

BRUNSWICK CITY FINANCE COMMITTEE

Agenda

FEBRUARY 13, 2023

6:30 PM

or Immediately Following
Parks, Recreation & Community Committee

1. Discussion Items

ORD. NO. 9-2023- An emergency ordinance amending ordinance #103-2022 to include amendments to the Appropriation Budget for the year ending December 31, 2023 as incorporated in Exhibit “A” attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 10-2023 - An emergency ordinance to transfer and advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

2. General Discussion

3. Adjournment

PROPOSED LEGISLATION



DATE: 2/13/2023

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 9-2023-** An emergency ordinance amending ordinance #103-2022 to include amendments to the Appropriation Budget for the year ending December 31, 2023 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from the Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See the fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the February 13, 2023, Finance Committee meeting and move to the February 13, 2023, Council agenda as an emergency with the suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net increase to the overall City appropriation budget by \$4,653,811.84. The largest components of the net increase, in no particular order, relate to:

1) \$1,457,509.45 pertains to the remaining unspent grant monies for the ongoing Pearl Road Improvement Project. During 2023, the construction will move south of Center Road to Pearl Road. Various grants were received from the Federal Highway Administration and the State of Ohio for this project. Exhibit B lists the remaining grant amounts by funding source for this project. As the construction work is completed and related invoices are submitted, Chagrin Valley Engineering is expected to continue to

identify and breakdown the appropriate and eligible expenditures by grant/funding source. The Finance Department will then record the expenditure activity accordingly. The City has recorded a gross-up receipt and expense for the first 8 pay estimates received. All pay estimates were approved by the State of Ohio and the City to date. More pay estimates are expected as we continue through 2023.

2) \$1,682,780 in advances out to and from various funds to temporarily fund and cover costs of 2 new grants until grant reimbursements are received. The advances to return the money are also included in this amendment.

3) \$618,875 in local cost share anticipated on the new \$1,500,000 EPA Grant Award. The local cost share anticipates a 20% construction cost share of \$375,000 + \$131,375 in estimated engineering costs + \$112,500 inspection costs not anticipated to be funded by the grant. The City has received a grant pre-award notice for \$1,500,000 from the U.S. Environmental Protection Agency. The City is working with the Chicago EPA Office to obtain official grant paperwork and fine tune the eligible grant projects. Once the City receives the official grant award and/or contract, a budget amendment will be required to account for the grant proceeds and expenditures.

4) \$301,051.15 American Rescue Plan federal funding remaining not previously spent in 2022. Funds will be spent in accordance with Council Resolution #94-2021 and must comply with Department of Treasury rules and regulations.

5) \$226,918.58 in proposed increases in appropriations for the Division of Fire Capital. \$221,084.18 of this amount is to appropriate the remaining Fire Station set aside monies not previously encumbered as of December 31, 2022 nor included in the 2023 Original budget presentation. The remaining \$5,834.40 increase relates to donations received from the Eagles earmarked for the Division of Fire.

6) Updated costs share amounts on the PlumCreek Trail Phases II & III projects to be in accordance with the latest Engineers estimate. Increase a total of \$123,808.50.

7) \$91,390 in new NOPEC grant award received.

8) Appropriate \$79,729.05 in leftover 2022 road levy monies not encumbered as of December 31, 2022.

All other items not specifically listed in this summary are detailed with a description and listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has a budgetary impact and actual expenditures are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, meet grant deadlines and keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 9-2023

By: Mr. Hanek, Mr. Abella, Mr. Delsanter

AN EMERGENCY ORDINANCE AMENDING ORDINANCE #103-2022 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2023 AS INCORPORATED IN EXHIBIT "A" ATTACHED HERETO.

WHEREAS: Ordinance #103-2022 adopted appropriations for 2023; and

WHEREAS: "Exhibit A" reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as "Exhibit B" for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinance #103-2022.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinance #103-2022 is hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit "A."

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES ____ NAYS ____

ADOPTED: _____ AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Laura E. Timura

EXHIBIT A

February 13, 2023

Fund Number		Fund Name / Department	Personal Service	Other	Total
General Fund					
001		General Fund			
		City Council	189,566.00	85,435.00	\$ 275,001.00
		Mayor	106,422.00	94,727.00	\$ 201,149.00
		City Manager	196,467.00	138,877.00	\$ 335,344.00
		Information Technologies	181,122.00	507,410.86	\$ 688,532.86
		Engineering	24,972.00	666,285.00	\$ 691,257.00
		Building Department	367,400.00	275,573.00	\$ 642,973.00
		Cemetery Maintenance	-	22,765.00	\$ 22,765.00
		Janitorial Contract	-	21,627.00	\$ 21,627.00
		City Hall Building & Grounds	5,673.00	64,649.00	\$ 70,322.00
		Administrative Services	93,566.00	59,366.69	\$ 152,932.69
		Economic Development	116,999.00	273,776.00	\$ 390,775.00
		Animal Control	78,667.00	71,440.00	\$ 150,107.00
		Law Department	196,271.00	275,392.00	\$ 471,663.00
		Finance Department	266,697.00	230,195.86	\$ 496,892.86
		Income Tax Department	209,648.00	258,327.00	\$ 467,975.00
		Parks & Recreation Director	78,925.00	63,674.00	\$ 142,599.00
		General Fund Administration	-	1,171,300.00	\$ 1,171,300.00
		Planning Division/Community Development	73,269.00	67,746.00	\$ 141,015.00
		Board of Building Appeals	501.00	1,220.00	\$ 1,721.00
		Board of Zoning Appeals	1,196.00	4,597.00	\$ 5,793.00
		Board of Civil Service	11,468.00	66,335.00	\$ 77,803.00
		Board of Ethics	5,600.00	4,645.00	\$ 10,245.00
		Board of Charter Review	-	-	\$ -
		Board of Commemorative Affairs	-	18,270.00	\$ 18,270.00
		General Fund Transfers / Advances	-	27,720,062.00	\$ 27,720,062.00
001		Total General Fund	\$ 2,204,429.00	\$ 32,163,695.41	\$ 34,368,124.41
Special Revenue Funds:					
110		Court Computerization Fund	5,539.00	16,170.00	\$ 21,709.00
111		FEMA Grant Fund	-	-	\$ -
114		Police Fund	4,705,758.00	4,878,024.85	\$ 9,583,782.85
115		Fire Fund	2,668,467.00	6,417,260.18	\$ 9,085,727.18
117		Street Repair & Maintenance Fund	1,310,904.00	2,734,416.41	\$ 4,045,320.41
118		State Highway Fund	-	131,000.00	\$ 131,000.00
119		Law Enforcement Fund	-	22,412.42	\$ 22,412.42
120		Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123		Brunswick Area Television (BAT) Fund	171,916.00	266,050.81	\$ 437,966.81
127		Parks Fund	206,930.00	428,666.00	\$ 635,596.00
129		Department of Justice Federal Grant Fund	-	213,040.25	\$ 213,040.25
130		DUI Enforcement & Education Fund	-	10,800.00	\$ 10,800.00
131		Recreation Center Fund	401,731.00	626,908.33	\$ 1,028,639.33
133		Home Improvement Grant Fund (CDBG)	-	43,131.46	\$ 43,131.46
140		Local Fiscal Recovery Fund	-	301,051.15	\$ 301,051.15
141		Opioid Settlement Fund	-	23,155.23	\$ 23,155.23
Enterprise Funds:					
223		Refuse Fund	73,185.00	2,995,329.00	\$ 3,068,514.00
224		Storm Water Management Fund	34,196.00	1,252,357.24	\$ 1,286,553.24
Capital Improvement Funds:					
300		General Permanent Improvement Fund	-	4,382,352.10	\$ 4,382,352.10
332		Road Levy Fund	-	2,671,609.05	\$ 2,671,609.05
333		Road Improvement Fund	-	4,029,248.51	\$ 4,029,248.51
334		Traffic Control Fund	-	-	\$ -

335	Public Square Fund	-	-	\$	-
336	City Building Improvement Fund	-	268,616.00	\$	268,616.00
337	EPA Grant Fund	-	1,500,000.00	\$	1,500,000.00
339	Fire Improvement Fund	-	-	\$	-
341	Park Improvement Fund	-	1,061,040.00	\$	1,061,040.00
347	North Carpenter Road Improvement Fund	-	1,877,351.06	\$	1,877,351.06
348	Boston Road Improvement Fund	-	93,519.24	\$	93,519.24
353	I-71 / Rt. 303 Enhancement Fund	-	-	\$	-
360	Brunswick Lake Improvement Fund	-	600,762.05	\$	600,762.05
371	OPWC Laurel Road Improvement Fund	-	-	\$	-
372	OPWC Old Eagle Drive Improvement Fund	-	508,785.17	\$	508,785.17
373	OPWC Skyview Drive Improvement Fund	-	904,396.98	\$	904,396.98
374	OPWC Magnolia Drive Improvement Fund	-	1,650,000.00	\$	1,650,000.00
Self Insurance Fund:					
600	Self Insurance Fund	-	3,618,628.00	\$	3,618,628.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
782	Special Assessment BRF: Laurel Road (2006)	-	37,037.50	\$	37,037.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.83	\$	18,948.83
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.19	\$	11,826.19
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	35,000.00	\$	35,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	88,540,644.42

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #1 - For informational purposes only
For the Budget Year Ending December 31, 2023

2/13/2023

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
COUNCIL MEMBERS	001-0100-51022	(1,316.00)	Amend original 2023 budget estimate to be in compliance with Ordinance #59-95 and related information. Original Budget slightly overestimated.
PERS	001-0100-52223	(184.00)	Amend original 2023 budget estimate to be in compliance with Ordinance #59-95 and related information. Original Budget slightly overestimated.
MEDITAX	001-0100-52226	(19.00)	Amend original 2023 budget estimate to be in compliance with Ordinance #59-95 and related information. Original Budget slightly overestimated.
WORKER'S COMP - COUNCIL	001-0100-52274	(39.00)	Amend original 2023 budget estimate to be in compliance with Ordinance #59-95 and related information. Original Budget slightly overestimated.
MAYOR	001-0200-51012	(221.00)	Amend original 2023 budget estimate to be in compliance with Ordinance #59-95 and related information. Original Budget slightly overestimated.
PERS	001-0200-52223	(30.00)	Amend original 2023 budget estimate to be in compliance with Ordinance #59-95 and related information. Original Budget slightly overestimated.
MEDITAX	001-0200-52226	(3.00)	Amend original 2023 budget estimate to be in compliance with Ordinance #59-95 and related information. Original Budget slightly overestimated.
WORKER'S COMP - MAYOR	001-0200-52274	(6.00)	Amend original 2023 budget estimate to be in compliance with Ordinance #59-95 and related information. Original Budget slightly overestimated.
PERS	001-0302-52223	175.00	Timing differences noted. A portion of 2022 wages in which pension was paid in January 2023 but not included in the 2023 original budget proposal.
HOSPITALIZATION	001-0302-52275	111.86	Estimated costs of medical insurance plan changes selected by employees from 2022 into 2023 after compilation of budget.
PERS	001-0410-52223	175.00	Timing differences noted. A portion of 2022 wages in which pension was paid in January 2023 but not included in the 2023 original budget proposal.
PERS	001-0430-52223	350.00	Timing differences noted. A portion of 2022 wages in which pension was paid in January 2023 but not included in the 2023 original budget proposal.
PERS	001-0461-52223	170.69	Timing differences noted. A portion of 2022 wages in which pension was paid in January 2023 but not included in the 2023 original budget proposal.
UNIFORM ALLOWANCE	001-0540-52224	1,150.00	Accidently omitted animal warden 2023 uniform allowance appropriation off original Jan 1, 2023 budget proposal to City Council. Request to add.
PERS	001-0600-52223	350.00	Timing differences noted. A portion of 2022 wages in which pension was paid in January 2023 but not included in the 2023 original budget proposal.
PROFESSIONAL SERVICES	001-0600-54233	11,250.00	Additional estimated professional service/legal costs for City representation on a zoning/constitutional right matter. Estimate from Ken Jan 26, 2023.
HOSPITALIZATION - FINANCE	001-0700-52275	111.86	Estimated costs of medical insurance plan changes selected by employees from 2022 into 2023 after compilation of budget.
PERS	001-0720-52223	175.00	Timing differences noted. A portion of 2022 wages in which pension was paid in January 2023 but not included in the 2023 original budget proposal.
PROFESSIONAL SERVICE CONTRACT	001-0880-54285	15,000.00	Increase 2023 appropriations allotment for professional service and communications contracts.
ADVANCE OUT TO FUND #336 (NOPEC GRANT)	001-0999-99899	91,390.00	Advance out to Fund #336 to temporarily cover the \$91,390 NOPEC grant expenditures until reimbursed. Advance will be returned after reimbursement.
General Fund Total		118,591.41	
Police Fund (#114)			
PERS	114-0520-52223	350.00	Timing differences noted. A portion of 2022 wages in which pension was paid in January 2023 but not included in the 2023 original budget proposal.
HOSPITALIZATION	114-0520-52275	16,339.19	Estimated costs of medical insurance plan changes selected by employees from 2022 into 2023 after compilation of budget.
POLICE CAPITAL	961-0520-56252	15,000.00	Police vehicle cost increase vs. original budget. Chief's request to use \$14,993 insurance proceeds received from vehicle in crash to make up difference.
POLICE CAPITAL	961-0520-56252	2,000.00	Replacement of light fixtures in the police garage (old bus garage). Chief's email 01/18/2023.
DONATIONS - POLICE CAPITAL	961-0520-56253	2,113.26	Appropriate Eagles donations received in 2021 not spent as of 01/01/2023 to partially fund software to enhance Police operations, communications, etc.
DONATIONS - POLICE CAPITAL	961-0520-56253	5,834.40	Appropriate Eagles donations received in Dec 2022 to partially fund software to enhance Police operations, communications, etc.
OHIO BWC BODY ARMOR GRANT	961-0520-56270	16,875.00	\$16,875-Ohio BWC Bullet Proof Vest 2023 Grant.
Police Fund Total		58,511.85	
Fire Fund (#115/952)			
FIRE PERS	115-0510-52223	175.00	Timing differences noted. A portion of 2022 wages in which pension was paid in January 2023 but not included in the 2023 original budget proposal.
HOSPITALIZATION	115-0510-52275	(1,459.10)	Estimated reduction of costs of medical insurance plan changes selected by employees from 2022 into 2023 after compilation of budget.
CAPITAL OUTLAY-DONATIONS EAGLES	952-0510-56253	5,834.40	Appropriate Eagles donations received in Dec 2022 to be used for capital purchases for the Division of Fire.
ARCHITECT FIRE STATION	964-0437-56883	221,084.18	Appropriate leftover set aside monies for Fire Station Improvements not encumbered as of 12/31/2022 nor included in the 2023 budget proposal.
Fire Fund Total		225,634.48	
Street R & M Fund (#117)			
STREET SUPERINTENDENT PS	117-0420-51081	(2,500.00)	Reduce and update appropriations to be in-line with Working Foreman new hire paperwork. Received after original budget was compiled.
OPERS	117-0420-52223	(600.00)	Reduce and update appropriations to be in-line with Working Foreman new hire paperwork. Received after original budget was compiled.
MEDITAX	117-0420-52226	(36.25)	Reduce and update appropriations to be in-line with Working Foreman new hire paperwork. Received after original budget was compiled.
NO MEDICAL COVERAGE	117-0420-52227	600.00	Employee selection of single in lieu of family medical coverage per CBA.
WORKER'S COMP	117-0420-52274	(75.00)	Reduce and update appropriations to be in-line with Working Foreman new hire paperwork. Received after original budget was compiled.
HOSPITALIZATION	117-0420-52275	111.86	Estimated costs of medical insurance plan changes selected by employees from 2022 into 2023 after compilation of budget.
Street R & M Fund Total		(2,499.39)	

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #1 - For informational purposes only

For the Budget Year Ending December 31, 2023

2/13/2023

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
Law Enforcement Trust Fund (#119)			
COMPLEX INVESTIGATIONS	119-0523-53230	2,397.42	Increase to partially fund software to enhance Police operations, communications, etc. Other funding sources include Eagles donations or CPT funds.
Total Law Enforcement Trust Fund (#119)		<u><u>2,397.42</u></u>	
Cable TV Fund (#123/#956)			
PERS	123-0460-52223	350.00	Timing differences noted. A portion of 2022 wages in which pension was paid in January 2023 but not included in the 2023 original budget proposal.
HOSPITALIZATION	123-0460-52275	(594.19)	Estimated reduction of costs of medical insurance plan changes selected by employees from 2022 into 2023 after compilation of budget.
Cable TV Fund Total		<u><u>(244.19)</u></u>	
Rec. Center Fund (#131)			
REC. PERS	131-0830-52223	525.00	Timing differences noted. A portion of 2022 wages in which pension was paid in January 2023 but not included in the 2023 original budget proposal.
HOSPITALIZATION	131-0830-52275	17,958.33	Estimated costs of medical insurance plan changes selected by employees from 2022 into 2023 after compilation of budget.
Rec. Center Total		<u><u>18,483.33</u></u>	
CHIP (HOME Funds) Fund (#133)			
CHIP LOCAL FUNDING ALLOCATION 2022 GRANT	133-2022-54100	43,131.46	Appropriate (CHIP Program Income) available cash balance for a possible local match to the joint CHIP grant application with the City of Medina.
CHIP (CDBG Funds) Fund Total		<u><u>\$ 43,131.46</u></u>	
Local Fiscal Recovery Fund (#140)			
WAGES - SAFETY/PUBLIC HEALTH (2nd Tranche)	140-2022-51000	186,625.00	Appropriate remaining ARPA cash balance on hand (leftover from 2022) to be expended in accordance with City Council Resolution #94-2021.
FRINGE BENEFITS (2nd Tranche) - SAFETY/PUBLIC	140-2022-52000	114,426.15	Appropriate remaining ARPA cash balance on hand (leftover from 2022) to be expended in accordance with City Council Resolution #94-2021.
Total Local Fiscal Recovery Fund		<u><u>301,051.15</u></u>	
Opioid Settlement Fund (#141)			
ONEOHIO OPIOID SETTLEMENT PURCH SERV	141-0439-54253	10,875.85	Opioid settlement dollars to be used for prevention, treatment and support recovery services, etc. in accordance with One Ohio Agreement.
JANSEN OPIOID SETTLEMENT PURCH SERVICES	141-0439-54254	12,279.38	Opioid settlement dollars to be used for prevention, treatment and support recovery services, etc.
Total Opioid Settlement Fund		<u><u>23,155.23</u></u>	
Stormwater Management Fund (#224)			
OPERS	224-0420-52223	175.00	Timing differences noted. A portion of 2022 wages in which pension was paid in January 2023 but not included in the 2023 original budget proposal.
Stormwater Management Enterprise Fund Total		<u><u>175.00</u></u>	
Capital Projects Improvement Fund (#300)			
LOCAL COST SHARE - EPA GRANT	300-0564-56750	618,875.00	City received pre-award notification of a \$1.5 million EPA grant. Local costs estimated to = \$618,875 (\$375K match, 131,375 Eng + \$112,500 Inspection).
LOCAL COST SHARE -TRAIL PH 2	300-0812-56700	122,458.50	Additional local estimated cost increases based on revised Engineer estimate dated Dec 20, 2022. City awarded \$500,000 ODNR Grant for this project.
ADDITIONAL LOCAL COST SHARE -TRAIL PH 3	300-0812-56800	1,350.00	Additional local estimated cost increases based on revised Engineer estimate for Trail Phase III project dated August 22, 2022. Due to closed PO in 2022.
Capital Projects Improvement Fund Total		<u><u>742,683.50</u></u>	
Road Levy Improvement Fund #332			
CONSTRUCTION	332-0473-56881	64,165.00	Appropriate leftover 2022 unencumbered road levy monies from the closure of prior year project pos.
ENGINEERING/INSPECTION	332-0473-56883	15,564.05	Appropriate leftover 2022 unencumbered road levy monies from the closure of prior year project pos.
Road Levy Improvement Fund Total		<u><u>79,729.05</u></u>	
Road Capital Projects Fund (#333)			
FHWA 4TA7 CONSTRUCTION-PEARL RD	333-0464-56251	628,825.29	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
FHWA 4PF7(U) CONSTRUCTION URBAN-PEARL RD	333-0464-56261	529,583.15	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
FHWA LABR(U) INSPECTION URBAN-PEARL RD	333-0464-56263	106,604.10	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
FHWA 4PF7(R) CONSTRUCTION RURAL-PEARL RD	333-0464-56271	125,177.22	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
FHWA LABR(R) INSPECTION RURAL-PEARL RD	333-0464-56273	28,820.31	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
STATE 4PS7(R) CONSTR RURAL - PERAL ROAD	333-0464-56281	31,294.30	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
STATE LABR(R) INSPECTION RURAL-PEARL RD	333-0464-56283	7,205.08	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
CONSTRUCTION - LAUREL ROAD PH 3	333-0555-56881	(4.71)	Reduce remaining appropriations as no longer needed. Engineer officially closed project on Nov 22, 2022 (after original 2023 budget was compiled).

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #1 - For informational purposes only

For the Budget Year Ending December 31, 2023

2/13/2023

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
ENGINEERING -LAUREL ROAD PH 3	333-0555-56883	(7,938.33)	Reduce remaining appropriations as no longer needed. Engineer officially closed project on Nov 22, 2022 (after original 2023 budget was compiled).
CONTINGENCY - LAUREL ROAD PH 3	333-0555-56884	(29,040.73)	Reduce remaining appropriations as no longer needed. Engineer officially closed project on Nov 22, 2022 (after original 2023 budget was compiled).
Road Capital Projects Fund Total		<u>1,420,525.68</u>	
City Hall Expansion Fund (#336)			
NOPEC GRANT 2023	336-2023-56800	91,390.00	Increase appropriations for 2023 NOPEC Energized Community Grant Award (grant award is in 3 parts per award letter).
ADVANCE OUT	336-0999-99900	91,390.00	Advance to be returned to the General Fund once expenses are reimbursed through the NOPEC Grant (\$91,390 Grant).
City Hall Expansion Fund Total		<u>182,780.00</u>	
EPA Grant Fund (#337)			
ADVANCE OUT TO GF	337-9999-80185	1,500,000.00	Advance to be returned to the General Fund once expenses are reimbursed through the EPA Grant (\$1.5 million Grant).
Total EPA Grant Fund		<u>1,500,000.00</u>	
N. Carpenter Paving Fund (#347)			
EST STATE OF OHIO CONSTRUCTION CONTRIB	347-0424-56879	(60,294.14)	Reduce appropriations by December 2022 grant gross-up expenditures for State let North Carpenter Improvement Project.
N. Carpenter Paving Fund Total		<u>(60,294.14)</u>	

PROPOSED LEGISLATION



DATE: 2/13/2023

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 10-2023** - An emergency ordinance to transfer and advance funds. - **1st Reading**
(To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705 transfers and advances may become necessary as certain financial situations arise. Transfers and Advances may also occur as a result of the City's Fund Balance Reserve Policy passed and last amended by City Council via Ordinance #106-2022. A transfer is the permanent movement of money from one fund to another. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of transferring and advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Transfers and Advance legislation is generally presented two to three times a year or more, if deemed necessary.

PURPOSE AND EXPLANATION: Refer to background section.

IMPLEMENTATION SCHEDULE: Discuss at the February 13, 2023 Finance Committee meeting and move to the February 13, 2023 Council agenda as an emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Transfers and advances do not have a financial impact on the City funds as a collective whole. Transfers and advances are merely the movement of money from one fund to another and are defined in the Ohio Revised Code Section 5705 and in the Auditor of State Compliance Supplement. Transfers and advances are required to be included in the City's adopted budget and are also required to be approved by City Council.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. Emergency clause necessary to allow funding to be in place to administer plans and/or purchase orders for various projects, grants, etc.

**ADDITIONAL
INFORMATION:**

None.



CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 10-2023

By: Mr. Hanek, Mr. Abella, Mr. Delsanter

AN EMERGENCY ORDINANCE TO TRANSFER AND ADVANCE FUNDS

- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Road Capital Projects Fund #333 to set aside funds for current and future road improvement projects, and;
- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Capital Projects Improvement Fund #300 for various capital improvements or may be authorized by Council, and;
- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Recreation Center Fund #131 to help subsidize operational, contractual and capital expenses as a result of the health pandemic and aging building, and;
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Road Levy Improvement Fund (#332) to the General Fund #001 since the 2022 road levy projects are near completion, and;
- WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Road Levy Improvement Fund #332 to allow for the 2023 neighborhood road improvement program to occur during the upcoming construction season versus otherwise waiting for all levy proceeds to be received, and;
- WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the EPA Grant Fund #337 to temporarily fund the anticipated Environmental Protection Agency grant award for the Healey Creek Storm Water Management Project until grant reimbursements are received, and;
- WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the OPWC Magnolia Drive Improvement Fund #374 to temporarily fund the anticipated Magnolia Drive Phase II OPWC improvement project until OPWC grant and loan reimbursements are received, and;
- WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to City Hall Expansion Fund #336 to temporarily fund the 2023 NOPEC grant expenses until the 2023 NOPEC grant reimbursements are received, and;
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Parks City-Wide Capital Improvement Fund #341 to the General Fund #001 since the Neura Park Playground



CITY OF BRUNSWICK, OHIO ORDINANCE NO. 10-2023

Project has been completed and all ODNR NatureWorks grant reimbursements have been received.

WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Capital Improvement Fund #300 to the General Fund #001 since the Magnolia Storm-Water Bypass Project has been completed and the ODNR Senate Bill 310 Healey Creek Flood Mitigation (REALM) grant reimbursements has been received.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the following funds are hereby transferred:

FROM:	General Fund (#001)
TO:	Road Capital Projects Fund (#333)
AMOUNT:	\$2,195,660.73
FROM:	General Fund (#001)
TO:	Capital Projects Improvement Fund (#300)
AMOUNT:	\$2,500,000.00
FROM:	General Fund (#001)
TO:	Recreation Center Fund (#131)
AMOUNT:	\$425,000.00

SECTION 2: That the following funds are hereby advanced:

FROM:	Road Levy Improvement Fund (#332)
TO:	General Fund (#001)
AMOUNT:	\$861,000.00
FROM:	General Fund (#001)
TO:	Road Levy Improvement Fund (#332)
AMOUNT:	\$861,000.00
FROM:	General Fund (#001)
TO:	EPA Grant Fund (#337)
AMOUNT:	\$1,500,000.00
FROM:	General Fund (#001)
TO:	OPWC Magnolia Drive Improvement Fund (#374)
AMOUNT:	\$825,000.00
FROM:	General Fund (#001)
TO:	City Hall Expansion Fund (#336)
AMOUNT:	\$91,390.00



CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 10-2023

FROM: Parks City-Wide Capital Improvement Fund (#341)
TO: General Fund (#001)
AMOUNT: \$61,040.00

FROM: Capital Projects Improvement Fund (#300)
TO: General Fund (#001)
AMOUNT: \$500,000.00

SECTION 3: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper funding sources be transferred and advanced. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura