

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda

JANUARY 23, 2023

6:40 PM

or Immediately Following
Planning & Zoning Committee

1. Discussion Items
2. Motion Items
 - (a) Advertise for bids for rental and maintenance of uniform, walk-offs mats and shop towels for a three (3) year term.
3. Review Legislation

RES. NO. 4-2023 - An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Kayla Pawlowski*)
4. General Discussion
5. Executive Session
 - (a) Motion to go into Executive Session to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee.
6. Adjournment

PROPOSED MOTION



DATE: 1/23/2023

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

MOTION: Advertise for bids for rental and maintenance of uniform, walk-offs mats and shop towels for a three (3) year term.

BACKGROUND: The current contract for rental and maintenance of uniforms, walk-off mats and shop towels expires on April 30, 2023. This contract is for walk-off mats in various City Buildings and uniforms for Streets, Parks and Building Departments.

PURPOSE AND EXPLANATION: The purpose of this Motion is to authorize the City Manager to solicit bids for rental uniforms for city employees and for rental of walk-off mats and shop towels.

IMPLEMENTATION SCHEDULE: To obtain bids in February, 2023 and award a new contract by April 30, 2023.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Three year contract. Annual expenditures for this contract are subject to sufficient Council adopted appropriations and approved/certified purchase orders pursuant to Ohio Revised Code Section 5705.41. Expenditures for this contract will vary based on the usage requested and the certified PO amounts for the various departments and associated account codes.

RECOMMENDED ACTION: Passage of a motion which authorizes the City Manager to advertise and obtain bids for rental and maintenance of uniforms, walk-off mats and shop towels for a three(3) year period.

ADDITIONAL INFORMATION:

PROPOSED LEGISLATION



DATE: 1/23/2023

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Kayla Pawlowski

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 4-2023** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Kayla Pawlowski*)

BACKGROUND: Our current insurance policy will expire on January 31,2023. We must enter into a new contract to insure equipment, property, buildings, etc. from February 1,2023 through January 31,2024

Love Insurance Agency obtained proposals for this coverage.

PURPOSE AND EXPLANATION: To provide insurance coverage for equipment, property, facilities, etc. effective February, 1,2023

IMPLEMENTATION SCHEDULE: As soon as allowed by law

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The liability insurance policy is from February 1, 2023 through January 31, 2024 at a total premium amount not to exceed \$311,631. The total premium amount includes 1) an annual premium of \$276,189 for various insurance coverages pertaining to property, employer, employee, vehicles, etc: 2) an annual premium of \$35,442 for crime and cyber coverage and 3) requested an additional premium amount not to exceed \$35,000 for prorated premium adjustments for City property removed from and/or added to coverage during this policy year which would result in additional premium amounts due from the City. In order to be pain, expenditures must be covered by sufficient Council appropriatons. Expenditures will be posted to the respective fund and department based on the items or persons being insured. The request is 3% more than that approved last

year via Resolution 6-2022. Total Costs of insurance +/- net additions/deletions = \$346,631.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 4-2023

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT FOR PROPERTY, AUTOMOBILE, INLAND MARINE, GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, POLICE LIABILITY, BOILER AND MACHINES, CRIME COVERAGE, CYBER COVERAGE, EMPLOYMENT PRACTICE AND UMBRELLA INSURANCE COVERAGE.

WHEREAS: The City utilized the professional services of Love Insurance Agency to obtain proposals for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage;

WHEREAS: The annual premium for the lowest and best policy is \$311,631.00 for the package, which amount includes crime and cyber coverage premiums in the amount of \$35,442.00; and

WHEREAS: An additional premium not to exceed \$35,000.00 is necessary to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into a one (1) year contract from February 1, 2023 through January 31, 2024 at an annual premium in an amount of \$311,631.00 for the package, which amount includes crime and cyber coverage premiums in the amount of \$35,442.00, effective February 1, 2023 for the following insurance: property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella coverage.

SECTION 2: An additional premium not to exceed \$35,000.00 is hereby authorized to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

SECTION 3: The Finance Director is authorized to issue a warrant for payment of the insurance coverages upon receipt of a proper invoice from the City Manager.

SECTION 4: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare, and for the additional reason that the previous policy and liability insurance coverage expires on January 31, 2023. Therefore, the same shall be in full force

and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura