



BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Dennis Nevar Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Joseph Delsanter At-Large	Keith Kuczma Ward 4
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SEPTEMBER 23, 2024

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Regular Council Meeting Minutes dated September 9, 2024.
5. Mayor's Report:
 - (a) Motion to approve Mayor's recommendation to reappoint Nicholas Solar, Julie Murawski, and Stephen Hanudel to the Civil Service Commission.
 - (b) Motion to approve Mayor's recommendation to reappoint Millie Manning and James Pastor to the Income Tax Board of Review.
 - (c) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:
 - Economic Development Committee.....Mr. Lambert
Economic Development Committee Minutes dated September 9, 2024
 - Services, Utilities, Technology & Cable Committee.....Mr. Smith
Services, Utilities, Technology & Cable Committee Minutes dated September 9, 2024
 - Finance Committee.....Mr. Hanek
 - Safety & Environment Committee.....Mr. Kuczma
Safety & Environment Committee Minutes dated September 9, 2024
 - Planning & Zoning Committee.....Mr. Delsanter
Planning & Zoning Committee Minutes dated September 9, 2024
 - Parks, Recreation & Community Committee.....Mrs. Piper
Parks, Recreation & Community Committee Minutes dated September 9, 2024
Parks, Recreation & Community Committee Minutes dated September 10, 2024

Building & Building Code Committee.....Mr. Abella

8. Other Committees, Boards and Commissions

(a) Committee-of-the-Whole Minutes dated September 9, 2024

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

b. 2nd Reading(s)

ORD. NO. 72-2024 - An ordinance amending Section 222.01 (a) of the City of Brunswick Codified Ordinances. - **2nd Reading** (Committee-of-the-Whole, *Administration/Dennis Nevar*)

RES. NO. 75-2024 - A resolution authorizing the City Manager to enter into an agreement with Cargill Salt for the purchase of Clearlane enhanced road salt for the Service Department in an amount not to exceed \$79.99 per ton. - **2nd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

RES. NO. 76-2024 - A resolution in support of the Brunswick City School District Renewal Operating Levy. - **2nd Reading** (Committee-of-the-Whole, *Council/Joseph Delsanter*)

RES. NO. 77-2024 - A resolution authorizing the City Manager to enter into a non-exclusive lease agreement with Brunswick Youth Baseball, d/b/a Brunswick Youth Baseball and Softball Association, for the operation of youth baseball/softball programs on City owned fields. - **2nd Reading** (Parks, Recreation & Community Committee, *Administration/Taylor Petkovsek*)

RES. NO. 78-2024 - A resolution officially adopting the Brunswick City logo as the symbol for the Brunswick City Flag. - **2nd Reading** (Committee-of-the-Whole, *Council/Kristy Piper*)

c. 1st Reading(s)

ORD. NO. 79-2024 - An emergency ordinance to advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

RES. NO. 80-2024 - An emergency resolution authorizing the City Manager to enter into an agreement with United Survey for the 2024 Storm Sewer Slip Lining Program in an amount not to exceed \$132,332.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

RES. NO. 81-2024 - An emergency resolution authorizing the City Manager to enroll as a member with National Purchasing Partners to participate in joint purchasing programs. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

RES. NO. 82-2024 - An emergency resolution authorizing the City Manager to execute all necessary documents to accept a FireFighter Exposure to Environment Elements Grant from the Bureau of Workers' Compensation for the Division of Fire. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Greg Glauner*)

ORD. NO. 83-2024 - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include an annexation into the City of Brunswick of PPNs 001-02A-21-008 and 001-02A-21-009. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Dennis Nevar*)

ORD. NO. 84-2024 - An emergency ordinance amending Ordinances #98-2023, #16-2024, #38-2024 and #68-2024 to include amendments to the Appropriation Budget for the year ending December 31, 2024 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

11. City Manager's Report
12. Open Forum
13. Unfinished Business
14. New Business
15. Adjournment

ECONOMIC DEVELOPMENT COMMITTEE

September 9, 2024

IN ATTENDANCE:

Chairman Brandon Lambert, Committee Member Nicholas Hanek, Committee Member Tim Smith, Keith Kuczma, Michael Abella Jr., Joseph Delsanter, Kristy Piper, City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Community & Economic Development Director Grant Aungst, Parks & Recreation Director Taylor Petkovsek, Chief Executive Officer Ascension BioMedical LLC Fadi Boumitri, Clerk of Council Laura Timura, Assistant Clerk of Council Kristin Gambaccini, News Media.

The meeting convened at 5:27 p.m.

DISCUSSION ITEMS:

(a) Permitted use of Cannabis Dispensary

Mr. Nevar explained after looking at Ohio Revised Code Chapter 3780, which contained newly adopted cannabis provisions, section 378.25(a) permits the legislative authority of municipal corporations to adopt an ordinance to prohibit or otherwise limit the number of adult-use cannabis operators within the City. He continued that the definition of adult-use cannabis operator is an umbrella term that includes processors, dispensaries, and cultivators.

Mr. Nevar explained that the location requirement in the Ohio Revised Code included a 500 ft. setback from certain prohibited facilities such as churches, public libraries, playgrounds, and schools. He offered that he believed this was something that the City could expand upon. He reported there is also a mile setback requirement from other cannabis operators.

Mr. Nevar continued that there is a 10% excised tax, of which 36% of the amount collected is directed to a fund held by the State of Ohio. He informed that a municipal corporation is not permitted to impose additional taxes beyond the 10% excised tax and beyond the taxes customarily charged to businesses that Ohio permits.

Mr. Nevar added that if the community wanted to permit a cannabis dispensary, an outside council is currently reviewing the zoning code update and making recommendations on where this would be appropriate.

Mr. Nevar stated that several dispensary licenses that Ohio was issuing were grandfathered in due to their being preexisting medical dispensaries. He continued there were another 50 available licenses that had been spoken for.

Mr. Nevar explained that the Ohio Revised Code details that in two years, the Cannabis Commission will meet to review whether additional permits should be issued. He concluded that he does not believe permits are available for new retail dispensaries.

Mr. Lambert inquired regarding ORC 3780.25(a) and the municipalities' ability to limit the number of cannabis dispensaries and distributors. He questioned if the municipality was able to classify the businesses as dispensaries and distributors or if there is a singular number of businesses permitted as a whole.

Mr. Nevar stated that he believed that statutory authority expressly limited the number of adult-use cannabis operators regarding all facets.

Mr. Kuczma questioned whether the dispensary must be in a free-standing building or if it could be in a strip mall.

Mr. Nevar reported that there were no restrictions as to the building in which it could be located.

Mr. Kuczma noted that in speaking with management of a facility located on Route 250, he learned from the management that they charge an adult-use tax.

Mr. Nevar explained that it is the 10% excised tax.

Mr. Aungst shared that the City of Brunswick's money from a cannabis dispensary would strictly come from the 10% excised tax, not the 6.75% tax that the County has. He divulged that out of the 10%, 36% goes to the Cannabis Social Equity and Job Fund. He reported that the funding is to support restorative justice programs and to help those affected by the previously discriminatory enforcement of marijuana laws to enter the legal cannabis market. He disclosed that 36% will be distributed to municipalities that host dispensaries. Local governments could use the funds for approved purchases, such as community improvements or public service. He went on to report that 25% will be allocated to the Department of Mental Health and Addiction Services to fund substance abuse research and programs, including services for addiction related to cannabis and other controlled substances. The final 3% to create 100% of the 10% would cover administrative costs for the Division of Cannabis Control and the Department of Taxation.

Mr. Aungst gathered this information: "For the benefit of municipal corporations or townships that have adult-use dispensaries, and the municipal corporations or townships may use such funds for any approved purpose, distributions to municipal corporations or townships shall be based on the percentage of adult-use tax attributable to each municipal corporation or township."

Mr. Aungst summarized that based on conversations he has had with state departments and colleagues at the State Economic Development Conference, there is no certainty regarding how much money will actually go to a city. He reiterated that there is not a big cash flow for medical marijuana due to extraordinarily low wage rates at dispensaries.

Mr. Aungst stated that Ohio is at a standstill until a final ruling from the Office of Budget and Management decides where the funds are dispersed. He noted that there is no date when those funds would be dispersed or how often they would be dispersed.

Mr. Smith clarified that 36% of the 10% should return to the cities.

Mr. Aungst replied that this was incorrect. He reminded that the State has created a fund for social equity and jobs that "aims to support restorative justice programs." He continued that 36% will be distributed to municipalities that host dispensaries, and the State decides how much each municipality receives. Another 25% goes to the Department of Mental Health and Addiction Services, and 3% covers administrative costs for the Division of Cannabis and the Department of Taxation.

Mr. Hanek informed that it is permissible and at the discretion of the Committee Chairs to invite someone to the committee meeting. He confirmed that Mr. Boumitri is not a City of Brunswick employee.

Mr. Boumitri shared that he has been a part of the Ohio medical marijuana for six years, operating a level 2 cultivation facility in Oberlin. He disclosed that he is intimately familiar with ORC Chapter 3780.

Mr. Boumitri stated that the law clearly states that if money is distributed from the funds, it must be distributed to the cities. He believed the State would face a large lawsuit if it did not distribute the funds as statutorily required.

Mr. Boumitri divulged that the first two weeks of sales indicate that Ohio's dispensary program will sell about 1.2 billion dollars of adult-use marijuana within the first twelve months of the program. He stated that the numbers put Ohio ahead of Illinois and Michigan (Michigan being the largest cannabis industry in the country, with ten million people). He reported that Michigan brings in \$3-3.5 billion annually in cannabis sales.

Mr. Boumitri relayed that in 2023, Michigan gave 87 million dollars to its cannabis host cities. He pointed out that Michigan has 925 dispensaries versus the projected 340 in Ohio.

Mr. Boumitri declared that in the medical market in Ohio, the average dispensary sold \$5-\$10 million in sales, with the highest-grossing dispensary selling 26 million dollars in strictly medical marijuana sales. There was no tax on the host cities, citing that there was very little benefit to the area other than what was medically offered to the patients.

Mr. Kuczma asked if Mr. Boumitri had a distribution center.

Mr. Boumitri responded that he is allowed one distribution center due to the statute.

Mr. Kuczma clarified that Mr. Boumitri would not just be growing products but also selling products.

Mr. Boumitri answered that he would be selling his product and other products.

Mr. Delsanter commented that there were many complaints regarding the retail cost being much higher in Ohio than in Michigan. He remarked that he believed it would take some time before the industry's growth translated into Ohio.

Mr. Boumitri disagreed. He shared that Ohio has a \$4 billion per year cannabis industry, with most of it taking place on the black market. He argued that there are plenty of buyers in Ohio.

Mr. Delsanter inquired how many people Mr. Boumitri employs.

Mr. Boumitri disclosed he currently has 16 employees but will have 60 employees.

Mr. Aungst asked how Mr. Boumitri came up with the 1.2-billion-dollar amount.

Mr. Boumitri answered that he was providing information that he found in an article.

Mr. Aungst continued that, in speaking with other financial directors in Ohio, he understood that some medical dispensaries had been promised funds from Ohio, and Ohio did not pay. He cited the State's history of not paying promised funds.

Mr. Boumitri explained that initially, cities were not restricted from imposing their own taxes on dispensaries until the State disallowed the practice.

Mr. Aungst questioned if the one dispensary Mr. Boumitri was permitted to use was for medical or adult use.

Mr. Boumitri commented it was for both.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn at 6:00 p.m. Vote – 3 Ayes, 0 Nays.

Submitted Respectfully,

Brandon Lambert

A handwritten signature in blue ink, appearing to read 'B. Lambert', with a stylized flourish at the end.

Chairman

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

September 9, 2024

IN ATTENDANCE: Chairman Tim Smith, Committee Member Kristy Piper, Committee Member Brandon Lambert, Joseph Delsanter, Keith Kuczma, Nicholas Hanek, Michael Abella Jr., City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Service Director Paul Magovac, Community & Economic Development Director Grant Aungst, Clerk of Council Laura Timura, Assistant Clerk of Council Kristin Gambaccini, News Media.

The meeting convened at 5:08 p.m.

DISCUSSION ITEMS:

- a) **RES. NO. 75-2024** – A resolution authorizing the City Manager to enter into an agreement with Cargill Salt for the purchase of Clearlane enhanced road salt for the Service Department in an amount not to exceed \$79.99 per ton.- **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

Mr. Magovac explained that Clearlane salt is for use when the weather is colder. He stated that the salt reacts at lower temperatures. He clarified that the white salt would be used during the day, and the Clearlane at night to help melt ice faster and better.

Mr. Magovac stated that the contract does not guarantee any amount of purchase. There can be an order from zero up to one thousand tons.

Mr. Magovac continued that the quote came directly from Cargill Salt. He quoted the state bid at \$86 and odd change making the Cargill Salt bid cheaper.

Mrs. Piper moved Resolution 75-2024 to tonight's Council Agenda of September 9, 2024, with three readings. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Abella inquired about crack sealing.

Mr. Magovac stated that crack sealing was done in the Spring. He divulged that there was \$10,000 worth of material. He admitted that they are working on the newer roads to prevent them from worsening and keep them preserved. He further explained that crack sealing preserves concrete streets.

Mr. Magovac shared that Wards 1 and 2 were crack sealed this year and Wards 3 and 4 will be crack sealed in 2025 with another \$10,000 worth of material.

Mr. Abella noted that Waite Farms Lane was not crack sealed.

Mr. Magovac confirmed that Waite Farms Lane was not done.

Mr. Abella pointed out that the Waite Farms Lane was fifteen years old and had never been crack sealed. He added that the street would have to be resurfaced due to lack of crack sealing.

Mr. Abella requested the Service Department take a look at Waite Farms Lane. He stated that it is a shame that new roads deteriorate so quickly.

Mr. Delsanter relayed that a resident inquired as to why the City does not arbitrarily repair sidewalks since they are part of the right of way. The resident expressed the belief that the City owns the sidewalk.

Mr. Magovac explained that sidewalks are similar to a driveway apron. He stated that there is no benefit to the City of having driveway aprons which is why they are strictly the homeowner's responsibility as well as the sidewalk in front of the home.

Mr. Magovac continued that the homeowner purchased the lot with a sidewalk and driveway that they are required to maintain.

Mrs. Piper brought up an inquiry regarding Jefferson Avenue and Lincoln Avenue involving fog sealing.

Mr. Magovac informed that he spoke with Matt Jones and is awaiting a call back from the contractor. He reported that the roads are on schedule to be fog-sealed this year.

Mr. Abella divulged that a resident at 457 Calverton Place complained regarding dug-up tree lawns.

Mr. Abella noted that he drove by and confirmed that there were issues with the tree lawns as well as wires all over the place.

Mr. Abella continued that the resident stated that there was no notification of any work being done and made mention of a gate being removed in order to make room for equipment.

Mr. Magovac confirmed that there is an issue with Frontier not applying for appropriate permits before work begins. He stated that there have been many meetings with the Service Department and Frontier.

Mr. Magovac agreed that the residents are supposed to be notified with door tags. He added that if that is not being done, he will get Terry Wise and QCI involved.

Mr. Abella offered to pass on the resident's contact information to Mr. Magovac after the meeting.

Mr. Magovac remarked that Frontier is boring throughout the City and putting new lines in.

Mr. Kuzma questioned whether McKinley Avenue and Lincoln Avenue would have striping redone due to it being done so early in the year.

Mr. Magovac answered that he would look into the contract to decipher if striping was part of the contract.

Mr. Kuzma stated that the striping illuminates the road for the children walking to and from school.

Mr. Magovac reiterated that he would check the contract.

Mr. Smith requested information regarding the development north of St. Ambrose on the west side of town. He commented that the houses range in price from \$400,000 - \$500,000. He asked when the City takes over plowing those streets.

Mr. Magovac responded that streets in new developments are not maintained until the first house is occupied.

Mr. Smith noted that he walked through the model home in the development. He stated the houses are beautiful but a resident inquired how the streets would be plowed and the real estate agent was not sure of the appropriate response.

ADJOURNMENT:

Being no further business, Mrs. Piper moved to adjourn at 5:18 p.m. Vote – 3 Ayes, 0 Nays.

Submitted Respectfully,

A handwritten signature in blue ink, appearing to read "Tim Smith", with a stylized flourish at the end.

Tim Smith
Chairman

SAFETY & ENVIRONMENT COMMITTEE

September 9, 2024

IN ATTENDANCE: Chairman Keith Kuczma, Committee Member Joseph Delsanter, Committee Member Kristy Piper, Brandon Lambert, Nicholas Hanek, Michael Abella Jr., Tim Smith, City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Community & Economic Development Director Grant Aungst, Fire Chief Greg Glauner, Clerk of Council Laura Timura, Assistant Clerk of Council Kristin Gambaccini, News Media.

The meeting convened at 5:18 p.m.

DISCUSSION ITEMS:

- (a) **RES. NO. 74-2024** - An emergency resolution authorizing the City Manager to enter into an agreement with Stryker Medical for the simultaneous sale of obsolete municipal equipment under the supervision of the Division of Fire and purchase of new equipment needed by the Division of Fire in an amount not to exceed \$13,441.32 - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Greg Glauner*)

Mr. Glauner explained that the Fire Department had a LUCAS Chest Compression Machine that was not working due to no longer supporting the software.

Mr. Glauner stated that Stryker had offered a trade-in of \$5000.00 for the old machine.

Mr. Glauner continued that the Fire Department initially had two Chest Compression Machines. He noted that with four squad trucks, another machine would allow the department to give the full level of service to emergency calls.

Mr. Nevar informed that Stryker Medical is the sole source provider of this medical equipment.

Mrs. Piper moved Resolution Number 74-2024 to tonight's Council Agenda of September 9, 2024 an emergency with suspension of the rules. Vote - 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 5:21 p.m. Vote – 3 Ayes, 0 Nays.

Submitted Respectfully,



Keith Kuczma
Chairman

PLANNING & ZONING COMMITTEE

September 9, 2024

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Keith Kuczma, Committee Member Brandon Lambert, Nicholas Hanek, Kristy Piper, Tim Smith, Michael Abella Jr., Community & Economic Development Director Grant Aungst, City Manager/Safety Director Carl DeForest, Fire Chief Greg Glauner, Service Director Paul Magovac, Parks & Recreation Director Taylor Petkovsek, Law Director Dennis Nevar, Clerk of Council Laura Timura, Assistant Clerk of Council Kristin Gambaccini, News Media.

The meeting convened at 5:21 p.m.

DISCUSSION ITEMS:

- (a) **ORD. NO. 70-2024** - An emergency ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy, conditional use and/or building permit approvals for specified uses in all zoning and Special Planning Districts of the City and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)
- (b) **ORD. NO. 71-2024** - An emergency ordinance extending a temporary moratorium on the acceptance and processing of applications for zoning, occupancy and/or building permit approvals for establishments that intend to engage in retail sales and/or distribution of tobacco products, vapor products, alternative nicotine products and/or electronic smoking devices in all zoning districts of the City and the issuance of such approvals. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

Mr. Aungst explained that Ordinance Number 70-2024 is a continuation of the moratorium that is in place with Ordinance Number 36-2024.

Mr. Abella inquired about the timeframe for Ordinance 71-2024.

Mr. Nevar reported that Ordinance Number 70-2024 was proposed to be extended until such time that Council adopts the updated zoning code. He added that he anticipated that to take place in April 2025.

Mr. Nevar continued that Ordinance Number 71-2024 was proposed to be extended until the latter of the following two occurs in such time that either Council adopted the updated zoning code or until the litigation that was presently pending in the Tenth District Court of Appeals was finalized. He stated that the litigation is a result of a Franklin County Court of Common Pleas decision determining that the Ohio legislature's restriction on Municipal control over smoke and vape shops was unconstitutional. He went on to say that the state of Ohio appealed that decision in the Tenth District Court of Appeals and that it was in the briefing process.

Mr. Nevar reported that once that briefing process was finalized (which he instructed was October 7, 2024) an oral argument in the Tenth District would follow, a determination would be made, and most likely be appealed to the Ohio Supreme Court.

Mr. Abella clarified that the process could take more than a year.

Mr. Nevar concurred. He relayed that the goal was to decide what powers municipalities have to regulate tobacco and vape shops within their corporate limits.

Mr. Kuczma moved Ordinance Number 70-2024 and Ordinance Number 71-2024 to tonight's Council Agenda of September 9, 2024, as an emergency with suspension of the rules. Votes – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Aungst announced that he was working on the planning and zoning code. He added that many positive projects were going on in the community.

ADJOURNMENT:

Being no further business, Mr. Lambert moved to adjourn at 5:27 p.m. Vote – 3 Ayes, 0 Nays.

Submitted Respectfully,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter
Chairman

PARKS, RECREATION & COMMUNITY COMMITTEE

September 9, 2024

IN ATTENDANCE: Chairwoman Kristy Piper, Committee Member Keith Kuczma, Committee Member Tim Smith, Nicholas Hanek, Brandon Lambert, Joseph Delsanter, Michael Abella Jr., City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Community & Economic Development Director Grant Aungst, Service Director Paul Magovac, Parks & Recreation Director Taylor Petkovsek, Clerk of Council Laura Timura, Assistant Clerk of Council Kristin Gambaccini, News Media.

The meeting convened at 4:50 p.m.

Mr. Abella arrived at 4:55 p.m.

DISCUSSION ITEMS:

- a) **RES. NO. 77-2024** - A resolution authorizing the City Manager to enter into a non-exclusive lease agreement with Brunswick Youth Baseball, d/b/a Brunswick Youth Baseball and Softball Association, for the operation of youth baseball/softball programs on City owned fields. - **1st Reading** (To be brought from Parks, Recreation & Community Committee, *Administration/Taylor Petkovsek*)

Mrs. Petkovsek requested for Council to support the decision to enter into a nonexclusive lease agreement with Brunswick Youth Baseball and Softball Association for the operation of recreation baseball and softball in the City, including T-Ball and travel baseball.

Mr. Hanek reminded the Council that there had been a lease with Brunswick Youth Sports (BYS) that had been renegotiated. Due to a breach in the new lease, for multiple reasons including late financial reporting and failure to obtain a 501(c)(3) in the required time.

Mr. Hanek continued that the open bid process resulted in bids placed from two organizations. After evaluation, the administration is recommending acceptance of one of the bids.

Mr. Hanek explained that the resolution process will take three readings and then thirty days prior to enactment. This is not on an emergency reading nor is it a suspension. He stated that the Committee-of-the-Whole Agenda showed a sequence of bids the Administration is rejecting on road matter and that in this case, the Administration is recommending to accept one of the bids regarding recreational baseball.

Mr. Kuzma inquired on the term of the lease.

Mrs. Petkovsek informed that it will be a proposed five-year agreement.

Mr. Kuzma questioned what the changes are between the previous lease agreement and the new lease agreement.

Mrs. Petkovsek noted that the leases are identical. She noted that the primary objective is for the organization running recreational baseball to have access to the City fields.

Mr. Kuzma inquired if the lease included softball.

Mrs. Petkovsek affirmed that softball had always been included in the lease.

Mr. Smith requested clarification on the terms of the lease if the new organization breaches the agreement.

Mrs. Petkovsek divulged that the proposed lease agreement has the same terms that were in effect before. She disclosed that a twelve-month notice is required if either party requests to cancel the agreement.

Mr. Delsanter queried the major differences between the two bids submitted by Brunswick Youth Baseball and BYS.

Mrs. Petkovsek relayed that the largest deciding factor was that Brunswick Youth Baseball and Softball Association has a current 501(c)(3) and BYS does not.

Mr. Delsanter questioned whether the lack of 501(c)(3) was the only deciding factor.

Mrs. Petkovsek divulged that both proposals submitted were very similar. She explained that some of the highlights of Brunswick Youth Baseball and Softball Association's proposal were regarding what improvements they would make immediately at Mooney Park, slightly less fees, and new fundraising ideas. She continued that both organizations would offer T-Ball for 3- and 4-year-olds, softball opportunities and baseball registration would be online. She reiterated that both organizations understood what the Parks and Recreation Department wish to provide to the community.

Mr. Delsanter reiterated that the primary reasoning was that BYS failed to produce a 501(c)(3).

Mrs. Petkovsek confirmed that to be true. She explained that part of the RFP process is to look for organizations with a 501(c)(3) because traditionally they are lower cost options for recreational families to participate in. She stated that there are sponsorships from local businesses within the community, and there are rules that must be followed with collecting sponsorships and donations.

Mr. Delsanter inquired whether BYS had a fair opportunity to produce a 501(c)(3) standing.

Mrs. Petkovsek affirmed that in her opinion, the lease was renegotiated with the understanding that a 501(c)(3) would be obtained within the contract's timeline. She continued that the organization signed the documents that they would have the 501(c)(3) standing by July 1, 2024. She believed that BYS had been given a fair opportunity.

Mr. Delsanter asked for clarification on the timeline.

Mr. Hanek requested to refer to Mr. Nevar for this question.

Mr. Nevar expanded on Mrs. Petkovsek's response in regards to the lease agreement.

Mr. Nevar confirmed that the new contract is the exact same as the one proposed to BYS in February. He noted that the lease provided for a twelve-month termination without cause as well as termination available if a default is not remedied within thirty days of notice. He added an example being if an organization lost their non-profit status with the Ohio Secretary of State and they did not cure the issue within thirty days, that would fall under default and a termination of contract would be permitted.

Mr. Nevar explained that the previous contract with BYS that had been negotiated with the Administration and ultimately approved by Council, required the organization to provide 501(c)(3) certification from the IRS by July 1, 2024. He affirmed that they did not meet that time period and to his knowledge, they are still not certified as a 501(c)(3) organization.

Mr. Nevar pointed out that the lease was negotiated with BYS legal counsel in the room and that the City had been provided assurances that the time frame was reasonable for the organization to obtain the certification. He reported that based on the breach of agreement, the lease automatically terminated on July 1, 2024, without any further action necessary.

Mr. Nevar concluded that the previous lease terminated on February 6, 2025, pursuant to the twelve-month termination notice that had been authorized by Council.

Mr. Hanek reminded that BYS admitted to breaching the lease and reiterated that this is not a debate on whether the lease was breached.

Mr. Nevar agreed.

Mr. Kuzma asked whether the new lease included the travel program or if the travel program would be separate.

Mrs. Petkovsek explained that the organization would be offering a travel option.

Mr. Kuzma inquired if it would be the same program currently running.

Mrs. Petkovsek offered that the new organization currently managed the Dodgers.

Mr. Kuzma questioned whether it was a separate entity.

Mrs. Petkovsek assured that it is not. The program is the same.

Mr. Kuzma noted that it appeared that there were two groups within the previous organization. He continued that there seemed to be the BYS and the Dodgers travel program.

Mrs. Petkovsek commented that the organization that ran the travel program for the past two years feel they have the experience to run the recreational aspect.

Mr. Delsanter clarified that the BYS league ran a travel program and that the Dodgers were a separate independent operating group. He continued that his son played under the BYS travel program. He reiterated that there was a travel program as well as a little league program.

Mr. Kuzma expressed concerns over how the travel program would be run.

Mrs. Petkovsek stated that the Dodger's team will be part of the organization.

Mr. Lambert inquired whether there were concerns regarding how it would appear that the City would align with the feuding organization that attempted to take over the fields.

Mrs. Petkovsek commented that the City is responsible for upholding agreements. She continued that Brunswick Youth Sports had an agreement that they did not fulfill which led to opening the proposal process.

Mr. Lambert questioned why the program was not run internally. He stated that it would be a viable option that would require an initial investment upfront.

Mrs. Petkovsek expressed that the goal of requesting proposals was to allow the City options of organizations with a background in baseball to run the rec program. She continued that the bids allowed the Recreation Department to get an idea of what running the program would look like for the City. She noted that she would like to see someone with a passion for baseball run the program.

Mr. Lambert stated that by the Recreation Department running the program, there would be assurance that it would be run the right way. He declared that he believed both bids received to be bad options and that he felt the numbers showed that running the program internally was the best decision. He stated he felt as though Council was taking the easier path. He continued that he would like to see more effort put into seeing what taking the program internal would look like.

Mr. Kuzma clarified that Council would take this issue to three readings.

Mr. Hanek affirmed that the point of order would be to put it onto the evening's agenda for three readings, moving from first to second reading. He stated that although legislation can move or change at any time, the question is whether Parks & Recreation Committee vote the resolution onto the agenda.

Mr. Kuzma requested that the resolution be revisited in two weeks with a proposal from the City.

Mrs. Petkovsek relayed that the City was not required to put in a proposal. She declared that all information dating back to January had been shared with Council.

Mr. Hanek cited that with the three readings being a six-week process, and the thirty days after, there would be a total of two and a half months. He recommended moving the issue forward.

Mr. Smith agreed that there was no reason to postpone. He advised that time is of the essence and that the issue should be placed on the agenda for three readings.

Mrs. Piper inquired if Council was prepared to make a motion.

Mr. Smith moved Resolution 77-2024 to tonight's Council Agenda of September 9, 2024, with three readings. Vote – 2 Ayes, 1 Nay (Mr. Kuczma).

GENERAL DISCUSSION:

Mr. Smith asked for an update on the Parks & Recreation study.

Mrs. Piper requested the item be deferred to the Parks & Recreation Meeting being held September 10, 2024.

Mrs. Petkovsek confirmed that there will be an update on the study after the Meeting on September 10, 2024.

ADJOURNMENT:

Being no further business, Mr. Kuczma moved to adjourn at 5:08 p.m. Vote – 3 Ayes, 0 Nays.

Submitted Respectfully,



Kristy Piper
Chairwoman

PARKS, RECREATION & COMMUNITY COMMITTEE

September 10, 2024

IN ATTENDANCE: Chairwoman Kristy Piper, Committee Member Keith Kuczma, Committee Member Tim Smith, Parks & Recreation Director Taylor Petkovsek, Bryan Keller, Madisyn Woodring, Judy Galo, Sam Boyer.

The meeting convened at 6:02 p.m.

Mr. Smith entered the meeting at 6:03 p.m.

DISCUSSION ITEMS:

(a) Sam Boyer, Brunswick Historical Society

Mr. Boyer shared that America's 250th Birthday is coming up in 2026. He stated that Brunswick has a \$4000.00 grant and that the plan is for a community member to write a book about the seven Revolutionary War veterans buried in Brunswick. He stated that the Historical Society would like writers and researchers for the book. He instructed that those interested in writing stories would have a December deadline with hopes of publishing by May. He also shared that the library and the website fold3 have information for the veterans.

Mr. Boyer mentioned that Brunswick's 210th Anniversary is March 15, 2025. Mr. Boyer would like the City and the Historical Society to work together to promote the anniversary.

Mr. Smith inquired where information on the Historical Society could be found. Mr. Boyer stated that the Historical Society has a website and sends email updates to its members. He clarified that various levels of membership are available, and their meetings are on the last Thursday of each month at 6:30 p.m., with the location TBD depending on the weather.

(b) Summer Music Concert Series Review

Mrs. Piper shared that she took many photos and videos to create a compilation video for promotional purposes next year.

Mr. Kuczma indicated that he believed improvements should be made to the stage so that concerts could be held outside.

Mrs. Petkovsek recommended considering using Heritage Farm Big Red Barn as a location. She added that the band would be able to play inside the barn, and concert attendees could sit outside. She cited there would be ample room for parking and guests and that this arrangement would allow the opportunity to hire a police officer and serve alcohol. She also noted that permitted food trucks would be allowed.

Mr. Kuczma questioned if the concerts could be held at Brunswick Lake.

Mr. Keller suggested having it at the cul-de-sac so that we could use the DORA.

Mrs. Petkovsek suggested using North Park and changing the location to other parks. She added that it could tie in with the celebration of the 210th City Anniversary.

Mr. Keller recommended having a website for the Parks Music Concert Series. He also suggested creating signage to promote the event. He advised booking the bands early and changing the concert day to Thursday to align with the fireworks.

Mrs. Petkovsek shared that \$6,000.00 was requested for the series, but the money could be reallocated if sponsorships were obtained.

Mr. Keller disclosed he had begun looking for future sponsorships.

(c) Winter Music Concert Series Review

Mr. Keller stated the series would begin February 16, 2024, and run through April 6, 2024, from 2:00 to 6:00 p.m. on Sundays. He informed that there will be eight concerts, and he would like to consider connecting with the local senior centers, library, and other family organizations to increase community involvement.

(d) Recreation Center Holiday Party – Sunday, December 8, 2024 (2 p.m.- 4 p.m.)

Mrs. Petkovsek indicated that the party would be similar to last year, with Santa, refreshments, a gaga pit, inflatables, cookie decorating, face painting, and many more characters.

Mrs. Piper disclosed that she and Liz Baloun would coordinate party volunteers and relayed she would contact Keri Sparenga for face painting.

(e) North Park Update

Mrs. Petkovsek reported that North Park's anticipated completion date is January 2025. She assured that the grant paperwork is completed. She relayed that the project will have a six-week time frame, with the dredging beginning in November.

Mrs. Petkovsek further added that the initial idea of making a sledding hill out of the sediment would not work due to the wetlands. She claimed the sediment would be taken to city property located at North Carpenter Road and Grafton Road.

Mrs. Petkovsek shared that while North Park is closed, a tot lot playground was installed for children ages four and under, and a new memorial bench had been added to the park. She contributed that the parks department used a brush hog machine to cut down excess growth, bathroom doors have been replaced and painted, and a seal coat was added to the bathroom floors. She stated that the picnic tables will be sanded.

Mrs. Petkovsek divulged that Ed Kelly reached out regarding the best time of year for adding fish to the lake.

Mr. Smith inquired why the fish were taken to Ranger Lake in Strongsville.

Mrs. Petkovsek answered that the Metroparks moved everything at no cost to the City.

(f) Parks Master Plan Update

Mrs. Petkovsek shared that the master plan will be unveiled to the public on October 16, 2024, from 5:00 p.m. to 8:00 p.m. She stated that the event format will be similar to the Open House. She further disclosed that the Open House had a 4% population response, which the company indicated was a wonderful response rate.

Mrs. Petkovsek further shared that the general overview of the event included interest in reviving our current resources, such as existing basketball and tennis courts. She informed that there had been interest in a splash pad, either in the kiddie pool area of the recreation center or at the kid town center, as well as a great interest in a city sports complex for games such as soccer, baseball, and pickleball.

(g) Old Business

Mr. Smith inquired regarding the interest level of disc golf in the survey. He shared that he has a group of individuals ready to start the project.

Mrs. Petkovsek suggested studying how the baseball and soccer organizations are run and using that approach for disc golf. She added that she would send out an email on September 11, 2024.

GENERAL DISCUSSION:

Mrs. Piper announced that the next Parks, Recreation & Community Committee Meeting would be on October 8, 2024 at 6:00 p.m. at the Recreation Center.

ADJOURNMENT:

Being no further business, Mr. Smith moved to adjourn at 7:24 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Kristy Piper', is written over a circular stamp.

Kristy Piper
Chairwoman



COMMITTEE OF THE WHOLE

September 9, 2024

IN ATTENDANCE: Nicholas Hanek, Joseph Delsanter, Keith Kuczma, Tim Smith, Kristy Piper, Brandon Lambert, Michael Abella Jr., City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Community & Economic Development Director Grant Aungst, Fire Chief Greg Glauner, Service Director Paul Magovac, Parks & Recreation Director Taylor Petkovsek, Finance Director Todd Fischer, City Engineer Matt Jones, MCBDD Superintendent Stacey Maleckar, Brunswick City Schools Board of Education President Mary Weinbauer, Brunswick City Schools Superintendent Jason Niedermeyer, Clerk of Council Laura Timura, Assistant Clerk of Council Kristin Gambaccini, News Media.

The meeting convened at 6:00 p.m.

DISCUSSION ITEMS:

(a) Medina County Board of Developmental Disabilities Update (Stacey Maleckar)

Mrs. Maleckar stated that the Board of Developmental Disabilities provided services for all of Medina County from birth through the end of life. She reported that the MCBDD currently serves approximately 1,500 people.

Mrs. Maleckar discussed the Interactive Tech Expo, which will be held on September 26, 2004, at Summit Mall. She divulged that MCBDD, in partnership with Summit County Board of Developmental Disabilities, will provide an opportunity for people to create an interactive exposition showing how assistive technology and remote support can increase independence, improve quality of life, and provide access to the community. She continued that there will be a wide range of technology, such as Alexa, iPads, and programmable eyeglasses.

Mrs. Maleckar noted that MCBDD has been utilizing a Mobile Changing Unit. She shared that through a contract with Momentum, they have a mobile trailer equipped with a mobile changing table that moves up and down, lifts for toilet use, height-adjustable sinks, and a shower. She stated that the unit was available for a week at the Medina County Fair this past summer. She noted that the unit levels the playing field for those with a loved one with a mobility issue, allowing more families within the community to experience events.

Mr. Delsanter inquired whether the MCBDD offers assistance with autism.

Mrs. Maleckar responded that MCBDD does provide services for those with autism, citing that the Board works with the school districts and offers a classroom for autistic students. She shared that future events and information are posted on the MCBDD website.

Mrs. Maleckar concluded that once someone is eligible for services through MCBDD, they remain eligible for life.

(b) Review and approve the Council's Office 2025 Budget

Mrs. Timura noted that the budgeted amount for codification was increased due to the anticipated updates to the Planning & Zoning Code, which will accrue additional fees due to the per-page charge from the codifier.

Mr. Delsanter moved to approve Council's Office 2025 Budget as presented. Vote – 7 Ayes, 0 Nays.

(c) Discuss date for the 2025 City Manager Budget & 5-Year Capital Plan Hearing

Mr. Fisher explained that the budget hearing is held annually. He requested Council establish a date. Council decided on December 2, 2024 at 6:00 p.m.

MOTION ITEMS:

- (a) A motion requesting authorization for the City Manager to issue a request for proposals for the sponsorship of the Brunswick Community Recreation & Fitness Center.

Mrs. Petkovsek informed that the lease and sponsorship of the Community Recreation & Fitness Center ended on August 14, 2024.

Mr. Kuczma inquired about clarification of what the sponsorship entails.

Mrs. Petkovsek explained that the past sponsor, Southwest, had obligations such as having a nurse on-site available for blood pressure tests, hosting speakers, and leasing an upstairs room in the Fitness Center that housed a physical therapist on-site with a required number of days the therapist was available to the community. She continued that Southwest had access to the pool to provide aquatic therapy. She noted that Southwest compensated the Recreation Center to have their name on the building and cross-promote operations. She disclosed that Southwest chose not to renew this year due to cost issues.

Mr. Lambert moved to request authorization for the City Manager to issue a request for proposals for the sponsorship of the Brunswick Community Recreation & Fitness Center. Vote – 7 Ayes, 0 Nays.

- (b) Motion to reject all bids received on August 28, 2024 for the Richie Drive Storm Sewer project and to authorize the City Manager to advertise the project for a public rebid.

Mr. Jones stated that the City received two bids on August 28, 2024, with the lowest bid over 20% over the Engineer's estimate. He informed that the project would be readvertised with a higher estimate and a different completion date to assist in getting the costs down. He admitted that the previous timeframe was aggressive, stating that although the City will still require the storm sewer work to be completed this year, the permanent paving work completion will be pushed into next year. He disclosed that this is why the temporary concrete driving service item has been added to the base bid, resulting in the \$120,000 estimate.

Mr. Delsanter moved to reject all bids received on August 28, 2024, for the Richie Drive Storm Sewer Project and to authorize the City Manager to advertise the project for a public rebid. Vote – 7 Ayes, 0 Nays.

REVIEW LEGISLATION:

- (a) **RES. NO. 69-2024** - An emergency resolution accepting the petition for annexation of an 18.9780± acre property (consisting of PPNS 001-02A-21-008 and 001-02A-21-009) located on Pearl Road known as being part of Brunswick Hills Township to the City of Brunswick, Media County, Ohio. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Dennis Nevar*)

Mr. Nevar noted that the two parcels are located on Pearl Road across from St. Ambrose Church. He disclosed that the County Commissioners approved the May 28, 2024 annexation request. He continued that the annexation proceedings were certified to the City on July 1, 2024. He explained that by law, the Council is required to accept or reject the approval from the County Commissioners after the expiration of 60 days following the certification phase. He added that this resolution is an emergency with a suspension.

Mr. Hanek requested clarification that the private property owner puts forward the annexation request.

Mr. Nevar concluded that was correct.

Mr. Hanek also questioned whether Brunswick Hills opposed this annexation.

Mr. Nevar explained that they did not.

Mr. Lambert moved Resolution Number 69-2024 to tonight's Council Agenda of September 9, 2024, as an emergency with suspension of the rules Votes – 7 Ayes, 0 Nays.

- (b) **ORD. NO. 72-2024** - An ordinance amending Section 222.01 (a) of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Dennis Nevar*)

Mr. Nevar disclosed that the charter Section 3.15(d) required all legislation to be posted in the public library, City Hall, website, and any other location designated by Council. He continued that presently, Codified Ordinance 222.01(a) had additional places designated by Council pursuant to the authority of the Charter and pursuant to discussions with the Clerk. He concluded that more often, people utilize the internet, in place of the library, for information on legislation.

Mr. Lambert moved Ordinance Number 72-2024 to tonight's Council Agenda of September 9, 2024, for three readings. Votes – 7 Ayes, 0 Nays.

- (c) **RES. NO. 73-2024** - An emergency resolution authorizing the City Manager to enter into an agreement with Geo-Sci Laboratory, Inc. to provide emergency testing services for the new Fire Station Headquarters Project in an amount not to exceed \$60,000.00. -

1st Reading (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

Mr. DeForest reasoned that the service is for concrete and soil compaction testing to ensure heavy vehicles can be driven on the construction site. He reasoned that in accordance with Charter Section 7.09(b)(1), the City Manager has the ability to authorize emergency expenditures followed by the ratification by Council.

Mrs. Piper moved Resolution Number 73-2024 to tonight's Council Agenda of September 9, 2024, as an emergency with suspension of the rules. Votes – 7 Ayes, 0 Nays.

- (d) **RES. NO. 76-2024** - A resolution in support of the Brunswick City School District Renewal Operating Levy.- 1st Reading (To be brought from Committee-of-the-Whole, Council/Joseph Delsanter)

Mr. Delsanter expressed his sincerity in supporting the renewal of the operating levy.

Mrs. Weinbauer began by explaining the basics of the levy. She stated that it is a 3.2-million-dollar levy for a 10-year term. She reported that the levy amount represents 4% of the school's budget, which is already included in the five-year forecast. She confirmed that this was the first time in Brunswick City Schools' history that a renewal levy did not pass.

Mrs. Weinbauer stated that 80-84% of the school budget pays staff salaries and benefits. She revealed that the rest is for utilities and maintenance.

Mrs. Weinbauer explained that this is an operational fund. She declared that it cannot be used for building.

Mrs. Weinbauer noted that services provided to students will be cut without the additional funds. She reported that the state is offering a 12.5% tax credit associated with the levy.

Mrs. Weinbauer declared that if the levy does not renew on November 5, 2024, it will be canceled and cease to exist. The result will be the school losing the opportunity to collect the 12.5% tax credit from the state.

Mrs. Weinbauer relayed that Brunswick City Schools would have to request new money sooner than anticipated if the renewal levy failed.

Mr. Delsanter clarified that the tax credit was based on the 1994 creation of a fixed-rate tax. He pronounced that the renewal levy is significant for the residents and the schools. He remarked that the school employees pay taxes to the City. He concluded that he had no argument with the renewal levy.

Mrs. Piper thanked Mrs. Weinbauer for explaining the levy and Mr. Delsanter for bringing the levy to the Council's attention.

Mr. Delsanter moved Resolution Number 76-2024 to tonight's Council Agenda of September 9, 2024, for three readings. Votes – 6 Ayes, 0 Nays, (Mrs. Piper) Abstain.

- (e) **RES. NO. 78-2024** - A resolution officially adopting the Brunswick City logo as the symbol for the Brunswick City Flag. - 1st Reading (To be brought from Committee-of-the-Whole, Council/Kristy Piper)

Mr. Abella questioned if there was a picture of the new logo.

Mr. Hanek explained that the logo is the current logo in use with the clock tower, but the flag had not been updated.

Mrs. Piper moved Resolution Number 78-2024 to tonight's Council Agenda of September 9, 2024, for three readings. Votes – 7 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Fischer noted that in reference to Resolution 73-2024, there are two Then & Now's for Chagrin Valley associated with the fire station to keep the ongoing work on behalf of the City for Chagrin Valley to work on issues that arise as well as site work with the Construction Manager.

EXECUTIVE SESSION:

Mr. Delsanter moved to go into Executive Session to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee and to discuss the subject of pending or imminent court action. Roll Call - Ayes – 7, Mr. Hanek, Mrs. Piper, Mr. Delsanter, Mr. Lambert, Mr. Smith, Mr. Kuczma, Mr. Abella. Nays – 0

Mr. Lambert moved to adjourn from Executive Session. Vote – 7 Ayes, 0 Nays.

The Committee-of-the-Whole reconvened.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn the Committee-of-the-Whole Meeting at 6:55 p.m. Vote – 7 Ayes, 0 Nays

Submitted Respectfully,

Kristin Gambaccini
Assistant Clerk of Council

PROPOSED LEGISLATION



DATE: 9/23/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Carl DeForest

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 72-2024** - An ordinance amending Section 222.01 (a) of the City of Brunswick Codified Ordinances. - **2nd Reading** (Committee-of-the-Whole, *Administration/Dennis Nevar*)

BACKGROUND: Charter Section 3.15(d) provides that all ordinances and resolutions shall be posted in the Brunswick City Library, Brunswick City Hall, the City's Official Website and any other location designated by Council.

In addition to those locations identified in Charter Section 3.15(d), Codified Ordinance Section 221.01(a) provides that all ordinances and resolutions shall also be posted at Brunswick Area Television, Brunswick Division of Police and Brunswick Recreation Center.

PURPOSE AND EXPLANATION: This ordinance is necessary to amend Section 222.01 (a). The amendment would only require posting as defined in Charter Section 3.15(d).

IMPLEMENTATION SCHEDULE: Three readings.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NUMER 72-2024

BY: Committee-of-the-Whole

AN ORDINANCE AMENDING SECTION 222.01 (a) OF THE CITY OF
BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: Charter Section 3.15(d) provides that all ordinances and resolutions shall be posted in the Brunswick City Library, Brunswick City Hall, the City's Official Website, and any other location designated by Council.

WHEREAS: In addition to those locations identified in Charter Section 3.15(d), Codified Ordinance Section 221.01(a) provides that all ordinances and resolutions shall also be posted at Brunswick Area Television, Brunswick Division of Police and Brunswick Recreation Center.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 221.01(a) of the Codified Ordinances is hereby amended to read as follows:

“(a) Ordinances, resolutions, statements, orders, proclamations, notices, and reports by law to be published ~~pursuant to Ohio R.C. 731.25~~ shall be published as directed by Charter Section 3.15(d), as same may be amended from time to time by posting the same upon bulletin boards provided for such purpose at the following places:

~~The Municipal Complex, 4095 Center Road;~~

~~Brunswick Area Television, 4274 Manhattan Avenue;~~

~~Brunswick Division of Police, 4095 Center Road;~~

~~Brunswick Library, 3649 Center Road;~~

~~Brunswick Recreation Center, 3637 Center Road;~~

~~which five places are declared to be five of the most public places with the City.”~~

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____ NAYS _____

ATTEST: _____

Clerk of Council

Laura E. Timura, CMC

PROPOSED LEGISLATION



DATE: 9/23/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Magovac

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 75-2024** - A resolution authorizing the City Manager to enter into an agreement with Cargill Salt for the purchase of Clearlane enhanced road salt for the Service Department in an amount not to exceed \$79.99 per ton. - **2nd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

BACKGROUND: When temperatures lower to 18 degrees Fahrenheit or lower, standard rock salt becomes less effective. During these times, an enhanced road salt is used with a much lower useful temperature. The enhanced road salt that Brunswick uses is called Clearlane and it is a proprietary product that is offered through the Sourcewell Purchasing Program that Brunswick is a member of. The Sourcewell price is \$87.06 per ton. We are being offered this product for a reduced price of \$79.99 per ton.

PURPOSE AND EXPLANATION: This agreement would allow the City to purchase enhanced sodium chloride(road salt) directly through Cargill Salt. The City of Brunswick has participated in this program in the past years with cost benefits.

IMPLEMENTATION SCHEDULE: Order as needed during 2024 and 2025 winter months.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: 1,000 tons at \$79.99 a ton = \$79,900 Salt & Cinders - 117-0420-55300

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 75-2024

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CARGILL FOR THE PURCHASE OF CLEARLANE ENHANCED ROAD SALT FOR THE SERVICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$79.99 PER TON.

WHEREAS: The City of Brunswick is a member of the Sourcewell purchasing program as authorized by this Council and Ohio Revised Code Section 9.48;

WHEREAS: Ohio Revised Code Section 9.48(D) permits the City to purchase supplies or services from another party without competitive bidding and outside the purchasing programs authorized by Ohio Revised Code Section 9.48 if such supplies or services can be purchased under equivalent terms, conditions and specifications, but at a lower price than through such authorized purchasing programs; and

WHEREAS: The proposed purchase of Clearlane enhanced road salt for the Service Department from Cargill in an amount not to exceed \$79.99 per ton, is upon equivalent terms, conditions and specifications and at a lower price than through purchasing programs authorized by Ohio Revised Code Section 9.48.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into an Agreement with Cargill for the purchase of Clearlane enhanced road salt for the Service Department in an amount not to exceed \$79.99 per ton.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law._

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

PROPOSED LEGISLATION



DATE: 9/23/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Carl DeForest

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 76-2024** - A resolution in support of the Brunswick City School District Renewal Operating Levy. - **2nd Reading** (Committee-of-the-Whole, *Council/Joseph Delsanter*)

BACKGROUND: The original \$3,200,000.00 fixed amount Operating Levy was approved by the electorate in 1994, which finances the School District's day-to-day educational operations, including, without limitation, curriculum, student services, utilities, and staff salaries. If approved, the Renewal Operating Levy will collect a fixed amount of exactly \$3,200,000.00 (no more, no less) per year for the next ten (10) years, which represents approximately 4% of the School District's annual budget.

If approved, the fixed amount Renewal Operating Levy will not increase current property taxes (even if property values increase) and may potentially result in the reduction of property taxes as residential/commercial properties are developed within the Taxing District and the \$3,200,000.00 annual fixed amount is accordingly spread out over more properties. The funds received from the Renewal Operating Levy would not be utilized for construction.

PURPOSE AND EXPLANATION: Council declares its support of the annual \$3,200,000.00 fixed amount Renewal Operating Levy for the Brunswick City School District as taxpayers in the Taxing District would continue to benefit from a 12.5% tax credit authorized by Ohio law.

If the Renewal Operating Levy is not approved, the 12.5% tax credit will be lost and fall upon the taxpayers in the Taxing District.

IMPLEMENTATION SCHEDULE: 3 readings.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED

ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 76-2024

BY: Committee-of-the-Whole

A RESOLUTION IN SUPPORT OF THE BRUNSWICK CITY SCHOOL DISTRICT
RENEWAL OPERATING LEVY.

- WHEREAS: The original \$3,200,000.00 fixed amount Operating Levy was approved by the electorate in 1994, which finances the School District's day-to-day educational operations, including, without limitation, curriculum, student services, utilities and staff salaries.
- WHEREAS: If approved, the Renewal Operating Levy will collect a fixed amount of exactly \$3,200,000.00 (no more, no less) per year for the next ten (10) years, which represents approximately 4% of the School District's annual budget.
- WHEREAS: If approved, the fixed amount Renewal Operating Levy will not result in an increase in current property taxes (even if property values increase) and may potentially result in the reduction of property taxes as residential/commercial properties are developed within the Taxing District and the \$3,200,000.00 annual fixed amount is accordingly spread out over more properties.
- WHEREAS: If approved, the funds received from the Renewal Operating Levy will not be utilized for construction.
- WHEREAS: If the Renewal Operating Levy is approved, taxpayers in the Taxing District will continue to benefit from a 12.5% tax credit authorized by Ohio law relative to levies passed prior to November of 2013 (including renewals thereof passed after November of 2013).
- WHEREAS: If the Renewal Operating Levy is not approved, the 12.5% tax credit will be lost and fall upon the taxpayers in the Taxing District.
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:
- SECTION 1: This Council does hereby declare its support for the annual \$3,200,000.00 fixed amount Renewal Operating Levy for the Brunswick City School District, as further detailed in the Fact Sheet attached hereto as Exhibit "A" and incorporated herein by reference, to be considered by the electorate on November 5, 2024.
- SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, CMC

The Brunswick City School District **RENEWAL** Operating Levy

TOP – QUALITY EDUCATION

Award-winning, responsible financial stewardship



NO NEW TAXES

This levy renews a \$3.2 million operating levy originally approved by voters in 1994 without raising taxes.



DIRECTLY IMPACTS STUDENTS

This levy finances BCSD's ongoing educational operations, including curriculum, student services and staff salaries.



MAINTAINS FINANCIAL STABILITY

Renewing this levy will maintain the district's financial stability until the next expected operating renewal levy in 2028.



In April 2024, the BCSD Treasurer's Department earned the prestigious Auditor of State Award for the **fourth consecutive year**. Less than 6% of public entities earn this award.



In the latest state report card, BCSD earned a **4.5 star rating**, exceeding state standards.

Dedicated to **EXCELLENCE**. Prepared for the **FUTURE**.

FREQUENTLY ASKED QUESTIONS

How much will this Renewal Levy collect? The levy will collect \$3.2 million each year for ten years. This represents approximately 4% of our annual budget.

Will this levy raise taxes in our community? NO! This levy was originally passed in 1994 to help fund our school operations, and it can ONLY collect \$3.2 million each year, no more, no less. Also, if more new houses or businesses are built in our community, those new property owners will share in raising this amount. If this happens, taxes on individual properties will actually DECREASE because the \$3.2 million is spread between more homeowners and business owners.

Even with the recent property value increases, this renewal levy WILL NOT raise taxes for our residents, correct? CORRECT! Again, this levy can ONLY collect the flat amount of \$3.2 million each year, regardless of fluctuations in property values or the number of properties in our community.

What will this money be used for? This money will continue to pay for our day-to-day operations. This money will be used to pay for things like educational materials, student services, utilities, and employee salaries. Public schools provide a service to a community, much like police and fire departments. Approximately 85% of our budget goes to pay our employees as we are a service business.

Will this money be used for construction? No. It will only be used to support our day-to-day operations.

Why is it called an "Emergency" Levy? The state of Ohio calls it an Emergency Levy, which is another name for a limited operating levy. An Emergency Levy raises a specific dollar amount, NOT an estimated amount determined from a millage figure so our residents know the exact dollar amount that the school will receive.

What are the tax implications of renewing this levy? Any levy passed BEFORE November 2013 is eligible for a tax CREDIT from the state. Basically, the state gives homeowners a break by sharing in the responsibility of the levy. Since this levy was originally passed in 1994, renewing it ensures that homeowners keep that tax credit. Our community businesses and homeowners all pitch in to raise \$3.2 million per year, and the state covers about 12.5% of the homeowners' portion of that. Renewing this operating levy gives the residents of Brunswick and Brunswick Hills the opportunity to retain that tax credit but still raise the same amount of money for our district.

PROPOSED LEGISLATION



DATE: 9/23/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Taylor Petkovsek

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 77-2024** - A resolution authorizing the City Manager to enter into a non-exclusive lease agreement with Brunswick Youth Baseball, d/b/a Brunswick Youth Baseball and Softball Association, for the operation of youth baseball/softball programs on City owned fields. - **2nd Reading** (Parks, Recreation & Community Committee, Administration/Taylor Petkovsek)

BACKGROUND: The City of Brunswick received proposals for the Non-Exclusive Lease for Operation of Youth Baseball/Softball program. After review the recommendation would be to enter into a non-exclusive lease agreement with BYBSA.

PURPOSE AND EXPLANATION: The purpose of this resolution is for the City of Brunswick to enter into a non-exclusive lease agreement with BYBSA to provide recreational t-ball, baseball, softball and travel programming for the Brunswick community.

IMPLEMENTATION SCHEDULE: The request is for 3 readings: 09/09, 09/23, 10/14 and 30 days (execute non-exclusive lease agreement on 11/14)

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Any associated receipts or costs for this lease will be accounted for in the City's Park Fund #127. Any costs to the City pertaining to this lease are expected to be minimal. These costs will be covered under the normal parks' operational budget and will not necessitate an increase to the appropriation budget as a result of this lease.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 77-2024

BY: Mrs. Piper, Mr. Kuczma, and Mr. Smith

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A NON-EXCLUSIVE LEASE AGREEMENT WITH BRUNSWICK YOUTH BASEBALL, D/B/A BRUNSWICK YOUTH BASEBALL AND SOFTBALL ASSOCIATION, FOR THE OPERATION OF YOUTH BASEBALL/SOFTBALL PROGRAMS ON CITY OWNED FIELDS.

WHEREAS: On or about July 10, 2024, the City of Brunswick issued a Request for Proposals to enter into a Non-Exclusive Lease Agreement for the operation of youth baseball/softball programs on City owned fields.

WHEREAS: Pursuant to the issued Request for Proposals, two (2) Proposals were received.

WHEREAS: The received Proposals were opened on August 15, 2024 and were reviewed and scored by the City Administration with the recommendation that a Non-Exclusive Lease Agreement be entered into with Brunswick Youth Baseball, d/b/a Brunswick Youth Baseball and Softball Association, an Ohio non-profit corporation and tax exempt organization pursuant to Internal Revenue Code Section 501(c)(3), for the operation of youth baseball/softball programs on City owned fields.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a Non-Exclusive Lease Agreement with Brunswick Youth Baseball, d/b/a Brunswick Youth Baseball and Softball Association, for the operation of youth baseball/softball programs on City owned fields.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES ____ NAYS ____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

1. Letter of Transmittal
2. Contact information (mailing address, phone number and email address) of the responding entity

Wednesday August 14th, 2024

City of Brunswick

Attn: Taylor Petkovsek & Carl DeForest

4095 Center Rd

Brunswick, OH 44212

By Dominic DePompei

On Behalf of Brunswick Youth Baseball DBA Brunswick Youth Baseball and Softball Association

4798 Baywood Dr.

Brunswick, OH 44212

brunswickbaseballsoftball@gmail.com

440.502.9159

Mrs. Petkovsek and Mr. DeForest, the following is a Proposal Submittal presented by Dominic DePompei on behalf of Brunswick Youth Baseball DBA Brunswick Youth Baseball and Softball Association in response to RFP# 2024-003 - Request for Proposals for Non-Exclusive Lease For Operation of Youth Baseball/Softball Programs. We are excited to offer our many years of expertise, experience and fresh new ideas to the City of Brunswick. Brunswick Youth Baseball is a tax-exempt organization under Internal Revenue Code Section 501(c)3. Please contact us directly at the phone number or email address provided above with any questions and we look forward to providing the City of Brunswick with best-in-class programs for baseball, softball and t-ball.

3. Organizational Chart and Leadership Chart

6. List of All Board Members, Officers and/or Directors, including summary of previous experience, and contact information for each such person identified (including title, mailing address, phone number and email address)

Proposed Organizational Chart and Leadership Chart with Contact Information

Board Members:

Dominic DePompei – President, 4798 Baywood Dr. Brunswick, OH 44212, 440.502.9159, domdepompei@gmail.com

- NCAA Athlete - Baseball
- 11+ years of multi-sport coaching experience from youth to college
- 5 years of experience running youth and adult baseball and football programs

Jim Kovi – Vice President, 3581 Center Rd. Brunswick, OH 44212, 440.667.2888, jkovi@bcsoh.org

- Current Brunswick High School Athletic Director
- Several years of experience as a multi-sport youth coach

Doug Meyers – Treasurer, 3498 Beaumont Dr. Brunswick, OH 44212, 440.227.7206, dmeyers07@jcu.edu

- Current high school football coach at Midview High School
- Several years of experience as a multi-sport youth coach
- NCAA Athlete - Football

Steve Krivos – Secretary, 2125 Creek Run Dr. Brunswick, OH 44212, 216.849.6182, krivos.1@gmail.com

- 7 years of experience as a multi-sport youth coach
- 10 year board member at St. Mark Lutheran Church including 8 years as Congressional President

Jim Lorincz – Operations & Compliance, 1127 Molland Dr. Brunswick, OH 44212, 216.906.9380, jimlorincz@gmail.com

- NCAA Athlete - Baseball
- Several years of youth coaching experience

OPEN POSITION - Hold for city rec department employee

Non-Board Leadership: (Determined annually/Volunteer):

Baseball Commissioner –

Softball Commissioner –

Tball Commssioner –

Travel Commissioner -

Field Management & Concessions –

Summary and Highlights:

- \$75 Registration fee for T-Ball
- \$95 Registration fee for all other rec groups
- \$5 of each registration fee to be donated to the City of Brunswick Parks Department
- League wide participation in annual community service/charity event, 2024 Medina County Trike and Bike
- City representation on Board of Directors (Parks and Rec Department employee)
- Minimum of 2 annual tournaments showcasing the City of Brunswick
- Estimated enrollment of 1000 kids
- Anticipated revenue \$200,000
- Anticipated first year expense \$172,000 (includes approximately \$50,000 in 1st year equipment expense)
- Anticipated annual recurring expenses \$135,000
- Anticipated net income first year \$30,000
- Anticipated annual recurring net income \$53,000
- Members will complete year end survey to document feedback

Goals

- 90% retention across all programs
- 10% annual enrollment growth
- Apply funding immediately to significant parking improvements at Mooney Park for the 2025 season
- Open indoor facility by October 2026 for use by BYBSA members and the community as a whole funded by league proceeds
- Generate \$5,000 or more annually to contribute to local charitable causes

7. Rules & Regulations applicable to all non-participant supervisor personnel.

All BYBSA coaches and supervisory personnel will be subject to background checks.

BYBSA coaches and supervisory personnel will be required to maintain compliance with federal, state, and local laws governing participation in the specific activities for which they are involved. Coaches and supervisory personnel may be subject to training at the discretion of the Board of Directors including concussion training, sexual abuse training, financial training etc.

BYBSA coaches and supervisory personnel will be required to attend BYBSA provided training as it relates to their specific activities.

Code of Conduct for Coaches and Supervisory Personnel

Working with youth athletes is a privilege. As an authorized volunteer for Brunswick Youth Baseball and Softball Association (BYBSA), coaches and supervisors are responsible for the well-being of our athletes. To help guide our coaches and supervisory personnel, BYBSA has implemented the following Code of Conduct.

Any coach found to be in violation of this Code of Conduct may be asked to leave the premises and may be subject to discipline at the discretion of BYBSA Board of Directors.

1. I will remember that children participate to have fun and that the game is for youth, not adults.
2. I will ensure that I am aware of all of the policies and procedures of BYBSA.
3. I will inform BYBSA of any event that may affect the safety of youth athletes or the safety of others.
4. I will learn and follow the rules of the game and the policies of the league.
5. I will be a positive role model for youth athletes and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, officials and spectators at every game, practice or other sporting event.
6. I will not engage in any kind of unsportsmanlike conduct with any official, player, or parent such as booing and taunting; refusing to shake hands; or using profane language
7. I will not encourage any behaviors or practices that would endanger the health and well-being of the youth athletes.
8. I will teach the youth athletes to play by the rules and to resolve conflicts without resorting to hostility or violence.
9. I will demand that the youth athletes treat other players, officials and spectators with respect regardless of race, creed, color, sex or ability.
10. I will teach the youth athletes that doing one's best is more important than winning, so that he/she will never feel defeated by the outcome of a game or his/her performance.
11. I will never ridicule or yell at the youth athletes or other participants in a degrading or unproductive manner.

7. Rules & Regulations applicable to all non-participant supervisor personnel.

12. I will emphasize skill development.

13. I will respect the officials and their authority during games.

14. I will ensure that the property of BYBSA is accounted for and respected.

15. I will respect the facilities of the City of Brunswick, BYBSA, and our partners.

16. I will demand a sports environment for my child that is free from drugs, tobacco, and alcohol and I will refrain from their use at all sports events.

8. Proposed league formats and season overview for recreation youth baseball/softball/t-ball/travel/tournaments.

See attachment 2 for league schedule of important dates.

Spring/Summer T-Ball

- Format
 - Ages 4 and under \$75 registration fee
 - Ages 6 and under \$75 registration fee
 - Recommended participation in annual community service event, 2024 Medina County Trike and Bike
- Season Overview
 - Ages 4 and under
 - 3-5 practices at coach discretion starting 3rd week of April
 - 8 games starting 3rd Saturday in May
 - 60 minute games
 - Saturday games (8 weeks) @ Huntington Elementary
 - Trophies for all participants
 - Uniforms (MLB Licensed Hat/Dri Fit Shirt/Pants) \$24
 - Ages 6 and under
 - Hybrid Coach Pitch/T-Ball
 - 3-5 practices at coach discretion starting 3rd week of April
 - 14 games starting 3rd week of May
 - 2 games per week Monday Wednesday Friday or Tuesday Thursday Friday
 - 60 minute games at 6pm and 7:15pm (sunset in May around 8:30pm)
 - All games @ Huntington Elementary
 - Trophies for all participants
 - Uniforms (MLB Licensed Hat/Dri Fit Shirt/Pants) \$24

Recreational Baseball/Softball

- Format
 - Ages 8 and under
 - Ages 10 and under
 - Ages 12 and under
 - Ages 14 and under
 - Ages 18 and under
 - \$95 registration fee for all ages
 - Recommended participation in annual community service event, 2024 Medina County Trike and Bike (for applicable ages)
- Season Overview
 - Ages 12/10/8 and under
 - Hybrid Coach Pitch/Kid Pitch for 8 and under
 - Kid Pitch for 12/10 and under
 - 3-5 practices starting 1st week of April, optional in-season practice

8. Proposed league formats and season overview for recreation youth baseball/softball/t-ball/travel/tournaments.

- Weekday games start 1st week of May
- Up to 20 games per team
- Games primarily at Mooney Park
- Uniforms (MLB Licensed Hat/Dri Fit Shirt/Pants) \$24
- Ages 18/14 and under
 - 3-5 practices starting 1st week of April, weekly in-season practice
 - Weekday games start 1st week of May
 - Up to 20 games per team
 - Games primarily at Corwon Field, Neura Park, and Boston Knoll Park
 - Uniforms (MLB Licensed Hat/Dri Fit Shirt/Pants) \$24

Travel Baseball/Softball

- Format
 - All ages broken down as follows:
 - 8u (baseball only)/9u (baseball only)/10u/11u/12u/13u/14u/18u
 - As many teams per age group as tryout participation allows
 - Vast majority of each team's season will be at coach discretion
 - Large travel baseball fundraiser in the off season
- Season Overview ("Year-Round")
 - Tryouts in July/August, Rosters finalized by end of August
 - Registration fees (variable) \$150 for returning players, \$250 for new players for 2025 season
 - Teams practice all year at their discretion
 - Teams are permitted to participate in whichever league they choose
 - Season ends in July
 - Recommended community service event, 2024 Medina County Trike and Bike

Tournaments

- Format *See Attachment 1- Tournament Schedule
 - BYBSA will host a minimum of 2 (1 Baseball and 1 Softball) tournaments annually between the months of April and July for community-based teams
 - No recreational baseball or softball will be held during tournament weekends
 - All BYBSA travel teams will be encouraged to participate based on age groups involved
 - 8-12 teams per age group/bracket
 - Recreation all-star teams will be encouraged to participate
 - Tournament will run Friday-Sunday unless participation dictates a longer time frame
 - BYBSA as tournament host provides umpires, game balls, and trophies
 - 3 game minimum
 - Volunteers handle all field labor and concessions

8. Proposed league formats and season overview for recreation youth baseball/softball/t-ball/travel/tournaments.

Clinics

- Demand based
- Hitting/Pitching/Baserunning/Strength, Speed, Agility
- \$100 per clinic, capped at 25 kids based on demand
- Single day and multi-day camp style events

9. Detailed Plans for practices, game days, tournaments, camps and clinics

See attachment 2 for league schedule of important dates

T-Ball

- Coaches meeting and training in March
- Practice
 - One hour long
 - Drills provided by league commissioner, used at coach discretion
- Game Day
 - BYBSA staff will unlock storage containers at field pregame
 - Coaches retrieve equipment and set up field
 - Coaches meet at plate to discuss the handling of the game (ground rules, etc.)
 - Game is played in accordance with league rules
 - At the conclusion of the game coaches dismiss players and send them off for their snacks!

Recreational Baseball/Softball

- Coaches meeting and training in March
- Ongoing coach training throughout the season, off-season resources available
- Practice
 - Coaches will be trained by BYBSA in running an efficient and effective practice to help facilitate player participation and development
 - Resources available throughout the season including drills, and on-site support from BYBSA members
 - Time, duration, volume recommended by BYBSA, additional practice at coach discretion
- Game Day
 - All necessary equipment to prepare the field and make adjustments will be provided to coaches via storage bins at each field
 - Fields will be prepared by BYBSA
 - All games will be prepared ahead of the first game of the day by BYBSA, any necessary or cosmetic adjustments will be made by coaches with provided equipment.
 - BYBSA will be available at all times to address concerns or assist with field maintenance
 - Games will be conducted in accordance with league rules
 - Equipment will be returned to and locked in the storage bins by the home team coach at the conclusion of the final game of the day/night
 - Any facilities (bathrooms, concessions, etc.) needing opened/closed by a key holder will be handled by BYBSA personnel
 - Concessions run by volunteers

Continued on next page...

Travel Baseball/Softball

- Practice
 - All new travel coaches will be provided training sessions to help acclimate the coach to the needs of travel baseball and softball teams
 - Practice volume, duration, and time will be determined by the individual teams
- Game Day
 - Fields will be prepared by BYBSA in advance of the first game of the day
 - Any cosmetic or necessary adjustments to the fields will be made by the coaches using equipment provided by BYBSA in storage bins at each field
 - Umpires provided and scheduled by BYBSA
 - Teams will conduct games in accordance with BYBSA policies and league rules
 - Coach will be responsible for cleaning and closing fields at the conclusion of the final game of the day/night
 - BYBSA will be available for any maintenance related issues unable to be addressed by coaches on site
 - Any facilities (concessions, bathrooms, etc.) needing opened/closed by key holders will be handled by BYBSA personnel
 - Concessions run by volunteers

Tournaments

- *See Attachment 1 – Tournament Schedule
- BYBSA tournaments will be staffed entirely by volunteers from the BYBSA organization, participating teams, and partner organizations
- As a tax-exempt organization under Internal Revenue Code Section 501(c)3 BYBSA will work with local clubs and groups in a community service capacity to secure additional volunteers as necessary or as desired by community groups
- All field prep and maintenance will be done on a volunteer basis by BYBSA personnel
- Fields will be prepared and “reset” every 2 games
- Concessions will be cashless and run entirely by volunteers
- Logistics
 - \$500 team registration fee includes umpires, games balls, 3 game guarantee, and trophies
 - 10u/9u/8u @ Mooney Park and Neura Park Lower Field
 - 18u/14u/13u/12u/11u @ Corwon, Neura Park Upper Field (11-18) and Lower Field (11u), and Boston Knoll
- Tournaments will consist of 2 rounds of “Pool Play” to determine seeding
- Upon conclusion of Pool Play games, single elimination brackets will be formed and distributed. Brackets and results posted on the BYBSA website
- Trophies will be provided for the Champions and Runners Up in each age group

10. Detailed plans for formation of teams

T-ball

- Age groups 6 and under/4 and under based on age as of May 1st
- Commissioner and/or Board may review exceptions to May1st cutoff
- Rosters randomly assigned
- Requests will be honored where possible
- Siblings play on the same team

Baseball and Softball

- 8u - Recreation
 - Rosters randomly assigned, balanced by age as of May 1st (8/7/6)
 - Commissioner and/or Board may review exceptions to May1st cutoff
 - Requests will be honored where possible
 - Siblings play on the same team
 - Players are permitted to opt out of the 6 and under T-Ball league and “play up”
- 10u/12u/14u/18u - Recreation
 - Returning players will return to same team as the year prior
 - Draft will be conducted by coaches to fill out rosters with new players
 - Requests to enter the draft (leave last year’s team) will be honored
 - Rosters will be balanced by age as of May 1st
 - Commissioner and/or Board may review exceptions to May1st cutoff
 - Siblings play on the same team
 - Players are eligible to “play up” one age group
- Travel
 - Tryouts conducted in accordance with league schedule *see attachment 2
 - Teams select and participate in leagues of their choosing, and are subject to league rules as far as team formation (age, community, etc.)
 - Players selected in A/B/C team format
 - Parent requests for specific coaches will be honored

11. Description of the registration process, including dates, deadlines and procedures

2025 Registration Process *See Attachment 2 for league calendar

During the registration process, parents will be prompted with a message explaining that BYBSA operates independent of the City of Brunswick and all communication regarding BYBSA should be directed to BYBSA personnel as opposed to city staff. This prompt will provide all necessary contact information to reach BYBSA personnel for any BYBSA matters. All communication will receive either an immediate response, or a response within 24 hours of submission.

The City of Brunswick will be provided with a list to post on their website of contact information and links to direct people to BYBSA for all related matters and to help reduce the volume of contact the city receives in error.

- January 5th – Registration opens
 - Parents will sign in to the BYBSA website, register, submit waivers, and complete payment online
 - Parents are responsible for registering for the correct age group based on player's age as of May 1st, or requesting to "play-up"
 - Birth certificates will not be collected or held by BYBSA but should be readily available by parents upon request
 - Offline payment options will be provided
 - Database will be kept for assigning rosters
 - Contact information including phone numbers and email addresses will be provided to handle registration issues
 - Parents will be contacted within 24 hours of a phone call or email
- March 28th – Registration closes
 - Late registrations will be considered case by case
- March 29th – League Drafts for applicable age groups
- March 31st – Parents will be contacted with team assignments

12. Proposed start and end date for each league

*See attachment 2 for league calendar with important dates

T-Ball

- Practices begin 3rd week of April
- Games begin 3rd week of May
- Season ends on or before July 26th 2025 (last full week of July)

Recreational Baseball and Softball

- Practices begin first week of April
- Games begin first week of May, Opening Day 2025 - May 5th
- Playoffs begin 3rd week of July, 2025 Playoffs begin July 14th
- Season ends and Champions are crowned on or before the last Saturday in July

Travel Baseball and Softball

- Start and end dates determined by the league in which the teams elect to participate in
- Travel teams play and practice year round

13. Description of the proposed grievance process

General Communication, Feedback, Grievance

BYBSA provides contact information in the form of phone numbers, email addresses, and mailing addresses to accept all forms of grievances. Parents are to submit either anonymously or directly their feedback, complaints, or other issues at any time for review by the Board of Directors.

The BYBSA Board of Directors reviews all grievances on a case-by-case basis, and additional follow up or investigation may be necessary.

During the registration process parents will be prompted with detail stating that BYBSA operates independently of the City of Brunswick and all questions, concerns, and feedback should be directed to the BYBSA Commissioners and Board of Directors via provided phone numbers and email addresses. City of Brunswick recreation department personnel will be provided with a copy of the prompt and contact information to relay any individuals making contact regarding BYBSA matters back to BYBSA. The City of Brunswick should list BYBSA on their website with contact information and links to direct inquiries back to BYBSA. Our goal is to generate zero unnecessary communication between the City of Brunswick and BYBSA members.

All requests for refunds will be reviewed by the Board of Directors and issued at their discretion.

Game Related Grievance/Protest

Grievances related to game situations will be heard by BYBSA in the same manner as any other, via the provided methods of contact. Protests of game results are only entertained regarding player eligibility. BYBSA does not allow for protest of game results based on umpire calls, or other in-game situations, however all coaches and parents are encouraged to contact BYBSA at any time for any reason especially if they're not clear on or are concerned about certain situations.

14. Estimated annual participation cost per league, tournament, clinic etc.

Recreational Baseball, Softball, T-Ball

- \$75 for T-Ball
- \$95 for baseball and softball
- \$5 of each registration to be donated to the City of Brunswick Parks Department

Travel Baseball and Softball

- \$150 registration fee for returning players, \$250 for new players for 2025 season
- \$5 of each registration to be donated to the City of Brunswick Parks Department
- As a tax-exempt organization under Internal Revenue Code Section 501(c)3 BYBSA offers teams the ability to raise funds via a plethora of means, including offering tax incentives to sponsoring organizations, and the ability to host raffles.
- Travel teams are heavily supported by fundraising activities

Tournaments

- \$500 per team

Clinics

- \$100-150 depending on duration and services rendered

15. Estimated number of annual participants per league, tournament, clinic, etc.

T-Ball (Based on 2024 Brunswick Rec Enrollment)

- Estimated 350 kids split into 35 teams between the 6 and 4 and underage groups

Recreational Baseball and Softball (Based on 2024 Brunswick Rec Enrollment)

- Estimated 650 kids split into 50 teams
- 2024 Brunswick Rec Enrollment based on information provided to the public
 - 7/8 Baseball - 13 teams
 - 9/10 Baseball – 6 teams
 - 11/12 Baseball – 6 teams
 - 13/14 Baseball – 5 teams
 - 15/18 Baseball – 4 teams
 - 7/8 Softball – 5 teams
 - 9/10 Softball – 5 teams
 - 11/13 Softball – 5 teams
 - 13/14 Softball – N/A
 - 14/18 Softball – 4 teams
 - Total = 53, 34 Baseball teams, 19 Softball teams

Travel

- This is a high growth segment nationwide
- 6 current baseball teams, 0 softball (not yet launched)
- Anticipated growth of 2 teams per season each for baseball and softball
- 2025 estimated number of travel players: 100

Tournaments

- Participation is largely dependent on what age groups are being represented
- Memorial Day Tournament is planned for ages 8u/9u/10u/11u/12u
- 8 teams per age group 11-12 kids per team
- Up to 100 total kids participating per age group
- 40 teams and up to 500 total kids participating between all 5 age groups

Clinics

- Dependent on demand and planned enrollment
- Planned hitting and pitching clinics will be capped at 25 participants unless demand dictates otherwise

Baseball:

- 8u – 8 Teams, Single Elimination, 15 Total Games, **Semis and Final in Bold**
 - Mooney #2
 - Saturday 5/24/25 (Pool Play)
 - 9:00am/11:15am/1:30pm/3:45pm
 - Sunday 5/25/24 (Bracket play 1st round, **Semis, Final**)
 - 9:00am/11:15am/**1:30pm/3:45pm**
 - Mooney #3
 - Saturday 5/24/24 (Pool Play)
 - 9:00am/11:15am/1:30pm/3:45pm
 - Sunday 5/25/24 (Bracket Play 1st round, Semis)
 - 9:00am/11:15am/**1:30pm**
- 9u – 8 Teams, Single Elimination, 15 Total Games, Semis and Final in **Bold**
 - Mooney #1
 - Saturday 5/24/25 (Pool Play)
 - 9:00am/11:15am/1:30pm/3:45pm
 - Sunday 5/25/24 (Bracket play 1st round, **Semis, Final**)
 - 9:00am/11:15am/**1:30pm/3:45pm**
 - Mooney #4
 - Saturday 5/24/24 (Pool Play)
 - 9:00am/11:15am/1:30pm/3:45pm
 - Sunday 5/25/24 (Bracket Play 1st round, Semis)
 - 9:00am/11:15am/**1:30pm**
- 10u – 8 Teams, Single Elimination, 15 Total Games, Semis and Final in **Bold**
 - Neura Park Lower Field
 - Saturday 5/24/25 (Pool Play)
 - 9:00am/11:15am/1:30pm/3:45pm
 - Sunday 5/25/24 (Bracket Play, **Semis, Finals**)
 - 9:00am/11:15am/1:30pm/3:45pm/**6:00pm/8:15pm**
 - Mooney #1
 - Saturday 5/24/25 (Pool Play)
 - 6:00pm
 - Sunday 5/25/24 (**Semis**)
 - **6:00pm**
 - Mooney #2
 - Saturday 5/24/24 (Pool Play)
 - 6:00pm
 - Mooney #3
 - Saturday 5/24/25 (Pool Play)
 - 6:00pm
 - Mooney #4
 - Saturday 5/24/24 (Pool Play)
 - 6:00pm

▪ 11u – 8 Teams, Single Elimination, 15 Total Games, Semis and Final in **Bold**

○ Boston Knoll

- Saturday 5/24/25 (Pool Play)
 - 8:00am/10:15am/12:30pm/2:45pm
- Sunday 5/25/24 (Bracket play 1st round, **Semis, Final**)
 - 8:00am/10:15pm/**12:30pm/2:45pm**

○ Neura Park Upper Field

- Saturday 5/24/24 (Pool Play)
 - 8:00am/10:15am/12:30pm/2:45pm
- Sunday 5/25/24 (Bracket Play 1st round, **Semis**)
 - 8:00am/10:15am/**12:30pm**

▪ 12u – 8 Teams, Single Elimination, 15 Total Games, Semis and Final in **Bold**

○ Neura Park Upper Field

- Saturday 5/24/25 (Pool Play)
 - 5:00pm/7:15pm
- Sunday 5/25/24 (**Semis, Final**)
 - **2:45pm/5:00pm/7:15pm**

○ Corwon Field

- Saturday 5/24/24 (Pool Play)
 - 8:00am/10:15pm/12:30pm/2:45pm/5:00pm/7:15pm
- Sunday 5/25/24 (Bracket Play 1st round)
 - 8:00am/10:15am/12:30pm/2:45pm

2024

Saturday October 26th – Large league fundraiser event, travel

2025

Monday January 6th – Registration for recreational baseball, softball, and T-Ball opens. Registration for Memorial Day Tournament opens

Wednesday January 29th – CVBA Travel Baseball Coaches Meeting

Friday February 28th – Planned schedule finalized based on prior year enrollment. Travel Baseball and Softball uniform order deadline

Monday March 3rd – Deadline to submit Coaching Applications

March TBD – Travel Baseball Scheduling Meeting

Monday March 10th – Coach Meeting and Training all leagues

Monday March 17th – Coach Meeting and Training all leagues, Board of Directors phone blitz to fill outstanding coaching vacancies

Monday March 24th – Coach Meeting and Training all leagues

Friday March 28th – Registration Deadline

Saturday March 29th – League Drafts

Monday March 31st – Rosters finalized and parents contacted

Tuesday April 1st – Uniform order placed, practices begin, equipment distribution begins

Monday April 7th – Rec Baseball, Softball, T-Ball Game Schedule finalized and distributed

Monday April 28th – Deadline to distribute uniforms to coaches

Monday May 5th – Opening Day, games begin

Friday May 16th – Memorial Day Tournament Registration Closes

Friday May 23rd – Memorial Day Tournament

Saturday May 24th – Memorial Day Tournament

Sunday May 25th – Memorial Day Tournament

Monday May 26th – Memorial Day Tournament

Monday July 14th – Saturday July 19th – Travel Baseball Tryouts

Monday July 14th – Rec Baseball and Softball playoffs begin, coach and parent year end survey distributed

Saturday July 26th – Season End Date, Deadline to crown Rec Champions, year-end survey due

Monday July 28th – Saturday August 2nd – Travel Softball Tryouts

Monday August 4th – Travel Baseball Coaches Meeting

Monday August 18th – Travel Softball Coaches Meeting



Enrollment \$95/75	1000			Net	31983.86
Revenue	203000	Expense	171016.14		
Registration Fees ¹	103,000	Website	1000		
Cash Raffle Fundraiser	30000	Cash Raffle Prizes	5000		
Sponsors	10000	Concessions	6000		
Concessions	20000	Mowing \$376.39/week, 26 weeks ²	\$9,786		
Clinics	10000	Uniforms @ 24/kid	24000		
Team Shop	10000	Umpires ³	30000		
Tournaments	15000	Field Prep ⁴	18030		
Picture Day	5000	Equipment ⁵	20500		
		Field Improvements	5000		
		City of Brunswick Donation \$5 per registration	5000		
		Professional Services (Legal, Accounting, Consulting, etc.)	5000		
		Insurance	10000		
		Storage Containers (pods x2, April-July)	1700		
		3 used utility vehicles	30000		

¹ T-Ball: 350x\$75=\$26,250 Rec: 650x95=\$61,750 Travel: 100x\$150=\$15,000 Total=\$103,000

² As per quote from A&M General Services

³ Based on 300 games requiring umpires at \$100 per game

⁴ 3 employees, \$15 per hour, 3 hours per day, 6 days per week, 13 weeks. Diamond Dry, Clay, and Chalk

⁵ Includes: All game balls, batting tees, bases, rakes, all field dragging and lining equipment, 50 sets of catchers gear



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

BRUNSWICK YOUTH BASEBALL
4798 BAYWOOD DR
BRUNSWICK, OH 44212

Date:
03/24/2023
Employer ID number:
92-2079852
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
February 01, 2023
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053481003043

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

UNITED STATES OF AMERICA
STATE OF OHIO
OFFICE OF THE SECRETARY OF STATE

I, Frank LaRose, do hereby certify that I am the duly elected, qualified and present acting Secretary of State for the State of Ohio, and as such have custody of the records of Ohio and Foreign business entities; that said records show BRUNSWICK YOUTH BASEBALL, an Ohio not for profit corporation, Charter No. 4992329, having its principal location in Brunswick, County of Medina, was incorporated on January 31, 2023 and is currently in GOOD STANDING upon the records of this office.



*Witness my hand and the seal of the
Secretary of State at Columbus, Ohio
this 3rd day of August, A.D. 2024.*

A handwritten signature in blue ink, reading "Frank LaRose".

Ohio Secretary of State

Validation Number: 202421600576

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 9/23/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Carl DeForest

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 78-2024** - A resolution officially adopting the Brunswick City logo as the symbol for the Brunswick City Flag. - **2nd Reading** (Committee-of-the-Whole, *Council/Kristy Piper*)

BACKGROUND: On October 26, 1987, City Council adopted Resolution No. 96-87, which officially adopted the Brunswick City logo as the symbol for the Brunswick City flag.
On June 12, 2000, City Council adopted Resolution No. 76-00 designating a new design as the official logo of the City of Brunswick.

PURPOSE AND EXPLANATION: That the design of the official logo of the City of Brunswick, as updated pursuant to Resolution No. 76-00 be officially adopted as the symbol of the Brunswick City flag.

IMPLEMENTATION SCHEDULE: Three readings.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

ADDITIONAL

INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 78-2024

BY: Committee-of-the-Whole

A RESOLUTION OFFICIALLY ADOPTING THE BRUNSWICK CITY LOGO
AS THE SYMBOL FOR THE BRUNSWICK CITY FLAG.

WHEREAS: On October 26, 1987, City Council adopted Resolution No. 96-87, which
officially adopted the Brunswick City logo as the symbol for the Brunswick City
flag; and

WHEREAS: On June 12, 2000, City Council adopted Resolution No. 76-00 designating a new
design as the official logo of the City of Brunswick as further detailed therein.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the design of the official logo of the City of Brunswick, as updated pursuant
to Resolution No. 76-00, is hereby officially adopted as the symbol of the
Brunswick City flag.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest
period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NUMBER 96-87

By Committee of the Whole

A RESOLUTION OFFICIALLY ADOPTING THE BRUNSWICK CITY
LOGO AS THE SYMBOL FOR THE BRUNSWICK CITY FLAG

WHEREAS: The City of Brunswick has adopted the logo proposed by former Mayor Stan Umpleby in 1981 as the City's graphic symbol, and

WHEREAS: The City has need of a distinctive flag to represent it at civic, state and national functions as the occasion requires.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The Brunswick City flag shall have the proportions of 3 to 5 feet. It shall have a white field on which is centrally placed the logo of the City to which brown capital letters spelling "BRUNSWICK", with a silhouette of branches of a large shade tree, also brown, issuing from the letter "I". Centered beneath the name of the City shall appear, in brown capital letters, the word "OHIO". The letters shall be one ninth the flags hoist in height except for the letter "I" in Brunswick, for which the overall size of the branches shall be five ninths of the hoist of the flag in height and one fifth of the fly of the flag in width.

SECTION 2: A green border one sixteenth of the hoist in width shall surround the brown logo forming a rectangle with rounded corners except for the part around the tree where it conforms to the contour of the trees silhouette. The space between the brown logo and the green border is one thirty-second of the flags hoist.

SECTION 43: The brown letters suggest the original meaning of the name Brunswick in german dialect, Brunswic (Brunswig) or Brown Market. The name evolved in modern German to "Braunschweig", a former duchy in central Germany. Brown also recalls the fertile earth which was farmed by the original settlers in the Brunswick area. The green border surrounding the name of the City and the prominent tree, show that Brunswick is a city of many green trees, parks and lots that are the pride of the City's homeowners. White is the color of hope and is indicative of the City's faith in its future to grow and prosper.

SECTION 4: Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

APPROVED:

Judith A. Beadell
Judith A. Beadell, Mayor

DATE:

October 26, 1987

PASSED:

1st reading September 28, 1987
2nd reading October 12, 1987
3rd reading October 26, 1987

ADOPTED:

October 26, 1987

AYES 7 NAYS 0

ATTEST:

Betty Taller
Clerk of Council
Betty Taller

CITY OF BRUNSWICK, OHIO
RESOLUTION NUMBER 76-00

By Committee-of-the-Whole

A RESOLUTION OFFICIALLY ADOPTING A REVISED LOGO AS THE OFFICIAL GRAPHIC SYMBOL OF THE CITY OF BRUNSWICK, OHIO

- WHEREAS: The City of Brunswick adopted its present logo in 1981 as the City's official graphic symbol; and
- WHEREAS: The City Council believes the present logo should be modified to fit the current image of the community; and
- WHEREAS: The City Council has developed a modified City logo by incorporating the image of the City clock tower into the original Brunswick logo design; and
- WHEREAS: The Council of the City of Brunswick is desirous of officially designating the new design as the official City of Brunswick logo.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The official logo shall appear as follows. The logo of the City of Brunswick shall have a white field and consist of brown capital letters spelling the word "BRUNSWICK," with a silhouette of branches of a large shade tree, also brown, issuing from the letter "I". A green border in a width similar to the width of the brown capital letters shall surround the brown logo forming a rectangle with rounded corners except for the part around the tree where it conforms to the contour of the trees silhouette. The space between the brown logo and the green border shall be one half the width of the border. The silhouette of the clock tower shall be to the left of the silhouette of the shade tree. The clock tower shall be colored brick red. The mortar joints and clock face shall correspond in color with the white field background of the lettering and tree. The outline of the clock, clock letters, and roof of the clock tower shall be black.

SECTION 2: The brown letters suggest the original meaning of the name Brunswick in German dialect, Brunswic (Brunswig) or Brown Market. The name evolved in modern Germany to "Braunschweig," a former duchy in central Germany. Brown also recalls the fertile earth which was farmed by the original settlers in the Brunswick area. The green border surrounding the name of the City and the prominent tree, shows that Brunswick is a city of many green trees, parks that are the pride of the City's

RESOLUTION NUMBER 76-00

homeowners. White is the color of hope and is indicative of the City's faith in future to grow and prosper. Red represents the vibrance and vitality of the community life in the city.

SECTION 3: Upon adoption of the new logo, the administration is directed to register the logo as the official symbol of the City of Brunswick. Upon securing official registration of the logo reasonable and timely effort shall be made to replace all original logos.

SECTION 4: Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading June 12, 2000

Rules Suspended: AYES 7 NAYS 0

ADOPTED: June 12, 2000 AYES 7 NAYS 0

ATTEST:

Barbara J. Roth, CMC
Clerk of Council
Barbara J. Roth, CMC

PROPOSED LEGISLATION



DATE: 9/23/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 79-2024** - An emergency ordinance to advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705 advances may become necessary as certain financial situations arise. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Advance legislation is generally presented two to three times a year or more, if deemed necessary.

PURPOSE AND EXPLANATION: Refer to background section.

IMPLEMENTATION SCHEDULE: Discuss at the September 23, 2024 Finance Committee meeting and move to the September 23, 2024 Council agenda as an emergency with suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Advances do not have a financial impact on the City funds as a collective whole. Advances are merely the movement of money (loan) from one fund to another and are defined by law. Advances are required to be included in the City’s adopted budget and are also required to be approved by City Council.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. An emergency clause is necessary to allow funding to be in place to administer or finalize plans and/or purchase orders for various projects, grants, etc. It will also allow the Administration to more accurately prepare the 2025 City Manager budget proposal and five year forecast.

**ADDITIONAL
INFORMATION:**

None.



CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 79-2024

By: Mr. Hanek, Mr. Abella, and Mr. Lambert

AN EMERGENCY ORDINANCE TO ADVANCE FUNDS

- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Parks City-Wide Capital Improvement Fund #341 to the General Fund #001 since the ODNR Clean Ohio Trails Grant for the Plum Creek Greenway – Phase II Multi-Purpose Trail Project has been completed and all grant reimbursements have been received, and;
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Department of Justice Federal Grant Fund #129 to the General Fund #001 since the 15PBJA-21-GG-04406-BWCX 2021 Body-Worn Camera grant has been completed and all grant reimbursements have been received, and;
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Department of Justice Federal Grant Fund #129 to the General Fund #001 since the ARPA First Responder Grant CFDA#21.027 has been completed and all applicable grant reimbursements have been received, and;
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Capital Projects Improvement Fund #300 to the General Fund #001 since the 2023-2024 State Capital Grant used for various Recreation Center Improvements has been completed and all grant reimbursements have been received.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the following funds are hereby advanced:

FROM: Parks City-Wide Capital Improvement Fund (#341)
TO: General Fund (#001)
AMOUNT: \$500,000.00

FROM: Department of Justice Federal Grant Fund (#129)
TO: General Fund (#001)
AMOUNT: \$50,000.00

FROM: Department of Justice Federal Grant Fund (#129)
TO: General Fund (#001)
AMOUNT: \$51,200.00

FROM: Capital Projects Improvement Fund (#300)
TO: General Fund (#001)
AMOUNT: \$250,000.00



CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 79-2024

SECTION 2: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper funding sources be advanced. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

Rules Suspended:

AYES _____ NAYS _____

ADOPTED: _____

AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 9/23/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Magovac

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 80-2024** - An emergency resolution authorizing the City Manager to enter into an agreement with United Survey for the 2024 Storm Sewer Slip Lining Program in an amount not to exceed \$132,332.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

BACKGROUND: The bid opening was on September 11, 2024 and three bids were opened. The lowest and best bid received was from United Survey for the amount of \$132,332.00.

PURPOSE AND EXPLANATION: The proposed project will seek to repair deteriorated sections of storm sewers citywide by slip lining, improving neighborhood accessibility and safety for the traveling public. This project is being funded through the City Storm Water Enterprise Management Fund.

IMPLEMENTATION SCHEDULE: The project is anticipated to commence on or about November 1 and will take approximately forty-five(45) days to complete.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: 2024 Storm Sewer Slip Line Program - Storm Water Enterprise Management Fund #224-0420-54265. \$132,332.00 Account # 224-0420-54265

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety or welfare, and providing for the usual daily operation of a municipality. For the further reason that this project may commence and be completed during the 2024 construction season.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 80-2024

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH UNITED SURVEY FOR THE 2024 STORM SEWER SLIP LINING PROGRAM IN AN AMOUNT NOT TO EXCEED \$132,332.00.

WHEREAS: The City of Brunswick received three (3) bids for the 2024 Storm Sewer Slip Lining Program (the “Program”), in accordance with public bidding requirements; and

WHEREAS: The three (3) received public bids were opened on September 11, 2024, with United Survey determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with United Survey, the lowest and best bidder, for the 2024 Storm Sewer Slip Lining Program in an amount not to exceed \$132,332.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Program during the 2024 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 9/23/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Magovac

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 81-2024** - An emergency resolution authorizing the City Manager to enroll as a member with National Purchasing Partners to participate in joint purchasing programs. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, Administration/Paul Magovac)

BACKGROUND: The National Purchasing Partners is a purchasing cooperative that creates and manages joint purchasing programs in accordance with applicable law, this is similar to the Ohio Cooperative Purchasing Program.

PURPOSE AND EXPLANATION: The purpose of this legislation is to allow for the purchase of commodities at the lowest possible price.

IMPLEMENTATION SCHEDULE: To potentially order in 2025 a bed and all snow plow equipment for the new 8-ton cab and chassis.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: There are NO membership dues.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
Requesting that this resolution be a suspension of the Rules and to be an emergency

measure necessary for the immediate preservation of the public peace, property, health, safety or welfare. For the additional reason that immediate passage is necessary to allow for immediate participation in joint purchasing programs through National Purchasing Partners.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 81-2024

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENROLL AS A MEMBER WITH NATIONAL PURCHASING PARTNERS
TO PARTICIPATE IN JOINT PURCHASING PROGRAMS.

WHEREAS: National Purchasing Partners is a purchasing cooperative that creates and manages joint purchasing programs in accordance with applicable law, which is similar to the Ohio Cooperative Purchasing Program; and

WHEREAS: There are no fees or dues to participate in National Purchasing Partners.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to execute all necessary documents to enroll as a member with National Purchasing Partners to participate in joint purchasing programs.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for immediate participation in joint purchasing programs through National Purchasing Partners. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, CMC

PROPOSED LEGISLATION



DATE: 9/23/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Greg Glauner

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 82-2024** - An emergency resolution authorizing the City Manager to execute all necessary documents to accept a FireFighter Exposure to Environment Elements Grant from the Bureau of Workers' Compensation for the Division of Fire. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Greg Glauner*)

BACKGROUND: The City of Brunswick Division of Fire applied for a grant through the Ohio Bureau of Workers' Compensation to purchase the Ward No Smoke System which is an apparatus-mounted, direct source protection system that removes harmful gases from diesel exhaust. It works automatically to protect personnel from the dangers of breathing diesel exhaust not only at the fire station, but also at emergency scenes where our FireMedics could be required to stand for prolonged periods of time. The cost of two systems to outfit our front line engine and ladder truck, less discounts, is \$19,992.00. With the \$15,000 grant award, the City portion would be \$4,992.00.

PURPOSE AND EXPLANATION: The City was notified by the Ohio Bureau of Workers' Compensation of a grant award in the amount of \$15,000 and was provided with grant documents from Ohio BWC. It will be necessary to receive approval from Brunswick City Council to accept the grant award and for the City Manager to execute the documents.

IMPLEMENTATION SCHEDULE: It is requested that the legislation be adopted as an emergency measure with suspension of the rules to proceed with the purchase and requirements of the grant award.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The cost of two systems to outfit our front line engine and ladder truck, less discounts, is \$19,992.00. With the \$15,000 grant award, the City portion would be \$4,992.00.

In a separate piece of legislation on September 23, 2024, the City Administration will request Council to consider amendments to the existing budget. Those amendments will include both the \$15,000 grant award share in the Fire Fund #115 capital subaccount #952-0510-56270 and the City share of \$4,992 in the Fire Fund #115 capital subaccount #952-0510-56256.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
To ensure timely compliance with the requirements of the grant award.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 82-2024

BY: Mr. Kuczma, Mr. Delsanter, and Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO ACCEPT A FIREFIGHTER EXPOSURE TO ENVIRONMENT ELEMENTS GRANT FROM THE BUREAU OF WORKERS' COMPENSATION FOR THE DIVISION OF FIRE.

WHEREAS: The Division of Fire has applied for and been approved for a Firefighter Exposure to Environment Elements Grant from the Bureau of Workers' Compensation in the amount of \$15,000.00 (the "Grant") for the purchase of two (2) Ward No Smoke Systems (the "Systems"), which is an apparatus mounted, direct source protection system that removes harmful gases from diesel exhaust;

WHEREAS: Pursuant to the terms of the Grant, the purchase of the Systems must be completed within 120 days from receipt of Grant funds;

WHEREAS: The total cost of the Systems is \$19,992.00; and

WHEREAS: The local cost share to the City for the purchase of the Systems pursuant to the terms of the Grant is \$4,992.00.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized, upon approval of the Law Director, to execute all necessary documents to accept the Grant.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to comply with the terms of the Grant. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, CMC



Instructions

This grant, if approved, provides a 5-to-1 match up to \$15,000 for employers with payroll equal or greater than \$500,000. For employers with less than \$500,000 annual payroll, no match is required from the employer.

You must complete all sections of the application. BWC will review your application to approve or deny the grant. Therefore, the information you provide on this application must describe the significance of the problem and the effectiveness of the proposed solution. BWC will return incomplete applications.

For BWC to consider the application complete, you must fill in sections I-VI. This part of the application contains sections I – IV. Sections V and VI include the budget page with vendor quotes(s) and statement of agreement.

Include your vendor quote and other supporting documentation. Sections V (budget page) and VI (statement of agreement) requires signatures, employer's legal name and principal business location.

Contact us:

If you have questions about the application process, contact BWC.

Phone: 1-800-644-6292 **Email:** grants@bwc.ohio.gov

Section I: Employer Information

Employer name: CITY OF BRUNSWICK

Doing business as (DBA) name: N/A

Address: 4095 CENTER RD

City: BRUNSWICK

State: OH

ZIP code: 44212

County: Medina

BWC policy number: 35205702

Federal tax ID number: 346006433

Employer contact name: Gregory Glauner

Title: Fire Chief

Telephone number: (330)273-8046

Email address: gglauner@brunswick.oh.us

Employer website: N/A



Section II: Demographic information and description of the problem

- 1. How many firefighters are active members of your department (Note: answer must equal the combined responses for questions 2 & 3)**

27

- 2. How many are full-time career firefighters?**

26

How many are part-time/intermittent firefighters?

1

- 3. How many are volunteer firefighters?**

0

- 4. How many total calls did you make last calendar year?**

3,602

- 5. How many EMS calls did you make last calendar year?**

3,442

- 6. How many fire calls did you make last calendar year?**

88

- 7. How many HazMat calls did you make last calendar year?**

72

- 8. Do you already have a turn-out gear washer/extractor?**

☒ Yes ☐ No ☐ Unsure

- 9. Do you already have a diesel exhaust extraction system?**

☐ Yes ☒ No ☐ Unsure



Section III: Description of solution

1. Please identify the item(s) below that you are applying for.

- ☒ Diesel exhaust systems: Source (tailpipe) capture system. Note: Funding cannot be used for general dilution or filtration ventilation systems.
- ☐ Extractors/washing machines: Firefighting turnout gear or PPE cleaning machines.
- ☐ Particulate barrier hoods that meet the design and performance requirements of NFPA 1971.
- ☐ Washable structural firefighting gloves that meet the design and performance requirements of NFPA 1971.
- ☐ Turnout gear drying machines: Drying machines and equipment that meet the design and performance guidelines of NFPA 1851.
- ☐ Turnout gear that meets the design and performance guidelines of NFPA 1971 (volunteer firefighters only).

2. Describe the equipment you will purchase.

The Ward No Smoke System is an apparatus-mounted, direct source protection system with a high-performance substrate with a proprietary wash coat that removes harmful gases from diesel exhaust for 2006 and earlier model engines. It is a direct source filtration system that works automatically to protect personnel from the dangers of breathing diesel exhaust.

The Ward No Smoke 2 is a vehicle-mounted unit designed for vehicles built after 2007. This includes vehicles utilizing Diesel Exhaust Fluid (DEF) that emits higher levels of harmful gases.

This system not only filters harmful exhaust at the fire station, but also at emergency scenes where our Fire Medics could be required to stand for prolonged periods of time.

3. Describe how you will implement the equipment.

The Ward No Smoke and No Smoke 2 systems are installed directly on vehicles. Factory-trained representatives carry out these installations either at the fire station or at a local provider's facility. Once the installation is complete, the system operates automatically, requiring no input from the operator.

This is an active system requiring no additional effort from the Fire Medics to improve their safety, once installed, from the harmful by-products of combustion both in the station and while operating at an emergency scene.



Section IV: Implementation timeline

1. Provide the name and the title of the person responsible for implementation.

Gregory Glauner, Fire Chief

2. Provide the name and the title of the person responsible for training staff on the use of the equipment.

Gregory Glauner, Fire Chief

3. Provide the time it will take to order and deploy the equipment. The time should begin with the date of the grant warrant or EFT. (Note: You should not order the intervention until BWC approves the application and you receive the grant funds.)

90

4. Provide the name and title of the person responsible for completion of BWC-required one-year follow-up report.

Gregory Glauner, Fire Chief

Section V: Budget

Please provide the proposed budget for the project.

Note: You may only use the FEEEG grant to purchase the items detailed on the grant web page. You may not use FEEEG grant for recouping the cost of any prior and/or ongoing interventions or for rented or leased equipment. In addition, you may not use the FEEEG grant to pay for salaries, wages, internal labor, employee training on grant purchased equipment or any costs associated with preparing the application.

You must make all grant purchases and implement the intervention equipment within 120 days after the date on the BWC grant check or the electronic fund transfer.

Note all itemized expenses associated with the project. Indicate exact costs. Do not round figures. All budgets MUST have vendor price quotes attached for each individual item. You must subtract all discounts and/or equipment trade-ins from the project total prior to determining the amount requested from BWC.

Employers with payroll greater than or equal to \$500,000 are to complete the table below. This requires a 5-to-1 match.

Item	Quantity	Cost	Total
NO SMOKE direct source diesel exhaust filtration system	2	\$10,495.80	\$20,991.60
		Subtotal:	\$20,991.60
		Freight:	\$0.00
		Tax:	\$0.00
		<i>Less all discounts and trade-in amounts:</i>	– \$999.60
		Total Budget:	\$19,992.00

The grant amount you are requesting is determined by the formula below.

Total amount of project (from table above)	A	\$19,992.00
Total amount supplied by BWC (either \$15,000 or less, or remaining funds in eligibility cycle)	(A × 5) / 6 = B	\$15,000.00
Total amount supplied by the employer	A – B	\$4,992.00



Complete the questions below and sign

Do you have ownership, partnership or any other affiliation with the vendor of the equipment being purchased? Yes ☐ No ☒

If yes, please explain:

Authority — The person signing below for the employer states that he or she is either the owner, chief executive officer, chief financial officer, plant manager or other person having fiduciary responsibilities with the employer; and the employer agrees that the signer or his, or her successor, will have the authority to oversee the carrying out the employer's responsibilities for two years after BWC issues the grant check. The signer's authority shall continue until the employer notifies BWC of the name of the successor.

By my signature, I agree to fully comply with the terms and conditions of the program and to use all funds solely for the purposes intended. I further understand I may be subject to civil, criminal and/or administrative penalties as the result of any false, fictitious, misleading, or fraudulent statements. I understand if funds are not used, misused, misapplied, or misappropriated, or are used for purchases and/or services not associated with the approved budget and itemized proposal submitted, that I may be subject to civil, criminal, and administrative penalties.

Name of duly authorized representative: Gregory Glauner

Signature of duly authorized representative:

Date: 08/22/2024

Title: The grant application's financial signer's title is Fire Chief.

Employer Name: CITY OF BRUNSWICK

BWC Policy Number: 35205702



Section VI: AGREEMENT between OHIO BUREAU OF WORKERS' COMPENSATION and CITY OF BRUNSWICK

Agreement between the Ohio Bureau of Workers' Compensation and Employer

This is an agreement by and between CITY OF BRUNSWICK hereinafter, "Employer/Grantee"), with its principal place of business located at 4095 CENTER RD BRUNSWICK, Ohio 44212, and the State of Ohio, Bureau of Workers' Compensation (hereinafter, the "BWC"), having offices at 30 W. Spring St., Columbus, OH 43215-2256, entered into the day, month and year set out below.

Whereas, the administrator of workers' compensation may issue a grant to defray the costs incurred by an employer who elects to participate in the Safety Intervention Grant Program, pursuant to Ohio Administrative Code Rule (OAC) 4123-17-56, wherein an employer may receive grant monies for projects which substantially reduce or eliminate the risk of workplace injuries and illnesses, called herein Safety Intervention Grant Program.

Therefore, for good and valuable consideration, the sufficiency of which is acknowledged, the parties mutually agree to the following conditions.

Eligibility — Acceptance of the employer into the Safety Intervention Grant Program is contingent upon the employer's: (a) submission and approval of an application, (b) demonstrated need for intervention, e.g. completion of a risk assessment, and (c) having active Ohio workers' compensation coverage and being current with respect to payroll reporting and payments due to any fund administered by BWC as of the date of execution of this agreement and for its duration.

Distribution of grant funds — Subject to the conditions precedent in this agreement and subject to available BWC resources, the employer and BWC mutually understand and agree that the total sum of the Firefighters Exposure to Environmental Elements grant to be issued by BWC shall not exceed \$15,000. For employers with payroll greater than or equal to \$500,000, BWC shall provide a matching grant, a 5-to-1 ratio of the monies contributed by the employer, whether a public or private employer, and that the maximum grant amount shall not exceed \$15,000. The employer must contribute \$3,000 in order to receive the maximum grant amount of \$15,000. The employer understands and acknowledges that BWC will not issue a grant matching any expenditures that exceed \$3,000. For employers with payroll less than \$500,000, BWC shall not require a match. The employer, whether a public or private employer, shall not receive a grant that exceeds \$15,000. The \$15,000 safety grant is the maximum per eligibility cycle. If Employer has not received the maximum amount of money available through the safety grant program during their eligibility cycle, Employer may reapply and have its application approved to enter into another agreement until Employer has received a total of \$15,000 for that cycle.



Employer responsibilities — The employer participating in the Safety Intervention Grant Program, in consideration of a grant given to it, promises to fully comply with the program requirements as outlined in the Application and Instructions and OAC 4123-17-56, all of which are fully incorporated herein by reference. ***The employer will be responsible for using the awarded grant in the manner for which it is intended, and will be required to provide BWC with documentation. This documentation may include, but is not limited to, original invoices, canceled checks, and periodic reports to confirm that all funds were spent and applied toward the approved intervention.*** The employer understands that approved safety intervention equipment may not be rented or leased. The employer agrees to allow a BWC safety consultant to conduct a comprehensive safety evaluation of their overall safety practices. If a conditional approval is granted, the employer agrees to satisfy the stated conditions by the specified date. Further, the employer agrees not to eliminate jobs due to participation in the Safety Intervention Grant Program.

The employer agrees to allow BWC to visit the employer and complete a Pre report and assessment before approval of the application, and/or a Post report and assessment after the approval of the grant application, based on the information provided in the application. BWC reserves the right to randomly sample for environmental elements during the worksite visits. All interventions must receive approval prior to purchase in order to qualify for the grant, and any proposed changes must be agreed to by BWC prior to making the change. The employer agrees to allow BWC to publish safety intervention grant results including, but not limited to, data, videos, specifications, and/or photos for the purposes of illustrating, educating, and training employers and employees.

Time of performance — ***Employer must make all equipment purchases and implement the approved intervention equipment within one hundred twenty (120) days of BWC issuing the grant check or electronic fund transfer. BWC will consider allowing additional time, up to a maximum of ninety (90) days, upon the request of Employer. However, the extension must be made within the initial one hundred twenty (120) day period, but no earlier than thirty (30) days prior to the end of the period. No later than one hundred twenty (120) days of receipt of the grant award, Employer must provide BWC the following information: (a) itemized expense report, (b) original paid invoices pertaining to all intervention purposes, and (c) copies of all cancelled checks or other documentation to support that all invoices associated with the interventions were paid in full.***

The employer shall provide BWC a one year case study after the equipment implementation date. The employer shall complete and submit the one year case study report via the grant web page case study link. If the report is not filed, or if the report is not completely filled out, the employer shall be liable to repay the full amount of the grant.



Disqualification — If for any reason the employer participating in the Firefighters Exposure to Environmental Elements grant program fails to satisfy one or more of the criteria established in the Application and Instructions, OAC 4123- 17-56, and this agreement, the employer may be disqualified from the program. ***Disqualification will result in the termination of BWC's obligations under this agreement. BWC reserves the right to recover grant monies by one or more of the following methods: billing the employer for the grant money received, forwarding the employer's information to the Office of the Attorney General of Ohio for collection, set-off, recoupment, or other administrative, civil and/or legal remedy.***

If the employer merges or combines its business after receiving a grant, but before completing the one year case study report, the BWC Successorship Liability Policy will go into effect. The grant/predecessor employer is responsible for notifying the successor employer of the obligations under the Safety Intervention Grant Program. The successor employer may be liable to repay any and all previously paid grant monies if these obligations are not met.

Disclaimer — If implemented correctly by the employer, the goal of the Safety Intervention Grant Program is to substantially reduce or eliminate injury and illness in the workplace and, hence, claims associated with the affected processes. BWC does not guarantee or warrant that the implementation of such a plan will result in a substantial reduction or elimination of injuries and illnesses in the workplace. In the event of an injury or occupational disease arising from the implementation of the program, the employer and the employee's sole and exclusive remedy shall be pursuant to workers' compensation laws of the appropriate jurisdiction. In no event, shall BWC be liable for any damages in contract or in tort.

Ohio elections law — Grantee hereby certifies that no applicable party listed in Divisions (I), (J), (Y) and (Z) of O.R.C. Section 3517.13 has made contributions in excess of the limitations specified under Divisions (I), (J), (Y) and (Z) of O.R.C. Section 3517.13

Conflicts of interest and ethics compliance certification — Grantee affirms that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict, in any manner or degree, with the performance of services which are required to be performed under any resulting Contract. In addition, Grantee affirms that a person who is or may become an agent of Grantee, not having such interest upon execution of this Contract shall likewise advise the Bureau in the event it acquires such interest during the course of this Contract.



Grantee agrees to adhere to all ethics laws contained in Chapters 102 and 2921 of the Ohio Revised Code governing ethical behavior, understands that such provisions apply to persons doing or seeking to do business with the Bureau, and agrees to act in accordance with the requirements of such provisions; and warrants that it has not paid and will not pay, has not given and will not give, any remuneration or thing of value directly or indirectly to the Bureau or any of its board members, officers, employees, or agents, or any third party in any of the engagements of this Agreement or otherwise, including, but not limited to a finder's fee, cash solicitation fee, or a fee for consulting, lobbying or otherwise.

Non-Discrimination and Equal Employment Opportunity — The Grantee will comply with all state and federal laws regarding equal employment opportunity and fair labor and employment practices, including Ohio Revised Code Section 125.111 and all related Executive Orders. The State encourages the Grantee to purchase goods and services from Minority Business Enterprise (MBE) and Encouraging Diversity, Growth and Equity (EDGE) vendors.

By initialing this box, the employer agrees that prior purchases have not been made. The employer also confirms understanding that all grant approved purchases are to be purchased and implemented within 120 days after the date on the BWC grant check or the date of the electronic fund transfer. Additionally any changes to the original intervention must receive prior approval by BWC.

gf

Authority — **By initialing this box**, the person signing below for the employer states that he or she is either the owner, chief executive officer, chief financial officer, plant manager or other person having fiduciary responsibilities with the employer; and the employer agrees that the signer or his, or her successor, will have the authority to oversee the carrying out the employer's responsibilities for two years after BWC issues the grant check. The signer's authority shall continue until the employer notifies BWC of the name of the successor.

gf



**Bureau of Workers'
Compensation**

**Application for Safety Intervention
Grant for Firefighter Exposure to
Environmental Elements**

By my signature, I agree to fully comply with the terms and conditions of this agreement and the program and to use all monies solely for the purposes intended. I further understand I may be subject to civil, criminal and/or administrative penalties as the result of any false, fictitious and misleading or fraudulent statements made and/or if funds are not used, or are misused, misapplied, or misappropriated in any way and/or are used for purchases and/or services not associated with the approved budget and/or itemized proposal submitted.

Modifications: The parties may, in writing and by mutual agreement, amend, modify, supplement or rescind the terms of this agreement.

In witness whereof, the parties hereunto affix their signatures this day of 08/22/2024.

Employer's full legal name: CITY OF BRUNSWICK

Federal tax I.D.: 346006433

Title: Fire Chief

Name: Gregory Glauner

Signature:

A handwritten signature in blue ink, reading "Gregory Glauner", enclosed within a rectangular box.

State of Ohio, Bureau of Workers' Compensation

Safety Intervention Grant Program, August 2024



NO SMOKE

Quotation

Beecher Emission Solution Technologies, LLC
dba **Ward Diesel Filter Systems**
1250 Schweizer Road
Horseheads, NY 14845
Phone: 800-845-4665
Fax: 607-739-7092

Date: August 14, 2024
Quotation #: 12588R2

To: Brunswick Fire Department
4383 Center Rd
Brunswick, OH 44212

Quotation valid until: September 13, 2024
Prepared by: MRN

Attention: Greg Glauner

Quantity	Description	Per Unit Credit Card Price	Total Credit Card Price
2	NO SMOKE direct source diesel exhaust filtration system, installed, excluding taxes	\$10,495.80	\$20,991.60
		*CREDIT TOTAL	\$20,991.60
Quantity	Description	Per Unit Cash/Check Price	Total Cash/Check Price
2	NO SMOKE direct source diesel exhaust filtration system, installed, excluding taxes	\$9,996.00	\$19,992.00
		CASH TOTAL	\$19,992.00
<u>Warranty:</u> One (1) year. <u>End User:</u> Brunswick FD <u>Installation Site:</u> TBD <u>Terms:</u> Net 30 days on all invoices. Invoicing will be done weekly on the number of units installed for each week. Notes: All prices are in US Dollars. Proposal does not include bid and/or performance bond cost. *Effective February 11, 2024, merchants in New York State must provide clear and conspicuous disclosure of credit card surcharges to consumers.			

Michael Nelson
Regional Sales Manager

PROPOSED LEGISLATION



DATE: 9/23/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Dennis Nevar

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 83-2024** - An ordinance authorizing the City Manager to forward a petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include an annexation into the City of Brunswick of PPNs 001-02A-21-008 and 001-02A-21-009. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Dennis Nevar*)

BACKGROUND: A Petition for Annexation of certain territory in Brunswick Hills Township was duly filed by a property owner located in the territory of Brunswick Hills (PPNs 001-02A-21-008 and 001-02A-21-009); The Petition was considered by the Board of County Commissioners of Medina County.

The Board of County Commissioners certified the transcript of this proceeding in connection with the annexation, map, and Petition to the Clerk of Council. The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;

The City of Brunswick passed legislation accepting the proposed annexation per Resolution No. 69-2024 adopted on September 9, 2024.

PURPOSE AND EXPLANATION: The City wishes to petition the Medina County Commissioners Office for detachment to adjust the City boundary lines to include this annexation into the City of Brunswick.

IMPLEMENTATION SCHEDULE: 3 readings.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 83-2024

BY: Committee-of-the-Whole

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO FORWARD A PETITION FOR DETACHMENT TO THE MEDINA COUNTY COMMISSIONER'S OFFICE FOR THE PURPOSE OF ADJUSTING THE CITY BOUNDARY LINES TO INCLUDE AN ANNEXATION INTO THE CITY OF BRUNSWICK OF PPNs 001-02A-21-008 AND 001-02A-21-009.

WHEREAS: A Petition for Annexation of certain territory in Brunswick Hills Township was duly filed by a property owner located in the territory of Brunswick Hills (PPNs 001-02A-21-008 and 001-02A-21-009);

WHEREAS: Said Petition was duly considered by the Board of County Commissioners of Medina County;

WHEREAS: The Board of County Commissioners certified the transcript of this proceeding in connection with said annexation with the map and Petition required in connection therewith to the Clerk of Council;

WHEREAS: The appropriate time frames have elapsed in accordance with the provisions of the Ohio Revised Code Section 709.04;

WHEREAS: The City of Brunswick passed legislation accepting the proposed annexation per Resolution No. 69-2024 adopted on September 9, 2024;

WHEREAS: The City wishes to petition the Medina County Commissioners Office for detachment for the purposes of adjusting the City boundary lines to include this annexation into the City of Brunswick; and

WHEREAS: The Petition is being filed to comply with all relevant provisions of Ohio Revised Code Chapters 503 and 709.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The City Manager is authorized to forward a Petition for detachment to the Medina County Commissioner's Office for the purpose of adjusting the City boundary lines to include this annexation into the City of Brunswick pursuant to all relevant provisions of Ohio Revised Code Chapters 503 and 709. A copy of said Petition is attached hereto as Exhibit "A".

SECTION 2: The annexation to be included in the boundary adjustment is contained in Resolution No. 69-2024. A copy of said Resolution is attached hereto as Exhibit "B".

SECTION 3: Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____

NAYS _____

ATTEST: _____

Clerk of Council

Laura E. Timura, CMC

PETITION FOR BOUNDARY LINE ADJUSTMENT
Ohio Revised Code Section 503.07

TO: BOARD OF COUNTY COMMISSIONERS
MEDINA COUNTY, OHIO
144 NORTH BROADWAY
MEDINA, OHIO 44256

1. The undersigned is the City Manager for the City of Brunswick and has been authorized by the Brunswick City Council to forward this Petition to the Board of County Commissioners for the purpose of adjusting the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect an annexation of real property to the City of Brunswick in accordance with Ohio Revised Code Chapters 503 and 709.
- 2) A copy of Ordinance No. ____-2024 authorizing the City Manager to forward this Petition to the Board of County Commissioners is attached hereto as Exhibit “1” and incorporated herein by reference.
- 3) The annexation of the subject property is as detailed in Resolution No. 69-2024, as attached hereto as Exhibit “2” and incorporated herein by reference.
- 4) A copy of a map of the City of Brunswick indicating the annexation and change in boundary lines is attached hereto as Exhibit “3” and incorporated herein by reference.
- 5) Ohio Revised Code Section 503.07 states that:

“When the limits of a municipal corporation do not comprise the whole of the township in which it is situated, or if by change of the limits of such corporation include territory lying in more than one township, the legislative authority of such municipal corporation, by a vote of the majority of the members of such legislative authority, may petition the board of county commissioners for a change of township lines in order to make them identical, in whole or in part, with the limits of the municipal corporation, or to erect a new township out of the portion of such township included within the limits of such municipal corporation. The board, on presentation of such petition, with the proceedings of the legislative authority authenticated, at a regular or adjourned session, shall upon the petition of a city change the boundaries of the township or erect such new township, and may upon the petition of a village change the boundaries of the township or erect such new township.”
- 6) Ohio Revised Code Section 503.07 required the Board of County Commissioners to change the boundary lines upon the petition of the City.

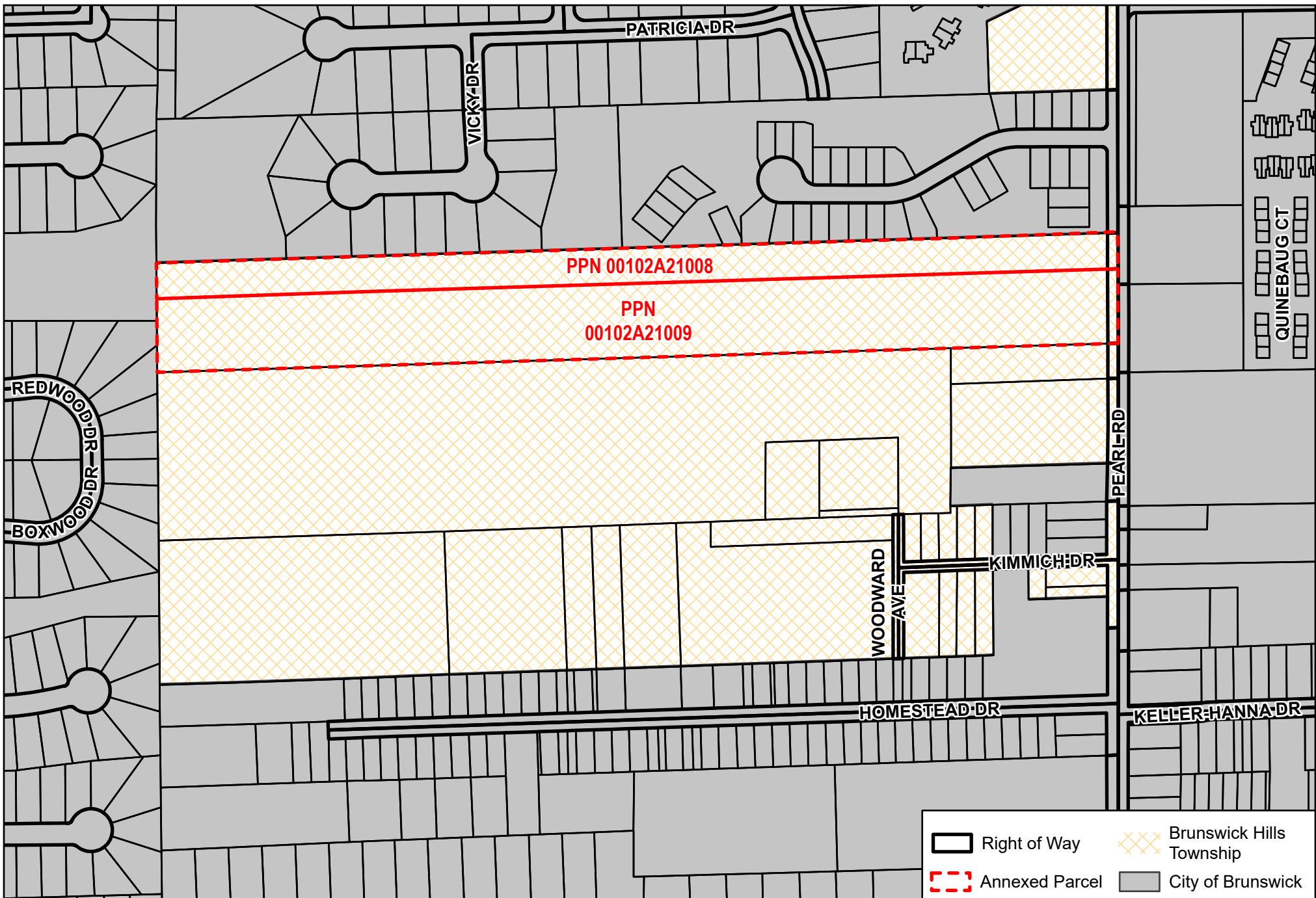
WHEREFORE, the undersigned respectfully requests that this Board change the boundary lines of the City of Brunswick and Brunswick Hills Township to reflect the annexation detailed herein.

Carl S. DeForest, City Manager

STATE OF OHIO)
) SS:
COUNTY OF MEDINA)

SWORN TO BEFORE ME and subscribed in my presence this ____ day of _____, 2024.

NOTARY PUBLIC



PROPOSED LEGISLATION



DATE: 9/23/2024

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 84-2024** - An emergency ordinance amending Ordinances #98-2023, #16-2024, #38-2024 and #68-2024 to include amendments to the Appropriation Budget for the year ending December 31, 2024 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See the fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the September 23, 2024, Finance Committee meeting and move to the September 23, 2024, Council agenda as an emergency with the suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net decrease to the overall City appropriation budget by \$55,738.51. The largest components of the net decrease, in no particular order, relate to:

- 1) Net decrease of \$230,000 in Road Improvement Fund #333 appropriations for various overestimated road emergency projects from recent water main breaks, etc. Even with this proposed reduction, the City still has a small contingency on hand to handle a reasonable water main break or two in the future. These funds can then be freed up and used in the 2025 budget and/or five year capital forecasting plan instead.
- 2) Reduce estimated site deposit appropriations by \$100,000. The reduction in appropriation will also be offset by a reduction in estimated receipts of the same amount as filed with the County Budget Commission. Net effect on fund balance = \$0.

3) Increase and appropriate \$135,000 in 2024 for a 8 ton dump cab & chassis as a result of ongoing supply chain issues as requested by the Service Director. This will then allow for the body to be appropriated and purchased in 2025. Ultimately, by ordering the cab and chassis in 2024 versus 2025, it will reduce the overall wait time to add a new vehicle to the fleet and have it ready before the 2025-2026 fall/winter season starts.

4) Amending the capital set aside for the City's 3 largest departments/divisions in order to update funding for the City's upcoming 2025-2029 five-year capital plan. The net overall increase in total for these 3 departments combined equals \$150,000 and is offset by a corresponding transfer in. Net effect on fund balance = \$0.

5) Appropriate \$111,059.64 in additional interest earned on bond proceeds. The plan is to use the interest for contingency items in the Fire Station Construction Project. Expenditures from bond proceeds or interest earned on those bond proceeds do need to occur within certain timeframes and must be done in a manner consistent with the issuance of bonds, any debt covenants, levy language approved by the electorate, etc.

6) Appropriate \$52,000 to ultimately remit unclaimed funds in excess of five years to the General Fund in accordance with Ohio Revised Code Section 9.39.

All other items in excess of or below \$50,000 are not specifically listed in this summary, but are detailed with a description of the listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has a budgetary impact and actual expenditures are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. The

emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, meet grant deadlines, repay previous advances and keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 84-2024

By: Mr. Hanek, Mr. Abella, and Mr. Lambert

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #98-2023, #16-2024, #38-2024 AND #68-2024 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2024 AS INCORPORATED IN EXHIBIT “A” ATTACHED HERETO.

WHEREAS: Ordinance #98-2023 adopted appropriations for 2024; and Ordinances #16-2024, #38-2024 and #68-2024 regarding amendments to the 2024 appropriation budget, were previously adopted by Council; and

WHEREAS: “Exhibit A” reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as “Exhibit B” for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #98-2023, #16-2024, #38-2024 and #68-2024.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #98-2023, #16-2024, #38-2024 and #68-2024 are hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit “A.”

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES ____ NAYS ____

ADOPTED: _____ AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Laura E. Timura, CMC

EXHIBIT A

September 23, 2024

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	192,919.00	92,409.00	\$ 285,328.00
	Mayor	106,651.36	97,940.93	\$ 204,592.29
	City Manager	201,060.00	137,195.00	\$ 338,255.00
	Information Technologies	179,563.00	354,267.00	\$ 533,830.00
	Engineering	22,820.00	568,712.00	\$ 591,532.00
	Building Department	373,039.91	375,561.60	\$ 748,601.51
	Cemetery Maintenance	-	24,500.00	\$ 24,500.00
	Janitorial Contract	-	22,843.80	\$ 22,843.80
	City Hall Building & Grounds	5,843.00	49,704.00	\$ 55,547.00
	Administrative Services	100,989.00	61,230.00	\$ 162,219.00
	Economic Development	120,517.00	259,847.00	\$ 380,364.00
	Animal Control	76,306.00	72,127.00	\$ 148,433.00
	Law Department	180,711.00	287,565.00	\$ 468,276.00
	Finance Department	274,410.00	243,483.00	\$ 517,893.00
	Income Tax Department	216,279.00	260,719.09	\$ 476,998.09
	Parks & Recreation Director	81,299.00	64,056.00	\$ 145,355.00
	General Fund Administration	-	1,369,247.25	\$ 1,369,247.25
	Planning Division/Community Development	72,990.00	223,401.00	\$ 296,391.00
	Board of Building Appeals	516.00	1,222.00	\$ 1,738.00
	Board of Zoning Appeals	1,281.00	4,613.00	\$ 5,894.00
	Board of Civil Service	11,849.00	49,092.00	\$ 60,941.00
	Board of Ethics	4,080.00	4,650.00	\$ 8,730.00
	Board of Charter Review	-	-	\$ -
	Board of Commemorative Affairs	-	36,650.00	\$ 36,650.00
	General Fund Transfers / Advances	-	29,959,346.36	\$ 29,959,346.36
001	Total General Fund	\$ 2,223,123.27	\$ 34,620,382.03	\$ 36,843,505.30
Special Revenue Funds:				
110	Court Computerization Fund	5,705.00	15,896.00	\$ 21,601.00
111	FEMA Grant Fund	-	-	\$ -
114	Police Fund	4,875,543.80	5,279,262.39	\$ 10,154,806.19
115	Fire Fund	2,737,861.00	6,516,449.77	\$ 9,254,310.77
117	Street Repair & Maintenance Fund	1,284,830.00	3,109,244.60	\$ 4,394,074.60
118	State Highway Fund	-	165,960.00	\$ 165,960.00
119	Law Enforcement Fund	-	10,615.00	\$ 10,615.00
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123	Brunswick Area Television (BAT) Fund	158,246.32	277,483.00	\$ 435,729.32
127	Parks Fund	212,807.00	534,518.00	\$ 747,325.00
129	Department of Justice Federal Grant Fund	-	88,134.42	\$ 88,134.42
130	DUI Enforcement & Education Fund	-	9,700.00	\$ 9,700.00
131	Recreation Center Fund	413,973.00	650,396.00	\$ 1,064,369.00
133	Home Improvement Grant Fund (CDBG)	-	-	\$ -
140	Local Fiscal Recovery Fund	-	-	\$ -
141	Opioid Settlement Fund	-	93,802.50	\$ 93,802.50
Enterprise Funds:				
223	Refuse Fund	74,701.00	3,073,089.00	\$ 3,147,790.00
224	Storm Water Management Fund	38,995.00	1,316,575.34	\$ 1,355,570.34
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	3,470,733.99	\$ 3,470,733.99
332	Road Levy Fund	-	2,629,373.00	\$ 2,629,373.00
333	Road Improvement Fund	-	5,867,073.75	\$ 5,867,073.75
334	Traffic Control Fund	-	3,125.00	\$ 3,125.00

335	Public Square Fund	-	12,297.56	\$	12,297.56
336	City Building Improvement Fund	-	344,215.00	\$	344,215.00
337	EPA Grant Fund		3,000,000.00	\$	3,000,000.00
339	Fire Improvement Fund	-	79,618.16	\$	79,618.16
341	Park Improvement Fund	-	500,000.00	\$	500,000.00
345	U.S. Army Corp of Engineer's Grant Fund	-	2,255,000.00	\$	2,255,000.00
347	North Carpenter Road Improvement Fund	-	1,169,736.25	\$	1,169,736.25
348	Boston Road Improvement Fund	-	-	\$	-
353	I-71 / Rt. 303 Enhancement Fund	-	3,895.03	\$	3,895.03
359	Fire Station Construction Fund	-	12,294,736.04	\$	12,294,736.04
360	Brunswick Lake Improvement Fund	-	602,572.55	\$	602,572.55
373	OPWC Skyview Drive Improvement Fund	-	776,972.69	\$	776,972.69
374	OPWC Magnolia Drive Improvement Fund	-	1,582,139.25	\$	1,582,139.25
375	OPWC Pepperwood Drive Improvement Fund	-	1,317,000.00	\$	1,317,000.00
Self Insurance Fund:					
600	Self Insurance Fund	-	3,799,560.00	\$	3,799,560.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
772	General Obligation Fire Station Bond Retirement Fund	-	959,966.90	\$	959,966.90
782	Special Assessment BRF: Laurel Road (2006)	-	35,462.50	\$	35,462.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.80	\$	18,948.80
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$	11,826.18
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	72,000.00	\$	72,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	35,000.00	\$	35,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	109,573,546.09

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #4 - For informational purposes only

For the Budget Year Ending December 31, 2024

9/23/2024

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
IT TECHNICIAN PT - INFO TECH	001-0302-51070	(6,057.00)	Reduce part-time wages in info tech budget to \$16,440 for the year as a result of part-time vacancy lasting longer than anticipated.
PERS	001-0302-52223	(848.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time vacancy lasting longer than expected.
MEDITAX	001-0302-52226	(88.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time vacancy lasting longer than expected.
WORKER'S COMP	001-0302-52274	(182.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time vacancy lasting longer than expected.
ADMIN ASST PT - ENGINEER	001-0410-51173	(2,903.00)	Reduce part-time wages in engineer budget to \$22,820 for the year as a result of recent part-time vacancy.
PERS	001-0410-52223	(406.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time recent vacancy.
MEDITAX	001-0410-52226	(42.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time recent vacancy.
WORKER'S COMP	001-0410-52274	(87.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time recent vacancy.
SITE DEPOSITS	001-0410-54265	(100,000.00)	Reduce site deposits estimated receipts and appropriations to a revised \$400,000 total for the year based on less activity in first 8 months of 2024.
CLERK PT PS - BUILDING	001-0430-51173	(5,189.00)	Reduce part-time wages in building to \$35,000 for the year as a result of part-time vacancy. Budget of \$35,000 sufficient for 2 Adm Asst thru last 8 pays.
PERS	001-0430-52223	(726.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time recent vacancy.
MEDITAX	001-0430-52226	(75.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time recent vacancy.
WORKER'S COMP	001-0430-52274	(156.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time recent vacancy.
ANIMAL WARDEN PT PS	001-0540-51133	(1,401.00)	Reduce part-time wages in animal control budget to \$2,000 for the year as a result of part-time vacancy through first 18 pays of 2024.
PERS	001-0540-52223	(196.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time vacancy through first 18 pays of 2024.
MEDITAX	001-0540-52226	(20.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time vacancy through first 18 pays of 2024.
WORKER'S COMP - ANIMAL WARDEN	001-0540-52274	(42.00)	Reduce part-time benefit costs to match reduction in wages as a result of part-time vacancy through first 18 pays of 2024.
ADMINISTRATIVE ASST PT	001-0600-51152	(6,001.00)	Reduce part-time wages in law budget to \$23,840 for the year as a result of less hours worked thru first 18 pays than budgeted in 2024.
PERS	001-0600-52223	(840.00)	Reduce part-time benefit costs to match reduction in wages through first 18 pays of 2024.
MEDITAX	001-0600-52226	(87.00)	Reduce part-time benefit costs to match reduction in wages through first 18 pays of 2024.
WORKER'S COMP - LAW	001-0600-52274	(180.00)	Reduce part-time benefit costs to match reduction in wages through first 18 pays of 2024.
PROFESSIONAL SERVICES	001-0600-54233	(30,000.00)	Reduce appropriations based on first 8 months of activity as compared to the last amended budget.
INSURANCE	001-0880-54272	(10,000.00)	Reduce appropriations by 1 general liability deductible of \$10,000 originally included in 2024 budget.
ADMINISTRATIVE ASST PT	001-0900-51152	(4,106.00)	Reduce part-time wages in planning budget to \$28,990 for the year as a result of less hours worked thru first 18 pays than budgeted in 2024.
PERS	001-0900-52223	(574.00)	Reduce part-time benefit costs to match reduction in wages through first 18 pays of 2024.
MEDITAX	001-0900-52226	(59.00)	Reduce part-time benefit costs to match reduction in wages through first 18 pays of 2024.
WORKER'S COMP - COMM. DEV.	001-0900-52274	(123.00)	Reduce part-time benefit costs to match reduction in wages through first 18 pays of 2024.
General Fund Total		(170,388.00)	
Court Computer Fund (#110)			
INSURANCE	110-0210-54272	(500.00)	Reduce insurance costs to \$2,500 for the year due to original budget estimate being too high for cyber security insurance for Mayor's Court.
Court Computer Fund Total		(500.00)	
Police Fund (#114)			
POLICE PT PS	114-0520-51112	(2,500.00)	Reduce part-time wages in Police PT budget to \$12,500 for the year as a result of less hours worked thru first 18 pays than budgeted in 2024.
ADM ASSISTANT PT	114-0520-51152	(5,523.00)	Reduce part-time wages in Police Adm budget to \$60,000 for the year as a result of less hours worked thru first 18 pays than budgeted in 2024.
COMM SPEC OVERTIME	114-0520-51197	(20,000.00)	Reduce part-time comm spec wages in Police budget to \$40,000 for the year as a result of part-time vacancies through first 18 pays of 2024.
PERS	114-0520-52223	(3,923.00)	Reduce part-time benefit costs to match reduction in part-time wages budgets in the Division of Police as noted above.
MEDITAX	114-0520-52226	(406.00)	Reduce part-time benefit costs to match reduction in part-time wages budgets in the Division of Police as noted above.
WORKER'S COMP	114-0520-52274	(841.00)	Reduce part-time benefit costs to match reduction in part-time wages budgets in the Division of Police as noted above.
RETIREMENT LEAVE PAYOUT	114-0520-52280	(15,000.00)	Reduce retirement/leave payouts as less retirements anticipated through first 8 months of 2024.
INSURANCE	114-0520-54272	(10,000.00)	Reduce appropriations by 1 general liability deductible of \$10,000 originally included in 2024 budget.
TRANSFER TO CAPITAL	114-0520-99999	(25,000.00)	Reduce transfer out for capital set-aside to \$275,000 for the year as fines & forfeitures revenue lighter than originally anticipated.
Police Fund Total		(83,193.00)	

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #4 - For informational purposes only

For the Budget Year Ending December 31, 2024

9/23/2024

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
Fire Fund (#115/952)			
LEGAL FEES	115-0510-54233	(5,000.00)	Reduce legal fee set aside to help defray other increased costs.
RESCUE COLLECTION FEES	115-0510-54260	4,968.75	6.625% cost of collection per the Division of Fire's contract for TPA to bill/collect EMS billings X increased estimated receipts by \$75,000.
TRANSFER OUT TO CAPITAL SUBFUND #952	115-0510-99999	75,000.00	Increase capital set aside for future capital purchases as a result of increased EMS billing receipt estimates.
CAPITAL OUTLAY-LOCAL SHARE-GRANTS	952-0510-56256	4,992.00	City match of \$4,992 for BWC Firefighter Exposure to Environment Elements Grant (FEEEG).
BWC GRANT	952-0510-56270	15,000.00	15,000 BWC Firefighter Exposure to Environment Elements Grant (FEEEG) Award received on Sept 10, 2024.
Fire Fund Total		94,960.75	
Street R & M Fund (#117)			
OVERTIME	117-0420-51198	(8,884.00)	Reduce overtime to \$55,000 for the year.
OPERS	117-0420-52223	(2,132.00)	Reduce benefit costs for reduction of overtime budget above.
MEDITAX	117-0420-52226	(128.00)	Reduce benefit costs for reduction of overtime budget above.
WORKER'S COMP	117-0420-52274	(267.00)	Reduce benefit costs for reduction of overtime budget above.
ERI-LEAVE PAYOUT (PER ORC)	117-0420-52280	(12,000.00)	Reduce retirement/leave payouts as less retirements anticipated through first 8 months of 2024.
INSURANCE	117-0420-54272	(10,000.00)	Reduce appropriations by 1 general liability deductible of \$10,000 originally included in 2024 budget.
TRANSFER OUT TO CAP #953	117-0420-99999	100,000.00	Increase capital set aside and funding for the department's 5 year capital plan.
CAPITAL OUTLAY	953-0420-56252	135,000.00	Cab & Chassis for Peterbilt 8 Ton Dump due to supply chain issues. Body for an estimated \$110K to be included in 2025 budget. Requested by Paul M.
Street R & M Fund Total		201,589.00	
Parks Fund (#127/960)			
TREE EXPENSES	127-0810-55290	500.00	Increase appropriation for tree expenses for \$500 donation received in early September
Parks Fund Total		500.00	
DOJ Federal Grant Fund (#129)			
ARPA FIRST RESPONDER GRANT	129-0544-56265	(23,983.27)	ARPA Wellness Grant Completed - remainder of grant no longer needed.
DOJ Federal Grant Fund Total		(23,983.27)	
Opioid Settlement Fund (#141)			
JANSEN OPIOID SETTLEMENT PURCH SERVICES	141-0439-54254	13,754.10	Appropriation to match Janssen Payment #4 opioid settlement received in August 2024, not included in original 2024 budget.
MCKINSEY OPIOID SETTLEMENT PURCH SERV	141-0439-54257	8,972.02	Appropriation to match anticipated McKinsey opioid settlement, not included in original 2024 budget.
Total Opioid Settlement Fund		22,726.12	
Refuse Fund (#223)			
CONTRACTED REFUSE COLLECTION SERVICES	223-0710-54260	(10,800.00)	Reduce unencumbered balance as it is no longer deemed needed as a result of existing purchase order covering estimated hauler costs through Dec 31.
Total Refuse Fund		(10,800.00)	
Road Capital Projects Fund (#333)			
ENG/CONTRACT ADMINISTRATION	333-0410-56883	(30,000.00)	Reduce budget by \$30,000 in 2024 to be used in future year's budgets for road improvements and related costs.
CONCRETE/ ASPHALT REPAIR	333-0474-56870	(200,000.00)	Less road repairs than originally expected. Funds can be used for future road improvements.
Road Capital Projects Fund Total		(230,000.00)	
N. Carpenter Paving Fund (#347)			
TRANSFER OUT TO #333 - FUND CLOSURE	347-0999-80180	(19,709.75)	Reduce transfer out appropriations to Rd Improvement Fund #333 since City of Brunswick will cover in-house engineer costs since federal grant ended.
N. Carpenter Paving Fund Total		(19,709.75)	
Fire Station Construction Fund (#359)			
Contingency-Fire Station	359-0437-56884	111,059.64	Appropriate bond interest earned and posted to the Fire Construction Fund #359 through Sept 2024.
Fire Station Construction Fund Total		111,059.64	
Unclaimed Money Trust Fund (#882)			
UNCLAIMED > 5 YEARS TO GF	882-0020-53800	52,000.00	To remit unclaimed funds in excess of 5 years to the General Fund in accordance with ORC Section 9.39.
Unclaimed Money Fund Total		52,000.00	