



BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Jospeh Delsanter At-Large	Anthony Capretta Ward 4
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Administration Representatives

SEPTEMBER 26, 2022
In Council Chambers
At 7:00 P.M.

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of regular Council Meeting Minutes dated September 12, 2022.
5. Mayor's Report:
 - (a) Proclamation honoring Danny Ripepi Memorial Grant for K-9 donation
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development Committee.....Mr. Lambert

Services, Utilities, Technology & Cable Committee.....Mr. Smith

Services Committee Meeting Minutes dated September 12, 2022

Finance Committee.....Mr. Hanek

Finance Committee Meeting Minutes dated September 12, 2022

Safety & Environment Committee.....Mr. Capretta

Planning & Zoning Committee.....Mr. Delsanter

Planning Committee Meeting Minutes dated September 12, 2022

Parks, Recreation & Community Committee.....Mrs. Piper

Building & Building Code Committee.....Mr. Abella

Building Code Committee Meeting Minutes dated September 12, 2022
8. Other Committees, Boards and Commissions

- (a) Committee of the Whole Meeting Minutes dated September 12, 2022
9. Petitions from the Public on Legislation
10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

ORD. NO. 65-2022 - An ordinance approving the final plat for the Ridgeline Chase Phase 2 development, subject to final engineering approval and any other conditions imposed by Council - **3rd Reading** (Committee-of-the-Whole, *Administration/Grant Aungst*)

b. 2nd Reading(s)

RES. NO. 69-2022 - An emergency resolution authorizing the purchase of real property for municipal purposes in an amount not to exceed \$20,000.00. - **2nd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

ORD. NO. 70-2022 - An ordinance approving the final plat for the Oak Ridge Preserve Special Planning District No. 7, subject to final engineering approval and any other conditions imposed by Council. - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

ORD. NO. 71-2022 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include an annexation into the City of Brunswick. - **2nd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

RES. NO. 72-2022 - A resolution authorizing the City Manager to enter into an agreement with W.B. Mason for the provision of office supplies for a period of one (1) year from January 1, 2023 through December 31, 2023, with two (2) separate one (1) year renewal options. - **2nd Reading** (Committee-of-the-Whole, *Administration/Jim Foster*)

ORD. NO. 79-2022 - An ordinance amending Section 1443.04 of the Codified Ordinances of the City of Brunswick by increasing the new construction permit fee schedule for Type F and Type S permits - **2nd Reading** (Building & Building Code Committee, *Administration/Grant Aungst*)

c. 1st Reading(s)

RES. NO. 82-2022 - An emergency resolution authorizing the City Manager to enter into a maintenance agreement with Medina County. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

ORD. NO. 83-2022 - An ordinance establishing the Market 42 Special Planning District No. 8 conceptual development plan and amending the Zoning Map by designating PPNs 003-18D-19-008 and 003-18D-24-001 located on Pearl Road consisting of approximately 8.1934 total acres as SPD-8. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

RES. NO. 84-2022 - An emergency resolution repealing Resolution No. 10-2022. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

RES. NO. 85-2022 - An emergency resolution authorizing the City Manager to purchase a new Ford F550 4WD cab and chassis for the Service Department from Liberty Ford in an amount not to exceed \$55,000- **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

RES. NO. 86-2022 - An emergency resolution authorizing the City Manager to purchase a new Ford F550 truck body from Henderson Products for the Service Department in an amount not to exceed \$39,987.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

RES. NO. 87-2022 - An emergency resolution authorizing the City Manager to negotiate and enter into an agreement with App Architecture for professional architectural and engineering services for the new fire station headquarters in an amount not to exceed \$30,725.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Greg Glauner*)

ORD. NO. 88-2022 - An emergency ordinance amending ordinances #110-2021, #15-2022, #37-2022, #53-2022 and #66-2022 to include amendments to the Appropriation Budget for the year ending December 31, 2022 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

RES. NO. 89-2022 - An emergency resolution amending Resolution No. 1-2021 by increasing the City of Brunswick's local share for the Sleepy Hollow Road Resurfacing Project by an additional \$783.14 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

RES. NO. 90-2022 - An emergency resolution authorizing the City Manager to enter into a five-year contract to engage James G. Zupka, CPA, Inc., to audit the City of Brunswick for the fiscal years ending December 31, 2022 through December 31, 2026. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

RES. NO. 91-2022 - An emergency resolution opposing the proposed interchange on Interstate 71 at Boston Road.- **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

11. City Manager's Report
12. Open Forum
13. Unfinished Business
14. New Business
15. Adjournment

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

September 12, 2022

IN ATTENDANCE:

Chairman Timothy Smith, Committee Member Michael Abella Jr., Committee Member Anthony Capretta, Nicholas Hanek, Kristy Piper, Brandon Lampert, City Manager Carl DeForest, Assistant Law Director Dennis Nevar, Engineer Matt Jones, Finance Director Todd Fischer, Community & Economic Development Director Grant Aungst, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:27 p.m.

DISCUSSION ITEMS:

ORD. NO. 80-2022 – An ordinance amending Chapter 1234 of the City of Brunswick Codified Ordinances.

ORD. NO. 81-2022 – An ordinance amending Chapter 1236 of the City of Brunswick Codified Ordinances.

Mr. Jones advised these two pieces of legislation were both being proposed for the same reason, which is to update Codified Ordinance sections 1234 and 1236 to stay in compliance with the Municipal Separate Storm Sewer System Permit (MS4); which is through the Ohio Environmental Protection Agency. He further clarified this was all part of phase 2 storm water regulations.

With the proposed amendments, municipalities were being required to make references to the current version of the construction general permit, which is what every person who develops property or makes changes to anything larger than one acre has to submit recoverage under the general permit as part of the development plans. Mr. Jones stated the changes in the code references that permit, instead of having specific requirements spelled out for erosion control, and post construction storm water requirements for water quality.

Mr. Capretta moved Ordinance No. 80-2022 and Ordinance No. 81-2022 to tonight's Council Agenda of September 12, 2022 for one reading and refer to Planning Commission. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Capretta moved to adjourn at 6:31 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Timothy Smith", with a stylized flourish at the end.

Timothy Smith
Chairman

FINANCE COMMITTEE MEETING

September 12, 2022

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Joseph Delsanter, Committee Member Michael Abella, Brandon Lambert, Tim Smith, Kristy Piper, Finance Director Todd Fischer, City Manager/Safety Director Carl DeForest, Engineer Matt Jones, Assistant Law Director Dennis Nevar, Community & Economic Development Director Grant Aungst, Clerk of Council Laura Timura, News Media

The meeting convened at 6:03 p.m.

DISCUSSION ITEMS:

RES.NO. 73-2022 – An emergency resolution authorizing the City Manager to enter into a two (2) year professional services agreement with the Local Government Services Division of the Auditor of State's Office to assist in the preparation of an Annual Comprehensive Financial Report for the years ending December 31, 2022 and December 31, 2023 in an amount not to exceed \$18,300.00 for each year of the contract.

Mr. Fischer noted the City has engaged the Auditor of State's Local Government Division to assist in putting together the comprehensive annual financial report. The City has utilized their services over the past twenty years, and in his mind, it was one of the most beneficial contracts that the City has, further he noted they normally do not charge the full amount. He noted they only charge for the actual hours they work.

Mr. Abella moved this resolution to tonight's Council Agenda of September 12, 2022 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Fischer mentioned the August financial reports were out, additionally the department was working on the last budget amendments for the year.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourned at 6:06 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Nicholas Hanek

Chairman

PLANNING AND ZONING COMMITTEE

September 12, 2022

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Brandon Lambert, Committee Member Kristy Piper, Tim Smith, Michael Abella, Nicholas Hanek, Anthony Capretta, Finance Director Todd Fischer, City Manager/Safety Director Carl DeForest, Assistant Law Director Dennis Nevar, Community & Economic Development Director Grant Aungst, Clerk of Council Laura Timura, News Media

The meeting convened at 6:07 p.m.

DISCUSSION ITEMS:

ORD. NO. 70-2022 - An ordinance approving the final plat for the Oak Ridge Preserve Special Planning District No. 7, subject to final engineering approval and any other conditions imposed by Council.

Mr. Aungst advised this legislation was to approve the final plat as approved by Planning Commission.

Mrs. Piper moved this ordinance to tonight's Council Agenda of September 12, 2022 for three readings. Vote – 3 Ayes, 0 Nays.

ORD. NO. 74-2022 - An ordinance amending Section 1238.06 of the City of Brunswick Codified Ordinances.

Mr. Aungst advised this legislation deals with fences and riparian zones, primarily in residential districts. He further explained this legislation would allow residents to construct fences in their established yards within boundaries.

Mr. Delsanter requested further clarification.

Mr. Jones explained the way the code was currently worded a fence could not be installed within any riparian setback unless a variance was received from the Planning Commission, of which several have gone through recently.

To clarify Mr. Delsanter stated a fence cannot be installed within a riparian setback.

As a further explanation, Mr. Jones noted it did not matter if the riparian setback was already altered to be a yard, he pointed out Magnolia Drive was a prime example noting there were many rear yards that were built up closer to the creek before the current ordinance was put in place, noting they had established yards.

Mr. Delsanter interjected those yards were preserved.

Mr. Jones noted the floodplain was below those yards in many cases, and in those cases the fences that were allowed under the code to occur within the riparian setback on the lots. However, if it was a floodplain those yards would be looked at differently, making sure there was an aperture in the fence to allow for the floodplain to occupy the space. He further explained the standards and approval of a proposed within the riparian set back would be subject to the approval of the City Engineer.

Mr. Delsanter expressed concern for the residents on Magnolia Drive and how this legislation effects their property. Mr. Delsanter resides on Magnolia Drive and his home is one being affected. Noting, prior to him purchasing the home the previous owner placed a permitted shed outside the property line which now has to be moved. In addition, there were homes downstream where the riparian setback cuts fifty percent of the homeowners deeded property impacting their investments. He commented there needs to be some sort of preservation memorialized within the City code for the investment people made prior to 2004, when the riparian standards were invoked.

In conclusion, it was noted a fence or outbuilding can hit the homeowner's property line, as long as the floodplain was not affected.

Mr. Smith pointed out wording within the ordinance stating the structure cannot exceed 200 square feet, he asked if that wording was always in the ordinance.

In response, Mr. Aungst indicated it was not previously defined, however being within a riparian there was the potential of something dangerous happening if there was a major flood. He also pointed out most sheds were within that range.

ORD. NO. 75-2022 – An ordinance establishing Sections 1242.02 (31.1), (88.1), and (88.2) of the Codified Ordinances of the City of Brunswick.

Mr. Aungst noted this ordinance Designates the Outdoor Refreshment Area (DORA) for a specific area yet to be named. He further explained it would be an area where events can take place for the general community, where there can be an open container within the specific location as approved by City Council and overseen by safety forces. Mr. Aungst clarified this legislation defines a Designated Outdoor Refreshment Area.

This legislation also defines more specifically vending machines and ATM machines, as to what they are, where they can and cannot be located.

Mr. Delsanter asked if it would be more effective to have the discussion regarding the DORA in both Economic Development and Planning & Zoning Committee's.

Mr. Hanek interjected a joint meeting can be discussed if necessary. Also, Mr. Hanek commended the Administration for starting the DORA process, he thought it to be a good addition, and Brunswick would be the first in the county to make a move towards a Designated Outdoor Refreshment Area. This addressed the goal setting and comprehensive plan as to what residents were asking for, which are more events.

ORD. NO. 76-02 – An ordinance amending Sections 1242.02 (16) and (92) of the Codified Ordinances of the City of Brunswick.

Mr. Aungst advised this ordinance updates the definition of Business Services, and the definition of a Financial Institution. Additionally, he noted Ordinance No. 78-2022 clarifies a free-standing ATM machine.

ORD. NO. 77-2022 – An ordinance amending Section 1280.12 (e) of the Codified Ordinances of the City of Brunswick

It was noted this ordinance amends the regulation of outdoor vending machines.

ORD. NO. 78-2022 – An ordinance establishing Section 1280.12 (f) of the Codified Ordinances of the City of Brunswick

Mrs. Piper moved Ordinance Numbers 74-2022, 75-2022, 76-2022,77-2022, and 78-2022 to tonight's Council Agenda of September 12, 2022 for one reading and refer to Planning Commission. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

It was noted by Mr. Delsanter Planning & Zoning Committee would not be meeting on September 15.

ADJOURNMENT:

Being no further business, Mrs. Piper moved to adjourn at 6:24 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter
Chairman

BUILDING AND BUILDING CODE COMMITTEE

September 12, 2022

IN ATTENDANCE: Chairman Michael Abella, Jr., Committee Member Nicholas Hanek
Committee Member Tim Smith, Joseph Delsanter, Anthony Capretta, Brandon Lambert, Kristy
Piper, City Manager/Safety Director Carl DeForest, Assistant Law Director Dennis Nevar, Finance
Director Todd Fischer, Community & Economic Development Director Grant Aungst, Engineer Matt
Jones, Council Clerk Laura Timura, New Media.

The meeting convened at 6:24 p.m.

DISCUSSION ITEMS:

ORD. NO. 79-2022 - An ordinance amending Section 1443.04 of the Codified Ordinances of the
City of Brunswick by increasing the new construction permit fee schedule for Type “F” and Type
“S” permits.

Mr. Aungst advised this increase was strictly for commercial and industrial construction. This does
not affect residential.

Mr. Smith asked for clarification on how the Administration came up with the increase permit fee
amount. To which Mr. Aungst indicated these fees will be in line with fees charged for other
categories’ in commercial fees.

Mr. Hanek moved this ordinance to tonight’s Council Agenda of September 12, 2022 for three
readings. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn at 6:27 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Abella, Jr.", is written over a light gray rectangular background.

Michael Abella, Jr.

Chairman

COMMITTEE OF THE WHOLE MEETING

September 12, 2022

IN ATTENDANCE: Vice Mayor Nicholas Hanek, Joseph Delsanter, Anthony Capretta, Brandon Lambert, Timothy Smith, Kristy Piper, Michael Abella, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Community & Economic Development Director Grant Aungst, Assistant Law Director Dennis Nevar, Mayor Ron Falconi, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:31 p.m.

DISCUSSION ITEMS:

Review and approve the Council's Office 2023 Budget –

There were no questions or comments from Council on the 2023 Council Office Budget.

Mr. Smith moved to approve the Council's Office 2023 Budget. Vote – 7 Ayes, 0 Nays.

Discuss date for 2023 City Manager Budget & 5 Year Capital Plan Hearing-

Mr. Hanek noted the 2023 budget and 5 year capital plan would be discussed and reviewed through the Finance Committee with all of Council invited to attend.

Mr. Fischer mentioned the need to approve the budget sooner than later due to supply chain issues for vehicles and equipment. Departments were looking at their replacement schedules and were looking to accelerate the reading of the budget to get approvals early in January to place orders. With that, Mr. Fischer suggested presenting the budget and the public hearing within the first three weeks of November.

After a short discussion, Mr. Hanek advised a Finance Committee Meeting will be held November 15, 2022 to review the 2023 budget, to be held in the lunchroom at 6:30 p.m. Additionally, Mr. Hanek mentioned he would like to review the budget documents as soon as possible.

REVIEW LEGISLATION:

RES. NO. 69-2022 An emergency resolution authorizing the purchase of real property for municipal purposes in an amount not to exceed \$20,000.00.

Mr. Nevar advised this was a purchase of approximately seven acres from the Mesa Grande Home Owners Association as it relates to the phase 3 Greenway Trail, with a negotiated purchase price of \$15,000.00. Mr. Nevar noted the appraised value was within the purchase price. The Administration was looking at a closing date of December 19, 2022.

The Administration was looking at it not to exceed \$20,000.00 which would cover any additional costs incurred with closing costs and any other fees.

Mr. Hanek commented on the opening of Phase 1 of Plum Creek Greenway going from Plum Creek to Mooney Park.

Mr. Delsanter moved this ordinance to tonight's Council Agenda of September 12, 2022 as an emergency for three readings. Vote – 7 Ayes, 0 Nays.

ORD. NO. 71-2022 – An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include an annexation into the City of Brunswick.

Mr. Nevar noted this relates to the .4-acre property in Brunswick Hills Township that was approved by the Medina County Commissioners for annexation into the City of Brunswick, and the annexation was accepted by City Council per Resolution No. 59-2022, adopted on August 8, 2022.

This petition for detachment will be filed with the county for the purpose of adjusting the City boundary lines based on this annexation.

Mrs. Piper moved this ordinance to tonight's Council Agenda of September 12, 2022 for three readings. Vote – 7 Ayes, 0 Nays.

RES. NO. 72-2022 – A resolution authorizing the City Manager to enter into an agreement with W.B. Mason for the provision of office supplies for a period of one (1) year from January 1, 2023, through December 31, 2023 with two (2) separate one (1) year renewal options.

Mr. DeForest advised the Administration went out to bid for office supplies and one bid was received from W.B. Mason, the current vendor. This agreement is for a one-year contract for 2023 with two one-year extensions. The cost of some items increased, however when a comparison was done the prices were consistent with other vendors.

Mr. Delsanter was amazed that only one bid was received.

Mr. Smith moved this resolution to tonight's Council Agenda of September 12, 2022 for three readings. Vote – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mayor Falconi indicated he had proposed modifications to 1270.11 (a) regarding business signs in private yards for contractors who do work and having a specific date as to how long those signs can remain up following the completion of the work.

It was Mr. Hanek's understanding that Mayor Falconi had some proposed modifications, he asked the Mayor to provide what he would like Council to consider, and he would refer it appropriately to Economic Development for future discussion.

Mrs. Piper indicated she attended the Historical Society Meeting, and they have bricks for sale for the bell tower. She had order forms available.

Mr. Hanek updated the committee on two major projects, he noted Phase 1 of the Plum Creek Greenway Trail was completed and work on the All Inclusive Playground was in process.

EXECUTIVE SESSION:

Mr. Delsanter moved to go into Executive Session to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee, and to consider the sale or lease of real or personal property, seconded by Mr. Smith. Roll Call – Ayes – 7, Mr. Hanek, Mr. Lambert, Mr. Abella, Mr. Capretta, Mr. Delsanter, Mr. Smith, Mrs. Piper. Nays – 0. Motion Carried.

Mr. Delsanter moved to adjourn from Executive Session. Vote – 7 Ayes, 0 Nays.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn the Committee of the Whole Meeting at 7:04 p.m. Vote – 7 Ayes, 0 Nays.

Respectfully submitted,

Valerie Zak

Valerie Zak

Assistant Clerk of Council

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 65-2022** - An ordinance approving the final plat for the Ridgeline Chase Phase 2 development, subject to final engineering approval and any other conditions imposed by Council - **3rd Reading** (Committee-of-the-Whole, *Administration/Grant Aungst*)

BACKGROUND: On July 21, 2022, the Brunswick City Planning Commission recommended approval to City Council of the final plat for the Ridgeline Chase Phase 2 Development, subject to final engineering approval, attached as Exhibit "A".

PURPOSE AND EXPLANATION: Final plat approval is subject to engineering and City Council approval, pursuant to Sections 1224.04(a)(3) and 1226.04 of the Subdivision Regulations for the City of Brunswick.

IMPLEMENTATION

SCHEDULE: First reading on August 8, 2022.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Recommend approval.

**ADDITIONAL
INFORMATION:**

APPROVALS

This Plat was duly accepted by the Brunswick City Council at its regular meeting held on the _____ day of _____, 20____.

Ordinance No. _____.

Clerk of Council

This Plat was duly accepted by the Brunswick City Planning Commission at its regular meeting held on the _____ day of _____, 20____.

Secretary

This Plat was duly accepted by the Brunswick City Engineer this ____ day of _____, 20____.

City Engineer

All required central wastewater disposal facilities have been satisfactorily installed or adequate financial guarantees have been approved by the Medina County Sanitary Engineer on this ____ day of _____, 20____.

Medina County Sanitary Engineer

Approved for transfer this ____ day of _____, 20____.

Tax Map Draftsman

Received for transfer this ____ day of _____, 20____.

Medina County Auditor

Received and recorded this ____ day of _____, 20____.

At _____ A.M./P.M recorded in Plat Document No. _____.

Fee: _____.

Medina County Recorder

Sheet List Table	
Sheet Number	Sheet Title
1	TITLE
2	OVERALL PLAN
3	EAST DETAIL
4	WEST DETAIL

Ridgeline Chase Subdivision Phase 2

Creating Sublots 44-77, Block 'D' and dedicating Southview Trail and a portion of Chaseline Ridge

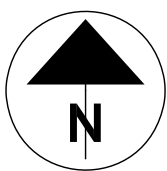
Situated in the City of Brunswick, County of Medina and State of Ohio and known as being part of Original Brunswick Township Lot No. 17, Tract No. 1, further known as being a replat of Block 'B' as shown on Ridgeline Chase Subdivision Phase 1, recorded in Document No. 2022PL000006 of the Medina County Recorder's Records.



LOCATION MAP

N.T.S.

LATITUDE: 41°14'12.0" LONGITUDE: 81°51'18.8"



NOTES

REFERENCES:

Deed & Plat documents of the Medina County Recorder's Records as referenced by survey.

"Plat of Survey" by Guy P. Haney, P.S. 7631 on file in Survey Book 32, Pg. 193 of the Medina County Engineer's Records.

"Survey Plat" by T.J. Hood, P.S. 3455 on file in Survey Book U, Pg. 2a of the Medina County Engineer's Records

"Property Survey and Split for E.A.R.L." by James R. Bock, P.S. 6051 on file in Survey Book 20, Pg. 107a of the Medina County Engineer's Records.

BASIS OF BEARINGS:

Centerline Bearing of Pearl Road was calculated to be S 00°13'39" E, based upon Ohio State Plane Coordinate System, North Zone, NAD 1983, Calculated at Ground.

Note: All 5/8" by 30" and 3/4" iron pins set are affixed with a plastic cap bearing the inscription "DRG ENG, 7631-8557". All 3/4" iron pins to be set in all centerline monument boxes and 5/8" iron pins to be set at subplot and block corners by me.

ACCEPTANCE

Know all men by these presents that _____, (Print Name/Title)

owner/agent of the Triban Investment LLC and the lands embraced within this subdivision hereby acknowledge this plat and subdivision to be my/their free act and deed and hereby dedicate to the public use forever the streets shown shaded and grant all easements as shown. I certify that there are no delinquent taxes or assessments against the lands embraced within this subdivision,

Owner/Agent _____ Date _____

County of Medina SS
State of Ohio

Before me a notary public in and for said county and state, personally appeared the above named _____ Owner/Agent

who acknowledged the making of the foregoing instrument and the signing of this plat to be their own free act and deed. In testimony whereof I

have hereunto set my hand and official seal at _____, Ohio this day of _____, 20____.

Notary public

My commission expires

Witness

SURVEYOR CERTIFICATION

This Plat was prepared from a field survey, analysis of recorded plats, recorded deeds, and survey records, as applicable. Distances are given in feet and decimal parts thereof. All dimensional and geodetic details are correct and the survey balances and closes to the best of my knowledge. All monuments shown hereon exist or shall be set as shown.

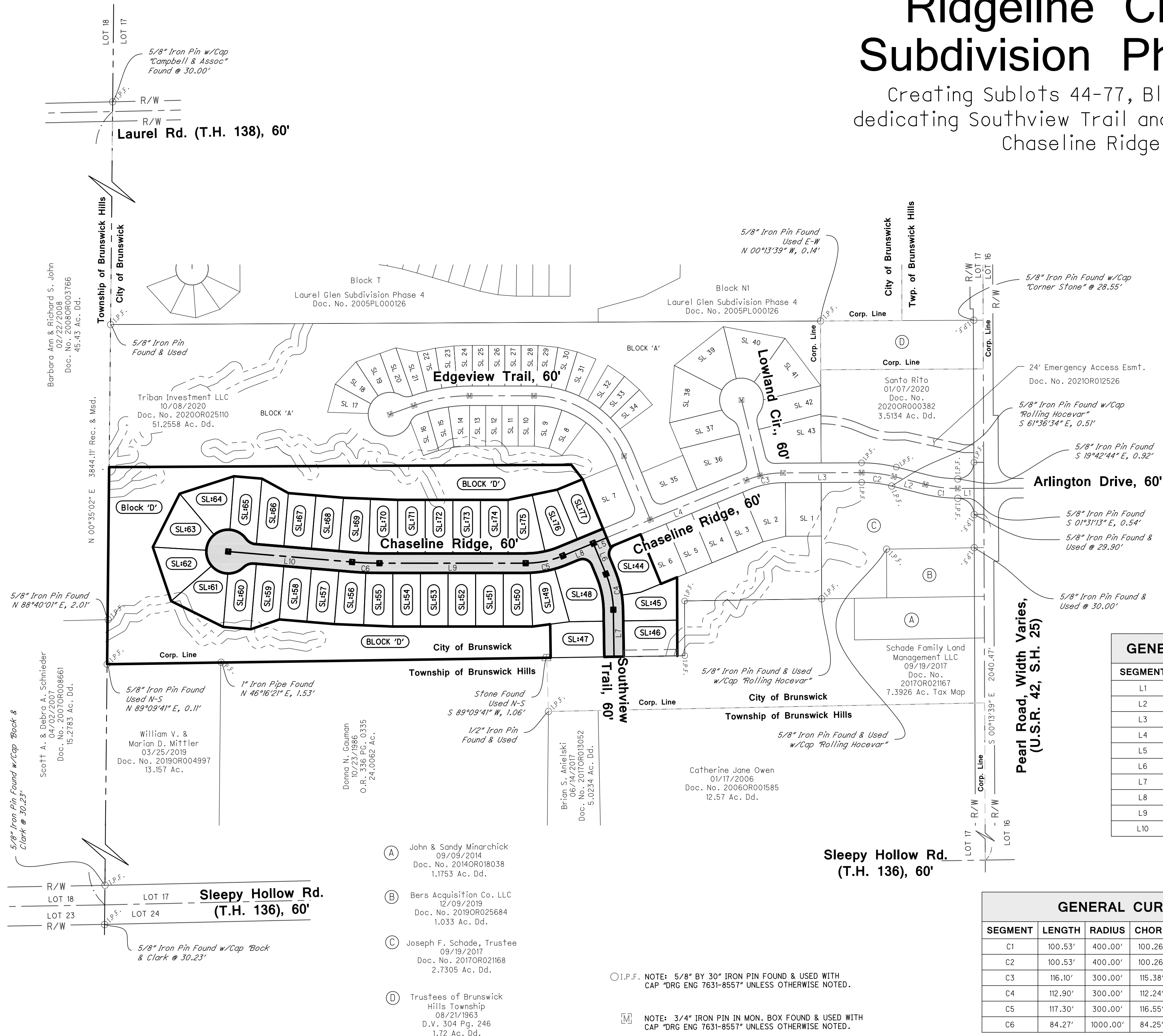
Jeremy M. Sack P.S. No. S-8557 _____ Date _____

AREA TABLE	
NAME	ACRES
SL'S 44-77	12.1074
BLOCK D (OPEN SPACE)	7.9833
DEDICATED ROW	2.3315
TOTAL	22.4222

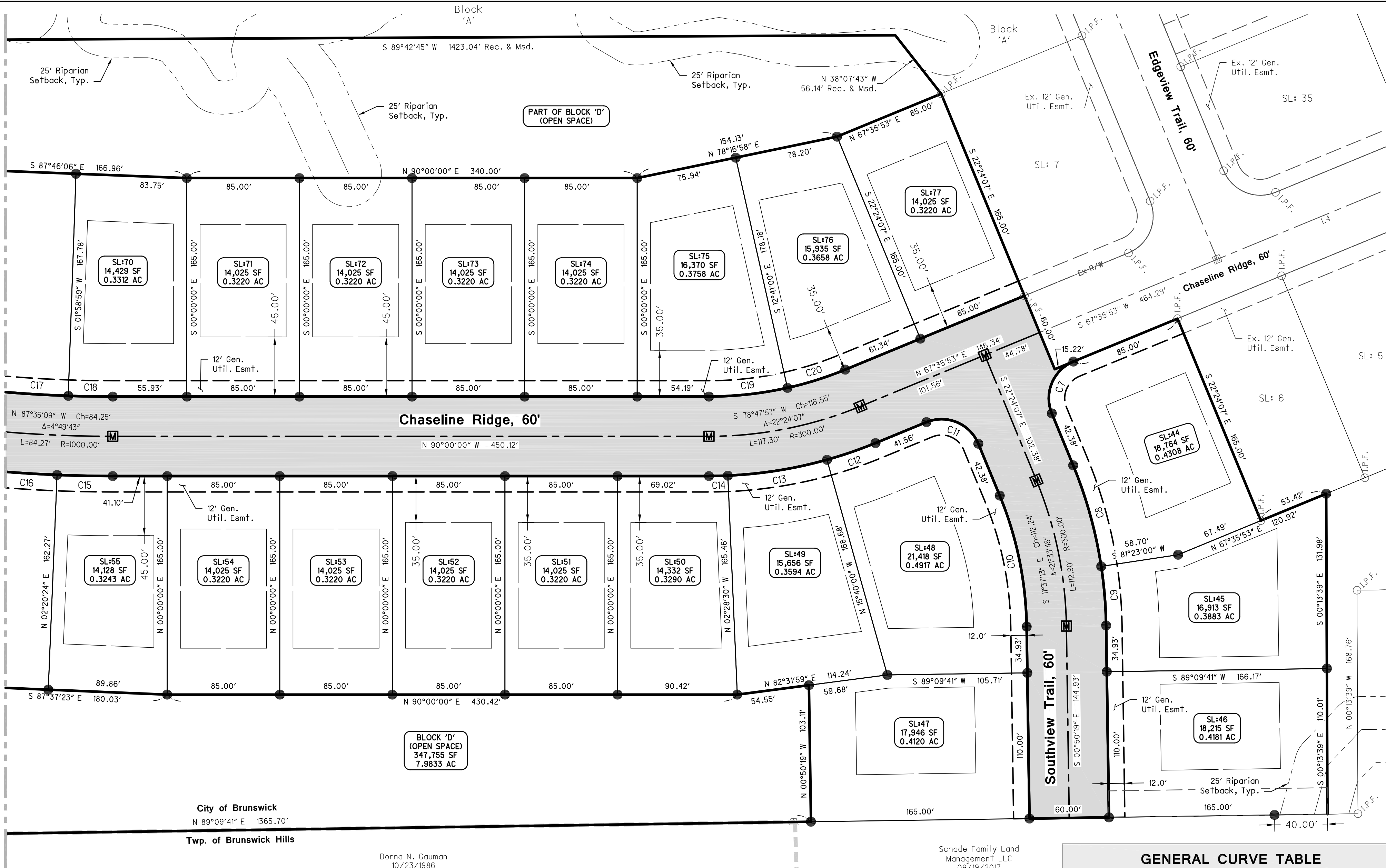
LEGEND		
DESCRIPTION	FOUND	SET
MAG NAIL	○ M.N.F.	✕
MONUMENT BOX	⌈	⌈
IRON PIN	○ I.P.F.	●
IRON PIPE	⊙ P.F.	
LIMITED ACCESS R/W	--- Ex LA --- Ex LA --- Ex LA ---	
CENTERLINE	_____	
PROPERTY LINE	_____	
RIGHT-OF-WAY LINE	--- Ex R/W --- Ex R/W ---	
EASEMENT LINE	_____	
ORIGINAL PROP. LINE	 Z	
ORIGINAL LOT LINE	_____	

Ridgeline Chase Subdivision Phase 2

Creating Sublots 44-77, Block 'D' and dedicating Southview Trail and a portion of Chaseline Ridge



MATCHLINE SEE SHEET 4



SETBACKS

FRONT YARD:
40.0 Feet unless
otherwise noted

SIDE YARD:
5.0 Feet

REAR YARD:
35.0 Feet

NOTE:
All Iron Pins Found are
5/8" by 30" with cap
"DRG ENG 7631-8557"
unless otherwise noted

Ridgeline Chase Subdivision Phase 2

Creating Sublots 44-77, Block 'D' and
dedicating Southview Trail and a portion of
Chaseline Ridge

Donna N. Gauman
10/23/1986
O.R., 336 PG, 0335
24.0062 Ac.

Schade Family Land
Management LLC
09/19/2017
Doc. No.
2017OR021167
7.3926 Ac. Tax Map

GENERAL CURVE TABLE

SEGMENT	LENGTH	RADIUS	CHORD	CHORD BEARING	DELTA
C7	47.12'	30.00'	42.43'	N 22°35'53" E	90°00'00"
C8	79.40'	330.00'	79.21'	N 15°30'33" W	13°47'07"
C9	44.80'	330.00'	44.76'	N 04°43'39" W	7°46'41"
C10	101.61'	270.00'	101.02'	S 11°37'13" E	21°33'48"
C11	47.12'	30.00'	42.43'	S 67°24'07" E	90°00'00"
C12	38.79'	330.00'	38.77'	N 70°57'57" E	6°44'07"
C13	75.98'	330.00'	75.81'	N 80°55'45" E	13°11'30"
C14	14.26'	330.00'	14.25'	N 88°45'45" E	2°28'30"
C15	42.07'	1030.00'	42.06'	S 88°49'48" E	2°20'24"
C16	44.73'	1030.00'	44.73'	S 86°24'56" E	2°29'18"
C17	48.17'	970.00'	48.17'	N 86°35'39" W	2°50'44"
C18	33.57'	970.00'	33.57'	N 89°00'30" W	1°58'59"
C19	59.77'	270.00'	59.65'	S 83°39'30" W	12°41'00"
C20	45.80'	270.00'	45.74'	S 72°27'27" W	9°43'07"

Barbara Ann & Richard S. John
02/22/2008
Doc. No. 2008OR003766
45.43 Ac. Dd.

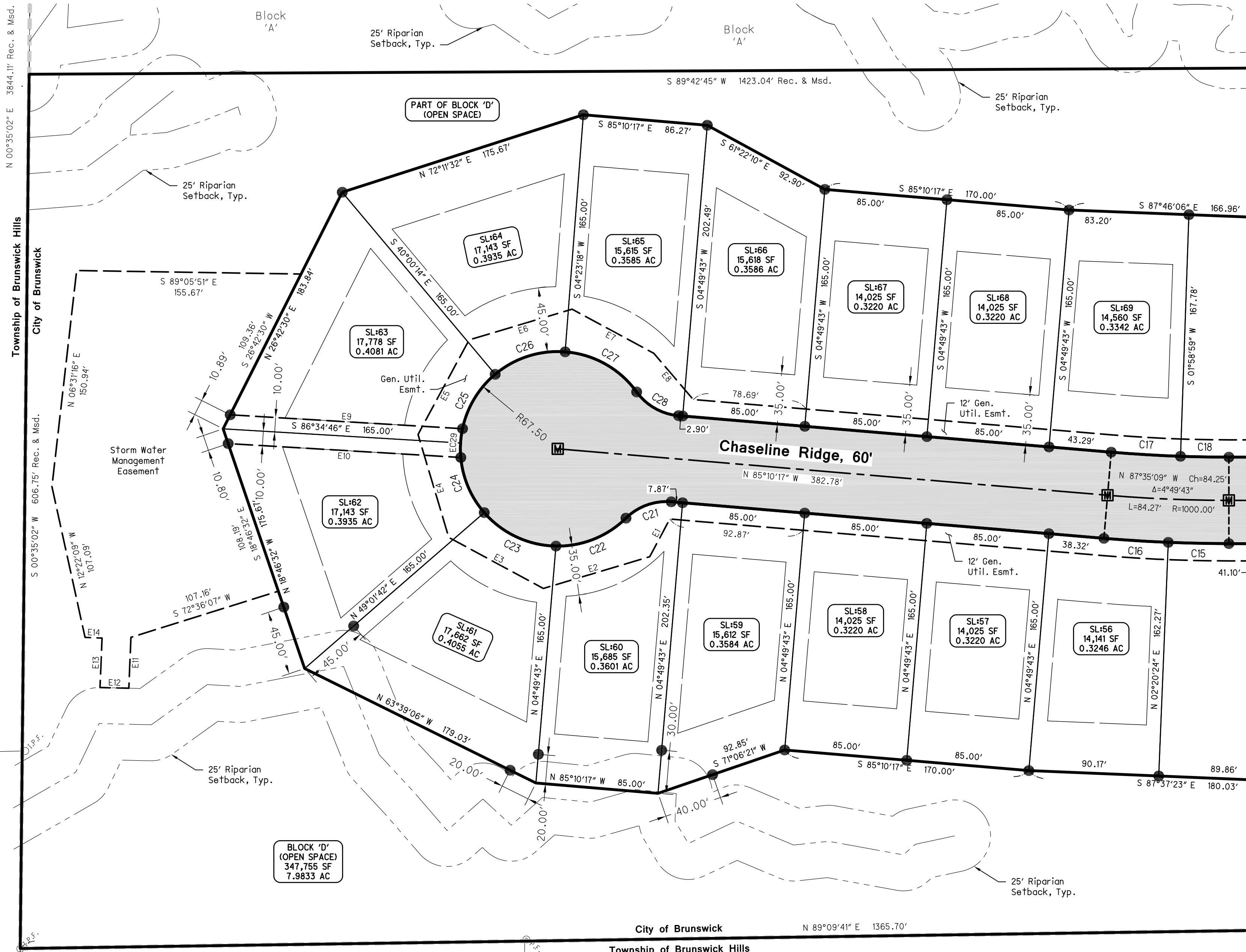
Scott A. & Debra A. Schnieder
04/02/2007
Doc. No. 2007OR008661
15.2783 Ac. Dd.

William V. &
Marian D. Mittler
03/25/2019
Doc. No. 2019OR004997
13.157 Ac.

Donna N. Gauman
10/23/1986
O.R. 336 PG. 0335
24.0062 Ac.

Ridgeline Chase Subdivision Phase 2

Creating Sublots 44-77, Block 'D' and dedicating Southview Trail and a portion of Chaseline Ridge



GENERAL LINE TABLE		
SEGMENT	LENGTH	DIRECTION
E1	29.65'	N 28°05'06" E
E2	77.00'	N 73°22'43" E
E3	74.56'	S 61°37'17" E
E4	74.56'	S 16°37'17" E
E5	74.56'	S 28°22'43" W
E6	74.56'	S 73°22'43" W
E7	64.40'	N 61°37'17" W
E8	42.17'	N 40°27'47" W
E9	161.44'	S 86°34'58" E
E10	161.66'	N 86°34'58" W
E11	35.32'	S 02°20'56" W
E12	20.00'	N 88°40'50" W
E13	34.37'	N 02°20'56" E
E14	11.82'	N 87°39'04" W

GENERAL CURVE TABLE					
SEGMENT	LENGTH	RADIUS	CHORD	CHORD BEARING	DELTA
C21	34.47'	40.00'	33.41'	N 70°08'36" E	49°22'14"
C22	53.70'	67.50'	52.30'	N 68°15'02" E	45°35'08"
C23	56.53'	67.50'	54.89'	S 64°57'51" E	47°59'06"
C24	52.30'	67.50'	51.00'	S 18°46'32" E	44°23'32"
C25	54.87'	67.50'	53.37'	S 26°42'30" W	46°34'32"
C26	52.30'	67.50'	51.00'	S 72°11'32" W	44°23'32"
C27	58.68'	67.50'	56.85'	N 60°42'23" W	49°48'39"
C28	34.47'	40.00'	33.41'	N 60°29'10" W	49°22'14"
EC29	20.07'	67.50'	20.00'	S 03°25'45" W	17°02'21"

SETBACKS

FRONT YARD:
40.0 Feet unless
otherwise noted

SIDE YARD:
5.0 Feet

REAR YARD:
35.0 Feet

MATCHLINE SEE SHEET 3

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. _____

BY:

AN ORDINANCE APPROVING THE FINAL PLAT FOR THE RIDGELINE CHASE PHASE 2 DEVELOPMENT, SUBJECT TO FINAL ENGINEERING APPROVAL AND ANY OTHER CONDITIONS IMPOSED BY COUNCIL.

WHEREAS: On July 21, 2022, the Brunswick City Planning Commission recommended approval to City Council of the Final Plat for the Ridgeline Chase Phase 2 Development, subject to final engineering approval.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Final Plat for the Ridgeline Chase Phase 2 Development, as attached hereto as Exhibit "A", is hereby approved subject to final engineering approval and any other conditions imposed by this Council.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura

CITY OF BRUNSWICK

MAYOR
RON FALCONI

COUNCIL
MICHAEL J. ABELLA, JR
ANTHONY P. CAPRETTA
JOSEPH P. DELSANTER
NICHOLAS HANEK
BRANDON LAMBERT
KRISTY PIPER
TIM SMITH

CITY MANAGER / SAFETY DIRECTOR
CARL S. DEFOREST

July 22, 2022

Gillian Hall
Triban Investment, LLC
7555 Fredle Drive, Suite 210
Painesville, OH 44077

RE: Ridgeline Chase Subdivision
Phase 2 final plat
Chaseline Ridge extension and Southview Trail

Dear Ms. Hall:

The Brunswick City Planning Commission, at their meeting on July 21, 2022, voted to **recommend approval** to City Council of the Ridgeline Chase Subdivision Phase 2 final plat, Chaseline Ridge extension and Southview Trail, Brunswick, subject to the following:

1. Final plat approval is subject to engineering and City Council approval, pursuant to Sections 1224.04(a)(3) and 1226.04 of the Subdivision Regulations.
2. The first reading on the Phase 2 final plat is scheduled for City Council's meeting on Monday, August 8, 2022. Please contact Laura Timura, Clerk of Council, at (330) 558-6845 regarding the meeting time.

If you have any questions, please contact me at (330) 558-6865.

Sincerely,



Pamela Plavecski,
Planning & Zoning Coordinator

c: Carl S. DeForest, City Manager/Safety Director
Grant Aungst, Community & Economic Dev. Director
Matt Jones, Consulting City Engineer
Cliff Calaway, Chief Building Official
Thom Sutcliffe, Drees Homes
Travis Crane, Davey Resource Group



4095 CENTER ROAD - BRUNSWICK, OHIO 44212

CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002 <http://www.brunswick.oh.us>

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 69-2022** - An emergency resolution authorizing the purchase of real property for municipal purposes in an amount not to exceed \$20,000.00. - **2nd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: The City entered into a Purchase Agreement with the Mesa Grande Property Owners' Association for property located on El Dorado Boulevard, PPN 003-18D-10-068, a portion of which is to be used for construction of Phase 3 of the Plum Creek Greenway Trail Project. City Council approval is now necessary through legislation to authorize the City Manager to execute all necessary documents to purchase the subject property.

PURPOSE AND EXPLANATION: It has been determined that a portion of land currently owned by the Mesa Grande Property Owners' Association is needed to complete the Plum Creek Greenway Trail project which is a multi-year project in conjunction with the Medina County Park District. Phase 3 is the final phase to complete the project which eventually connects Plum Creek Park to Brunswick Lake Park. This phase involves construction from Laurel Road, north to Brunswick Lake, and involves construction through the Mesa Grande Subdivision.

IMPLEMENTATION SCHEDULE: As soon as allowed by law

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The Purchase Agreement lists a purchase price of \$15,000 plus additional costs and expenses as identified therein. Total costs are not to exceed \$20,000. This purchase is part of the Plum Creek Trail Phase 3 project and will be charged to acct# 360-0812-56882.

RECOMMENDED ACTION:

One Reading No

Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
To proceed with closing as soon as possible

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 69-2022

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE PURCHASE OF
REAL PROPERTY FOR MUNICIPAL PURPOSES IN AN AMOUNT NOT TO
EXCEED \$20,000.00.

WHEREAS: Upon prior approval of City Council, the City Manager entered into a Purchase Agreement relative to an approximate seven (7) acre portion of the vacant real property located on El Dorado Boulevard, Brunswick, Ohio and further identified as PPN 003-18D-10-068 (the "Property") for a purchase price of \$15,000.00, subject to such additional costs and expenses as identified therein.

WHEREAS: The purchase price of \$15,000.00 is supported by an Appraisal obtained by the City.

WHEREAS: The purchase of the subject Property is for municipal purposes.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized to execute all necessary documents to effectuate the purchase of the subject Property.

SECTION 2: That the Finance Director is authorized to remit payment for the purchase of the subject Property in an amount not to exceed \$20,000.00.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to proceed to Closing as soon as possible. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 70-2022** - An ordinance approving the final plat for the Oak Ridge Preserve Special Planning District No. 7, subject to final engineering approval and any other conditions imposed by Council. - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: The Planning Commission, at their meeting on September 1, 2022, voted to recommend approval to City Council of the Oak Ridge Preserve SPD-7 final plat, attached hereto as Exhibit "A".

PURPOSE AND EXPLANATION: Final plat approval is subject to engineering and City Council approval, pursuant to Sections 1224.04(a)(3) and 1226.04 of the Subdivision Regulations.

IMPLEMENTATION

SCHEDULE: Immediately.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Recommend approval.

**ADDITIONAL
INFORMATION:**

APPROVALS

This Plat was duly accepted by the Brunswick City Council at its regular meeting held on the ____ day of _____, 20____.

Ordinance No. _____.

Clerk of Council

This Plat was duly accepted by the Brunswick City Planning Commission at its regular meeting held on the ____ day of _____, 20____.

Secretary

This Plat was duly accepted by the Brunswick City Engineer this ____ day of _____, 20____.

City Engineer

This Plat was duly accepted by the Medina County Commissioners on this ____ day of _____, 20____.

Commissioner

Commissioner

Commissioner

All required central wastewater disposal facilities have been satisfactorily installed or financial guarantees have been approved by the Medina County Sanitary Engineer on this ____ day of _____, 20____.

Sanitary Engineer

Approved for transfer this ____ day of _____, 20____.

Tax Map Draftsman

Received for transfer this ____ day of _____, 20____.

Medina County Auditor

Received and recorded this ____ day of _____, 20____.

At ____ A.M./P.M recorded in Plat Document No. _____.

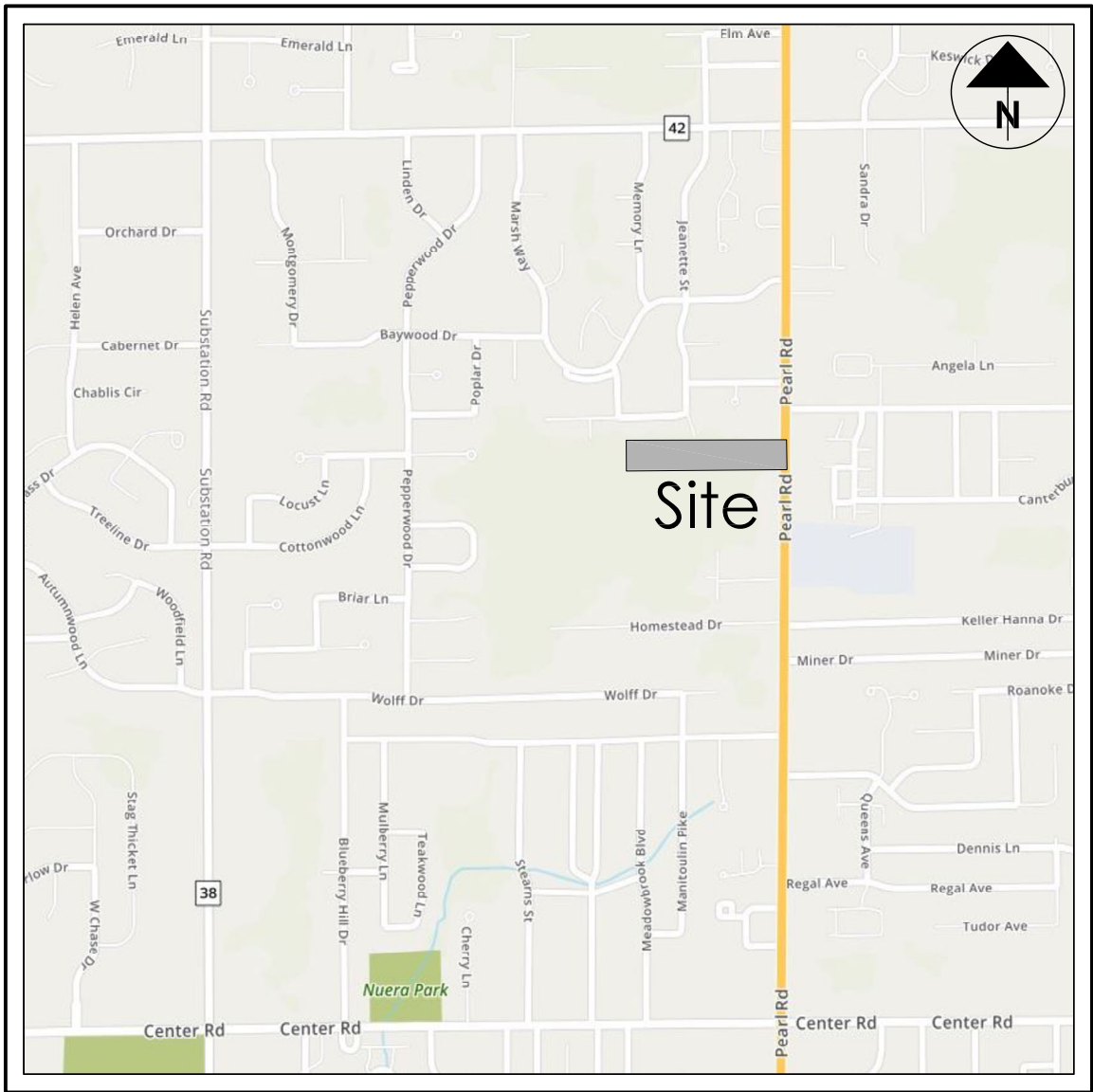
Fee: _____.

Medina County Recorder

Oak Ridge Preserve

Creating Sublot Nos. 1 through 34 and Blocks 'A' through 'D'

Situated in the City of Brunswick, County of Medina and State of Ohio and being part of Original Brunswick Township Lot 7, Tract 1 and further known as being all of a 12.9258 acre parcel of land conveyed to Oak Ridge Preserve LLC by deed dated January 26, 2022 and recorded in Document No. 2022OR002096 of the Medina County Recorder's Records.



LOCATION MAP

LATITUDE: 41°15'08.4" LONGITUDE: 81°50'45.0"

NOTES

REFERENCES:

"Replat of Blocks "E", "F" & "G" in the Timbers Subdivision - Phase 2" by Michael R. Elewski, P.S. 7252 as recorded in Plat Book 27, Page 125 of Medina County Recorder's Records.

Deed & Plat documents of Medina County's Recorder's Records as referenced by survey.

BASIS OF BEARINGS:

Centerline bearing of Pearl Road (S.R. 42) was calculated to be South 00°01'28" East, based upon Ohio State Plane Coordinate System, North Zone, NAD 1983, Ground.

NOTE:

All 5/8" x 30" iron pins set are affixed with a plastic cap bearing the inscription "DRG ENG 7631-8557"

AREA TABLE	
Sublots (34)	4.9104 Acres
Dedicated Right of Way	1.6209 Acres
Open Space Block 'A'	4.4899 Acres
Open Space Block 'B'	0.2055 Acres
Open Space Block 'C'	1.5765 Acres
Open Space Block 'D'	0.1222 Acres
Total	12.9254 Acres

ACCEPTANCE & DEDICATION

Know all men by these presents that _____ (Print Name), owner/agent of Oak Ridge Preserve LLC, owner of the lands embraced within this plat, and do hereby dedicate to public use forever the streets as shown hereon. All Storm Water Management, Storm Sewer, and Sanitary Sewer easements shown hereon are dedicated to the City of Brunswick, the Cleveland Division of Water, the Medina County Sanitary Engineer or the relevant utility providers. It is expressly acknowledged the maintenance and repair of the storm water retention basins and their associated outlet structures are the sole responsibility of the Homeowner's Association as detailed in the covenants, restrictions and easement documents referenced below. The maintenance and repair of the storm sewer is the sole responsibility of the City of Brunswick. The City of Brunswick, however, is granted access to the retention basins to perform whatever services it deems necessary.

Owner/Agent (Sign) _____ Date _____

County of Medina

State of Ohio

Before me a notary public in and for said county and state, personally appeared the above named _____ and _____, owners/ agents of Oak Ridge Preserve LLC, who acknowledged the making of the foregoing instrument and the signing of this plat to be their own free act and deed. In testimony whereof I have hereunto set my hand and official seal at _____, Ohio this ____ day of _____, 20____.

Notary public

My commission expires _____

Witness

Witness

LEGEND

DESCRIPTION	FOUND	SET
MAG NAIL	○ M.N.F.	✕
MONUMENT BOX	Ⓜ	Ⓜ
IRON PIN	○ I.P.F.	●
IRON PIPE	⊙ P.F.	
LIMITED ACCESS R/W	--- Ex LA --- Ex LA	
CENTERLINE	_____	
PROPERTY LINE	_____	
RIGHT-OF-WAY LINE	--- Ex R/W ---	
EASEMENT LINE	-----	
ORIGINAL PROP. LINE	 Z	
ORIGINAL LOT LINE	_____	

COVENANTS, RESTRICTIONS & EASEMENTS

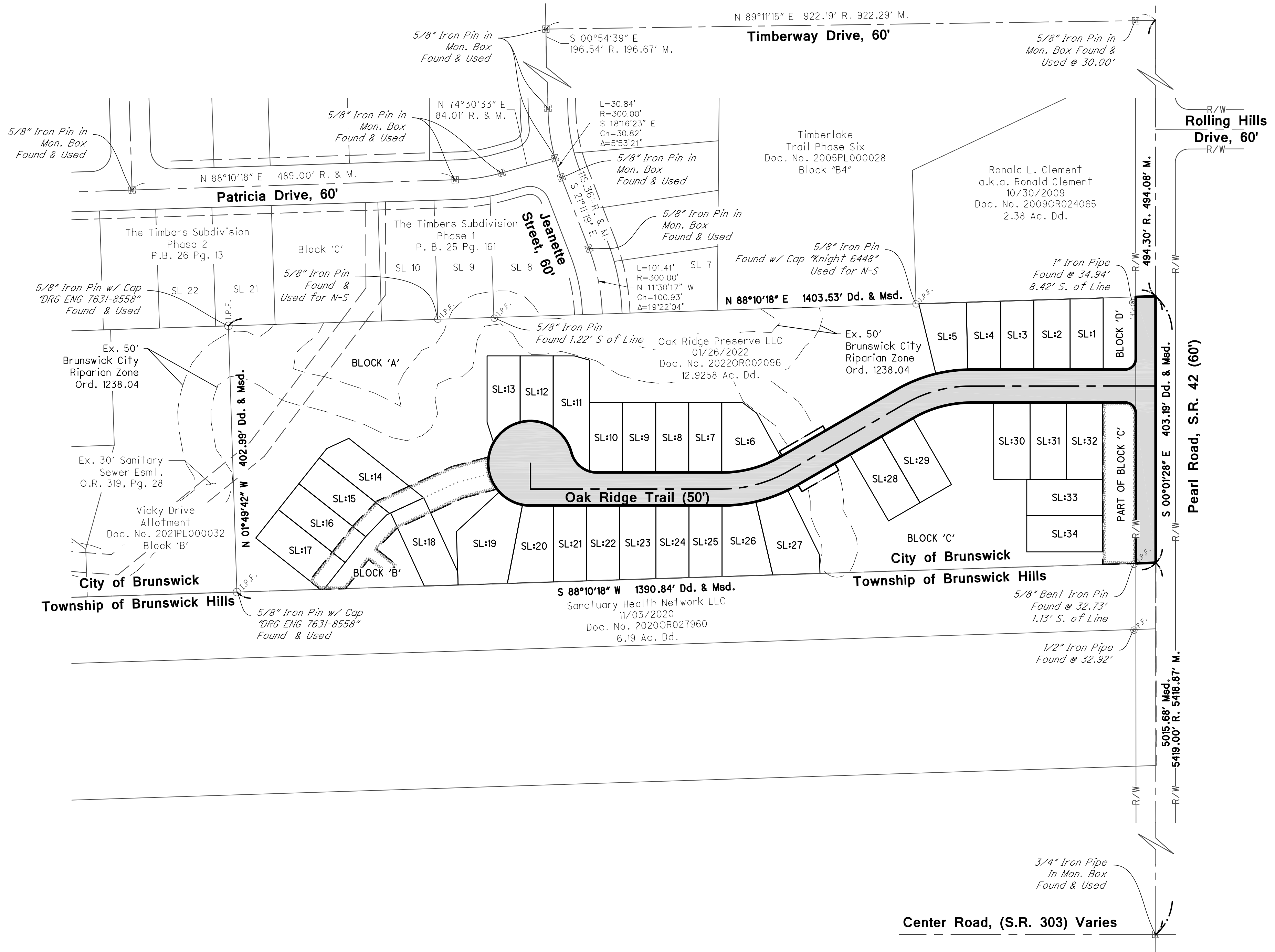
The Subdivision shown on this plat is subject to the covenants, restrictions and easements contained in the declaration or restrictions, covenants and easements, filed for record on the ____ day of _____ and recorded in Doc. No. _____ in the Medina County Recorders Records, State of Ohio.

SURVEYOR CERTIFICATION

This Plat was prepared from analysis of recorded plats, recorded deeds, and survey records, as applicable. Distances are given in feet and decimal parts thereof. All dimensional and geodetic details are correct and the survey balances and closes to the best of my knowledge. All monuments shown hereon exist or shall be set as shown.

Jeremy M. Sack P.S. No. S-8557 Date _____

Sheet List Table	
Sheet Number	Sheet Title
1	TITLE
2	OVERALL
3	EAST
4	WEST



The Timbers Subdivision Phase 1
P. B. 25 Pg. 161

SL 7

Timberlake
Trail Phase Six
Doc. No.
2005PL000028
Block "B4"

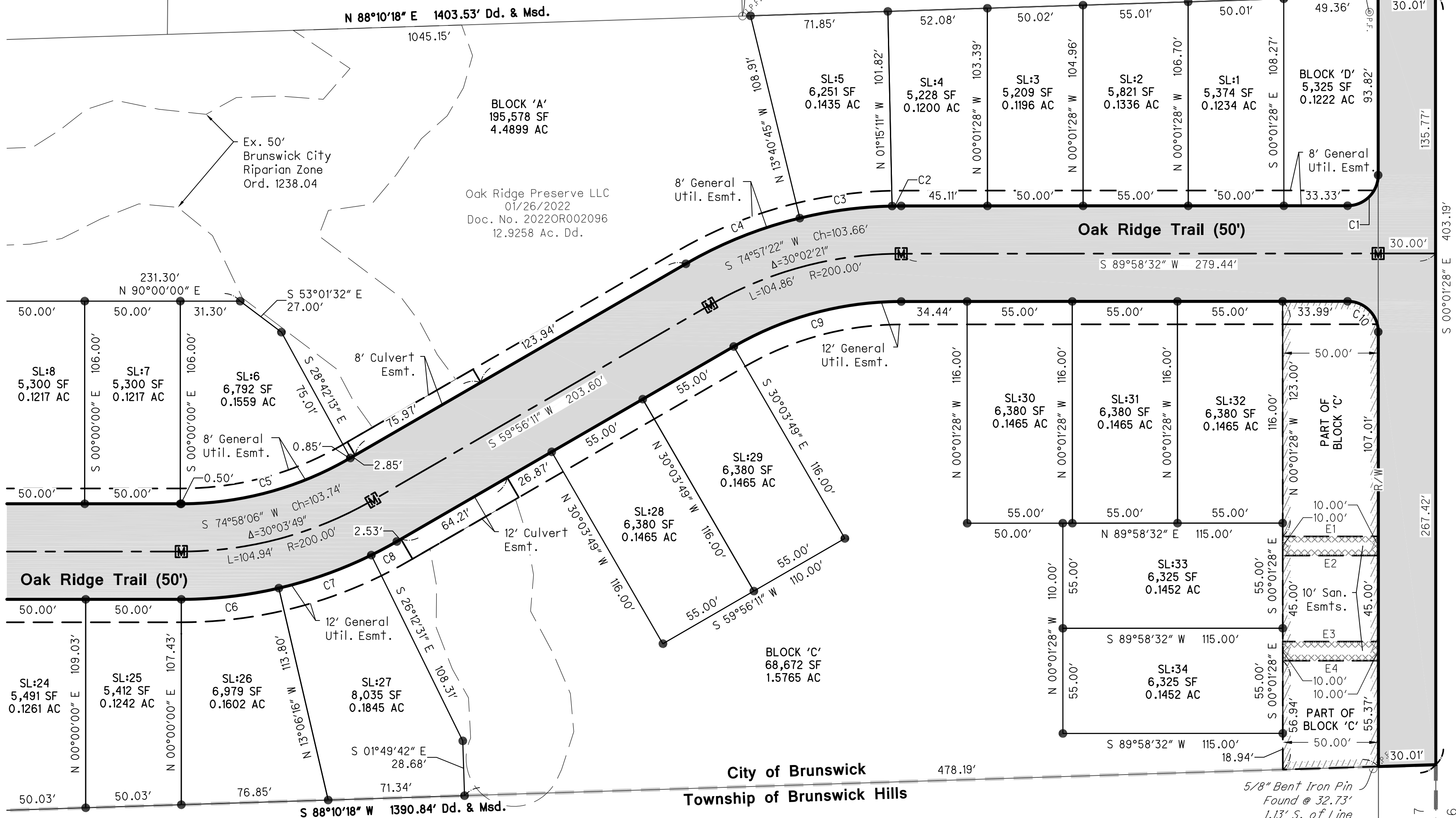
Ronald L. Clement
a.k.a. Ronald Clement
10/30/2009
Doc. No. 2009OR024065
2.38 Ac. Dd.

5/8" Iron Pin
Found w/ Cap "Knight 6448"
Used for N-S

1" Iron Pipe
Found @ 34.94'
8.42' S. of Line

See Sheet 4 of 4

See Sheet 4 of 4



Pearl Road, (S.R. 42) 60'

GENERAL CURVE TABLE

SEGMENT	LENGTH	RADIUS	CHORD	CHORD BEARING	DELTA
C1	25.14'	16.00'	22.63'	S 44°58'07" W	90°00'26"
C2	4.76'	225.00'	4.76'	N 89°22'09" E	1°12'47"
C3	48.79'	225.00'	48.70'	N 82°33'01" E	12°25'28"
C4	64.41'	225.00'	64.19'	S 68°08'14" W	16°24'06"
C5	91.82'	175.00'	90.77'	S 74°58'06" W	30°03'49"
C6	51.46'	225.00'	51.35'	N 83°26'52" E	13°06'16"
C7	51.46'	225.00'	51.35'	N 70°20'37" E	13°06'16"
C8	15.14'	225.00'	15.14'	N 61°51'50" E	3°51'17"
C9	91.75'	175.00'	90.70'	N 74°57'22" E	30°02'21"
C10	25.13'	16.00'	22.63'	S 45°03'42" E	90°00'19"

LINE TABLE

SEGMENT	LENGTH	DIRECTION
E1	50.00'	N 89°58'32" E
E2	50.00'	S 89°58'32" W
E3	50.00'	N 89°58'32" E
E4	50.00'	S 89°58'32" W

Sanctuary Health Network LLC
11/03/2020
Doc. No. 2020OR027960
6.19 Ac. Dd.

50' Access &
Utility Esmt.



CITY OF BRUNSWICK

MAYOR
RON FALCONI

CITY MANAGER / SAFETY DIRECTOR
CARL S. DEFOREST

COUNCIL
MICHAEL J. ABELLA, JR
ANTHONY P. CAPRETTA
JOSEPH P. DELSANTER
NICHOLAS HANEK
BRANDON LAMBERT
KRISTY PIPER
TIM SMITH

September 2, 2022

Kim and Ryan Harrington
Brownstone Building & Redevelopment
3660 Center Road, Suite #117
Brunswick, OH 44212

RE: Oak Ridge Preserve SPD-7 final plat
834 Pearl Road, Brunswick

Dear Mr. and Mrs. Harrington:

The Brunswick City Planning Commission, at their meeting on September 1, 2022, voted to **recommend approval** to City Council of the Oak Ridge Preserve Special Planning District No. 7 (SPD-7) final plat, 834 Pearl Road, Brunswick, subject to the following:

1. Final plat approval is subject to engineering and City Council approval, pursuant to Sections 1224.04(a)(3) and 1226.04 of the Subdivision Regulations.
2. The first reading on the final plat is scheduled for City Council's meeting on Monday, September 12, 2022. Please contact Laura Timura, Clerk of Council, at (330) 558-6845 regarding the meeting time.

If you have any questions, please contact me at (330) 558-6865.

Sincerely,


Pamela Plavecski,
Planning & Zoning Coordinator

Enc.

c: Carl DeForest, City Manager/Safety Director
Laura Timura, Clerk of Council
Grant Aungst, Community & Economic Dev. Director
Matt Jones, Consulting City Engineer
Cliff Calaway, Chief Building Official
Travis Crane, TGC Engineering



4095 CENTER ROAD - BRUNSWICK, OHIO 44212

CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002 <http://www.brunswick.oh.us>

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 70-2022

BY: Mr. Delsanter, Mr. Lambert, Mrs. Piper

AN ORDINANCE APPROVING THE FINAL PLAT FOR THE OAK RIDGE PRESERVE SPECIAL PLANNING DISTRICT NO. 7, SUBJECT TO FINAL ENGINEERING APPROVAL AND ANY OTHER CONDITIONS IMPOSED BY COUNCIL.

WHEREAS: On September 1, 2022, the Brunswick City Planning Commission recommended approval to City Council of the Final Plat for the Oak Ridge Preserve SPD-7, subject to final engineering approval.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Final Plat for the Oak Ridge Preserve SPD-7, as attached hereto as Exhibit "A", is hereby approved subject to final engineering approval and any other conditions imposed by this Council.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Laura E. Timura
Clerk of Council

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 71-2022** - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include an annexation into the City of Brunswick. - **2nd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: The City of Brunswick has been notified that a Petition for Regular Annexation on Application of Owners (the "Petition") was presented to the Medina County Commissioners requesting a parcel of land be annexed from Brunswick Hills Township to the City of Brunswick.

PURPOSE AND EXPLANATION: The approved legislation must be filed with the Medina County Commissioners' Office.

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 71-2022

BY: Committee-of-the-Whole

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO FORWARD A PETITION FOR DETACHMENT TO THE MEDINA COUNTY COMMISSIONER'S OFFICE FOR THE PURPOSE OF ADJUSTING THE CITY BOUNDARY LINES TO INCLUDE AN ANNEXATION INTO THE CITY OF BRUNSWICK.

WHEREAS: A Petition for Annexation of certain territory in Brunswick Hills Township was duly filed by a property owner located in the territory of Brunswick Hills;

WHEREAS: Said Petition was duly considered by the Board of County Commissioners of Medina County;

WHEREAS: The Board of County Commissioners certified the transcript of this proceeding in connection with said annexation with the map and Petition required in connection therewith to the Clerk of Council;

WHEREAS: The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;

WHEREAS: The City of Brunswick passed legislation accepting the proposed annexation per Resolution No. 59-2022 adopted on August 8, 2022;

WHEREAS: The City wishes to petition the Medina County Commissioners Office for detachment for the purposes of adjusting the City boundary lines to include this annexation into the City of Brunswick; and

WHEREAS: The Petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The City Manager is authorized to forward a Petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include this annexation into the City of Brunswick pursuant to all relevant provisions of Ohio Revised Code Chapters 503 and 709. A copy of said Petition is attached hereto as Exhibit "A".

SECTION 2: The annexation to be included in the boundary adjustment is contained in Resolution No. 59-2022. A copy of said Resolution is attached hereto as Exhibit "B".

SECTION 3: Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES __ NAYS __

ATTEST: _____
Clerk of Council
Laura Timura

REGULAR MEETING – TUESDAY, MAY 10, 2022

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk

William F. Hutson

Stephen D. Hambley

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hutson

RESOLUTION NO. 22-0378

**APPROVING THE PETITION FOR THE REGULAR ANNEXATION OF
0.4417 ACRES OF LAND KNOWN AS BEING PART OF
BRUNSWICK HILLS TOWNSHIP
TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO**

WHEREAS, a petition for annexation of 0.4417 acres of land known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio was filed with the Clerk of the Board of Medina County Commissioners on February 18, 2022 in accordance with Ohio Revised Code Section 709.02, and

WHEREAS, the day and hour and has come for the rendering of a decision by the Board of County Commissioners on said petition for annexation, and

WHEREAS, the State of Ohio has provided landowners a number of legal methods for annexations of property to municipal corporations to occur that balance the desires, needs and benefits of the petitioners, municipality and townships, and

WHEREAS, proper procedures were followed and notices given, and a public hearing commenced on May 3, 2022 in accordance with Section 709.032 of the Ohio Revised Code, and

WHEREAS, the Board of County Commissioners now finds that based on the preponderance of the substantial, reliable, and probative evidence on the entire record that said petition meets the following requirements and conditions:

1. The petition meets all of the requirements set forth in, and was filed in the manner provided in Section 709.02 of the Ohio Revised Code:
 - a. the territory proposed to be annexed is contiguous to the City of Brunswick;
 - b. the petition was signed by a majority of the authorized owners of real estate within the territory to be annexed;
 - c. each petition's signature includes the date it was obtained and no signature was obtained more than 180 days before the date of filing;
 - d. the petition contains an accurate legal description of the perimeter and an accurate map/plat of the territory to be annexed;
 - e. the petition states the person who would act as agent for the petitioner; and
 - f. the agent filed with the petition a list of all tract, lots or parcels within and adjacent to the territory to be annexed, including names, addresses of owners, and permanent parcel numbers.
2. The petition meets the following requirements set forth in Section 709.03 of the Ohio Revised Code:
 - a. The Clerk of the Board of County Commissioners notified the agent of the date, time, and place of the hearing;
 - b. the agent provided proof the required notices to: (1) the clerk of the municipality; (2) the fiscal officer of the township involved; and (3) the clerk of the board of commissioners;
 - c. the agent provided the required notices to: (1) all property owners within the territory proposed for annexation, and (2) adjacent property owners;
 - d. the agent has provided proof of the required notice published in a newspaper of general circulation;
 - e. the legislative authority of the municipality has adopted a statement by ordinance/resolution relative to services the municipality will provide with an approximate date by which it will provide said services upon annexation; and

The Clerk of the Board of County Commissioners
of Medina County, Ohio does hereby certify
that the foregoing is a true and correct copy
of the resolution adopted by said board
on 5/10/22
Rhonda J. Back



**REGULAR MEETING – TUESDAY, MAY 10, 2022
RESOLUTION NO. 22-0378 (CONT'D.)**

- f. the municipality filed its statement of municipal services with the board of county commissioners at least 20 days before the date of the annexation hearing.
- 3. The petition meets all of the requirements set forth in Section 709.033 of the Ohio Revised Code:
 - a. the petition meets all of the requires set forth in and was filed in the manner provided in Section 709.02 of the Ohio Revised Code;
 - b. the persons signing the petition are owners of real estate located in the territory proposed to be annexed and at the time the petition was filed, the number of valid signatures on the petition constitutes a majority of the owners of the real estate in that territory;
 - c. the municipal corporation to which the territory is proposed to be annexed has complied with Division (D) of Section 709.03 of the Ohio Revised Code;
 - d. the territory proposed to be annexed is not unreasonably large;
 - e. on balance, the general good the territory proposed to be annexed will be served, and the benefits to the territory proposed to be annexed and the surrounding area will outweigh the detriments to the territory proposed to be annexed and the surrounding area, if the annexation petition is granted; and
 - f. no street or highway will be divided or segmented by the boundary line between the township and the municipal corporation as to create a road maintenance problem.

The Board of Medina County Commissioners, upon review of substantive, reliable and probative evidence, finds that:

- 1) The annexation involves a 0.4417 (T.H. 138) in Brunswick Hills Township, identified as PPN(s) 001-02A-25-040, 001-02A-25-041, 001-02A-25-042 owned by 966 Pearl LLC located at 366 Center Road, Suite 117, Brunswick, OH 44212; and 976 Pearl LLC located at 366 Center Road, Suite 117, Brunswick, Ohio 44212. It is not unreasonably large and is adjacent and contiguous to the land of the municipal corporation of the City of Brunswick;
- 2) Two entities own the property and the all owners signed the petition; therefore, the petition contains signatures of the majority (51%) of owners;
- 3) The City of Brunswick Resolution No. 19-2022 adopted March 28, 2022 declared intention by the City of Brunswick to provide municipal services to the subject property; the landowner is in agreement the annexed territory would receive adequate services sufficient to establish the general good of the territory being annexed;
- 4) The petitioner has proven that the land after annexation will enjoy a level of services comparable or adequate to that enjoyed prior to the annexation;
- 5) No street or highway will be divided or segmented by the boundary line between a township and the municipality as to create a road maintenance problem.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio that having found that the conditions of the Ohio Revised Code have been met, the Petition to Annex 0.4417 acres of land from Brunswick Hills Township to the City of Brunswick, Medina County, Ohio, attached as Exhibit A, is hereby approved and granted in accordance with the law.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the agent for the petitioners, fiscal of the township, and clerk of the municipality, and that a complete record of the annexation proceeding be sent to the clerk of the municipality after the expiration of 30 days after journalization if no appeal has been timely filed under Section 709.07 of the Revised Code.

Voting AYE thereon: Mrs. Swedyk, Mr. Hutson and Mr. Hambley

Adopted: May 10, 2022

Prepared by: Commissioners' Office

**BEFORE THE MEDINA COUNTY, OHIO COMMISSIONERS
PETITION FOR ANNEXATION
(ORC §709.02)**

REC'D MEDINA COUNTY CO
FEB 15 2022 AM 8:19

The undersigned, being all (100%) of the owners of real estate in the territory herein described, hereby petition for the annexation of the following described territory located in Brunswick Hills Township, Medina County, Ohio:

Petitioner: 966 Pearl LLC
PPN 001-02A-25-041, 001-02A-25-042
Mailing Address: 366 Center Road, Suite 117, Brunswick, Ohio 44212

And

Petitioner: 976 Pearl LLC (Both entities have identical ownership)
PPN 001-02A-25-040
Mailing Address: 366 Center Road, Suite 117, Brunswick, Ohio 44212

This petition is being filed under Section 709.02 of the Revised Code of Ohio.

The described territory is contiguous with the City of Brunswick, Ohio and is less than five hundred (500) acres. Annexation will not create an unincorporated area.

Petitioner has attached hereto and made a part of this petition a legal description of the perimeter of the territory sought to be annexed, marked as Exhibit "A".

Petitioner has attached hereto and made a part of this petition, an accurate map or plat of the territory sought to be annexed, marked Exhibit "B".

Kimberly Harrington, whose address is 366 Center Road, Suite 117, Brunswick, Ohio 44212 is hereby appointed agent for the Petitioner as required by Revised Code Section 709.02(C)(3), with full power and authority hereby granted to said agent to amend, alter, change, correct, withdraw, refile, substitute, compromise, increase or delete the area, to do any and all things essential thereto, and to take any action necessary for obtaining the granting of this Petition. Said amendment, alteration, change, correction, withdrawal, refiling, substitution,

compromise, increase or deletion or other things or action for granting of this Petition shall be made in the Petition, description and plat by said agent without further expressed consent of the Petitioners.

" ANY OWNER WHO SIGNED THE PETITION MAY HAVE THE SIGNATURE REMOVED BEFORE THE DOCUMENT IS FILED BY DELIVERING A SIGNED STATEMENT TO THE AGENT FOR THE PETITIONERS EXPRESSING THE OWNER'S WISH TO HAVE THE SIGNATURE REMOVED. UPON RECEIVING A SIGNED STATEMENT, THE AGENT FOR THE PETITIONERS SHALL STRIKE THROUGH THE SIGNATURE, CAUSING THE SIGNATURE TO BE DELETED FROM THE PETITION. "



Kimberly Harrington, Authorized Member of
Both 966 Pearl LLC and 976 Pearl LLC, Petitioners
366 Center Road, Suite 117
Brunswick, Ohio 44212
(781) 367-5378
kimh@brownstonerg.com

2-18-22
Date

Boundary Description
Township of Brunswick Hills, County of Medina, State of Ohio
Area to be Annexed by Regular Annexation
0.4417 Acres

Situated in the Township of Brunswick Hills, County of Medina and State of Ohio and known as being part of Original Brunswick Township Lot No. 7, Tract No. 1, further known as being all of two parcels of land conveyed to 966 Pearl LLC by deed dated July 1, 2020 and recorded in Document No. 2020OR015203 of the Medina County Recorder's Records and all of a parcel of land conveyed to 976 Pearl LLC by deed dated September 25, 2019 and recorded in Document No. 2019OR019666 of the Medina County Recorder's Records and is bounded and described as follows: Beginning at a northeasterly corner of Sublot 2B as shown on North Brunswick Allotment Replat No. 2, recorded in Document No. 2019PL000026 of the Medina County Recorder's Records and is the PRINCIPAL PLACE OF BEGINNING of the easement herein to be described, said point also being on the westerly right of way line of Pearl Road, S.R. 42, 60 feet in width:

thence South 88°02'21" West, along a northerly line of Sublot 2B, 220.00 feet to a northeasterly interior point thereof;

thence North 00°05'19" West, along an easterly line of Sublot 2B, 87.50 feet to a point on the southerly right of way line of Kimmich Drive, 30 feet in width;

thence North 88°02'21" East, along the southerly right of way line of Kimmich Drive, 220.00 feet to its intersection with the westerly right of way line of Pearl Road, as aforementioned;

thence South 00°05'19" East, along the westerly right of way line of Pearl Road, 87.50 feet to the principal place of beginning, containing 19,240 square feet or 0.4417 acres of land.

This description is based on record information only and does not constitute an actual boundary survey as outlined in Ohio Revised Code 4733-37.



Corporate Headquarters
295 South Water Street, Suite 300
Kent, OH 44240
800-828-8312

Page 1 of 1
1972-A ANNEX DESC 2022.docx

Local Office
1310 Sharon Copley Rd
PO Box 37
Sharon Center, OH 44274
330-590-8004

APPROVALS

This Plot was duly accepted by the Brunswick City Council at its regular meeting held on the _____ day of _____, 20____.

Clerk of Council _____

President of Council _____

This Plot was duly accepted by the Medina County Commissioners on this day of _____, 20____.

Commissioner _____

Commissioner _____

Commissioner _____

Approved for transfer this _____ day of _____, 20____.

Tax Map Draftsman _____

Received for transfer this _____ day of _____, 20____.

Medina County Auditor _____

Recorded and recorded this _____ day of _____, 20____.
At _____ A.M./P.M. recorded in Plot Document No. _____
Fee: _____

Medina County Recorder _____

LEGEND

DESCRIPTION	SYMBOL	SET
PLAT LINE	---	1
BOUNDARY LINE	---	2
ADJACENT PLAT	---	3
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PLAT OF ANNEXATION
for Regular Annexation
of 0.4417 Acres in Brunswick Hills
Township to the City of Brunswick
situated in the Township of Brunswick Hills, County of Medina and State of
Ohio and being part of Original Brunswick Township Tract No. 1, Lot 7

ACCEPTANCE

Know all men by these presents that _____ (print name) _____
owner/agent of the lands embraced within this plat, have caused the same to
be plotted and annexed to the City of Brunswick.

Owner/Agent _____ Date _____

County of Medina
State of Ohio
Before me a notary public in and for said county and state, personally appeared
the above named _____
who acknowledged the making of the foregoing instrument and the signing of
this plat to be their own free act and deed in testimony whereof I
have hereunto set my hand and official seal at _____ Ohio this
day of _____, 20____.

Notary Public _____

By Commission Expires _____

Witness _____

Witness _____

Witness _____

Witness _____



SURVEYOR CERTIFICATION

This Plat was prepared from analysis of recorded plat, recorded deeds, and
survey records, as applicable. Distances are given in feet and decimal parts
thereof. All dimensional and angular data are correct and the survey
balances and closes to the beat of my knowledge. All requirements shown herein
shall be set on shown.

By P. Henry P.S. No. 5-1831 Date _____



SURVEYOR CERTIFICATION

This plat was prepared from a field sketch, analysis of recorded plat's, recorded maps, and survey records as applicable. Distances are given in feet and decimal parts thereof. All dimensions and general details are correct and the survey balances and closes to the satisfaction of my knowledge. All dimensions shown herein will be as set forth above.

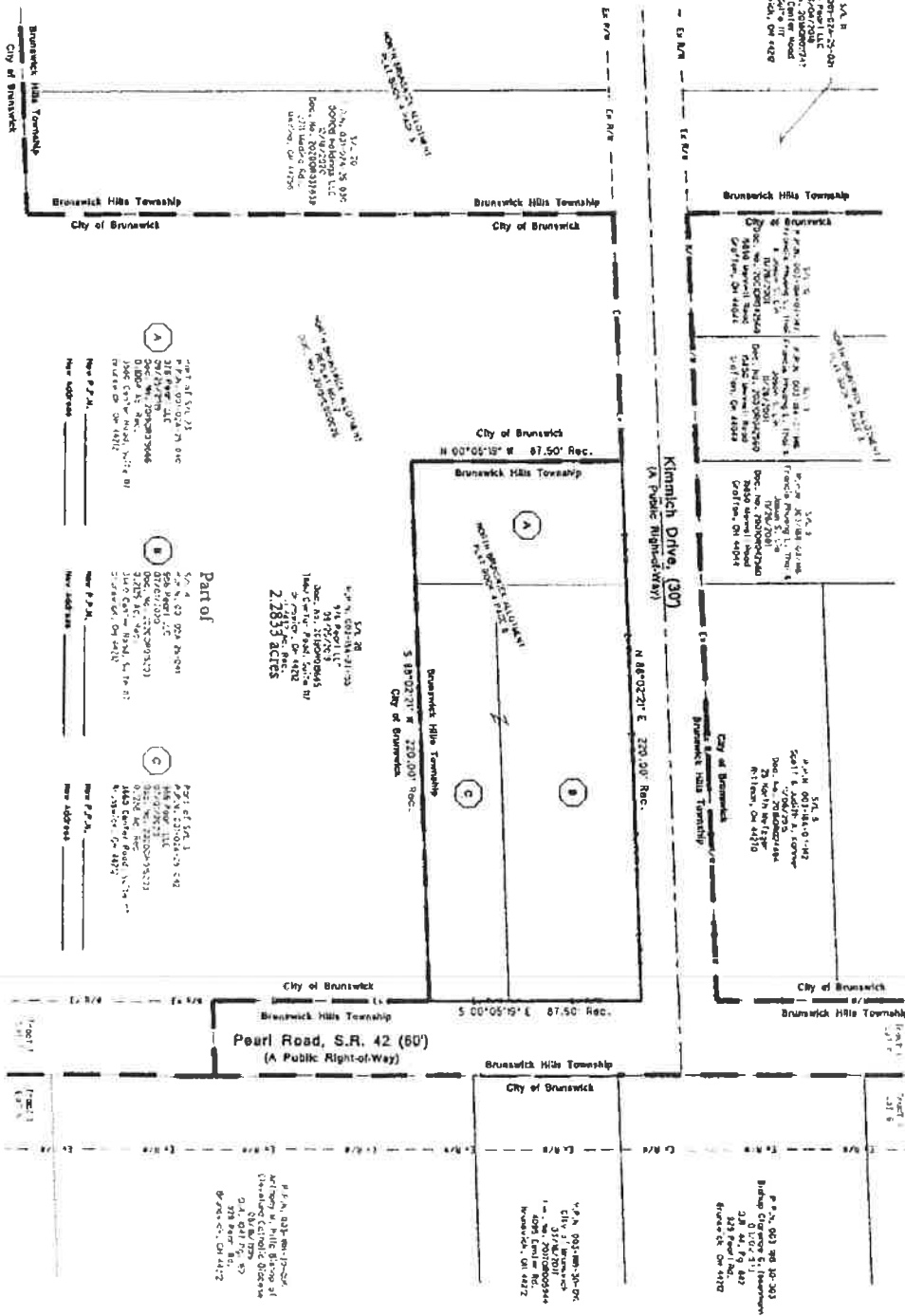
All distances are for existing conditions unless otherwise noted.

Comp Line

Day P. Henry P.S. No. 5-1831 DATE



P.S. No. 5-1831
Day P. Henry
Professional Surveyor
Brunswick, OH 44207



PLAT OF ANNEXATION for Regular Annexation of 0.4417 Acres in Brunswick Hills Township to the City of Brunswick Situated in the Township of Brunswick Hills, County of Medina and State of Ohio and being part of Original Brunswick Township Tract No. 1, Lot 7

0.4417 acres – Brunswick Hills Township to the City of Brunswick

Commissioner Hambley called the meeting to order at 10:30 a.m. with William F. Hutson and Colleen M. Swedyk present. The hearing was for the consideration of a regular annexation of 0.4417 acres of land from Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. Mr. Hambley noted that the petition was filed with the Commissioners' office on February 18, 2022 in accordance with Ohio Revised-Code Section 709.02. All parties providing statements were sworn in prior to providing their testimony and a court reporter was present for the proceedings.

Petitioner Kim Harrington stated that she is the owner of the parcels they are requesting to be annexed. The request is being made so that they can receive city water/services. They own a parcel directly next to this one, so they are basically trying to square off the city block and bring this in for potential phase 2. There is a building they built after the annexation of the previous parcel, Ambrose Crossing. They are very active members of St. Ambrose Church and School, so they were able to bring the CYO Program by creating a gym space there and they have a couple of other offices they rent out to be able to fill the building. They would like to bring this smaller parcel over as well.

Mr. Hutson stated that he understands that this is surrounded by the City of Brunswick; Mrs. Harrington confirmed. Mr. Hambley added that this is one of the many islands that were created back in 1960.

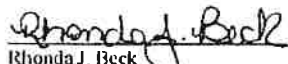
Mr. Hambley confirmed with the Clerk of the Board there have been no challenges to the validity of petition signatures, the petition contains signatures of the majority of owners, no signature were obtained more than 180 days before filing of the petition with the Clerk, an accurate legal description of the perimeter and accurate plat of the territory proposed for annexation were filed, and the agent was listed in the petition and a list of adjacent property owners was attached. The Clerk of the Board confirmed all required procedures were followed.

There was no one else in attendance wishing to provide testimony.

Mr. Hambley stated that the board will enter its decision on the journal within thirty (30) days of this hearing. He adjourned the hearing at 10:34 a.m.

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-sixth day of April, 2022.

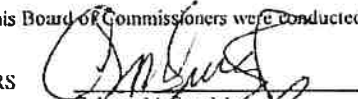
Respectfully submitted,

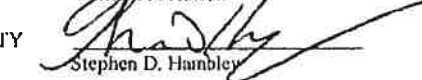

Rhonda J. Beck
Clerk to the Commissioners

COMMISSIONERS

OF

MEDINA COUNTY


Colleen M. Swedyk

William F. Hutson

Stephen D. Hambley

PETITION FOR BOUNDARY LINE ADJUSTMENT
Ohio Revised Code Section 503.07

TO: BOARD OF COUNTY COMMISSIONERS
MEDINA COUNTY, OHIO
144 NORTH BROADWAY
MEDINA, OHIO 44256

1. The undersigned is the City Manager for the City of Brunswick and has been authorized by the Brunswick City Council to forward this Petition to the Board of County Commissioners for the purpose of adjusting the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect an annexation of real property to the City of Brunswick in accordance with Ohio Revised Code Chapters 503 and 709.
- 2) A copy of the Ordinance No. 71-2022 authorizing the City Manager to forward this Petition to the Board of County Commissioners is attached hereto as Exhibit "A" and incorporated herein by reference.
- 3) The annexation of the subject property is as detailed in Resolution No. 59-2022, as attached hereto as Exhibit "B" and incorporated herein by reference.
- 4) A copy of a map of the City of Brunswick indicating the annexation and change in boundary lines is attached hereto as Exhibit "C" and incorporated herein by reference.
- 5) Ohio Revised Code Section 503.07 states that:

"When the limits of a municipal corporation do not comprise the whole of the township in which it is situated, or if by change of the limits of such corporation include territory lying in more than one township, the legislative authority of such municipal corporation, by a vote of the majority of the members of such legislative authority, may petition the board of county commissioners for a change of township lines in order to make them identical, in whole or in part, with the limits of the municipal corporation, or to erect a new township out of the portion of such township included within the limits of such municipal corporation. The board, on presentation of such petition, with the proceedings of the legislative authority authenticated, at a regular or adjourned session, shall upon the petition of a city change the boundaries of the township or erect such new township, and may upon the petition of a village change the boundaries of the township or erect such new township."
- 6) Ohio Revised Code Section 503.07 required the Board of County Commissioners to change the boundary lines upon the petition of the City.

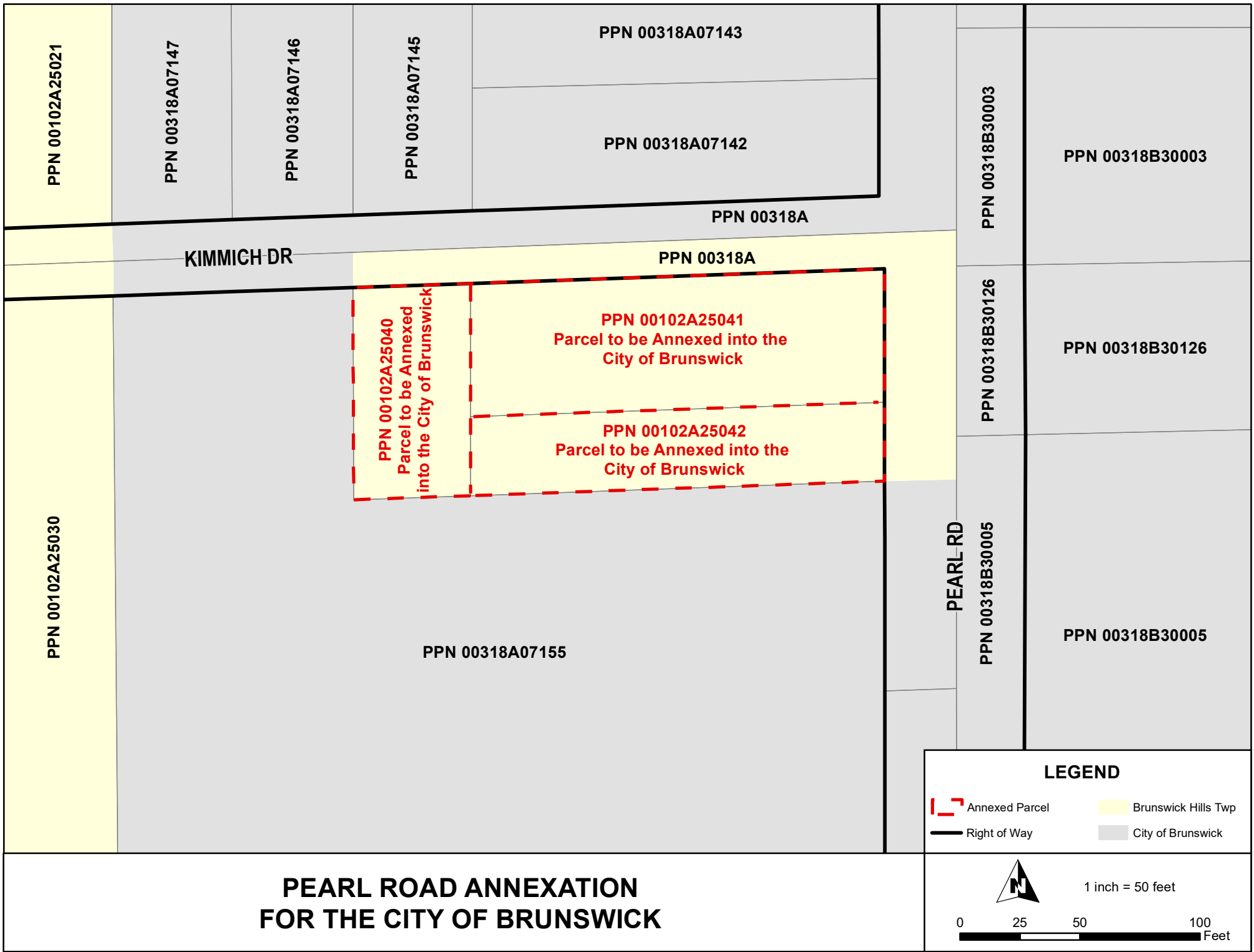
WHEREFORE, the undersigned respectfully requests that this Board change the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect the annexation detailed herein.

Carl S. DeForest, City Manager

STATE OF OHIO)
) SS:
COUNTY OF MEDINA)

SWORN TO BEFORE ME and subscribed in my presence this ____ day of _____,
2022.

NOTARY PUBLIC



**PEARL ROAD ANNEXATION
FOR THE CITY OF BRUNSWICK**

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 72-2022** - A resolution authorizing the City Manager to enter into an agreement with W.B. Mason for the provision of office supplies for a period of one (1) year from January 1, 2023 through December 31, 2023, with two (2) separate one (1) year renewal options. - **2nd Reading** (Committee-of-the-Whole, *Administration/Jim Foster*)

BACKGROUND: Public bids were received and opened on August 9, 2022. The city received one (1) bid from W. B. Mason, Inc., who was selected as the lowest and best vendor.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

Each department orders their own office supplies. Ordering and related expenses for office supplies by Department are limited to the Council adopted appropriations for each Department.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

Each Department has a budget adopted by Council, which includes office supplies. All Departments must adhere to the budgets as established and adopted by Council pursuant to the Section 5705 of the Ohio Revised Code. The submitted bid would lock in pricing for office supply items.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 72-2022

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH W.B. MASON FOR THE PROVISION OF OFFICE SUPPLIES FOR A PERIOD OF ONE (1) YEAR FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, WITH TWO (2) SEPARATE ONE (1) YEAR RENEWAL OPTIONS.

WHEREAS: The City of Brunswick received one (1) bid for provision of office supplies in accordance with public bidding requirements; and

WHEREAS: The one (1) received public bid was opened on August 9, 2022, with W.B. Mason determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with W.B. Mason for the provision of office supplies for a period of one (1) year from January 1, 2023 through December 31, 2023, with two (2) separate one (1) year renewal options, in an amount not to exceed submitted bid prices.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 79-2022** - An ordinance amending Section 1443.04 of the Codified Ordinances of the City of Brunswick by increasing the new construction permit fee schedule for Type F and Type S permits - **2nd Reading** (Building & Building Code Committee, *Administration/Grant Aungst*)

BACKGROUND: In order to be consistent with the latest fee schedule increase for new construction, Type F (Factory) and Type S (Storage) fees are being raised.

PURPOSE AND EXPLANATION: Type F (Factory) and Type S (Storage) fees are being raised to be consistent with the latest new construction fees.

IMPLEMENTATION SCHEDULE: First reading on September 12, 2022; then refer back to the Planning Commission for a public hearing.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend approval.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 79-2022

BY: Mr. Abella, Mr. Hanek, Mr. Smith

AN ORDINANCE AMENDING SECTION 1443.04 OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK BY INCREASING THE NEW CONSTRUCTION PERMIT FEE SCHEDULE FOR TYPE F AND TYPE S PERMITS.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1443.04 of the Codified Ordinances is hereby amended to read as follows:

“ TYPE F Floor Area x \$.~~80~~1.15/SF

TYPE S Floor Area x \$.~~80~~1.15/SF”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 82-2022** - An emergency resolution authorizing the City Manager to enter into a maintenance agreement with Medina County. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: The City of Brunswick currently has a maintenance agreement with Medina County Commissioners that was entered into in 1996. That document defines responsibilities for each entity. With the expansion of Brunswick with annexations since 1996, the maintenance requirements of that agreement are not equal for both parties.

PURPOSE AND EXPLANATION: The purpose of this new agreement is to equalize the maintenance responsibilities for both parties.

IMPLEMENTATION

SCHEDULE: The proposed agreement is to be in place prior to the upcoming winter season.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: N/A

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Once Brunswick passes and signs this agreement, the Medina County Commissioners need time to authorize the agreement and the intent is to have this agreement finalized prior to November 15th, 2022.

**ADDITIONAL
INFORMATION:**

MAINTENANCE AGREEMENT
BETWEEN
MEDINA COUNTY AND THE CITY OF BRUNSWICK
FOR BOUNDARY ROADS

WHEREAS, Section 307.15 of the Ohio Revised Code provides that the Board of County Commissioners may enter into an agreement with the legislative authority of any municipal corporation and such legislative authority of the Municipal Corporation may enter into agreements with the Board of County Commissioners whereby the Board undertakes and is authorized by the contracting subdivision, to exercise any power, perform any function or render any service, on behalf of the contracting subdivision or its legislative authority which it could exercise, perform or render on its own behalf or whereby the legislative authority of any municipal corporation undertakes, and is authorized by the Board of County Commissioners, to exercise any power, perform any function, or render any service, on behalf of the County or Board, that the County or the Board could exercise, perform or render on its own behalf; and

WHEREAS, the County of Medina (“Medina”) and the City of Brunswick (“City”) agree that the efficient maintenance of boundary roads requires a formal Maintenance Agreement (the “Agreement”); and

WHEREAS, it is agreed that the general maintenance responsibility should be defined for the full width of the road rights-of-way for each section of roadway maintained; and

WHEREAS, it is agreed that winter maintenance responsibility of said boundary roads by the removal of ice and snow and/or the application of salt or abrasives should be defined; and

WHEREAS, it is agreed that a policy and system for the issuance of highway-related permits is in the best interest of public health and welfare; and

WHEREAS, the County of Medina and the City of Brunswick mutually agree that a formal agreement regarding the maintenance of portions of said roads by the other, constitutes adequate consideration for entering into this Agreement; and

WHEREAS, this Agreement replaces the Maintenance Agreement entered into by and between the Parties hereto dated as of July 22, 1996.

NOW, THEREFORE, the parties in consideration of the following terms and agreement, each to the other, enter into this formal Agreement:

SECTION I. - DEFINITION - GENERAL MAINTENANCE RESPONSIBILITY:

- a. Pavement maintenance, including minor surface treatment, and/or resurfacing not exceeding two-inch (2") thickness.
- b. Vegetation control, including weeds, brush and trees.
- c. Application of pavement markings, except there shall be no changes in existing Street Marking Patterns on the above roads without prior written agreement of both parties.
- d. Guardrail repair and installation.
- e. Erection and repair of all uniform traffic control devices, except that the maintaining agency shall not be responsible for erection of additional regulatory signing or additional regulatory devices required as a result of the other party's legislative actions.
- f. Public health and welfare (dirt, obstacles, liquid spills, etc.).
- g. Minor pavement base repair.
- h. Repair of berms and roadside ditches.
- i. Cleaning, repairing and replacing of culverts and drainage systems.

SECTION II. - DEFINITION - WINTER MAINTENANCE OPERATIONS:

- a. Snow and ice removal.
- b. Application of abrasives.

SECTION III. - ROADWAY MAINTENANCE SECTIONS:

Upon the completion of the signing of this Agreement, the jurisdiction having responsibility for General Maintenance Operations and/or Winter Maintenance Operations on boundary line roads as defined in SECTION I. and SECTION II., shall be as follows:

A. MEDINA COUNTY GENERAL Maintenance Sections:

- (1) Grafton Road between Substation Road and Pearl Road.
- (2) Substation Road between Center Road and Grafton Road.
- (3) Sleepy Hollow Road between Pearl Road and West 130th Street.
- (4) West 130th Street from Laurel Road to Babcock Road/Benjamin Drive.

B. Medina County Winter Maintenance Sections:

- (1) Grafton Road between Substation Road and Pearl Road.
- (2) Substation Road between Center Road and Grafton Road.
- (3) Sleepy Hollow Road between Pearl Road and West 130th Street.
- (4) West 130th Street from Laurel Road to Center Road.

C. City of Brunswick General Maintenance Sections:

- (1) North Carpenter Road from Center Road to Boston Road.
- (2) Grafton Road from Carpenter Road to West 130th Street.
- (3) West 130th Street from Babcock Road/Benjamin Drive to Boston Road.

D. City of Brunswick Winter Maintenance Sections:

- (1) North Carpenter Road from Center Road to Boston Road.
- (2) Grafton Road from Carpenter Road to West 130th Street.
- (3) West 130th Street from Center Road to Boston Road.

SECTION IV. - ISSUANCE OF HIGHWAY PERMITS:

A. Overweight and Oversize Permits:

- (1) Overweight and oversize permits shall be issued by and in accordance with adopted rules and regulations of the subdivision having maintenance responsibility as designated by SECTION III., A. and C.

(2) The subdivision issuing the permit will set the amount of the bond required of the applicant based on the possible damage by the proposed move to the roadway, structures and utilities occupying the highway.

(3) Overweight and oversize permit fees and inspection costs will be charged and collected by the subdivision having maintenance responsibility as designated by SECTION III, A. and C. and these fees and costs will be compatible with those fees and costs established by the subdivision in which the move will actually take place. If the proposed move will occur in both subdivisions, the applicant will be charged amounts based on fees and costs established by the subdivision that charges the greater amount.

B. Utility Permits:

Permits issued to utilities, companies or individuals for the installation of pipes, conduits, sewers, power lines and poles, telephone lines and poles, television cables and poles shall be issued as follows:

(1) Utility permits shall be issued by and in accordance with adopted rules and regulations of the subdivision having maintenance responsibility as designated by SECTION III., A. and C.

(2) The subdivision issuing the permit will set the amount of the bond required of the applicant based on the possible damage by the installation of the utility to the roadway, structures and other utilities occupying the highway.

(3) Utility permit fees and inspection fees will be charged and collected by the subdivision having maintenance responsibility as designated by SECTION III., A. and C. and these fees will be compatible with the fees established by the subdivision in which the installation will occur, or if the installation crosses from one subdivision to the other, in the subdivision in which the main utility line exists.

(4) The subdivision that issues the permit will forward a copy to the other subdivision if the installation occurs wholly or in part within the latter's jurisdiction.

(5) It is the intention of the parties herein to permit the subdivision having maintenance responsibility, as designated by Section III., A. and C. to issue service connection permits for utilities, without any intent of the parties to convey authority for the increase or addition of primary service facilities not previously provided.

C. Driveway Permits:

- (1) Driveway permits, including replacement of drive pipes and restoration, for properties located wholly or partially within the municipal limits of the City shall be issued by the City and in accordance with the duly adopted rules and regulations of the City, as same may be amended from time to time.
- (2) Driveway permits, including replacement of drive pipes and restoration, for properties located wholly outside the municipal limits of the City shall be issued by the County and in accordance with the duly adopted rules and regulations of the County, as same may be amended from time to time.

SECTION V.

The County of Medina and the City of Brunswick further agree that, in the event it is believed necessary and desirable that more extensive or unusual maintenance, repair, reconstruction or improvement should be performed, which is of such magnitude as to be beyond the scope of work considered in this Agreement to be general maintenance, then such work may be performed by contract or by one or the other political subdivision upon the following conditions:

- A. Upon mutual written agreement of the parties hereto, as to the necessity, either Medina County or the City of Brunswick shall proceed to do the work by contract, or by means of their own work forces.
- B. After completion of the work, the entire cost shall be prorated to each subdivision.

SECTION VI.

This Agreement shall be in effect for an indefinite term following ratification by the Medina County Commissioners and the City of Brunswick Council. It may be revised by mutual agreement between the parties. It may be rescinded by either party giving sixty (60) days written notice to the other.

SECTION VII.

No later than ninety (90) days after any annexation or detachment involving a County highway is recorded, the County of Medina and the City of Brunswick will meet and review

SECTION III. of this Agreement. Any necessary adjustments to balance the miles of maintenance responsibility will be made at that time. Confirming legislation will be passed by both jurisdictions and copies attached to the Agreement until such time as the Agreement is revised.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the COUNTY OF MEDINA and the CITY OF BRUNSWICK have caused this Maintenance Agreement to be executed in duplicate as of the dates written below:

COUNTY OF MEDINA

CITY OF BRUNSWICK

Andrew Conrad, P.E., P.S., County Engineer

Carl S. DeForest, City Manager

Date: _____

Date: _____

BOARD OF COMMISSIONERS
MEDINA COUNTY, OHIO

Steven D. Hambley

Date: _____

William F. Hutson

Date: _____

Colleen M. Swedyk

Date: _____

Approved as to legal form:

Approved as to legal form:

Brian M. Richter, Assistant County Prosecutor

Kenneth J. Fisher, Law Director

MAINTENANCE AGREEMENT
BETWEEN
MEDINA COUNTY AND THE CITY OF BRUNSWICK
FOR BOUNDARY ROADS

WHEREAS, Section 307.15 of the Ohio Revised Code provides that the Board of County Commissioners may enter into an agreement with the legislative authority of any municipal corporation to exercise any power, perform any function or render any service, on behalf of the contracting subdivision or its legislative authority which it could exercise on its own behalf; and

WHEREAS, the County of Medina and the City of Brunswick agree that the efficient maintenance of boundary roads requires a formal maintenance agreement; and

WHEREAS, it is agreed that the general maintenance responsibility should be defined for the full width of the road rights-of-way for each section of roadway maintained; and

WHEREAS, it is agreed that winter maintenance responsibility of said boundary roads by the removal of ice and snow and/or the application of salt or abrasives should be defined; and

WHEREAS, it is agreed that a policy and system for the issuance of highway-related permits is in the best interest of public health and welfare; and

WHEREAS, the County of Medina and the City of Brunswick mutually agree that a formal agreement regarding the maintenance of portions of said roads by the other, constitutes adequate consideration for entering into this agreement.

NOW, THEREFORE, the parties in exchange for the following terms and agreement, each to the other, enter into this formal agreement:

SECTION I. - DEFINITION - GENERAL MAINTENANCE RESPONSIBILITY:

- a. Pavement maintenance, including minor surface treatment, and/or resurfacing not exceeding two-inch (2") thickness
- b. Vegetation control, including weeds, brush and trees
- c. Application of pavement markings, except there shall be no changes in existing Street Marking Patterns on the above roads without prior written agreement of both parties
- d. Guardrail repair and installation
- e. Erection and repair of all uniform traffic control devices, except that the maintaining agency shall not be responsible for erection of additional regulatory signing or additional regulatory devices required as a result of the other party's legislative actions.
- f. Public health and welfare (dirt, obstacles, liquid spills, etc.)
- g. Minor pavement base repair
- h. Repair of berms and roadside ditches
- i. Cleaning, repairing and replacing of culverts and drainage systems

SECTION II. - DEFINITION - WINTER MAINTENANCE OPERATIONS:

- a. Snow and ice removal
- b. Application of abrasives

SECTION III. - ROADWAY MAINTENANCE SECTIONS:

Upon the completion of the signing of this agreement, the jurisdiction having responsibility for General Maintenance Operations and/or Winter Maintenance Operations on boundary line roads as defined in SECTION I. and SECTION II., shall be as follows:

A. MEDINA COUNTY GENERAL Maintenance Sections:

- (1) Grafton Road between Substation Road and Pearl Road
- (2) Substation Road between Center Road and Grafton Road
- (3) Sleepy Hollow Road between Pearl Road and West 130th Street
- (4) West 130th Street from Laurel Road to Boston Road

B. Medina County Winter Maintenance Sections:

- (1) Grafton Road between Substation Road and Pearl Road
- (2) Substation Road between Center Road and Grafton Road
- (3) Sleepy Hollow Road between Pearl Road and West 130th Street
- (4) West 130th Street from Laurel Road to Center Road

C. City of Brunswick General Maintenance Sections:

- (1) Carpenter Road from Center Road to Boston Road
- (2) Grafton Road from Carpenter Road to West 130th Street

D. City of Brunswick Winter Maintenance Sections:

- (1) Carpenter Road from Center Road to Boston Road
- (2) Grafton Road from Carpenter Road to West 130th Street
- (3) West 130th Street from Center Road to Boston Road

SECTION IV. - ISSUANCE OF HIGHWAY USE PERMITS:

A. Overweight and Oversize Permits:

- (1) Overweight and oversize permits shall be issued by and in accordance with adopted rules and regulations of the subdivision having maintenance responsibility as designated by SECTION III., A. and C.
- (2) The subdivision issuing the permit will set the amount of the bond required of the applicant based on the possible damage by the proposed move to the roadway, structures and utilities occupying the highway.
- (3) Overweight and oversize permit fees and inspection costs will be charged and collected by the subdivision having maintenance responsibility as designated by SECTION III, A. and C. and these fees and costs will be compatible with those fees and costs established by the subdivision in which the move will actually

Section IV - Issuance of Highway Use Permits (cont'd.)

take place. If the proposed move will occur in both subdivisions, the applicant will be charged amounts based on fees and costs established by the subdivision that charges the greater amount.

B. Utility Permits:

Permits issued to utilities, companies or individuals for the installation of pipes, conduits, sewers, power lines and poles, telephone lines and poles, television cables and poles shall be issued as follows:

- (1) Utility permits shall be issued by and in accordance with adopted rules and regulations of the subdivision having maintenance responsibility as designated by SECTION III., A. and C.
- (2) The subdivision issuing the permit will set the amount of the bond required of the applicant based on the possible damage by the installation of the utility to the roadway, structures and other utilities occupying the highway.
- (3) Utility permit fees and inspection fees will be charged and collected by the subdivision having maintenance responsibility as designated by SECTION III., A. and C. and these fees will be compatible with the fees established by the subdivision in which the installation will occur, or if the installation crosses from one subdivision to the other, in the subdivision in which the main utility line exists.
- (4) The subdivision that issues the permit will forward a copy to the other subdivision if the installation occurs wholly or in part within the latter's jurisdiction.
- (5) It is the intention of the parties herein to permit the subdivision having maintenance responsibility, as designated by Section III., A. and C. to issue service connection permits for utilities, without any intent of the parties to convey authority for the increase or addition of primary service facilities not previously provided.

C. Driveway Permits:

- (1) Driveway permits shall be issued by and in accordance with adopted rules and regulations of the subdivision having maintenance responsibility as designated by SECTION III., A and C.
- (2) Driveway permit fees will be charged and collected by the subdivision having maintenance responsibility as designated by SECTION III, A. and C. and these fees will be compatible with the fees established by the subdivision in which the driveway installation shall take place.

- (3) The subdivision that issues the permit will forward a copy to the other subdivision if the driveway installation occurs within the latter's jurisdiction.

SECTION V.

The County of Medina and the City of Brunswick further agree that, in the event it is believed necessary and desirable that more extensive or unusual maintenance, repair, reconstruction or improvement should be performed, which is of such magnitude as to be beyond the scope of work considered in this agreement to be general maintenance, then such work may be performed by contract or by one or the other political subdivision upon the following conditions:

- A. Upon mutual written agreement of the parties hereto, as to the necessity, either Medina County or the City of Brunswick shall proceed to do the work by contract, or by means of their own work forces.
- B. After completion of the work, the entire cost shall be prorated to each subdivision.

SECTION VI.

- A. The COUNTY OF MEDINA agrees to hold harmless, indemnify, and defend the City of Brunswick, its council, officers, employees, and agents against any and all claims, losses, damages, or lawsuits for damages, arising from, allegedly arising from, or related to activities undertaken or failed to be undertaken by the County on Brunswick City's portion of any of the roads listed in SECTION III., A. of this agreement.
- B. The CITY OF BRUNSWICK agrees to hold harmless, indemnify and defend the County of Medina, its commissioners, officers, employees, and agents against any and all claims, losses, damages, or lawsuits

for damages arising from, allegedly arising from, or related to activities undertaken or failed to be undertaken by the CITY on MEDINA COUNTY'S portion of any of the roads listed in SECTION III., C. of this agreement.

SECTION VII.

This agreement shall be in effect for an indefinite term following ratification by the MEDINA COUNTY Commissioners and the City of BRUNSWICK Council. It may be revised by mutual agreement between the parties. It may be rescinded by either party giving sixty (60) days written notice to the other.

SECTION VIII.

No later than ninety (90) days after any annexation or detachment involving a County highway is recorded, the COUNTY OF MEDINA and the CITY OF BRUNSWICK will meet and review SECTION III. of this agreement. Any necessary adjustments to balance the miles of maintenance responsibility will be made at that time. Confirming legislation will be passed by both jurisdictions and copies attached to the agreement until such time as the agreement is revised.

IN WITNESS WHEREOF, the COUNTY OF MEDINA and the CITY OF BRUNSWICK
have caused this agreement to be executed in duplicate as of the dates
written below:

Attest:

Antoine H. Davis

Date:

May 10, 1996

Attest:

COUNTY OF MEDINA

David L. Miller
David L. Miller, P.E., P.S.
Medina County Engineer

BOARD OF MEDINA COUNTY COMMISSIONERS
MEDINA COUNTY, OHIO

Sara L. Pavlovicz

Date:

Patricia G. Geissman

Ferris W. Brown

CITY OF BRUNSWICK

Attest:

Barbara J. Franz

DA Humble

Date:

July 10 1996

Approved as to form and correctness:

William L. Thorne
William L. Thorne
Assistant County Prosecutor

MEDINA COUNTY ENGINEER

MEDINA COUNTY ENGINEERING CENTER
1 W. SMITH ROAD
O. BOX 825
MEDINA, OHIO 44256-0825
(216) 723-8581

David L. Miller, P.E., P.S.

MEDINA COUNTY HIGHWAY GARAGE
801 W. SMITH ROAD
MEDINA, OHIO 44256
Ph. (216) 722-8357

10/6/95

MEDINA Co. / BRUNSWICK CITY MAINTENANCE AGREEMENT

MAINTENANCE IN LANE MILES

BRUNSWICK CITY JURISDICTION MAINTAINED BY MEDINA Co.

	<u>1988 AGREEMENT</u>	<u>1995</u>	<u>WINTER</u>
C.H. 17	3.42	3.42	0.80
C.H. 38	0.38	0.38	0.38
C.H. 42 ^①	0.19	0.21	0.21
C.H. 103	—	—	—
C.H. 136	<u>1.31</u>	<u>1.39</u>	<u>1.39</u>
Total	5.30	5.40	2.78

① West of U.S. 42

8.18 Total

MEDINA Co. JURISDICTION MAINTAINED BY BRUNSWICK CITY

	<u>1988 AGREEMENT</u>	<u>1995</u>	<u>WINTER</u>
C.H. 17	—	—	2.62
C.H. 38	—	—	—
C.H. 42 ^②	0.50	0.37	0.37
C.H. 103 ^③	1.91	1.67	1.67
C.H. 136	—	—	—
Total	2.41	2.04	4.66

② East of U.S. 42

③ From S.R. 303 to C.H. 13

6.70 Total

Above changes are the result of annexations to the City of Brunswick.

File

INTER-OFFICE MEMO

DATE: MAY 16, 1996
TO: CITY COUNCIL
FROM: SAFETY SERVICE DIRECTOR
RE: MAINTENANCE AGREEMENT WITH MEDINA COUNTY ON BOUNDARY ROADS

Please find the enclosed agreement with Medina County in regards to the maintenance of common boundary roads. The County has proposed this agreement and it is based on the enclosed breakdown of roads we commonly share.

The main difference between this agreement and the existing agreement that was entered into pursuant to Resolution Number 73-88 is that we are now responsible for snow and ice control on W. 130, from Center to Boston.

Based on recent annexations and the current breakdown of road miles shared between the City and the County, I believe this is a fair agreement. For these reasons I would recommend that Council approve this agreement.

I have prepared a resolution and have sent it to the Law Director for his approval.



Gregory L. Crane

c: City Mgr
Street Superintendant
City Engineer
Chief Building Official

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 82-2022

BY: Mr. Smith, Mr. Abella, Mr. Capretta

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO A MAINTENANCE AGREEMENT WITH MEDINA
COUNTY.

WHEREAS: On or about July 22, 1996, the City of Brunswick and Medina County entered into a Maintenance Agreement relative to the maintenance of boundary roads and issuance of highway, utility and driveway permits; and

WHEREAS: The parties thereto desire to enter into a new Maintenance Agreement updating each party's respective responsibilities relative to the maintenance of boundary roads and issuance of highway, utility and driveway permits, which will replace the July 22, 1996 Maintenance Agreement in full.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized, upon approval of the Law Director, to enter into a Maintenance Agreement with Medina County, as attached hereto as Exhibit A, relative to the maintenance of boundary roads and issuance of highway, utility and driveway permits.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow same to be in effect prior to November 15, 2022. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 83-2022** - An ordinance establishing the Market 42 Special Planning District No. 8 conceptual development plan and amending the Zoning Map by designating PPNs 003-18D-19-008 and 003-18D-24-001 located on Pearl Road consisting of approximately 8.1934 total acres as SPD-8. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: The Planning Commission held a public hearing on July 21, 2022 and recommended approval to City Council on September 15, 2022 of the rezoning, conceptual plan and revised development guidelines, pursuant to Section 1268.02 of the Codified Ordinances of the City of Brunswick, as per attached Exhibit "A".

PURPOSE AND EXPLANATION: The Planning Commission, at their meeting on September 15, 2022, recommended approval to City Council to rezone existing Permanent Parcel Nos. 003-18D-19-008 consisting of 7.229 acres in the C-G General Commercial District and R-L Low Density Residential District (2099 Pearl Road), and 003-18D-24-001 measuring approximately one acre in the GW-C Gateway Commercial District (2105 Pearl Road), for a total of 8.1934 acres, to create Special Planning District No. 8. This will be a mixed-use development consisting of a 25,610 sq. ft. commercial marketplace building and eighteen residential paired (attached/detached 2-unit) villas.

IMPLEMENTATION SCHEDULE: Immediately.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend approval.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK

MAYOR
RON FALCONI

CITY MANAGER / SAFETY DIRECTOR
CARL S. DEFOREST

COUNCIL
MICHAEL J. ABELLA, JR
ANTHONY P. CAPRETTA
JOSEPH P. DELSANTER
NICHOLAS HANEK
BRANDON LAMBERT
KRISTY PIPER
TIM SMITH

September 16, 2022

Nicholas Kyriazis
Ergotech Development Group
2185 Southpointe Trail
Brunswick Hills, OH 44212

RE: Market 42 SPD-8
2099 and 2105 Pearl Road, Brunswick

Dear Mr. Kyriazis:

The Brunswick City Planning Commission, at their meeting on September 15, 2022, voted to **recommend approval** to City Council of the Market 42 Special Planning District No. 8 rezoning, conceptual plan, and development guidelines, 2099 and 2105 Pearl Road, Brunswick, subject to the following:

1. Section 1268.05(a) requires a minimum site of ten acres; 8.1934 acres are provided. However, the Planning Commission and City Council may consider areas of less than ten acres if they determine the proposed SPD is necessary to achieve the purposes in Section 1268.01(a) through (e), which the Commission has determined has been met.
2. The Planning Commission, pursuant to Section 1268.01, as stated above, has determined the purpose of a Special Planning District has been met, and that the conditions listed in Section 1268.05(c)(1) and (3) exist within the proposed SPD.
3. The cul-de-sac length is 672 linear feet on the Glenmont Drive extension; Section 1228.02(d) of the Subdivision Regulations states streets designed to be permanently dead ended shall not be longer than 600 feet, unless a greater length is approved by the Planning Commission, and shall be provided at the closed end with a turnaround having an outside pavement diameter of at least 100 feet and a street property line diameter of at least 120 feet. As these conditions have been met, the Planning Commission has approved the 672 linear ft. cul-de-sac length.



4095 CENTER ROAD - BRUNSWICK, OHIO 44212

CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002 <http://www.brunswick.oh.us>

4. The Planning Commission requested the following revisions to the development guidelines:
 - (a) Add to Section 1.5(3)(d): "Natural stone shall be present up to the **bottom of the first floor** windows on all street facing primary elevations."
 - (b) Add to Section 2.1(2)(c): "Professional offices shall occupy no more than 15% of the enclosed building space."
 - (c) Add to Section 2.2(4)(a): "The parking setback from the side and rear property lines shall be a minimum of 5 feet."
5. Upon approval of the detailed site plan, a financial guarantee, as required by Section 1278.04(b), shall be submitted concurrently for the residential and commercial portions of the project.
6. Pursuant to Section 1268.02, City Council approval of Special Planning District No. 8 is required. Council will hold their first reading on the proposed legislation on September 26, 2022. Please contact Clerk of Council Laura Timura at (330) 558-6845 for the scheduled meeting time.

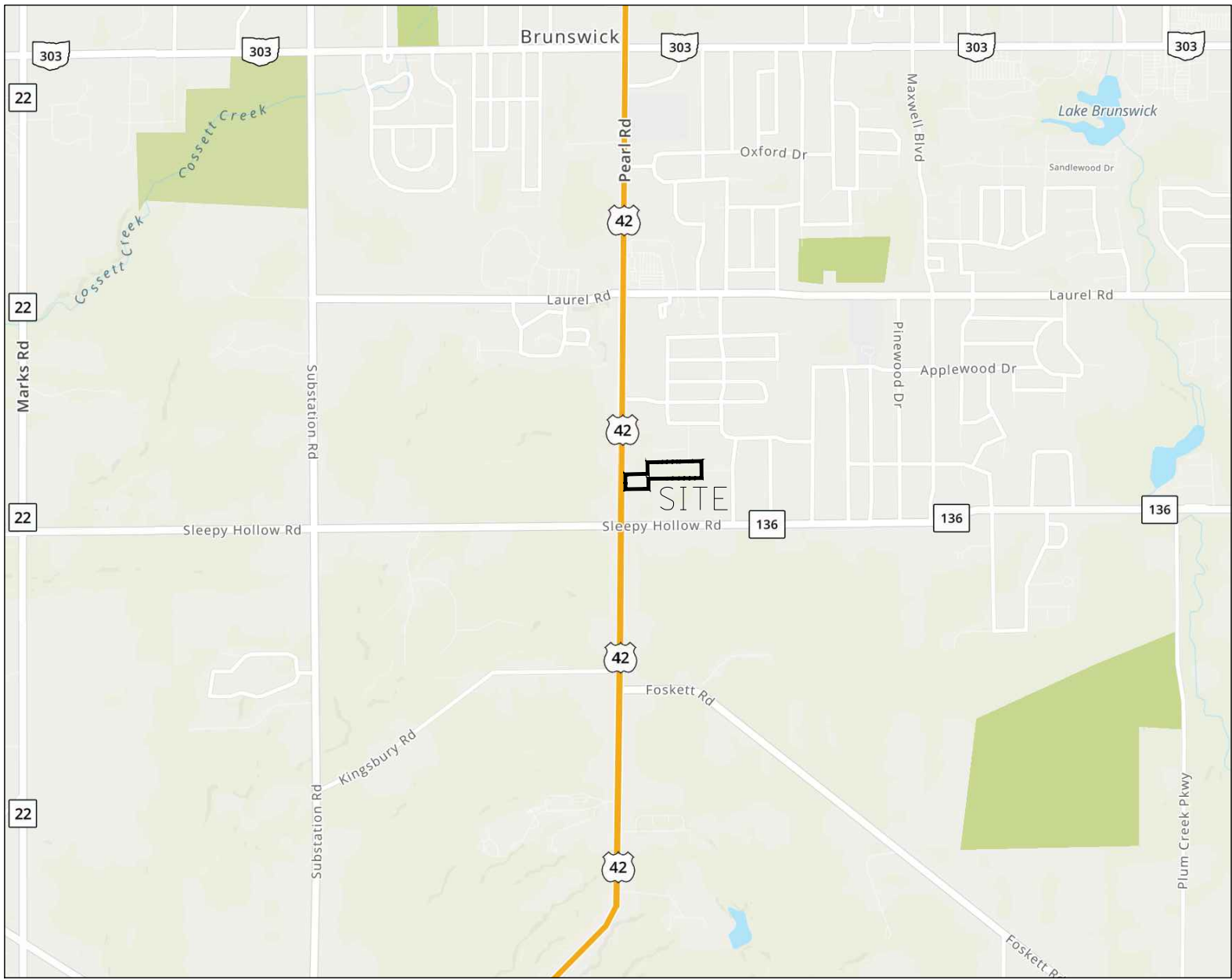
If you have any questions, please contact me at (330) 558-6865.

Sincerely,

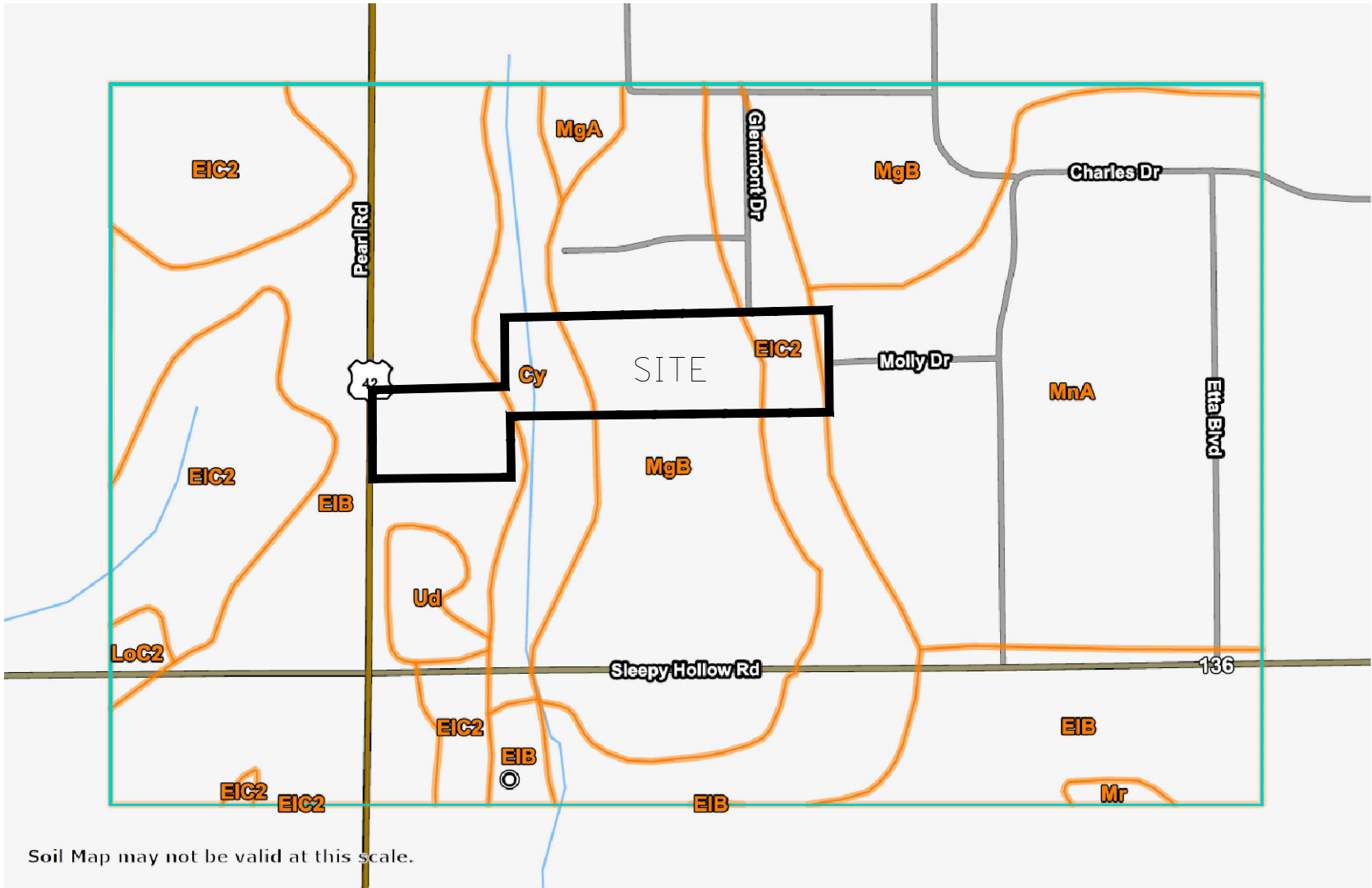
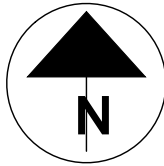


Pamela Plavecski,
Planning & Zoning Coordinator

- c: Carl DeForest, City Manager/Safety Director
City Council
Grant Aungst, Community & Economic Dev. Director
Ken Fisher, Law Director
Matt Jones, Consulting City Engineer
Cliff Calaway, Chief Building Official
Thom Sutcliffe, Drees Homes
Travis Crane, Davey Resource Group



LOCATION MAP
NO SCALE



SOILS MAP

DISCUSSION PLAN

FOR
MARKET 42

CITY OF BRUNSWICK, COUNTY OF MEDINA
STATE OF OHIO

SITE DATA

PPN: 00318D24001

PPN: 00318D19008

AREA: 8.1934 AC

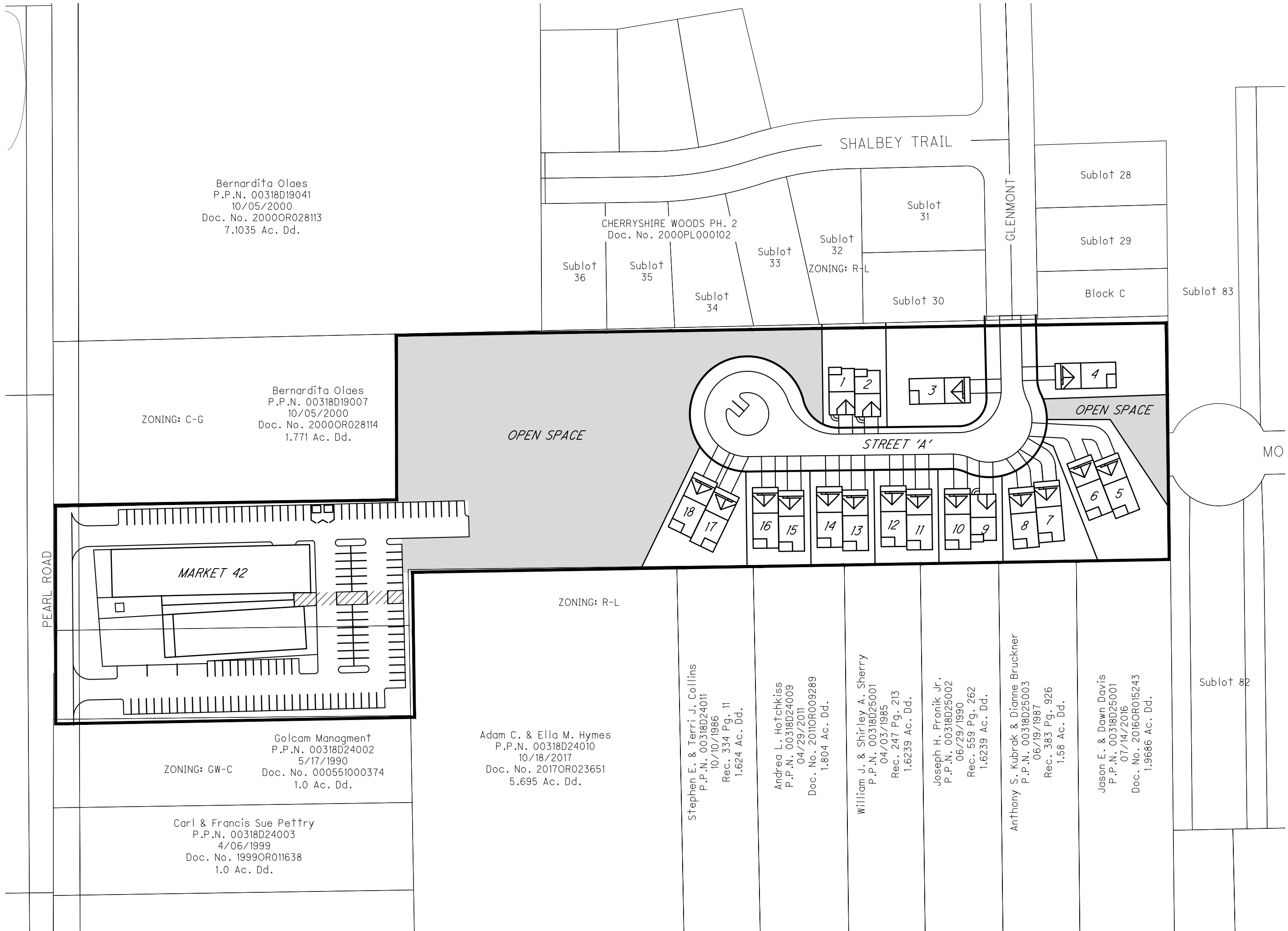
ZONING: SPECIAL PLANNING DISTRICT-8 (SPD-8)

	SHOWN
MIN. SETBACK FROM PEARL ROW:	30'
MIN. SEPARATION BETWEEN BUILDINGS:	15'
SIDE TO SIDE:	15'
MIN. BOUNDARY SETBACKS	
FROM RESIDENTIAL:	15'
FROM COMMERCIAL:	50'
MAX. BOUNDARY SETBACK FROM RESIDENTIAL	45'
MIN. BUILDING SETBACK FROM ROAD	20'

COMMERCIAL SPACE: 2.55 ACRES
RESIDENTIAL SPACE: 5.64 ACRES
OPEN SPACE: 2.4 AC (30%)

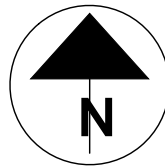
PROPOSED UNIT TOTAL:	18
DENSITY (UNITS PER TOTAL AC):	2.2
DENSITY (UNITS PER AC RESIDENTIAL AREA):	3.2

60' ROW TO CURB DISTANCE:	17.5'
50' ROW TO CURB DISTANCE:	17.5' & 7.5'
ROW TO BACK OF SIDEWALK DISTANCE:	1'
CUL-DE-SAC LENGTH:	672 LF



SITE

0 50 100 200
SCALE (IN FEET)
1 inch = 100 ft.



SHEET INDEX:

SHEET 1 TITLE SHEET
SHEET 2 PLAN SHEET

OWNERS:

ERGOTECH DEVELOPMENT GROUP LLC
2185 SOUTHPOINTE TRAIL, BRUNSWICK,
OH, 44212

DESIGN ENGINEER:

DAVEY RESOURCE GROUP
1310 SHARON COPLEY ROAD, P.O. BOX 37
SHARON CENTER, OHIO 44274
TRAVIS G. CRANE, P.E.
330-590-8004

SUBMITTAL INDEX

SUBMITTAL	DATE
1	01/13/2022
2	6/14/2022
3	8/26/2022



DRAWN BY:	TJL	2022-08-19
CHECKED BY:	XXX	2022-01-11

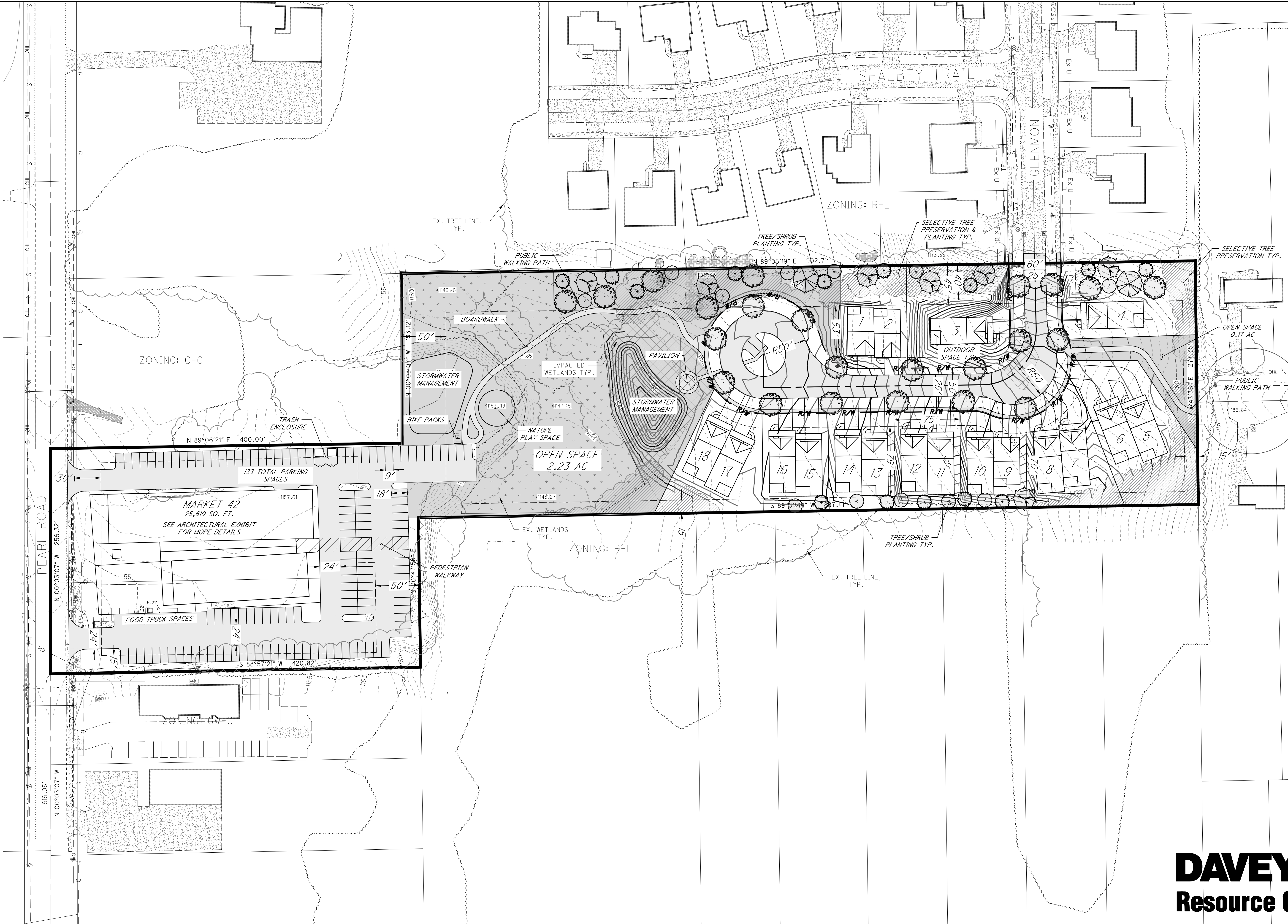


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APPENDIX to ZONING CODE - DRAFT
MARKET 42 - SPECIAL PLANNING DISTRICT NUMBER #8

CHAPTER 1 – RESIDENTIAL GUIDELINES

Section 1.1 - Overview

These development guidelines, together with the concept plan, comprise the conceptual development plan required by Chapter [1268](#) for Market 42. As such, the conceptual development plan is the zoning and development requirements for the 8.1934-acre SPD-8 area. All provisions of [Part Twelve](#) of the Brunswick Codified ordinances remain applicable to SPD-8, unless clearly indicated to the contrary in the development guidelines below.

Section 1.2 - Purpose

The purpose of the Market 42 Special Planning District is to create a zoning district designed for a mixed-use project for this unique parcel which is positioned in both commercial and residential zoning districts. SPD-8 is intended to create an opportunity for flexible and innovative site design due to very challenging topography and shape of the parcel. SPD-8 would provide needed connectivity between existing residential neighborhoods through creative design of Paired Villa living in the very limited space adjacent to current residential properties while also bringing a new Market District style of shopping and dining to the Pearl Road commercial entry corridor. This mixed-use project would provide common architectural Farmhouse features throughout, while preserving the protected natural environmental features of the parcel. The Paired Villas would be dedicated parcels with fee simple ownership, with density minimized and open space maximized. More particular purposes for creating SPD-8 are as follows:

- (1) To allow site designers and developers to integrate the concept of “Building Envelopes”, within which all structures and their respective appurtenances shall be constructed.
- (2) To allow site designers and developers to use ingenuity and imagination in keeping with the overall land use and open space objectives of the Comprehensive Plan, while departing from the strict application of use, setback, lot size and related requirements of the Zoning Code to accommodate this mixed-use development.
- (3) To allow more creative and flexible design of the built environment than possible with existing zoning, to allow an integrated connectivity and range of compatible use between the residential and commercial components of the development. This flexibility will further harmonize the transition between residential and commercial zones of adjacent parcels.

- (4) To allow creative use of the clustering and density averaging concepts to concentrate both Paired Villas and commercial interactivity on the site in order to maximize common open space and to protect and preserve the unique natural features of the site. By clustering homes in the manner described, more of these unique features, including trees, natural buffers and wetlands will be preserved than would be under traditional zoning.

Section 1.3 – Residential Uses

- (1) Permitted Accessory Uses. Residential signs as regulated by Chapter [1270](#) and any use or structure which is accessory and incidental to an SPD-8 permitted use.
- (2) Permitted Uses – Residential. Fee Simple Lots supporting attached two-story Paired Villa dwellings with option of patios and/or raised decks subject to the SPD development guidelines and the site plan review procedures in Chapter 1278.

Section 1.4 – Residential Density, Separation & Floor Area Requirements

- (1) Density.

Maximum anticipated density shall be 3.2 units per acre, which shall be calculated based upon the developable net acreage of the District, less the areas designated for commercial use.

 - (a) Such areas shall include the Principal Commercial structure and associated parking for patrons of the commercial aspect of the District.
- (2) Minimum Front Yard Widths.

Public Street with 50' ROW: 19 feet from front of structure to right of way line, Back of Sidewalk will be 1' inside R/W. Allowing for 20' from back of sidewalk to front of building envelope.
- (3) Minimum Building Separation.
 - (a) Building envelopes shall be located a minimum of 15 feet from the SPD-8 boundary on all sides with the exception the northern boundary, which shall require a minimum of 45', as per the attached exhibit of the preliminary subdivision plan. Building Envelopes shall be at a minimum 15 feet from any other Building Envelopes, Structures shall by rule also be a minimum of 15 feet from each other. Notwithstanding roof overhangs and gutters. 24" of variance outside of the building envelope will be given to roof or building overhangs, gutters and downspouts, fireplaces and bay windows.
 - (b) Any Decks or Patios either on grade or raised must also fit inside of the Building Envelope provided.
 - (c) A Minimum of 50' of separation shall be maintained between residential units and principally permitted commercial structures within and adjacent to the District.

- (4) Maximum Building Height.
 - a) Principally permitted building: 35 feet.
- (5) Minimum floor area.
 - a) Minimum Living Area – Single Floor (Ranch) Building Type – 1,600 Square Feet
 - b) Minimum Living Area – Multiple Floor Building Type (Two Story) Up or Down – 1,800 Square Feet
 - c) Lower Level Finished Space Area for Buildings Constructed with Daylight Windows of 36” Height or greater or Walk Out-Doors shall not be considered Living Area for Square Footage calculation of Total Living Area.
 - d) Outdoor Living Area – Each unit will be provided with a minimum 200’ of outdoor living immediately to the rear of each Paired Villa, and within the Building Envelope of same unit. This Outdoor Living Area will have no measure less than 10’.

Section 1.5 – Residential Development Standards

- (1) Unit Types. Unit types shall be Paired Villas containing 1 and/or 2 dwelling units per building. All dwelling units shall have direct access to the outdoors without use of a common walkway. Units shall be individually owned as fee simple lots as defined in these development guidelines.
- (2) Landscaping. Landscaping shall comply with the requirements of Chapter 1282. To the extent possible, the existing trees on the site will be preserved where possible and integrated with new plantings to maintain the natural look and feel of the site and to provide and maintain natural buffers with surrounding properties.
- (3) Design Standards:
 - a) Overall Design - of all residential units will be the ‘modern farmhouse’ conceptual design, as presented with all SPD-8 entitlement submittals.
 - b) Primary Entryways (Front Door) - shall be compatible with the building as a whole and with the door themselves.
 - c) All Structures - shall have Architectural Continuity of Design, using the ‘modern farmhouse’ as the overriding design standard.
 - d) Elevations - Natural stone shall be present up to the bottom of the first floor windows on all street facing primary elevations; stamped brick to grade shall be permitted on all other non-street facing elevations. the balance of the Structure shall be Vinyl Vertical Board & Batten Siding and Horizontal Vinyl Siding with dark windows. On all street facing elevations, structures shall use offsets, projections, recesses and other comparable design elements to avoid long, uninterrupted wall or roof planes, and Modern Farmhouse textures and materials will be used to enhance the overall Farmer’s Market styling.
 - e) Garage Doors – shall be white and gridded or textured to conform to the Modern Farmhouse concept. Garage doors shall be a maximum of 2’

forward (towards the primary access street) of either the front wall of the main living area, if there is no covered porch; or the front porch line, provided the porch is covered with a roof and has a concrete frost depth foundation. In no instance shall the garage door be more than 6' in front of the main living area.

- f) Sidewalks - shall form a network of pedestrian paths with a logical continuity. Walks shall be designed around large trees and outcroppings without being overly rigid in their placement. Walkability of the neighborhood for residents and connectivity to both neighboring residential properties and the commercial corridor shall be given priority in site design.
- g) Open space areas shall be planted with trees, shrubs, hedges, ground covers and grasses, unless existing vegetation is to be retained. Landscaping shall be integrated with other functional and ornamental site characteristics to reinforce the character of the area.
- h) Parking - for each dwelling shall have 2 parking spaces per unit in a garage which is physically attached to and directly accessible from the dwelling unit. Each dwelling unit shall also have a drive specified above wherein 2 standard automobiles can be parked as well.
- i) Street parking - will be limited to one side of the street, opposite of hydrants, and will not be permitted within the cul-de-sacs. This will allow for the reasonable accommodation and clear path of entry and egress for fire and other emergency vehicles to and from the site.
- j) Exposed Foundation Walls - Exposed foundation walls shall be covered with brick, stone, masonry or vinyl siding on primary street facing elevations. Exposed formed-in-place concrete is acceptable no more than 4 inches above grade on front elevations and 16 inches above grade on side and rear elevations.

(4) Street Lighting:

- a) Shall be installed as Required by City of Brunswick Guidelines at Intersections and Cul De Sacs.
 - a. Such street lighting shall be appropriately sized and downward directional lighting shall be Selected.
- b) Lighting will be provided by each dwelling unit in the form of an Electric Lamp Post installed in a uniform location. Lamp Posts shall be installed 24" to the house side of the sidewalk for homes with a sidewalk. For homes without a sidewalk, Lamp Posts shall be installed in the same location as if a sidewalk existed.
- c) Said lights and location shall be uniform in design and location throughout the Market 42 neighborhood.
- d) Post light to be selected and designed to limit light pollution upwards and focus light downward.
- e) Light bulbs and colors shall remain uniform as approved by the Market 42 Homeowner's Association.

APPENDIX to ZONING CODE - DRAFT
MARKET 42 - SPECIAL PLANNING DISTRICT NUMBER #8

CHAPTER 2 – COMMERCIAL GUIDELINES

Section 2.1 – Commercial Uses

- (1) Permitted Accessory Uses. Commercial signage in accordance with this SPD-8 and any use or structure which is accessory and incidental to an SPD-8 permitted use. Such permitted commercial signage shall include those as defined in Ordinance 1270.15 (b) as;
 - a. Free-standing signs;
 - b. Ground signs;
 - c. Illuminated signs;
 - d. Indirectly illuminated signs;
 - e. Murals;
 - f. Electronic Moving Message/Digital Display Signs; and
 - g. Monuments.
- (2) Principally Permitted Uses – Commercial. Commercial space shall be limited in its principal use to activities involving the following;
 - a. Retail businesses;
 - i. Retail uses shall principally include those pertaining to the preparation, sale, and service of food and other consumable items.
 - ii. The sale of wine, beer and spirits shall be permitted in accordance with the laws of the State of Ohio.
 - iii. Other Ancillary Retail enterprises are permitted, so long as they are complimentary to the principal use of the District and conform to these SPD guidelines.
 - i. Such Ancillary Retail enterprises include, but are not limited to florists, merchandisers, beauty products, etc.
 - b. Restaurants, taverns;
 - c. Professional offices, not to exceed 15% of the enclosed building space;
 - d. Event Space;
 - i. General common use Event Space is not to exceed 35% of the indoor area and outdoor terrace.
- (3) Conditionally Permitted Uses – Commercial. Conditionally Permitted Uses shall be permitted in the District, so long as these activities do not comprise more than a maximum of 30% of the Commercial space in the District. Such Conditionally Permitted Uses include;
 - a. Financial institutions;
 - i. Freestanding exterior ATMs shall not be permitted
 - b. Personal services;
- (4) Use Restrictions – Commercial. In no event shall any business in the SPD-8 District consist of the following, as defined by the codified ordinances of City of Brunswick;

- a. Payday Lenders;
- b. Automobile filling stations;
- c. Automobile service or repair stations;
- d. Sexually-oriented or 'adult-themed' businesses;
- e. Any other use not specifically listed.

Section 2.2 – Yard and Height Requirements

- (1) Front Yard Setback for commercial properties shall be a minimum of 30 feet from the Pearl Road Right of Way.
- (2) Side Yard Setback for commercial properties shall be a minimum of 15 feet from any adjacent commercial use.
- (3) Maximum Building Height for commercial structures shall be no greater than 35 feet.
- (4) Rear Yard Setback for commercial properties shall be a minimum of 20 feet from any adjacent commercial or residential property line.
 - a) In no event shall any commercial structure encroach within these defined setbacks, however, such Side and Rear Yard Setbacks shall not apply to designated parking areas designed to maximize patronage to such commercial businesses within the structure.
 - b) The parking setback from the side and rear property lines shall be a minimum of 5 feet.
- (5) Front Yard Zone. No part of the primary commercial structure shall exist within the Front Yard Setback. Designated commercial signage in conformance with this SPD-8, patio and recreational areas, as well as ingress and egress areas to and from the property are however principally permitted to exist within such Front Yard Zone.
- (6) Use Separation. A Minimum of 50' of separation shall be maintained between residential units and principally permitted commercial structures within and adjacent to the District.

Section 2.3 – Commercial Development Standards

Exterior building materials are permitted to match the material design palette.

This will include:

- 1. Pre-finished standing seam metal roof
- 2. Aluminum storefront window/door glazing
- 3. Pre-finished vertical ribbed metal siding
- 4. Pre-finished smooth panel metal siding
- 5. Masonry brick veneer
- 6. Stained wood or composite trim boards
- 7. Break metal trim

8. Formed concrete consistent with the design intent

Exposed foundations min. 4" above grade will be finished with parge coat for consistent finish or covered with brick, stone, painted or integral color masonry, or metal siding.

DRAFT

APPENDIX to ZONING CODE - DRAFT
MARKET 42 - SPECIAL PLANNING DISTRICT NUMBER #8

CHAPTER 3 – GENERALLY APPLICABLE GUIDELINES

Section 3.1 - Common Open Space

- (1) Common open space shall be a minimum of 30 percent of the net acreage (excluding right of ways) of the SPD-8 area and shall be reserved in perpetuity for such use. Common open space shall be designed, and appropriate instruments shall be created according to the criteria established below and within these SPD-8 Guidelines.
- (2) Open space shall be available and accessible to all residents of the City of Brunswick and shall be designed primarily for their use. Common open space shall be exclusive of all streets, non-recreational buildings and individually owned building envelopes.
- (3) Common open space areas may be improved with appropriate recreation facilities and structures, such as pavilions or other recreational features.
- (4) Significant natural amenities, such as outcroppings, tree stands, ponds, ravines and stream channels should be left in their natural state and considered part of the required open space, subject to these standards.
 - (a) Retention basins present on the property shall be both functional and recreational in nature and will be designed for the use and enjoyment of pedestrians and residents of the City of Brunswick.
 - (b) Delineated Wetlands Areas shall be accounted for as part of the Common Open Space but shall not be disturbed or accessible to pedestrian traffic other than the use of designated trails and/or boardwalks throughout the Delineated Wetlands Area. This shall ensure that these environmentally beneficial and significant natural features are preserved for the benefit of the residents of the City of Brunswick.
- (5) Common open space shall be designed as to accommodate a network of spaces offering pedestrian access throughout SPD-8 and to maximize the number of homes which are adjacent to the open space.

Section 3.2 - Common Open Space Disposition

- (1) Intent. The design standards in this section are intended to insure adequate open spaces, recreation areas and related design standards for the benefit of the residents of the SPD-8 area.
- (2) Common Open Space. The development in the SPD-8 area shall provide common open space equal to a minimum of 30 percent of the development area, excluding right-of-way. As used in this chapter, common open space includes outdoor areas or enclosed recreational areas designed for use by all of the residents, and their guests, of the SPD-8 development. Common open space includes lawns and other landscaped areas, natural areas, paved terraces and sitting areas and indoor or outdoor recreation areas.

Common open space excludes vehicle parking or circulation areas, and individually controlled building envelopes. Common open space in excess of the above minimum may be considered for park and recreation credits as provided in Chapter [1232](#).

- (3) Public Recreational Space. The SPD will include recreational trails and amenities linking both the commercial and residential portions of the District with adjacent residential properties. These trails and amenities will be publicly accessible and will contribute to the enhancement of pedestrian activity in the City of Brunswick. The Public Recreational Space however will be screened from private residences so as to ensure a buffer between public and private uses. The maintenance costs for the Public Recreational Space shall be split between the commercial and residential entities encompassing the District in an agreement satisfactory to both parties involved.
- (4) Private Outdoor (Open) Space. Each Building Envelope shall contain private outdoor space in the fee simple lot. Private open space shall not occupy any portion of the common open space or recreation space required in subsections (1) and (2) above. Private Outdoor Space shall be contained within the Building Envelope for each Paired Villa residence. Private open space shall be specifically designed and constructed to be used and enjoyed by the residents of an individual dwelling unit and shall be located adjacent to and reasonably accessible from the dwelling unit. The Designated Private Open Space area of the Building Envelope can be built on and used as outdoor living area.
- (5) Exclusions. Stormwater Management areas may receive full credit towards the common open space requirement.

Section 3.3 - Supplemental Requirements.

- (1) Planning Commission Modification. The Planning Commission may modify the strict requirements of the development guidelines if it finds that privacy, light and openness are improved because of skillful design in the arrangement of buildings, open spaces, landscaping or other site features. The Commission shall not decrease the yard width, common open space, or private open space requirements in order to allow the maximum number of units permitted in SPD-8, nor shall the Commission increase the maximum allowable density permitted in SPD-8.
- (2) Site Plan Review. Each development phase of SPD-8 shall require review and approval of site plans as provided in Chapter [1278](#), including approval by City Council. Site plans shall clearly depict the required common open space and private open space areas, including proposed improvements thereto, required by the development guidelines. Site plans shall also comply with the provisions of Chapter [1276](#) Parking and Site Design and Chapter [1282](#) Landscaping and Screening.
- (3) Supplemental Provisions. In reviewing the Market 42 SPD-8 development plan, or any portions thereof, the Planning Commission may attach written supplemental provisions to the plan. These supplemental requirements may be adopted by the Commission without a public hearing or action by City Council.

Section 3.4 - Definitions

As used in these development guidelines, certain terms are defined as follows:

(1) Paired Villa unit: an ownership arrangement where the individual unit owner holds fee simple title to the land beneath the foundation and may also own some amount of land around the foundation. A Paired Villa may be a detached structure or may be attached to other dwelling units within the same structure.

(Ord. 118-03. Passed 11-10-03.)

DRAFT

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 83-2022

BY: Mr. Delsanter, Mr. Lambert, Mrs. Piper

AN ORDINANCE ESTABLISHING THE MARKET 42 SPECIAL PLANNING DISTRICT NO. 8 CONCEPTUAL DEVELOPMENT PLAN AND AMENDING THE ZONING MAP BY DESIGNATING PPNs 003-18D-19-008 AND 003-18D-24-001 LOCATED ON PEARL ROAD CONSISTING OF APPROXIMATELY 8.1934 TOTAL ACRES AS SPD-8.

WHEREAS: Ergotech Development Group, LLC has requested that the properties located on Pearl Road consisting of approximately 8.1934 total acres and further identified as PPNs 003-18D-19-008 and 003-18D-24-001 (collectively the "Property"), which Property is presently located in the C-G General Commercial, R-L Low-Density Residential and GW-C Gateway Commercial Zoning Districts, be rezoned to allow for mixed-use development consisting of a 25,610 square foot commercial marketplace and eighteen (18) residential paired (attached/detached 2 unit) villas;

WHEREAS: This Council is amenable to rezoning the Property to a Special Planning District per Codified Ordinance Chapter 1268; and

WHEREAS: This Council finds that the proposed Special Planning District meets the objectives of Codified Ordinance Section 1268.01 and the required conditions contained in Codified Ordinance Section 1268.05(c)(1) and (3), to wit, the proposed Special Planning District will include a concentration of existing or proposed retail, service or industrial establishments serving as a business activity center for the community and consists of land that calls for ingenuity and imagination by site designers and developers in keeping with overall land use and open space objectives of the Comprehensive Plan, while departing from the strict application of use, setback, height, lot size and related requirements of the Zoning Code.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Market 42 Special Planning District No. 8 Conceptual Development Plan is hereby adopted as Appendix J to Title 6 of the Zoning Code as provided in Codified Ordinance Section 1268.07(a). The Market 42 Special Planning District No. 8 Conceptual Development Plan consists of Design Guidelines, as attached hereto as Exhibit "A".

SECTION 2: That the City Engineer is directed to update the Zoning Map by designating the Property as SPD-8.

SECTION 3: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura Timura

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 84-2022** - An emergency resolution repealing Resolution No. 10-2022. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, Administration/Paul Barnett)

BACKGROUND: The City of Brunswick prepared and signed a PO for the purchase of an 8-ton truck cab and chassis. We were put on the production schedule but then, due to parts and material availability, we were removed from the schedule. Then, we were told that we could not go back on until some time next year. The cost would be more but they did not know what that would be.

PURPOSE AND EXPLANATION: The purpose of this repeal is to end the purchase process for this piece of equipment and remove the encumbrance as we re-evaluate this purchase for 2023.

IMPLEMENTATION SCHEDULE: The goal is to repeal this as soon as possible to free up budget for the purchase of an F550 truck.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: If Resolution #10-2022 is repealed, then PO#202254271 in the amount of \$116,604 from account #953-0420-56252 should also be liquidated.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

This action is needed since we are unable to purchase an 8-ton snow and ice truck in 2022 and in order free up those funds for the purchase of an F550 truck that is budgeted for 2022. This equipment is for the health and safety of the citizens of Brunswick.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 10-2022

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW 8 TON TRUCK CAB AND CHASSIS FROM NORTHERN OHIO PETERBILT OF CLEVELAND IN AN AMOUNT NOT TO EXCEED \$116,604.00.

WHEREAS: The City of Brunswick is a member of the Sourcewell joint purchasing program as authorized by this Council and Ohio Revised Code Section 9.48; and

WHEREAS: The proposed purchase of the 8 Ton Truck Cab and Chassis is through the Sourcewell joint purchasing program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a new 8 Ton Truck Cab and Chassis from Northern Ohio Peterbilt of Cleveland through the Sourcewell joint purchasing program in an amount not to exceed \$116,604.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to secure pricing and delivery. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading 1/24/2022

Rules Suspended: AYES 6 NAYS 0

ADOPTED: 1/24/2022 AYES 6 NAYS 0

ATTEST: Laura Timura
Laura Timura
Clerk of Council

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 1/24/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 10-2022** - An emergency resolution for the purchase of one(1) new 8 ton truck cab and chassis from Northern Ohio Peterbilt of Cleveland in an amount not to exceed \$116,604. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Paul Barnett*)

BACKGROUND: The City of Brunswick is a member of a buying consortium titled Sourcewell. Northern Ohio Peterbilt has a Sourcewell price of \$116,604.00 but they have started manufacturing a number of trucks in anticipation of selling and are willing to discount the price to \$106,700.00 as long as we can act quickly. This proposed purchase is below the Sourcewell pricing program. This truck will replace a "like" truck that will be taken out of service and a truck of similar type will be disposed of. This purchase was budgeted for in the approved 2022 Capital Budget.

PURPOSE AND EXPLANATION: The purpose of this purchase is to replace old obsolete equipment with "like" equipment in order to provide snow and ice control services to the City of Brunswick.

IMPLEMENTATION SCHEDULE: Order as soon as possible with an expected 16 to 20 weeks for delivery. Once delivered, it will be shipped to a body manufacturer to fabricate and install the truck body and snow and ice equipment.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The purchase price, not to exceed \$116,604, will be charged to the Streets Repair & Maintenance Fund #117 - capital subfund account #953-0420-56252.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No

Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

In order to lock in the discount of \$9,904.00, the PO must be finalized as soon as possible. This equipment is for the health and safety of the citizens of Brunswick.

**ADDITIONAL
INFORMATION:**



4-10-22

City of Brunswick

Thank you for the opportunity to quote on a new Peterbilt Model 548 Cab chassis

Year: 2023

Make: Peterbilt

Model: 548 Cab Chassis

Total: \$106,700.00

*Total Price includes PDI, D.O.T. and Shipping to Body builder

If there are any questions or concerns regarding this quote please don't hesitate to call.

Best Regards

Glenn Zerr

Glenn Zerr
Sales Manager
Ohio Peterbilt

SOURCEWELL WORKSHEET		SOURCEWELL DISCOUNTS	
LIST PRICE	\$140,973	220	10.00%
SOURCEWELL DISCOUNT %	20.00%	220EV	14.00%
SOURCEWELL DISCOUNT AMOUNT	\$28,195	325	17.00%
SOURCEWELL PRICE (CHASSIS ONLY)	\$112,778	330	18.00%
		337	19.00%
		348	26.00%
		567	34.00%
		579	35.00%
		579EV	37.00%
		365	31.00%
		367	34.00%
		520	35.00%
		520EV	37.00%
		389	35.00%
	\$112,778	585	15.00%
NOT TO EXCEED	^^^THIS PRICE^^^	536	16.00%
		537	17.00%
		548	20.00%

Scott Watkins

From: Glenn Zerr <GZerr@ohiopeterbilt.com>
Sent: Monday, January 10, 2022 4:03 PM
To: Scott Watkins
Subject: RE: 2022 548 Cab & Chassis

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

List price is
140,973.00
-28,194.00 20% Source well discount
112,779.00
3,325 shipping
500.00 prep
Total 116,604.00

That's where we would come in if I stuck to Source well, if you need more I can check with web site, let me know if this is what they want,

Glenn Zerr
Sales Manager
Ohio Peterbilt
Cell 216-571-1850
gzerr@ohiopeterbilt.com

From: Scott Watkins <swatkins@brunswick.oh.us>
Sent: Monday, January 10, 2022 3:35 PM
To: Glenn Zerr <GZerr@ohiopeterbilt.com>
Subject: [External] 2022 548 Cab & Chassis

Afternoon Glenn,

Received the quote on the new Pete 548 cab & chassis looks good, however for the bosses and admin at city hall I need something showing source well cost or that your price is source well or beats a comparable build from source well so we can proceed. I hope this does not cause to much problem.

Thanks:
Scott Watkins
City of Brunswick

[CAUTION: This email originated from outside of Ohio Peterbilt. Do not click links or open attachments unless you recognize the sender and are certain that the content is safe]



Northern Ohio Pblt - Columbus (0116)
3815 Zane Trace Rd
Columbus, Ohio 44147

City Of Brunswick
4095 Center Road
Brunswick, Ohio 44212
United States of America

Glenn Zerr
Cell Phone:
Office Phone: 216-571-1850
Email: gzerr@northernohiopeterbilt.com

Vehicle Summary

	Unit	Model 548	Fr Axle Load (lbs):	Chassis	
Model:		Full Truck	Rr Axle Load (lbs):		20000
Type:		548	G.C.W. (lbs):		23000
Description 1:					43000
Description 2:					
Intended Serv.:	Application	Snowplow	Road Conditions:		
Commodity:		Other Commodity	Class A (Highway)		100
			Class B (Hwy/Mtn)		0
			Class C (Off-Hwy)		0
			Class D (Off-Road)		0
Type:	Body	End Dump	Maximum Grade:		6
Length (ft):		24	Wheelbase (in):		176
Height (ft):		13.5	Overhang (in):		80
Max Laden Weight (lbs):		1000	Fr Axle to BOC (in):		69.5
			Cab to Axle (in):		105.5
			Cab to EOF (in):		165.5
			Overall Comb. Length (in):		275
No. of Trailer Axes:	Trailer	0			
Type:					
Length (ft):		0		Special Req.	
Height (ft):		0			
Kingpin Inset (in):		0			
Corner Radius (in):		0			
	Restrictions				
Length (ft):		40			
Width (in):		102			
Height (ft):		13.5			

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.

~~96,000~~ + 2K to be safe

Price Level, April 1, 2021

Deal, 548

Printed On: 7/1/2021 11:41:49 AM

Date: July 01, 2021

Quote Number: QUO-842433-C7X8C4



Sales Code	Std/ Opt	Description	Weight
Base Model			
0005481	S	Model 548	11,160
0091200	S	Other Commodity	0
0093150	O	Snowplow Truck which is configured for mounting a snowplow to the front. May also have dump or other body.	0
0095170	O	End Dump	0
0098170	S	United States Registry Canadian Registry Package Requires Air Conditioning Excise Tax Canada, Speedometer to be KPH ipso MPH, Daytime Running Lights and Rubber Battery Pad in Bottom of Battery Box.	0
Configuration			
0200700	S	Not Applicable Secondary Manufacturer	0
Frame & Equipment			
0514000	O	10-3/4" Steel Rails To 354" 10.75x3.5x.375 Dimension, 2,136,000 RBM; Yield Strength: 120,000 psi. Section Modulus: 17.8 cubic inches. Weight: 1.74 lbs/inch pair	272
0611300	S	Heavy Duty 5-Piece Crossmember BOC IPO Standard Class 5, 6, 7	20
0611330	O	Zinc Coated Anti Corrosion Treated Frame Rails Requires Frame Rail Code. Zinc Phosphate coating will replace the standard frame rail primer and provide added corrosion prevention for your customer's operating in severe conditions or in climates where vehicle rust is common.	2
0611790	S	Aluminum Frame Rail Crossmembers Excludes suspension	0
0613095	O	3-Piece Suspension Crossmembers	0
0620545	O	24" Bumper Extension, W/O Adapter	0
0644090	S	EOF Square without Crossmember End-of-frame square without crossmember. For use with body builder installed crossmember.	0
0651010	S	Peterbilt Rear Mudflaps and Straight Hangers Mudflaps aid in protecting the frame and undercarriage from road salt, grime and debris that can cause rust and corrosion. Mud flaps also shield other vehicles from gravel, rocks and road spray.	0
Front Axle & Equipment			
1011890	O	PACCAR FX-20 Steer Axle 20,000 lbs. 4" Drop Axle is designed for applications with a gross axle weight rating (GAWR) of 20,000 pounds. Front axle is designed for demanding	137

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Sales Code	Std/ Opt	Description	Weight
		applications such as construction, heavy haul, refuse, and other vocational uses. Robust forged steel beam construction for long-lasting performance. It utilizes innovative tapered kingpin roller bearings for more efficient operation and improved steering efficiency.	
		The PACCAR Steer Axle comes standard with the PACCAR warranty of 5 years, 750,000 miles.	
1114030	O	Taper Leaf Springs, Shocks 20,000 lb Standard with Heavy Resistance Shocks.	110
1243050	O	Power Steering Sheppard HD94 Dual For use with 16,000 to 20,000 lb. axle ratings.	80
1250250	O	Power Steering Reservoir Frame Mounted w/Cooler A power steering cooler helps reduce the heat of the power steering fluid. This is commonly used with systems that may experience more stress from towing or off-road driving.	2
1354845	S	PHP10 Iron PreSet Hubs	0
1380270	O	Bendix Air Cam Front Drum Brakes 16.5x6 Includes automatic slack adjusters & outboard mounted brake drums.	5
1390540	O	Dust Shields, Cam Brakes, Front Axle	4
1391410	S	Gusseted Cam Brackets, Steer Axle	0
Rear Axle & Equipment			
1513210	O	Dana Spicer S25-190 26,000 lb Laser factory axle alignment to improve handling & reduce tire wear. Magnetic rear axle oil drain plug captures & holds any metal fragments in drive axle lube to extend service life. Parking brakes on all drive axles for optimal performance. Cognis EMGARD® FE 75W-90 synthetic axle lube provides over 1% fuel economy improvement. Reduces wear & extends maintenance intervals, resulting in increased uptime. Provides improved fluid flow to protect components in extreme cold conditions & withstand the stress from high temperatures, extending component life.	57
1616370	S	PHP10 Iron PreSet Hubs	0
1660000	O	Dust Shields For Cam Brakes, Drive Axle(s)	15
1680450	O	Rear Brake Camshaft Reinforcement Rear brake camshaft reinforcement helps guard against wear and corrosion.	9
1680490	O	Gusseted Cam Brackets, Drive Axle(s)	2
1680500	S	SBM Valve Full trucks require a spring brake modulation (SBM) system for emergency braking application. This system requires an SBM valve and a relay valve with spring brakes on the rear axles. The SBM valve allows the foot valve to operate the rear axle spring brakes if a failure exists in the rear air system.	0

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Sales Code	Std/ Opt	Description	Weight
1680550	O	Upsize Parking Brakes	0
1680910	O	Heavy Duty Brake Drums, Drive Axle(s) Use with 16.5x7 Brakes	20
1680950	S	Stability System Not Selected Or Not Available	0
1682430	S	Anti-Lock Braking System (ABS) 4S4M ABS-6. Includes air braking system.	0
1684200	S	Synthetic Axle Lubricant All Axles Peterbilt heavy duty models include Fuel Efficient Cognis EMGARD FE75W-90 which provides customers performance advantages over current synthetic lubricants with reduced gear wear and extended maintenance intervals, resulting in increased uptime. In addition, the lubricant provides improved fluid flow to protect gears in extreme cold conditions and withstand the stress from high temperatures, extending component life.	0
1687010	S	Bendix Air Cam Rear Drum Brakes 16.5x7 Bendix Air Cam Rear Drum Brakes to fit all heavy haul, construction, refuse and highway truck and tractor applications. Includes Automatic Slack Adjusters & Outboard Mounted Brake Drums.	0
1705570	O	Ratio 5.67 Rear Axle	0
1816020	S	Rayco 79KB Multi Leaf 23,000 Lb	-90
1911070	O	Rayco Helper Springs 4,500 lb For use with Rayco 79KB suspension	62

Engine & Equipment

2074510	O	PACCAR PX-9 350@2000 GOV@2200 1050@1200 Productivity (2021 Emissions)	0
		N21350 C121 68....Maximum Accelerator Pedal Ve	
		N21370 C128 68....Maximum Cruise Speed (P059)	
		N21460 C132 1400..Max PTO Speed (P046)	
		N21520 C133 5.....Timer Setting (P030)	
		N21610 C188 39....Low Ambient Temperature Thre	
		N21620 C189 60....Intermediate Ambient Tempera	
		N21630 C190 80....High Ambient Temperature Thr	
		N21550 C206 35....Engine Load Threshold (P516)	
		N21340 C209 120...Hard Maximum Speed Limit (P1	
		N21510 C225 NO....Enable Idle Shutdown Park Br	
		N21450 C231 NO....Gear Down Protection (P026)	
		N21570 C233 NO....Idle Shutdown Manual Overrul	
		N21440 C234 YES....Engine Protection Shutdown (	
		N21480 C238 NO....Auto Engine Brake in Cruise	
		N21470 C239 NO....Cruise Control Auto Resume (	
		N21430 C333 0.....Reserve Speed Limit Offset (	
		N21410 C334 0.....Maximum Cycle Distance (N202	
		N21590 C382 YES....Enable Hot Ambient Automatic	
		N21500 C395 0.....Expiration Distance (N209)	

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Sales Code	Std/ Opt	Description	Weight
		N21530 C396 YES...Enable Impending Shutdown Wa	
		N21540 C397 60...Timer For Impending Shutdown	
		N21320 C399 120...Standard Maximum Speed Limit	
		N21400 C400 252...Reserve Speed Function Reset	
		N21420 C401 10...Maximum Active Distance (N20	
		N21330 C402 0.....Expiration Distance (N207)	
2091130	S	VMUX Electronics Architecture	0
2091310	O	Engine Idle Shutdown Timer Disabled	0
2091315	O	Enable EIST Ambient Temp Override	0
2091372		Eff EIST NA Expiration Miles	0
2091640		Effective VSL Setting NA	0
2092016	O	Typical Operating Speed 52 MPH	0
2092033	O	Powertrain Optimized for Balance Best analysis for vehicles where service includes frequent start and stop cycles.	0
2140200	S	CARB Engine Idling Compliance PACCAR PX-7, PX-9 and MX, Cummins X15 and ISX diesel engines will include the required factory installed serialized sticker on the drivers door to identify them as meeting the NOx Idling standard	0
2140450	O	Remote PTO/Throttle, 12-Pin Eng Bay Remote Control Provision	0
2513060	S	PACCAR 160 Amp Alternator, Brushed PACCAR 160 AMP alternator, brushed producing 160 Amps at road speed and 100 Amps at idle.	0
2521090	O	Immersion Type Block Heater 110-120V Standard location for 2.1M and 1.9M models is left-hand under cab, Model 520 is in bumper, and for Model 220 it is at the driver step. Plug includes a weather-proof cover that protects the receptacle. This pre-heater keeps the coolant in the engine block from freezing when the engine is not running.	2
2522110	S	PACCAR 12V Starter, N/A PACCAR MX Engines PACCAR 12-volt electrical system. With centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded.	0
2538030	S	2 PACCAR Premium 12V Starting Batteries 2000 CCA Threaded stud type terminal. Stranded copper battery cables are double aught (00) or larger to reduce resistance.	0
2621130	O	Belt Driven Variable Speed Fan Clutch PX9 Engine PX7/ PX9/L9N/B6.7N. The belt-driven fully variable speed fan drives communicate directly with the PX9 ECM through the included electronic controller, managing the fan speed to match the exact amount of cooling required. The optimized setup creates smoother engagements, reduces noise and frees up available horsepower. These fan drives are	0

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Sales Code	Std/ Opt	Description	Weight
		also maintenance-free. A belt, additional pulleys, idlers, tensioners, and a drive hub are included to drive the fan.	
2723210	S	18.7 CFM Air Compressor N/A X15. Furnished on engine. Teflon lined stainless steel braided compressor discharge line.	0
2812210	S	VGT Exhaust Brake (Variable Geometry Turbo). Provides approximately 90-100 HP of retardation and is part of the turbocharger.	0
2921110	S	PACCAR Fuel/Water Separator Standard Service PACCAR Fuel/Water separator standard service intervals. High efficiency media protects critical engine components.	0
2921210	S	No Fluid Heat Option for Fuel Filter	0
2921310	S	No Electric Heat Option for Fuel Filter	0
3114270	S	High Efficiency Cooling System Cooling module is a combination of steel and aluminum components, with aluminum connections to maximize performance and cooling capability. Silicone radiator & heater hoses enhance value, durability, & reliability. Constant tension band clamps reduce leaks. Chevron Delo Extended Life Coolant (NOAT) extends maintenance intervals reducing maintenance costs. Anti-freeze effective to -30 degrees F helps protect the engine. Low coolant level sensor warns of low coolant condition to prevent engine damage. Radiator Size by Model: 579/367 FEPTD 1325 sq in, 567/365/367: 1440 sq in, 365 FEPTD: 1184 sq in, 389/367 HH: 1869 sq in, 348: 1000 sq in, 520: 1242 sq in.	0
3211140	S	(1) Air Cleaner Engine Mounted	0
3281290	O	Inside/Outside Air Intake Cab mounted controls	2
3385270	O	Exhaust Single RH Side of Cab DPF/SCR right-hand Under Cab.	29
3381770	O	Curved Tip Standpipe(s)	1
3387870	O	24" Ht, 6" Dia Chrome, Clear Coat Standpipe(s)	0

Transmission & Equipment

4052110	O	Allison 3000 RDS-P Transmission, Gen 5 Rugged Duty Series. Includes Rear Transmission Support except on MX engines, Mobil Delvac Automatic Transmission Fluid, and Water-Oil Heat Exchange. Also includes features that monitor the transmission fluid, filter and clutch condition. Will display percent life remaining for the transmission fluid, filter and clutches on the shift selector. This information may be displayed using the Mode and Up and Down buttons. A wrench icon will also be included to indicate when the transmission fluid, filter or clutches need servicing. Suited for vehicles operating on/off highway and/or requiring PTO operation. Forward ratios: 1st-3.49, 2nd-1.86, 3rd-1.41, 4th-1.00, 5th-0.75, 6th-0.65. Reverse ratios: DR-(5.03).	459
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Sales Code	Std/ Opt	Description	Weight
4210080	S	1710 HD Driveline, 1 Midship Bearing	0
4240020	O	Automatic Transmission Oil Cooler Vocational Hood Only	13
4252890	O	Allison FuelSense 2.0 Not Desired	0
4252940	O	Allison Neutral At Stop Neutral at Stop features and benefits: Reduces or eliminates the load on the engine when vehicle is stopped, can help lower fuel consumption and CO2 emissions, and is included in FuelSense 2.0 Plus and Max packages only.	0
4258640	O	Allison 6-Speed Configuration, Close Ratio Gears 3000 Series Transmissions.	0
4256920	O	Dash Mounted Push Button Shifter Available with Allison transmissions	0
4257110	O	LH Mounted Trans PTO Provisions	0
Air & Trailer Equipment			
4510210	O	Bendix AD-HF EP Air Dryer, Heater Coalescing filter, extended purge. Bendix AD-HF air filters protect the life of your engine system and components. Proven PuraGuard oil coalescing technology in the the air dryer cartridge. This oil coalescing filter ensures the removal of oil and oil aerosols before they can contaminate the moisture removing desiccant.	-2
4519130	O	Mount Air Dryer Inside Rail LH	0
4520420	O	Pull Cords All Air Tanks	0
4540420	S	Nylon Chassis Hose	0
4543340	O	Aluminum Painted Air Tanks All air tanks are aluminum with painted finish except when Code 4543330 Polish Aluminum Air Tanks is also selected (then exposed air tanks outside the frame rails will be polished aluminum). Peterbilt will determine the optimal size and location of required air tanks. Narratives requesting a specific air tank size or location will not be accepted for factory installation. See ECAT to determine number or location of air tanks installed.	-45
4610920	O	Self-Returning Brake Hand Valve Dash mounted controls	0
4611930	O	Body Connections 5' BOC Junction box contains light and power circuits for body connections located 5' from back-of-cab	0
4612780	O	AE Connection EOF, 7-Way Socket, 4' Additional Lines coiled and strapped to frame, without gladhands	0
4615250	O	Fitting For F/O Air Port	0

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Sales Code	Std/ Opt	Description	Weight
The furnished by owner fitting air port is mounted outboard of the driver's seat. This allows operators access to pressurize truck air, to maintain clean air in the cab.			
Tires & Wheels			
5032320	O	FF: GY 20ply 315/80R22.5 G289 WHA Diameter = 43.1 inches; SLR = 20.0 inches. Compares to Michelin XZUS 2 and Bridgestone M860 tread.	74
5133580	O	RR: GY 16ply 12R22.5 Endurance RSA Diameter= 43.1 inches; SLR= 20.2 inches	112
5190004	O	Code-rear Tire Qty 04	0
5210550	O	FF: Accur SU Armor 29039PK 22.5X9.00 PHP10-5 Hand Holes	80
5311020	S	RR: Accur SU Armor 51455PK 22.5X8.25 PHP10-5 hand holes.	0
5390004	O	Code-rear Rim Qty 04	0
Fuel Tanks			
5584040	O	D-Shaped Aluminum 50 Gallon Fuel Tank LH U/C Non-slip step LH under cab	0
5602050	O	Location LH U/C 50 Gallon	0
5652900	O	DEF Tank Mounted LH Under Cab	0
5652990	O	DEF To Fuel Ratio 2:1 Or Greater	0
5655019	S	DEF Tank Small, HD 14 Gal 2.1M MD 5.5 Gal	0
Battery Box & Bumper			
6010780	O	Aluminum Space Saver Battery Box RH BOC Battery access from side	-84
6030150	O	Rubber Battery Pad In Bottom of (1) Battery Box Mat in box that holds batteries only	4
6040550	S	Aftertreatment Aluminum Non-Slip Cab Entry Aftertreatment right-hand under cab step. DPF/SCR for diesel engines, catalyst for natural gas engines. On Models 579 specifying chassis fairings, the box is aerodynamic.	0
6121770	O	Steel Bumper Tapered Painted Two tow points, painted same color as frame	122
Cab & Equipment			
6510170	O	Vocational 109" BBC Alum Cab and Metton Hood with Stationary grille.	15
6540160	O	Thermal Insulation Package In Cab Includes thick, closed-cell foam in floor, special mylar-faced foam in walls and roof structure	2

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Sales Code	Std/Opt	Description	Weight
6800340	O	Rubber Fender Lips 4" Extra Wide	8
6917320	S	Seats Inc. Driver Seat	0
6927320	S	Seats Inc. Passenger Seat	0
6930500	O	Drivers Armrest - RH Only	2
6930590	O	Passenger Armrest - LH only Required with Evolution LX seats, optional with Evolution ST Seats.	2
6930800	O	Black Seat Color IPO Standard Color	0
6931120	O	Seat Belt Color Orange IPO Standard Black	0
6939110	S	Toolbox Under Passenger Seat Non-Suspension Seat	11
6939400	S	Air Ride Driver	0
6939420	O	High Back Driver	0
6939470	S	Vinyl Driver	0
6939510	S	Non-Air Ride Passenger	0
6939530	S	Mid Back Passenger	0
6939570	S	Vinyl Passenger	0
7001520	S	Adjustable Steering Column - Tilt/Telescope	0
7001620	S	Steering Wheel With Peterbilt Logo Steering Wheel with embossed Peterbilt logo over horn button.	0
7036130	O	Interior Gray/Black - Curved Roof	0
7110680	O	Exterior Cab Entry Grabhandle Textured; NFPA compliant. Available on Day Cab specifications only.	0
7210420	O	Dark Window Tint IPO Standard Tint - Day Cab	0
7210540	S	Day Cab Rear Window Day cab rear window flush to back of cab.	0
7210550	S	1-Piece Glass Rear Cab Window Fixed	0
7230060	S	1-Piece Curved Windshield	0
7230360	S	Power Door Locks and Power Window Lifts Standard	0
7322010	S	Combo Fresh Air Heater/Air Conditioner	0

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Sales Code	Std/Opt	Description	Weight
		With radiator mounted condenser, dedicated side window defrosters, Bi-Level Heater/Defroster Controls, 54,500 BTU/HR, and silicone heater hoses.	
7410040	O	Outside Sunvisor - Stainless Steel Not available with 2.1M high roof sleeper.	4
7510070	S	Aero Rear View Mirror Housing, Molded Black	0
7514010	O	Peterbilt Aero Rear View Mirror, Motorized Includes top mirror with motorized, adjustable dual axis heated glass. Bottom mirror is an integrated convex surface. Includes black textured arms with breakaway feature.	3
7514050	S	Look Down Mirror Over Passenger Door with Black Housing	0
7610040	O	(1) Air Horn Round, 28" Length Roof mounted. Round horn shield.	4
7722120	O	ConcertClass, AM/FM, Weatherband, 3.5 Aux	11
7725710	O	Standard Speaker Package For Cab (2) Speakers	4
7728040	O	Bluetooth Phone and Audio Requires USB Port	0
7728050	O	USB Port	0
7743040	O	CB ANTENNA MOUNTING, SINGLE LOW MOUNT LH SIDE	1
7748145	O	CB Terminals/Wiring Mounted Under Header With mounting bracket	2
7851480	S	Peterbilt Electric Windshield Wipers With Intermittent Feature.	0
7852020	O	Cab Air Suspension	15
7852050	O	Auto Reset Circuit Protection Daycab and Sleeper	0
7900090	O	Triangle Reflector Kit, Ship Loose Flourescent triangle emergency road flares are designed to meet and exceed all DOT standards.	13
7900320	O	Fire Extinguisher, Mounted Inboard Driver Seat Hazmat approved UL listed/rated ABC	9
7901130	O	Backup Alarm (107 DB)	3
8011850	O	Transmission Oil Temperature (Main) Located in Digital Cluster Display.	0
8021380	S	Air Restriction Indicator Mounted on air cleaner, intake piping, or firewall	0
8022180	O	Fuel Filter Restriction Gauge 52mm Round, backlit. Physical gauges must be ordered in pairs and are limited to a total of 6. If this option is selected on a truck with VMUX electrical architecture, the gauge will be included in the digital display.	0

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Sales Code	Std/ Opt	Description	Weight
8070100	O	(4) Additional Dash Switches With Wiring Located on dash panel C. Availability subject to dash space. Includes 4" 14 gauge wire with butt splice at rear of each additional switch.	1
8070390	O	Engine Hourmeter Gauge Located in Digital Cluster Display	0
8070450	O	Engine PTO Hourmeter Gauge Located in digital cluster display	0
8070860	S	Main Instrumentation Panel Digital Cluster 7" Display Includes: Physical (Analog) - Speedometer, Tachometer, Oil Pressure, Coolant Temp and Display Gauges - Fuel Level, DEF Level, DPF Filter Status, Fuel Economy, Volts Telltale, OAT and Primary Air Pressure, Secondary Air Pressure for air brake trucks.	0
8071900	O	Manifold Pressure Gauge 52mm Round, backlit. Physical gauges must be ordered in pairs and are limited to a total of 6. If this option is selected on a truck with VMUX electrical architecture, the gauge will be included in the digital display.	0
8111110	S	Headlights Composite Fender Mounted Integral park, turn, and side marker	0
8120980	S	(5) Marker Lights, Aero LED	0
8133470	O	Switch & Wiring for F/O Beacon/Strobe Switch and wiring for furnished by owner beacon / strobe, 10' coiled wire back-of-cab / back-of-sleeper, at rear sill.	2
8133960	O	Daytime Running Lights The brake interlock turns the daytime running lights off when the parking brakes are engaged. This is required on all Canadian vehicles.	0
8134160	S	Self-Canceling Turn Signal	0
8140080	S	LED Stop/Turn/Tail/Backup Bracket mounted left-hand / right-hand end of frame	-7
8140850	S	Moveable EOF Crossmember For Mounting Tail Lights Square end of frame with or without end of frame crossmember	1
8151170	O	(2) Load Lights, Incandescent, Flush Mtd Low Inbd Back of cab / back of sleeper	4

Paint

8530770	S	(1) Color Axalta Two Stage - Cab/Hood Base Coat/Clear Coat N85020 A - L0252EY COKE RED N85700 BUMPER L0252EY COKE RED N85500 CAB ROOF L0252EY COKE RED N85300 FENDER L0252EY COKE RED N85200 FRAME L0001EA BLACK N85400 HOOD TOP L0252EY COKE RED	0
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Shipping Destination

Options Not Subject To Discount

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Sales Code	Std/ Opt	Description	Weight
9400091	S	Peterbilt Class 7 Standard Coverage 1 year/Unlimited Miles/km	0
9400094	S	PACCAR PX-9 Standard Coverage 2 yrs/250,000 ml (402,336 km)/6,250 hrs	0
Miscellaneous			
9409046	O	Vocational Hood (MODEL 548)	0
9409831	O	2021 EPA Emissions Engine Warranty Only	0

Promotions

Order Comments

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CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 84-2022

BY: Mr. Smith, Mr. Abella, Mr. Capretta

AN EMERGENCY RESOLUTION REPEALING RESOLUTION NO. 10-2022.

WHEREAS: On January 24, 2022, Council adopted Resolution No. 10-2022, which authorized the City Manager to purchase a new 8-ton truck cab and chassis from Northern Ohio Peterbilt of Cleveland through the Sourcewell joint purchasing program in an amount not to exceed \$116,604.00.

WHEREAS: The City was removed from the production schedule due to parts and materials availability.

WHEREAS: It is necessary to repeal Resolution No. 10-2022 to free-up budget funds for the purchase of an alternate vehicle for the Service Department.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That Resolution No. 10-2022 is hereby repealed in its entirety.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to free-up budget funds for the purchase of an alternate vehicle. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 85-2022** - An emergency resolution authorizing the City Manager to purchase a new Ford F550 4WD cab and chassis for the Service Department from Liberty Ford in an amount not to exceed \$55,000- **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: The 2022 budget includes the purchase of a F550. These trucks are currently not available for government purchase. We will be able to order the truck in the middle of September. There will be a limited number of trucks available and once they are obligated, there will not be any availability until next October. We will not know the Sourcewell price until they start the ordering process. The City of Brunswick belongs to the Sourcewell Procurement Program. We believe the cost of \$55,000 is high and will allow us to purchase when the price is known and the ordering takes place. Liberty Ford, a Brunswick Company, will sell the City of Brunswick the same vehicle at or below the Sourcewell cost. This truck will replace a "like" truck that will be taken out of front line service and a truck of similar type will be disposed of. This purchase is budgeted for in the approved 2022 Capital Budget.

PURPOSE AND EXPLANATION: The purpose of this purchase is to replace old obsolete equipment with "like" equipment in order to provide service to the City of Brunswick.

IMPLEMENTATION SCHEDULE: Order as soon as possible with an expected delivery in June.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: \$55,000 and contingent on the repeal of the ordinance of 10-2022. Account #953-0420-56252

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

This action is needed in order to be able to react in time once the prices become available and the ordering window is open since there are a limited number of chassis that will be offered to government. This equipment is for the health and safety of the citizens of Brunswick.

**ADDITIONAL
INFORMATION:**



Preview Order B100 - F5H 4x4 Reg Chas Cab DRW : Order Summary Time of Preview: 01/06/2022 11:30:54

Dealership Name : Liberty Ford, Inc.

Sales Code : F44613

Dealer Rep.	Tyler Gribble
Customer Name	C Of Brunswick

Type	Retail
Priority Code	10

Vehicle Line	Superduty
Model Year	2022

Order Code	B100
Price Level	245

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F550 4X4 CHASSIS CAB DRW/145	\$46065	TIRE INFLATION MONITOR DELETE	\$0
145 INCH WHEELBASE	\$0	19000# GVWR PACKAGE	\$0
RACE RED	\$0	50 STATE EMISSIONS	\$0
VINYL 40/20/40 SEATS	\$0	SNOW PLOW PREP PACKAGE	\$250
MEDIUM EARTH GRAY	\$0	TRAILER BRAKE CONTROLLER	\$270
PREFERRED EQUIPMENT PKG.660A	\$0	WHEEL WELL LINERS - FRONT	\$180
.XL TRIM	\$0	TRANS POWER TAKE-OFF PROVISION	\$280
.AIR CONDITIONING -- CFC FREE	\$0	40 GAL AFT OF AXLE FUEL TNK	\$0
.AM/FM STEREO MP3/CLK	\$0	397 AMP ALTERNATOR	\$115
.7.3L DEVCT NA PFI V8 ENGINE	\$0	EXTRA HEAVY DUTY FRONT END SUS	\$285
10-SPEED AUTOMATIC	\$0	PAYLOAD PACKAGE UPGRADE	\$815
225/70R19.5G BSW MAX TRAC TIRE	\$215	DUAL BATTERY	\$210
4.88 RATIO LIMITED SLIP AXLE	\$360	XL VALUE PACKAGE	\$395
CV LOT MANAGEMENT	\$0	.CRUISE CONTROL	\$0
XL DECOR PACKAGE	\$0	FUEL CHARGE	\$0
PLATFORM RUNNING BOARDS	\$320	PRICED DORA	\$0
		DESTINATION & DELIVERY	\$1695

TOTAL BASE AND OPTIONS

DISCOUNTS

TOTAL

MSRP

\$51455

NA

\$51455

This order has not been submitted to the order bank.

This is not an invoice.

1
CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 85-2022

BY: Mr. Smith, Mr. Abella, Mr. Capretta

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW FORD F550 4WD CAB AND CHASSIS FOR THE SERVICE DEPARTMENT FROM LIBERTY FORD IN AN AMOUNT NOT TO EXCEED \$55,000.00.

WHEREAS: The City of Brunswick is a member of the Sourcewell purchasing program as authorized by this Council and Ohio Revised Code Section 9.48;

WHEREAS: Ohio Revised Code Section 9.48(D) permits the City to purchase supplies or services from another party without competitive bidding and outside the purchasing programs authorized by Ohio Revised Code Section 9.48 if such supplies or services can be purchased under equivalent terms, conditions and specifications, but at a lower price than through such authorized purchasing programs; and

WHEREAS: The proposed purchase of a new Ford F550 4WD cab and chassis from Liberty Ford in an amount not to exceed \$55,000.00, is upon equivalent terms, conditions and specifications and at a lower price than through purchasing programs authorized by Ohio Revised Code Section 9.48.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a new Ford F550 4WD cab and chassis for the Service Department from Liberty Ford in an amount not to exceed \$55,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for placement of the order and timely delivery. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 86-2022** - An emergency resolution authorizing the City Manager to purchase a new Ford F550 truck body from Henderson Products for the Service Department in an amount not to exceed \$39,987.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

BACKGROUND: The City of Brunswick is a member of a buying consortium titled Sourcewell. This proposed purchase is under the Sourcewell pricing program. This truck will replace a "like" truck that will be taken out of service and a truck of similar type will be disposed of. The Sourcewell price may vary depending on costs of materials needed to manufacture the body. It is possible that the price may increase by the time the truck chassis is delivered to Henderson for manufacturing of the body. If this occurs, additional legislation will be necessary. This purchase was budgeted for in the approved 2022 Capital Budget.

PURPOSE AND EXPLANATION: The purpose of this purchase is to replace old obsolete equipment with "like" equipment in order to provide snow and ice control services to the City of Brunswick.

IMPLEMENTATION SCHEDULE: Order as soon as possible with an expected delivery in late 2023. The cost of materials is fluctuating wildly and the availability of parts is not sure. Once delivered, fabrication and installation of the truck body and snow and ice equipment can take place.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: \$39,987.00 from account # 953-0420-56252

RECOMMENDED ACTION:

One Reading	Yes
-------------	-----

Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The pricing of materials is constantly changing currently and may increase dramatically from the time that the PO is completed and materials can be procured. This equipment is for the health and safety of the citizens of Brunswick.

**ADDITIONAL
INFORMATION:**



HENDERSON

PRODUCTS, INC.

2177 STATE ROUTE 19
BUCYRUS, OH 44820
PHONE: 419-617-7509
FAX: 563-927-7106

CUSTOMER QUOTE

Page 1
Quote #150612
Rev #16

To: CITY OF BRUNSWICK, OH
Attn: KEVIN KOSIK
Quote Date: 7/27/2021
Valid Until: 8/26/2021

Quoted By: Ross Repp
Phone: 419-617-7509
Cell: 4195696166
Fax:
Email: rrepp@hendersonproducts.com

Quoted:
FORD F550 DUMP ONLY PACKAGE

Henderson Products is pleased to present the following quote. Please contact us if you have any questions.

Mark III utility sized single axle dump body

Body Length: 9' body length
Side / Tailgate Height: 18" side height / 24" tailgate height 3.5/4.7 yd
Hoist Type: Telescopic hoist, trunion mount (Req's Min 2000 PSI)
Hoist Cylinder: CS 85-4.5-3 double acting cylinder ILO standard
Pump Pack: None - deduct standard pump pack
Side Construction: Single Wall 10 ga Quick Release FOLD DOWN Sides
Optional Sides/Ends Materials: 201SS sides and ends
Optional Floor Materials: 3/16" AR400 floor ILO std grade 50
Tailgate Style: Quick Release handle offset toward curb side
Coal Chute: 201SS steel, 9" x 12"
Coal Chute Location: Installed in Center of Tailgate
Headsheet Type: Inward tapered headsheet with integral 53" cabshield
Integral Cabshield Notice: !!!DEALER TO VERIFY CHASSIS CAB CLEARANCE PRIOR TO ORDER!!!
Option 1 Description: 2 OBOUND LIGHT HOLES IN EACH REAR CORNER POST
Option 2 Description: NO WINDOW
Option 3 Description: PASSENGER DROP DOWN SIDE ONLY
Option 4 Description: LIGHT BOXES WELDED IN CABSHIELD F/S/R FACING OBLONG HOLES

Installation Workup

Facility: IDC-OH
Chassis Delivery To Henderson: Henderson Picks Up (100 miles or less)
Completed Truck Delivery Method: Henderson Delivers (100 miles or less)
Chassis Make: Ford
Chassis Model Yr: 2019
Chassis Model: F550 4X4
Vin Number: NOT YET ASSIGNED
Useable CA/CT: 60in. CA
Pump Location: Transmission Mount Pump
Transmission Type: Automatic

Dump Body Type: Mark Three
Floor Length: 9' floor length





HENDERSON

PRODUCTS, INC.

2177 STATE ROUTE 19
BUCYRUS, OH 44820
PHONE: 419-617-7509
FAX: 563-927-7106

CUSTOMER QUOTE

Page 2
Quote #150612
Rev #16

Hoist Type: Telescopic Hoist w/ Subframe
Cylinder Type: Double Acting
Body Material (Sides/ends): Stainless Steel Type Body Material
Cabshield Install: Supplied/Installed @ Factory (sales to order w/ unit)
Ladder(s): Supplied by factory, Install @ IDC (sales to order w/ unit)
Ladder Install QTY (Dump): (1) LADDER INSTALLED @ IDC (LABOR ONLY)
Ladder Install Style (Dump) 1: 3 Step Pull Out
Ladder Install Loc 1 (Dump): Ladder location TBD at pre-build
Shovel Holder: (1) IDC Supl'd Spring Loaded SS Shovel Holder w/ SS brckt
Shovel Holder Loc (1): Driver side body
Fuel Fill Neck Mod, Ford/Dodge: Yes
Def Tank Filler Tube Mod, Ford: Yes
Body Install Options 1: BUYERS 2 STEP SLIDE OUT LADDER #162201

Body Spec Notes:

Spreader Type: TGS
TGS Drive Type: Hydraulic Drive
TGS Spinner Configuration: Single Spinner Install
TGS Body Type: Standard straight gate body install
TGS mounting type: STD TGS brackets (supplied with unit)
HYD QD Mount Brackets: Stainless Steel QD Mount in front of dump body bolster
Spreader Options 1: SET UP FOR FUTURE SPREADER

Chassis Accessories: Yes (SELECT RELATED OPTIONS BELOW)
Mudflaps (Rear): Swinging w/Logo
Mudflap Type (Rear): 36" Swinging, SS (with LOGO)
Fenders: 1 Ton, Poly Fenders, SS Mount
Pintle Plate: Yes (select from options below)
Pintle Plate Configuration: 1 Ton, 5/8" Plate, 2" Recvr (w/3LTC)
Pintle Plate D-Rings: Qty (2) 1" D-rings, 50 deg bend
Pintle Hook: 2-5/16" Combination, 10 Ton
Trailer Plug (1): 6 Pin Trailer Plug, round (livestock trailer)
Truck Wash: Complete Truck Wash/Clean/Vac 1
Warranty: Standard 1 Year Warranty
Inspection: Walk-around meeting only
Reflective Tape: Reflective Tape, Henderson Logo (60' Linear)
Install Touch-up: Basic Installation Touch-Up

Electrical: Yes (SELECT RELATED OPTIONS BELOW)
Power Distribution Panel: Power Distribution Panel
Misc Electrical Supplies: Req'd Misc Elect Supplies
Worklight(s) QTY: (QTY 1) Work Light (Select type below)
Worklight (1) Type: LED, Worklight, 4in Round (Optilux)
Worklight (1) Gen Location: On rear of body
Cabshield Warning Light Qty: Qty 6 Lights (Order Holes with Unit)
Cabshield Warning Lights: QTY 6, 6" LED Oval Strobes, Amber (order holes w/unit)
Cabshield Lighting Harness: Cabshield Warning Lights Only (qty 2-6)





HENDERSON

PRODUCTS, INC.

2177 STATE ROUTE 19
BUCYRUS, OH 44820
PHONE: 419-617-7509
FAX: 563-927-7106

CUSTOMER QUOTE

Page 3
Quote #150612
Rev #16

Rear Dump Bolster (S/T/T): LED S/T/T/BU, MK3, Grote harness light kit
OEM Light Remount: Remount OEM Chassis Lights
Rear Dump Bolster Strobes: 6" LED Oval Strobes, Amber, 1 PR, (order holes w/unit)
Back up alarm: Backup Alarm, 97db
Junction Box/Backup Alarm Bracket: Backup Alarm Bracket Installed
Body up switch/light: Body UP Switch/Body Up Light (Trucklite)
License Plate Lights: IDC Supplied License Plate Bracket & Light, 3/4" Pushin
Backbone & Wire Standoffs: 10' Backbone (For SA)
Electrical Install Opt 1: TR3 AMBER STROBE IN FORD GRILL #160463

Electrical Spec Notes:

Hydraulics: 1 ton package
Hydraulic System Type: Transmission Mount (need supplier quote)
System Spec/Quote: CERTIFIED POWER QUOTE 18340043
SS Tubing Upgrade: 1 Ton Kit (w/spreader)
Quick Coupler Upgrade: Standard Quick Couplers

Hydraulics Notes:

STAINLESS STEEL VALVE MOUNT OIL RESERVOIR
CAB LEVER HOIST CONTROL
FREEDOM 2 SPREADER CONTROLLER

IDC Paint Location: IDC-OH
Undercoat: Undercoat (Body Underside & Chassis)
Paint Code & Color (from color charts):

Single Package: \$39,987.00
Package(s) : 1
Total: \$39,987.00

Due to current raw material market conditions this quote includes a surcharge on Henderson equipment. Quotes exceeding the expressed quote validity date are subject to surcharge revisions.

Signed: _____ Date: _____

Quote notes:



CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 86-2022

BY: Mr. Smith, Mr. Abella, Mr. Capretta

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A NEW FORD F550 TRUCK BODY FROM HENDERSON PRODUCTS FOR THE SERVICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$39,987.00.

WHEREAS: The City of Brunswick is a member of the Sourcewell joint purchasing program as authorized by this Council and Ohio Revised Code Section 9.48; and

WHEREAS: The proposed purchase of a new Ford F550 truck body for the Service Department is through the Sourcewell joint purchasing program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase a new Ford F550 truck body for the Service Department from Henderson Products through the Sourcewell joint purchasing program in an amount not to exceed \$39,987.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for placement of the order and timely delivery. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Greg Glauner

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 87-2022** - An emergency resolution authorizing the City Manager to negotiate and enter into an agreement with App Architecture for professional architectural and engineering services for the new fire station headquarters in an amount not to exceed \$30,725.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Greg Glauner*)

BACKGROUND: The City of Brunswick posted a legal advertisement to accept statements of qualifications for the design of a new fire station to be located at 1094 Hadcock Rd. Eight architectural firms responded to our request for qualifications for professional design services. From the eight proposals reviewed, four architectural firms were selected for an on-site review of fire stations under construction or completed projects. From these four, App Architecture was selected for conceptual drawings and design of a fire station for the City of Brunswick.

PURPOSE AND EXPLANATION: Property has been procured to construct a central fire station in the City of Brunswick. The second phase of this project was to post a request for qualifications to design a fire station. A committee was formed and APP Architecture was selected from the eight firms that submitted proposals.

IMPLEMENTATION

SCHEDULE: Request Council to review at the September 26th meeting and, if approved, authorize the consultant to begin work as soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Not to exceed a total of \$30,725 for account #964-0437-56883.

The initial agreement will only be for the conceptual design at a proposed cost of \$29,975 + an estimated \$750 reimbursable expenses per the submitted fee proposal. If the City were to move forward with the overall construction project, additional design services

and additional funding will be necessary.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The emergency clause is necessary to continue the needs assessment and the design and review process in a timely manner.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO.87-2022

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH APP ARCHITECTURE FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE NEW FIRE STATION HEADQUARTERS IN AN AMOUNT NOT TO EXCEED \$30,725.00.

WHEREAS: Pursuant to a Request for Qualifications, App Architecture submitted a Statement of Qualifications for professional architectural and engineering services for the new Fire Station Headquarters (the "Project").

WHEREAS: Upon review of received Statements of Qualifications, App Architecture was determined to be the most qualified.

WHEREAS: On September 20, 2022, App Architecture submitted a Proposal, as attached hereto as Exhibit "A", to provide professional architectural and engineering services for the Project.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to negotiate and enter into an Agreement with App Architecture for professional architectural and engineering services for the Project in an amount not to exceed \$30,725.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to continue the needs assessment and the design and review process for the Project in a timely manner. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

September 20, 2022



Greg Glauner
Fire Chief
City of Brunswick
4095 Center Road
Brunswick, OH 44212

615 Woodside Drive, Englewood, Ohio 45322
T 937.836.8898 F 937.832.3696

www.app-arch.com

Subject: New Replacement Fire Station and Headquarters
Professional Architectural and Engineering Services

Dear Chief Glauner:

We sincerely appreciate the opportunity to present this fee proposal. Our scope of services will include basic architectural, interior design, civil, structural, electrical, mechanical, fire protection and landscape design as outlined in the proposed B133-2019 AIA Agreement for Professional Design Services between App Architecture and the City of Brunswick. This proposal is based upon the Construction Manager as Constructor project delivery method using a Construction Manager at Risk (CMaR). The project entails the conceptual design of new Fire Station and Headquarters to be located at 1094 Hadcock Road, Brunswick, Ohio.

Our services will further be defined to include the following:

Conceptual Design/Budgeting Services:

1. Prepare a Building Program listing all spaces and their respective square footages.
2. Develop a Building Criteria Summary listing the major intended design features of the building.
3. Develop up to three bubble diagram concepts to confirm adjacencies of spaces.
4. Develop a conceptual floor plan from the approved bubble diagram.
5. Develop a conceptual site plan.
6. Develop exterior concept rendering(s) to be used for the levy campaign.
7. Develop an overall project budget including hard construction and typical anticipated soft costs using historical cost per square foot data from similar projects.

Proposed Fee: \$29,975

Reimbursable expenses and approved additional services will be invoiced as follows:

Principals, Professional and Technical	Standard Hourly Rates
Outside Consultants	As Invoiced to this firm x 1.1
Reimbursables (such as printing)	As Invoiced to this firm x 1.05

An estimated reimbursable expense allowance for budgeting purposes is **\$750** and is not included in the Proposed Fee above.

Proposed project team:

City of Brunswick
App Architecture

Nauman & Zelinski, LLC
Jezerinac Geers Associates
Choice One Engineering

Owner and User Group
Architecture, Interior Design and Construction
Administration
Mechanical, Electrical, Fire Prot. & Plumbing Design
Structural Engineering
Civil Engineering & Surveying

Soil testing, concrete and structural steel testing and special inspections required by the Ohio Building Code will be provided by the City of Brunswick.

Thank you again for this opportunity to serve the City of Brunswick. Please contact us if you have any questions or need additional information.

Very truly yours,

A handwritten signature in black ink, appearing to read "Timothy J. Bement". The signature is stylized with a large, circular initial "T" and a long, horizontal stroke extending to the right.

Timothy J. Bement AIA, LEED AP BD&C
Principal

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 88-2022** - An emergency ordinance amending ordinances #110-2021, #15-2022, #37-2022, #53-2022 and #66-2022 to include amendments to the Appropriation Budget for the year ending December 31, 2022 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See the fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the September 26, 2022, Finance Committee meeting and move to the September 26, 2022, Council agenda as an emergency with the suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net increase to the overall City appropriation budget by \$581,660.18. The largest components of the net increase, in no particular order, relate to:

1) \$704,876 increase in the allocation of income taxes to various funds. This increase is not an expenditure of funds but merely a transfer of income taxes to various funds to comply with City Council Ordinance #17-2022. A recent upward revision to the City's income tax revenue estimate by 4% to be filed with the Medina County Budget Commission was the main reason behind this change. The estimate was adjusted because the original income tax revenue estimate on net profits was too low and the

original estimate did not include income tax withholdings for people who switched to working from home versus their old workplace sites (outside of the City of Brunswick). This situation was particularly more noticeable in the insurance and banking industries during 2022, but was unknown and unable to be predicted when the original FY 2022 budget and income tax revenue estimates were compiled.

2) \$200,000 total increase in future capital set aside for various departments. This includes \$50,000 each for the city's 4 largest departments: Police, Fire, Service & Parks. This increase is not an expenditure of funds either but merely a transfer of funds to a separately identified capital reserve account. These funds will be used for future capital purchases and help each department better achieve their long-term goals in funding their 5-year capital plans.

3) \$136,698 increase in appropriations for the Plum Creek Trail Phase II project. This increase is based on updated information received from the City Engineer on September 16, 2022 and anticipated increased costs relating to the construction of a bridge relating to the project.

4) \$386,393.80 reduction in appropriation for several road programs that were completed or no longer needed in FY 2022. The reduction will also allow the City to re-budget these same funds in FY 2023 or set aside for future road improvement projects.

All other items not specifically listed in this summary are detailed with a description and listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has a budgetary impact and actual expenditures are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. The

emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, meet grant deadlines, and keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

EXHIBIT A

September 26, 2022

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	179,403.00	88,181.75	\$ 267,584.75
	Mayor	101,410.00	96,204.26	\$ 197,614.26
	City Manager	192,145.00	155,823.73	\$ 347,968.73
	Information Technologies	176,705.00	511,231.52	\$ 687,936.52
	Engineering	24,363.00	409,270.00	\$ 433,633.00
	Building Department	340,192.00	280,854.59	\$ 621,046.59
	Cemetery Maintenance	-	19,075.00	\$ 19,075.00
	Janitorial Contract	-	21,627.00	\$ 21,627.00
	City Hall Building & Grounds	17,800.00	66,938.00	\$ 84,738.00
	Administrative Services	96,258.52	62,321.17	\$ 158,579.69
	Economic Development	114,145.00	263,520.76	\$ 377,665.76
	Animal Control	76,790.00	76,343.81	\$ 153,133.81
	Law Department	192,065.00	299,881.00	\$ 491,946.00
	Finance Department	258,691.00	234,526.72	\$ 493,217.72
	Income Tax Department	203,469.00	245,014.00	\$ 448,483.00
	Parks & Recreation Director	77,000.00	65,087.00	\$ 142,087.00
	General Fund Administration	-	1,203,552.04	\$ 1,203,552.04
	Planning Division/Community Development	46,799.00	41,361.72	\$ 88,160.72
	Board of Building Appeals	488.00	1,219.00	\$ 1,707.00
	Board of Zoning Appeals	3,432.00	4,970.00	\$ 8,402.00
	Board of Civil Service	11,783.00	33,116.00	\$ 44,899.00
	Board of Ethics	5,460.00	4,625.00	\$ 10,085.00
	Board of Charter Review	-	-	\$ -
	Board of Commemorative Affairs	-	23,540.00	\$ 23,540.00
	General Fund Transfers / Advances	-	26,784,754.20	\$ 26,784,754.20
001	Total General Fund	\$ 2,118,398.52	\$ 30,993,038.27	\$ 33,111,436.79
Special Revenue Funds:				
110	Court Computerization Fund	5,404.00	17,257.71	\$ 22,661.71
111	FEMA Grant Fund	-	-	\$ -
114	Police Fund	4,654,349.76	4,977,776.43	\$ 9,632,126.19
115	Fire Fund	2,580,651.00	7,558,458.07	\$ 10,139,109.07
117	Street Repair & Maintenance Fund	1,217,454.00	2,830,610.09	\$ 4,048,064.09
118	State Highway Fund	-	131,675.00	\$ 131,675.00
119	Law Enforcement Fund	-	14,937.75	\$ 14,937.75
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123	Brunswick Area Television (BAT) Fund	163,605.00	279,024.30	\$ 442,629.30
127	Parks Fund	205,346.00	410,155.02	\$ 615,501.02
129	Department of Justice Federal Grant Fund	2,276.25	193,015.83	\$ 195,292.08
130	DUI Enforcement & Education Fund	-	-	\$ -
131	Recreation Center Fund	391,274.00	635,651.50	\$ 1,026,925.50
133	Home Improvement Grant Fund (CDBG)	-	27,595.43	\$ 27,595.43
140	Local Fiscal Recovery Fund	1,447,150.97	586,712.09	\$ 2,033,863.06
141	Opiod Settlement Fund	-	10,348.58	\$ 10,348.58
Enterprise Funds:				
223	Refuse Fund	70,966.00	2,877,644.61	\$ 2,948,610.61
224	Storm Water Management Fund	33,334.00	1,222,305.47	\$ 1,255,639.47
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	3,489,014.17	\$ 3,489,014.17
332	Road Levy Fund	-	2,652,800.00	\$ 2,652,800.00
333	Road Improvement Fund	-	6,537,849.55	\$ 6,537,849.55
334	Traffic Control Fund	-	-	\$ -

335	Public Square Fund	-	-	\$	-
336	City Building Improvement Fund	-	373,960.00	\$	373,960.00
339	Fire Improvement Fund	-	79,618.16	\$	79,618.16
341	Park Improvement Fund	-	1,776,361.75	\$	1,776,361.75
347	North Carpenter Road Improvement Fund	-	1,937,645.20	\$	1,937,645.20
348	Boston Road Improvement Fund	-	93,519.24	\$	93,519.24
353	I-71 / Rt. 303 Enhancement Fund	-	-	\$	-
360	Brunswick Lake Improvement Fund	-	619,412.05	\$	619,412.05
371	OPWC Laurel Road Improvement Fund	-	664,710.63	\$	664,710.63
372	OPWC Old Eagle Drive Improvement Fund	-	509,825.64	\$	509,825.64
373	OPWC Skyview Drive Improvement Fund	-	1,579,180.00	\$	1,579,180.00
Self Insurance Fund:					
600	Self Insurance Fund	-	3,479,450.00	\$	3,479,450.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
782	Special Assessment BRF: Laurel Road (2006)	-	38,612.50	\$	38,612.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.80	\$	18,948.80
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$	11,826.18
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	35,000.00	\$	35,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	90,519,149.52

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #5 - For informational purposes only

For the Budget Year Ending December 31, 2022

9/26/2022

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
CAPITAL OUTLAY	904-0302-56252	25,000.00	Anticipated price increases for server and firewall. If pricing is too volatile, these purchases may be recommended in FY 2023 instead. Fluid situation.
E.D. INDUCEMENT PROGRAM	001-0490-54285	(42,000.00)	Reduce budget for income tax inducement grants. This portion no longer anticipated. Will leave an unencumbered 2022 budget of \$50,255.
LEGAL/COLLECTION COSTS	001-0720-54233	20,000.00	Increase in legal, court and collection costs for delinquent taxpayer collections. Increased collections generally results in increased collection costs.
COUNTY AUDITOR FEES	001-0880-54278	(48,940.00)	Reduce appropriations by special R/E refund on fees received from the County Auditor's Office in July 2022.
TRANSFER OUT RECONCILED CY TAX ALLOCATION	001-0999-99952	704,876.00	Estimated income tax fund allocations to comply with Ord #17-2022 for the recent 4% increase in income tax revenue estimates. The increase income tax revenue estimates is based on first 8 months of actual tax revenue activity (Orig tax revenue estimates were particularly low on net profits & withholdings with added updates for actual withholdings for those working from home that used to work at the employer's workplace site, particularly noticeable in the banking and Insurance industries with those amounts also not included in original estimates).
General Fund Total		658,936.00	
Police Fund (#114)			
TRANSFER TO CAPITAL	114-0520-99999	50,000.00	Increase capital set aside transfers In/Out. No effect on fund balance. Actual set aside to mirror actual collections in fines and forfeitures revenue.
Police Fund Total		50,000.00	
Fire Fund (#115/952)			
EMS SUPPLY GRANT	115-0510-55255	661.23	EMS Training & Equipment Grant for July 1, 2022 - December 31, 2022.
TRANSFER OUT TO CAPITAL #952	115-0510-99999	50,000.00	Increase capital set aside transfers In/Out. No effect on fund balance. Actual set aside to mirror actual collections in EMS billing revenue.
Fire Fund Total		50,661.23	
Street R & M Fund (#117)			
TRANSFER OUT TO CAP #953	117-0420-99999	50,000.00	Increase capital set aside transfers In/Out. No effect on fund balance.
Street R & M Fund Total		50,000.00	
Law Enforcement Trust Fund (#119)			
COMPLEX INVESTIGATIONS	119-0523-53230	6,888.00	Increase appropriations to account for proceeds distributed per Court case #21TRC0294 & Law Director Memo #3 & #4 (c) dated 09/09/2022.
COMPLEX INVESTIGATIONS	119-0523-53230	4,170.75	Increase appropriations to account for proceeds distributed per Court case #21TRC05084 & Law Director Memo #3 & #4 (c) dated 09/09/2022.
Total Law Enforcement Trust Fund (#119)		11,058.75	
Parks Fund (#127/960)			
INTRAFUND TRANSFER OUT	127-0810-99999	50,000.00	Increase capital set aside transfers In/Out. No effect on fund balance.
Parks Fund Total		50,000.00	
Refuse Fund (#223)			
CONTRACTED REFUSE COLLECTION SERVICES	223-0710-54260	(39,300.00)	Appropriations no longer needed based on revised cost projections for variable costs, new homes, etc.
Total Refuse Fund		(39,300.00)	
Capital Projects Improvement Fund (#300)			
LOCAL COST SHARE -TRAIL PH 2	300-0812-56700	136,698.00	Additional funds requested for trail phase II project. Anticipated increased costs for bridge, however, City still in discussions with bridge consultant.
Capital Projects Improvement Fund Total		136,698.00	
Road Capital Projects Fund (#333)			
ENG/CONTRACT ADMINISTRATION	333-0410-56883	(50,000.00)	Remove this portion from the FY 2022 budget to use on road improvement projects in FY 2023 or future budgets.
CONCRETE/ ASPHALT REPAIR	333-0474-56870	(200,000.00)	Remove this portion from the FY 2022 budget to use on road improvement projects in FY 2023 or future budgets.
SLEEPY HOLLOW CONSTRUCTION	333-0487-56881	(136,393.80)	Final reconciliation of costs for the City of Brunswick's share on Sleepy Hollow. Remaining budget is now available for projects in FY 2023 and beyond.
Road Capital Projects Fund Total		(386,393.80)	

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 88-2022

By: Mr. Hanek, Mr. Abella, Mr. Delsanter

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #110-2021 #15-2022, #37-2022, #53-2022 AND #66-2022 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2022 AS INCORPORATED IN EXHIBIT “A” ATTACHED HERETO.

WHEREAS: Ordinance #110-2021 adopted appropriations for 2022; and Ordinances #15-2022, #37-2022, #53-2022 and #66-2022 regarding amendments to the 2022 appropriation budget, were previously adopted by Council; and

WHEREAS: “Exhibit A” reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as “Exhibit B” for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #110-2021, #15-2022, #37-2022, #53-2022 and #66-2022.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #110-2021, #15-2022, #37-2022, #53-2022 and #66-2022 are hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit “A.”

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES ____ NAYS ____

ADOPTED: _____ AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Matt Jones

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 89-2022** - An emergency resolution amending Resolution No. 1-2021 by increasing the City of Brunswick's local share for the Sleepy Hollow Road Resurfacing Project by an additional \$783.14 - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: Resolution No. 1-2021 was adopted by City Council on January 11, 2021.

**PURPOSE AND
EXPLANATION:**

The Sleepy Hollow Road Resurfacing project was completed earlier this year under a contract administered by the Medina County Engineer. Per the City's agreement with the Medina County Engineer, the City is responsible for 27.7% of the local share of the project's construction costs, with the remaining portion funded by the County. Resolution 1-2021 set aside funds not to exceed \$48,197.00 based on estimated quantities and unit costs prepared during the project's design process. The City's share of the project's actual final cost is \$48,980.14, necessitating an amendment to the resolution.

IMPLEMENTATION

SCHEDULE: The City will proceed with processing the project's final invoice immediately upon passage.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

This amendment/change order equals \$783.14.

The total revised City cost for this project now equals \$48,980.14 and will be charged to the Road Improvement Fund #333, Account#333-0487-56881. A "Then & Now" Certificate per ORC 5705.41D in the amount of \$48,980.14 is also required to be approved prior to payment.

RECOMMENDED

ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, and welfare, and providing for the usual daily operation of a municipality, and for the further reason that the final invoice may be processed in a timely fashion.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 1-2021

BY: Mr. Abella, Mr. Ousley, Mr. Capretta

AN EMERGENCY RESOLUTION PLEDGING COOPERATION WITH THE MEDINA COUNTY ENGINEER AND SETTING ASIDE FUNDS IN AN AMOUNT NOT TO EXCEED \$48,197.00 FOR THE SLEEPY HOLLOW ROAD RESURFACING PROJECT.

WHEREAS: In November of 2020, the Medina County Engineer and the Brunswick City Engineer submitted a joint application to the Ohio Public Works Commission for grant funds totaling \$495,223.00 to cover a portion of the Sleepy Hollow Road Resurfacing Project (the "Project"), the total cost of which is estimated at \$669,220.00;

WHEREAS: The remaining local share cost of the Project will be split between the County and the City on a frontage basis, with the City responsible for 27.7% of the remaining local share cost totaling \$48,197.00; and

WHEREAS: The Project is anticipated to commence in July of 2021 subject to pending successful bid results and award of OPWC grant funds.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City hereby pledges its cooperation to the Medina County Engineer relative to the Project in an amount not to exceed \$48,197.00, subject to pending successful bid results and award of OPWC grant funds.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare, and for the additional reason that funds need to be allocated in anticipation of commencement of the Project in July of 2021. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading January 11, 2021

Rules Suspended: AYES 6 NAYS 0

ADOPTED: January 11, 2021 AYES 6 NAYS 0

ATTEST: 
Acting Clerk of Council
Holly Quellos



Medina County Engineer
791 W. Smith Road
Medina, Ohio 44256
(330) 723-9561

General Billing Invoice

Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
BRUNSWICK CITY	09/12/2022	2093	\$0.00	09/12/2022	\$48,980.14

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REIMBURSEMENTS 2021 THE RESURFACING OF SLEEPY HOLLOW ROAD FROM S.R. 42 TO W. 130TH STREET OPWC PROJECT #DIY12	1.00	\$48980.140000	EACH	\$48,980.14	\$0.00	\$0.00	\$48,980.14
Invoice Total:							\$48,980.14

PLEASE MAKE ALL CHECKS PAYABLE TO , MEDINA COUNTY ENGINEER

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



Medina County Engineer
791 W. Smith Road
Medina, Ohio 44256
(330) 723-9561

General Billing Invoice

Remit Portion

Invoice Date	09/12/2022
Invoice Number	2093
Customer Number	42
Amount Paid	
Due Date	09/12/2022
Invoice Total Due	\$48,980.14

BRUNSWICK CITY
TODD FISCHER FINANCE
DIRECTOR
4095 CENTER ROAD
BRUNSWICK, OH 44212

VENDOR NUMBER	VENDOR NAME	AP CHECKS NUMBER	AP CHECKS DATE	AP CHECKS AMOUNT
3909	MELWAY PAVING COMPANY INC	66363	11/22/2021	\$168,654.51

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
11/22/2021	INVOICE 1	2021 C.H. 136 SLEEPY HOLLOW ROAD IMPROVEMENT PROJ PO #: 20213896 - COUNTY ENGINEER Voucher #: 02 GL # 02004302-50590	\$168,654.51
			\$168,654.51



MIKE KOVACK, County Auditor
to the Treasurer of Medina County
144 N. Broadway Street
Medina, OH 44256

Vendor Number
3909

AP CHECKS
Number
66363

AP CHECKS
Date
11/22/2021

*** One Hundred And Sixty-Eight Thousand Six Hundred And Fifty-Four Dollars And Fifty-One Cents ***

\$168,654.51

Pay To
The
Order Of
MELWAY PAVING COMPANY INC
7571 STATE ROUTE 83
HOLMESVILLE, OH 44633-0000

**AP CHECKS COPY
NON-NEGOTIABLE**

VENDOR NUMBER	VENDOR NAME	AP CHECKS NUMBER	AP CHECKS DATE	AP CHECKS AMOUNT
3909	MELWAY PAVING COMPANY INC	68655	12/28/2021	\$8,169.09

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
12/28/2021	INVOICE 2, DIY12	2021 C.H. 136 SLEEPY HOLLOW ROAD IMPROVEMENT PROJ PO #: 20213896 - COUNTY ENGINEER Voucher #: 06 GL #: 02004302-50590	\$8,169.09
			\$8,169.09



MIKE KOVACK, County Auditor
to the Treasurer of Medina County
144 N. Broadway Street
Medina, OH 44256

Vendor Number
3909

AP CHECKS
Number
68655

AP CHECKS
Date
12/28/2021

*** Eight Thousand One Hundred And Sixty-Nine Dollars And Nine Cents ***

\$8,169.09

Pay To
The
Order Of

MELWAY PAVING COMPANY INC
7571 STATE ROUTE 83
HOLMESVILLE, OH 44633-0000

**AP CHECKS COPY
NON-NEGOTIABLE**

REGULAR MEETING – TUESDAY, DECEMBER 14, 2021

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley

Colleen M. Swedyk

William F. Hutson

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mrs. Swedyk.

RESOLUTION NO. 21-1148

**AUTHORIZING THE CHANGE ORDER NUMBER 1 FINAL TO THE
CONTRACT FOR THE C.H. 136, SLEEPY HOLLOW ROAD IMPROVEMENT
PROJECT BETWEEN MELWAY PAVING COMPANY AND THE
MEDINA COUNTY BOARD OF COMMISSIONERS**

WHEREAS, Medina County Commissioners and Melway Paving Company entered into a contract in August, 2021 for the resurfacing of Sleepy Hollow Road in Medina County, Ohio, in the amount of \$663,895.65; and

WHEREAS, the contract work has been completed and the Medina County Engineer has prepared the Final Change Order 1 for the contract; and

WHEREAS, the quantities estimated in the contract were different than the as-built quantities used during the construction, said as-built quantities tabulated in Exhibit "B" attached hereto; and

WHEREAS, the total cost to perform the Final Change Order 1 will increase the Current Contract Price, by \$8,150.95, resulting in a Final Contract Price of \$672,046.60, which is \$8,150.95 more than the Original Contract Price and such increase in the Original Contract Price is less than the ten percent increase (10%) allowed by law.

WHEREAS, Melway Paving Company has accepted the Change Order Number 1 Final as evidenced by their signature; and

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners of Medina County, Ohio, that the County enter into the Change Order Number 1 Final, attached hereto as "Exhibit A", to its August, 2021 contract with Melway Paving Company in the amount of \$8,150.95

Voting AYE thereon: Mr. Hambley, Mrs. Swedyk and Mr. Hutson

Adopted: December 14, 2021

Prepared by: Medina County Engineer's Office

MEDINA COUNTY ENGINEER CHANGE ORDER

CHANGE ORDER NO.: Number 1 - Final
 DATE: 12/9/21
 CONTRACT DATE: 08/17/21
 PROJECT NUMBER: N/A
 PROJECT NAME: C.H. 136 Sleepy Hollow Road Improvement Project
 CONTRACTOR: Melway Paving Company

The following changes are hereby made to the CONTRACT DOCUMENTS:

Exhibit "B" is the "Tabulation of Quantities and Cost for Change Order 1 - Final" to the C.H. 136 Sleepy Hollow Road Improvement Project Contract.

CHANGE TO CONTRACT PRICE

Original Contract Price	\$663,895.65
Current Contract Price adjusted by previous Change Order(s)	\$663,895.65
The Contract Price due to this Change Order will be	
<u>X</u> Increased <u> </u> Decreased <u> </u> Unchanged by	\$8,150.95
The new Contract Price including this Change Order will be	\$672,046.60

CHANGE TO CONTRACT TIME

The Contract Time will be <u>X</u> Increased <u> </u> Decreased <u> </u> Unchanged by	0 Days
The Completion Date as of the date of this Change Order is	10/15/21

APPROVALS

ORDERED BY:
 Medina County Engineer
 791 West Smith Road
 Medina, Ohio 44256

By: Kelley Steigerwald
 Date: 12/10/21

Kelley Steigerwald
 Medina County Engineer
 6100 Wedgewood Road
 Medina, Ohio 44256

ACCEPTED BY:
 Melway Paving Company
 7571 State Route 83
 Holmesville, Ohio 44633

By: TERRY TRINER
 Date: 12/10/21

Terry Triner
 Melway Paving Company
 7571 State Route 83
 Holmesville, Ohio 44633

AUTHORIZED BY:
 Medina County Commissioners
 144 N. Broadway Street
 Medina, Ohio 44256

By: _____
 Date: _____

William F. Hutson
 Medina County Commissioners
 144 N. Broadway
 Medina, Ohio 44256

1. Increases in CONTRACT PRICE are subject to the limitations of ORC 5555.69.
2. This Change Order is the "new contract in writing" required by ORC 5555.69.
3. Execution of this Change Order does not invalidate any provisions of the Contract nor release the Surety from any of the terms or conditions stated therein.

PAGE 1 of 1			Change Order Quantities C.H. 136 Sleepy Hollow Road Improvement Bid Opening: June 17, 2021 – 1:30 p.m. At The Medina County Engineer's Office 791 W. Smith Road Medina, OH 44256		Exhibit B MELWAY PAVING CO. 7571 S.R.83 HOLMESVILLE, OHIO 44633			
			ITEM DESCRIPTION	UNIT COST	TOTAL	AS BUILT QUANTITIES	TOTAL	DIFFERENCE
254	37695	S.Y.	2" Bituminous Pav't Planing at 2% Cross Slope	\$1.35	\$50,888.25	37789.3	\$51,015.56	\$127.31
253	253	C.Y.	Pavement Repairs – 4" Average Depth	\$180.00	\$45,540.00	326.47	\$58,764.60	\$13,224.60
632	1	Each	Furnish & Install Detector Loops Per Plan Complete in Place	\$2,400.00	\$2,400.00	2	\$4,800.00	\$2,400.00
Spec.	160	L.F.	Stress Absorbing Membrane (Pave Prep)	\$30.00	\$4,800.00	0	\$0.00	-\$4,800.00
448	1,832	S.Y.	1.75" 448 Type 2 Intermediate Coarse Asphalt	\$130.00	\$238,160.00	1825.25	\$237,282.50	-\$877.50
209	5.96	Miles	Linear Grading	\$700.00	\$4,172.00	5.96	\$4,172.00	\$0.00
448	1,309	C.Y.	1.25" 448 Type 1 Surface Coarse Asphalt	\$150.00	\$196,350.00	1309.55	\$196,432.50	\$82.50
448	72	C.Y.	Asphalt for Driveways, Complete in Place	\$150.00	\$10,800.00	146.15	\$21,922.50	\$11,122.50
407	7,540	Gals	"Trackless" SS-1 Bit. Tack Coat @ 0.1 Gals/S.Y.	\$2.00	\$15,080.00	5295.31	\$10,590.62	-\$4,489.38
617	1,107	Tons	24" Crushed Berm Material (3" Depth)	\$28.00	\$30,996.00	994.89	\$27,856.92	-\$3,139.08
614	8.94	Miles	Temp. Center Line, Class 1	\$1,100.00	\$9,834.00	8.94	\$9,834.00	\$0.00
643	2.98	Miles	Yellow Polyester Painted Center Line, Class 1	\$2,300.00	\$6,854.00	2.98	\$6,854.00	\$0.00
643	5.96	Miles	White Polyester Painted Edge Line, Class 1	\$1,715.00	\$10,221.40	5.96	\$10,221.40	\$0.00
643	80	L.F.	24" White Polyester Painted Stop Line, Class 1	\$15.00	\$1,200.00	69	\$1,035.00	-\$165.00
623	8	Each	Furnish & Install Survey Monuments, EJIW 2966Z with 2965A Box Cover	\$850.00	\$6,800.00	8	\$6,800.00	\$0.00
611	2	Each	Sanitary Manhole Adjusted to Grade	\$900.00	\$1,800.00	0	\$0.00	-\$1,800.00
623	8	Each	Monument Box Adjusted to Grade	\$500.00	\$4,000.00	0	\$0.00	-\$4,000.00
614	1	Lump	Traffic Control	\$24,000.00	\$24,000.00	1	\$24,000.00	\$0.00
CO	0	L.F.	Crosswalk	\$7.50	\$0.00	62	\$465.00	\$465.00
Grand Total					\$663,895.65		\$672,046.60	\$8,150.95
74% OPWC PARTICIPATION GRAND TOTAL (\$495,223 MAXIMUM)					\$491,282.78		\$495,223.00	\$3,940.22
26% MEDINA COUNTY PARTICIPATION (WITH ANY OVER MAX)					\$172,612.87		\$176,823.60	\$4,210.73

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 89-2022

BY: Mr. Smith, Mr. Abella, Mr. Capretta

AN EMERGENCY RESOLUTION AMENDING RESOLUTION NO. 1-2021
BY INCREASING THE CITY OF BRUNSWICK'S LOCAL SHARE FOR THE
SLEEPY HOLLOW ROAD RESURFACING PROJECT BY AN ADDITIONAL
\$783.14.

WHEREAS: On January 11, 2021, City Council adopted Resolution No. 1-2021 authorizing a 27.7% local share contribution for the Sleepy Hollow Road Resurfacing Project (the "Project") in an amount not to exceed \$48,197.00, with the remainder of the Project to be funded from Medina County local share funds and OPWC grant funds.

WHEREAS: The City's local share contribution for the Project was based upon estimated quantities and unit costs prepared during the Project's design process.

WHEREAS: The Project was completed in 2022 with the City's actual local share calculated at \$48,980.14.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That Resolution No. 1-2021 is hereby amended to increase the not to exceed amount for the City's local share contribution for the Project by \$783.14 from \$48,197.00 to \$48,980.14 consistent with actual Project costs.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for timely processing of the final invoice and allow for close-out of the Project. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 90-2022** - An emergency resolution authorizing the City Manager to enter into a five-year contract to engage James G. Zupka, CPA, Inc., to audit the City of Brunswick for the fiscal years ending December 31, 2022 through December 31, 2026. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with Ohio Revised Code Section 115.56, the City must enter into a contract to conduct an independent audit of the City's financial records for each fiscal year. The current audit contract has expired.

During the summer of 2022, the Auditor of State's Office and the City of Brunswick received and evaluated several audit service proposals . The evaluation of those proposals included following the instructions and scoring system of the Auditor of State's Office. James G. Zupka, CPA, Inc. received the highest score of those received.

This presented resolution is to authorize the City Manager to enter into a five-year agreement to engage James G. Zupka, CPA, Inc. to audit the basic financial statements of the City for the fiscal year ending December 31, 2022 through December 31, 2026 for an annual cost not to exceed amounts listed in the attached proposal with an option to modify the contract up to an additional \$6,000 each applicable year to conduct a federal single audit under the A-133 Audit Standards if the City of Brunswick expends more than \$750,000 in federal awards for fiscal years ending December 31, 2023 through December 31, 2026.

PURPOSE AND EXPLANATION: Refer to background information.

IMPLEMENTATION SCHEDULE: The recommendation is for the Committee's consideration to place this resolution on the September 26, 2022 City Council agenda with emergency and suspension of the rules.

FINANCIAL INFORMATION:

**FINANCIAL
SUMMARY:**

Audit related service costs will be encumbered each year based on sufficient annual appropriations being in place for each year for this contract. Audit costs have historically and expected to be charged to 001-0880-54282.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
The recommendation is for the Committee's consideration to place this resolution on the September 26, 2022 City Council agenda with emergency and suspension of the rules. The emergency and suspension of the rules has been requested to execute the agreement as soon as possible and to timely set-up a schedule with the auditors. A timely schedule will then allow the audit to be completed in a more timely and efficient manner. In addition, more time should allow us to meet the Auditor of State's and Government Accounting Standards Board filing deadlines, while giving us the ability to present audited financial statements sooner than later. Having the most up-to-date audited financials can be very beneficial in many situations that could potentially arise in FY 2023.

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _

By:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A FIVE-YEAR CONTRACT TO ENGAGE JAMES G. ZUPKA, CPA, INC. TO AUDIT THE CITY OF BRUNSWICK FOR THE FISCAL YEARS ENDING, DECEMBER 31, 2022 THROUGH DECEMBER 31, 2026.

WHEREAS: Pursuant to Ohio Revised Code Section 115.56 when the Auditor of State determines that the Auditor's office will not audit a public office, the Auditor shall contract with a certified public accountant, public accountant, or an official governmental audit organization to perform this audit on behalf of the Auditor of State's Office; and

WHEREAS: If the City expends more than \$750,000 in federal assistance in any given fiscal year on or after January 1, 2022, the City will be subject to a federal single audit under the A-133 Audit Standards; and

WHEREAS: The federal single audit costs are included in the proposal for the fiscal period ending December 31, 2022, however, due to uncertainty the federal single audit costs have been excluded from the cost proposals for fiscal periods ending December 31, 2023 through December 31, 2026; and

WHEREAS: If the City does expend more than \$750,000 in federal assistance in any of the 4 final years of this contract, it will require a contract modification with the Auditor of State's Office and James G. Zupka, CPA, Inc.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into a five year agreement to engage James G. Zupka, CPA., Inc. to audit the basic financial statements of the City for the fiscal year ending December 31, 2022 through December 31, 2026 for an annual cost not to exceed amounts listed in the proposal with an option to modify the contract up to an additional \$6,000 each applicable year to conduct a federal single audit under the A-133 Audit Standards if the City of Brunswick expends more than \$750,000 in federal awards for fiscal years ending December 31, 2023 through December 31, 2026.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the additional reasons to comply with Ohio Revised Code Section 115.56 and establish a timely audit schedule. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading __

RULES SUSPENDED: AYES ____ NAYS ____

ADOPTED: _____ AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Laura E. Timura

JAMES G. ZUPKA, C.P.A., INC.
Certified Public Accountants
5240 East 98th Street
Garfield Hts., Ohio 44125

Member American Institute of Certified Public Accountants

(216) 475 - 6136

Ohio Society of Certified Public Accountants

I hereby certify that I am entitled to represent the firm of James G. Zupka, CPA, Inc., empowered to submit this bid for the services outlined in the attached proposal, and authorized to sign a contract for such services with the **City of Brunswick**.

Kyle Dougherty
Certified Public Accountant

Total All-Inclusive Fixed Fee:

For the Fiscal Period ending December 31, 2022	\$ 30,744
For the Fiscal Period ending December 31, 2023	28,050
For the Fiscal Period ending December 31, 2024	28,380
For the Fiscal Period ending December 31, 2025	28,710
For the Fiscal Period ending December 31, 2026	29,040
	<u><u>\$ 144,924</u></u>



JAMES G. ZUPKA, CPA, INC.

**SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
TO SUPPORT THE ALL-INCLUSIVE TOTAL FIXED FEE
FOR THE AUDIT OF THE FINANCIAL STATEMENTS OF THE
CITY OF BRUNSWICK**

							Total
					Hourly		Fixed
				Hours	Rate		Fee
Partner				53	\$ 84		\$ 4,452
Manager/Quality Control				80	84		6,720
Supervisory Staff/Senior				132	84		11,088
Staff				101	84		8,484
Other (specify):				0	84		0
Total for Fiscal Period Ending 2022				366	\$ 84		\$ 30,744
Amount attributable to MBE/EDGE (if applicable)							\$ 0
				Average			
				Hourly	Total		MBE/EDGE
			Hours	Rate	Fixed Fee		(if applicable)
Fiscal Period Ending	2023		330	\$ 85	\$ 28,050		\$ 0
Fiscal Period Ending	2024		330	\$ 86	\$ 28,380		\$ 0
Fiscal Period Ending	2025		330	\$ 87	\$ 28,710		\$ 0
Fiscal Period Ending	2026		330	\$ 88	\$ 29,040		\$ 0
Total for Fiscal Periods				1,686	\$ 86.00	\$ 144,924	\$ 0

PROPOSED LEGISLATION



DATE: 9/26/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Nicholas Hanek

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 91-2022** - An emergency resolution opposing the proposed interchange on Interstate 71 at Boston Road.- **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: The City of Strongsville has engaged an engineering firm to perform a feasibility and traffic study for a new interchange on Interstate 71 at Boston Road.

PURPOSE AND EXPLANATION: This is an emergency resolution to oppose the Interchange as it will negatively result in increased roadway maintenance, repair, and replacement costs to the City of Brunswick.

IMPLEMENTATION SCHEDULE: Emergency, suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Emergency, suspension of the rules.

ADDITIONAL

INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 91-2022

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION OPPOSING THE PROPOSED
INTERCHANGE ON INTERSTATE 71 AT BOSTON ROAD.

WHEREAS: The City of Strongsville has engaged an engineering firm to perform feasibility and traffic studies for a new interchange on Interstate 71 at Boston Road (the “Interchange”).

WHEREAS: The proposed Interchange will increase vehicular and large industrial traffic on Boston Road in the City of Brunswick.

WHEREAS: The proposed Interchange will result in increased roadway maintenance, repair and replacement costs to the City of Brunswick relative to Boston Road and other roadways in the City of Brunswick.

WHEREAS: The proposed Interchange will negatively impact City of Brunswick residents, including those residents in the vicinity of the proposed Interchange.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: This Council does hereby declare its opposition to the proposed interchange on Interstate 71 at Boston Road.

SECTION 2: That the Clerk of Council is hereby authorized and directed to forward a certified copy of this Resolution to the Strongsville City Council, City of Strongsville Mayor Thomas Perciak, Ohio State Representative Thomas F. Patton, Ohio State Representative Darrell Kick, Ohio State Representative Sharon A. Ray, Ohio Department of Transportation Director Jack Marchbanks, Northeast Ohio Areawide Coordinating Agency Executive Director Grace Gallucci and the Board of Directors for the Northeast Ohio Areawide Coordinating Agency.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason that this Council wants to express its opposition to the proposed Interchange. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura