



BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Dennis Nevan Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Joseph Delsanter At-Large	Keith Kuczma Ward 4
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JANUARY 27, 2025

REVISED

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Regular Council Meeting Minutes
 - (a) Regular Council Meeting Minutes dated January 13, 2025
5. Mayor's Report:
 - (a) Brunswick for a Brighter Future (Leukemia Lymphoma Society)
 - (b) Motion to appoint John Acevedo, Jake Altman, Denise Arnaud, Frank Chestney, Tom Fenske, Daniel Langshaw, Robert McCain, and Barbara Rocha to the Charter Review Commission.
 - (c) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:
 - Economic Development Committee.....Mr. Lambert
 - Services, Utilities, Technology & Cable Committee.....Mr. Smith
 - Finance Committee.....Mr. Hanek
 - Safety & Environment Committee.....Mr. Kuczma
 - Safety & Environment Committee Meeting Minutes dated January 13, 2025
 - Planning & Zoning Committee.....Mr. Delsanter
 - Planning & Zoning Committee Meeting Minutes dated January 13, 2025
 - Parks, Recreation & Community Committee.....Mrs. Piper
 - Parks, Recreation & Community Committee Meeting Minutes dated January 9, 2025

Parks, Recreation & Community Committee Meeting Minutes dated January 13, 2025

Building & Building Code Committee.....Mr. Abella

8. Other Committees, Boards and Commissions

(a) Committee of the Whole Meeting Minutes dated January 13, 2025

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

ORD. NO. 109-2024 - An ordinance approving the final plat for the Carpenter Glen Development, subject to final engineering approval and any other conditions imposed by Council. - **3rd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

b. 2nd Reading(s)

ORD. NO. 2-2025 - An ordinance establishing the Mapleside Special Planning District No. 10 Conceptual Development Plan and amending the Zoning Map by designating PPNs 003-18A-13-001, 003-18A-13-002, 003-18A-13-003, 003-18A-13-006, 003-18A-13-009, 003-18A-15-008, 003-18A-49-004 and 003-18A-49-005 located on Pearl Road and Boston Road consisting of approximately 110.7838 total acres as SPD-10. - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

RES. NO. 3 -2025 - An emergency resolution authorizing the City Manager to purchase three (3) 2025 Ford Police Interceptor Utility Vehicles and one (1) 2025 Ford Escape with police equipment installed for the Division of Police from Montrose Ford in an amount not to exceed \$233,000.00. - **2nd Reading** (Safety & Environment Committee, *Administration/Robert Safran*)

RES. NO. 4-2025 - A resolution authorizing the City Manager to enter into a Service Agreement with Flock Safety for the provision of (10) ten safety cameras in the City in an amount not to exceed \$30,000.00. - **2nd Reading** (Safety & Environment Committee, *Administration/Robert Safran*)

c. 1st Reading(s)

RES. NO. 7-2025 - A resolution authorizing the City Manager to execute all necessary documents to accept the 2025 Energized Community Grant from NOPEC in the amount of \$82,202.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

ORD. NO. 8-2025 - An emergency ordinance amending ordinance #104-2024 to include amendments to the Appropriation Budget for the year ending December 31, 2025 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

RES. NO. 9-2025 - An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

ORD. NO. 10-2025 - An emergency ordinance to transfer and advance funds. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

RES. NO. 11-2025 - An emergency resolution authorizing the City Manager to enter into an agreement with Set in Stone Contracting, LLC for the North Industrial Parkway Project in an amount not to exceed \$648,997.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jenny Zoldak*)

11. City Manager's Report
12. Open Forum
13. Unfinished Business
14. New Business
15. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

Monday, January 13, 2025

Prayer and Pledge of Allegiance The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:00 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper.

Others Present: Mayor Ron Falconi, City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Clerk of Council Laura Timura.

Nicholas Hanek moved to excuse Brandon Lambert for just cause, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Correspondence There was none.

Approval of Regular Council Meeting Minutes

Regular Council Meeting Minutes dated December 16, 2024:

Nicholas Hanek moved to approve the Regular Council Meeting Minutes dated December 16, 2024, as written, seconded by Tim Smith. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Mayor's Report:

Mayor's Court Financial Report for the month ending December 2024 will be posted on the website and added to the minutes for the record.

The Mayor recommended the reappointment of Abbas Hasan to the Planning Commission and the reappointment of Lisa Jackson-Clements to the Board of Zoning Appeals.

He also recommended the appointment of Jake Altman, Denise Arnaud, Frank Chestney, Daniel Langshaw, Robert McCain, and Barbara Rocha to the Charter Review Commission.

Mayor Falconi declared that if anyone on Council had questions regarding these recommendations, they should contact him.

Motion to approve Mayor's recommendation to reappoint Lisa Jackson-Clements and Stanley Socha to the Volunteer Fire Fighters' Dependents Fund retroactive to January 1, 2025.:

Joseph Delsanter moved to approve the Mayor's recommendation to reappoint Lisa Jackson-Clements and Stanley Socha to the Volunteer Fire Fighters' Dependents Funds, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Joseph Delsanter extended a thank you to Lisa Jackson-Clements and Stanley Socha for their contributions to the City. Mayor Falconi agreed that their commitment was commendable and they are outstanding community members. Tim Smith noted that it was great to have people with experience serving.

Clerk of Council's Report Laura Timura had no report this evening.

Council Committee Reports:

Economic Development Committee.....Mr. Lambert:

Mr. Hanek noted that there was no formal report this evening.

Services, Utilities, Technology & Cable Committee.....Mr. Smith:

Services, Utilities, Technology & Cable Committee Meeting Minutes dated December 16, 2024:

Tim Smith moved to approve the Services, Utilities, Technology & Cable Committee Minutes dated December 16, 2024, as written, seconded by Michael Abella Jr. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Finance Committee.....Mr. Hanek:

Mr. Hanek had no formal reports this evening.

Safety & Environment Committee.....Mr. Kuczma:

Mr. Kuczma had no formal reports this evening.

Planning & Zoning Committee.....Mr. Delsanter:

Planning & Zoning Committee Meeting Minutes dated December 16, 2024:

Joseph Delsanter moved to approve the Planning & Zoning Committee Meeting Minutes dated December 16, 2024, as written, seconded by Keith Kuczma. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Parks, Recreation & Community Committee.....Mrs. Piper:

Mrs. Piper had no formal reports this evening.

Building & Building Code Committee.....Mr. Abella:

Mr. Abella had no formal reports this evening.

Other Committees, Boards and Commissions

Committee-of-the-Whole Meeting Minutes dated December 2, 2024, and December 16, 2024:

Nicholas Hanek moved to approve the Committee-of-the-Whole Minutes dated December 2, 2024, and December 16, 2024, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Petitions from the Public on Legislation Linda Hudson (314 Pearl Road) noted that she testified at a hearing of the Medina County Commissioners regarding the annexation of a property at Woodard and Kimmich. At the meeting, it was questioned who takes care of the roads in that area. Those in attendance were under the impression that the County took care of that property. She clarified that Brunswick Hills Township cares for

this property. She noted that if this property is annexed to the City it would likely become the City's responsibility. Ms. Hudson explained that she sits on the Planning Committee which will update the township's Comprehensive Plan. She relayed that the annexations are taking place very quickly and changing hands faster than the township can keep up with it. The trustees claim they do not know which properties have been annexed. She asked who would take care of the roads and was it the township's responsibility.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

2nd Reading(s)

ORD. NO. 109-2024 - An ordinance approving the final plat for the Carpenter Glen Development, subject to final engineering approval and any other conditions imposed by Council. - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*):

Mr. Delsanter moved this ordinance to third reading.

1st Reading(s)

RES. NO. 1-2025 - An emergency resolution accepting the petition for annexation of a 22.0536± acre property (identified as PPN 001-02A-25-001) located on Woodward Avenue known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Dennis Nevar*):

Nicholas Hanek moved this to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nicholas Hanek moved to adopt Resolution Number 1-2025, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

ORD. NO. 2-2025 - An ordinance establishing the Mapleside Special Planning District No. 10 Conceptual Development Plan and amending the Zoning Map by designating PPNs 003-18A-13-001, 003-18A-13-002, 003-18A-13-003, 003-18A-13-006, 003-18A-13-009, 003-18A-15-008, 003-18A-49-004 and 003-18A-49-005 located on Pearl Road and Boston Road consisting of approximately 110.7838 total acres as SPD-10. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*):

Mr. Delsanter moved this ordinance to second reading.

RES. NO. 3 -2025 - An emergency resolution authorizing the City Manager to purchase three (3) 2025 Ford Police Interceptor Utility Vehicles and one (1) 2025 Ford Escape with police equipment installed for the Division of Police from Montrose Ford in an amount not to exceed \$233,000.00. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Robert Safran*):

Mr. Kuczma moved this resolution to second reading.

RES. NO. 4-2025 - A resolution authorizing the City Manager to enter into a Service Agreement with Flock Safety for the provision of (10) ten safety cameras in the City in an amount not to exceed \$30,000.00. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Robert Safran*):

Mr. Kuczma moved this resolution to second reading.

RES. NO. 5-2025 - An emergency resolution authorizing the City Manager to purchase a new 8-ton dump body with snow and ice equipment package from Henderson Products for the Service Department in an

amount not to exceed \$112,977.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*):

Tim Smith moved to suspend the rules, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Tim Smith moved to adopt Resolution Number 5-2025, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES NO. 6-2025 - An emergency resolution authorizing the City Manager to purchase a new 2025 Ford F250 4X4 Super Duty for the Parks Department from Montrose Ford in an amount not to exceed \$48,071.80. - **1st Reading** (To be brought from Parks, Recreation & Community Committee, *Administration/Taylor Petkovsek*):

Kristy Piper moved to suspend the rules, seconded by Keith Kuczma. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Kristy Piper moved to adopt Resolution Number 6-2025, seconded by Keith Kuczma. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

City Manager's Report Mr. DeForest announced that the Parks Master Plan update would be provided to City Council on January 27. There would be a question-and-answer portion of the meeting that would last approximately 30 minutes. The plan will include an update on what will happen with the parks over the next several years and will be published immediately after the meeting.

He relayed that North Park dredging started on approximately January 6. There was a delay due to EPA agreements. The sediment from the lake will be hauled to a piece of property on North Carpenter that is owned by the City. The wetlands area inhibits the City's ability to rebuild the snow hill. This process will take approximately 60 days and after that time, the lake will begin to be refilled.

Mr. DeForest reminded residents not to push snow into the streets. The City prefers that the snow be placed on the tree lawn, so you do not create a nuisance for your neighbors and motor vehicles. Fire hydrants need to remain clear. He added that registered snowplow operators can be found on the City's website at www.brunswick.oh.us. Some may provide veteran or senior discounts.

Smoke detectors can be obtained by calling Station #1 at 330-273-8046. The station will provide 2 smoke detectors with batteries and install them. There were 3 devastating fires last year and the City would like to provide smoke detectors to those who need them. There is paperwork that must be completed, but no charge to the resident.

Open Forum Linda Hudson (314 Pearl Road) she explained that she is on the Comprehensive Steering Committee for Brunswick Hills Township. This committee is responsible for updating the Brunswick Hills Comprehensive Plan. She mentioned that they have a new Zoning Inspector and new members of the Zoning Commission. Ms. Hudson disclosed that annexation information that goes directly to the trustees, may or may not get to the appropriate individuals. She hoped to open a line of communication between the City and the Zoning Commission Chair. Ms. Hudson applauded the Planning Commission that worked on the Mapleside Farms project. Route 42 is the gateway between both communities. She noted that some of the lots in Mapleside are in Brunswick Hills and the majority are in the City of Brunswick. She felt that the plans for both communities should have continuity. Ms. Hudson announced that no communications were sent to the trustees or the Zoning Commission for Brunswick Hills. Ms. Hudson voiced that she only wants to plan for a future with continuity in this effort. She asked how can a line of communication be opened with

Brunswick if information is unable to be exchanged in a timely manner. She then asked how planning could be done if we are unable to work together to move toward a Comprehensive Plan that offers our businesses and potential investors the opportunity to succeed in our communities. Both Brunswick Hills and the City need to offer a clear a concise path to them. Ms. Hudson concluded that it was her hope to generate conversation between the two communities to help build a better future for the greater good.

Unfinished Business Mr. Hanek responded that a Comprehensive Plan update was conducted in 2022 which did include members of Brunswick Hills and neighboring communities. The City has reached out and had those conversations. He recommended that Ms. Hudson review the City's Comprehensive Plan. It involved a substantial amount of time, effort, and thought into the Pearl Road corridor. The document is available on the City's website.

Mr. Delsanter added that a working model for townships to refer to would include Montville Township and the City of Medina. He remarked that the corridor that Ms. Hudson spoke of is a life-blood-changing place within this region which means a lot economically. Businesses that draw in outside dollars will allow the City to be recognized as a destination.

New Business Mrs. Piper reminded that January is Pack the Food Pantry Month. She notified residents that donation bins are located in the City Hall lobby. The Recreation Center will be having a pool party on Monday, January 20 from 4 p.m. to 6 p.m. Mrs. Piper will be the D.J. for the party and refreshments will be provided. The band Funkology will be holding a disco party on February 16.

Mr. Smith asked to be involved in the selection of fish for North Park. He informed that he is involved with the Fishing Derby through the Optimist Club. He added that the City can provide a lock box for residents' houses that contain the key to their front door. This will allow the police access in the event of an emergency and prevent the probability of the door needing to be knocked down. Mr. DeForest added that those interested in obtaining a lock box can contact Station #1. This would be a service best for people who have limited mobility and are unable to answer the door.

Adjournment Nicholas Hanek moved to adjourn, seconded by Tim Smith. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:30 p.m.

Respectfully submitted,

Laura Timura, CMC
Clerk of Council

Mayor Ron Falconi

Adopted

**APPLICATION FOR
BOARDS AND COMMISSIONS**

NAME John Acevedo PHONE 216-906-2937

STREET 3695 Carlisle Dr Brunswick OH. 44212 CELL 216-906-2937

Years of Residency 2

Registered Brunswick Voter: YES X NO

POSITIONED DESIRED: committee member *Charter Review Commission* EMAIL johnace50@gmail.com

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL Miramar High, Miramar FL. diploma 1977

COLLEGE

SPECIAL TRAINING tech school and JATC IBEW local# 38

CURRENT EMPLOYMENT

retired

Company	Address	Title	Dates
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RELEVANT PAST EMPLOYMENT

IBEW #local 38	1590 E 23rd Street, Cleveland, OH	com tech	2003-2023
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Company	Address	Title	Dates
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Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

I have been an American Legion member for 13 years and served two years on the board. I'm interested in my community.

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REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>John Rocha</u>	<u>Medina, OH</u>	<u>330 273-5000</u>
2.	<u>Kelly Ipelito</u>	<u>North Royalton, OH</u>	<u>4403414728</u>
3.	<u>Kenny Wojtonic</u>	<u>Medina, OH</u>	<u>4404098008</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I believe that my work experience, time on the Board at Post 572, and desire to be of service to the city of Brunswick qualify me to join the committee.

ATTACH RESUME IF DESIRED:

Signature:  Date: 1/08/2025

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

**APPLICATION FOR
BOARDS AND COMMISSIONS**

NAME Frank Chestney PHONE (440) 665-7438

STREET 1087 Luray Lane CELL (440) 665-7438

Years of Residency 21

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Charter Review Commission EMAIL frank.chestney1986@gmail.com

EDUCATION	DEGREE	YEAR GRADUATED
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HIGH SCHOOL <u>Padua Franciscan</u>	Y	1986
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COLLEGE <u>Cuyahoga Community</u>	N	
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SPECIAL TRAINING _____

CURRENT EMPLOYMENT

Republican Party of Medina Co	2771 Medina Road, Medina 44256	Executive Director	2024-Present
Company	Address	Title	Dates

RELEVANT PAST EMPLOYMENT

Arthur Treacher's / Nathan's	3753 Center Road, Brunswick	President	2011-2012
Company	Address	Title	Dates

Arthur Treacher's	7121 West 130th, Parma Heights	President	2001-2011
Company	Address	Title	Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Brunswick Food Pantry 2012-2019

Padua Friar Club 1988-present

Eagle Scout 1986

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>TONY CAPRETTA</u>	<u>4188 DENNIS LN, BRUNSWICK</u>	<u>(216) 355-6408</u>
2.	<u>Tim Smith</u>	<u>678 Memory Lane, Brunswick</u>	<u>(216) 551-8225</u>
3.	<u>Joe Salzgeber</u>	<u>611 Cattail Circle, Brunswick</u>	<u>(330) 416-3316</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I was asked to help with this by our Mayor.

ATTACH RESUME IF DESIRED.

Signature:  Date: January 8, 2025

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required

BOARDS AND COMMISSIONS

NAME THOMAS A. FENSKE SR. PHONE 330 225 0451
 STREET 3251 VALLEY FORGE DRIVE CELL 330 416 6574
 Years of Residency 43 Registered Brunswick Voter: YES ☒ NO ☐
 POSITIONED DESIRED: _____ EMAIL TCFEN@MSN.COM

EDUCATION DEGREE YEAR GRADUATED
 HIGH SCHOOL 1963 MIDPAK 1965
 COLLEGE 2 YR
 SPECIAL TRAINING AIRC REW CHIEF (CH46) USMC

CURRENT EMPLOYMENT
BRUNSWICK AUTO MART 3041 CENTER RD BRUNSWICK CONIERGE DRIVER 11/25
 Company Address Title Dates

RELEVANT PAST EMPLOYMENT 2009-2025
BRUNSWICK AUTO MART 3041 CENTER RD. BRUNSWICK OUTSIDE SALES MANGER
 Company Address Title Dates

Company Address Title Dates

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

PAST MEMBER OF MIDDLE BURGESS CHAMBER OF COMECE
SCOUT LEADER TROOP 315 CHACKLED BASE BOYS + GIRLS
OFFICER BRUNSWICK VFW 9520 STAFF OFFICER MEDINA COUNTY MARINE LEAGUE 569

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	CHEYLENE VASQUEZ	916 EGAR LANE BRUNSWICK	216 536-6667
2.	CHRIS ALTMAN	3271 FILLMORE DR BRUNSWICK	330 416 4625
3.	CARL KELLUMS	GRASSY BECH DR. MEDINA	44256

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I HAVE WORKED WITH SMALL BUSINESS IN THE AUTOMOTIVE AFTER MARK-
FOR OVER 50 YEARS,
I WAS A TERRITORY MANGER (GREAT LAKE) FOR HOLLMAN IND. N.J.

ATTACH RESUME IF DESIRED.

Signature: [Signature] Date: 1/19/25

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME MICHAEL SINCLAIR PHONE 3307413435

STREET 1580 DITMAR DR. BRUNSWICK, OH 44012 CELL 2167198661

Years of Residency 30

Registered Brunswick Voter: YES ☐ NO ☐

POSITIONED DESIRED: CHARIER BOARD EMAIL BBTROPHY@AOL.COM

EDUCATION	DEGREE	YEAR GRADUATED
HIGH SCHOOL <u>BRUNSWICK HIGH SCHOOL</u>	<u>YES</u>	<u>1977</u>
COLLEGE <u>CLEVELAND STATE</u>		<u>1979</u>

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

<u>BBB TROPHY AWARDS</u>	<u>1317 PEARL RD</u>	<u>SALES</u>	<u>1990 - CURRENT</u>
Company	Address	Title	Dates

RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
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Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

BRUNSWICK KIWANIS
BRUNSWICK ROTARY

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>JOHN ROCK</u>		
2.			
3.			

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

Help out where needed - TUESDAY

ATTACH RESUME IF DESIRED.

Signature Michael Sinclair Date: 1/10/25

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

SAFETY & ENVIRONMENT COMMITTEE

January 13, 2025

IN ATTENDANCE: Chairman Keith Kuczma, Committee Member Joseph Delsanter, Committee Member Kristy Piper, Nicholas Hanek, Tim Smith, Mike Abella Jr., Community & Economic Development Director Grant Aungst, Service Director Paul Magovac, City Manager/Safety Director Carl DeForest, Police Chief Safran, Law Director Dennis Nevar, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:33 p.m.

DISCUSSION ITEMS:

- (a) **RES. NO. 3-2025** – An emergency resolution authorizing the City Manager to purchase three (3) 2025 Ford Police Interceptor Utility Vehicles and one (1) 2025 Ford Escape with police equipment installed for the Division of Police from Montrose Ford in an amount not to exceed \$233,000.00. – **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Robert Safran*)

Mr. Safran stated that both resolutions are included in the 2025 budget. He disclosed that Montrose Ford had been awarded the 2025 state bid price as part of the Cooperative Purchasing Group.

Mr. Safran shared that the new vehicles would replace one 2018 and one 2017 model and an unmarked 2013 Ford Escape.

Mr. Delsanter moved Resolution 3-2025 to tonight's Council Agenda of January 13, 2025, as an emergency with three readings. Vote – 3 Ayes, 0 Nays.

- (b) **RES. NO. 4-2025** – A resolution authorizing the City Manager to enter into a Service Agreement with Flock Safety for the provision of (10) ten safety cameras in the City in an amount not to exceed \$30,000.00. – **1st Reading** (To be brought from Safety & Environment Committee, *Administration Robert Safran*)

Mr. Safran contributed that the cameras are used throughout the City to solve crime, recover stolen vehicles and license plates, and arrest bad guys.

Mr. Kuczma inquired if the Flock cameras flagged the Amber Alert situation last month.

Mr. Safran disclosed that they did not. He confirmed that that situation was resolved with good police work and that the cameras did not register until after.

Mr. Delsanter verified if these would be additional cameras.

Mr. Safran explained that this resolution is for the ten existing cameras and would be renewed annually.

Mrs. Piper moved Resolution 4-2025 to tonight's Council Agenda of January 13, 2025, for three readings.
Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Delsanter moved to adjourn at 6:36 p.m. Vote – 3 Ayes, 0 Nays.

Submitted Respectfully,

A handwritten signature in black ink, reading "Keith A. Kuczma". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

Keith Kuczma
Chairman

PLANNING & ZONING COMMITTEE

January 13, 2025

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Keith Kuczma, Nicholas Hanek, Kristy Piper, Tim Smith, Mike Abella Jr., Community & Economic Development Director Grant Aungst, Service Director Paul Magovac, City Manager/Safety Director Carl DeForest, Police Chief Safran, Law Director Dennis Nevar, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:19 p.m.

Mr. Kuczma moved to excuse Mr. Lambert for just cause. Vote – 2 Ayes, 0 Nays.

DISCUSSION ITEMS:

- (a) **ORD. NO. 2-2025** – An ordinance establishing the Mapleside Special Planning District No. 10 Conceptual Development Plan and amending the Zoning Map by designating PPNs 003-18A-13-001, 003-18A-13-002, 003-18A-13-003, 003-18A-13-006, 003-18A-13-009, 003-18A-15-008, 003-18A-49-004 and 003-18A-49-005 located on Pearl Road and Boston Road consisting of approximately 110.7838 total acres as SPD-10. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

Mr. Aungst stated that this was approved and recommended by the Planning Commission and that this was their recommendation. He explained that the parcels would eventually be consolidated into one district. He indicated that the project is becoming its own guidelines.

Mr. Aungst indicated that there had been many meetings, some lasting up to five hours. He continued that the property is large and offers additional opportunities for growth and to continue to keep Mapleside vibrant.

Mr. Aungst quoted Greg Clement, “Develop some to preserve most.”

Mr. Aungst disclosed that the goal would be to continue adding to the venue at Mapleside to enable it to be self-supportive throughout the year. He reasoned that if the fall weather doesn’t cooperate, Mapleside has to borrow funds from one of its other operations. He contributed that this expansion would alleviate that issue and bring long-term value to the community.

Mr. Delsanter clarified that this was a conceptual plan, and a detailed plan would follow.

Mr. Aungst reported that a boutique spa hotel is a potential idea. He claimed that when or if that were to happen, Mapleside would have to reapproach the Planning Commission to decipher the details, but because of this plan, it would not have to go through City Council for approval. He continued that this master plan makes expanding Mapleside efficient and effective.

Mr. Delsanter acknowledged the resident’s concerns regarding the possibility of the land being separated in the future.

Mr. Aungst admitted that that would always be possible, but the SPD and rules would remain. He added that the guidelines in this plan must be adhered to unless the change is approved by Planning Commission and Council.

Mr. Kuczma verified that all of these details are included in the SPD.

Mr. Aungst concurred that it was included. He reminded that this includes only the portions of Mapleside that are within the City.

Mr. Aungst instructed that because the SPD had become a guideline within the code, the ordinance must have three readings per charter and thirty days.

Mr. Kuczma confirmed that this was establishing an SPD-10.

Mr. Kuczma moved Ordinance Number 2-2025 to tonight's Council Agenda of January 13, 2025, for three readings. Votes – 2 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Kuczma moved to adjourn at 6:26 p.m. Vote – 2 Ayes, 0 Nays.

Submitted Respectfully,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter
Chairman

PARKS, RECREATION & COMMUNITY COMMITTEE

January 9, 2025

IN ATTENDANCE: Chairwoman Kristy Piper, Committee Member Keith Kuczma, Parks & Recreation Director Taylor Petkovsek, Bryan Keller, Lucas Merkel, Nate Witsaman, Madisyn Woodring.

The meeting convened at 6:01 p.m.

Mr. Kuczma moved to excuse Tim Smith for just cause. Vote – 2 Ayes, 0 Nays.

DISCUSSION ITEMS:

(a) Community Monthly Events Calendar

Mr. Keller confirmed the new events placed on the Parks, Recreation & Community calendar. He shared that a Funkology Disco Dance was scheduled for February 16, 2025, Chardon Polka Band on March 2, 2025, End of Winter Blues Concert with Blue Lunch on April 6, 2025, Chardon Polka Band on June 4, 2025, Funkology on July 3, 2025, and a Flashback to School Event on August 9, 2025.

Mr. Keller recommended planning two additional events in 2025: a Star Wars theme with Backtraxx on May 2, 3, or 4 and 42 South Band playing on September 6 or 7 or September 13 or 14.

Mrs. Petkovsek indicated that \$6,000.00 was approved for concerts in 2025. She shared that she would work on the contracts for the scheduled events.

Mrs. Petkovsek disclosed that the Fireworks Contract for 2025 is \$24,000.00. She informed that 10% of the amount would need to be reserved for the rain date of July 6, 2025.

Mr. Kuczma shared that he would plan a Barktober event in October.

(b) Recreation Center Holiday Party Review

Mrs. Petkovsek reported that approximately 450 people attended the Holiday Party on December 8, 2024, from 1:00 to 3:00 p.m. She stated that both the materials preordered for 150 children, and the food ran out.

Mrs. Petkovsek informed that the party was a highly successful event, with face painting, a gaga ball, Santa, a balloon artist, and a performance by Rick Smith Jr. She noted that the event was

advertised on social media, podcasts, and the school district newsletter and believes the same format and planning should be used for the 2025 Holiday Party.

(c) Recreation Center Pool Party

Mrs. Petkovsek announced that the Pool Party will be on January 20, 2025, from 4:00 to 6:00 p.m. and is budgeted for \$400.00. She relayed that the menu would consist of sweet and sour meatballs, potato chips, fresh fruit, water, and lemonade.

Mrs. Petkovsek continued that the pool would be filled with inflatable balls and rubber ducks that the children attending could take home. She added that four lifeguards would be present, and two extra employees would monitor the stairway and the mezzanine for safety.

(d) Brunswick's 210th Birthday Celebration in March 2025

Mrs. Petkovsek concurred that Confection Connection had been contacted about prepackaged cookies for the event. She affirmed that Judy Galo was the contact person from Heritage Farm and the Brunswick Historical Society.

(e) Disc Golf

There was no update.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Kuczma moved to adjourn at 6:50 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Kristy Piper', is written over a circular stamp.

Kristy Piper
Chairwoman

PARKS, RECREATION & COMMUNITY COMMITTEE

January 13, 2025

IN ATTENDANCE: Chairwoman Kristy Piper, Committee Member Keith Kuczma, Committee Member Tim Smith, Nicholas Hanek, Joseph Delsanter, Community & Economic Development Director Grant Aungst, Service Director Paul Magovac, City Manager/Safety Director Carl DeForest, Police Chief Safran, Law Director Dennis Nevar, Parks & Recreation Director Taylor Petkovsek, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:15 p.m.

DISCUSSION ITEMS:

- (a) RES NO. 6-2025** – An *emergency* resolution authorizing the City Manager to purchase a new 2025 Ford F250 4X4 Super Duty for the Parks Department from Montrose Ford in an amount not to exceed \$48,071.80. – **1st Reading** (To be brought from Parks, Recreation & Community Committee, *Administration/Taylor Petkovsek*)

Mrs. Petkovsek shared that this purchase would be made through CUE (Community University Education). She stated that a Service Department member had access to the program to purchase quality products at the best price possible.

She reminded that the purchase had been included in the 2025 budget.

Mr. Kuczma inquired if the vehicle was in stock and currently available at the quoted price.

Mrs. Petkovsek informed that it is currently in stock but not guaranteed for the City to purchase, which is the reason for the emergency.

Mrs. Piper questioned whether this would be a replacement vehicle for the department.

Mrs. Petkovsek stated that the department is in the process of maintaining its vehicles. She explained that there are two 2015 F250s and a 2021 F250, and all three have the necessary towing capabilities for lawnmowers and Kubodas for large products. She further shared that two F150s are primarily used for park patrol.

Mr. Kuczma inquired if the vehicle could eventually have a plowing package.

Mrs. Petkovsek answered that an F550 dump truck is used for plowing.

Mrs. Piper verified that the resolution was with suspension of the rules.

Mrs. Petkovsek confirmed.

Mr. Kuczma moved Resolution 6-2025 to tonight's Council Agenda of January 13, 2025, as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Smith moved to adjourn at 6:19 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Kristy Piper', with a stylized flourish at the end.

Kristy Piper
Chairwoman



COMMITTEE OF THE WHOLE

January 13, 2025

IN ATTENDANCE: Nicholas Hanek, Joseph Delsanter, Keith Kuczma, Tim Smith, Kristy Piper, Mike Abella Jr., Community & Economic Development Director Grant Aungst, Service Director Paul Magovac, City Manager/Safety Director Carl DeForest, Police Chief Safran, Law Director Dennis Nevar, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:36 p.m.

Mr. Abella Jr. moved to excuse Mr. Lambert for just cause. Vote – 6 Ayes, 0 Nays.

DISCUSSION ITEMS:

- (a) Motion to reschedule 2025 Council Meetings with legal holiday conflicts (consider holding Council Meeting on Monday, May 19 due to Memorial Day, Tuesday, October 14 due to Columbus Day, and on Monday, December 15 due to the holiday)

Mr. Abella Jr. verified that the calendar could be amended.

Mr. Hanek confirmed that the calendar could be amended.

Mr. Abella Jr. moved to reschedule 2025 Council Meetings with legal holiday conflicts (consider holding a Council Meeting on Monday, May 19, due to Memorial Day, Tuesday, October 14, due to Columbus Day, and Monday, December 15, due to the holiday) to tonight's Council Agenda of January 13, 2025.

Vote – 6 Ayes, 0 Nays.

MOTION ITEMS:

- (a) Motion to appoint Clerk of Council Laura Timura as designee for all elected officials to attend public records training as required by Section 149.43 and 109.43 of the Ohio Revised Code.

Mr. Hanek remarked that this motion was an annual occurrence.

Mr. Delsanter moved to appoint Clerk of Council Laura Timura as designee for all elected officials to attend public records training as required by Section 149.43 and 109.43 of the Ohio Revised Code to tonight's Council Agenda of January 13, 2025. Vote – 6 Ayes, 0 Nays.

REVIEW LEGISLATION:

- (a) **RES. NO. 1-2025** - An emergency resolution accepting the petition for annexation of a 22.0536± acre property (identified as PPN 001-02A-25-001) located on Woodward Avenue known as being part of Brunswick Hills Township to the City of Brunswick, Medina County, Ohio - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Dennis Nevar*)

Mr. Nevar explained that the record was certified by the County Commissioners on October 18, 2024. He continued that by law, Council must consider this annexation at the first regular Council Meeting after the required 60-day wait period.

Mr. Hanek clarified that this was an emergency with suspension of the rules.

Mr. Nevar concurred.

Mr. Delsanter moved Resolution Number 1-2025 to tonight's Council Agenda of January 13, 2025, as an emergency with suspension of the rules. Vote – 6 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Delsanter reminded Council and Mayor Falconi of the upcoming Leukemia Fundraiser.

Mr. Hanek informed that Designing Local would be present at the next Committee-of-the-Whole Meeting to share the Parks Plan Presentation. He added that some agenda items may be moved to Committee-of-the-Whole due to time constraints.

Mr. Nevar mentioned six recommendations for the 2025 Charter Review Commission and continued that the Council was still waiting to receive and approve a few more applications.

Mr. Nevar disclosed that, by law, the Charter Commission Review must be included in the November 4, 2025, Election Ballot. He explained that the ballot questions must be certified by August 6, 2025. He concluded that the ballot issues should be brought to Council in June or July to allow the proper time to certify 90- days before the November election.

Mr. Abella questioned how many members would be on the Charter Commission.

Mr. Nevar answered that there should be nine members, stating that members cannot hold other appointments, serve on other boards, or hold elective office positions.

Mr. Nevar conceded that an odd number of members is preferred for deadline and voting purposes.

Mr. Falconi noted that past appointments have included people who have served the City in some capacity and some who are serving for the first time. He shared that this would be his third Charter Review.

Mr. Nevar revealed this is his fourth Charter Review.

Mr. Hanek inquired if someone was serving on Charter Review who was also currently serving on Ethics Board.

Mayor Falconi explained that someone on the Ethics Board resigned from her position to serve on the Charter Review Commission. He contributed that she would be reappointed to the Ethics Board once the Charter Review Commission ended.

EXECUTIVE SESSION:

Mr. Delsanter moved to go into Executive Session to discuss the subject of pending or imminent court action. Roll Call - Ayes – 6, Mr. Hanek, Mrs. Piper, Mr. Delsanter, Mr. Smith, Mr. Kuczma, Mr. Abella Jr. Nays – 0

Mr. Delsanter moved to adjourn the Executive Session. Vote – 6 Ayes, 0 Nays.

The Committee-of-the-Whole reconvened.

ADJOURNMENT:

Being no further business, Mr. Kuczma moved to adjourn the Committee-of-the-Whole Meeting at 6:54 p.m.
Vote – 6 Ayes, 0 Nays

Submitted Respectfully,



Kristin Gambaccini
Assistant Clerk of Council

PROPOSED LEGISLATION



DATE: 1/27/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 109-2024** - An ordinance approving the final plat for the Carpenter Glen Development, subject to final engineering approval and any other conditions imposed by Council. - **3rd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: On December 5, 2024, the Brunswick City Planning Commission recommended approval to City Council of the final plat for the Carpenter Glen single family cluster development, 897 North Carpenter Road, pursuant to Sections 1224.04(a)(3) and 1226.04 of the Subdivision Regulations.

PURPOSE AND EXPLANATION: The final plat will create Sublots 1 through 26; Blocks “A”, “B”, and “C”; along with dedicating portions of White Willow Lane and North Carpenter Road.

IMPLEMENTATION SCHEDULE: First reading on December 16, 2024.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend approval.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 109-2024

BY: Mr. Delsanter, Mr. Lambert, and Mr. Kuczma

AN ORDINANCE APPROVING THE FINAL PLAT FOR THE CARPENTER
GLEN DEVELOPMENT, SUBJECT TO FINAL ENGINEERING APPROVAL
AND ANY OTHER CONDITIONS IMPOSED BY COUNCIL.

WHEREAS: On December 5, 2024, the Brunswick City Planning Commission recommended approval to City Council of the Final Plat for the Carpenter Glen Development, subject to final engineering approval.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Final Plat for the Carpenter Glen Development, as attached hereto as Exhibit "A", is hereby approved subject to final engineering approval and any other conditions imposed by this Council.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

This Plat approved by the Council of the City of Brunswick for recording purposes only and said approval does not constitute the acceptance for public use and streets or other lands which said plat indicates shall be dedicated to such use,

Clark of Council (Print)

(Sign)

This Plat was duly accepted by the Brunswick City Planning Commission at its regular meeting held on the _____ day of _____, 20____.

(Sign)

Chairman (Print) _____

(Sign) _____

This Plot was duly accepted by the Brunswick City Engineer this ____ day of _____, 20 ____.

City Engineer (Print) _____
(Sign) _____

All required central wastewater disposal facilities have been satisfactorily installed or adequate financial guarantees have been approved by the Medin County Sanitary Engineer on this ____ day of _____, 20____.

Sanitary Engineer (Print) _____ (Sign) _____

Approved for transfer this ____ day of _____, 20____.

[Tax Maps Draftsman \(Print\)](#) [\(Sign\)](#)

Received for transfer this ____ day of _____, 20____.

Medina County Auditor (Print) _____ (Sign) _____

Received and recorded this ____ day of _____, 20____.

Fee: _____

Medina County Recorder (Print) _____ (Sign) _____

This Plat was prepared from a field survey, analysis of recorded plats, recorded deeds, and survey records, as applicable. Distances are given in feet and decimal parts thereof. All dimensional and geodetic details are correct and the survey balances and closes to the best of my knowledge. All monuments shown hereon exist or shall be set as shown.

Daniel P. Engle P.S. No. 5-8452 Date

Creating Sublots 1 through 26, Blocks 'A' through 'C' and dedicating portions of White Willow Lane and Carpenter Road (C.H. 103) situated in the City of Brunswick, County of Medina and State of Ohio and known as being part of Original Brunswick Township Lot No. 21, Tract No. 2, further known as being all of a 20.1561 acre parcel of land conveyed to Tribon Investment LLC by deed dated January 25, 2023 and recorded in Document No. 2023OR01098 of the Medina County Recorder's Records, and all of Block 'A' as shown on Timber Hill Subdivision, recorded in Plat Volume 28, Page 212 of the Medina County Recorder's Records.

Know all men by these presents that _____, (Print Name/Title) owner/agent of Iriban Investment LLC and the lands embraced within this subdivision hereby acknowledge this plot and subdivision to be my/thair free act and deed and hereby dedicate to the public use forever the streets shown, notdashed as White Willow Lane and Carpenter Road (C.H. 103) and grant all easements to the City of Brunswick as shown. I certify that there are no delinquent taxes or assessments against the lands embraced within this subdivision,

Owner/Agent _____ Date _____

County of Medina
State of Ohio

Before me a notary public in and for said county and state personally appeared _____ the above named _____

who acknowledged the making of the foregoing instrument and the signing of this
 plot to be their own free act and deed. In testimony whereof I
 have hereunto set my hand and official seal of _____, Ohio this
 day of _____, 20_____.

Notary public _____
My commission expires _____

Witness

Know all men by these presents that _____
(Print Name/Title)

representative agent of The City of Brunswick, Ohio and the lands embraced within this subdivision hereby acknowledge this plat and subdivision to be my/their free act and deed and hereby dedicate to the public use forever the streets shown notched as White Willow Lane. I certify that there are no delinquent taxes or assessments against the lands embraced within this subdivision,

Representative/Agent	Date
----------------------	------

County of Medina

State of Ohio

Before me a notary public in and for said county and state, personally appeared the above named _____ Representative/Agent _____

who acknowledged the making of the foregoing instrument and the signing of this plat to be their own free act and deed. In testimony whereof I

have hereunto set my hand and official seal at _____, Ohio this
day of _____, 20____.

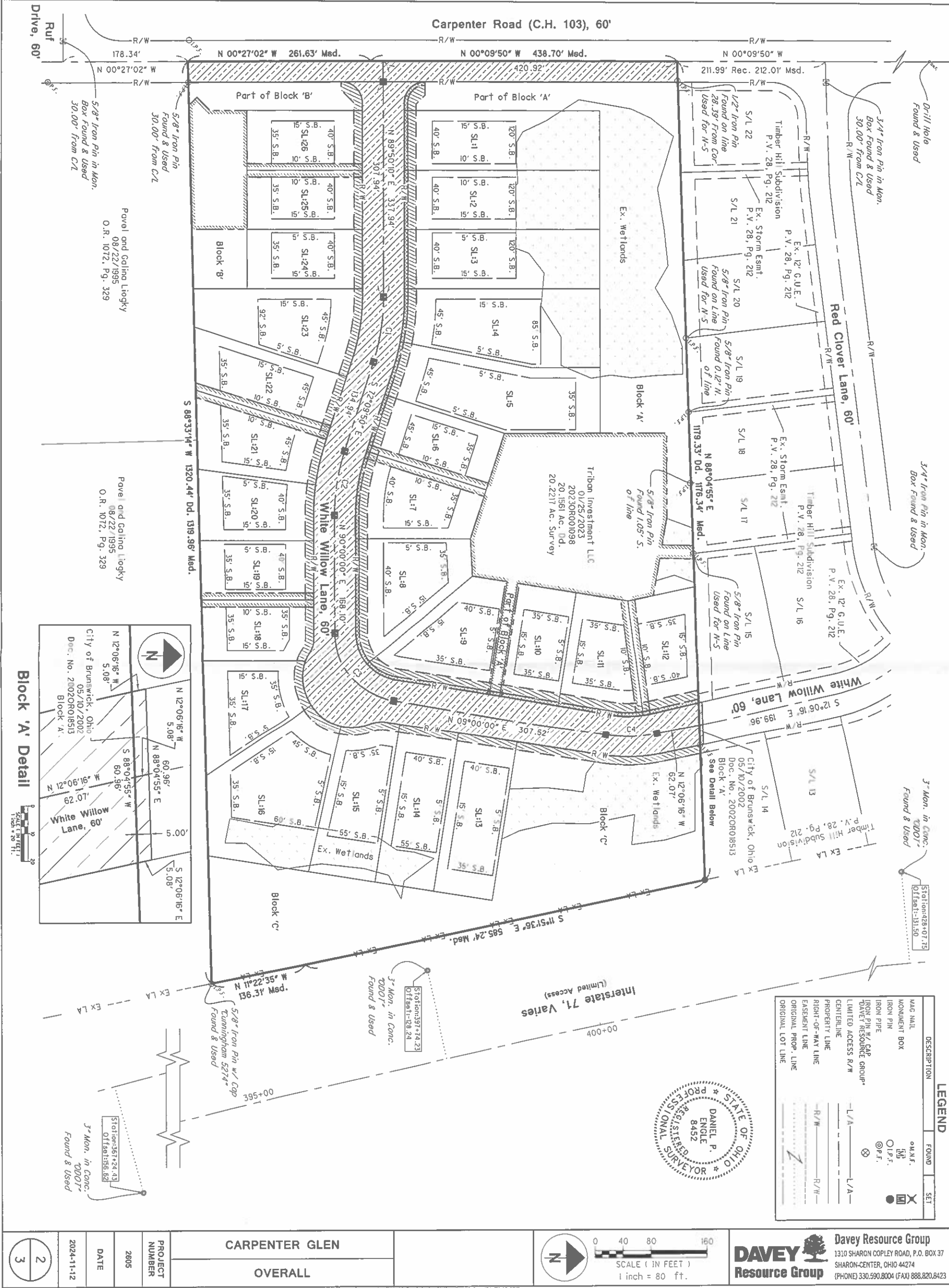
Notary public

My commission expires

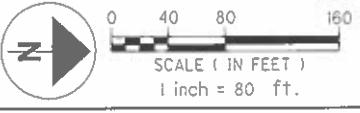
Witness

The Subdivision shown on this plat is subject to the covenants, restrictions and easements contained in the declaration or restrictions, covenants and

Davey Resource Group
1310 SHARON COPLEY ROAD, P.O. BOX 37
SHARON-CENTER, OHIO 44274
(PHONE) 330.590.8004 (FAX) 888.820.8423



LEGEND		
DESCRIPTION	FOUND	SET
WAC MAIL	○ M.F.	●
MONUMENT BOX	○ M.F.	●
IRON PIN	○ M.F.	●
IRON PIPE	○ M.F.	●
IRON PIN W/ CAP	○ M.F.	●
DAVEY RESOURCE GROUP	○ M.F.	●
LIMITED ACCESS R/W	○ M.F.	●
PROPERTY LINE	○ M.F.	●
RIGHT-OF-WAY LINE	○ M.F.	●
EASEMENT LINE	○ M.F.	●
ORIGINAL LOT LINE	○ M.F.	●



DAVEY Resource Group
1310 SHARON COPLEY ROAD, P.O. BOX 37
SHARON-CENTER, OHIO 44274
(PHONE) 330.590.8004 (FAX) 888.820.8423

CARPENTER GLEN	
OVERALL	
PROJECT NUMBER	2805
DATE	2024-11-12

CITY OF BRUNSWICK

MAYOR
RON FALCONI

CITY MANAGER / SAFETY DIRECTOR
CARL S. DEFOREST

COUNCIL
MICHAEL J. ABELLA, JR
JOSEPH P. DELSANTER
NICHOLAS HANEK
KEITH A. KUCZMA
BRANDON LAMBERT
KRISTY PIPER
TIM SMITH

December 6, 2024

Hannah Cohan Plessner
Knez
7555 Fredle Drive
Concord Twp., OH 44077

RE: Carpenter Glen final plat
897 North Carpenter, Brunswick

Dear Ms. Cohan Plessner:

The Brunswick City Planning Commission, at their meeting on December 5, 2024, voted to **recommend approval** to City Council of the Carpenter Glen final plat, 897 North Carpenter Road, Brunswick, subject to the following:

1. Approval of the final plat is subject to City Council and City Engineer approval, in accordance with Sections 1224.04(a)(3) and 1226.04 of the Subdivision Regulations.
2. The first reading on the final plat is scheduled for City Council's meeting on Monday, December 16, 2024. Please contact Laura Timura, Clerk of Council, at (330) 558-6845 regarding the meeting time.

If you have any questions, please contact me at (330) 558-6830.

Sincerely,



Jennie Lods,
Planning & Zoning Coordinator

c: Carl DeForest, City Manager/Safety Director
Laura Timura, Clerk of Council
Grant Aungst, Community & Economic Dev. Director
Jenny Zoldak, Consulting City Engineer
James Urankar, Chief Building Official
Thom Sutcliffe, Drees Homes
Dennis Nevar, Law Director



4095 CENTER ROAD - BRUNSWICK, OHIO 44212

CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002
<http://www.brunswick.oh.us>

PROPOSED LEGISLATION



DATE: 1/27/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 2-2025** - An ordinance establishing the Mapleside Special Planning District No. 10 Conceptual Development Plan and amending the Zoning Map by designating PPNs 003-18A-13-001, 003-18A-13-002, 003-18A-13-003, 003-18A-13-006, 003-18A-13-009, 003-18A-15-008, 003-18A-49-004 and 003-18A-49-005 located on Pearl Road and Boston Road consisting of approximately 110.7838 total acres as SPD-10. - **2nd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: The Planning Commission, at their meeting on December 19, 2024, held a public hearing and recommended approval to City Council to rezoning approximately 110.7838 acres from the existing C-G General Commercial District and R-R Rural Residential District to proposed Special Planning District No. 10.

PURPOSE AND EXPLANATION: This Council finds that the proposed Special Planning District meets the objectives of Codified Ordinance Section 1268.01 and the required conditions contained in Codified Ordinance Section 1268.05(c)(1) and (3), to wit, the proposed Special Planning District will include a concentration of existing or proposed retail, service or industrial establishments serving as a business activity center for the community, consists of land that is occupied by substantial natural characteristics worthy of preservation or which are historic aids to the identification or residential communities, and consists of land that calls for ingenuity and imagination by site designers and developers in keeping with overall land use and open space objectives of the Comprehensive Plan, while departing from the strict application of use, setback, height, lot size and related requirements of the Zoning Code.

IMPLEMENTATION SCHEDULE: First reading on January 13, 2025.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend approval.

**ADDITIONAL
INFORMATION:**

1
CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 2-2025

BY: Mr. Delsanter, Mr. Lambert, and Mr. Kuczma

AN ORDINANCE ESTABLISHING THE MAPLESIDE SPECIAL PLANNING DISTRICT NO. 10 CONCEPTUAL DEVELOPMENT PLAN AND AMENDING THE ZONING MAP BY DESIGNATING PPNs 003-18A-13-001, 003-18A-13-002, 003-18A-13-003, 003-18A-13-006, 003-18A-13-009, 003-18A-15-008, 003-18A-49-004 AND 003-18A-49-005 LOCATED ON PEARL ROAD AND BOSTON ROAD CONSISTING OF APPROXIMATELY 110.7838 TOTAL ACRES AS SPD-10.

WHEREAS: The record owners of the eight (8) properties located on Pearl Road and Boston Road consisting of approximately 110.7838 total acres and further identified as PPNs 003-18A-13-001, 003-18A-13-002, 003-18A-13-003, 003-18A-13-006, 003-18A-13-009, 003-18A-15-008, 003-18A-49-004 AND 003-18A-49-005 (collectively the “Property”), which Property is presently located in the C-G General Commercial and R-R Rural Residential Zoning Districts, be rezoned to a Special Planning District;

WHEREAS: This Council is amenable to rezoning the Property to a Special Planning District per Codified Ordinance Chapter 1268; and

WHEREAS: This Council finds that the proposed Special Planning District meets the objectives of Codified Ordinance Section 1268.01 and the required conditions contained in Codified Ordinance Section 1268.05(c)(1) and (3), to wit, the proposed Special Planning District will include a concentration of existing or proposed retail, service or industrial establishments serving as a business activity center for the community, consists of land that is occupied by substantial natural characteristics worthy of preservation or which are historic aids to the identification or residential communities, and consists of land that calls for ingenuity and imagination by site designers and developers in keeping with overall land use and open space objectives of the Comprehensive Plan, while departing from the strict application of use, setback, height, lot size and related requirements of the Zoning Code.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Mapleside Special Planning District No. 10 Conceptual Development Plan is hereby adopted as Appendix L to Title 6 of the Zoning Code as provided in Codified Ordinance Section 1268.07(a). The Mapleside Special Planning District No. 10 Conceptual Development Plan consists of Development Guidelines, as attached hereto as Exhibit “A”.

SECTION 2: That the City Engineer is directed to update the Zoning Map by designating the Property as SPD-10.

SECTION 3: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

APPENDIX C
CONCEPTUAL DEVELOPMENT PLAN
SPECIAL PLANNING DISTRICT NUMBER 10
MAPLESIDE FARMS

Section I: Overview

These development guidelines, together with the conceptual plan, comprise the conceptual development plan required by Chapter 1268 for the Mapleside Farms Special Planning District Number 10 (SPD-10). As such, the conceptual development plan is the zoning and development requirements for the 110.7838-acre Mapleside Farms SPD-10 area, as specified by Section 1268.04 of the Zoning Code. All provisions of Part Twelve of the Brunswick Codified Ordinances remain applicable to SPD-10, unless clearly indicated to the contrary in the conceptual development plan.

Section II: Purpose

The purpose of the Mapleside Farms Special Planning District is to create a zoning district designed to accommodate an agricultural mixed-use development in an area currently zoned as Rural-Residential and General-Commercial. More particular purposes for creating SPD-10 are as follows:

1. To preserve historic Mapleside Farms as an essential component of the City of Brunswick, and to ensure it can remain an integral part of the fabric of the city into the future.
2. To create an opportunity for flexible and innovative site design allowing the public to interact with agricultural practices and techniques at various scales for people from different backgrounds and with different abilities.
3. To provide the owners of the property with flexibility in developing their property as a family business that is also their homestead.
4. To protect sensitive environmental features associated with the property including stream corridors and woodlands. These are areas with substantial natural characteristics that are worthy of preservation.

Section III: Conceptual Plan

The plan titled “Conceptual Master Plan for Mapleside Farms SPD 10” and dated November 5, 2024 which is attached to and made a part of the conceptual development plan, shall be the conceptual plan for SPD-10 as required by Section 1268.04(a) of the Zoning Code. The conceptual plan, which is a framework for developing the site, shows representative areas for different proposed uses on the property.

Section IV: Development Guidelines

1. Guidelines. The document titled “Mapleside Farms Special Planning District Number 10” and dated November 5, 2024 which is attached to and made a part of the conceptual development plan, shall be the development guidelines for SPD-10 as required by Section 1268.04(b) of the Zoning Code. The development guidelines list permitted uses, and accessory uses, as envisioned by Section 1268.04(c) of the Zoning Code.
2. Effect. The Development Guidelines adopted in (1) above, in conjunction with the Conceptual Plan, shall be the zoning regulations for the SPD-10 area. The Conceptual Development Plan, consisting of the Conceptual Plan and the Development Guidelines, shall supersede provisions to the contrary in the Zoning Code.
3. Site Plan Review: Site plans shall be reviewed by the Planning Commission for conformity with the Conceptual Development Plan. Site plans shall be submitted and reviewed for each development site within SPD-10 as required by Chapter 1278.

MAPLESIDE FARMS SPECIAL PLANNING DISTRICT NUMBER 10

DESIGN GUIDELINES

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SPECIAL PLANNING DISTRICT NUMBER 10

DESIGN GUIDELINES

I. OVERVIEW

A. Comprehensive Planning:

It is important to situate the farm's future into the context of local planning efforts including the City of Brunswick Comprehensive Plan and the Pearl/Center Roads Corridor Plan.

The Comprehensive plan specifically mentions Mapleside Farms as a “District Anchor” (Implementation Strategy, Page 102) and details opportunities for turning the Mapleside Farms District into a community center and regional destination:

“Leveraging Mapleside Farms as a District Anchor: Community and stakeholder input cited the North Gateway/Mapleside Farms district along Pearl Road, south of Boston Road, and Laurel Square as gateway areas with opportunities for community-scaled retail centers and potential for increased placemaking beyond standard “Welcome to the City” signage.

Opportunities for Gateway placemaking include: Concentration of future multi-family housing around these mixed-use development nodes to foster a sense of community and increase walkability.”

The Comprehensive Plan also lays out goals and considerations for Multi-Use projects along Pearl road, with the following guidelines (Page 17):

“Mixed-use is designated along both Pearl Road and the western portion of Center Road in the City. These areas are currently commercial corridors, but by providing for mixed-uses, market forces would drive the development. The City should eliminate the 350 foot limit for commercial development and strive to create mixed-use developments along these corridors. Development should be controlled using strict design standards – to ensure the public realm is attractive and safe – but the uses could include retail, restaurant, residential or other uses as market forces change.”

The Mapleside Farms District is also noted in several places in the Pearl/Center Road Corridor plan, specifically as a “Regional Destination” on page 24:



The future uses that Mapleside Farms could accommodate with more flexible development guidelines matches up squarely with the Economic and Social Character vision and goals set forth in the Corridor plan (pages 40-41), namely:

“- The Corridors will provide retail, service, dining and entertainment opportunities, as well as safe and enjoyable physical amenities, designed to meet the needs of all ages, including young people and young families.

“- The Corridors will continue to support a variety of unique destination opportunities that will draw visitors from across northern Ohio”

The Pearl/Center Roads Corridor Plan further details strategies for future economic development with flexible design strategies that allow for a mix of uses on page 56:

“Emphasize mixed-use developments, and place priority for incentives or support on developments that offer more than one type of business. As Brunswick’s existing corridors indicate, locations that focus on only one type of commercial activity do not do well in the modern economic climate. Not only should uses be mixed throughout the corridor, but Brunswick’s existing and new developments will maintain their economic value longer if they provide a rich, mutually-reinforcing mix of uses as well.”

B. Rezoning:

Under current zoning, new development on 96 acres of the 110 acre Mapleside Farms property would be limited to Rural-Residential (R-R). This incentivizes the future development of the property as a series of residential subdivisions, potentially removing a beloved and economically important district anchor from the community. Rural Residential zoning is also at odds with the City of Brunswick comprehensive plan which envisions this area as a multi-use district that responds to the needs of the community. An SPD would allow for the development of a regional destination that conforms with current planning and economic development goals and can adapt to modern community and consumer demands as well as changes in agricultural practices. Flexible design and zoning will also ensure the property remains a viable homestead for future generations of property owners, with the opportunity to create a unique mixed-use neighborhood for residents of Brunswick.

II. DEVELOPMENT GUIDELINES

A. The Orchard District

- a. Purpose: The Orchard District is established to preserve the farm's rich agricultural history, maintaining its status as an agricultural hub, while continuing to produce and process fruits and other farm products.
- b. Principally Permitted Uses
 - i. Agricultural production as defined in the Brunswick City Codified Ordinances including the production and processing of fruits, vegetables, and animal husbandry and any use which is accessory and incidental to agricultural use subject to Planning Commission approval;
 - 1. Inclusive of orchards and commercial agricultural products
 - 2. Inclusive of any agricultural use necessary for the operation of an approved commercial use
 - 3. Inclusive of irrigation facilities and ponds
 - 4. The selling or growing of Cannabis and Cannabis products is not permitted, subject to local ordinances;
- c. Accessory Uses
 - i. Community and Educational Programming;
 - ii. Use of Off-Road Vehicles, including but not limited to:
 - 1. Gators, golf carts, tractors and other machinery;
 - a. Any equipment which is accessory and incidental to any of the principally permitted uses;
 - iii. Preservation or creation of natural areas and open space;
 - iv. Festivals, events, and celebrations;
 - v. Agritourism;
 - 1. Agriculturally-related activity for educational, historical, cultural, or recreational purposes conducted on a farm that allows the general public to enjoy such an activity subject to Planning Commission approval.
 - vi. Underground utilities and required infrastructure to support development in other districts

d. Guidelines and General Requirements

- i. Minimum setback for all buildings shall be 50ft from any property line, unless adjoining property is owned by the same operator as the SPD

B. The Grove and The Falls Districts:

- a. Purpose: The Grove and The Falls Districts will focus on offering tranquil, nature-immersed overnight accommodations through cottages and barns that allow visitors to extend their stay and fully experience the beauty of the farm.

b. Principally Permitted Uses

- i. Short term rental dwellings, consisting of rental periods of 1-30 consecutive days
- ii. Long term rental dwellings, consisting of rental periods greater than 31 consecutive days;
- iii. Accessory amenity buildings
- iv. Storage buildings accessory to uses in the Orchard District
 - 1. Maximum of 2 buildings per district, not to exceed 10,000 sq feet per building

c. Lot, Height, and Floor Area Requirements

- i. Maximum density per District: 8 units per acre, consisting of any combination of attached and detached units
- ii. Maximum area per District: 16 acres
- iii. Minimum setback from adjacent property lines: 50ft,
- iv. Minimum separation between units: 15ft
- v. Minimum floor area (without basement): 250 sqft
- vi. Maximum building height: 35ft

d. Open Space Requirements

- i. Each cottage unit shall be provided private open space at the ratio of 50 square feet per unit. Private open space shall not occupy any portion of the common open space or recreation space required above. Private open space shall be specifically designed and constructed to be used and enjoyed by the residents of an individual cottage unit, and shall be located adjacent to and reasonably accessible from the unit.

C. The Overlook District:

- a. Purpose: The Overlook District is established as the commercial and operational core of Mapleside Farms, housing the winery, multifamily residences, and other commercial activities, including a boutique hotel and spa. This district will blend modern amenities with the farm's historic charm, providing a year-round draw for visitors.
- b. Principally Permitted Uses
 - i. Live music and performing arts venues;
 - ii. Wineries, distilleries, and breweries;
 - iii. Wedding venues and commercial event centers, as defined in Section 1242.02 (22.1);
 - iv. Single and multi-family Residential are conditionally permitted, as further defined below;
 - v. Markets, farmers markets, and temporary retail sales;
 - vi. Retail sales are conditionally permitted, as defined in Section 1242.02(67);
 - vii. Personal services such as barber or beauty shops, health and wellness offices, artist or photographic studios or galleries, as defined in Section 1242.02(59);
 - viii. Restaurants and taverns;
 - ix. Hotels with Spa services are conditionally permitted;
 - x. Festivals;
 - xi. Uses which are comparable in character to the above subject to Planning Commission approval;
 - xii. Agricultural uses (as defined in The Orchard District, above);
 - xiii. Any use or structure which is accessory and incidental to any of the principally permitted uses subject to Planning Commission approval.
- c. Yard and Height Requirements
 - i. Front Yard Zone
 - 1. Minimum front yard: 40 feet
 - 2. Maximum front yard: 60 feet
 - ii. Minimum side yard width: 50 feet when adjacent to a residential district or use, on the side adjacent to the residential district or use only.

- iii. Minimum rear yard width: 25 feet, 50 feet adjacent to a residential district or use.
- iv. Maximum building height: 45 feet.
- d. Multifamily dwelling requirements
 - i. Lot, Height, and Floor Area Requirements
 - 1. Minimum floor area per unit:
 - a. For each one bedroom dwelling unit, 800 square feet; and
 - b. For each additional bedroom, per dwelling unit, 150 square feet.
 - ii. Development Standards
 - 1. Density
 - a. Multifamily density in the Overlook District will be limited to 4 units per acre
 - 2. Unit Types
 - a. Multifamily residential dwellings may include a variety of unit types, including but not limited to attached, detached, townhouse, patio and similar unit types. Multifamily dwellings may also include a variety of unit types, including fee simple, footprint and condominium.
 - 3. Landscaping
 - a. Required front yards in a multifamily development shall be landscaped and shall not be used for parking or any other purpose, except driveways to reach designated parking areas. Landscaping shall comply with the requirements of Chapter 1282.
 - 4. Landscaping Adjacent to Commercial Uses
 - a. Multifamily developments which are located behind commercial uses shall maintain a landscaped area with a 25-foot minimum width between multifamily buildings and the nearest commercial building or commercial parking or circulation area. This area shall be landscaped with lawns and planting beds, except for driveways to reach designated parking areas.

5. Building Spacing

- a. A multifamily development shall be considered as one building for the purpose of determining front, side and rear yard requirements, the entire group as a unit requiring one front yard, one side yard and two side yards. All buildings in a multifamily development shall be a minimum of 20 feet apart. All garage doors shall be a minimum of 10 feet from a sidewalk or a private drive or street.

iii. Design Standards.

1. Attached or townhouse-type dwellings shall have a maximum of 4 units attached in a single building.
2. Garages shall be designed and located so that they are not the dominant visual element of the building or streetscape. All attached garages shall comply with one of the following:
 - a. The garage door shall be set back a minimum of two feet further from the primary access street, whether public or private, than the front wall of the main living area; or
 - b. The garage door shall be oriented perpendicular, or mainly perpendicular, to the access street. All attached garages shall be fully integrated into the building mass.
3. Multifamily buildings shall use offsets, projections, recess and other comparable design elements to avoid long, uninterrupted wall or roof planes. Blank walls are prohibited, except where necessary to maintain privacy.
4. Doorways shall be defined and articulated with architectural elements such as intels, pediments, porches or overhangs. Doorways shall be compatible with the building as a whole and with the doors themselves.
5. There shall be a maximum of 16 inches between exterior wall finishes and the final grade. Exposed foundation walls shall be covered with brick, stone or masonry with a surface design.
6. Sidewalks shall form a network of pedestrian paths with a logical continuity. Walks shall be designed around large trees and outcroppings without being overly rigid in their placement. Pedestrian connectivity to Pearl Road will be designed into the overall project layout as appropriate during development.
7. Landscaping shall be integrated with other functional and ornamental site characteristics to reinforce the character of the area.

e. Mixed Use Development Areas

- i. Multifamily dwellings in The Overlook District can be combined with one or more other uses which are permitted in the district

- ii. Design Criteria

- 1. Uses may be mixed vertically (in a single building), horizontally in separate buildings, or both.
 - 2. Non-multifamily uses shall occupy a minimum of 30 percent of total floor area of the mixed use development.
 - 3. Commercial and multifamily uses shall be fully integrated in terms of architecture and circulation, including pedestrian circulation. Sidewalks shall connect buildings and activity areas with each other and with the street sidewalks.
 - 4. Buildings facing Pearl Road with ground floor commercial space shall comply with the front yard zone provisions for the Overlook District and shall provide a 10-foot landscaped strip along the street right of way required by Section 1284.06(g).
 - 5. To insure that space approved for commercial use within a mixed use development is in fact used for that purpose, space intended for commercial use shall incorporate a minimum of 50 percent glass (clear or translucent) between the height of 3 feet and 8 feet above grade in ground floor front elevations.

D. The Homestead Conservation District

- a. Purpose: The Homestead District is established to ensure that current and future property owners have the opportunity to reside on the property at densities up to 2 units per acre.
- b. Principally Permitted Uses
 - i. Single family detached dwellings;
 - ii. Signs as regulated by Chapter 1270;
 - iii. Agricultural uses as defined in The Orchard District above;
- c. Lot, Height and Floor Area Requirements
 - i. Minimum lot width: 55 feet
 - ii. Minimum lot depth: 130 feet
 - iii. Minimum front yard width: 30 feet. For corner lots, minimum second front yard width: 30 feet.
 - iv. Minimum side yard width: 7.5 feet
 - v. Minimum rear yard width: 30 feet
 - vi. Maximum building height: 35 feet
 - vii. Minimum floor area, which minimum square footage of a single family dwelling shall not include any area below the front grade:
 - 1. With a full basement: 1100 square feet
 - 2. Without a full basement: 1300 square feet
- d. Open Space Requirements
 - i. The Homestead Conservation District shall provide common open space equal to a minimum of 30 percent of the development area, excluding right-of- way. Open space includes non-residential lawns and other landscaped areas, natural areas, paved terraces and sitting areas and agricultural areas.

E. DEVELOPMENT STANDARDS

- a. Building Character and Materials
 - i. The buildings across Mapleside Farms will be constructed using a blend of natural and sustainable materials to reflect the farm's rustic charm while ensuring durability and environmental responsibility. The primary materials include timber, wood, stone, brick, and large glass windows to enhance the views and connect indoor spaces with the natural landscape. Additionally, sustainable composite materials will be incorporated to align with modern sustainability practices, offering strength and longevity. These materials will be used consistently across the districts, ensuring a cohesive aesthetic while allowing flexibility in design where appropriate for each district's unique character.
- b. Structures can be developed in accordance with their intended purpose and adapt to changing conditions on the property, including:
 - i. To allow multiple uses subject to Planning Commission approval
 - 1. Uses include equipment and general storage operational to the farm and seasonal public access.
 - ii. Structures that are necessary for the processing and/or distribution of agricultural products as defined in Section II(A)(b) above
 - iii. Residential structures may be combined with commercial or agricultural structures subject to Planning Commission approval
- c. The SPD shall provide common open space equal to a minimum of 35 percent of the development area, excluding right-of-way. Common open space includes outdoor areas or enclosed recreational areas designed for use by all of the residents, and their guests. Common open space includes lawns and other landscaped areas, natural areas, paved terraces and sitting areas and indoor or outdoor recreation areas, and agricultural areas.
- d. Stormwater retention areas and ponds may receive full credit towards the common open space requirement in (b) above. Water areas shall not exceed percent of the minimum recreation area in (b) above.

CITY OF BRUNSWICK

MAYOR
RON FALCONI

CITY MANAGER / SAFETY DIRECTOR
CARL S. DEFOREST

COUNCIL
MICHAEL J. ABELLA, JR
JOSEPH P. DELSANTER
NICHOLAS HANEK
KEITH A. KUCZMA
BRANDON LAMBERT
KRISTY PIPER
TIM SMITH

December 20, 2024

Greg Clement
296 Pearl Road
Brunswick, OH 44212

RE: Mapleside Farms Proposed SPD-10
242, 250, 294, 296, and 298 Pearl Road; and 4532 and 4556 Boston Road, Brunswick

Dear Mr. Clement:

The Brunswick City Planning Commission, at their meeting on December 19, 2024, voted to **recommend approval** to City Council of the rezoning for the Mapleside Special Planning District No.10, to rezone eight existing parcels from the C-G General Commercial District and R-R Rural Residential District to an SPD as follows: Permanent Parcel Nos. 003-18A-13-001, 003-18A-13-002, 003-18A-13-003, 003-18A-13-006, 003-18A-13-009, 003-18A-15-008, 003-18A-49-004, and 003-18A-49-005, for a total of 110.7838 acres, which meets the minimum 10 acres to establish a SPD required by Section 1268.05(a), located at 242, 250, 294, 296, and 298 Pearl Road; and 4532 and 4556 Boston Road, subject to the following:

1. The Planning Commission has determined that the purpose of an SPD has been met pursuant to Section 1268.01(a), (b), (c), (d) and (e) of the Zoning Code. City Council shall also determine if the above purposes have been met.
2. In accordance with Section 1268.05(c), in order for City Council to create an SPD, they must first make written findings that the proposed SPD will meet the objectives of Section 1268.01, as listed above, and that one or more of the following conditions exist with the proposed SPD:
 - (1) A concentration of existing or proposed retail, service or industrial establishments serving as a business activity center for the community.
 - (2) Land that is occupied by substantial natural characteristics worthy of preservation or which are historic aids to the identification of residential communities.



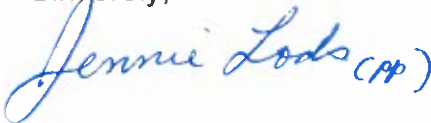
4095 CENTER ROAD - BRUNSWICK, OHIO 44212

CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002
<http://www.brunswick.oh.us>

3. The revised development guidelines, per the Planning Commission's recommendations at the above meeting, shall be submitted to the administration.
4. The first reading on the proposed SPD-10 rezoning, conceptual plan and development guidelines is scheduled for City Council's meeting on Monday, January 13, 2025. Please contact Laura Timura, Clerk of Council, at (330) 558-6845 regarding the meeting time.

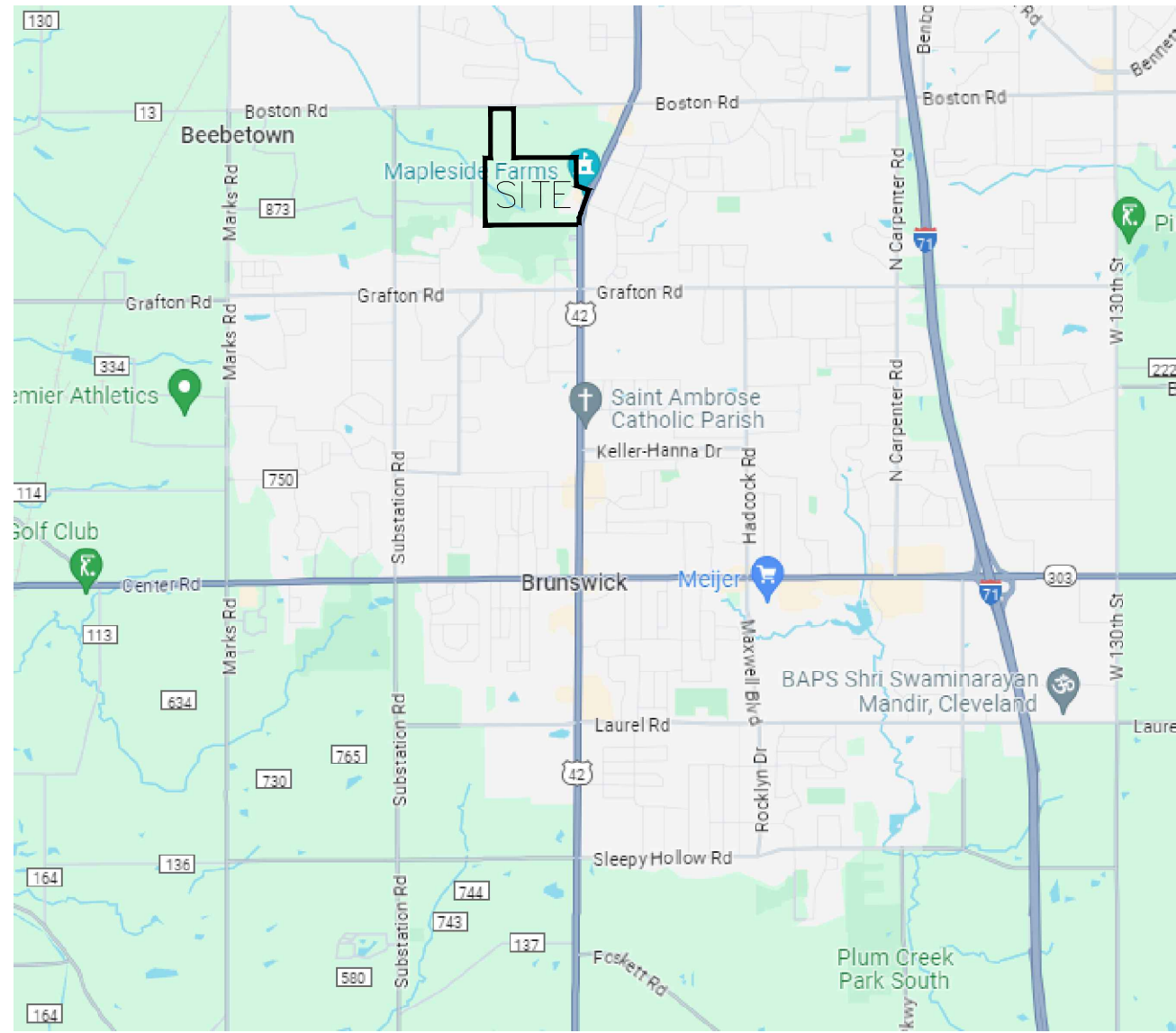
If you have any questions, please contact me at (330) 558-6830.

Sincerely,

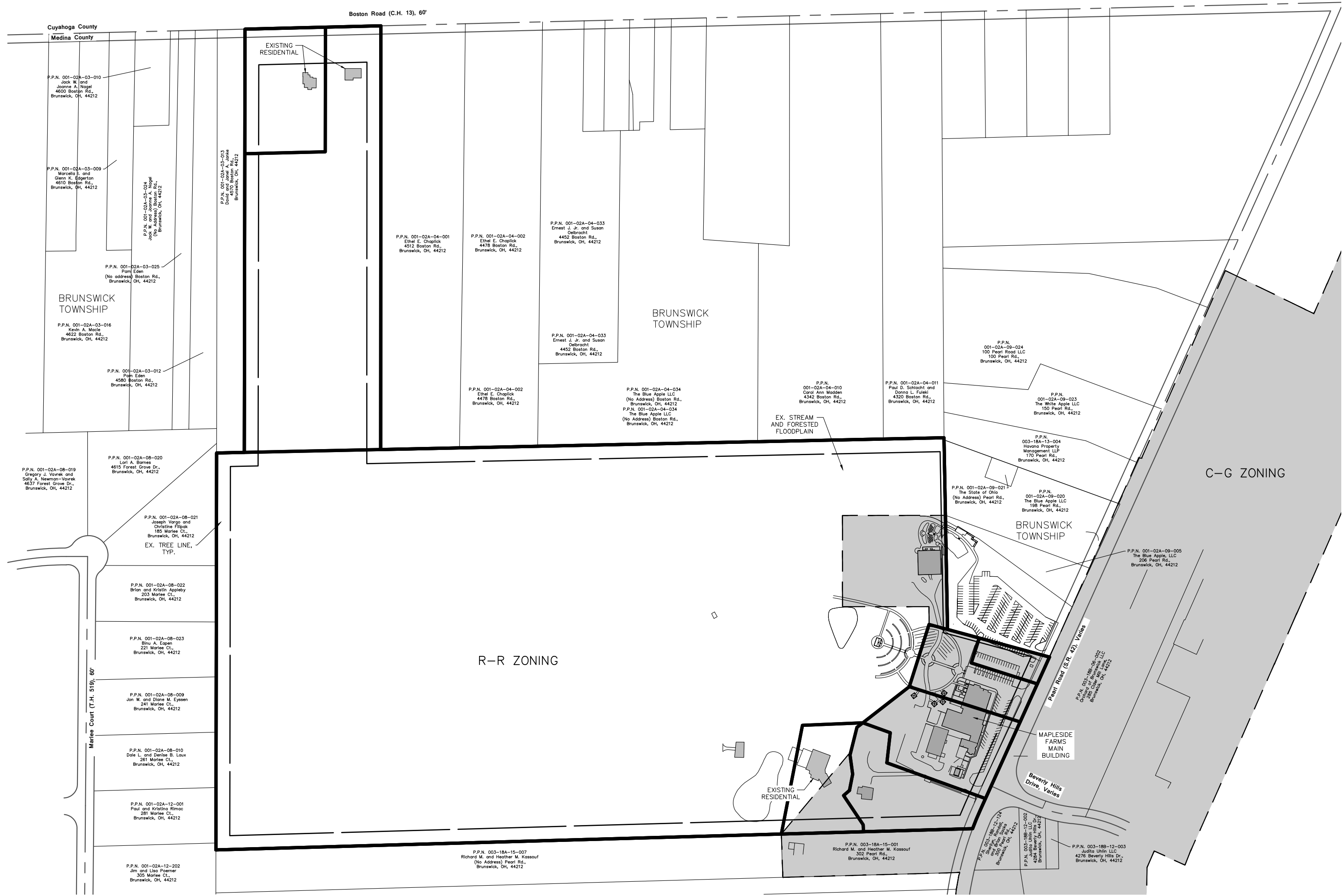
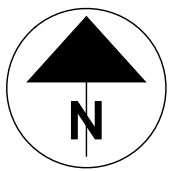


Jennie Lods,
Planning & Zoning Coordinator

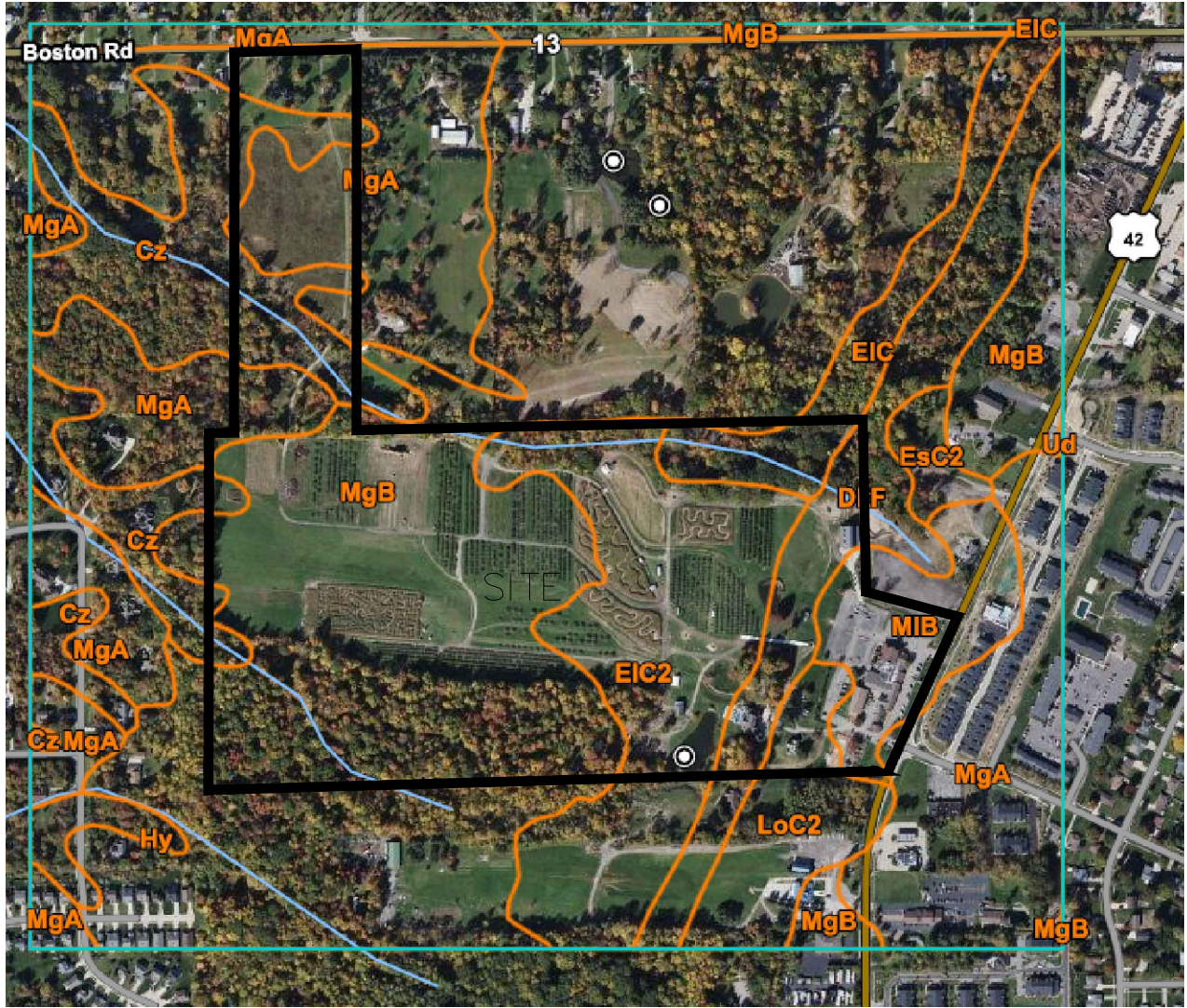
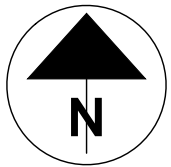
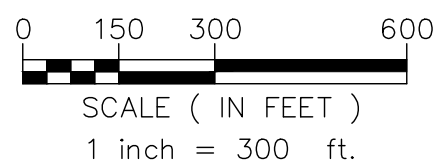
c: City Council
Carl S. DeForest, City Manager
Grant Aungst, Community & Economic Dev. Director
Dennis Nevar, Law Director
Jenny Zoldak, Consulting City Engineer
James Urankar, Chief Building Official
Travis Crane, Davey Resource Group
Tom Ludwig, Davey Resource Group



LOCATION MAP
NO SCALE



EXISTING SITE CONDITONS



SOILS MAP

CONCEPTUAL PLAN

FOR
MAPLESIDE FARMS SPD 10
CITY OF BRUNSWICK, COUNTY OF MEDINA
STATE OF OHIO

SITE DATA

PPN:

003-18A-13-009
003-18A-13-002
003-18A-13-001
003-18A-13-006
003-18A-13-003
003-18A-15-008
003-18A-49-004
003-18A-49-005

AREA: APPROX. 110.78 ACRES

ZONING: SPECIAL PLANNING DISTRICT-10 (SPD-10)

ADJOINING LAND USES: RESIDENTIAL/COMMERCIAL (PEARL RD)

	SHOWN
MIN. SETBACK FROM PEARL ROW:	30'
MIN. SETBACK FROM BOSTON ROW:	50'
MIN. BOUNDARY SETBACKS:	
FROM RESIDENTIAL:	50'
FROM COMMERCIAL:	15'
DISTRICTS:	
THE ORCHARD DISTRICT:	44.54 AC AGRICULTURE AGRICULTURE
THE GROVE AND THE FALLS DISTRICT:	GROVE: 15.41 AC FALLS: 10.85 AC AGRICULTURE/ OPEN SPACE COTTAGE RESIDENTIAL/ OPEN SPACE 8 UN/AC
THE OVERLOOK DISTRICT:	18.64 ACRES COMMERCIAL COMMERCIAL/ MIXED USE DEVELOPMENT 4 UN/AC
THE HOMESTEAD CONSERVATION DISTRICT:	17.24 AC RESIDENTIAL RESIDENTIAL 2 UN/AC

SHEET INDEX:

SHEET 1 TITLE SHEET
SHEET 2-4 CONCEPTUAL MASTER PLAN

OWNERS:

THE BLUE APPLE LLC
1310 SHARON COPLEY ROAD,
BRUNSWICK, OH 44212

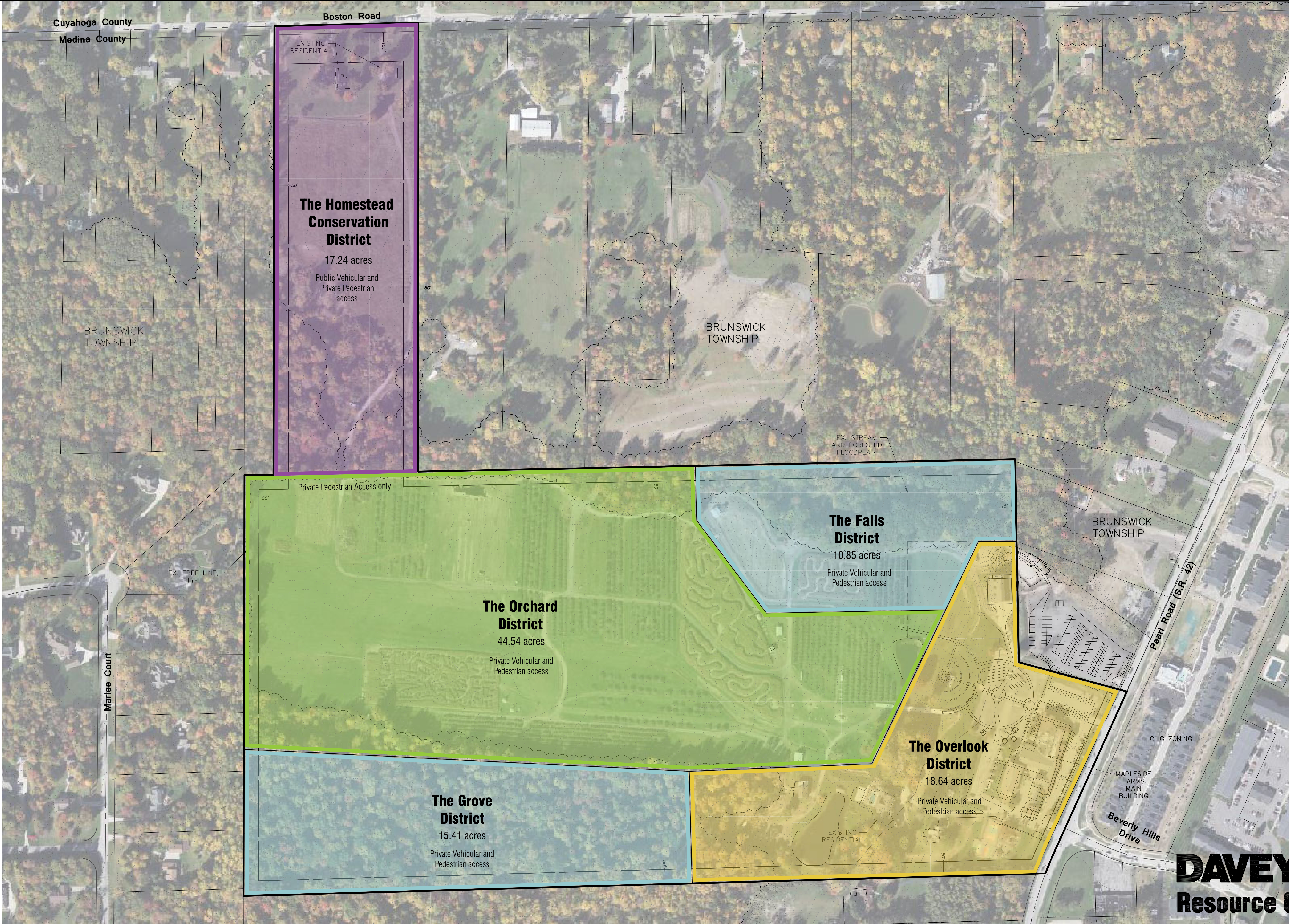
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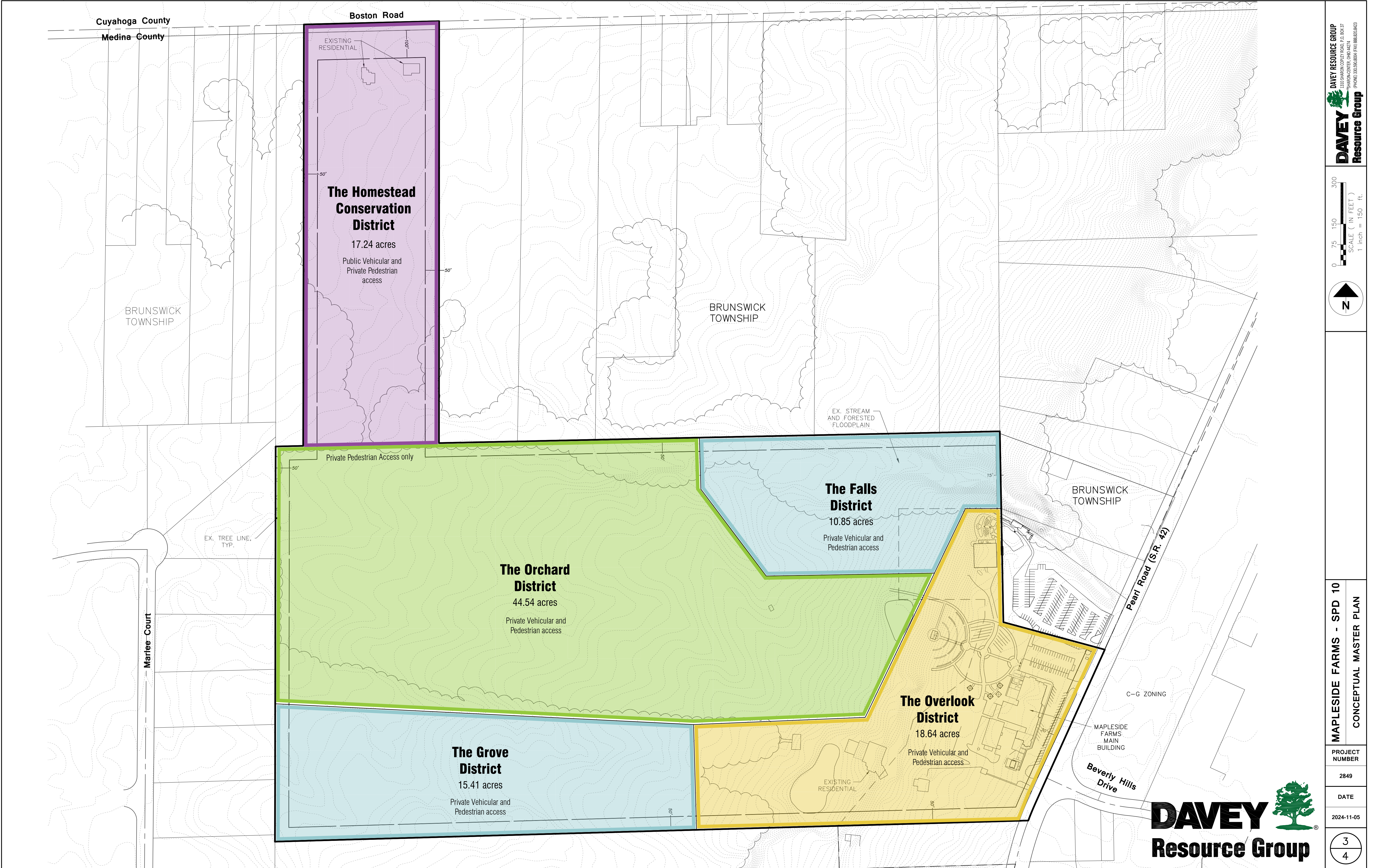
DAVEY RESOURCE GROUP
1310 SHARON COPLEY ROAD, P.O. BOX 37
SHARON CENTER, OHIO 44274
TRAVIS G. CRANE, P.E.
330-590-8004

SUBMITTAL INDEX	
SUBMITTAL	DATE
1	04/05/2024
2	11/5/2024



DRAWN BY:	TJL	2024-11-05
CHECKED BY:	INTL.	DATE







PROPOSED LEGISLATION



DATE: 1/27/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Robert Safran

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 3 -2025** - An emergency resolution authorizing the City Manager to purchase three (3) 2025 Ford Police Interceptor Utility Vehicles and one (1) 2025 Ford Escape with police equipment installed for the Division of Police from Montrose Ford in an amount not to exceed \$233,000.00. - **2nd Reading** (Safety & Environment Committee, *Administration/Robert Safran*)

BACKGROUND: The city belongs to the State of Ohio procurement program and Montrose Ford has agreed to sell us the listed vehicles at the state bid price.

PURPOSE AND EXPLANATION: These (3) three marked vehicles are used for patrol purposes and will be replacing a 2017 and (2) two 2018 models. The 2025 Ford Escape will be replacing a 2013 unmarked detective vehicle.

IMPLEMENTATION SCHEDULE: Order as soon as possible.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The vehicles will be purchased with the Division of Police capital funds that are available and budgeted for in the 2025 Police capital budget. Cost for the purchase not to exceed \$233,000 and would be charged to the Police Fund #114 capital account 961-0520-56252.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

We are requesting 3 readings with suspension of the rules in order to place the vehicle order as soon as possible due to challenges with the supply chain and vehicle availability.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 3-2025

BY: Mr. Kuczma, Mr. Delsanter, and Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE THREE (3) 2025 FORD POLICE INTERCEPTOR UTILITY VEHICLES AND ONE (1) 2025 FORD ESCAPE WITH POLICE EQUIPMENT INSTALLED FOR THE DIVISION OF POLICE FROM MONTROSE FORD IN AN AMOUNT NOT TO EXCEED \$233,000.00.

WHEREAS: The City of Brunswick belongs to the Ohio State Procurement Program under the direction of the Ohio Department of Administrative Services; and

WHEREAS: The State contract under the State Procurement Program has been awarded to Montrose Ford.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase three (3) 2025 Ford Police Interceptor Utility Vehicles and one (1) 2025 Ford Escape with police equipment installed for the Division of Police from Montrose Ford in an amount not to exceed \$233,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason of limited supply availability. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

PROPOSED LEGISLATION



DATE: 1/27/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Robert Safran

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 4-2025** - A resolution authorizing the City Manager to enter into a Service Agreement with Flock Safety for the provision of (10) ten safety cameras in the City in an amount not to exceed \$30,000.00. - **2nd Reading** (Safety & Environment Committee, *Administration/Robert Safran*)

BACKGROUND: The Division of Police requests to enter into an agreement with Flock Safety regarding the services of (10) ten safety cameras strategically deployed throughout the city.

PURPOSE AND EXPLANATION: The cameras will assist in crime prevention and investigations. They will also assist in helping to locate missing and wanted persons, as well as stolen vehicles.

IMPLEMENTATION SCHEDULE: As soon as possible. Current contract services expire June 30,2025.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The cost of the contracted services of \$30,000.00 for the period of July 1, 2025, through June 30, 2026 will be charged to Account #114-0520-54253.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

ADDITIONAL Technology and services provided by Flock Safety cameras are proprietary. See attached

INFORMATION: sole source letter.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 4-2025

BY: Mr. Kuczma, Mr. Delsanter, and Mrs. Piper

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A SERVICE AGREEMENT WITH FLOCK SAFETY FOR THE PROVISION OF TEN (10) SAFETY CAMERAS IN THE CITY IN AN AMOUNT NOT TO EXCEED \$30,000.00.

WHEREAS: Flock Safety has installed ten (10) safety cameras in strategic locations in the City to assist in crime prevention and investigations by the Division of Police.

WHEREAS: The Flock Safety cameras are proprietary in nature and unique to Flock Safety and therefore not subject to competitive bidding.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a Service Agreement with Flock Safety for the provision of ten (10) safety cameras in strategic locations in the City to assist in crime prevention and investigations by the Division of Police in an amount not to exceed \$30,000.00.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

flock safety

Sole Source Letter for Flock Safety ALPR Cameras and Solution

Flock Safety is the sole manufacturer and developer of the Flock Safety ALPR Camera. Flock Safety is also the sole provider of the comprehensive monitoring, processing, and machine vision services which integrate with the Flock Safety ALPR Camera.

The Flock Safety ALPR camera and devices are the only Law Enforcement Grade ALPR System to offer the following combination of proprietary features:

1. Vehicle Fingerprint Technology:

- Patented proprietary machine vision to analyze vehicle license plate, state recognition, vehicle color, vehicle type, vehicle make and objects (roof rack, bumper stickers, etc.) based on image analytics (not car registration data)
- Machine vision to capture and identify characteristics of vehicles with a paper license plate and vehicles with the absence of a license plate
- Ability to 'Save Search' based on description of vehicles using our patented Vehicle Fingerprint Technology without the need for a license plate, and set up alerts based on vehicle description
- Only LPR provider with "Visual Search" which can transform digital images from any source into an investigative lead by finding matching vehicles based on the vehicle attributes in the uploaded photo

2. Integrated Cloud-Software & Hardware Platform:

- Ability to capture two (2+) lanes of traffic simultaneously with a single camera from a vertical mass
- Best in class ability to capture and process up to 30,000 vehicles per day with a single camera powered exclusively by solar power
- Wireless deployment of solar powered license plate reading cameras with integrated cellular communication weighing less than 5lbs and able to be powered solely by a solar panel of 60W or less
- Web based footage retrieval tool with filtering capabilities such as vehicle color, vehicle type, vehicle manufacturer, partial or full license plate, state of license plate, and object detection
- Utilizes motion capture to start and stop recording without the need for a reflective plate
- Motion detection allows for unique cases such as bicycle capture, ATV, motorcycle, etc.
- On device machine processing to limit LTE bandwidth consumption
- Cloud storage of footage

flock safety

- Covert industrial design for minimizing visual pollution
3. Transparency & Ethical Product Design:
- One-of-a-kind “Transparency Portal” public-facing dashboard that details the policies in place by the purchaser, as well as automatically updated metrics from the Flock system
 - Built-in integration with NCMEC to receive AMBER Alerts to find missing children
 - Privacy controls to enable certain vehicles to “opt-out” of being captured
4. Integrated Audio & Gunshot Detection:
- Natively integrated audio detection capabilities utilizing machine learning to recognize audio signatures typical of crimes in progress (e.g., gunshots)
5. Partnerships:
- Flock Safety is the only LPR provider to officially partner with AXON to be natively and directly integrated into Evidence.com
 - Flock Safety is the only LPR provider to be fully integrated into a dynamic network of Axon’s Fleet 3 mobile ALPR cameras for patrol cars and Flock Safety’s Falcon cameras
 - Access to additional cameras purchased by our HOA and private business partners, means an ever-increasing amount of cameras and data at no additional cost
6. Warranty & Service:
- Lifetime maintenance and support included in subscription price
 - Flock Safety is the only fully integrated ALPR one-stop solution from production of the camera to delivery and installation
 - Performance monitoring software to predict potential failures, obstructions, tilts, and other critical or minor issues

Thank you,



Garrett Langley CEO, Flock Safety

PROPOSED LEGISLATION



DATE: 1/27/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 7-2025** - A resolution authorizing the City Manager to execute all necessary documents to accept the 2025 Energized Community Grant from NOPEC in the amount of \$82,202.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Grant Aungst*)

BACKGROUND: NOPEC has made available to all of the communities that participate with NOPEC a grant to implement energy efficiency or energy infrastructure projects that will benefit the community. This is the eighth year of the grant program; the 2024 grant was approved by Resolution 26-2024 dated March 25, 2024.

PURPOSE AND EXPLANATION: The purpose of this grant is to allow for the improvement/upgrade of infrastructure to provide energy efficiencies.

IMPLEMENTATION SCHEDULE: January 27, 2025

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: NOPEC 2025 Energized Community Grant is for \$82,202.00. Eligible grant expenditures are to be charged to Account No. 336-2025-56800 provided appropriations for this account are adopted by City Council. A separate piece of legislation for consideration to amend the appropriation budget to account for this grant will be presented to City Council on Jan 27, 2025.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend adoption.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 7-2025

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
ALL NECESSARY DOCUMENTS TO ACCEPT THE 2025 ENERGIZED
COMMUNITY GRANT FROM NOPEC IN THE AMOUNT OF \$82,202.00.

WHEREAS: NOPEC has made a grant available to all participating communities to implement energy efficiency or energy infrastructure projects through the 2025 Energized Community Grant Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized, upon approval of the Law Director, to execute all necessary documents to accept the 2025 Energized Community Grant from NOPEC in the amount of \$82,202.00 to implement energy efficiency or energy infrastructure projects in the City.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____ NAYS _____

ATTEST: _____

Laura E. Timura, CMC
Clerk of Council

DR. WILLIAM KOONS
Chairman

CHUCK KEIPER
Executive Director

BOARD OF DIRECTORS

CASEY KOZLOWSKI
Ashtabula County

DAVID SCHEFFLER
Central Ohio

JOHN ZEHENTBAUER
Columbiana County

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Richland County

AARON MONTZ
Seneca County

JULI SPRINGER
Southwest Ohio

NICK MOLNAR
Summit County

DOUG FRANKLIN
Trumbull County

January 8, 2025

Carl DeForest
City Manager
Brunswick
4095 Center Road
Brunswick, OH 44212

Dear City Manager DeForest:

Congratulations! Brunswick has been awarded a NOPEC Energized Community (NEC) grant of \$82202 for 2025. NOPEC* and our supply partner NextEra Energy value your community's membership and are awarding this grant to help your community to continue your energy efficiency projects to achieve future savings on your utility bills. Please accept your 2025 NEC Grant award by completing your community profile by June 30, 2025.

Please note important disbursement-related dates below:

2025 NEC Grant –Important Dates			
Year	Amount	Available for Disbursement	Deadline to Disburse
2023 Balance	\$0	Available Now	November 30, 2025
2024 Balance	\$765	Available Now	November 30, 2026
2025 Award	\$82202	Available when 2025 Profile is approved	November 30, 2027

Later this month, you'll receive an e-mail with detailed instructions on how to access your community's grant information. NOPEC's Community Investment Manager, Jessica Renner, is available by email at grants@nopecinc.org or by phone at 440-249-7072.

We look forward to working with you!

Sincerely,



Chuck Keiper
Executive Director

*The NEC grant program is funded and administered by NOPEC, Inc., under agreement with Northeast Ohio Public Energy Council (NOPEC).

NOPEC Energized Community (NEC) Grant

The **NOPEC Energized Community (NEC) Grant Program** provides grants to NOPEC member communities for energy-related projects. Established by NOPEC Inc. and NextEra Energy, the primary goal of providing funds is to help implement energy savings or energy infrastructure measures.



Ideas for 2025 Grant Projects

Grants can be used for **government, residential, and commercial properties**. Here are some examples of what you can do with your grant dollars:

- Lease or purchase of plug-electric vehicles
- Traffic signal upgrades
- Energy-efficient windows
- Solar-powered LED stop signs
- Energy-efficient air conditioner
- Tree canopy restoration
- Electrical upgrades
- Generators
- Door replacement
- LED lighting upgrades
- Service garage insulation
- Energy-efficient metal roof system
- Installation of radius ceiling fans
- Energy efficient kitchen appliances

Secure Your Grant Dollars

Step 1: Submit Profile at nopecgrants.org — Due by June 30th, 2025

- A.** Accept funds by passing community legislation
- B.** Complete grant agreement

Step 2: Draw Funds — Due by November 30th, 2027

- A.** Submit disbursement requests

Questions?

Contact Jessica Renner, Community Investment Manager, at grants@nopecinc.org



THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 1/27/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 8-2025** - An emergency ordinance amending ordinance #104-2024 to include amendments to the Appropriation Budget for the year ending December 31, 2025 as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See the fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the January 27, 2025, Finance Committee meeting and move to the January 27, 2025, Council agenda as an emergency with the suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net increase to the overall City appropriation budget by \$9,322,930.05. The largest components of the net increase, in no particular order, relate to:

- 1) \$2,957,154.85 in proposed increases in appropriations and remaining funds available for the Fire Station. The \$2,957,154.85 represents the funds not previously encumbered as of December 31, 2024, nor included in the 2025 original budget presentation.
- 2) \$1,200,000 in appropriations for future park improvements to be identified through future discussions and the results of the Park Master Study.
- 3) \$551,937.48 in 2025 appropriations to add five new full-time staff members, including benefit costs, anytime after Feb 2, 2025. The recommendation is to add two patrol

officers, two fire/medics and one street laborer. The funding for two of these positions are a direct result of the City's past growth in income tax revenues specifically tied to the safety levy. The other three proposed full-time positions are a result of the City's increased interest revenues and expanding investment portfolio over the past decade. It should be stated that interest revenues are not guaranteed, however, if the City maintains its current long-term investment portfolio principal moving forward, we feel comfortable that the funding for these positions can be sustained moving forward for a reasonable time. Any interest revenues earned above the needed amounts for these three positions should be dedicated towards one-time costs only. For reduction in interest revenues moving forward, reductions should first be applied towards reducing one time capital costs/programs before being applied against these three full-time positions. This recommendation is the next step in the overall controlled growth plan of the City's financial improvements over the past 15 years and to avoid the same pitfalls of those experienced in late 1990s-2009.

4) \$495,889.63 pertains to the remaining unspent grant monies for the ongoing Pearl Road Improvement Project. Various grants were received from the Federal Highway Administration and the State of Ohio for this project. Exhibit B lists the remaining grant amounts by funding source for this project. As the construction work is completed and related invoices are submitted, Chagrin Valley Engineering is expected to continue to identify and breakdown the appropriate and eligible expenditures by grant/funding source. The Finance Department will then record the expenditure activity accordingly. The City has recorded a gross-up receipt and expense for the first 12 pay estimates received. All 12 pay estimates were approved by the State of Ohio and the City to date. Additional pay estimates exist, but are still being analyzed, etc. More pay estimates are expected as we continue through 2025 with the potential that the project will be closed thereafter.

5) \$164,404 in advances out to and from various funds to temporarily fund and cover costs of new grants until grant reimbursements are received. The advances to return the money are also included in this amendment. Advances, albeit appropriated, are not "true" expenditures but are rather a movement of money from one fund to another in the form of a loan.

6) \$3,147,669.79 in transfers from the General Fund to various capital improvement funds to comply with the Fund Balance Reserve Policy and as a result of a expanding investment portfolio and higher interest rates . Transfers, albeit appropriated, are not "true" expenditures but are rather a movement of money from one fund to another.

7) \$852,800 EPA grant award unencumbered as of December 31, 2024 and not included in the original 2025 budget. Remains available in 2025 for eligible projects as determined and authorized by the EPA and City Council.

8) \$80,202 in new NOPEC grant award received.

All other items below, including related reductions, are not specifically listed in this summary, but are detailed with a description with listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has a budgetary impact and actual expenditures are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, meet grant deadlines and keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 8-2025

By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE AMENDING ORDINANCE #104-2024 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2025 AS INCORPORATED IN EXHIBIT "A" ATTACHED HERETO.

WHEREAS: Ordinance #104-2024 adopted appropriations for 2025; and

WHEREAS: "Exhibit A" reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as "Exhibit B" for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinance #104-2024.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinance #104-2024 is hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit "A."

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES ____ NAYS ____

ADOPTED: _____ AYES ____ NAYS ____

ATTEST: _____
Clerk of Council
Laura E. Timura

EXHIBIT A

January 27, 2025

Fund Number		Fund Name / Department	Personal Service	Other	Total
General Fund					
001		General Fund			
		City Council	201,137.00	104,260.00	\$ 305,397.00
		Mayor	113,063.00	119,910.00	\$ 232,973.00
		City Manager	206,437.00	137,662.00	\$ 344,099.00
		Information Technologies	200,821.00	460,757.00	\$ 661,578.00
		Engineering	26,208.00	622,754.00	\$ 648,962.00
		Building Department	412,499.00	258,989.00	\$ 671,488.00
		Cemetery Maintenance	-	25,690.00	\$ 25,690.00
		Janitorial Contract	-	23,087.16	\$ 23,087.16
		City Hall Building & Grounds	6,077.00	57,358.00	\$ 63,435.00
		Administrative Services	99,935.00	63,374.00	\$ 163,309.00
		Economic Development	125,338.00	288,145.00	\$ 413,483.00
		Animal Control	84,268.00	78,692.00	\$ 162,960.00
		Law Department	192,374.00	326,022.00	\$ 518,396.00
		Finance Department	280,142.00	252,611.00	\$ 532,753.00
		Income Tax Department	226,751.00	290,103.00	\$ 516,854.00
		Parks & Recreation Director	84,551.00	69,973.00	\$ 154,524.00
		General Fund Administration	-	1,423,717.91	\$ 1,423,717.91
		Planning Division/Community Development	86,122.00	104,749.00	\$ 190,871.00
		Board of Building Appeals	764.00	1,266.00	\$ 2,030.00
		Board of Zoning Appeals	1,337.00	4,670.00	\$ 6,007.00
		Board of Civil Service	12,281.00	47,185.00	\$ 59,466.00
		Board of Ethics	3,540.00	4,555.00	\$ 8,095.00
		Board of Charter Review	3,600.00	6,956.00	\$ 10,556.00
		Board of Commemorative Affairs	-	37,500.00	\$ 37,500.00
		General Fund Transfers / Advances	-	31,733,014.79	\$ 31,733,014.79
001		Total General Fund	\$ 2,367,245.00	\$ 36,543,000.86	\$ 38,910,245.86
Special Revenue Funds:					
110		Court Computerization Fund	5,933.00	16,103.00	\$ 22,036.00
114		Police Fund	5,209,012.00	5,272,673.96	\$ 10,481,685.96
115		Fire Fund	3,050,503.00	5,831,711.62	\$ 8,882,214.62
117		Street Repair & Maintenance Fund	1,394,422.00	2,732,139.44	\$ 4,126,561.44
118		State Highway Fund	-	144,491.00	\$ 144,491.00
119		Law Enforcement Fund	-	6,200.00	\$ 6,200.00
120		Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123		Brunswick Area Television (BAT) Fund	160,969.00	229,449.00	\$ 390,418.00
127		Parks Fund	222,420.00	455,710.00	\$ 678,130.00
129		Department of Justice Federal Grant Fund	-	-	\$ -
130		DUI Enforcement & Education Fund	-	10,500.00	\$ 10,500.00
131		Recreation Center Fund	457,793.00	715,805.00	\$ 1,173,598.00
133		Home Improvement Grant Fund (CDBG)	-	5,329.00	\$ 5,329.00
141		Opioid Settlement Fund	-	98,732.60	\$ 98,732.60
Enterprise Funds:					
223		Refuse Fund	76,516.00	3,416,271.00	\$ 3,492,787.00
224		Storm Water Management Fund	36,633.00	1,016,069.25	\$ 1,052,702.25
Capital Improvement Funds:					
300		General Permanent Improvement Fund	-	2,682,038.39	\$ 2,682,038.39
332		Road Levy Fund	-	2,534,200.00	\$ 2,534,200.00
333		Road Improvement Fund	-	7,689,988.01	\$ 7,689,988.01
336		City Building Improvement Fund	-	336,785.00	\$ 336,785.00
337		EPA Grant Fund	-	2,352,800.00	\$ 2,352,800.00
339		Fire Improvement Fund	-	79,618.16	\$ 79,618.16

341	Park Improvement Fund	-	1,200,000.00	\$	1,200,000.00
345	U.S. Army Corp of Engineer's Grant Fund	-	2,255,000.00	\$	2,255,000.00
347	North Carpenter Road Improvement Fund	-	443,083.44	\$	443,083.44
348	Boston Road Improvement Fund	-	-	\$	-
359	Fire Station Construction Fund	-	1,450,722.93	\$	1,450,722.93
360	Brunswick Lake Improvement Fund	-	-	\$	-
371	OPWC Laurel/Maxwell Intersection Improvement Fund	-	1,440,000.00	\$	1,440,000.00
374	OPWC Magnolia Drive Improvement Fund	-	843,255.96	\$	843,255.96
375	OPWC Pepperwood Drive Improvement Fund	-	887,691.22	\$	887,691.22
Self Insurance Fund:					
600	Self Insurance Fund	-	4,179,516.00	\$	4,179,516.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
772	General Obligation Fire Station Bond Retirement Fund	-	987,500.00	\$	987,500.00
782	Special Assessment BRF: Laurel Road (2006)	-	33,887.50	\$	33,887.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.80	\$	18,948.80
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$	11,826.18
Agency Funds:					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	47,707.00	\$	47,707.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	99,915,200.32

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #1 - For informational purposes only
For the Budget Year Ending December 31, 2025

1/27/2025

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
General (#001)			
INSURANCE	001-0200-54272	1,500.00	Estimated liability & life insurance costs for the Mayor's Department inadvertently left off the 2025 budget proposal.
PLAN REVIEW	001-0410-54263	53,482.00	Add plan review costs to match plan review revenue estimates for the new Brunswick High School, Maintenance Facility and Board of Education buildings.
REPAIR AND MAINTENANCE	001-0880-54243	4,470.00	Estimated excavation costs relating to waterline break detected underneath the City Hall & Division of Police Building per James Urankar email 1/14/25.
UTILITIES & PHONE	001-0880-54270	6,454.00	Rough estimated \$10K water bill for excess usage for detected water leak under City Hall/Police building. 64.54% to GF & 35.46% Police.
COUNTY EMA PARTICIPATION	001-0880-54341	198.60	Budget additional amount of actual EMA cost allocation over the estimated amount included in the original 2025 budget.
ADVANCE OUT TO FUND #336 (NOPEC GRANT)	001-0999-99899	82,202.00	Advance out to Fund #336 to temporarily cover the \$82,202 NOPEC grant expenditures until reimbursed. Advance will be returned after reimbursement.
TRANSFER OUT TO FUND #333	001-0999-99909	1,137,922.29	Increase transfer Out to the Roads Capital Improv Fund #333 to comply with Fund Balance Reserve Policy for road improvements.
TRANSFER OUT TO #341 CITY-WIDE PARK IMPR FL	001-0999-99922	1,200,000.00	Transfer \$1.2 M transfer from the General Fund to the City-Wide Park Improvement Fund #341 for future capital park improvements (Park Master Plan).
TRANSFER OUT: CAPITAL IMPROV FUND #300	001-0999-99947	800,000.00	Increase transfer Out to the Capital Improv Fund #300 to comply with Fund Balance Reserve Policy for capital improvements.
TRANSFER OUT TAX ALLOCATION	001-0999-99950	9,747.50	Revise Income Tax estimate to be 1% above 2024 actual income tax cash basis receipts with 3.5% due to Fund#300 per Ord#105-2024.
General Fund Total		3,295,976.39	
Police Fund (#114)			
PATROLMEN SALARIES	114-0520-51110	106,500.00	Estimated wage costs associated with the hiring of 2 additional patrol officers effective anytime after Feb 2, 2025.
UNIFORM/CLEANING ALLOWANCE	114-0520-52224	510.96	Budget CBA costs to convert uniform allowances from an anniversary date to Jan 1 for the last 2 remaining senior Communication specialists in arrears.
UNIFORM/CLEANING ALLOWANCE	114-0520-52224	1,300.00	To correct an error in which 2 Comm Spec uniform allowance Pos from 2024 were inadvertently closed before all receipts were submitted and paid.
UNIFORM/CLEANING ALLOWANCE	114-0520-52224	5,200.00	Estimated costs of initial uniform issuance for 2 additional patrol officers provided by the Lieutenant.
UNIFORM/CLEANING ALLOWANCE	114-0520-52224	2,600.00	Initial uniform issuance for replacement patrol officer as a current patrol officer resigned.
PROFESSIONAL PAY	114-0520-52225	7,150.00	Estimated professional pay costs associated with the hiring of 2 additional patrol officers effective anytime after Feb 2, 2025.
MEDITAX	114-0520-52226	1,679.00	Estimated medita costs associated with the hiring of 2 additional patrol officers effective anytime after Feb 2, 2025.
POLICE OP&F PENSION	114-0520-52227	36,751.00	Estimated pension costs associated with the hiring of 2 additional patrol officers effective anytime after Feb 2, 2025.
WELLNESS	114-0520-52231	2,100.00	Estimated maximum wellness costs associated with the hiring of 2 additional patrol officers effective anytime after Feb 2, 2025.
WORKER'S COMP	114-0520-52274	3,184.00	Estimated worker's compensation costs associated with the hiring of 2 additional patrol officers effective anytime after Feb 2, 2025.
HOSPITALIZATION	114-0520-52275	49,706.00	Estimated maximum medical insurance costs associated with the hiring of 2 additional patrol officers effective anytime after Feb 2, 2025. (April coverage).
HOSPITALIZATION	114-0520-52275	(21,061.00)	Estimated costs of medical insurance plan changes selected by employees from 2024 into 2025 after compilation of budget.
PRE-EMPLOYMENT SERVICES	114-0520-54234	1,900.00	Estimated costs for 2 additional patrol officers and the required new hire screenings and psychological tests
PRE-EMPLOYMENT SERVICES	114-0520-54234	950.00	Estimated costs for replacement patrol officer and the required new hire screenings and psychological tests (current officer resigned).
UTILITIES & PHONES	114-0520-54270	3,546.00	Rough estimated \$10K water bill for excess usage for detected water leak under City Hall/Police building. 64.54% to GF & 35.46% Police.
INSURANCE	114-0520-54272	1,500.00	Estimated general liability/police professional and life insurance costs for 2 additional patrol officers effective anytime after Feb 2, 2025.
POLICE CAPITAL	961-0520-56252	4,800.00	Estimated costs for bullet proof vests for 2 additional patrol officers.
POLICE CAPITAL	961-0520-56252	2,400.00	Initial bullet proof vest for replacement patrol officer as a current patrol officer resigned.
CAPITAL OUTLAY-DONATIONS EAGLES	961-0520-56253	8,000.00	Appropriate \$8,000 donation originally received from the Eagles in Dec 2024. Donation to be used for capital needs of the Division of Police.
Police Fund Total		218,715.96	
Fire Fund (#115/952)			
FIRE RESCUE & FIRE PS	115-0510-51110	106,069.00	Estimated wage costs associated with the hiring of 2 additional Fire Medics effective anytime after Feb 2, 2025.
PROFESSIONAL PAY	115-0510-52225	7,150.00	Estimated professional pay costs associated with the hiring of 2 additional Fire Medics effective anytime after Feb 2, 2025.
MEDITAX	115-0510-52226	1,759.00	Estimated medita costs associated with the hiring of 2 additional Fire Medics effective anytime after Feb 2, 2025.
OHIO POLICE & FIRE PENSION	115-0510-52227	43,953.85	Estimated pension costs associated with the hiring of 2 additional FireMedics effective anytime after Feb 2, 2025.
HOLIDAY PAY	115-0510-52229	5,933.00	Estimated maximum holiday pay/costs associated with the hiring of 2 additional FireMedics effective anytime after Feb 2, 2025.
WELLNESS	115-0510-52231	2,100.00	Estimated maximum wellness costs associated with the hiring of 2 additional Fire Medics effective anytime after Feb 2, 2025.
WORKER'S COMP	115-0510-52274	3,335.00	Estimated worker's compensation costs associated with the hiring of 2 additional Fire/Medics effective anytime after Feb 2, 2025.
HOSPITALIZATION	115-0510-52275	49,706.00	Estimated maximum medical insurance costs associated with the hiring of 2 additional Fire/Medics effective anytime after Feb 2, 2025. (April coverage).
HOSPITALIZATION	115-0510-52275	1,908.00	Estimated costs of medical insurance plan changes selected by employees from 2024 into 2025 after compilation of budget.
UNIFORM ALLOWANCES	115-0510-54224	3,000.00	Estimated fatigue/uniform costs associated with the hiring of 2 additional FireMedics effective anytime after Feb 2, 2025. Per Fire Chief
RESCUE COLLECTION FEES	115-0510-54260	1,162.64	Anticipated cost increase in 2025 for our 3rd party EMS billing service organization based on an estimated annual collection of \$930,765.
INSURANCE	115-0510-54272	1,500.00	Estimated general liability and life insurance costs for 2 additional Fire Medics effective anytime after Feb 2, 2025.
INCIDENTALS	115-0510-55239	2,800.00	Estimated costs for 2 additional Fire Medics required new hire screenings and pension physical tests
CAPITAL OUTLAY	952-0510-56252	10,000.00	Estimated turnout gear costs associated with the hiring of 2 additional FireMedics effective anytime after Feb 2, 2025. Per Fire Chief

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #1 - For informational purposes only
For the Budget Year Ending December 31, 2025

1/27/2025

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
CAPITAL OUTLAY-DONATIONS EAGLES	952-0510-56253	8,000.00	Appropriate \$8,000 donation originally received from the Eagles in Dec 2024. Donation to be used for capital needs of the Division of Fire.
CONSTRUCTION - FIRE STATION	964-0437-56881	1,772,592.13	Appropriate remaining unencumbered amounts from 2024 that are available for the Fire Station or related improvements in 2025.
Fire Fund Total		2,020,968.62	
Street R & M Fund (#117)			
STREET FOREMAN	117-0420-51081	194.00	To correct 2025 budget spreadsheet error for this position. The 2024 MOU additional 0.25% wage increase was not included in the 2025 rate calculation.
ROAD LABOR PS	117-0420-51160	51,892.00	Estimated wage costs associated with the hiring of 1 additional Streets Laborer effective anytime after Feb 2, 2025 with 6 weeks under winter shift/no CDL.
OPERS	117-0420-52223	12,455.00	Estimated employer pension costs associated with the hiring of 1 additional Streets Laborer effective anytime after Feb 2, 2025.
OPERS	117-0420-52223	47.00	To correct 2025 budget spreadsheet error for Working Foreman affecting this employer provided benefit line.
MEDITAX	117-0420-52226	768.00	Estimated meditatx costs associated with the hiring of 1 additional Streets Laborer effective anytime after Feb 2, 2025.
MEDITAX	117-0420-52226	3.00	To correct 2025 budget spreadsheet error for Working Foreman affecting this employer provided benefit line.
WELLNESS	117-0420-52231	1,050.00	Estimated maximum wellness costs associated with the hiring of 1 additional Streets Laborer effective anytime after Feb 2, 2025.
WORKER'S COMP	117-0420-52274	1,456.00	Estimated worker's comp costs associated with the hiring of 1 additional Streets Laborer effective anytime after Feb 2, 2025.
WORKER'S COMP	117-0420-52274	6.00	To correct 2025 budget spreadsheet error for Working Foreman affecting this employer provided benefit line.
HOSPITALIZATION	117-0420-52275	24,853.00	Estimated maximum medical insurance costs associated with the hiring of 1 additional Streets Laborer anytime after Feb 2, 2025. (April coverage).
HOSPITALIZATION	117-0420-52275	(207.00)	Estimated costs of medical insurance plan changes selected by employees from 2024 into 2025 after compilation of budget.
UNIFORMS	117-0420-54224	272.64	Estimated uniform maintenance agreement costs for 1 additional Streets Laborer effective Feb 2, 2025 per Service Director.
UNIFORMS	117-0420-54224	475.00	Estimated uniform & boots allowance costs for 1 additional Streets Laborer effective anytime after Feb 2, 2025.
UTILITIES & PHONE	117-0420-54270	190.00	Estimated cellphone costs for 1 additional Streets Laborer effective anytime after Feb 2, 2025 per Service Director
INSURANCE	117-0420-54272	750.00	Estimated general liability and life insurance costs for 1 additional Streets Laborer effective anytime after Feb 2, 2025.
Street R & M Fund Total		94,204.63	
Parks Fund (#127/960)			
CONTRACTUAL SERVICES	127-0810-54273	15,000.00	Anticipated tri-City financial commitment for an added Trail Planner Position with the Medina County Parks Trail with a focus on grants, "BMW trail", etc.
Parks Fund Total		15,000.00	
Rec. Center Fund (#131)			
HOSPITALIZATION	131-0830-52275	199.00	Estimated costs of medical insurance plan changes selected by employees from 2024 into 2025 after compilation of budget.
Rec. Center Total		199.00	
Opioid Settlement Fund (#141)			
ONEOHIO OPIOID SETTLEMENT PURCH SERV	141-0439-54253	2,061.24	To appropriate Opioid Settlement funds received in 2024 that were not spent as of December 31, 2024.
JANSEN OPIOID SETTLEMENT PURCH SERVICES	141-0439-54254	26,559.01	To appropriate Opioid Settlement funds received in 2024 that were not spent as of December 31, 2024.
NOAT TRUST II (MALLINCRODT) PURCH SERV	141-0439-54255	2,817.06	To appropriate Opioid Settlement funds received in 2024 that were not spent as of December 31, 2024.
ALLERGAN,TEVA,WALMART,CVS,WALGEEENS	141-0439-54256	53,393.17	To appropriate Opioid Settlement funds received in 2024 that were not spent as of December 31, 2024.
MCKINSEY OPIOID SETTLEMENT PURCH SERV	141-0439-54257	8,972.02	To appropriate Opioid Settlement funds received in 2024 that were not spent as of December 31, 2024.
ENDO OPIOID PURCH SERV	141-0439-54258	4,930.10	To appropriate Opioid Settlement funds received in 2024 that were not spent as of December 31, 2024.
Total Opioid Settlement Fund		98,732.60	
Capital Projects Improvement Fund (#300)			
LOCAL COST SHARE - EPA GRANT	300-0564-56750	(203,894.00)	Update 2025 project appropriations to account for purchase orders submitted in late 2024 after the 2025 budget was compiled.
LOCAL COST SHARE - EPA GRANT	300-0564-56750	97,500.00	Additional bid contingency for upcoming Aster Place Detention Basin Project anticipate to be bid in late 2025.
LOCAL COST SHARE -TRAIL PH 2	300-0812-56700	(300.00)	Update 2025 project appropriations to account for amended purchase orders in late 2024 after the 2025 budget was compiled.
ADDITIONAL LOCAL COST SHARE -TRAIL PH 3	300-0812-56800	40,000.00	Additional contingency to match anticipated change order to be presented to C-O-W on Jan 27, 2025.
Capital Projects Improvement Fund Total		(66,694.00)	
Road Capital Projects Fund (#333)			
SIB LOAN INTEREST	333-0001-58700	(183,672.81)	The City was informed in Jan 2025 that NOACA decided to pay off SIB loan for N. Carp years early saving the City on contractual obligations with SIB Office
CONSTRUCTION- MCKINLEY/GARFIELD	333-0318-56881	(121,500.00)	Reduce 2025 appropriations CDBG/County Grant award for Garfield McKinley road improvement project since completed in late 2024.
GRANT-CWD-WATER MAIN CENTER RD	333-0433-56880	(9,662.97)	Update grant expense estimate based on CVE's breakdown and revised water main replacement project cost estimate dated 01/16/2025.
CENTER RD IMPROV - CITY SHARE	333-0433-56881	12,500.00	Update grant expense estimate based on CVE's breakdown and revised water main replacement project cost estimate dated 01/16/2025.
CENTER RD-ENG/INSP CITY SHARE	333-0433-56883	(43,450.73)	Update grant expense estimate based on CVE's breakdown and revised water main replacement project cost estimate dated 01/16/2025.
CENTER RD-CONTINGENCY-CITY SHA	333-0433-56884	1,250.00	Update grant expense estimate based on CVE's breakdown and revised water main replacement project cost estimate dated 01/16/2025.

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #1 - For informational purposes only

For the Budget Year Ending December 31, 2025

1/27/2025

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
CENTER RD-CONTINGENCY-CITY SHA	333-0433-56884	80,000.00	Additional \$40K bid contingency for CWD watermain project and \$40K bid contingency for road replacement City funded project.
FHWA 4TA7 CONSTRUCTION-PEARL RD	333-0464-56251	256,534.70	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
FHWA 4PF7(U) CONSTRUCTION URBAN-PEARL RD	333-0464-56261	12,975.98	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
FHWA LABR(U) INSPECTION URBAN-PEARL RD	333-0464-56263	106,604.10	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
FHWA 4PF7(R) CONSTRUCTION RURAL-PEARL RD	333-0464-56271	66,999.57	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
FHWA LABR(R) INSPECTION RURAL-PEARL RD	333-0464-56273	28,820.31	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
STATE 4PS7(R) CONSTR RURAL - PERAL ROAD	333-0464-56281	16,749.89	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
STATE LABR(R) INSPECTION RURAL-PEARL RD	333-0464-56283	7,205.08	Appropriate remaining grants for the improvement of Pearl Road. Total original Grant Awards from all sources = \$4,072,086.08. State let (gross-up only)
Road Capital Projects Fund Total		231,353.12	
City Hall Expansion Fund (#336)			
NOPEC GRANT 2025	336-2025-56800	82,202.00	Establish appropriations for 2025 NOPEC Grant Award Received. Eligible grant projects must be energy efficient projects for reimbursement.
ADVANCE OUT	336-0999-99900	82,202.00	Advance out to General Fund once \$82,202 in NOPEC grant expenditures are reimbursed and grant is closed.
City Hall Expansion Fund Total		164,404.00	
EPA Grant Fund (#337)			
U.S. EPA GRANT (N PARK DREDGING)	337-2024-56800	279,800.00	Appropriate remaining unencumbered amounts from 2024 that are available for EPA eligible and approved projects in 2025.
U.S. EPA GRANT (ASTER PLACE DET BASIN)	337-2024-56801	573,000.00	Appropriate remaining unencumbered amounts from 2024 that are available for EPA eligible and approved projects in 2025.
Total EPA Grant Fund		852,800.00	
Fire Improvement Fund (#339)			
FIRE STATION	339-0437-56881	79,618.16	Appropriate remaining unencumbered amounts from 2024 that are available for the Fire Station or related improvements in 2025.
Total Fire Improvement Fund		79,618.16	
Park Improvement Fund (#341)			
PARK IMPROVEMENTS	341-0812-57000	1,200,000.00	Appropriation or set-aside of \$1,200,000 for various park improvements from the Park Master Plan Study. Projects and priorities to be discussed later.
Total Park Improvement Fund		1,200,000.00	
Fire Station Construction Fund (#359)			
Construction-Fire Station	359-0437-56881	967,222.24	Remaining \$12M bond proceeds not already encumbered during 2024 but is available for the Fire Station Project in 2025.
Contingency-Fire Station	359-0437-56884	137,722.32	To appropriate 2024 interest earned that was unknown @ time of budget compilation and not already included in the 2025 original budget.
Fire Station Construction Fund Total		1,104,944.56	
Non-Residential (3%) Assessment Fund (#886)			
3% ASSESSMENT STATE FEE	886-0010-53798	12,707.00	Add 3% non-residential state assessment fee estimate for the new Brunswick High School, Maintenance Facility and Board of Education buildings.
Non-Residential (3%) Assessment Fund Total		12,707.00	

PROPOSED LEGISLATION



DATE: 1/27/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Gia D'Amico

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 9-2025** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: Our current insurance policy will expire on January 31, 2025. We must enter into a new contract to insure equipment, property, buildings, etc. from February 1, 2025 through January 31, 2026. Love Insurance Agency obtained proposals for this coverage.

PURPOSE AND EXPLANATION: To provide insurance coverage for equipment, property, facilities, etc. effective February 1, 2025.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Total not to exceed estimated costs of insurance+/- net additions/deletions= \$406,711.

The liability, crime & cyber insurance policy covers the period of February 1, 2025, through January 31, 2026, and at an original total premium of \$371,711. The total premium amount includes 1) an annual premium of \$339,884 for various insurance coverage pertaining to property, employer, employee, vehicles, etc, and 2) an annual premium of \$31,827 for crime and cyber coverage.

An additional premium amount not to exceed \$35,000 is also requested for prorated premium adjustments for City property removed from and/or added to coverage during this policy year, which would result in additional premium amounts due from the City.

In order to be paid, expenditures must also be covered by sufficient Council appropriations. Expenditures will be posted to the respective fund and department based on the items or persons being insured. Total not to exceed estimated costs of insurance

+/- net additions/deletions= \$406,711.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The current policy expires January 31, 2025. The new policy must be in effect February 1, 2025.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 9-2025

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT FOR PROPERTY, AUTOMOBILE, INLAND MARINE, GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, POLICE LIABILITY, BOILER AND MACHINES, CRIME COVERAGE, CYBER COVERAGE, EMPLOYMENT PRACTICE AND UMBRELLA INSURANCE COVERAGE.

WHEREAS: The City utilized the professional services of Love Insurance Agency to obtain proposals for property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage;

WHEREAS: The annual premium for the lowest and best policy is \$371,711.00 for the package, which amount includes crime and cyber coverage premiums in the amount of \$31,827.00; and

WHEREAS: An additional premium not to exceed \$35,000.00 is necessary to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into a one (1) year contract from February 1, 2025 through January 31, 2026 at an annual premium in an amount of \$371,711.00 for the package, which amount includes crime and cyber coverage premiums in the amount of \$31,827.00, effective February 1, 2025 for the following insurance: property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella coverage.

SECTION 2: An additional premium not to exceed \$35,000.00 is hereby authorized to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

SECTION 3: The Finance Director is authorized to issue a warrant for payment of the insurance coverages upon receipt of a proper invoice from the City Manager.

SECTION 4: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare, and for the additional reason that the previous policy and liability insurance coverage expires on January 31, 2025. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, CMC

PROPOSED LEGISLATION



DATE:	1/27/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Todd Fischer
COPY:	Mayor Ron Falconi
LEGISLATION:	ORD. NO. 10-2025 - An <u>emergency</u> ordinance to transfer and advance funds. - 1st Reading (To be brought from Committee-of-the-Whole, <i>Administration/Todd Fischer</i>)
BACKGROUND:	In order to comply with the Ohio Revised Code Section 5705 transfers and advances may become necessary as certain financial situations arise. Transfers and Advances may also occur as a result of the City's Fund Balance Reserve Policy passed and last amended by City Council via Ordinance #106-2024. A transfer is the permanent movement of money from one fund to another. An advance is the temporary movement of money from one fund to another fund that will be repaid upon the completion of an anticipated event. The process of transferring and advancing funds is required by law in certain financial situations and is audited under the direction of the Auditor of State for compliance every year. Transfers and Advance legislation is generally presented two to three times a year or more, if deemed necessary.
PURPOSE AND EXPLANATION:	Refer to background section.
IMPLEMENTATION SCHEDULE:	Discuss at the January 27, 2025 Finance Committee meeting and move to the January 27, 2025 Council agenda as an emergency with suspension of the rules.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	Transfers and advances do not have a financial impact on the City funds as a collective whole. Transfers and advances are merely the movement of money from one fund to another and are defined in Ohio Revised Code Section 5705 and in the Auditor of State Compliance Supplement. Transfers and advances are required to be included in the City's adopted budget and are also required to be approved by City Council.
RECOMMENDED ACTION:	
	One Reading
	Yes

Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. Emergency clause necessary to allow funding to be in place to administer plans and/or purchase orders for various projects, grants, etc.

**ADDITIONAL
INFORMATION:**

None.



CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 10-2025

By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE TO TRANSFER AND ADVANCE FUNDS

- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Road Capital Projects Fund #333 to set aside funds for current and future road improvement projects, and;
- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Capital Projects Improvement Fund #300 for various capital improvements or may be authorized by Council, and;
- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Recreation Center Fund #131 to help subsidize operational, contractual and capital expenses as a result of aging building and ongoing recovery from the global health pandemic, and;
- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Parks City-Wide Capital Improvement Fund #341 for various park capital improvements to be selected from the park master plan study or those that may be authorized by Council, and;
- WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Self Insurance Fund #600 to update the City reserve to 1) keep up with inflation and rising health care costs, 2) help cover timing differences between employee withholdings and medical costs and 3) provide a 1-2 month “premium” reserve from those held by the Jefferson Health Plan.
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Road Levy Improvement Fund (#332) to the General Fund #001 since the 2024 road levy projects are near completion, and;
- WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Road Levy Improvement Fund #332 to allow for the 2025 neighborhood road improvement program to occur during the upcoming construction season versus otherwise waiting for all levy proceeds to be received, and;
- WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to City Hall Expansion Fund #336 to temporarily fund the 2025 NOPEC grant expenses until the 2025 NOPEC grant reimbursements are received, and;
- WHEREAS: The City of Brunswick wishes to return previously advanced monies from the City Hall Expansion Fund #336 to the General Fund since the 2023 NOPEC grant is completed and reimbursements have been received, and;



CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 10-2025

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the OPWC Laurel/Maxwell Intersection Improvement Fund #371 to temporarily fund the anticipated Laurel/Maxwell Intersection OPWC improvement project until OPWC grant reimbursements are received, and;

WHEREAS: The City of Brunswick wishes to return previously advanced monies from the North Carpenter Paving Fund #347 to the General Fund #001 since the North Carpenter Improvement Project is completed and the State Infrastructure Bank loan is expected to be repaid by NOACA in January 2025.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the following funds are hereby transferred:

FROM:	General Fund (#001)
TO:	Road Capital Projects Fund (#333)
AMOUNT:	\$5,137,922.29
FROM:	General Fund (#001)
TO:	Capital Projects Improvement Fund (#300)
AMOUNT:	\$3,800,000.00
FROM:	General Fund (#001)
TO:	Recreation Center Fund (#131)
AMOUNT:	\$350,000.00
FROM:	General Fund (#001)
TO:	Parks City-Wide Capital Fund (#341)
AMOUNT:	\$1,200,000.00
FROM:	General Fund (#001)
TO:	Self Insurance Fund (#600)
AMOUNT:	\$324,000.00

SECTION 2: That the following funds are hereby advanced:

FROM:	Road Levy Improvement Fund (#332)
TO:	General Fund (#001)
AMOUNT:	\$861,000.00
FROM:	General Fund (#001)
TO:	Road Levy Improvement Fund (#332)
AMOUNT:	\$861,000.00



CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 10-2025

FROM: General Fund (#001)
TO: City Hall Expansion Fund (#336)
AMOUNT: \$82,202.00

FROM: City Hall Expansion Fund (#336)
TO: General Fund (#001)
AMOUNT: \$91,390.00

FROM: General Fund (#001)
TO: OPWC Laurel/Maxwell Intersection Improvement Fund (#371)
AMOUNT: \$720,000.00

FROM: North Carpenter Paving Fund (#347)
TO: General Fund (#001)
AMOUNT: \$359,688.37

SECTION 3: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper funding sources be transferred and advanced. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura

PROPOSED LEGISLATION



DATE: 1/27/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Magovac

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 11-2025** - An emergency resolution authorizing the City Manager to enter into an agreement with Set in Stone Contracting, LLC for the North Industrial Parkway Project in an amount not to exceed \$648,997.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Jenny Zoldak*)

BACKGROUND: Authorization for the public bid granted by City Council motion on December 16, 2024. Bids were opened on January 22, 2025. Eight bids were received. Set in Stone Contracting, LLC was the lowest and best bidder with a base bid of \$648,997.00.

PURPOSE AND EXPLANATION: The proposed project included concrete slab and joint base repairs on North Industrial Parkway, beginning at Center Road and proceeding north to the first cul-de-sac. The project continues along North Industrial Parkway with slab and joint base repairs along with an asphalt overlay, starting after the cul-de-sac and proceeding west and north to Nationwide Parkway.

IMPLEMENTATION SCHEDULE: The project is anticipated to commence in February/March (pending weather) and is scheduled for completion in May.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Account: 333-0558-56800
First \$500,000.00 TID Grant share
Account: 333-0558-56700
Remaining \$148,997.00 City share

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No

Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipality. And for further reason, this project is being partially funded through an agreement with the Medina County Transportation Improvement District with a required completion date of June 2025.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 11-2025

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SET IN STONE CONTRACTING, LLC FOR THE NORTH INDUSTRIAL PARKWAY PROJECT IN AN AMOUNT NOT TO EXCEED \$648,997.00.

WHEREAS: The City of Brunswick received eight (8) bids for the North Industrial Parkway Project (the “Project”), in accordance with public bidding requirements;

WHEREAS: The eight (8) received public bids were opened on January 22, 2025, with Set in Stone Contracting, LLC determined to be the lowest and best bidder; and

WHEREAS: The Project is being partially funded with a grant from the Medina County Transportation Improvement District (the “TID Grant”) in the amount of \$500,000.00 with the remaining cost of the Project to be paid by the City.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Set in Stone Contracting, LLC for the construction of the North Industrial Parkway Project in an amount not to exceed \$648,997.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Project during the 2025 construction season as required by the TID Grant. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, CMC