



BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Dennis Nevar Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Joseph Delsanter At-Large	Keith Kuczma Ward 4
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Administration Representatives

JULY 22, 2024

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Special Council Meeting Minutes dated July 15, 2024.
5. Mayor's Report:
 - (a) Proclamation in recognition of Tyler Zereski's Eagle Scout achievement
 - (b) Motion to approve Mayor's recommendation to appoint Aaron Brockler to the Juvenile Diversion Board
 - (c) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development Committee.....	Mr. Lambert
Services, Utilities, Technology & Cable Committee.....	Mr. Smith
Finance Committee.....	Mr. Hanek
Safety & Environment Committee.....	Mr. Kuczma
Planning & Zoning Committee.....	Mr. Delsanter
Parks, Recreation & Community Committee.....	Mrs. Piper
Building & Building Code Committee.....	Mr. Abella
8. Other Committees, Boards and Commissions
 - (a) Special Committee-of-the-Whole Minutes dated July 15, 2024
9. Petitions from the Public on Legislation
10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

RES. NO. 61-2024 - A resolution exempting vacant real property located on Samuel Drive (PPN 003-18D-22-042) from the requirements of Section 302.4 of the Property Maintenance Code, as amended pursuant to Section 1480.07 of the City of Brunswick Codified Ordinances. - **3rd Reading** (Committee-of-the-Whole, *Administration/Grant Aungst*)

b. 2nd Reading(s)

c. 1st Reading(s)

RES. NO. 66-2024 - An emergency resolution authorizing the City Manager and City Engineer to submit a grant and loan application to the Ohio Public Works Commission Issue 1 Program for the Laurel-Maxwell Intersection Improvements Project. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

RES. NO. 67-2024 - An emergency resolution granting consent to the Ohio Department of Transportation to perform pavement repairs and fine graded polymer asphalt concrete overlay (smoothseal) on Interstate 71. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

ORD. NO. 68-2024 - An emergency ordinance amending Ordinances #98-2023, #16-2024 and #38-2024 to include amendments to the Appropriation Budget for the year ending December 31, 2024, as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

11. City Manager's Report

12. Open Forum

13. Unfinished Business

14. New Business

(a) Motion to recess for the month of August with the exception of being called back for a meeting if needed.

15. Adjournment



SPECIAL COMMITTEE OF THE WHOLE

July 15, 2024

IN ATTENDANCE: Nicholas Hanek, Joseph Delsanter, Keith Kuczma, Brandon Lambert, Tim Smith, Kristy Piper, City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Community & Economic Development Director Grant Aungst, City Engineer Jenny Zoldak, Mayor Ron Falconi, Assistant Clerk of Council Irene Jayapandian, News Media.

The meeting convened at 5:50 p.m.

Mr. Delsanter moved to excuse Councilman Abella for just cause. Vote – 6 Ayes, 0 Nays.

REVIEW LEGISLATION:

- a) **RES. NO. 62-2024** - An emergency resolution authorizing the City Manager to enter into an agreement with Konstruction King, Inc. for the Pepperwood Drive Resurfacing Project in an amount not to exceed \$1,087,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Matt Jones*)

Ms. Zoldak mentioned that because OPWC funds partially cover this project, the Administration can only award the contract after the OPWC agreements are entirely finalized. The agreements were finalized on July 3rd, so the Administration can move forward with awarding the contract. An emergency with a suspension of the rules is needed so that the contractor can begin work as soon as possible and the project can be completed before the end of the year. This project will cover the entirety of Pepperwood Drive.

Mr. Kuczma moved Resolution Number 62-2024 to tonight's Special Council Agenda of July 15, 2024, as an emergency with suspension of the rules. Vote – 6 Ayes, 0 Nays.

- b) **RES. NO. 63-2024** - An emergency resolution declaring the intention of the City of Brunswick to provide municipal services to a 22.0536± acre property (PPN 001-02A-25-001) located on Woodward Avenue. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Dennis Nevar*)

Mr. Nevar explained that this is a typical resolution that is prepared when a petition for annexation is received. This area requires annexation for the Cleveland Division of Water. The City has until August 7th to submit this document to Medina County. However, since Council will be on recess during the month of August, an emergency with suspension of the rules is needed to submit the paperwork on time.

Mr. Delsanter moved Resolution Number 63-2024 to tonight's Special Council Agenda of July 15, 2024, as an emergency with suspension of the rules. Vote – 6 Ayes, 0 Nays.

- c) **RES. NO. 64-2024** - An emergency resolution amending Resolution No. 59-2024 by increasing the not to exceed amount of Guaranteed Maximum Price Amendment No. 1 with RFC Contracting, LLC for specified sitework, concrete, asphalt, pre-purchased equipment and fire hydrant/waterline assembly for the new fire station headquarters project by \$48,167.76 from \$2,345,908.00 to \$2,394,075.76. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Dennis Nevar*)
- d) **RES. NO. 65-2024** - An emergency resolution authorizing the City Manager and Finance Director to enter into Guaranteed Maximum Price Amendment No. 2 with RFC Contracting, LLC for specified site furnishings, landscaping, fencing & gates, masonry, steel, rough and finish carpentry, roofing, siding, openings, drywall/ceilings, flooring, painting, specialties, fire suppression, plumbing, HVAC, electrical/technology, and selected alternates for the new fire station headquarters project in an amount not to exceed \$8,534,527.95. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Dennis Nevar*)

Mr. Nevar stated that Resolution 64-2024 amends Resolution 59-2024 concerning the Guaranteed Maximum Price (GMP) Amendment Number 1 and the Construction Manager At-Risk (CMAR) fee for the new fire station. In Resolution 59-2024, \$48,000 was allocated to the CMAR fee. Resolution 64-2024 will group the \$48,000 with GMP Amendment Number 1 instead of the CMAR fee, resulting in a price increase for GMP Amendment Number 1.

Mr. Nevar relayed that Resolution 65-2024 is about GMP Amendment Number 2. This GMP Amendment will cover site furnishings, landscaping, roofing, etc., for the fire station headquarters.

Mr. Lambert moved Resolution Number 64-2024 & Resolution Number 65-2024 to tonight's Special Council Agenda of July 15, 2024, as an emergency with suspension of the rules.
Vote – 6 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn the Committee-of-the-Whole Meeting at 5:56 p.m. Vote – 6 Ayes, 0 Nays.

Submitted Respectfully,



Irene Jayapandian
Assistant Clerk of Council

PROPOSED LEGISLATION



DATE: 7/22/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 61-2024** - A resolution exempting vacant real property located on Samuel Drive (PPN 003-18D-22-042) from the requirements of Section 302.4 of the Property Maintenance Code, as amended pursuant to Section 1480.07 of the City of Brunswick Codified Ordinances. - **3rd Reading** (Committee-of-the-Whole, *Administration/Grant Aungst*)

BACKGROUND: The Medina County Park District has authorized the acceptance of a gift of land on Samuel Drive, Brunswick, Ohio (Permanent Parcel No. 003-18D-22-042) with the intention of eventually connecting it to the Plum Creek Trailway via an asphalt trail. Until such time, the Medina County Park District is requesting that the City of Brunswick not require the Medina County Park District to mow this area in accordance with established Property Maintenance Code, rather keeping it in its natural undeveloped state.

PURPOSE AND EXPLANATION: The intent is to eventually utilize this land as a connector extension to the Plum Creek Trailway, thereby gaining access for use from Samuel Drive. By accepting the donated land, the Medina County Park District would be in a position to develop the property into a proposed asphalt trail in the future.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes

Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 61-2024

BY: Committee-of-the-Whole

A RESOLUTION EXEMPTING VACANT REAL PROPERTY LOCATED ON SAMUEL DRIVE (PPN 003-18D-22-042) FROM THE REQUIREMENTS OF SECTION 302.4 OF THE PROPERTY MAINTENANCE CODE, AS AMENDED PURSUANT TO SECTION 1480.07 OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: The Board of Commissioners of the Medina County Park District has agreed to accept the donation of vacant real property located on Samuel Drive (PPN 003-18D-22-042) consisting of approximately 0.4728 acres (the "Property") from the current record owner thereof, subject to agreement by the City that the Property can remain in its natural undeveloped state.

WHEREAS: Subject to separate future agreement between the Medina County Park District and the City of Brunswick, it is contemplated that the subject Property may potentially be utilized for the future extension of the Plum Creek Greenway Trail (the "Extension Project").

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the subject Property is hereby exempt from the weed/grass maintenance requirements contained in Section 302.4 of the Property Maintenance Code, as amended pursuant to Section 1480.07 of the City of Brunswick Codified Ordinances, to allow the Property to be maintained in its natural undeveloped state.

SECTION 2: That this Resolution will remain in effect until: (a) the Medina County Park District and the City of Brunswick enter into an agreement for the Extension Project, including maintenance thereof; or (b) otherwise terminated by this Council pursuant to separate legislation.

SECTION 3: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

PROPOSED LEGISLATION



DATE: 7/22/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Magovac

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 66-2024** - An emergency resolution authorizing the City Manager and City Engineer to submit a grant and loan application to the Ohio Public Works Commission Issue 1 Program for the Laurel-Maxwell Intersection Improvements Project. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: New legislation request

PURPOSE AND EXPLANATION: The proposed project will seek to install a single lane roundabout at the intersection of Laurel Road, Maxwell Boulevard and Rocklyn Drive. Also, included in the scope is a full reconstruction of Laurel Road between Pinewood Drive, and realignments of Maxwell and Rocklyn as needed to connect to the roundabout. This project would be funded by a combination of Ohio Public Works Commission and local funds.

IMPLEMENTATION SCHEDULE: The application deadline is in early September 2024. Should the application be successful, detailed design and right-of-way acquisition would commence in 2025 and the project would be targeted for construction in Spring 2026.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: This project is planned to be partially funded with an Issue 1 OPWC grant and possibly a 0% loan. The remainder of the cost of this project, provided local funding is available and approved, is expected to be paid from City local funds from the Road Improvement Fund #333.

The City must not move forward with this project by awarding a construction contract until after OPWC funding is secured and an agreement is signed. Furthermore, it is likely that the establishment of a new OPWC Fund will also need to take place during the 2025 budget process to account for any potential grant awards or loans received from OPWC for this project.

The Finance Department has not yet received an engineering cost estimate for this project so no financial analysis has been completed at this time.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare, and providing for the usual daily operation of a municipality, and for the further reason that this application can be submitted to OPWC in advance of the early September 2024 application deadline.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 66-2024

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY ENGINEER TO SUBMIT A GRANT AND LOAN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION ISSUE 1 PROGRAM FOR THE LAUREL-MAXWELL INTERSECTION IMPROVEMENTS PROJECT.

WHEREAS: The proposed Laurel-Maxwell Intersection Improvements Project (the “Project”) will consist of the installation of a single lane roundabout at the intersection of Laurel Road, Maxwell Boulevard and Rocklyn Drive (including realignments of Maxwell Boulevard and Rocklyn Drive as needed) and the full reconstruction of Laurel Road between Pinewood Drive and Coventry Drive.

WHEREAS: The proposed Project would be funded by a combination of Ohio Public Works Commission Issue 1 Program grant funds (the “Grant Funds”) with the remainder by local funds (the “Local Funds”); and

WHEREAS: The Grant and Loan Application must be submitted by early September of 2024.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager and City Engineer are hereby authorized to submit a Grant and Loan Application to the Ohio Public Works Commission Issue 1 Program for financial assistance for the Project.

SECTION 2: In the event Grant Funds are awarded for the Project, acceptance of same by the City shall be contingent upon Council appropriating necessary amounts to meet the Local Funds contribution.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that the grant applications must be submitted by the early September of 2024 deadline. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, CMC

PROPOSED LEGISLATION



DATE: 7/22/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Magovac

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 67-2024** - An emergency resolution granting consent to the Ohio Department of Transportation to perform pavement repairs and fine graded polymer asphalt concrete overlay (smoothseal) on Interstate 71. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND: The proposed project will perform pavement repairs and a fine graded polymer asphalt overlay (smoothseal) along Interstate 71 from south of the State Route 18 interchange to the Cuyahoga County line.

PURPOSE AND EXPLANATION: This resolution will give the City's consent to ODOT to complete the project, since a portion of the project falls within the City of Brunswick

IMPLEMENTATION SCHEDULE: The project is currently scheduled for construction in summer 2025

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: No funds are required from the City for the Project, unless the City were to request added construction items beyond those planned or deemed necessary by ODOT and Federal Highway Administration. For any items added by the City, the City would have to agree to assume and bear 100% of the total cost for those added construction items

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare, and providing for the usual daily operation of a municipality, and for the further reason that the signed agreement can be forwarded to ODOT in a timely manner.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 67-2024

BY: Mr. Smith, Mr. Abella, Mrs. Piper

AN EMERGENCY RESOLUTION GRANTING CONSENT TO THE OHIO
DEPARTMENT OF TRANSPORTATION TO PERFORM PAVEMENT
REPAIRS AND FINE GRADED POLYMER ASPHALT CONCRETE
OVERLAY (SMOOTHSEAL) ON INTERSTATE 71.

WHEREAS: The Ohio Department of Transportation (“ODOT”) intends to pavement repairs and fine graded polymer asphalt concrete overlay (smoothseal) on Interstate 71 (the “Project”) from south of the State Route 18 interchange to the Cuyahoga County line;

WHEREAS: The Project is currently scheduled for the summer 2025 construction season;

WHEREAS: Approximately 1.69 miles of the Project is within the municipal limits of the City; and

WHEREAS: No funds are required from the City for the Project, except that the City agrees to assume and bear one hundred percent (100%) of the total cost for added construction items requested by the City in writing and not necessary for the improvement as determined by the State and the Federal Highway Administration.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That being in the public interest, the City hereby grants consent to ODOT to complete the Project within the municipal limits of the City. No funds are required from the City for the Project, except that the City agrees to assume and bear 100% of the total cost for added construction items requested by the City and not necessary for the Project as determined by the State and Federal Highway Administration.

SECTION 2: The City agrees that upon completion of the Project, and unless otherwise agreed, to provide adequate maintenance in accordance with applicable State and Federal regulations, to provide ample financial provisions, as necessary, for the maintenance of the Project, and to maintain the right-of-way free of obstructions and hold same inviolate for public highway purposes.

SECTION 3: If City owned utilities, within a corporation limit or in a private easement outside corporation limits, need to be relocated due to the Project, the City will be reimbursed for any relocation work; ODOT will perform the coordination, relocation and reimbursement which shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual; if other public and private utilities

need to be relocated due to the Project, they will not be reimbursed for relocation subject to applicable exceptions.

SECTION 4: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to execute any document with ODOT necessary for the Project.

SECTION 5: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to ensure timely submission of this consent legislation to ODOT to allow for the Project. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, CMC

PROPOSED LEGISLATION



DATE: 7/22/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 68-2024** - An emergency ordinance amending Ordinances #98-2023, #16-2024 and #38-2024 to include amendments to the Appropriation Budget for the year ending December 31, 2024, as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See the fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the July 22, 2024, Finance Committee meeting and move to the July 22, 2024, Council agenda as an emergency with the suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net decrease to the overall City appropriation budget by \$794,113.49. The largest components of the net decrease, in no particular order, relate to:

- 1) Net decrease of \$1,121,189.61 in appropriations from various road projects and contingencies. It includes the formal closing of the North Carpenter and the OPWC Sky View Drive road improvement projects. It also includes additional set asides/contingencies for the ongoing Pearl Road Project and various storm water repairs recently made on Center Road.
- 2) Appropriate \$183,676.40 in interest earnings on bond proceeds through June 30, 2024, to be utilized for the Fire Station Construction Project.

3) Appropriate \$64,447.35 in additional Opioid legal settlements already received or projected to be received from various court cases/legal settlements. These funds are restricted and must be used to prevent, treat and support recovery from addiction or mental health conditions.

4) Appropriate \$65,000 for anticipated plan review costs associated with the new high school and fire station per email from Grant Aungst on June 17, 2024.

All other items in excess of or below \$50,000 are not specifically listed in this summary, but are detailed with a description of the listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has a budgetary impact and actual expenditures are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, meet grant deadlines and keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

EXHIBIT A

July 22, 2024

Fund Number		Fund Name / Department	Personal Service	Other	Total
General Fund					
001		General Fund			
		City Council	192,919.00	92,409.00	\$ 285,328.00
		Mayor	106,651.36	97,940.93	\$ 204,592.29
		City Manager	201,060.00	137,195.00	\$ 338,255.00
		Information Technologies	185,620.00	355,385.00	\$ 541,005.00
		Engineering	25,723.00	669,247.00	\$ 694,970.00
		Building Department	378,228.91	376,518.60	\$ 754,747.51
		Cemetery Maintenance	-	24,500.00	\$ 24,500.00
		Janitorial Contract	-	22,843.80	\$ 22,843.80
		City Hall Building & Grounds	5,843.00	49,704.00	\$ 55,547.00
		Administrative Services	100,989.00	61,230.00	\$ 162,219.00
		Economic Development	120,517.00	259,847.00	\$ 380,364.00
		Animal Control	77,707.00	72,385.00	\$ 150,092.00
		Law Department	186,712.00	318,672.00	\$ 505,384.00
		Finance Department	274,410.00	243,483.00	\$ 517,893.00
		Income Tax Department	216,279.00	260,719.09	\$ 476,998.09
		Parks & Recreation Director	81,299.00	64,056.00	\$ 145,355.00
		General Fund Administration	-	1,379,247.25	\$ 1,379,247.25
		Planning Division/Community Development	77,096.00	224,157.00	\$ 301,253.00
		Board of Building Appeals	516.00	1,222.00	\$ 1,738.00
		Board of Zoning Appeals	1,281.00	4,613.00	\$ 5,894.00
		Board of Civil Service	11,849.00	49,092.00	\$ 60,941.00
		Board of Ethics	4,080.00	4,650.00	\$ 8,730.00
		Board of Charter Review	-	-	\$ -
		Board of Commemorative Affairs	-	36,650.00	\$ 36,650.00
		General Fund Transfers / Advances	-	29,959,346.36	\$ 29,959,346.36
001		Total General Fund	\$ 2,248,780.27	\$ 34,765,113.03	\$ 37,013,893.30
Special Revenue Funds:					
110		Court Computerization Fund	5,705.00	16,396.00	\$ 22,101.00
111		FEMA Grant Fund	-	-	\$ -
114		Police Fund	4,903,566.80	5,334,432.39	\$ 10,237,999.19
115		Fire Fund	2,737,861.00	6,421,489.02	\$ 9,159,350.02
117		Street Repair & Maintenance Fund	1,293,714.00	2,898,771.60	\$ 4,192,485.60
118		State Highway Fund	-	165,960.00	\$ 165,960.00
119		Law Enforcement Fund	-	10,615.00	\$ 10,615.00
120		Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123		Brunswick Area Television (BAT) Fund	158,246.32	277,483.00	\$ 435,729.32
127		Parks Fund	212,807.00	534,018.00	\$ 746,825.00
129		Department of Justice Federal Grant Fund	-	112,117.69	\$ 112,117.69
130		DUI Enforcement & Education Fund	-	9,700.00	\$ 9,700.00
131		Recreation Center Fund	413,973.00	650,396.00	\$ 1,064,369.00
133		Home Improvement Grant Fund (CDBG)	-	-	\$ -
140		Local Fiscal Recovery Fund	-	-	\$ -
141		Opioid Settlement Fund	-	71,076.38	\$ 71,076.38
Enterprise Funds:					
223		Refuse Fund	74,701.00	3,083,889.00	\$ 3,158,590.00
224		Storm Water Management Fund	38,995.00	1,316,575.34	\$ 1,355,570.34
Capital Improvement Funds:					
300		General Permanent Improvement Fund	-	3,470,733.99	\$ 3,470,733.99
332		Road Levy Fund	-	2,629,373.00	\$ 2,629,373.00
333		Road Improvement Fund	-	6,097,073.75	\$ 6,097,073.75
334		Traffic Control Fund	-	3,125.00	\$ 3,125.00

335	Public Square Fund	-	12,297.56	\$	12,297.56
336	City Building Improvement Fund	-	344,215.00	\$	344,215.00
337	EPA Grant Fund		3,000,000.00	\$	3,000,000.00
339	Fire Improvement Fund	-	79,618.16	\$	79,618.16
341	Park Improvement Fund	-	500,000.00	\$	500,000.00
345	U.S. Army Corp of Engineer's Grant Fund	-	2,255,000.00	\$	2,255,000.00
347	North Carpenter Road Improvement Fund	-	1,189,446.00	\$	1,189,446.00
348	Boston Road Improvement Fund	-	-	\$	-
353	I-71 / Rt. 303 Enhancement Fund	-	3,895.03	\$	3,895.03
359	Fire Station Construction Fund	-	12,183,676.40	\$	12,183,676.40
360	Brunswick Lake Improvement Fund	-	602,572.55	\$	602,572.55
373	OPWC Skyview Drive Improvement Fund	-	776,972.69	\$	776,972.69
374	OPWC Magnolia Drive Improvement Fund	-	1,582,139.25	\$	1,582,139.25
375	OPWC Pepperwood Drive Improvement Fund	-	1,317,000.00	\$	1,317,000.00
Self Insurance Fund:					
600	Self Insurance Fund	-	3,799,560.00	\$	3,799,560.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
772	General Obligation Fire Station Bond Retirement Fund	-	959,966.90	\$	959,966.90
782	Special Assessment BRF: Laurel Road (2006)	-	35,462.50	\$	35,462.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.80	\$	18,948.80
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$	11,826.18
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	35,000.00	\$	35,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	109,629,284.60

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #3 - For informational purposes only
For the Budget Year Ending December 31, 2024

7/22/2024

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
CAPITAL OUTLAY - COUNCIL	901-0100-56252	1,500.00	Windows 11 upgrade will require a new replacement computer and possible monitor replacements.
CAPITAL OUTLAY - COUNCIL	901-0100-56252	550.00	Adobe Professional software updates required in order to work with Microsoft 11. Council Clerk's computer.
CLERK OF COURTS PT PS	001-0200-51170	(2,194.64)	Reduce budget to reflect a total budget of 800 hours of part-time work for 2nd half of 2024.
PERS	001-0200-52223	(307.25)	Reduce budget to reflect a total budget of 800 hours of part-time work for 2nd half of 2024.
MEDITAX	001-0200-52226	(31.82)	Reduce budget to reflect a total budget of 800 hours of part-time work for 2nd half of 2024.
CAPITAL OUTLAY - CITY MANAGER	903-0300-56252	1,500.00	Windows 11 upgrade will require a new replacement computer and possible monitor replacements.
PLUMBING/ELECTRICAL PT INSPECTOR	001-0430-51110	13,482.91	Hiring of an additional PT Bldg Inspector @ 28 hours a week - calculated based on a start date of Aug 19, 2024.
PERS	001-0430-52223	1,887.61	Hiring of an additional PT Bldg Inspector @ 28 hours a week - calculated based on a start date of Aug 19, 2024.
MEDITAX	001-0430-52226	195.50	Hiring of an additional PT Bldg Inspector @ 28 hours a week - calculated based on a start date of Aug 19, 2024.
WORKER'S COMP - BUILDING	001-0430-52274	404.49	Hiring of an additional PT Bldg Inspector @ 28 hours a week - calculated based on a start date of Aug 19, 2024.
ARCHITECT/PLAN REVIEWS	001-0430-54263	65,000.00	Anticipated plan review costs for the new high school & fire station. Per Grant Aungst email June 17, 2024. Estimated receipts will also be increased.
CAPITAL	908-0430-56252	4,500.00	Windows 11 upgrade will require 3 new replacement computers and possible monitor replacements.
CONTRACT JANITOR SERVICE	001-0441-54260	(256.20)	Reduce appropriations no longer needed after award to the lowest bidder.
CAPITAL OUTLAY - ADMIN SERVICES	909-0461-56252	1,500.00	Windows 11 upgrade will require a new replacement computer and possible monitor replacements.
ANIMAL WARDEN PT PS	001-0540-51133	(3,402.00)	Reduce budget to reflect a total budget of 208 hours of part-time work for 2nd half of 2024.
PERS	001-0540-52223	(476.00)	Reduce budget to reflect a total budget of 208 hours of part-time work for 2nd half of 2024.
MEDITAX	001-0540-52226	(49.00)	Reduce budget to reflect a total budget of 208 hours of part-time work for 2nd half of 2024.
WORKER'S COMP - ANIMAL WARDEN	001-0540-52274	(102.00)	Reduce budget to reflect a total budget of 208 hours of part-time work for 2nd half of 2024.
ADMINISTRATIVE ASST PT	001-0600-51152	(4,959.00)	Reduce budget as back-up to the Law Clerk was not utilized in first half of 2024.
PERS	001-0600-52223	(694.00)	Reduce budget as back-up to the Law Clerk was not utilized in first half of 2024.
MEDITAX	001-0600-52226	(71.00)	Reduce budget as back-up to the Law Clerk was not utilized in first half of 2024.
WORKER'S COMP - LAW	001-0600-52274	(148.00)	Reduce budget as back-up to the Law Clerk was not utilized in first half of 2024.
PROFESSIONAL SERVICES	001-0600-54233	(30,000.00)	Reduce appropriations based on first 6 months of activity as compared to the budget for the first
LEGAL/COLLECTION COSTS	001-0720-54233	(5,000.00)	Reduce estimate legal costs due to recent changes in State Law by changing the timing of when the City can pursue delinquent filers and accounts.
BANK FEES	001-0880-53213	(5,000.00)	Negotiated new bank agreement resulting in larger earnings credit and reducing net bank fees.
INSURANCE	001-0880-54272	(10,000.00)	Final insurance cost break downs have been received and it is currently estimated that \$10,000 in the GF can be reduced.
PROFESSIONAL SERVICE CONTRACT	001-0880-54285	46,000.00	Increase appropriations needed above the original estimates for the approved July 8, 2024 COW motion for LNE agreement.
OFF-SITE STORAGE CONTRACT	001-0880-54506	(5,000.00)	Offsite storage and other related public records costs remain much lower under new local place versus the previous vendor.
General Fund Total		68,829.59	
Police Fund (#114)			
POLICE OVERTIME	114-0520-51198	12,241.80	Increase appropriations relating to overtime and benefit costs to be reimbursed by a MCDAC Grant. Covers 1st half of the grant (July 1-Dec 31, 2024).
MEDITAX	114-0520-52226	177.51	Increase appropriations relating to overtime and benefit costs to be reimbursed by a MCDAC Grant. Covers 1st half of the grant (July 1-Dec 31, 2024).
POLICE OP&F PENSION	114-0520-52227	3,886.77	Increase appropriations relating to overtime and benefit costs to be reimbursed by a MCDAC Grant. Covers 1st half of the grant (July 1-Dec 31, 2024).
HOSPITALIZATION	114-0520-52275	9,930.41	Qualifying event of a patrol officer effective July 2024 and taking family health insurance coverage.
POLICE CAPITAL	961-0520-56252	30,000.00	Windows 11 upgrade will require 20 new replacement computers and possible monitor replacements.
Police Fund Total		56,236.49	
Fire Fund (#115/952)			
RESCUE COLLECTION FEES	115-0510-54260	2,673.19	6.625% cost of collection per the Division of Fire's contract for TPA to bill/collect EMS billings X increased estimated receipts by \$40,350.
CAPITAL OUTLAY	952-0510-56252	10,500.00	Windows 11 upgrade will require 7 new replacement computers and possible monitor replacements.
Fire Fund Total		13,173.19	
Street R & M Fund (#117)			
CAPITAL OUTLAY	953-0420-56252	5,800.00	Windows 11 upgrade will require 2 new replacement computers + 4 workstation computers and possible monitor replacements.
Street R & M Fund Total		5,800.00	

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #3 - For informational purposes only
For the Budget Year Ending December 31, 2024

7/22/2024

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
Rec. Center Fund (#131)			
REPAIR AND MAINTENANCE	131-0830-54243	5,000.00	Additional building and repairs @ the Recreation Center, including pool maintenance as requested by the Parks & Rec Director.
CAPITAL OUTLAY - REC	958-0830-56252	3,000.00	Replacement of certain equipment relating to cameras and DVR @ Recreation Center.
Rec. Center Total		8,000.00	
Opioid Settlement Fund (#141)			
JANSEN OPIOID SETTLEMENT PURCH SERVICES	141-0439-54254	11,054.18	Increase estimated receipts and appropriations by the Janssen Opioid settlement received in June 2024 as not included in original budget.
ALLERGAN,TEVA,WALMART,CVS,WALGREENS	141-0439-54256	53,393.17	Increase estimated receipts and appropriations by anticipated new Opioid settlement (Allergan,Teva,Walmart,CVS,Walgreens).
Total Opioid Settlement Fund		64,447.35	
Refuse Fund (#223)			
CONTRACTED REFUSE COLLECTION SERVICES	223-0710-54260	(34,654.00)	Reduce original appropriations as a result of Republic Service's final costs, Medina County tipping fees and lower fuel surcharge & Republic's PO closing.
Total Refuse Fund		(34,654.00)	
Stormwater Management Fund (#224)			
ADMINISTRATION - BILLING	224-0420-51005	1,323.00	3 Week overlap plan to train a part-time person for stormwater and refuse billing. A full-time Clerk II plans to resign on Aug 9, 2024 causing need.
OPERS	224-0420-52223	185.22	3 Week overlap plan to train a part-time person for stormwater and refuse billing. A full-time Clerk II plans to resign on Aug 9, 2024 causing need.
MEDITAX	224-0420-52226	19.18	3 Week overlap plan to train a part-time person for stormwater and refuse billing. A full-time Clerk II plans to resign on Aug 9, 2024 causing need.
WORKER'S COMP	224-0420-52274	39.69	3 Week overlap plan to train a part-time person for stormwater and refuse billing. A full-time Clerk II plans to resign on Aug 9, 2024 causing need.
CONTRACTED STORM SEWER MAINTENANCE	224-0420-54265	(50,000.00)	Catch basin program was incorporated into the road repair program in 2024 and is not being charged to storm water fund.
Stormwater Management Enterprise Fund Total		(48,432.91)	
Capital Projects Improvement Fund (#300)			
CONTINGENCY - TRAILS	300-0812-56900	10,000.00	Replenish contingency account for trail phases 2 & 3 project. Inspection costs on phase 2 of the trail project exceeded the original engineer estimates.
Capital Projects Improvement Fund Total		10,000.00	
Road Capital Projects Fund (#333)			
OPWC LOAN - SKYVIEW DR PH II	333-0001-58831	(6,752.92)	Reduce appropriations as the 0% Interest free OPWC loan and amortization schedule for Sky View Drive has been finalized.
N. CARPENTER RD SET ASIDE - CONSTR	333-0431-56881	(676,752.64)	Reduce or reallocate North Carpenter contingency or remaining appropriations as project has been formally closed by ODOT.
N. CARPENTER RD SET ASIDE - CONSTR	333-0431-56883	(108,728.16)	Reduce or reallocate North Carpenter contingency or remaining appropriations as project has been formally closed by ODOT.
CONSTRUCTION CITY SHARE-PEARL RD	333-0464-56881	350,000.00	Reallocate \$350,000 from N. Carpenter contingency that is no longer needed to the Pearl Road project contingency.
CONCRETE/ ASPHALT REPAIR	333-0474-56870	150,000.00	Reallocate \$100,000 from N. Carpenter contingency that is no longer needed to the emergency road repairs on Center Road for recent water main breaks.
SKYVIEW DR CONSTRUCTION	333-0486-56881	(16,331.72)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
SKYVIEW DR ENGINEERING	333-0486-56883	(103,949.61)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
SKYVIEW DR CONTINGENCY	333-0486-56884	(26,734.01)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
Road Capital Projects Fund Total		(439,249.06)	
N. Carpenter Paving Fund (#347)			
EST STATE OF OHIO CONSTRUCTION CONTRIB	347-0424-56879	(539,988.82)	Reduce both estimated receipts & appropriations by the same amount as the N. Carpenter Construction Project has been closed by ODOT.
ESTIMATED COUNTY CONSTRUCTION CONTRIB	347-0424-56880	(70,811.34)	Reduce appropriations (for County share) as the N. Carpenter Construction Project has been closed by ODOT.
ESTIMATED CITY SHARE-N. CARP ENGINEERING	347-0424-56883	(39,187.00)	Reduce appropriations (for engineering costs) as the N. Carpenter Construction Project has been closed by ODOT.
TRANSFER OUT TO #333 - FUND CLOSURE	347-0999-80180	103,104.82	Current estimated remaining fund cash balance once Medina County reimburses the City of Brunswick their share of local costs to be transferred out.
N. Carpenter Paving Fund Total		(546,882.34)	
Fire Station Construction Fund (#359)			
Contingency-Fire Station	359-0437-56884	183,676.40	Interest earned on Fire Station Bond proceeds through June 30, 2024, set aside for contingency for construction on Fire Station.
Fire Station Construction Fund Total		183,676.40	

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #3 - For informational purposes only

For the Budget Year Ending December 31, 2024

7/22/2024

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
OPWC Skyview Drive Improvement Fund (#373)			
CONSTRUCTION	373-0486-56881	(38,282.44)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
ENGINEERING	373-0486-56883	(34,109.78)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
CONTINGENCY	373-0486-56884	(62,665.99)	OPWC formally closed out the OPWC Sky View Drive project on May 8, 2024. Remaining appropriations for OPWC and local share no longer needed.
Total Skyview Dr Improvement Fund		(135,058.21)	

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 68-2024

By: Mr. Hanek, Mr. Abella, Mr. Lambert

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #98-2023, #16-2024 AND #38-2024 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2024, AS INCORPORATED IN EXHIBIT “A” ATTACHED HERETO.

WHEREAS: Ordinance #98-2023 adopted appropriations for 2024; and Ordinances #16-2024 and #38-2024 regarding amendments to the 2024 appropriation budget, were previously adopted by Council; and

WHEREAS: “Exhibit A” reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as “Exhibit B” for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #98-2023, #16-2024 and #38-2024.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #98-2023, #16-2024 and #38-2024 are hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit “A.”

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, CMC