

BRUNSWICK CITY FINANCE COMMITTEE

Agenda JULY 22, 2024 5:55 PM

1. Discussion Items
 - (a) Excuse Councilman Abella for Just Cause
 - (b) **ORD. NO. 68-2024** - An emergency ordinance amending Ordinances #98-2023, #16-2024 and #38-2024 to include amendments to the Appropriation Budget for the year ending December 31, 2024, as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)
2. General Discussion
3. Adjournment

PROPOSED LEGISLATION



DATE: 7/22/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 68-2024** - An emergency ordinance amending Ordinances #98-2023, #16-2024 and #38-2024 to include amendments to the Appropriation Budget for the year ending December 31, 2024, as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See the fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the July 22, 2024, Finance Committee meeting and move to the July 22, 2024, Council agenda as an emergency with the suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net decrease to the overall City appropriation budget by \$794,113.49. The largest components of the net decrease, in no particular order, relate to:

- 1) Net decrease of \$1,121,189.61 in appropriations from various road projects and contingencies. It includes the formal closing of the North Carpenter and the OPWC Sky View Drive road improvement projects. It also includes additional set asides/contingencies for the ongoing Pearl Road Project and various storm water repairs recently made on Center Road.
- 2) Appropriate \$183,676.40 in interest earnings on bond proceeds through June 30, 2024, to be utilized for the Fire Station Construction Project.

3) Appropriate \$64,447.35 in additional Opioid legal settlements already received or projected to be received from various court cases/legal settlements. These funds are restricted and must be used to prevent, treat and support recovery from addiction or mental health conditions.

4) Appropriate \$65,000 for anticipated plan review costs associated with the new high school and fire station per email from Grant Aungst on June 17, 2024.

All other items in excess of or below \$50,000 are not specifically listed in this summary, but are detailed with a description of the listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has a budgetary impact and actual expenditures are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, meet grant deadlines and keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

EXHIBIT A

July 22, 2024

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	192,919.00	92,409.00	\$ 285,328.00
	Mayor	106,651.36	97,940.93	\$ 204,592.29
	City Manager	201,060.00	137,195.00	\$ 338,255.00
	Information Technologies	185,620.00	355,385.00	\$ 541,005.00
	Engineering	25,723.00	669,247.00	\$ 694,970.00
	Building Department	378,228.91	376,518.60	\$ 754,747.51
	Cemetery Maintenance	-	24,500.00	\$ 24,500.00
	Janitorial Contract	-	22,843.80	\$ 22,843.80
	City Hall Building & Grounds	5,843.00	49,704.00	\$ 55,547.00
	Administrative Services	100,989.00	61,230.00	\$ 162,219.00
	Economic Development	120,517.00	259,847.00	\$ 380,364.00
	Animal Control	77,707.00	72,385.00	\$ 150,092.00
	Law Department	186,712.00	318,672.00	\$ 505,384.00
	Finance Department	274,410.00	243,483.00	\$ 517,893.00
	Income Tax Department	216,279.00	260,719.09	\$ 476,998.09
	Parks & Recreation Director	81,299.00	64,056.00	\$ 145,355.00
	General Fund Administration	-	1,379,247.25	\$ 1,379,247.25
	Planning Division/Community Development	77,096.00	224,157.00	\$ 301,253.00
	Board of Building Appeals	516.00	1,222.00	\$ 1,738.00
	Board of Zoning Appeals	1,281.00	4,613.00	\$ 5,894.00
	Board of Civil Service	11,849.00	49,092.00	\$ 60,941.00
	Board of Ethics	4,080.00	4,650.00	\$ 8,730.00
	Board of Charter Review	-	-	\$ -
	Board of Commemorative Affairs	-	36,650.00	\$ 36,650.00
	General Fund Transfers / Advances	-	29,959,346.36	\$ 29,959,346.36
001	Total General Fund	\$ 2,248,780.27	\$ 34,765,113.03	\$ 37,013,893.30
Special Revenue Funds:				
110	Court Computerization Fund	5,705.00	16,396.00	\$ 22,101.00
111	FEMA Grant Fund	-	-	\$ -
114	Police Fund	4,903,566.80	5,334,432.39	\$ 10,237,999.19
115	Fire Fund	2,737,861.00	6,421,489.02	\$ 9,159,350.02
117	Street Repair & Maintenance Fund	1,293,714.00	2,898,771.60	\$ 4,192,485.60
118	State Highway Fund	-	165,960.00	\$ 165,960.00
119	Law Enforcement Fund	-	10,615.00	\$ 10,615.00
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123	Brunswick Area Television (BAT) Fund	158,246.32	277,483.00	\$ 435,729.32
127	Parks Fund	212,807.00	534,018.00	\$ 746,825.00
129	Department of Justice Federal Grant Fund	-	112,117.69	\$ 112,117.69
130	DUI Enforcement & Education Fund	-	9,700.00	\$ 9,700.00
131	Recreation Center Fund	413,973.00	650,396.00	\$ 1,064,369.00
133	Home Improvement Grant Fund (CDBG)	-	-	\$ -
140	Local Fiscal Recovery Fund	-	-	\$ -
141	Opioid Settlement Fund	-	71,076.38	\$ 71,076.38
Enterprise Funds:				
223	Refuse Fund	74,701.00	3,083,889.00	\$ 3,158,590.00
224	Storm Water Management Fund	38,995.00	1,316,575.34	\$ 1,355,570.34
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	3,470,733.99	\$ 3,470,733.99
332	Road Levy Fund	-	2,629,373.00	\$ 2,629,373.00
333	Road Improvement Fund	-	6,097,073.75	\$ 6,097,073.75
334	Traffic Control Fund	-	3,125.00	\$ 3,125.00

335	Public Square Fund	-	12,297.56	\$	12,297.56
336	City Building Improvement Fund	-	344,215.00	\$	344,215.00
337	EPA Grant Fund		3,000,000.00	\$	3,000,000.00
339	Fire Improvement Fund	-	79,618.16	\$	79,618.16
341	Park Improvement Fund	-	500,000.00	\$	500,000.00
345	U.S. Army Corp of Engineer's Grant Fund	-	2,255,000.00	\$	2,255,000.00
347	North Carpenter Road Improvement Fund	-	1,189,446.00	\$	1,189,446.00
348	Boston Road Improvement Fund	-	-	\$	-
353	I-71 / Rt. 303 Enhancement Fund	-	3,895.03	\$	3,895.03
359	Fire Station Construction Fund	-	12,183,676.40	\$	12,183,676.40
360	Brunswick Lake Improvement Fund	-	602,572.55	\$	602,572.55
373	OPWC Skyview Drive Improvement Fund	-	776,972.69	\$	776,972.69
374	OPWC Magnolia Drive Improvement Fund	-	1,582,139.25	\$	1,582,139.25
375	OPWC Pepperwood Drive Improvement Fund	-	1,317,000.00	\$	1,317,000.00
Self Insurance Fund:					
600	Self Insurance Fund	-	3,799,560.00	\$	3,799,560.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
772	General Obligation Fire Station Bond Retirement Fund	-	959,966.90	\$	959,966.90
782	Special Assessment BRF: Laurel Road (2006)	-	35,462.50	\$	35,462.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.80	\$	18,948.80
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$	11,826.18
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	35,000.00	\$	35,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
				Grand Total	\$ 109,629,284.60

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #3 - For informational purposes only
For the Budget Year Ending December 31, 2024

7/22/2024

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
CAPITAL OUTLAY - COUNCIL	901-0100-56252	1,500.00	Windows 11 upgrade will require a new replacement computer and possible monitor replacements.
CAPITAL OUTLAY - COUNCIL	901-0100-56252	550.00	Adobe Professional software updates required in order to work with Microsoft 11. Council Clerk's computer.
CLERK OF COURTS PT PS	001-0200-51170	(2,194.64)	Reduce budget to reflect a total budget of 800 hours of part-time work for 2nd half of 2024.
PERS	001-0200-52223	(307.25)	Reduce budget to reflect a total budget of 800 hours of part-time work for 2nd half of 2024.
MEDITAX	001-0200-52226	(31.82)	Reduce budget to reflect a total budget of 800 hours of part-time work for 2nd half of 2024.
CAPITAL OUTLAY - CITY MANAGER	903-0300-56252	1,500.00	Windows 11 upgrade will require a new replacement computer and possible monitor replacements.
PLUMBING/ELECTRICAL PT INSPECTOR	001-0430-51110	13,482.91	Hiring of an additional PT Bldg Inspector @ 28 hours a week - calculated based on a start date of Aug 19, 2024.
PERS	001-0430-52223	1,887.61	Hiring of an additional PT Bldg Inspector @ 28 hours a week - calculated based on a start date of Aug 19, 2024.
MEDITAX	001-0430-52226	195.50	Hiring of an additional PT Bldg Inspector @ 28 hours a week - calculated based on a start date of Aug 19, 2024.
WORKER'S COMP - BUILDING	001-0430-52274	404.49	Hiring of an additional PT Bldg Inspector @ 28 hours a week - calculated based on a start date of Aug 19, 2024.
ARCHITECT/PLAN REVIEWS	001-0430-54263	65,000.00	Anticipated plan review costs for the new high school & fire station. Per Grant Aungst email June 17, 2024. Estimated receipts will also be increased.
CAPITAL	908-0430-56252	4,500.00	Windows 11 upgrade will require 3 new replacement computers and possible monitor replacements.
CONTRACT JANITOR SERVICE	001-0441-54260	(256.20)	Reduce appropriations no longer needed after award to the lowest bidder.
CAPITAL OUTLAY - ADMIN SERVICES	909-0461-56252	1,500.00	Windows 11 upgrade will require a new replacement computer and possible monitor replacements.
ANIMAL WARDEN PT PS	001-0540-51133	(3,402.00)	Reduce budget to reflect a total budget of 208 hours of part-time work for 2nd half of 2024.
PERS	001-0540-52223	(476.00)	Reduce budget to reflect a total budget of 208 hours of part-time work for 2nd half of 2024.
MEDITAX	001-0540-52226	(49.00)	Reduce budget to reflect a total budget of 208 hours of part-time work for 2nd half of 2024.
WORKER'S COMP - ANIMAL WARDEN	001-0540-52274	(102.00)	Reduce budget to reflect a total budget of 208 hours of part-time work for 2nd half of 2024.
ADMINISTRATIVE ASST PT	001-0600-51152	(4,959.00)	Reduce budget as back-up to the Law Clerk was not utilized in first half of 2024.
PERS	001-0600-52223	(694.00)	Reduce budget as back-up to the Law Clerk was not utilized in first half of 2024.
MEDITAX	001-0600-52226	(71.00)	Reduce budget as back-up to the Law Clerk was not utilized in first half of 2024.
WORKER'S COMP - LAW	001-0600-52274	(148.00)	Reduce budget as back-up to the Law Clerk was not utilized in first half of 2024.
PROFESSIONAL SERVICES	001-0600-54233	(30,000.00)	Reduce appropriations based on first 6 months of activity as compared to the budget for the first
LEGAL/COLLECTION COSTS	001-0720-54233	(5,000.00)	Reduce estimate legal costs due to recent changes in State Law by changing the timing of when the City can pursue delinquent filers and accounts.
BANK FEES	001-0880-53213	(5,000.00)	Negotiated new bank agreement resulting in larger earnings credit and reducing net bank fees.
INSURANCE	001-0880-54272	(10,000.00)	Final insurance cost break downs have been received and it is currently estimated that \$10,000 in the GF can be reduced.
PROFESSIONAL SERVICE CONTRACT	001-0880-54285	46,000.00	Increased appropriations needed above the original estimates for the approved July 8, 2024 COW motion for LNE agreement.
OFF-SITE STORAGE CONTRACT	001-0880-54506	(5,000.00)	Offsite storage and other related public records costs remain much lower under new local place versus the previous vendor.
General Fund Total		<u>68,829.59</u>	
Police Fund (#114)			
POLICE OVERTIME	114-0520-51198	12,241.80	Increase appropriations relating to overtime and benefit costs to be reimbursed by a MCDAC Grant. Covers 1st half of the grant (July 1-Dec 31, 2024).
MEDITAX	114-0520-52226	177.51	Increase appropriations relating to overtime and benefit costs to be reimbursed by a MCDAC Grant. Covers 1st half of the grant (July 1-Dec 31, 2024).
POLICE OP&F PENSION	114-0520-52227	3,886.77	Increase appropriations relating to overtime and benefit costs to be reimbursed by a MCDAC Grant. Covers 1st half of the grant (July 1-Dec 31, 2024).
HOSPITALIZATION	114-0520-52275	9,930.41	Qualifying event of a patrol officer effective July 2024 and taking family health insurance coverage.
POLICE CAPITAL	961-0520-56252	30,000.00	Windows 11 upgrade will require 20 new replacement computers and possible monitor replacements.
Police Fund Total		<u>56,236.49</u>	
Fire Fund (#115/952)			
RESCUE COLLECTION FEES	115-0510-54260	2,673.19	6.625% cost of collection per the Division of Fire's contract for TPA to bill/collect EMS billings X increased estimated receipts by \$40,350.
CAPITAL OUTLAY	952-0510-56252	10,500.00	Windows 11 upgrade will require 7 new replacement computers and possible monitor replacements.
Fire Fund Total		<u>13,173.19</u>	
Street R & M Fund (#117)			
CAPITAL OUTLAY	953-0420-56252	5,800.00	Windows 11 upgrade will require 2 new replacement computers + 4 workstation computers and possible monitor replacements.
Street R & M Fund Total		<u>5,800.00</u>	

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #3 - For informational purposes only
For the Budget Year Ending December 31, 2024

7/22/2024

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
Rec. Center Fund (#131)			
REPAIR AND MAINTENANCE	131-0830-54243	5,000.00	Additional building and repairs @ the Recreation Center, including pool maintenance as requested by the Parks & Rec Director.
CAPITAL OUTLAY - REC	958-0830-56252	3,000.00	Replacement of certain equipment relating to cameras and DVR @ Recreation Center.
Rec. Center Total		8,000.00	
Opioid Settlement Fund (#141)			
JANSEN OPIOID SETTLEMENT PURCH SERVICES	141-0439-54254	11,054.18	Increase estimated receipts and appropriations by the Janssen Opioid settlement received in June 2024 as not included in original budget.
ALLERGAN,TEVA,WALMART,CVS,WALGREEENS	141-0439-54256	53,393.17	Increase estimated receipts and appropriations by anticipated new Opioid settlement (Allergan,Teva,Walmart,CVS,Walgreens).
Total Opioid Settlement Fund		64,447.35	
Refuse Fund (#223)			
CONTRACTED REFUSE COLLECTION SERVICES	223-0710-54260	(34,654.00)	Reduce original appropriations as a result of Republic Service's final costs, Medina County tipping fees and lower fuel surcharge & Republic's PO closing.
Total Refuse Fund		(34,654.00)	
Stormwater Management Fund (#224)			
ADMINISTRATION - BILLING	224-0420-51005	1,323.00	3 Week overlap plan to train a part-time person for stormwater and refuse billing. A full-time Clerk II plans to resign on Aug 9, 2024 causing need.
OPERS	224-0420-52223	185.22	3 Week overlap plan to train a part-time person for stormwater and refuse billing. A full-time Clerk II plans to resign on Aug 9, 2024 causing need.
MEDITAX	224-0420-52226	19.18	3 Week overlap plan to train a part-time person for stormwater and refuse billing. A full-time Clerk II plans to resign on Aug 9, 2024 causing need.
WORKER'S COMP	224-0420-52274	39.69	3 Week overlap plan to train a part-time person for stormwater and refuse billing. A full-time Clerk II plans to resign on Aug 9, 2024 causing need.
CONTRACTED STORM SEWER MAINTENANCE	224-0420-54265	(50,000.00)	Catch basin program was incorporated into the road repair program in 2024 and is not being charged to storm water fund.
Stormwater Management Enterprise Fund Total		(48,432.91)	
Capital Projects Improvement Fund (#300)			
CONTINGENCY - TRAILS	300-0812-56900	10,000.00	Replenish contingency account for trail phases 2 & 3 project. Inspection costs on phase 2 of the trail project exceeded the original engineer estimates.
Capital Projects Improvement Fund Total		10,000.00	
Road Capital Projects Fund (#333)			
OPWC LOAN - SKYVIEW DR PH II	333-0001-58831	(6,752.92)	Reduce appropriations as the 0% Interest free OPWC loan and amortization schedule for Sky View Drive has been finalized.
N. CARPENTER RD SET ASIDE - CONSTR	333-0431-56881	(676,752.64)	Reduce or reallocate North Carpenter contingency or remaining appropriations as project has been formally closed by ODOT.
N. CARPENTER RD SET ASIDE - CONSTR	333-0431-56883	(108,728.16)	Reduce or reallocate North Carpenter contingency or remaining appropriations as project has been formally closed by ODOT.
CONSTRUCTION CITY SHARE-PEARL RD	333-0464-56881	350,000.00	Reallocate \$350,000 from N. Carpenter contingency that is no longer needed to the Pearl Road project contingency.
CONCRETE/ ASPHALT REPAIR	333-0474-56870	150,000.00	Reallocate \$100,000 from N. Carpenter contingency that is no longer needed to the emergency road repairs on Center Road for recent water main breaks.
SKYVIEW DR CONSTRUCTION	333-0486-56881	(16,331.72)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
SKYVIEW DR ENGINEERING	333-0486-56883	(103,949.61)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
SKYVIEW DR CONTINGENCY	333-0486-56884	(26,734.01)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
Road Capital Projects Fund Total		(439,249.06)	
N. Carpenter Paving Fund (#347)			
EST STATE OF OHIO CONSTRUCTION CONTRIB	347-0424-56879	(539,988.82)	Reduce both estimated receipts & appropriations by the same amount as the N. Carpenter Construction Project has been closed by ODOT.
ESTIMATED COUNTY CONSTRUCTION CONTRIB	347-0424-56880	(70,811.34)	Reduce appropriations (for County share) as the N. Carpenter Construction Project has been closed by ODOT.
ESTIMATED CITY SHARE-N. CARP ENGINEERING	347-0424-56883	(39,187.00)	Reduce appropriations (for engineering costs) as the N. Carpenter Construction Project has been closed by ODOT.
TRANSFER OUT TO #333 - FUND CLOSURE	347-0999-80180	103,104.82	Current estimated remaining fund cash balance once Medina County reimburses the City of Brunswick their share of local costs to be transferred out.
N. Carpenter Paving Fund Total		(546,882.34)	
Fire Station Construction Fund (#359)			
Contingency-Fire Station	359-0437-56884	183,676.40	Interest earned on Fire Station Bond proceeds through June 30, 2024, set aside for contingency for construction on Fire Station.
Fire Station Construction Fund Total		183,676.40	

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #3 - For informational purposes only

For the Budget Year Ending December 31, 2024

7/22/2024

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
OPWC Skyview Drive Improvement Fund (#373)			
CONSTRUCTION	373-0486-56881	(38,282.44)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
ENGINEERING	373-0486-56883	(34,109.78)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
CONTINGENCY	373-0486-56884	(62,665.99)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
Total Skyview Dr Improvement Fund		<u>(135,058.21)</u>	

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 68-2024

By: Mr. Hanek, Mr. Abella, Mr. Lambert

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #98-2023, #16-2024 AND #38-2024 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2024, AS INCORPORATED IN EXHIBIT "A" ATTACHED HERETO.

WHEREAS: Ordinance #98-2023 adopted appropriations for 2024; and Ordinances #16-2024 and #38-2024 regarding amendments to the 2024 appropriation budget, were previously adopted by Council; and

WHEREAS: "Exhibit A" reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as "Exhibit B" for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #98-2023, #16-2024 and #38-2024.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #98-2023, #16-2024 and #38-2024 are hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit "A."

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, CMC