

**BRUNSWICK CITY**  
**SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE**

**Agenda**  
**JUNE 9, 2025**  
**6:10 PM**  
**or Immediately Following**  
**Safety & Environment Committee**

1. Discussion Items
  - (a) **RES. NO. 48-2025** - An emergency resolution authorizing the City Manager to enter into an agreement with the Medina County Commissioners and Set in Stone Contracting, LLC for the Randall-Sheri-Rose Improvement Project in an amount not to exceed \$463,795.00. - **1st Reading** (To be brought from Services, Utilities, Technology Cable Committee, *Administration/Jenny Zoldak*)
  - (b) **RES. NO. 55-2025** - An emergency resolution authorizing the City Manager to enter into an agreement with SCW for the purchase of a one (1) year Microsoft Office 365 G1 subscription in an amount not to exceed \$25,905.00. – **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Robert Marok*)
2. General Discussion
3. Adjournment

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



**DATE:** 6/9/2025

**TO:** Vice Mayor Nicholas Hanek and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Paul Magovac

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **RES. NO. 48-2025** - An emergency resolution authorizing the City Manager to enter into an agreement with the Medina County Commissioners and Set in Stone Contracting, LLC for the Randall-Sheri-Rose Improvement Project in an amount not to exceed \$463,795.00. - **1st Reading** (To be brought from Services, Utilities, Technology Cable Committee, *Administration/Jenny Zoldak*)

**BACKGROUND:** Authorization for public bid granted by City Council motion on April 14, 2025. Bids were opened on May 29, 2025. Five bids were received. Set in Stone Contracting, LLC was the lowest and best bidder with a base bid of \$463,795.00.

**PURPOSE AND EXPLANATION:** The proposed project will remove and replace deteriorated concrete pavement joints, slabs, curbs and install a chip seal interlayer and asphalt overlay on Randall Drive, Sheri Drive and Rose Drive. The project is being administered by the Medina County Department of Planning Services and is partially funded by a \$156,600.00 Community Development Block Grant from the United States Department of Housing and Urban Development. The City of Brunswick's construction cost share will be an amount not to exceed \$307,195.00.

**IMPLEMENTATION SCHEDULE:** The project is anticipated to commence at the end of June and is scheduled for completion by the end of August.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:** The project is being partially funded by a grant through Medina County Community Development Block Grant funding in the amount of \$156,600.00. The City will pay for engineering, inspection and for the remaining construction amount not to exceed \$307,195.00. The CDBG grant portion of the project will be posted to the Road Improvement Fund account #333-0319-56880; whereas, the remaining City construction cost portion, not otherwise funded by the grant, will be posted to the Road Improvement Fund account #333-0319-56881.

**RECOMMENDED ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare and providing for the usual daily operation of a municipality.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
RESOLUTION NO. 48-2025

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MEDINA COUNTY COMMISSIONERS AND SET IN STONE CONTRACTING, LLC FOR THE RANDALL-SHERI-ROSE IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$463,795.00.

WHEREAS: The City of Brunswick received five (5) bids for the Randall-Sheri-Rose Improvement Project (the "Project"), in accordance with public bidding requirements;

WHEREAS: The five (5) received public bids were opened on May 29, 2025 with Set in Stone Contracting, LLC determined to be the lowest and best bidder; and

WHEREAS: The Project will be administered by the Medina County Department of Planning Services and partially funded by a Community Development Block Grant issued by the US Department of Housing and Urban Development in the amount of \$156,000.00.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with the Medina County Commissioners and Set in Stone Contracting, LLC, the lowest and best bidder, for the Project in an amount not to exceed \$463,795.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Project during the 2025 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

Rules Suspended: AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Laura E. Timura, CMC

PROPOSED LEGISLATION



DATE: 6/9/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager  
Robert Marok

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 55-2025** - An emergency resolution authorizing the City Manager to enter into an agreement with SCW for the purchase of a one (1) year Microsoft Office 365 G1 subscription in an amount not to exceed \$25,905.00. – **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Robert Marok*)

BACKGROUND: The city utilize Microsoft O365 for mail and cloud services.

PURPOSE AND EXPLANATION: Maintain city email and cloud services

IMPLEMENTATION SCHEDULE: Upon passage

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The purchase for an amount not to exceed \$25,905.00 is to be posted to the Fire Station Construction Fund #359, account #359-0437-56881.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?  
For the continuation of city email and cloud services, the services come due and are quoted 30 days before expiration.

ADDITIONAL

**INFORMATION:**

CITY OF BRUNSWICK, OHIO  
RESOLUTION NO. 55-2025

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SCW FOR THE PURCHASE OF A ONE (1) YEAR MICROSOFT OFFICE 365 G1 SUBSCRIPTION IN AN AMOUNT NOT TO EXCEED \$25,905.00.

WHEREAS: The City of Brunswick belongs to the Ohio Cooperative Purchasing Program under the direction of the Ohio Department of Administrative Services; and

WHEREAS: The City of Brunswick is a member of the Sourcewell Purchasing Program as authorized by this Council and Ohio Revised Code Section 9.48; and

WHEREAS: Ohio Revised Code Section 9.48(D) permits the City to purchase supplies or services from another party without competitive bidding and outside the purchasing programs authorized by Ohio Revised Code Section 9.48 if such supplies or services can be purchased under equivalent terms, conditions and specifications, but at a lower price than through such authorized purchasing programs; and

WHEREAS: The proposed purchase of the one (1) year Microsoft Office 365 G1 subscription in an amount not to exceed \$25,905.00 is upon equivalent terms, conditions and specifications and at a lower price than through the State Cooperative Purchasing Program and Sourcewell Purchasing Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is hereby authorized to enter into an Agreement with SCW for the purchase of a one (1) year Microsoft Office 365 G1 subscription in an amount not to exceed \$25,905.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to secure pricing. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

Rules Suspended: AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Laura E. Timura, CMC