

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda

APRIL 14, 2025

6:00 PM

**or Immediately Following
Building & Building Code Committee**

1. Discussion Items
 - (a) NOPEC Presentation
 - (b) Medina County Public Transit - Matt Springer and Shannon Rine
2. Motion Items
 - (a) Motion requesting permission to go out to bid for repaving, asphalt installation, and parking lot expansion at Mooney Park and Hopkins Park
 - (b) Motion requesting permission to go out to bid for repaving, asphalt installation, tennis court resurfacing, parking expansion
 - (c) Motion requesting permission to go out to bid for the Randall, Sheri, Rose Roadway Improvements Project, which is being administered in conjunction with Medina County.
 - (d) Motion authorizing a change order in the amount of \$2,500.00 to Marks Construction, LLC for the Plum Creek Greenway Phase 3 Project.
3. Review Legislation
4. General Discussion
5. Executive Session
 - (a) Motion to go into Executive Session to discuss the subject of pending or imminent court action.
6. Adjournment

PROPOSED MOTION



DATE: 4/14/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Taylor Petkovsek

COPY: Mayor Ron Falconi

MOTION: Motion requesting permission to go out to bid for repaving, asphalt installation, and parking lot expansion at Mooney Park and Hopkins Park

BACKGROUND: The drives and parking areas at both Mooney Park (1980 Windor Drive) and Hopkins Park (3089 Laurel Road/1721 Diana Drive) in Brunswick need attention. The Parks Master Plan has described the parking conditions at both parks as "poor".

PURPOSE AND EXPLANATION: If this motion is accepted, a Request for Proposal will be published.

IMPLEMENTATION SCHEDULE: Event date Request for Proposal document published April 22, 2025
RFP closing time May 6, 2025 at 3:00 pm

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: These expenditures would come from the \$1.2 million set aside that was transferred into the Parks City-Wide Capital Improvement Fund #341 after the completion of the Parks Master Plan. Budget account # 341-0812-57000 Park Improvements

RECOMMENDED ACTION:

ADDITIONAL INFORMATION:

PROPOSED MOTION



DATE: 4/14/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Taylor Petkovsek

COPY: Mayor Ron Falconi

MOTION: Motion requesting permission to go out to bid for repaving, asphalt installation, tennis court resurfacing, parking expansion

BACKGROUND: The following parks and areas of concerns were addressed in the Parks Master Plan and would like to go out to bid for the following projects

- Bridgeport; parking lot and basketball court
- Heritage Farm – finish parking lot
- Pumpkin Ridge; Drive and resurface basketball court
- Rolling Hills; Drive, basketball court and resurface/fix tennis courts to allow for tennis and pickleball *additional future expenses with this project (new tennis posts/fence)
- Shenandoah; parking lot and basketball court
- Pepperwood; resurface/fix the tennis court to allow for tennis and pickleball *additional future expenses with this project (new tennis posts/fence)

PURPOSE AND EXPLANATION: If this motion is accepted, a Request for Proposal will be published.

IMPLEMENTATION SCHEDULE: Event date Request for Proposal document published April 22, 2025
RFP closing time May 6, 2025

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: These expenditures would come from the \$1.2 million set aside that was transferred into the Parks City-Wide Capital Improvement Fund #341 upon the completion of the Parks Master Plan. Budget account #341-0812-57000 Park Improvements.

RECOMMENDED ACTION:

**ADDITIONAL
INFORMATION:**

PROPOSED MOTION



DATE:	4/14/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Paul Magovac
COPY:	Mayor Ron Falconi
MOTION:	Motion requesting permission to go out to bid for the Randall, Sheri, Rose Roadway Improvements Project, which is being administered in conjunction with Medina County.
BACKGROUND:	The proposed project will seek to rehabilitate, repair and resurface existing deteriorated concrete pavement on Randall Drive, Sheri Drive and Rose Drive.
PURPOSE AND EXPLANATION:	The proposed project will remove and replace deteriorated concrete pavement joints, slabs, curbs and install a chip seal interlayer and asphalt overlay on Randall Drive, Sheri Drive and Rose Drive. The project is being administered by the Medina County Department of Planning Services and is being partially funded by a \$156,000.00 Community Development Block Grant from the United States Department of Housing and Urban Development. The City of Brunswick's construction local cost share is estimated to be \$322,950.00 or the excess amount above the anticipated \$156,000.00 in grant proceeds.
IMPLEMENTATION SCHEDULE:	Should authorization to bid be secured at the April 14, 2025 Committee of the Whole Meeting, the project will be advertised by Medina County in conjunction with the city of Brunswick in April. Construction is anticipated to begin in June.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	The project is being partially funded by a grant through Medina County Community Development Block Grant funding in the amount of \$156,000.00. The City will pay for engineering, inspection and for any construction costs in excess of \$156,000.00 up to the City Council's established appropriation authority for the project.
RECOMMENDED ACTION:	Passage of a motion which authorizes the City Manager, in conjunction with Medina County to advertise for and seek public bids for the Randall, Sheri, Rose Roadway Improvement Project.
ADDITIONAL INFORMATION:	Preliminary construction cost estimate is \$480,000.00

PROPOSED MOTION



DATE: 4/14/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Magovac

COPY: Mayor Ron Falconi

MOTION: Motion authorizing a change order in the amount of \$2,500.00 to Marks Construction, LLC for the Plum Creek Greenway Phase 3 Project.

BACKGROUND: The original contract in the amount of \$962,758.25 was awarded by City Council on May 13, 2024. City Council approved a change order for an amount not to exceed \$40,000.00 on January 27, 2025.

PURPOSE AND EXPLANATION: The additional cost is the price for the contractor to remove an existing log jam within Plum Creek that is occurring west of the newly installed boardwalk. This log jam is blocking flow within the main stream channel and is causing flow to divert under the boardwalk. This diverted stream flow is overtopping the trail further downstream and is causing degradation of the asphalt trail south of the boardwalk.

IMPLEMENTATION SCHEDULE: If approved, the removal of the log jam will be performed by the contractor as soon as possible. This work will be completed the week of April 14th.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The change order will increase the contract amount from \$1,002,758.25 to an amount not to exceed \$1,005,258.25.

The funding for the \$2,500 increase/change order will be charged to the Capital Projects Improvement Fund #300 - account#300-0812-56800. The current budget and appropriations are sufficient for this change order. Therefore, no additional budget amendment or financial legislation is necessary.

RECOMMENDED ACTION: Passage of a motion which authorizes a change order in the amount of \$2,500.00 to Marks Construction, LLC for the Plum Creek Greenway Phase 3 Project.

ADDITIONAL INFORMATION: