

BRUNSWICK CITY PARKS, RECREATION & COMMUNITY COMMITTEE

Agenda

JUNE 26, 2023

6:20 PM

**or Immediately Following
Planning & Zoning Committee**

1. Discussion Items

RES. NO. 47-2023 - An emergency resolution authorizing the City Manager to enter into an agreement with HDI-Enterprises to refinish the gymnasium floor at the Brunswick Community Recreation and Fitness Center in an amount not to exceed \$43,000.00. - **1st Reading** (To be brought from Parks, Recreation & Community Committee, *Administration/Taylor Petkovsek*)

2. General Discussion

3. Adjournment

PROPOSED LEGISLATION



DATE: 6/26/2023

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Taylor Petkovsek

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 47-2023** - An emergency resolution authorizing the City Manager to enter into an agreement with HDI-Enterprises to refinish the gymnasium floor at the Brunswick Community Recreation and Fitness Center in an amount not to exceed \$43,000.00. - **1st Reading** (To be brought from Parks, Recreation & Community Committee, *Administration/Taylor Petkovsek*)

BACKGROUND: On March 27, 2023, City Council approved a motion for the Brunswick Community Recreation & Fitness Center to request proposals for gymnasium floor refinishing. Motion was approved 7-0. Request for proposals were advertised on 4/11 and 4/18 with a closing date of 5/8. Two proposals were received.
Review committee score sheets included. Awarded to HDI-Enterprises.

The BCRFC basketball gymnasium floor is original to the facility opening in 1991. Annually, for the last decade at a minimum, we have been performing annual maintenance on the floor. The annual maintenance is a light scrub, and applying two coats of water-based urethane. Based on the age of the original wood floor, we must invest in a full gym floor sanding, painting and finishing. This work is the next best option below a new basketball gymnasium floor. The work that would be completed is; sand the gym floor with coarse, medium fine and extra fine grades of sandpaper, boards that are warped or damaged will be replaced, apply oil base gym floor sealer, paint basketball, pickleball and a new logo, install new baseboards. This would extend the life of our gymnasium floor for potentially another 30 years.

**PURPOSE AND
EXPLANATION:**

IMPLEMENTATION

SCHEDULE: 1st reading: 6/26
2nd reading: 7/10
3rd reading: 7/24
Would plan for work in August

FINANCIAL

INFORMATION:

FINANCIAL

SUMMARY:

Gymnasium floor refinishing has been budgeted in the Capital Improvement Fund - Account #300-0522-56250. In an amount not to exceed \$43,000.00.

The original budget included \$40,000 for this project plus an additional \$3,000 in unused appropriations related to the playground improvement project.

RECOMMENDED

ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommending 3 readings with emergency. Due to the gymnasium schedule (youth fall basketball league and men's league) we are requesting 3 readings with emergency so that the work could be completed in August 2023 and be ready for youth/adult programming in the Fall.

**ADDITIONAL
INFORMATION:**



HDI Enterprises LLC
10133 US 641 N.
Puryear, TN 38251
O: 731-247-5552
F: 731-247-5554
C: 731-363-5142
HDI-Enterprises.com
Thomas@hid-enterprises.com

Proposal

PROJECT: Brunswick Community Recreation and Fitness Center RFP#2023-001 Gymnasium Refinishing
3637 Center Rd.
Brunswick, Oh 44212

TO: City of Brunswick Director of Parks and Recreation
4095 Center Rd.
Brunswick, Oh 44212

FROM: HDI Enterprises LLC - Thomas Kopriva (Operations Manager)
10133 Hwy 641 N
Puryear, Tn 38251

SCOPE: Refinish and Repair Gymnasium Floor Approx. 8910 sq.ft.

TO BE COMPLETED FOR THE TOTAL SUM OF:

Forty three thousand dollars and zero cents \$43,000.00

Please acknowledge this document to act as and be considered now and from now henceforth a/the Proposal From HDI Enterprises LLC to provide the following to: City of Brunswick :

Sand Gym floor down to bare wood per MFMA guidelines, repair up to one thousand sq.ft. Of damaged wood, seal with 2 coats of oil based sealer, paint games lines (1) one main basketball court, (2) two crossing side basketball courts, (2) two volleyball courts and (3) three pickleball courts and 2 color center court logo, contained within center court, as designed by owner after award. If more than 2 colors are desired please add an additional \$1500.00 per color. Apply 2 coats of oil based finish. Furnish and install 4" black bases around perimeter of floor and furnish and install 6" metal thresholds.

Terms: To be paid per bid docs.

Only such work as described above or attached hereto or sent separately such as specs, installation instructions, drawings, renderings and or plans that are made note of or mentioned above will be provided. Which supersedes all previous if any proposals or agreements verbal or written. Unless otherwise agreed upon in writing the all scopes will be performed with strict accordance to attached Specs and installation instructions which will at all times be approved and or recommended by manufacturer and will be in accordance with all MFMA standards. HDI Enterprises LLC is an Approved Licensed MFMA Sports Flooring Contractor which can be easily confirmed by visiting www.MFMA.org.

SUBMITTED BY: Thomas Kopriva Jr. **DATE:** 5-4-2023

PRINT: Thomas Kopriva Jr. HDI Enterprises LLC

APPROVED: _____

PRINT: _____

PROPOSAL SIGNATURE FORM

This page, signed by an officer of the offering company or a designated agent empowered to bind that entity in a contract with the City of Brunswick, is required to accompany the proposal submitted for consideration. If signed by someone other than an officer, complete and submit the Proposal Signature Affidavit along with this form.

I, the undersigned, having carefully examined the Request for Proposals (RFP), propose to furnish services in accordance therewith as set forth in the attached proposal.

I hereby certify that, to the best of my knowledge, this submission is complete and all statements made therein are true and accurate.

I also affirm I am duly authorized to sign and submit this response on behalf of the Company named below.

By my signature below, I attest that I have read, understand, and agree to the terms, conditions, and requirements set forth in the RFP, including any special terms and conditions incorporated in the solicitation documents.

Failure to sign and return this form shall result in the rejection of the accompanying proposal.

OFFEROR INFORMATION:

COMPANY NAME:

HDI Enterprises LLC

ADDRESS:

10133 Hwy 641 N

CITY, STATE, ZIP:

Puryear, Tn 38251

PHONE: 731-247-5552

EMAIL: Thomas@hdi-enterprises.com

AUTHORIZATION TO PROPOSE:


Signature (Manually signed in ink)

Thomas Kopriva Jr.
Name (print)

5-4-2023
Date

Operations Manager
Title

PROPOSAL SIGNATURE AFFIDAVIT

COUNTY OF: HENRY

STATE OF: TENNESSEE

Kimberly Rogers, being duly sworn deposes and says that he/she is
(NAME OF AFFIANT)*

Contract Admin of HDI ENTERPRISES LLC
(TITLE) (COMPANY)

a corporation organized and existing under and by virtue of the laws of the State of
TENNESSEE and having its principle office at

10133 Hwy 641 N Puryear, TN 38251
(NUMBER AND STREET) (CITY/STATE) (ZIP CODE)

Affiant further says that he/she is familiar with the records, minute books and by-laws of
HDI Enterprises LLC; Affiant further says that
(NAME OF COMPANY)

THOMAS KOPRIVA JR is OPERATIONS MANAGER
(NAME OF PERSON SIGNING PROPOSAL/CONTRACT) (TITLE)

of the corporation, is duly authorized to submit a proposal for BRUNSWICK Community Recreation & Fitness Center Gym Floor Refinishing
(CONTRACT OR PROJECT NAME)

for said corporation by virtue of

By laws
(STATE WHETHER A PROVISION OF BY-LAWS OR A RESOLUTION OF THE BOARD OF DIRECTORS. IF BY RESOLUTION, GIVE DATE OF ADOPTION.)

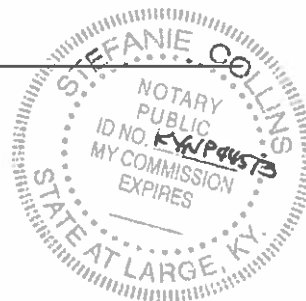
[Signature]
(SIGNATURE OF AFFIANT)*

AFFIANT MUST BE SOMEONE OTHER THAN THE INDIVIDUAL SIGNING THE PROPOSAL/CONTRACT.

Sworn to before me and subscribed in my presences this 4 day of May, 2023.

Stefanie Collins
(NOTARY PUBLIC)

My Commission Expires: 03/05/26



Jamee S. Gerrick

From: Thomas Kopriva <thomas@hdi-enterprises.com>
Sent: Monday, May 22, 2023 10:03 AM
To: Jamee S. Gerrick; Kim Rogers
Subject: Re: Gymnasium Floor Refinishing Project

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Morning. I hope all is well!.. Just getting close to d day with our baby boy coming soon. Im pretty sure he will be coming early. I have a few site visits I need to make over the next couple days but want to make sure I get these answered before leaving.

Thank you for your submitted proposal for our Gymnasium Floor Refinishing Project. Our RFP Selection Committee is requesting the following information:

1. Photographic materials displaying previous experience completing similar jobs. pics in the following email
2. Detailed information displaying the price structure and how the financial figures within your proposal were built. We resand alot of floors on a annual basis. We have a average amount of time that it takes us to complete these by square foot so essentially applied that figure to the square footage of this project and come up with our contract price. One of our Forman's lives about a hour away from this facility and is anxious to be apart of this project so we bid a little lower than normal and threw in the center court logo as a cherry on the cake to make it easier for you to select us. The last time we were out there we noticed there was a area under the basketball goals that was a little soft and may be in need of replacing so we included a allowance up to 1k sq feet to cover this repair and any others that we may find . We have alot of this wood in stock and repairing those areas are rather simple for us so we didnt attach any extra dollars to that. *Worst part of court*
3. An anticipated timeline for when the project can begin on your company's schedule as well as a projection for the length or time the job would take to be completed. We have openings in June as early as the first week at this point. The job duration would be 2 weeks or less

Much better than 6-7 weeks...

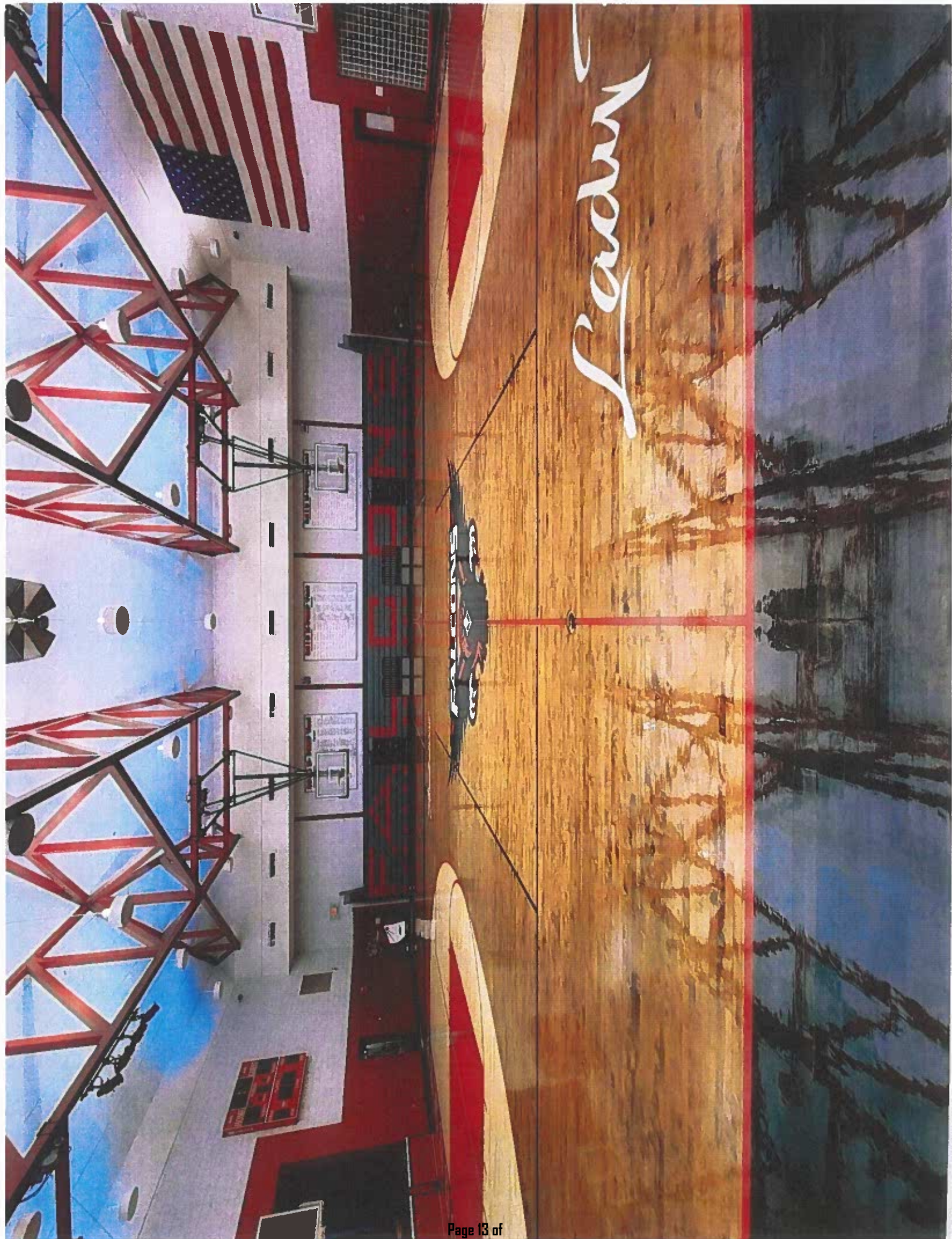
Thomas F. Kopriva Jr.











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HOME OF THE LADY FALCONS & FALCONS



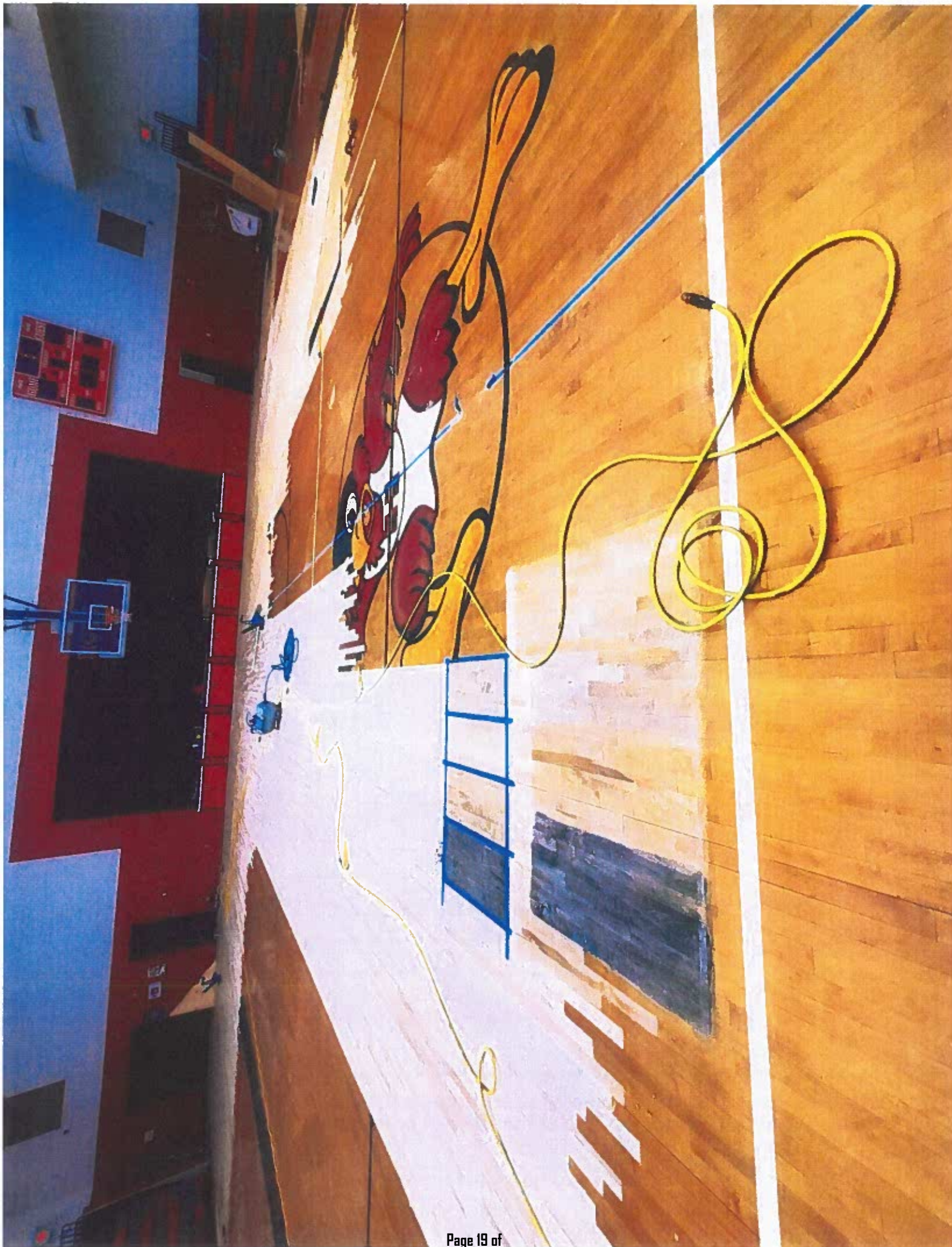
Go Big
RED



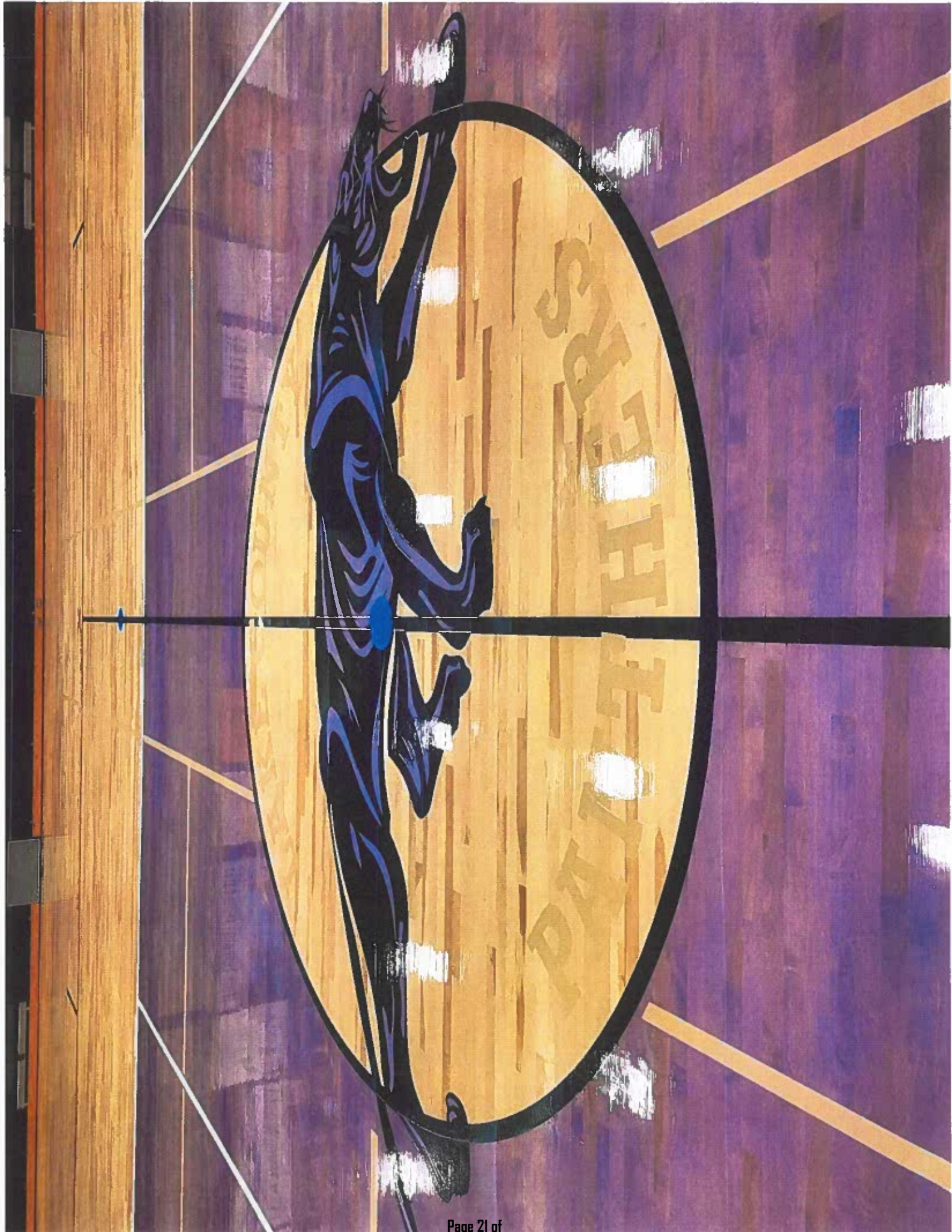












2023 Gymnasium Floor Refinishing Project
RFP 2023-001

Submitted By: HDI - Enterprises LLC
Scored By: Jared Dingess
Date Scored: 5-26-2023

	SCORING		
	NO (0 pts)	MEETS (3 pts)	EXCEEDS (5 pts)
Proposer submitted the designated written information to the City		X	
Prior experience of the Proposer in completing similar gymnasium floor resurfacing projects			X
Proposer's pricing structure		X	
Proposer's ability to meet anticipated completion date			X

Additional Comments:

- Availability and job duration are both fantastic. A couple weeks of down time in the middle of summer when the rec center generally has lower population.
- Previous job photographs look much more on par with the job we are proposing.
- Language of Thomas Kopriva (operations manager) sounded a lot more positive and enthusiastic to take on the job.

**2023 Gymnasium Floor Refinishing Project
RFP 2023-001**

Submitted By: HDI-Enterprises LLC
Scored By: Taylor Pethorsek
Date Scored: 5/27/23

	SCORING		
	NO (0 pts)	MEETS (3 pts)	EXCEEDS (5 pts)
Proposer submitted the designated written information to the City		✓	
Prior experience of the Proposer in completing similar gymnasium floor resurfacing projects			✓
Proposer's pricing structure			✓
Proposer's ability to meet anticipated completion date			✓

18/20

Additional Comments:

The additional information HDI-Enterprises supplied as requested was detailed and explained pricing structure. Included information about price structure in #2 suggested ^{how} why prices was determined. Better timeline to get job done.

2023 Gymnasium Floor Refinishing Project
RFP 2023-001

Submitted By: HDI Enterprises

Scored By: Samee Gerrick

Date Scored: 5/27/23

	SCORING		
	NO (0 pts)	MEETS (3 pts)	EXCEEDS (5 pts)
Proposer submitted the designated written information to the City		✓	
Prior experience of the Proposer in completing similar gymnasium floor resurfacing projects		✓	
Proposer's pricing structure			✓
Proposer's ability to meet anticipated completion date			✓

Additional Comments:

HDI provided a detailed layout of pricing including possible add-ons and repairs. HDI had a very exciting timeline for project from start to finish

**2023 Gymnasium Floor Refinishing Project
RFP 2023-001**

Submitted By: Cincinnati Floor Company
Scored By: Taylor Pethorsek
Date Scored: 5/27/23

	SCORING		
	NO (0 pts)	MEETS (3 pts)	EXCEEDS (5 pts)
Proposer submitted the designated written information to the City		✓	
Prior experience of the Proposer in completing similar gymnasium floor resurfacing projects		✓	
Proposer's pricing structure		✓	
Proposer's ability to meet anticipated completion date		✓	

12/20

Additional Comments:

provided all requested information.
price was competitive
timeline to complete seems long

**2023 Gymnasium Floor Refinishing Project
RFP 2023-001**

Submitted By: Cincinnati Floor Company
Scored By: Jamie Gerbick
Date Scored: 5/27/23

	SCORING		
	NO (0 pts)	MEETS (3 pts)	EXCEEDS (5 pts)
Proposer submitted the designated written information to the City		✓	
Prior experience of the Proposer in completing similar gymnasium floor resurfacing projects		✓	
Proposer's pricing structure		✓	
Proposer's ability to meet anticipated completion date		✓	

Additional Comments:

CFC did not include any pricing or potential costs for paint. Proposal is for a blank floor. CFC has a very long projection for gym shut-down time.

2023 Gymnasium Floor Refinishing Project
RFP 2023-001

Submitted By: Cincinnati Floor Company
Scored By: Jared Dingess
Date Scored: 5-26-2023

	SCORING		
	NO (0 pts)	MEETS (3 pts)	EXCEEDS (5 pts)
Proposer submitted the designated written information to the City		X	
Prior experience of the Proposer in completing similar gymnasium floor resurfacing projects		X	
Proposer's pricing structure		X	
Proposer's ability to meet anticipated completion date	X		

Additional Comments:

- No visible inclusion of finish around the exterior edges of the gym, which is important to the overall look and feel.
- Time frame: Not starting the project until August, and additionally requiring 6-7 weeks seems quite extensive
- Excluding basically any stain or graphics from the initial proposal makes the "sand and finish" figure seem a bit steep. Especially considering the job would visually look and seem unfinished.
- Images of previous jobs submitted looked really good, but we unfortunately aren't working with the finances of a private university.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 47-2023

BY: Mrs. Piper, Mr. Kuczma, Mr. Smith

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH HDI-ENTERPRISES TO REFINISH THE GYMNASIUM FLOOR AT THE BRUNSWICK COMMUNITY RECREATION AND FITNESS CENTER IN AN AMOUNT NOT TO EXCEED \$43,000.00.

WHEREAS: The City of Brunswick received two (2) bids to refinish the gymnasium floor at the Brunswick Community Recreation and Fitness Center, in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on May 8, 2023 with HDI-Enterprises determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with HDI-Enterprises, the lowest and best bidder, to refinish the gymnasium floor at the Brunswick Community Recreation and Fitness Center in an amount not to exceed \$43,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the project in August of 2023. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura