection Agency (Ohio EPA) National Pollutant Discharge Elimination System (NPDES)
Permits authorizing stormwater discharges associated with construction activity or the most current version thereof: Proof of compliance with these requirements shall be the owner's Notice of Intent (NOI) number from Ohio EPA, a copy of the Ohio EPA Director's Authorization Letter for the NPDES Permit, or a letter from the site owner certifying and explaining why the NPDES Permit is not applicable.
- (b) Section 401 of the Clean Water Act: Proof of compliance shall be a copy of the Ohio EPA Water Quality Certification application tracking number, public notice, project approval, or a letter from the site owner certifying that a qualified professional has surveyed the site and determined that Section 401 of the Clean Water Act is not applicable. Wetlands, and other waters of the United States, shall be delineated by protocols accepted by the U.S. Army Corps of Engineers at the time of application of this regulation.
- (c) Ohio EPA Isolated Wetland Permit: Proof of compliance shall be a copy of Ohio EPA's Isolated Wetland Permit application tracking number, public notice, project approval, or a letter from the site owner certifying that a qualified professional has surveyed the site and determined that Ohio EPA's Isolated Wetlands Permit is not applicable. Isolated wetlands shall be delineated by protocols accepted by the U.S. Army Corps of Engineers at the time of application of this regulation.
- (d) Section 404 of the Clean Water Act: If an Individual Permit is required for the development project, proof of compliance shall be a copy of the U.S. Army Corps of Engineers Individual Permit application, public notice, or project approval. If an Individual Permit is not required, the site owner shall submit proof of compliance with the U.S. Army Corps of Engineer's Nationwide Permit Program. This shall include one of the following:
 - (1) A letter from the site owner certifying that a qualified Professional Wetland Consultant has surveyed the site and found no waters of the United States.
 - (2) A site plan showing that any proposed fill of waters of the United States conforms to the general and special conditions specified in the applicable Nationwide Permit. Wetlands, and other waters of the United States, shall be delineated by protocols accepted by the U.S. Army Corps of Engineers at the time of application of this regulation.
- (e) Ohio Dam Safety Law: Proof of compliance shall be a copy of the ODNR Division of Soil and Water Resources permit application tracking number, a copy of the project approval letter from the ODNR Division of Soil and Water Resources, or a letter from the site owner certifying and explaining why the Ohio Dam Safety Law is not applicable.

1236.08 COMPREHENSIVE STORM WATER MANAGEMENT PLANS.

(a) Comprehensive Stormwater Management Plan Required. The applicant shall develop a Comprehensive Stormwater Management Plan describing how the quantity and quality of stormwater will be managed after construction is completed for every discharge from the site and/or into a water resource or small municipal separate storm sewer system (MS4). Comprehensive Stormwater Management Plan must meet the requirements in the Construction General Permit and these regulations:

~~Comprehensive Stormwater Management Plan Required: The owner shall develop a Comprehensive Stormwater Management Plan describing how the quantity and quality of stormwater will be managed after construction is completed for every discharge from the site and/or into a water resource or small municipal separate storm sewer system (MS4). The Plan will illustrate the type, location, and dimensions of every structural and non-structural SCM incorporated into the site design, and the rationale for their selection. The rationale must address how these SCMs will address flooding within the site as well as flooding that may be caused by the development upstream and downstream of the site. The rationale will also describe how the SCMs minimize impacts to the physical, chemical, and biological characteristics of on-site and downstream water resources and, if necessary, correct current degradation of water resources that is occurring or take measures to prevent predictable degradation of water resources.~~

(b) Preparation by Professional Engineer: The Comprehensive Stormwater Management Plan shall be prepared by a Registered Professional Engineer registered in the state of Ohio and include supporting calculations, plan sheets, and design details. To the extent necessary, as determined by the City Engineer, a site survey shall be performed by a Registered Professional Surveyor registered in the state of Ohio to establish boundary lines, measurements, or land surfaces.

(c) Community Procedures: The City Engineer shall prepare and maintain procedures providing specific criteria and guidance to be followed when designing the stormwater management system for the site. These procedures may be updated from time to time, at the discretion of the City Engineer based on improvements in engineering, science, monitoring, and local maintenance experience. The City Engineer shall make the final determination of whether the SCMs proposed in the Comprehensive Stormwater Management Plan meet the requirements of this regulation. The City Engineer may also maintain a list of acceptable SCMs that meet the criteria of this ordinance to be used in the City of Brunswick.

(d) Contents of the Comprehensive Stormwater Management Plan: The Comprehensive Stormwater Management Plan must contain all elements and meet all requirements specified in the Construction General Permit and the following requirements: (Where there are conflicts the most restrictive provisions, as determined by the City of Brunswick shall prevail)

~~Contents of Comprehensive Stormwater Management Plan: The Comprehensive Stormwater Management Plan shall contain an application, narrative report, construction site plan sheets, a long-term Inspection and Maintenance Plan and Inspection and Maintenance Agreement, and a site description with the following information provided:~~

(1) Site description:

- A. A description of the nature and type of the construction activity (e.g. residential, shopping mall, highway, etc.).
- B. Total area of the site and the area of the site that is expected to be disturbed (i.e. grubbing, clearing, excavation, filling or grading, including off-site borrow areas).
- C. A description of prior land uses at the site.
- D. An estimate of the impervious area and percent of imperviousness created by the soil-disturbing activity at the beginning and at the conclusion of the project.
- E. Existing data describing the soils throughout the site, including soil map units, series, complexes, association, hydrologic soil group, porosity, infiltration characteristics, depth to groundwater, depth to bedrock, and any impermeable layers.
- F. If available, the quality of any known pollutant discharge from the site such as that which may result from previous contamination caused by prior land uses.
- G. The location and name of the immediate receiving stream or surface water(s) and the first subsequent receiving water(s).
- H. If applicable, identify the point of discharge to a municipal separate storm sewer system and the location where that municipal separate storm sewer system ultimately discharges to a stream, lake, or wetland. The location and name of the immediate receiving stream or surface water(s) and the first subsequent receiving water(s) and the aerial extent and description of wetlands or other special aquatic sites at or near the site which will be disturbed or which will receive discharges from disturbed areas of the project.
- I. The aerial (plan view) extent and description of water resources at or near the site that will be disturbed or which will receive discharges from disturbed areas of the project.
- J. TMDLs applicable for the watershed that the construction site is located in has to demonstrate that the appropriate SCMs have been selected to address the TMDLs for that watershed. The TMDL information for all watersheds in the State of Ohio can be found on the Ohio EPA Nonpoint Source Pollution Control Program Website.
- K. For each SCM, identify the drainage area, percent impervious cover within the drainage area, runoff coefficient for water quality volume, peak discharge, and the time of concentration for each subwatershed per Appendix 1 of Ohio's stormwater manual, Ohio Rainwater and Land Development. Pervious and impervious areas should be treated as separate subwatersheds unless allowed at the discretion of the City Engineer. Identify the SCM surface area, discharge and dewatering time, outlet type and dimensions. Each SCM shall be designated with an individual identification number.
- L. An implementation schedule which describes the sequence of major soil-disturbing operations (i.e., grubbing, excavating, grading, utilities and infrastructure installation) and the implementation of erosion and sediment controls to be employed during each operation of the sequence. The SWP3 shall clearly describe for each major construction activity (a) appropriate control measures and the

general timing (or sequence) during the construction process that the measures will be implemented; and (b) which contractor is responsible for implementation (e.g., contractor A will clear land and install perimeter controls and contractor B will maintain perimeter controls until final stabilization).

- M. For subdivided developments where the SWP3 does not call for a centralized sediment control capable of controlling multiple individual lots, a detail drawing of a typical individual lot showing standard individual lot erosion and sediment control practices.
 - N. The location of any areas on the site located within a Special Flood Hazard Area as defined by current Flood Insurance Rate Maps published by the Federal Emergency Management Agency.
 - O. Location and description of any stormwater discharges associated with dedicated asphalt and dedicated concrete plants associated with the development area and the stormwater control measures to address pollutants in these stormwater discharges.
- (2) Site map showing:
- A. Limits of soil-disturbing activity on the site.
 - B. Soils map units for the entire site, including locations of unstable or highly erodible soils.
 - C. Existing and proposed one-foot (1') contours. This must include a delineation of drainage watersheds expected before, during, and after major grading activities as well as the size of each drainage watershed in acres.
 - D. Water resource locations including springs, wetlands, streams, lakes, water wells, and associated setbacks on or within 200 feet of the site, including the boundaries of wetlands or streams and first subsequent named receiving water(s) the owner intends to fill or relocate for which the owner is seeking approval from the Army Corps of Engineers and/or Ohio EPA.
 - E. Existing and planned locations of buildings, roads, parking facilities, and utilities.
 - F. The location of any in-stream activities including stream crossings.
 - G. The location of all erosion and sediment control practices, including the location of areas likely to require temporary stabilization during the course of site development.
 - H. Sediment ponds, including their sediment settling volume and contributing drainage area. When drainage areas are predicted to change throughout active construction (e.g., when temporary diversions are utilized), applicable sediment storage zone and dewatering zone volumes shall be designed for the largest anticipated drainage area, and dewatering orifices shall be designed for the smallest anticipated drainage area.
 - I. The location of designated stoned construction entrances where the vehicles will ingress and egress the construction site.
- (3) Contact information: Company name and contact information as well as contact name, addresses, and phone numbers for the following:
- A. The Professional Engineer who prepared the Comprehensive Stormwater Management Plan.
 - B. The site owner.
- (4) Phase, if applicable, of the overall development plan.
- (5) List of subplot numbers if project is a subdivision.
- (6) Ohio EPA NPDES Permit Number and other applicable state and federal permit numbers, if available, or status of various permitting requirements if final approvals have not been received.
- (7) Location, including complete site address and subplot number if applicable.
- (8) Location of any easements or other restrictions placed on the use of the property.
- (9) A site plan sheet showing:
- A. The location of each proposed post-construction SCMs.
 - B. The geographic coordinates (latitude and longitude) of the site AND each proposed SCM.
It is preferred that the entire site be shown on one plan sheet to allow a complete view of the site during plan review. If a smaller scale is used to accomplish this, separate sheets providing an enlarged view of areas on individual sheets should also be provided.
- (10) An Inspection and Maintenance Agreement binding on the owner and all subsequent owners of lands served by the system of SCMs designed for the site. Such Agreements between the City and the Owner shall be stand-alone documents, shall include all post-construction SCMs, shall be recorded with the deed of the property(s) within the site, and shall provide and stipulate the following:
- A. The location of each SCM, including those SCMs permitted to be located in, or within 50 feet of, water resources and identification of the drainage area served by each SCM.
 - B. The method of funding long-term maintenance and inspections of all SCMs.
 - C. Features of the design that facilitate maintenance of the practice. Include plan for providing area for dewatering of dredged sediment, or the need to truck sediment directly from the site.
 - D. A schedule for regular maintenance for each aspect of the stormwater management system and description of routine and non-routine maintenance tasks to ensure continued performance of the system as is detailed in the approved Comprehensive Stormwater Management Plan. This schedule may include additional standards, as required by the City Engineer, to ensure continued performance of SCMs permitted to be located in, or within 50 feet of, water resources.
 - E. Additional standards, as required by the City Engineer, to ensure continual performance of stormwater management practices permitted to be located in, or within 50 feet of, water resources.
 - F. Identification of the landowner(s), organization, or entity responsible for long-term maintenance, including repairs, of the SCMs.
 - G. The location and documentation of all access and maintenance easements on the property.
 - H. The landowner(s), organization, or municipality shall maintain SCMs in accordance with this regulation.
 - I. A prohibition on alteration of the practice without prior written approval from the City Engineer.

- J. The location and documentation of all access and maintenance easements on the property that allows the City of Brunswick access to the SCM at reasonable times for inspections to document the condition of the practice and to ensure it is functioning as originally designed and approved.
- K. Permission for City of Brunswick to enter upon the property and take whatever action is deemed necessary to maintain facilities that do not perform as specified in the Inspection and Maintenance Agreement, and to be reimbursed by the property owner(s) served by the facility for all expenses incurred within 10 days of receipt of invoice from the City of Brunswick.
- L. A release of the City of Brunswick from all damages, accidents, casualties, occurrences, or claims that might arise or be asserted against said parties from the construction, presence, existence, or maintenance of the SCMs.
- M. Alteration or termination of these stipulations is prohibited. The applicant owner must provide a draft of this Inspection and Maintenance Agreement as part of the Comprehensive Stormwater Management Plan submittal. Once a draft is approved, a recorded copy of the Agreement must be submitted to the City of Brunswick to receive final inspection approval of the site.
- N. Annual Inspection. There will be an annual inspection of all SCMs indicated in the CSWM. A SCM, in this case, shall be considered all stormwater facilities used for the purpose of water quality as decided upon by the City Engineer. Examples of SCMs requiring annual inspections are wet ponds, dry ponds, sand filters, bio-swales, and constructed wetlands. The City Engineer may require inspections to be performed more regularly if deemed necessary.
 - 1. The landowner(s) or organization shall use a stormwater certified person (e.g., P.E., CESSWI, CPESC), as approved by the City Engineer, for annual stormwater inspections.
 - 2. The Stormwater Inspector shall use the SCM checklists available from the City Engineer.
 - 3. It is deemed a violation of this Section if the City does not receive the annual inspection report before August 1 of each year. In such an event, the City has the authority to enter upon the property to conduct any inspections as necessary to verify that the SCMs are being operated and maintained in accordance with this Chapter and charge the responsible party accordingly. Any accounts that are over 30 days delinquent may be certified to the County Auditor, who shall then place the same on the tax duplicate of the County, with interest as allowed by law, to be collected as taxes are collected.
- O. Annual Report. Following the annual inspection, the landowner(s) or organization shall submit an annual stormwater report to the City Engineer. This report shall contain the following:
 - 1. The annual inspection form by a stormwater certified person;
 - 2. Listing of all corrective actions coming from the annual inspection listed as either high priority or normal priority;
 - 3. Records of all regular maintenance performed throughout the year;
 - 4. Records of normal priority corrective actions from the previous year;
 - 5. Contact information of party submitting report.
 - 6. The City shall maintain public records of these annual stormwater reports for a period of five years.
 - 7. The City Engineer, or his designated appointee, will inspect all SCMs every five years to ensure the integrity of the annual inspections.
- P. Corrective Actions. Corrective actions created by the annual inspection report shall be listed as either high priority or normal priority.
 - 1. High priority items shall be corrected within three months of the date of the inspection report unless allowed further time by the City Engineer. The certified Stormwater Inspector shall submit a letter to the City Engineer when any high priority item is completed so that the City Engineer can personally inspect.
 - 2. Normal priority items shall be corrected before the next annual inspection and will be listed in the next annual stormwater report.
 - 3. The City is authorized to enter upon the property and to perform the corrective actions identified in the inspection report if the landowner(s) or organization responsible for maintenance does not make the required corrections in the specified time period. In addition to any other penalty provided for in this Chapter, the City shall be reimbursed by the landowner(s) or organization responsible for maintenance for all expenses incurred within ten days of receipt of invoice from the City.
- (11) Inspection and Maintenance Plan: This plan will meet the requirements of the Construction General Permit and will be developed by the applicant and reviewed by the City Engineer. Maintenance requirements of each SCM during and after construction should be included. Once the Inspection and Maintenance Plan is approved, a recorded copy of the plan must be provided to the property owner or association that will be responsible for long-term operations and maintenance of the BMP and submitted to the City.
- (14) (12) Required calculations: Projected stormwater runoff flows, volumes, and timing into and through all SCMs, and the underlying assumptions and hydrologic and hydraulic methods and parameters, under pre- and post-development land use conditions, for flood control, channel protection, and water quality as required in Section 1236.09 of this regulation. Include critical storm determination and demonstrate that the runoff from offsite areas have been considered in the calculations.
- (42) (13) List of all contractors and subcontractors before construction: Prior to construction or before the pre-construction meeting, provide the list of all contractors and subcontractors and their names, addresses, and phones involved with the implementation of the Comprehensive Stormwater Management Plan including a written document containing signatures of all parties as proof of acknowledgment that they have reviewed and understand the requirements and responsibilities of the Comprehensive Stormwater Management Plan.

- (14) Existing and proposed drainage patterns: The location and description of existing and proposed drainage patterns and SCMs, including any related SCMs beyond the development area and the larger common development area.
- (15) For each SCM to be employed on the development area, include the following:
- A. Location and size, including detail drawings, maintenance requirements during and after construction, and design calculations, all where applicable.
 - B. Final site conditions including stormwater inlets and permanent nonstructural and structural SCMs. Details of SCMs shall be drawn to scale and shall show volumes and sizes of contributing drainage areas.
 - C. Any other structural and/or non-structural SCMs necessary to meet the design criteria in this regulation and any supplemental information requested by the City Engineer.
 - D. Each SCM shall be designated with an individual identification number.
- (Ord. 24-17. Passed 4-10-17.)

1236.09 PERFORMANCE STANDARDS.

(a) Stormwater Design General Information. No person shall develop any real property or connect or cause to be connected any building or other structure, either directly or indirectly, with a drain for the removal of surface, roof, ground or other water to be discharged into a ditch, swale, waterway, stream or an existing storm drainage system for such real property, without complying with the performance standards and paying the charges set forth in this chapter.

(b) General: All components of the stormwater system, including SCMs for storage, treatment and control, and conveyance facilities, shall be designed to prevent structure flooding during the 100-year, 24-hour storm event; to maintain predevelopment runoff patterns, flows, and volumes; and to meet the following criteria:

- (1) Integrated practices that minimize degradation of water resources. The SCMs shall function as an integrated system that controls flooding and minimizes the degradation of the physical, biological, and chemical integrity of the water resources receiving stormwater discharges from the site. Acceptable SCMs shall:
 - A. Not disturb riparian areas, unless the disturbance is intended to support a watercourse restoration project.
 - B. Maintain predevelopment hydrology and groundwater recharge on as much of the site as practicable.
 - C. Only install new impervious surfaces and compact soils where necessary to support the future land use.
 - D. Compensate for increased runoff volumes caused by new impervious surfaces and soil compaction by reducing stormwater peak flows to less than predevelopment levels.
 - E. Be designed according to the methodology included in the most current edition of Ohio Rainwater and Land Development or another design manual acceptable for use by the City and Ohio EPASCMs that meet the criteria in this regulation, and additional criteria required by the City Engineer, shall comply with this regulation. Owners may propose alternative practices if they demonstrate to the satisfaction of the City Engineer that these practices also meet the above criteria.
- (2) SCMs designed for final use: SCMs shall be designed to achieve the stormwater management objectives of this regulation, to be compatible with the proposed post-construction use of the site, to protect the public health, safety, and welfare, and to function safely with routine maintenance.
- (3) Stormwater management for all lots: Areas developed for a subdivision, as defined in Section 1220.06 (b)(30), shall provide stormwater management and water quality controls for the development of all subdivided lots. This shall include provisions for lot grading and drainage that prevent structure flooding during the 100-year, 24-hour storm; and maintain, to the extent practicable, the pre-development runoff patterns, volumes, and peaks from each lot.
- (4) Stormwater facilities in water resources: SCMs shall not be constructed in water resources unless the owner obtains all appropriate permits from the Ohio EPA, the U.S. Army Corps, and other applicable federal, state, and local agencies, and the activity is in compliance with Chapter 1234 Erosion and Sediment control requirements and the City of Brunswick's future riparian setback requirements, after they have been adopted, all as determined by the City Engineer.
- (5) Stormwater facilities in the floodplain: Stormwater facilities constructed, manufactured or otherwise, that provide treatment of the water quality volume (see Table 4, Section 1236.09), detention, retention, and/or infiltration, and all related activities, shall not be constructed in any special flood hazard area, as defined in Chapter 1467 Flood Damage Prevention.
- (6) Stormwater ponds and surface conveyance channels: All stormwater pond and surface conveyance designs must provide a minimum of one (1) foot freeboard above the projected peak stage within the facility during the 100-year, 24-hour storm. When designing stormwater ponds and conveyance channels, the owner shall consider public safety as a design factor and alternative designs must be implemented where site limitations would preclude a safe design.
- (7) Exemption: The site where soil-disturbing activities are conducted shall be exempt from the requirements of Section 1236.09 if it can be shown to the satisfaction of the City Engineer that the site is part of a larger common plan of development where the stormwater management requirements for the site are provided by an existing SCM, or if the stormwater management requirements for the site are provided by practices defined in a regional or local stormwater management plan approved by the City Engineer.
- (8) Maintenance: All SCMs shall be maintained in accordance with the Inspection and Maintenance Plan and Agreements approved by the City Engineer as detailed in Section 1236.08.
- (9) Agreements with Sub-dividers or Developers. A sub-divider or developer shall be required to construct an on-site SCM for the purposes of water quality and water retention approved by the City Engineer. The combination of stormwater quality and quantity requirements for two or more developments may be placed into one detention basin to be located at a strategic site given that a separate agreement with all parties is developed. The City shall enter into an agreement with the sub-divider or developer, to be approved by Council, containing the following conditions:
 - A. The sub-divider of a major subdivision shall require the formation of a homeowners' association, which shall

assume responsibility for all maintenance, upkeep, repair, replacement and management of the SCM. In other developments, the sub-divider or developer shall make provisions acceptable to the City for maintenance of the SCM area as stated in Section 1236.10. Easements shall be granted to the City for access to and maintenance of the stormwater management area.

B. If more than one development is to use a single SCM, a separate association of all members using that SCM shall be formed. This association will be held responsible for all future maintenance and repairs of the SCM as stated in this Chapter.

C. The sub-divider or developer shall be exempt from the application of this Section only if authorized by the City Engineer.

D. Where a sub-divider or developer is exempt from the provisions of this Section, that sub-divider or developer shall comply with and pay fees in accordance with this Chapter, governing subdivisions and development prior to the effective date of this Section.

E. All SCMs will be placed within blocks and/or easements to allow City access (See Section 1236.11).

(10) Preservation of Existing Natural Drainage: SCMs that preserve and/or improve the existing natural drainage shall be used to the maximum extent practicable. Such SCMs may include minimizing site grading and compaction; protecting and/or restoring water resources, riparian areas, and existing vegetation and vegetative buffer strips; phasing of construction operations in order to minimize the amount of disturbed land at any one time, and designation of tree preservation areas or other protective clearing and grubbing practices; and maintaining unconcentrated stormwater runoff to and through these areas. Post-construction stormwater practices shall provide perpetual management of runoff quality and quantity so that a receiving stream's physical, chemical and biological characteristics are protected and ecological functions are maintained.

(11) Preservation of Wetland Hydrology: Concentrated stormwater runoff from SCMs to wetlands shall be converted to diffuse flow before the runoff enters a wetland(s) in order to protect the natural hydrology, hydroperiod, and wetland flora. The flow shall be released such that no erosion occurs down slope. SCMs such as level spreaders, vegetative buffers, infiltration basins, conservation of forest covers, and the preservation of intermittent streams, depressions, and drainage corridors may be used to maintain the wetland hydrology.

If the owner proposes to discharge to natural wetlands, a hydrological analysis shall be performed to demonstrate that the proposed discharge matches the pre-development hydroperiods and hydrodynamics.

(12) Soil Preservation and Post-Construction Soil Restoration: To the maximum extent practicable leave native soil undisturbed and protect from compaction during construction. Except for areas that will be covered by impervious surface or have been incorporated into an SCM, the soil moisture-holding capacity of areas that have been cleared and graded must be restored to that of the original, undisturbed soil to the maximum extent practicable. Areas that have been compacted or had the topsoil or duff layer removed should be amended using the following steps: 1. till subsoil to a depth of 15-18 inches, 2. incorporate compost through top 12 inches, 3. Replace with stockpiled site or imported suitable topsoil to a minimum depth of 4 inches.

(c) Stormwater Conveyance Design Criteria: All SCMs shall be designed to convey stormwater to allow for the maximum removal of pollutants and reduction in flow velocities. This shall include but not be limited to:

(1) Stream/storm sewer discharge: The stormwater facility (storm sewer main or natural watercourse) that will convey the discharge from the site shall be analyzed to determine if it is capable of conveying the additional storm sewer discharge from the site of a 100-year/24-hour storm. If the designated outlet is not capable of conveying the discharge from the site during the 100-year/24-hour storm, then additional storage must be placed onsite to store the additional volume for a period of 48 hours.

(2) Surface water protection: The City Engineer may allow modification to streams, rivers, lakes, wetlands or other surface waters only if the owner shows proof of compliance with all appropriate permits from the Ohio EPA, the U.S. Army Corps, and other applicable federal, state, and local agencies and the activity is in compliance with Chapter 1234 Erosion and Sediment Control and any City of Brunswick riparian setback requirements that may be in effect, all as determined by the City Engineer.

(3) Off-site stormwater discharges: Off-site stormwater runoff that discharges to or across the owner's development site shall be conveyed through the stormwater conveyance system planned for the development site at its existing peak flow rates during each design storm. Off-site flows shall be diverted around stormwater quality control facilities or, if this is not possible, the stormwater quality control facility shall be sized to treat the off-site flow. Comprehensive Stormwater Management Plans will not be approved until it is demonstrated to the satisfaction of the City Engineer that off-site runoff will be adequately conveyed through the development site in a manner that does not exacerbate upstream or downstream flooding and erosion.

(4) Sheet flow: The site shall be graded in a manner that maintains sheet flow over as large an area as possible. The maximum area of sheet flow shall be determined based on the slope, the uniformity of site grading, and the use of easements or other legally-binding mechanisms that prohibit re-grading and/or the placement of structures within sheet flow areas. Flow shall be directed into an open channel, storm sewer, or other SCM from areas too long and/or too large to maintain sheet flow, all as determined by the City Engineer.

(5) Open channels: Unless otherwise allowed by the City Engineer, drainage tributary to SCMs shall be provided by an open channel with landscaped banks and designed to carry within these banks the 10 year, 24 hour stormwater runoff from upstream contributory areas.

(6) Drainage systems: Open drainage systems shall be preferred on all new development sites to convey stormwater where feasible. Storm Sewer systems shall be allowed to augment open drainage systems, such as to

limit depth of roadside or conveyance ditches. The following criteria shall be used to design storm sewer systems when necessary.

- A. Storm sewer design flow shall be based on the Rational Method. Storm sewers shall be designed such that they do not surcharge from runoff caused by the 10 - year, 24 - hour storm, and that the hydraulic grade line of the storm sewer stays below the gutter flow line of the overlying roadway, or below the top of drainage structures outside the roadway, whichever is more restrictive during a 25 - year, 24 - hour storm. The system shall be designed to meet these requirements when conveying the flows from the contributing area within the proposed development and existing flows from offsite areas that are upstream from the development. These calculations will be reviewed and approved by the City Engineer prior to design acceptance. Rainfall data shall be obtained from the latest volume of the NOAA Rainfall ATLAS 14 or per Table 1. Runoff coefficients shall be per Table 2.

Table 1 - Rainfall per Storm Frequency	
24 Hour Storm (year)	Rainfall (in.)
2 (50% storm)	2.44
5 (20% storm)	3.06
10 (10% storm)	3.55
25 (4% storm)	4.35
50 (2% storm)	5.08
100 (1% storm)	5.92

Table 2.
Rational Method Runoff Coefficients (C) for City of Brunswick

	Runoff Coefficients for Hydrologic Soil Groups			
Cover Description	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
Cultivated agricultural land	0.17	0.3	0.43	0.50
Pasture or range land continuous grazing	0.08	0.16	0.36	0.47
Meadow protected from grazing	0.06	0.13	0.30	0.43

	Runoff Coefficients for Hydrologic Soil Groups			
Cover Description	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
Woods	0.05	0.10	0.29	0.41
Woods/grass combination (orchard, tree farm, etc.)	0.07	0.14	0.33	0.45
Lawns, parks, golf courses, cemeteries, etc.	0.08	0.16	0.36	0.47
Paved streets, parking lots, roofs, driveways, etc.	0.96	0.96	0.96	0.96
Gravel areas	0.40	0.59	0.69	0.74
Residential Areas				
Average lot size & Average % Impervious Area				
? acre or less 65	0.41	0.59	0.72	0.77
¼ acre 38	0.16	0.37	0.54	0.64
? acre 30	0.12	0.32	0.50	0.61
½ acre 25	0.09	0.29	0.47	0.59
1 acre 20	0.06	0.26	0.45	0.57
2 acres 12	0.05	0.23	0.41	0.50
Dirt or graded areas	0.41	0.61	0.74	0.83

- B. Rainfall intensity will be calculated using the equation $i = a/(t+b)^c$

Where:

i = Rainfall intensity (in./hour)

t = Time of concentration (minutes)

Refer to Ohio Department of Transportation's Location & Design Manual, Volume 2 (or latest edition) Drainage Design, Figure 1101-2 for Rainfall Intensity Constants (a, b & c). The maximum slope allowable shall be a slope that produces no less than 2.5-fps and no more than a 10-fps velocity within the pipe barrel under design flow conditions.

- C. The minimum inside diameter of pipe to be used in public storm sewer systems is 12 inches. Smaller pipe sizes may be used in private systems, subject to the approval of the City Engineer.
- D. All stormwater conveyance systems shall be designed taking into consideration the tailwater of the receiving facility or water resource. The tailwater elevation used shall be based on the design storm frequency. The hydraulic grade

line for the storm sewer system shall be computed with consideration for the energy losses associated with entrance into and exit from the system, friction through the system, and turbulence in the individual manholes, catch basins, and junctions within the system.

- i. Previous studies on file with the City.
 - ii. FEMA Flood Insurance Rate Maps.
 - iii. Calculations prepared by a Registered Professional Engineer.
- E. Catch basin design spread calculations shall be submitted to the City Engineer for review to determine catch basin spacing and sizing. At a minimum, there shall be at least one total clear lane during a 25 year, 24 hour storm.
- F. The inverts of all curb inlets, manholes, yard inlets, and other structures shall be formed and channelized to minimize the incidence of quiescent standing water where mosquitoes may breed.
- G. Headwalls shall be required at all storm sewer inlets or outlets to and from open channels or lakes.
- H. Outlets discharging into an open-water conveyance structure shall have an invert at a minimum of three inches above the average water depth during the snow-melt season.
- I. The flood elevation for a 100 year, 24 hour storm must be a minimum of ten feet away horizontally from the perimeter of any homes within the new subdivision, nor cause any home flooding to adjacent neighboring properties, and shall be at least two feet below the finished grade elevation of any livable structure.
- J. All storm sewer outlets from a subdivision must flow either into a public storm sewer, stream of the State, or a major ditch unless authorized by the City Engineer.
- K. The maximum distance for sheet flow shall be 300 feet before entering a storm structure. Except, that the maximum overland drainage area tributary to the storm structure shall be no greater than 1.5 acres.
- (7) Water Resource Crossings. The following criteria shall be used to design structures that cross a water resource within the City of Brunswick:
- A. Water resource crossings other than bridges shall be designed to convey the stream's flow for the minimum 25-year, 24-hour storm or as indicated by the City Engineer. The maximum allowable headwater elevation for such a storm shall be 12 inches below the pavement crown elevation. Water crossings carrying receiving waters located near upstream City borders shall convey no more flow than currently designed to carry unless directed by the City Engineer.
 - B. Bridges, open bottom arch or spans are the preferred crossing technique and shall be considered in the planning phase of the development. Bridges and open spans should be considered for all State Scenic Rivers, coldwater habitat, exceptional warmwater habitat, seasonal salmonid habitat streams, and Class III headwater streams. The footers or piers for these bridges and open spans shall not be constructed below the ordinary high water mark.
 - C. If a culvert or other closed bottom crossing is used, twenty-five (25) percent of the cross-sectional area or a minimum of 1 foot of box culverts and pipe arches must be embedded below the channel bed. The conduit or conveyance must be sized to carry the 25-year storm under these conditions.
 - D. The minimum inside diameter of pipes to be used for crossings shall be 12 inches.
 - E. The maximum slope allowable shall be a slope that produces a 10 fps velocity within the culvert barrel. Erosion protection and/or energy dissipaters shall be required to properly control entrance and outlet velocities.
 - F. All culvert installations shall be designed with consideration for the tailwater of the receiving facility or water resource. The tailwater elevation used shall be based on the design storm frequency.
 - G. Headwalls shall be required at all culvert inlets or outlets to and from open channels or lakes.
 - H. Streams with a drainage area of 5 square miles or larger should incorporate floodplain culverts at the bankfull elevation to restrict the rise in headwater elevation upstream of the culvert to no more than 1 foot during the 100-year, 24-hour storm.
 - I. Bridges shall be designed such that the hydraulic profile through a bridge shall be below the bottom chord of the bridge for either the 100 year, 24 hour storm, or the 100 year flood elevation as determined by FEMA, whichever is more restrictive.
- (8) Overland flooding: Overland flood routing paths shall be used to convey stormwater runoff from the 100 year, 24 hour storm event to an adequate receiving water resource or SCM such that the runoff is contained within the drainage easement for the flood routing path and does not cause flooding of buildings or related structures. The peak 100-year water surface elevation along flood routing paths shall be at least one foot below the finished grade elevation of all structures. When designing the flood routing paths, the conveyance capacity of the site's storm sewers shall be taken into consideration.
- (9) Compensatory flood storage mitigation: In order to preserve floodplain storage volumes and thereby avoid increases in water surface elevations, any filling within floodplains approved by the City of Brunswick must be compensated by providing an equivalent storage volume. First consideration for the location(s) of compensatory floodplain volumes should be given to areas where the stream channel will have immediate access to the new floodplain within the limits of the development site. Consideration will also be given to enlarging existing or proposed retention basins to compensate for floodplain fill if justified by a hydraulic analysis of the contributing watershed. Unless otherwise permitted by the City of Brunswick, reductions in volume due to floodplain fills must be mitigated within the legal boundaries of the development. Embankment slopes used in compensatory storage areas must reasonably conform to the natural slopes adjacent to the disturbed area. The use of vertical retaining structures is specifically prohibited.
- (10) Velocity dissipation: Velocity dissipation devices shall be placed at discharge locations and along the length of any

outfall channel to provide non-erosive flow velocity from the structure to a water resource so that the natural physical and biological characteristics and functions of the water resource are maintained and protected.

(d) **Stormwater Quality Control:** ~~The site shall be designed to direct runoff to one or more SCMs that meet or exceed the criteria in the Construction General Permit.~~

(1) ~~Direct runoff to a SCM:~~ The site shall be designed to direct runoff from areas disturbed during construction to one or more of the following SCMs. These SCMs are listed in Table 3 of this regulation and shall be designed to meet the following general performance standards:

- A. ~~Extended detention facilities that detain stormwater; settle or filter particulate pollutants; and release the controlled stormwater to a water resource.~~
- B. ~~Infiltration facilities that retain stormwater; promote settling, filtering, and biodegradation of pollutants; and infiltrate all captured stormwater into the ground based on the findings of the soil engineering report prepared for the site.~~
- C. ~~For sites disturbing less than five (5) acres, but greater than one (1) acre and not part of a common plan of development or sale, where 5 or more acres are disturbed, the City Engineer may approve other SCMs if the owner demonstrates to the City Engineer's satisfaction that these SCMs meet the objectives of this regulation.~~
- D. ~~For sites disturbing five (5) or more acres, or less than five (5) acres but part of a larger common plan of development or sale which will disturb five (5) or more acres, the City Engineer may approve other SCMs if the owner demonstrates to the City Engineer's satisfaction that these SCMs meet the objectives of this regulation as stated in Section 1236.09.C.6, and has prior written approval from the Ohio EPA.~~
- E. ~~For the construction of new roads and roadway improvement projects by public entities (i.e. the state, counties, townships, or cities), the City Engineer may approve SCMs not included in Table 2 of this regulation, but must show compliance with the current version of the Ohio Department of Transportation's "Location and Design Manual, Volume Two Drainage Design".~~
- F. ~~Other SCMs may be approved by the City Engineer if the owner demonstrates that they satisfactorily meet the objectives of this regulation as stated in Section 1236.09.C.6.~~

(2) ~~Criteria applying to all SCMs:~~ SCMs chosen must be sized to treat the water quality volume (WQv) and to ensure compliance with Ohio Water Quality Standards (OAC Chapter 3745-1).

A. ~~The WQv shall be equal to the volume of runoff from a 0.75 inch rainfall event and shall be determined according to one of the following methods:~~

- 1. ~~Through a site hydrologic study approved by the City Engineer that uses continuous hydrologic simulation; site-specific hydrologic parameters, including impervious area, soil infiltration characteristics, slope, and surface routing characteristics; proposed SCMs controlling the amount and/or timing of runoff from the site; and local long-term hourly records, or~~
- 2. ~~Using the following equation:~~

$$WQV = C \cdot P \cdot A / 12$$

where terms have the following meanings:

WQV = water quality volume in acre-feet

C = runoff coefficient appropriate for storms less than 1 in.

P = 0.75 inch precipitation depth

A = area draining into the SCM, in acres.

Runoff coefficients required by the Ohio Environmental Protection Agency (Ohio EPA) for use in determining the water quality volume are listed in Table 3 or using the following equation to calculate the runoff coefficient:

$$C = 0.858i^3 - 0.78i^2 + 0.774i + 0.04, \text{ where:}$$

i = fraction of the drainage area that is impervious

Table 3: Runoff Coefficients Based on the Type of Land Use

Land Use	Runoff Coefficient
Industrial & Commercial	0.8
High Density Residential (>8 dwellings/acre)	0.5
Medium Density Residential (4 to 8 dwellings/acre)	0.4
Low Density Residential (<4 dwellings/acre)	0.3
Open Space and Recreational Areas	0.2
Where land use will be mixed, the runoff coefficient should be calculated using a weighted average. For example, if 60% of the contributing drainage area to the stormwater treatment structure is Low Density Residential, 30% is High Density Residential, and 10% is Open Space, the runoff coefficient is calculated as follows: $(0.6)(0.3) + (0.3)(0.5) + (0.1)(0.2) = (0.35)$	

B. ~~An additional volume equal to 20% of the WQv shall be incorporated into the SCM for sediment storage. This volume shall be incorporated into the sections of SCMs where pollutants will accumulate.~~

C. ~~Each individual SCM must be sized to treat the WQv associated with its entire contributing drainage area. Exceptions to this may be granted by the City Engineer and/or the OEPA on a case-by-case~~

basis.

D. ~~SCMs shall be designed such that the drain time is long enough to provide treatment and protect against downstream bank erosion, but short enough to provide storage available for successive rainfall events as defined in Table 4.~~

E. ~~Sites within watersheds of coldwater habitat streams shall include SCMs to infiltrate the water quality volume or reduce the temperature of discharged runoff. SCMs that reduce the temperature of discharged runoff include bioretention, permeable pavement, underground detention, and incorporation of shading and infiltration in parking lot design.~~

Table 4: Draw Down Times for Stormwater Control Measures

Stormwater Control Measure	Drain Time of WQv
Infiltration Basin or Trench ¹	48 hours
Permeable Pavement – Infiltration ¹	48 hours
Permeable Pavement – Extended Detention	24 hours
Extended Detention	
▪ Dry Extended Detention Basin ²	48 hours
▪ Wet Extended Detention Basin ³	24 hours
▪ Constructed Wetlands (above permanent pool) ⁴	24 hours
▪ Media Filtration, Bioretention Area/Cell ^{5,6}	24 hours
▪ Sand and other Media Filtration ⁵	24 hours
Pocket Wetland ⁷	24 hours

¹ Practices designed to fully infiltrate the WQv shall empty within 48 hours to provide storage for subsequent storm events.

² The use of a forebay and micropool is required on all dry extended detention basins. Each is to be sized at a minimum 10% of the WQv.

³ Provide both a permanent pool and an extended detention volume above the permanent pool, each sized with at least 0.75*WQV.

⁴ Extended detention shall be provided for the WQv above the permanent water pool.

⁵ The surface ponding area shall completely empty within 24 hours so that there is no standing water. Shorter drawdown times are acceptable as long as design criteria in Rainwater and Land Development have been met.

⁶ This includes grassed linear bioretention, which was previously titled enhanced water quality swale.

⁷ Pocket wetlands must have a wet pool equal to the WQv, with 25% of the WQv in a pool and 75% in marshes. The EDv above the permanent pool must be equal to the WQv.

F. ~~Each SCM shall be designed to facilitate sediment removal, vegetation management, debris control, and other maintenance activities defined in the Inspection Plan and Maintenance Agreement for the site.~~

G. ~~The seasonal high groundwater elevation is the normal water line or normal elevation of saturation.~~

H. ~~Water quality volume (WQv) orifices less than 3 inches in diameter shall be designed with an anti-clogging or non-clogging design.~~

(3) ~~Additional criteria applying to infiltration facilities:~~

A. ~~Infiltration facilities shall only be allowed if the soils of the facility fall within hydrologic soil groups A or B, if the seasonal high water table is at least three (3) feet below the final grade elevation, and any underlying bedrock is at least six feet below the final grade elevation. Infiltration trenches should be designed to meet all criteria in Ohio Rainwater and Land Development.~~

B. ~~All runoff directed into an infiltration basin must first flow through a pretreatment practice such as a grass channel or filter strip to remove coarser sediments that could cause a loss of infiltration capacity.~~

C. ~~During construction, all runoff from disturbed areas of the site shall be diverted away from the proposed infiltration basin site. No construction equipment shall be allowed within the infiltration basin site to avoid soil compaction.~~

(4) ~~Additional Criteria for Extended Detention Facilities:~~

A. ~~The outlet shall be designed to not release more than the first half of the water quality volume in less than 1/3rd of the drain time. If elevations allow, a valve shall be provided to drain any permanent pool volume for removal of accumulated sediments. The outlet shall be designed to minimize clogging, vandalism, and maintenance.~~

B. ~~The basin design shall incorporate the following features to maximize multiple uses, aesthetics, safety, and maintainability:~~

1. ~~Basin side slopes above the permanent pool shall have a run to rise ratio of 3:1 or flatter.~~
2. ~~The perimeter of all permanent pool areas deeper than 4 feet shall be surrounded by an aquatic bench that extends at least 8 feet and no more than 15 feet outward from the normal water edge. The portion of the aquatic bench closest to the shoreline shall have an average depth of 6 inches below the permanent pool to promote the growth of aquatic vegetation. The remainder of the aquatic bench shall be no more than 15 inches below the permanent pool to minimize drowning risk to individuals who accidentally or intentionally enter the basin, and to limit growth of dense vegetation in a manner that allows waves and mosquito predators to pass through the vegetation.~~
~~The maximum slope of the aquatic bench shall be 10 (H) to 1 (V). The aquatic bench shall be planted with hardy native species of plant comparable to wetland vegetation that are able to withstand prolonged inundation. The use of invasive plant species is prohibited.~~
3. ~~A forebay designed to allow larger sediment particles to settle shall be placed at basin inlets. The forebay and micropool volume shall be equal to approximately 10% of the water quality volume (WQv).~~
4. ~~Detention basins shall be provided with an emergency drain, where practicable, so that the basin may be emptied if the primary outlet becomes clogged and/or to drain the permanent pool to facilitate maintenance. The emergency drain should be designed to drain by gravity where possible.~~

~~(5) Additional criteria applying to infiltration facilities:~~

- A. ~~Infiltration facilities shall only be allowed if the soils of the facility have an infiltration rate between 0.5 in./hr. and 4.0 in./hr. (or deemed acceptable by the City Engineer)), if the seasonal high water table is at least three (3) feet below the final grade elevation, and any underlying bedrock is at least six feet below the final grade elevation. Infiltration trenches should be designed to meet all criteria in the current edition of the Ohio Rainwater and Land Development.~~
- B. ~~All runoff directed into an infiltration basin must first flow through a pretreatment practice such as a grass channel or filter strip to remove coarser sediments that could cause a loss of infiltration capacity.~~
- C. ~~During construction, all runoff from disturbed areas of the site shall be diverted away from the proposed infiltration basin site. No construction equipment shall be allowed within the infiltration basin site to avoid soil compaction.~~

~~(6) Criteria for the Acceptance of Alternative post construction SCMs: The owner may request approval from the City Engineer for the use of alternative structural post construction SCMs if the owner shows to the satisfaction of the City Engineer that these SCMs are equivalent in pollutant removal and runoff flow/volume reduction effectiveness to those listed in Table 4. If the site is greater than five (5) acres, or less than five (5) acres but part of a larger common plan of development or sale which will disturb five (5) or more acres, prior approval from the Ohio EPA and the city as necessary. To demonstrate the equivalency, the applicant must show:~~

- A. ~~The alternative SCM has a minimum total suspended solid (TSS) removal efficiency of 80 percent, using the Level II Technology Acceptance Reciprocity Partnership (TARP) testing protocol.~~
- B. ~~The water quality volume discharge rate from the selected SCM is reduced to prevent stream bed erosion, unless there will be negligible hydrologic impact to the receiving surface water of the State. The discharge rate from the SCM will have negligible impacts if the owner can demonstrate one of the following conditions:~~
 1. ~~The entire water quality volume is recharged to groundwater.~~
 2. ~~The development will create less than one acre of impervious surface.~~
 3. ~~The development project is a redevelopment project with an ultra urban setting, such as a downtown area, or on a site where 100 percent of the project area is already impervious surface and the stormwater discharge is directed into an existing storm sewer system.~~
 4. ~~The stormwater drainage system of the development discharges directly into a large river of fourth order or greater or to a lake, and where the development area is less than 5 percent of the water area upstream of the development site, unless a Total Maximum Daily Load (TMDL) has identified water quality problems in the receiving surface water of the State.~~

~~(e) Stormwater Quantity Control: The Comprehensive Stormwater Management Plan shall describe how the proposed SCMs are designed to meet the following requirements for stormwater quantity control for each watershed in the development:~~

- (1) ~~The peak discharge rate of runoff from the Critical Storm and all more frequent storms occurring under post-development conditions shall not exceed the peak discharge rate of runoff from a 1-year, 24-hour storm occurring on the same development drainage area under pre-development conditions.~~
- (2) ~~Developers or sub-dividers shall include in their preliminary plans a local watershed study to determine the impact from the development or subdivision caused by stormwater onto the lands adjoining or downstream from the area to be developed, to assure that said lands shall not be adversely affected by the proposed development or subdivision.~~
- (3) ~~Storms of less frequent occurrence (longer return periods) than the Critical Storm, up to the 100-year, 24-hour storm shall have peak runoff discharge rates no greater than the peak runoff rates from equivalent size storms under pre-development conditions. The 1, 2, 5, 10, 25, 50, and 100-year storms shall be considered in designing a facility to meet this requirement.~~
- (4) ~~The Critical Storm for each specific development drainage area shall be determined as follows:~~
 - A. ~~Determine, using a curve number-based hydrologic method or other hydrologic method approved by the City Engineer, the total volume (acre-feet) of runoff from a 1-year, 24-hour storm occurring on the development site area only before and after development. These calculations shall meet the following standards:~~
 1. ~~Calculations shall include the lot coverage assumptions used for full build out as proposed.~~

2. Calculations shall be based on the entire contributing watershed to the development area.
3. Drainage area maps shall include area, curve number, time of concentrations. Time of concentration shall also show the flow path and the separation in flow type.
4. Rainfall data shall be obtained from the latest volume of the NOAA Rainfall ATLAS 14 or per Table 1.
5. Temporal Distribution - Use the SCS Type II rainfall distribution for all design events with a recurrence interval greater than 1 year. Include lot coverage assumptions used for full build out of the proposed condition.
6. Curve numbers for the pre-development condition must reflect the average type of land use over the past 10 years and not only the current land use. Curve Numbers shall conform to the National Engineering Handbook Table 9-1.
 - i. Post-development Curve Numbers - All areas that are altered by construction practices shall use post-construction Hydraulic Soil Groups from Ohio Rainwater and Land Development.
7. Time of Concentration - Use velocity based methods from (TR-55 NRCS USDA Urban Hydrology in Small Watersheds, 1986) to estimate travel time (Tt) for overland (sheet) flow, shallow concentrated flow and channel flow.
 - i. Maximum sheet flow length is 100 ft.
 - ii. Use the appropriate "unpaved" velocity equation for shallow concentrated flow from NEH-4 (Spell this out).
8. The volume reduction provided by permeable pavement, bioretention, or other LID SCMs may be subtracted from the post development stormwater volume. Volume reductions for these practices may be demonstrated using methods outlined in Ohio Rainwater and Land Development or a hydrologic model acceptable to the City Engineer.
9. To account for future post-construction improvements to the site, calculations shall assume an impervious surface such as asphalt or concrete for all parking areas and driveways, regardless of the surface proposed in the site description except in instances of engineered permeable pavement systems.

- B. From the volume determined in Section 1236.09, determine the percent increase in volume of runoff due to development. Using the percentage, select the 24-hour Critical Storm from **Table 3**.

Table 3-5: 24-Hour Critical Storm

If the Percentage of Increase in Volume of Runoff is:		The Critical Storm will be:
Equal to or Greater Than:	and Less Than:	
---	10	1 year
10	20	2 year
20	50	5 year
50	100	10 year
100	250	25 year
250	500	50 year
500	---	100 year

For example, if the percent increase between the pre- and post-development runoff volume for a 1-year storm is 35%, the Critical Storm is a 5-year storm. The peak discharge rate of runoff for all storms up to this frequency shall be controlled so as not to exceed the peak discharge rate from the 1-year frequency storm under pre-development conditions in the development drainage area. The post-development runoff from all less frequent storms need only be controlled to meet pre-development peak discharge rates for each of those same storms.

(f) **Stormwater Management for Previously Developed Areas**

- (1) SCMs on previously developed sites must meet the criteria in the Construction General Permit

Stormwater Management on Redevelopment Projects:

- (1) Comprehensive Stormwater Management Plans for redevelopment projects shall reduce existing site impervious areas by at least 20 percent. A one-for-one credit towards the 20 percent net reduction of impervious area can be obtained through the use of pervious pavement and/or green roofs.
- (2) Where site conditions prevent the reduction of impervious area, SCMs shall be implemented to treat at least 20 percent of the WQv.
- (3) When a combination of impervious area reduction and stormwater quality control facilities are used, ensure a 20 percent net reduction of the site impervious area, provide for treatment of at least 20 percent of the WQv, or a combination of the two.
- (4) Where projects are a combination of new development and redevelopment, the total water quality volume required to be treated shall be calculated by a weighted average based on acreage, with the new development at 100 percent water quality volume and redevelopment at 20 percent.
- (5) Where conditions prevent impervious area reduction or on-site stormwater management for redevelopment projects, the City Engineer may approve practical alternatives as detailed in Section 1236.10.

(Ord. 24- 17. Passed 4-10-17.)

1236.10 ALTERNATIVE ACTIONS.

When the City of Brunswick determines that site constraints compromise the intent of this regulation, off-site alternatives may be used that result in an improvement of water quality and a reduction of stormwater quantity. Such alternatives shall meet the standards in the Construction General Permit and shall achieve the same level of stormwater quantity control that would be

achieved by the on-site controls required under this regulation. The City Engineer may require proof of Ohio EPA review and approval for any alternative action proposed.

~~When the City of Brunswick determines that site constraints compromise the intent of this regulation, off-site alternatives may be used that result in an improvement of water quality and a reduction of stormwater quantity. Such alternatives shall meet the following standards:~~

- ~~(1) Shall achieve the same level of stormwater quantity and quality control that would be achieved by the on-site controls required under this regulation.~~
- ~~(2) Implemented in the same Hydrologic Unit Code (HUC) 12 watershed unit as the proposed development project.~~
- ~~(3) The mitigation ratio of the water quality volume is 1.5 to 1 or the water quality volume at the point of retrofit, whichever is greater.~~
- ~~(4) An inspection and maintenance agreement as described in Chapter 1236.08(d)(10) is established to ensure operations and treatment in perpetuity.~~
- ~~(5) Obtain prior written approval from Ohio EPA.~~

~~(b) Alternative actions may include, but are not limited to the following. All alternative actions shall be approved by the City Engineer:~~

- ~~(1) Fees, in an amount specified by the City of Brunswick to be applied to community-wide SCMs.~~
- ~~(2) Implementation of off-site SCMs and/or the retrofit of an existing SCM to increase quality and quantity control.~~
- ~~(3) Stream, floodplain, or wetland restoration.~~
- ~~(4) Acquisition or conservation easements on protected open space significantly contributing to stormwater control such as wetland complexes. (Ord. 24-17. Passed 4-10-17.)~~

1236.11 EASEMENTS.

Access to SCMs as required by the City Engineer for inspections shall be secured by easements. The following conditions shall apply to all easements:

- (a) Easements shall be included in the Inspection and Maintenance Agreement submitted with the Comprehensive Stormwater Management Plan.
- (b) Easements shall be approved by the City of Brunswick prior to approval of a final plat and shall be recorded with the Medina County Auditor and on all property deeds.
- (c) Unless otherwise required by the City Engineer, access easements between a public right-of-way and all SCMs shall be no less than 25-feet wide. The easement shall also incorporate the entire SCM plus an additional 25-foot wide band around the perimeter of the SCMs.
- (d) The easement shall be graded and/or stabilized as necessary to allow maintenance equipment to access and manipulate around and within each facility, as defined in the Inspection and Maintenance Agreement for the site.
- (e) Easements to structural SCMs shall be restricted against the planting in said easement of trees, shrubbery, or other woody growth; against the construction therein of buildings, fences, walls, and other structures that may obstruct the free flow of stormwater and the passage of inspectors and maintenance equipment; and against the changing of final grade from that described by the final grading plan approved by the City of Brunswick. Any re-grading and/or obstruction placed within a maintenance easement may be removed by the City of Brunswick at the property owners' expense. Grading and/or obstructions that is/are revised or removed may not be returned to original condition or configurations if determined by the City of Brunswick to be an obstruction to the operation and maintenance of the stormwater facility. (Ord. 24-17. Passed 4-10-17.)

1236.12 MAINTENANCE AND FINAL INSPECTION APPROVAL.

To receive final inspection and acceptance of any project, the following must be completed by the owner and provided to the City Engineer:

- (a) Final stabilization and all permanent SCMs must be installed and made functional, as determined by the City Engineer and per the approved Comprehensive Stormwater Management Plan.
- (b) An As-Built Survey must be certified (sealed, signed and dated) by a Professional Engineer with a statement certifying that the stormwater control measures as designed and installed, meet the requirements of the Comprehensive Stormwater Management Plan approved by the City Engineer. In evaluating this certification, the City Engineer may require the submission of a new set of stormwater practice calculations if he/she determines that the design was altered significantly from the approved Comprehensive Stormwater Management Plan. The As-Built Survey must provide the location, dimensions, and bearing of such SCMs and include the entity responsible for long-term maintenance as detailed in the Inspection and Maintenance Agreement.
- (c) A copy of the complete and recorded Inspection and Maintenance Plan and Inspection and Maintenance Agreement as specified in Section 1236.08 must be provided to the City Engineer.

(Ord. 24-17. Passed 4-10-17.)

1236.13 ON-GOING INSPECTIONS.

The owner shall inspect SCMs regularly as described in the Inspection and Maintenance Plan and Inspection and Maintenance Agreement. The City has the authority to enter upon the property to conduct inspections as necessary, with prior notification of the property owner, to verify that the SCMs are being maintained and operated in accordance with this regulation. Upon finding a malfunction or other need for maintenance, the City of Brunswick shall provide written notification to the responsible party, as detailed in the Inspection and Maintenance Agreement, of the need for maintenance. Upon notification, the responsible party shall have ten (10) working days, or other mutually agreed upon time, to make repairs or submit a plan with detailed action items and established timelines. Should repairs not be made within this time, or a plan approved by the City Engineer for these repairs not be in place, the City of Brunswick may undertake the necessary repairs and assess the responsible party.

(Ord. 24-17. Passed 4-10-17.)

1236.14 FEES.

The Comprehensive Stormwater Management Plan review, filing, and inspection fee is part of a complete submittal and is required to be submitted to the City of Brunswick before the review process begins. The City Engineer shall establish a fee schedule based upon the actual estimated cost for providing these services. At such time that the fee reserve balance falls below 35% of its original balance the owner may be required to deposit additional funds to cover the anticipated costs of future fees or return the reserve to the original balance as determined by the City Engineer.

(Ord. 24-17. Passed 4-10-17.)

1236.15 BOND.

(a) If a Stormwater Management Plan is required by this regulation, soil-disturbing activities shall not be permitted until a performance guarantee (cash, bond or letter of credit) of \$1,500/acre disturbed, has been deposited with the City of Brunswick. This Bond shall only be required if the proposed work is not covered by other engineering Bonds securing the same improvements, in an amount equal to or greater than the bonding rate presented above, have been deposited with the City of Brunswick. This bonding instrument must be in a form acceptable to the Law Director and shall be posted for the benefit of the City of Brunswick to perform the obligations otherwise to be performed by the owner as stated in this regulation and to allow all work to be performed as needed in the event that the owner fails to comply with the provisions of this regulation. No project subject to this regulation shall commence without a Stormwater Management Plan approved by the City Engineer. The stormwater bond will be returned when the following three criteria are met:

- (1) After 80% of the lots of the project have been complete or 80% of the total project has been permanently stabilized from the time of permanent stabilization have passed.
- (2) The City Engineer conducts an as-built inspection of all water quality practices and issues final acceptance that the water quality practices have been constructed per the approved Plan.
- (3) An Inspection and Maintenance Plan has been approved by the City and An Inspection and Maintenance Agreement signed by the developer, the contractor, the City of Brunswick, and the private owner or homeowners association who will take long-term responsibility for these SCMs, is accepted by the City Engineer.

(b) Once these criteria are met, the owner shall be reimbursed all bond monies that were not used for any part of the project. If all of these criteria are not met after three years of permanent stabilization of the site, the City of Brunswick may use the bond monies to fix any outstanding issues with all water quality structures on the site and the remainder of the bond shall be given to the private lot owner/ homeowners association for the purpose of long term maintenance of the project.

(Ord. 24-17. Passed 4-10-17.)

1236.16 INSTALLATION OF WATER QUALITY BEST MANAGEMENT PRACTICES.

The owner may not direct runoff through any water quality structures until the site has reached final stabilization as determined by the City Engineer. This is required to prevent the clogging of any of the constructed facilities with sediment due to erosion from un-stabilized areas. This occurs after the completion of the final grade at the site, after all of the utilities are installed, and the site is subsequently stabilized with vegetation or other appropriate methods. The developer must provide documentation acceptable to the City Engineer to demonstrate that the site is completely stabilized. Upon this proof of compliance, the water quality structure(s) may be completed and placed into service. Upon completion of installation of these SCMs, all disturbed areas and/or exposed soils caused by the installation of these SCMs must be stabilized within 2 days.

(Ord. 24-17. Passed 4-10-17.)

1236.17 VIOLATIONS.

No person shall violate or cause or knowingly permit to be violated any of the provisions of this regulation, or fail to comply with any of such provisions or with any lawful requirements of any public authority made pursuant to this regulation, or knowingly use or cause or permit the use of any lands in violation of this regulation or in violation of any permit granted under this regulation.

(Ord. 24-17. Passed 4-10-17.)

1236.18 APPEALS.

Any person aggrieved by any order, requirement, determination, or any other action or inaction by the City of Brunswick in relation to this regulation may appeal to the court of common pleas. Such an appeal shall be made in conformity with O.R.C. 2506. Written notice of appeal shall be served on the City of Brunswick.

(Ord. 24-17. Passed 4-10-17.)

1236.99 PENALTY.

(a) Any person, firm, entity or corporation; including but not limited to, the owner of the property, his agents and assigns, occupant, property manager, and any contractor or subcontractor who violates or fails to comply with any provision of this regulation is guilty of a misdemeanor of the third degree and shall be fined no more than five hundred dollars (\$500.00) or imprisoned for no more than sixty (60) days, or both, for each offense. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.

(b) The imposition of any other penalties provided herein shall not preclude the City of Brunswick instituting an appropriate action or proceeding in a Court of proper jurisdiction to prevent an unlawful development, or to restrain, correct, or abate a violation, or to require compliance with the provisions of this regulation or other applicable laws, ordinances, rules, or regulations, or the orders of the City of Brunswick.

(Ord. 24-17. Passed 4-10-17.)

1
CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 81-2022

BY: Mr. Smith, Mr. Abella, Mr. Capretta

AN ORDINANCE AMENDING CHAPTER 1236 OF THE CITY OF
BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: The proposed text amendments to Codified Ordinance Chapter 1236 are necessary to maintain compliance with the City's Municipal Separate Storm Sewer System (MS4) permit with the Ohio Environmental Protection Agency.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That City of Brunswick Codified Ordinance Chapter 1236 is hereby amended and replaced with the new text of Chapter 1236 as attached hereto as Exhibit "A" and incorporated herein by reference.

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura