BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Jospeh Delsanter At-Large	Anthony Capretta Ward 4

Administration Representatives

DECEMBER 12, 2022
In Council Chambers
At 7:00 P.M.

1. Prayer and Pledge of Allegiance

2. Roll Call of Members

3. Correspondence

4. Approval of regular Council Meeting Minutes dated November 28, 2022.

5. Mayor's Report:
   (a) Mayor's Court Financial Report for the month ending November 2022 will be posted on the website and added to the minutes for the record
   (b) Mayor's Update
   (c) Proclamation in recognition of McDonald's service to veterans

6. Clerk of Council's Report

7. Council Committee Reports:
   Economic Development Committee..Mr. Lambert
   Services, Utilities, Technology & Cable Committee...............................Mr. Smith
      Services, Utilities, Technology & Cable Committee Meeting Minutes dated November 28, 2022
   Finance Committee..Mr. Hanek
      Finance Committee Meeting Minutes dated November 15, 2022
      Finance Committee Meeting Minutes dated November 28, 2022
   Safety & Environment Committee...Mr. Capretta
   Planning & Zoning Committee..Mr. Delsanter
      Planning & Zoning Committee Meeting Minutes dated November 17, 2022

Parks, Recreation & Community Committee..Mrs. Piper

Building & Building Code Committee..Mr. Abella

8. Other Committees, Boards and Commissions

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

RES. NO. 100-2022 - A resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of Municipal Officers and Departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2023. - **3rd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest)*

ORD. NO. 101-2022 - An ordinance repealing Chapter 288 of the City of Brunswick Codified Ordinances.- **3rd Reading** (Committee-of-the-Whole, *Administration, Kenneth Fisher)*

ORD. NO. 102-2022 - An ordinance repealing Chapter 282 of the City of Brunswick Codified Ordinances - **3rd Reading** (Committee-of-the-Whole, *Administration/Kenneth Fisher)*

b. 2nd Reading(s)

c. 1st Reading(s)

ORD. NO. 109-2022 - An <u>emergency</u> ordinance to advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

RES. NO. 110-2022 - An <u>emergency</u> resolution declaring the intention of the City of Brunswick to provide municipal services to a 1.5 acre parcel of land (PPN 001-02D-08-009) on Laurel Road. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher)*

RES. NO. 111-2022 - An <u>emergency</u> resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the provision of major medical health insurance and prescription coverage for all full-time employees from January 1, 2023 through December 31, 2023. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)

RES. NO. 112-2022 - An emergency resolution authorizing the city manager to enter into a contract for Police and Fire software maintenance for an amount not to exceed $40,000 with TAC Computers. – **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*)

RES. NO. 113-2022 - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with MetLife for the provision of dental insurance coverage for all full-time employees from January 1, 2023 through December 31, 2023. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

RES. NO. 114-2022 - An emergency resolution authorizing the City Manager to enter into a two (2) year contract with VSP for the provision of vision insurance coverage for all full-time employees from January 1, 2023 through December 31, 2024. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)

RES. NO. 115-2022 - An emergency resolution authorizing the City Manager to purchase one (1) 2023 Ford Explorer Utility Vehicle with fire equipment installed for the Division of Fire from Montrose Ford in an amount not to exceed $55,000. **-1st Reading** (To be brought from Safety & Environment Committee, *Administration/Greg Glauner*)

RES. NO. 116-2022 - An emergency resolution authorizing the City Manager to purchase three (3) 2023 Ford Police Interceptor Utility police cruisers and one (1) 2023 Dodge Charger police cruiser with police equipment installed for the Division of Police from Montrose Ford in an amount not to exceed $222,000. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*)

RES. NO. 117-2022 - An emergency resolution requesting an advance release of property tax revenue funds from the Medina County Treasurer collected for the benefit of the City of Brunswick. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

11. City Manager's Report

12. Open Forum

13. Unfinished Business

14. New Business

15. Adjournment

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

November 28, 2022

IN ATTENDANCE:

Chairman Timothy Smith, Committee Member Michael Abella, Committee Member Anthony Capretta, Nicholas Hanek, Kristy Piper, Brandon Lambert, Joseph Delsanter, Service Director Paul Barnett, Law Director Kenneth Fisher, Finance Director Todd Fischer, Parks and Recreation Director Taylor Petkovsek, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:17 p.m.

DISCUSSION ITEMS:

RES. NO. 107-2022 – An emergency resolution authorizing the City Manager to enter into a purchasing agreement with Cargill for the purchase of an estimated 1,000 tons of ClearLane enhanced road salt for the Service Department in an amount not to exceed \$79.99 per ton. **– 1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Barnett*)

Mr. Barnett indicated normal white salt is received from the Ohio Department of Transportation and is effective up until about 18 degrees becoming ineffective at that point. He noted with a melting capacity diminishing at about -60 degrees, the enhanced salt is designed to be used at much lower temperatures. Mr. Barnett is asking for 1,000 tons and mentioned that it is expensive compared to normal white salt and is only to be used if necessary.

Mr. Smith asked how much 1,000 tons of enhanced salt would be.

Mr. Barnett responded the cost would be about \$80,000.

Mr. Smith asked how the cost compares to previous years.

Mr. Barnett answered the cost is a little bit more.

Mr. Smith restated his question to want to know what the tonnage would be.

Mr. Barnett indicated it was about 1,000 tons in previous years. He noted the odd thing with this is it is usually bought through Sourcewell which is a buying consortium. When it was put out for bidding ClearLane won and it was about \$87.00 per ton. ClearLane was contacted by Mr. Barnett regarding the high price and a price cut was requested. They responded by offering an even lower price, and it was under Sourcewell's cost.

Mr. Delsanter asked if the cost per ton was inclusive of transportation.

Mr. Barnett answered the cost per ton of enhanced salt was inclusive of transportation. He noted getting white salt for about $48 a ton inclusive of transportation.

Mr. Delsanter questioned with fuel being the way it was and he hoped they built in enough.

Mr. Barnett indicated they have and Cargill is not losing any money on this.

Mr. Smith asked how many trucks it would take to deliver 1,000 tons.

Mr. Barnett stated it would take 420 semi-truck loads to deliver as needed.

Mr. Smith asked if they deliver on a staggered schedule through the winter.

Mr. Barnett indicated whenever the salt depletes, a request for delivery would be made. He noted the stockpile is currently full and there is no anticipation of buying any more until January. Mr. Barnett mentioned it would take 2 to 3 weeks to obtain a full load of salt.

Mr. Capretta moved 107-2022 to tonight's Council Agenda of November 28, 2022, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

RES. NO. 108-2022 – An emergency resolution providing consent to the Ohio Department of Transportation for the performance of bridge inspection program services for the City. – 1st Reading (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

Mr. Barnett indicated he believes it is a federal law that every bridge in every state must be inspected on an annual basis. He noted ODOT performs a municipal bridge inspection with no charge to the City. They hire a consultant on a 3-year contract and for uncertain reasons informed this time it would be a 1-year contract for the calendar year 2023 with an anticipated return of 3-year contracts next year. It would allow ODOT to hire their consultant and deal with the bridge inspection offered at no cost to the City.

Mr. Smith questioned why there was such a rush.

Mr. Barnett stated they are trying to get their contractor on board by the end of the year and would need to know the cities that will participate in order for them to obtain a contract. He noted receiving a phone call requesting it as soon as possible.

Mr. Abella moved 108-2022 to tonight's Council Agenda of November 28, 2022, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Delsanter asked about the two cuts on Pearl Road and asked if there has been any progress with the people responsible for the destruction of the brand-new road.

Mr. Barnett indicated they are working with the people responsible for the destruction of the road. The Division of Building is working with them and repairs are likely to occur in the spring.

ADJOURNMENT:

Being no further business, Mr. Capretta moved to adjourn at 6:27 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Timothy Smith
Chairman

FINANCE COMMITTEE MEETING

November 15, 2022

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Joseph Delsanter, Tim Smith, Finance Director Todd Fischer, City Manager/Safety Director Carl DeForest, Clerk of Council Laura Timura.

The meeting convened at 6:30 p.m.

Mr. Delsanter moved to excuse Mr. Abella for just cause. Vote – 2 Ayes, 0 Nays.

REVIEW OF 2023 CITY BUDGET AND CAPITAL PLAN:

Mr. Hanek expressed to Mr. Fischer that an excellent job was done with the documentation and summary for the 2023 proposed budget.

Mr. Fischer also credited Mr. DeForest for his oversight of the process.

Mr. DeForest explained the budget process takes approximately three months, the department heads bring their recommendations to the City Manager and Finance Director, those recommendations are reviewed and calculated. He noted it is a balance between wants and needs, and over the past several years some of the wants have gotten done. Mr. DeForest was asked by a citizen where the Inclusive Playground ranked in his top ten, and to that Mr. DeForest advised it ranked in his top five. Additionally, Mr. DeForest ranked the trails and securing the permanent safety levy at 2% in his top five, noting the safety levy gave the stability for police and fire staffing.

Continuing, Mr. DeForest advised looking to the future the roads and a potential bond issue have to be looked at for the fire station building, he mentioned App Architecture would soon be producing a bubble diagram from the need's analysis done by the Division of Fire to determine what would be ideal for the building and how it would fit on the footprint on Hadcock Road. Once the architects come back with the square footage and the approximate cost, the administration will come back to City Council and ask if it was still a priority it would then go to the ballot.

Mr. DeForest stated the 2023 budget addresses a lot of needs and some wants. A theory embraced by both Fischer and Mr. DeForest was to live within your means and save for a rainy day. If you spend everything you have it greatly reduces being able to leverage dollars for grant opportunities and build in the future. With Council's support in the past five to seven years great things have happened, and there are great opportunities ahead, along with some restrictions.

Mr. DeForest acknowledged Mr. Fischer for an excellent job putting together the budget document.

Mr. Fischer explained the document presented to Council was the 2023 budget proposal and the 2023 five-year capital plan. He noted there are four draft pieces of legislation attached to the proposed summary. The first piece of legislation is the actual draft ordinance adopting the annual appropriation budget for 2023 and Exhibit "A" worksheet reflecting the 2023 budget proposal of $83,886,832.58. Mr. Fischer pointed out the numbers reflect government accounting, counting for set asides, transfer outs, and capital sub funds. The second piece of draft legislation is the Income Tax ordinance, this legislation proposes recommendation on how income taxes are distributed, which will remain the same as 2022. Mr. Fischer pointed out the stipulated maximum ceiling amounts, noting income taxes were doing well however, that was due in part to people working from home versus at workplace sites.

Mr. Delsanter asked if there were any indicators that there was a chance the new trend of employment would change and fall back to workplace-based operations.

Mr. Fischer has not seen anything published on that, it would be dependent on individual businesses bringing back their workers to the workplace. Mr. Fischer pointed out that three of the top fifty businesses in the City do not have much of a physical location anymore since Covid.

Mr. Delsanter had concern with showing a substantial uptick in income tax revenue, and if the workplace changes it would be a hard fall for the City.

Mr. Fischer stated the prediction of income tax revenues could change significantly compared to what it was prior to Covid, noting it can fluctuate, however, there are other things in the budget proposal that are being recommended such as fund balance reserves increasing to help protect from that.

Mr. DeForest commented on the stability in the police and fire funds if there was that change it would not eat into the operational costs that currently exist.

Mr. Fischer concurred, he noted the City was fortunate enough to have decent amounts of federal subsidies over the past few years and it was spent on police and fire services. The continuation of the tax levy begins in 2023.

Mr. Delsanter had concern with the revenue growth not tracking with need growth, and what came apparent in 2022 to be competitive and attract talent in the future, which will pull money away from projects.

Mr. DeForest commented on potential retirements next year of the Chief Building Official Cliff Calaway and Service Director Paul Barnett.

Mr. Hanek interjected the long-term concern is being competitive pay wise for some of the City officials.

Mr. DeForest commented on competitiveness based on the pension pick up of with the City as an advantage.

Mr. Fischer interjected being a government entity had a lower pool than other industries, he further commented on the current labor markets.

Continuing with the explanation of the second piece of legislation, Mr. Fischer pointed out the ceilings for streets and parks fund was going up, and the BTA fund was remaining the same.

For the record Mr. Smith joined the meeting at 6:50 p.m.

Mr. Hanek commented on the prudent financial move of the BTA merging with the county in the past, Mr. Fischer echoed the comments of Mr. Hanek.

Mr. Delsanter asked about the status of the bus garage.

To that, Mr. DeForest explained the City took possession of the garage, since it was built with federal money it has to be maintained for municipal purposes, and currently it was being used by the police department.

Mr. Fischer continued with the proposed third piece of legislation to amend the Fund Balance Reserve Policy, the goal was to increase the minimum and maximum reserves for financial flexibility, and better financial position.

The fourth piece of legislation created an Ohio Public Works Commission Fund (OPWC) for the Magnolia Drive improvements. He advised the City filed an application for a grant and a zero percent loan, he noted it would be July 1, before the City knows if the grant was secured.

Mr. Delsanter commented on the Magnolia project noting the worst section was the slope from Judita down, he also mentioned the stretch of Magnolia where the stormwater project recently was done, and the road condition in that area after the heavy equipment damage.

Mr. Fischer would present the four pieces of legislation to Council at the November 28, 2022 Council Meeting as an emergency with suspension of the rules. The reason for the emergency was due to supply chain related issues especially for vehicle purchases. Mr. Fischer pointed out both a snow plow package was approved for the streets department; however, the order was cancelled due to a government order and supply chain issues.

The committee did not have an issue with the legislation being written as an emergency with suspension of the rules, however, Mr. Smith expressed he prefers avoiding emergency legislation, however he understands sometimes emergency legislation was necessary.

Mr. Fischer referenced the Administrative Summary and pointed out the bigger general fund transfers included in the proposed budget. The first distinct transfer discussed was a $2,500,000 transfer to the Capital Improvement Fund noting that would increase the City's chances to obtain $1,500,000 from the United States Environmental Protection Agency (USEPA) grant for Healy Creek, he pointed out the official notification of the grant was delayed until December 2022 since there was a temporary delay in the budget in Washington DC. Mr. Fischer feels confident that the grant will be awarded. The second significant transfer of $2,200,000 to the Road Improvement Fund, and the third significant transfer was for $425,000 for the Recreation Center, which was still dealing with the aftermath of the ongoing global pandemic recovery. The Recreation Center was also still dealing with not having a full membership. Mr. Fischer pointed out the $425,000 was far less than the past two years. Moving forward the Recreation Center will still need to be subsidized due to the aging building.

Also included in the summary are the City's six collective bargaining agreements which were extended through December 31, 2024 and incorporated in the proposed budget, incorporated was a 2.50 percent wage increase along with step increases, wage range limitations, consumer price index, part time employee adjustments, parity adjustments, retirements, replacements, all have been incorporated into the document. Mr. Fischer mentioned the consumer price index was worked into the document, which was at 9 percent when he began working on the document, however, he wrote it in at 7.5 percent, noting budget amendments can be made if necessary.

Mr. Smith asked about negotiations with the various unions, and Mr. DeForest explained the negotiation process which was done a couple of years ago for a three-year term with two one- year extensions. Noting the six collective bargaining agreements were solid until the end of 2024.

Mr. Fischer explained House Bill 512 which deals with Ohio Police and Fire pension rates, he noted that bill would increase the employers share of the police pension by 1.4 percent every year for five years, and fire by 0.5 percent each year for the next five years, if passed. It was his understanding the initial position of Ohio Municipal League was against the bill, noting a hearing was scheduled this week. The increase has been incorporated in the proposed budget for $71,000.00 however, if the bill did not pass, it would be removed.

Medical, dental and vision insurance costs have recently come in, medical increased between four to five percent, with a zero increase in dental and vision.

Continuing, Mr. Fischer pointed out the operational funds and their projections, police and fire in total had a small shortage, which was directly related to the fire station improvements. The general fund was projected positive approximately $400,000.00. The summary reflected increases in the Engineering Department of $250,000.00 for installation of fiber optic lines in the neighborhoods by Frontier.

Mr. Smith asked about Medina County fiber optic lines, Mr. Fischer was not aware of anyone other than Frontier. Mr. DeForest interjected the City has only been contacted by Frontier.

Mr. Hanek was under the impression Medina County fiber owed the city, and Mr. Fischer noted the City has promissory notes from them, and at some point, they would have to reimburse the City with interest.

Mr. Delsanter asked what the time frame was for the reimbursement, and it was noted it was long term and Mr. Fischer would get that information.

Continuing with the general fund increases, Mr. Fischer pointed out the $52,000 increase for the Planning Department of which 70 percent was associated with wages and benefit costs by proposing to add a new Administrative Assistant part time position in the department to provide stability in keeping plan updates and various applications moving through the planning process while a new Planning and Zoning Coordinator is hired and trained. Additionally, there was a $25,000 request for professional services to complete a zoning score review and discussion, and if that moves forward in 2023, it was anticipated to follow up with a $50,000 request to update the planning codes in 2024.

It was noted income tax revenues should be sufficient to handle Police and Fire operational expenditures. Mr. Fischer advised the Division of Police has proposed to add one full time patrol officer in 2023 on a temporary basis due to a patrol officer out on a long-term extended military leave of absence. The cost of the additional officer would be minimal since the military pays the person on military leave. The Streets Department added a full-time working foreman position to help the department while an employee was dealing with a long-term health related matter.

Mr. Fischer advised of a $20,000 expenditure in the Law Enforcement Trust Fund related to software costs and computer forensics hardware for the Division of Police.

The Cable Fund was being slightly expended due to video service provider fees being affected by streaming, and there are class action lawsuits being filed.

Mr. Fischer mentioned the thirty-year-old recreation center building; however, the recreation center was successful in receiving a $250,000 grant from the State of Ohio and the City will match that grant by $250,000 in the budget proposal therefore there will be $500,000 for recreation center building improvements. Planned improvements include HVAC improvements, ADA accessible front doors, and security cameras, ceiling tiles, and an antimicrobial type paint that kills a broad spectrum of bacteria and viruses.

At this time Mr. Fischer discussed the fire station which Council set aside $3.5 million dollars last year which was representive of the EMS billing revenues collected from 2010-2020 to help with the fire station project. He advised there was $3,080,000.00 remaining from the set aside funds for the next phase.

As previously mentioned some projects which have taken a back seat for the last twelve years were being done including multi-purpose trails, the inclusive playground, and various other neighborhood improvements were being looked at.

Mr. Fischer estimated the 2023 income tax receipts to equal $27,000,000 which was 3-4% higher than the current year estimate. Property taxes were also going up basically because of the Medina County assessed valuations. He explained with the assessed valuations going up it was only inside millage that goes up. The county auditor estimated the road levy will generate $860,400 in collections for the residential roads in 2023. He noted this will mark the ninth year of the tenth-year road levy, which will have to be addressed.

Mr. Fischer expressed 2023 will be the eleventh year in a row that the City has not spent income tax revenues on retiring debt, because of that it has freed up an annual program for road improvement projects, and various other projects.

Mr. Fischer brought to Council's attention the proposal for two sixty-day overlap plans built into the budget proposal for two supervisory positions; for the Service Director and Chief Building Official. The sixty-day overlap would allow for the transition and training of those positions.

The refuse hauler contract was the next item Mr. Fischer explained, noting this contract keeps getting more and more expensive due to fixed house increases which averaged of $0.53 per home per month more this year than last year. From 2019 when the contract was originally signed through July 1, 2023 the fixed hauler rate will be $2.13 more per home per month than three years ago. Mr. Fischer advised the City pays that bill, the residents only charged their pro rata share. The Administration was recommending an increase in the refuse rates from $19.30 per month to

$21.25 a month, proposed for April 1, 2023, a message will be put on the January bill to give an advance notice to the residents. Mr. Fischer proposes Council make a motion sometime before the end of 2022.

Mr. Hanek interjected there are multiple issues regarding trash hauling including flow control problems, and it was a discussion for a later time.

Continuing, Mr. Fischer pointed out the increase of $32,000 in the Civil Service budget due to civil service related tests and updates for 2023.

Another big part of the proposed 2023 budget was the capital programs. Mr. Fischer advised $1.5 million dollars was being proposed for the neighborhood road improvement projects; $1,008,000 was proposed for the Magnolia Drive project east of Judita Drive to Sunflower Drive, that project was contingent upon the City receiving $665,000 from an Ohio Public Works Commission (OPWC) grant, $160,000 zero percent interest loan, and the City share $183,000. Additional projects include $320,000 for general road maintenance including crack sealing and concrete panel replacements in the Industrial Park. It was pointed out by Mr. Fischer that the 2023 budget did not include any funding related to the ongoing Pearl Road Project, noting the majority of the $6 million-dollar project was federal funding and state grants, he noted the numbers change monthly, and instead of predicting what was left over at the end of 2022 budget amendments will be presented to Council in early 2023. Mr. Fischer advised south of Center Road should be completed next year.

Continuing with significant capital projects Mr. Fischer noted there was a set aside of $739,000 for Healy Creek contingent upon the City receiving the $1,500,000 USEPA grant. Additionally, $276,000 was set aside for the proposed Holly – Lares stormwater pipe lining project, and $170,000 for continued catch basin repair program. He also indicated there was $2.3 million dollars remaining for the remaining phases for the trail project for phases II and III, he pointed out the City secured $800,000 in grants through ODNR for the first two phases, unfortunately there was not a grant for phase III. Additionally, $250,000 was included in the budget for park improvements for the installation of three new playgrounds in the neighborhoods, at James, Rolling Hills and Hopkins Parks, and $55,000 restroom and minor updates at Neura Park, as well as $50,000 for ballfield updates at Neura Park with the potential for one light pole replacement for field lights. Additional improvements for the Recreation Center include $40,000 for refinishing of the gym floor, and $30,000 for replacement of City Hall and Division of Police door locking systems since the software was no longer supportive.

Mr. Fischer concluded with the departmental capital plats next which included $90,000 for a replacement server, $60,000 for network office and email updates and $30,000 for backup solution hardware for IT, $25,000 for a vehicle replacement for the Building Department, $55,000 for emergency department capital needs, $50,000 for emergency response vehicle replacement for the Division of Fire, $180,000 loader for the Service Department, $29,900 for security cameras for the Streets Department, $50,000 for an F250 truck with plow package for Parks Department, and approximately $206,500 for 4 marked police vehicles.

The remainder of the budget proposal summary related to the City's financial turnaround, and where the money was being spent, as well as the top eight receipts, and top three operational expenditures. Mr. Fischer also mentioned the City has received millions and millions of dollars in grants, noting 38 million dollars in road improvements have been done in the last 11 years, and at least another 20+ million is estimated to be invested in roads and critical assets of the community. He expressed when he took over as Finance Director when the City did not have any money was mind boggling to him. Now being able to live within the City's financial means and at the same time build for the future and deliver, and the Administration and Council obtaining grants was amazing. Eleven years ago, he would never have believed this could happen. Another interesting fact was interest revenues, he stated it might be the first time in the City's history that the City generates over a million dollars in interest revenues in 2023. In 2010 the City had $15,000 dollars in interest revenues. Mr. Fischer expressed it has taken a lot of time and financial planning making this possible.

Mr. Delsatner asked about the current investment behavior. To which Mr. Fischer indicated the City invests in long term holdings till maturity, also the City can only invest in government securities, and cannot invest in the real risky investments. Buying federal securities, mortgage bank securities, and some commercial paper. He explained as interest rates rise, the value of the investment decline on paper, Mr. Fischer noted the goal is to hold the investments until maturity. Also, he pointed out investing 8 million dollars more in long term investments this year as the interest rates were rising. Mr. Fischer stated the City was restricted by the Ohio Revised Code and investment policies and they are followed.

Mr. Smith wanted to know who did the investments for the City, to that Mr. Fischer advised he makes all the investment decision, the City does have an investment firm that he is in contact with for advice, but he makes all the decisions.

Mr. Hanek had a question regarding the projected street repair and maintenance graph and the projected ending fund balance if it was contemplating on the renewal of the road levy, or if the graph was without the renewal of the levy. Mr. Fischer referenced the graph, pointing out the chart was the operations of the streets department, the levy could affect the graph since funds from the road levy are added with gas tax money and road improvement money from the general fund and some of which goes to the neighborhood roads, making a bigger neighborhood road improvement program than what the road levy generates.

Mr. Hanek commented on the healthy financial turn around and all the improvements in the 2023 budget particularly to parks, and roads.

Mr. DeForest noted it was a team effort, he acknowledged all the department heads and decisions made and the financial discipline of all the departments.

Mr. Fischer echoed the disciplinary efforts of the departments, following the financial plan, and the positive outcome having capital funding plans for the next five years.

Mr. Delsanter interjected the key was not being heavily indebted , other cities depend on borrowing and selling off bonds.

Mr. Fischer stated the City was in the position at one time, but not for the last eleven to twelve years.

Mr. Hanek asked if other cities have followed the City's financial plan, to which Mr. Fischer stated he has given the presentation numerous times, some cities were very interested in the plan, others showed interest in some aspects of it, however, Mr. Fischer stated it depends on the political make up, and the administration make up and every community was different.

Mr. Delsanter expressed the City hit rock bottom in 2009, and a lot of hard work has prevailed.

In conclusion positive comments were made on the financial stability of the City, and the grant opportunities that became available to get projects completed.

Mr. Smith inquired about bed tax which he fought for in the past, Mr. Fischer advised the bed tax was doing well, it was improving after Covid, and the lodging taxes are estimated to be $70,000.00.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 8:05 p.m. Vote 2 Ayes, 0 Nays,

Respectfully submitted,

Nicholas Hanek
Chairman

FINANCE COMMITTEE MEETING

November 28, 2022

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Joseph Delsanter, Committee Member Michael Abella, Brandon Lambert, Tim Smith, Kristy Piper, Anthony Capretta, Finance Director Todd Fischer, Law Director Kenneth Fisher, Service Director Paul Barnett, Clerk of Council Laura Timura, News Media

The meeting convened at 6:10 p.m.

Mr. Lambert arrived at 6:15 p.m.

Discussion Items:

Mr. Hanek congratulated Todd Fischer on a good budget meeting.

ORD. NO. 103-2022 – An emergency ordinance adopting the Annual Appropriation Budget for Expenditures of the City of Brunswick for the year beginning January 1, 2023, and ending December 31, 2023. **– 1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer addressed the 2023 Budget proposal that was presented and discussed with the Finance Committee and other members of Council on November 15, 2022, and again with Financial Audit, Review & Advisory Committee on November 17, 2022. He noted no proposed changes; the official budget is 2 pages and the one posted online is about 500 pages. Mr. Fischer indicated the total appropriation fee recommended on Exhibit A is $83,886,832.58.

ORD. NO. 104-2022 – An emergency ordinance amending Section 1 of Ordinance No. 17-2022 to provide for a Revised Allocation of Municipal income tax receipts during the period from January 1, 2023, through December 31, 2023 **– 1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer indicated amending the ordinance and revising the allocation of municipal income tax is needed to be in accordance with the proposed budget for the 2023 year. He noted all of the allocations percentage-wise are staying the same and dollar-wise allocations are going up for every fund except the BTA Fund that ceiling will be proposed to stay the same.

ORD. NO. 105-2022 – An emergency ordinance creating an OPWC Magnolia Drive Improvement Fund (#374) **– 1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer indicated the OPWC Magnolia Drive Improvement Fund (#374) will be required if the grant is received. He noted the official word of receiving the grant should be by July 2023. The fund will be created and used to account for the OPWC monies awarded to the City of Brunswick for Magnolia Drive improvement projects as outlined in the OPWC application(s).

ORD. NO. 106-2022 – An emergency ordinance amending Ordinance No. 115-2021 and the City's Fund Balance Reserve Policy – **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

Mr. Fischer addressed the increase of the reserve's ability to receive larger grant awards and deal with future economic impacts, pandemics, or any other emergency providing more financial flexibility and more money in the reserves. He noted if grant awards are received they will be funded upfront without having to borrow any money. Mr. Fischer indicated the administration is asking for this legislation to be an emergency with suspension of the rules primarily because of existing supply chain issues, mainly capital items for the Police Department and street vehicles. He mentioned after the budget has been approved, the Services Department and the Police Department plan to bring proposed ordinances. Mr. Fischer indicated the Streets Department has a couple of weeks to order a snow plow or risk being shut out again. The Police Department has experienced about a year in getting their vehicles in.

Mr. Smith congratulated Todd on a good budget presentation to the Finance Committee.

Mr. Hanek indicated Mr. Fischer goes around town and gives presentations about the financial turnaround in Brunswick and the work he did with the departments on how the funds are allocated and how capital purchasing is done. He commended the turnaround on how responsible and thoughtful the City is with taxpayer's money.

Mr. Delsanter moved Ordinances 103-2022, 104-2022, 105-2022, and 106-2022 to tonight's Council Agenda of November 28, 2022, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Barnett indicated having worked in two major cities in the state of Ohio, the goal in every fiscal year was to spend every penny in the budget. He noted a budget that is not spent disappears and starts over anew the next year. Mr. Barnett mentioned that he will not lose money in Brunswick if he saves $100,000 in the budget this year. It goes into the capital budget for equipment next year. People are very motivated to spend as little as they possibly can so they can get the equipment they need to replace.

Mr. Delsanter agreed and stated this is a good example for other cities.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 6:17 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

Nicholas Hanek
Chairman

PLANNING AND ZONING COMMITTEE

November 17, 2022

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Kristy Piper, Tim Smith, Community & Economic Development Director Grant Aungst, Planning and Zoning Coordinator Pam Plavecski

The meeting convened at 5:42 p.m.

Mrs. Piper moved to excuse Councilman Brandon Lambert for just cause. Vote – 2 Ayes, 0 Nays.

DISCUSSION ITEMS:

Designated Outdoor Refreshment Areas (DORA) –

Mr. Aungst indicated determining the geographic area for the DORA and defining it by Council and needing the Planning and Zoning Committee to move the process along. He noted this had been presented before and believes it to be the best first go around. It shows that it encompasses the Brunswick Lake Parkway and the Town Center going over to Paninis and Panera. Mr. Aungst stated the future potential uses for the park, and in this configuration, there are 32.6 acres, 1.2 miles around the perimeter, 21 businesses, and 10 parcels included within the DORA boundary. He specified multiple restaurants serving liquor within the DORA, with 2 more coming which will be Mission Barbeque and First Watch.

Mr. Delsanter addressed a conversation potentially including entities on the opposite side of Center Road and not only the South Side.

Mr. Aungst responded it would become a safety issue and that the purpose of the DORA is a walking area. He noted that it can be added to legislation after it is up and running which is what was discussed. Mr. Aungst indicated that it can then potentially be discussed moving north as it has many advantages. He affirmed that it is uncertain how this will work and Brunswick City is primarily a car-centric City. The area for the DORA is the most heavily traveled car area in all of Medina County with 47,0000 vehicles a day passing through could potentially create safety hazards if people are walking across with an alcoholic beverage and the City must be able to have that control. Based on the analysis done and discussions with the police department and fire department it is the best route to go with the first go around. He affirmed the ability possibility of being able to add to it in the future.

Mr. Delsanter indicated that he felt by not offering as much on the other side, residents may feel left out. Considering there is potential on the other side that is attractive.

Mr. Aungst asserted the City can make additions.

Mr. Delsanter asked how something can be added to the DORA once it has been adopted.

Mr. Aungst replied that adding to the DORA once it has been adopted is an easy discussion.

Mr. Delsanter questioned if there was less of a timeline and if it was similar to a zoning code change.

Mr. Aungst indicated it is not legislation and the basis is already there. He noted Ken has done it and in fact, what was found is more people have started too big and they have all been reduced at some point.

Mr. Delsanter responded to the need for clarification on how to address residents when asked why the north side of the road was cut out and why the other side has events.

Mr. Aungst stated that based on the original plan of SPD fulfilling what the area was originally intended to do is not cutting out the north side of the road. This is essentially the SPD that is being designated for the DORA and was intended to have walking abilities and interaction. He noted the north was not, but if it develops it has the potential to be. The City is permitted to have two DORAs with greater than 35,000 residents. If later on down the road there seems to be an area within Brunswick in a different part of the City another DORA can be recreated.

Mr. Delsanter addressed a test conversation about the possibility of a second DORA.

Mrs. Piper indicated a resident expressed an incident of losing a cup to her and liked the idea of having a wristband instead.

Mr. Aungst replied it is up to the applicant to decide using a cup or a wristband. What the City is asking for after reviewing with the City Manager and other administrators doing this on a unique basis would be to determine the time frame of DORA, the time of operation, and on an as-needed basis as approved by the City Manager or designee. The reason being is that the City itself does not have the resources to have extra patrols every day. Mr. Aungst noted it would be additional costs the City would have to pick up for the trash, signage, patrol, and safety forces. It has been discussed a great deal internally and he reiterated once the DORA is formed and going well it can be expanded. He mentioned if the applicant or applicants form a group and hold events over a period of 3-5 months on certain days, they know when the event will occur and can advertise. The applicants will bear the success and are financially responsible for the cost of all of these things.

Mr. Delsanter indicated Medina County will have an input on the park property involved and must accept the risks associated with it.

Mr. Aungst responded having mutual aid and our police are on the property before the event.

Mr. Delsanter specified not being worried about behavioral problems considering it is already in law. He questioned the logistical issues that will come up and who will be responsible for ensuring garbage will be picked up.

Mr. Aungst responded the applicant or applicants will be responsible for the garbage pickup.

Mr. Delsanter addressed the entity not existing at this moment and will have to get an agreement from the City of Brunswick and Medina County.

Mr. Aungst commented it can exist if the agreement is already in place with the entities.

Mr. Delsanter asked if an agreement is already in place.

Mr. Aungst responded that discussions have taken place with the entities and neither is opposed to the agreement, but there is no definite agreement yet.

Mr. Delsanter expressed concern if the county will have an issue with floating cups in water. He noted wanting to be sure nothing is missing from the discussion.

Mr. Aungst affirmed this issue is not a concern at this moment that not everything is within their control and there is no absolute in the world at any point in time. He noted if the applicant has an event on the property they might run into the same issues.

Mr. Delsanter indicated if Home Depot wanted to be a part of DORA at some point they could. He noted Giant Eagle in Brunswick does not have a bar inside like the store in Strongsville. Mr. Delsanter questioned if they would have any objectionable issues considering it relies on uninterrupted flow and safety of traffic to the store.

Mr. Aungst indicated he does not know if Giant Eagle will have objectionable issues. He noted this has the authority under ORC to put it into place and modify it over time. Mr. Aungst stated the parking area designated boundary lines could be changed and kept strictly to the sidewalk along 303 or cut it off at the bridge. He mentioned it potentially loses the opportunity for the parks if we engage with the community for an art show or jazz festival.

Mr. Delsanter expressed that it is a dream for over 20 years to have festivals around the lake. He noted not attempting to cut things off and being concerned if Giant Eagle will push back.

Mr. Aungst asserted that no one has specified no.

Mrs. Piper asked if the stopping point is Parschen Boulevard by Panera and Paninis. She also questioned if it could be expanded considering there is another bar and restaurant past the stopping point.

Mr. Aungst answered Parschen Boulevard is the stopping point and the hospital is just past it. He noted starting at this stopping point and it could potentially be expanded later on.

Mr. Delsanter indicated another part of the City that has a lot of entertainment venue value, although it is detached from this completely. He asked if the boundaries of the DORA are not subject to the zoning borders and Mr. Aungst confirmed. Mr. Delsanter verified there is a connection with a loop road going around the Cleveland Clinic. Potentially the shopping plaza and the DORA could connect to expand it that much further.

Mr. Aungst stated the area is contained and was designed for this type of thing. He noted that if it is being sponsored by someone way over on the east side and the borders are already way over to the West that entity would be responsible to pick up from the east all of the way to the west.

Mr. Delsanter wondered if it would be in their best interest to create an association to manage that sort of thing.

Mr. Aungst responded that it potentially could be in their best interest and it would be suggested to the applicant to partner with other establishments within the geographic area to host events.

Mr. Delsanter indicated he agreed to start small and later on potentially expanding would be prudent. He asked Mrs. Piper if she agreed with his statement and Mrs. Piper stated she did agree with Mr. Delsanter.

Mr. Delsanter expressed it is in the Council's best interest to see the potential and anything that can be an impetus to it. We don't know the success or failure of this whole project.

Mr. Aungst replied the project could potentially fail.

Mr. Delsanter replied he is doubtful that it would fail and noted having a good planning department that sees the potential to be sure it is in the right fashion to work. He indicated Brunswick has never had an entertainment center or the square Medina has or little neighborhoods like Tremont or Gordon Square and that he hopes someday this could become a big deal in the City of Brunswick.

Mrs. Piper commented that Brunswick has quite a bit of potential.

Mr. Aungst recounted showing the maps and a previous talk extensively about 150 acres of the property going in different directions. After a few seasons of taking it small, if all goes well, the patrols and safety forces will be able to assess what is manageable and what needs to be done to expand.

Mr. Delsanter indicated if the businesses are successful private security could potentially become part of the equation.

Mr. Aungst commented if this is successful, success breeds success and perhaps other entities will come forward inquiring about how to become a part of the legislative process. He noted moving forward on the legislation will eventually make it an easier process to accomplish what needs to be done in a predetermined area and build excitement for it in the upcoming year.

Mrs. Plavecski stated she agrees with previous statements to start small and work towards eventually expanding. She noted having hopes for it to go well and that this is contained and was designed for festivals, food trucks, and other events.

Mr. Delsanter indicated in the past when the amphitheater came up, there were issues from representatives in South Lake and the Planning Commission acceded. This was unfortunate because everyone in the district bought into the plan.

Mr. Smith recounted an event he put together in the area with roadblocks. He noted it was somewhat successful and this area has been needing to be used. Mr. Smith stated to agreeing with Mr. Aungst the area was developed with the idea of having events there and it did not develop that way. He mentioned Scene 75 and Winking Lizard are near the proposed area and might want to be a part of this.

Mr. Delsanter voiced to Mr. Smith that the conversation regarding this had already taken place during the time Mr. Smith left the meeting. He summarized the details of the conversation to Mr. Smith.

Mr. Smith indicated that he agrees with taking small steps and adding them later and would be wise. Mr. Smith then left the meeting at 6:09 p.m.

Mr. Aungst answered a previous question regarding the residents of the development to the south. The previous plan had a lot of merits and was relatively unproven in the state. However, there are now currently over 108 DORAs in operation in Ohio. The activity has been proven with most of them being well under control and having succeeded and can measure success differently.

Mr. Aungst requested with Council's permission to move forward on this geographic plan for legislation.

To that, Mr. Delsanter answered yes, to moving forward and asked what the next stop was.

Mr. Aungst stated the time frame is the next step and Planning and Zoning can certainly recommend a time frame. He suggested from May through October and believes this will be the heaviest use and is open to a different time frame. It could be open all year or at another point in time.

Mrs. Piper specified the time frame to go through to December, as the community wants a Christmas festival at Brunswick Lake.

Mr. Delsanter commented in agreement with Mrs. Piper. He noted that leaving it up to the City Manager acts as the start and stop switch. He questioned why would a limitation be given when something could occur.

Mr. Aungst explained planning takes a lot of time and depends on what the applicant wants to do then they need permission from several parties including where Town Center is located, which is on private property. He suggested the time frame because it is spring, summer, and early fall and if we want to go through to December it can happen.

Mrs. Piper expressed high interest in having the time frame going through to December.

Mr. Delsanter questioned if the time frame is limited by cutting out January through April.

Mr. Aungst pointed out that the months of January through April do not have good weather.

Mrs. Piper indicated many people turn out for St. Patrick's Day in March.

Mr. Delsanter stated the City has the final word on what goes and what does not. He noted the ground issues, destruction of property, and the wet weather come at any time and it is likely to receive pushback from the parks.

Mr. Aungst addressed the timeframe to confirm being from March to December.

Mrs. Piper expressed liking the time frame and almost the entire year.

Mr. Aungst indicated it would give a couple of months because the City will be pulled into different planning.

Mr. Delsanter asked what the hours of operation would be.

Mr. Aungst stated the time frame was open to consideration and will vary.

Mr. Delsanter mentioned daylight savings time will not occur in the upcoming year. He asked what the time frame would do for sunlight and sundown.

Mr. Aungst noted he would rather lose standard time and go to daylight full time.

Mrs. Piper expressed wanting to maintain respect for the neighborhood behind the area.

Mr. Delsanter indicated that events ending at 9:00 p.m. would likely wind down by 8:00 p.m.

Mrs. Piper stated she does not want the events to go on until midnight.

Mr. Delsanter specified when the format of the legislation is drafted the timeframe would be reviewed again. He noted with Mr. Lambert not being in attendance and the responsibility will take all of Council and would like to see if other members are willing to show up.

Mr. Aungst commented if it should be presented in the Committee of the Whole or if it should be a separate discussion.

Mr. Delsanter affirmed he does not want to slow down the process, however, he does not want to force it through either. He noted not wanting to have missed something and have merchants not happy because of it. Mr. Delsanter remarked during the summertime later hours make sense and during the wintertime restricting the hours of operation.

Mr. Aungst suggested the hours of operation being Thursdays and Fridays beginning at 4:00 p.m. and ending at 10:00 p.m., and Saturdays and Sundays being at noon and ending at 10:00 p.m.

Mrs. Piper mentioned the possible fallback on Thursdays as well.

Mrs. Plavecski affirmed the hours of operation being Thursdays and Fridays beginning at 4:00 p.m. and ending at 10:00 p.m., and Saturdays and Sundays being noon and ending at 10:00 p.m. She also noted it was best to not start before 4:00 p.m. on school days.

Mr. Aungst asked if the committee would be okay with having it approved by the City Manager Designee.

Mr. Aungst mentioned not having an application but he has forms to have a basis from that will show in legislation. He expressed wanting to make sure everything is on target with it.

Mr. Aungst indicated an applicant would be required to give a minimum of 30- days in advance for planning purposes. If an applicant wanted to work with another organization to come up with an event they would need to figure out if they wanted to have an event at the park and would need the permission of the park.

Mr. Delsanter asked if someone who wants an event centered around the park would they need the entire DORA to agree.

Mr. Aungst replied they would not.

Mr. Delsanter asked if this would be limited to the street.

Mr. Aungst explained if someone came along and wanted to put on an art show in the park, they would have to get permission from the park because they have control of the land and would need to get permission from the City. However, the DORA would be for the geographic region, he gave an example if someone has a glass of wine at the park and wanders over to Applebee's they could do that. He mentioned if Applebee's wants to put on an event on the same day, it would not be an issue.

Mrs. Piper expressed concerns if two events have different genres of bands playing it would be bleeding over each other. She explained those who came to see the bands might only hear the other band during the event.

Mr. Aungst points out they would be on private property and will have to obtain permission from their landlords.

Mr. Delsanter responded agreeing with Mrs. Piper regarding the two different genre bands playing at once. He suggested only one music venue being allowed in the DORA at a time to avoid overlap.

Mr. Aungst stated that in the legislation, or rather the application it can be written that they would have to have letters and proof of permission from the owner or the controller of the property.

Mrs. Plavecski concurred that it could state only one music venue is allowed at one time. Both Mr. Delsanter and Mrs. Piper said this would not necessarily need to be the case as there could be sound-dampening walls.

Mr. Aungst confirmed that the committee was alright with requiring 30 days advance notice of events and that the costs associated with the event would be the responsibility of the applicant. This would include security, trash collection, first responders, etc. Mr. Aungst stated that his department would create the application and have it adopted through Council and legislation.

Mr. Aungst stated that in the legislation, or rather the application it can be written that they would have to have letters and proof of permission from the owner or the controller of the property.

Mrs. Plavecski concurred that it could state only one music venue is allowed at one time. Both Mr. Delsanter and Mrs. Piper said this would not necessarily need to be the case as there could be sound-dampening walls.

Mr. Aungst confirmed that the committee was all right with requiring 30 days advance notice of events and that the costs associated with the event would be the responsibility of the applicant. This would include security, trash collection, first responders, etc. Mr. Aungst stated that his department would create the application and have it adopted through Council and legislation.

Mr. Aungst specified starting with the foundations of legislation with Mrs. Plavecski and will circle back around with Council's permissions to the law department for this. He asked if it should first be brought to the Planning and Zoning Committee or go to the Committee of the Whole.

Mr. Delsanter answered wanting to have the legislation brought to the Planning and Zoning Committee before going to the Committee of the Whole.

To that, Mrs. Piper agreed.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mrs. Piper moved to adjourn at 6:26 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

Joseph Delsanter
Chairman

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 100-2022

BY: Committee-of-the-Whole

A RESOLUTION PERMITTING THE CITY ADMINISTRATION TO SELL, THROUGH PUBLIC INTERNET AUCTIONS, PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES ACQUIRED FOR THE USE OF MUNICIPAL OFFICERS AND DEPARTMENTS, AND ROAD MACHINERY, EQUIPMENT, TOOLS, OR SUPPLIES, WHICH ARE NOT NEEDED FOR PUBLIC USE, OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, FOR THE YEAR 2023.

WHEREAS: Ohio Revised Code Section 721.15 permits municipalities to sell obsolete/unfit items by internet auction; and

WHEREAS: An annual Resolution adopted by City Council is required to permit the City to utilize the internet auction provision of ORC Section 721.15.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That this Council hereby permits the City Administration to utilize the internet auction for the sale of personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2023.

SECTION 2: That the Clerk of Council shall cause notice of the adoption of this resolution to be published, in a newspaper of general circulation in the City, of the City's intent to sell unneeded, obsolete or unfit municipal personal property by internet auction. The notice shall include a summary of the information provided in this Resolution and shall be published at least two (2) times. The second and any subsequent notice shall be published not less than ten (10) nor more than twenty (20) days after the previous notice.

SECTION 3: That the Clerk of Council shall cause a notice to be posted continually throughout the calendar year in a conspicuous place in the offices of the Clerk of Council and the City Council and shall cause said notice to be posted continuously throughout the year on the City website.

SECTION 4: That the City shall conduct the internet auction via eBay (or other similar bidding site as long as notice is given) using the parameters provided by the auction site. Minimum price or reserve may be set, but is not required by law.

SECTION 5: That bidding shall continue for no less than fifteen (15) days, including Saturdays, Sundays and legal holidays, and shall be set for each item as noted on the internet auction site.

SECTION 6: That all terms and conditions of sale, including but not limited to pick-up and delivery, method of payment, sales tax, complete descriptions and/or pictures of the items, shall be specified for each item on the internet auction site.

SECTION 7: That the highest bidder upon the close of the open bidding period will be deemed to be the successful bidder of the internet auction. Upon the close of the auction, the City shall remit an invoice to the successful bidder for the amount of the bid. The successful bidder shall remit the entire payment within ten days of receipt of the invoice. Acceptable forms of payment include cashier's check, certified check, or money order. Other payment arrangements may be made by the City where circumstances warrant. Payment options such as on-line payment systems and PayPal or similar services are acceptable payment options. Notwithstanding the foregoing, all payment options are subject to the approval of the City's Finance Director.

SECTION 8: That all communication with the successful bidder shall occur in writing. Arrangements and costs associated with delivery to the successful bidder shall be the sole responsibility of the successful bidder. Risk of loss will be transferred to the successful bidder upon the tendering of the goods to the shipping company chosen by the successful bidder.

SECTION 9: That all items shall be sold without warranty in "AS IS" condition. All advertisements, listings, and notices shall be subject to the following language:

"The City of Brunswick, its officers, employers and agents offer this item for sale "AS IS" without any warranty or condition, express, implied or statutory. The City of Brunswick, its officers, employers and agents, specifically disclaim any implied warranties of title, merchantability, fitness for a particular purpose and non-infringement."

SECTION 10: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 11: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _________________

2nd Reading _________________

3rd Reading _________________

ADOPTED: _________________________________ AYES _____ NAYS _____

ATTEST: _________________________________

Clerk of Council

Laura E. Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE: 12/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Nicholas Hanek

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 101-2022 -** An ordinance repealing Chapter 288 of the City of Brunswick Codified Ordinances.- **3rd Reading** (Committee-of-the-Whole, *Administration, Kenneth Fisher)*

BACKGROUND:

PURPOSE AND EXPLANATION: To repeal Chapter 288 of the City of Brunswick Codified Ordinances.

IMPLEMENTATION SCHEDULE: 3 readings.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

ADDITIONAL INFORMATION: Council has determined that the Tree Advisory Committee is no longer necessary.

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 101-2022

BY: Committee-of-the-Whole

AN ORDINANCE REPEALING CHAPTER 288 OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: Codified Ordinance Chapter 288 established the Tree Advisory Committee.

WHEREAS: This Council has determined that the Tree Advisory Committee is no longer necessary.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Chapter 288 of the City of Brunswick Codified Ordinances is hereby repealed in its entirety.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading________________________

2nd Reading______________________

3rd Reading______________________

ADOPTED: _______________________________ AYES _______ NAYS _______

ATTEST: _______________________________
Clerk of Council
Laura E. Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	12/12/2022
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Nicholas Hanek
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 102-2022 -** An ordinance repealing Chapter 282 of the City of Brunswick Codified Ordinances - **3rd Reading** (Committee-of-the-Whole, *Administration/Kenneth Fisher)*
BACKGROUND:	Council has determined that the Board of Commemorative Affairs is no longer necessary.
PURPOSE AND EXPLANATION:	Repeal Chapter 282 of the City of Brunswick Codified Ordinances.
IMPLEMENTATION SCHEDULE:	3 readings.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 102-2022

BY: Committee-of-the-Whole

AN ORDINANCE REPEALING CHAPTER 282 OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: Codified Ordinance Chapter 282 established the Board of Commemorative Affairs.

WHEREAS: This Council has determined that the Board of Commemorative Affairs is no longer necessary.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Chapter 282 of the City of Brunswick Codified Ordinances is hereby repealed in its entirety.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading ______________________

2nd Reading _____________________

3rd Reading _____________________

ADOPTED: ______________________________ AYES _ NAYS _______

ATTEST: ______________________________
Clerk of Council
Laura E. Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	12/12/2022
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Todd Fischer
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 109-2022** - An emergency ordinance to advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)
BACKGROUND:	In order to comply with the Ohio Revised Code Section 5705, advances may become necessary as certain financial situations arise. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Advance legislation is generally presented two to three times a year or more, if deemed necessary.
PURPOSE AND EXPLANATION:	Refer to background section.
IMPLEMENTATION SCHEDULE:	Discuss at the December 12, 2022 Finance Committee meeting and move to the December 12, 2022 Council agenda as an emergency with suspension of the rules.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	Advances do not have a financial impact on the City funds as a collective whole. Advances are merely the movement of money from one fund to another and are defined in Ohio Revised Code Section 5705 and in the Auditor of State Compliance Supplement. Advances are included in the City's adopted budget and are also required to be approved by the City Council.
RECOMMENDED ACTION:	

One Reading	Yes
Two Readings	No

Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. An emergency clause is necessary as the City Engineer has officially closed the OPWC Laurel Road Phase III Improvement Project on November 22, 2022 and the budget includes a plan to return the previous $623,000 advance to the General Fund prior to December 31, 2022.

ADDITIONAL INFORMATION: None.

CITY OF BRUNSWICK, OHIO
ORDINANCE NO.

By:

AN EMERGENCY ORDINANCE TO ADVANCE FUNDS

WHEREAS: The City of Brunswick wishes to return previously advanced monies from the OPWC Laurel Road Improvement Fund #371 to the General Fund #001 since the Laurel Road Phase III OPWC improvement project is completed and all grant reimbursements have been received.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the following funds are hereby advanced:

FROM: OPWC Laurel Road Improvement Fund (#371)
TO: General Fund (#001)
AMOUNT: $623,000.00

SECTION 2: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper funding sources be advanced. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading ___
Rules Suspended: AYES ___NAYS ___

ADOPTED: _____________AYES ___NAYS ___

ATTEST: ________________________
Clerk of Council
Laura E. Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	12/12/2022
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Nicholas Hanek
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 110-2022 -** An emergency resolution declaring the intention of the City of Brunswick to provide municipal services to a 1.5 acre parcel of land (PPN 001-02D-08-009) on Laurel Road. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher)*
BACKGROUND:	The City of Brunswick has been notified that a Petition for Regular Annexation on Application of Owners (the "Petition") was presented to the Medina County Commissioners requesting a parcel of land be annexed from Brunswick Hills Township to the City of Brunswick.
PURPOSE AND EXPLANATION:	The approved legislation must be filed with the Medina County Commissioners' Office by January 4, 2023.
IMPLEMENTATION SCHEDULE:	Emergency, with suspension of the rules
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	
RECOMMENDED ACTION:	

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Emergency, with suspension of the rules

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NUMBER 110-2022

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION DECLARING THE INTENTION OF THE CITY OF BRUNSWICK TO PROVIDE MUNICIPAL SERVICES TO A 1.5 ACRE PARCEL OF LAND (PPN 001-02D-08-009) ON LAUREL ROAD.

WHEREAS: The City of Brunswick has been notified that a Petition for Regular Annexation on Application of Owners (the "Petition") was presented to the Medina County Commissioners requesting a parcel of land be annexed from Brunswick Hills Township to the City of Brunswick, and

WHEREAS: The City of Brunswick does not object to this Petition.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The Council for the City of Brunswick hereby declares that, should the Medina County Commissioners grant the annexation of 1.5 acres of land on Laurel Road (PPN 001-02D-08-009), the City of Brunswick will provide police protection, fire prevention/suppression, EMS service, and any and all other services rendered to residents of the City of Brunswick. Additionally, the City of Brunswick will support any application to the Cleveland Division of Water for connection to the water system for the provision of water services to the property and to the Medina County Sanitary Engineer for connection to the sanitary sewer system, subject to payment of any and all applicable costs and fees.

SECTION 2: That the Council of the City of Brunswick hereby urges the County to undertake a careful and deliberate study of all matters presented in the Petition for Regular Annexation on Application of Owners, as attached hereto as Exhibit "A", and to approve the proposed annexation of such property to the City of Brunswick.

SECTION 3: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipality, and for the further reason that the approved legislation must be filed with the Medina County Commissioners' Office twenty (20) days before the January 24, 2023 hearing date. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _______________

Rules Suspended: AYES ___________ NAYS ___________

ADOPTED: _________________________ AYES ___________ NAYS ___________

ATTEST: _________________________
Clerk of Council
Laura E. Timura

Medina County Commissioners

Stephen D. Hambley
William F. Hutson
Colleen M. Swedyk

County Administration Building
144 North Broadway
Medina, Ohio 44256

Phone: (330) 722-9208
Toll Free: (844) 722-3800
Fax: (330) 722-9206

November 14, 2022

VIA Email – petrobarb56@gmail.com

Barbara M. Petro
9553 Scottsdale Road
Broadview Heights, OH 44147

RE: Petition for Regular Annexation –1.50 acres
Brunswick Hills Township to the City of Brunswick

Dear Ms. Petro,

The Board of Medina County Commissioners will conduct a hearing on the above-referenced petition for annexation submitted by your office today after their regular meeting on Tuesday, January 24, 2023, at approximately 10:30 a.m. A court reporter will be present at this hearing.

Sincerely,

Rhonda J. Beck

Rhonda Beck
Clerk of the Board of County Commissioners

cc: Katherine Esber, Fiscal Officer, Brunswick Hills Township
Laura Timura, Clerk of Council, City of Brunswick

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	12/12/2022
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Jim Foster
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 111-2022** - An <u>emergency</u> resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the provision of major medical health insurance and prescription coverage for all full-time employees from January 1, 2023 through December 31, 2023. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)
BACKGROUND:	We are required by our six (6) union contracts to provide medical and prescription coverage for all full time employees.
PURPOSE AND EXPLANATION:	We are required to provide medical and prescription coverage for all full time employees.
IMPLEMENTATION SCHEDULE:	The coverage will be effective from January 1, 2023 through December 31, 2023.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	Our renewal for this year includes a 4.03% increase in premium costs from last year. All medical premium costs included in this legislation are subject to sufficient Council appropriations. The employee selected plans and exact related costs associated with this legislation were not known prior to the compilation of the 2023 budget document. The compilation of the 2023 budget document assumed that each employee would select the same plan as in the previous year. Any employee who selects a different plan or experiences a qualifying event changing coverage between family and single coverage from one year to the next, will all require budget amendment legislation to update the budget and related costs accordingly. All costs associated with medical insurance follow the various Collective Bargaining Agreement languages. Employees are also required to pay a percentage of the monthly premium based on whether they have participated in a wellness program or are a new employee.

The monthly premium amounts are charged to each department and then paid into a self-insurance fund. All health care claim costs are paid out of the City's internal self-insurance fund #600 regardless of whether the costs are borne by the City or employees.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We request this Resolution be adopted on an emergency basis with suspension of the rules in order for it to be effective immediately to allow for open enrollment to be conducted timely so the insurance carrier has time to make adjustments to the enrollment census.

ADDITIONAL INFORMATION:

City of Brunswick

Rating Review Package Effective 1/1/2023

Confidential

Protection you can rely on.
Experience you can trust.

The Jefferson Health Plan

Member Group: City of Brunswick

Effective Date: 1/1/2023 thru 12/31/2023

Renewal Rate Development

Row:			Medical	Rx	Total
1	**Historical Average Enrollment/Contracts**		110	110	110
	Claims and Fixed Costs Projection:				
2	**Claims Paid (Annualized)**	(for details, see exhibit A)	$1,757,086	$671,713	$2,428,800
3	Apply: Benefit Adjustment (if applicable)	Date changes made: N/A	1.000	1.000	1.000
4	Subtotal		$1,757,086	$671,713	$2,428,800
5	Less: Large Claims Reimbursed	LCRP Deductible: $75,000	$193,616	$4,806	$198,421
6	Adjusted Paid Claims		$1,563,471	$666,908	$2,230,379
	Apply Trend				
7	Assumed Trend %		7.50%	9.50%	8.10%

Row:		Beginning		End	Midpoint	# of mos	Medical	Rx	Total
8	Paid Claims Experience Period:	8/1/2020	-	7/31/2022	7/31/2021				
9	Projected Rating Period:	1/1/2023	-	12/31/2023	7/2/2023				
10	Annualized Trend Factor	=(1+Trend %)^(# months midpt to midpt/12)				23.01	1.149	1.190	1.161
11	**Projected Annual Claims**						$1,796,085	$793,701	$2,589,786
12	**Projected Claims Per Employee Per Month (PEPM)**						$1,360.67	$601.29	$1,961.96

Row:			Medical	Rx	Total
13	**Fixed Costs PEPM**		$409.41	$0.00	$409.41
14	**Total Estimated Annual Fixed Costs**		$540,421	$0	$540,421
15	**Member Group Projected Claims and Fixed Costs PEPM**		$1,770.08	$601.29	$2,371.37
		Current Enrollment	113	113	113
16	**Total Annual Member Group Projected Claims and Fixed Costs**	**(PEPM applied to Current Enrollment)**	$2,400,229	$815,347	$3,215,576
17	**Current Annual Accruals**		$2,278,722	$679,598	**$2,958,321**

Row:	**Base Accrual Calculation:**	Med/Rx Combined	Total
18	Estimated Member Group Loss Ratio	108.70%	108.70%
19	Member Group Experience Rate	8.70%	8.70%
20	Apply Credibility	50.00%	50.00%
21	JHP Consortium Renewal Rate	3.36%	3.36%
22	**Annual Base Rate Funding Increase (Med/Rx capped at 35%)**	**6.03%**	**6.03%**
23	Total Projected Blended Base Rate Funding PEPM	$2,313.14	$2,313.14
24	Total Annual Projected Blended Base Rate Funding	$3,136,619	**$3,136,619**

Reserve Accrual Calculation:

Row:				Requirement	Applied to Renewal Calculation	/ # Rolling Amortized Years	= Reserve Funding in Accrual
25	Member Group Reserve Balance as of:	7/31/2022	$708,988				
26	Add: Oustanding Large Claim Reimbursements		$37,636				
27	Add: Oustanding Member Group Funding Payments		$0				
28	Adjusted Balance		$746,623				
29	Deficit Funding Requirement			$0	$0		$0
30	IBNR Funding Requirement			$309,374	fulfilled		$0
31	Claims Fluctuation Reserve (CFR) Requirement			$319,250	fulfilled		$0
32	Recommended Fully Reserved Amount			$628,624			$0
33	Available Moratoria?		N				

Row:		Med/Rx Combined	Total
34	Recommended Reserve (Supplemental) Funding Amount		$0
35	Recommended Reserve (Supplemental) Funding Amount PEPM		$0.00
36	**Recommended Reserve (Supplemental) Funding Renewal Increase**		**0.00%**
37	Total Estimated Annual Required Funding Amount (Claims Projection + Fixed Costs + Reserves)	$3,136,619	**$3,136,619**
38	Total Estimated Required Funding Amount PEPM (Claims Projection + Fixed Costs + Reserves)	$2,313.14	$2,313.14
39	**Total Recommended Rate Adjustment**	**6.03%**	**6.03%**
	Total Requested Funding Amount	$3,077,541	**$3,077,541**
	Total Requested Funding Amount PEPM	$2,269.57	$2,269.57
	Total Requested Rate Adjustment	**4.03%**	**4.03%**

The Jefferson Health Plan

Member Group: City of Brunswick - Med/Rx

Accrual Rate Election Sheet - Renewal Effective: 1/1/2023 - 12/31/2023

	Current Enrollment		Current Accrual Rates			Renewal Accrual Rates		
$50 90% $50-Rx $5/$10/$5	Medical	Drug	Medical	Drug	Total	Medical	Drug	Total
Employee	16	16	$681.93	$226.05	$907.98	$709.41	$235.16	$944.57
Family	33	33	$1,993.97	$676.12	$2,670.09	$2,074.33	$703.37	$2,777.70
Monthly Total	49	49	$76,712	$25,929	$102,641	$79,803	$26,974	$106,777
$50 90% $50-Rx $10/$15/$10	Medical	Drug	Medical	Drug	Total	Medical	Drug	Total
Employee	1	1	$681.93	$204.45	$886.38	$709.41	$212.69	$922.10
Family	2	2	$1,993.97	$611.47	$2,605.44	$2,074.33	$636.11	$2,710.44
Monthly Total	3	3	$4,670	$1,427	$6,097	$4,858	$1,485	$6,343
$50 90% $50-Rx $15/$25/$15	Medical	Drug	Medical	Drug	Total	Medical	Drug	Total
Employee	10	10	$681.93	$180.13	$862.06	$709.41	$187.39	$896.80
Family	51	51	$1,993.97	$538.74	$2,532.71	$2,074.33	$560.45	$2,634.78
Monthly Total	61	61	$108,512	$29,277	$137,789	$112,885	$30,457	$143,342
Total Contracts as of : 8/2022	113	113						
Estimated Monthly Accrual Total			$189,894	$56,633	$246,527	$197,546	$58,916	$256,462
Estimated Annual Accrual Total			$2,278,722	$679,598	**$2,958,321**	$2,370,557	$706,986	**$3,077,544**
Annual Base Rate Funding Increase								
Recommended Reserve (Supplemental) Funding Renewal Increase								
Renewal % Increase/Decrease						4.03%	4.03%	**4.03%**

Assumed Plan Parameters:

LCRP Deductible Level: $75,000

Note: JHP recommended a 6.03% increase. The group requested a 4.03% increase.

Please sign below to accept the renewal rates as shown above:

Member Group Representative Name (Print) ______ Position/Title ______

Member Group Representative (Signature) ______ Date ______

Notes:

- **Signed election sheet must be returned The Jefferson Health Plan by November 15, 2022 via mail or email to: renewals@thejeffersonhealthplan.org**
- Please remember to also forward a copy of the signed election sheet to your claims administrator (TPA) for their records.
- The standard JHP Large Claim Reimbursement Plan (LCRP) Period and Aggregate Plan Period, if applicable, cover paid dates between July 1st and June 30th.
- Changes to LCRP deductible levels can only be made effective July 1st if communicated in writing to JHP at least 30 days prior (June 1st).

9/30/2022

The Jefferson Health Plan

Member Group: City of Brunswick

Exhibit A - Paid Claims and Enrollment by Month

Prior Period	Paid Claims			Enrollment/Contracts	
Paid Month	**Medical**	**Pharmacy**	**Total**	**Medical**	**Pharmacy**
Aug-20	$140,255.71	$54,841.32	$195,097.03	113	113
Sep-20	$79,592.86	$59,133.80	$138,726.66	110	110
Oct-20	$164,853.27	$55,685.72	$220,538.99	110	110
Nov-20	$149,116.20	$66,090.82	$215,207.02	109	109
Dec-20	$142,520.65	$42,030.30	$184,550.95	109	109
Jan-21	$109,372.21	$49,749.54	$159,121.75	109	109
Feb-21	$109,466.54	$89,173.68	$198,640.22	111	111
Mar-21	$92,496.22	$33,535.62	$126,031.84	111	111
Apr-21	$182,197.08	$66,687.55	$248,884.63	111	111
May-21	$65,372.83	$55,217.78	$120,590.61	112	112
Jun-21	$171,426.12	$69,161.08	$240,587.20	109	109
Jul-21	$314,642.09	$54,755.06	$369,397.15	107	107
Prior Total	**$1,721,311.78**	**$696,062.27**	**$2,417,374.05**	**1,321**	**1,321**
PEPM	$1,303.04	$526.92	$1,829.96	110	110

Rx as a % of Total Med+Rx Claims= 28.8%

Current Period	Paid Claims			Enrollment/Contracts	
Paid Month	**Medical**	**Pharmacy**	**Total**	**Medical**	**Pharmacy**
Aug-21	$164,843.41	$76,421.38	$241,264.79	106	106
Sep-21	$94,509.93	$59,882.67	$154,392.60	110	110
Oct-21	$123,663.49	$31,725.23	$155,388.72	107	107
Nov-21	$219,853.00	$53,099.83	$272,952.83	107	107
Dec-21	$166,426.85	$62,108.90	$228,535.75	106	106
Jan-22	$125,755.33	$68,897.25	$194,652.58	113	113
Feb-22	$118,984.10	$62,840.21	$181,824.31	110	110
Mar-22	$180,068.28	$50,406.68	$230,474.96	113	113
Apr-22	$191,950.42	$41,799.49	$233,749.91	112	112
May-22	$108,682.01	$60,924.94	$169,606.95	113	113
Jun-22	$115,300.77	$34,523.84	$149,824.61	114	114
Jul-22	$173,380.72	$60,349.65	$233,730.37	115	115
Current Total	**$1,783,418.31**	**$662,980.07**	**$2,446,398.38**	**1,326**	**1,326**
PEPM	$1,344.96	$499.98	$1,844.95	111	111
+/- % Current/Prior	3.2%	-5.1%	0.8%		

Rx as a % of Total Med+Rx Claims= 27.1%

***Blended Applied/Yr**	**$1,757,086.41**	**$671,713.37**	**$2,428,799.78**	**1,320**	**1,320**
***Blended Applied PEPM**	**$1,331.13**	**$508.87**	**$1,840.00**	**110**	**110**

Notes:

- If more than 12 months available, blended claims and enrollment are weighted using 67% current period and 33% prior period.
- Paid claims are based on JHP and Member Group Financials.

9/30/2022

Glossary

Terms:

	Experience	Detail of actual claims paid during a specified time period for the member group.
	Experience Period	The period of time used to project the expected expenses for the next contract period.
	Experience Rating	Rating method which uses the actual claims and accruals for the specific group to project the group's likely experience in the next contract period, and translate this projection into rates.

Row: (correlates with the row #s on the Rate Development as a reference)

Row		
1	**Historical Average Enrollment/Contracts**	The average enrollment, or average number of contracts, used within the rate development to correlate accurately with claims paid. The calculation adds the number of employees by month for the months within the experience period.
2	**Claims Paid**	Claims paid by product line over the experience period used in the rate development. Medical and drug claims represent a blend of 67% of the current period with 33% of the prior period. Blending the current and prior periods allows to help mitigate the impact that any given year of high claims may have on the member group's renewal development. This rating methodology is applied consistently to all member groups.
3	**Benefit Adjustment**	When a benefit change has occurred during the experience period, an underwriting adjustment is made to the claims. Assuming a downgrade in benefit, the adjustment would 'recast', or reduce, the claim amount by month for each month prior to the adjustment. The intention is to bring all claims to the current benefit level to more accurately predict future claims.
5a	**LCRP Deductible (Level)**	The amount of eligible expenses relating to a covered person that the member group must pay before the member group is eligible for a large claim reimbursement (example: $150,000). LCRP coverage mitigates risks associated with individuals.
5b	**Large Claims Reimbursed**	Large claims paid by covered person that were above the LCRP Deductible threshold for the member group and below the JHP specific deductible that have been
7-10	**Trend**	Factor reflecting the combined effect of unit cost increases and increases in utilization. The trend is calculated from the mid-point of the experience period to the mid point of the contract period.
13-14	**Fixed Costs**	All fees not associated with expected claims to include, but not limited to, large claim reimbursement plan fees, aggregate protection fees, administrative and network access fees, commissions, and other bank fees, if applicable.
17	**Current Annual Accruals**	The amount of accruals paid by the member group over the length of the experience period (# of enrollees by benefit plan by contract type X current accrual rate X month). Accrual refers to the accrual rate billed by coverage type. This rate is inclusive of all costs for the program under consideration, to include projected claims, fixed costs, and reserves. These rates are similar to premiums paid under an insured policy, but are not to be considered premiums. The accrual rates represent the maximum payment to JHP, made by the member group, within the contract period.
20	**Credibility**	A credibility factor, up to 1.00, is applied to a member group's claims experience, based on group size, to blend the group's actual experience with that of the overall JHP consortium experience. The purpose is to adjust for random claims fluctuation. Generally, the larger the group, the more stable the experience will be from one year to the next. Conversely, the smaller the group, the less stable the claims experience will be from one year to the next. Credibility regresses the group's experience toward the mean for all groups of a similar size. This helps mitigate the impact that any given year of high claims may have on the member group's renewal development. This rating methodology is applied consistently to all member groups.

Glossary (continued)

	Terms:	
21	**JHP Consortium Renewal Rate**	The overall consortium renewal rate applied as a book rate during credibility to the member group's experience at renewal.
25	**Member Group Reserve Balance**	The member group's reserve account balance as of the most recent bank statement available at time of renewal.
26	**Outstanding Large Claim Reimbursements**	Any outstanding large claim reimbursements that have been submitted but not yet included on the bank statement due to a timing issue. Applied to show the earned increase in reserve balance.
27	**Outstanding Member Group Funding Payment**	Any outstanding member group funding (accrual) payments that have been submitted but not yet included on the bank statement due to a timing issue. This is applied to show the earned increase in reserve balance.
29	**Deficit Funding Requirement**	The funding amount required to reduce the deficit over a specified period of time as established by Underwriting.
30	**IBNR Funding Requirement**	Claims that have been "incurred but not reported" refers to claims that are in the "lag period" that occurs between the date of service of a claim (incurred date) and the date the claim is paid by the administrator (paid date). JHP, in accordance with Ohio Revised Code, requires member groups to fund a portion of their reserve account to cover these expenses. This reserve is determined actuarially as adequate to fund the required Ohio Revised Code claim liability for the member organization. The reserve amount associated with this additional estimated claims expense is calculated as a percentage of the total claims paid for the experience period used in the rate development. The percentage used within the calculation has been recommended by a local Actuarial firm hired by the Jefferson Health Plan based on the needs of the member groups within the consortium. JHP requires the IBNR funding requirement be fulfilled prior to applying the CFR Requirement.
31	**Claims Fluctuation Reserve (CFR) Requirement**	Claims can be volatile, unpredictable and can vary based on employer group size. JHP requires member groups to fund a portion of their reserve account to cover these unanticipated expenses. The percentage of projected annual claims, used within the calculation has been recommended by a local Actuarial firm hired by the Jefferson Health Plan based on the needs of the member groups within the Consortium. JHP requires the IBNR funding requirement be fulfilled prior to applying the CFR Requirement.
33	**Moratoria**	During each annual renewal evaluation, the reserve balance of each member organization is reviewed. If a member organization's reserve balance held by The Jefferson Health Plan exceeds the amount required under the consortium's Funding Guidelines by the equivalent of one or more months of the member organization's funding factor accrual, the member organization may apply for a Funding Moratorium.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 111-2022

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH THE JEFFERSON HEALTH PLAN (THROUGH MEDICAL MUTUAL OF OHIO) FOR THE PROVISION OF MAJOR MEDICAL HEALTH INSURANCE AND PRESCRIPTION COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2023.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide major medical health insurance and prescription coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the provision of major medical health insurance and prescription coverage for all full-time City employees from January 1, 2023 through December 31, 2023, which contract shall be expressly subject to sufficient appropriations by City Council as required by law.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2023. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading ______________________

Rules Suspended: AYES _____ NAYS _____

ADOPTED: ______________ AYES _____ NAYS _____

ATTEST: _______________________
Clerk of Council
Laura E. Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE: 12/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Brian Ohlin

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 112-2022** - An <u>emergency</u> resolution authorizing the city manager to enter into a contract for Police and Fire software maintenance for an amount not to exceed $40,000 with TAC Computers. – **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*)

BACKGROUND: The Division of Police and Division of Fire use various software from TAC Computers. This is the combined total of the various components used by both the Division of Police and Division of Fire

PURPOSE AND EXPLANATION: This is yearly software maintenance for Division of Police and Division of Fire software. Various components have different renewal schedules but the primary maintenance bill is due on January 1st and now exceeds $25,000 by itself.

IMPLEMENTATION SCHEDULE: January 1,2023

FINANCIAL INFORMATION: - 01/01/2023 - Various Police and Fire - various - - $40,000

FINANCIAL SUMMARY: Police portion to be charged to 114-0520-54253
Fire portion to be charged to 115-0510-54253

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Recurring yearly software maintenance that must be maintained for operation of 911, police records, and connections to various other agencies and software services used by the Division of Police and Division of Fire. Software is used to maintain the health, safety and welfare of the citizens of Brunswick.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 112-2022

BY: Mr. Capretta, Mr. Lambert, Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TAC COMPUTERS FOR MAINTENANCE OF VARIOUS SOFTWARE IN THE DIVISIONS OF POLICE AND FIRE IN AN AMOUNT NOT TO EXCEED $40,000.00.

WHEREAS: The Division of Police and Division of Fire utilize various software from TAC Computers, which software requires annual maintenance.

WHEREAS: The maintenance of the software provided by TAC Computers is proprietary in nature and unique to TAC Computers and therefore not subject to competitive bidding.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with TAC Computers for maintenance of various software in the Divisions of Police and Fire in an amount not to exceed $40,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to ensure proper performance of necessary software utilized by the Divisions of Police and Fire. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading__________________________

Rules Suspended: AYES ___________ NAYS ___________

ADOPTED: __________________ AYES ___________ NAYS ___________

ATTEST: ________________________
Clerk of Council
Laure E. Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE: 12/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 113-2022** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with MetLife for the provision of dental insurance coverage for all full-time employees from January 1, 2023 through December 31, 2023. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: We are required by our six (6) union contracts to provide dental coverage for full time employees.

PURPOSE AND EXPLANATION: We are required to provide dental coverage to our full time employees per their union agreements.

IMPLEMENTATION SCHEDULE: This coverage would be effective from January 1, 2023 through December 31, 2023.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Our renewal for dental insurance includes no increase in premium costs from last year. All costs included as a result of this legislation are subject to sufficient Council appropriations. Once plan selections occur by the employees and are known by the Finance Department, budget amendment legislation may be needed, especially if the employee has changed plan selections from one year to the next. The current 2023 budget proposal assumes the employee retains the same health insurance plan from one year to the next.

Employees are required to pay a percentage of the monthly premium based on the Collective Bargaining Agreements. Date of hire and participation in wellness are also factors in the cost to the employee and the City.

The monthly premium amounts are charged to each department and then paid into a self-insurance fund. All health care costs are paid out of the City's internal self-insurance fund

#600 regardless of whether the costs are borne by the City or employees.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We are requesting this Resolution be adopted as an emergency with suspension of the rules in order for it to be effective immediately so open enrollment can be conducted timely and the carrier has enough time to make any changes to the employee census.

ADDITIONAL INFORMATION:

00780
Metropolitan Life Insurance Company
4150 N Mulberry Drive, Suite 300
Kansas City, MO 64116

MetLife

00780001005000000001000000000000000000

JOHN WAIN
4200 ROCKSIDE RD STE 300
CLEVELAND, OH 44131

Re: Group # 05949076
CITY OF BRUNSWICK

Subject: January 1, 2023 Renewal

Dear Broker / Agent / Third Party Administrator:

Enclosed is a copy of the renewal letter that will be sent to your client.

Thank you for your business!

MetLife Renewal Underwriting

Metropolitan Life Insurance Company
4150 N Mulberry Drive, Suite 300
Kansas City, MO 64116

MetLife

0078000205000000010000000000000000

October 18, 2022

Attn: Benefits Administrator
CITY OF BRUNSWICK
4095 CENTER RD
BRUNSWICK, OH 44212

Subject: Renewal Rate Analysis For CITY OF BRUNSWICK - Group # 05949076

Dear Benefits Administrator:

We would like to take this opportunity to thank you for your continued business. Each year Metropolitan Life Insurance Company conducts an evaluation of your company's composition — analyzing industry trends, age, gender, salary and where applicable, utilization patterns — to determine your group renewal rates.

After careful review, we have prepared the group renewal rates for your Dental coverage. Please refer to the Renewal Rates section for details. A customer's renewal rates are determined by predicting future claim levels (i.e. their upcoming policy year). In order to set these rates, Metlife reviews past experience (claims) to determine future experience. Typically, this would be accomplished by simply trending the customer's claims to project future claim activity for their next renewal period. However, because COVID-19 has significantly impacted dental claim patterns, these months will not be representative of future claims. Because of this, an adjustment factor has been applied to normalize the claims.

Renewal Effective Date:
Billing statements as of January 1, 2023 will reflect the renewal rates listed in the Renewal Rates section. Any additional group coverages not specifically mentioned in this letter that are active at the time of the renewal will have their rates continued through the coming year.

Add More Value to Your Benefits Plan
Optimize your benefits investment by adding a MetLife group Life and Disability plan to your benefits program. Our unmatched product suite, exceptional service and results driven enrollment programs can help you build a benefits program that's right for you and your employees.

If you have any questions, please contact your Broker or MetLife Sales Representative.

We look forward to continuing to provide quality benefit solutions to you and your employees.

Sincerely,

MetLife Renewal Underwriting

cc: Cleveland Sales Office

Renewal Rates effective January 1, 2023

*Specific group coverages not listed below will be renewed at current rates

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Coverage	Current Rate(s)	Renewal Rate(s)	Lives	Renewal Annual Premium	% Change
Dental				$126,429.36	0.0%
Employee Only	$32.44	$32.44	29		
Employee + Family	$111.57	$111.57	86		
Total Lives			115		
Rates are guaranteed from January 1, 2023 - December 31, 2023 (12 months)					

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Like most group insurance policies and benefit programs, insurance policies and benefit programs offered by Metropolitan Life Insurance Company and its affiliates contain certain exclusions, exceptions, waiting periods, reductions of benefits, limitations and terms for keeping them in force. Please contact MetLife for complete details.

If you are a customer with employees working in the State of Connecticut, please review the ""CT Employee Terminations"" topic found in MetLife's online Administration Manual under the appropriate coverage section (www.whymetlife.com/adminmanual)

Request to Notify Alaska Residents of Impending Coverage and/or Premium Changes
Under Alaska Statute 21.36.225, covered individuals residing in Alaska must be notified of impending coverage and/or premium changes, as applicable. If you have employees residing in Alaska who are covered under MetLife's Disability, Dental, Vision or Accidental Death and Dismemberment policies, we ask that you provide them with written notice at least 45 days in advance of the effective date of the renewal, notifying them that coverage and/or premiums may change. Once renewal details are finalized, a second notice must be provided setting forth the details of the coverage premium change. If you would like wording for these notices, please contact your MetLife service team.

Some services in connection with the coverage may be performed by our affiliate, MetLife Services and Solutions, LLC. These service arrangements in no way alter Metropolitan Life Insurance Company's obligations. Coverage will continue to be administered in accordance with Metropolitan Life Insurance Company's policies and procedures.

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MetLife

U.S. Business Intermediary and Producer Compensation Notice

Metropolitan Life Insurance Company, Metropolitan Tower Life Insurance Company, and Metropolitan General Insurance Company (collectively herein called "MetLife"), enters into arrangements concerning the sale, servicing and/or renewal of MetLife group insurance and certain other group-related products (Products)with brokers, agents, consultants, third party administrators, general agents, associations, and other parties that may participate in the sale, servicing and/or renewal of such products (each an Intermediary)MetLife may pay your Intermediary compensation, which may include, among other things, base compensation, supplemental compensation and/or a service fee. MetLife may pay compensation for the sale, servicing and/or renewal of products, or remit compensation to an Intermediary on your behalf. Your Intermediary may also be owned by, controlled by or affiliated with another person or party, which may also be an Intermediary and who may also perform marketing and/or administration services in connection with your products and be paid compensation by MetLife.

Base compensation, which may vary from case to case and may change if you renew your products with MetLife, may be payable to your Intermediary as a percentage of premium or a fixed dollar amount. MetLife may also pay your Intermediary compensation that is based upon your Intermediary placing and/or retaining a certain volume of business (number of products sold or dollar value of premium) with MetLife. In addition, supplemental compensation may be payable to your Intermediary for eligible Products. Under MetLife scurrent supplemental compensation plan (SCP), the amount payable as supplemental compensation may range from 0% to 8% of premium. The supplemental compensation percentage may be based on one or more of: (1) the number of products sold through your Intermediary during a one-year period, or other defined period; (2) the amount of premium or fees with respect to products sold through your Intermediary during a one-year period; (3) the persistency percentage of products inforce through your Intermediary during a one-year period; (4) the block growth of the products inforce through your Intermediary during a one-year period; (5) premium growth during a one-year period; or (6) a flat amount, fixed percentage or sliding scale of the premium for products as set by MetLife. The supplemental compensation percentage will be set by MetLife based on the achievement of the outlined qualification criteria and it may not be changed until the following SCP plan year. As such, the supplemental compensation percentage may vary from year to year, but will not exceed 8% under the current supplemental compensation plan.

The cost of supplemental compensation is not directly charged to the price of our products except as an allocation of overhead expense, which is applied to all eligible group insurance products, whether or not supplemental compensation is paid in relation to a particular sale or renewal. As a result, your rates will not differ by whether or not your Intermediary receives supplemental compensation. If your Intermediary collects the premium from you in relation to your products, your Intermediary may earn a return on such amounts. Additionally, MetLife may have a variety of other relationships with your Intermediary or its affiliates, or with other parties, that involve the payment of compensation and benefits that may or may not be related to your relationship with MetLife (e.g., insurance and employee benefits exchanges, enrollment firms and platforms, sales contests, consulting agreements, participation in an insurer panel, or reinsurance arrangements).

More information about the eligibility criteria, limitations, payment calculations and other terms and conditions under MetLife s base compensation and supplemental compensation plans can be found on MetLife s Website at www.met life.com/business-and-brokers/broker-resources/broker-compensation. Questions regarding Intermediary compensation can be directed to ask4met@metlifeservice.com, or if you would like to speak to someone about Intermediary compensation, please call (800) ASK 4MET. In addition to the compensation paid to an Intermediary, MetLife may also pay compensation to your representative. Compensation paid to your representative is for participating in the sale, servicing, and/or renewal of products, and the compensation paid may vary based on a number of factors including the type of product(s) and volume of business sold. If you are the person or entity to be charged under an insurance policy or annuity contract, you may request additional information about the compensation your representative expects to receive as a result of the sale or concerning compensation for any alternative quotes presented, by contacting your representative or calling (866) 796-1800.

Non-U.S. Coverage

When providing you with information concerning an eligible group insurance policy issued or proposed to your affiliate or subsidiary outside the United States by a MetLife affiliate or by other locally licensed insurers that are members of the MAXIS Global Benefits Network (MAXIS GBN), New York insurance law requires the person providing the information to be licensed as an insurance broker. In this capacity, the information provided to you will only be on behalf of such insurers and not on behalf of MetLife or any other insurer that is not a member of MAXIS GBN. Please note that while MetLife is a member of MAXISGBN and is licensed to transact insurance business in New York, the other MAXIS GBN member insurers are not licensed or authorized to do business in New York. The group insurance policies they issue are for coverage outside the United States and are governed by the laws of the country they were issued in. These policies have not been approved by the New York Superintendent of Financial Services, are not subject to all of the laws of New York, and are not protected by the New York State Guaranty Fund.

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CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 113-2022

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH METLIFE FOR THE PROVISION OF DENTAL INSURANCE COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2023.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide dental insurance coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a one (1) year contract with Metlife for the provision of dental insurance coverage for all full-time City employees from January 1, 2023 through December 31, 2023, which contract shall be expressly subject to sufficient appropriations by City Council as required by law.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2023. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading ______________________

Rules Suspended: AYES _____ NAYS _____

ADOPTED: ______________ AYES _____ NAYS _____

ATTEST: _______________________
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION

DATE: 12/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Jim Foster

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 114-2022** - An emergency resolution authorizing the City Manager to enter into a two (2) year contract with VSP for the provision of vision insurance coverage for all full-time employees from January 1, 2023 through December 31, 2024. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jim Foster*)

BACKGROUND: We are required by our six (6) union contracts to provide vision coverage to all full time employees.

PURPOSE AND EXPLANATION: We are required by our six unions to provide vision coverage to all full time employees.

IMPLEMENTATION SCHEDULE: This is a two (2) year contract effective January 1, 2023 through December 31, 2024.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Our renewal for dental insurance includes no increase in premium costs from last year. All costs included as a result of this legislation are subject to sufficient Council appropriations. Once plan selections occur by the employees and are known by the Finance Department, budget amendment legislation may be needed, especially if the employee has changed plan selections from one year to the next. The current 2023 budget proposal assumes the employee retains the same vision insurance plan from one year to the next.

Employees are required to pay a percentage of the monthly premium based on the Collective Bargaining Agreements. Date of hire and participation in wellness are also factors in the cost to the employee and the City.

The monthly premium amounts are charged to each department and then paid into a self-insurance fund. All health care costs are paid out of the City's internal self-insurance fund #600 regardless of whether the costs are borne by the City or employees.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We request this Resolution be adopted as an emergency with suspension of the rules so that it can be effective immediately in order to conduct an open enrollment timely to give the carrier enough time to adjust the employee census.

ADDITIONAL INFORMATION:

September 1, 2022

MS. JULIE MURAWSKI
CITY OF BRUNSWICK
4095 CENTER RD
BRUNSWICK, OH 44212-2944

DEAR MS. JULIE MURAWSKI:

Thank you for choosing VSP® Vision Care — and for your continued business. Putting your employees first and guaranteeing their satisfaction is easy, when we have partners like you.

As the only national not-for-profit vision company, we're committed to giving your employees:

- **Lowest employee out-of-pocket costs** — employees' #1 priority in a vision plan.
- **Exclusive Member Extras**. offers you won't find anywhere else — only VSP members can save more than $2,500 on vision, hearing, medical, and lifestyle services.
- **World class service** — the highest customer satisfaction in the industry, 15 years in a row.

Your VSP plan automatically renews on **January 1, 2023** and **no action is required** to continue to receive consumers' **#1** choice in vision care.

Group Name/Number:	CITY OF BRUNSWICK / 30036986
Renewal Period:	January 1, 2023 - December 31, 2024
Current Plan Frequency:	12 / 12 / 24
Current Copay:	$10 Total
Current Allowance:	$140.00 Retail Frame / $140.00 Elective Contact Lenses
Current Rates:	$9.69 / 21.93
Renewal Rates:	$9.69 / 21.93

Rates include all applicable taxes and health assessment fees known as of the date of your renewal.

Enhanced Offering
Have you considered **upgrading your Plan Frequency** or **increasing your Retail Frame Allowance** to maximize the lowest out-of-pocket for your employees? We recommend these enhancements when you renew your current plan to deliver greater value:

Plan Frequency:	12 / 12 / 12
Copay:	$10 Total
Allowance:	$140.00 Retail Frame / $140.00 Elective Contact Lenses
Renewal Rates:	$11.87 / 26.87

Updating your plan is simple! Give me a call to enhance your benefits or to lower your premium and keep delivering the lowest out-of-pocket costs.

Thank you,

Victoria McLallen (800) 216-6248

cc: JOHN WAIN
DIGITAL INSURANCE INC
4200 ROCKSIDE RD STE 300
CLEVELAND, OH 44131-2530

CMI CS Team

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 114-2022

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR CONTRACT WITH VSP FOR THE PROVISION OF VISION INSURANCE COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2024.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide vision insurance coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a two (2) year contract with VSP for the provision of vision insurance coverage for all full-time City employees from January 1, 2023 through December 31, 2024, which contract shall be expressly subject to sufficient appropriations by City Council as required by law.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2023. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading ______________________

Rules Suspended: AYES _____ NAYS _____

ADOPTED: ______________ AYES _____ NAYS _____

ATTEST: _______________________
Clerk of Council
Laura E. Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	12/12/2022
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Greg Glauner
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 115-2022 -** An <u>emergency</u> resolution authorizing the City Manager to purchase one (1) 2023 Ford Explorer Utility Vehicle with fire equipment installed for the Division of Fire from Montrose Ford in an amount not to exceed $55,000. **-1st Reading** (To be brought from Safety & Environment Committee, *Administration/Greg Glauner*)
BACKGROUND:	The city belongs to the State of Ohio procurement program under the direction of the Department of Administrative Services. Montrose Ford is selling the vehicle at state bid pricing or less.
PURPOSE AND EXPLANATION:	This vehicle will be utilized as the primary response vehicle for the Assistant Chief on emergency calls for service. The current 2015 Ford Explorer will be passed down to the Fire Prevention Bureau, which replaces a 2008 Jeep Commander being taken out of service.
IMPLEMENTATION SCHEDULE:	January 2023. Order as soon as possible.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	This capital purchase would be charged to the Fire Fund #115, capital subfund/account#952-0510-56252. Capital purchases over $25,000 are subject to City Council approval, requirements of the Charter, sufficient Council adopted appropriations and certified purchase orders pursuant to ORC 5705.
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes

Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Requesting 3 readings as an emergency to place an order as soon as possible due to supply chain and availability issues.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 115-2022

BY: Mr. Capretta, Mr. Lambert, Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) 2023 FORD EXPLORER UTILITY VEHICLE WITH FIRE EQUIPMENT INSTALLED FOR THE DIVISION OF FIRE FROM MONTROSE FORD IN AN AMOUNT NOT TO EXCEED $55,000.00.

WHEREAS: The City of Brunswick belongs to the Ohio Cooperative Purchasing Program under the direction of the Ohio Department of Administrative Services; and

WHEREAS: Ohio Revised Code Section 125.04(C) permits the City to purchase supplies or services from another party without competitive bidding and outside the State Purchasing Program if such supplies or services can be purchased under equivalent terms, conditions and specifications, but at a lower price than through the State Procurement Program; and

WHEREAS: The proposed purchase of one (1) 2023 Ford Explorer Utility with fire equipment installed for the Division of Fire from Montrose Ford in an amount not to exceed $55,000.00, is upon equivalent terms, conditions and specifications and at a lower price than through the State Purchasing Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase one (1) 2023 Ford Explorer Utility with fire equipment installed for the Division of Fire from Montrose Ford in an amount not to exceed $55,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for submission of the order as soon as possible due to supply chain issues and vehicle availability. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading__________________________

2nd Reading__________________________

3rd Reading__________________________

ADOPTED: __________________ AYES ___________ NAYS ___________

ATTEST: ________________________
Clerk of Council
Laura E. Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE: 12/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Brian Ohlin

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 116-2022 -** An emergency resolution authorizing the City Manager to purchase three (3) 2023 Ford Police Interceptor Utility police cruisers and one (1) 2023 Dodge Charger police cruiser with police equipment installed for the Division of Police from Montrose Ford in an amount not to exceed $222,000. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Brian Ohlin*)

BACKGROUND: The city belongs to the State of Ohio procurement program and Montrose Ford has agreed to sell us these vehicles at or below the state bid price.

PURPOSE AND EXPLANATION: These four (4) marked patrol cars are used for police patrols and response to calls for service. They are replacing a 2015, 2016, and two (2) 2017 model patrol vehicles.

IMPLEMENTATION SCHEDULE: Order as soon as possible.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The vehicles will be purchased with Division of Police capital funds that are available and budgeted for in the 2023 Police capital budget. Cost for purchase not to exceed $222,000 and would be charged to the Police Fund #114 capital account 961-0520-56252.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

We are requesting 3 readings with suspension of the rules in order to place the vehicle order as soon as practical due to supply chain issues and vehicle availability.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 116-2022

BY: Mr. Capretta, Mr. Lambert, Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE THREE (3) 2023 FORD POLICE INTERCEPTOR UTILITY CRUISERS AND ONE (1) 2023 DODGE CHARGER CRUISER WITH POLICE EQUIPMENT INSTALLED FOR THE DIVISION OF POLICE FROM MONTROSE FORD IN AN AMOUNT NOT TO EXCEED $222,000.00.

WHEREAS: The City of Brunswick belongs to the Ohio Cooperative Purchasing Program under the direction of the Ohio Department of Administrative Services; and

WHEREAS: Ohio Revised Code Section 125.04(C) permits the City to purchase supplies or services from another party without competitive bidding and outside the State Purchasing Program if such supplies or services can be purchased under equivalent terms, conditions and specifications, but at a lower price than through the State Procurement Program; and

WHEREAS: The proposed purchase of three (3) 2023 Ford Police Interceptor Utility Cruisers and one (1) 2023 Dodge Charger Cruiser with police equipment installed for the Division of Police from Montrose Ford in an amount not to exceed $222,000.00, is upon equivalent terms, conditions and specifications and at a lower price than through the State Purchasing Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase three (3) 2023 Ford Police Interceptor Utility Cruisers and one (1) 2023 Dodge Charger Cruiser with police equipment installed for the Division of Police from Montrose Ford in an amount not to exceed $222,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for submission of the order as soon as possible due to supply chain issues and vehicle availability. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading ______________

2nd Reading ______________

3rd Reading ______________

ADOPTED: ________________________ AYES _________ NAYS ___________

ATTEST: ________________________
Clerk of Council
Laura E. Timura

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE: 12/12/2022

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 117-2022** - An emergency resolution requesting an advance release of property tax revenue funds from the Medina County Treasurer collected for the benefit of the City of Brunswick. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: Each year the City of Brunswick requests an advance release of the maximum amount allowed by law of property taxes collected by the Treasurer. This request is for the 2023 collection year.

PURPOSE AND EXPLANATION: To allow the City to maximize the interest to be earned on available monies and improve the cash flows of the City. If the City did not execute this legislation then Medina County would be able to reap the interest and cash flow benefits from this otherwise "available" City money.

IMPLEMENTATION SCHEDULE: Consideration for passage as an emergency with the suspension of the rules on 1st reading - December 12, 2022.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is determined by a few variables that cannot be measured at this time. However, the impact of this legislation is positive for the City of Brunswick as it will allow for the City to obtain financial resources earlier than what it would be if it was not passed. This legislation merely changes the timing of when property tax money is received, thus allowing for better interest earning potential and improving cash flows. The actual amount of each advancement of property taxes received and the actual interest rates available when the advancements are received cannot be measured or determined at the time this legislation is presented.

RECOMMENDED

ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommendation for passage as an emergency with a suspension of the rules on December 12, 2022, to allow for the timely filing of paperwork with Medina County Auditor's Office. The emergency and suspension of the rules are deemed necessary in order for the City to be prepared and allow it to receive its property tax revenues in advance of the semi-annual settlement and maximize its interest revenue potential. The paperwork was distributed by the Medina County Auditor's Office on December 6, 2022 and must be filed no later than early January with this Resolution to receive the property taxes in advance of the normal settlement times defined by law.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO

RESOLUTION NUMBER 117-2022

By: Mr. Hanek, Mr. Abella, Mr. Delsanter

AN EMERGENCY RESOLUTION REQUESTING AN ADVANCED RELEASE OF PROPERTY TAX REVENUE FUNDS FROM THE MEDINA COUNTY TREASURER COLLECTED FOR THE BENEFIT OF THE CITY OF BRUNSWICK

WHEREAS: The City Council of the City of Brunswick wishes to receive advance release of property tax revenues collected by the Medina Country Treasurer for the benefit of the City of Brunswick.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City of Brunswick hereby requests advance release payment of the maximum amount allowed by law from the taxes collected for the benefit of said City credited to the General, Police Pension (Police Fund), and Road Levy Funds of said City, said release payment to be made from prior years, but not collected until 2023 on any and all levies pertaining to the City of Brunswick.

SECTION 2: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were conducted in an open meeting of the Council and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of the City, and for the further reason that it is necessary to provide for the City of Brunswick, the necessary funds for the operation of the City; wherefore, this Resolution shall be in full force and effect immediately after its passage by the required number of votes; otherwise, the earliest time permitted by law.

PASSED: 1st Reading ________________

Rules Suspended: AYES ______ NAYS _______

ADOPTED: ____________________________ AYES ______ NAYS _______

ATTEST: ____________________________

Clerk of Council
Laura E. Timura

Medina County Auditor

MIKE KOVACK

144 North Broadway St. • Medina, Ohio 44256

Date: December 6, 2022

To: Township Fiscal Officers
Village Clerks
City Finance Directors
Library Treasurers
School Treasurers

From: Kristen Johnson, Tax Settlements
Medina County Auditor's Office

Re: Tax Advances (1st half 2023 collection)
(2nd half 2023 collection)

<u>Schedule for Advances on the First Half Tax Collection:</u>

REQUEST SLIP DUE BY:	PAYMENT DATES:
FRIDAY: January 13, 2023	FRIDAY: January 20, 2023
	FRIDAY: February 3, 2023
	FRIDAY: February 17, 2023
	FRIDAY: March 3, 2023

<u>Schedule for Advances on the Second Half Tax Collection:</u>

PAYMENT DATES:

FRIDAY: June 30, 2023
FRIDAY: July 14, 2023
FRIDAY: July 28, 2023

There will be seven advances for the year, four of them payable during the first half and three of them payable during the second half. When passing your resolution or ordinance, please indicate that you are requesting all available advances for the year.

Please send in **one** request slip (see attached) and a **copy of your resolution or ordinance** stating that you want the advances for the year of 2023. Please have your President of the board sign the slip.

If you would like to request the advances but will not have your resolution or ordinance until after the first advance date, let me know.

If you have any special needs or questions, please call 330-725-9766.

REQUEST FOR ADVANCE OF TAXES COLLECTED
MUNICIPALITIES, SCHOOL DISTRICTS, TOWNSHIPS

Rev. Code Sec. 321.34

To the Auditor of Medina County, Ohio:

_________________________ , *Ohio,* ___________________________ , *20* ______ .

YOU ARE HEREBY REQUESTED to issue your warrant upon the County Treasurer of said County in favor of ____ *as* 1 _______________________________ *of* 2 ____ *in said County for* ____ *Dollars, of the current collection of taxes assessed and collected for and in behalf of said* 3 ______________________ *which shall be held and treated as an advance payment on the current collection of taxes due said* 3 _______________________ *at the ensuing settlemant, 20* ______ *, as provided by law.*

Pursuant to a Resolution adopted by the 4 ____ *,*

adopted ________________________________ *, 20* ______ *. Resolution No.* _______________________ *.*

____
(President of Board - City - Village Treasurer)

____
Fiscal Officer/Treasurer

1. Fiscal Officer or Treasurer
2. ____________________ School District. ________________________ Township. or the (City - Village) of ______________________________
3. District, Township or Municipality.
4. Board of Education of said School District. Board of Trustees of said Township. or Council of said Municipality.