



BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Dennis Nevar Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Joseph Delsanter At-Large	Keith Kuczma Ward 4
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Administration Representatives

JULY 8, 2024

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Regular Council Meeting Minutes dated June 24, 2024
5. Mayor's Report:
 - (a) Mayor's Court Financial Report for the month ending June 2024 will be posted on the website and added to the minutes for the record.
 - (b) Motion to approve Mayor's recommendation to appoint Sarah Alfano to the Juvenile Diversion Board
 - (c) Mayor's recommendation to appoint Aaron Brockler to the Juvenile Diversion Board
 - (d) Proclamation in recognition of Ben Chin's 2024 Candy Crush All Stars Champion achievement
 - (e) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development Committee.....	Mr. Lambert
Services, Utilities, Technology & Cable Committee.....	Mr. Smith
Finance Committee.....	Mr. Hanek
Safety & Environment Committee.....	Mr. Kuczma
Planning & Zoning Committee.....	Mr. Delsanter
Planning & Zoning Committee Minutes dated June 24, 2024	
Parks, Recreation & Community Committee.....	Mrs. Piper
Building & Building Code Committee.....	Mr. Abella

8. Other Committees, Boards and Commissions
 - (a) Committee-of-the-Whole Minutes dated June 24, 2024

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

- a. 3rd Reading(s)

RES. NO. 60-2024 - An emergency resolution authorizing the City Manager to purchase replacement Mobile Data Terminals and mounting hardware for Division of Police vehicles from Baycom Inc. in an amount not to exceed \$112,140.00. –

3rd Reading (Safety & Environment Committee, *Administration/Robert Marok*)

- b. 2nd Reading(s)

- c. 1st Reading(s)

RES. NO. 61-2024 - A resolution exempting vacant real property located on Samuel Drive (PPN 003-18D-22-042) from the requirements of Section 302.4 of the Property Maintenance Code, as amended pursuant to Section 1480.07 of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

11. City Manager's Report
12. Open Forum
13. Unfinished Business
14. New Business
15. Adjournment

PLANNING & ZONING COMMITTEE

June 24, 2024

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Keith Kuczma, Committee Member Brandon Lambert, Nicholas Hanek, Kristy Piper, Michael Abella Jr., Tim Smith, City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Service Director Paul Magovac, City Engineer Matt Jones, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:30 p.m.

GENERAL DISCUSSION:

Mr. Delsanter commented that there have been complaints regarding raising fowl. He continued that the City's Animal Control Officer reported a lack of significant problems regarding this matter.

Mr. Delsanter highlighted that this committee does not deal with the health side of this issue. This committee simply deals with the structure of what people are allowed to do on their property to work in harmony with other residents.

Mr. Kuczma mentioned that he recently received complaints about chickens and chicken coops, mainly regarding the noise issues that come from owning fowl.

Mr. Abella disclosed that he has one serious issue regarding chickens in his ward. He added that central concerns on this topic revolve around how many chickens should be permissible on an individual's property, noise and odor issues, and proximity to other residents. He stated that he is not against owning fowl but advised that looking at regulations regarding the matter may be beneficial.

Mr. Abella noted that this issue was brought up in the past but was not completely addressed.

Mr. Delsanter added that this matter was left off due to the Administration's findings during the initial discussions. He continued that, to move forward, another Planning & Zoning Committee meeting would be held on July 18th, where more data would be presented.

Mr. Nevar stated that he is unaware of any legislation in the City regulating chickens. The Law Department last prepared legislation regarding this matter in May 2013, and it was revisited multiple times.

Mr. Delsanter stated that he felt the legislation prepared at that time was too harsh.

Mr. Hanek commented that this discussion falls under the Planning & Zoning Committee, so that Council and the Administration can look at the implications of these regulations in the City and ensure that they are appropriate for residents. He advised that it is best to have clear boundaries regarding this so it is evident when someone is pushing those boundaries.

Mr. Delsanter mentioned that there are some safety and health issues involved with fowl. He offered that the City's laws require dogs to be on a leash when they are not on their owner's

property, but some residents do not follow those rules. He cautioned that Council should fulfill its responsibility by answering residents' questions and addressing those concerns. In this case, some regulations regarding coops and fencing may have to be created.

Mr. Nevar stated that chicken coops can be considered an accessory structure, which the City can limit to one per property. Additionally, the City can create regulations regarding setbacks on property lines.

ADJOURNMENT:

Being no further business, Mr. Kuczma moved to adjourn at 6:41 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter
Chairman



COMMITTEE OF THE WHOLE

June 24, 2024

IN ATTENDANCE: Nicholas Hanek, Joseph Delsanter, Keith Kuczma, Michael Abella Jr., Tim Smith, Brandon Lambert, Kristy Piper, City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Service Director Paul Magovac, City Engineer Matt Jones, Mayor Ron Falconi, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:41 p.m.

MOTION ITEMS:

- a) Motion authorizing the City Manager to advertise for public bids for the North Park Lake Dredging Project**

Mr. Jones explained that this project is to remove the sediment from the bottom of North Park Lake. The lake is currently drained out, and the Administration is ready to move forward with this project once the EPA application process is complete. He added that the Administration would like to have this bid prepared so that the project can begin as soon as the agreement is finalized with the EPA.

Mrs. Piper moved to authorize the City Manager to advertise for public bids for the North Park Lake Dredging Project. Vote – 7 Ayes, 0 Nays.

- b) Motion authorizing the City Manager to advertise for public bids for the 2024 Storm Sewer Slip Lining Program**

Mr. Jones mentioned that this is the second year this project has been done. The project addresses sinkholes at separated storm sewer joints. This project was very successful last year, and the Administration would like to keep this project going. Stormwater utility funds will be used for this project.

Mr. Delsanter asked how many streets would be able to be addressed with this project.

Mr. Jones answered that the City was able to cover six streets last year and will most likely be able to address six this year, too. The list needs to be finalized, but the Holly Drive and Lares Lane area will likely be a candidate.

Mr. Smith moved to authorize the City Manager to advertise for public bids for the 2024 Storm Sewer Slip Lining Program. Vote – 7 Ayes, 0 Nays.

- c) Motion authorizing the City Manager to advertise for public bids for the 2024 Catch Basin Repair Program

Mr. Jones informed that this project is to repair catch basins and the concrete boxouts around the catch basins. The Engineering and Service Departments will work together to identify basins that will need to have work done by contractors. \$100,000 worth of work will be done on catch basins for this project.

Mr. Smith moved to authorize the City Manager to advertise for public bids for the 2024 Catch Basin Repair Program. Vote – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Magovac stated that the Administration is working on the North Park Lake dredging project as fast as possible. The City must move within the confines of what the EPA allows. There is not an exact time frame at this time, but the Administration is doing as much work as they can.

Mr. Smith inquired about a Then & Now Certificate regarding an inspection firm.

Mr. Jones responded that the purchase order for inspection was exceeded because the job required more staffing from the inspection firm to move more quickly.

EXECUTIVE SESSION:

Mr. Delsanter moved to go into Executive Session to discuss the subject of pending or imminent court action, seconded by Mrs. Piper. Roll Call - Ayes – 7, Mr. Hanek, Mrs. Piper, Mr. Delsanter, Mr. Abella, Mr. Smith, Mr. Kuczma, Mr. Lambert. Nays – 0

Mr. Delsanter moved to adjourn from Executive Session. Vote – 7 Ayes, 0 Nays.

The Committee-of-the-Whole reconvened.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn the Committee-of-the-Whole Meeting at 6:59 p.m. Vote – 7 Ayes, 0 Nays.

Submitted Respectfully,



Irene Jayapandian
Assistant Clerk of Council

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 7/8/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Robert Marok

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 60-2024** - An emergency resolution authorizing the City Manager to purchase replacement Mobile Data Terminals and mounting hardware for Division of Police vehicles from Baycom Inc. in an amount not to exceed \$112,140.00. – **3rd Reading** (Safety & Environment Committee, *Administration/Robert Marok*)

BACKGROUND: The Division of Police Mobile Data Terminals do not meet the requirements for Windows 11 and their age requires the equipment to be replaced.

PURPOSE AND EXPLANATION:

IMPLEMENTATION SCHEDULE: Upon passage, equipment will be ordered

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The purchase was in this year's budget under the Police Fund capital sub fund account #961-0520-56252. The quote is under the budgeted amount

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

The current requirement for the purchase allows for quotes to only be valid for 90 days. To make the purchase in the specified timeline, the resolution needs to be passed as an

emergency.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 60-2024

BY: Mr. Kuczma, Mr. Delsanter, and Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE REPLACEMENT MOBILE DATA TERMINALS AND MOUNTING HARDWARE FOR DIVISION OF POLICE VEHICLES FROM BAYCOM INC. IN AN AMOUNT NOT TO EXCEED \$112,140.00.

WHEREAS: The City of Brunswick belongs to the Ohio State Procurement Program under the direction of the Ohio Department of Administrative Services; and

WHEREAS: The State contract under the State Procurement Program has been awarded to Baycom Inc.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase replacement Mobile Data Terminals and mounting hardware for Division of Police vehicles from Baycom Inc. in an amount not to exceed \$112,140.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to lock-in pricing. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

PROPOSED LEGISLATION



DATE: 7/8/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 61-2024** - A resolution exempting vacant real property located on Samuel Drive (PPN 003-18D-22-042) from the requirements of Section 302.4 of the Property Maintenance Code, as amended pursuant to Section 1480.07 of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

BACKGROUND: The Medina County Park District has authorized the acceptance of a gift of land on Samuel Drive, Brunswick, Ohio (Permanent Parcel No. 003-18D-22-042) with the intention of eventually connecting it to the Plum Creek Trailway via an asphalt trail. Until such time, the Medina County Park District is requesting that the City of Brunswick not require the Medina County Park District to mow this area in accordance with established Property Maintenance Code, rather keeping it in its natural undeveloped state.

PURPOSE AND EXPLANATION: The intent is to eventually utilize this land as a connector extension to the Plum Creek Trailway, thereby gaining access for use from Samuel Drive. By accepting the donated land, the Medina County Park District would be in a position to develop the property into a proposed asphalt trail in the future.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes

Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 61-2024

BY: Committee-of-the-Whole

A RESOLUTION EXEMPTING VACANT REAL PROPERTY LOCATED ON SAMUEL DRIVE (PPN 003-18D-22-042) FROM THE REQUIREMENTS OF SECTION 302.4 OF THE PROPERTY MAINTENANCE CODE, AS AMENDED PURSUANT TO SECTION 1480.07 OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: The Board of Commissioners of the Medina County Park District has agreed to accept the donation of vacant real property located on Samuel Drive (PPN 003-18D-22-042) consisting of approximately 0.4728 acres (the "Property") from the current record owner thereof, subject to agreement by the City that the Property can remain in its natural undeveloped state.

WHEREAS: Subject to separate future agreement between the Medina County Park District and the City of Brunswick, it is contemplated that the subject Property may potentially be utilized for the future extension of the Plum Creek Greenway Trail (the "Extension Project").

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the subject Property is hereby exempt from the weed/grass maintenance requirements contained in Section 302.4 of the Property Maintenance Code, as amended pursuant to Section 1480.07 of the City of Brunswick Codified Ordinances, to allow the Property to be maintained in its natural undeveloped state.

SECTION 2: That this Resolution will remain in effect until: (a) the Medina County Park District and the City of Brunswick enter into an agreement for the Extension Project, including maintenance thereof; or (b) otherwise terminated by this Council pursuant to separate legislation.

SECTION 3: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC