

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda

MAY 8, 2023

6:30 PM

or Immediately Following
Finance Committee

REVISED

1. Discussion Items
2. Motion Items
 - (a) Motion authorizing the City Manager to enter into a contract, subject to Law Department approval, with MAD Global Strategy Group, LLC for professional services involving state law amendments
 - (b) Motion to reject all bids received on April 26, 2023 for the 2023 Concrete Repair Program, and to authorize the City Manager to advertise the project for a public rebid.
 - (c) Motion authorizing the City Manager to obtain "requests for proposals" for municipal underwriting services.
 - (d) Motion authorizing the City Manager to enter into a contract with Firelands Fresh Air Service in an amount not to exceed \$11,618.88 to remediate the emergency HVAC ductwork issue.
3. Review Legislation

RES. NO. 33-2023 - An emergency resolution accepting the petition for annexation of a 1.5 acre of land (PPN 001-02D-08-009) known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

RES. NO. 35-2023 - An emergency resolution commending Cliff Calaway for his years of service to the City of Brunswick. - **1st Reading** (To be brought from Committee-of-the-Whole, *Council/Nicholas Hanek*)
4. General Discussion
5. Executive Session
 - (a) Motion to go into Executive Session to discuss the subject of pending or imminent court action

6. Adjournment

PROPOSED MOTION



DATE: 5/8/2023

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Nicholas Hanek

COPY: Mayor Ron Falconi

MOTION: Motion authorizing the City Manager to enter into a contract, subject to Law Department approval, with MAD Global Strategy Group, LLC for professional services involving state law amendments

BACKGROUND:

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:** Applicable contract costs will be limited to sufficient Council appropriations and a certified purchase order pursuant to ORC Section 5705.41D. Costs are expected to be charged to the professional services contract line #001-0880-54285.

**RECOMMENDED
ACTION:**

**ADDITIONAL
INFORMATION:**

PROPOSED MOTION



DATE: 5/8/2023

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Matt Jones

COPY: Mayor Ron Falconi

MOTION: Motion to reject all bids received on April 26, 2023 for the 2023 Concrete Repair Program, and to authorize the City Manager to advertise the project for a public rebid.

BACKGROUND: Authorization for public bid was granted by City Council motion on March 13, 2023. Bids were opened on April 26, 2023. Three bids were received. The lowest bid exceeded the engineer's estimate by 22.7 percent, necessitating the rejection of all bids. See purpose and explanation for more details.

PURPOSE AND EXPLANATION: The engineer's estimate for the 2023 Concrete Repair Program was announced at \$280,000.00. Three bids were received, and the lowest bidder was Konstruktion King, Inc. at \$343,600.00. Since the lowest bid was more than 10% above the engineer's estimate, it is recommended that City Council reject all bids and that the project be rebid with reduced quantities to stay within the current budget. The proposed project will remove and replace deteriorated concrete pavement joints/slabs/curbs in Wards 3 and 4 (residential streets) and in the North Industrial Park. Residential street repairs in Wards 1 and 2 are being addressed in a separate concurrent project.

IMPLEMENTATION SCHEDULE: The City Engineer intends to rebid the project later this month. Construction is anticipated to begin in July pending a successful rebid.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION: Passage of a motion which authorizes the City Manager to advertise for and seek public bids for the 2023 Concrete Repair Program.

ADDITIONAL INFORMATION:

BID TABULATION**2023 CONCRETE PROGRAM**

City Of Brunswick

DATE: April 26, 2023

CVE JOB NO. 23099 Engineer's Estimate: \$280,000.00

DATE: April 26, 2023 CVE JOB NO. 23099 Engineer's Estimate: \$280,000.00				KONSTRUCTION KING, INC.		SET IN STONE CONTRACTING, LLC.	
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	7" CONCRETE SLAB REPAIR	SY	1,500	\$134.00	\$201,000.00	\$134.00	\$201,000.00
2	7" CONCRETE JOINT REPAIR	SY	150	\$145.00	\$21,750.00	\$143.00	\$21,450.00
3	9" CONCRETE SLAB REPAIR	SY	240	\$140.00	\$33,600.00	\$144.00	\$34,560.00
4	9" CONCRETE JOINT REPAIR	SY	300	\$150.00	\$45,000.00	\$160.00	\$48,000.00
5	ODOT 304 AGGREGATE BASE	CY	150	\$10.00	\$1,500.00	\$10.00	\$1,500.00
6	SUBGRADE REMOVAL AND REPLACEMENT	CY	300	\$10.00	\$3,000.00	\$20.00	\$6,000.00
7	CONCRETE WALK	SF	400	\$10.00	\$4,000.00	\$10.00	\$4,000.00
8	CURB RAMP	SF	600	\$15.00	\$9,000.00	\$22.00	\$13,200.00
9	CONCRETE DRIVE APRON	SF	500	\$10.00	\$5,000.00	\$12.00	\$6,000.00
10	MANHOLE OR CATCH BASIN CASTING ADJUSTED TO GRADE	EACH	8	\$1,000.00	\$8,000.00	\$900.00	\$7,200.00
11	CASTING ADJUSTED TO GRADE	EACH	4	\$500.00	\$2,000.00	\$350.00	\$1,400.00
12	CATCH BASIN OR MANHOLE RECONSTRUCTED	EACH	3	\$1,500.00	\$4,500.00	\$1,500.00	\$4,500.00
13	4" UNDERDRAIN	LF	300	\$5.00	\$1,500.00	\$1.00	\$300.00
14	MISCELLANEOUS METAL	LBS	2,500	\$1.50	\$3,750.00	\$1.50	\$3,750.00
TOTAL PROJECT COST				TOTAL		\$343,600.00	
				DAYS TO COMPLETE: 60 DAYS		DAYS TO COMPLETE: 60	
				EARLIEST START DATE: 8/7/23		EARLIEST START DATE: 8/7/2023	
				TOTAL		\$352,860.00	

				TRI MOR CORPORATION	
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	7" CONCRETE SLAB REPAIR	SY	1,500	\$135.00	\$202,500.00
2	7" CONCRETE JOINT REPAIR	SY	150	\$200.00	\$30,000.00
3	9" CONCRETE SLAB REPAIR	SY	240	\$155.00	\$37,200.00
4	9" CONCRETE JOINT REPAIR	SY	300	\$225.00	\$67,500.00
5	ODOT 304 AGGREGATE BASE	CY	150	\$90.00	\$13,500.00
6	SUBGRADE REMOVAL AND REPLACEMENT	CY	300	\$125.00	\$37,500.00
7	CONCRETE WALK	SF	400	\$25.00	\$10,000.00
8	CURB RAMP	SF	600	\$25.00	\$15,000.00
9	CONCRETE DRIVE APRON	SF	500	\$17.00	\$8,500.00
10	MANHOLE OR CATCH BASIN CASTING ADJUSTED TO GRADE	EACH	8	\$1,200.00	\$9,600.00
11	CASTING ADJUSTED TO GRADE	EACH	4	\$650.00	\$2,600.00
12	CATCH BASIN OR MANHOLE RECONSTRUCTED	EACH	3	\$1,200.00	\$3,600.00
13	4" UNDERDRAIN	LF	300	\$25.00	\$7,500.00
14	MISCELLANEOUS METAL	LBS	2,500	\$5.00	\$12,500.00
TOTAL PROJECT COST				TOTAL	\$457,500.00
				DAYS TO COMPLETE: 75 days	
				EARLIEST START DATE: July 15th, 2023	

PROPOSED MOTION



DATE: 5/8/2023

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Carl DeForest

COPY: Mayor Ron Falconi

MOTION: Motion authorizing the City Manager to obtain "requests for proposals" for municipal underwriting services.

BACKGROUND: The Government Finance Officers Association recommends best practices to request proposals for municipal underwriting services.

PURPOSE AND EXPLANATION:

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

ADDITIONAL INFORMATION:

PROPOSED LEGISLATION



DATE: 5/8/2023

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Nicholas Hanek

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 33-2023** - An emergency resolution accepting the petition for annexation of a 1.5 acre of land (PPN 001-02D-08-009) known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND: On January 31, 2023, the Medina County Commissioners adopted Resolution No. 23-0100 approving the Petition for Regular Annexation on Application of Owner of 1.5 acres of land known as being part of Brunswick Hills Township to the City of Brunswick. The City of Brunswick must accept or reject the petition for annexation at the next regular session after the expiration of sixty (60) days of the date of filing the certified transcript of all orders of the Board of County Commissioners.

PURPOSE AND EXPLANATION: This legislation is to accept 1.5 acres of land from Brunswick Hills Township into the City of Brunswick. Resolution 110-2022 was adopted on December 12, 2022, declaring the City's intention to provide municipal services.

IMPLEMENTATION SCHEDULE: One reading , emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommendation to adopt as an emergency with suspension of the rules so that it will be effective immediately.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 33-2023

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION OF A 1.5 ACRE PARCEL OF LAND (PPN 001-02D-08-009) KNOWN AS BEING PART OF BRUNSWICK HILLS TOWNSHIP TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO.

WHEREAS: On January 31, 2023, the Medina County Commissioners adopted Resolution No. 23-0100, as attached hereto as Exhibit “A”, approving the Petition for Regular Annexation on Application of Owner of 1.5 acres of land (PPN 001-02D-08-009 known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio;

WHEREAS: Pursuant to Ohio Revised Code Section 709.04, the legislative authority of the City of Brunswick must accept or reject the petition for annexation at the next regular session after the expiration of sixty (60) days of the date of filing the certified transcript of all orders of the board of county commissioners, the petition, map and all other papers on file relating to the annexation proceedings with the clerk of the municipal corporation, which occurred on March 3, 2023; and

WHEREAS: The Clerk of the municipal corporation is required to lay the transcript and the accompanying map or plat and petition before the legislative authority.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the Petition for Regular Annexation on Application of Owner of 1.5 acres of land (PPN 001-02D-08-009) known as being part of Brunswick Hills Township is hereby accepted.

SECTION 2: That the Clerk is hereby authorized and ordered to make three (3) copies containing the petition, the map or plat accompanying the petition, a transcript of the proceedings of the board of county commissioners, and all resolutions and ordinances in relation to the annexation, with a certificate to each copy that it is correct. Each certificate shall be signed by the Clerk in her official capacity and shall be authenticated by the seal of the municipal corporation, if applicable.

SECTION 3: That the Clerk is hereby authorized and ordered to forthwith deliver one such copy of this Resolution to the Medina County Auditor, one such copy to the Medina County Recorder, and one such copy to the Ohio Secretary of State.

SECTION 4: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason to comply with the time requirements of Ohio Revised Code Section 709.04. Therefore, the same shall be in full force and effect from

