BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Dennis Nevar Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Joseph Delsanter At-Large	Keith Kuczma Ward 4

OCTOBER 27, 2025

1. Prayer and Pledge of Allegiance

2. Roll Call of Members

3. Correspondence

4. Approval of Regular Council Meeting Minutes

   (a) Regular Council Meeting Minutes dated October 14, 2025

5. Mayor's Report:

   (a) Proclamation declaring October 2025 Sudden Unexpected Death in Epilepsy Awareness Month

   (b) Proclamation proclaiming November CRPS/RSD Awareness Month

   (c) Motion to reappoint Steven Girard to the Ethics Board retroactive to October 24, 2025.

   (d) Mayor's Update

6. Clerk of Council's Report

7. Council Committee Reports:

   Economic Development Committee..Mr. Lambert

   Services, Utilities, Technology & Cable Committee................................Mr. Smith

   Services, Utilities, Technology & Cable Committee Minutes dated October 14, 2025

   Finance Committee...Mr. Hanek

   Finance Committee Minutes dated October 14, 2025

   Safety & Environment Committee..Mr. Kuczma

   Safety & Environment Committee Minutes dated October 14, 2025

   Planning & Zoning Committee..Mr. Delsanter

   Planning & Zoning Committee Minutes dated October 14, 2025

   Parks, Recreation & Community Committee..Mrs. Piper

Parks, Recreation & Community Committee Minutes dated October 8, 2025
Building & Building Code Committee..Mr. Abella

8. Other Committees, Boards and Commissions

   (a) Committee-of-the-Whole Minutes dated October 14, 2025

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

RES. NO. 79- 2025 - A resolution in support of the Medina County Park District Operating Levy (Renewal and Increase). - **3rd Reading** (Committee-of-the-Whole, *Council/Nicholas Hanek)*

RES. NO. 82-2025 - An emergency resolution authorizing the City Manager to enter into an agreement with Air Force One for the replacement of HVAC #8 in the Brunswick Community Recreation & Fitness Center in an amount not to exceed $35,663.00. **- 3rd Reading** (Parks, Recreation & Community Committee, *Administration/Taylor Petkovsek)*

b. 2nd Reading(s)

RES. NO. 84-2025 - A resolution amending Resolution No. 65-2023 by extending the days of operation of the Designated Outdoor Refreshment Area (DORA). - **2nd Reading** *(*Planning & Zoning Committee, *Administration/Grant Aungst)*

RES. NO. 87-2025 - An emergency resolution requesting an advance release of property tax revenue funds from the Medina County Treasurer collected for the benefit of the City of Brunswick. - **2nd Reading** (Finance Committee, *Administration/Todd Fischer*)

RES. NO. 88-2025 - A resolution authorizing the City Manager to enter into a municipal engineering consulting services agreement with Chagrin Valley Engineering, Ltd. for the provision of professional municipal engineering services and designating Jennifer R. Zoldak, P.E., as Consulting Municipal Engineer and Matthew M. Jones, P.E., as Assistant Consulting Municipal Engineer. **- 2nd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac)*

c. 1st Reading(s)

RES. NO. 90-2025 - An emergency resolution authorizing the City Manager to enter into an agreement with HM Miller Construction Co. for the Center Road Water Main Replacement Project in an amount not to exceed $630,000.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Jenny Zoldak*)

RES. NO. 91-2025 - An emergency resolution authorizing the City Manager to enter into an agreement with Specialized Construction, Inc. for the Center Road Resurfacing Project in an amount not to exceed $292,272.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Jenny Zoldak*)

RES. NO. 92-2025 - A resolution authorizing the City Manager to enter into a three (3) year agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Robert Safran*)

RES. NO. 93-2025 - An emergency resolution authorizing the City Manager to purchase one (1) 2025 Ford Maverick crew cab pickup with spray liner for the Division of Building from Liberty Ford in an amount not to exceed $31,288.00. - **1st Reading** (To be brought from Building & Building Code Committee, *Administration/Grant Aungst*)

ORD. NO. 94-2025 - An ordinance repealing and replacing Sections 1468.04 and 1468.05 of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Building & Building Code Committee, *Administration/Grant Aungst*)

11. City Manager's Report

12. Open Forum

13. Unfinished Business

14. New Business

    (a) Consideration of a new liquor permit request from Saied Restaurants LLC DBA Nikos to Go at 3840 Center Road, Brunswick, Ohio 44212

15. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

Tuesday, October 14, 2025

Prayer and Pledge of Allegiance The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:00 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper.

Others Present: Mayor Ron Falconi, City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Clerk of Council Laura Timura.

Nicholas Hanek moved to excuse Brandon Lambert for just cause, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Correspondence There was none.

Approval of Regular Council Meeting Minutes

Regular Council Meeting Minutes dated September 22, 2025:

Nicholas Hanek moved to approve the Regular Council Meeting Minutes dated September 22, 2025, as written, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Mayor's Report:

Mayor's Court Financial Report for the month ending September 2025 will be posted on the website and added to the minutes for the record.

Mayor's recommendation to reappoint Steven Girard to the Ethics Board:

Mayor Falconi asked anyone on Council who had questions regarding the recommendation to contact the Mayor's Office.

Clerk of Council's Report Mrs. Timura had no report this evening.

Council Committee Reports:

Economic Development Committee..Mr. Lambert:

Economic Committee Minutes dated September 22, 2025:

Nicholas Hanek moved to approve the Economic Development Committee Minutes dated September 22, 2025, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Services, Utilities, Technology & Cable Committee...............................Mr. Smith:

Mr. Smith had no formal reports this evening.

Finance Committee...Mr. Hanek:

Finance Committee Minutes dated September 22, 2025:

Nicholas Hanek moved to approve the Finance Committee Minutes dated September 22, 2025, as written, seconded by Michael Abella Jr. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Safety & Environment Committee..Mr. Kuczma:

Safety Committee Minutes dated September 22, 2025:

Keith Kuczma moved to approve the Safety & Environment Committee Minutes dated September 22, 2025, as written, seconded by Tim Smith. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Planning & Zoning Committee...Mr. Delsanter:

Mr. Delsanter had no formal reports this evening. He noted that the Planning Commission meeting scheduled for October 16, 2025, was canceled due to lack of a quorum.

Parks, Recreation & Community Committee...Mrs. Piper:

Parks, Recreation & Community Committee Minutes dated September 22, 2025:

Kristy Piper moved to approve the Parks, Recreation & Community Committee Minutes dated September 22, 2025, as written, seconded by Keith Kuczma. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Building & Building Code Committee..Mr. Abella:

Mr. Abella had no formal reports this evening.

Other Committees, Boards and Commissions

Committee-of-the-Whole Minutes dated September 22, 2025:

Nicholas Hanek moved to approve the Committee-of-the-Whole Minutes dated September 22, 2025, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Petitions from the Public on Legislation There were none.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

ORD. NO. 74-2025 - An ordinance determining to use certain property on North Carpenter Road for City Park and Recreation purposes and authorizing and directing the transfer of funds from the General Fund to the Department of Fire Facilities Improvement Fund (Fund 339) for reimbursement of acquisition costs for that property. **- 3rd Reading** (Committee-of-the Whole, *Administration/Dennis Nevar or Todd Fischer*): Nicholas Hanek moved to adopt Ordinance Number 74-2025, seconded by Tim Smith. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. NO. 75-2025 - A resolution supporting and adopting the updated Medina County All Hazards & Flood Mitigation Plan 2025 established by the Medina County Office of Emergency Management & Homeland Security. **- 3rd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest)*:

Nicholas Hanek moved to adopt Resolution Number 75-2025, seconded by Keith Kuczma. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. NO. 76-2025 - A resolution authorizing the City Manager to enter into an agreement with W.B. Mason for the provision of office supplies for a period of one (1) year from January 1, 2026 through December 31, 2026 with two (2) separate one (1) year renewal options, in an amount not to exceed submitted bid prices.- **3rd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*):

Nicholas Hanek moved to adopt Resolution Number 76-2025, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES NO. 77-2025 - A resolution authorizing the City Manager to enter into a three (3) year agreement with Quality Control Inspection, Inc. for the provision of professional construction inspection services. - **3rd Reading** (Services, Utilities, Technology, and Cable Committee, Administration/Paul Magovac):

Tim Smith moved to adopt Resolution Number 77-2025, seconded by Joseph Delsanter. Roll Call - Ayes -6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. NO. 78-2025 - A resolution declaring October 20th Community Media Day in the City of Brunswick and recognizing the contributions of Brunswick Area Television. - **3rd Reading** (Services, Utilities, Technology, and Cable Committee, *Administration/Carl DeForest*):

Tim Smith moved to adopt Resolution Number 78-2025, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

2nd Reading(s)

RES. NO. 79- 2025 - A resolution in support of the Medina County Park District Operating Levy (Renewal and Increase). - **2nd Reading** (Committee-of-the-Whole, *Council/Nicholas Hanek)*:

Mr. Hanek moved this resolution to third reading.

RES. NO. 82-2025 - An emergency resolution authorizing the City Manager to enter into an agreement with Air Force One for the replacement of HVAC #8 in the Brunswick Community Recreation & Fitness Center in an amount not to exceed $35,663.00. **- 2nd Reading** (Parks, Recreation & Community Committee, *Administration/Taylor Petkovsek)*:

Mrs. Piper moved this resolution to third reading.

1st Reading(s)

RES. NO. 84-2025 - A resolution amending Resolution No. 65-2023 by extending the days of operation of the Designated Outdoor Refreshment Area (DORA). - **1st Reading** *(*To be brought from Planning & Zoning Committee, *Administration/Grant Aungst)*:

Mr. Delsanter moved this resolution to second reading.

RES. NO. 85-2025 - An emergency resolution amending Resolution No. 25-2025 and authorizing the City Manager to enter into an Opioid Settlement Fund Disbursement Agreement with Hope Recovery Community, Inc. **- 1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest)*:

Nicholas Hanek moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 6 Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nicholas Hanek moved to adopt Resolution Number 85-2025, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. NO. 86-2025 - An emergency resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*):

Nicholas Hanek moved to suspend the rules, seconded by Tim Smith. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nichoals Hanek moved to adopt Resolution Number 86-2025, seconded by Michael Abella Jr. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. NO. 87-2025 - An emergency resolution requesting an advance release of property tax revenue funds from the Medina County Treasurer collected for the benefit of the City of Brunswick. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*):

Mr. Hanek moved this resolution to second reading.

RES. NO. 88-2025 - A resolution authorizing the City Manager to enter into a municipal engineering consulting services agreement with Chagrin Valley Engineering, Ltd. for the provision of professional municipal engineering services and designating Jennifer R. Zoldak, P.E., as Consulting Municipal Engineer and Matthew M. Jones, P.E., as Assistant Consulting Municipal Engineer. **- 1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac)*:

Mr. Smith moved this resolution to second reading.

RES. NO. 89-2025 - An emergency resolution repealing Resolution No. 83-2025 and further authorizing the City Manager to purchase a new 2028 International MV Medium Duty Type 1 Horton Model 6233 Ambulance for the Division of Fire and Rescue from Atlantic Emergency Solutions, Inc. in an amount not to exceed $436,969.00. **- 1st Reading** (To be brought from Safety & Environment Committee, *Administration/Greg Glauner)*:

Keith Kuczma moved to suspend the rules, seconded by Tim Smith. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Keith Kuczma moved to adopt Resolution Number 89-2025, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

City Manager's Report Mr. DeForest reminded that the Brunswick Area Television open house was scheduled for Monday, October 20, from 6 p.m. to 8 p.m. Participants will receive a tour and information on the services they provide. He further relayed that a Veteran's Breakfast would be held at St. Ambrose on Wednesday, October 22 at 7:30 a.m. Those interested in attending can RSVP by contacting the City Manager's Office at 330-558-6826. The American Legion and the VFW have scheduled a Veteran's Day Ceremony at City Hall on Tuesday, November 11 at 11 a.m. There will be a series of guest speakers. Trick or Treat was scheduled for Friday, October 31 from 6 p.m. to 8 p.m. in the City of Brunswick.

Open Forum Jack Phillips, Frontier Communications (28446 Montecristo, Bonita Springs, FL 34135) gave a brief update on the fiber installation project. He noted that delays were incurred due to the permitting process. Their initial plan was to build to 5,400 locations. However, only 2,200 locations are expected to be completed. In the first quarter of next year, their plan will be to add world-class fiber broadband service with 7 gigs of symmetrical service to an additional 2,900 locations. The copper network would be replaced. He felt the project would attract businesses to the area and improve the quality of life for residents.

Unfinished Business Mr. Delsanter emphasized the importance of Italian-Americans celebrating their contributions to the country. He revealed that in 1891, the lynching of 11 Italian immigrants occurred by a mob in New Orleans due to their rumored involvement in the murder of a Police Chief. Mr. Delsanter informed that their involvement had been debunked. President Benjamin Harrison declared Columbus Day as a national celebration in 1892 after the lynchings in an effort to ease tensions and honor Italian-Americans.

Mayor Falconi wished everyone a Happy Columbus Day and expressed his love of all things Italian.

New Business Mr. Smith informed that the Optimist Club would have their biggest fundraiser at Buffalo Wild Wings on October 25 from 6:30 p.m. to 9:30 p.m. Tickets are $35. Mrs. Piper added that there would be gift baskets, door prizes, and a silent auction. The proceeds will go toward their youth appreciation event, essay contest, and scholarships. Further information can be obtained by contacting optimistclubofbrunswick@gmail.com or Councilpersons Smith and Piper.

Adjournment Nicholas Hanek moved to adjourn, seconded by Keith Kuczma. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Laura Timura, MMC
Clerk of Council

Mayor Ron Falconi

Adopted

Services, Utilities, Technology, and Cable Committee
October 14, 2025

IN ATTENDANCE: Chairman Tim Smith, Committee Member Michael Abella Jr., Committee Member Kristy Piper, Joseph Delsanter, Nicholas Hanek, Keith Kuczma, Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Service Director Paul Magovac, Executive Director of the Medina Metropolitan Housing Authority (MMHA) Skip Sipos, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:03 p.m.

DISCUSSION ITEMS:

a) RES. NO. 88-2025 - A resolution authorizing the City Manager to enter into a municipal engineering consulting services agreement with Chagrin Valley Engineering, Ltd. for the provision of professional municipal engineering services and designating Jennifer R. Zoldak, P.E., as Consulting Municipal Engineer and Matthew M. Jones, P.E., as Assistant Consulting Municipal Engineer. - 1st Reading (To be brought from Services, Utilities, Technology & Cable Committee, Administration/Paul Magovac)

Mr. Magovac explained that the City's current agreement with Chagrin Valley Engineering will expire on December 31, 2025, and the proposed resolution would renew the contract for a two-year term, beginning January 1, 2026, through December 31, 2027. He noted that the legislation will proceed through three readings and is not being requested as an emergency.

Mr. Smith asked for clarification regarding the length of the new contract, and Mr. Magovac confirmed the two-year duration.

Mr. Smith then inquired why the City does not perform this engineering work internally.

Mr. Magovac explained that, in the past, the City did employ an in-house engineer; however, the volume, variety, and technical demands of current projects have made that model impractical. He noted that it would be unrealistic for one person to manage the growing workload that now includes complex engineering design, infrastructure maintenance, stormwater management, and development review. By contracting with Chagrin Valley Engineering, the City benefits from a multidisciplinary team of engineers with specialized expertise and access to advanced technology and resources.

Mr. Abella added that Chagrin Valley Engineering provides valuable continuity, as both Ms. Zoldak and Mr. Jones are deeply familiar with Brunswick's infrastructure, development activity, and ongoing projects. Their long-term involvement allows for consistent oversight and efficient project delivery, even when one of them is unavailable.

Mr. Delsanter added that when the City previously handled engineering work internally, a single individual became overloaded with responsibilities, leading to project delays and coordination challenges. The shift to using an external engineering firm has significantly improved timeliness and effectiveness in project completion.

Mr. Smith clarified that his line of questioning was for the record, noting that residents sometimes ask why the City relies on an outside firm rather than employing its own engineers.

Mr. Fischer reiterated that the move to outside engineering services was prompted by the City's growing needs, adding that the partnership with Chagrin Valley Engineering has proven to be both efficient and cost-effective and has provided access to specialized expertise, improved responsiveness, and ensured that projects are completed on time and within scope.

Mrs. Piper moved Resolution Number 88-2025 to tonight's Council Agenda of October 14, 2025 for three readings. Vote – 3 Ayes, 0 Nays

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn at time 6:09 p.m. Vote – 3 Ayes, 0 Nays

Submitted Respectfully,

Timothy Smith
Chairman

Finance Committee
October 14, 2025

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Michael Abella Jr., Kristy Piper, Joseph Delsanter, Keith Kuczma, Tim Smith, Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Service Director Paul Magovac, Clerk of Council Laura Timura, News Media.

The meeting Convened at 5:58 p.m.

Mr. Abella moved to excuse Mr. Lambert for just cause. Vote – 2 Ayes, 0 Nays

DISCUSSION ITEMS:

(a) RES. NO. 86-2025 - An emergency resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. - 1st Reading (To be brought from Finance Committee, Administration/Todd Fischer)

Mr. Fischer presented Resolution Number 86-2025, explaining that it certifies the City's current tax rates for the upcoming year. He noted that while there are no changes to the tax rates themselves, there have been valuation adjustments completed by the Medina County Auditor's Office in accordance with statutory requirements. The City's tax structure includes 2.6 mills of inside millage under the City Charter, along with two voted levies: one for the fire station at 0.82 mills and another for the general operating levy at 1.2 mills.

Mr. Fischer further explained that under statutory law, these tax rates must be certified by October 1. However, due to the County Auditor's delayed reporting at the end of September, Medina County routinely grants municipalities a 30-day extension. As a result, Brunswick traditionally certifies its rates in October to ensure compliance.

Mr. Abella moved Resolution Number 86-2025 to tonight's Council Agenda of October 14, 2025 as an emergency with suspension of the rules. Vote – 2 Ayes, 0 Nays

(b) RES. NO. 87-2025 - An emergency resolution requesting an advance release of property tax revenue funds from the Medina County Treasurer collected for the benefit of the City of Brunswick. - 1st Reading (To be brought from Finance Committee, Administration/Todd Fischer)

Mr. Fischer then introduced Resolution Number 87-2025, explaining that this measure is prepared a month earlier than usual to allow the City of Brunswick to receive property tax advance payments from Medina County sooner. This enables the City to earn interest on the funds directly, rather than allowing the County to hold the dollars and accrue the interest.

Mr. Fischer added that this process requires formal legislation authorizing the request for an advance, along with signed documentation by both himself and the Council President, which must then be filed with the County Auditor.

Mr. Abella moved Resolution Number 87-2025 to tonight's Council Agenda of October 14, 2025 as an emergency for three readings. Vote – 2 Ayes, 0 Nays

GENERAL DISCUSSION:

Mr. Fischer concluded his report by noting that the monthly financial statements had been emailed to Council and that he was available to answer any questions.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn at time 6:01 p.m. Vote – 2 Ayes, 0 Nays

Submitted respectfully,

Nicholas Hanek
Chairman

Safety and Environment
October 14, 2025

IN ATTENDANCE: Chairman Keith Kuczma, Committee Member Joseph Delsanter, Committee Member Kristy Piper, Nicholas Hanek, Tim Smith, Michael Abella, Jr., Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Service Director Paul Magovac, Executive Director of the Medina Metropolitan Housing Authority (MMHA) Skip Sipos, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:01 p.m.

DISCUSSION ITEMS:

a) RES. NO. 89-2025 - An emergency resolution repealing Resolution No. 83-2025 and further authorizing the City Manager to purchase a new 2028 International MV Medium Duty Type 1 Horton Model 6233 Ambulance for the Division of Fire and Rescue from Atlantic Emergency Solutions, Inc. in an amount not to exceed $436,969.00. - 1st Reading (To be brought from Safety & Environment Committee, Administration/Greg Glauner)

Mr. DeForest presented Resolution Number 89-2025 on behalf of Fire Chief Glauner, explaining that the resolution serves as a repeal and replacement of Resolution Number 83-2025, which Council had passed a few weeks prior authorizing the purchase of a new ambulance.

Mr. DeForest clarified that the original resolution incorrectly listed the vendor and that the correct vendor should be Atlantic Emergency Solutions rather than Horton Emergency Vehicles. By working directly through Atlantic Emergency Solutions, the City is able to purchase the same Horton ambulance at a lower cost through a dollar-purchasing cooperative program.

Mr. DeForest stated that the total purchase price remains within the previously approved budget of $436,969.00, which was authorized by Council and included in the current fiscal year budget. He further noted that delivery of the ambulance is expected to take two to three years, and while there is a slight possibility that costs may increase before delivery, the City will not exceed the approved amount without returning to Council for additional authorization.

Mr. DeForest requested that the resolution be considered under emergency suspension of the rules to ensure the order could be placed promptly and the City could secure the current pricing and production slot.

Mr. Delsanter moved Resolution Number 89-2025 to tonight’s Council Agenda of October 14, 2025 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays

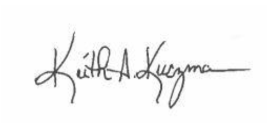
GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mrs. Piper moved to adjourn at time 6:03 p.m. Vote – 3 Ayes, 0 Nays

Submitted respectfully,



Keith Kuczma
Chairman

Planning and Zoning Committee
October 14, 2025

IN ATTENDANCE: Chairman Joseph Delsanter, Committee Member Keith Kuczma, Kristy Piper, Nicholas Hanek, Michael Abella Jr., Tim Smith, Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Clerk of Council Laura Timura, News Media.

The meeting Convened at 5:55 p.m.

Mr. Kuczma moved to excuse Mr. Lambert for just cause. Vote – 2 Ayes, 0 Nays

Mr. Smith arrived at 5:56 p.m.

DISCUSSION ITEMS:

> (a) RES. NO. 84-2025 - A resolution amending Resolution No. 65-2023 by extending the days of operation of the Designated Outdoor Refreshment Area (DORA). - 1st Reading (To be brought from Planning & Zoning Committee, Administration/Grant Aungst)

Mr. Hanek introduced the resolution amending Resolution Number 65-2023 to extend the days of operation for the Designated Outdoor Refreshment Area (DORA). He explained that the intent of the amendment is to allow the DORA to operate daily, rather than only Thursday through Sunday, in order to provide greater flexibility for special events and holidays, such as the Fourth of July, without needing to temporarily adjust the schedule.

Mr. Hanek noted that since the DORA's establishment in 2023, the City has not experienced any safety or enforcement issues. He added that expanding the operational days may encourage greater use of the area and further promote economic development among local businesses.

Mr. Nevar clarified that the State of Ohio must be notified of any change to the DORA's operational schedule and that the process for doing so has been confirmed.

Mr. Hanek further commented that the City has gained valuable experience in managing and monitoring the DORA and would be well-prepared to create additional DORAs in the future if other areas of the City were identified as suitable.

Mr. Delsanter confirmed that Resolution Number 84-2025 would proceed through the standard three readings.

Mr. Kuczma moved Resolution Number 84-2025 to tonight's Council Agenda of October 14, 2025 for three readings. Vote – 2 Ayes, 0 Nays

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Kuczma moved to adjourn at time 5:58 p.m. Vote – 2 Ayes, 0 Nays

Submitted respectfully,

Joseph Delsanter
Chairman

Parks Recreation and Community Committee
October 8, 2025

IN ATTENDANCE: Chairwoman Kristy Piper, Committee Member Keith Kuczma, Parks & Recreation Director Taylor Petkovsek, Jackie Boewe, Parma Disc Golf Representative PK Deaner, Stefan Mueller

The meeting convened at 5:30 p.m.

Mr. Kuczma moved to excuse Mr. Smith for just cause. Vote – 2 Ayes, 0 Nays

DISCUSSION ITEMS:

a) Disc Golf

Mr. Deaner from the Parma Disc Golf Club began his presentation to the committee with a proposal to establish a nine-hole disc golf course in Pumpkin Ridge Park. He explained that the course would be named the Manfred Boewe Disc Golf Course in memory of a former club member. The course would feature a sign displaying the course title along with a map of the nine-hole layout. Mr. Deaner noted that the Parma Disc Golf Club often supplies baskets to local communities and recently received a donation of ten disc golf baskets, which they would like to use for the Brunswick course.

Mr. Deaner described several options for the tee signs, which mark the start of each hole. These could be installed using temporary poles that can be moved in and out of the ground, permanent poles cemented into place, or 2x4 wooden markers laid flush with the ground—allowing for easy mowing. Mrs. Piper asked who is responsible for mowing the grass in the area around the first three holes, and Mrs. Petkovsek stated she would verify who maintains that section of the park.

The group then walked through the wooded path where the next two holes could be located. Mr. Deaner asked whether a few trees could be cleared to accommodate this portion of the course. Mr. Kuczma inquired about the ownership of the wooded property, noting that this information would be necessary before any trees could be removed.

Mr. Deaner proceeded to outline the locations of the remaining holes. One of the proposed holes would include an island feature, which could be marked with bricks or a painted boundary line. He emphasized that the course layout was designed with player and public safety in mind, with careful attention to the direction of the tees and baskets.

The tour concluded near a small creek, where the final holes would be located. Mr. Deaner explained that the baskets would be installed into three-foot cemented holes, making them sturdy yet removable if needed. Mr. Kuczma asked whether small bridges could be added to cross the creeks, and Mr. Deaner confirmed that the organization could construct bridges as part of the project.

Mrs. Piper then spoke with Mrs. Boewe, whose late husband, Mr. Manfred Boewe, had been an active member of the Parma Disc Golf Club before passing away from cancer approximately two years ago. Mrs. Boewe shared that her husband was passionate about disc golf and had helped design and build community courses, making this project a fitting tribute to his memory.

Mrs. Petkovsek asked whether the Parma Disc Golf Club would require any financial contribution from the City of Brunswick. Mr. Deaner responded that the club would not need city funding, as they already have all necessary equipment and volunteers to install the baskets and complete the work.

Mr. Kuczma requested an aerial map of the proposed course layout. Mrs. Petkovsek asked about the project's timeline, and Mr. Deaner stated that the club is ready to begin immediately. He will prepare and share a formal proposal with Mrs. Petkovsek to present to City Council.

Finally, Mrs. Piper asked whether the Parma Disc Golf Club had installed courses in other communities. Mr. Deaner confirmed that they have completed installations in Parma, Parma Heights, and Bedford.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Kuczma moved to adjourn at time 6:05 p.m. Vote – 2 Ayes, 0 Nays

Submitted respectfully,

Kristy Piper
Chairwoman

Committee of the Whole
October 14, 2025

IN ATTENDANCE: Vice Mayor/President Nicholas Hanek, Pro Tem Joseph Delsanter, Keith Kuczma, Kristy Piper, Tim Smith, Michael Abella Jr., Mayor Ron Falconi, Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Service Director Paul Magovac, Executive Director of the Medina Metropolitan Housing Authority (MMHA) Skip Sipos, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:09 p.m.

Mr. Delsanter moved to excuse Mr. Lambert for just cause. Vote – 6 Ayes, 0 Nays

DISCUSSION ITEMS:

a) Next Step-Up Emergency Housing - Skip Sipos, MMHA

Mr. Hanek provided a brief overview of Next Step-Up Emergency Housing, highlighting its role as the first-ever emergency housing shelter in Medina County, operated under the Housing Authority. He noted that the shelter has had a significant impact on the community, particularly youth, and outlined that there would be a future meeting with Next Step-Up representatives to discuss financial matters in greater detail.

Mr. Sipos, Executive Director of the Medina Metropolitan Housing Authority, gave an in-depth presentation on the shelter's operations and outcomes. He explained that the shelter opened on February 28 of this year, and through September 30, it had served 141 guests, including children, veterans, and individuals with past criminal records. He emphasized that the shelter is unique in Ohio for accepting guests who are often excluded elsewhere and described successful transitions, including 19 households reunited with family or moved into alternative housing, three veterans receiving supportive housing vouchers, and 22 guests gaining meaningful employment while in the shelter.

Mr. Sipos highlighted partnerships with community organizations, churches, and businesses that provide meals, financial literacy training, and other support services to guests. He also explained that the shelter operates under federal, state, and local funding, including a $600,000 state operating grant, $75,000 in temporary assistance for families through the County, and $50,000 in city funds from Medina, with ongoing efforts to secure resources for the upcoming year.

Mr. Sipos described the intake assessment process, noting that all prospective guests undergo a thorough assessment through the Homeless Management Information System, including background checks to ensure safety. Registered sex offenders and individuals on the arson registry are not admitted, and staff conduct verification to confirm identities.

Mr. Delsanter inquired about the intake and assessment procedures. Mr. Sipos explained that assessments consider family dynamics, substance use, mental and physical health challenges, and the most appropriate housing alternatives, ensuring that shelter remains a last-resort option. Case management plans are developed for all guests to address these challenges and support successful transitions.

Mr. Smith asked about safety measures at the shelter, including locked doors and supervision. Mr. Sipos detailed that the facility has segregated sleeping areas for men, women, and families, communal dining spaces, and a secure environment monitored by staff, volunteers, and cameras. The City of Medina Police Department has access to security systems to assist in emergencies. Curfews and structured routines help ensure the safety and dignity of all guests.

Mr. Hanek provided context about the building, noting that it had previously housed the Housing Authority headquarters and had been repurposed into a well-furnished, secure, and welcoming environment for shelter guests.

Mr. Sipos also shared a success story of a Brunswick High School student who utilized the shelter's services and received case management support. The student ultimately applied to and was accepted into college, transitioning from emergency shelter to a dormitory, thus demonstrating the shelter's effectiveness in supporting youth in crisis.

Mayor Falconi inquired about the shelter's capacity, and Mr. Sipos explained that the facility can accommodate 27 guests and two cribs, with an average stay of 34 days. There is no strict time limit, allowing guests to remain as long as needed to complete their case plans.

Mr. Hanek and Mr. Sipos concluded the discussion by emphasizing the shelter's role in providing dignity, support, and real-world outcomes for residents facing housing crises, noting that future financial discussions will provide Council with further details on funding and operational sustainability.

Mr. DeForest wished Mr. Sipos well on his upcoming retirement. Mr. DeForest noted that he has requested Finance Director Fischer budget $50,001.00 in 2026 to contribute to the shelter.

Mr. Delsanter inquired how many Brunswick residents utilize the shelter. Mr. Sipos responded that, while he did not have an exact number due to the transient nature of the guests, Brunswick residents are among those receiving assistance.

b) Cybersecurity Training

Mr. Hanek noted that cybersecurity training is requested to be completed by November 15 and asked Mrs. Timura to send out periodic reminders about the training. Mrs. Timura explained that if one stops during a module that work will be lost.

MOTIONS:

a) A Motion to approve an amended and restated Easement Agreement by and between the City of Brunswick, the Medina County Park District and the Cleveland Clinic Foundation for a multi-use trail at Brunswick Lake Park.

Mr. Nevar discussed the proposed amended and restated Easement Agreement between the City of Brunswick, the Medina County Park District, and the Cleveland Clinic Foundation for a multi-use trail at Brunswick Lake Park.

Mr. Delsanter made a point of order and moved to excuse Mr. Lambert for good cause. Vote – 6 Ayes, 0 Nays

Mr. Nevar continued that the agreement is intended to expand access from the Cleveland Clinic campus parking lot to Brunswick Lake, including a proposed kayak launch site, with future oversight and approval from the Park District Commission.

Mrs. Piper moved to approve Motion Item a) as presented for approval. Vote – 6 Ayes, 0 Nays

> b) Motion for solicitation of Statement of Qualifications (SOQ) from interested engineering firms for design services for the Center Road (SR-303) Urban Paving Project, PID#116495, within the City of Brunswick. Opportunities to submit designs will be available on the City of Brunswick's website for two consecutive weeks.

Mr. Magovac presented the motion to solicit Statements of Qualifications (SOQ) from engineering firms for design services for the Center Road (SR-303) Urban Paving Project, PID#116495. He explained that Ohio Department of Transportation (ODOT) regulations require cities to solicit external engineering firms for design services rather than using internal staff. This project will start at 130th Street and extend to Congressional Road, with construction anticipated in 2027–2028.

Mr. Delsanter inquired about specific project details, and Mr. Magovac clarified the scope which included ODOT's audit indicating 71 pedestrian buttons needing adjustment, potential water related construction issues, and coordination with future corridor studies. The City will work with the selected engineering firm to potentially reduce costs and ensure compliance with state requirements, with the City covering any additional work beyond ODOT's responsibility.

Mr. Hanek added that there should be no issue with current project plans such as watermain work.

Mr. Delsanter clarified that his questions were prompted by constituent interest in the matter.
Mr. Delsanter moved to approve the motion for solicitation of Statement of Qualifications (SOQ) from interested engineering firms for design services for the Center Road (SR-303) Urban Paving Project, PID#116495, within the City of Brunswick. Opportunities to submit designs will be available on the City of Brunswick's website for two consecutive weeks. Vote – 6 Ayes, 0 Nays

REVIEW LEGISLATION:

> a) RES. NO. 85-2025 - An emergency resolution amending Resolution No. 25-2025 and authorizing the City Manager to enter into an Opioid Settlement Fund Disbursement Agreement with Hope Recovery Community, Inc. - 1st Reading (To be brought from Committee-of-the-Whole, Administration/Carl DeForest)

Mr. DeForest then explained the need to repeal and replace previous legislation. He explained that previous legislation authorized $98,732.60 for Kathy's House, which had been planned for retrofitting a leased property.

Due to unforeseen circumstances with the property, including structural and maintenance issues, the organization requested flexibility to use the funds for necessary upgrades, such as furniture, windows, and other upkeep of the current property, rather than being limited to the specific property initially identified. Mr. DeForest clarified that the amendment allows the funds to be used effectively while remaining within the Council-approved budget for 2026.

Mr. Deforest added that the resolution allows Hope Recovery Community, Inc. to continue directing Opioid Settlement funds toward local recovery efforts while maintaining oversight and accountability. He asked Council to consider the resolution under emergency and suspension of rules to expedite fund disbursement and continuation of services.

Mr. Kuczma moved Resolution Number 85-2025 to tonight's Council Agenda of October 14, 2025 as an emergency with suspension of the rules. Vote – 6 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

EXECUTIVCE SESSION:

a) Motion to go into Executive Session to discuss the appointment, employment, dismissal, discipline, demotion or compensation of a public employee and the sale, lease or acquisition of real property.

Mr. Smith moved to go into Executive Session at 6:31 p.m. to discuss the appointment, employment, dismissal, discipline, demotion or compensation of a public employee and the sale, lease or acquisition of real property, seconded by Mr. Kuczma. Roll Call - Ayes – 6, Mr. Hanek, Mrs. Piper, Mr. Delsanter, Mr. Smith, Mr. Kuczma, Mr. Abella Jr. Nays – 0

Mr. Kuczma moved to adjourn the Executive Session at 6:59 p.m. Vote – 6 Ayes, 0 Nays.

The Committee-of-the-Whole reconvened.

ADJOURNMENT:

Being no further business, Mr. Smith moved to adjourn at 6:59 p.m. Vote – 6 Ayes, 0 Nays

Submitted Respectfully,

Deborah Mullen
Assistant Council Clerk

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	10/27/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Nicholas Hanek
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 79- 2025 -** A resolution in support of the Medina County Park District Operating Levy (Renewal and Increase). - **3rd Reading** (Committee-of-the-Whole, *Council/Nicholas Hanek)*
BACKGROUND:	The operations of the Medina County Park District (the “MCPD”), which is celebrating its 60th year of existence, are funded solely through property tax levies authorized by the electorate of Medina County as the MCPD had no permanent funding source. The current 1-mill operating levy, the proceeds of which will fund the operations of the MCPD through 2026, was approved by approximately 60% of the electorate of Medina County in 2015. The levy supports improving, operating, maintaining, developing, acquiring, and promoting lands for the conservation of natural resources and recreation by the Medina County Park District.
PURPOSE AND EXPLANATION:	Council declares its support for the Renewal Operating Levy for the Medina County Park District to be considered by the electorate of Medina County on November 4, 2024.
IMPLEMENTATION SCHEDULE:	3 readings.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No

Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 79-2025

BY: Committee-of-the-Whole

A RESOLUTION IN SUPPORT OF THE MEDINA COUNTY PARK DISTRICT OPERATING LEVY (RENEWAL AND INCREASE).

WHEREAS: The operations of the Medina County Park District (the "MCPD"), which is celebrating its 60th year of existence, are funded solely through property tax levies authorized by the electorate of Medina County as the MCPD had no permanent funding source.

WHEREAS: The current 1-mill operating levy, the proceeds of which will fund the operations of the MCPD through 2026, was approved by approximately 60% of the electorate of Medina County in 2015.

WHEREAS: On November 4, 2025, the MCPD will be seeking the approval of the electorate of Medina County for a ten (10) year, 1-mill renewal (plus 0.25-mill increase) operating levy (the "Renewal Operating Levy").

WHEREAS: If approved, the Renewal Operating Levy will be first levied in 2026, first collected in 2027 and will fund the operations of the MCPD through 2036.

WHEREAS: If approved, the total annual cost of the Renewal Operating Levy will be $31.00 per $100,000.00 of appraised property value and will generate approximately $6.7M annually.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: This Council does hereby declare its support for the Renewal Operating Levy for the Medina County Park District to be considered by the electorate of Medina County on November 4, 2024.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading ______________________

2nd Reading ______________________

3rd Reading ______________________

ADOPTED: ________________________________ AYES ______ NAYS ______

ATTEST: ________________________________
Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	10/27/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Taylor Petkovsek
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 82-2025 -** An emergency resolution authorizing the City Manager to enter into an agreement with Air Force One for the replacement of HVAC #8 in the Brunswick Community Recreation & Fitness Center in an amount not to exceed $35,663.00. **- 3rd Reading** (Parks, Recreation & Community Committee, *Administration/Taylor Petkovsek)*
BACKGROUND:	The heating and ventilation unit (HVAC8) which cools and heats the Dance Studio and the Cardio side of the Fitness Center at the Brunswick Community Recreation & Fitness Center is in need of replacement. We would like to replace the current unit with a new HVAC system to allow for a more comfortable atmosphere and for the health and wellbeing of our members and guests. Air Force One is a part of Contract pricing Ominia. The city purchases through Omnia. amount not to exceed $35,663.00.
PURPOSE AND EXPLANATION:	
IMPLEMENTATION SCHEDULE:	Three readings would be 9/22, 10/13 & 10/27 with emergency.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	This project is eligible under the 2025 NOPEC Grant. The NOPEC Grant is budgeted in the City Hall Expansion Fund #336 Fund under account number 336-2025-56800. This is for an amount not to exceed $35,663.00.
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

We are requesting three readings and adopting as emergency. There is one unit left in stock and AFO will hold the price through the end of October which is why we are asking for emergency.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 82-2025

BY: Mrs. Piper, Mr. Kuczma, and Mr. Smith

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AIR FORCE ONE FOR THE REPLACEMENT OF HVAC #8 IN THE BRUNSWICK COMMUNITY RECREATION & FITNESS CENTER IN AN AMOUNT NOT TO EXCEED $35,663.00.

WHEREAS: The City of Brunswick is a member of the OMNIA Partners, Public Sector, joint purchasing program; and

WHEREAS: The contract under the OMNIA Partners, Public Sector, joint purchasing program has been awarded to Air Force One.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Air Force One to replace HVAC #8 in the Brunswick Community Recreation & Fitness Center in an amount not to exceed $35,663.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to secure pricing. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading ____________________

2nd Reading ____________________

3rd Reading ____________________

ADOPTED: ______________________________ AYES ______ NAYS ______

ATTEST: ______________________________
Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	10/27/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Grant Aungst
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 84-2025** - A resolution amending Resolution No. 65-2023 by extending the days of operation of the Designated Outdoor Refreshment Area (DORA). - **2nd Reading** *(*Planning & Zoning Committee, *Administration/Grant Aungst)*
BACKGROUND:	On September 11, 2023, City Council adopted Resolution No. 65-2023 wherein a Designated Outdoor Refreshment Area (DORA) was established over approximately 32.79 acres of property located within the Brunswick Town Center Special Planning District No. 2. As part of the establishment of the DORA, Council limited its hours and days of operation to between 12:00 noon to 10:00 p.m. on Thursdays to Sundays. Resolution No. 65-2023 is hereby amended to extend the days of operation of the DORA to between 12:00 noon to 10:00 p.m. on all days of the week.
PURPOSE AND EXPLANATION:	The Ohio Division of Liquor Control has confirmed that municipalities that have duly adopted a DORA are authorized to manage the DORA at their discretion pursuant to duly adopted legislation, which would include hours and days of operation.
IMPLEMENTATION SCHEDULE:	October 14, 2025.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend adoption of the Resolution.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO.84-2025

BY: Mr. Delsanter, Mr. Lambert, and Mr. Kuczma

A RESOLUTION AMENDING RESOLUTION NO. 65-2023 BY EXTENDING THE DAYS OF OPERATION OF THE DESIGNATED OUTDOOR REFRESHMENT AREA (DORA).

WHEREAS: Pursuant to Ohio Law, on September 11, 2023, this Council adopted Resolution No. 65-2023 wherein a Designated Outdoor Refreshment Area (DORA) was established over approximately 32.79 acres of property located within the Brunswick Town Center Special Planning District No. 2;

WHEREAS: As part of the establishment of the DORA, this Council limited its hours and days of operation to between 12:00 noon to 10:00 p.m. on Thursdays to Sundays; and

WHEREAS: The Ohio Division of Liquor Control has confirmed that municipalities that have duly adopted a DORA are authorized to manage the DORA at their discretion pursuant to duly adopted legislation, which would include hours and days of operation.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That Resolution No. 65-2023 is hereby amended to extend the days of operation of the DORA to between 12:00 noon to 10:00 p.m. on all days of the week.

SECTION 2: This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Resolution were taken in an open meeting of this Council or its committees, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law.

SECTION 3: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _________________

2nd Reading _________________

3rd Reading _________________

ADOPTED: ___________________________ AYES ________ NAYS _______

ATTEST: __________________________
Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	10/27/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Todd Fischer
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 87-2025** - An emergency resolution requesting an advance release of property tax revenue funds from the Medina County Treasurer collected for the benefit of the City of Brunswick. - **2nd Reading** (Finance Committee, *Administration/Todd Fischer*)
BACKGROUND:	Each year, the City of Brunswick requests an advance release of the maximum amount allowed by law of property taxes collected by the Treasurer. This request is for the 2026 collection year.
PURPOSE AND EXPLANATION:	To allow the City to maximize the interest to be earned on available monies and improve the cash flows of the City. If the City did not execute this legislation then Medina County would be able to reap the interest and cash flow benefits from this otherwise "available" City money.
IMPLEMENTATION SCHEDULE:	Consideration for passage as an emergency after 3 readings - Projected 3rd reading - November 10, 2025.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	The total financial impact of this legislation is determined by a few variables that cannot be measured at this time. However, the impact of this legislation is positive for the City of Brunswick as it will allow for the City to obtain financial resources earlier than what it would be if it was not passed. This legislation merely changes the timing of when property tax money is received, thus allowing for better interest earning potential and improving cash flows. The actual amount of each advancement of property taxes received and the actual interest rates available when the advancements are received cannot be measured or determined at the time this legislation is presented.
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No

Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Recommendation for passage as an emergency to timely file of paperwork with Medina County Auditor's Office. The emergency is deemed necessary in order for the City to be prepared and allow it to receive its property tax revenues in advance of the semi-annual settlement and maximize its interest revenue potential. Once the paperwork is received from the Medina County Auditor's Office, it must be completed and filed with this Resolution to receive the property taxes in advance of the normal settlement times defined by law.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO

RESOLUTION NUMBER 87-2025

By: Mr. Hanek, Mr. Abella, and Mr. Lambert

AN EMERGENCY RESOLUTION REQUESTING AN ADVANCED RELEASE OF PROPERTY TAX REVENUE FUNDS FROM THE MEDINA COUNTY TREASURER COLLECTED FOR THE BENEFIT OF THE CITY OF BRUNSWICK

WHEREAS: The City Council of the City of Brunswick wishes to receive advance release of property tax revenues collected by the Medina Country Treasurer for the benefit of the City of Brunswick.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City of Brunswick hereby requests advance release payment of the maximum amount allowed by law from the taxes collected for the benefit of said City credited to the General, Police Pension (Police Fund), Road Levy Improvement and Fire Station Construction Funds of said City, said release payment to be made from prior years, but not collected until 2026 on any and all levies pertaining to the City of Brunswick.

SECTION 2: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were conducted in an open meeting of the Council and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of the City, and for the further reason that it is necessary to provide for the City of Brunswick, the necessary funds for the operation of the City; wherefore, this Resolution shall be in full force and effect immediately after its passage by the required number of votes; otherwise, the earliest time permitted by law.

PASSED: 1st Reading ______________________

2nd Reading ______________________

3rd Reading ______________________

ADOPTED: ______________________ AYES ________ NAYS ________

ATTEST: ______________________

Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	10/27/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Paul Magovac
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 88-2025 -** A resolution authorizing the City Manager to enter into a municipal engineering consulting services agreement with Chagrin Valley Engineering, Ltd. for the provision of professional municipal engineering services and designating Jennifer R. Zoldak, P.E., as Consulting Municipal Engineer and Matthew M. Jones, P.E., as Assistant Consulting Municipal Engineer. **- 2nd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac)*
BACKGROUND:	Chagrin Valley Engineering currently holds this agreement which expires on December 31, 2025 as per Resolution 69-2023 and Resolution Amendment 98-2024.
PURPOSE AND EXPLANATION:	The purpose of this action is to acquire the services of a Professional Engineer to act as the City's Consulting Municipal Engineer and to have under contract an engineering firm to provide professional support for all engineering functions.
IMPLEMENTATION SCHEDULE:	This agreement commences January 1, 2026.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	If this contract is approved, expenses associated with this contract and/or each individual project would be required to be submitted in a purchase order request and follow the contract terms. All purchase orders cannot be certified unless there are sufficient Council appropriations in place at the time. For additional financial information, refer to the proposed contract for rate structure.
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No

Suspension of Rules No

If emergency or suspension of the rules, why the request?

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 88-2025

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MUNICIPAL ENGINEERING CONSULTING SERVICES AGREEMENT WITH CHAGRIN VALLEY ENGINEERING, LTD. FOR THE PROVISION OF PROFESSIONAL MUNICIPAL ENGINEERING SERVICES AND DESIGNATING JENNIFER R. ZOLDAK, P.E., AS CONSULTING MUNICIPAL ENGINEER AND MATTHEW M. JONES, P.E., AS ASSISTANT CONSULTING MUNICIPAL ENGINEER.

WHEREAS: The City has received a proposal from Chagrin Valley Engineering, Ltd. for the provision of professional municipal engineering consulting services wherein Jennifer R. Zoldak, P.E., has been designated as the Consulting Municipal Engineer and Matthew M. Jones, P.E. has been designated as the Assistant Consulting Municipal Engineer; and

WHEREAS: The current Agreement with Chagrin Valley Engineering, Ltd. expires as of December 31, 2025.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized and directed to enter into a Municipal Engineering Consulting Services Agreement with Chagrin Valley Engineering, Ltd. for the provision of professional municipal engineering services upon such terms and conditions as provided therein.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading ____________________

2nd Reading ____________________

3rd Reading ____________________

ADOPTED: ______________________________ AYES_____ NAYS_____

ATTEST: ______________________________
Clerk of Council
Laura E. Timura, MMC

PROPOSAL FOR THE PROVISION OF
MUNICIPAL ENGINEERING CONSULTING SERVICES
TO THE CITY OF BRUNSWICK, OHIO

This agreement is set between the City of Brunswick, Ohio (City) and Chagrin Valley Engineering, Ltd. (CVE), for the provision of Municipal Engineering Consulting Services.

Section 1. Chagrin Valley Engineering, Ltd. (CVE) with Jennifer R. Zoldak P.E., an Engineer with Chagrin Valley Engineering Ltd., duly licensed as a Professional Engineer, is hereby designated as the Consulting Municipal Engineer for the City of Brunswick, Ohio, and Matthew M. Jones P.E., a Partner of Chagrin Valley Engineering Ltd., duly licensed as a Professional Engineer, is hereby designated as Assistant Consulting Municipal Engineer for the City of Brunswick, Ohio, for a term beginning January 1, 2026 and ending December 31, 2027 at the pleasure of the City Manager, upon the terms, provisions and conditions thereafter set forth herein and ratified by the City Council.

Section 2. That said Consulting Municipal Engineer/Assistant Consulting Municipal Engineer in conjunction with Chagrin Valley Engineering, Ltd. shall furnish services to this City, as required by the City, through the City Council or its designee, including the following services covered by the compensation as described in Section 4 of this Agreement. Services involving the use of additional staff members (other than the Consulting Municipal Engineer or Assistant Consulting Municipal Engineer), shall be compensated as described with Section 3 of this agreement:

(A) Act as a technical consultant and advisor on engineering matters referred by the City Manager.

(B) Advise the City in matters relating to resident's problems pertaining to engineering as they may relate to public sewers, public water supplies, drainage patterns and building grades.

(C) Assist the City on municipal engineering matters. The Consulting Municipal Engineer shall also act as the Floodplain Administrator of the National Flood Insurance Program for the City of Brunswick.

(D) Attend Council meetings and other meetings as requested by the City Manager or City Council. The monthly retainer amount presented in Section 4 is based upon the regular attendance of the Consulting Municipal Engineer, Assistant Consulting Municipal Engineer or a designated CVE staff member at Planning Commission meetings and City Council Work Session meetings. Attendance by a designated CVE staff member in place of the Municipal Consulting Engineer or Assistant Consulting Municipal Engineer at meetings will not be billed in addition to the retainer amount.

(E) Preparation of preliminary sketches and estimates, concerning the advisability of proceeding with public improvements such as pavement improvements, storm water collection, water distribution, or other infrastructure improvements contemplated by the City Manager.

(F) Performing such other duties as is normally required of Consulting Municipal Engineers/Assistant Consulting Municipal Engineers not requiring the use of additional staff members such as field crews, etc.

Section 3. For services in connection with the construction of public improvements as described above, Chagrin Valley Engineering, Ltd., shall receive compensation as a percentage of the actual cost of construction of all improvements authorized by City Council and under its control. The percentages paid shall be as follows:

COST OF CONSTRUCTION	**FEE**
\$ 0 - \$150,000	Hourly
\$ 150,001 - \$250,000	\$ 18,750 plus 8.7% of the amount over \$150,001
\$ 250,001 - \$500,000	\$ 26,000 plus 7.6% of the amount over \$250,001
\$ 500,001 - \$1,000,000	\$ 45,000 plus 6.7% of the amount over \$500,001
\$1,000,001 - \$5,000,000	\$ 78,000 plus 6.1% of the amount over \$1,000,001
\$5,000,001 - \$10,000,000	\$322,000 plus 5.5% of the amount over \$5,000,001

The fees provided in this subsection shall cover engineering services including complete detailed plans and specifications, preparation of monthly and final estimates for contractor's payments and providing an Engineer for construction management to administer the construction contract. The above schedule of fees does not cover various supplementary services. Supplemental services not included within the presented fee schedule are, but not limited to: wetland delineations, stream quality assessments, preparation and acquisition of U.S. Army Corps of Engineers / Ohio Environmental Protection Agency wetland or stream fill permits, property, boundary, or right-of-way surveys, topographic surveys, profile surveys, grade stakes for construction, inspection of construction, laboratory inspection of materials, review of material submittals for use in construction, cost of test borings, or other subsurface exploration, traffic studies, or calculations of special assessments. These supplementary services may be provided by the Chagrin Valley Engineering, Ltd. on an hourly basis in accordance with the schedule of rates hereinafter set forth below or upon invoice submitted by the entity providing such supplemental services. Any such supplemental services performed by CVE cannot therefore be included in any municipal contract nor subject to an additional percentage of contracts nor be included in the cost of construction of any contract or this contract. The Engineer shall at all times notify the Service Director, in writing, of any supplementary services associated with a proposed public improvement at the time that a preliminary estimate, covered under Section 2 of this contract, is submitted for consideration or approval. Additionally, inspection and contract administration costs are not to be included in the cost of construction for purposes of calculating the engineering fee for projects covered under this section.

Chagrin Valley Engineering, Ltd. shall be entitled to progress payments in proportion to services performed on monthly basis. Upon authorization by City Council and until such time as bids are taken and contracts awarded, compensation shall be determined by the following percentages and the Engineer's estimated construction cost. As the work is constructed, Chagrin Valley Engineering, Ltd. shall receive additional compensation equal to the balance of the fee based upon a percentage of the certificates of payment to the contractor, provided said payment is authorized by City Council. As soon as the final certificate of payment to the contractor is issued, any adjustment shall be made so the total fee shall be a sum equal to the schedule percentage. The compensation for basic services shall be based upon the following percentages of the total fee attributable to various phases of the work:

1.	Preliminary Report Phase	15%
2.	Preliminary Design Phase	20%
3.	Final Design Phase	45%
4.	Bidding and Project Award Phase	10%
5.	Contract Administration	10%

In the event proceedings for work are abandoned or postponed and then revived and actively pressed either by this or by a succeeding City Council within five (5) years of the date of said abandonment or postponement, Chagrin Valley Engineering, Ltd. shall credit against the total compensation the payment previously made hereunder, providing that Chagrin Valley Engineering, Ltd. is at that time employed by this or by a succeeding City Council to provide Municipal Engineering Consulting Services. In the event of the revival of a project within the time frame specified above, Chagrin Valley Engineering, Ltd. could, at its discretion, elect to negotiate additional fees with the City of Brunswick. Additional fees would address conditions that have incurred solely as a result of changes in existing conditions since the abandonment or postponement of the project, or design parameters that have been established by governmental review and approval subsequent to such delay.

Engineering charges for federally funded work must be in accordance with Federal Regulations and are set and approved as part of the funding procedure, and therefore are not part of this document.

HOURLY RATE SCHEDULE: For additional services for which the Engineer shall have been authorized to prepare material or work not let by Contract or for the performance of any of the following tasks:

- Special Surveys
- Preparation of Reports
- Preparation of Special Assessments
- Field Elevation Checks of Walks, Basements, Sewers, etc.
- Storm Water Management Inventory Assistance
- Storm Water Drainage: Plan / Calculation Review
- Erosion and Sediment Control: Plan Review / Site Inspections
- Sanitary "Tap-In" Reviews and Fee Determinations
- Residential / Commercial / Industrial Site Plan and or Subdivision Review
- Survey Plat Review
- Development / Implementation of Phase II Storm Water Management Program

Compensation shall be made on the basis of time spent by the Engineer or his employees and associates at the rates set forth in the following schedule of hourly rates, plus reimbursable expenses.

	2026 Rate	2027 Rate
Municipal Engineer/Partner	$115.00	$120.00
Professional Traffic Operations Engineer (PTOE)	$156.00	$162.00
Engineer	$106.00	$111.00
Stormwater Specialist	$90.00	$94.00
Surveyor	$104.00	$108.00
CAD Designer	$92.00	$96.00

	2026 Rate	2027 Rate
Geographic Information Systems (GIS) Technician	$95.00	$99.00
Clerical	$45.00	$47.00
One-Person Field Crew	$134.00	$139.00
Two-Person Field Crew	$148.00	$155.00
Three-Person Field Crew	$165.00	$172.00
Environmental Scientist	$96.00	$100.00
Landscape Architect	$91.00	$94.00

Prints, Materials, Supplies and Services provided or performed by others at Cost.

Section 4. Chagrin Valley Engineering, Ltd., as appointed by the City Manager, shall receive as compensation for the services described in Section 2 hereof, the annual sum of $65,000, commencing January 1, 2026; said sums shall be pro-rated on a per month basis and payable to Chagrin Valley Engineering, Ltd., on the last day of each month.

Section 5. The Chagrin Valley Engineering, Ltd. agrees that for the duration of this contract no member of Chagrin Valley Engineering, Ltd. or employee thereof, will accept any private engineering or surveying work that requires their review and/or approval unless such work is approved by the City Manager; however, work for Federal, State County or Regional Governments is not prohibited.

Section 6. Documents and Files: All engineering documents and project files created for the purposes serving the City of Brunswick shall be the property of the City of Brunswick.

Section 7. The contract provided herein with Chagrin Valley Engineering, Ltd. may be terminated by either party on thirty (30) days advance written notice to the other, provided that such determination shall not affect the duty of the Consulting Municipal Engineer, Assistant Consulting Municipal Engineer or Chagrin Valley Engineering, Ltd., to render service, nor the obligation of the City to pay for such service rendered, before the effective date of termination.

Jennifer R. Zoldak 9/18/2025

Jennifer R. Zoldak, Chagrin Valley Engineering, Ltd. Date

9/18/2025

Matthew M. Jones P.E., Partner, Chagrin Valley Engineering, Ltd. Date

Accepted this _____ day of ____________, 2025 by the City of Brunswick, Ohio, pursuant to

Ordinance of Council No. ___________ adopted on _______________.

BY: ____

City of Brunswick, Ohio

Attest:

____

The legal form of the within instrument is hereby approved.

____________________________ ________________
Director of Law Date

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	10/27/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Paul Magovac
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 90-2025 -** An emergency resolution authorizing the City Manager to enter into an agreement with HM Miller Construction Co. for the Center Road Water Main Replacement Project in an amount not to exceed $630,000.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Jenny Zoldak*)
BACKGROUND:	Authorization for public bid granted by City Council motion on May 12, 2025. Bids were opened on July 9, 2025. One bid was received. References were verified. HM Miller Construction Co. is the lowest and best bidder with a base bid of $630,000.00.
PURPOSE AND EXPLANATION:	The proposed project includes replacement of the existing water main along Center Road from Garfield Avenue to 400' west of Troon Avenue.
IMPLEMENTATION SCHEDULE:	The project schedule is pending the contractor's submitted schedule, due to the late nature of the award. The project is anticipated to be completed within 45 days of the contractor beginning work.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	This project is budgeted by the City of Brunswick. However, the funding for this project will ultimately come from the City of Cleveland Department of Public Utilities. On September 11, 2025, the Finance Director requested a total of $701,271.15 in initial funding from the City of Cleveland of Public Utilities. The initial request included $630,000 for the estimated construction cost for this project, advanced inspection costs capped at 5% of the eligible construction costs and all the engineering expenses incurred through September 11, 2025. All final and any remaining costs will be reviewed at the end of the project. The City of Brunswick and the City of Cleveland will reconcile the eligibility of the costs and determine the responsible party in accordance with the City of Cleveland's SWMR program. Any City of Cleveland eligible expenses for the waterline improvements, including the $630,000 for the construction, will be recorded in the Road Improvement Fund #333, account # 333-0433-56880.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
The water main within this area is subject to breaks, particularly during the winter months. It is vital that the replacement take place as soon as possible.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 90-2025

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH HM MILLER CONSTRUCTION CO. FOR THE CENTER ROAD WATER MAIN REPLACEMENT PROJECT IN AN AMOUNT NOT TO EXCEED $630,000.00.

WHEREAS: The City of Brunswick received one (1) bid for the Center Road Water Main Replacement Project (the "Project"), in accordance with public bidding requirements; and

WHEREAS: The one (1) received public bid was opened on July 9, 2025 with HM Miller Construction Co. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with HM Miller Construction Co., the lowest and best bidder, for the Center Road Water Main Replacement Project in an amount not to exceed $630,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Project during the 2025 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading ____________________

Rules Suspended: AYES ______ NAYS ______

ADOPTED: ____________________________ AYES ______ NAYS ______

ATTEST: ____________________________
Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	10/27/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Paul Magovac
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 91-2025 -** An emergency resolution authorizing the City Manager to enter into an agreement with Specialized Construction, Inc. for the Center Road Resurfacing Project in an amount not to exceed $292,272.00. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Jenny Zoldak*)
BACKGROUND:	Authorization for public bid was granted by City Council motion on May 12, 2025. Bids were opened on July 16, 2025. Four bids were received. References were verified. Specialized Construction, Inc. is the lowest and best bidder with a base bid of $292,272.00.
PURPOSE AND EXPLANATION:	The proposed project includes resurfacing of Center Road from Garfield Avenue to 400' west of Troon Avenue.
IMPLEMENTATION SCHEDULE:	The project schedule is pending the completion of the Center Road Water Main Replacement project, as well as pending weather. The project is anticipated to be completed within 45 days of the contractor beginning work.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	The Center Road resurfacing project above the waterline improvement project area and the related costs, not to exceed $292,272, are to be paid for by the City. The construction costs borne by the City are to be recorded in the Road Improvement Fund #333, account # 333-0433-56881.
RECOMMENDED ACTION:	

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, welfare and providing for the usual daily operation of a municipality.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 91-2025

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SPECIALIZED CONSTRUCTION, INC. FOR THE CENTER ROAD RESURFACING PROJECT IN AN AMOUNT NOT TO EXCEED $292,272.00.

WHEREAS: The City of Brunswick received four (4) bids for the Center Road Resurfacing Project (the "Project"), in accordance with public bidding requirements; and

WHEREAS: The four (4) received public bids were opened on July 16, 2025 with Specialized Construction, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Specialized Construction, Inc., the lowest and best bidder, for the Center Road Resurfacing Project in an amount not to exceed $292,272.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Project during the 2025 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading ____________________

Rules Suspended: AYES ______ NAYS _____

ADOPTED: ____________________________ AYES ______. NAYS ______

ATTEST: ____________________________
Clerk of Council
Laura E. Timura, MMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 92-2025

BY: Mr. Kuczma, Mr. Delsanter, and Mrs. Piper

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH ALL CARE AUTOMOTIVE FOR THE PROVISION OF VEHICLE MAINTENANCE FOR THE DIVISION OF POLICE.

WHEREAS: The City of Brunswick received one (1) for the provision of vehicle maintenance for the Division of Police in accordance with public bidding requirements; and

WHEREAS: The one (1) public bid was opened on October 8, 2025, with All Care Automotive determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading ____________________

2nd Reading ____________________

3rd Reading ____________________

ADOPTED: ______________________________ AYES ______ NAYS ______

ATTEST: ______________________________
Clerk of Council
Laura E. Timura, MMC

Bid No. 2025-012 VEHICLE REPAIR & MAINTENANCE FOR DIVISION OF POLICE

First Year Contract

Proponent	GENERAL SERVICE Flat Rate/General Service Rate/Vehicle	GENERAL MAINTENANCE AND REPAIRS Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	SPECIALTY REPAIRS Hourly Labor Rate	% Mark-up on Vendor Cost of parts	VEHICLE PICKUP/ DELIVERY SERVICE Flat rate for combination pickup and return
All Care Automotive $500 cashier's check received	$75.00	$95.00	55.00%	All Data	$95.00	55.00%	$0.00

Second Year Contract

GENERAL SERVICE Flat Rate/General Service Rate/Vehicle	GENERAL MAINTENANCE AND REPAIRS Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	SPECIALTY REPAIRS Hourly Labor Rate	% Mark-up on Vendor Cost of parts	VEHICLE PICKUP/ DELIVERY SERVICE Flat rate for combination pickup and return
$75.00	$95.00	60.00%	All Data	$95.00	60.00%	$0.00

Third Year Contract

GENERAL SERVICE Flat Rate/General Service Rate/Vehicle	GENERAL MAINTENANCE AND REPAIRS Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	SPECIALTY REPAIRS Hourly Labor Rate	% Mark-up on Vendor Cost of parts	VEHICLE PICKUP/ DELIVERY SERVICE Flat rate for combination pickup and return
$75.00	$95.00	65.00%	All Data	$95.00	65.00%	$0.00

Bid No. 2024-002

VEHICLE REPAIR & MAINTENANCE FOR DIVISION OF POLICE

First Year Contract

	GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS			SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
Proponent	Flat Rate/General Service Rate/Vehicle	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Flat rate for combination pickup and return

Second Year Contract

GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS			SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
Flat Rate/General Service Rate/Vehicle	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Flat rate for combination pickup and return

Third Year Contract

GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS			SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
Flat Rate/General Service Rate/Vehicle	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Flat rate for combination pickup and return

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	10/27/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Grant Aungst
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 93-2025 -** An emergency resolution authorizing the City Manager to purchase one (1) 2025 Ford Maverick crew cab pickup with spray liner for the Division of Building from Liberty Ford in an amount not to exceed $31,288.00. - **1st Reading** (To be brought from Building & Building Code Committee, *Administration/Grant Aungst*)
BACKGROUND:	The Division of Building needs to replace an older vehicle that was formerly part of the Police Department's fleet, with the purchase of a 2025 Ford Maverick pickup truck with a spray-in bed liner in an amount not to exceed $31,288.00 from Liberty Ford. Ohio Revised Code Section 125.04(C) permits the City to purchase supplies or services from another party without competitive bidding and outside the State Purchasing Program if such supplies or services can be purchased under equivalent terms, conditions and specifications, but at a lower price than through the State Procurement Program.
PURPOSE AND EXPLANATION:	The proposed purchase of one (1) 2025 Ford Maverick crew cab pickup with spray liner for the Division of Building from Liberty Ford, in an amount not to exceed $31,288.00, is upon equivalent terms, conditions and specifications and at a lower price than through the State Purchasing Program.
IMPLEMENTATION SCHEDULE:	October 27, 2025
FINANCIAL INFORMATION:	Division of Building pickup truck - 10/27/2025 - Not to exceed $31,288.00 - #908-0430-56252 - - $31,288.00
FINANCIAL SUMMARY:	This purchase is budgeted in the General Fund #001 — Building Department capital account #908-0430-56252.
RECOMMENDED ACTION:	

One Reading	Yes
Two Readings	No

Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for submission of the order as soon as possible due to vehicle availability.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 93-2025

BY: Mr. Abella, Mr. Delsanter, and Mr. Hanek

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) 2025 FORD MAVERICK CREW CAB PICKUP WITH SPRAY LINER FOR THE DIVISION OF BUILDING FROM LIBERTY FORD IN AN AMOUNT NOT TO EXCEED $31,288.00.

WHEREAS: The City of Brunswick belongs to the Ohio Cooperative Purchasing Program under the direction of the Ohio Department of Administrative Services; and

WHEREAS: Ohio Revised Code Section 125.04(C) permits the City to purchase supplies or services from another party without competitive bidding and outside the State Purchasing Program if such supplies or services can be purchased under equivalent terms, conditions and specifications, but at a lower price than through the State Procurement Program; and

WHEREAS: The proposed purchase of one (1) 2025 Ford Maverick crew cab pickup with spray liner for the Division of Building from Liberty Ford in an amount not to exceed $31,288.00, is upon equivalent terms, conditions and specifications and at a lower price than through the State Purchasing Program.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to purchase one (1) 2025 Ford Maverick crew cab pickup with spray liner for the Division of Building from Liberty Ford in an amount not to exceed $31,288.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to allow for submission of the order as soon as possible due to vehicle availability. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading ____________________

Rules Suspended: AYES ______ NAYS ______

ADOPTED: ______________________________ AYES ______ NAYS ______

ATTEST: ______________________________
Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	10/27/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Grant Aungst
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 94-2025** - An ordinance repealing and replacing Sections 1468.04 and 1468.05 of the City of Brunswick Codified Ordinances. - **1st Reading** (To be brought from Building & Building Code Committee, *Administration/Grant Aungst*)
BACKGROUND:	An ordinance to repeal and replace Sections 1468.04 and 1468.05 regarding razing of primary buildings and accessory buildings, respectively, of the Codified Ordinances of the City of Brunswick is proposed to increase the amount of bond and permit fees for demolition of a building in keeping with comparable fee amounts. The last update to this section was Ordinance No. 5-16 passed on February 8, 2016. Additionally, this legislation will ensure that upon razing of a building or accessory building, if no new structure is proposed, the site shall be returned to a vegetation state requiring the planting of grass and trees.
PURPOSE AND EXPLANATION:	The proposed legislation to repeal and replace Sections 1468.04 and 1468.05 will ensure appropriate bond and permit fees will be collected. Additionally, this ordinance will eliminate sites that are in disrepair after the demolition of a building or accessory structure.
IMPLEMENTATION SCHEDULE:	First reading on October 27, 2025.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes

Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend adoption.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 94-2025

BY: Mr. Abella, Mr. Delsanter, and Mr. Hanek

AN ORDINANCE REPEALING AND REPLACING SECTIONS 1468.04 AND 1468.05 OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Sections 1468.04 and 1468.05 of the Codified Ordinances are hereby repealed in their entirety and replaced with the following:

"1468.04 RAZING OF BUILDINGS.

(a) Primary Commercial and Industrial Buildings. Any person desiring to raze any primary commercial or industrial building in the City shall deposit with the Division of Building: (1) an application in such form as prescribed by the Division of Building; (2) a razing and site restoration plan containing such information as required by the Division of Building; and (3) the sum of one thousand five hundred dollars ($1,500.00), which shall consist of two certified checks drawn in favor of the City in the amount of one thousand dollars ($1,000.00) and five hundred dollars ($500.00), respectively, which shall be conditioned upon the faithful, prompt, complete and satisfactory performance of such razing as per the approved razing and site restoration plan. Upon inspection and certification by the Division of Building that the razing and site restoration has been properly and satisfactorily completed, the sum of one thousand dollars ($1,000.00) shall be returned to the depositor with the remaining five hundred dollars ($500.00) to be retained by the City for inspection services.

(b) Primary Residential Buildings. Any person desiring to raze any primary residential building in the City shall deposit with the Division of Building: (1) an application in such form as prescribed by the Division of Building; (2) a razing and site restoration plan containing such information as required by the Division of Building; and (3) the sum of two hundred fifty dollars ($250.00), which shall consist of two certified checks drawn in favor of the City in the amount of two hundred dollars ($200.00) and fifty dollars ($50.00), respectively, which shall be conditioned upon the faithful, prompt, complete and satisfactory performance of such razing as per the approved razing and site restoration plan. Upon inspection and certification by the Division of Building that the razing and site restoration has been properly and satisfactorily completed, the sum of two hundred dollars ($200.00) shall be returned to the depositor with the remaining fifty dollars ($50.00) to be retained by the City for inspection services.

(c) Accessory Buildings. Any person desiring to raze any accessory building in the City shall deposit with the Division of Building: (1) an application in such form as prescribed by the Division of Building; (2) a razing and site restoration plan containing such information as required by the Division of Building; and (3) the sum of thirty dollars ($30.00), which shall be retained by the City for inspection services to ensure that the razing and site restoration have been properly and satisfactorily completed per the approved razing and site restoration plan.

(d) <u>Razing by Means of Division of Fire and Rescue Training.</u> Any person requesting that any primary or accessory building in the City be razed by the Division of Fire and Rescue as part of training exercises shall deposit with the Division of Building: (1) an application in such form as prescribed by the Division of Building; (2) a razing and site restoration plan containing such information as required by the Division of Building; and (3) the sum of five hundred dollars ($500.00), which shall be retained by the City for inspection services to ensure that the site restoration has been properly and satisfactorily completed per the approved razing and site restoration plan. No razing of any building shall be completed by the Division of Fire and Rescue unless and until an agreement, in such form as approved by the Law Director, has been executed by and between the property owner and the City and such other information as required by the City has been received to its sole and absolute satisfaction.

(e) <u>Razing Requirements; Restoration.</u> The razing of any primary or accessory building in the City shall include the removal of such improvements and/or installations as required by the Division of Building per the approved razing plan, which may include, without limitation, footers, utilities lines and connections, and all impervious surfaces or materials to include, without limitation, asphalt and concrete under the building and/or on the site. Upon completion of the razing, the site shall be restored as required by the Division of Building per the approved site restoration plan, which may include, without limitation, deposit and compaction of fill material to level the site, deposit of topsoil, and planting of grass seed with straw to return the site to a natural vegetative state. All razing and site restoration shall be completed within three months of the issuance of a razing permit, which may be extended by the Division of Building for an additional three months to account for unforeseen circumstances and/or weather issues that result in delays. In determining the requirements of any razing and/or site restoration plan, the Division of Building shall consider whether the site is proposed to remain in its vacant vegetative state or whether same will be utilized for redevelopment, including the time period upon which redevelopment is proposed to commence.

(f) <u>Security.</u> Until such time as the site is fully restored as required herein and/or new construction commences thereon, the site shall be enclosed by construction fencing at least six feet in heights for safety and security purposes."

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _________________

2nd Reading _________________

3rd Reading _________________

ADOPTED: ___________________________ AYES ________ NAYS _______

ATTEST: ___________________________

Clerk of Council
Laura E. Timura, MMC

Department of Commerce
Division of Liquor Control

com.ohio.gov

Mike DeWine, *Governor* Jim Tressel, *Lt. Governor* Sherry Maxfield, *Director*

RECEIVED
OCT 10 2025
By K.T.

NOTICE TO LEGISLATIVE AUTHORITY

		TO
10007482-1 PERMIT NUMBER	NEW TYPE	Saied Restaurants LLC Nikos To Go 3840 Center Rd Brunswick OH 44212 Muni/Village/Twp: Brunswick
ISSUE DATE		
8/18/2025 FILING DATE		
C-1 PERMIT CLASSES		
52022 TAX DISTRICT	OCT	RECEIPT NO

FROM 10/6/2025

PERMIT NUMBER	TYPE	
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT		RECEIPT NO

MAILED 10/6/2025 RESPONSES MUST BE POSTMARKED NO LATER THAN 11/06/2025

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES: OCT NEW 10007482-1
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT ☐ IN COLUMBUS

WE DO NOT REQUEST A HEARING ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title) - ☐ Clerk of County Commissioner (Date)
☐ Clerk of City Council
☐ Township Fiscal Officer

(Printed Name) (Email Address) (Telephone No.)

CLERK OF BRUNSWICK CITY COUNCIL
4095 CENTER RD
BRUNSWICK OH 44212